TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
Tuesday, August 25, 2026, at 7:00 p.m.
Civic Cultural Centre – 5018 Waghorn Street

AGENDA

1. **WELCOME AND CALL TO ORDER**

2. **LAND ACKNOWLEDGEMENT**

2.1 In the spirit of Truth and Reconciliation, the Town of Blackfalds acknowledges that we are on Treaty 6 territory, the ancestral lands of Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, Inuit, and non-status peoples whose footsteps have marked these lands since time immemorial.

We recognize the inherent relationships Indigenous communities have with this land and its creatures and commit to supporting reconciliation and healing. We honour the resilience, culture, and contributions of Indigenous peoples, past and present.

As we gather, we pledge to listen, learn, and take meaningful action toward a future based on mutual respect and understanding as we continue on our journey of truth and healing. We recognize that reconciliation is not a single act but a lifelong journey—one that requires accountability, humility, and the centering of Indigenous voices.

3. **ADOPTION OF AGENDAS**

3.1 Regular Agenda for August 25, 2026
3.2 Consent Agenda for August 25, 2026
- a) **Declaration of No Interest** *(conflict of duty and interest, pecuniary or other)*
- b) **Adoption of Minutes**
  - Regular Council Meeting Minutes – July 28, 2026
- c) **Council Reports**
  None
- d) **Administrative Reports**
  - Report for Council, CAO Report – August 2026
  - Report for Council, Enforcement & Protective Services Monthly Report – July 2025
  - Report for Council, Development & Building Monthly Report – July 2026
  - Report for Council, BOLT KPI Monthly Report – July 2025
- e) **Boards, Committees and Commission Minutes and/or Reports**
  None
- f) **Information**
  - Lacombe County Council Highlights - August 10, 2026
  - Special Event Permit 008.26 - Blackfalds Block Party - August 28, 2026
  - Special Event Permit 009.26 - Big Brothers Big Sisters Rubber Duck Drop - September 26, 2026
  - Special Event Permit 010.26 - Dash and Crash RC Jump and Race Event - August 30, 2026
  - 2025-2026 Battle River Watershed Alliance Annual Report
- g) **Correspondence**
  - Letter from Battle River Watershed Alliance Re Funding Request - July 16, 2026

4. **PUBLIC HEARING**
None

5. **DELEGATION**
None

6. **BUSINESS**

6.1 Request for Decision, Proclamation – Alberta Development Officer's Week
6.2 Request for Decision, Aurora Heights Phase 5C Subdivision - S-04-25
6.3 Request for Decision, Sterling Park Consolidation - S-05-26
6.4 Request for Decision, Economic Development Strategy Selection Single Purpose Task Force
6.5 Request for Decision, Council Remuneration Review Committee
6.6 Request for Decision, DRIVE Affiliate Membership
6.7 Request for Decision, Disc Golf Course at McKay Ranch
6.8 Request for Decision, Tennis Court Project Capital #26-7294
6.9 Request for Decision, Lacombe Regional Emergency Management: Partnership Agreement
6.10 Request for Decision, Blackfalds Industrial Way Realignment
6.11 Request for Decision, Strategic Plan Initiatives – Quarterly Update
6.12 Request for Decision, Council Advocacy Topics

7. **NOTICES OF MOTION**
None

8. **CONFIDENTIAL**
8.1 Lease, ATIA Section 29 - Advice from Officials

9. **ADJORNMENT**

Future Meetings/Events:
- *Standing Committee of Council Meeting – August 26, 2026*
- *Regular Council Meeting – September 8, 2026*

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on July 28, 2026, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

MEMBERS PRESENT

Mayor Laura Svab
Deputy Mayor Jim Sands
Councillor Shane Hanson
Councillor Ryan Brown
Councillor Aaron J. Hoyte
Councillor Cory Twerdoclib
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Preston Weran, Director of Infrastructure & Planning Services
Justin de Bresser, Director of Corporate Services
Ken Morrison, Director of Emergency Management & Protective Services
Shelby Craig, Marketing & Communications Team Lead
Derek Starnes, Sports and Events Manager
Renan Bravo, Information Technology Technician
Danielle Nealon, Senior Legislative Advisor

REGRETS

None

OTHERS PRESENT

Edie Harris, Optimist Club of Blackfalds
Sgt. Brent Dueck
S/Sgt. Jestings, Blackfalds RCMP Detachment

1. WELCOME AND CALL TO ORDER

Mayor Svab welcomed everyone to the Regular Council Meeting of July 28, 2026, and called the meeting to order at 6:00 p.m.

2. LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

3. ADOPTION OF AGENDAS

Council reviewed the Agendas for July 28, 2026, and amended the Regular Agenda, as follows:

- Regular Agenda Addition - Request for Decision, Arena 2 Sprinkler System Emergency Funding Request was added under Business item 6.6

252/26 Councillor Hanson moved That Council adopt the Regular Agenda for July 28, 2026, as amended.

CARRIED UNANIMOUSLY

253/26 Councillor Hoyte moved That Council adopt the Consent Agenda for July 28, 2026, as presented, containing:

a) **Declaration of No Interest** *(conflict of duty and interest, pecuniary or other)*
b) **Adoption of Minutes**
   - Regular Council Meeting Minutes – July 14, 2026
c) **Council Reports**
   - Mayor Laura Svab
   - Deputy Mayor Jim Sands

DRAFT

- Councillor Shane Hanson
- Councillor Ryan Brown
- Councillor Aaron J. Hoyte
- Councillor Cory Twerdoclib
- Councillor Brenda Dennis

d) Administrative Reports
- Report for Council, CAO Report – July 2026
- Report for Council, BOLT KPI Monthly Report – June 2026

e) Boards, Committee and Commission Minutes and/or Reports
- Library Board Meeting Minutes - May 5, 2026

f) Information
- Lacombe Foundation Annual Report – 2025
- Blackfalds Servus Credit Union Programming Report – May 2026
- Blackfalds Servus Credit Union Programming Report – June 2026
- Lacombe County Council Highlights - July 9, 2026
- City of Lacombe Council Highlights - July 13, 2026

g) Correspondence
- Letter Response to MP Calkins - BCSF Fund

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

None

5. DELEGATION

5.1 Council Pancake Breakfast Donation Funds – Optimist Club of Blackfalds

Mayor Svab and Council presented the Optimist Club of Blackfalds with the Council Pancake Breakfast donation funds collected on behalf of the Club for the proposed new toddler park within the Town.

5.2 Introduction of S/Sgt. Jestings and Blackfalds RCMP Semi-Annual Report

Sgt. Brent Dueck introduced S/Sgt. Jestings to the Town's RCMP Detachment and provided an overview of RCMP activities.

6. BUSINESS

6.1 Request for Decision, Blackfalds RCMP Multi-Year Financial Plan

CAO Isaak brought forward the Blackfalds RCMP Multi-Year Financial Plan for Council's consideration.

254/26 Councillor Hoyte moved That Council acknowledge support of the Multi-Year Financial Plan from April 1, 2027, to March 31, 2032, with an Agreement in Principle only and consideration as part of the Municipal annual budget development process.

CARRIED UNANIMOUSLY

255/26 Deputy Mayor Sands moved That Council authorize the Mayor's signature of the Multi-Year Financial Plan from April 1, 2027, to March 31, 2032, acknowledging the Agreement in Principle and effective collaboration in strategic planning for policing expenditures over the term identified in the plan.

CARRIED UNANIMOUSLY

DRAFT

6.2 Request for Decision, Proposed Residential Solid Waste Rate Revisions

Director Weran brought forward for Council's consideration revisions to the proposed residential solid waste rate.

256/26 Councillor Brown moved That Council reduce the monthly residential solid waste rates from $30.91 to $26.01, effective August 1, 2026, retaining a portion of the savings to maintain the current internal utility fee transfer.

CARRIED UNANIMOUSLY

6.3 Request for Decision, Coffee with Council

Marketing & Communications Team Lead Craig, on behalf of the Council Communication & Engagement Committee, brought forward the recommendation from Standing Committee of Council regarding the Coffee with Council initiative.

Mayor Svab relinquished the Chair to Deputy Mayor Sands

257/26 Mayor Svab moved That Council establish the Connect with Council initiative and approve the proposed schedule from September 2026 – December 2026 and direct Administration to bring forward a new schedule for 2027 once the annual Community Events Schedule is available.

CARRIED UNANIMOUSLY

Mayor Svab resumed the Chair

258/26 Councillor Hanson moved That Council direct Administration to create a "Connect with Council" webpage.

CARRIED UNANIMOUSLY

6.4 Request for Decision, Council Monthly Reports

Marketing & Communications Team Lead Craig, on behalf of the Council Communication & Engagement Committee, brought forward the recommendation from Standing Committee of Council regarding Council Monthly Reports.

259/26 Councillor Twerdoclib moved That Council approve and adopt the new template for the Council Monthly Reports.

CARRIED
Opposed: Deputy Mayor Sands and Councillor Brown

260/26 Councillor Hoyte moved That Council implement the new Council Monthly Report Template starting in August 2026.

CARRIED
Opposed: Councillor Brown

261/26 Councillor Twerdoclib moved That Council direct Administration to update the Council Procedural Bylaw, when applicable, to change the submission date to the 1st of the month, rather than the 15th to the 15th.

CARRIED UNANIMOUSLY

6.5 Request for Decision, Quarterly Financial Reports for the Period Ending June 30, 2026

Manager Bouteiller presented the Quarterly Financial Reports for the Period Ending June 30, 2026.

262/26 Deputy Mayor Sands moved That Council accepts the Operating Statement and Variance report for the period ending June 30, 2026, as information.

CARRIED UNANIMOUSLY

DRAFT

263/26 Councillor Hoyte moved That Council accepts the Capital Project Report for the period ending June 30, 2026, as information.

CARRIED UNANIMOUSLY

264/26 Councillor Hanson moved That Council accepts the Council Expenditure Report for the period ending June 30, 2026, as information.

CARRIED UNANIMOUSLY

6.6 Request for Decision, Arena 2 Sprinkler System Emergency Funding Request

Manager Starnes brought forward an emergent request regarding the Arena 2 Sprinkler System.

265/26 Deputy Mayor Sands moved That Council approve the Eagle Builders Centre Arena 2 Fire suppression system repairs emergency funding request in the amount of $16,550.00 + GST to be pulled from the Operating Reserve and completed by Central Alberta Fire as soon as possible.

CARRIED UNANIMOUSLY

7. NOTICES OF MOTION

None

RECESS

Mayor Svab called for a 5-minute recess at 7:41 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 7:46 p.m.

8. CONFIDENTIAL

8.1 Lease, ATIA Section 29 - Advice from Officials

266/26 Councillor Hoyte moved That Council move to a closed session commencing at 7:46 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss item 8.1 Lease, pursuant to Section 29 of the *Access to Information Act.*

CARRIED UNANIMOUSLY

Closed Session Attendance: *Mayor Laura Svab, Deputy Mayor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoclib, Councillor Brenda Dennis, CAO Kim Isaak, Director Preston Weran, and Senior Legislative Advisor Danielle Nealon.*

267/26 Deputy Mayor Sands moved That Council move to come out of the closed session at 8:10 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 8:10 p.m.

Closed Session Attendance: *Mayor Laura Svab, Deputy Mayor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoclib, Councillor Brenda Dennis, CAO Kim Isaak, Director Preston Weran, and Senior Legislative Advisor Danielle Nealon.*

DRAFT

8.1 Lease, ATIA Section 29 - Advice from Officials

268/26 Councillor Brown moved That Council instruct the CAO to negotiate on behalf of Council to finalize the Lease Agreement as discussed in closed.

CARRIED
Opposed: Mayor Svab and Councillor Hanson

ADJOURNMENT

Mayor Svab adjourned the Regular Council Meeting at 8:11 p.m.

Laura Svab, Mayor

Kim Isaak, Chief Administrative Officer

DRAFT

MEETING DATE: August 25, 2026

PREPARED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **CAO Report – August 2026**

Key Projects and Initiatives

- Administration has reviewed and approved the survey questions for the Housing Needs Assessment and is currently in the process of establishing a list of survey contacts. HelpSeeker recommends limiting interviews to 15 or more groups and organizations.
- Meeting with Minister of Municipal Affairs, Dan Williams, on July 30, 2026.
- Meeting with Lacombe County representatives regarding Soper land proposal.
- Legislative Services met to review Councillor Accountability Framework and provided a survey response to the Ministry.
- Work continues on the development of a Community Sports Tourism Funding Program along with edits to the Community Initiative Funding Policy and the Public Donation Policy. These three policies will be brought forward to the September Standing Committee Meeting.
- Meeting held with Youth Unlimited to discuss suitable potential land for the construction of a new facility to accommodate their programming needs. This meeting was followed by a meeting with the Planning and Development Services.
- In collaboration with the HR Manager, a review of the performance evaluation was completed to standardize employee performance competencies and streamline the framework by reducing the total number of competencies to a more manageable and actionable set
- Budget Planning activities are well underway.
- Finance and Infrastructure met with Waterworth to initiate implementation of the utility rate module for water and wastewater services.
- Financial Services were notified of 3 non-residential properties that have filed an appeal with the Regional Assessment Review Board. Hearing dates have been scheduled for mid-November.
- Blackfalds Mobile App was launched on August 10th. The app is live on Google Play and the Apple App Store.
- Budget Videos have been completed for the upcoming budget.
- The Communication and Engagement Committee is now focusing efforts on the review of the Public Engagement Council Policy.
- Fall Program Guide has been sent for print.
- The RFP for the 5-Year Economic Development Strategy closed on August 14, 2026. A subcommittee of Council will be established to review shortlisted candidates with the intent to provide a final recommendation to Council.
- The new ice plant was pressure tested in the first week of August. This involved organization-wide teamwork, as it involved the evacuation of homes surrounding the Eagle Builders Centre, the activation of an emergency reception centre for displaced citizens. Peace Officers, Public Works, MarCom, Facilities and FCSS, were all in communication and planning, which ran as smoothly as we could have hoped for.
- The newly overlayed Tennis Courts re-opened on August 1, 2026.
- The Women's Canadian Fastpitch Championships were held at Sterling Industries Sports Park from August 5-8, 2026.

- The annual Jump Jam was held at Parallax Energy Bike Skills Park on August 15, 2026.
- In reviewing Abbey Centre stats for July, it was noted that the combined day admissions and member check numbers were up almost 3,000 compared to July 2025. This is attributed to the warmer weather that finally came in July.

- MDP Review update: Comment sheets submitted as part of the Phase 1 engagement closed on July 31 with a total of 199 submissions. The Project Page has been updated with the recently approved Vision Statement. Town plans relating to Parks and Open Spaces are now being reviewed and MDP level goals, objectives and policies are being built from plan direction where appropriate.
- Workload has been shifted within P&D so that a new Vehicle for Hire Bylaw can be developed to replace the outdated Taxi Business Bylaw before the end of this calendar year. The draft Bylaw will be presented to the Taxi companies and impacted internal Departments for comment before taking it forward to Council for approval.
- Planning and Development is preparing two Land Use Bylaw amendments aimed at reducing permit processing timelines.
- NW stormwater pathways, trails and tree planting completed.
- McKay Ranch Lift station wet well installation ongoing.
- Engineering, Planning and Development, Fire, Parks and Public Works continue to work on the Phase 1 Design Guideline review.
- Broadway Reservoir, Operation Manual submittal is under review.
- The Offsite Levy Open House that was held on July 23, 2026, saw 4 developers in attendance. Valuable feedback has been received and is under consideration.
- Review of Water Commission Bylaw revisions, which will be coming forward to Council in September.
- Hydrant flushing and maintenance have been completed.
- Sewer flushing is ongoing.
- Alley grading and gravel additions are ongoing.
- Annual sidewalk inspections have been completed, with major deficiencies marked for repairs. An Expression of Interest was sent out to prospective contractors to submit a bid to undertake these concrete repairs.
- Line painting on roads and parking lot is ongoing.
- The Positive Incentive Program, delivered in partnership with FCSS, continues to be a success. To date, approximately 120 Slurpee gift certificates have been distributed to youth who were observed wearing helmets and following the rules of the road while operating bicycles, scooters, and other recreational devices. The program continues to promote safe behaviours through positive engagement with local youth
- Following recent periods of substantial rainfall and subsequent warm temperatures, vegetation growth throughout the community has accelerated considerably. Peace Officers, along with the Seasonal Bylaw Officer, have been conducting proactive patrols and addressing properties exhibiting unsightly conditions related to excessive grass and weed growth. Notices to remedy have been issued where required to maintain community standards and compliance with municipal bylaw requirements.
- Fire has received the draft copy of the Fire Master Plan, which is currently being reviewed by Fire Department staff and will be forwarded back to the Contractor with any suggestions or concerns when done.
- Fire is awaiting the delivery of their new Command truck, which was awarded to a company out of Calgary, delivery is expected soon. Once delivered, it will need to be sent in to have emergency equipment added.

Bylaws or Council Policies

- Bylaw 1357.26 – Off-Site Levy Bylaw was given at the June 9, 2026, Regular Meeting of Council
- Council Proclamation Policy was presented to Council at the August 17, 2026, Standing Committee of Council Meeting.
- Revised Asset Management Policy was presented to Council at the August 17, 2026, Regular Meeting of Council.

Performance of Major Administrative Duties as Per Section 208(1) of the MGA

- Portion of Plan 0825372: Block 4; Lot 9 Land Purchase – GST Indemnity Certificate, Vendors' Certificate

Administrative Policy Changes / Additions

- Mayor Event Attendance Evaluation signed off (new)
- Performance Reviews (revised)
- Workplace Violence and Harassment Prevention (revised)
- Worksite Inspections (new)

APPROVALS

Kim Isaak,
Chief Administrative Officer

MEETING DATE: August 25, 2026

PREPARED BY: Ken Morrison, Director of Emergency Management and Protective Services

SUBJECT: **Enforcement and Protective Services Monthly Report – July 2026**

BACKGROUND

Administration provides the Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION

The attached documents are a combination of activities occurring during the month of July for Municipal Enforcement, Occupational Health & Safety, Fire Services, RCMP and Emergency Management.

FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- *Protective Services Monthly Report – July 2026*
- *Municipal Enforcement Report – July 2026*
- *Fire Incident Summary Report – July 2026*
- *RCMP Municipal June Stats*
- *RCMP CAD Municipal June Stats*
- *RCMP Municipal July Stats*
- *RCMP CAD Municipal July Stats*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Director/Author

Protective Services Monthly Report

Blackfalds Municipal Enforcement July Monthly Report

During the reporting period, Blackfalds Municipal Enforcement remained actively engaged in traffic safety, bylaw enforcement, court preparation, and community partnership initiatives.

Statistics

- **119** calls received through the 24/7 dispatch line
- **122** files created
- **25** online reports submitted through the Omnigo reporting system
- **87** Travis permits submitted and approved
- **106** e-tickets issued
- **41** warnings issued

Operational Activities

Municipal Enforcement remained busy with several ongoing initiatives and responsibilities throughout the reporting period. Members dedicated significant time to preparing disclosure packages for upcoming court matters and participated in a Youth Justice Committee meeting. Through this collaboration, graffiti located within the community was successfully removed and cleaned.

The Peace Officer's and our Seasonal Bylaw Officer also participated in the **Kids and Kops Camp**, hosted by **Big Brothers Big Sisters of Lacombe**. This year marked the Sergeant's **13th consecutive year** supporting this valuable community program, which continues to foster positive relationships between youth and law enforcement personnel.

Traffic Safety

Traffic volumes throughout the Town remained consistently high during the reporting period. In addition to increased vehicle traffic, Peace Officers observed a significant rise in the use of **e-scooters** on municipal roadways and sidewalks. Officers proactively monitored these activities, providing education regarding applicable regulations and taking enforcement action when necessary to promote public safety.

One of the department's portable traffic monitoring signs, used for speed awareness and vehicle counts, was vandalized during the month. It appears an individual attempted to damage the sign's frame; however, the unit remains operational and continues to collect valuable traffic data for enforcement and traffic-calming initiatives.

Speed and Traffic Counts

Traffic data collected throughout the community continues to assist Municipal Enforcement in identifying trends, supporting enforcement initiatives, and responding to resident concerns regarding speeding and traffic volumes.

South Street (Eastbound - Gravel Section)

- Posted Speed Limit: **50 km/h**
- Vehicles Counted: **5,174**
- Average Speed: **57 km/h**

Womacks Road (Eastbound)

- Posted Speed Limit: **30 km/h / 40 km/h**
- Vehicles Counted: **54,319**
- Average Speed: **43 km/h**

Note: The portable traffic monitoring sign used at this location does not have the capability to be programmed for specific time periods. As a result, the average speed data includes all hours of operation and cannot isolate speeds during school-zone hours when the maximum speed is 30 km/h.

Cottonwood Drive (Westbound)

- Posted Speed Limit: **50 km/h**
- Vehicles Counted: **78,692**
- Average Speed: **54 km/h**

Vista Trail (Southbound)

- Posted Speed Limit: **50 km/h**
- Vehicles Counted: **48,803**
- Average Speed: **47 km/h**

Rental E-Scooter Usage

Municipal Enforcement continues to monitor the increasing popularity of rental e-scooters within the community. The following usage statistics, measured in kilometres travelled, demonstrate consistent utilization throughout the 2025 riding season:

Month	Kilometres Travelled
April	842 km
May	741 km
June	843 km
July	793 km
August	847 km
September	909 km
October	493 km

These statistics highlight the growing role of alternative transportation within the community and reinforce the importance of continued education and enforcement efforts regarding safe e-scooter operation.

Bylaw Enforcement

Following periods of substantial rainfall and warm temperatures, vegetation growth throughout the community accelerated considerably. Peace Officers, together with the Seasonal Bylaw Officer, conducted proactive patrols and addressed properties exhibiting unsightly conditions due to excessive grass and weed growth. Notices to remedy were issued where required to maintain community standards and ensure compliance with municipal bylaws.

Through the Positive Ticketing Program, delivered in partnership with **Family and Community Support Services (FCSS)**, the Seasonal Bylaw Officer issued **150 positive incentive tickets** to youth observed demonstrating safe and responsible behaviour, including the proper use of personal protective equipment (PPE). This initiative continues to reinforce positive choices and community engagement among local youth.

Summary

Municipal Enforcement continues to effectively balance traffic safety, bylaw enforcement, court-related responsibilities, and community engagement initiatives. Traffic monitoring data indicates continued high traffic volumes throughout several key corridors, while e-scooter usage remains a significant and growing component of local transportation activity. Property maintenance enforcement, court preparation, traffic safety initiatives, and positive community partnerships remain key priorities as activity levels continue throughout the summer season.
Municipal Enforcement remains committed to maintaining public safety, enhancing community livability, and fostering positive relationships with residents through a balanced approach of education, engagement, and enforcement.

Blackfalds Fire Rescue

July 2026 Monthly Activity Summary Report

Our NFPA 470 Hazmat Awareness and Operations course was completed, and we received the final marks, and all eight participants were successful.

For the four of our members, we have applied for their ISFTA and Pro Board Accreditation Certificates for both the NFPA 1001 Level 1 and NFPA 470 courses.

Our Wednesday training sessions were focused on the responses procedures for facilities within town that have fire department connections (FDC) and standpipes in their stairwells. This training was done on site at the Abbey Center and the Microtel Inns and Suites.
We completed testing all the fire hose that we have on the fire apparatus and in inventory. This is an annual requirement.

The replacement Command unit is expected sometime in August and will then be scheduled for decaling and emergency lighting installation.

We are waiting for the updated Community Risk Assessment (Phase 1) to be returned, and the draft Fire Master Plan is expected to be completed by mid-August (Phase 2).

During July, the department responded to 26 incidents, bringing the year-to-date total to 152 incidents, which is higher than this time last year.

Of the 152 incidents, 21% occurred during regular business hours, Monday through Friday, while 79% occurred after regular hours, Monday through Sunday.
A summary of the incident types for July 2026 is included.

Occupational Health & Safety

Monthly Report for July 2026

Incidents: 5 incidents reported CorePoint

- 2 Near miss/Hazard ID
- 2 Personal Injury/Report Only
- 1 Minor Equipment damage

Orientation & Training

- Employees have been diligently working on completing the required H &S training before the Audit.
- Employees who have completed WHMIS, Workplace Violence and Hazard ID:
  - CAO/HR Department – 25% completed
  - Infrastructure & Planning Services – 95% completed
  - Community Services – 63% completed.
  - Corporate Services – 53% completed.
- 4 Orientations completed
- 13 training emails sent to employees

Joint Health and Safety Committee

- Meeting held on July 23
- Contractor Management Policy, Procedures, and associated forms shared with Reps for review and approval
- Minutes shared with employees

RCMP

- The RCMP Detachment Commander, S/Sgt. Jay Jestings started work, met with Council, and reviewed the stats for 2026.
- The RCMP participated in Kids and Kops, which was once again a tremendous success and a great partnership with Big Brothers Big Sisters.
- June Stats are attached.

Emergency Management

- Participated in meetings with Facilities particularly the EBC, planning for the evacuation of several residents near the facility, during testing of the new Ice plant, while they perform pressure testing on August 5th.

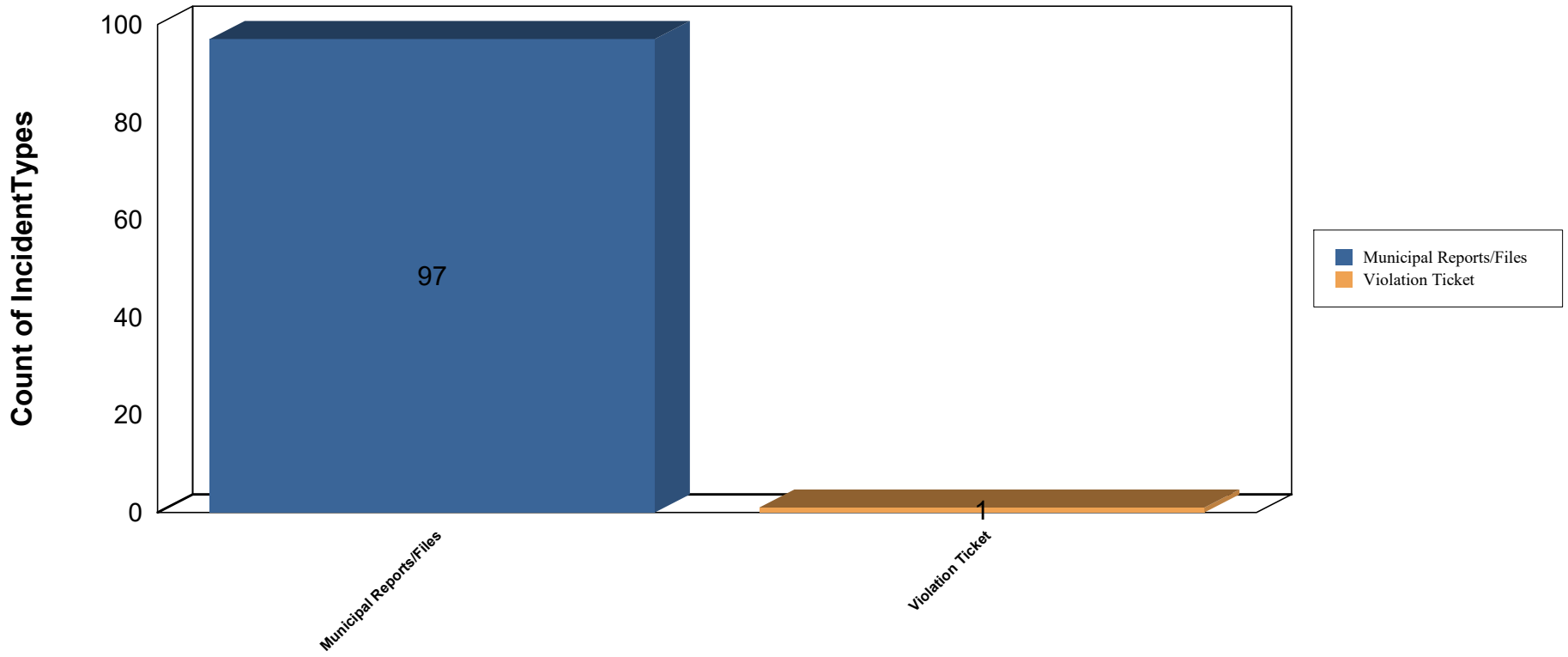
- LREMP ERP Plan Rewrite meeting was held, and the Contractors final product was reviewed.

- A meeting was held with Timcon discussing the Emergency Generator. The generator will have a much longer delivery time than previously expected; it will take us into early 2027. They plan on having the preparation work done as much as possible, along with the pad and fencing, prior to winter.

Ken Morrison
Director of Emergency Management & Protective Services

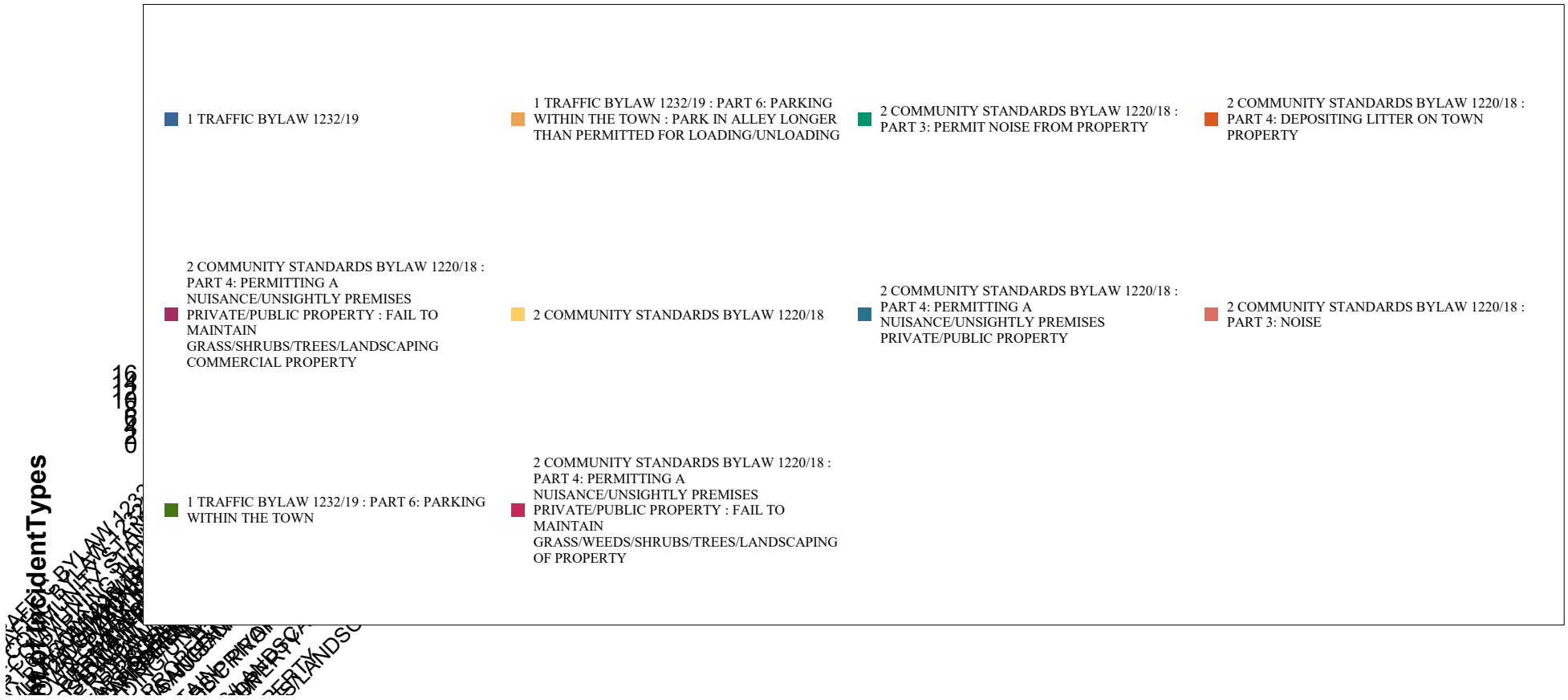
COMBINE MONTHLY REPORT Statistics from: 7/1/2026 12:00:00AM to 7/31/2026 11:59:59PM

Count of Reports Completed



Omnigo Software c(2026)

Count of Incident Types



0.97% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19

0.97% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK IN ALLEY LONGER THAN PERMITTED FOR LOADING/UNLOADING

0.97% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY

Omnigo Software c(2026)

0.97% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: DEPOSITING LITTER ON TOWN PROPERTY

0.97% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY : FAIL TO MAINTAIN GRASS/SHRUBS/TREES/LANDSCAPING COMMERCIAL PROPERTY

1.94% # of Reports: 2 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18

1.94% # of Reports: 2 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY

2.91% # of Reports: 3 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE

5.83% # of Reports: 6 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN

15.53% # of Reports: 16 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY : FAIL TO MAINTAIN GRASS/WEEDS/SHRUBS/TREES/LANDSCAPING OF PROPERTY

Omnigo Software c(2026)

Count of Incident Types



0.97% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 5: BULLYING : YOUTH

0.97% # of Reports: 1 Municipal Reports/Files 3 LAND USE BYLAW : TENTED STRUCTURE

0.97% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : ABANDONED VEHICLE

Omnigo Software c(2026)

0.97% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : ABBEY CTR POOL

0.97% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : BANNING

1.94% # of Reports: 2 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY : FAIL TO MAINTAIN WEEDS ON VACANT LOT

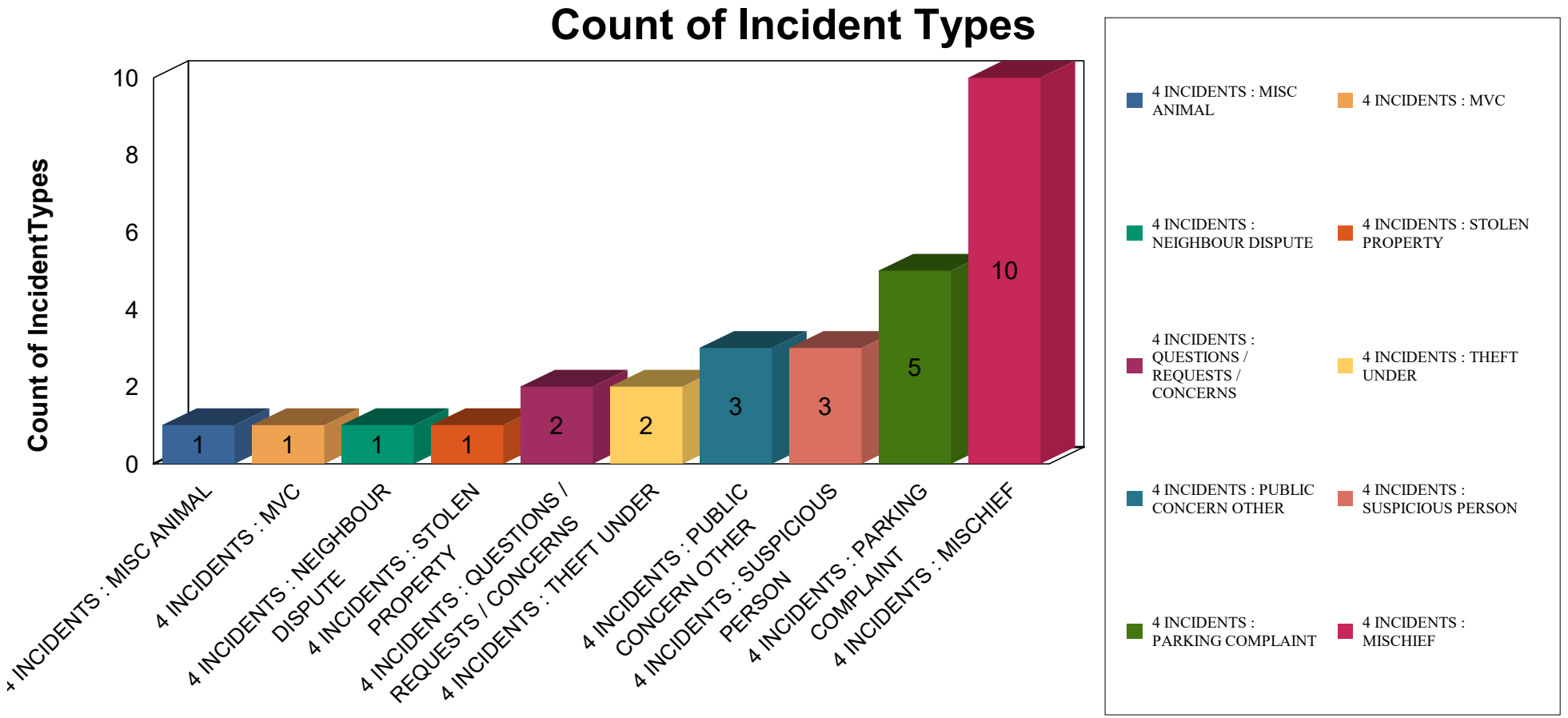
1.94% # of Reports: 2 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PLACING GRAFFITI ON PROPERTY

1.94% # of Reports: 2 Municipal Reports/Files 3 LAND USE BYLAW : OTHER

1.94% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : IMPROPER DISPOSAL OF WASTE ON TOWN LAND

3.88% # of Reports: 4 Municipal Reports/Files 4 INCIDENTS

Omnigo Software c(2026)



0.97% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : MISC ANIMAL

0.97% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : MVC

0.97% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : NEIGHBOUR DISPUTE

Omnigo Software c(2026)

0.97% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : STOLEN PROPERTY

1.94% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : QUESTIONS / REQUESTS / CONCERNS

1.94% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : THEFT UNDER

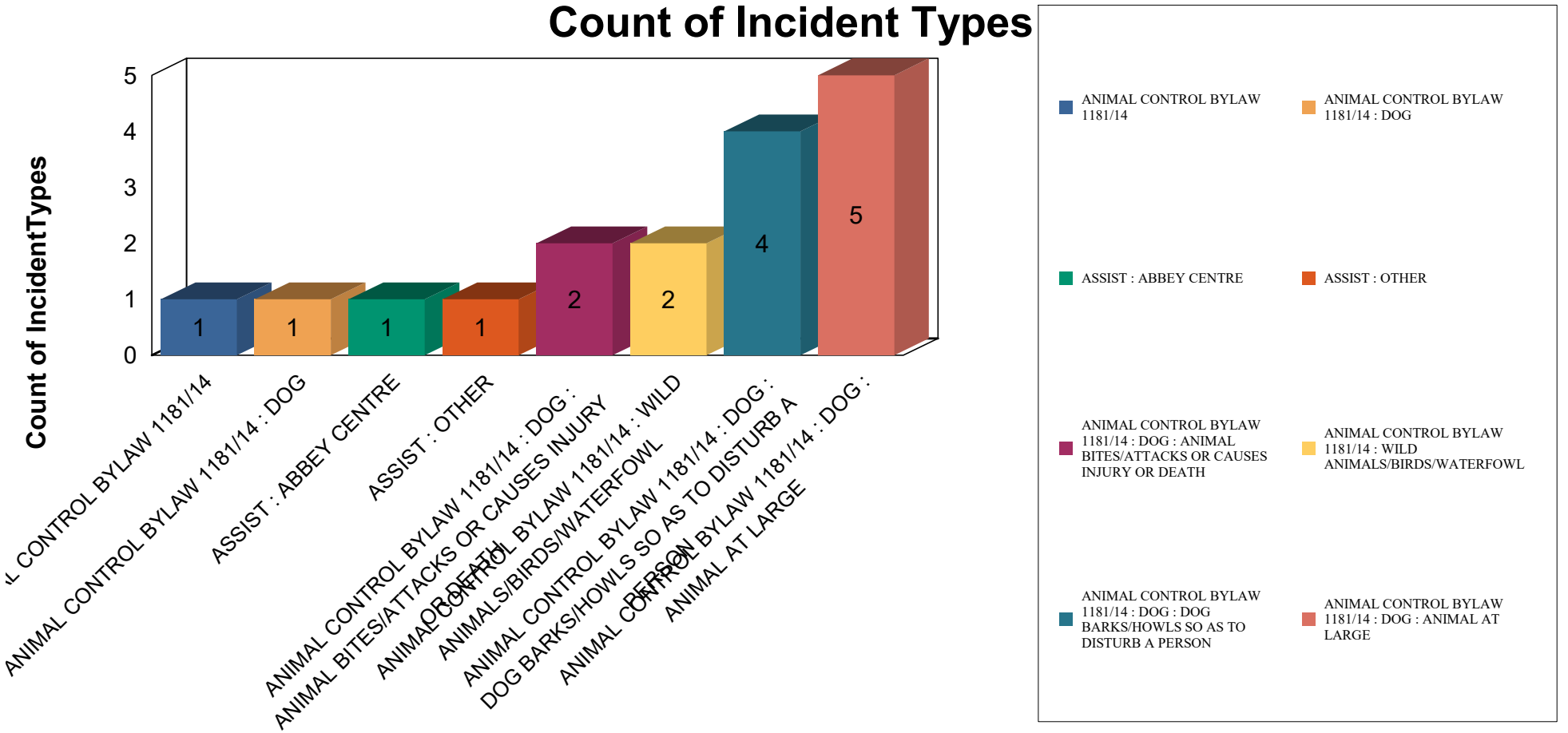
2.91% # of Reports: 3 Municipal Reports/Files 4 INCIDENTS : PUBLIC CONCERN OTHER

2.91% # of Reports: 3 Municipal Reports/Files 4 INCIDENTS : SUSPICIOUS PERSON

4.85% # of Reports: 5 Municipal Reports/Files 4 INCIDENTS : PARKING COMPLAINT

9.71% # of Reports: 10 Municipal Reports/Files 4 INCIDENTS : MISCHIEF

Omnigo Software c(2026)



0.97% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14

0.97% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG

0.97% # of Reports: 1 Municipal Reports/Files ASSIST : ABBEY CENTRE

Omnigo Software c(2026)

0.97% # of Reports: 1 Municipal Reports/Files ASSIST : OTHER

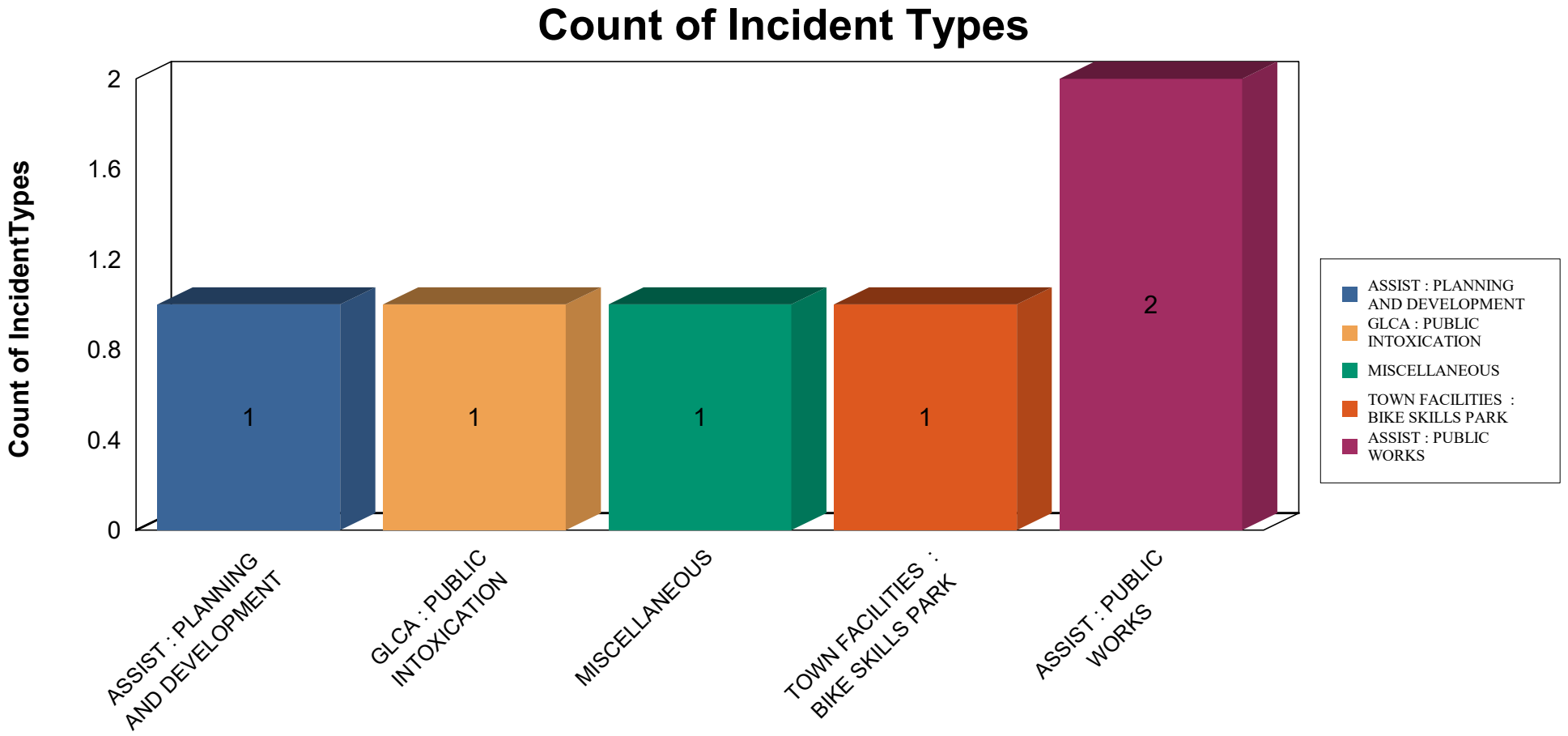
1.94% # of Reports: 2 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL BITES/ATTACKS OR CAUSES INJURY OR DEATH

1.94% # of Reports: 2 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : WILD ANIMALS/BIRDS/WATERFOWL

3.88% # of Reports: 4 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON

4.85% # of Reports: 5 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL AT LARGE

Omnigo Software c(2026)



0.97% # of Reports: 1 Municipal Reports/Files ASSIST : PLANNING AND DEVELOPMENT

0.97% # of Reports: 1 Municipal Reports/Files GLCA : PUBLIC INTOXICATION

0.97% # of Reports: 1 Municipal Reports/Files MISCELLANEOUS

Omnigo Software c(2026)

0.97% # of Reports: 1 Municipal Reports/Files TOWN FACILITIES : BIKE SKILLS PARK

1.94% # of Reports: 2 Municipal Reports/Files ASSIST : PUBLIC WORKS

Grand Total: 100.00% Total # of Incident Types Reported: 103 Total # of Reports: 97

Omnigo Software c(2026)

Count of Incident Types



100.00% # of Reports: 1 Violation Ticket TSA 53(1)(D) - PERMIT IMPROPER USE OF LICENCE PLATE

Grand Total: 100.00% Total # of Incident Types Reported: 1 Total # of Reports: 1

Grand Total: 100.00% Total # of Incident Types Reported: **104**

Omnigo Software c(2026)

Blackfalds Fire Rescue

4401 South Street, P.O. Box 220, Blackfalds, Alta T0M-0J0

Phone: 403 -885 - 4144 Fax: 403 - 885 - 5499

INCIDENT SUMMARY - PAGE 1 OF 1

Blackfalds Fire Rescue Department	BLF	JULY	2026

CALL #	DATE	INCIDENT TYPE	DISPATCH EVENT #	LOCATION	RCMP FILE #	MAFP 1244
127	1	FIRE GRASS/BRUSH	BLK2600130	Within Corporate Limits	N/A	N/A
128	5	ALARM	BLK2600131	Within Corporate Limits	N/A	N/A
129	8	MOTOR VEHICLE INCIDENT	BLK2600132	Within Corporate Limits	YES	EMS
130	11	ALARM	BLK2600133	Within Corporate Limits	N/A	N/A
131	12	ALARM	BLK2600134	Within Corporate Limits	N/A	N/A
132	14	FIRE GRASS/BRUSH	BLK2600135	Within Corporate Limits	N/A	N/A
133	14	ALARM	BLK2600136	Within Corporate Limits	N/A	N/A
134	14	ALARM	BLK2600137	Within Corporate Limits	N/A	N/A
135	15	FIRE VEHICLE	BLK2600138	Lacombe County	YES	YES
136	15	ALARM	BLK2600139	Within Corporate Limits	N/A	N/A
137	15	ALARM	BLK2600140	Within Corporate Limits	N/A	N/A
138	16	MEDICAL	BLK2600141	Within Corporate Limits	N/A	EMS
139	17	MEDICAL	BLK2600142	Within Corporate Limits	N/A	EMS
140	17	ALARM	BLK2600143	Within Corporate Limits	N/A	N/A
141	19	ALARM	BLK2600144	Within Corporate Limits	N/A	N/A
142	19	ALARM	BLK2600145	Within Corporate Limits	N/A	N/A
143	20	CO ALARM	BLK2600146	Within Corporate Limits	N/A	N/A
144	20	MOTOR VEHICLE INCIDENT	BLK2600147	Lacombe County (Highway 2)	YES	EMS
145	21	ALARM	BLK2600148	Within Corporate Limits	N/A	N/A
146	23	MOTOR VEHICLE INCIDENT	BLK2600149	Within Corporate Limits	YES	EMS
147	24	HAZ-70 PUBLIC HAZARD	BLK2600150	Within Corporate Limits	N/A	N/A
148	24	ALARM	BLK2600151	Within Corporate Limits	N/A	N/A
149	26	FIRE STRUCTURE	BLK2600152	Within Corporate Limits	N/A	YES
150	27	ALARM	BLK2600153	Within Corporate Limits	N/A	N/A
151	30	INVESTIGATION FIRE	BLK2600154	Within Corporate Limits	N/A	N/A
152	30	MOTOR VEHICLE INCIDENT	BLK2600155	Within Corporate Limits	YES	EMS

TOTAL RESPONSES	26	OFFICER	Robert Côté	REV DT FEB 02/17	Print Form

Blackfalds (Municipal) Crime Statistic Summary – January to June 2026/07/06

Blackfalds (Municipal) – Highlights

- **Break & Enters** are showing a 16.7% increase when compared to the same period in 2025 (January to June). There were 1 more actual occurrences (from 6 in 2025 to 7 in 2026).
- **Theft of Motor Vehicles** decreased by 50.0% when compared to the same period in 2025 (January to June). There were 7 fewer actual occurrences (from 14 in 2025 to 7 in 2026).
- **Theft Under $5,000** decreased by 28.6% when compared to the same period in 2025 (January to June). There were 10 fewer actual occurrences (from 35 in 2025 to 25 in 2026).

Blackfalds (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2025 – 2026 (January to June)
Total Persons Crime	15.2% Decrease
Total Property Crime	1.3% Decrease
Total Criminal Code	3.2% Decrease

From January to June 2026, when compared to the same period in 2025, there have been:

- 14 fewer **Persons Crime** offences;
- 2 fewer **Property Crime** offences; and
- 9 fewer **Total Criminal Code** offences;

Blackfalds (Municipal) – June, 2026

- There were 1 **Thefts of Motor Vehicles** in June: 0 cars, 0 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 1 vehicles taken without consent.
- There were 2 **Break and Enters** in June: 1 businesses, 0 residences, 0 cottages/seasonal residences, 1 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 1 **Provincial Roadside Suspensions** in June (1 alcohol related and 0 drug related). This brings the year-to-date total to 6 (5 alcohol related and 1 drug related).
- There were a total of 11 files with the **Spousal Abuse** survey code in June (June 2025: 8). This brings the year-to-date total to 68 (2025: 59).
- There were 143 files with **Victim Service Unit** referall scoring in Blackfalds Municipal: 3 accepted, 29 declined, 1 proactive, 0 requested but not available, and 110 files with no victim.

The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

Blackfalds Municipal Crime Gauge

2026 vs. 2025
January to June

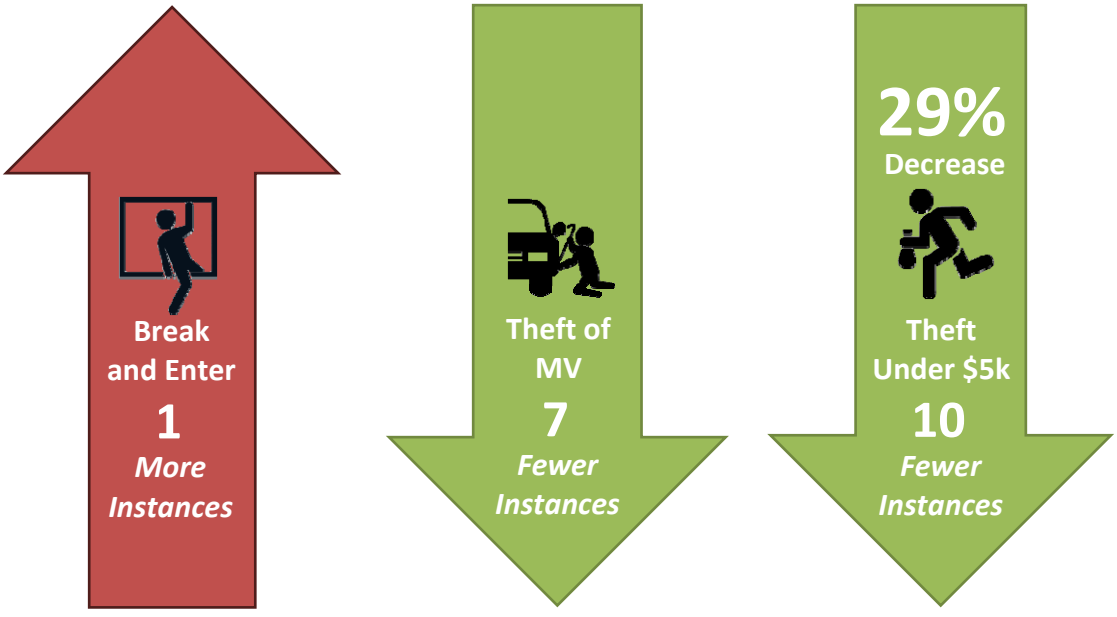
Criminal Code Offences



Total Criminal Code Offences: ***3%*** ***Decrease***

When compared to January to June, 2025

Select Property Crime



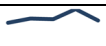
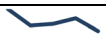
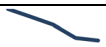
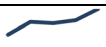
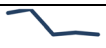
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RCMP-GRC
ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Blackfalds Municipal Detachment
Crime Statistics (Actual)
January to June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	1	0	N/A	-100%	0.1
Robbery		1	0	0	1	2	100%	100%	0.3
Sexual Assaults		4	2	2	2	5	25%	150%	0.2
Other Sexual Offences		5	5	3	3	1	-80%	-67%	-1.0
Assault		29	35	34	48	32	10%	-33%	1.9
Kidnapping/Hostage/Abduction		0	1	0	0	0	N/A	N/A	-0.1
Extortion		2	1	2	2	1	-50%	-50%	-0.1
Criminal Harassment		22	35	25	22	25	14%	14%	-0.7
Uttering Threats		16	15	12	13	12	-25%	-8%	-1.0
TOTAL PERSONS		**79**	**94**	**78**	**92**	**78**	**-1%**	**-15%**	**-0.4**
Break & Enter		21	10	17	6	7	-67%	17%	-3.2
Theft of Motor Vehicle		19	10	11	14	7	-63%	-50%	-2.0
Theft Over $5,000		4	1	4	2	4	0%	100%	0.1
Theft Under $5,000		28	31	25	35	25	-11%	-29%	-0.2
Possn Stn Goods		13	10	7	2	1	-92%	-50%	-3.2
Fraud		19	32	33	39	39	105%	0%	4.7
Arson		0	2	2	1	2	N/A	100%	0.3
Mischief - Damage To Property		33	23	33	28	32	-3%	14%	0.3
Mischief - Other		13	21	14	22	30	131%	36%	3.5
TOTAL PROPERTY		**150**	**140**	**146**	**149**	**147**	**-2%**	**-1%**	**0.3**
Offensive Weapons		3	8	1	2	3	0%	50%	-0.6
Disturbing the peace		6	15	14	16	24	300%	50%	3.7
Fail to Comply & Breaches		16	18	5	6	5	-69%	-17%	-3.4
OTHER CRIMINAL CODE		15	22	12	13	12	-20%	-8%	-1.5
TOTAL OTHER CRIMINAL CODE		**40**	**63**	**32**	**37**	**44**	**10%**	**19%**	**-1.8**
TOTAL CRIMINAL CODE		269	297	256	278	269	0%	-3%	-1.9

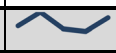
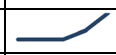
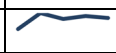
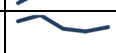
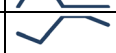
RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Blackfalds Municipal Detachment
Crime Statistics (Actual)
January to June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		2	2	1	1	1	-50%	0%	-0.3
Drug Enforcement - Trafficking		0	7	4	1	4	N/A	300%	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		**3**	**9**	**5**	**2**	**5**	**67%**	**150%**	**-0.3**
Cannabis Enforcement		1	1	0	0	0	-100%	N/A	-0.3
Federal - General		11	15	8	9	16	45%	78%	0.4
TOTAL FEDERAL		**15**	**25**	**13**	**11**	**21**	**40%**	**91%**	**-0.2**
Liquor Act		4	2	6	3	7	75%	133%	0.7
Cannabis Act		1	1	1	2	4	300%	100%	0.7
Mental Health Act		26	48	40	44	41	58%	-7%	2.6
Other Provincial Stats		58	52	83	79	73	26%	-8%	5.7
Total Provincial Stats		**89**	**103**	**130**	**128**	**125**	**40%**	**-2%**	**9.7**
Municipal By-laws Traffic		1	5	3	8	12	1100%	50%	2.5
Municipal By-laws		33	40	24	21	26	-21%	24%	-3.3
Total Municipal		**34**	**45**	**27**	**29**	**38**	**12%**	**31%**	**-0.8**
Fatals		0	1	0	0	0	N/A	N/A	-0.1
Injury MVC		2	1	4	4	3	50%	-25%	0.5
Property Damage MVC (Reportable)		70	62	56	47	37	-47%	-21%	-8.1
Property Damage MVC (Non Reportable)		4	9	11	11	10	150%	-9%	1.4
TOTAL MVC		**76**	**73**	**71**	**62**	**50**	**-34%**	**-19%**	**-6.3**
Roadside Suspension - Alcohol (Prov)		24	30	10	15	5	-79%	-67%	-5.3
Roadside Suspension - Drugs (Prov)		0	0	0	2	1	N/A	-50%	0.4
Total Provincial Traffic		**135**	**171**	**207**	**257**	**220**	**63%**	**-14%**	**25.6**
Other Traffic		**0**	**0**	**4**	**18**	**4**	**N/A**	**-78%**	**2.6**
Criminal Code Traffic		**7**	**9**	**11**	**8**	**12**	**71%**	**50%**	**0.9**
Common Police Activities									
False Alarms		**15**	**31**	**23**	**32**	**25**	**67%**	**-22%**	**2.1**
False/Abandoned 911 Call and 911 Act		**12**	**9**	**11**	**13**	**8**	**-33%**	**-38%**	**-0.4**
Suspicious Person/Vehicle/Property		**55**	**75**	**76**	**137**	**46**	**-16%**	**-66%**	**4.4**
Persons Reported Missing		**7**	**9**	**14**	**12**	**6**	**-14%**	**-50%**	**0.1**
Search Warrants		**0**	**2**	**1**	**0**	**0**	**N/A**	**N/A**	**-0.2**
Spousal Abuse - Survey Code (Reported)		**84**	**71**	**63**	**59**	**68**	**-19%**	**15%**	**-4.4**
Form 10 (MHA) (Reported)		**5**	**5**	**1**	**3**	**5**	**0%**	**67%**	**-0.2**

RCMP-GRC
ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Blackfalds Municipal Detachment
Crime Statistics (Actual)
June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	0	N/A	N/A	0.0
Other Sexual Offences		0	0	1	0	0	N/A	N/A	0.0
Assault		4	8	4	11	2	-50%	-82%	-0.1
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		9	8	4	5	1	-89%	-80%	-1.9
Uttering Threats		2	3	2	2	4	100%	100%	0.3
TOTAL PERSONS		**15**	**19**	**12**	**18**	**7**	**-53%**	**-61%**	**-1.7**
Break & Enter		1	1	10	0	2	100%	N/A	0.1
Theft of Motor Vehicle		1	2	4	4	1	0%	-75%	0.2
Theft Over $5,000		0	0	2	0	0	N/A	N/A	0.0
Theft Under $5,000		2	10	8	8	4	100%	-50%	0.2
Possn Stn Goods		0	4	1	0	0	N/A	N/A	-0.4
Fraud		4	2	5	5	2	-50%	-60%	-0.1
Arson		0	1	0	0	0	N/A	N/A	-0.1
Mischief - Damage To Property		4	6	7	8	6	50%	-25%	0.6
Mischief - Other		3	2	3	4	8	167%	100%	1.2
TOTAL PROPERTY		**15**	**28**	**40**	**29**	**23**	**53%**	**-21%**	**1.7**
Offensive Weapons		1	6	0	1	0	-100%	-100%	-0.7
Disturbing the peace		3	2	1	5	3	0%	-40%	0.3
Fail to Comply & Breaches		3	1	1	0	3	0%	N/A	-0.1
OTHER CRIMINAL CODE		3	2	2	2	2	-33%	0%	-0.2
TOTAL OTHER CRIMINAL CODE		**10**	**11**	**4**	**8**	**8**	**-20%**	**0%**	**-0.7**
TOTAL CRIMINAL CODE		40	58	56	55	38	-5%	-31%	-0.7

RCMP-GRC
ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Blackfalds Municipal Detachment
Crime Statistics (Actual)
June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

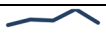
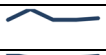
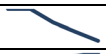
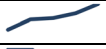
CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	4	2	0	1	N/A	N/A	-0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		**0**	**4**	**3**	**0**	**1**	**N/A**	**N/A**	**-0.2**
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		3	3	2	3	1	-67%	-67%	-0.4
TOTAL FEDERAL		**3**	**7**	**5**	**3**	**2**	**-33%**	**-33%**	**-0.6**
Liquor Act		0	1	0	1	2	N/A	100%	0.4
Cannabis Act		0	0	1	1	1	N/A	0%	0.3
Mental Health Act		3	7	8	8	9	200%	13%	1.3
Other Provincial Stats		7	8	16	18	19	171%	6%	3.4
Total Provincial Stats		**10**	**16**	**25**	**28**	**31**	**210%**	**11%**	**5.4**
Municipal By-laws Traffic		0	1	1	2	1	N/A	-50%	0.3
Municipal By-laws		6	8	5	2	2	-67%	0%	-1.4
Total Municipal		**6**	**9**	**6**	**4**	**3**	**-50%**	**-25%**	**-1.1**
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	1	2	1	N/A	-50%	0.4
Property Damage MVC (Reportable)		7	9	12	6	5	-29%	-17%	-0.7
Property Damage MVC (Non Reportable)		0	2	2	1	3	N/A	200%	0.5
TOTAL MVC		**7**	**11**	**15**	**9**	**9**	**29%**	**0%**	**0.2**
Roadside Suspension - Alcohol (Prov)		0	0	1	2	1	N/A	-50%	0.4
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		**22**	**20**	**52**	**70**	**31**	**41%**	**-56%**	**6.8**
Other Traffic		**0**	**0**	**4**	**6**	**0**	**N/A**	**-100%**	**0.6**
Criminal Code Traffic		**1**	**0**	**3**	**3**	**2**	**100%**	**-33%**	**0.5**
Common Police Activities									
False Alarms		**2**	**3**	**4**	**3**	**3**	**50%**	**0%**	**0.2**
False/Abandoned 911 Call and 911 Act		**3**	**1**	**3**	**1**	**2**	**-33%**	**100%**	**-0.2**
Suspicious Person/Vehicle/Property		**4**	**14**	**13**	**28**	**4**	**0%**	**-86%**	**1.4**
Persons Reported Missing		**0**	**2**	**3**	**1**	**0**	**N/A**	**-100%**	**-0.1**
Search Warrants		**0**	**1**	**1**	**0**	**0**	**N/A**	**N/A**	**-0.1**
Spousal Abuse - Survey Code (Reported)		**11**	**14**	**10**	**8**	**11**	**0%**	**38%**	**-0.6**
Form 10 (MHA) (Reported)		**0**	**1**	**0**	**1**	**0**	**N/A**	**-100%**	**0.0**

RCMP-GRC
ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Blackfalds Municipal Detachment
Crime Statistics (Actual)
January to July: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

August 10, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	1	0	N/A	-100%	0.1
Robbery		1	0	0	1	1	0%	0%	0.1
Sexual Assaults		4	2	2	4	6	50%	50%	0.6
Other Sexual Offences		6	5	3	6	2	-67%	-67%	-0.7
Assault		32	42	40	60	36	13%	-40%	2.6
Kidnapping/Hostage/Abduction		0	1	0	0	1	N/A	N/A	0.1
Extortion		2	3	3	2	1	-50%	-50%	-0.3
Criminal Harassment		26	38	26	26	28	8%	8%	-0.8
Uttering Threats		17	15	14	15	16	-6%	7%	-0.2
TOTAL PERSONS		**88**	**106**	**88**	**115**	**91**	**3%**	**-21%**	**1.5**
Break & Enter		27	11	17	9	9	-67%	0%	-3.8
Theft of Motor Vehicle		20	11	16	15	8	-60%	-47%	-2.0
Theft Over $5,000		4	1	5	2	5	25%	150%	0.3
Theft Under $5,000		32	35	32	46	30	-6%	-35%	0.7
Possn Stn Goods		15	15	9	5	1	-93%	-80%	-3.8
Fraud		22	41	38	44	48	118%	9%	5.5
Arson		0	2	2	1	2	N/A	100%	0.3
Mischief - Damage To Property		40	29	40	34	35	-13%	3%	-0.5
Mischief - Other		14	24	16	27	37	164%	37%	4.9
TOTAL PROPERTY		**174**	**169**	**175**	**183**	**175**	**1%**	**-4%**	**1.6**
Offensive Weapons		3	8	1	3	3	0%	0%	-0.5
Disturbing the peace		7	16	17	21	29	314%	38%	4.9
Fail to Comply & Breaches		19	20	8	8	6	-68%	-25%	-3.8
OTHER CRIMINAL CODE		16	23	15	13	14	-13%	8%	-1.4
TOTAL OTHER CRIMINAL CODE		**45**	**67**	**41**	**45**	**52**	**16%**	**16%**	**-0.8**
TOTAL CRIMINAL CODE		307	342	304	343	318	4%	-7%	2.3

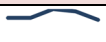
RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Blackfalds Municipal Detachment
Crime Statistics (Actual)
January to July: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

August 10, 2026

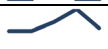
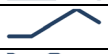
CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		2	3	3	1	1	-50%	0%	-0.4
Drug Enforcement - Trafficking		0	7	4	1	3	N/A	200%	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		**3**	**10**	**7**	**2**	**4**	**33%**	**100%**	**-0.6**
Cannabis Enforcement		1	1	0	0	0	-100%	N/A	-0.3
Federal - General		12	17	10	10	18	50%	80%	0.5
TOTAL FEDERAL		**16**	**28**	**17**	**12**	**22**	**38%**	**83%**	**-0.4**
Liquor Act		4	2	7	4	8	100%	100%	1.0
Cannabis Act		1	2	1	2	4	300%	100%	0.6
Mental Health Act		30	56	48	57	49	63%	-14%	3.9
Other Provincial Stats		72	68	92	97	84	17%	-13%	5.3
Total Provincial Stats		**107**	**128**	**148**	**160**	**145**	**36%**	**-9%**	**10.8**
Municipal By-laws Traffic		1	6	3	8	12	1100%	50%	2.4
Municipal By-laws		36	47	30	29	30	-17%	3%	-3.0
Total Municipal		**37**	**53**	**33**	**37**	**42**	**14%**	**14%**	**-0.6**
Fatals		0	1	0	0	0	N/A	N/A	-0.1
Injury MVC		3	2	4	4	3	0%	-25%	0.2
Property Damage MVC (Reportable)		78	73	62	55	38	-51%	-31%	-9.8
Property Damage MVC (Non Reportable)		5	12	13	14	15	200%	7%	2.2
TOTAL MVC		**86**	**88**	**79**	**73**	**56**	**-35%**	**-23%**	**-7.5**
Roadside Suspension - Alcohol (Prov)		24	32	13	16	5	-79%	-69%	-5.4
Roadside Suspension - Drugs (Prov)		0	0	0	2	1	N/A	-50%	0.4
Total Provincial Traffic		**155**	**221**	**243**	**294**	**259**	**67%**	**-12%**	**28.1**
Other Traffic		**0**	**1**	**4**	**18**	**4**	**N/A**	**-78%**	**2.5**
Criminal Code Traffic		**7**	**9**	**11**	**14**	**13**	**86%**	**-7%**	**1.7**
Common Police Activities									
False Alarms		**22**	**36**	**25**	**35**	**29**	**32%**	**-17%**	**1.3**
False/Abandoned 911 Call and 911 Act		**12**	**12**	**16**	**15**	**11**	**-8%**	**-27%**	**0.1**
Suspicious Person/Vehicle/Property		**64**	**91**	**94**	**163**	**60**	**-6%**	**-63%**	**6.4**
Persons Reported Missing		**8**	**13**	**16**	**14**	**6**	**-25%**	**-57%**	**-0.3**
Search Warrants		**0**	**2**	**1**	**0**	**0**	**N/A**	**N/A**	**-0.2**
Spousal Abuse - Survey Code (Reported)		**96**	**84**	**71**	**73**	**80**	**-17%**	**10%**	**-4.3**
Form 10 (MHA) (Reported)		**5**	**6**	**2**	**5**	**7**	**40%**	**40%**	**0.3**

RCMP-GRC
ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Blackfalds Municipal Detachment
Crime Statistics (Actual)
July: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

August 10, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	2	0	N/A	-100%	0.2
Other Sexual Offences		1	0	0	3	0	-100%	-100%	0.1
Assault		3	7	6	12	4	33%	-67%	0.7
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	2	1	0	0	N/A	N/A	-0.2
Criminal Harassment		4	3	1	4	3	-25%	-25%	-0.1
Uttering Threats		1	0	2	2	3	200%	50%	0.6
TOTAL PERSONS		**9**	**12**	**10**	**23**	**11**	**22%**	**-52%**	**1.5**
Break & Enter		6	1	0	3	1	-83%	-67%	-0.8
Theft of Motor Vehicle		1	1	5	1	1	0%	0%	0.0
Theft Over $5,000		0	0	1	0	0	N/A	N/A	0.0
Theft Under $5,000		4	4	7	11	5	25%	-55%	0.9
Possn Stn Goods		2	5	2	3	0	-100%	-100%	-0.6
Fraud		3	9	5	5	6	100%	20%	0.2
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		7	6	7	6	3	-57%	-50%	-0.8
Mischief - Other		1	3	2	5	7	600%	40%	1.4
TOTAL PROPERTY		**24**	**29**	**29**	**34**	**23**	**-4%**	**-32%**	**0.3**
Offensive Weapons		0	0	0	1	0	N/A	-100%	0.1
Disturbing the peace		1	1	3	5	3	200%	-40%	0.8
Fail to Comply & Breaches		3	2	3	2	1	-67%	-50%	-0.4
OTHER CRIMINAL CODE		1	1	3	0	2	100%	N/A	0.1
TOTAL OTHER CRIMINAL CODE		**5**	**4**	**9**	**8**	**6**	**20%**	**-25%**	**0.6**
TOTAL CRIMINAL CODE		38	45	48	65	40	5%	-38%	2.4

RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Blackfalds Municipal Detachment

Crime Statistics (Actual)

July: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

August 10, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	1	2	0	0	N/A	N/A	-0.1
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		**0**	**1**	**2**	**0**	**0**	**N/A**	**N/A**	**-0.1**
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	2	2	1	1	0%	0%	-0.1
TOTAL FEDERAL		**1**	**3**	**4**	**1**	**1**	**0%**	**0%**	**-0.2**
Liquor Act		0	0	1	1	1	N/A	0%	0.3
Cannabis Act		0	1	0	0	0	N/A	N/A	-0.1
Mental Health Act		4	8	8	12	8	100%	-33%	1.2
Other Provincial Stats		14	16	9	18	9	-36%	-50%	-0.8
Total Provincial Stats		**18**	**25**	**18**	**31**	**18**	**0%**	**-42%**	**0.6**
Municipal By-laws Traffic		0	1	0	0	0	N/A	N/A	-0.1
Municipal By-laws		3	7	6	8	3	0%	-63%	0.1
Total Municipal		**3**	**8**	**6**	**8**	**3**	**0%**	**-63%**	**0.0**
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	1	0	0	0	-100%	N/A	-0.3
Property Damage MVC (Reportable)		8	11	6	8	5	-38%	-38%	-0.9
Property Damage MVC (Non Reportable)		1	3	2	3	3	200%	0%	0.4
TOTAL MVC		**10**	**15**	**8**	**11**	**8**	**-20%**	**-27%**	**-0.8**
Roadside Suspension - Alcohol (Prov)		0	2	3	1	0	N/A	-100%	-0.1
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		**20**	**50**	**36**	**37**	**39**	**95%**	**5%**	**2.5**
Other Traffic		**0**	**1**	**0**	**0**	**0**	**N/A**	**N/A**	**-0.1**
Criminal Code Traffic		**0**	**0**	**0**	**6**	**1**	**N/A**	**-83%**	**0.8**
Common Police Activities									
False Alarms		**7**	**5**	**2**	**3**	**4**	**-43%**	**33%**	**-0.8**
False/Abandoned 911 Call and 911 Act		**0**	**3**	**5**	**2**	**3**	**N/A**	**50%**	**0.5**
Suspicious Person/Vehicle/Property		**9**	**16**	**18**	**26**	**12**	**33%**	**-54%**	**1.6**
Persons Reported Missing		**1**	**4**	**2**	**2**	**0**	**-100%**	**-100%**	**-0.4**
Search Warrants		**0**	**0**	**0**	**0**	**0**	**N/A**	**N/A**	**0.0**
Spousal Abuse - Survey Code (Reported)		**12**	**13**	**8**	**14**	**13**	**8%**	**-7%**	**0.3**
Form 10 (MHA) (Reported)		**0**	**1**	**1**	**2**	**1**	**N/A**	**-50%**	**0.3**

Blackfalds (Municipal) Crime Statistic Summary – January to July 2026/08/10

Blackfalds (Municipal) – Highlights

- **Break & Enters** are showing a 0.0% decrease when compared to the same period in 2025 (January to July). There were 0 fewer actual occurrences (from 9 in 2025 to 9 in 2026).
- **Theft of Motor Vehicles** decreased by 46.7% when compared to the same period in 2025 (January to July). There were 7 fewer actual occurrences (from 15 in 2025 to 8 in 2026).
- **Theft Under $5,000** decreased by 34.8% when compared to the same period in 2025 (January to July). There were 16 fewer actual occurrences (from 46 in 2025 to 30 in 2026).

Blackfalds (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2025 – 2026 (January to July)
Total Persons Crime	20.9% Decrease
Total Property Crime	4.4% Decrease
Total Criminal Code	7.3% Decrease

From January to July 2026, when compared to the same period in 2025, there have been:

- 24 fewer **Persons Crime** offences;
- 8 fewer **Property Crime** offences; and
- 25 fewer **Total Criminal Code** offences;

Blackfalds (Municipal) – July, 2026

- There were 1 **Thefts of Motor Vehicles** in July: 0 cars, 1 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 1 **Break and Enters** in July: 0 businesses, 1 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 0 **Provincial Roadside Suspensions** in July (0 alcohol related and 0 drug related). This brings the year-to-date total to 6 (5 alcohol related and 1 drug related).
- There were a total of 13 files with the **Spousal Abuse** survey code in July (July 2025: 14). This brings the year-to-date total to 80 (2025: 73).
- There were 127 files with **Victim Service Unit** referall scoring in Blackfalds Municipal: 7 accepted, 24 declined, 2 proactive, 0 requested but not available, and 94 files with no victim.

The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

Blackfalds Municipal Crime Gauge

2026 vs. 2025
January to July

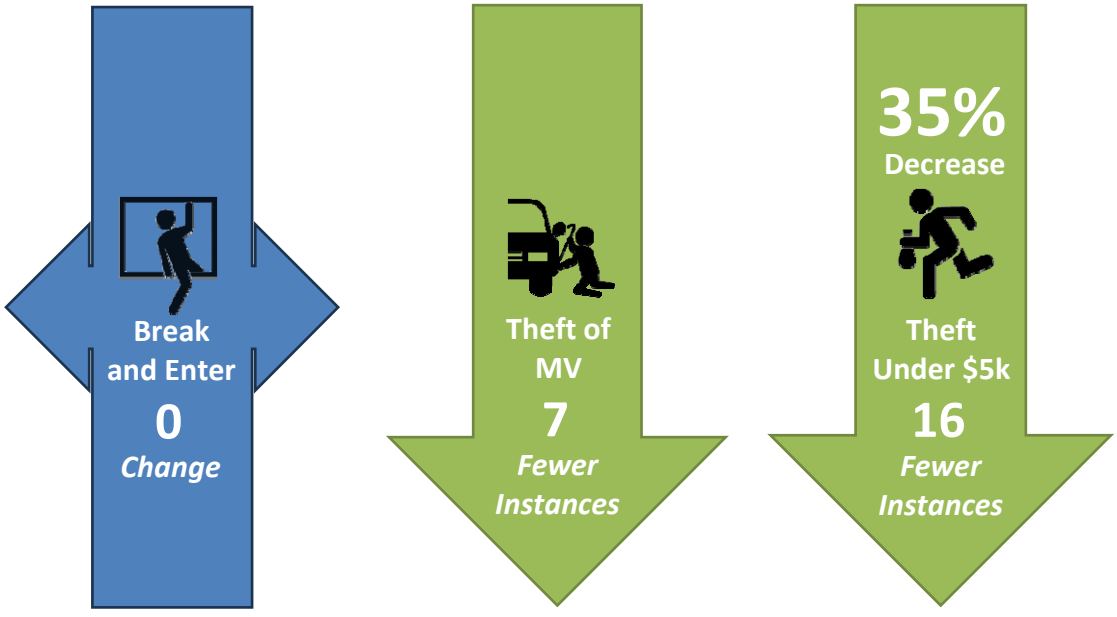
Criminal Code Offences



Total Criminal Code Offences: ***7%*** ***Decrease***

When compared to January to July, 2025

Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

MEETING DATE: August 25, 2026

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Development & Building Report – July 2026**

BACKGROUND

Attached are the July 2026 Development & Building Permit Report and Comparison for 2024-2026 year to date for Council's information.

DISCUSSION

Every month, the Planning & Development Department reports back on the number of Development Permits and Building Permits received in the previous month. A comparison report showing the permit numbers over the past two (2) years is also provided for information. The number of permits received in a month are outside of the Department's control as they are entirely applicant based.

For the most part the categories are self-explanatory, however the "other" category captures the following types of residential permits:

- Sheds,
- Garages & decks. On occasion both a garage and deck will be applied for under the same development permit and when that happens, it will be captured as "other"),
- Hot tubs,
- Ensuite addition to Master Bedrooms. This type of development is not appropriate to capture under "addition" because it does not entail a structural alteration as it's changing the interior of the home,
- Shed & deck. Occasionally these two developments will be applied for under the same development permit. When that happens, it will fall under "other", and
- Grading permits

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



- Economic Vitality and Community Prosperity Alignment: Providing monthly permit reports is a direct indicator of investment that is flowing into Blackfalds. Monthly tracking shows whether attraction efforts are converting into real development activity.
- Community Life, Safety, and Inclusion Alignment: Requiring permits for development that occurs within the Town ensures development meets Safety Code requirements and the requirements of the Town's Land Use Bylaw.

- Leadership, Engagement, and Advocacy Alignment: Transparent monthly permit reporting supports the Plan's emphasis on meaningful two-way communication on development that is occurring within the Town. Monthly permit values can also strengthen the Town's case when advocating provincial and federal governments for sustainable infrastructure funding by showing growth pressure with real numbers.
- Sustainable Services and Infrastructure Alignment: Monthly permit data directly informs whether infrastructure investment is keeping pace with growth. Capital projects such as lift stations, water reservoir expansions and Servicing Master Plans all depend on understanding development patterns.

FINANCIAL IMPLICATIONS

None.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

These monthly reports are uploaded to the Town's website for public view, as such the communication is informational.

ATTACHMENTS

- *July 2026 Development/Building Permit Report*
- *2024 – 2026 Development/Building Comparison Report*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

BLACKFALDS ALBERTA	Town of Blackfalds Development/Building Permit Comparison 2024 to 2026						2025 YTD	
	2024		2025		2026		July	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	*Number of Permits*	*Dollar Value*
Residential								
SFD	38	$ 13,213,080.00	30	$ 11,399,456.77	10	$ 3,200,000.00	*19*	*$ 6,964,456.77*
Duplexes	20	$ 4,774,000.00	10	$ 2,480,000.00	0	$ -	*2*	*$ 500,000.00*
Manufactured Home	11	$ 1,751,566.00	11	$ 2,532,500.00	2	$ 450,000.00	*6*	*$ 1,430,000.00*
4-plex	0	$ -	0	$ -	0	$ -	*0*	*$ -*
8-plex	0	$ -	0	$ -	0	$ -	*0*	*$ -*
Townhouses	157	$ 36,667,435.00	12	$ 2,780,000.00	35	$ 15,560,000.00	*8*	*$ 2,000,000.00*
Apartment	0	$ -	0	$ -	0	$ -	*0*	*$ -*
SFD w/Accessory suite	8	$ 3,495,000.00	0	$ -	0	$ -	*0*	*$ -*
Total Res. Dwellings	**234**	**$ 59,901,081**	**63**	**$ 19,191,957**	**47**	**$ 19,210,000**	**35**	**$ 10,894,457**
Garage	24	$ 788,152.61	17	$ 500,820.00	12	$ 612,703.43	*11*	*$ 338,820.00*
Deck	11	$ 105,100.00	13	$ 110,598.00	8	$ 59,949.10	*9*	*$ 95,098.00*
Basement Reno	49	$ 1,339,000.00	44	$ 1,074,500.00	26	$ 836,816.76	*27*	*$ 659,100.00*
Addition	0	$ -	0	$ -	0	$ -	*0*	*$ -*
Accessory Suite	2	$ -	7	$ 245,500.00	2	$ 40,000.00	*1*	*$ 55,000.00*
Home Business	20	$ -	22	$ -	18	$ -	*9*	*$ -*
Other	67	$ 20,325,799.71	63	$ 72,447,705.47	42	$ 638,711.93	*44*	*$ 46,139,953.01*
Commercial	47	$ 4,594,822.26	34	$ 2,714,959.00	22	$ 1,679,450.00	*21*	*$ 2,021,259.00*
Industrial	5	$ 2,504,073.00	2	$ 805,000.00	6	$ 2,175,000.00	*1*	*$ 800,000.00*
Institutional	0	$ -	0	$ -	0	$ -	*0*	*$ -*
Agricultural	0	$ -	0	$ -	0	$ -	*0*	*$ -*
Public Facility	13	$ 38,078,150.00	10	$ 653,000.00	2	$ 410,000.00	*7*	*$ 353,000.00*
TOTAL PERMITS	**472**	**$ 127,636,178.58**	**275**	**$ 97,744,039.24**	**185**	**$ 25,662,631.22**	***165***	***$ 61,356,686.78***
General Yearly Notes:		Vista Trail Townhouse complex						

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
162-26	4914 Broadway Avenue, Unit 2	C-1	Sign		
163-26	5302 Broadway Avenue	PF	Change of Use/Occupancy		
164-26	4809 Westbrooke Road	R-1M	Garage	Approved	29-Jul-26
165-26	10 Vista Close	R-1M	SFD	Approved	29-Jul-26
166-26	22 Cedar Crescent	R-2	Front Parking Pad	Approved	20-Jul-26
167-26	4500 Blackfalds Crossing Way, Unit 510	C-2	Change of Use/Occupancy & Interior Tenant Improvements		
168-26	5505 Broadway Avenue, Bay 2	I1	Change of Use/Occupancy	Approved	21-Jul-26
169-26	200 Eastpointe Drive-McKay Lift Station	PF	New Construction - McKay Ranch Lift Station		
170-26	4790 Aspen Lakes Blvd	R-1M	SFD		
171-26	117 Pondside Crescent	R-1M	Residential Solar Panel Installation		
172-26	4265 Westbrooke Road	R-1M	Basement Reno		
173-26	93 Briarwood Crescent	R-1M	Residential Solar Panel Installation		
174-26	1 Pinetree Close	R-2	Home Business	Approved	28-Jul-26
175-26	101 Aztec Crescent	R-1S	Garage		
176-26	91 Palmer Circle	R-2	Home Business	Approved	27-Jul-26
177-26	5457 Vista Trail	R-1M	Home Business	Approved	23-Jul-26
178-26	5466 Vista Trail (Bldg Y)	R-4	Townhouses		
179-26	5466 Vista Trail (Bldg S)	R-4	Townhouses		
180-26	5466 Vista Trail (Bldg R)	R-4	Townhouses		
181-26	114 Coachman Way	R-1L	SFD		
182-26	9 Cedar Crescent	R-1S	Home Business	Approved	30-Jul-26
183-26	153 Westview Crescent	R-1M	Side yard variance x2		

MEETING DATE: August 25, 2026

PREPARED BY: Eric Collins, GIS Technologist

SUBJECT: **BOLT KPI Report Information – July 2026**

BACKGROUND

The BOLT service operates five days a week (6:00 a.m. – 8:00 p.m.) connecting local destinations and regional hubs, including the Kingston Hub in Red Deer, Red Deer Polytechnic, and Eagle Builder stop in County of Lacombe.

The service provider, application, schedule, ticket procurement and service stop maps are available for riders and the public at the link below.

Blackfalds On-Demand Local Transit - Blackfalds, AB

Download the Pick-Up On-Demand (RideCo) App from the Google app store or Mac app store to book your ride or call 403-885-BOLT (2658). Email inquiries may be directed to bolt@blackfalds.ca.

DISCUSSION

The first page of this report outlines the **JULY** statistics and associated mapping, while the remainder of the pages identify the trending comparison over the first seven months of 2026. Data dates are highlighted in the white box on the left side of each sheet for reference.

In July, BOLT completed **654 rides** for **764 passengers**. While ridership decreased compared to June's exceptionally strong performance, overall usage remained consistent with typical monthly activity levels observed throughout 2026. No significant service disruptions or operational anomalies were identified during the month.

Pooling efficiency remained consistent in July, with approximately **56.6% of rides shared**. Passengers per Vehicle Hour (**PVH**) averaged approximately **2.7**, reflecting a modest decline from June while continuing to demonstrate effective service utilization and operational efficiency.

Service quality remained strong in July. The average ride rating remained at **5.0** out of **5**, with continued positive rider feedback. On-time performance improved further, with approximately **98.5% pickup OTP and 100.0% drop-off OTP** recorded during the month. No abandoned rides were recorded, and no systemic service issues were identified.

The Regional Hub in Red Deer remained the top pickup and drop-off location in July, continuing its role as the primary regional connector. High-volume activity also continued at Red Deer Polytechnic and key neighborhood stops within Blackfalds, reflecting consistent regional and local travel patterns.

Rider feedback in July remained overwhelmingly positive, with comments continuing to emphasize driver friendliness, professionalism, and reliability. Feedback specifically acknowledged the service provided by drivers and reflected continued satisfaction with the overall rider experience. No material service complaints were identified during the month.

Booking behavior in July continued to reflect a stable mix of planned and spontaneous travel. Approximately **51%** of trips were booked one or more days in advance, while same-day bookings remained an important component of overall trip activity, supporting flexible transportation options for riders.

Demand pressure during peak travel periods eased in July, with failed searches decreasing compared to June. Approximately **28 users experienced failed searches** during the month, indicating improved alignment between rider demand and service availability. Demand trends will continue to be monitored as ridership patterns evolve through the remainder of 2026.

The July dataset provided by the service contractor does not include numeric time-of-day or hourly demand values suitable for detailed analysis. Peak-hour analysis will resume if this data becomes available in future reporting cycles.

Compared to June, July demonstrated continued operational stability while maintaining exceptionally high service quality standards. Although ridership moderated from June's peak levels, on-time performance improved, customer satisfaction remained extremely high, and demand pressure decreased. BOLT continues to provide reliable and efficient service as it moves through the second half of 2026.

FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- *July 2026 monthly report*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

RideCo Analytics: Overview

Date
7/1/2026 — 7/31/2026

Program: Blackfalds

Provider: Prairie Bus Lines

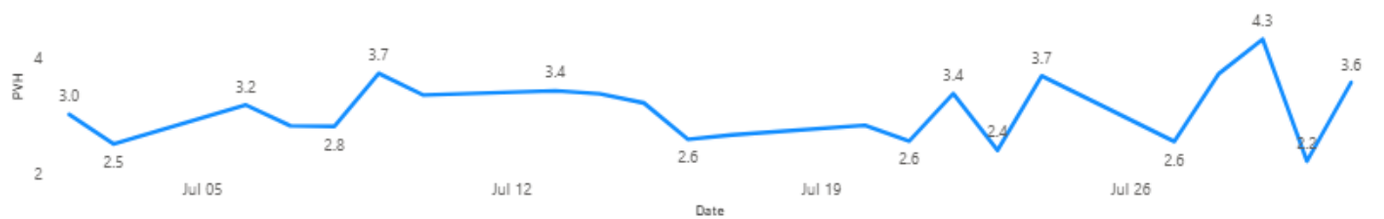
Include Date: All

Weekday: All

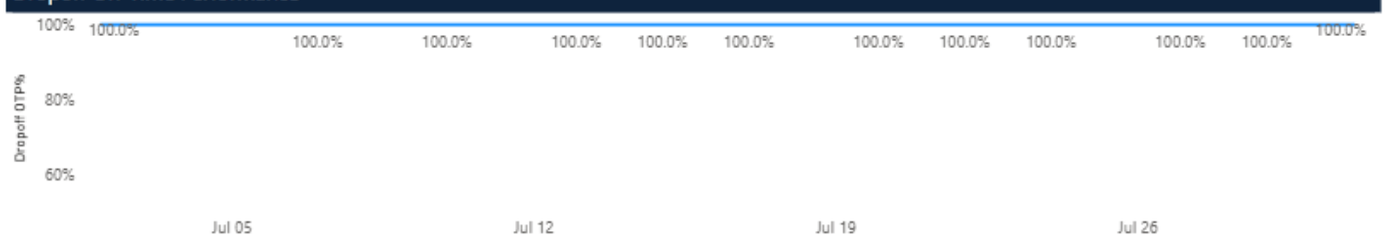
Total Passengers



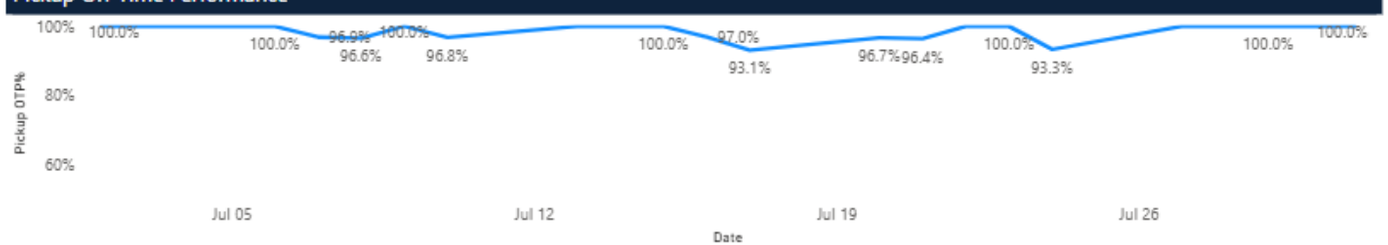
Passengers per Vehicle Hour



Dropoff On-Time Performance



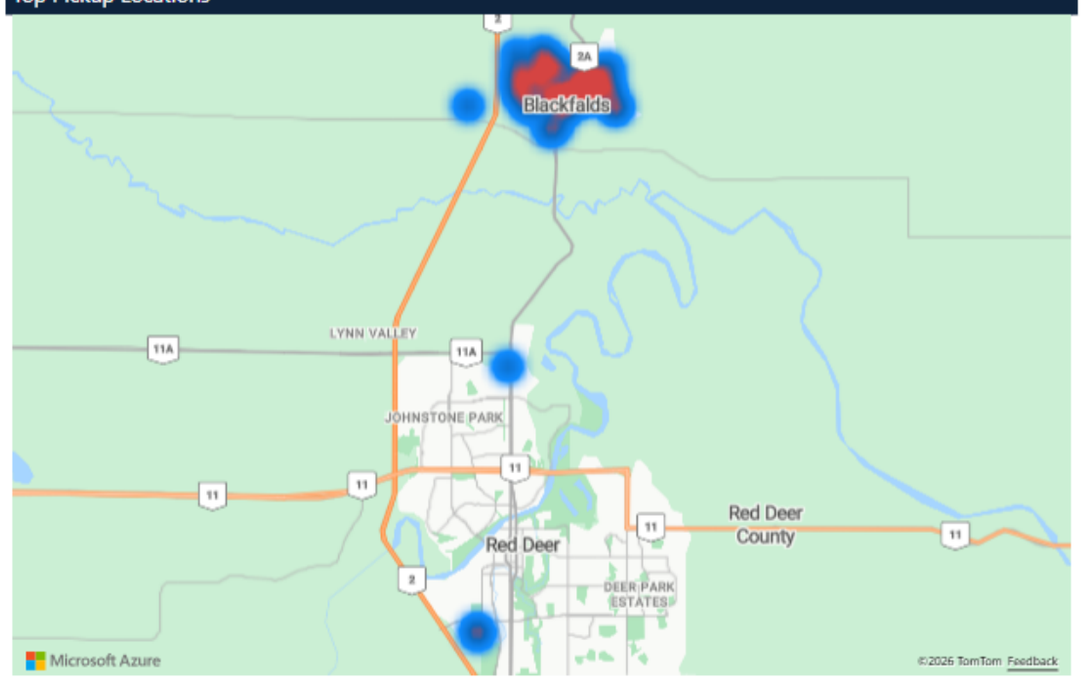
Pickup On-Time Performance



PVH	RVH	Total Completed Rides	Pickup OTP
2.7	2.3	654	98.5%

Demand Response PVH	Demand Response RVH	Average Completed Rides	Dropoff OTP
3.6	3.0	30	100.0%

Top Pickup Locations



RIDECO

Overview | Ridership | Customer Experience | Searches | Booking | Operations

RideCo Analytics: Ridership

Date: 7/1/2026 – 7/31/2026

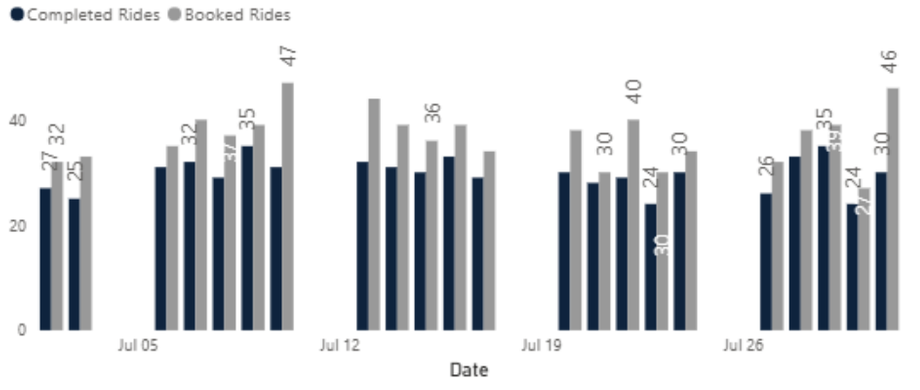
Program: Blackfalds

Provider: Prairie Bus Lines

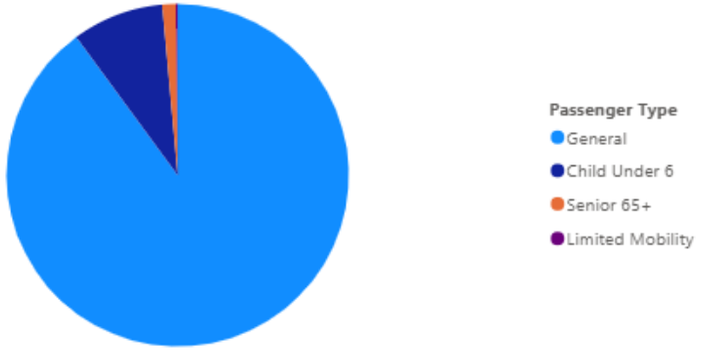
Include Date: All

Weekday: All

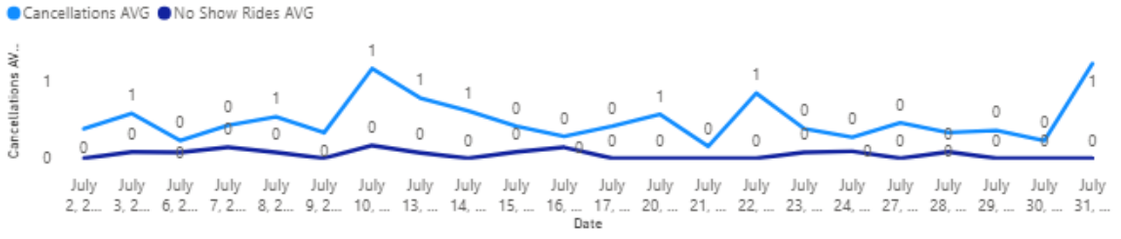
Total Completed Rides and Total Booked Rides



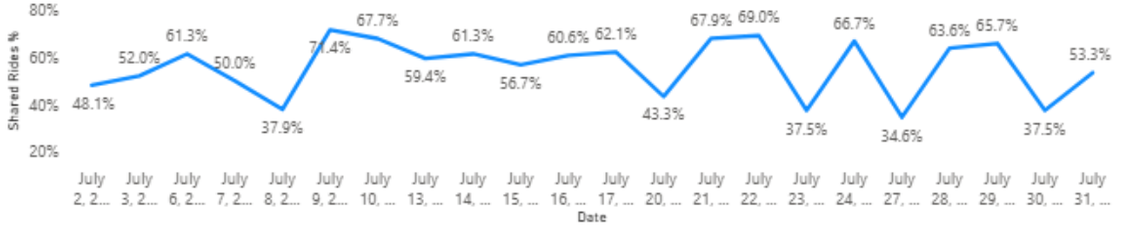
Total Rides Completed by Passenger Types



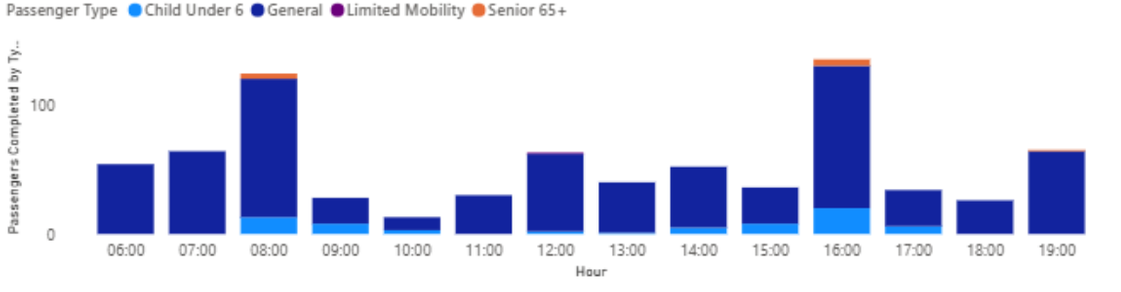
Cancellations and No-shows



Total Shared Rides



Total Rides by Passenger Types



Average No-show Rate

1.7%

Average Cancellation Rate

17.4%

Pickup OTP

98.5%

Dropoff OTP

100.0%

Total Passengers Completed

764

Average Direct Ride Duration

10.4 mins

Average Actual Ride Duration

10.7 mins

Shared Ride %

56.6%

Abandoned Rides

0

RideCo Analytics: Customer Experience

Date: 7/1/2026 – 7/31/2026
Program: Blackfalds
Provider: Prairie Bus Lines
Include Date: All
Weekday: All

Average Ride Rating

5.0

Ride Comments

Rating: FIVE

as usual great
good job frank thank you
good job frank
good job frank . thank you
good job frank thank you

Pickup OTP

98.5%

Dropoff OTP

100.0%

Average Direct Ride Duration

10.4 mins

Average Actual Ride Duration

10.7 mins

Failed Search Percentage

18.6%

Shared Ride Percentage

56.6%

RideCo Analytics: Searches

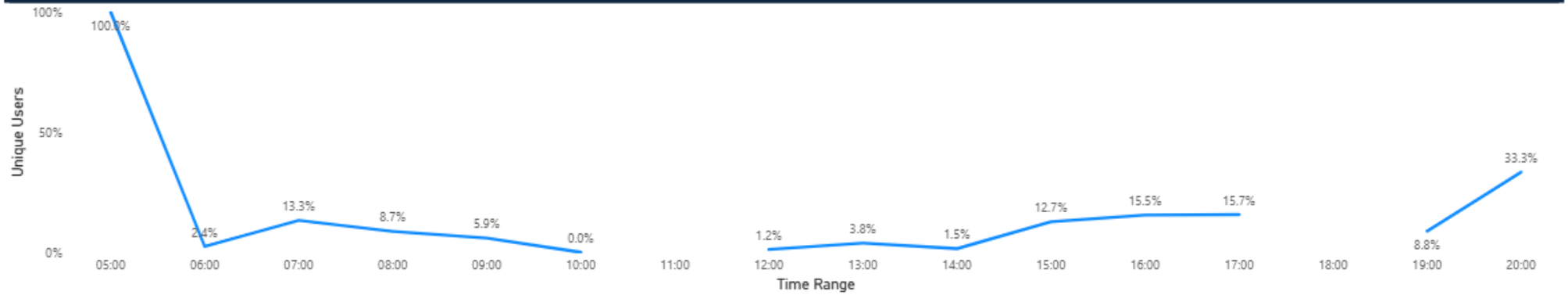
Date
7/1/2026
7/31/2026

Program
Blackfalds

Include Date
All

Weekday
All

Unique Users with Failed Search Over Time



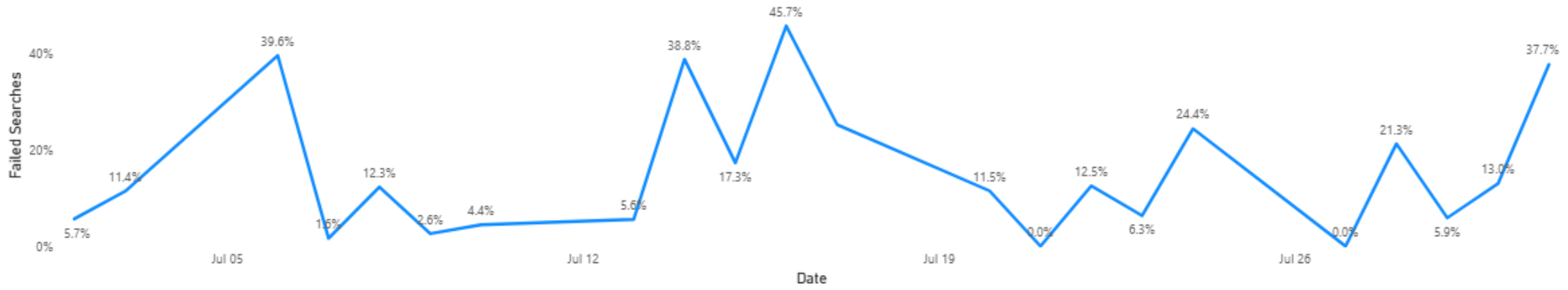
Average Daily New Users

0

Average Daily Repeat Users

20

Failed Search Due to High Demand Over Time



Average Unique Users with a Failed Search

NaN

Users with Search Delay > Threshold

21.8%

Unique User Searches

1,024

Average Users with Searches

583

Average Daily Searches

81

User Conversion Rate

85.6%

Average Search Delay of Best Results

20.9 mins

RideCo Analytics: Booking

Date: 7/1/2026 – 7/31/2026

Program: Blackfalds

Include Date: All

Weekday: All

Total Rides Booked

809

Completed Rides Booked by Call Center

8.3%

Completed Rides Booked by App or Site

91.7%

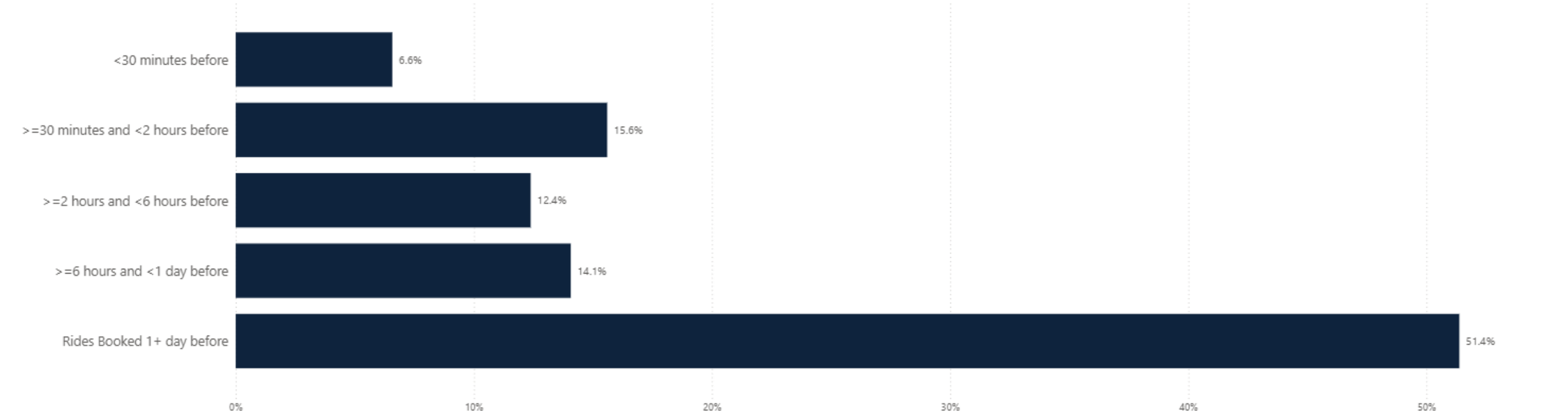
Completed Rides Booked by Subscription

0.0%

Completed Rides Booked by 3rd Party

0.0%

Advanced Booking



RideCo Analytics: Operations

Date: 7/1/2026 – 7/31/2026

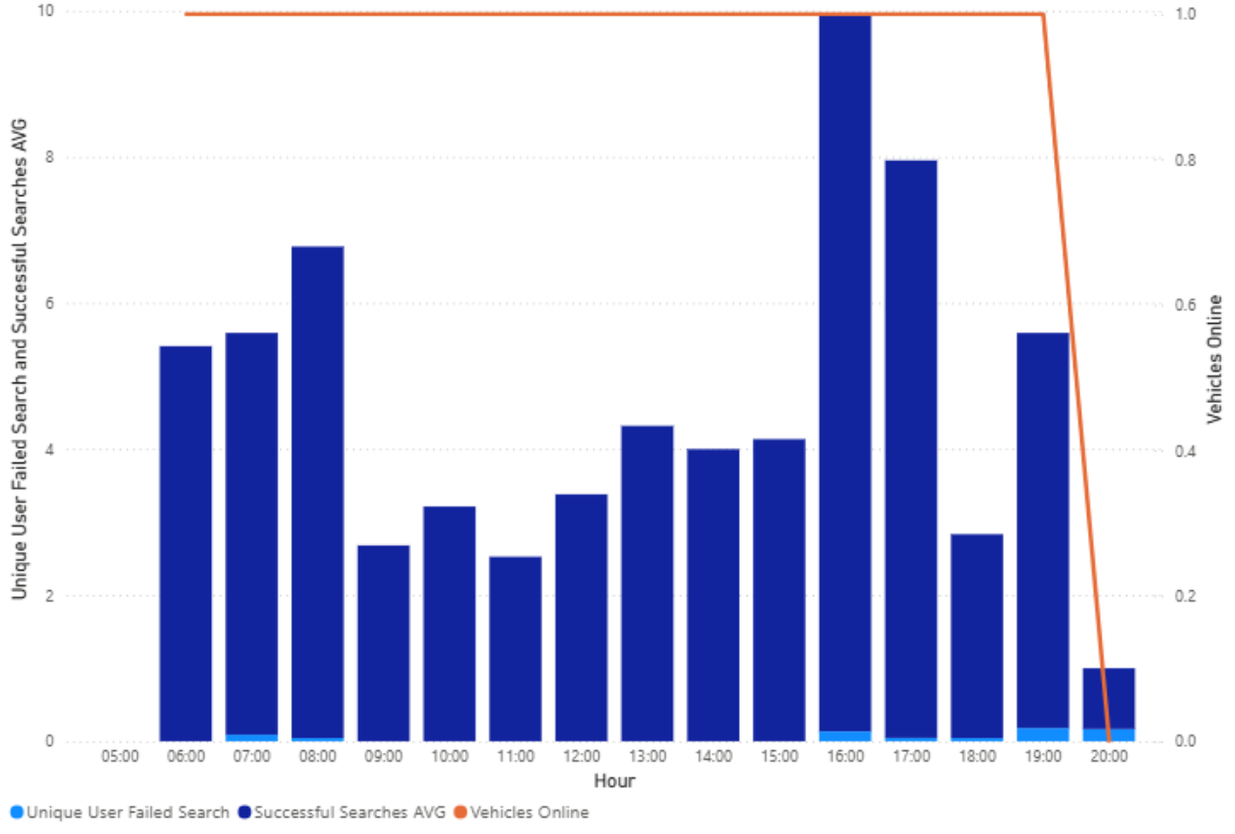
Program: Blackfalds

Include Date: All

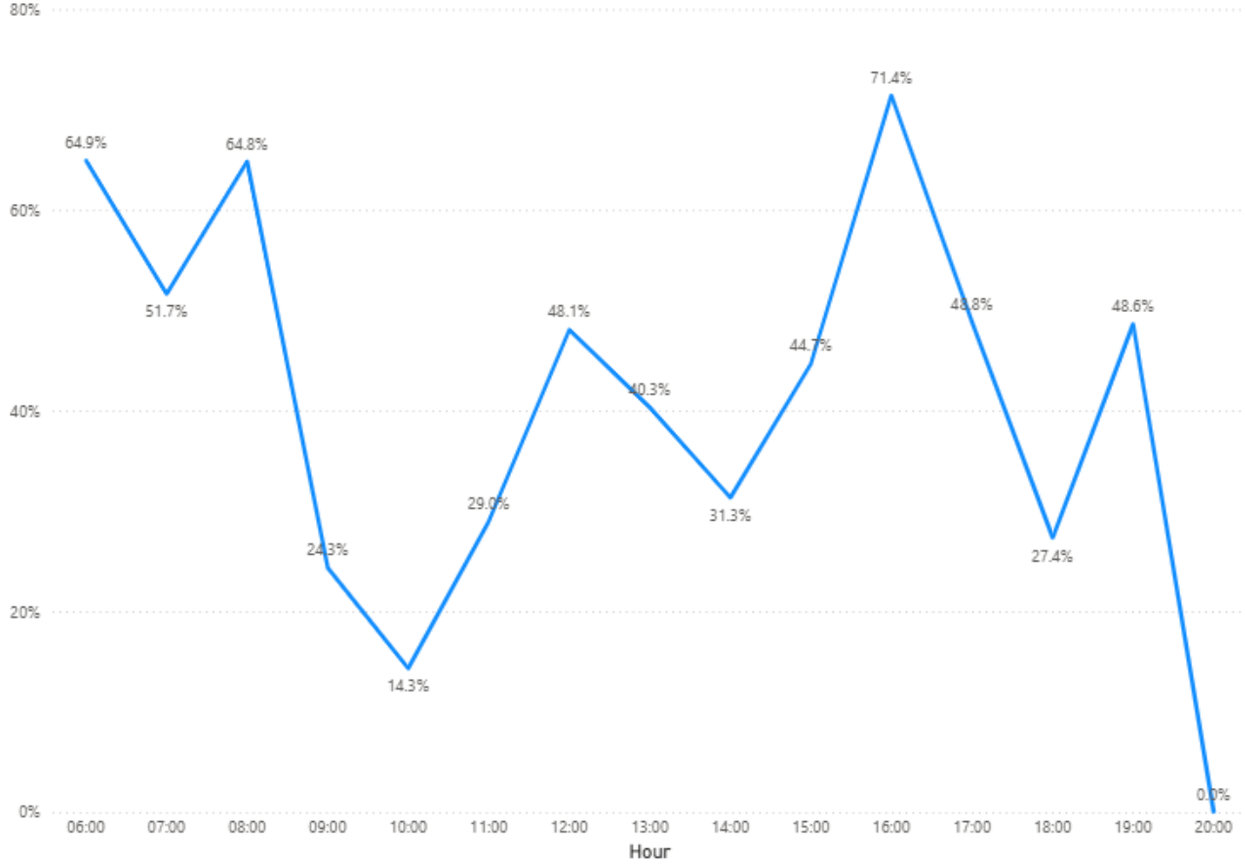
Weekday: All

Total On-Fare Time (h)	Vehicle Utilization Rate	Max Vehicles Online	Revenue Hours	Demand Response Revenue Hours
124	44.2%	1.0	280.7	214.7

Service Availability



Vehicle Utilization Rate by Time of Day



Council Highlights

Monday, August 10th, 2026 - Regular Meeting of Council

Council Highlights briefly outlines the decisions made by City of Lacombe Council. Residents, businesses, and stakeholders are encouraged to stay informed about Council news. Council Meetings are live-streamed on the City's YouTube channel. Official Minutes are posted at www.lacombe.ca

CITY OF LACOMBE
Strong Roots. Fresh Perspective.

Quick Headlines:

2027 Budget Direction and Schedule

50 Avenue Multi-Use Trail Update

Presentations to Council

Presentations to Council



Habitat for Humanity - Affordable Homeownership Opportunities

Council received a presentation from Habitat for Humanity Red Deer Region about its affordable homeownership program.

Habitat currently manages eight affordable homes in the community and is planning its next phase of development across Central Alberta.

Habitat's model allows eligible families to purchase a home with no down payment or interest, with mortgage payments based on 30 per cent of household income. Families also contribute 500 hours of volunteer service.

Habitat is asking the City to explore the contribution of suitable serviced municipal land for a future affordable homeownership development. Access to land could help leverage provincial and federal funding and direct more resources toward construction.

2027 Budget Direction and Schedule

Council provided preliminary direction for developing the 2027 Operating Budget, including targets for the property tax increase and cost-of-living adjustment for administrative employees.

Council directed Administration to prepare the draft budget using a 2.23 per cent property tax increase target and a 2.23 per cent cost-of-living adjustment (COLA). Both reflect the average Alberta Consumer Price Index increase from July 1, 2025, to June 30, 2026, and align with City policies. The tax increase would generate approximately $446,200 in additional revenue.

Preliminary projections indicated that anticipated changes in revenues and expenses would otherwise require a 7.98 per cent tax increase. Meeting Council's target will require careful prioritization and may involve reducing expenses, drawing from the Operating Reserve, increasing user fees, or combining approaches.

Administration will use a new Budget Preparation Lens to prioritize essential services and approved Strategic Plan actions while considering affordability, workforce capacity, infrastructure renewal, grants, partnerships, cost-sharing, and long-term operating impacts.

The proposed budget will also consider sustainable road renewal funding, capital priorities, available reserves, grants, and borrowing capacity. Detailed deliberations are scheduled for October 28th, 29th and potentitally the 30th, covering the 2027 operating and capital budgets and associated multi-year plans.

More from the Meeting

CITY OF LACOMBE
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Presentations to Council

Echo Lacombe Association 2025/2026 Annual Report to Council

Council received an update from the Echo Lacombe Association highlighting another year of growth, community investment, and positive environmental impact. Continued growth in electricity, natural gas, and internet customers has expanded Echo's ability to support local initiatives through grants and sponsorships.

Over the past year, Echo provided funding for the Boys & Girls Club Learn On & Thrive Program, Lacombe Composite High School's Harvest Dinner and audiovisual upgrades, the Broom Tree Foundation's Echo Room 1, and the United Robotics Club. Echo also continued to support community events and organizations, including Lacombe Days and the Lacombe Fish & Game Association. In addition, the association administered and awarded eight Downtown Storefront Enhancement grants.

Council also heard about the continued success of Echo Food Rescue, which set a monthly record by rescuing 60,705 pounds of food in July. Since launching in 2022, the program has surpassed one million pounds of rescued food and is on track to reach 1.5 million pounds by the end of 2026. The program helps reduce food waste while providing nutritious food to residents throughout the region.

CIBC Provided Economic Update

Council received an economic update from the CIBC Hobson Chahal Advisory Group outlining trends affecting Canada, Alberta, and the United States. The presentation examined inflation, interest rates, tariffs, geopolitical uncertainty, supply-chain disruptions, artificial intelligence investment, and upcoming mortgage renewals.

The Group reported that Alberta has been less affected by trade pressures than manufacturing-focused provinces, although uncertainty surrounding U.S. trade policy and CUSMA continues to affect forecasts. The presentation also noted that interest rates remain below the Bank of Canada's estimated neutral range, with further reductions forecast for now.

50 Avenue Multi-Use Trail Update

Council received an update on options for a multi-use trail connection along 50 Avenue, between 63 Street and 76 Street, to provide pedestrian and cyclist access to Midway Centre. Since 2023, the City has considered on-street, off-street, cantilevered, and hybrid alignments. Council previously directed Administration to further examine an off-street route around the north side of Crescent Lake.

Updated estimates ranged from $800,000 to $5.2 million, depending on the alignment and construction method. On-street options would repurpose the westbound lane and use either concrete barriers or a concrete median with flexible posts. While less costly, these options could create concerns related to the removal of a vehicle lane, winter maintenance, and provincial acceptance.

A fully separated off-street alignment was estimated at $5.2 million. The endorsed Crescent Lake alignment was estimated at $3.58 million, compared with its approved capital budget of $2.05 million. It would require land agreements, environmental approvals, vegetation clearing, retaining walls, slope stabilization, golf course safety measures, and trail construction.

Council acknowledged receipt of the update and decided to consider next steps for the project once the Transportation Master Plan is completed in Q4 2028, as per their in-camera discussion.

More from the Meeting

CITY OF LACOMBE
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Council in the community
Pop-up conversations with your elected officials

Council Schedule - Lacombe Farmer's Market

Thursday, August 20th, 2026, 2:00 p.m. - 6:00 p.m.
at Michener Park - 6209 50 Avenue (Highway 12)

Discussion Topics - Land Use Bylaw Innovation Amendments & Upcoming Residential Recycling Program

Stop in for a chat, share your ideas, and be part of the conversations shaping our community.

Upcoming dates: • September 17th • October 8th

Upcoming Council Meetings

- **Monday, August 24th, 2026, at 5:30 p.m. Public Hearing for Bylaw 400.79, at 6:00 p.m.**
- **Monday, September 14th, 2026, at 5:30 p.m. Public Hearing for Bylaw 405.7, at 6:00 p.m.**
- **Monday, September 28th, 2026, at 5:30 p.m.**

Your City Council


Mayor Hibbs


Councillor Contenti


Councillor de Bresser


Councillor Dykslag


Councillor Goings


Councillor Proud


Councillor Span

BLACKFALDS
ALBERTA

SPECIAL EVENT PERMIT

Permit #: 008.26
Date of Issue: Aug 14, 2026

Organization Name: Heart of Blackfalds Society
Name of Event Organizer: Trent Kroetsch
Address: Box 285, Blackfalds, Alberta T0M0J0
Phone: 403-877-8414

Event Name: Blackfalds Block Party

Event Date(s): **August 28, 2026**

Location: **Broadway Avenue, Waghorn Street to Indiana Street**

Road Closure: None

Event Start Time: 5:00 PM **Event Finish Time:** 9:00 PM

Set-up to begin on: August 28, 2026 **Time:** 12:00 PM

Takedown to end by: August 28, 2026 **Time:** 10:00 PM

Number of Participants: 15+ **Number of Spectators:** avg 700

This Special Event Permit is hereby approved and issued on the following conditions:

CONDITIONS

Event Conditions:

1. The Special Event must commence within the dates and times of the issued approved Special Event Permit. Failure to commence the Event during this time will cause the Special Event Permit to expire. Any variations in dates must be approved by the Town, and a new Special Event Permit will be issued for the new dates and times.

2. The proposed Special Event shall be undertaken in accordance with the approved Route Map and Site Map plans, and variations must be approved by the Town, and a new Special Event Permit will be issued.

3. The Event Organizer shall at all times remain a valid certificate of insurance, showing a minimum liability amount of $2,000,000.00 and will include the Town of Blackfalds as an additional insured for the date(s) of the Special Event.

4. The Special Event must comply with the Community Standards Bylaw and noise.

5. The Event Organizer shall indemnify and save harmless the Town of Blackfalds, its officers, agents and employees from and against all claims, demands, actions, losses, expenses, costs or damages of every nature and kind which the parties may incur or suffer as a result of the other parties' actions.

Road Closure Conditions:

6. The Town will be responsible for closing the road for the Special Event. At no time shall the Event Organizer close any roads.

Additional Conditions:

None

Approved By:

Kim Isaak

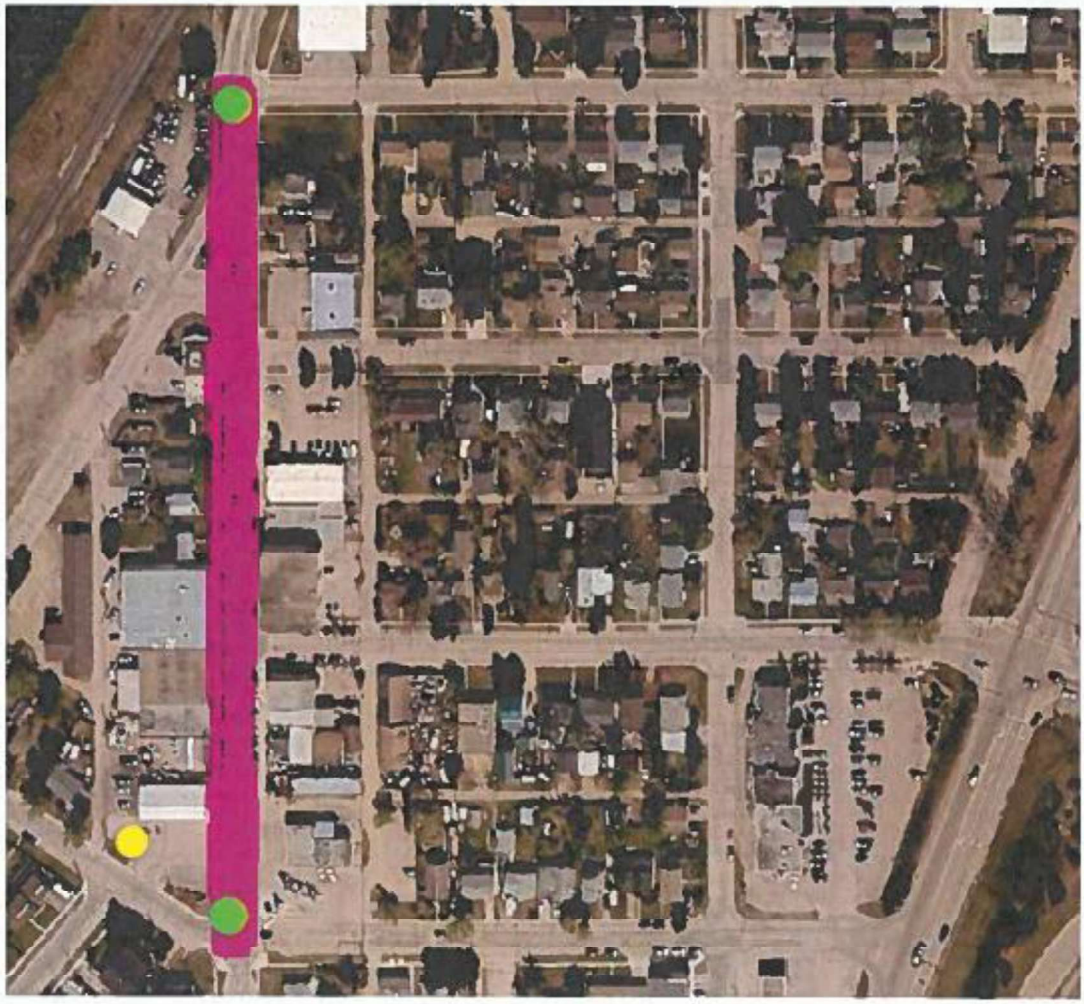
Kim Isaak,
Chief Administrative Officer

SITE MAP

Event Area

Blockade

Muster Point



BLACKFALDS
ALBERTA

SPECIAL EVENT PERMIT

Permit #: 009.26
Date of Issue: Aug 14, 2026

Organization Name: Big Brothers Big Sisters of Lacombe and District
Name of Event Organizer: Jen Harty
Address: 5103 49 Street, Lacombe, Alberta, T4L 1J4
Phone: 403-782-7870

Event Name: Big Brothers Big Sisters Rubber Duck Drop

Event Date(s): **September 26, 2026**

Location: **Sterling Industries Sports Park – Ball Diamond 4**

Road Closure: None

Event Start Time: 12:00 PM **Event Finish Time:** 9:00 PM

Set-up to begin on: September 26, 2026 **Time:** 9:00 AM

Takedown to end by: September 26, 2026 **Time:** 6:00 PM

Number of Participants: 150 **Number of Spectators:** 200

This Special Event Permit is hereby approved and issued on the following conditions:

CONDITIONS

Event Conditions:

1. The Special Event must commence within the dates and times of the issued approved Special Event Permit. Failure to commence the Event during this time will cause the Special Event Permit to expire. Any variations in dates must be approved by the Town, and a new Special Event Permit will be issued for the new dates and times.

2. The proposed Special Event shall be undertaken in accordance with the approved Route Map and Site Map plans, and variations must be approved by the Town, and a new Special Event Permit will be issued.

3. The Event Organizer shall at all times remain a valid certificate of insurance, showing a minimum liability amount of $2,000,000.00 and will include the Town of Blackfalds as an additional insured for the date(s) of the Special Event.

4. The Special Event must comply with the Community Standards Bylaw and noise.

5. The Event Organizer shall indemnify and save harmless the Town of Blackfalds, its officers, agents and employees from and against all claims, demands, actions, losses, expenses, costs or damages of every nature and kind which the parties may incur or suffer as a result of the other parties' actions.

Road Closure Conditions:

6. The Town will be responsible for closing the road for the Special Event. At no time shall the Event Organizer close any roads.

Additional Conditions:

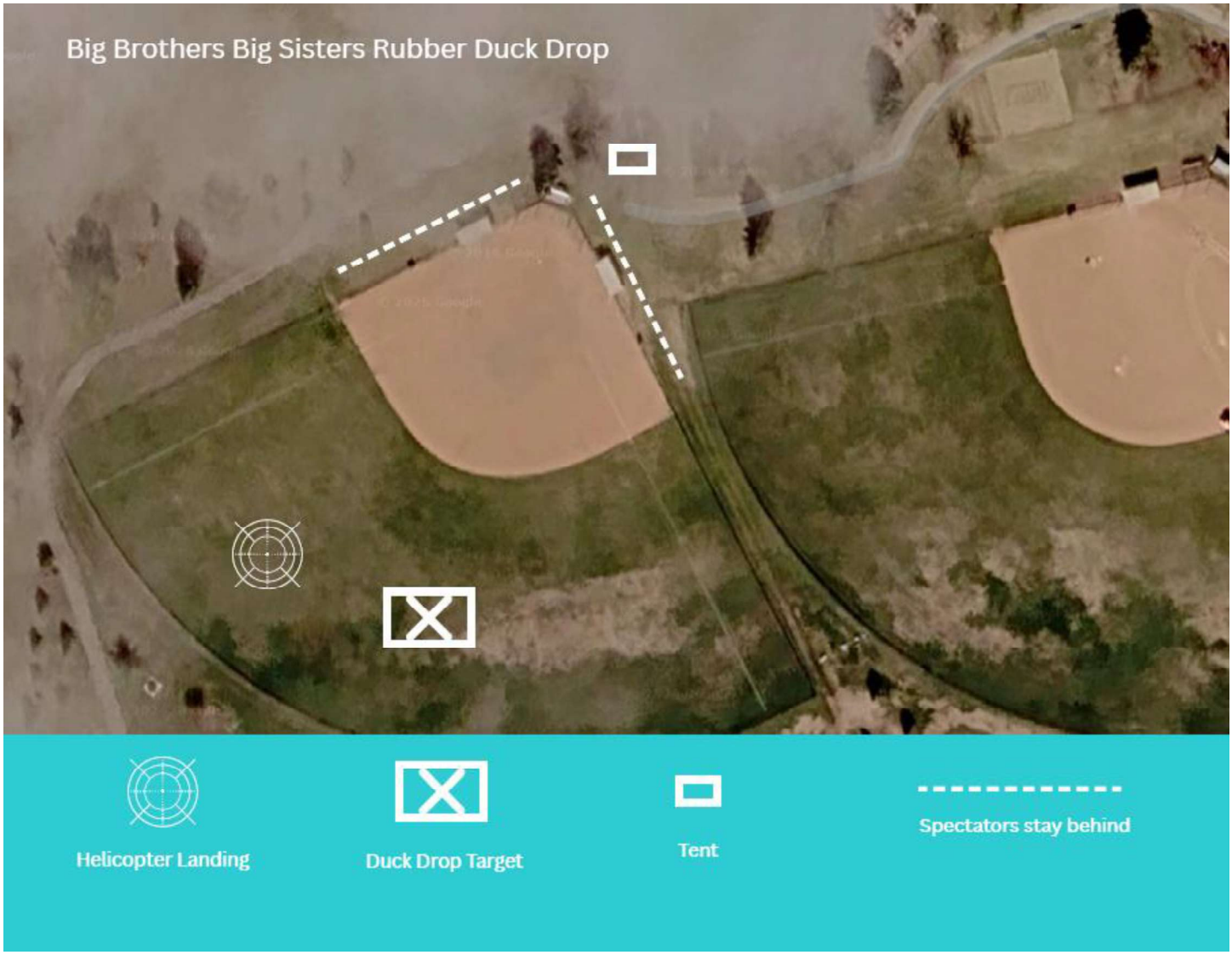
None

Approved By:

Kim Isaak

Kim Isaak,
Chief Administrative Officer

SITE PLAN


Big Brothers Big Sisters Rubber Duck Drop
Helicopter Landing
Duck Drop Target
Tent
Spectators stay behind

BLACKFALDS
ALBERTA

SPECIAL EVENT PERMIT

Permit #: 010.26
Date of Issue: Aug 14, 2026

Organization Name: Save On Foods
Name of Event Organizer: Rob Crane
Address: 105, 4500 Blackfalds Crossing Way, Blackfalds, T0M0J0
Phone: 403-597-0721

Event Name: Dash & Crash RC Jump and Race Event

Event Date(s): **August 30, 2026**

Location: 4500 Blackfalds Crossing Way

Road Closure: **West Section of Blackfalds Crossing Way**

Event Start Time: 12:00 PM **Event Finish Time:** 9:00 PM

Set-up to begin on: August 29, 2026 **Time:** 4:00 PM

Takedown to end by: August 30, 2026 **Time:** 7:00 PM

Number of Participants: 20-30 **Number of Spectators:** Unknown

---

This Special Event Permit is hereby approved and issued on the following conditions:

CONDITIONS

Event Conditions:

1. The Special Event must commence within the dates and times of the issued approved Special Event Permit. Failure to commence the Event during this time will cause the Special Event Permit to expire. Any variations in dates must be approved by the Town, and a new Special Event Permit will be issued for the new dates and times.

2. The proposed Special Event shall be undertaken in accordance with the approved Route Map and Site Map plans, and variations must be approved by the Town, and a new Special Event Permit will be issued.

3. The Event Organizer shall at all times remain a valid certificate of insurance, showing a minimum liability amount of $2,000,000.00 and will include the Town of Blackfalds as an additional insured for the date(s) of the Special Event.

4. The Special Event must comply with the Community Standards Bylaw and noise.

5. The Event Organizer shall indemnify and save harmless the Town of Blackfalds, its officers, agents and employees from and against all claims, demands, actions, losses, expenses, costs or damages of every nature and kind which the parties may incur or suffer as a result of the other parties' actions.

Road Closure Conditions:

6. The Town will be responsible for closing the road for the Special Event. At no time shall the Event Organizer close any roads.

Additional Conditions:

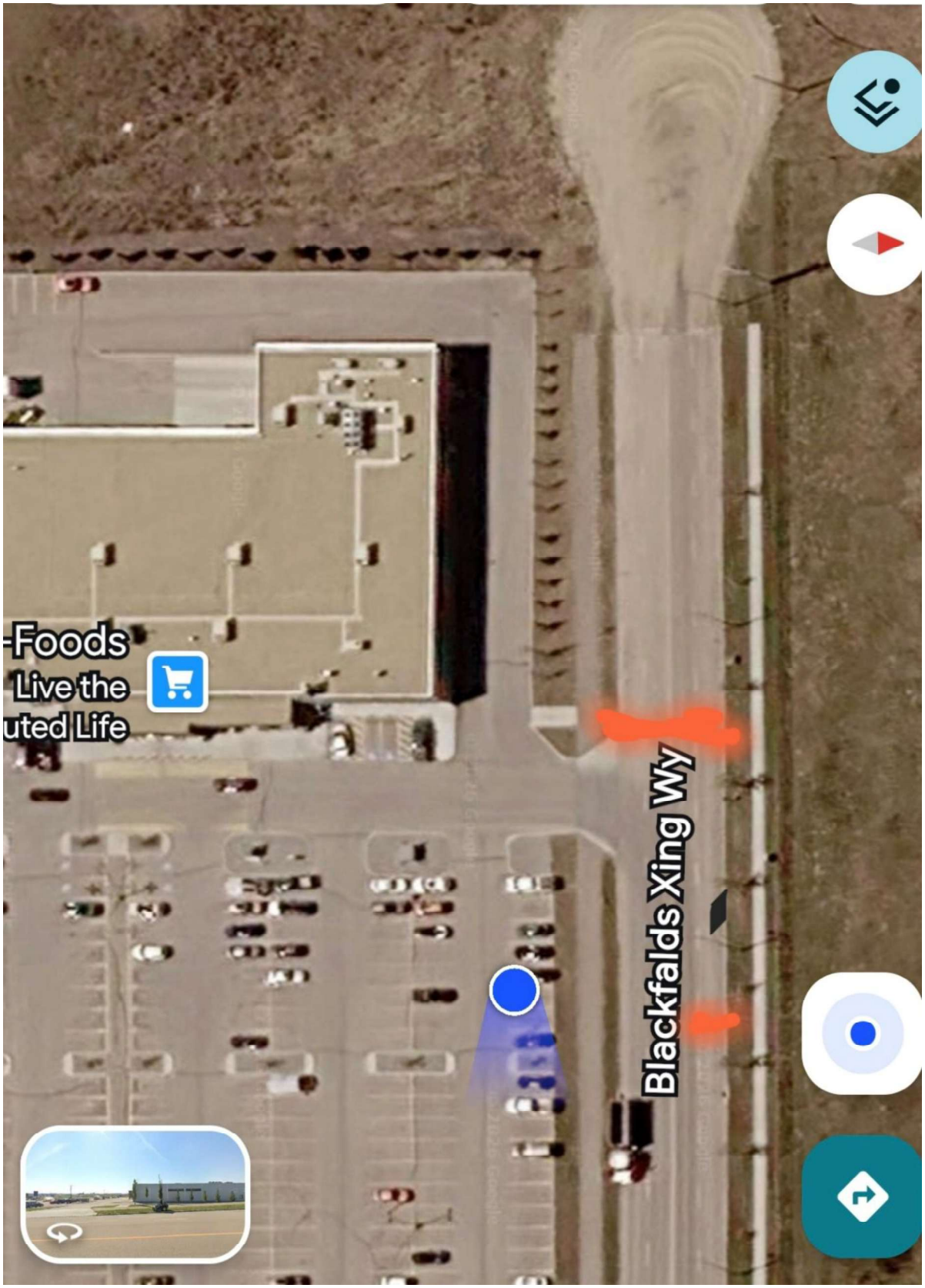
None

Approved By:

Kim Isaak

Kim Isaak,
Chief Administrative Officer

SITE PLAN



BATTLE RIVER WATERSHED ALLIANCE

20 Years of Watershed Stewardship



2025-2026 Annual Report



Battle River Watershed Alliance is a not-for-profit organization and designated Watershed Planning and Advisory Council under *Water for Life: Alberta's Strategy for Sustainability*. With a focus on the Battle River and Sounding Creek Watershed, our role is to convene & collaborate with community partners for state of the watershed reporting and watershed management planning. We also provide watershed education programming to enhance watershed literacy and stewardship.

VISION: We exist to have a watershed that sustains all life by using sound knowledge, wisdom, and wise actions to preserve our watershed for future generations.

MISSION: We achieve our vision by providing relevant science, social science, policies, and education for a diverse community of people to create solutions to our watershed's challenges.

ACKNOWLEDGING PEOPLE & LANDS

The Battle River and Sounding Creek watersheds have been the home, meeting ground and travelling route for many Indigenous Peoples since time immemorial. We gratefully acknowledge the ancestral territory and ongoing presence of Indigenous Peoples and Nations within these watersheds. Their experiences, teachings, knowledge and wisdom inform and enrich our collective efforts to care for the land and water of this region. These watersheds are located in Treaty 6 and 7 territory, and the Métis Homeland. Fulfilling the spirit and intent of these treaties is an ongoing process, and the Battle River Watershed Alliance is committed to building strong and respectful relationships with the Indigenous Peoples of this land, with all living beings, and with the land and water on which we all depend.

Headwaters of Battle River at Battle Lake

Message from the Board

The success of the BRWA will depend upon the people who live and work within the watershed. I invite you to become a member of the alliance. There is no cost except for your time and commitment to making a difference within our watershed.
Jeremy Enarson, Chair in 2007, BRWA's first Annual Report

The Board of Directors reflects with pride on two decades of stewardship, collaboration, and leadership in support of watershed sustainability and water security. As an independent organization, BRWA now has more than 2,000 members, and together with the long-standing representation of community partners on the Board and Land & Water Committee, brings diverse voices together to build consensus and advance watershed management that balances social, economic, and environmental priorities.

Over the years, the work of the Board, committees, and staff has taken many forms, from raising awareness over a slice of Saskatoon pie and bringing communities together to establish a watershed management framework, to delivering award-winning engagement and education programs, as well as providing municipalities with practical tools such as Riparian Health Assessments and Land Use Planning Guidelines. Guided by passionate leadership and dedicated governance, BRWA has grown significantly over the past 20 years, expanding its reach, impact, and ability to foster a culture of stewardship in communities across the watershed.





CHAIRS / CO-CHAIRS

Jeremy Enarson, 2006-2011 from the Bigstone subwatershed
Hugh Sanders, 2011 - 2017, Bigstone
Barb Bosh, 2017 - 2021, Paintearth
Al Corbett & Ryley Andersen, 2021 - 2026, Bigstone & Blackfoot

Battle River downstream of Driedmeat Lake

Message from the Executive Director





Contract Team

Behind every partnership and initiative are people who care deeply about the Battle River and Sounding Creek watersheds and the communities connected to this land. Over the past 20 years, BRWA's dedicated staff, including seasonal team members who bring energy and passion to outreach and youth education, emerging STEM leaders, and expert consultants, share their knowledge and research to help us understand the state of the watershed so our community leaders can make sustainable land management decisions for a safe secure water supply and strong economy.

Special recognition goes to Susanna Bruneau, Sheila Logelin, Sarah Skinner, and past Executive Director David Samm for their strong connection to place and longstanding commitment to the sustainability of our community, each contributing 15 or more years of service.

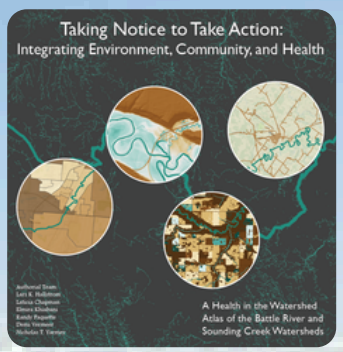


State of the Watershed

Battle River & Sounding Creek Watersheds



> *Characterizing the current state of one's watershed, its problems, and the pressures upon it can provide the basis for developing effective management strategies that will contribute to the achievement of the goals of Water for Life.*
>
> Handbook for State of the Watershed Report, Government of Alberta



BRWA compiled comprehensive State of the Watershed Reports in 2011 and 2022. The data identifies significant areas of concern that require conservation and restoration efforts to protect water supplies, ecosystems, and biodiversity, supporting resilient communities and a sustainable economy.

Assessments, Monitoring & Engagement

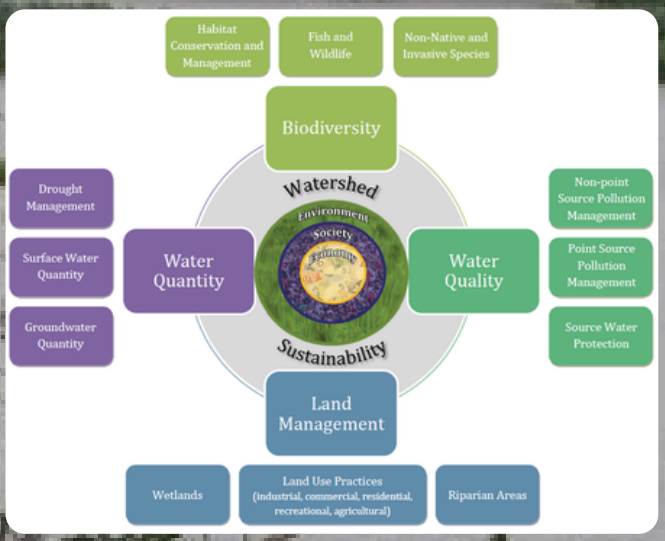
Partner organizations contribute key data, including Government of Alberta water quality and flow information and the Alberta Biodiversity Monitoring Institute's Human Footprint Inventory. BRWA also shares this information with decision-makers and the public while working to address data gaps.

2007 Battle River Fish-based Index of Biological Integrity
2008 Aerial Videography Riparian Assessmet of the Battle River
2010 Battle River Basin Socio-Economic Profile
2011 Economic Activity and Ecosystem Services in the Battle River Basin Report
2015-2025 Important Bird Areas Monitoring Initiated
2017 ECHO Network, focus on community & public health data in SOW Reporting
2019-2025 Landcover Dataset & Shoreline and Riparian Condition Assessments
2020 Winter LakeKeepers Monitoring, Battle Lake (Headwaters of Battle River)
2021 LakeWatch Monitoring, Battle Lake (Headwaters of Battle River)
2021 Riparian Web Portal & training sessions
2023 Sounding Creek Riparian Area Assessment Report
2024 BRWA Citizen Science Monitoring Program Initiated

In 2026, State of the Watershed Information Sheets and Data Walk were completed with funding from the Battle River Community Foundation. Check out our website.

HWY 855, County of Paintearth No. 18
by Preston Weran

Watershed Management



Success Stories

- Framework for Watershed Management Planning (above)
- Approved Water Management Plan for the Battle River Basin, GOA
- Camrose Source Water Protection Plan
- Guide to Watershed Management in Land Use Planning for Local Governments in the Battle River and Sounding Creek Watersheds



Moving Communities to Action

In 2012, a Watershed Management Planning Steering Committee was established to guide the planning process including consultation with local businesses, industry, government, Indigenous Nations and land-holders to develop an adaptive management planning framework with four areas of focus - water quality, water quantity, land management and biodiversity. This set the stage for research, policy advice, and guidelines for watershed management to move communities to action.

Watershed Management Guidelines are tools for decision-makers to support a healthy ecosystem, biodiversity, and safe secure water supply.

Visit our website for guidelines on: Wetlands, Riparian Areas, Source Water Protection, Drought Adaptation and Management, Non-native and Invasive Species Management, and Non-point Source Pollution Management

Watershed Management

BRWA Land & Water Committee

Established in 2023, the BRWA Land & Water Committee is a multi-sector advisory group that supports state of the watershed reporting, watershed management planning and implementation.

Committee Representation: Augustana Campus (University of Alberta), Beaver County, Camrose County, City of Camrose, County of Paintearth, County of Vermilion River, Drainage Council, Ducks Unlimited Canada, Flagstaff County, Government of Alberta, Lacombe County, Montana First Nation, Otipemisiwak Métis Government, Pigeon Lake Watershed Association, Samson Cree Nation, Town of Wainwright, and BRWA Board members

Funded By: Camrose County, Battle River Community Foundation, the Grattidge Family Fund, the Ken and Irif Drever 50th Anniversary Fund, and the Ralph and Kaye Rud Fund.





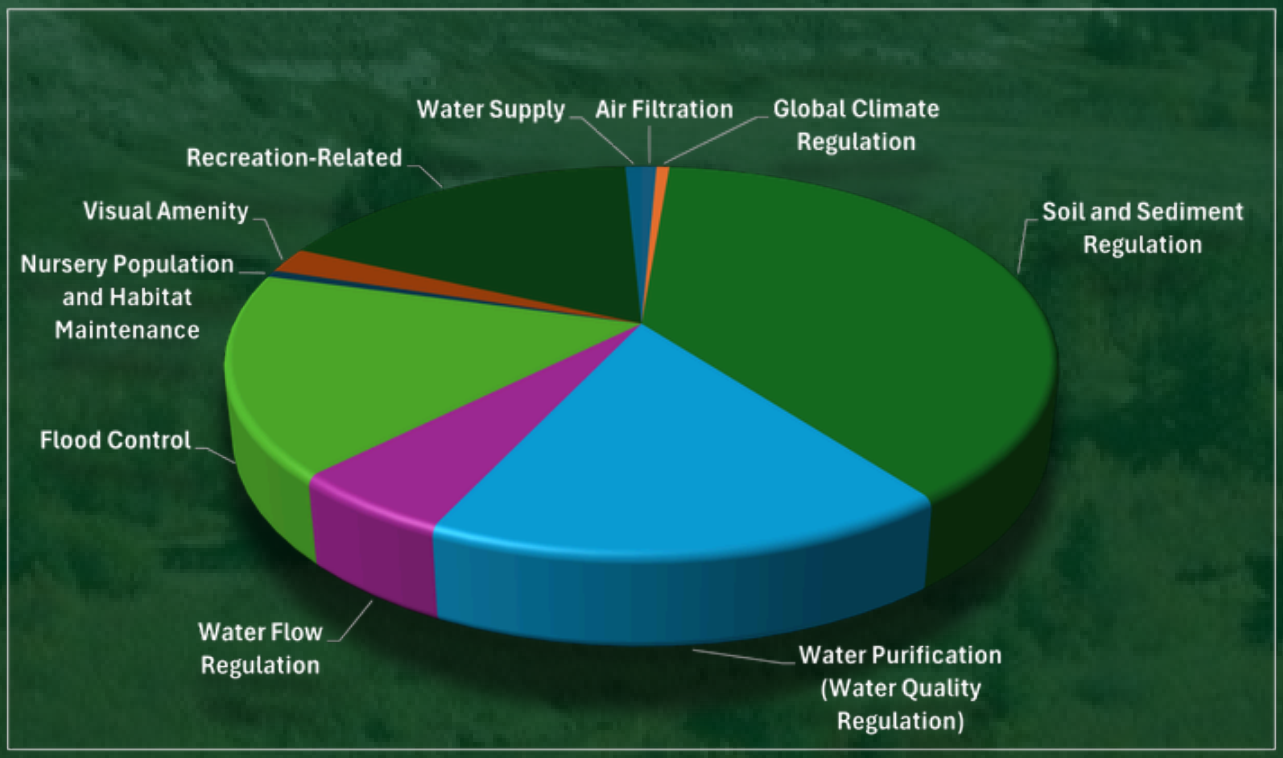


Big Knife Provincial Park, County of Paintearth No. 18

Riparian Stewardship Projects 2012-2025, 650 Acres

Investment $850,000
Annual Ecosystem Services Value $33,275,917

ECOSYSTEM SERVICES VALUE BY TYPE



Oldman Watershed Council's Ecosystem Value Calculator, created with support from Government of Alberta

FUNDING CONTRIBUTIONS

Federal-Provincial Growing Forward 2 & Agricultural Watershed Enhancement Program, Provincial Watershed Resiliency & Restoration Program, & Land-holders
Battle River Watershed Alliance

COLLABORATORS

Agroforestry & Woodlot Extension Society | Cows and Fish Riparian Management Society | Iron Creek Watershed Improvement Society | Flagstaff County ALUS
Pipestone Creek School | Montana First Nation

Outstanding In Stewardship

OTIS Awards, 50+ Recipients across 30 Communities

2025 RECIPIENTS



Agriculture

Erin & Casey Murphy-Thompson
Thompson WP Farms, Grassland Stewardship

Organization

Louis Bull Tribe
Climate Risk & Resilience Assessment



Individual

Anjah Howard, Camrose County
Planning Leadership for Watershed Management



Youth

Laurie Phillips, Terrace Ridge School
Future Stewards

Nominations for 2026 open July 1st.

2012-2024 RECIPIENTS

Darcy & Candace Goodrich
Carol Wilson
Kaitlin Lomas, Katie & Vicki Wyering, Melissa Gartner
Lacombe County
Mike Black
Maven Boddy and Golden Prairie 4H
County of Vermilion River
Blue Dot Camrose
Roy and Judy Louis
Brooklyn Green and Mina Shin
Chinook Applied Research Association
Susan Ellis
Lougheed Colony School
MSW Farms
Buffalo Lake Nature Club
Tom Tomasweski
Katelyn Cook
Nica's Hair Salon
Tin Forest Farms
Don and Marie Ruzicka
Wainwright Girl Guides
Brenda Bohmer
City of Wetaskiwin
Pres Winter
Grove Grizzlies
Camrose Energy
Millet & District Museum and Archives
Glen Hvenegaard
Hughenden Public School
Dan and Harriet Liddle
Wainwright Wildlife Society
Lorne Ferguson
Round HIll Renaissance Agriculture Foundation
Michael & Clara Hampson
Robert Gibbs
Ecoplast Solutions Inc.
Altario School
Darrel Fipke
Rebecca King
Scandia Roadside Native Prairie Restoration Project
Nipisihkopahk Wellness, Samson Cree Nation
Terry & Peggy Vockeroth
Ian Rawlinson
Belle Dodds

Education & Literacy

BRWA EDUCATION PROGRAMS	NO. OF YEARS
Waste in Our Watershed Tour (Gr. 4)	10
Discover Your Wetland (Gr. 5)	15
Weather Watchers in the Watershed (Gr. 5)	1
Habitat Tour (Gr. 6)	3
X-Stream Science (Gr. 7-12)	10
Caring For Our Watersheds (Gr. 7-12)	19



COMMUNITY PARTNERS

- In 2025, the Recycling Council of Alberta, R's of Excellence Award was given to the Waste in Our Watershed partners: Centra Cam Vocational Training Association, City of Camrose, GFL Environmental Inc., City of Wetaskiwin, and Aquatera Utilities.
- Weather Watchers in Our Watershed was developed with guidance from the Maskwacis Elder Advisory Committee.







Blackfalds

Education & Literacy

> *Students who may struggle to engage in a traditional classroom setting often thrive outdoors. I have seen students step into leadership roles, ask thoughtful questions, and demonstrate confidence and curiosity in ways I might not otherwise witness. Many students develop a genuine connection to nature through this experience, gaining a deeper respect for the environment and an understanding of how humans and wildlife coexist within shared spaces.* **Taren Lindstrand, Junior High Teacher, Round Hill**

14,000 Youth Participants

over 20 years



COMMUNITY PARTNERS BRINGING CLASSROOM CURRICULUM TO LIFE

BATTLE RIVER COMMUNITY FOUNDATION | CAMROSE ENERGY | CARGILL
CAF AMERICA | ENBRIDGE | HEARTLAND GENERATION | NUTRIEN

Mirror Lake, City of Camrose

Convening and Collaborating

2025-26 ENGAGEMENT: TAKING ACTION IN YOUR WATERSHED

Bringing people together to inspire stewardship and community action, BRWA connected many groups to deliver hands-on learning and engagement opportunities, including:

Caring for Our Watersheds Alberta Contest (19th year), sponsored by Nutrien, 11 teachers at 9 schools engaging 267 students.

Watershed 101 Webinar for Elected Officials featuring municipal leadership perspectives from Ponoka County and the City of Camrose.

Winter LakeKeepers Monitoring with Alberta Lake Management Society, Augustana Community Service-Learning students, and local volunteers.

Nature Science + Sports Skills Camp in partnership with Augustana Campus, University of Alberta and Camrose and District Fish and Game Association.









Piping Plover Monitoring with Alberta Conservation Association and volunteers.

Great Divide Tree Planting and Pipe Ceremony at Beaver Hills Biosphere with Miquelon Lake Watershed Stewardship Committee and North Saskatchewan Watershed Alliance.

Stoney Creek Riparian Restoration with support from Camrose Environmental Sustainability Advisory Committee, Agroforestry & Woodlot Extension Society, Cows and Fish Riparian Management Society.



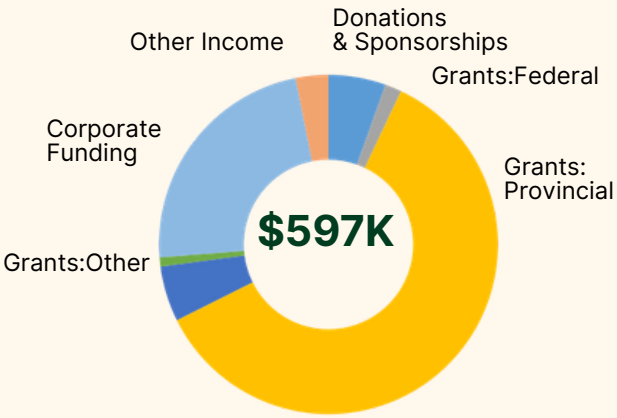


Reflex Lakes, MD of Wainwright No. 61

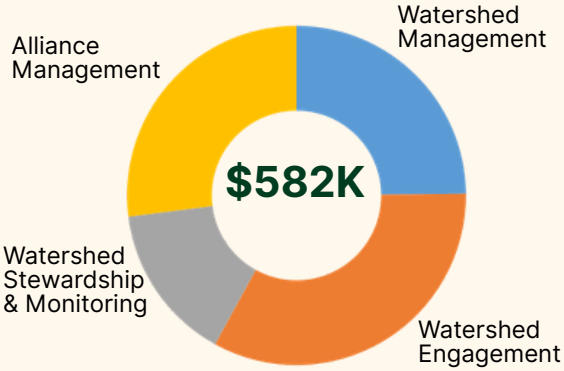
Financials

With a significant goal of sustainability for our watershed and water security, the organization launched in 2006 with a modest operating budget of $100k. With support from community partners this budget has grown to as high as $800k annually.





REVENUE



EXPENSES

Fayban Trestle, MD of Wainwright No. 61
by Dale Pederson

Financial Contributions & In-Kind Sponsors

We gratefully acknowledge the generous financial and in-kind support of our sponsors over the past 20 years, whose partnership helps advance watershed stewardship, healthy ecosystems, biodiversity, and long-term water security for our communities.

Agriculture & Agri-Food Canada
Agriculture Financial Services Corporation
Agrium Inc
Agroforestry & Woodlot Extension Society
Alberta Beef
Alberta Beef Producers
Alberta Centre for Sustainable Rural Communities
Alberta Citizen Science Community of Practice
Alberta Community Bat Program (Wildlife Conservation Society Canada)
Alberta Community Partnership grant partners (Camrose County, Flagstaff County, Lacombe County)
Alberta Conservation Association
Alberta Council for Environmental Education
Alberta Ecotrust Foundation
Alberta Lake Management Society
Alberta Real Estate Foundation
Alberta Trappers Association
Alberta Wilderness Association
ALUS County of Vermilion River
ALUS Lacombe-Red Deer
ALUS Wetaskiwin-Leduc
Andrukow Group Solutions
Anglican Church
Aquatera
Association for Life-Wide Living of Alberta (ALL)
ATCO Power
Battle Lake Natural Area Preservation Society
Battle Lake Watershed Synergy Group
Battle River Alliance for Economic Development
Battle River Community Foundation
Battle River Implements
Battle River Research Group
Beaver County
Beaver Hills Biosphere Interpretive Community of Practice
Bouma Meats
Buffalo Lake Nature Club
Bunge Canada
Camrose & District Horticultural Society
Camrose & District Support Services
Camrose and District Fish and Game Association
Camrose Arts Society
Camrose County
Camrose Energy
Camrose Open Door Association
Camrose Rotary Club
Camrose Wildlife Stewardship Society
Canadian Agricultural Partnership
Canadian Forces Base Wainwright
Canadian Institutes of Health Research
Canadian Wildlife Federation
Capital Power
Cargill
CAF America
Centre for Race & Culture
Change for Climate Edmonton
Chinook Applied Research Association
City of Camrose
City of Edmonton
City of Lacombe
Conoco Phillips
Country Accent
County of Paintearth
County of Stettler
County of Vermilion River
County of Wetaskiwin
Cows & Fish Riparian Management Society
Dalton Seed Farm: Pioneer Seed
Diplomat Mine Historical Society
Don & Marie Ruzicka
Drainage Council
Ducks Unlimited Canada
EastAlta Co-op
ECHO Collective
ECHO Network
ECO Canada
Edmonton and Area Land Trust
Enbridge
Encana
Enerplus
Erminskin Cree Nation
Everest Trucking
Evergreen
Farm Credit Canada
Government of Alberta
Government of Canada
Flagstaff County
Forestburg Fitness Institute
Friends of Little Beaver Lake
Gaylene Halter
George Poruchnek
Girl Guides of Canada Wolf Willow District
Glenys Smith - Donation
Government of Alberta
Government of Alberta - Agriculture and Irrigation
Government of Alberta - Environment and Protected Areas



Financial Contributions & In-Kind Sponsors, Continued

Government of Canada
Heartland Generation
Henry & Judy Fenton – Donation
Hugh & Marg Sanders
Inside Education
Ireland Farm Equipment
Iron Creek Watershed Improvement Society
Janet McGreer
Jean Malcolm-McDonald (Plant Expertise)
Lacombe County
Lake Winnipeg Basin Program
Lakeland College
Land Stewardship Centre
Leduc County
Louis Bull Tribe
M.D. of Wainwright
Maskwacis Cree Tribal Council
M.D. of Provost
Montana First Nation
Muldoon Trucking
Myron Badrey
Nature Alberta
Nature Canada
Nature Conservancy of Canada
North American Waterfowl Management Plan
North Saskatchewan Watershed Alliance
Nu Edge Construction
Nutrien
Owl Link Media Corporation
Paintearth Economic Partnership Society
Parkland Airshed Management Zone
Peaceful Valley Advisory Committee
Penn West Exploration
Pigeon Lake Watershed Association
Pigeon Lake Watershed Management Plan Steering Committee
Ponoka County
Ponoka Fish & Game Association
Populus Community Planning Inc.
Prairie Mines & Royalty ULC
Prairie Mines & Royalty ULC.
Prentice Institute for Global Population and Economy (University of Lethbridge)
Project Learning Tree
Real Canadian Superstore
Recycle with Centra Cam
Red Deer River Watershed Alliance
RED The Agency
Regenerative Agriculture Lab (Rural Routes to Climate Solutions)
Rotary Club of Camrose
Samson Cree Nation
2nd Floor Computers
Special Areas Board
Stafford Plumbing
Strathcona Raptor Center
Summer Village of Argentia Beach
Summer Village of Crystal Springs
Summer Village of Golden Days
Summer Village of Grandview
Summer Village of Itaska Beach
Summer Village of Ma-Me-O Beach
Summer Village of Norris Beach
Summer Village of Paradise Valley
Summer Village of Poplar Bay
Summer Village of Silver Beach
Town of Blackfalds
Town of Hardisty
Town of Killam
Town of Lacombe
Town of Ponoka
Town of Sedgewick
Town of Viking
Town of Wainwright
UFA
United Nations
University of Alberta, Augustana Campus
Vernon Malone Fund
Village of Alliance
Village of Bawlf
Village of Bittern Lake
Village of Botha
Village of Chauvin
Village of Consort
Village of Donalda
Village of Edberg
Village of Edgerton
Village of Ferintosh
Village of Forestburg
Village of Gadsby
Village of Halkik
Village of Hay Lakes
Village of Lougheed
Village of Rosalind
Village of Strome
Vision Credit Union
Volunteer Alberta
Wainwright Wildlife Society
WaterSmart
Xylem Inc.





BATTLE RIVER WATERSHED ALLIANCE

CONNECT WITH US

Battle River Watershed Alliance
Mirror Lake Centre
5415 49 Ave, Suite 3, Camrose AB, T4V 0N6
ᐊᔨᓂᖏᐢ ᔨᐱᔨᐟ (asiniskaw sipisis, Stoney Creek)
Treaty 6 territory

Email: OTIS@battleriverwatershed.ca
Phone: 1 (888) 672-0276
Website: www.battleriverwatershed.ca

Facebook, YouTube, Instagram: @BattleRiverWatershed

www.reallygreatsite.com

PERMISSION TO QUOTE

This report contains information that may be subject to future revisions. Persons wishing to quote from this report, cite it in a bibliography, or use it in any other form, must first obtain permission from BRWA. Suggested citation: Battle River Watershed Alliance. 2026. 2025-2026 Annual Report. 16 pages.

BATTLE RIVER
WATERSHED ALLIANCE

Town of Blackfalds
Box 220
Blackfalds, AB
T0M 0J0

DATE: July 16, 2026

Dear, Mayor and Council

Municipal Funding Request from the Battle River Watershed Alliance

For 20 years, the Battle River Watershed Alliance (BRWA) has worked alongside municipalities to protect the long-term health of the Battle River and Sounding Creek watersheds. We are grateful for your continued leadership and commitment to sustainable communities.

Today, changing watershed conditions make this work more important than ever. Successive years of drought followed by periods of intense rainfall and localized flooding have demonstrated that the challenges facing our communities are becoming more complex and more costly. Decisions made today will influence the long-term security of our drinking water, infrastructure, local economy, agriculture, recreation, and aquatic ecosystems.

As municipalities prepare for future growth and increasing climate uncertainty, proactive watershed planning has never been more important. Continued municipal investment ensures we can provide the science, partnerships, education, and collaborative planning needed to help communities prepare rather than react.

We respectfully ask Council to Invest 50 by contributing $0.50 per capita to support watershed initiatives across the Battle River and Sounding Creek Watersheds.

Why This Investment Matters

The rapid shift from prolonged drought to intense rainfall has highlighted the need for resilient watershed management. Communities across the watershed continue to experience challenges related to water supply, wastewater management, recreation, infrastructure, flood risk, and declining water quality.

Healthy watersheds help reduce these risks. Floodplains, wetlands, riparian areas, and healthy rivers naturally store water, reduce flooding, improve water quality, support biodiversity, and contribute to long-term water security. Planning for these natural systems is often one of the most cost-effective investments municipalities can make.

Twenty Years of Local Leadership

In 2026, BRWA is proudly celebrating 20 years of watershed stewardship.

As an independent, non-profit Watershed Planning and Advisory Council, BRWA brings together more than 2,000 members and a broad network of municipal leaders, Indigenous communities, agricultural producers, industry, conservation organizations, researchers, and residents to develop practical, science-based solutions that balance environmental, social, and economic priorities.

Over the past two decades, BRWA has:

- Developed watershed management plans and recommendations that support sustainable land and water management.
- Produced State of the Watershed Reports that help municipalities make informed planning decisions.
- Delivered award-winning watershed education programs for youth, teachers, and communities.
- Completed riparian health assessments and developed practical land use planning guidance for municipalities.
- Built trusted partnerships that leverage funding and expertise to maximize local impact.

By the Numbers

Together, we are making a measurable difference.

- More than 2,000 members
- More than 200 funding partners over the past 20 years
- Thousands of volunteers supporting watershed stewardship
- $850,000 invested in riparian restoration projects, generating an estimated $33 million annually in ecosystem services
- 40 of 60 municipalities participated in Watershed 101 for Elected Officials
- More than 40 municipal planners contributed to watershed land use planning guidelines
- 58 municipal representatives have served on the BRWA Board of Directors
- More than 14,000 youth reached through watershed education programs
- Approximately 600 teachers engaged annually

Working Together Across Alberta

As one of Alberta's 11 Watershed Planning and Advisory Councils, BRWA serves as an independent, trusted partner that brings together governments, Indigenous Nations, municipalities, agriculture, industry, conservation organizations, academia and the public to build consensus around watershed priorities.

Together, Alberta's WPACs engaged more than 35,000 Albertans in stewardship activities last year and leveraged more than $8.5 million through partnerships and volunteer contributions.

Looking Ahead

Municipal support allows BRWA to continue delivering practical, local solutions that benefit communities across the watershed.

Current priorities include:

- Developing a Roadmap for Sustainable Water Management in the Battle River Watershed
- Supporting surface water quantity, flood, and drought modelling
- Advancing Indigenous co-leadership in watershed management
- Delivering watershed education programs, initiating a new WOW tour, and outreach initiatives
- Completing riparian condition assessments
- Implementing aquatic invasive species prevention initiatives
- Celebrating 20 years of watershed stewardship through community events and special projects

How You Can Help

We invite your municipality to support watershed stewardship in three ways:

1. Invest 50 by contributing $0.50 per capita toward BRWA's watershed programming. An invoice has been enclosed based on your municipality's population and the proportion of your municipality within the Battle River and Sounding Creek Watersheds. Every dollar invested, alongside industry contributions and grants, remains in the watershed to support local programs and partnerships.
2. Register municipal representatives for our Roadmap for Sustainable Water Management Planning Session, where municipalities will help shape future watershed priorities. Date: Thursday, Oct. 22, 2026 • 10:30 AM - 12:00 PM (Councillors and staff welcome, including Planning and Ag Services)
3. Invite BRWA to present to Council. We welcome the opportunity to share watershed conditions, discuss local priorities, and explore opportunities to work together.

Your continued investment helps ensure that municipalities have access to reliable watershed information, collaborative planning, practical stewardship tools, education programs, and strong partnerships that support healthy watersheds, resilient communities, and sustainable economic growth.

Thank you for your continued partnership and your commitment to caring for the land, water, and biodiversity that sustain our communities. We look forward to continuing this important work together.

Sincerely,

Alan Corbett and Ryley Andersen
Co-Chairs, Battle River Watershed Alliance

Supplementary Materials:
2025-2026 Review Engagement (Audited Financials), https://bit.ly/4vDBgiV
2025-2026 Annual Report, https://bit.ly/4wLZbxz

Roadmap for Sustainable Water Management Planning Information Session
Thursday, Oct. 22, 2026 • 10:30 AM - 12:00 PM

Register a municipal representative

Battle River and Sounding Creek Watersheds

ABOUT THE BATTLE RIVER WATERSHED ALLIANCE

The Battle River Watershed Alliance (BRWA) was created in November 2006 as a non-profit society. Shortly after its formation, BRWA was designated by Alberta Environment, under Water for Life: Alberta's Strategy for Sustainability, as a Watershed Planning and Advisory Council for the Battle River and Sounding Creek watersheds. We are a multi-stakeholder non-governmental organization dedicated to preserving and enhancing the land and water in these basins. Our vision is to have a watershed that sustains all life by using sound knowledge, wisdom, and wise actions to preserve our watershed for future generations. We achieve our vision by providing relevant science, social science, policies, and education for a diverse community of people to create solutions to our watershed's challenges. The BRWA has grown into a well-respected community organization. Our work takes a balanced approach for healthy natural areas, resilient communities, and a stable economy.

MEET THE BOARD OF DIRECTORS

Academia
Greg Smith, BRWA Treasurer
Clark Banack, University of Augustana

Agriculture
Terry Vockeroth, County of Paintearth
Ahsan Rajper, Battle River Research Group

Business/Industry
Ryley Andersen, BRWA Co-Chairperson

Health
Marilyn Weber, Healthcare Professional

Individual
Al Corbett, BRWA Co-Chairperson
Peter Pullishy
Bruce Hinkley

Government Bodies (Municipal, Provincial, or Federal)
Preston Weran, Town of Blackfalds
Dale Pederson, Beaver County
Jamie Bruha, Alberta Environment and Protected Areas
Murray Hampshire, County of Flagstaff
Richard Waddell, MD of Wainwright

First Nations
Leonard StandingontheRoad, Montana First Nation

Ex-Officio
Melissa Orr-Langner, Alberta Agriculture and Irrigation
Catherine Peirce, Battle River Watershed Alliance Executive Director

Special thanks to retiring director:
Melvin Thompson, Flagstaff County

MEET THE LAND AND WATER COMMITTEE

Jamie Bruha, Director - Government of Alberta
Susanna Bruneau, Battle River Watershed Alliance
Alan Corbett, Drainage Council and BRWA Board
Chris Elder, ALUS, County of Vermilion River
Amanda Koot, Pigeon Lake Watershed Association
Aaron Leckie, City of Camrose
Melissa Orr-Langner , Government of Alberta
Derek Friend, Ducks Unlimited Canada
Catherine Peirce, Battle River Watershed Alliance
Murray Hampshire, Flagstaff County
Sarah Skinner, Battle River Watershed Alliance
Terry Vockeroth, County of Paintearth and BRWA Director
Dwayne West, Councillor, Lacombe County
Shaleigh Raine, Louis Bull Tribe
Leonard StandingontheRoad, Montana First Natiions
Leslie Heck, Flagstaff County
Ray Giles, Youth/Student Representative
Olivia Lymburner, Otipemisiwak Metis Government
Taylor Babcook, Otipemisiwak Metis Government

MEET THE EDUCATION & ENGAGEMENT COMMITTEE

Justin Babcock, Ponoka County
Kim Barkwell, Leduc County
Greg Bowie, Beef Producer
Jamie Bruha, Alberta Environment & Protected Areas
Susanna Bruneau, BRWA Staff
Alexandra Harland, Cows and Fish
Janine Higgins, Government of Alberta
Catherine Peirce, BRWA Staff
Greg Smith, BRWA Board of Directors
Joey Temple, Individual

INVOICE

Invoice # 2026-126

FROM:
Battle River Watershed Alliance (BRWA)
Suite 3, Mirror Lake Centre
5415 49 Avenue
Camrose, Alberta

To:
Town of Blackfalds
Box 220
Blackfalds, AB
T0M 0J0

JULY 16, 2026		POPULATION	$.50 PER CAPITA
	Town of Blackfalds	11,962	
	DESCRIPTION		
	% of the Town of Blackfaldsin the Battle River Watershed	38.4%	
	2026-2027 Battle River Watershed Alliance support request		$2,296.70
			$2,296.70

Please make your cheque payable to:
Battle River Watershed Alliance
Suite 3, 5415-49 Ave
Mirror Lake Centre
Camrose, Alberta, T4V 0N6

Thank you for your support!

Battle River and Sounding Creek Watersheds

MEETING DATE: August 25, 2026

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Proclamation – Alberta Development Officer's Week**

BACKGROUND

Each year, the Town of Blackfalds has proclaimed the week of the Alberta Development Officers Association (ADOA) annual conference as Development Officers Week. The ADOA Executive Board is hopeful each municipality in the province recognizes all Development Officers and the hard work and commitment that is required to carry out their duties.

DISCUSSION

Development Officers are current planning and development specialists with knowledge in legislation, policies and bylaws, and the technical requirements of development within the province of Alberta. A Development Officer ensures that the land use regulations and policies of the municipality they work for are administered and enforced.

The primary responsibility of a Development Officer is to review, process, and issue Development Permits pursuant to the requirements established by the *Municipal Government Act*, the Land Use Bylaw, Statutory Plans, and other relevant legislation. They are also responsible for the enforcement of Development Approvals and contraventions to the Land Use Bylaw. The work they do is key in the responsible growth and development of a municipality and ensuring that properties are developed in accordance with the rules in place.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



- Economic Vitality and Community Prosperity alignment: Development Officer's process Development Permit Applications and facilitate new business locations, which directly supports business attraction and retention.
- Community Life, Safety, and Inclusion alignment: Development Officer's play a key role in supporting housing diversity by processing applications for various housing types and ensuring developments meet community needs.
- Leadership, Engagement, and Advocacy alignment: Development Officer's engage with developers, residents, and regional partners during the planning and permitting processes, supporting transparent and collaborative decision-making. They contribute to public

engagement efforts through application referrals to adjacent landowners, along with local authorities and agencies to gather feedback on proposed developments or land use policy changes.

- Sustainable Services and Infrastructure alignment: Development Officer's also ensure that new developments are aligned with infrastructure plans and that growth is managed sustainably.

FINANCIAL IMPLICATIONS

None.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

If Council proclaims September 14 – 18, 2026 as Alberta Development Officer's Week, a social media post will be made providing a brief explanation on what Development Officer's do and thanking them for the important work they do for the Town of Blackfalds.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council proclaim September 14 – 18, 2026 as Alberta Development Officer's Week in the Town of Blackfalds.

ALTERNATIVES

a) That Council refers the proclamation of September 14 – 18, 2026 as Alberta Development Officer's Week back to Administration for further information.

ATTACHMENTS

- *Proclamation for Alberta Development Officer's Week September 2026*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

Proclamation

WHEREAS, A Development Officer is a current planning and development specialist with knowledge in current legislation, policies and bylaws, systems and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the *Municipal Government Act,* RSA 2000, Chapter M-26; and

WHEREAS, The Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities; and

WHEREAS, Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of the Town of Blackfalds; and

WHEREAS, We recognize Development Officers and their commitment to public services; and

NOW THEREFORE, on behalf of Council, I, Mayor Svab of the Town of Blackfalds, do hereby proclaim the week of

September 14 – 18, 2026 to be **Alberta Development Officers Week**.

I call upon everyone in our community and area to join in the celebration of Alberta Development Officers Week to recognize the valuable contributions of Development Officers in the Town of Blackfalds.

Proclaimed on Tuesday, August 25, 2026

Mayor Laura Svab

BLACKFALDS ALBERTA

MEETING DATE: August 25, 2026

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Subdivision File No. S-04-26, Aurora Heights Phase 5C**

BACKGROUND

An application has been submitted to further subdivide Lot 1 Block 1 Plan 242 1978 in the Aurora Heights community into fifty-five (55) lots comprised of:

- Forty-seven (47) Residential Multi-Dwelling District (R-2) lots,
- Six (6) Residential Single Dwelling Small Lot District (R-1S) lots,
- One (1) Municipal Reserve (MR) lot, and
- One (1) Public Utility Lot (PUL).

This proposed subdivision will also extend Athens Place north to connect back up with Athens Road and includes the associated lanes to provide rear service to the lots. The subject land has previously been rezoned to accommodate this subdivision application.

Subject Parcel



Proposed Subdivision



A copy of the Subdivision Application including the tentative Subdivision Plan are included in Attachment 1.

DISCUSSION

Section 654(1) of the *Municipal Government Act* (MGA) states that the Subdivision Authority must not approve an application unless:

1. The land proposed to be subdivided is suitable for the intended purpose of the subdivision. The land was deemed suitable for future residential use when the governing Aurora Heights Area Structure Plan (ASP) was approved in 2007.

2. The subdivision conforms to relevant Statutory Plans and the Land Use Bylaw (LUB). The future development of the Aurora Heights community is determined by the governing Aurora Heights ASP, which this application conforms to.

   The R-2 District prescribes several minimum parcel areas depending on the type of development that will ultimately go on the parcels, which is unknown at this time. All of the proposed R-2 District lots exceed the smallest prescribed minimum parcel area. The proposed R-1S lots meet the prescribed minimum parcel width and the minimum parcel areas.

   There is a slight zoning discrepancy on the proposed MR and PUL which are very minor in nature and will be rectified shortly. The Town's past practice was to rezone the entire development area when an ASP was approved, which can cause challenges at the subdivision stage when the previous zoning doesn't exactly line up with the eventual subdivision like what has happened here. We no longer employ this practice because of these challenges.

   Because the zoning of Aurora Heights Phase 5C was done back in 2007 and not done in accordance with a subdivision application, the proposed MR is zoned R-1S and the proposed PUL is zoned R-2 (sketch in Attachment 2). Neither of these lots meet the minimum lot size requirements of the LUB, however Section 654(2) of the MGA does allow the Subdivision Authority to approve lots that do not meet the minimum LUB requirements insofar as the Authority is of the opinion it won't materially interfere or affect the use, enjoyment or value of neighbouring land and won't interfere with the local amenities. It is Administration's opinion that the proposed reduced lot sizes will not negatively impact neighbouring properties, by allowing the MR and the PUL lots to be approved without meeting the minimum lot sizes is completely reasonable in this scenario.

   It is Administration's opinion that the application meets the requirements to conform to the ASP and the LUB.

3. The application conforms to relevant sections of the MGA. Section 654(1) of the MGA and Section 9 of the *Matters Related to Subdivision and Development Regulation* outline considerations the Subdivision Authority must consider when making a decision on an application. These considerations pertain to land suitability, availability of infrastructure, legal and physical access to the proposed lots, and environmental considerations. Legal and physical access to the proposed lots in the front will be via the Athens Place extension and the northern lots will be accessed via Athens Road. Lot access to the rear will be accommodated through lanes. The necessary infrastructure servicing will be extended from the previous phases. Administration is satisfied that the application meets these requirements.

4. All outstanding property taxes have been paid or satisfactory arrangements for their payment have been made with the Town. This requirement is always reflected as a condition of subdivision approval to ensure that all property taxes are paid at the time of subdivision endorsement, which can be a year or more from the date of conditional subdivision approval.

The Town is now requiring Canada Post Community Mailboxes to be shown on subdivision plans to ensure that the locations are acceptable to the Town. This phase of Aurora Heights will have two (2) Community Mailboxes; one on the north boundary of proposed Lot 25 and the other on the southern boundary of proposed Lot 49.

Reserve Dedication

A MR lot is proposed along the north boundary of the proposed subdivision, as required by the approved ASP. There are no Environmental Reserves required in this phase because none of the lands quality for this designation, pursuant to Section 664(1) of the MGA.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



- The subdivision aligns with Community Life, Safety, and Inclusion Strategic Priority because it specifically supports housing options that meet diverse community needs, which includes low to medium density residential subdivisions.
- There is an alignment with the Economic Vitality and Community Prosperity by way of promoting economic strength and job creation, the Strategic Plan supports population growth, which is often accommodated through new residential subdivisions.
- From a Leadership, Engagement, and Advocacy perspective, the subdivision plan was circulated to adjacent landowners, impacted Town Departments, and local authorities and agencies. By engaging with immediately impacted neighbours and agencies, it serves to notify them that a new development is coming and helps ensure the development meets community needs.

FINANCIAL IMPLICATIONS

None.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

Notification was sent to adjacent landowners and impacted Town Departments, along with all required local authorities and agencies listed below; copies of the responses are provided in Attachment 3 of this report:

- Alberta Environment and Protected Areas
- Alberta Health Services – Central Zone

- Alberta Transportation and Economic Corridors
- ATCO
- Canada Post
- Fortis Alberta
- Lacombe County
- North Red Deer Regional Wastewater Services
- North Red Deer River Water Services Commission
- Rogers
- Shaw
- Telus

Telus requires a utility right-of-way to service the development; this requirement has been reflected as a condition of subdivision approval.

Alberta Health Services, Lacombe County, and Canada Post responded stating they have no comments or concerns with the proposed subdivision. Fortis Alberta confirmed they do not require any easements to service this development.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

That Council, being the designated Subdivision Authority for the Town of Blackfalds, is satisfied that the proposed subdivision meets the relevant considerations, and moves to APPROVE the subdivision of Lot 1 Block 1 Plan 242 1978 into fifty-five (55) lots, subject to the following conditions:

1. That pursuant to Section 84 of the *Land Titles Act*, the Subdivision is registered by Plan of Survey.

2. That pursuant to Section 654(1)(d) of the *Municipal Government Act*, all outstanding property taxes are to be paid, or some other arrangement satisfactory to the Town of Blackfalds for payment thereof be made.

3. That pursuant to Section 655(1)(b) of the *Municipal Government Act,* the developer enters into a Development Agreement with the Town concerning the servicing and development of the subdivision and payment of off-site levies.

4. That pursuant to Section 655(1) of the *Municipal Government Act,* that the owner/developer register utility easement right of way as per the requirements of the Town of Blackfalds and/or utility companies concurrent with or prior to registering the subdivision's Plan of Survey.

ALTERNATIVES

a) That Council, being the Subdivision Authority for the Town of Blackfalds, refuses the subdivision with reasons.

b) That Council, being the Subdivision Authority for the Town of Blackfalds, refers this item back to Administration for further information.

ATTACHMENTS

- *Subdivision Application*
- *MR and PUL Zoning Discrepancy Sketch*
- *Referral Responses*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

BLACKFALDS
ALBERTA

Town of Blackfalds
APPLICATION FOR SUBDIVISION

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

File No #: S-04-26 **Application Date:** June 23-26

The Registered Owner(s) of the land to be subdivided, or a person authorized to act as an agent, must complete this form in its entirety.

Landowner Name(s): DUALTA INVESTMENTS LTD.

Mailing Address: Box 395

City: Red Deer Prov: AB Postal Code: T4N 5E9

Phone: Garth 403-588-8700 Alt Phone:

Email Address:

☐ (Same as Landowner)

Contractor Name(s): Bemoco Land Surveying LTd

Mailing Address: 100-6040-47 Ave

City: Red Deer Prov: AB Postal Code: T4E 1A7

Phone: 403-342-2611 Alt Phone: 403-586-4656

Email Address: k.vennard@bemoco.com

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/Part of the SW ¼ sec. 35 TWP 39 range 27 west of the fourth meridian,

being all/part of:

Lot: 1 Block: 1 Plan: 242 1978

Certificate of Title No.: 252 221 885+61

Area of the parcel of land to be subdivided: 5.46 acres 2.21 hectares.

LOCATION OF LAND TO BE SUBDIVIDED

The land is located in the Town of Blackfalds:

a) Is the land situated immediately adjacent to the municipal boundary?
☒ No ☐ Yes – What is the adjoining municipality?

b) Is the land situated within 1.6 kilometers of the centre line of a highway?
☐ No ☒ Yes – What Highway No. is this? Highway 2A

c) Does the parcel contain or is it bounded by a river, stream, lake, or other body of water, or by a drainage ditch or canal?
☒ No ☐ Yes – State the name:

d) Is the parcel within 1.5 kilometers of a sour gas facility?
☒ No ☐ Yes

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

a) Describe the existing use of the land: R2 & R1S

b) Describe the proposed use of the land: R2 & R1S

c) The land designation, as classified under the Land Use Bylaw is: R2 & R1S

PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

a) Describe the nature of the land's topography (flat, rolling, steep, mixed):
Flat open

b) Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, wood lots, etc.):
Vacant

BLACKFALDS
ALBERTA

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

Town of Blackfalds
APPLICATION FOR SUBDIVISION

File No #: S-04-26 **Application Date:** June 23-26

c) Describe the kind of soil on the land (sandy, loam, clay, etc.): Loam, Clay

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any buildings and structures on the land and whether they are to be demolished or moved:

Vacant

WATER AND SEWER SERVICES

If the proposed subdivision is to be serviced by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage:

Town water and sanitary

Is the property the subject of a license, permit, approval, or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission? ☐ **Yes** ☒ **No**

If yes, please describe: _____

Is the property the subject of the application the subject of a license, permit, approval, or other authorization granted by the Minister or granted under any Act the Minister is responsible for under s.16 of the Government Organization Act*? ☐ **Yes** ☒ **No**

If yes, please describe: _____

Is the subject property immediately adjacent to the County boundary? ☐ **Yes** ☒ **No**

If yes, please describe: _____

**The Minister is responsible for the following acts: AB Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act.*

RESOURCES:

Water Act & Environmental Protection and Enhancement Act Approvals - **Alberta Energy Regulator:** https://avw.alberta.ca/ApprovalViewer.aspx
Historic Sites/Resources (requires an account) – **Online Permitting and Clearance (OPAC):** https://www.opac.alberta.ca/Login.aspx
Abandoned Wells – **Abandoned Well Map Viewer**: https://extmapviewer.aer.ca/AERAbandonedWells/Index.html
Pipeline/Well Locations – **Regulatory Assurance**: https://regulatoryassurance.alberta.ca/dras?id=public-notice

REGISTERED OWNER(S) OR PERSON ACTING ON OWNER'S BEHALF

I/We, Bemoco Land Surveying Ltd (please print full name(s)), hereby certify that

☐ I/We are the registered owner(s), or

☒ I am the agent authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Signature: _____ Date: June 23/26
Kevin Vennard ALS

Signature: _____ Date: _____

AGENT AUTHORIZATION (WHEN APPLICABLE)

I/We, See appointment of agent form (please print full name(s)), being the registered owner(s) of the land being subdivided do hereby authorize _____ (individual or firm seeking application) to make application for subdivision affecting the above noted property.

Signature: _____ Date: _____

Signature: _____ Date: _____

BLACKFALDS
ALBERTA

Town of Blackfalds
APPLICATION FOR SUBDIVISION

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

File No #: S-04-26 **Application Date:** June 23-26

RIGHT TO ENTRY

Pursuant to Sections 653(2) of the Municipal Government Act, I hereby [X] do, or [ ] do not grant consent for a designated officer of the Town of Blackfalds to enter upon the land described above, which is subject to an application for subdivision, for the purpose of a site inspection.

Name: Kevin Vennard ALS Date: _____
(please print full name)

Name: _____ Date: _____
(please print full name)

Signature: _____ Date: _____

Signature: _____ Date: _____

COMMENTS (FURTHER INFORMATION MAY BE PROVIDED ON A SEPARATE SHEET AND INCLUDED WITH THIS APPLICATION)

OPTIONAL APPROVAL FOR SECONDARY SUITES ON NOTED LOTS. AS SHOWN ON TENTATIVE PLAN.

BELOW FOR OFFICE USE ONLY

Subdivision Application Fee: (1-61-00-590)	$	11,600.00 ($1,200 + $10,400)
TOTAL:	$	11,600.00

Receipt #: 684255 Date Paid: July 3/26

Personal information collected on this form will be used in the evaluation of proposed subdivisions and to facilitate contact with referral agencies and adjacent landowners. This information is collected under the authority of the *Municipal Government Act* and Land Use Bylaw 1198.16, as well as Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of the Act. Questions regarding the collection and/or use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.com or by phone at 403.885.6370.

AURORA HEIGHTS (PHASE 5C)

TENTATIVE PLAN SHOWING

PROPOSED SUBDIVISION

OF ALL OF

LOT 1, BLOCK 1, PLAN 242 1978

WITHIN THE

S.W. 1/4 Sec. 35, Twp. 39, Rge. 27, W. 4 Mer.

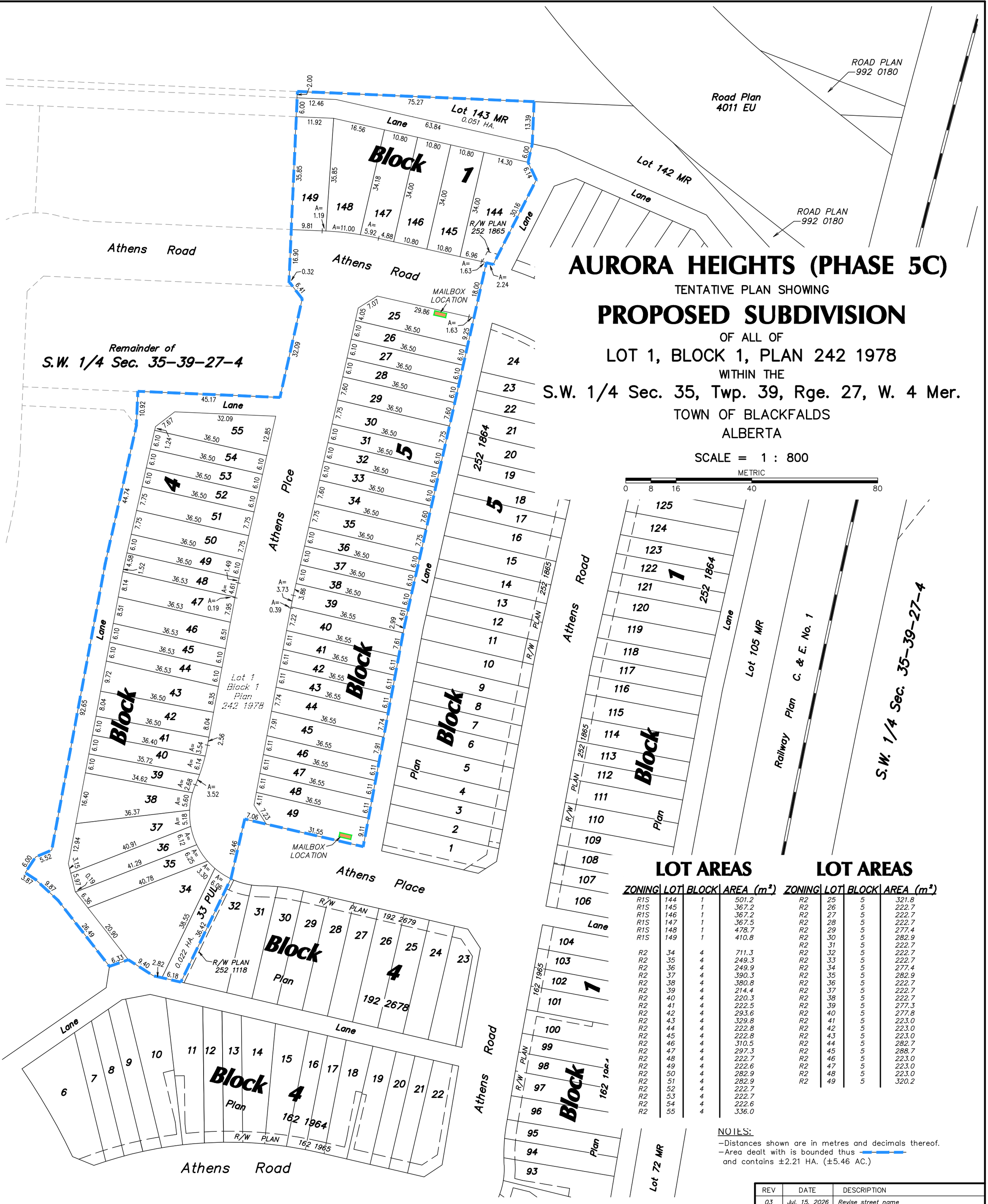
TOWN OF BLACKFALDS

ALBERTA

SCALE = 1 : 800

METRIC

0 8 16 40 80



LOT AREAS

ZONING	LOT	BLOCK	AREA (m²)
R1S	144	1	501.2
R1S	145	1	367.2
R1S	146	1	367.2
R1S	147	1	367.5
R1S	148	1	478.7
R1S	149	1	410.8
R2	34	4	711.3
R2	35	4	249.3
R2	36	4	249.9
R2	37	4	390.3
R2	38	4	380.8
R2	39	4	214.4
R2	40	4	220.3
R2	41	4	222.5
R2	42	4	293.6
R2	43	4	329.8
R2	44	4	222.8
R2	45	4	222.8
R2	46	4	310.5
R2	47	4	297.3
R2	48	4	222.7
R2	49	4	222.6
R2	50	4	282.9
R2	51	4	282.9
R2	52	4	222.7
R2	53	4	222.7
R2	54	4	222.6
R2	55	4	336.0

LOT AREAS

ZONING	LOT	BLOCK	AREA (m²)
R2	25	5	321.8
R2	26	5	222.7
R2	27	5	222.7
R2	28	5	222.7
R2	29	5	277.4
R2	30	5	282.9
R2	31	5	222.7
R2	32	5	222.7
R2	33	5	222.7
R2	34	5	277.4
R2	35	5	282.9
R2	36	5	222.7
R2	37	5	222.7
R2	38	5	222.7
R2	39	5	277.3
R2	40	5	277.8
R2	41	5	223.0
R2	42	5	223.0
R2	43	5	223.0
R2	44	5	282.7
R2	45	5	288.7
R2	46	5	223.0
R2	47	5	223.0
R2	48	5	223.0
R2	49	5	320.2

NOTES:

- Distances shown are in metres and decimals thereof.
- Area dealt with is bounded thus ——— and contains ±2.21 HA. (±5.46 AC.)

REV	DATE	DESCRIPTION
03	Jul. 15, 2026	Revise street name
02	Jul. 13, 2026	Show Mailboxes Locations
01	Jun. 4, 2026	Label Secondary Suites
00	Jun. 2, 2026	Issued

BEMOCO LAND SURVEYING LTD.
100, 6040-47th AVENUE
RED DEER, ALBERTA
PHONE: 342-2611

DRAWN BY: RP CHK'D: KV | FILE No: S-044K13 tent P5C

Approved Zoning



Tentative Subdivision Plan



From: circulations . <circulations@telus.com>
Sent: July 17, 2026 12:07 PM
To: Candice Hilgersom
Subject: Re: Notice of Subdivision Application S-04-26 - Aurora Heights Phase 5C

Caution! This message was sent from outside your organization.

Allow sender | Block sender | Report

Good Day,

Further to the above-noted circulation, TELUS Communications Inc. will require a utility right of way in order to provide service to this new subdivision/development.

Please have TELUS' requirement added as a condition of approval and have the applicant contact circulations@telus.com to initiate a TELUS Utility Right of Way Agreement.

Please include the original circulation package and this response.

Thank you,

Joanne Bourdage

Real Estate Specialist | TELUS Land Solutions Team
National Network Planning (NNP)
2930 Centre Avenue NE, Calgary, AB T2A 4Y2

The future is friendly®

circulations@telus.com

On Fri, Jul 17, 2026 at 10:38 AM Candice Hilgersom <CHilgersom@blackfalds.ca> wrote:

> Good morning,
>
> Please find attached a Notice of Proposed Subdivision.
>
> Please provide any comments by **Friday, August 7, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the subdivision.
>
> Please email any comments directly to jtejkl@blackfalds.ca.

Thank you,

Candice Hilgersom
Development Officer I

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0

T: 403.885.9679

D: 403.885.6258

This message is private and confidential. If you have received this message in error, please notify us and remove it from your system.

This email and any attachments are confidential and intended only for the named recipient. If you are not the intended recipient, please notify the sender and delete this message. The Town of Blackfalds is not responsible for any loss or damage resulting from the use of this email or its attachments.

Alberta Health Services

Healthy Albertans.
Healthy Communities.
Together.

July 24, 2026

Town of Blackfalds
Attention: Development Officer/Planner
Box 220, 5108 Waghorn St
Blackfalds, AB T0M 0J0

File No: S-04-26
Name: Aurora Heights Phase 5C
Legal: Lot 1, Block 1, Plan 242 1978 (within SW 35-39-27 W4M)

The aforementioned application has been received by our office and we are satisfied that the application poses a minimal risk to public health.

If you have any questions or concerns regarding this application, please contact me.

Sincerely,

Erin Teare MPH CPHI(C)
Public Health Inspector II
Environmental Public Health – Central Zone
403-356-6383 or 1-833-476-4743

July 24, 2026

Town of Blackfalds
Box 220 5018 Waghorn Street
Blackfalds AB T0M 0J0

*sent by email to jtejkl@blackfalds.ca

Dear Jolene:

RE: Notice of Subdivision Application
Subdivision File No. S-04-26 – Aurora Heights Phase 5C
Lot 1, Block 1, Plan 242 1978
within the SW ¼ Sec. 35-39-27-W4

Thank you for the opportunity to comment on the above noted subdivision application. Lacombe County has no concerns with the proposed subdivision.

If you require further information, please do not hesitate to contact this office.

Sincerely,
LACOMBE COUNTY

Nooshin Firoozbakhsh
Planning Technician

Email | nfiroozbakhsh@lacombecounty.com

From: KALAN, Chad <Mark.Kalan@canadapost.postescanada.ca>
Sent: July 17, 2026 1:58 PM
To: Candice Hilgersom
Subject: Re: Notice of Subdivision Application S-04-26 - Aurora Heights Phase 5C

Caution! This message was sent from outside your organization. Allow sender | Block sender | Report

Hello,

No issues with Canada Post

Thank you

Mark Kalan (Chad)
Delivery Service Officer
6010 67 A ST
(C) 587-447-1521

CANADA POST / POSTES CANADA
From anywhere... to anyone
A Stronger Canada-Delivered

From: Candice Hilgersom <CHilgersom@blackfalds.ca>
Sent: Friday, July 17, 2026 10:37 AM
To: waterapprovals.reddeer (waterapprovals.reddeer@gov.ab.ca) <waterapprovals.reddeer@gov.ab.ca>; centralzone.environmentalhealth@ahs.ca <centralzone.environmentalhealth@ahs.ca>; Gas Land Department <land.admin@atco.com>; Robert Cote <RCote@blackfalds.ca>; KALAN, Chad <Mark.Kalan@canadapost.postescanada.ca>; Preston Weran <pweran@blackfalds.ca>; landserv@fortisalberta.com <landserv@fortisalberta.com>; Aws Al Sammarraie <AAlSammarraie@blackfalds.ca>; Eric Collins <ECollins@blackfalds.ca>; Rick Kreklewich <RKreklewich@blackfalds.ca>; Jeff Heindel <JHeindel@blackfalds.ca>; planning@lacombecounty.com <planning@lacombecounty.com>; Jordan Thompson <jthompson@lacombe.ca>; projectmanagernortheralberta@rci.rogers.com <projectmanagernortheralberta@rci.rogers.com>; projectmanagernortheralberta@rci.rogers.com <projectmanagernortheralberta@rci.rogers.com>; circulations@telus.com <circulations@telus.com>
Cc: Jolene Tejkl <JTejkl@blackfalds.ca>
Subject: Notice of Subdivision Application S-04-26 - Aurora Heights Phase 5C

This Message Is From an External Sender | Ce message provient d'un expéditeur externe
This message came from outside your organization. Please be CAUTIOUS, particularly with links and attachments. | Ce message provient de l'extérieur de votre organisation. Veuillez faire preuve de PRUDENCE, particulièrement lorsqu'il s'agit de liens et de pièces jointes.

Report Suspicious

Good morning,

Please find attached a Notice of Proposed Subdivision.
Please provide any comments by **Friday, August 7, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the subdivision.
Please email any comments directly to jtejkl@blackfalds.ca.
Thank you,

Candice Hilgersom
Development Officer I

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0
T: 403.885.9679
D: 403.885.6258

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Logan Jamieson
Land Department

FortisAlberta Inc.
1000 90 Highland Park Green NE
Airdrie, AB
T4A 0X4
Phone# 403-514-4013
Cell#
www.fortisalberta.com
Email:
Logan.Jamieson@fortisalberta.com

July 21, 2026

Town of Blackfalds
5018 Waghorn Street
PO Box 220
Blackfalds, Alberta
T0M 0J0

Attention: Candice Hilgersom

RE: FortisAlberta Condition for Subdivision Approval

FortisAlberta Reference No.: 320174673
MD File No.: S-04-26
Location/Legal Description: SW 35-39-27 W4
Customer Name: Dualta Investments Ltd.

Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

Sincerely,

L Jamieson

Logan Jamieson

From: Gas Land Department
To: Candice Hilgersom
Subject: ATCO Transmission 8499 RESPONSE RE: Notice of Subdivision Application S-04-26 - Aurora Heights Phase 5C
Date: July 28, 2026 3:31:26 PM
Attachments: image001.png

Caution! This message was sent from outside your organization. Allow sender | Block sender | Report

ATCO Transmission wishes to confirm we have no conflict as we have no high-pressure pipelines in the proposed area.

NOTE: ATCO Distribution [Gas] will reply under separate email.

Thank you for allowing ATCO to review your proposal and provide feedback.

Eileen Fecho CONTRACTOR
Administrative Coordinator | Land | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

E: fecho.eileen@atco.com
A. 14th Floor ACE, 10035-105 St NW, Edmonton AB Canada T5J 1C8

ATCO Energy Systems

ATCO.com Facebook Twitter LinkedIn

From: Candice Hilgersom <CHilgersom@blackfalds.ca>
Sent: Friday, July 17, 2026 10:38 AM
To: waterapprovals.reddeer (waterapprovals.reddeer@gov.ab.ca) <waterapprovals.reddeer@gov.ab.ca>; centralzone.environmentalhealth@ahs.ca; Gas Land Department <land.admin@atco.com>; Robert Cote <RCote@blackfalds.ca>; mark.kalan@canadapost.ca; Preston Weran <pweran@blackfalds.ca>; landserv@fortisalberta.com; Aws Al Sammarraie <AAlSammarraie@blackfalds.ca>; Eric Collins <ECollins@blackfalds.ca>; Rick Kreklewich <RKreklewich@blackfalds.ca>; Jeff Heindel <JHeindel@blackfalds.ca>; planning@lacombecounty.com; Jordan Thompson <jthompson@lacombe.ca>; projectmanagernortheralberta@rci.rogers.com; projectmanagernortheralberta@rci.rogers.com; circulations@telus.com
Cc: Jolene Tejkl <JTejkl@blackfalds.ca>
Subject: Notice of Subdivision Application S-04-26 - Aurora Heights Phase 5C

CAUTION: This email originated outside of ATCO. Do not click links or open attachments unless you trust the sender and know the content is safe. Immediately report suspicious emails using the **Phish Alert Report button**.

Good morning,

Please find attached a Notice of Proposed Subdivision.
Please provide any comments by **Friday, August 7, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the subdivision.
Please email any comments directly to jtejkl@blackfalds.ca.
Thank you,

Candice Hilgersom
Development Officer I

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0
T: 403.885.9679
D: 403.885.6258

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This email and any attachments are confidential and intended only for the named recipient. If you are not the intended recipient, please notify the sender and delete this message. The Town of Blackfalds is not responsible for any loss or damage resulting from the use of this email or its attachments.

August 5, 2026

Our File No.: 0000008499

Your File No.: S-04-26

Town of BLACKFALDS

SENT: via email

Attention: **Candice Hilgersom**

RE: Proposed SUBDIVISION – SW-35-39-27-4

The Engineering Department of ATCO Distribution (a division of ATCO Gas and Pipelines Ltd.) has reviewed the above-named plan and has no objections subject to the following conditions:

- **If right of way is required,**
  The owner/developer shall contact ATCO Gas Distribution Engineer Lennae Wong (Lennae.Wong@atco.com) to determine and comply with ATCO Gas right-of-way and road alignment requirements prior to the registration of this subdivision. Please note, all costs associated with obtaining the right-of-way will be borne by the developer/owner

- **For existing mains, services, reg boxes, valves, etc. in vicinity of proposed area.**
  There are existing ATCO Gas facilities in the area. Drainage for any of ATCO Gas above ground appurtenances **must** be maintained. If it should be necessary to lower, relocate or make any alterations to the existing facilities and/or appurtenances due to this project, please contact ATCO Gas Distribution Engineer Lennae Wong (Lennae.Wong@atco.com) to enable an adequate and timely response by ATCO Gas. Note all alteration costs will be borne by the developer / owner.

- **It WILL require a main installation - front lot easements required, cross out what may not apply**
  A gas main installation will be required. ATCO Gas requires front lot right-of-way to serve the newly created lots. It is recommended that the owner / developer contact ATCO Gas Distribution Engineer Lennae Wong (Lennae.Wong@atco.com) prior to approval of the subdivision if there's any question regarding the right-of-way requirements. ATCO Gas's Distribution Engineer may require plans suitable for registration showing the rights-of-way before the design work can begin from which it may take a minimum of 4 months to design and obtain the necessary approvals for the gas main installation. All surveyor costs will be borne by the developer/owner.

. . . Continued Page 2

- **For new services only, residential or commercial**
  If gas service is required, to avoid delays, the owner / developer should contact an ATCO Gas Service Admin Coordinator at 780-420-7514, or their local ATCO Gas agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum of 4 months is recommended. Note, each lot / unit is to have a separate service line.

- **Contact Utility Safety Partners where there's any excavation**
  Please contact Utility Safety Partners at 1-800-242-3447 to have the gas lines located at least 48 hours prior to excavation.

If you have any questions or concerns, please contact the undersigned at 780-409-9609.

Sincerely

ATCO Pipelines & Liquids Global Business Unit



Eileen Fecho CONTRACTOR
Administrative Coordinator | Land | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit
Attachment

Attachment

AURORA HEIGHTS (PHASE 5C)

TENTATIVE PLAN SHOWING

PROPOSED SUBDIVISION

OF ALL OF

LOT 1, BLOCK 1, PLAN 242 1978

WITHIN THE

S.W. 1/4 Sec. 35, Twp. 39, Rge. 27, W. 4 Mer.

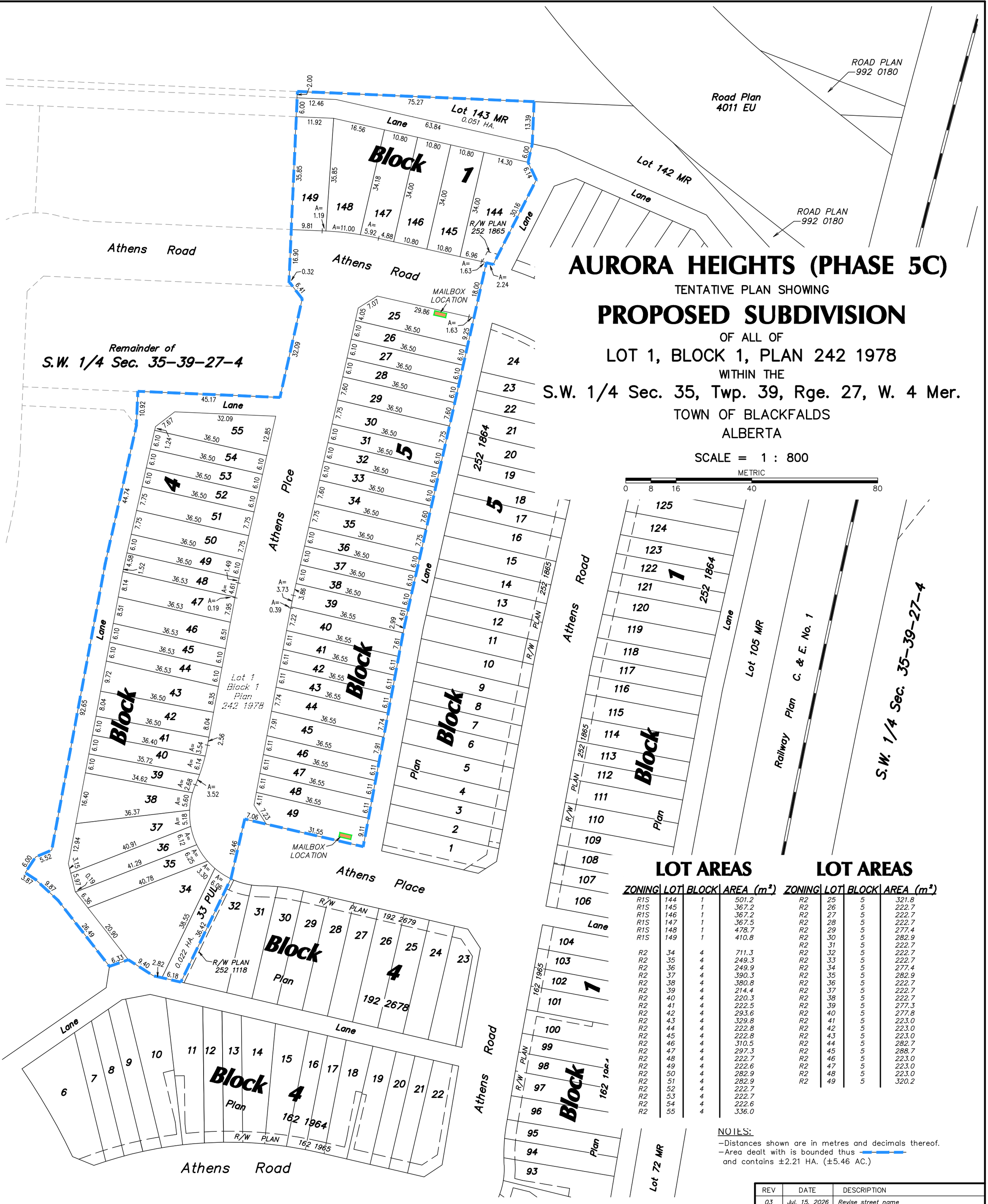
TOWN OF BLACKFALDS

ALBERTA

SCALE = 1 : 800

METRIC

0 8 16 40 80



LOT AREAS

ZONING	LOT	BLOCK	AREA (m²)
R1S	144	1	501.2
R1S	145	1	367.2
R1S	146	1	367.2
R1S	147	1	367.5
R1S	148	1	478.7
R1S	149	1	410.8
R2	34	4	711.3
R2	35	4	249.3
R2	36	4	249.9
R2	37	4	390.3
R2	38	4	380.8
R2	39	4	214.4
R2	40	4	220.3
R2	41	4	222.5
R2	42	4	293.6
R2	43	4	329.8
R2	44	4	222.8
R2	45	4	222.8
R2	46	4	310.5
R2	47	4	297.3
R2	48	4	222.7
R2	49	4	222.6
R2	50	4	282.9
R2	51	4	282.9
R2	52	4	222.7
R2	53	4	222.7
R2	54	4	222.6
R2	55	4	336.0

LOT AREAS

ZONING	LOT	BLOCK	AREA (m²)
R2	25	5	321.8
R2	26	5	222.7
R2	27	5	222.7
R2	28	5	222.7
R2	29	5	277.4
R2	30	5	282.9
R2	31	5	222.7
R2	32	5	222.7
R2	33	5	222.7
R2	34	5	277.4
R2	35	5	282.9
R2	36	5	222.7
R2	37	5	222.7
R2	38	5	222.7
R2	39	5	277.3
R2	40	5	277.8
R2	41	5	223.0
R2	42	5	223.0
R2	43	5	223.0
R2	44	5	282.7
R2	45	5	288.7
R2	46	5	223.0
R2	47	5	223.0
R2	48	5	223.0
R2	49	5	320.2

NOTES:

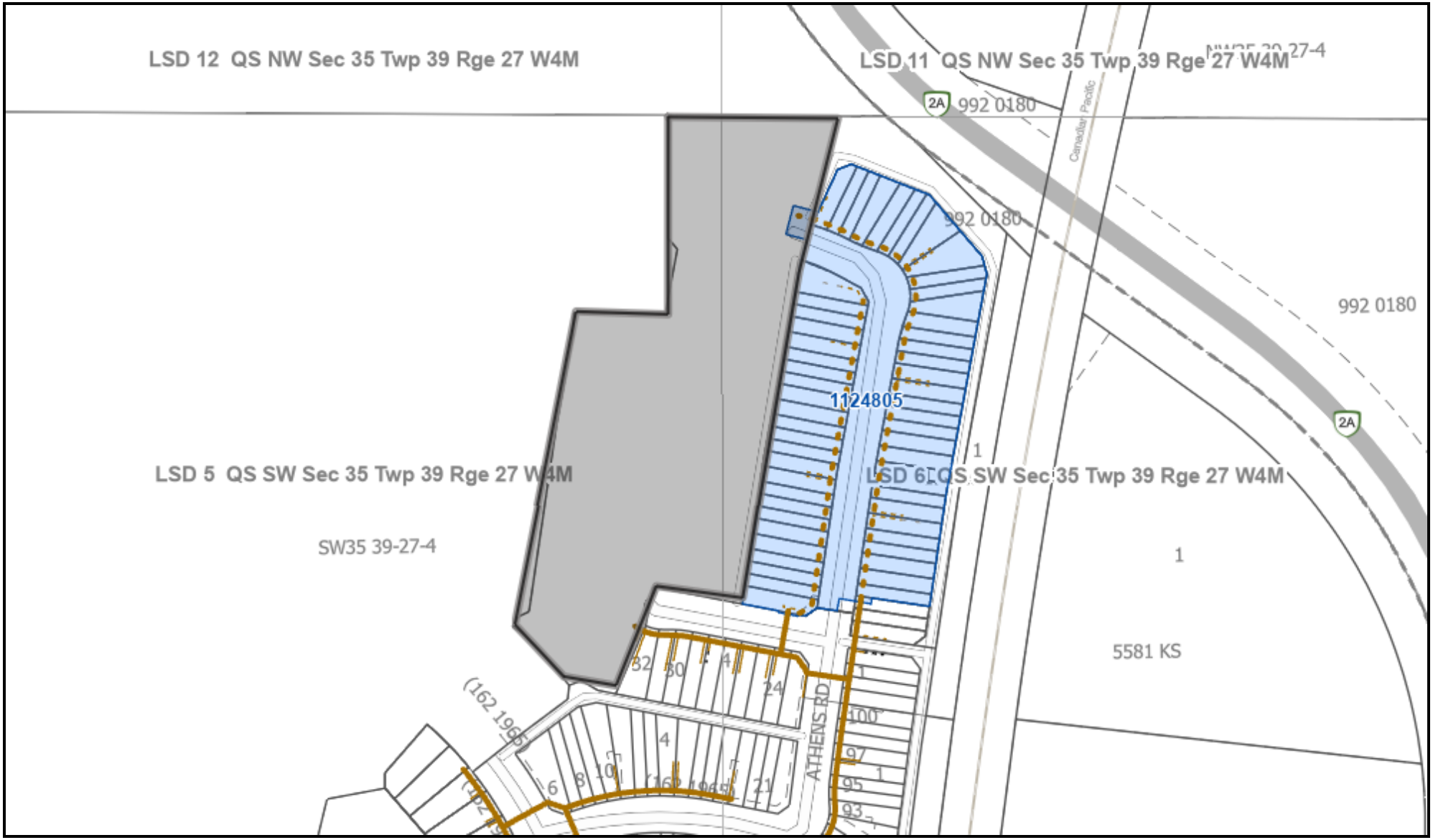
- Distances shown are in metres and decimals thereof.
- Area dealt with is bounded thus ——— and contains ±2.21 HA. (±5.46 AC.)

REV	DATE	DESCRIPTION
03	Jul. 15, 2026	Revise street name
02	Jul. 13, 2026	Show Mailboxes Locations
01	Jun. 4, 2026	Label Secondary Suites
00	Jun. 2, 2026	Issued

BEMOCO LAND SURVEYING LTD.
100, 6040-47th AVENUE
RED DEER, ALBERTA
PHONE: 342-2611

DRAWN BY: RP CHK'D: KV | FILE No: S-044K13 tent P5C

GIS SW-35-39-27-4



Disclaimer:

1. Exact location of existing or proposed pipelines and other utilities are unknown.
2. Prior to construction, it is the contractor's responsibility to verify the location of all underground facilities.
3. Distances are in metres and decimals thereof.

0 50 100 m

Coordinate System: NAD 1983 10TM AEP Resource
Projection: Transverse Mercator
Datum: D North American 1983

Notes

Printed on 7/28/2026

Transportation and Economic Corridors Notification of Referral Decision

Subdivision in Proximity of a Provincial Highway

Municipality File Number:	S-04-26	**Highway(s):**	2A
Legal Land Location:	QS-SW SEC-35 TWP-039 RGE-27 MER-4	**Municipality:**	Blackfalds
Decision By:	Yashi Parmar	**Issuing Office:**	Central Region / Red Deer
Issued Date:	August 6, 2026	**Appeal Authority:**	Land and Property Rights Tribunal
RPATH Number:	RPATH0074672		
Description of Development:	S-04-26 - Aurora Heights Phase 5C		



This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to Subdivision and Development Regulation (The Regulation), due to the proximity of Highway(s) 2A.

Transportation and Economic Corridors offers the following comments with respect to this application:

1. The requirements of Section 18 of the Regulation are not met. Based on review of the proposal, the department is satisfied that the Highway has sufficient capacity to accommodate the proposal. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 18 of the Regulation.

2. The requirements of Section 19 are met, therefore no variance is required.

Transportation and Economic Corridors has the following additional comments and/or requirements with respect to this proposal:

1. The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act.

2. Transportation and Economic Corridors accepts no responsibility for the noise impacts or other impacts of highway traffic upon any development or occupants thereof. The subdivision design should include adequate physical features to ensure that the proposed use of land is compatible with the adjacent provincial highway system. Some of these features might, for example, include landscaping and/or berming, to provide noise attenuation and visual screening from the highway. Implementation of these features is the responsibility of the owner/municipality.

Please contact Transportation and Economic Corridors through the RPATH Portal if you have any questions, or require additional information.

Alberta

Issued by **Yashi Parmar, Development and Planning Technologist,** on August 6, 2026 on behalf of the Minister of Transportation and Economic Corridors

BLACKFALDS
ALBERTA

Box 220, 5108 Waghorn St.
Blackfalds AB T0M 0J0
403.885.9679
Planning_development@blackfalds.ca
www.blackfalds.ca

Date: July 17, 2026

NOTICE OF SUBDIVISION APPLICATION

Alberta Environment and Protected Areas (waterapprovals.reddeer@gov.ab.ca)
Alberta Health Services – Central Zone (centralzone.environmentalhealth@ahs.ca)
Alberta Transportation and Economic Corridors – Sent Via RPATH Online Portal (https://roadsideplanning.alberta.ca/rpath)
ATCO (land.admin@atco.com)
Blackfalds Fire Chief (rcote@blackfalds.ca)
Canada Post (mark.kalan@canadapost.ca)
Director of Infrastructure and Planning Services (pweran@blackfalds.ca)
Fortis Alberta Inc. (landserv@fortisalberta.com)
Manager of Engineering Services (aalsammarraie@blackfalds.ca)
GIS Technologist (ecollins@blackfalds.ca)
Director of Community Services (rkreklewich@blackfalds.ca)
Parks & Facilities Manager (jheindel@blackfalds.ca)
Lacombe County (planning@lacombecounty.com)
North Red Deer Regional Wastewater Services Commission (jthompson@lacombe.ca)
North Red Deer River Water Services Commission (jthompson@lacombe.ca)
Rogers (ProjectManagerNorthernAlberta@rci.rogers.com)
Shaw Communications (projectmanagernorthernalberta@sjrb.ca)
Telus (circulations@telus.com)

Please advise this office of any comments and/or concerns that you have with respect to the following application for subdivision:

Subdivision File No.:	S-04-26 – Aurora Heights Phase 5C
Civic Address:	N/A
Legal Land Description:	Lot 1, Block 1, Plan 242 1978 within the SW ¼ Sec. 35-39-27-W4
Land Use Districts:	Residential Multi-Dwelling District (R-2) Residential Single Dwelling Small Lot District (R-1S)
Landowner:	Dualta Investments Ltd.
Proposed Subdivision:	To subdivide 2.21 hectares(5.46 acres) in Phase 5C of the Aurora Heights community for residential development into: • 47 Residential Multi-Dwelling District Lots (R-2), and • 6 Residential Single Dwelling Small Lots (R-1S).

A response is needed by **Friday, August 7, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the subdivision. To avoid delays by ordinary mail, responses should be emailed to the undersigned.

Regards,

Jolene Tejkl, RPP MCIP
Planning & Development Manager
Email: jtejkl@blackfalds.ca

Enclosures: Subdivision Application (S-04-26)
Tentative Subdivision Plan
Certificate of Title
Abandoned Well Map

JT/cjh

BLACKFALDS
ALBERTA

Town of Blackfalds
APPLICATION FOR SUBDIVISION

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

File No #: S-04-26 **Application Date:** June 23-26

The Registered Owner(s) of the land to be subdivided, or a person authorized to act as an agent, must complete this form in its entirety.

Landowner Name(s): DUALTA INVESTMENTS LTD.

Mailing Address: Box 395

City: Red Deer Prov: AB Postal Code: T4N 5E9

Phone: Garth 403-588-8700 Alt Phone:

Email Address:

☐ (Same as Landowner)

Contractor Name(s): Bemoco Land Surveying LTd

Mailing Address: 100-6040-47 Ave

City: Red Deer Prov: AB Postal Code: T4E 1A7

Phone: 403-342-2611 Alt Phone: 403-586-4656

Email Address: k.vennard@bemoco.com

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/Part of the SW ¼ sec. 35 TWP 39 range 27 west of the fourth meridian,

being all/part of:

Lot: 1 Block: 1 Plan: 242 1978

Certificate of Title No.: 252 221 885+61

Area of the parcel of land to be subdivided: 5.46 acres 2.21 hectares.

LOCATION OF LAND TO BE SUBDIVIDED

The land is located in the Town of Blackfalds:

a) Is the land situated immediately adjacent to the municipal boundary?
☒ No ☐ Yes – What is the adjoining municipality?

b) Is the land situated within 1.6 kilometers of the centre line of a highway?
☐ No ☒ Yes – What Highway No. is this? Highway 2A

c) Does the parcel contain or is it bounded by a river, stream, lake, or other body of water, or by a drainage ditch or canal?
☒ No ☐ Yes – State the name:

d) Is the parcel within 1.5 kilometers of a sour gas facility?
☒ No ☐ Yes

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

a) Describe the existing use of the land: R2 & R1S

b) Describe the proposed use of the land: R2 & R1S

c) The land designation, as classified under the Land Use Bylaw is: R2 & R1S

PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

a) Describe the nature of the land's topography (flat, rolling, steep, mixed):
Flat open

b) Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, wood lots, etc.):
Vacant

BLACKFALDS
ALBERTA

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

Town of Blackfalds
APPLICATION FOR SUBDIVISION

File No #: S-04-26 **Application Date:** June 23-26

c) Describe the kind of soil on the land (sandy, loam, clay, etc.): Loam, Clay

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any buildings and structures on the land and whether they are to be demolished or moved:

Vacant

WATER AND SEWER SERVICES

If the proposed subdivision is to be serviced by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage:

Town water and sanitary

Is the property the subject of a license, permit, approval, or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission? ☐ **Yes** ☒ **No**

If yes, please describe: _____

Is the property the subject of the application the subject of a license, permit, approval, or other authorization granted by the Minister or granted under any Act the Minister is responsible for under s.16 of the Government Organization Act*? ☐ **Yes** ☒ **No**

If yes, please describe: _____

Is the subject property immediately adjacent to the County boundary? ☐ **Yes** ☒ **No**

If yes, please describe: _____

**The Minister is responsible for the following acts: AB Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act.*

RESOURCES:

Water Act & Environmental Protection and Enhancement Act Approvals - **Alberta Energy Regulator:** https://avw.alberta.ca/ApprovalViewer.aspx
Historic Sites/Resources (requires an account) – **Online Permitting and Clearance (OPAC):** https://www.opac.alberta.ca/Login.aspx
Abandoned Wells – **Abandoned Well Map Viewer**: https://extmapviewer.aer.ca/AERAbandonedWells/Index.html
Pipeline/Well Locations – **Regulatory Assurance**: https://regulatoryassurance.alberta.ca/dras?id=public-notice

REGISTERED OWNER(S) OR PERSON ACTING ON OWNER'S BEHALF

I/We, Bemoco Land Surveying Ltd (please print full name(s)), hereby certify that

☐ I/We are the registered owner(s), or

☒ I am the agent authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Signature: _____ Date: June 23/26
Kevin Vennard ALS

Signature: _____ Date: _____

AGENT AUTHORIZATION (WHEN APPLICABLE)

I/We, See appointment of agent form (please print full name(s)), being the registered owner(s) of the land being subdivided do hereby authorize _____ (individual or firm seeking application) to make application for subdivision affecting the above noted property.

Signature: _____ Date: _____

Signature: _____ Date: _____

BLACKFALDS
ALBERTA

Town of Blackfalds
APPLICATION FOR SUBDIVISION

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

File No #: S-04-26 **Application Date:** June 23-26

RIGHT TO ENTRY

Pursuant to Sections 653(2) of the Municipal Government Act, I hereby [X] do, or [ ] do not grant consent for a designated officer of the Town of Blackfalds to enter upon the land described above, which is subject to an application for subdivision, for the purpose of a site inspection.

Name: Kevin Vennard ALS Date: _____
(please print full name)

Name: _____ Date: _____
(please print full name)

Signature: _____ Date: _____

Signature: _____ Date: _____

COMMENTS (FURTHER INFORMATION MAY BE PROVIDED ON A SEPARATE SHEET AND INCLUDED WITH THIS APPLICATION)

OPTIONAL APPROVAL FOR SECONDARY SUITES ON NOTED LOTS. AS SHOWN ON TENTATIVE PLAN.

BELOW FOR OFFICE USE ONLY

Subdivision Application Fee: (1-61-00-590)	$	11,600.00 ($1,200 + $10,400)
TOTAL:	$	11,600.00

Receipt #: 684255 Date Paid: July 3/26

Personal information collected on this form will be used in the evaluation of proposed subdivisions and to facilitate contact with referral agencies and adjacent landowners. This information is collected under the authority of the *Municipal Government Act* and Land Use Bylaw 1198.16, as well as Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of the Act. Questions regarding the collection and/or use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.com or by phone at 403.885.6370.

APPOINTMENT OF AGENT

I/We, **DUALTA INVESTMENTS LTD.** being the Registered Owner(s) of the following lands:

PLAN 2421978
BLOCK 1
LOT 1

do hereby authorize Bemoco Land Surveying Ltd. to act on our behalf with respect to the subdivision of the foregoing lands.

June 24/26
Date

DUALTA INVESTMENTS LTD

FORM 31.1

LAND TITLES ACT
(Section 161)

AFFIDAVIT VERIFYING
CORPORATE SIGNING AUTHORITY

I, Garth Dushanek of Red Deer make oath and say:

1. I am an officer or a director of **DUALTA INVESTMENTS LTD.** named in the within or annexed instrument (or caveat).

2. I am authorized by the corporation to execute the instrument (or caveat) without affixing a corporate seal.

SWORN before me at City of Red Deer
in the Province of Alberta
this 24 day of June
2026.

_____
(Signature)

_____
A Commissioner for Oaths in and for Alberta

Print Name_____
My commission expires _____year _____

KEVIN DALE VENNARD
Expiry Date Sept. 27, 2028

AURORA HEIGHTS (PHASE 5C)

TENTATIVE PLAN SHOWING

PROPOSED SUBDIVISION

OF ALL OF

LOT 1, BLOCK 1, PLAN 242 1978

WITHIN THE

S.W. 1/4 Sec. 35, Twp. 39, Rge. 27, W. 4 Mer.

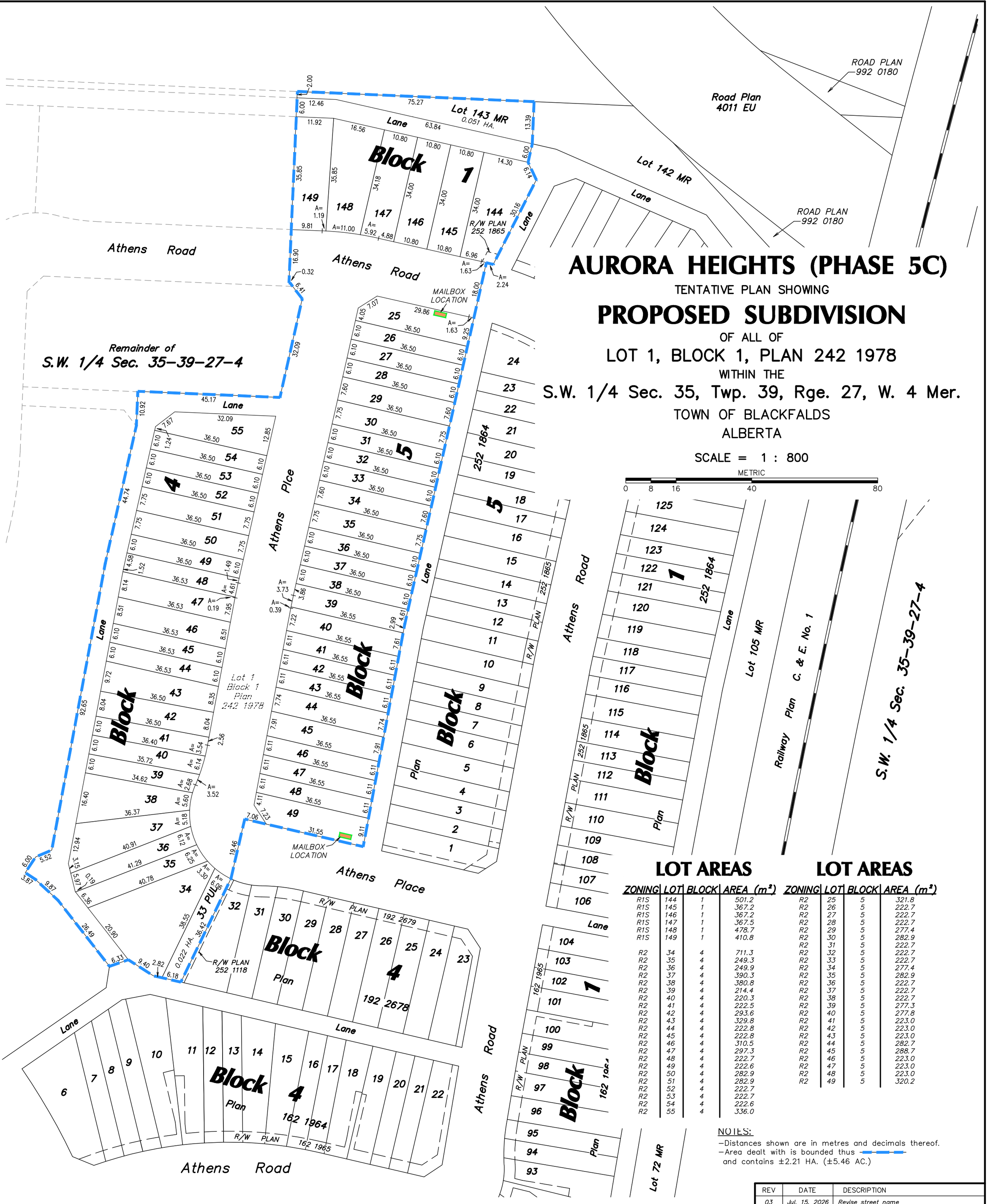
TOWN OF BLACKFALDS

ALBERTA

SCALE = 1 : 800

METRIC

0 8 16 40 80



LOT AREAS

ZONING	LOT	BLOCK	AREA (m²)
R1S	144	1	501.2
R1S	145	1	367.2
R1S	146	1	367.2
R1S	147	1	367.5
R1S	148	1	478.7
R1S	149	1	410.8
R2	34	4	711.3
R2	35	4	249.3
R2	36	4	249.9
R2	37	4	390.3
R2	38	4	380.8
R2	39	4	214.4
R2	40	4	220.3
R2	41	4	222.5
R2	42	4	293.6
R2	43	4	329.8
R2	44	4	222.8
R2	45	4	222.8
R2	46	4	310.5
R2	47	4	297.3
R2	48	4	222.7
R2	49	4	222.6
R2	50	4	282.9
R2	51	4	282.9
R2	52	4	222.7
R2	53	4	222.7
R2	54	4	222.6
R2	55	4	336.0

LOT AREAS

ZONING	LOT	BLOCK	AREA (m²)
R2	25	5	321.8
R2	26	5	222.7
R2	27	5	222.7
R2	28	5	222.7
R2	29	5	277.4
R2	30	5	282.9
R2	31	5	222.7
R2	32	5	222.7
R2	33	5	222.7
R2	34	5	277.4
R2	35	5	282.9
R2	36	5	222.7
R2	37	5	222.7
R2	38	5	222.7
R2	39	5	277.3
R2	40	5	277.8
R2	41	5	223.0
R2	42	5	223.0
R2	43	5	223.0
R2	44	5	282.7
R2	45	5	288.7
R2	46	5	223.0
R2	47	5	223.0
R2	48	5	223.0
R2	49	5	320.2

NOTES:

- Distances shown are in metres and decimals thereof.
- Area dealt with is bounded thus ——— and contains ±2.21 HA. (±5.46 AC.)

REV	DATE	DESCRIPTION
03	Jul. 15, 2026	Revise street name
02	Jul. 13, 2026	Show Mailboxes Locations
01	Jun. 4, 2026	Label Secondary Suites
00	Jun. 2, 2026	Issued

BEMOCO LAND SURVEYING LTD.
100, 6040-47th AVENUE
RED DEER, ALBERTA
PHONE: 342-2611

DRAWN BY: RP CHK'D: KV | FILE No: S-044K13 tent P5C

LAND TITLE CERTIFICATE

S

LINC	SHORT LEGAL	TITLE NUMBER
0040 438 707	2421978;1;1	252 221 885 +61

LEGAL DESCRIPTION

PLAN 2421978
BLOCK 1
LOT 1
CONTAINING 4.59 HECTARES(11.34 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

		HECTARES	(ACRES) MORE OR LESS
A) PLAN 2521864	SUBDIVISION	2.38	5.88

EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 4;27;39;35;SW
ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF BLACKFALDS

REFERENCE NUMBER: 242 245 088

REGISTERED OWNER(S)

REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
252 221 885	03/09/2025	SUBDIVISION PLAN		

OWNERS

DUALTA INVESTMENTS LTD.
OF BOX 395
RED DEER
ALBERTA T4N 5E9

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
252 193 522	29/07/2025	MORTGAGE MORTGAGEE - SERVUS CREDIT UNION LTD. 200 2850 SUNRIDGE BOULEVARD NE CALGARY

(CONTINUED)

S-04-26

REGISTRATION NUMBER | DATE (D/M/Y) | PARTICULARS

ALBERTA T1Y6G2
ORIGINAL PRINCIPAL AMOUNT: $1,485,000

252 193 523 29/07/2025 CAVEAT
RE : ASSIGNMENT OF RENTS AND LEASES
CAVEATOR - SERVUS CREDIT UNION LTD.
#200 - 2850 SUNRIDGE BLVD
CALGARY
ALBERTA T1Y6G2
AGENT - GLEN D CUNNINGHAM

252 221 887 03/09/2025 UTILITY RIGHT OF WAY
GRANTEE - THE TOWN OF BLACKFALDS.
AS TO PORTION OR PLAN:2521865

TOTAL INSTRUMENTS: 003

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 23 DAY OF JUNE, 2026 AT 11:14 A.M.

ORDER NUMBER: 57557248

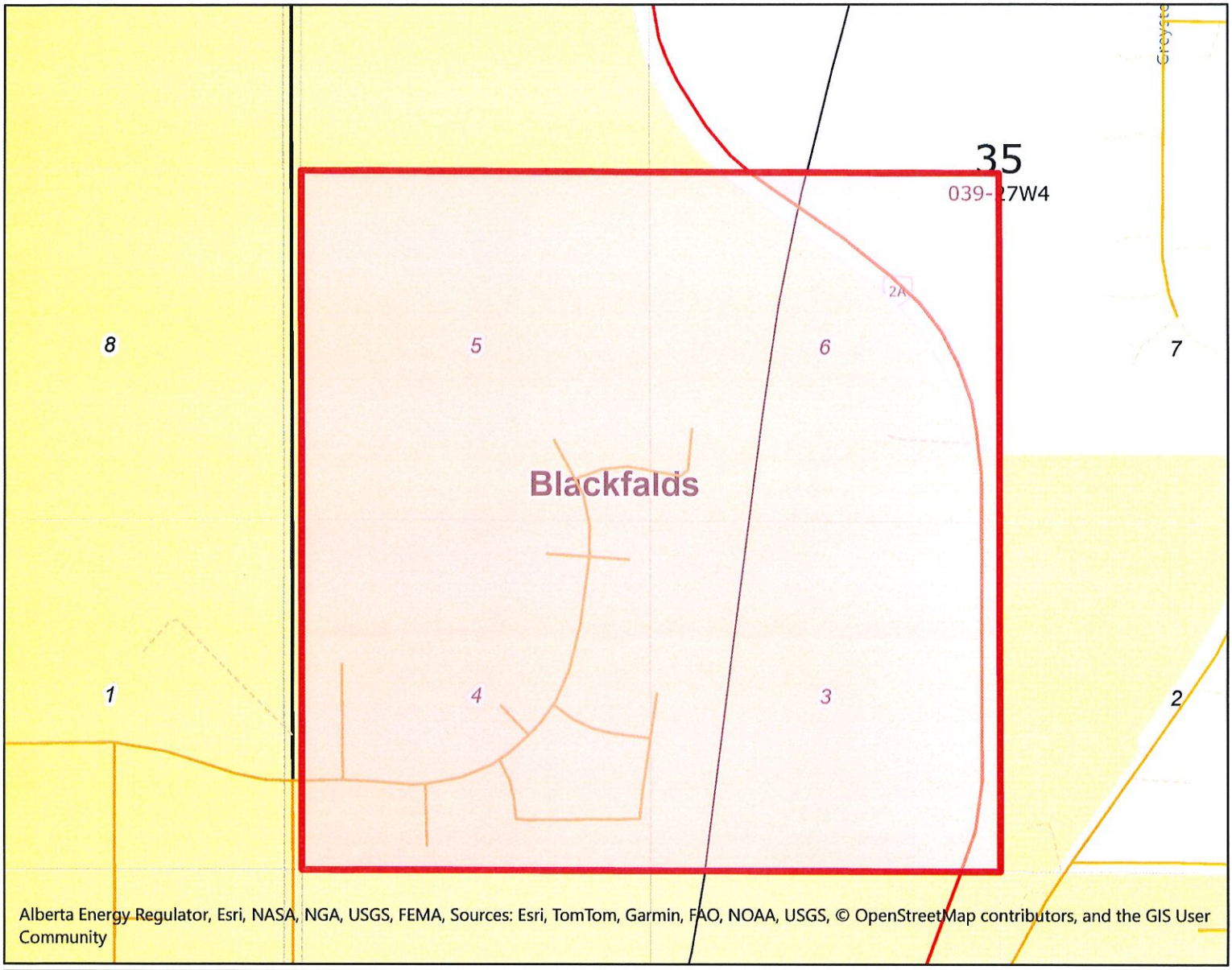
CUSTOMER FILE NUMBER: S-044K13

END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

S-04-26



Phase 5C

Base Data provided by: Government of Alberta

Author:	Print Date:
Bemoco	6/23/2026

Legend

- Abandoned Wells
- Revised Location
- Revised Location Pointer

Paved Road (20K)
- Primary Divided
- Primary Divided
- Primary Undivided 4L
- Primary Undivided 4L
- Primary Undivided 2L
- Primary Undivided 1L
- Primary Undivided 1L
- Interchange Ramp
- Interchange Ramp
- Interchange Ramp
- Secondary Divided
- Secondary Divided
- Secondary Undivided 4L
- Secondary Undivided 4L
- Secondary Undivided 2L
- Secondary Undivided 2L
- Secondary Undivided 2L
- Secondary Undivided 1L
- Secondary Undivided 1L

Roads - Other
- Unimproved
- Unclassified
- Truck Trail
- Winter
- Ford Winter Crossing
- Ferry Route

Gravel Road (20K)
- Primary Undivided 2L
- Primary Undivided 2L
- Primary Undivided 1L
- Primary Undivided 1L
- Secondary Undivided 2L
- Secondary Undivided 2L
- Secondary Undivided 1L
- Secondary Undivided 1L

Railway (20K Large Scale)
- Single Line
- Double Line
- Multiple Line
- Spur Line
- Abandoned
- ATS LSD label
- ATS LSD with Road
- ATS Section label (large
- ATS Section with Road
- ATS Township (large scale)
- Provincial Boundary
- Lake Label (20K)
- River Label (20K)

Lake/River (20K)
- Lake or River
- Lake or River
- Reservoir
- Icefield
- Major Canal
- Oxbow
- Quarry
- Dugout

Intermittent Lake
- Intermittent Lake
- Intermittent Oxbow

Sandbar / Wetland /
- Sandbar
- Sandbar
- Sandbar

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N

Projection and Datum
WGS 1984 Web Mercator Auxiliary Sphere

Scale 1:11,528

Alberta Energy Regulator

MEETING DATE: August 25, 2026

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Subdivision File No. S-05-26, Sterling Park Consolidation**

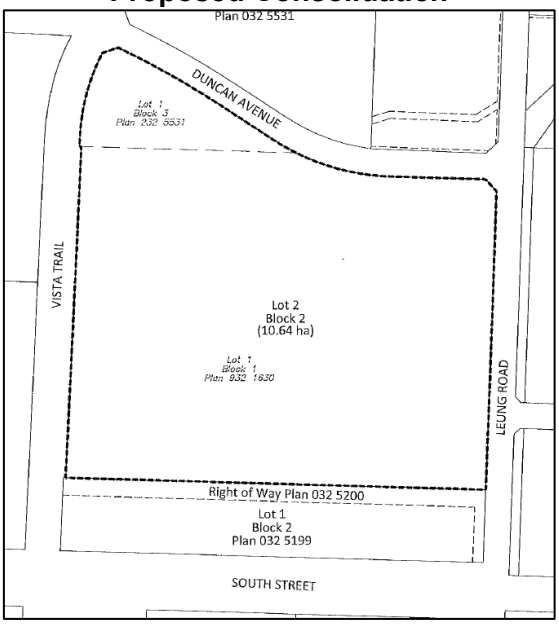
BACKGROUND

There are two (2) separately titled parcels of land that make up the Sterling Industries Park, all of which are owned by the Town of Blackfalds. The application before the Subdivision Authority proposes combining these two separate parcels into one (1) larger lot to avoid setback and encroachment challenges that can come with planned Park improvements (such as a new ball diamond).

Subject Parcels



Proposed Consolidation



A copy of the Subdivision Application including the tentative Subdivision Plan are included in Attachment 1.

DISCUSSION

The application before the Authority is unique. Typically, lot consolidations are made directly through the Alberta Land Titles Office, and the Town is not made aware of when these consolidations occur. However, this Land Titles application route can only be done if the Plan Number of the lots proposed to be consolidated are the same. In this case, the consolidation application needs to go through the Town's Subdivision Authority because the Plan Number is different on each of the lots.

There does not appear to be clear legislative guidance on the considerations the Subdivision Authority must take into account before approving an application to consolidate. In absence of that Administration has applied the same considerations that are required for applications to subdivide land into additional parcels:

1. The land proposed to be consolidated is suitable for the intended purpose of the subdivision. The land is owned by the Town and is being used to accommodate active recreational use. The land will continue to be used for active recreational uses once consolidation is complete and is therefore considered suitable for the intended purposes.

2. The consolidation conforms to relevant Statutory Plans and the Land Use Bylaw (LUB). The applicable Statutory Plan to consider is the *Municipal Development Plan* (MDP), which identifies these lands for "public/institutional" uses. The lands are zoned Public Facility District (PF) under the LUB, the current and anticipated uses all conform with the requirements of the PF District. Administration is satisfied that the proposed consolidation of the two lots conforms to the MDP and the LUB.

3. The application conforms to relevant sections of the MGA. Section 654(1) of the MGA and Section 9 of the *Matters Related to Subdivision and Development Regulation* outline considerations the Subdivision Authority must consider when making a decision on an application. These considerations pertain to land suitability, availability of infrastructure, legal and physical access to the proposed lots, and environmental considerations. Legal and physical access to the consolidated lots will continue to be off of Duncan Avenue. All servicing infrastructure is readily available, and the land is suitable for the continued active recreational uses. Administration is satisfied that the application meets these requirements.

4. All outstanding property taxes have been paid or satisfactory arrangements for their payment have been made with the Town. This requirement is always reflected as a condition of subdivision approval to ensure that all property taxes are paid at the time of subdivision endorsement, which can be a year or more from the date of conditional subdivision approval.

Reserve Dedication

There are no Municipal Reserve or Environmental Reserve dedication requirements for this proposed lot consolidation.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



The Strategic Plan emphasizes fostering an inclusive and secure community with diverse recreation options. Consolidating parkland directly supports this by creating larger, more accessible, and versatile recreational spaces.

FINANCIAL IMPLICATIONS

None.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

Notification was sent to adjacent landowners and impacted Town Departments, along with all required local authorities and agencies listed below; copies of the responses are provided in Attachment 2 of this report:

- Alberta Environment and Protected Areas
- Alberta Health Services – Central Zone
- Alberta Transportation and Economic Corridors
- ATCO
- Canada Post
- Fortis Alberta
- Lacombe County
- North Red Deer Regional Wastewater Services
- North Red Deer River Water Services Commission
- Rogers
- Shaw
- Telus

Alberta Health Services, Telus, Lacombe County, and Canada Post responded stating they have no comments or concerns with the proposed subdivision. Fortis Alberta confirmed they do not require any easements to service this development.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

That Council, being the designated Subdivision Authority for the Town of Blackfalds, moves to APPROVE the consolidation of Lot 1 Block 3 Plan 032 5531 and Lot 1 Block 1 Plan 932 1630 into one parcel, subject to the following conditions:

1. That the Lot Consolidation is registered by Plan of Survey.

2. That pursuant to Section 654(1)(d) of the *Municipal Government Act*, all outstanding property taxes are to be paid, or some other arrangement satisfactory to the Town of Blackfalds for payment thereof be made.

ALTERNATIVES

a) That Council, being the Subdivision Authority for the Town of Blackfalds, refuses the subdivision with reasons.

b) That Council, being the Subdivision Authority for the Town of Blackfalds, refers this item back to Administration for further information.

ATTACHMENTS

- *Subdivision Application*
- *Referral Responses*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

BLACKFALDS
ALBERTA

Town of Blackfalds
APPLICATION FOR SUBDIVISION

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph. 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

File No #: _____ **Application Date:** _____

The Registered Owner(s) of the land to be subdivided, or a person authorized to act as an agent, must complete this form in its entirety.

Landowner Name(s): Town of Blackfalds

Mailing Address: Box 220, 5018 Waghorn Street

City: Blackfalds Prov: Alberta Postal Code: T0M 0J0

Phone: 403.885.6245 Alt Phone: -

Email Address: rkreklewich@blackfalds.ca

☐ (Same as Landowner)

Contractor Name(s): Shane Stafford / Stantec Consulting

Mailing Address: 1100 - 4900 50 Street

City: Red Deer Prov: Alberta Postal Code: T4N 1X7

Phone: 403.392.0170 Alt Phone: -

Email Address: shane.stafford@stantec.com

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/Part of the SW ¼ sec. 27 range 39 west of the fourth meridian,

being all/part of:

Lot: 1 / 1 Block: 3 / 1 Plan: 032 5531 / 932 1630

Certificate of Title No.: 232 196 846 / 232 196 846+2

Area of the parcel of land to be subdivided: 10.64 hectares.

LOCATION OF LAND TO BE SUBDIVIDED

The land is located in the Town of Blackfalds:

a) Is the land situated immediately adjacent to the municipal boundary?
☑ No ☐ Yes – What is the adjoining municipality? _____

b) Is the land situated within 1.6 kilometers of the centre line of a highway?
☐ No ☑ Yes – What Highway No. is this? QE2, 597

c) Does the parcel contain or is it bounded by a river, stream, lake, or other body of water, or by a drainage ditch or canal?
☑ No ☐ Yes – State the name: _____

d) Is the parcel within 1.5 kilometers of a sour gas facility?
☑ No ☐ Yes

e) Does the land require Canada Post Box locations?
☑ No ☐ Yes – If so, please identify locations on the Tentative Subdivision Plan.

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

a) Describe the existing use of the land: Recreational park

b) Describe the proposed use of the land: Remain as is

c) The land designation, as classified under the Land Use Bylaw is: fc2747bb-4f6c-4c91-a3ac-8454c97e44f1

Digitally signed by fc2747bb-4f6c-4c91-a3ac-8454c97e44f1
Date: 2026.07.02 11:38:37 -06'00'

PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

a) Describe the nature of the land's topography (flat, rolling, steep, mixed):
Flat

b) Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, wood lots, etc.):

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403 885 9879
Fax: 403 600 0045
planning_development@blackfalds.com

File No #: _____ **Application Date:** _____

n/a

c) Describe the kind of soil on the land (sandy, loam, clay, etc.): Sandy

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any buildings and structures on the land and whether they are to be demolished or moved:

Existing improvements related to the sports park are to remain as is.

WATER AND SEWER SERVICES

If the proposed subdivision is to be serviced by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage:

n/a

Is the property the subject of a license, permit, approval, or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission? ☐ Yes ☑ No

If yes, please describe: _____

Is the property the subject of the application the subject of a license, permit, approval, or other authorization granted by the Minister or granted under any Act the Minister is responsible for under s.16 of the Government Organization Act*? ☐ Yes ☑ No

If yes, please describe: _____

Is the subject property immediately adjacent to the County boundary? ☐ Yes ☑ No

If yes, please describe: _____

*The Minister is responsible for the following acts: *AB Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act*

RESOURCES:

Water Act & Environmental Protection and Enhancement Act Approvals - **Alberta Energy Regulator:** https://avw.alberta.ca/ApprovalViewer.aspx
Historic Sites/Resources (requires an account) – **Online Permitting and Clearance (OPAC):** https://www.opac.alberta.ca/Login.aspx
Abandoned Wells – **Abandoned Well Map Viewer:** https://extmapviewer.aer.ca/AERAbandonedWells/Index.html
Pipeline/Well Locations – **Regulatory Assurance:** https://regulatoryassurance.alberta.ca/dras?id=public-notice

REGISTERED OWNER(S) OR PERSON ACTING ON OWNER'S BEHALF

I/We, Shane Stafford / Stantec Consulting, hereby certify that
(please print full name(s))

☐ I/We are the registered owner(s), or

☑ I am the agent authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Signature: Shane Digitally signed by Shane Date: 2026.06.29 08:29:11 -06'00' Date: June 29, 2026

Signature: fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Digitally signed by fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Date: 2026.07.02 11:40:19 -06'00' Date: July 2, 2026

AGENT AUTHORIZATION (WHEN APPLICABLE)

I/We, Town of Blackfalds, being the registered
(please print full name(s))

owner(s) of the land being subdivided do hereby authorize Shane Stafford / Stantec Consulting
(individual or firm seeking application)

to make application for subdivision affecting the above noted property.

Signature: fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Digitally signed by fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Date: 2026.07.02 11:40:56 -06'00' Date: July 2, 2026

Signature: Kim Isaak Date: July 2/26

BLACKFALDS
ALBERTA

Town of Blackfalds
APPLICATION FOR SUBDIVISION

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph 403.885.9679
Fax 403.600.0045
planning_development@blackfalds.com

File No #: _____ **Application Date:** _____

RIGHT TO ENTRY

Pursuant to Sections 653(2) of the Municipal Government Act, I hereby ☐ do, or ☐ do not grant consent for a designated officer of the Town of Blackfalds to enter upon the land described above, which is subject to an application for subdivision, for the purpose of a site inspection.

Name: Rick Kreklewich (please print full name) Date: July 2, 2026

Name: _____ (please print full name) Date: _____

Signature: fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Digitally signed by fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Date: 2026.07.02 11:41:46 -06'00' Date: July 2, 2026

Signature: Rick Kreklewich Date: July 2, 2026

COMMENTS (FURTHER INFORMATION MAY BE PROVIDED ON A SEPARATE SHEET AND INCLUDED WITH THIS APPLICATION)

_____

_____

_____

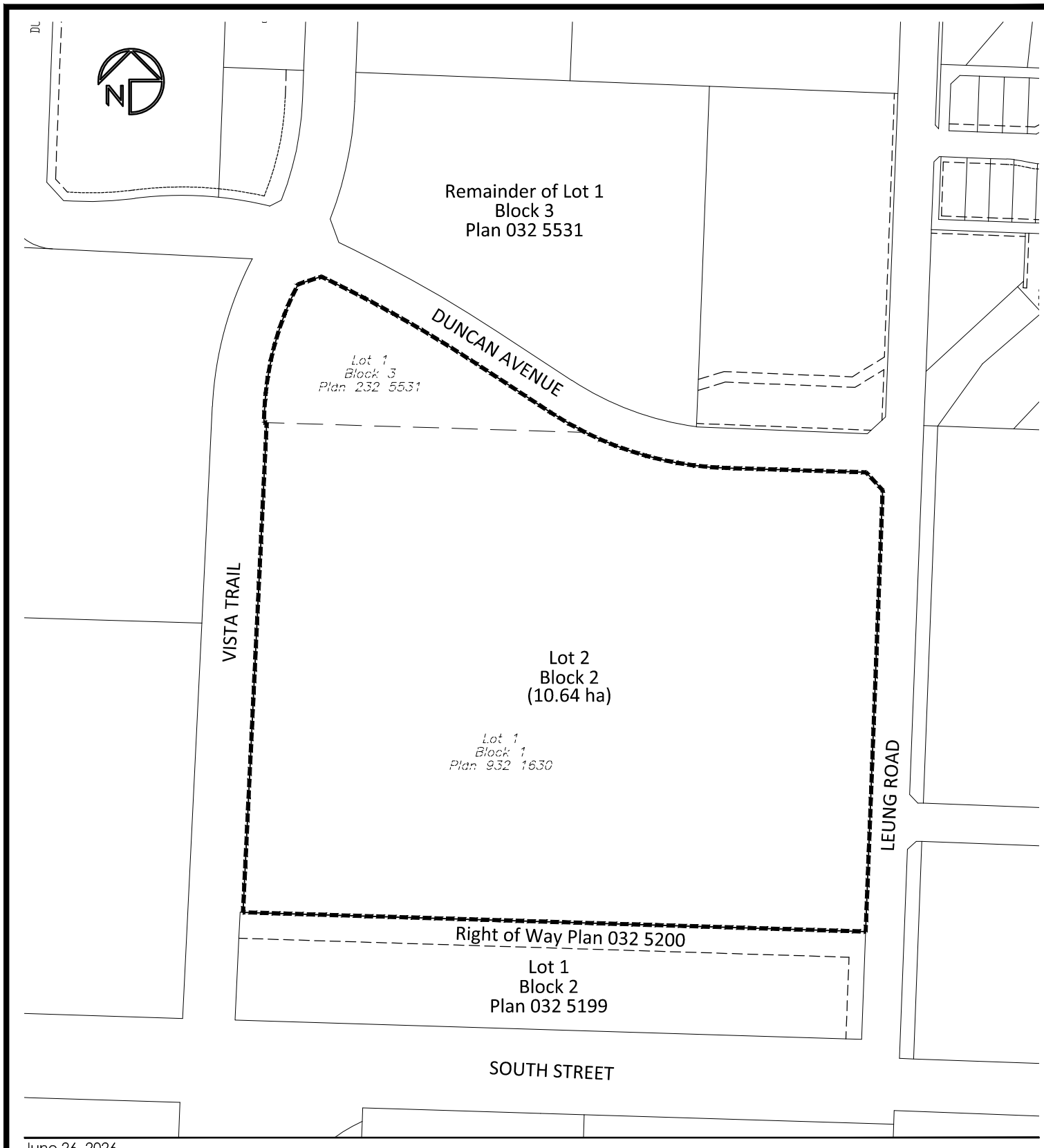
_____

BELOW FOR OFFICE USE ONLY

Subdivision Application Fee: (1-61-00-526)	$
TOTAL:	$

Receipt #: _____ Date Paid: _____

Personal information collected on this application will be used in the evaluation of plans and to facilitate contact with referral agencies and adjacent landowners. The information is collected under the authority of the *Municipal Government Act* and the Land Use Bylaw currently in force, as well as Section 4(c) of the *Protection of Privacy Act* and will be protected under Part 1 of the *Protection of Privacy Act*. As mandated in the *Access to Information Act*, applicant names and the nature of permits issued may be made publicly available. Questions or concerns regarding the collection and/or use of this information may be directed to the Information Governance Coordinator at access@blackfalds.ca or by phone at 403.885.6370.



June 26, 2026

Note:
Area to be subdivided contains within:
Lot 1, Block 1, Plan 932 1630 ..... 9.76 ha
Lot 1, Block 3, Plan 032 5531 ..... 0.884 ha
and is outlined thus: -----

Sterling Industries Sports Park

Tentative Subdivision Plan

Town of Blackfalds

Stantec

Updated 26/06/26, 11:21 AM;By: SSTAFFORD
U:\156670224\05D_DWGS_LEGAL\70224_TN.DWG



Sterling Park Blackfalds

Base Data provided by: Government of Alberta

Author:	Print Date:
Stantec Consulting	6/26/2026

Legend

- Abandoned Wells
- Revised Location
- Revised Location Pointer
- ATS LSD label
- ATS LSD with Road Allowance
- ATS Section label (large scale)
- ATS Section with Road Allowance
- ATS Township (large scale)
- Provincial Boundary

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N

Projection and Datum
WGS 1984 Web Mercator Auxiliary Sphere

Scale 1:7,220

Alberta Energy Regulator

LAND TITLE CERTIFICATE

S

LINC	SHORT LEGAL	TITLE NUMBER
0039 551 719	0325531;3;1	232 196 846

LEGAL DESCRIPTION

PLAN 0325531
BLOCK 3
LOT 1
CONTAINING 6.69 HECTARES (16.53 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

		HECTARES	(ACRES) MORE OR LESS
A) PLAN 1623652	SUBDIVISION	2.12	5.24
B) PLAN 2321540	ROAD	0.537	1.33

EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 4;27;39;27;SW
ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF BLACKFALDS

REFERENCE NUMBER: 162 284 942 +1

REGISTERED OWNER(S)

REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
232 196 846	23/06/2023	ROAD PLAN		

OWNERS

THE TOWN OF BLACKFALDS.
OF BOX 220, 5018 WAGHORN STREET
BLACKFALDS
ALBERTA T0M 0J0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
232 069 117	01/03/2023	CAVEAT RE : UTILITY RIGHT OF WAY CAVEATOR - ATCO GAS AND PIPELINES LTD.

(CONTINUED)

REGISTRATION
NUMBER DATE (D/M/Y) PARTICULARS

909 11 AVE SW
CALGARY
ALBERTA T2R1L8

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 26 DAY OF JUNE, 2026 AT 11:12 A.M.

ORDER NUMBER: 57597219

CUSTOMER FILE NUMBER: 116199000

END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

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LAND TITLE CERTIFICATE

S

LINC	SHORT LEGAL	TITLE NUMBER
0039 551 735	9321630;1;1	232 196 846 +2

LEGAL DESCRIPTION

PLAN 9321630
BLOCK 1
LOT 1
CONTAINING 10.0250 HECTARES(24.77 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

	HECTARES	(ACRES) MORE OR LESS
A) PLAN 2321540 ROAD	0.266	0.66

EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 4;27;39;27;SW
ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF BLACKFALDS

REFERENCE NUMBER: 932 182 835

REGISTERED OWNER(S)

REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
232 196 846	23/06/2023	ROAD PLAN		

OWNERS

THE TOWN OF BLACKFALDS.
OF BOX 220, BLACKFALDS
ALBERTA T0M 0J0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
952 035 935	08/02/1995	UTILITY RIGHT OF WAY GRANTEE - ATCO GAS AND PIPELINES LTD. 10035-105 ST EDMONTON ALBERTA T5J2V6

(CONTINUED)

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
		(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT OF WAY 012021776)
962 059 786	13/03/1996	DISCHARGE OF UTILITY RIGHT OF WAY 952035935 PARTIAL PART AS DESCRIBED
052 274 369	08/07/2005	RESTRICTIVE COVENANT
062 009 669	09/01/2006	UTILITY RIGHT OF WAY GRANTEE - ATCO GAS AND PIPELINES LTD. AS TO PORTION OR PLAN:PORTION

TOTAL INSTRUMENTS: 004

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 26 DAY OF JUNE, 2026 AT 11:12 A.M.

ORDER NUMBER: 57597219

CUSTOMER FILE NUMBER: 116199000

END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

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From: Pamela Kutuadu <Pamela.Kutuadu@albertahealthservices.ca>
Sent: July 20, 2026 2:00 PM
To: Jolene Tejkl
Subject: FW: Notice of Subdivision Application (Lot Consolidation) S-05-26 - Sterling Industries Park - entered
Attachments: 2026-07-15 S-05-26 Referral Notice - Agencies.pdf

Caution! This message was sent from outside your organization. Allow sender | Block sender | Report

Hi Jolene,

We have no concerns with this application.

Regards,

Pamela Kutuadu B.Sc. B.EH (AD), MPH, CPHI(C)
Public Health Inspector- Drinking Water and Land use Lead
Environmental Public Health- Central
300 Jordan Parkway
Red Deer, AB T4P 0G8
403-406-1029
Safe Healthy Environments
1-833-476-4743

From: CentralZone EnvironmentalHealth <CentralZone.EnvironmentalHealth@albertahealthservices.ca>
Sent: Thursday, July 16, 2026 3:37 PM
To: Pamela Kutuadu <Pamela.Kutuadu@albertahealthservices.ca>
Subject: FW: Notice of Subdivision Application (Lot Consolidation) S-05-26 - Sterling Industries Park - entered

Thank you

Theresa Bouchard
Administrative Coordinator - Central EPH
Safe Healthy Environments
Johnstone Crossing Community Health Centre
300 Jordan Parkway, Red Deer, AB T4P 0G8

Tel: 403-356-6359 **Fax:** 403-356-6431
Teams: 587-797-1005
Alberta Health Services
www.albertahealthservices.ca
www.ahs.ca/eph
Email:Theresa.Bouchard@albertahealthservices.ca

Alberta Health Services Healthy Albertans. Healthy Communities. Together.

From: Candice Hilgersom <CHilgersom@blackfalds.ca>
Sent: Wednesday, July 15, 2026 1:35 PM
To: waterapprovals.reddeer (waterapprovals.reddeer@gov.ab.ca) <waterapprovals.reddeer@gov.ab.ca>; CentralZone EnvironmentalHealth <centralzone.environmentalhealth@ahs.ca>; Gas Land Department <land.admin@atco.com>; Robert Cote <RCote@blackfalds.ca>; mark.kalan@canadapost.ca; Preston Weran <pweran@blackfalds.ca>; landserv@fortisalberta.com; Aws Al Sammarraie <AAlSammarraie@blackfalds.ca>; Eric Collins <ECollins@blackfalds.ca>; Rick Kreklewich <RKreklewich@blackfalds.ca>; Jeff Heindel <JHeindel@blackfalds.ca>; planning@lacombecounty.com; Jordan Thompson <jthompson@lacombe.ca>; projectmanagernortheralberta@rci.rogers.com; projectmanagernorthernalberta@sjrb.ca; circulations@telus.com
Cc: Jolene Tejkl <JTejkl@blackfalds.ca>
Subject: Notice of Subdivision Application (Lot Consolidation) S-05-26 - Sterling Industries Park

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message

Good afternoon,

Please find attached a Notice of Proposed Subdivision.

Please provide any comments by **Wednesday, August 5, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the subdivision.

Please email any comments directly to jtejkl@blackfalds.ca.

Thank you,

Candice Hilgersom
Development Officer I

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0
T: 403.885.9679
D: 403.885.6258

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From: circulations . <circulations@telus.com>
Sent: July 16, 2026 8:49 AM
To: Candice Hilgersom
Subject: Re: Notice of Subdivision Application (Lot Consolidation) S-05-26 - Sterling Industries Park

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Good Day,

Thank you for including TELUS in your circulation. At this time, TELUS has no concerns with the proposed activities.

Regards,

Joanne Bourdage

Real Estate Specialist | TELUS Land Solutions Team
National Network Planning (NNP)
2930 Centre Avenue NE, Calgary, AB T2A 4Y2

The future is friendly®

circulations@telus.com

On Wed, Jul 15, 2026 at 1:35 PM Candice Hilgersom <CHilgersom@blackfalds.ca> wrote:

> Good afternoon,
>
> Please find attached a Notice of Proposed Subdivision.
>
> Please provide any comments by **Wednesday, August 5, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the subdivision.
>
> Please email any comments directly to jtejkl@blackfalds.ca.
>
> Thank you,

Candice Hilgersom
Development Officer I

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0

T: 403.885.9679

D: 403.885.6258

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July 21, 2026

Town of Blackfalds
Box 220 5018 Waghorn Street
Blackfalds AB T0M 0J0

*sent by email to jtejkl@blackfalds.ca

Dear Jolene:

RE: Notice of Subdivision Application
Subdivision File No. S-05-26 – Sterling Industries Park
Lot 1, Block 1, Plan 932 1630
Lot 1, Block 3, Plan 032 5531

Thank you for the opportunity to comment on the above noted subdivision application. Lacombe County has no concerns with the proposed subdivision.

If you require further information, please do not hesitate to contact this office.

Sincerely,
LACOMBE COUNTY

Nooshin Firoozbakhsh
Planning Technician

Email | nfiroozbakhsh@lacombecounty.com

From: KALAN, Chad <Mark.Kalan@canadapost.postescanada.ca>
Sent: July 16, 2026 7:11 AM
To: Candice Hilgersom
Subject: Re: Notice of Subdivision Application (Lot Consolidation) S-05-26 - Sterling Industries Park

Caution! This message was sent from outside your organization. Allow sender | Block sender | Report

Good morning,

No issues with Canada Post.

Thank you

Mark Kalan (Chad)
Delivery Service Officer
6010 67 A ST
(C) 587-447-1521

CANADA POST POSTES CANADA
From anywhere... to anyone
[redacted]
A Stronger Canada-Delivered

From: Candice Hilgersom <CHilgersom@blackfalds.ca>
Sent: Wednesday, July 15, 2026 1:35 PM
To: waterapprovals.reddeer (waterapprovals.reddeer@gov.ab.ca) <waterapprovals.reddeer@gov.ab.ca>; centralzone.environmentalhealth@ahs.ca <centralzone.environmentalhealth@ahs.ca>; Gas Land Department <land.admin@atco.com>; Robert Cote <RCote@blackfalds.ca>; KALAN, Chad <Mark.Kalan@canadapost.postescanada.ca>; Preston Weran <pweran@blackfalds.ca>; landserv@fortisalberta.com <landserv@fortisalberta.com>; Aws Al Sammarraie <AAlSammarraie@blackfalds.ca>; Eric Collins <ECollins@blackfalds.ca>; Rick Kreklewich <RKreklewich@blackfalds.ca>; Jeff Heindel <JHeindel@blackfalds.ca>; planning@lacombecounty.com <planning@lacombecounty.com>; Jordan Thompson <jthompson@lacombe.ca>; projectmanagernortheralberta@rci.rogers.com <projectmanagernortheralberta@rci.rogers.com>; projectmanagernorthernalberta@sjrb.ca <projectmanagernorthernalberta@sjrb.ca>; circulations@telus.com <circulations@telus.com>
Cc: Jolene Tejkl <JTejkl@blackfalds.ca>
Subject: Notice of Subdivision Application (Lot Consolidation) S-05-26 - Sterling Industries Park

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This message came from outside your organization. Please be CAUTIOUS, particularly with links and attachments. | Ce message provient de l'extérieur de votre organisation. Veuillez faire preuve de PRUDENCE, particulièrement lorsqu'il s'agit de liens et de pièces jointes.

Report Suspicious

Good afternoon,

Please find attached a Notice of Proposed Subdivision.
Please provide any comments by **Wednesday, August 5, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the subdivision.
Please email any comments directly to jtejkl@blackfalds.ca.
Thank you,

Candice Hilgersom
Development Officer I

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0
T: 403.885.9679
D: 403.885.6258

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Transportation and Economic Corridors
Notification of Referral Decision
Subdivision in Proximity of a Provincial Highway

Municipality File Number:	S-05-26	**Highway(s):**	2, 597
Legal Land Location:	QS-SW SEC-27 TWP-039 RGE-27 MER-4	**Municipality:**	Blackfalds
Decision By:	Cheryl Marcynuik	**Issuing Office:**	Central Region / Red Deer
Issued Date:	July 27, 2026	**Appeal Authority:**	Subdivision and Development Appeal Board
RPATH Number:	RPATH0074574		
Description of Development:	S-05-26 Sterling Park Consolidation (Subdivision Application)		



This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to Subdivision and Development Regulation (The Regulation), due to the proximity of Highways 2A and 597.

Transportation and Economic Corridors offers the following comments with respect to this application:

The requirements of Section 18 of the Regulation are not met. The department anticipates minimal impact on the highway from this proposal. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 18 of the Regulation.

The requirements of Section 19 are met, therefore no variance is required.

Transportation and Economic Corridors has the following additional comments and/or requirements with respect to this proposal:

1. The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act.

2. Transportation and Economic Corridors accepts no responsibility for the noise impacts or other impacts of highway traffic upon any development or occupants thereof. The subdivision design should include adequate physical features to ensure that the proposed use of land is compatible with the adjacent provincial highway system. Some of these features might, for example, include landscaping and/or berming, to provide noise attenuation and visual screening from the highway. Implementation of these features is the responsibility of the owner/municipality.

3. The subject land is within the permit area of a provincial highway, as outlined in Section 4(1) of the Highways Development and Protection Regulation. Proposed development will require the benefit of a Roadside Development Permit from Transportation and Economic Corridors, which may be submitted via the online portal – RPATH: https://roadsideplanning.alberta.ca.

Please contact Transportation and Economic Corridors through the RPATH Portal if you have any questions, or require additional information

Alberta

Issued by **Cheryl Marcynuik, Development and Planning Technologist,** on July 27, 2026, on behalf of the Minister of Transportation and Economic Corridors

BLACKFALDS
ALBERTA

Box 220, 5108 Waghorn St.
Blackfalds AB T0M 0J0
403.885.9679
Planning_development@blackfalds.ca
www.blackfalds.ca

Date: July 15, 2026

NOTICE OF SUBDIVISION APPLICATION

Alberta Environment and Protected Areas (waterapprovals.reddeer@gov.ab.ca)
Alberta Health Services – Central Zone (centralzone.environmentalhealth@ahs.ca)
Alberta Transportation and Economic Corridors – Sent Via RPATH Online Portal (https://roadsideplanning.alberta.ca/rpath)
ATCO (land.admin@atco.com)
Blackfalds Fire Chief (rcote@blackfalds.ca)
Canada Post (mark.kalan@canadapost.ca)
Director of Infrastructure and Planning Services (pweran@blackfalds.ca)
Fortis Alberta Inc. (landserv@fortisalberta.com)
Manager of Engineering Services (aalsammarraie@blackfalds.ca)
GIS Technologist (ecollins@blackfalds.ca)
Director of Community Services (rkreklewich@blackfalds.ca)
Parks & Facilities Manager (jheindel@blackfalds.ca)
Lacombe County (planning@lacombecounty.com)
North Red Deer Regional Wastewater Services Commission (jthompson@lacombe.ca)
North Red Deer River Water Services Commission (jthompson@lacombe.ca)
Rogers (ProjectManagerNorthernAlberta@rci.rogers.com)
Shaw Communications (projectmanagernorthernalberta@sjrb.ca)
Telus (circulations@telus.com)

Please advise this office of any comments and/or concerns that you have with respect to the following application for subdivision:

Subdivision File No.:	S-05-26 – Sterling Industries Park
Civic Address:	4800 Leung Road
Legal Land Description:	Lot 1, Block 1, Plan 932 1630 Lot 1, Block 3, Plan 032 5531
Land Use District:	Public Facility District (PF)
Landowner:	Town of Blackfalds
Proposed Subdivision:	To consolidate two (2) separately titled lots into one (1) lot in the Sterling Industries Park.

The Town of Blackfalds is the landowner of the lands the Sterling Industries Park is located on. At this time, the park is located on several separately titled lots. This proposed lot consolidation is to combine two (2) of the titled lots into one (1) larger lot.

A response is needed by **Wednesday, August 5, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the proposed lot consolidation. To avoid delays by ordinary mail, responses should be emailed to the undersigned.

Regards,

Jolene Tejkl, RPP MCIP
Planning & Development Manager
Email: jtejkl@blackfalds.ca

Enclosures: Subdivision Application (S-05-26)
Tentative Subdivision Plan
Abandoned Well Map
Certificate of Titles

JT/cjh

BLACKFALDS
ALBERTA

Town of Blackfalds
APPLICATION FOR SUBDIVISION

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph. 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

File No #: _____ **Application Date:** _____

The Registered Owner(s) of the land to be subdivided, or a person authorized to act as an agent, must complete this form in its entirety.

Landowner Name(s): Town of Blackfalds

Mailing Address: Box 220, 5018 Waghorn Street

City: Blackfalds Prov: Alberta Postal Code: T0M 0J0

Phone: 403.885.6245 Alt Phone: -

Email Address: rkreklewich@blackfalds.ca

☐ (Same as Landowner)

Contractor Name(s): Shane Stafford / Stantec Consulting

Mailing Address: 1100 - 4900 50 Street

City: Red Deer Prov: Alberta Postal Code: T4N 1X7

Phone: 403.392.0170 Alt Phone: -

Email Address: shane.stafford@stantec.com

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/Part of the SW ¼ sec. 27 range 39 west of the fourth meridian,

being all/part of:

Lot: 1 / 1 Block: 3 / 1 Plan: 032 5531 / 932 1630

Certificate of Title No.: 232 196 846 / 232 196 846+2

Area of the parcel of land to be subdivided: 10.64 hectares.

LOCATION OF LAND TO BE SUBDIVIDED

The land is located in the Town of Blackfalds:

a) Is the land situated immediately adjacent to the municipal boundary?
☑ No ☐ Yes – What is the adjoining municipality? _____

b) Is the land situated within 1.6 kilometers of the centre line of a highway?
☐ No ☑ Yes – What Highway No. is this? QE2, 597

c) Does the parcel contain or is it bounded by a river, stream, lake, or other body of water, or by a drainage ditch or canal?
☑ No ☐ Yes – State the name: _____

d) Is the parcel within 1.5 kilometers of a sour gas facility?
☑ No ☐ Yes

e) Does the land require Canada Post Box locations?
☑ No ☐ Yes – If so, please identify locations on the Tentative Subdivision Plan.

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

a) Describe the existing use of the land: Recreational park

b) Describe the proposed use of the land: Remain as is

c) The land designation, as classified under the Land Use Bylaw is: fc2747bb-4f6c-4c91-a3ac-8454c97e44f1

Digitally signed by fc2747bb-4f6c-4c91-a3ac-8454c97e44f1
Date: 2026.07.02 11:38:37 -06'00'

PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

a) Describe the nature of the land's topography (flat, rolling, steep, mixed):
Flat

b) Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, wood lots, etc.):

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403 885 9879
Fax: 403 600 0045
planning_development@blackfalds.com

File No #: _____ **Application Date:** _____

n/a

c) Describe the kind of soil on the land (sandy, loam, clay, etc.): Sandy

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any buildings and structures on the land and whether they are to be demolished or moved:

Existing improvements related to the sports park are to remain as is.

WATER AND SEWER SERVICES

If the proposed subdivision is to be serviced by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage:

n/a

Is the property the subject of a license, permit, approval, or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission? ☐ Yes ☑ No

If yes, please describe: _____

Is the property the subject of the application the subject of a license, permit, approval, or other authorization granted by the Minister or granted under any Act the Minister is responsible for under s.16 of the Government Organization Act*? ☐ Yes ☑ No

If yes, please describe: _____

Is the subject property immediately adjacent to the County boundary? ☐ Yes ☑ No

If yes, please describe: _____

*The Minister is responsible for the following acts: *AB Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act*

RESOURCES:

Water Act & Environmental Protection and Enhancement Act Approvals - **Alberta Energy Regulator:** https://avw.alberta.ca/ApprovalViewer.aspx
Historic Sites/Resources (requires an account) – **Online Permitting and Clearance (OPAC):** https://www.opac.alberta.ca/Login.aspx
Abandoned Wells – **Abandoned Well Map Viewer:** https://extmapviewer.aer.ca/AERAbandonedWells/Index.html
Pipeline/Well Locations – **Regulatory Assurance:** https://regulatoryassurance.alberta.ca/dras?id=public-notice

REGISTERED OWNER(S) OR PERSON ACTING ON OWNER'S BEHALF

I/We, Shane Stafford / Stantec Consulting, hereby certify that
(please print full name(s))

☐ I/We are the registered owner(s), or

☑ I am the agent authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Signature: Shane Digitally signed by Shane Date: 2026.06.29 08:29:11 -06'00' Date: June 29, 2026

Signature: fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Digitally signed by fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Date: 2026.07.02 11:40:19 -06'00' Date: July 2, 2026

AGENT AUTHORIZATION (WHEN APPLICABLE)

I/We, Town of Blackfalds, being the registered
(please print full name(s))

owner(s) of the land being subdivided do hereby authorize Shane Stafford / Stantec Consulting
(individual or firm seeking application)

to make application for subdivision affecting the above noted property.

Signature: fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Digitally signed by fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Date: 2026.07.02 11:40:56 -06'00' Date: July 2, 2026

Signature: Kim Isaak Date: July 2/26

BLACKFALDS
ALBERTA

Town of Blackfalds
APPLICATION FOR SUBDIVISION

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph 403.885.9679
Fax 403.600.0045
planning_development@blackfalds.com

File No #: _____ **Application Date:** _____

RIGHT TO ENTRY

Pursuant to Sections 653(2) of the Municipal Government Act, I hereby ☐ do, or ☐ do not grant consent for a designated officer of the Town of Blackfalds to enter upon the land described above, which is subject to an application for subdivision, for the purpose of a site inspection.

Name: Rick Kreklewich (please print full name) Date: July 2, 2026

Name: _____ (please print full name) Date: _____

Signature: fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Digitally signed by fc2747bb-4f6c-4c91-a3ac-8454c97e44f1 Date: 2026.07.02 11:41:46 -06'00' Date: July 2, 2026

Signature: Rick Kreklewich Date: July 2, 2026

COMMENTS (FURTHER INFORMATION MAY BE PROVIDED ON A SEPARATE SHEET AND INCLUDED WITH THIS APPLICATION)

_____

_____

_____

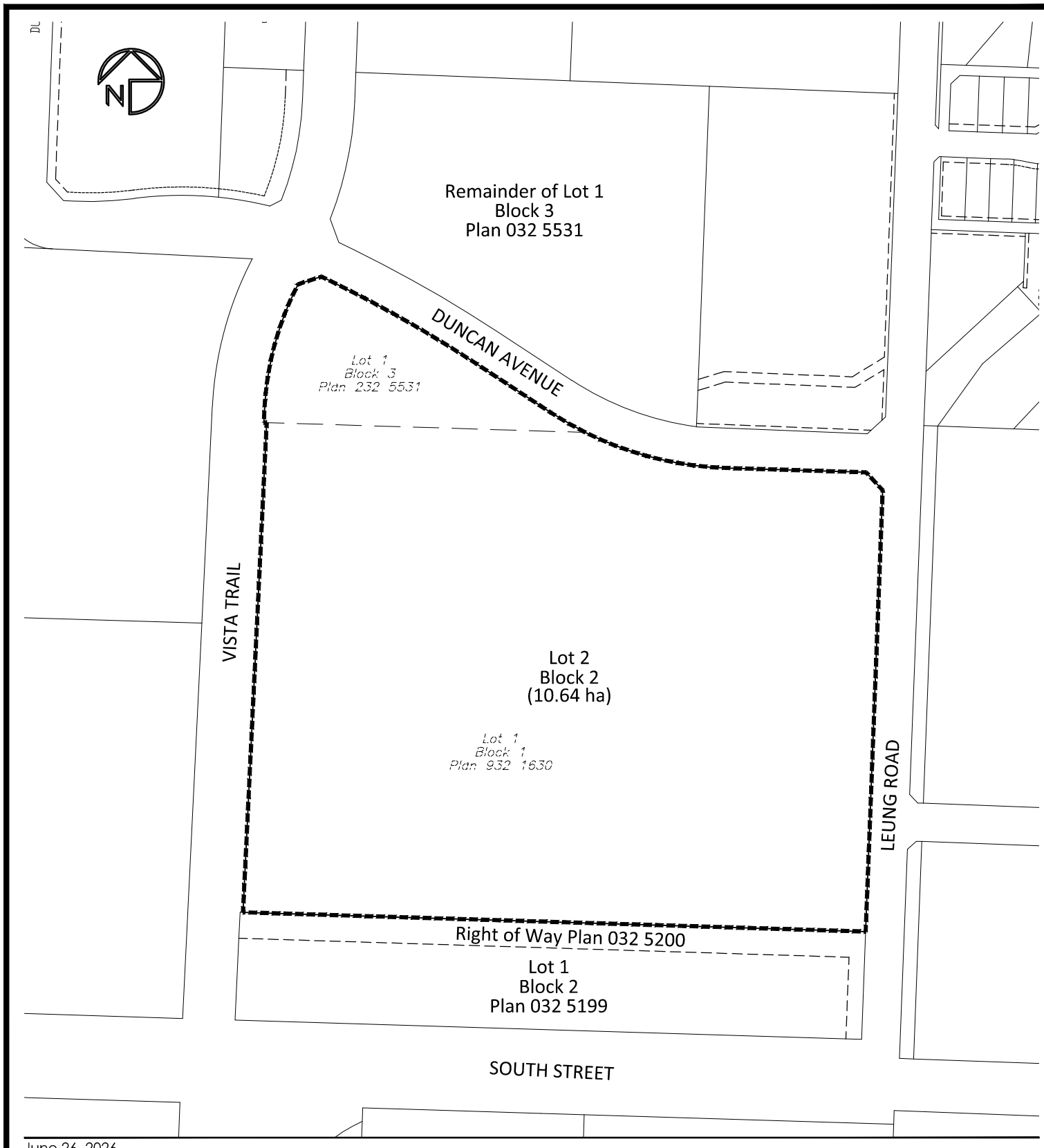
_____

BELOW FOR OFFICE USE ONLY

Subdivision Application Fee: (1-61-00-526)	$
TOTAL:	$

Receipt #: _____ Date Paid: _____

Personal information collected on this application will be used in the evaluation of plans and to facilitate contact with referral agencies and adjacent landowners. The information is collected under the authority of the *Municipal Government Act* and the Land Use Bylaw currently in force, as well as Section 4(c) of the *Protection of Privacy Act* and will be protected under Part 1 of the *Protection of Privacy Act*. As mandated in the *Access to Information Act*, applicant names and the nature of permits issued may be made publicly available. Questions or concerns regarding the collection and/or use of this information may be directed to the Information Governance Coordinator at access@blackfalds.ca or by phone at 403.885.6370.



June 26, 2026

Note:
Area to be subdivided contains within:
Lot 1, Block 1, Plan 932 1630 ..... 9.76 ha
Lot 1, Block 3, Plan 032 5531 ..... 0.884 ha
and is outlined thus: -----

Sterling Industries Sports Park

Tentative Subdivision Plan

Town of Blackfalds

Stantec

Updated 26/06/26, 11:21 AM;By: SSTAFFORD
U:\156670224\05D_DWGS_LEGAL\70224_TN.DWG



Sterling Park Blackfalds

Base Data provided by: Government of Alberta

Author:	Print Date:
Stantec Consulting	6/26/2026

Legend

- Abandoned Wells
- Revised Location
- Revised Location Pointer
- ATS LSD label
- ATS LSD with Road Allowance
- ATS Section label (large scale)
- ATS Section with Road Allowance
- ATS Township (large scale)
- Provincial Boundary

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N

Projection and Datum
WGS 1984 Web Mercator Auxiliary Sphere

Scale 1:7,220

Alberta Energy Regulator

LAND TITLE CERTIFICATE

S

LINC	SHORT LEGAL	TITLE NUMBER
0039 551 719	0325531;3;1	232 196 846

LEGAL DESCRIPTION

PLAN 0325531
BLOCK 3
LOT 1
CONTAINING 6.69 HECTARES (16.53 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

		HECTARES	(ACRES) MORE OR LESS
A) PLAN 1623652	SUBDIVISION	2.12	5.24
B) PLAN 2321540	ROAD	0.537	1.33

EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 4;27;39;27;SW
ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF BLACKFALDS

REFERENCE NUMBER: 162 284 942 +1

REGISTERED OWNER(S)

REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
232 196 846	23/06/2023	ROAD PLAN		

OWNERS

THE TOWN OF BLACKFALDS.
OF BOX 220, 5018 WAGHORN STREET
BLACKFALDS
ALBERTA T0M 0J0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
232 069 117	01/03/2023	CAVEAT RE : UTILITY RIGHT OF WAY CAVEATOR - ATCO GAS AND PIPELINES LTD.

(CONTINUED)

REGISTRATION
NUMBER DATE (D/M/Y) PARTICULARS

909 11 AVE SW
CALGARY
ALBERTA T2R1L8

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 26 DAY OF JUNE, 2026 AT 11:12 A.M.

ORDER NUMBER: 57597219

CUSTOMER FILE NUMBER: 116199000

END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

LAND TITLE CERTIFICATE

S

LINC	SHORT LEGAL	TITLE NUMBER
0039 551 735	9321630;1;1	232 196 846 +2

LEGAL DESCRIPTION

PLAN 9321630
BLOCK 1
LOT 1
CONTAINING 10.0250 HECTARES(24.77 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

	HECTARES	(ACRES) MORE OR LESS
A) PLAN 2321540 ROAD	0.266	0.66

EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 4;27;39;27;SW
ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF BLACKFALDS

REFERENCE NUMBER: 932 182 835

REGISTERED OWNER(S)

REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
232 196 846	23/06/2023	ROAD PLAN		

OWNERS

THE TOWN OF BLACKFALDS.
OF BOX 220, BLACKFALDS
ALBERTA T0M 0J0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
952 035 935	08/02/1995	UTILITY RIGHT OF WAY GRANTEE - ATCO GAS AND PIPELINES LTD. 10035-105 ST EDMONTON ALBERTA T5J2V6

(CONTINUED)

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
		(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT OF WAY 012021776)
962 059 786	13/03/1996	DISCHARGE OF UTILITY RIGHT OF WAY 952035935 PARTIAL PART AS DESCRIBED
052 274 369	08/07/2005	RESTRICTIVE COVENANT
062 009 669	09/01/2006	UTILITY RIGHT OF WAY GRANTEE - ATCO GAS AND PIPELINES LTD. AS TO PORTION OR PLAN:PORTION

TOTAL INSTRUMENTS: 004

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 26 DAY OF JUNE, 2026 AT 11:12 A.M.

ORDER NUMBER: 57597219

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From: Gas Land Department
To: Candice Hilgersom
Subject: ATCO Transmission 8440 RESPONSE RE: Notice of Subdivision Application (Lot Consolidation) S-05-26 - Sterling Industries Park
Date: July 27, 2026 3:20:54 PM
Attachments: image001.png

Caution! This message was sent from outside your organization. Allow sender | Block sender | Report

ATCO Transmission wishes to confirm we have no conflict as we have no high-pressure pipelines in the proposed area.

NOTE: ATCO Distribution [Gas] will reply under separate email.

Thank you for allowing ATCO to review your proposal and provide feedback.

Eileen Fecho CONTRACTOR
Administrative Coordinator | Land | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

E: fecho.eileen@atco.com
A. 14th Floor ACE, 10035-105 St NW, Edmonton AB Canada T5J 1C8

ATCO Energy Systems

ATCO.com Facebook Twitter LinkedIn

From: Candice Hilgersom <CHilgersom@blackfalds.ca>
Sent: Wednesday, July 15, 2026 1:35 PM
To: waterapprovals.reddeer (waterapprovals.reddeer@gov.ab.ca) <waterapprovals.reddeer@gov.ab.ca>; centralzone.environmentalhealth@ahs.ca; Gas Land Department <land.admin@atco.com>; Robert Cote <RCote@blackfalds.ca>; mark.kalan@canadapost.ca; Preston Weran <pweran@blackfalds.ca>; landserv@fortisalberta.com; Aws Al Sammarraie <AAlSammarraie@blackfalds.ca>; Eric Collins <ECollins@blackfalds.ca>; Rick Kreklewich <RKreklewich@blackfalds.ca>; Jeff Heindel <JHeindel@blackfalds.ca>; planning@lacombecounty.com; Jordan Thompson <jthompson@lacombe.ca>; projectmanagernortheralberta@rci.rogers.com; projectmanagernorthernalberta@sjrb.ca; circulations@telus.com
Cc: Jolene Tejkl <JTejkl@blackfalds.ca>
Subject: Notice of Subdivision Application (Lot Consolidation) S-05-26 - Sterling Industries Park

CAUTION: This email originated outside of ATCO. Do not click links or open attachments unless you trust the sender and know the content is safe. Immediately report suspicious emails using the **Phish Alert Report button**.

Good afternoon,

Please find attached a Notice of Proposed Subdivision.
Please provide any comments by **Wednesday, August 5, 2026**. If we do not receive a written reply by this date, it will be assumed that you have no objections or requirements relative to the subdivision.
Please email any comments directly to jtejkl@blackfalds.ca.
Thank you,

Candice Hilgersom
Development Officer I

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0
T: 403.885.9679
D: 403.885.6258

This message is private and confidential. If you have received this message in error, please notify us and remove it from your system.

This email and any attachments are confidential and intended only for the named recipient. If you are not the intended recipient, please notify the sender and delete this message. The Town of Blackfalds is not responsible for any loss or damage resulting from the use of this email or its attachments.

August 5, 2026

Our File No.: 0000008440

Your File No.: S-05-26

Town of BLACKFALDS

SENT: via email

Attention: **Candice Hilgersom**

RE: Proposed Consolidation – SW-27-39-27-4

The Engineering Department of ATCO Distribution (a division of ATCO Gas and Pipelines Ltd.) has reviewed the above-named plan and has no objections subject to the following conditions:

- **For existing rights-of-way in proposed area**
  ATCO Gas existing right-of-way or other land rights shall be carried forward and registered on any newly created lots. Any work of any nature whatsoever (i.e. paving, stockpiling, landscaping, berms, etc.) affecting the surface of ATCO Gas right-of-way must first receive prior written consent from ATCO Gas Land Administration Department at 780-420-8012 or email crossings@atcogas.com.

- **Contact Utility Safety Partners where there's any excavation**
  Please contact Utility Safety Partners at 1-800-242-3447 to have the gas lines located at least 48 hours prior to excavation.

If you have any questions or concerns, please contact the undersigned at 780-409-9609 .

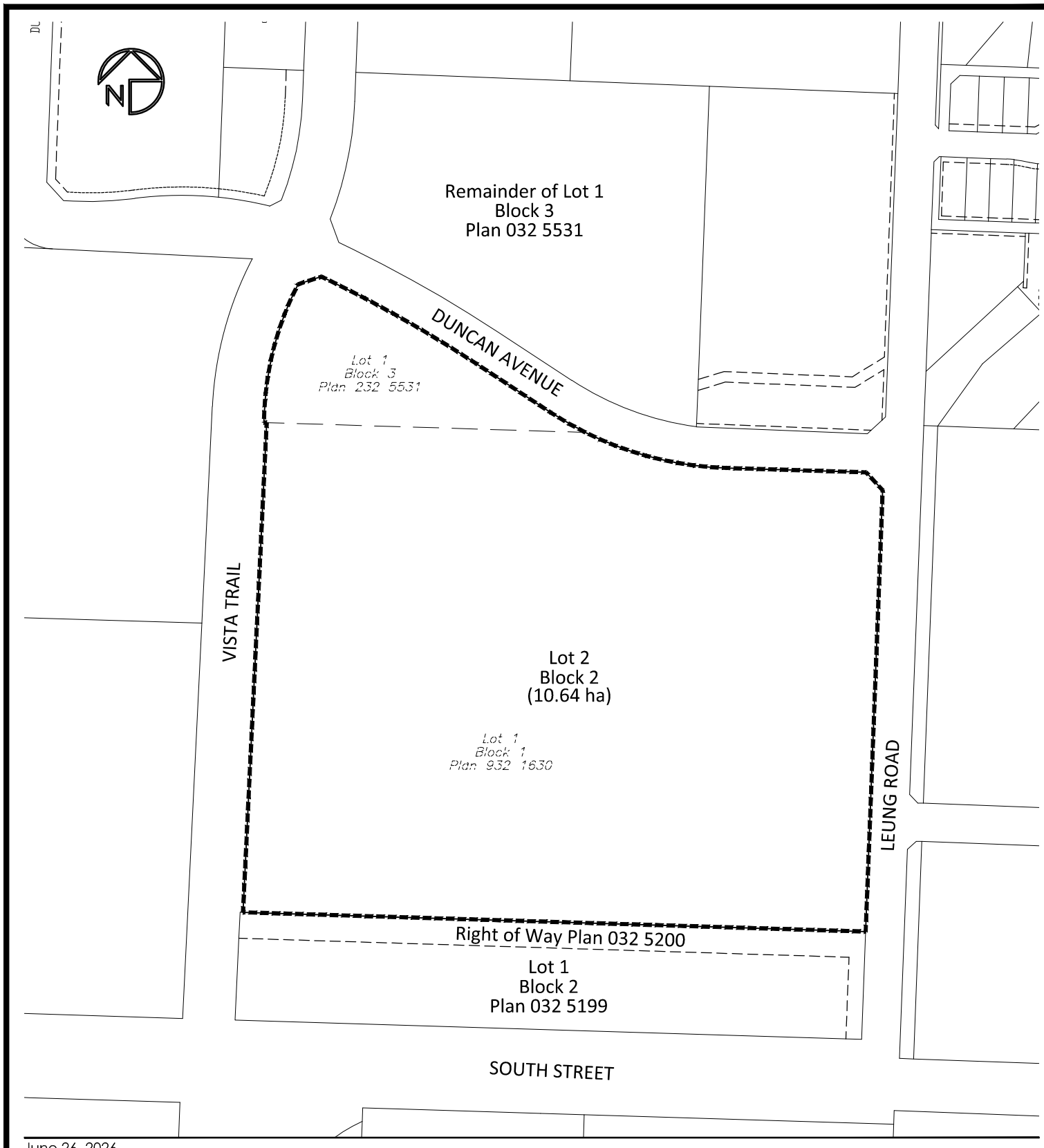
Sincerely

ATCO Pipelines & Liquids Global Business Unit

Eileen Fecho CONTRACTOR
Administrative Coordinator | Land | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit
Attachment

Attachment

. . . Continued Page 2



June 26, 2026

Note:
Area to be subdivided contains within:
Lot 1, Block 1, Plan 932 1630 ..... 9.76 ha
Lot 1, Block 3, Plan 032 5531 ..... 0.884 ha
and is outlined thus: -----

Sterling Industries Sports Park

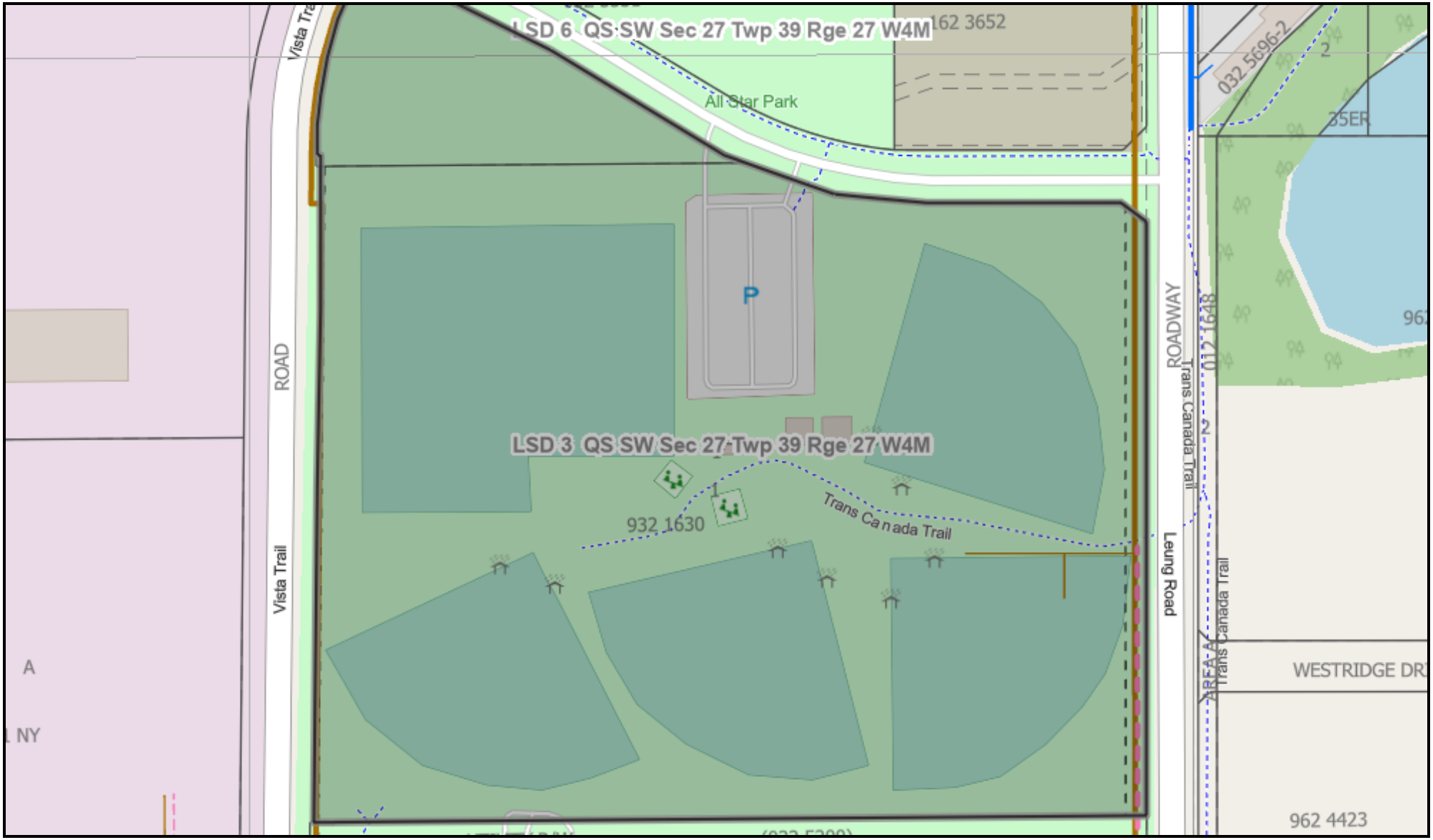
Tentative Subdivision Plan

Town of Blackfalds

Stantec

Updated 26/06/26, 11:21 AM;By: SSTAFFORD
U:\156670224\05D_DWGS_LEGAL\70224_TN.DWG

GIS SW-27-39-27-4



Disclaimer:

1. Exact location of existing or proposed pipelines and other utilities are unknown.
2. Prior to construction, it is the contractor's responsibility to verify the location of all underground facilities.
3. Distances are in metres and decimals thereof.

0 40 80 m

Coordinate System: NAD 1983 10TM AEP Resource
Projection: Transverse Mercator
Datum: D North American 1983

Notes

Printed on 7/27/2026

MEETING DATE: August 25, 2026

PREPARED BY: Peter McGee, Economic Development Officer

PRESENTED BY: Peter McGee, Economic Development Officer

SUBJECT: **Economic Development Strategy Selection Single Purpose Task Force**

BACKGROUND

The Town of Blackfalds' current Economic Development Strategy was developed in 2021 and identified four strategic pillars to guide economic development activities: Business Support and Attraction, Place Making, Tourism, and Investment Readiness. A total of 31 goals were established under these pillars to support business growth, enhance community attractiveness, strengthen tourism opportunities, and improve the Town's readiness for future investment.

Since the adoption of the strategy, significant changes have occurred both globally and locally that have influenced the economic development landscape. Global events such as the COVID-19 pandemic, geopolitical conflicts, supply chain disruptions, and evolving trade and tariff conditions have altered economic priorities and investment patterns. At the local level, Blackfalds has experienced continued population growth, the emergence of new industries and business opportunities, and the introduction of provincial programs and funding initiatives. These developments have created new opportunities and challenges that were not anticipated when the 2021 strategy was developed, impacting the ongoing relevance of several strategic priorities and actions.

Implementation of the current strategy has been highly successful. Of the 31 identified goals, more than 25 percent have been completed, while an additional 58 percent remain active and ongoing. As a result, over 80 percent of the strategy has been activated through completed initiatives or projects currently underway. This level of progress demonstrates the effectiveness of the existing strategy while also presenting an appropriate opportunity to evaluate outcomes, identify emerging economic trends, and establish a renewed strategic direction for the coming years.

Recognizing the importance of economic growth and community prosperity, the current Council has identified Economic Development as a key strategic priority. To support this direction, funding was included in the 2026 Economic Development budget for the development of a new Economic Development Strategy. A Request for Proposals (RFP) was issued in August 2026, with submissions closing on August 14, 2026. At the time of writing this report, the Town has received approximately twelve proposals from qualified firms interested in undertaking this work.

The development of a new Economic Development Strategy will provide an opportunity to engage stakeholders, assess current economic conditions, build on the successes of the existing strategy, and establish a clear and actionable roadmap to support Blackfalds' continued economic growth and competitiveness.

DISCUSSION

Administration is proposing the following process for the evaluation and award of the Economic Development Strategy contract:

Initial Review and Scoring

The Economic Development Officer (EDO), Peter McGee, will complete a review and scoring of all submitted proposals in accordance with the evaluation criteria outlined in the Request for Proposals (RFP). Based on the results, a shortlist of the top three to five proponents will be identified for further consideration.

Single Purpose Task Force Review

Council's Single Purpose Task Force will review and evaluate the shortlisted proponents. The EDO will compile and tabulate the Task Force's evaluation results and present a recommendation report to Council at the September 5, 2026, Council meeting. Should the evaluation results be too close to clearly identify a preferred proponent, Council may direct Administration to arrange interviews and/or presentations with the top two ranked proponents to assist in making a final decision.

Administration is requesting that Council establish a Single Purpose Task Force to review the shortlist of the top three to five submissions, as identified through the initial evaluation process, and provide a recommendation to Council regarding the award of the Economic Development Strategy contract.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



The development of a new Economic Development Strategy supports all four pillars of Council's Strategic Plan:

Economic Vitality and Community Prosperity
The strategy will establish a roadmap to guide Blackfalds' economic growth and development over the next five years, helping to attract investment, support local businesses, and create opportunities for long-term prosperity.

Community Life, Safety and Inclusion
A strong and diverse local economy contributes to a vibrant, safe, and inclusive community by creating employment opportunities, supporting local services, and improving overall quality of life for residents.

Leadership, Engagement and Advocacy
The strategy will provide Council and Administration with a clear framework for economic development decision-making, stakeholder engagement, and advocacy efforts with industry, regional partners, and other levels of government.

Sustainable Services and Infrastructure
Economic growth and a healthy business sector strengthen the municipal tax base, helping to support the sustainable delivery of municipal services and the continued investment in community infrastructure.

This project will ensure that Council's economic development priorities remain aligned with current market conditions, community needs, and opportunities for future growth.

FINANCIAL IMPLICATIONS

Budgeted in the 2026 Economic Development Budget - $75,000

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

While the development of the Economic Development Strategy will have significant community-wide impacts and require extensive stakeholder engagement and communications throughout the project, the establishment of a Single Purpose Task Force to support the consultant selection process does not require a formal communications or public engagement process. The Task Force's role is limited to reviewing shortlisted proposals and assisting with the evaluation process prior to Council's consideration of the contract award.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council establish a Single Purpose Task Force to review the shortlist of the top three to five proponents identified through the Administration-led evaluation process and provide a recommendation to Council regarding the award of the Economic Development Strategy contract.

2. That Council appoint the following members to the Task Force Mayor Svab, Councillor _____ and Councillor _____.

ATTACHMENTS

- *2026 Econ Dev Strategy RFP - July 16 2026*
- *2021 Blackfalds Economic Development Strategy*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

BLACKFALDS
ALBERTA

Request for Proposal:
Economic Development Strategy for the Town of Blackfalds

Closing location:

Civic Cultural Centre
5018 Waghorn Street
Blackfalds, AB T0M 0J0

Closing date and time:

August 14th, 2026
3:30PM, Mountain Daylight Time

General Contact Person

Peter McGee, Economic Development Officer
Phone - 403 885 6246
Email - pmcgee@blackfalds.ca

Town of Blackfalds
Box 220, 5018 Waghorn St.
Blackfalds, AB
T0M 0J0

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1. Background

The Town of Blackfalds is seeking qualified consulting services through a formal Request for Proposal process to undertake the Town of Blackfalds 2026 5-year Economic Development Strategy to guide our economic development work through 2031.

The Town of Blackfalds is situated in North-Central Alberta, along the QE II Hwy and Hwy 2A, between the cities of Red Deer and Lacombe and operates under a council-manager form of government. The Council is comprised of six elected members and an elected Mayor. The Chief Administrative Officer is responsible for the Town administration functions.

Blackfalds has been one of Canada's youngest and fastest-growing communities for more than a decade, consistently outperforming provincial growth trends. Recent 2024 census indicates the Town reached a population of approximately 11,415, reflecting a strong annual growth rate and nearly 9.7% growth rate over the past five years. This sustained growth underscores Blackfalds' position as a key growth centre within Central Alberta.

The community continues to experience strong residential, commercial, and industrial development activity. Competitive land pricing, development-ready lands, and a business-friendly environment have supported record levels of investment in recent years. These conditions are further enhanced by Blackfalds' strategic location within the Red Deer Region and access to major transportation corridors.

Quality of life remains a central driver of growth and investment attraction. Blackfalds offers a comprehensive suite of amenities, including the Abbey Centre, Eagle Builders Centre, a skateboard and bike skills park, an extensive parks and trails network, and the Blackfalds Area Bus (BOLT) regional transit system. These amenities contribute to a high standard of living and support workforce attraction and retention—critical components of long-term economic development success.

With a population now exceeding 11,000 residents, Blackfalds provides a full range of municipal services, including administration, finance, public works, recreation, and water and wastewater utilities. The Town maintains a workforce of approximately 90 full-time equivalent employees, supplemented by part-time, casual, and seasonal staff, ensuring the delivery of high-quality programs, services, and infrastructure to support continued growth.

The Town completed an in-house Economic Development and Tourism Strategy in 2021. Due to the shelf life of a strategy, major changes in the economy (i.e. COVID, tariffs), and growth in Blackfalds it is time to completely re-evaluate our economic goals.

Consulting firms who are considering a proposal pursuant to this request are encouraged to visit the Town of Blackfalds website @ https://blackfalds.ca/ for an overview of the Town. Also available online are documents pertinent to this proposal such as the Town's Economic Development and Tourism Strategy and the Blackfalds Business & Investment Intelligence Tool.

2. Overview

The purpose of this Request for Proposals (RFP) is to seek a qualified Economic Development firm to provide services as detailed in this Request for Proposal document.

Economic Development Strategy will include, but are not limited to:

- A 5-year strategic plan with goals, objectives, tactics, and desired results.
- Assessment of Local, Regional, National and International trends impacting Blackfalds current and future economy.
- Identify priority industry sectors and subsectors and the trends and opportunities they provide.
- Evaluation and assessment of Blackfalds economy and business environment using SWOT, SOARR, or similar techniques.
- Review regional partners and identify opportunities to be unique, better, and/or collaborate.
- Identify strategic economy sectors and assess the suitability of available land.
- Development of implementation plan with timelines, goals and measurable results including a mid-plan review.
- Business, regional partners, Town Administration, Council and EDTAC member engagement via interviews, online research, etc. resulting in recommendations.
- A final full report, plus a short form summary report that is easy to consume and post on our website.

The Town's Economic Development and Tourism Strategy is available on the Town's website (https://blackfalds.ca/) for further information

3. Definitions

Throughout this Request for Proposal the following terminology will be used:

"Additional Services" means services requested by Town of Blackfalds not listed within this agreement.

"Business Day" means Monday to Friday, excluding holidays.

"Business Hours" means 8:30 a.m. to 4:30 p.m. MDT on Business Days.

"Close of Proposals" means August 14th, 2026, 3:30PM, Mountain Daylight Time

"Contract" means the written agreement between the successful Vendor and the Municipality to provide Economic Development Strategy contemplated by this RFP.

"Council" means Council of the Town of Blackfalds.

"Evaluation Team" means the individuals who will evaluate the Proposals on behalf of the Town.

"Town", **"Municipality"** means the Town of Blackfalds

"Municipal Government Act" means the Municipal Government Act, RSA 2000, c M-26 and its relevant regulations as amended from time to time.

"Must", **"mandatory"**, **"required"**, **"shall**" means a requirement that must be met in substantially unaltered form in order for the Proposal to receive consideration.

"Optional" means a requirement not considered essential, but for which preference may be given.

"Partners" means Town of Blackfalds, regional economic development or tourism organizations, and neighboring municipalities.

"Proponent" means a party signing and delivery of the Proposal documents to the Town.

"Proposal" means an offer by the Vendor to perform the Services in accordance with the Contract Documents and for the proposal price.

"Request for Proposals (RFP)" means the solicitation for the Economic Development Strategy.

"Services" means the functions, duties, tasks and responsibilities to be provided by the Vendor as described in this RFP.

"Should", "desirable" means a requirement having a significant degree of importance to the objectives of this RFP.

"Vendor" means an organization or a Consortium responding to this RFP with a proposal.

4. Request for Proposal

The Town of Blackfalds will receive proposals for the provision of a 5-year Economic Development Strategy to the Town of Blackfalds.

This RFP will be conducted with the objective of maximizing the benefit to the Municipality, while offering Vendors a fair and equitable opportunity to participate.

Vendors are advised that failure to satisfy any term or condition of this RFP may result in an unacceptable Proposal.

4.1 RFP Schedule of Events

RFP Issue Date: July 13, 2026

RFP Inquiries received up to: August 4th, 2026

RFP Closing Date and Time: August 14th, 2026

RFP Award to Successful Proponent (if any): August 21, 2026

Contract Commencement Date: Upon Award

4.2 Proposal Submissions

The proponent shall: Submit three (3) hard copies of the full proposal and one (1) electronic copy, plus 1 digital strategy summary. Proposals may be delivered by hand, courier, or mail. In responding to this RFP, your attention is drawn to the following:

- A Proposal Submission Letter and Proposal Response Form (Appendix 1) must be completed, signed by an authorized representative of the Vendor and included in the Proposal;
- Proposals received unsigned or after this RFP's closing date and time may be rejected;
- Ambiguous, unclear or unreadable Proposals may be cause for rejection; and
- Proposals must be sealed and clearly marked with this RFP's name and RFP closing date and addressed as follows:

Attention: Peter McGee, Economic Development Officer
5018 Waghorn Street
Blackfalds, AB T0M 0J0
pmcgee@blackfalds.ca

4.3 Vendor Questions

All questions regarding this RFP must be directed to the RFP Contact in writing by August 4th, 2026. Enquiries and responses may be distributed to all Vendors, at the Town's discretion.

The Vendor has a responsibility to notify the RFP Contact in writing, of any ambiguity, divergence, error, omission, oversight, contradiction, or item subject to more than one interpretation in this RFP, as it is discovered, and to request any instruction, decision, or direction required to prepare the Proposal.

Verbal responses to enquiries are not binding on any party.

5. Confidentiality and Security of Information

5.1 The Vendor, the Vendor's employees, subcontractors, and agents shall:

- Keep strictly confidential all information concerning the Municipality and/or third parties, or any of the business or activities of the Municipality and/or third parties acquired as a result of participation in the RFP;
- Only use, copy or disclose such information as necessary for the purpose of submitting a Proposal or upon written authorization of the Municipality; and,
- The Vendor shall maintain security standards, including control of access to data and other information, consistent with the highest standards of business practice in the industry.

5.2 Conflict of Interest

Vendors must fully disclose, in writing to the RFP Contact on or before the closing date of this RFP, the circumstances of any possible conflict of interest or what could be perceived as a possible conflict of interest if the Vendor were to become a contracting party pursuant to this RFP.

The Evaluation Team shall review any submissions by Vendors under this provision and may reject any Proposals where, in the opinion of the Evaluation Team, the Vendor could be in conflict of interest or could be perceived to be in a possible conflict of interest position if the Vendor were to become a contracting party pursuant to this RFP.

6. Vendor Expenses

The Vendor is responsible for all costs of preparing and presenting its Proposal and for subsequent negotiations, if any, with the Municipality.

7. Period of Commitment

Proposals shall be final and binding on the Vendor for 90 days from this RFP's closing date and time and may not be altered by subsequent offerings, discussions, or commitments unless the Vendor is requested to do so by the Evaluation Team.

8. Multiple Proposals

If multiple Proposals are offered, the Vendor must submit each Proposal separately in the same format as outlined in the RFP. Proposals must meet the fundamental intent of this RFP. The Evaluation Team will decide the acceptability of each Proposal.

9. Cost

Annual cost to complete the assessment service must be quoted in Canadian dollars and exclusive of GST.

10. Irrevocability of Proposals

Vendors may amend or withdraw their Proposal prior to this RFP's closing date and time by submitting a clear and detailed written notice to the RFP Contact. All Proposals become irrevocable after this RFP's closing date and time.

Until the close of Proposals, the Proponent may withdraw its Proposal without penalty or forfeiture.

11. RFP Closing

This RFP will close August 14th, 2026, at 3:30 p.m. MDT. Proposals must be received by the RFP Contact before 3:30 p.m. MDT on this RFP's closing date.

The Town may, by notice or addendum to all Proponents, postpone the Close of Proposals. **All notices and addendum, including the proposal documents, will be issued via the Province of Alberta's "Alberta Purchasing Connection" website and the Town of Blackfalds website. Notices to the Town of Blackfalds website are for information only and are not to be interpreted as binding on the Agreement.**

12. Consent to Use Information

The Vendor consents and has obtained the written consent from any individuals identified in the Proposal, to the use of their personal information in the Proposal by the Municipality, the Municipality employees, subcontractors and agents, to enable the Municipality to evaluate the Proposal.

13. Information Disclosure and Confidentiality

13.1 Access to Information

All documents submitted to the Municipality will be subject to the protection and disclosure provisions of the *Access to Information Act.* The Act allows persons a right of access to records in the custody and control of the Municipality, subject to limited and specific exceptions. It also prohibits the Municipality from disclosing the Proponent's personal or business information where disclosure would be harmful to the Proponent's business interests or would constitute an unreasonable invasion of personal privacy as defined in Sections 19 and 20 of the Act. Proponents are encouraged to identify all portions of their submissions that are confidential and what harm could reasonably be expected from its disclosure. The Municipality cannot assure Proponents that any portion of the Proponent's documents will remain confidential under the

Act. Under no circumstances, however, will the Municipality disclose information contained in a Proposal to any other Proponent prior to the award of a contract.

13.2 Proposal Return

Proposals and accompanying documentation submitted by Vendors are the property of the Municipality and will not be returned.

13.3 Proposal Rejection

The Evaluation Team may reject the lowest cost Proposal, or any or all Proposals.

14. Vendor Profile

The Proposal must include:

- A brief introduction of the Vendor, identifying the members of the consortium (if applicable) and the Prime Vendor who will be the Consortium's contact with the Municipality;
- The full legal name of the Vendor. In the case of Consortium Proposals, the full legal name of the Prime Vendor and each Consortium member must be provided;
- The location of the Vendor's head office and service centers. For Consortium Proposals, head office and service centre locations must be provided for each Consortium member;
- A Vendor contact for all questions and clarifications arising from the Proposal. The contact information should include the person's title, address including email, telephone and facsimile number;
- A Vendor contact authorized to participate in contract negotiations. The contact information should include the person's title, address including email, telephone and facsimile number;
- Response to each of the Vendor Requirements identified in this RFP; and
- Details of any and all subcontracting arrangements proposed by the Vendor.

14.1 Vendor References

The Proposal must include corporate references from at least three (3) clients in which the Vendor has provided services that are similar in scope and complexity to the services described in this RFP. References must include the name of the municipality and official contact person, and should include a street address, email address, and telephone number. The Municipality may contact these or other references without prior notice to the Vendor. Vendors who, in the opinion of the Municipality, receive unsatisfactory references may have their Proposal rejected.

14.2 Appendices

If the Vendor wishes to include any other material not specifically requested by this RFP, it may do so by including additional appendices in the Proposal.

14.3 Disclaimer of Liability and Indemnity

By submitting a Proposal, a Proponent agrees:

- To be responsible for conducting its own due diligence on data and information upon which its Proposal is based;
- That it has fully satisfied itself as to its rights and the nature extended to the risks it will be assuming;
- That it has gathered all information necessary to perform all of its obligations under its Proposal;
- That it is solely responsible for ensuring that it has all information necessary to prepare its Proposal and for independently verifying all information itself with respect to any terms or conditions that may affect its Proposal;
- To hold harmless the Municipality, its elected officials, officers, employees, insurers, agents or advisors and all of their respective successors and assigns, from all claims, liability and costs related to all aspects of the RFP process;
- That it shall not be entitled to claim against the Municipality, their elected officials, officers, employees, insurers, agents or advisors on grounds that any information, whether obtained from the Municipality or otherwise (including information made available by its elected officials, officers, employees, agents or advisors, regardless of the manner or form in which the information is provided) is incorrect or insufficient;
- That the Municipality will not be responsible for any costs, expenses, losses, damages or liability incurred by the Proponent as a result of or arising out of submitting a Proposal or due to the Municipality's acceptance or non-acceptance of its Proposal; and
- To waive any right to contest in any proceeding, case, action or application, the right of the Municipality to negotiate with any Proponent for the contract whomever the Municipality deems, in their sole and unfettered discretion, to have submitted the Proposal most beneficial to the Municipality.

15. Project Team Information

15.1 Requirements

- Qualifications of all those identified in the Proposal who would be responsible for delivering the services to the Town.
- Having sufficient staffing, facilities, financial resources, and expertise to address the scope of the services.

- Demonstrate an understanding of legislation relevant to the local government environment.
- Description of economic development professional services provided to other local government clients and innovative products offered by your firm as well as any specific pricing structure for such services.

15.2 Scope of Work

The vendor must:

- Examine current and past Blackfalds Economic Development strategies/reports, regional economic development strategies, and land use planning documents.
- Provide information to the Town, in writing, a 5-year strategic plan with goals, objectives, tactics, and desired results. This plan will include:
    - Local, Regional, National and International trends impacting Blackfalds current and future economy.
    - Identify priority industry sectors and subsectors and the trends and opportunities they create, plus recommendations on how to leverage them.
    - An evaluation of the current economic environment and review of regional partners and identify opportunities and a schedule to continue to evaluate.
    - Identify strategic economy sectors and assess the suitability of available land.
    - Implementation plan with timelines, goals, and measurable results.
    - Business, regional partners, Town Administration, Council and EDTAC member interviews, findings, and recommendations.
- The strategic plan should be suitable for printing and posting in public forums.
- The strategic plan should be visually appealing, including charts, graphs, and infographics for ease of consumption.
- Council presentation on completion of project.

15.3 Insurance

- Proof of Errors and Omissions Liability Insurance coverage to a minimum of $2,000,000 per occurrence.
- Provide a valid Workers Compensation Board account number and be responsible for WCB coverage.

16. Fee Schedule

- The Proposal shall identify the fee structure for the identified services over the entire life of the contract. The Town reserves the right to seek clarification on such information during the evaluation process.

17. Termination

Agreement may be terminated as follows:

- By the Municipality effective immediately, for cause, upon notice to the Vendor.
- By either the Municipality or the Vendor for any reason whatsoever upon ninety (90) days' notice to the other party;

18. Evaluation Criteria

The Town reserves the right to accept or reject any or all Proposals and to waive irregularities and informalities at its discretion. The Town reserves the right to accept a Proposal other than the lowest Proposal without stating reasons. By the act of submitting its Proposal, the Proponent waives any right to contest in any proceedings or action the right of the Town to award the Services to any party in its sole and unfettered discretion. Without limiting the generality of the foregoing, the Town will evaluate proposals based on the following weighting:

- Proposal Quality (readability, layout, etc.) 5%
- In accordance with RFP 5%
- Approach and Methodology 40%
  - Quality and quantity of Information Source(s) – (10%)
  - Stakeholder/regional partner engagement – (10%)
  - Sector and Land Use Assessment (10%)
  - Implementation of Strategy and Performance Metrics (10%)
- Qualifications (Experience, Education, etc.) 15%
- References (including Municipal) 10%
- Timeline 10%
- Fee Structure 15%

This is a Request for Proposal and not an Invitation to Tender or Invitation to Request for Proposal. You are therefore advised that the Town reserves the right to:

Accept a proposal with negotiation.
Reject a proposal without negotiation.
Negotiate changes in the technical or financial content of the successful proposal.

Subject to the requirements of the *Access to Information Act,* ratings shall be confidential, and no totals or scores of such ratings shall be released to any party.

19. Approval Process

Acceptance of a Proposal by the Town shall only be communicated by written notice from the Town to the successful Proponent. Notice of acceptance by the Town shall be delivered in writing at the address for the successful Proponent set out in the Proposal received.

The Town of Blackfalds reserves the right to accept or reject any and all Proposals, and to waive irregularities and informalities at its discretion. The Town reserves the right to accept a Proposal other than the lowest Proposal without stating reasons. By submitting its Proposal, the Bidder waives any right to contest, in any proceedings or action, the right of the Town to accept or reject any Proposal in its sole and unfettered discretion. Without limiting the generality of the foregoing, the Town may consider any other factor besides price and capability to perform the work in its sole and unfettered discretion.

Bidder/Company Name: _____

Contact: _____

Address: _____

Phone/Fax: _____ Email/Website: _____

Item	Cost/Hour	Total Hours	Total Cost

References

1._____

2._____

3._____

Authorized Signature: _____

Title: _____

Date: _____

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TOWN OF BLACKFALDS

Economic Development & Tourism Strategy

Prepared by
Christopher Johnson
Economic Development Officer

Presented
10/01/2021

BLACKFALDS
ALBERTA








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Acknowledgements

This Economic Development & Tourism Strategy was achieved through the collaboration of multiple organizations, community and business members.

This plan would not have been possible without the expertise of the Economic Development and Tourism Advisory Council (EDTAC) and the guidance and insight from the Economic Development and Tourism Strategy sub-committee representatives.

We would also like to thank EDTAC, the strategy sub-committee, and Council for their ongoing support.



Executive Summary

The Town of Blackfalds must stay up to date on the local, national, and international economic climate which will assist in realizing the town's potential for future growth.



The Economic Development and Tourism Strategy will remain on course to sustainable economic prosperity by providing recommendations through stakeholder consultation. It also identifies several actions that must be implemented by Town to achieve its goals. The Blackfalds Municipal Development Plan and the Intermunicipal Development Plan provide a comprehensive analysis of current and future economic growth and development in the Town using the most up to date data available.

At the core of the strategy, the Town aims to significantly grow community engagement.

Building on a solid understanding of the local economy - stakeholders from various industries including business, manufacturing, tourism, the public sector, education, the development industry, and professional services, as well as the Economic Development and Tourism Advisory Committee - adding dimension to this Economic Development and Tourism Strategy.

The process revealed four major points of opportunity for stakeholders to provide input and to influence this strategy.

Christopher Johnson,
Economic Development Officer

Strategy at a Glance

WHAT IS IT?

An Economic Development and Tourism Strategy will help cultivate economic growth for the Town of Blackfalds over the next ten years.

WHY WAS IT PREPARED?

The Town of Blackfalds requires a strategy that will assist in achieving future economic growth and prosperity. This strategy provides a road map for our future. We know there will be unforeseen circumstances and new directions to explore along the way, and we will adjust course as needed. It will take time to arrive at our future destination, but together is how we'll get there.

HOW WILL IT HELP?

The strategy provides direction and help decisionmaking by key stakeholders and local governments.



WHO PREPARED IT?

Economic Development Officer, Christopher Johnson developed a participatory framework that allowed community stakeholders and the Economic Development and Tourism Advisory Committee (EDTAC) to shape the development of the Economic Development and Tourism Strategy.

WHEN WAS IT COMPLETED?

A draft of the plan was presented in September and the final draft will be shared in October of 2021.

WHO WILL IMPLEMENT IT?

Town of Blackfalds Council, staff and other key business and community stakeholders will work collaboratively to implement the strategy.

WHO WILL BENEFIT?

Everyone who lives, works, develops, or visits the Town of Blackfalds.

WHERE DO I GET MORE INFORMATION?

Christopher Johnson,
Economic Development Officer
ecdev@blackfalds.ca

Blackfalds...A Brief History

Centrally located between Red Deer and Lacombe, The Town of Blackfalds is one of Canada's fastest growing communities. The first time this happened was after the establishment of a railway line in 1891, long before the town's incorporation in 1904. Blackfalds' early growth resulted from the historic Calgary & Edmonton Trail and the railway.

Originally known as Waghorn, the village was named after Blackfalds' first postmaster, Walter Waghorn, who with mother Sarah and brother William, were some of the earliest settlers to come to the area in 1889. In 1903, the name changed to Blackfalds to pay homage to the postmaster's home in Scotland who claimed the rolling hills and farmland reminded him of the landscape where black sheep grazed back in Scotland.

The community's market access and rich agricultural land attracted people from across Canada, the US, and Europe. At various times Blackfalds has had the distinction of being one of the youngest and fastest growing communities in both Alberta and Canada.

Today, Blackfalds is a vibrant, entrepreneurial community; home to many well-educated, young families that are a critical factor in encouraging business prosperity. The Town has expanded rapidly with many businesses and homes now located on both sides of Highway 2A. It is a fast-growing community with a small town feel and a progressive economic vision.

Blackfalds is focused on community and economic development. As such, it strives to understand the business climate, the community's assets, the regional workforce, and its key economic indicators.

Blackfalds is a hub for the energy, construction, and transportation sectors, with many companies using the community as a staging area for their servicing and infrastructure projects throughout the province.

The community is fully serviced (water, wastewater, electricity, natural gas, cell phone coverage, broadband, and fibre optics) and is adjacent to Highway 2, the main corridor between the major cities of Edmonton and Calgary, both of which provide international airports.









Blackfalds Fast Forward...

Blackfalds was known as a small bedroom community in between two growing cities, Lacombe and Red Deer. However, in recent years, more young families moved to Blackfalds due to its central location and its small-town, safe, and inviting feel.

Due to a growing population, Town Administration and Council, with resident input and recommendations from volunteer boards and committees, worked towards providing more amenities and services for its residents.

This commitment resulted in the creation of a Multi-Plex arena, multiple playgrounds, open green spaces, parks, the Abbey Centre, commercial and industrial areas, the Bike Sills Park, and eventually the (now) Eagle Builders Centre. After some time, people began to visit Blackfalds for the outstanding recreational and business opportunities but ended up staying here for the fun and homey community.

As the Town continues to grow, more and more amenities are added to the community including health services, personal services, unique restaurants and local businesses, and education opportunities.

In 2020, the Town took on a new brand statement and story, which reflected the growth of Blackfalds and how it came from the small transit community to the youthful town it is today.







Blackfalds Brand



BRAND POSITIONING STATEMENT

Blackfalds - modern, active, fun - a vibrant community of young families, thriving businesses and outstanding recreation opportunities.



BRAND STORY

Blackfalds is a community of young hearted people with a shared enthusiasm for play. Experience our youthful vibe while you explore our trails and parks, take in family-friendly events, or enjoy your favorite sports and leisure activities.

For parents with young children and the grandparents who chase them, for visitors who seek to discover fun, and for local businesses who promote the growth of a thriving community, Blackfalds is your place to play!



Where We Want to Go



VISION STATEMENT

The vision of the municipality provides direction for those who work for the Town and includes the goals that each employee has for Blackfalds.

Blackfalds is an active family community full of pride, commitment and opportunities reflecting an economically sustainable, selfsufficient, and safe living environment, with a balanced range of municipal services provided through innovation and proactive community partnerships.









A Place to be Proud of...

Throughout the interactions with members of EDTAC and the community, EDTAC sessions and community engagement, a number of assets to the Town of Blackfalds and area have been identified which are important to note and celebrate as they provide a baseline for the creation of future action plans to be produced in carrying out the Economic Development and Tourism Strategy.

LOCATION

- Central to major cities with international airports
- Close proximity to highways and transportation
- Access to universities, colleges, and other post secondary institutions

ECONOMY

- Outstanding farming community with rural agricultural heritage
- Innovative industrial/manufacturing community
- Developable land
- Prosperous small family and home-based businesses

OUTDOOR LIFESTYLE

Year-round recreational opportunities and healthy outdoor living that include:

- bike skills and all wheels parks, outdoor sports facilities & trails
- themed and inclusive playgrounds
- slo-pitch, soccer, mountain biking, hiking, and camping,

Access to nearby recreation such as:

- fishing, hunting, skiing, ATV riding, snowboarding, snowmobiling, equestrian centres, golfing, water sports

Facilities that cater to:

- community markets, weddings, sport events, tradeshows, and concerts.



MUNICIPALITY

- Council and administration are proactive and probusiness
- Excellent municipal services
- Well-paved roads
- Local schools & education facilities
- Strong municipal council
- Ambitious chamber of commerce
- Variety of recreation facilities

RURAL FABRIC

- A strong sense of community
- Small-town feel
- A great place to live & raise a family
- Diverse and unique
- A rural setting not affected by urban sprawl
- Friendly, generous, and helpful people
- A healthy mix of long-time residents and newcomers
- An enthusiastic community spirit







SWOT Analysis

S

- Superb access to major Alberta and Canadian markets
- Access to QE 2 and two international airports
- Skilled labour force
- Young population
- Relatively inexpensive land
- Superior quality of life
- Ambience of small town
- New public buildings and amenities
- Natural beauty – trail and water systems
- Safety
- Proximity to post secondary education
- High speed internet connectivity

W

- Lack of health practitioners and healthcare facilities
- Insufficient provincial services (Registries Office)
- No local secondary education facilities
- Unbalanced tax assessment
- Limited mix of labour force
- Strong competition for labour due to surrounding municipalities
- Shortage of commercial services – retail/restaurant/entertainment
- Limited diversity/multiculturism
- Lack of hospitality and tourism services
- Skewed population age distribution

SWOT ANALYSIS



- Willingness to embrace change
- Affordable housing for retirees and older citizens
- Available serviceable land
- Nearby airports offer development opportunities
- Tourism development and growth
- Regional cooperation/collaboration
- Potential to grow entertainment sector
- Build existing labour force to include more diverse skills
- Great place to attract new investment
- Poised to promote healthy community lifestyles and attract health practicioners and other health/lifestyle businesses
- Attract technology work force, remote workers
- Attract workers who can work remotely and choose to live and work in Blackfalds
- Opportunity to create a stronger identity for the community
- Community growth brings new opportunities
- Downtown core offers retail opportunities and balance big box stores providing a unique retail experience for residents and visitors



- Loss of aging population due to lack of housing and provincial supports
- Shortfall of career focused employment
- Disproportionate tax base
- Unfrequented downtown core
- Competitive environment makes it a challenge for Blackfalds to grow and retain a competitive advantage over nearby communities
- Local transit system does not offer regional service causing potential residents to move outside of the community
- Economic downturn in Alberta
- Pandemic makes engagement and personal relationship building a challenge.

Strategic Pillars

Broaden and build the local business base by investing in business development and support programs and services.

Plan, invest and encourage placemaking efforts to grow the community of Blackfalds as a destination for businesses, visitors, and new residents.



Plan, support, invest and build tourism efforts to grow Blackfalds as an attractive destination for visitors and residents.

Participate in the creation of an integrated approach to infrastructure, services, and policy framework which will support the growth of investment and local employment.



Business Support & Attraction

GOAL 1

Grow and develop business retention and expansion initiatives including business visits, surveys and provision of business information and support in order to ensure regular communication, monitoring and updating of business community needs and issues.

ACTIONS

- Develop events calendar of workshops, training, and other outreach activities to support business. Compile and update business distribution list.
- Regular schedule of business satisfaction surveys.

IMMEDIATE SHORT-TERM CONTINUING

GOAL 2

Launch Business Directory on new website to showcase local licensed businesses

ACTIONS

- Update Localintel and maintain current directory on Town website.
- Maintain directories to increase walkability.
- Include home-based businesses

GOAL 3

Attend targeted trade shows (virtual and otherwise) that allow promotion of development opportunities and provide access to major retail companies and institutional investors.

ACTIONS

- Compile list and seek approval - will be included in future budgeting.

GOAL 4

Continue to support and assist with business retention programs in partnership with existing business groups i.e. Annual Business Awards, Passport to Christmas, Health Professional Appreciation

ACTIONS

- Attend local and regional chambers of commerce meetings
- Create more programs as opportunities arise.

GOAL 5

Establish an environment of entrepreneurship. Advocate for and support relevant programming across the education system.

ACTIONS	
	Research entrepreneurial and cooperative programs.
	Liase with the Blackfalds Chamber of Commerce.
	Work with school districts to understand needs.
	Host and promote regional career fairs and involve external groups such as careersnextgen.ca

GOAL 6

Continue to streamline permitting and licensing processes and make available online whenever possible.

ACTIONS	
	Develop online platform that integrates with the Town website.

GOAL 7

Strengthen relationships with agencies to enhance delivery of business supports and training in the community.

ACTIONS	
	Develop accessible online training i.e. webinars, online workshops and regional resources.
	Develop annual calendar of training as it becomes available.

GOAL 8

Contribute to updates to Land Use Bylaw, Municipal Development Plan, MSP, and other planning documents, to mitigate unnecessary constraints and costs for businesses.

ACTIONS
Engage with business community.
Aid in the development or update.

GOAL 9

Create a prospectus that highlights specific types of business that are wanted in Blackfalds i.e. professional, health food store, artisan market, restaurants. Use as part of marketing package and post on relevant websites.

ACTIONS
Conduct gap analysis and engagement surveys.
Include prospective verbiage and content in attraction marketing
Research business incentives opportunities
Distribute and promote on social media

IMMEDIATE SHORT-TERM CONTINUING

GOAL 10

Enhance collaboration with Lacombe County on promoting available properties in joint economic development area and adjacent industrial parks.

ACTIONS
Maintain inventory of development and commercial lands.
Collaborate with Lacombe County EDO to market opportunities.
Compile and update available properties and commercial land content on Town website and Localintel.
Make available in easily accessible place

GOAL 11

Categorize and maintain collateral for investors, businesses, residents and visitors including sector profiles, testimonials, maps, etc.

ACTIONS
Compile and update collateral Town website and Localintel.
Make available in easily accessible place

IMMEDIATE SHORT-TERM CONTINUING

GOAL 12

Assess residential, commercial and industrial developers needs and interests in partnering on collaborative marketing initiatives.

ACTIONS

- Use Localintel collaborative Quality of Life tool.
- Develop community engagement plan
- Establish list of current/interested developers.
- Explore creating a microsite showcasing resident neighbourhoods.
- Market “Your Best Life” in Blackfalds, through sustaining and increasing population growth and economic development activities in Blackfalds.





KEY PERFORMANCE INDICATORS

QUALITATIVE INDICATORS
Increased business engagement (number of businesses, amount of individuals)
Change in the number of local businesses and/or in a targeted sector
Value of building permits
Increase in non-residential tax assessment
Increase in business licenses applications
Increased satisfaction scores
Increased website traffic on LocalIntel and Town website

QUANTITATIVE INDICATORS
Reputation as a good location for small and medium business growth
Level of engagement with the business community
Increased business engagement with “Shop Local” programs and initiatives.



GOAL 1

Invest in promoting the community through dynamic and storytelling content. Emphasize Blackfalds as modern, active and fun - a vibrant community of young families, thriving businesses and outstanding recreation opportunities.

ACTIONS	
	Gather/create inventory of marketing collateral and content i.e. videos, still ads, photography, virtual community tours.
	Develop marketing plan through implementation.
	Explore addition of Localintel Quality of Life Tool and embed into Business & Development pages on Town website.

IMMEDIATE SHORT-TERM CONTINUING

GOAL 2

Champion and participate in community branding. When the time is right, integrate into economic development marketing; enhance residential and commercial areas by adding streetlight banners, neighbourhood wayfinding signage and other elements.

ACTIONS

- Re-establish branding committee to continue established course of action.
- Go to market for Community Branding consultant.
- Engage community, departments, Council, and Administration.
- Re-introduce new branding to Council for adoption and acceptance.
- Work with Marketing & Communications to roll out new brand to community through marketing campaigns.

GOAL 3

Promote opportunities to attract health services and wellness facilities, childcareproviders, affordable housing, and accessible aging in place accommodations.

ACTIONS

- Implement physician marketing strategy.
- Conduct needs assessment.
- Refine incentive program.

	Work with Localintel for inventory.
	Conduct gap analysis of accessible, affordable, adult-only, and rental housing.
	Build a plan to address identified needs.

GOAL 4

Identify, densify, and enliven the downtown core.

ACTIONS	
	Engage stakeholders.
	Engage in gap/analysis survey
	Explore opportunities for programming
	Research/grant funding initiatives, revitalization incentive program, art and culture initiatives.
	Continue to advance the initiatives in the Downtown Revitalization Plan, including façade improvements
	Research business attraction/incentives.
	Advocate for growth of unique retail, office, restaurant, and entertainment opportunities in commercial areas, recognizing current limited available commercial space downtown.

 IMMEDIATE

 SHORT-TERM

 CONTINUING

GOAL 5

Plan and encourage local events and activities. Prepare for the opening of EagleBuilders Centre.

ACTIONS

- Plan for visitor needs such as hotels, restaurants, shopping, etc.
- Gap analysis and community engagement.
- Develop event specific marketing.
- Research relevant tradeshows.

GOAL 6

Support the development of gathering spaces and assist with attraction & delivery of programming and events.

ACTIONS

- Attract sponsorship and support for the Eagle Builders Centre plaza space.
- Research events group RFP and contracting.
- Research available grants for community events.
- Expand summer community markets and Arts & Culture Series.
- Growth of event base to include Bike Skills, All Wheels Park, All Star, and other regional landmarks and tourism attractions.



GOAL 7

Build community capacity to attract, welcome, integrate, and retain newcomer residents and entrepreneurs.

ACTIONS	
⏳	Plan to expand hospitality industry and tourism attractions such as hotels, restaurants, shopping, etc.
⏳	Conduct gap analysis and community engagement.

⏱ IMMEDIATE ⏳ SHORT-TERM 📅 CONTINUING



KEY PERFORMANCE INDICATORS

QUALITATIVE INDICATORS
Perception of downtown as a destination and key asset in the community
Increased participation from visitors and residents
Presence of philanthropic giving and community endowments
Improved quality of life elements i.e. schools, health services, cultural assets, recreation amenities, and public transit

QUANTITATIVE INDICATORS
Investment & redevelopment expenditures
Increase of new companies in Blackfalds
Total number of businesses
Population changes – numbers, age categories and diversity
Increased resident & visitor engagement
Amount of visitors and inquiries through Visitor Information Centre
Increase of new home builds



Investment Readiness

GOAL 1

Maintain and promote an available property inventory. Aim to make this an online, interactive and searchable tool on the Town's website.

ACTIONS

- Work with Localintel to maintain.
- Work with the business community to maintain current vacancies.
- Embed on Town website.

IMMEDIATE SHORT-TERM CONTINUING

GOAL 2

Investigate renewal options with Localintel and embed existing investment attraction tools into the Town website or create in-house tools.

ACTIONS
Regularly update Localintel information.
Put MarComm in communication with Localintel for web integration.

GOAL 3

Market broadband communications infrastructure as a community strength. Assess and advocate for additional fibre build where beneficial.

ACTIONS
Maintain updated map.
Include in relevant marketing.
Conduct needs assessment and advocate for expansion where necessary.









GOAL 4

Organize regular opportunities to engage local landlords, business property owners, realtors and prospective developers, so their needs, challenges and successes are clearly understood.

ACTIONS

- Develop list of opportunities.
- Maintain calendar of events.
- Maintain email distribution list.
- Market calendar to community and partner groups.

GOAL 5

Support the expansion of the BOLT regional public transit system to support economic growth, workforce, and schooling mobility.

ACTIONS

- Provide input, when necessary, which contributes to establishing new or updated functioning.

IMMEDIATE SHORT-TERM CONTINUING



KEY PERFORMANCE INDICATORS

QUALITATIVE INDICATORS	QUANTITATIVE INDICATORS
Level of engagement with business community	Value of commercial/institutional/ industrial building permits
Easier accessibility to information	Appropriate residential, commercial and industrial lands
Easier accessibility to inventory and contact information	Increase in non-residential tax assessment
	Growth in local employment
	Overall supply of serviced employment lands
	Available square footage for commercial and industrial use employment lands
	Change in # of overall businesses in the community and/or in a specific sector
	Total inquiries received for employment lands
	Web traffice to Business & Development web pages with embedded Localintel tools



GOAL 1

Develop opportunities in sports and recreation tourism. Create a strategy to attract related activity and private spin off industries including sport medical facilities and businesses.

ACTIONS
Work with AJHL to create events surrounding the team and community.
Attract and grow current sports circuit as well as new opportunities.
Research group for activation of Bike and All Wheels parks.
Grow relationship with Lacombe Regional Tourism to be the premier destination for activity and sport/recreation hosting.
Research Trade Show, Conference, and sponsorship opportunities.

IMMEDIATE SHORT-TERM CONTINUING

GOAL 2

Grow tourism in Blackfalds.

ACTIONS
Expand marketing to reach Edmonton and Calgary markets
Maintain and enhance relationships with tourism partners – Central Alberta Tourism Alliance, Lacombe Regional Tourism, and Tourism Red Deer and encourage investment from private tourism operators (accommodations, golf course, trail and river experiences, hunting, and camping).
Explore opportunities to contract a local community group to provide visitor services at the Wadey Centre.
Expand visitor services to be more community visible at high priority events.
Research Trade Show, Conference, and sponsorship opportunities.
Research feasibility of a Town of Blackfalds/Tourism app to focus on the younger population and include itinerary creation and implementation.

GOAL 3

Attract tourism businesses and build partnerships.

ACTIONS
Inventory available tourism options and develop needs/opportunities assessment.
Market opportunities and actively search for partners to grow business in Blackfalds.
Mentor B2B collaboration to create new local options.

GOAL 4

Create relevant and exciting content specific to tourism and maintain an updated database available for use with industry partners.

ACTIONS
Develop a database of year-round photography.
Contract drone photographer.
Develop a tourism panel and request HD footage from willing participants.
Work with Lacombe Regional Tourism to maintain regional content.

GOAL 5

Create a Destination Marketing Fund (DMF).

ACTIONS
Organize a committee/non-profit group.
Develop industry standard inclusion process and fees.
Develop compelling marketing strategy to attract buy-in.

IMMEDIATE SHORT-TERM CONTINUING

GOAL 6

Develop and maintain an online tourism presence.

ACTIONS
Create a tourism portal on the Town website.
Explore creating a Tourism microsite.
Create and maintain tourism specific social media.
Be present on Lacombe Regional Tourism and Travel Alberta social media and website.

GOAL 7

Major Projects – Creation of new capital projects or inclusion into current projects and events.

ACTIONS
Encourage ideation of major tourism projects.
Conduct feasibility studies.

IMMEDIATE SHORT-TERM CONTINUING



KEY PERFORMANCE INDICATORS

QUALITATIVE INDICATORS	QUANTITATIVE INDICATORS
Customer Satisfaction	Increased Quality of Life Index
Product Quality	Increase in visitors
Stakeholder Satisfaction	Increase in new local business (tourism)
Creation of standalone Tourism Board/Committee	Increase in new tourism options/entertainment
Strong partnerships with local Tourism partners, TRD, LRT, TA	Increase in hotel stays
Tourism related employment	Website traffic and time spent

Implementation Plan

The actions outlined in this strategy represent the priorities of Town of Blackfalds and its stakeholders in moving forward to guarantee a positive future for the Town and its residents. The Town will need to act as leader, facilitator, and partner in this endeavour and with the assistance and participation of its stakeholders, this future can be achieved.

In addition to the actions described herein, the Town of Blackfalds must determine the means by which it can keep on top of trends and development initiatives. This imperative, along with the significant work program that this strategy embodies will require an assessment of the resources that are currently available for economic development in the Town to determine if they are sufficient to meet the requirements of the goals laid out by the stakeholders consulted.

The Town will also need to be diligent in monitoring the success of the actions it decides upon. Careful monitoring will help inform the need to stay the course, increase efforts, or change directions on any given action.

The ability to do this is crucial given the pace of change in today's economy.

The effort required to successfully implement the strategy asoutlined is significant. In this context, it will be important todetermine whether existing resources (budget, staffing) allocated to economic development activities in the Town ofBlackfalds are sufficient. One approach to kick-starting theimplementation of this strategy is to begin to workimmediately on those things that can be started easily,require limited resources, and yield results quickly.

Several projects outlined in this strategy arealready underway and will work toward thisstrategy's goals.

Economic Development and Town departments willcomplete detailed implementation plans for each focus area.New projects will be planned and budgeted for through theTown's processes and will seek Council approval prior tobeginning.

We will continue to engage community partners and enlist their help in moving this strategy forward. We will look for,and listen to, opportunities for collaboration



Getting the Work Done

Our new Strategic Plan is ambitious both in terms of its targets and scope of work. The Economic Development and Tourism Advisory Committee (EDTAC) was clear in its recommendation of the need to be proactive in keeping the business community updated on our progress and ways to get involved.

To hit our targets, manage the work and involve businesses as much as possible, we need to adjust the way we will do things in three ways:

PROMOTIONALLY

The development of a promotional storyline to help raise awareness of Blackfalds as a great place to invest, reside, and grow.

FINANCIALLY

A rigorous bottom-up approach to appropriately budgeting for this ambitious plan will be required. Detailing funding requirements, particularly for the new projects, will require time. A measured approach will ensure that responsible recommendations are presented to council as part of the annual budgeting process.

ORGANIZATIONALLY

New areas of focus and greater activity in existing areas of focus will result in new and increased activity which include:

- Connecting and consulting with small and medium businesses
- Organize and promote business events
- Manage sustainable innovation projects
- Promote Blackfalds' lifestyle
- Workforce attraction
- Develop a diverse workforce
- Promote Blackfalds to potential investors
- Profile available land and space
- Retain, promote and celebrate existing businesses
- Be fiscally responsible in budget planning and seek out grants and sponsorship opportunities
- Purchasing

TWO KEY TARGETS

Community stakeholders, including business leaders and citizens, who are interested in knowing about progress being made, what it means for them and their businesses, as well as how they may be able to provide additional support.

A broader group of business leaders, investors and influencers who are interested in finding out more about investment opportunities in Blackfalds, from buying land or buildings, to locating their companies here or investing in newer ventures.

ACTIONS

- Quarterly e-newsletters to keep businesses updated on events, opportunities, and progress on the Economic Development and Tourism Strategy
- Select media releases to highlight when we have hit key milestones
- Regular updates featuring interviews about local success stories and inspiring perspectives
- Targeted presence at events and venues locally, regionally, and nationally where council and staff can promote investment opportunities in person
- Frequent social media news, boosted posts and ad campaigns on Facebook, Instagram and LinkedIn
- Broader business gatherings that inspire leadership, workforce development, and innovation
- Regular updates to Council









We're Getting There!

In building this Economic Development and Tourism Strategy, we progressively narrowed our focus, choosing goals with the greatest potential to accelerate the long-term economic well-being and quality of life of our community.

Each goal has metrics attached. Because without effective measurement, who's to say how effective completed actions actually are? We need to know that we're moving the needle on economic well-being for the long term. As we shift into execution, we will be measuring our progress on each goal, which will allow us to adjust in order to be more effective.

While the Strategy includes performance indicators for all identified priorities, Action Plans will be created for each individual goal and will include their own key metric categories linked to the plan's main goals.







A Lasting Tribute...



With heavy hearts, we had to say goodbye to a valued member of our community and of the Economic Development and Tourism Advisory Committee, Alex Yule.

Alex passed away unexpectedly at the Red Deer Regional Hospital Centre, on Friday, September 17, 2021 at the age of 63 years. Born in Sarnia, Ontario, Alex moved to our community in 2014 when he was transferred with GE to Alberta. He purchased a home in Blackfalds and resided there with his wife Cheryl until his passing. Happily married for almost 30 years, Alex and Cheryl had 4 children and 7 grandchildren.

When he wasn't volunteering and being an active member of the community, Alex spent his time camping and playing golf. He served on the Family Community Support Services board for 6 years and recently served on both the Economic Development & Tourism Advisory Committee as well as the Blackfalds Health Professional Attraction & Retention Committee. Alex was about to start a new adventure as he aspired to become the next Mayor of Blackfalds.

No words can express the great loss we feel as a community as we say goodbye to this amazing individual. From the bottom of our hearts, we thank you for your energy and commitment.

Rest in Peace Alex.

Alexander Stuart Yule (1957-2021)

Appendices

- Municipal Sustainability Plan
- Central Alberta Economic Partnership (CAEP) 2021 Community Overview
- Municipal Development Plan
- Intermunicipal Development Plan
- Central Alberta Economic Partnership (CAEP) Community Profile



Let's get started!

Economic Development & Tourism
TOWN OF BLACKFALDS
Civic Cultural Centre
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0
T: 403.885.4677

BLACKFALDS
ALBERTA

MEETING DATE: August 25, 2026

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Council Remuneration Review Committee**

BACKGROUND

The Council Remuneration Review Committee met late last summer and early fall to review Council Remuneration in advance of the 2025 Municipal General Election.

In alignment with the Policy, the base honorarium was established at the 75th percentile of comparator municipalities. In addition, the Town of Blackfalds utilizes a per diem system to supplement Mayor and Council honoraria. Per diem allotments were developed based on the historical average expenditures from the previous year.

However, due to significant onboarding requirements of the current Council, including mandatory orientation sessions, conferences, and increased training and development opportunities, per diem expenditures are trending higher than originally budgeted for 2026. A review of expenditures to date indicates that all claims submitted have been in accordance with the Policy and have supported Council members' participation in governance, educational, networking, and professional development opportunities that provide value to both individual members, the organization and the community as a whole.

Administration notes that the previous years' historical averages used to establish the current per diem budget may not have been fully representative of future requirements. The period relied upon included an election year, during which attendance at conferences, training events, and other professional development opportunities is typically reduced, particularly in the months leading up to an election.

Council per diem budget had historically been set at $7,522 per Councillor; actual expenditures frequently came in below budget, which contributed to the reduction of the per diem allotment for the current Council term. In contrast, the Mayor's per diem expenditures exceeded budget by approximately $2,000 to $3,000 in both 2023 and 2024, demonstrating that actual participation levels can vary significantly from budget assumptions.

It has also been observed that the current Council has greater availability in meetings, conferences, training opportunities, and community engagements than previous Councils. This increased level of participation has resulted in higher per diem expenditures than anticipated and suggests that the current allotment may not be sufficient to support Council members in fully carrying out their governance, training, advocacy, and community representation responsibilities.

DISCUSSION

Based on the above information, Administration recommends that the Council Remuneration Review Committee be convened to review the current per diem allotments in advance of the 2027 budget process. A review at this time would allow the Committee to assess whether the existing allotments

remain appropriate given current participation levels, training requirements, governance responsibilities, and community engagement expectations, and to provide recommendations to Council for consideration during the development of the 2027 operating budget.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



Reconsideration of Council per diem allotments through the Council Remuneration Review Committee aligns with Council's strategic priority of Leadership, Engagement and Advocacy by supporting transparent governance practices and ensuring Council members have the resources necessary to fulfill their legislative, advocacy, and community representation responsibilities. It also supports Community Life, Safety and Inclusion by facilitating Council's continued engagement in training, professional development, and community activities that enhance effective decision-making and residents' representation.

FINANCIAL IMPLICATIONS

There would be no financial implications to convening the Council Remuneration Review Committee.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

None at this time.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council convene the Council Remuneration Review Committee to review the per diem allotments for the Mayor and Council.

ALTERNATIVES

a) That Council refer the convening of the Council Remuneration Review Committee back to Administration.

ATTACHMENTS

- *Council Policy No.: CP-189.25 – Council Remuneration and Compensation*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

COUNCIL REMUNERATION AND COMPENSATION

POLICY NO	CP-189.25
DIVISION DEPARTMENT	Administration
REVIEW PERIOD	Every 4 Years or Upon Legislative Change

1. POLICY PURPOSE

1.1 The *Municipal Government Act* allows for compensation to be made to members of Council for duties performed. It is the intention of the Town of Blackfalds to provide fair and equitable compensation to members of Council as they carry out their responsibilities. This Policy provides guidelines for the provision of remuneration to elected officials.

2. POLICY STATEMENT

2.1 In recognition of the value and contributions of the Town of Blackfalds Council, the Mayor and Councillors will receive fair and equitable compensation with standards that reflect the roles and responsibilities of elected officials of the Town. To achieve this, the following principles will be applied:

- Compensation will be fair and reasonable and will attract a diverse and representative pool of candidates from Blackfalds residents wishing to seek election for Council.
- Recognition that the work of the Mayor and Council is demanding and important, and as such, they should be appropriately compensated.
- Recognition of the complexity, responsibilities, time commitments and accountabilities associated with the role of Mayor and Council.
- Demonstrates fiscal responsibility and aligns with the Town of Blackfalds Strategic Plan.

3. DEFINITIONS

3.1 **"Administrative Procedure"** means specific written processes that support a policy. Procedures that are created, amended or made obsolete require the approval of the CAO.

3.2 **"CAO"** means the individual appointed by Council to the position of Chief Administrative Officer.

3.3 **"Council"** means all elected officials of the Town of Blackfalds, including the Mayor.

3.4 "**Town**" means the municipality of the Town of Blackfalds.

4. SCOPE

4.1 This Policy applies to Council for the Town of Blackfalds.

5. AUTHORITY AND RESPONSIBILITIES

5.1 Council to:

5.1.1 Adopt and support this Policy by resolution.

5.1.2 Consider the allocation of resources for the successful implementation of this Policy in the annual budget process.

5.2 Chief Administrative Officer to:

5.2.1 Advise Council on the development, implementation, and amendment of this Policy.

5.2.2 Ensure Policy review occurs and verify the implementation of this Policy.

5.2.3 Establish any Administrative Procedures required for carrying out this Policy.

6. POLICY

6.1. A review of the Council Remuneration and Compensation will be conducted on a four-year cycle completed in the year of a Municipal General Election. A dollar amount per capita modifier will be used and derived by the 75% percent median from the analysis of comparator municipalities that align with the Town of Blackfalds within a +/- 10 percent median of compensation. Council will determine the appropriate manner in which to conduct a Council Remuneration and Compensation Review using one or more of the following strategies:

- Administrative review
- Third party review
- Volunteer Committee of Residents or Task Force Review (Combination of Volunteers with the assistance of external consultants)

6.2 A compensation adjustment of 2% will be brought forward to the budget in 2027, 2028 and 2029. Adjustments will be effective on the first pay period in the New Year unless otherwise directed by Council.

6.3 Health Benefits provided under the Municipality's current benefit provider are offered as an option for Council members to participate. Coverage is similar to that provided to the organization, with the exclusion of short and long-term disability.

6.4 Compensation provided to Mayor and Council is outlined in Appendix "A" – Compensation Provided to Mayor and Council of this Policy.

6.5 Council member expenses incurred shall be reimbursed as per Appendix "B" – Council Member Expenses / Reimbursements, and upon submission and approval of a claim form.

6.6 Professional development will be provided to Council members as outlined in the Town of Blackfalds Policy Elected Officials Development Opportunities.

6.7 Honorarium and eligible per diem claims as outlined in Appendix C will be submitted on the applicable form and submitted to the Mayor for approval no later than the Wednesday that occurs in the week before the last Friday of the month unless an earlier submission date is requested

6.8 The Mayor shall be responsible for approving individual Councillor expense claim forms, and the Deputy Mayor will be responsible for approving the Mayor's expense forms.

6.9 A pooled per diem system is established with an annual allocation of $9,000 for the Mayor and $4,000 for each Councillor for a total of $33,000. This pooled system will allow for the option that if a Council member exceeds their allotment that a request could be made for additional funding to the Mayor or, in the case of the Mayor to the Deputy Mayor.

6.10 Annual attendance at the Federation of Canadian Municipalities Conference (FCM) for the Mayor and two Council members or all members of Council when the conference is being held within the Province will be expensed to a separate general ledger account specifically for FCM and not from the pool per diem general ledger account.

6.10 If a Committee or Task Force is established, the Terms of Reference – Council Remuneration Review attached as Appendix "D" will be used.

7. EXCLUSIONS

None

8. SPECIAL SITUATIONS

None

9. RELATED DOCUMENTS

9.1. Appendix "A" – Compensation Provided to Mayor and Council
9.2. Appendix "B" – Council Member Expenses / Reimbursement

9.3. Appendix “C” – Honorarium Vs. Per Diem List of Activities
9.4. Appendix “D” – Terms of Reference – Council Remuneration Review Committee
9.5. Town of Blackfalds Policy 155.21 – Elected Officials Development Opportunities Policy

10. END OF POLICY

-Original Signed-	-Original Signed-
Mayor	Chief Administrative Officer
-Original Dated-	-Original Dated-
Date	Date

POLICY RECORD HISTORY

	Resolution No:	Date
Policy Adopted	**059/25**	**March 11, 2025**
Policy Revised	**273/25**	**October 14, 2025 (Effective January 1, 2026)**
Policy		

ADMINISTRATIVE REVISIONS

Date	Description

APPENDIX "A"

COMPENSATION PROVIDED TO MAYOR AND COUNCIL

1. Preamble

1.1 Council's Salary/Honorarium will be in place for a four-year cycle with a 2% annual applied to the budget in 2027, 2028 and 2029. Council has the duty to participate in Council and Standing Committee Meetings and any other meetings of other bodies to which they are appointed by Council. Appendix C outlines what responsibilities are covered off under the monthly honorarium that a Council member receives and what responsibilities are eligible for per diem.

2. Council Salaries/Honorariums

2.1 The monthly honorarium for Council member activities is as follows:

Chief Elected Official	$5,771
Councillor	$2,772

2.2 Additional honorariums or fees paid from other organizations, such as regional or provincial bodies or commission boards, will be accepted by a Council member for their participation or attendance. Compensation will not be provided by the Town of Blackfalds in these instances.

3. Per Diems

3.1 A per diem will be provided to members of Council as outlined in Appendix C. for

3.2 Per diem meeting rates are as follows:

Flat Rate	$145 (half day)
Flat Rate	$255 (full day)

3.3 Per diem rates do not apply to attendance at community events such as Canada Day, Remembrance Day and similar events, general public appearances and social events and activities.

4. Health Benefits

4.1 Council members are provided the option to participate in the Towns' Employee Benefits Program. The option to participate must take place within 60 days from the beginning of their term and will remain in effect through the duration of their political service.

4.2 Specific coverage includes:

4.2.1 Basic Group Life Insurance, which entitles Council to coverage of $25,000. Council members pay 20% of the premiums for this coverage.

4.2.2 Dependent Life Insurance, which entitles Council to coverage of $10,000 for Spouse and $5,000 per child if they choose family coverage for Extended Health Benefits. Council members pay 20% of the premiums for this coverage.

4.2.3 Dental benefits, which entitles Council members to coverage of 100% Basic, 80% Major, 100% Dentures with a combined calendar year maximum of $2,500. Dental also includes 50% Adult and Child Orthodontic to a lifetime maximum of $3,000. Council members pay 20% of the premiums for this coverage.

4.2.4 Extended Health Care benefits, which entitles Council members to coverage of 100% of prescription drugs and 100% of medical supplies and services to limits as outlined by the Benefits Provider. Council members pay 20% of the premiums for this coverage.

4.2.5 Vision Coverage of $400.00 per year for children if family coverage is chosen and every 2 years for an adult. Council members pay 20% of the premiums for this coverage.

4.2.6 Accidental Death and Dismemberment coverage of $25,000 for Council members. Council members pay 20% of the premiums for this coverage.

4.2.7 Employee Family Assistance Program is offered to Council members with the premiums fully paid by the Town of Blackfalds.

4.2.8 Optional benefits are available, with full premiums being the responsibility of the Council member. These options include optional life insurance, optional critical illness, and optional dependent life insurance.

5. Health/Wellness Spending Account

5.1 Council will be provided with a $500 annual Health and/or Wellness Spending Account.

6. Council is eligible for an Abbey Centre annual pass.

7. Electronic Device and Internet Connection Reimbursement

7.1 Members of Council will receive the required electronic devices and software once per Council term (4 years) following the Municipal Election in order to conduct Council duties; equipment will be returned at the expiry of the term should the Council member not be returning to Council.

APPENDIX “A”

COMPENSATION PROVIDED TO MAYOR AND COUNCIL

7.2 Reimbursement for the cost of an average high-speed internet connection is in effect to offset the personal costs to Council. A paperless agenda and electronic communications combined with the research required via the web make a reliable high-speed internet connection is a necessary service to properly execute the duties of Council.

7.3 Reimbursement for the cost of the internet connection will be paid on a monthly basis and is set at $100 per month.

7.4 The Mayor shall be provided with a cell phone by the Town or a payment equal to an amount in lieu of the average cost to supply a cell phone will be paid on a monthly basis.

APPENDIX "B"

COUNCIL MEMBER EXPENSES / REIMBURSEMENT

REIMBURSEMENT TYPE	AMOUNT		
*Travel Allowance – Meals (Unreceipted)	Breakfast 65% of Current CRA Rate	Lunch 65% of Current CRA Rate	Dinner 65% of Current CRA Rate
Travel Allowance – Meals (Receipted)	Breakfast $ Amount	Lunch $ Amount	Dinner $ Amount
Travel Allowance – Vehicle Use	As per current Canada Revenue Agency Mileage Rate		
Travel Allowance – Accommodation Hotel/Motel Private Home	As per receipted expense		
Travel Allowance – Taxi / Public Transportation	As per receipted expense		
Rental Vehicles	When authorized as per receipted expenses		
Parking Costs	As per receipted expense		
Incidental Expense – Laundry and Dry Cleaning	As per receipted expense		

APPENDIX "C"
HONORARIUM Vs. PER DIEM LIST OF ACTIVITIES

Activity	Honorarium	Per Diem	Ineligible
Regular Council Meeting	X		
Standing Committee of Council	X		
Special Meeting of Council – held prior to scheduled meeting	X		
Special Meeting of Council – held on a day where no regularly scheduled meeting is being held		X	
Organizational Meeting of Council	X		
Council Orientation		X	
Council Strategic Planning		X	
Budget Presentations and Deliberations		X	
Council Boards, Committees and Commissions			
Economic Development and Tourism Advisory Committee	X		
Family and Community Support Services Board	X		
Library Board	X		
Member at Large Review Panel (Meetings only)	X		
Municipal Planning Commission	X		
Municipal Emergency Advisory Committee	X		
Policing Committee	X		
Recreation, Culture and Parks Board	X		
Indigenous Engagement Committee	X		
ICF/IDP Meetings in Town	X		
ICF/IDP Meetings out of Town		X	
North Blindman River Tri-Party Collaborative Meetings in Town	X		
North Blindman River Tri-Party Collaborative Meetings out of Town		X	
External Boards, Committees			
Iron Ridge Schools Parent Councils	X		
St. Gregory the Great Catholic School Parent Council	X		
External Boards, Committees and Commissions outside of Town Unless Per Diem is Paid by other Agency			
Lacombe Foundation			X
North Red Deer River Water Commission			X
North Red Deer Regional Wastewater Commission			X
*Lacombe Chamber of Commerce		X	
*Wolf Creek School Division Joint Use Planning Agreement Governing Committee		X	

APPENDIX "C"
HONORARIUM Vs. PER DIEM LIST OF ACTIVITIES

Activity	Honorarium	Per Diem	Ineligible
Red Deer Catholic School Division Joint Use Planning Agreement Governing Committee		X	
*Central Alberta Economic Partnership (CAEP)		X	
*Parkland Regional Library Board		X	
*Lacombe Regional Emergency Management Partnership Plan Advisory Committee		X	
*Red Deer River Municipal Users Group (RDRMUG)		X	
*Red Deer River Watershed Alliance		X	
Other			
ToB Open Houses		X	
Internal Training (Safety, IT)		X	
External Education/Training (Pre-approved)		X	
Conferences (pre-approved)		X	
Designated Official Public Speaking		X	
CAO Performance Review Meeting - Per diem if not held on a Regular or Standing Committee night	X		
CAO Recruitment Meetings and Interviews		X	
CAO Meeting with Mayor or Councillor	X		
Meetings with Citizens or Groups			X
Chatting with Council Events			X
Official meetings with MLA, MP, and/or Government Ministers outside of a Conference such as ABMunis or FCM	X		
Parades within Town	X		
*Parades outside of Town		X	
Sporting Events			X
Golf Tournaments			X
Openings, Ribbon Cuttings and Dedications		X	
General Public Appearances			X
Community Events (Canada Day / Remembrance Day			X
Member at Large Review Panel Interviews		X	
External AGM Invitation (where Council member is not appointed by ToB	**To be brought forward to Council in advance of AGM to determine per diem eligibility**		

APPENDIX "D"

TERMS OF REFERENCE – COUNCIL REMUNERATION REVIEW COMMITTEE

1. Purpose/Mandate

1.1. The Council Remuneration Committee is established to review and make recommendations for compensation and benefits provided for Mayor and Council prior to the Municipal Election. The compensation and benefits recommendations will be reviewed by the sitting Council with all decisions made through formal resolution and come into effect for the new Council following the Municipal General Election.

2. Membership

2.1 Five (5) citizens from the Town of Blackfalds who are active and connected in the Community and have a professional background in finance, business, education, law or governance.

2.2 Chief Administrative Officer and any other Administrative Staff that the Chief Administrative Officer deems necessary.

2.3 The citizen appointees will be the only Committee members with voting rights.

2.4 The term of the Committee appointments will not exceed one (1) year.

2.5 Quorum shall consist of three (3) voting members.

3. Meetings

3.1 Meeting dates and times shall be held at the discretion of the Committee.

4. Committee Roles and Responsibilities

4.1. Will elect a Chair and Vice Chair for the Committee.

4.2. The role of the Chair includes the following:

4.2.1 Spokesperson for the Committee except for specifically authorized instances;

4.2.2 Ensure that deliberations during Committee meetings will be fair, transparent, efficient and thorough;

4.2.3 Chair Committee meetings; and

4.2.4 Ensure that decisions are documented in written format and that recommendations are put in writing for presentation.

4.3. Make recommendations to Council in relation to Council remuneration based on the survey information provided by the Chief Administrative Officer. inclusive of the following:

4.3.1 Honorarium/Salary;

4.3.2 Per Diem Rates (daily rates for attendance at conferences, workshops, seminars etc.); and

4.3.3 Benefits Package.

4.4 Make recommendations to Council on the responsibilities that are covered under the monthly Honorarium.

4.5 Make recommendations to Council in relation to the application of the use of per diems.

4.6 Make recommendations to Council in relation to a benefits package.

4.7 Provide final recommendations to Council prior to the first Council meeting in August in the year of a Municipal General Election.

4.8 Each member of the Committee will observe and keep confidential matters relating to the business and affairs of Council members of the Town of Blackfalds which may directly or indirectly come to their knowledge through the Committee activities. Committee members will not discuss or disclose same with any person who is not entitled to such knowledge.

MEETING DATE: August 25, 2026

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Developing Regional Innovation, Ventures & Entrepreneurship (D.R.IV.E) Economic Development – Affiliate Membership**

BACKGROUND

Red Deer D.R.I.V.E was launched on January 5, 2026, as a new business-led, non-profit economic development association created in partnership with the City of Red Deer. The purpose of D.R.I.V.E. is to strengthen economic development, investment attraction and business growth in Red Deer and Central Alberta.

On August 10, 2026, the Town of Blackfalds received an invitation that included a complimentary Affiliate Membership. Membership in D.R.I.V.E. provides access to regular updates on investment attraction and economic development initiatives, opportunities to participate in collaborative impacts teams, and a forum to share regional opportunities and identify areas of mutual interest. It also helps members stay connected to D.R.I.V.E.'s ongoing work and its engagement with businesses, investors, governments, and other economic development partners.

As the committees established under D.R.I.V.E. are action-oriented, it is recommended that the Town appoint an individual who is actively engaged in economic development.

DISCUSSION

As the Affiliate Membership is provided at no cost to the Town, the Town of Blackfalds Administration recommends that Council approve the Town's membership in D.R.I.V.E. and endorse the appointment of Economic Development Officer Peter McGee as the Town's representative to the organization.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



Membership in D.R.I.V.E. would align with the Town's Strategic Priorities by strengthening regional collaboration, supporting economic growth and investment attraction, and enhancing the Town's ability to influence and participate in initiatives that impact Central Alberta's economic future. Through access to industry networks, economic development expertise, and opportunities to collaborate with

businesses, investors, and government partners, membership would help advance the Town's goals of fostering a resilient local economy, promoting sustainable growth, and building strong regional relationships that support long-term community prosperity.

FINANCIAL IMPLICATIONS

None.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

As this is an operational matter, no communication or engagement considerations are required at this stage.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council approve the Town of Blackfalds Affiliate Membership to D.R.I.V.E. – Economic Development and endorse the appointment of Economic Development Officer, Peter McGee, as the Town's representative.

ALTERNATIVES

a) That Council refer the (D.R.IV.E) Economic Development – Affiliate Membership back to Administration for more information.

ATTACHMENTS

- *Letter from D.R.I.V.E. – Re: Affiliate Membership.*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

August 10, 2026

Central Alberta CAO

SUBJECT: Invitation to Join D.R.I.V.E. as an Affiliate Member

On behalf of the Board of Directors of Red Deer D.R.I.V.E. Economic Development Association, I am pleased to invite your municipality to join D.R.I.V.E. as an Affiliate Member.

D.R.I.V.E. was established to strengthen economic development, investment attraction and business growth in Red Deer and Central Alberta. While our mandate has a strong focus on Red Deer, we recognize that economic opportunities do not stop at municipal boundaries. Businesses considering our area look at the strength of the entire region—our workforce, infrastructure, communities, educational institutions, transportation connections, available land and quality of life.

For that reason, it is important that our key stakeholders and neighbouring municipalities have an opportunity to be involved in the work of D.R.I.V.E.

We are offering you a complimentary Affiliate Membership as an important partner in Central Alberta's economic future. Affiliate Members will be non-voting members of D.R.I.V.E. and there will be no membership fee.

As an Affiliate Member, you will:

- Receive D.R.I.V.E. member updates and information on investment attraction and economic development initiatives;
- Be invited to participate in relevant D.R.I.V.E. Impact Teams, bringing your organization's expertise and regional perspective to the table;
- Have opportunities to identify areas for collaboration and share information about regional opportunities; and
- Remain connected to D.R.I.V.E.'s work as we build relationships with businesses, investors, governments and other economic development partners.

Our objective is not to replace or duplicate the economic development work already being undertaken by municipalities and organizations throughout Central Alberta. Each community has its own priorities, assets and economic development mandate. D.R.I.V.E. wants to create another table where we can work collectively on opportunities that strengthen the entire region while respecting the independence of each partner. If you are interested in joining D.R.I.V.E we recommend you appoint someone who is actively engaged in economic development in your community as our committees are action oriented.

There will be times when our communities compete for an investment, and that is both expected and healthy. However, there are many more opportunities where a strong regional approach can make Central Alberta more competitive nationally and internationally. When one of our communities attracts a new employer, creates jobs or brings new investment into the region, the benefits extend well beyond municipal boundaries.

We hope you will join us as an Affiliate Member and look forward to working together to increase economic opportunity throughout Central Alberta.

Please complete the contact information below and return it to **CEO@REDDEERDRIVE.CA**

Sincerely,



Peter Lacey
Chair, Board of Directors
Red Deer D.R.I.V.E. Economic Development Association

D.R.I.V.E. Affiliate Membership Contact

Organization/Municipality: _____

Primary Representative: _____

Title/Position: _____

Email: _____

Cell Phone: _____

Alternate Representative (optional): _____

Email: _____

Cell Phone: _____

☐ Yes, our organization accepts the invitation to become a complimentary, non-voting Affiliate Member of Red Deer D.R.I.V.E. Economic Development Association.

MEETING DATE: August 25, 2026

PREPARED BY: Derek Starnes, Sports and Events Manager
Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Disc Golf Course at McKay Ranch**

BACKGROUND

A Notice of Motion was provided to Council at the March 10, 2026, Regular Council Meeting requesting Administration to develop a plan for a disc golf course at the McKay Ranch park space. A proposed layout was presented at the June 3, 2026, Recreation, Culture and Parks (RCP) Board Meeting within the McKay Ranch park space, and comments were generally in favour of this location, layout and phasing.

On July 9, 2025, an Open House was held to present a proposed disc golf course located within the same portion of the McKay Ranch park space. At that time, some residents expressed opposition to the proposed location, citing concerns that the activity would increase as the disc golf course would increase noise and traffic to the area as well as result in discs entering adjacent residential yards. This item was brought forward to the July 20, 2026 Standing Committee of Council Meeting and recommended to be brought forward to future Regular Council Meeting.

DISCUSSION

Administration is looking for direction from Council as to where to install the disc golf baskets. The proposed installation of the course would be completed in two phases with 5 holes being installed in the developed park in the near future and the remaining 4 holes being installed in the McKay Ranch green space once development of that area is complete. This could be done on a trial basis as the baskets themselves can easily be relocated if necessary. The course layout is provided in the attached maps. As previously mentioned, the baskets can be installed on a trial basis and can be moved in short order if problems arise.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



A disc golf course aligns with the Strategic Plan by creating an inclusive outdoor activity for all ages and abilities that families, youth, seniors can enjoy together. A well-designed course can attract visitors from Central Alberta, and beyond which supports local restaurants, coffee shops and retail businesses and will enhance Blackfalds ever-growing reputation as an active, recreation-focused community. Disc golf requires minimal land disturbance, can easily be integrated into existing parks,

be played year-round, and maintenance costs are relatively low compared to other sports fields. Developing a course can lead to partnering with schools and community groups and demonstrates Council's commitment to providing diverse recreation opportunities.

FINANCIAL IMPLICATIONS

The financial impact would be minimal as the baskets for the course were purchased previously and are currently being stored at the Operations Centre and installation could be completed by Town staff.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

When the course layout at the McKay Ranch area was presented at a Public Open House there were some residents who expressed concerns with the increased noise and traffic to the area as well as discs entering their yards. This could be monitored and public re-engagement could be explored after a certain timeline of the trial run.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council approve the installation of a five-hole Disc Golf Course in the McKay Ranch park space, as per the layout presented.

ALTERNATIVES

a) That Council approve an alternative course layout to the Disc Golf holes either permanently or on a trial basis.

b) That Council refer the Disc Golf Course at McKay Ranch back to Administration for further review.

ATTACHMENTS

- *Proposed Disc Golf Course Layout*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

Disc Golf Course at McKay Ranch Location Proposal

The proposed disc golf course was forwarded to the Optimist Club of Blackfalds for review. The McKay Ranch area that also incorporated Pine Crescent Park. With future Holes 6-9 potential locations are below:

Hole 1: 335 Feet

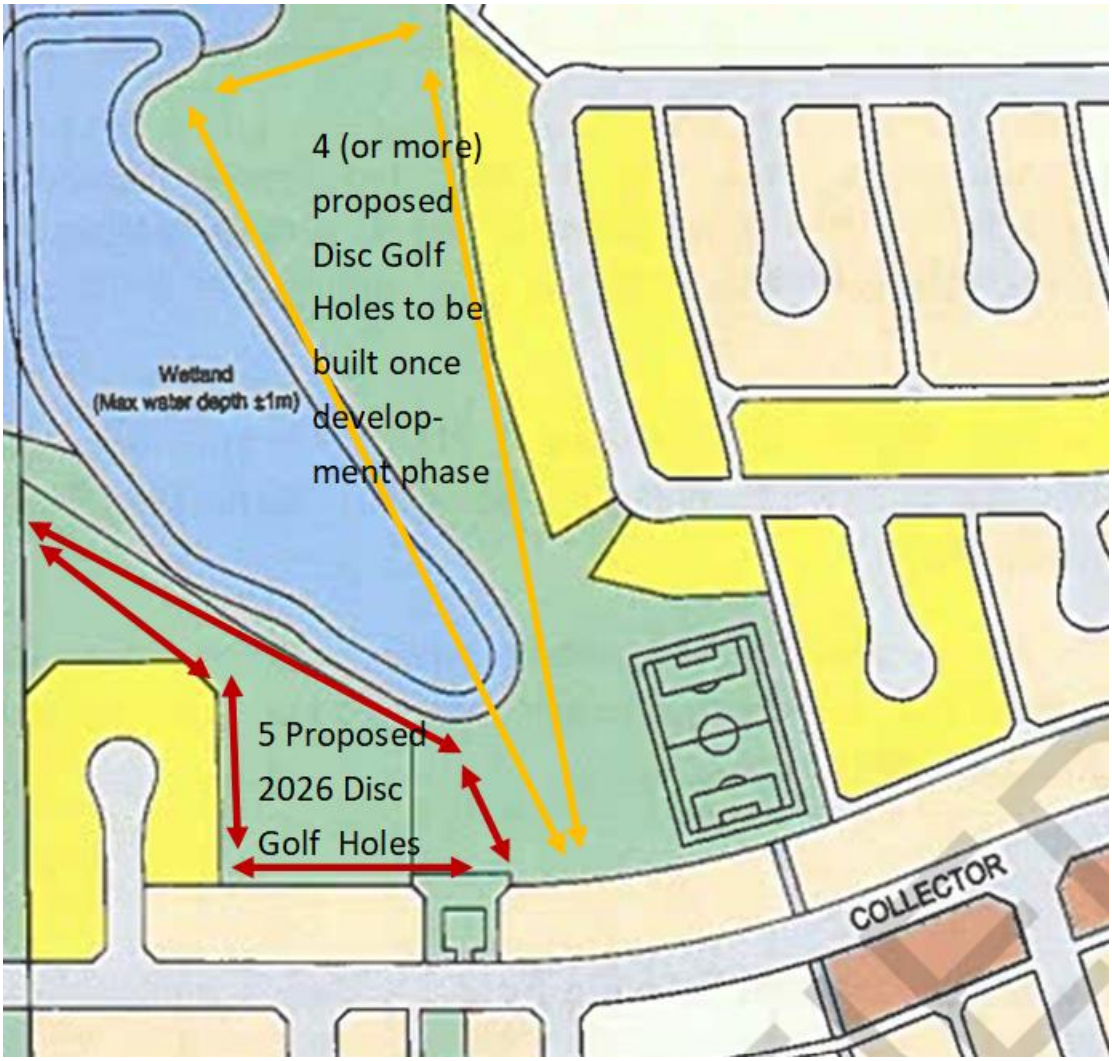
Hole 2: 333 Feet

Hole 3: 253 Feet

Hole 4: 261 Feet

Hole 5: 268 Feet




4 (or more) proposed Disc Golf Holes to be built once develop-ment phase
Wetland
(Max water depth ±1m)
5 Proposed 2026 Disc Golf Holes
COLLECTOR

MEETING DATE: August 25, 2026

PREPARED BY: Jeff Heindel, Parks and Facilities Manager

PRESENTED BY: Jeff Heindel, Parks and Facilities Manager

SUBJECT: **Tennis Court Project Capital #26-7294**

BACKGROUND

The Tennis Court resurfacing Capital Project was approved in the 2026 Capital Budget in the amount of $140,000.00. The project budget included removing the asphalt, reconstructing the base to 325mm, and applying new sport surfacing and sport lines.

DISCUSSION

Frequent site visits throughout the project commenced, and during excavation, areas of unsuitable subgrade soil below the planned base reconstruction were encountered. These areas consisted of soft, spongy, and highly plastic clay that would not provide adequate support for the new pavement structure. To ensure a stable and long-lasting base, the deficient material was excavated and replaced with compacted crushed concrete. In the most affected locations, geotextile fabric and grid reinforcement were installed to stabilize the subgrade, improve load distribution, and minimize the risk of future settlement and pavement failure. These measures were necessary to achieve the required structural integrity and long-term performance of the new tennis court surface. Additionally, since the Community Centre parking lot and lighting project was postponed, the Tennis Court base and asphalt was extended approximately one (1) meter into the Community Centre existing asphalt to create a tie-in for the future parking lot asphalt project. This extension will have the proper compaction and provide enough space for the asphalt equipment to compact with no impact to the existing tennis fence.

The team was also advised that conducting a geotechnical investigation may or may not have identified the deeper subgrade issues. The team was also advised that conducting a geotechnical investigation may or may not have identified the deeper subgrade issues.

Due to the additional base reconstruction, the state of the site in mid-construction, contractor availability, and frequent weather delays, site decisions were made to remove and replace additional subgrade and the project went over budget.

The Parks team also took on some of the scope and installed the sport court post sleeves which saved approximately $7000 on the project.



Economic Vitality and Community Prosperity



Community Life, Safety, and Inclusion



Leadership, Engagement and Advocacy



Sustainable Services and Infrastructure

This project aligns with the Sustainable Services and Infrastructure Area of Focus by demonstrating wise investment in infrastructure to ensure the maximum lifecycle of the sport court.

FINANCIAL IMPLICATIONS

Council approved in the 2026 Capital Budget:

• Tennis Court Overlay and Spot Surfacing:	$140,000.00
TOTAL	**$140,000.00**

Project Costs:

• Asphalt and base reconstruction	$82,957.00
• Extra subgrade work	$ 33,443.00
• Sport Surfacing	$ 44,086.09
• Chain Link Fence work	$ 7,103.00
TOTAL	**$167,589.09**

DIFFERENCE $27,589.09

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

The intent of the budget increase is to ensure that the tennis court subgrade is constructed properly to last for the next 20-35 years.

The Tennis Court sport surfacing will need to be replaced, depending on usage, in eight to ten years, but that is expected with sport surfacing. The Tennis Court asphalt base will not require replacing if the subgrade is constructed properly.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council transfer $27,589.09 to the Community Centre Tennis Court Project Capital #26-7294 budget from General Capital Reserves to cover the project overage.

ALTERNATIVES

a) That Council refer the Tennis Court project back to Administration for further information.

ATTACHMENTS

None

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

MEETING DATE: August 25, 2026

PREPARED BY: Ken Morrison, Director of Emergency Management & Protective Services

PRESENTED BY: Ken Morrison, Director of Emergency Management & Protective Services

SUBJECT: **Lacombe Regional Emergency Management: Partnership Agreement**

BACKGROUND

In May 2011, the Lacombe Regional Emergency Management Partnership (LREMP) was formally created through a Partnership Agreement. This Agreement brought together Lacombe County, the City of Lacombe, the Towns of Bentley, Blackfalds, and Eckville, and the Villages of Clive and Alix, along with the Summer Villages of Birchcliff, Gull Lake, Half Moon Bay, and Sunbreaker Cove.

This agreement recognized the need for a multi-jurisdictional (Regional) response in the event of an emergency or disaster affecting more than one area within the region. The agreement allowed for the development and implementation of a shared emergency plan known as the LREMP plan, which supports a regional response. The Partnership is also nearing completion of the updated LREMP plan, which will reflect the changes made in the agreement and ensure regional preparation, response and recovery to emergencies or disasters.

During the time the agreement has been in place, there have been legislative changes as well as additions to the partnership. These changes, along with time, made it necessary for the partnership to complete a full review and update the agreement to meet the current regulations and acknowledge the new members.

DISCUSSION

The LREMP partnership remains a strong and valuable regional agreement. It plays an integral role in coordinating and delivering emergency management training. Through regional cooperation, participating municipalities have continued to meet their legislated requirements for full-scale and tabletop exercises, as well as mandatory training.

Updating the agreement will allow the regional partnership to continue its collaborative efforts in preparing communities for their effective and efficient response during an emergency or disaster. The changes and additions in the agreement will ensure the partnership meets and exceeds all legislative requirements and will further align with our Municipal Emergency Bylaw 1252/20 which was updated in 2020.

The LREMP agreement continues to be an example for other regions and has been one of the most successful emergency regional partnerships.

The updating of the partnership agreement will further support the completion of the revised LREMP plan, which will reflect the changes made in the agreement, aligning regional preparation, response, and recovery to emergencies or disasters.

As there have been numerous changes and additions made to the agreement, a comparison is not being supplied, instead the original 2011 agreement is attached as well as the final copy of the new agreement.

Administration would recommend that council approve the updated agreement and authorize the mayor or delegate to attend the signing ceremony on September 29th, 2026, for formal signature.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



This regional partnership enhances and supports community safety and resilience. It helps reinforce our capacity to address emergencies effectively, protecting life and property before, during and after extreme situations by prioritizing the safety and resilience of our communities.

The agreement also provides an opportunity to strengthen inter-municipal relations and explore potential collaborations on future projects. By uniting in this initiative, we demonstrate our commitment to coordinating our efforts and gaining optimal value from new and existing emergency resources. Regional collaboration is vital for smaller rural communities facing limited resources and isolation during emergencies like wildfires and floods

FINANCIAL IMPLICATIONS

None.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

The formal signing of the agreement is scheduled to take place on September 29th, 2026, at the Lacombe Memorial Centre; Lacombe County Room between 7:00 p.m. – 9:00 p.m. A full press release will be considered at that time, acknowledging the significance of this partnership.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council approve the updated Lacombe Regional Emergency Management Partnership Agreement, as presented and authorize the Mayor or delegate to attend the signing ceremony on September 29, 2026, for formal signature.

ALTERNATIVES

a) That Council refer the updated Lacombe Regional Emergency Management Partnership Agreement matter back to Administration for more information.

ATTACHMENTS

- *2011 LREMP Agreement*
- *2026 LREMP Final Agreement.*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

LACOMBE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP AGREEMENT

THIS AGREEMENT made this 3rd day of May, 2011.

BETWEEN:

LACOMBE COUNTY

and

CITY OF LACOMBE

and

TOWN OF BENTLEY

and

TOWN OF BLACKFALDS

and

TOWN OF ECKVILLE

and

VILLAGE OF ALIX

and

VILLAGE OF CLIVE

and

SUMMER VILLAGE OF BIRCHCLIFF

and

SUMMER VILLAGE OF GULL LAKE

and

SUMMER VILLAGE OF HALF MOON BAY

and

SUMMER VILLAGE OF SUNBREAKER COVE

(Hereinafter collectively referred to as "Municipalities")

WHEREAS:

A. An emergency or disaster of a multi-jurisdictional nature could affect any or all of the Municipalities to such a degree that local resources would be inadequate to cope with the situation;

B. The Municipalities have each appointed a Director of Emergency Management;

C. The Municipalities have agreed to adopt a Regional Emergency Management Plan and to develop a Regional Framework for Emergency Management within the Region; and

D. The regional framework provides for the opening of Regional Emergency Operations Centres, when required, to provide support to the Municipal Emergency Operations Centre.

IT IS AGREED THAT FOR MUTUAL CONSIDERATIONS:

1.1 In this Agreement:

a) "Commencement Date" means that date in which this Agreement becomes effective;

b) "Directors of Emergency Management" means that person appointed by each Municipality;

c) "Disaster" means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;

d) "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property;

e) "Municipal Emergency Operations Centre" means a physical facility in each Municipality designated to:
   i. provide direct support to response activities;
   ii. support and give direction to the Incident Commander and emergency response operations in the Lacombe Region;
   iii. maintain executive control over emergency operations;
   iv. obtain resources as required to assist with emergency operations in the community; and
   v. provide public and media relations resources.

f) "Lacombe Regional Emergency Advisory Committee" means a regional committee, comprised of a Councillor, or designate, from each of the partnering municipalities that are a party to this Agreement or that may become a party to this Agreement in the future;

g) "Lacombe Regional Emergency Management Agency" means the Directors of Emergency Management, or designate, from each of the partnering municipalities of the Lacombe Regional Emergency Management Partnership. Representatives from other agencies will be invited to participate as required;

h) "Municipality" means any one or all of the Municipalities that are a party to this Agreement or that may become a party to this Agreement in the future;

i) "Regional Emergency Operations Centre" means an Emergency Operations Centre established at the request of one or more of the Directors of Emergency Management or designate, to support Municipal Emergency Operations Centres during a major emergency or disaster; and

j) "Regional Framework for Emergency Management" means the Municipalities participating in this Agreement supporting and assisting each other when requested and when able to provide that support and assistance in the event of a major emergency or disaster.

2.1 The Lacombe Regional Emergency Management Agency provides direction to the Lacombe Regional Emergency Management Plan. The Lacombe Regional Emergency Management Agency will:

a) Be responsible for ensuring regional emergency planning documents and programs are accurate and reviewed annually;
b) Ensure training on the Lacombe Regional Emergency Management Plan is provided for personnel;
c) Ensure regional training records are kept;
d) Plan and execute exercises to validate the Lacombe Regional Emergency Management Plan;
e) Conduct reviews of all exercises;
f) Review the impact of incidents on the system;
g) Publish information, as necessary, on the Lacombe Regional Emergency Management Plan with:
   i. municipal departments; and
   ii. industrial and municipal neighbours.

h) Liaise with external agencies and surrounding municipalities who have a role in emergency response at regional facilities; and
i) Ensure the Lacombe Region has appropriate resources and equipment available.

3.1 Municipalities shall not be required to provide anything other than municipally owned equipment, employees and volunteers normally used by the Municipalities when responding to a regional emergency or assisting in a Regional Emergency Operations Centre.

4.1 No action lies against the Municipality with jurisdiction or any responding Municipality or a person acting under that Municipality's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under the Emergency Management Act or the regulations during a state of local emergency.

5.1 A requesting Municipality indemnifies each responding Municipality against any expense incurred by that responding Municipality by reason of any damage to its equipment in the course of responding to a call and against any cost or expense incurred by the responding Municipality by reason of personal injury or death caused to any of its personnel in the course of responding to a call unless such damage, injury or death results from the gross negligence of the responding Municipality.

5.2 A requesting Municipality agrees to save and hold harmless the responding Municipality, any of its departments, agencies, officers or employees from all cost, injury and damage occurred and from any other injury or damage to any person or property as a result of their actions in assisting the requesting Municipality. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of action, court costs, expenses of litigation and reasonable legal fees.

6.1 All costs and expenses associated with responding to an incident shall be the responsibility of the Municipality where the incident occurs.

7.1 The Municipalities will at all times comply with the requirements of all applicable Federal, Provincial and Municipal legislation.

8.1 This Agreement comes into force on May 3rd, 2011 ("Commencement Date") and shall be reviewed on the request of any Municipality or every two (2) years.

8.2 Any Municipality may withdraw from this Agreement by giving twenty-four (24) months written notice of intent to each of the other Municipalities. In that event, this Agreement shall otherwise continue in full force and effect between the remaining Municipalities and any investment in joint assets shall remain with the partnership.

8.3 Municipalities cannot opt in or out of the Regional Framework for Emergency Management during a major emergency or disaster.

8.4 Each of the Municipalities agrees to share emergency management related information.

8.5 Each of the Municipalities will strive to utilize common procedures, training, communications systems and technologies.

8.6 This Agreement does not in any way amend or replace those agreements that may already be in existence or shall come into existence in the future between any of the Municipalities, as a whole or otherwise, with respect to the provision of fire fighting or other services.

8.7 Any notice permitted or required by this Agreement shall be deemed to be given if delivered personally or sent by registered mail addressed to a Municipality at its principal address. In the case of a postal strike or other disruption of service, personal delivery only shall be effective. Any notice sent by mail is deemed to be received on the third business day following the date of mailing.

IN WITNESS WHEREOF the parties have hereunto set their seals duly attested to by the hands of their properly authorized officers in that behalf effective as at the day and year first above written.

LACOMBE COUNTY

Per: _____
Reeve

Per: _____
County Commissioner

CITY OF LACOMBE

Per: _____
Mayor

Per: _____
Chief Administrative Officer

TOWN OF BENTLEY

Per: _____
Mayor

Per: _____
Chief Administrative Officer

TOWN OF BLACKFALDS

Per: _____
Mayor

Per: _____
Chief Administrative Officer

TOWN OF ECKVILLE

Per: _____
Mayor

Per: _____
Chief Administrative Officer

VILLAGE OF ALIX

Per: _____
Mayor

Per: _____
Chief Administrative Officer

VILLAGE OF CLIVE

Per: _____
Mayor

Per: _____
Chief Administrative Officer

SUMMER VILLAGE OF BIRCHCLIFF

Per: _____
Mayor

Per: _____
Chief Administrative Officer

SUMMER VILLAGE OF GULL LAKE

Per: _____
Deputy Mayor

Per: _____
Chief Administrative Officer

SUMMER VILLAGE OF HALF MOON BAY

Per: _____
Mayor

Per: _____
Chief Administrative Officer

SUMMER VILLAGE OF SUNBREAKER COVE

Per: _____
Mayor

Per: _____
Chief Administrative Officer

Lacombe Regional Emergency Management Partnership Agreement

MEMORANDUM OF AGREEMENT BETWEEN:

Lacombe County, a Municipal Corporation of the Province of Alberta;

- and -

The City of Lacombe, a Municipal Corporation of the Province of Alberta;

- and -

The Town of Blackfalds, a Municipal Corporation of the Province of Alberta;

- and –

The Town of Bentley, a Municipal Corporation of the Province of Alberta;

- and -

The Town of Eckville, a Municipal Corporation of the Province of Alberta;

- and -

The Village of Alix, a Municipal Corporation of the Province of Alberta;

- and -

The Village of Clive, a Municipal Corporation of the Province of Alberta

- and -

The Summer Village of Birchcliff, a Municipal Corporation of the Province of Alberta

- and -

The Summer Village of Gull Lake, a Municipal Corporation of the Province of Alberta

- and -

The Summer Village of Half Moon Bay, a Municipal Corporation of the Province of Alberta

- and -

The Summer Village of Sunbreaker Cove, a Municipal Corporation of the Province of Alberta

- and –

The Summer Village of Norglenwold, a Municipal Corporation of the Province of Alberta

- and –

The Summer Village of Jarvis Bay, a Municipal Corporation of the Province of Alberta

INTRODUCTION

1. WHEREAS:

   (a) The Municipal Corporations of **Lacombe County**, **The City of Lacombe, The Town of Blackfalds, The Town of Bentley**, **The Town of Eckville**, **The Village of Alix, The Village of Clive**, **The Summer Village of Birchcliff**, **The Summer Village of Gull Lake**, **The Summer Village of Half Moon Bay, The Summer Village of Jarvis Bay, The Summer Village of Norglenwold and The Summer Village of Sunbreaker Cove** (referred to hereinafter as "the Parties") are local authorities situated within the Lacombe region, of the Province of Alberta;

   (b) Each of the Parties have appointed a Director of Emergency Management pursuant to the provisions set out in *The Emergency Management Act R.S.A. 2000,* c. E-6.8;

   (c) The Parties recognize that many of the local resources controlled by each of the Parties could be required by more than one municipality in order to cope with a Disaster or Emergency that affects one or more of the Parties;

   (d) The Parties desire to operate a Regional Emergency Management Partnership for the purpose of emergency planning, preparedness, mitigation, response and recovery; and

   (e) The regional framework provides for the opening of Regional Emergency Operations Centers, when required, to provide support to the Municipal Emergency Operations Centre.

NOW THEREFORE the parties hereto agree as follows:

DEFINITIONS

2. For the purpose of this Agreement, the following words and terms shall have the following meanings:

   (a) "Act" means the *Emergency Management Act*, R.S.A 2000, Chapter E-6.8, amendments thereto, including provincial regulations such as the Local Authority Emergency Management Regulation 203/2018 and amendments thereto.

   (b) "CEMP" means Community Emergency Management Program, an internet-based application for the evaluation of regional municipal emergency preparedness and the development of regional emergency preparedness plans.

(c) "Lacombe Regional Emergency Management Partnership" or "LREMP" means the municipalities who are the parties to this Agreement.

(d) "Director of Emergency Management" or "DEM" means the person appointed by resolution of council of each of the Parties who shall be responsible for the Emergency Management Program in each of their respective municipalities.

(e) "Disaster" means an event that results in serious harm to the safety, health or welfare of people, or in widespread damage to property.

(f) "Dispute Resolution Process" means the process to resolve a dispute between parties of the Agreement as described in Schedule D.

(g) "Electronic Means" shall mean the use of telephone, video conferencing, or other digital communication technologies that enable participants to hear and communicate with each other in real time.

(h) "Electronic Meeting" is a meeting held in two or more places with the participants using electronic means of communication.

(i) "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property.

(j) "Regional Committee" means the Lacombe Regional Emergency Management Committee as established by this Agreement and the bylaws of the respective municipal councils of the Parties hereto. The Emergency Management Committee shall consist of elected members appointed by and from each of those councils, and Directors of Emergency Management.

(k) "ECC" means Emergency Coordination Centre, which is described as the physical location at which the coordination of information and resources to support incident management activities normally takes place. An ECC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. ECCs may be organized by major functional disciplines (e.g., fire, law enforcement, and medical services), by jurisdiction or some combination thereof, sometimes referred to as Emergency Operations Centers (EOC).

(l) "Local Authority" means, where a municipality has a council within the meaning of the Municipal Government Act, that Council.

(m) "Regional Emergency Management Agency" means the Lacombe Regional Emergency Management Agency as established by this Agreement and the bylaws of the respective municipal councils of the Parties hereto.

(n) "Regional Emergency Plan" means the Lacombe Regional Emergency Management Plan to coordinate response to an emergency or Disaster.

(o) "Regional Emergency Coordinator" means the person appointed by the Lacombe Regional Emergency Management Committee who is delegated the responsibility for program administration and other duties described in Schedule A.

(p) "Terms of Reference Lacombe Regional Emergency Advisory Committee" means the procedures and processes followed by the parties of the Regional Committee as described in Schedule B.

(q) "Terms of Reference Lacombe Regional Emergency Agency Committee" means the procedures and processes followed by the parties of the Regional Agency as described in Schedule C.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP

3. The Lacombe Regional Emergency Management Partnership is hereby established upon the execution of this Agreement.

4. The Municipal Councils of each of the Parties have resolved to enter into such Agreements as may be required to establish a Regional Emergency Management Partnership, including this Agreement.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE

5. The Lacombe Regional Emergency Management Advisory Committee (the "Regional Committee") shall consist of municipal councillors appointed by each of the Parties, with each municipality appointing one member, each of whom shall have one vote regarding any matter coming before the Regional Committee. Each Party shall also appoint at least one alternate council member to the Regional Committee to attend and vote when the serving member cannot do so. All meeting communications (emails and documents) sent to the appointed Council members shall also be sent to the alternate members in the event of a sudden change in attendance to a meeting. Notwithstanding the foregoing, all Councillors of all member municipalities shall be entitled to attend Regional Committee meetings.

6. For regular meetings and business, seven (7) Regional Committee members shall constitute a quorum of the Regional Committee. A motion or resolution of the Regional Committee may only be passed by an affirmative vote of the majority of the members voting on the motion or resolution.

7. In addition, the Regional Committee may seek the advice of Agency members and others as deemed appropriate, but such advisors will have no right to vote on matters coming

before the Regional Committee, and such advice is not binding. Advisors may include, but not be limited to, DEMs, DDEMs, Directors of Protective Services, or its equivalent, representatives from external organizations such as the RCMP, Emergency Social Services, Alberta Health Services, EMS, Fire, Hospitals, Public Utilities, Alberta Energy Regulator, Alberta Environment, Alberta Forestry, School Divisions, Industry or others.

8. The Regional Committee shall oversee and approve activities of emergency planning, preparedness, mitigation, response and recovery within the Lacombe Emergency Management Region.

9. The Regional Committee shall also cause to be developed and approved a Regional Emergency Management Plan ("Lacombe Regional Emergency Management Plan"), which shall meet the requirements of the Act.

10. The Committee shall adhere to the Terms of Reference as outlined in Schedule B.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT AGENCY

11. The Lacombe Regional Emergency Management Agency (the "Agency") shall consist of municipal staff of each of the Parties, with each municipality appointing one member, each of whom shall have one vote regarding any matter coming before the Agency. Quorum for any agency meeting shall be defined as the members present at that meeting**.**

12. The Lacombe Regional Emergency Management Agency may be composed of, but not be limited to, DEMs and Deputy DEMs, Directors of Protective Services, or its equivalent, and representatives from external organizations such as the RCMP, Emergency Social Services, Fire, Alberta Health Services, EMS, Lacombe Hospital, Public Utilities, Alberta Energy Regulator, Alberta Environment, Alberta Forestry, School Divisions, Industry, or others as deemed appropriate.

13. Each of the Parties shall continue to have a Director of Emergency Management who shall be responsible for performing those duties, powers and functions set out in s. 11.2(2) of the Act, with advice and assistance from the Regional Emergency Coordinator.

14. The Agency shall also utilize key staff of the Parties to this Agreement as well as partners identified in the Lacombe Regional Emergency Management Plan, or any other external agencies or services as may be deemed necessary at the time of an emergency, including Emergency Social Services.

15. Staff and resources of the Parties shall be available to the Agency during emergency operations.

16. The Agency shall adhere to the Terms of Reference outlined in Schedule C.

REGIONAL EMERGENCY COORDINATOR

17. One of the represented Parties shall maintain the finances on behalf of the Partnership. The selection of the Party to do so may be determined by volunteering, voting, or an appointment process. The Party that manages the finances for the LREMP partnership shall meet the obligations of payment to the Regional Emergency Coordinator, who shall be responsible for advising and assisting the Directors of Emergency Management for each of the Parties with the fulfillment of their responsibilities under the Act.

18. The Regional Emergency Coordinator will be responsible for those matters set out in Schedule "A" to this Agreement, or otherwise contemplated by the Act or the regulations passed thereunder.

19. The Lacombe Regional Emergency Management Advisory Committee will select the Regional Emergency Coordinator.

20. Payment of compensation and any contractually associated expenses is the responsibility of the municipality taking on Coordinator employment duties, or as otherwise agreed by the Lacombe Regional Emergency Management Committee.

PREPAREDNESS

21. Emergency Coordination Centers (ECCs) will be established and maintained as identified in the Lacombe Regional Emergency Management Plan.

22. Public education or public awareness programs may be undertaken within the region.

23. Key senior management, supervisory and support staff of each of the Parties to this Agreement will be assigned emergency operations roles suitable to their area of responsibility or skill set.

24. Personnel will be provided with training to fulfill their designated emergency operations role.

25. A list of all personnel assigned/ trained for each emergency operations role shall be maintained within the Lacombe Region Emergency Management Plan and/or on the LREMP website.

26. All Parties shall endeavor to have prepared in advance of an emergency event, a delegation of authority in case it is needed. It shall address matters regarding spending, including who has the authority, and what the initial funding shall be spent during a disaster.

HAZARD IDENTIFICATIONS AND RISK ASSESSMENT

27. A hazard identification and risk assessment shall be undertaken by/for each of the Parties as per the requirements of the Act.

28. Results of the individual municipal risk assessments shall be shared with the Regional Committee to identify commonalities among the Parties and identify opportunities for shared mitigation programs.

29. LREMP will endeavour to utilize this information to create a regional Hazard Identification and risk assessment that will create trigger points for the stand-up of a regional ECC.

MITIGATION OF RISK

30. In response to a risk, the council of any one of the Parties may direct that:

    (a) A program be established to mitigate the risk within their boundaries.

    (b) A program be jointly undertaken with one or more of the Parties to mitigate the risk.

    (c) No action be taken where the council believes that the cost of mitigation is greater than the potential benefit, the benefit is not achievable, or such other reasons as the council may deem appropriate.

DEPLOYMENT

31. No Party shall act on behalf of another Party without a written delegation of authority, including budget limitations.

32. No action lies against the Party that has a delegation of authority to act on behalf of another Party's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under the Emergency Management Act or the regulations.

33. In the event of an emergency, supporting municipalities shall not be required to provide anything other than municipally owned equipment, employees, and resources commonly used by the municipality when responding to a request from another Party.

RECOVERY

34. Recovery program efforts undertaken by the Agency shall be prioritized to accomplish the greatest good for the most people.

35. Business continuity programs will be the responsibility of each jurisdiction for their own municipality, but may request regional assistance.

INSURANCE & INDEMNITY

36. The Parties each agree to obtain and maintain during the term of this Agreement public liability and property damage insurance in the amount of no less than $2 million, which is normally offered by municipal insurers in the Province of Alberta. Each Party shall give evidence of this insurance to the other Party upon request.

37. Each Party must forward a copy of this Agreement to their municipal insurer and absorb any decrease or increase in premiums which may result.

38. The Party within whose jurisdiction an emergency occurs shall indemnify and save harmless any other Party to this Agreement responding to that emergency from and against all claims, demands, losses, costs, damages, actions, suits and proceedings arising out of the performance of that Party's obligations under this Agreement.

BINDING AGREEMENT

39. Upon coming into effect, this Agreement shall supersede any and all previous Disaster and emergency mutual aid agreements among the Parties, or either of them.

COMPENSATION

40. Each Party is responsible for the compensation, Workers Compensation Board premiums, and liability insurance of their own staff, personnel, volunteers, and council during their duties as outlined in this Agreement, and when the Emergency Response Plan is activated.

41. All time during an emergency event must be tracked and submitted to the jurisdiction having the event, as part of their records management.

42. If there is a potential of reimbursement for the event by the province or a private insurance company, the resources tracked may be added to the expense of the event for consideration of reimbursement.

BUDGET

43. Each Party is responsible for its own operating budget to cover emergency management program expenses, including but not limited to:

    (a) training course costs councillors, staff, volunteers, other personnel (wages, tuition, travel, etc.);

    (b) compensation as described above;

    (c) materials, such as office supplies and ECC supplies; and

    (d) hazard identification, risk assessment, mitigation planning

44. Regional training, tabletop and full exercises, may occur in any municipality. The Agency will budget for expenses related to these events through the annual budget process; however, trainer costs may be invoiced out to each participant when applicable. The Agency will develop a training plan annually in the fall as part of the Regional Emergency Plan to ensure municipalities can budget for these expenses.

45. Each Party is responsible for its own expenses to cover the activation of the Emergency Response Plan occurring in its municipal jurisdiction.

46. Should a regional State of Local Emergency be declared, all municipalities involved may run under one Regional Emergency Response Plan using Unified Command, and all expenses are to be tracked through the Regional ECC.

47. Cost of recovery operations will be the responsibility of the municipality(ies) who have ordered the work which is occurring within their boundaries. Many aspects of the emergency/Disaster recovery work will be the responsibility of the property owners, their insurer, or other government programs.

TERM AND TERMINATION

48. This Agreement shall come into force when it has been signed by all the parties hereto. The term of this Agreement shall be for a period of five (5) years thereafter or until such time as the Parties mutually agree otherwise (the "Term"). However, any Party may withdraw from this Agreement by giving all other Parties not less than ninety (90) days written notice. If one or more Parties withdraw from this Agreement, this Agreement shall be deemed to have terminated regarding the withdrawing Parties but shall continue to survive and be effective for all other Parties. The withdrawing Party shall have no right or claim to any assets, or for a refund of contributions made pursuant to this Agreement.

49. No Party may opt in or out of this Agreement during a major Emergency or Disaster.

50. Unless a Party gives written notice to the contrary no later than 90 days prior to the expiry of the Term or any renewal Term, the Term of this Agreement shall be automatically renewed for successive periods of five (5) years and all of the terms of this Agreement shall remain in force.

51. Should any provision of this Agreement become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the Agreement and the remainder shall remain in force and be binding as though such provision had not been invalid.

IN WITNESS WHEREOF this Agreement is executed on behalf of the participating municipalities, by the hands of their officers duly authorized in that behalf and under each municipal seal affixed:

LACOMBE COUNTY

_____	_____
Reeve Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Reeve Printed	Chief Administrative Officer (CAO) Printed

CITY OF LACOMBE

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE TOWN OF BLACKFALDS

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE TOWN OF BENTLEY

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE TOWN OF ECKVILLE

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE VILLAGE OF ALIX

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE VILLAGE OF CLIVE

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE SUMMER VILLAGE OF BIRCHCLIFF

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE SUMMER VILLAGE OF GULL LAKE

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE SUMMER VILLAGE OF HALF MOON BAY

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE SUMMER VILLAGE OF JARVIS BAY

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE SUMMER VILLAGE OF NORGLENWOLD

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

THE SUMMER VILLAGE OF SUNBREAKER COVE

_____	_____
Mayor Signature	Chief Administrative Officer (CAO) Signature
_____	_____
Mayor Printed	Chief Administrative Officer (CAO) Printed

Schedule A: Lacombe Regional Emergency Management Partnership Agreement

Responsibilities of the
Regional Emergency Coordinator

Duties of Position Related to Emergency Management:

- Provide advice to each of the Chief Administrative Officers, Councils and DEMs of the parties relating to Emergency Management.
- Develop and maintain the Regional Emergency Management Plan and specific contingency plans as required.
- Develop and implement training programs for staff and volunteers relating to Emergency Management.
- Liaise with federal, provincial, local and non-government agencies relating to Emergency Management.
- Plan and coordinate tabletop or full exercises for ECC and volunteer staff.
- Plan and coordinate Emergency Management Advisory and Agency Committee meetings
- Plan and prepare Emergency Social Services meetings (or as part of Agency Meetings)
- Liaise with industrial operators relating to municipal involvement in the industrial Emergency Management Plan.
- Attend industrial emergency exercises and meetings to represent municipalities.
- Complete program self-assessment for the Regional Partnership in the *"CEMP" Website.*
- Facilitate Hazard identification/Risk Assessments for the Regional Partnership in CEMP.
- Manage mitigation programs (where appropriate) as necessitated due to risk assessments.
- Advise and assist the DEMs to fulfill duties as required by the Act.
- Such other duties as may be assigned by the Lacombe Regional Emergency Management Partnership Advisory Committee or Agency.

Schedule B: Terms of Reference, Lacombe Regional Emergency Advisory Committee

1. ORGANIZATION NAME: The Lacombe Regional Emergency Advisory Committee; hereinafter referred to as the "Regional Committee".

2. AUTHORITY: The Regional Committee is established pursuant to:

    a. The Emergency Management Act, RSA 2000, Chapter E-6.8;
    b. The Lacombe Regional Emergency Management Partnership Agreement; and
    c. Each of the partnering municipality's Emergency Management Bylaw.

3. PURPOSE/MANDATE: The purpose/mandate of the Regional Committee is to review and approve plans and programs of the Lacombe Regional Emergency Management Partnership.

4. CHAIRPERSON: The position of Chairperson shall rotate between all LREMP members in order as follows, with each community serving as Chair for a one-year period:

Year	Chairperson	Vice Chairperson
2025	S.V. of Birchcliff	S.V. of Sunbreaker Cove
2026	S.V. of Sunbreaker Cove	S.V. of Half Moon Bay
2027	S.V. of Half Moon Bay	S.V. of Norglenwold
2028	S.V. of Norglenwold	S.V. of Jarvis Bay
2029	S.V. of Jarvis Bay	S.V. of Gull Lake
2030	S.V. of Gull Lake	Town of Bentley
2031	Town of Bentley	Village of Alix
2032	Village of Alix	Town of Blackfalds
2033	Town of Blackfalds	City of Lacombe
2034	City of Lacombe	Village of Clive
2035	Village of Clive	Town of Eckville
2036	Town of Eckville	Lacombe County
2037	Lacombe County	S.V. of Birchcliff

5. MEETINGS: The Regional Committee will meet a minimum of once per year, but may meet more frequently at the call of the Chairperson or by a majority of Regional Committee members.

6. ELECTRONIC MEETINGS: Meeting attendance by electronic means is acceptable when that option is available. Members participating in a meeting held electronically are deemed to be present at the meeting. If participating through electronic means, each participant must:

    a. be visually identified by the Chair prior to the start of the meeting;
    b. identify themselves by title and last name, i.e. 'Mayor/Councillor Smith';
    c. keep their cameras activated for the duration of the meeting, unless otherwise permitted by the Chair; and
    d. not use the chat feature during the meeting for side conversations. Use of the chat feature may result in removal from the meeting.

7. BUDGETS & STAFF/ADMINISTRATIVE SUPPORT: Annually, the LREMP Agency shall prepare a report regarding the annual operating budget, which shall be submitted to the Regional Committee. The operating budget and annual report shall then be forwarded to each partnering municipality for approval.

8. COMMUNICATION WITH REGIONAL COMMITTEE: Communication between Committee members will be through the Committee Chairperson. Communication from the Agency to the Committee shall be through the Emergency Management Coordinator to the Committee Chairperson.

9. TERMS OF REFERENCE AMENDMENTS: The Terms of Reference may be amended from time to time, by a majority vote at a duly constituted Regional Committee meeting.

Schedule C: Terms of Reference, Lacombe Regional Emergency Management Agency

1. ORGANIZATION NAME: The Lacombe Regional Emergency Agency Committee; hereinafter referred to as the "Agency".

2. AUTHORITY: The Agency is established pursuant to the Lacombe Regional Emergency Management Partnership Agreement and each of the partnering municipality's Emergency Management Bylaw.

3. PURPOSE/MANDATE: The purpose/mandate of the Agency is to maintain and update the Lacombe Regional Emergency Management Program on an annual basis, as set out in the Partnership Agreement as follows:

    a. be responsible for ensuring regional emergency planning documents and programs are accurate and reviewed annually;

    b. ensure appropriate training is available to staff and other personnel of the partnering municipalities;

    c. ensure regional training records are kept;

    d. plan and execute exercises to validate the Lacombe Regional Emergency Management Plan;

    e. conduct reviews of all exercises;

    f. review the impact of incidents within the region, specifically, how they impact the Lacombe Regional Emergency Management Plan;

    g. liaise with external agencies and surrounding municipalities who have a role in emergency response at regional facilities; and

    h. make recommendations to the Committee that will ensure the Lacombe region has appropriate resources and equipment available.

4. CHAIRPERSON: The position of Chairperson shall rotate between all LREMP members in order as follows, with each community serving as Chair for a one-year period:

Year	Chairperson	Vice Chairperson
2026	Sylvan Lake Summer Villages	S.V. of Gull Lake
2027	S.V. of Gull Lake	Town of Bentley
2028	Town of Bentley	Village of Alix
2029	Village of Alix	Town of Blackfalds
2030	Town of Blackfalds	City of Lacombe
2031	City of Lacombe	Village of Clive
2032	Village of Clive	Town of Eckville
2033	Town of Eckville	Lacombe County
2034	Lacombe County	Sylvan Lake Summer Villages
2035	Sylvan Lake Summer Villages	S.V. of Gull Lake
2036	S.V. of Gull Lake	Town of Bentley
2037	Town of Bentley	Sylvan Lake Summer Villages

5. BUDGETS & STAFF/ADMINISTRATIVE SUPPORT: Annually, the Agency shall prepare an operating budget, which shall be submitted to the Committee for approval.

6. COMMUNICATION WITH REGIONAL AGENCY: Communication will be as follows:
    a. Communication to all Agency members will be through the Committee Chairperson.
    b. Communication from the Agency to the Regional Committee shall be through the Emergency Management Coordinator to the Committee Chairperson.
    c. Communication between members on subcommittees will occur directly as needed and should be to the whole subcommittee.

7. TERMS OF REFERENCE AMENDMENTS: The Terms of Reference may be amended from time to time by a majority vote at a duly constituted Regional Agency meeting.

Schedule D: Dispute Resolution Process

The Dispute Resolution Process follows the Agreement protocols. Notwithstanding the provisions set out in this Schedule, nothing in this Agreement shall prevent the Parties from using other mutually agreed-upon methods of resolving the dispute.

Prior to initiating any formal dispute resolution process, all reasonable efforts to resolve the matter must be fully exhausted at both the agency and advisory committee levels. The Agency Committee shall first make a good-faith effort to resolve the issue through discussion, negotiation, and the use of all available internal mechanisms. If these efforts are unsuccessful, the matter shall then be referred to the Advisory Committee, which shall attempt to resolve the issue within sixty (60) days of referral. Only after these steps have been completed without resolution should the matter proceed to a formal dispute resolution process.

Committee Review

1. The Parties are committed to acting reasonably, in good faith, and to making their best efforts to find common ground and to reach consensus.

2. In the event of a dispute between the Parties concerning, but not limited to a default, breach, about the interpretation of, or application of, any of the provisions, terms, covenants, or conditions contained within this Agreement, the Regional Committee will meet and attempt to resolve the dispute.

3. In the event the Regional Committee is unable to resolve the dispute, the Parties shall undertake the Dispute Resolution process set out below.

Dispute Resolution

1. The Parties are committed to resolving any disputes in a non-adversarial, informal, and cost-efficient manner.

2. The Parties shall make all reasonable efforts to resolve all disputes by negotiation and agree to provide, without prejudice, open and timely disclosure of relevant facts, information, and documents to facilitate negotiations.

3. In the event of a dispute, the Parties agree that they shall undertake a process to promote the resolution of the dispute in the following order:

    a) Negotiation;
    b) Mediation; and
    c) Binding arbitration.

4. If any dispute arises between the Parties regarding the interpretation, implementation, or application of this Agreement, or any contravention or alleged contravention of this Agreement, the dispute will be resolved through the binding dispute resolution process outlined herein.

5. If the dispute resolution process is invoked, the Parties shall continue to perform their obligations described in this Agreement until such time as the dispute resolution process is complete.

6. A Party shall give written notice ("Dispute Notice") to the other Party of a dispute and outline in reasonable detail the relevant information concerning the dispute. Within 30 days following receipt of the Dispute Notice, the Advisory Committee shall meet and attempt to resolve the dispute through discussion and negotiation, unless a time extension is mutually agreed by the Chief Administrative Officers of the Parties. If the dispute is not resolved within 60 days of the Dispute Notice being issued, the negotiation shall be deemed to have failed.

7. If the Parties cannot resolve the dispute through negotiation within the prescribed time period, the dispute shall be referred to mediation.

8. Either Party shall be entitled to provide the other Party with a written notice ("Mediation Notice") specifying:

    a) The subject matters remaining in dispute, and the details of the matters in dispute that are to be mediated; and
    b) The nomination of an individual to act as the mediator.

9. The Parties shall, within 30 days of the Mediation Notice, jointly nominate or agree upon a mediator.

10. Where a mediator is appointed, the Parties shall submit in writing their dispute to the mediator and afford the mediator access to all records, documents, and information the mediators may reasonably request. The Parties shall meet with the mediator at such reasonable times as may be required and shall, through the intervention of the mediator, negotiate in good faith to resolve their dispute. All proceedings involving a mediator are agreed to be without prejudice, and the fees and expenses of the mediator and the cost of the facilities required for mediation shall be shared equally between the Parties.

11. In the event that:

    a) The Parties do not agree on the appointment of a mediator within 30 days of the Mediation Notice; or
    b) The mediation is not completed within 60 days after the appointment of the mediator; or
    c) The dispute has not been resolved within 90 days from the date of receipt of the Mediation Notice;

    either Signatory may, by notice to the other, withdraw from the mediation process and in such event, the dispute shall be deemed to have failed to be resolved by mediation.

12. If mediation fails to resolve the dispute, the dispute shall be submitted to binding arbitration. Either of the Parties may provide the other Party with written notice ("Arbitration Notice") specifying:

    a) the subject matters remaining in dispute and the details of the matters in dispute that are to be arbitrated; and
    b) the nomination of an individual to act as the arbitrator.

13. The Arbitration Act (Alberta) in force from time to time shall apply to arbitration proceedings commenced pursuant to this Agreement.

14. The fees and expenses of the arbitrator and the cost of the facilities required for arbitration shall be shared equally between the Parties involved in the dispute.

MEETING DATE: August 25, 2026

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Blackfalds Industrial Way Realignment**

BACKGROUND

Council discussed the above matter in closed session at the August 17, 2026, Standing Committee of Council. The matter had been previously discussed in closed session on April 14, 2026, due to the potential impacts on proposed developments in that area. Following the discussion, the following resolutions were approved.

> That Standing Committee of Council recommends to Council to discontinue plans for the realignment of South Street with Blackfalds Crossing Way Intersection.
>
> That Standing Committee of Council recommend to Council to give unanimous consent to revisit the South Street / Highway 2A Intersection project sooner than the 6-month timeframe as outlined in the Council Meeting Procedural Bylaw.

DISCUSSION

As per the above recommendations, Administration is recommending that Council consider the motions recommended by Standing Committee of Council.

Administration is requesting that Council re-consider the South Street/Highway 2A Intersection project based on the following information.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT

The recommendation to discontinue planning for an access connection from Blackfalds Crossing Way and reconsider the South Street/Highway 2A Concept Plan aligns with Council Strategic priorities of Community Life, Safety and Inclusion and Leadership, Engagement and Advocacy. The recommendation supports the orderly development of lands identified in the updated Blackfalds Industrial Area Structure Plan along with the Transportation Masterplan, protects future economic development opportunities, and promotes fiscally responsible infrastructure planning. It further demonstrates Council's commitment to informed decision-making, stakeholder collaboration, and the strategic pursuit of external funding opportunities to support long-term transportation improvements.



Economic Vitality and Community Prosperity



Community Life, Safety, and Inclusion



Leadership, Engagement and Advocacy



Sustainable Services and Infrastructure

FINANCIAL IMPLICATIONS

Abandoning the proposed Blackfalds Crossing Way and South Street road connection would avoid significant capital costs associated with the design, land acquisition, utility relocations, and long-term maintenance of a new roadway through the area. The recommendation also reduces the potential for investing in infrastructure that would not align with the updated Blackfalds Industrial Way Area Structure Plan and eliminate future commercial development possibilities.

Reconsidering the South Street/Highway 2A Concept Plan provides an opportunity to evaluate the more cost-effective transportation solutions while maintaining eligibility for external funding opportunities through the STIP Funding and through regional collaboration with Lacombe County.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

None

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council discontinue plans for the realignment of South Street with Blackfalds Crossing Way Intersection.

2. That Council give unanimous consent to revisit the South Street /Highway 2A Intersection project sooner than the 6-month timeframe outlined in the Council Procedural Bylaw.

ALTERNATIVES

a) That Council direct the Blackfalds Industrial Way Realignment matter back to Administration.

ATTACHMENTS

None

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

MEETING DATE: August 25, 2026

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

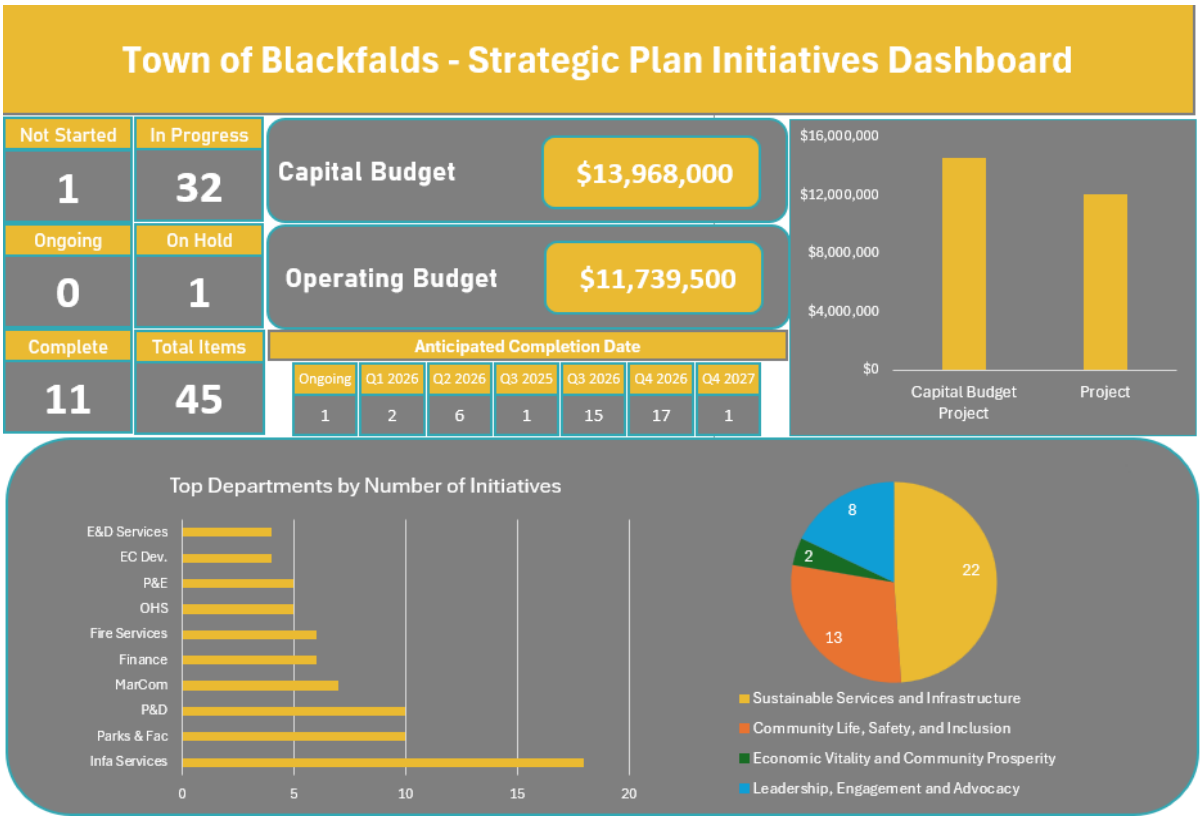
SUBJECT: **Strategic Plan Initiatives – Quarterly Update**

BACKGROUND

Council approved the 2025-2029 Town of Blackfalds Strategic Plan at the April 28, 2026, Regular Meeting of Council. The Strategic Plan included initiatives under each of the Strategic Priorities; as such, Administration is providing a quarterly update on the status of the initiatives.

DISCUSSION

Council has access to the active Strategic Plan Initiatives Dashboard that provides ongoing visibility into the status of strategic priority initiatives. To ensure residents remain informed of progress towards strategic initiatives, Administration will provide quarterly updates through Regular Council Meeting Agendas. As the reporting process becomes established and Council becomes familiar with the dashboard, future quarterly updates may be presented through the Consent Agenda, unless a matter requires discussion or Council direction.



In addition to the dashboard, Administration has attached a spreadsheet that contains the initiatives, which includes the latest status on the initiatives.

Administration recommends that Council accept the first Quarterly Update on the Strategic Plan Initiatives as information and authorize future quarterly updates to be presented through the Regular Meeting Consent Agenda, unless a matter requires discussion or Council direction.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



The Strategic Plan Initiatives Dashboard and quarterly reporting process will assist Council in monitoring progress across the Strategic Priority areas of Economic Vitality and Community Prosperity, Community Life, Safety and Inclusion, Sustainable Services and Infrastructure, and Leadership, Engagement and Advocacy. This ensures Council remains informed of progress, challenges, and achievements related to its strategic objectives.

FINANCIAL IMPLICATIONS

There are no financial implications to this update.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

This update will provide transparency for residents regarding the Strategic Plan Initiatives and provide consistent communication of Council priorities and achievements.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council accept the first Quarterly Update on the Strategic Plan Initiatives as information and authorize future quarterly updates to be presented through the Regular Meeting Consent Agenda, unless a matter requires discussion or Council direction.

ALTERNATIVES

a) That Council direct the Strategic Plan Initiatives – Quarterly Update back to Administration

ATTACHMENTS

- *Strategic Plan Priority Initiatives Spreadsheet*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

Goals/Objectives	Strategic Plan Priority	Comments	Status
Community Annual Report	Leadership, Engagement and Advocacy	Annual Report complete.	Complete
Town of Blackfalds Emergency Plan	Community Life, Safety, and Inclusion	The LREMP plan was completed in draft form as of November 2025. A sub-committee met with the Contractor and discussed the draft and deficiencies. June 8th the Contractor provided the revised LREMP plan, the committee will meet and review. Once the Committee has supported the new LREMP plan, the Town's plan will be developed further to ensure it is in line with the LREMP plan.	In Progress
Council Committee Audit Follow Up Actions	Leadership, Engagement and Advocacy	Bylaw adopted. Material developed for Committees and will be delivered to Chairs in the Fall.	In Progress
Municipal Service Level Inventory Annual Update	Sustainable Services and Infrastructure	2026 edits complete and updated.	Complete
Strategic Plan	Leadership, Engagement and Advocacy	Plan adopted in April of 2026. Quarterly updates on initiatives to be provided.	Complete
Council Templates	Leadership, Engagement and Advocacy	Council Reports for Administrative Reports have been updated. Need to work on Council Round Table Reports.	Complete
Redistricting of Blackfalds Crossing Trail	Sustainable Services and Infrastructure	Initiative Lead: Development Officer II Staff Resources: Planning & Development Manager	Complete
Lacombe Lake Management Plan	Community Life, Safety, and Inclusion	County will lead, we will be a decent part of the plan development. Grant application submitted, unknown if "approved"	In Progress
McKay Ranch Lift Station	Sustainable Services and Infrastructure	Design is completed and Tender is out, awrded to Timcon and preconstruction meeting completed. There is no 2028 anticiapted completion date in the cells, please add it. It will be compelte by Q4 of 2027	In Progress
Snow Dump Land Purchase or Lease	Sustainable Services and Infrastructure	Complete and land transfer being completed.	Complete
RFP for Engineering Contract	Sustainable Services and Infrastructure	Finalized and awarded to STANTEC Consulting.	Complete
Asset Management Strategy	Sustainable Services and Infrastructure	Currently Stantec engaged to do this. A carry over project from 2023. Water plan has not started yet. AMS being finalized now for Q2026, Water Manage plan for Q4 of 2026	In Progress
Offsite Levies Bylaw	Economic Vitality and Community Prosperity	Public Engagement complete. Administration compiling data from engagement and will be bringing forward recommendations to Council in future Standing Committee Meeting.	In Progress
MDP Update all 4 themes	Sustainable Services and Infrastructure	Vision satement is completed. Engagement for phase one completed at the end of July. Follow up report to come to Council.	In Progress
Eagle Centre Plant Upgrades	Sustainable Services and Infrastructure	Plant tested and will be ready for ice installation no later than 3rd week of August.	In Progress
Womacks Road / Broadway Avenue Intersection Interm Improvements	Sustainable Services and Infrastructure	Completed at the end of May and working well.	Complete
Design Guidelines	Sustainable Services and Infrastructure	Internal reviews have been completed.	In Progress
Transportation Masterplan	Sustainable Services and Infrastructure	Open House scheduled for September.	In Progress
NW Stormwater Trunk	Sustainable Services and Infrastructure	90% work complete with trails complete and trees planted.	In Progress
Football Field Score Clock Installation	Community Life, Safety, and Inclusion	Fully operational.	Complete
Develop a Response Plan for a Railroad Emergency	Community Life, Safety, and Inclusion	CP training provided to all Fire Personnel, Emergency response booklets provided by CP. Tiny Town, model of town, structures purchased, to use during table top exercise. LREMP Draf plan was received from the contractor on June 8th, 2026, to be reviewed by the Sub-committee and Response plan to be incorporated to align with the regional plan. Fire is further	In Progress
Traffic Bylaw Review and Update	Community Life, Safety, and Inclusion	Traffic Bylaw has been reviewed and updated, clean copy needs to be made, once completed meeting will be held with Infrastructure. This will provide a unified effort on the update, ensuring all departments concerns are addressed. Hopes are to have it completed by mid October.	In Progress
Water Masterplan	Sustainable Services and Infrastructure	PWs leading this for division with input required from P&D and Engineering. Engineering Services is working with Stantec to complete now.	In Progress
Wastewater Masterplan	Sustainable Services and Infrastructure	PWs leading this for division with input required from P&D and Engineering. Aws is working with Stantec to complete now	In Progress
Broadway Reservoir Upgrades - Contract 1	Sustainable Services and Infrastructure	Contract 1 has met substantial completion. Will receive final completion once operation manual has been approved .	In Progress
Broadway Reservoir Pump Upgrades - Contract 2	Sustainable Services and Infrastructure	Contract 2 awareded. Awaiting arrival of pump and will be installed by the end of October.	In Progress
Implementation of Cross Connection program for Town owned buildings and Private sites	Sustainable Services and Infrastructure	PWs leading this for division with input required from Director. Town part completed private will be started in 2026	In Progress
Emergency Generator for Community Centre	Community Life, Safety, and Inclusion	Contract has been awarded to TimCon, for a cost of $267,000, with completion expected in late fall. Unit delay has been communicated, as such will likely not be installed until Spring 2027. Council provided additional funding for this project. Formal contract is being completed with some questions being answered prior to the project start up.	In Progress
Recreation and Culture Service Level Review	Community Life, Safety, and Inclusion	Received quote from McCarroll Consulting	Not Started
Disc Golf Location	Community Life, Safety, and Inclusion	Report to approve location to come to Council at the August 26, 2026 Regular Meeting of Council.	In Progress
Municipal Development Plan Review Kick-off/Theme 1: Parks and Schools/Associated LUB Amendments	Community Life, Safety, and Inclusion	Vision satement is completed. Engagement for phase one completed at the end of July. Follow up report to come to Council.	In Progress
Taxi Bylaw Amendments	Community Life, Safety, and Inclusion	Our Bylaw that was done in 2013 and does not address items such as Ubers, etc. Many municipalities have updated theirs within the past year or two. We should really close some loopholes and have a clearer, more contemporary bylaw. Candice has already done a bunch of research to prep for this update in August 2025.	In Progress
Broadway Reservoir Cell Commissioning	Sustainable Services and Infrastructure	As contract 1 approaches completion PW staff will be involved with commissioning the new cell	Complete
Blackfalds Industrial Way Local Improvement	Economic Vitality and Community Prosperity	Local Improvement of extending road from highway 2A to Blackfalds Industrial Way. Will coordinate with ASP which is planned for later.	In Progress
Financial Software Implementation	Sustainable Services and Infrastructure	Implementation of new financial software. Kicked off on June 1st. With a go live date of October 19th.	In Progress
Budget Planning Policy	Sustainable Services and Infrastructure	Draft budget policy has been completed and will be presented to Council at the September Standing Committee.	In Progress
Community Centre Parking Lot , Lighting Project and Vestibule Project	Sustainable Services and Infrastructure	Grant applied for. If funding is not received the project will be re-considered during 2027 budget deliberations	On Hold
Tennis Court Overlay	Sustainable Services and Infrastructure	Project has been awarded, construction TBD	Complete
Housing Needs Assessment	Community Life, Safety, and Inclusion	HelpSeeker has provided Administration with survey questions. Administration working on providing list of organizations to be surveyed.	In Progress
Construction of new ball diamond at Sterling Park	Sustainable Services and Infrastructure	Tender for construction is now out.	In Progress
Fire Master Plan	Community Life, Safety, and Inclusion	This contract was awarded to BEHR Integrated. Fire Department has received the Draft Plan which is being reviewed internally. Once reviewed comments and suggested edits will be provided to consultant.	In Progress
Community Standards Bylaw Review	Community Life, Safety, and Inclusion	An initial review of the CSB has been completed, Comprehensive review will be done,in consultation with Planning and Development with intention of completion by end of September	In Progress
Economic Development Strategy	Leadership, Engagement and Advocacy	RFP closed on August 14, 2026. A sub-committee provide recommendation to Council on successul consultant.	In Progress
Blackfalds App	Leadership, Engagement and Advocacy	Launched August 11, 2026	In Progress
Update Communications and Public Engagement Policy	Leadership, Engagement and Advocacy	Work has been completed on Budget Survey, Council Reporting Templates and now working on the Public Engagement Policy	In Progress
Complete Strategy Session for Tri-Party Municipal Collaborative	Leadership, Engagement and Advocacy	First session held, finalization of strategies by year end at meeting in November.	In Progress

MEETING DATE: August 25, 2026

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Council Advocacy Topics**

BACKGROUND

Through a series of one on ones that Mayor Svab had with each member of Council to discuss advocacy priorities, the following topics are listed as priority one (1) through five (5).

1. **Advocate to the Government of Alberta and the Government of Canada for increased municipal grant funding.**
   - Local Government Fiscal Framework (LGFF) - administered by Alberta Municipal Affairs
   - Canada Community- Building Fund (CCBF) - administered by Housing, Infrastructure and Communities Canada

2. **Advocate to the Ministry of Assisted Living and Social Services for increased provincial investment in affordable, attainable, and supportive housing options to meet the diverse needs of residents throughout all stages of life.**
   - Seniors' Housing and Lodges
   - Affordable Housing Development
   - Supportive Housing Opportunities
   - Housing that Supports Aging in Place

3. **Advocate to Alberta Transportation and Economic Corridors for highway infrastructure improvements that support current and future growth, improve community access, and strengthen transportation connections within the region.**
   - Second Access from Hwy 2 to Blackfalds
   - Widening the south access on Hwy 597
   - Twinning of Hwy 2A

4. **Advocate for continuous improvement to local healthcare services to ensure residents have access to family physicians, primary care services, and a sustainable workforce.**
   - Attraction and Retention Strategy for Rural Health Care Professionals
   - Lab/Ambulatory Care Centre

5. **Advocate for expanded municipal eligibility under provincial and federal grant programs to support the promotion and utilization of community facilities, tourism assets, and recreational amenities.**
   - Increased municipal eligibility for promotional and marketing grants – Ministry of Tourism and Sports
   - Funding to support awareness and utilization of community facilities – Ministry of Tourism and Sports
   - Support for Tourism, Recreation, and Cultural Asset Promotion – Ministry of Tourism and Sports and Ministry of Arts, Culture and Status of Women.

DISCUSSION

Establishing key advocacy priorities provides Council and Administration with a clear framework for engaging provincial and federal governments on matters that impact the community. The advocacy priorities help ensure a consistent and coordinated approach to government relations, align advocacy efforts with Council's Strategic Plan, and support funding opportunities, infrastructure, services, and policy changes that benefit residents and business.

Administration will be recommending that Council approve the Advocacy Topics as outlined in this report and assign the Mayor, along with 2 members of Council, to each priority. See suggested list below.

Priority	**Assigned to:**
1. Advocate to the Government of Alberta and the Government of Canada for increased municipal grant funding.	**Mayor Svab Councillor Brown Councillor Hoyte**
2. Advocate to the Ministry of Assisted Living and Social Services for increased provincial investment in affordable, attainable, and supportive housing options to meet the diverse needs of residents throughout all stages of life.	**Mayor Svab Deputy Mayor Sands Councillor Hanson**
3. Advocate to Alberta Transportation and Economic Corridors for highway infrastructure improvements that support current and future growth, improve community access, and strengthen transportation connections with the region.	**Mayor Svab Councillor Dennis Councillor Twerdoclib**
4. Advocate for Continuous Improvement to local healthcare services to ensure residents have access to family physicians, primary care services, and a sustainable workforce.	**Mayor Svab Councillor Dennis Councillor Hoyte**
5. Advocate for expanded municipal eligibility under provincial and federal grant programs to support the promotion and utilization of community facilities, tourism assets, and recreational amenities.	**Mayor Svab Deputy Mayor Sands Councillor Brown**

With the upcoming Alberta Municipalities Conference in September, efforts have been made to schedule meetings with both the Minister of Municipal Affairs and the Minister of Transportation and Economic Corridors. If approved, the topics outlined under the associated priority will be discussed.

In addition, Council has also requested a meeting with the RCMP K Division Commanding Officer. The intent of that meeting is to discuss the potential for detachment expansion when required.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



Establishing Advocacy Priorities enables Council to focus its government relations efforts on initiatives that directly support the Strategic Plan. By advocating for improvement in infrastructure, healthcare, housing, municipal funding, and economic development, Council can help advance strategic objectives and address community needs that extend beyond municipal jurisdiction.

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with establishing the Advocacy Priorities. Future costs may be incurred should Council choose to pursue advocacy opportunities, such as meetings with provincial or federal ministers, attendance at government relations events, or participation in other advocacy-related initiatives beyond regularly scheduled conferences and networking opportunities

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

The Advocacy Priorities will support consistent and coordinated communication by providing Council with clear positions on key advocacy issues. Speaking notes and key messages will be developed for each priority to ensure Council members are aligned in their advocacy efforts and can effectively communicate the priority.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council approve Advocacy Priority 1 - Advocate to the Government of Alberta and the Government of Canada for increased municipal grant funding AND appoint Mayor Svab, Councillor Brown and Councillor Hoyte to this priority.

2. That Council approve Advocacy Priority 2 - Advocate to the Ministry of Assisted Living and Social Services for increased provincial investment in affordable, attainable, and supportive housing options to meet the diverse needs of residents throughout all stages of life AND appoint Mayor Svab, Deputy Mayor Sands, and Councillor Hanson to this priority.

3. That Council approve Advocacy Priority 3 - Advocate to Alberta Transportation and Economic Corridors for highway infrastructure improvement that supports current and future growth, improves community access, and strengthens transportation connections with the region AND appoint Mayor Svab, Councillor Dennis, and Councillor Twerdoclib to this priority.

4. That Council approve Advocacy Priority 4 - Advocate for continuous improvement to local healthcare services to ensure residents have access to family physicians, primary care services, and a sustainable workforce AND appoint Mayor Svab, Councillor Dennis, and Councillor Hoyte to this priority.

5. That Council approve Advocacy Priority 5 - Advocate for expanded municipal eligibility under provincial and federal grant programs to support the promotion and utilization of community facilities, tourism assets, and recreational amenities AND appoint Mayor Svab, Deputy Mayor Sands and Councillor Brown to this priority.

ALTERNATIVES

a) That Council refer the Council Advocacy Topics back to Administration.

ATTACHMENTS

None

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author