

AGENDA

1. WELCOME AND CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

2.1 In the spirit of Truth and Reconciliation, the Town of Blackfalds acknowledges that we are on Treaty 6 territory, the ancestral lands of Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (Denay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, Inuit, and non-status peoples whose footsteps have marked these lands since time immemorial.

We recognize the inherent relationships Indigenous communities have with this land and its creatures and commit to supporting reconciliation and healing. We honour the resilience, culture, and contributions of Indigenous peoples, past and present.

As we gather, we pledge to listen, learn, and take meaningful action toward a future based on mutual respect and understanding as we continue on our journey of truth and healing. We recognize that reconciliation is not a single act but a lifelong journey—one that requires accountability, humility, and the centering of Indigenous voices.

3. ADOPTION OF AGENDAS

3.1 Regular Agenda for July 14, 2026

3.2 Consent Agenda for July 14, 2026

a) **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)

b) **Adoption of Minutes**

- Special Council Meeting Minutes – June 15, 2026
- Regular Council Meeting Minutes – June 23, 2026

c) **Council Reports**

None

d) **Administrative Reports**

- Report for Council, CAO Report – June 2026
- Report for Council, Enforcement and Protective Services Monthly Report – June 2026
- Report for Council, Development and Building Monthly Report – June 2026
- Report for Council, Neuron and Lime Scooter Service Agreement

e) **Boards, Committees and Commission Minutes and/or Reports**

- Lacombe Foundation Meeting Minutes – May 4, 2026
- Municipal Planning Commission Meeting Minutes – May 21, 2026

f) **Information**

- Lacombe County Council Highlights – June 11, 2026
- City of Lacombe Council Highlights – June 22, 2026
- NRDRWSC Council RFI Response Letter 2026-1053
- Lacombe County Council Highlights – June 25, 2026

g) **Correspondence**

- Letter from Minister Williams - 2026 Municipal Affairs Grant Allocation Letter – June 17, 2026

4. PUBLIC HEARING

None

5. DELEGATION

5.1 Introduction of Wendy Griffin, FCSS Manager, *Director Kreklewich*

6. BUSINESS

6.1 Request for Decision, Lacombe and District Chamber of Commerce Funding Request

6.2 Request for Decision, Lacombe Lake Management Plan – Terms of Reference and Request for Proposals

6.3 Request for Decision, MDP Review Vision Statement Refresh Engagement Follow-up

6.4 Request for Decision, Request for Letter of Support – Pacific Trade Corridor Initiative

6.5 Request for Decision, Community Centre Parking Lot/Lighting Project

6.6 Request for Decision, EDTAC Board Member Resignation

6.7 Request for Decision, Concession Lease Agreement

7. NOTICES OF MOTION

None

8. CONFIDENTIAL

8.1 CAO Evaluation - Compensation Review Report – *Access to Information Act (ATIA) Section 22 (1)(2) Confidential Evaluations*

9. ADJOURNMENT

Future Meetings/Events:

- Standing Committee of Council Meeting – July 20, 2026
- Regular Council Meeting – July 28, 2026

MINUTES

A Special Council Meeting for the Town of Blackfalds was held on June 15, 2026, at 5018 Waghorn Street in Council Chambers, commencing at 5:00 p.m.

MEMBERS PRESENT

Mayor Laura Svab
Deputy Mayor Brenda Dennis
Councillor Jim Sands
Councillor Shane Hanson
Councillor Ryan Brown
Councillor Aaron J. Hoyte
Councillor Cory Twerdoelib

ATTENDING

Kim Isaak, Chief Administrative Officer

REGRETS

None

OTHERS PRESENT

Tracey Lorenson, Civic Excellence (*virtual*)

1. WELCOME AND CALL TO ORDER

Mayor Svab welcomed everyone to the Special Council Meeting of June 15, 2026, and called the meeting to order at 5:00 p.m.

2. LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

3. ADOPTION OF AGENDA

204/26 Deputy Mayor Dennis moved That Council adopt the Special Meeting Agenda for June 15, 2026, as presented.

CARRIED UNANIMOUSLY

4. CONFIDENTIAL

**4.1 CAO Annual Performance Evaluation – Access to Information Act (ATIA)
Section 22(1) Confidential Evaluations**

205/26 Councillor Hoyte moved That Council move to a closed session commencing at 5:01 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss item CAO Annual Performance Evaluation – pursuant to Section 22 of the *Access to Information Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoelib, CAO Kim Isaak and Tracey Lorenson, Civic Excellence (*virtual*).

206/26 Councillor Hanson moved That Council move to come out of the closed session at 5:59 p.m.

CARRIED UNANIMOUSLY

MINUTES

SPECIAL COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Special Council Meeting back to order at 5:59 p.m.

Special Council Meeting Attendance: *Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoclib, CAO Kim Isaak and Tracey Lorensen, Civic Excellence (virtual).*

**4.1 CAO Annual Performance Evaluation – Access to Information Act (ATIA)
Section 22(1) Confidential Evaluations**

207/26 Councillor Sands moved That Council approve the CAO Evaluation for 2026.

CARRIED UNANIMOUSLY

208/26 Councillor Hoyte moved That Council direct CAO Isaak to present a Compensation Review Report at the July 14, 2026, Regular Meeting of Council.

CARRIED UNANIMOUSLY

5. ADJOURNMENT

Mayor Svab adjourned the Special Council Meeting at 5:59 p.m.

Laura Svab, Mayor

Kim Isaak, Chief Administrative Officer

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on June 23, 2026, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

MEMBERS PRESENT

Mayor Laura Svab
Deputy Mayor Brenda Dennis
Councillor Jim Sands
Councillor Shane Hanson
Councillor Ryan Brown
Councillor Aaron J. Hoyte
Councillor Cory Twerdoclib

ATTENDING

Ken Morrison, Director of Emergency Management & Protective Services (Acting CAO)
Preston Weran, Director of Infrastructure & Planning Services
Rick Kreklewich, Director of Community Services
Jolene Tejkl, Planning & Development Manager
Derek Starnes, Sports and Events Manager
Renan Bravo, Information Technology Technician
Danielle Nealon, Senior Legislative Advisor

REGRETS

Kim Isaak, Chief Administrative Officer

OTHERS PRESENT

Shane Stafford, Stantec
Gregg Broks, Melcor Developments

1. WELCOME AND CALL TO ORDER

Mayor Svab welcomed everyone to the Regular Council Meeting of June 23, 2026, called the meeting to order at 6:00 p.m. and indicated that CAO Isaak was absent and that Director Morrison would be Acting CAO.

2. LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

3. ADOPTION OF AGENDAS

Council reviewed the Agendas for June 23, 2026, and amended the Agendas, as follows:

- Regular Agenda - Addition of Confidential item 8.1 Intergovernmental Relations, ATIA Section 26 – Disclosure Harmful to Intergovernmental Relations
- Consent Agenda - Removal of Consent Agenda Item d) Report for Council, CAO Report – June 2026

209/26 Councillor Sands moved That Council postpone the CAO Report – June 2026 to the July 14, 2026, Regular Meeting of Council.

CARRIED UNANIMOUSLY

210/26 Councillor Hanson moved That Council adopt the Regular Agenda for June 23, 2026, as amended.

CARRIED UNANIMOUSLY

MINUTES

211/26 Councillor Hoyte moved That Council adopt the Consent Agenda for June 23, 2026, as amended, containing:

- a) Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- b) Adoption of Minutes**
 - Regular Council Meeting Minutes – June 9, 2026
- c) Council Reports**
 - Mayor Laura Svab
 - Deputy Mayor Brenda Dennis
 - Councillor Jim Sands
 - Councillor Shane Hanson
 - Councillor Ryan Brown
 - Councillor Aaron J. Hoyte
 - Councillor Cory Twerdoclib
- d) Administrative Reports**
 - Report for Council, Development & Building Monthly Report – May 2026
 - Report for Council, BOLT KPI Monthly Report – May 2026
- e) Boards, Committee and Commission Minutes and/or Reports**
 - Recreation, Culture and Parks Board Meeting Minutes – March 4, 2026
 - Economic Development and Tourism Committee Meeting Minutes – February 2, 2026, and April 13, 2026
- f) Information**
 - City of Lacombe Council Highlights - June 8, 2026
 - Special Event Permit - 004.26 - Show and Shine
 - Special Event Permit - 005.26 - Blackfalds Days Fireworks
 - Special Event Permit - 006.26 - Blackfalds Days Parade
- g) Correspondence**

None

CARRIED UNANIMOUSLY

4. PUBLIC HEARING**4.1 Bylaw 1358.26 - Aspen Lakes West Phase 2A Redistricting**

Mayor Svab declared the Public Hearing open at 6:14 p.m. for Bylaw 1358.26.

The purpose of Bylaw 1358.26 is to amend Schedule 'A' of Land Use Bylaw 1268.22 to redistrict a portion of SW 34-39-27-W4M from Urban Reserve District (UR) to Residential Single Dwelling Medium Lot District (R-1M) and Residential Multi-Dwelling District (R-2)

First Reading was given to Bylaw 1358.26 on May 26, 2026.

Notice of this Public Hearing was advertised in accordance with Section 606 of the Municipal Government Act and the Town of Blackfalds' Public Notification Bylaw and Public Participation Policy:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers, commencing June 2, 2026.
- A hard copy of proposed Bylaw 1358.26 was available for viewing at the Town's Civic Centre Front Counter (upstairs) as of June 2, 2026.
- Via email to all local authorities and agencies on June 2, 2026.
- Via email to internal departments on June 2, 2026.
- On the Town's electronic signs commencing June 8, 2026 - June 23, 2026.
- May 2026 edition of "Talk of the Town".
- On the Town's website commencing on June 1, 2026.
- Circulation to adjacent landowners on June 3, 2026.
- Via email to the Municipal Planning Commission on May 27, 2026.
- In the June 11th and June 18th, 2026, editions of the Lacombe Express.
- On the Town's social media channels in the weeks leading up to the Public Hearing.

MINUTES

The following written comments have been received to date:

- June 2, 2026, submission from Canada Post
- June 15, 2026, submission from Lacombe County

There were no late submissions received for the Bylaw.

Comments from the Planning and Development Department
None

Those in Favour of the Bylaw
Gregg Broks, Melcor Developments, spoke in favour of the Bylaw.

None attended virtually.

Those Opposed to the Bylaw
None came forward, and none attended virtually.

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard
None came forward, and none attended virtually.

Comments from the Planning and Development Department
None

Mayor Svab declared the Public Hearing for Bylaw 1358.26 closed at 6:17 p.m.

5. DELEGATION

5.1 Introduction of Derek Starnes, Sports and Events Manager

Director Kreklewich introduced Derek Starnes as the Town's new Sports and Events Manager.

6. BUSINESS

6.1 Request for Decision, Bylaw 1358.26 - Aspen Lakes West Phase 2A Redistricting

Manager Tejkl presented Bylaw 1358.26, a Bylaw to redistrict Aspen Lakes West Phase 2A for Council's consideration.

212/26 Councillor Sands moved That Council give Second Reading to Bylaw 1358.26 – Redesignation of Part of SW 34-39-27-W4M from Urban Reserve District (UR) to Residential Single Dwelling Medium Lot District (R-1M) and Residential Multi-Dwelling District (R-2), as presented.

CARRIED UNANIMOUSLY

213/26 Councillor Brown moved That Council give Third Reading to Bylaw 1358.26 – Redesignation of Part of SW 34-39-27-W4M from Urban Reserve District (UR) to Residential Single Dwelling Medium Lot District (R-1M) and Residential Multi-Dwelling District (R-2), as presented.

CARRIED UNANIMOUSLY

6.2 Request for Decision, Subdivision File No. S-03-26, Aspen Lakes West Phase 2A

Manager Tejkl brought forward for Council's consideration, Subdivision File No. S-03-26.

214/26 Councillor Hoyte moved That Council, being the designated Subdivision Authority for the Town of Blackfalds, is satisfied that the proposed subdivision meets the relevant considerations, and moves to APPROVE the subdivision of Part of SW 34-39-27-W4M into fourteen (14) lots, subject to the following conditions:

MINUTES

1. That pursuant to Section 84 of the *Land Titles Act*, the Subdivision is registered by Plan of Survey.
2. That pursuant to Section 654(1)(d) of the *Municipal Government Act*, all outstanding property taxes are to be paid, or some other arrangement satisfactory to the Town of Blackfalds for payment thereof be made.
3. That pursuant to Section 655(1) of the *Municipal Government Act*, that the owner/developer register utility easement right of way as per the requirements of the Town of Blackfalds and/or utility companies concurrent with or prior to registering the subdivision's Plan of Survey.

CARRIED UNANIMOUSLY

6.3 Request for Decision, Revised Bylaw 1359.26 – Animal Control Bylaw

Senior Legislative Advisor Nealon presented Revised Bylaw 1359.26, being the Revised Animal Control Bylaw, for Council's consideration.

215/26 Councillor Hoyte moved That Council give First Reading to Revised Bylaw 1359.26 – Animal Control Bylaw, as presented.

CARRIED UNANIMOUSLY

Councillor Twerdoclib moved That Council give Second Reading to Revised Bylaw 1359.26 – Animal Control Bylaw, as presented.

Prior to voting on Second Reading, the following amendment was introduced:

216/26 Councillor Hoyte moved That Revised Bylaw 1359.26 – Animal Control Bylaw be amended to strike "is" in Section 12.1 (e).

CARRIED UNANIMOUSLY

The motion for Second Reading, as amended, was back on the floor.

217/26 Councillor Twerdoclib moved That Council give Second Reading to Revised Bylaw 1359.26 – Animal Control Bylaw, as amended.

CARRIED UNANIMOUSLY

218/26 Deputy Mayor Dennis moved That Council give unanimous consent to move to Third Reading of Revised Bylaw 1359.26 – Animal Control Bylaw.

CARRIED UNANIMOUSLY

219/26 Councillor Sands moved That Council give Third Reading to Revised Bylaw 1359.26 – Animal Control Bylaw.

CARRIED UNANIMOUSLY

6.4 Request for Decision, Community Initiatives Grant Applications

Director Kreklewich brought forward three Community Initiatives Grant Applications for Council's consideration.

Councillor Hoyte moved That Council grant funding of \$2,250 to the Heart of Blackfalds Society from the Community Initiatives Grant.

Prior to voting on the foregoing motion, the following amendment was introduced.

220/26 Councillor Sands moved That the main motion be amended to strike "\$2,250" and replace with "\$1,250".

CARRIED
Opposed: Councillor Hoyte

The amended motion was back on the floor.

MINUTES

Councillor Hoyte moved That Council grant funding of \$1,250 to the Heart of Blackfalds Society from the Community Initiatives Grant.

CARRIED
Opposed: Councillor Hoyte

221/26 Councillor Hanson moved That Council grant funding of \$1,250 to the Optimist Club of Blackfalds from the Community Initiatives Grant.

CARRIED UNANIMOUSLY

Councillor Sands moved That Council consider granting up to \$2,500 to the Blackfalds Silverbacks Lacrosse from the Community Initiatives Grant.

Prior to voting on the foregoing motion, the following amendment was introduced.

222/26 Councillor Hanson moved That the main motion be amended to strike “\$2,500” and replace with “\$2,000”.

CARRIED
*Opposed: Deputy Mayor Dennis,
Councillor Sands and Councillor Brown*

The amended motion was back on the floor.

223/26 Councillor Sands moved That Council consider granting up to \$2,000 to the Blackfalds Silverbacks Lacrosse from the Community Initiatives Grant.

CARRIED
*Opposed: Deputy Mayor Dennis,
Councillor Sands and Councillor Brown*

6.5 Request for Decision, Proposed Renaming of East Portion of South Street

Acting CAO/Director Morrison brought forward a request regarding the renaming of the east portion of South Street.

224/26 Councillor Hoyte moved That Council defer the matter of the proposed renaming of the east portion of South Street and the associated updates to the Naming and Addressing Bylaw 1182/14 and direct Administration to add the item into the 2027 Workplan.

CARRIED
*Opposed: Mayor Svab and
Councillor Hanson*

6.6 Request for Decision, Stars of Alberta Volunteer Awards Nomination

Acting CAO/Director Morrison requested Council’s direction regarding the Stars of Volunteer Awards Nomination.

225/26 Councillor Hanson moved That Council direct Administration to proceed with the nomination process for the Stars of Volunteer Awards Nomination as discussed in the closed session of Council at the Standing Committee of June 15, 2026.

CARRIED UNANIMOUSLY

7. NOTICES OF MOTION

None

RECESS

Mayor Svab called for a 5-minute recess at 7:55 p.m.

MINUTES

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 8:00 p.m.

8. CONFIDENTIAL

8.1 Intergovernmental Relations, ATIA Section 26 – Disclosure Harmful to Intergovernmental Relations

- 226/26** Councillor Hoyte moved That Council move to a closed session commencing at 8:01 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss item 8.1 Intergovernmental Relations, pursuant to Section 26 of the *Access to Information Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoclib, Acting CAO/Director Ken Morrison and Senior Legislative Advisor Danielle Nealon.

- 227/26** Councillor Hanson moved That Council move to come out of the closed session at 8:37 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 8:37 p.m.

Regular Council Meeting Attendance: Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoclib, Acting CAO/Director Ken Morrison and Senior Legislative Advisor Danielle Nealon.

8.1 Intergovernmental Relations, ATIA Section 26 – Disclosure Harmful to Intergovernmental Relations

- 228/26** Councillor Sands moved That Council direct Administration to proceed as discussed in closed.

CARRIED UNANIMOUSLY

9. ADJOURNMENT

Mayor Svab adjourned the Regular Council Meeting at 8:38 p.m.

Laura Svab, Mayor

Kim Isaak, Chief Administrative Officer

MEETING DATE: July 14, 2026

PREPARED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: CAO Report – June 2026

Key Projects and Initiatives

- Conducted an all-employee session to review the newly adopted Council Strategic Plan and to provide information on several key capital projects.
- 89 employees took part in the half-day training on Managing Multiple Priorities, and 14 Directors and Managers attended the full-day session on Leading Effective Teams.
- CAO conducted work plan reviews with all Directors to review the status of work plan initiatives.
- Housing Needs Assessment Request for Proposal has been posted to the Alberta Purchasing Connect and will close on June 19, 2026.
- Attended the North Blindman River Tri-Municipal Collaborative Workshop on June 16. The purpose of the workshop was to prioritize an initial list of topics to guide the NBRTC's initial work plan.
- Council Committee Training materials are being developed for Committee Chairs to assist them in the orientation of the new bylaw, along with roles and responsibilities.
- ERP Implementation Project started with a kick off meeting on June 1st.
- 90% of employees have transitioned their files from the W: Drive to OneDrive.
- Blackfalds Mobile App continues to be tested in-house with the expectation to roll out to the public later this month.
- Economic Development is currently in the process of developing a Request for Proposal for the Economic Development Strategy, which will be released in early June.
- Resurfacing of the Tennis Courts has been awarded to Border Paving and Tomko.
- Open House on the location for the Toddler Park was held on May 27, 2026.
- The electrical to the football field score clock has been installed and is operational.
- Abbey Centre summer pass sales concluded on May 31, with 325 passes sold compared to 261 in 2025.
- Spring swim lessons started on May 25; due to low enrolment, many of the "How to Become a Lifeguard" classes were cancelled.
- Camp Curious garden boxes have been planted by the Children's Services staff, which will be attended to by the camp attendees over the summer.
- Transportation Master Plan Open House has been scheduled for September 17 from 6:00 PM to 8:00 PM in the Multi-Purpose Room of the Community Centre.
- McKay Ranch Lift Station kickoff meeting was held.
- Preparations are well underway for the upcoming Blackfalds Days Municipal Development Plan engagement. Members of the Phase 1 Internal Team attended a half-day workshop that involved a mapping exercise of future parks and open spaces (the second half, which includes site visits, was postponed due to weather). Targeted stakeholder letters were sent out asking for future parks and open space needs/wants, and the P&D Manager attended the Rec Board meeting to give a brief overview of the project and advise them they have been identified as a targeted stakeholder in Phase 1 and Phase 4 of the review.
- The Planning Manager attended the first technical committee meeting of the Lacombe Lake Management Plan

- Expected amendments to the Blackfalds Industrial Area Structure Plan have been submitted and will be sent to the internal review team.
- A slight update has been made to the Town's subdivision process to remove the submission of georeferenced data at the application stage and instead requiring this data only at the final town sign off stage.
- Public Works, with the assistance of contractors, completed the Broadway/Womacks intersection upgrades.
- Kick off meeting with Timcon on the Emergency Generator Project, details are being worked out finalizing the contract, which should be completed early next week. Construction not likely to start until late July.

Bylaws or Council Policies

- Bylaw 1357.26 – Off-Site Levy Bylaw was given at the June 9, 2026, Regular Meeting of Council
- Bylaw 1350.26 – Natural Gas Franchise Fee Bylaw was adopted at the June 9, 2026, Regular Meeting of Council
- Bylaw 1358.26 – Aspen Lakes West Phase 2A Redistricting was given first reading at the May 26, 2026, Regular Meeting of Council
- Bylaw 1359.26 - Animal Control Bylaw was adopted at the May 26, 2026, Regular Meeting of Council.
- Amended Information Governance Framework Policy was adopted by Council at the June 9, 2026, Regular Meeting of Council
- Council Policy CP-196.26 – Public Use of Rental Facilities was adopted at the June 9, 2026, Regular Meeting of Council.
- The amended CP-174.24 Procurement Policy was adopted by Council at the May 26, 2026, Regular Meeting of Council.
- The amended CP-184.24 Signing Authority Policy adopted by Council at the May 26, 2026, Regular Meeting of Council

Agreements/Contracts and Leases

- Subdivision and Development Appeal Board Services Agreement
- Canada Summer Jobs Grant Agreement

Administrative Policy Changes / Additions

- Internal Development Permit Application Review Policy and Procedures (new)
- Procurement Administrative Procedure (revised)
- Signing Authority Procedure (updated)
- Policy, Procedure and Form Development Management (new)
- Privacy Incident (new)
- Privacy Impact Assessment (new)
- Consent (new)
- Professional Development (revised)

APPROVALS

Kim Isaak,
Chief Administrative Officer

MEETING DATE: July 14, 2026

PREPARED BY: Ken Morrison, Director of Emergency Management and Protective Services

SUBJECT: **Enforcement and Protective Services Monthly Report – June 2026**

BACKGROUND

Administration provides the Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION

The attached documents are a combination of activities occurring during the month of June for Municipal Enforcement, Occupational Health & Safety, Fire Services, RCMP and Emergency Management.

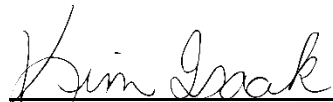
FINANCIAL IMPLICATIONS

None


ATTACHMENTS

- *Protective Services Monthly Report – June 2026*
- *Municipal Enforcement Report – June 2026*
- *Fire Incident Summary Report – June 2026*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Director/Author

Protective Services Monthly Report

Blackfalds Municipal Enforcement June Monthly Report

Operational Statistics

- **120** calls received through the 24/7 dispatch line
- **14** online concerns submitted
- **155** files created
- **111** e-tickets issued
- **23** warnings issued
- **59** Travis permits submitted for review

Enforcement & Community Safety

- Peace Officers responded to **graffiti complaints** at the Skills Park and multiple locations throughout the town.
- Officers also responded to incidents of **vandalism and mischief resulting in damage to porta potties** in several locations.
- Officers observed and addressed **excessive speeding**, including:
 - A motorist stopped travelling **114 km/h in a 60 km/h zone**
 - A motorist stopped travelling **71 km/h in a 30 km/h zone**
- The **SPCA was contacted** to assist with a report of alleged animal abuse.

Restorative Justice Initiatives

- **Two restorative justice meetings** are scheduled related to **youth stunting and vaping incidents**.

Community Engagement

- Peace Officers **participated in the community parade**.
- Peace Officers hosted a **Youth Bike Rodeo**, with **34 participants**.
- A total of **10 bicycles** were awarded as prizes.
- The event demonstrated strong engagement and competitive spirit among participants.

Event Highlights

- Several tied scores required additional evaluation measures, including:
 - Knowledge testing
 - Colouring assessments
- The event was **highly successful**, showcasing excellent rider participation and skill development.

Brief Enforcement Trends

- **Excessive speeding** continues to be a concern, with significantly elevated speeds recorded in both residential and higher-speed zones.
- **Vandalism and mischief**, including damage to public infrastructure such as porta potties, remains an ongoing issue.
- Continued **graffiti occurrences** indicate a need for ongoing monitoring and rapid response.
- **E-scooter complaints** have been noted, indicating emerging concerns related to usage, safety, and compliance.
- **Youth-related enforcement matters**, including stunting and vaping, are being addressed through restorative justice approaches focused on education and accountability.

Traffic Monitoring Statistics**June 1 – July 2, 2026**

Traffic data collected by the Town's speed monitoring signs indicates the following:

Broadway Avenue (Southbound)

- Vehicles Counted: **47,895**
- Average Speed: **47 km/h**

South Street Gravel Road (Westbound)

- Vehicles Counted: **5,036**
- Average Speed: **52 km/h**

Cottonwood Road (Westbound)

- Vehicles Counted: **68,365**
- Average Speed: **51 km/h**

Vista Trail (Southbound)

- Vehicles Counted: **52,308**
- Average Speed: **47 km/h**

Blackfalds Fire Rescue**June 2026 Monthly Activity Summary Report**

During this month, we finished up with the NFPA 1001 Level 1 course. Then we start the NFPA 470 Hazardous Materials Awareness and Operations course on Tuesday evenings and are now in the process of the exams for this course.

On Wednesday evenings, our training for the department was focused on Hazmat training tying it in with the ongoing course.

We have received the draft copy for review of phase 1 (Community Risk Assessment) of the Fire Master Plan.

During June, the department responded to 24 incidents for a total of 125 incidents which is more than this time last year.

A summary of the incident types for June 2026 is included.

Occupational Health & Safety

Monthly Report for June 2026

Incidents: 5 Incidents reported in CorePoint

- 2 Near miss/Hazard Concern
- 1 Near miss/Report Only
- 1 Personal injury/Report Only
- 1 Equipment Damage

Orientation and Training

- 7 new hire orientations
- 20 training emails sent to Employees

OHS Platform Committee

- Top 2 platforms selected by the committee were presented to Directors and CAO
- Business Case has been created and will be reviewed

Safety Day Committee

- 2 meetings were held to discuss Safety Day
- Date set for Sept 16
- Agenda, Speaker and presentations have been selected

Workplace Inspections- Main Sites completed

- Operations Building A, B, C
- Abbey Centre
- Fire Hall
- Transfer Station

RCMP

- The RCMP interview for the Detachment Commander took place on June 19th, the new S/Sgt will begin working between mid July to the end of July.

Emergency Management

- Policing Committee was held on June 10th; the committee is committed to working together with the RCMP. The Chair of the committee is to sit in on the interview of the new Detachment commander.
- LREMP Emergency Plan is completed in draft and will be reviewed by the LREMP plan review committee mid-June, with the intent of it going for final review in the fall to LREMP.
- Master workplan updated and reviewed with the CAO.
- LCMAO meeting was held, tabletop exercise completed. LCMAO is working together with LREMP developing a large tabletop exercise which will be scheduled for early October.
- Attended and online session on Staying safe during wildfire season.
- Participated along with Mayor SVAB, CAO Isaac, and the chair of the policing committee, in the interview of the new RCMP detachment commander.
- LREMP sub-committee meeting to review and edit the draft plan.

Ken Morrison

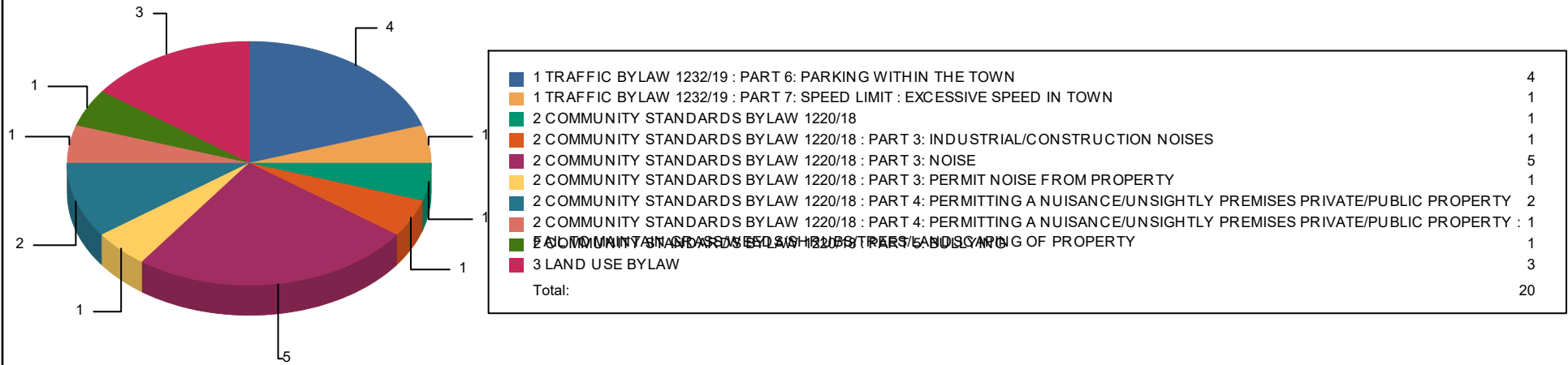
Director of Emergency Management & Protective Services

Town of Blackfalds

MONTH END Statistics from Occurred Date: 6/1/2026 12:00:00AM to 6/30/2026 11:59:59PM

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

Count of Incident Types



1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN: 4 4%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

1 TRAFFIC BYLAW 1232/19 : PART 7: SPEED LIMIT : EXCESSIVE SPEED IN TOWN: 1 1%

2 COMMUNITY STANDARDS BYLAW 1220/18: 1 1%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: INDUSTRIAL/CONSTRUCTION NOISES: 1 1%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE: 5 6%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY: 1 1%

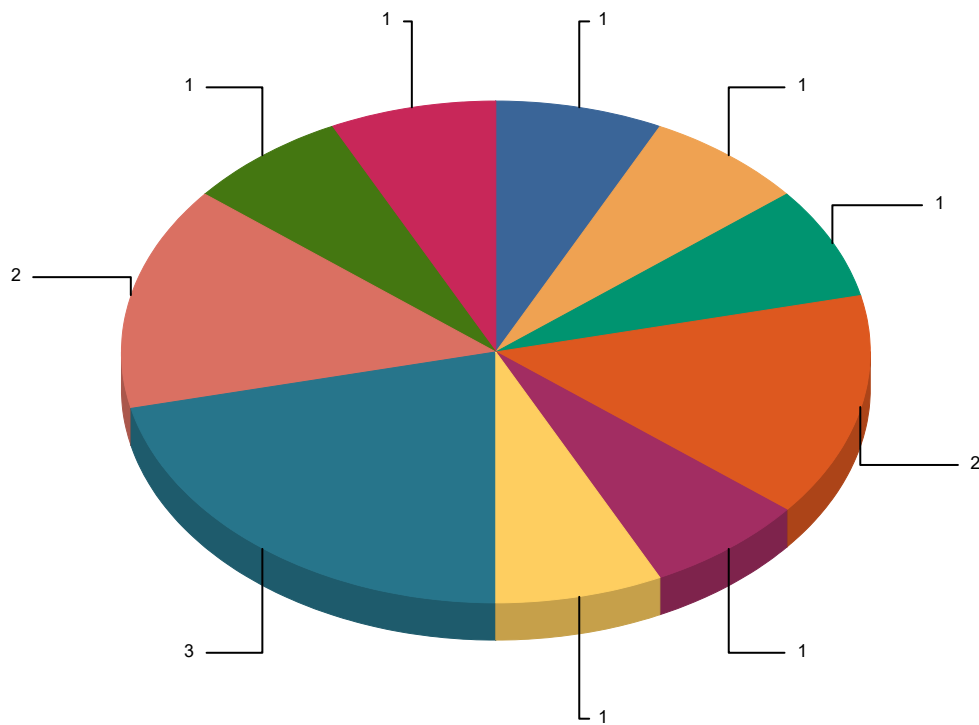
2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY:
2 2%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY :
FAIL TO MAINTAIN GRASS/WEEDS/SHRUBS/TREES/LANDSCAPING OF PROPERTY: 1 1%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 5: BULLYING: 1 1%

3 LAND USE BYLAW: 3 3%

Count of Incident Types



3 LAND USE BYLAW : OTHER	1
3 LAND USE BYLAW : PARK ON LAWNS	1
4 INCIDENTS : ABANDONED VEHICLE	1
4 INCIDENTS : ABBEY CTR POOL	2
4 INCIDENTS : ASSIST RCMP	1
4 INCIDENTS : DISABLED PARKING COMPLAINT	1
4 INCIDENTS : DRIVING COMPLAINT	3
4 INCIDENTS : E-SCOOTER	2
4 INCIDENTS : HOMELESS	1
4 INCIDENTS : IMPROPER DISPOSAL OF WASTE ON TOWN LAND	1
Total:	14

3 LAND USE BYLAW : OTHER: 1 1%

3 LAND USE BYLAW : PARK ON LAWNS: 1 1%

4 INCIDENTS : ABANDONED VEHICLE: 1 1%

4 INCIDENTS : ABBEY CTR POOL: 2 2%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

4 INCIDENTS : ASSIST RCMP: 1 1%

4 INCIDENTS : DISABLED PARKING COMPLAINT: 1 1%

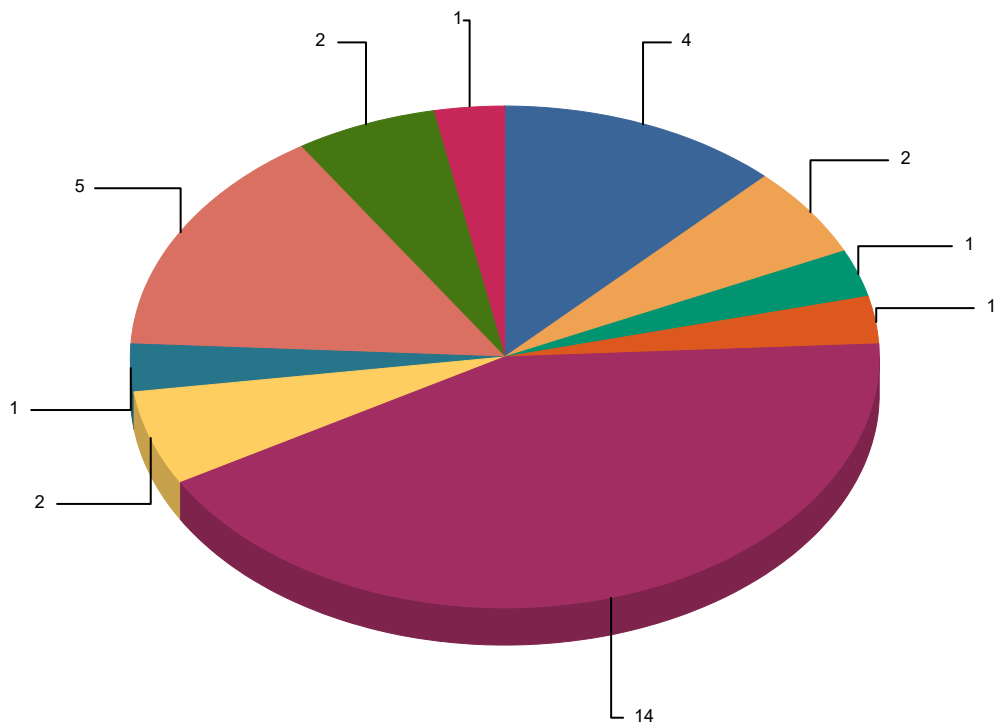
4 INCIDENTS : DRIVING COMPLAINT: 3 3%

4 INCIDENTS : E-SCOOTER: 2 2%

4 INCIDENTS : HOMELESS: 1 1%

4 INCIDENTS : IMPROPER DISPOSAL OF WASTE ON TOWN LAND: 1 1%

Count of Incident Types



4 INCIDENTS : MISCHIEF	4
4 INCIDENTS : MVC	2
4 INCIDENTS : NEIGHBOUR DISPUTE	1
4 INCIDENTS : OTHER	1
4 INCIDENTS : PARKING COMPLAINT	14
4 INCIDENTS : PASSING SCHOOL BUS RED FLASHING LIGHTS	2
4 INCIDENTS : PUBLIC CONCERN OTHER	1
4 INCIDENTS : QUESTIONS / REQUESTS / CONCERNS	5
4 INCIDENTS : THEFT UNDER	2
ANIMAL CONTROL BYLAW 1181/14	1
Total:	33

4 INCIDENTS : MISCHIEF: 4 4%

4 INCIDENTS : MVC: 2 2%

4 INCIDENTS : NEIGHBOUR DISPUTE: 1 1%

4 INCIDENTS : OTHER: 1 1%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

4 INCIDENTS : PARKING COMPLAINT: 14 16%

4 INCIDENTS : PASSING SCHOOL BUS RED FLASHING LIGHTS: 2 2%

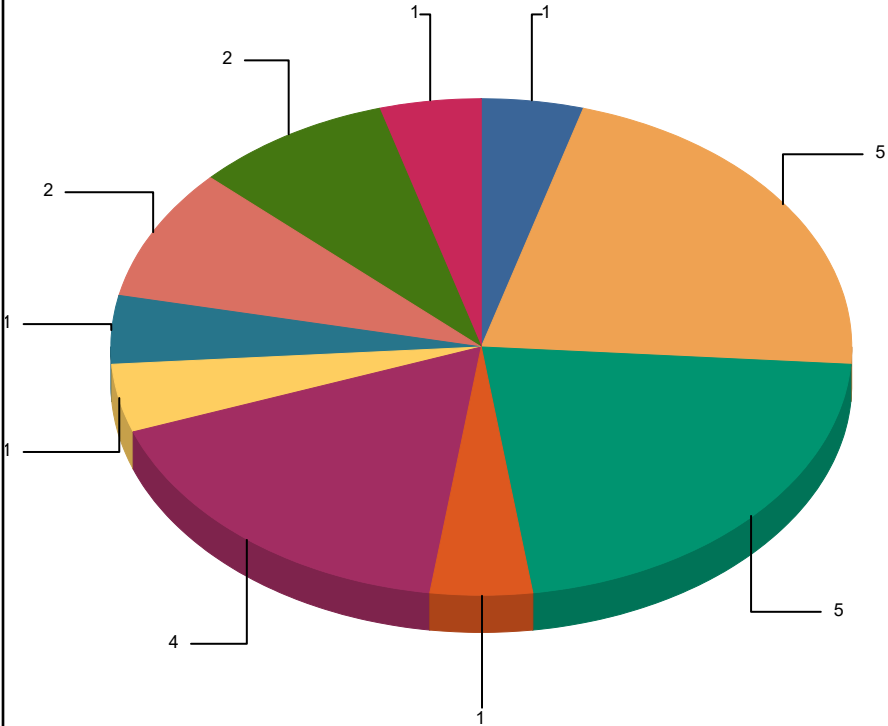
4 INCIDENTS : PUBLIC CONCERN OTHER: 1 1%

4 INCIDENTS : QUESTIONS / REQUESTS / CONCERNS: 5 6%

4 INCIDENTS : THEFT UNDER: 2 2%

ANIMAL CONTROL BYLAW 1181/14: 1 1%

Count of Incident Types



ANIMAL CONTROL BYLAW 1181/14 : CAT	1
ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL AT LARGE	5
ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON	5
ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BEING AGGRESSIVE	1
ANIMAL CONTROL BYLAW 1181/14 : WILD ANIMALS/BIRDS/WATERFOWL	4
ASSIST : RCMP	1
FIRE PROTECTION BYLAW 1187/15	1
GLCA : SMOKE/VAPE CANNABIS IN /W/IN 5 M FROM PLAYGROUND/SPORTS/PARK ETC	2
MISCELLANEOUS	2
TOWN FACILITIES : BIKE SKILLS PARK	1
Total:	23

ANIMAL CONTROL BYLAW 1181/14 : CAT: 1 1%

ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL AT LARGE: 5 6%

ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON: 5 6%

ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BEING AGGRESSIVE: 1 1%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

ANIMAL CONTROL BYLAW 1181/14 : WILD ANIMALS/BIRDS/WATERFOWL: 4 4%

ASSIST : RCMP: 1 1%

FIRE PROTECTION BYLAW 1187/15: 1 1%

GLCA : SMOKE/VAPE CANNABIS IN /W/IN 5 M FROM PLAYGROUND/SPORTS/PARK ETC: 2 2%

MISCELLANEOUS: 2 2%

TOWN FACILITIES : BIKE SKILLS PARK: 1 1%

Grand Total: 100.00% Total # of Incident Types Reported: 90

MEETING DATE: July 14, 2026

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Development & Building Report – June 2026**

BACKGROUND

Attached are the June 2026 Development & Building Permit Report and Comparison for 2024-2026 year to date for Council's information.

DISCUSSION

Every month, the Planning & Development Department reports back on the number of Development Permits and Building Permits received in the previous month. A comparison report showing the permit numbers over the past two (2) years is also provided for information. The number of permits received in a month are outside of the Department's control as they are entirely applicant based.

For the most part the categories are self-explanatory, however, the "other" category captures the following types of residential permits:

- Sheds,
- Garages & decks. On occasion both a garage and deck will be applied for under the same development permit and when that happens, it will be captured as "other"),
- Hot tubs,
- Ensuite addition to Master Bedrooms. This type of development is not appropriate to capture under "addition" because it does not entail a structural alteration as it's changing the interior of the home,
- Shed & deck. Occasionally these two developments will be applied for under the same development permit. When that happens, it will fall under "other", and
- Grading permits

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



**Economic Vitality and
Community Prosperity**



**Community Life,
Safety, and Inclusion**



**Leadership,
Engagement and
Advocacy**



**Sustainable Services
and Infrastructure**

- **Economic Vitality and Community Prosperity Alignment:** Providing monthly permit reports is a direct indicator of investment that is flowing into Blackfalds. Monthly tracking shows whether attraction efforts are converting into real development activity.
- **Community Life, Safety, and Inclusion Alignment:** Requiring permits for development that occurs within the Town ensures development meets Safety Code requirements and the requirements of the Town's Land Use Bylaw.

-
- Leadership, Engagement, and Advocacy Alignment: Transparent monthly permit reporting supports the Plan's emphasis on meaningful two-way communication on development that is occurring within the Town. Monthly permit values can also strengthen the Town's case when advocating provincial and federal governments for sustainable infrastructure funding by showing growth pressure with real numbers.
 - Sustainable Services and Infrastructure Alignment: Monthly permit data directly informs whether infrastructure investment is keeping pace with growth. Capital projects such as lift stations, water reservoir expansions and Servicing Master Plans all depend on understanding development patterns.

FINANCIAL IMPLICATIONS

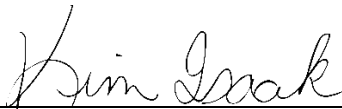
None.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

These monthly reports are uploaded to the Town's website for public view, as such the communication is informational.

ATTACHMENTS

- *June 2026 Development/Building Permit Report*
- *2024 – 2026 Development/Building Comparison Report*

APPROVALS

Kim Isaak,
Chief Administrative Officer



Department Director/Author

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
131-26	5466 Vista Trail (Bldg V)	R-4	Townhouses		
132-26	5466 Vista Trail (Bldg U)	R-4	Townhouses		
133-26	5466 Vista Trail (Bldg T)	R-4	Townhouses		
134-26	29 Vintage Close	R-1M	Basement Reno	approved	05-Jun-26
135-26	4956 Westbrooke Road	R-2	Daycare, Minor		
136-26	103 Ponderosa Avenue	R-1S	Garage	approved	23-Jun-26
137-26	33 Murphy Close	R-1M	Residential Solar Panel Installation	approved	23-Jun-26
138-26	242 Westridge Drive	R-1M	Residential Solar Panel Installation	approved	23-Jun-26
139-26	5616 Vista Trail	R-2	Basement Reno	approved	23-Jun-26
140-26	130 Mitchell Crescent	R-1M	Deck	approved	23-Jun-26
141-26	136 Ponderosa Avenue	R-1L	Deck	approved	29-Jun-26
142-26	53 Murphy Close	R-1M	Home Business	approved	17-Jun-26
143-26	57 Athens Road	R-2	Front Parking Pad	approved	17-Jun-26
144-26	62 Vista Close	R-1M	Basement Reno	approved	29-Jun-26
145-26	4487 Broadway Ave, Unit 220	C-2	Change of Use/Occupancy - Floral Boutique	approved	16-Jun-26
146-26	9 Coleman Crescent	R-1M	Basement Reno	approved	29-Jun-26
147-26	5100 Westridge Drive, Unit 13	R-2	Home Business	approved	17-Jun-26
148-26	4798 Aspen Lakes Blvd	R-1M	SFD		
149-26	53A Blackfalds Estates (5500 Womacks Road)	R-MHP	Home Business	approved	18-Jun-26
150-26	30 Pioneer Way	R-1M	Main Floor Renovation	approved	29-Jun-26
151-26	4487 Broadway Avenue, Unit 230	C-2	Change of Use/Occupancy & Interior Tenant Improvements	approved	
152-26	136 Valley Crescent	R-1S	Front Parking Pad	approved	18-Jun-26
153-26	39 McKay Place (5 McKay Blvd)	R-MHP	Deck	approved	
154-26	5465 Vista Trail, Unit 57	R-4	Home Business	approved	25-Jun-26
155-26	4604 Womacks Road	R-1M	Home Business	approved	22-Jun-26
156-26	57 Vintage Close	R-1M	Home Business	approved	25-Jun-25

157-26	102 Palmer Circle	R-1S	Shed	approved	
158-26	5466 Vista Trail (Bldg W)	R-4	Townhouses		
159-26	62 Palmer Circle	R-1S	SFD	approved	
160-26	34 Anna Close	DC-4	Basement Reno		

Town of Blackfalds Development/Building Permit Comparison 2024 to 2026

2025 YTD

	2024		2025		2026		June	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
Residential								
SFD	38	\$ 13,213,080.00	30	\$ 11,399,456.77	7	\$ 2,070,000.00	17	\$ 6,169,456.77
Duplexes	20	\$ 4,774,000.00	10	\$ 2,480,000.00	0	\$ -	2	\$ 500,000.00
Manufactured Home	11	\$ 1,751,566.00	11	\$ 2,532,500.00	2	\$ 450,000.00	6	\$ 1,430,000.00
4-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	157	\$ 36,667,435.00	12	\$ 2,780,000.00	32	\$ 12,110,000.00	8	\$ 2,000,000.00
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	8	\$ 3,495,000.00	0	\$ -	0	\$ -	0	\$ -
Total Res. Dwellings	234	\$ 59,901,081	63	\$ 19,191,957	41	\$ 14,630,000	33	\$ 10,099,457
Garage	24	\$ 788,152.61	17	\$ 500,820.00	10	\$ 492,703.43	7	\$ 204,820.00
Deck	11	\$ 105,100.00	13	\$ 110,598.00	8	\$ 59,949.10	7	\$ 74,098.00
Basement Reno	49	\$ 1,339,000.00	44	\$ 1,074,500.00	25	\$ 693,000.00	20	\$ 367,100.00
Addition	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Accessory Suite	2	\$ -	7	\$ 245,500.00	2	\$ 40,000.00	1	\$ 55,000.00
Home Business	20	\$ -	22	\$ -	14	\$ -	8	\$ -
Other	67	\$ 20,325,799.71	63	\$ 72,447,705.47	36	\$ 555,146.72	35	\$ 11,154,661.01
Commercial	47	\$ 4,594,822.26	34	\$ 2,714,959.00	19	\$ 1,376,300.00	18	\$ 2,014,559.00
Industrial	5	\$ 2,504,073.00	2	\$ 805,000.00	5	\$ 2,175,000.00	1	\$ 800,000.00
Institutional	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Agricultural	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Public Facility	13	\$ 38,078,150.00	10	\$ 653,000.00	0	\$ -	6	\$ 353,000.00
TOTAL PERMITS	472	\$ 127,636,178.58	275	\$ 97,744,039.24	160	\$ 20,022,099.25	136	\$ 25,122,694.78
General Yearly Notes:		Vista Trail Townhouse complex						

MEETING DATE: July 14, 2026

PREPARED BY: Peter McGee, Economic Development Officer

SUBJECT: **Neuron and Lime Scooter Service Agreement**

BACKGROUND

Neuron Mobility commenced operations in Blackfalds on May 15, 2023, under an 18-month pilot program approved by Council. The service has continued through subsequent operating seasons and has now been active in the community for over three years. Since its introduction, the e-scooter program has contributed to regional mobility, tourism, and local economic activity. Neuron reports that riders in Blackfalds, Lacombe, and Sylvan Lake travelled nearly 130,000 kilometers during the early years of the program, while regional ridership across Central Alberta reached a record 333,500 kilometers during the 2025 season. Company surveys indicate that more than 60 percent of rides result in purchases at local businesses, generating an estimated \$2.4 million to \$5.8 million in annual economic activity across participating communities.

In July 2026, Lime Technology Canada acquired Neuron Mobility Canada Ltd. and announced plans to assume Neuron's e-scooter operations in 12 Canadian communities, including Blackfalds. The transition will occur over the coming months, with Lime ultimately operating the service under its own brand. According to Lime, the acquisition is intended to ensure uninterrupted service while leveraging the company's global experience and technology to support the continued growth of shared micromobility services in participating municipalities.

DISCUSSION

The Town of Blackfalds agreement with Lime is in line with the former agreement with Neuron and will provide a similar level of service. This agreement is in place until Oct 31, 2027, at which time it can be extended or terminated. This report is to inform Council of changes to the Town's shared e-scooter program following the acquisition of Neuron Mobility Canada by Lime Canada.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



**Economic Vitality and
Community Prosperity**



**Community Life,
Safety, and Inclusion**



**Leadership,
Engagement and
Advocacy**



**Sustainable Services
and Infrastructure**

The scooters in town are aligned with 3 of the Town's Strategic Pillars: Economic Vitality, Community Life, Safety and Engagement and Sustainable Services and Infrastructure.

FINANCIAL IMPLICATIONS

There is no direct financial impact to the Town associated with the transition from Neuron Mobility Canada to Lime Canada. The operator will continue to provide and manage the service in accordance with the existing agreement.

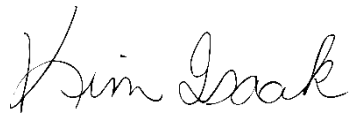
COMMUNICATION / ENGAGEMENT CONSIDERATIONS

The transition to Lime Canada represents a change in service provider ownership rather than a change in program structure. Shared e-scooter operations will continue under the existing agreement, with Lime assuming responsibility for fleet management, safety compliance, customer service, data reporting, operational performance standards established with the Town and maintain Corporate Services/Economic Development as the program contact.

ATTACHMENTS

None

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



Lacombe Foundation Board Meeting
 Monday May 4, 2026 @ 12:00pm
 Eckville Manor House

MINUTES

Attendance:	Kim Proud (arrived 12:30pm)	City of Lacombe
	Dwayne West	Lacombe County
	Laura Svab	Town of Blackfalds
	Kristy Klinger	Town of Bentley
	Colleen Ebden	Town of Eckville
	Barb Gilliat	Village of Alix
	Tracey Hallman	Village of Clive
	The Bethany Group	Carla Beck, Shannon Holtz, Virginia Gutierrez, Melodie Stol (recorder)

1.	Call to Order The meeting was called to order at 12:12 pm by Board Chair Barb Gilliat.
2.	Approval of Agenda <i>C. Ebden moved to approve the agenda with Regional Housing Needs assessment and ASCHA conference 2027 to be included with the CEO report discussion.</i> <p style="text-align: right;"><i>CARRIED</i></p>
3.	Presentation – HMB Relationship Review Carla Beck presented a review of the relationship between Lacombe Foundation and The Bethany Group. The presentation included the roles The Bethany Group fills as the named administrator of Lacombe Foundation. The presentation will be sent out to the board members. Great feedback from the board on the presentation, and suggested that this be presented earlier in the orientation cycle.
4.	Approval of Minutes <i>L. Svab moved to approve the March 23, 2026 Regular Meeting Minutes as presented.</i> <p style="text-align: right;"><i>CARRIED</i></p>
5.	Correspondence
a.	2026 Housing Income Thresholds <i>C. Ebden moved to approve the correspondence as information.</i> <p style="text-align: right;"><i>CARRIED</i></p>
6.	Reports
a.	Financial Reports for the 3 months ending March 31, 2026 Lodge Statement of operations show rental revenue higher than budget, expenses well

	<p>managed with salary and benefits slightly higher. Currently in a surplus position after requisition applied.</p> <p>Affordable housing reflects typical performance for the first quarter of the year.</p> <p>Reviewed statement of financial position, good performance and good liquidity.</p> <p><i>D. West moved to approve the financial report as information. CARRIED</i></p>
b.	<p>Occupancy Report to March 31, 2026</p> <p>Lodges remain well occupied with Eckville at 94% and Lacombe at 91%.</p> <p>Question regarding the PLRS program managed by TBG. This program has been phased out by the government all affected clients have been moved to Rental Assistance Benefits.</p> <p><i>K. Proud moved to approve the correspondence as information. CARRIED</i></p>
c.	<p>CAO Report</p> <p>EMH manager position has some interviews scheduled. This is an LPN level position. Assistant manager and Lacombe Lodge manager doing well in the interim.</p> <p>Resident spring meetings completed at both lodges. Survey results discussed with the residents.</p> <p>Highlighted the display area and Lacombe Lodge and EMH Easter events.</p> <p>EMH Petunia tree ceremony will be on Tuesday June 2 at 11:00 am.</p> <p>Water main break and repair at EMH. Make up air unit work at EMH has been posted to Alberta Purchasing Connection.</p> <p>No new funding for CMR projects for Lacombe Foundation awarded in in April 2026. The Bethany Group did receive funding for the building envelop of Parkview Manor.</p> <p>The Ministry provided a lodge reserve fund contribution of \$44,000 (total amount to be shared between the two lodges). Administration will provide options to the board for allocation according to government established criteria.</p> <p>No waitlist for lodges and applications; can be processed as they are received. 69 applications in for Affordable Housing.</p> <p>A tour of the Lacombe Lodge has been scheduled with MLA Johnson on June 22. Will be requesting a time change to 3:00 pm to accommodate the meeting business.</p> <p>ASCHA Convention report and verbal items from Laura and Tracey who attended.</p> <p>Laura saw a presentation on Regional Housing Needs Assessments and shared information on an upcoming AB Munis webinar on May 11. Information will be sent to the board.</p> <p>The next conference will be March 22-24, 2027 in Red Deer. Board would like to consider sending more members to the event considering there would be reduced expenses for hotels.</p> <p>ASCHA Annual Report link provided.</p> <p>ASCHA and AB Munis will be hosting a Housing 101 webinar June 15 at 2:00 pm. Registration link provided.</p> <p>EDI recognition of the National Day of Mourning and Laundry and Linen week.</p>

		<i>T. Hallman moved to accept the CAO reports as information.</i>	<i>CARRIED</i>
7.	New Business		
	a.	<p>Business Plan review</p> <p>Reviewed the summary document. This outlines the progress and measurables from the Business Plan. Completed appendices requested from the Ministry will be reviewed and approved at the June meeting.</p> <p>Discussion included the FFE investments at the lodges and challenges with addressing the core problem of the age and functionality of Lacombe Lodge.</p> <p>Discussion on how to articulate rate of return on investment for items in the existing lodge vs. investing into a new building. Administration would look at some bench marking with Rosealta Lodge in Camrose as it is closer in size to Lacombe Lodge.</p> <p><i>K. Klinger moved to accept the business plan items as information.</i></p>	<i>CARRIED</i>
8.	Previous Business		
	a.	<p>Lacombe Lodge Redevelopment Update</p> <ul style="list-style-type: none"> - Board is looking for a path forward on the project. - Three discussion questions were presented: project scope and achievable goals in near to mid-term, role of requisition and other funding sources and delivery approach options. - Discussed current reserve amounts, and projected building costs. Would like administration to arrange meeting with Graham Capital in June. Want a better understanding of the budget numbers of a project. The tour with MLA Johnson time will be adjusted to schedule in Graham. - Discussed having a more aggressive requisition strategy. - Will bring the data regarding provincial requisition comparison to June meeting. - Discussed a three-year increase approach to requisition. - Discussed land in reserve vs. cash in reserve. Having the land in place is the next step needed. - Administration did meet with City CAO to discuss the pros and cons of the top three land choices. <p><i>D. West moved to accept as Lodge Redevelopment update as information.</i></p>	<i>CARRIED</i>



9.	Next Meeting Date The next Regular meeting will be held on June 22, 2026 at 1:00 pm at the Lacombe Memorial Center. A tour of the Lacombe Lodge will follow at 3:00pm with MLA Johnson joining.
10.	Adjournment The May 4, 2026 Lacombe Foundation meeting was declared adjourned at 3:30 pm.

Handwritten signature of Barb Gilliat in cursive.

Barb Gilliat , Board Chair
Lacombe Foundation

Handwritten signature of Carla Beck in cursive.

Carla Beck, CEO or Shannon Holtz, Director
The Bethany Group

Handwritten date "6/22/26" in cursive.

Date

Handwritten date "June 22, 2026" in cursive.

Date

MEMBERS PRESENT

Ryan Brown – Vice Chairperson, (*Acting Chair*) Town of Blackfalds Councillor
Jennifer Kirk – Member at Large
Shane Hanson – Town of Blackfalds Councillor

OTHERS ATTENDING

Jolene Tejkl, Planning & Development Manager
Candice Hilgersom, Acting Development Officer II

REGRETS

Alex Garcia – Member at Large
Jim Sands – Chairperson, Town of Blackfalds Councillor

WELCOME AND CALL TO ORDER

Chair Brown welcomed all attending, called the Municipal Planning Commission Meeting to order at 6:00 p.m. and indicated that member Jim Sands sent his regrets.

APPROVAL OF AGENDA

Addition of Business item 3.4. Proposed Land Use Bylaw Amendment to Residential Accessory Buildings and Driveways s

10/26

Member Kirk moved That the Municipal Planning Commission approve the Agenda as for May 21, 2026, amended.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

Chair Brown read the Land Acknowledgement to recognize that the Town of Blackfalds is on Treaty Six territory.

BUSINESS

3.1 Approval of Minutes

11/26

Member Kirk moved That the Municipal Planning Commission approve the Minutes from April 16, 2026, as presented.

CARRIED UNANIMOUSLY

3.2 Development Permit Application 52-26 – Rear Yard Variance
9 Woodbine Close (Lot 13 Block 12 Plan 062 2688)

Administration provided background information on the proposed development.

After some discussion, the following motion was put forward:

12/26

Moved by Member Hanson that the Municipal Planning Commission approve for a relaxation of the rear yard setback to allow for the construction of an Accessory Building (detached garage) as presented Development Permit 52-26, located at 9 Woodbine Close (Lot 13, Block 12, Plan 062 2688), subject to the following conditions being met to the satisfaction of the Development Officer:

CONDITIONS

1. Development must commence within one (1) calendar year of the issuance of the Development Permit. Failure to commence development within one (1) year will cause this Development Permit to expire.
2. The applicant shall ensure that the rear yard setback for the detached garage does not exceed 3.0 m.

MINUTES**Prior to Occupancy Conditions**

3. The proposed development shall be undertaken and completed in accordance with the approved plans.

Development Conditions

4. The exterior of the building, including painting, shall be completed within one (1) calendar year from the date of approval.
5. Approved accessory buildings shall consider the principal building appearance to ensure compatibility and incorporate similar exterior colours and materials.
6. The applicant is responsible for ensuring that no development or portion thereof shall be located over municipal lands, road rights-of-ways or municipal easements.

NOTES

1. *This permit indicates that only the development to which it relates is authorized, with the provisions of the Land Use Bylaw and in no way relieves or excuses the applicant from complying with the Land Use Bylaw or any other Bylaw, orders, policies, easements, covenants, conservation agreements, development agreements, provincial or federal statutes or regulations affecting such development.*
2. *The Development Authority may, in accordance with the Land Use Bylaw in force and Part 17 of the Municipal Government Act, take such actions as necessary to ensure that the provisions are complied with.*

CARRIED UNANIMOUSLY

**3.3 Development Permit Application 62-26 – Home Based Business 3
24 Cyprus Road (Lot 48 Block 5 Plan 072 6123)**

Administration provided background information on the proposed development.

After some discussion, the following motion was put forward:

13/26

Moved by Member Hanson that the Municipal Planning Commission approve the application for a Home Based Business 3 as presented in Development Permit 62-26, located at 24 Cyprus Road (Lot 48, Block 5, Plan 072 6123), subject to the following conditions being met to the satisfaction of the Development Officer:

CONDITIONS

1. Development must commence within one (1) calendar year of the issuance of the Development Permit. Failure to commence development within one (1) year will cause this Development Permit to expire.
2. The Development Permit shall be valid for the address identified in the permit.

Development Conditions

3. The proposed development shall be undertaken and completed in accordance with the approved plans.
4. A home based business 3 shall have a time limit of 3 years. Upon expiry of the original Development Permit, the Development Authority may consider granting approval with no time limit if the home based business 3 meets the regulations of the Land Use Bylaw.

Ongoing Conditions

5. The business shall not operate without a valid Development Permit or Business License issued by the Town.
6. No physical change to the exterior appearance of the dwelling shall be allowed as a result of the establishment of the home based business.

MINUTES

-
7. Any change in use or intensification of the use of the home based business shall require review of the current Development Permit and may require separate permit approval.

NOTES

1. *This permit indicates that only the development to which it relates is authorized, with the provisions of the Land Use Bylaw and in no way relieves or excuses the applicant from complying with the Land Use Bylaw or any other Bylaw, orders, policies, easements, covenants, conservation agreements, development agreements, provincial or federal statutes or regulations affecting such development.*
2. *Nothing in this permit or the Land Use Bylaw exempts a person to obtain a development permit as required by the Land Use Bylaw or to obtain any other permit, license or other authorization required by the Land Use Bylaw or any other Bylaw.*
3. *The Development Authority may, in accordance with the Land Use Bylaw in force and Part 17 of the Municipal Government Act (MGA), take such actions as necessary to ensure that the provisions are complied with.*
4. *If applicable, prior to issuance of a Business License the applicant shall provide sufficient evidence approving the proposed use from Alberta Health Services (AHS) satisfactory to the Development Authority.*

CARRIED UNANIMOUSLY**3.4 Proposed Land Use Bylaw Amendment to Residential Accessory Buildings and Driveways**

Member Kirk introduced a potential Land Use Bylaw amendment to remove the current 1 m or 6 m setback requirements for Accessory Buildings when an Accessory Building will be accessed by a driveway. The Commission discussed how this current requirement is redundant and that many applications the Commission considers are variance requests due to this regulation.

After some discussion, the following motion was put forward:

14/26

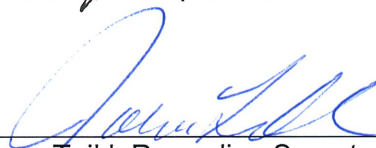
Moved by Member Kirk That the Municipal Planning Commission recommend to Council that Council consider amendments to the Land Use Bylaw No. 1268.22 as follows:

1. Section 4.1.2(c)(i) be amended by deleting the phrase: *“except buildings having vehicle access, which are regulated by Section 3.20.”*
2. Section 3.20.6(a)(i)(ii) be deleted.
3. Section 3.20.6(b) be amended by deleting the phrase: *“Where no access by way of the Lane is provided to a Building, the Driveway.”*, and replacing it with: *“Driveways shall meet the minimum requirements for a parking stall as listed in this section.”*

CARRIED UNANIMOUSLY**ADJOURNMENT**

Chair Brown adjourned the Municipal Planning Commission Meeting at 6:25 p.m.



Jim Sands, Chairperson

Jolene Tejkl, Recording Secretary/Planning & Development Manager



SUCCESS GROWS HERE!

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING JUNE 11, 2026

COMMITTEE OF THE WHOLE MEETING NOTES

Council approved the following recommendations from the June 2, 2026, Committee of the Whole meeting:

- That the *RCMP Detachment Commanders* presentation be received for information.
- That the *Introduction to Property Assessment* presentation be received for information.
- That the *Public Engagement in Council Agenda Items* presentation be received for information, and that a trial public engagement section be added to Council Agenda Items until the October 6, 2026 Committee of the Whole meeting, with an evaluation to follow.
- That the *Subdivisions in the Agricultural Area* presentation be received for information.
- That the *Land Acknowledgement Review – Municipal Development Plan* discussion be received for information; and further, that the Land Acknowledgement Review topic be incorporated into the 2027 review of the Municipal Development Plan and Land Use Bylaw, and that the Land Acknowledgement statement be amended in the Economic Development Strategy 2026 Update document through a separate resolution.
- That the *Fire Tender Trailer – Rental Program* discussion be received for information; and further, that the County Manager be directed to prepare a report and recommendation for Council's consideration at a future meeting.
- That the *Central Alberta Economic Partnership Membership* discussion be received for information.
- Approved amendments/updates to several policies, including:
 - *AD(32) Environmental Policy*
 - *AD(33) Environmental Community Engagement*
 - *OP(1) Road Designations and Standards*
 - *OP(2) Road Construction Programs*
 - *OP(4) Gravel Program*
 - *OP(5) Pavement Management*
 - *OP(8) Compensation for Road Construction*
 - *AD(19) Compliance Reports*

CITY OF LACOMBE - 2026 RC(1) RECREATION CAPITAL FUNDING REQUEST SPRAY PARK ACCESSIBLE WASHROOM

Council approved contributions up to \$42,580 toward the City of Lacombe's Spray Park Accessible Washroom Project, with funding to be allocated from the Recreation Capital Assistance Reserve.

PARKLAND REGIONAL LIBRARY BOARD APPOINTMENT

Council approved the continued appointment of Councillor Kreil to the Parkland Regional Library Board.



SUCCESS GROWS HERE!

PRE-BUDGET MEETING - RESCHEDULE

Council rescheduled the Pre-Budget meeting from August 28 to September 1, 2026.

POLICY UPDATES

Council approved grammatical and formatting amendments to the following Environmental policies:

- AD(32) *Environmental Policy*
- AD(33) *Environmental Community Engagement*

Council approved amendments to the Operations policies, including:

- OP(1) *Road Designations and Standards*
 - Adding Range Road 27-4 (south of Highway 12) to the list of Primary Local Main Roads
 - Adding Range Road 27-3 (south of Highway 597) to the list of Secondary Local Main Roads
- OP(2) *Road Construction Program*, OP(4) *Gravel Program*, OP(5) *Pavement Management*, OP(8) *Compensation for Road Construction*
 - Administrative updates

Council approved amendments to the Planning Services policy:

- AD(19) *Compliance Reports*
 - Updates to the fees and report requirements

RATES AND FEES BYLAW

Council approved first, second and third readings of Bylaw No. 1463/26, the Rates and Fees Bylaw. The updates better align Planning Services rates and fees, particularly for large-scale energy and data centre projects, with cost recovery and industry best practices.

STARS PRESENTATION

Council received a presentation from STARS highlighting current operations, local missions, future funding considerations, and a request for Lacombe County's continued financial support.

Next Regular Council Meeting is
June 25, 2026 – 9:00 a.m.

Next Committee of the Whole Meeting is
October 6, 2026 – 9:00 a.m.

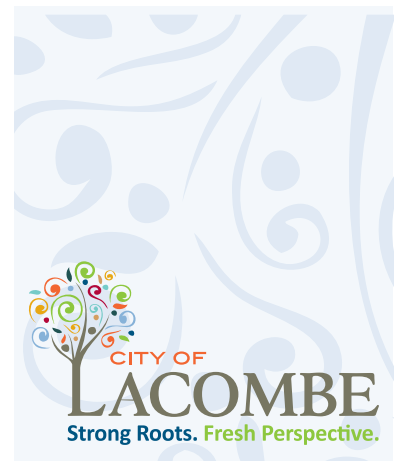
Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**

Council Highlights

Monday, June 22nd, 2026 Regular Meeting of Council

Council Highlights briefly outlines the decisions made by City of Lacombe Council. Residents, businesses, and stakeholders are encouraged to stay informed about Council news. Council Meetings are live-streamed on the [City's YouTube](#) channel. Official Minutes are posted at www.lacombe.ca



Quick Headlines:

Winter Policy
Updates for
2026-2027

Audited Financial
Statements
Approved

Bylaws
365.2 & 425.1
Approved

Presentation from MLA Jennifer Johnson



MLA Jennifer Johnson presented to Council on key provincial issues, including FCSS funding, library legislation, disability program changes, and seniors' housing.

She highlighted advocacy for increased FCSS funding, noting it has remained stagnant for years and encouraging continued municipal lobbying. She also noted consultation on library legislation is expected as regulations are developed, and outlined the transition from AISH to the new ADAP program.

In response to Lacombe's substantial senior population and Council's concerns, Johnson emphasized the urgent need for expanded seniors' housing and identified a new local lodge as a top priority. She committed to continued advocacy for modern, expanded facilities to support the community's aging population.

Winter Policy Updates for 2026-2027

Following its annual review, Council approved updates to the City's Snow Clearing Policy for the 2026–2027 season, reflecting operational experience and community feedback.

Key changes include adjusting Priority 2 clearing timelines to 120 hours to help ensure service standards remain realistic during high snowfall periods, and enhancing daily sanding inspections.

During the 2025–2026 season, crews responded to 183 cm of snowfall with 49 days of snow clearing and 71 days of sanding. The updates aim to maintain safe, efficient service levels while balancing available resources and community needs.

Council also approved updates to the Recreation Use of Stormwater Ponds Policy, including the addition of Iron Wolf pond as a designated winter skating surface. The policy identifies which stormwater ponds are safe for public use, while confirming others remain closed for safety.

Airport Capital Funding Request Considered

Council reviewed and unanimously approved a request for up to \$25,000 in capital funding to support urgent taxiway repairs at the Lacombe Regional Airport, addressing pavement failure and maintaining safe operations.

Total repair costs are estimated between \$45,000 and \$89,000 and are shared between the City of Lacombe, Lacombe County, and the Lacombe Flying Club under an existing agreement.

With a long-term operating agreement in place until 2042, the airport remains a key regional asset supporting connectivity and economic activity.



More from the Meeting



2025 Audited Financial Statements Approved

Council approved the City of Lacombe's 2025 Audited Financial Statements, confirming another year of strong financial performance. The audit, completed by BDO Canada LLP, resulted in an unqualified opinion, meaning the financial statements are accurate and present a fair picture of the City's financial position.

In 2025, the City recorded a surplus of approximately \$2.77 million, contributing to an accumulated surplus of \$198 million. While these results reflect positive financial health, much of the surplus is committed to reserves and capital projects. As part of standard financial practice, \$648,646 from the operating surplus was transferred into reserves to support future infrastructure and service needs.

Council also set dates for the 2027 Budget Workshops, which will take place October 28th - 29th, 2026, with an additional day (October 30th) scheduled if needed.

Bylaw Second & Third Readings

Bylaw 365.2 – Records Bylaw Amendment

Council approved second and third readings of Bylaw 365.2, updating the City's records management framework. The amendment modernizes information management, including digital records, and aligns with the *Access to Information Act (ATIA)* and *Protection of Privacy Act (POPA)* introduced in 2025.

The changes support consistent, secure records practices and clarify responsibilities for access requests and the protection of personal information.

Bylaw 425.1 – CAO Bylaw Amendment

Council approved second and third readings of Bylaw 425.1, updating the Chief Administrative Officer (CAO) bylaw. The amendments align with new provincial legislation, clarify the CAO's leadership role in overseeing corporate records and access and privacy matters, and confirm the interchangeable use of the terms "CAO" and "City Manager," a title widely used and more easily recognized by the public.

The changes strengthen accountability and clarity while ensuring compliance with updated provincial requirements.

Open Forum

Laneway Housing - Brian McLoughlin

A resident shared ideas to enhance laneway housing in Lacombe, including opportunities for unique design, small community building, and reinvestment into alley infrastructure. Council noted the input aligns with ongoing discussions related to housing needs and upcoming Land Use Bylaw updates.

Liquor Store - Basant Khangura

A local business owner raised concerns about the approval of a new liquor store near their existing business, citing market saturation and proximity challenges. Council listened to the concerns and noted that business competition is a factor within a private market environment.

More from the Meeting



Notices of Motion

Councillor Span introduced a Notice of Motion to support an Alberta Municipalities resolution from the City of Grande Prairie on municipal investment authority.

Council unanimously endorsed the advocacy effort to modernize investment regulations, aiming to expand options and create more consistent governance across municipalities. While Lacombe cannot formally second the motion due to classification rules, Council supported its intent and committed to advocating alongside partner municipalities.

Motions out of Camera

8.1 Citizen Appointments to CBCs (ATIA Section 20)

Council approved the appointment of recommended citizens to its Commissions, Boards and Committees.



Council Schedule - Lacombe Farmer's Market

Thursday, July 16th, 2026, 2:00 p.m. - 6:00 p.m.
at Michener Park - 6209 50 Avenue (Highway 12)

Stop in for a chat, share your ideas, and be part of the conversations shaping our community.

Upcoming dates: • August 20th • September 17th • October 8th

Upcoming Council Meetings

- Monday, July 13th, 2026, at 5:30 p.m. Public Hearings for Bylaws 405.6 & 400.8, at 6:00 p.m.
- Monday, August 10th, 2026, at 5:30 p.m.
- Monday, August 24th, 2026, at 5:30 p.m.

Your City Council



Mayor
Hibbs



Councillor
Contenti



Councillor
de Bresser



Councillor
Dykslag



Councillor
Goings



Councillor
Proud



Councillor
Span

To: Director Proud
Cc: Council
From: Jordan Thompson, CAO NRDRWSC
Date: June 30, 2026



RE: NRDRWSC UPDATE

Councillor Proud,

Thank you for your request for an update on the North Red Deer River Water Services Commission and its major current initiatives.

Quick Facts

- 2026 marks the 20th anniversary of the NRDRWSC system providing clean, reliable drinking water to the region.
- The NRDRWSC's water licence permits the Commission to draw up to 13.4 million cubic metres of water annually from the Red Deer River. Based on current projections, the Commission is expected to use approximately 34 percent of its licensed allocation by 2045. As a result, the Commission's existing water licence is sufficient to meet the region's long-term water supply needs.
- The North Red Deer River Water Services Commission purchases treated drinking water from the City of Red Deer and transports it through a regional transmission system (regional pipeline) serving the City of Lacombe, Town of Blackfalds, Town of Ponoka, Lacombe County and Ponoka County.
- Construction of a system extension is expected to begin in late 2026. The extension will support the delivery of treated drinking water to the Maskwacis area, with Ermineskin Cree Nation (ECN) the first Nation to connect. Water service to ECN is currently anticipated to begin in 2028.

The Board orientation materials on the [NRDRWSC.ca/information](https://www.nrdwsc.ca/information) are an excellent resource for additional background information. In 2024, I also provided presentations on the Commissions to several member Councils. The City of Lacombe presentation can be [viewed here](#).

The following provides an overview of three major areas of the Commission's current activity.

1. Administration and Operations

The Commission is a standalone legal organization under Part 15.1 of the MGA. Governance is provided by a Board consisting of five (5) representatives, each appointed by a member municipality. Each representative has an equal vote on the Board, and each member pays the same volumetric rate for the water it receives. A sixth (6th) representative, ECN, will be a full voting member once certain conditions are met, including the completion of the waterline extension.

Rather than maintaining its own administrative and operational workforce, the Commission contracts with the City of Lacombe to provide administration, management and operational services.

The City's responsibilities include:

- Commission management and support to the Board;
- Meeting/agenda preparation, records management and public reporting;
- Financial planning, budgeting, accounting and audit coordination;
- Procurement, contract administration and accounting;
- Regulatory reporting and emergency coordination;
- Operations, inspection and maintenance of the regional pipeline and related infrastructure;
- Coordination with the City of Red Deer and member operators as required;
- Utility locate responses and permitting of work near the pipeline; and
- Asset management and long-term capital planning.

For 2026, the Commission will pay the City of Lacombe **\$380,424** for these combined services. A separate but related operations and management contract is in place between the City of Lacombe and the North Red Deer Regional Wastewater Commission.

This arrangement gives the Commissions access to experienced municipal staff, established financial and operating systems, and specialized support without duplicating these services within a separate organization.

2. City of Red Deer Utility Rate-Setting Discussions

The North Red Deer Regional Wastewater Services Commission and the North Red Deer River Water Services Commission (North Commission's) recognizes the important leadership role the City of Red Deer plays in delivering critical utility infrastructure and treatment services throughout Central Alberta. As the North Commissions purchases all of its drinking water and wastewater treatment services from the City of Red Deer, the price charged by Red Deer is therefore the Commission's highest operating cost and directly affects the wholesale water rate paid by member municipalities.

The North Commission's have been discussing Red Deer's utility budgeting, reporting, and rate-setting practices with the City for several years. A Joint Planning Committee has been established between the City of Red Deer and the two Commissions. Its mandate includes improving communication, supporting strategic planning, discussing water and wastewater rates and capital expenditures, and developing recommendations that support an equitable regional partnership. Its work is intended to be collaborative and focused on practical improvements to regional planning, communication and utility services.

Some matters raised by the Commissions remain unresolved and continue to be discussed through the dispute processes available to the parties through the agreements with Red Deer. These matters generally relate to:

- Annual reporting and disclosure;
- Opportunity for the Commission to review utility budgets and make comments to Council about the utility budget and rates;
- The reconciliation of historical differences between forecast and actual financial results;
- The process for addressing historical over-or under-recovery of costs going forward.

The North Commission's are also participating as observers in an Alberta Utilities Commission rate dispute proceeding involving the South Red Deer Regional Wastewater Commission and the City of Red Deer. The outcome of that proceeding may have implications for the North Commission's agreements with the City of Red Deer. The AUC is expected to publish their decision by July 9th, 2026.

Because these discussions include confidential and potentially privileged information, Board members should limit council updates to the general subjects described in this briefing unless additional information has been formally approved for public release.

3. Waterline Extension

The Commission is advancing an extension of the regional water transmission system north from Ponoka to the boundary of the Ermineskin Cree Nation reserve. The long-term regional concept is intended to support water service to:

- Ermineskin Cree Nation;
- Samson Cree Nation;
- Montana First Nation; and
- Louis Bull Tribe.

The current project focuses on extending the Commission's system from Ponoka to the Ermineskin Cree Nation. The extension is being designed so that potential connections to the other three First Nations can be considered if they wish to apply for services from the NRDRWSC in the future.

Current Project Status

The project is now in the design and pre-construction stage. Current work includes:

- Implementing the executed membership agreement with Ermineskin Cree Nation;
- Advancing detailed engineering and the project design basis;
- Completing field investigations and geotechnical work;
- Preparing environmental, historical-resource and other regulatory applications;
- Coordinating permits with Alberta Transportation and Economic Corridors;
- Right of way acquisition from affected landowners;
- Preparing construction tender documents; and
- Working with Ermineskin Cree Nation and existing Commission members on updates to its Bylaws and membership agreements.

Subject to the completion of land acquisition, regulatory approvals, tendering and final Board authorization, construction is expected to begin in late 2026. Water service to ECN is currently anticipated to begin in 2028.

Implications for Existing Members

The Government of Alberta has committed **\$38.9 million** toward the regional extension. The Commission is responsible for delivering the off-reserve pipeline infrastructure and integrating the extension into the existing regional system.

The capital cost of the extension will not be financed by existing members. The project's grant agreement provides for 100 percent Provincial grant funding of project costs.

Once construction tenders have closed, the Commission will submit an updated project cost estimate to the Province. If the updated estimate exceeds the current funding commitment, additional funding will need to be confirmed before construction contracts are awarded so that the project remains fully funded.

The project remains important to the region because it will:

- Add a significant new customer to the regional system;
- Increase the volume of water transported through existing Commission infrastructure;
- Allow fixed regional costs to be shared across a broader customer base, but it also means higher end-of-life replacement costs for the region in the very distant future;
- Provide for a capital buy-in that recognizes the historical investment made by existing members;
- Require updates to the Commission's bylaws and membership agreement;
- Advance the original long-term vision for the NRDRWSC to include the four First Nations communities around Maskwacis.

Before updates to the Commission's bylaws and membership agreements are approved, the Commission is consulting existing members and Ermineskin Cree Nation.

I trust this information responds to your request. Please contact me should you wish to discuss any aspect of the Commission's work further.

Sincerely,



Jordan Thompson, CET, PMP
CAO NRDRWSC
PH: 403-782-1268
E. jthompson@lacombe.ca
Our File # : 11/154/2026-1053
CC. NRDRWSC Board

Name of Requestor: Kim Proud

Contact/email of Requestor: kproud@lacombe.ca

Content of the Request for Information:

CAO Thompson,

As part of my role on the North Red Deer River Water Services Commission board, I would like to be better equipped to share relevant Commission updates with Lacombe City Council and, where appropriate, support other board members in doing the same with their respective councils.

Could you please prepare a brief primer for Commission board members that summarizes the major current initiatives and issues in a way that can be shared with member municipalities? The intent is to provide a plain-language overview, using only public or otherwise shareable information, so that municipal councils have a better understanding of the Commission's work and its relevance to their communities.

Please include the following:

City of Lacombe role in NRDRWSC administration and operations

A brief summary of the City's role in supporting the Commission, including operations, administration, and strategic initiatives. Please also include the current annual revenue or fee paid to the City for providing these services.

City of Red Deer rate-setting dispute

A summary of the status and general substance of the dispute with the City of Red Deer regarding utility rate setting and historical budgeting/rate practices. This should be limited to information that is public, non-privileged, and appropriate to share with municipal councils. It would also be helpful to note that other regional commissions are reviewing or pursuing similar matters, where that can be appropriately stated.

Waterline extension project north of Ponoka

An update on the status of the waterline extension project intended to serve the four First Nations north of Ponoka, including the Commission's role, current project status, key milestones, and any relevant implications for member municipalities.

Ideally, this would be prepared as a concise 1–2 page briefing note that can be distributed to all Commission board members, so each member has consistent information available when reporting back to their own council.



SUCCESS GROWS HERE!

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING JUNE 25, 2026

LACOMBE REGIONAL AIRPORT - 2026 CAPITAL PROJECT FUNDING REQUEST

Council approved funding 25% (\$12,338.75) toward the rehabilitation of the Lacombe Regional Airport's south taxiway, with the project scheduled for completion in 2026.

2027 OPERATIONS REPLACEMENT CAPITAL PURCHASES

Council approved the replacement of sixteen pieces of the County's equipment for 2027. The County Manager was authorized to tender and award the purchases at an estimated cost of \$10,009,900, and to dispose of the existing units at an estimated return of \$2,171,840. The estimated net cost difference of \$7,837,160 will be funded from the Fleet and Equipment Reserve.

AGRICULTURAL SERVICE BOARD PROVINCIAL COMMITTEE – STRATEGIC PLAN SURVEY

Council reviewed the draft responses to the Agricultural Service Board Provincial Committee's strategic plan survey and provided input. Council directed the County Manager to submit the survey responses on behalf of Council.

AGRICULTURAL SERVICE BOARD MEETING - RESCHEDULE

Council rescheduled the Agricultural Service Board meeting from October 21 to October 20, 2026.

WEATHER STATION DEMONSTRATION

Council received a presentation on the County's weather stations, including locations, data collected, and how information is accessed online. The live weather station data is available on the County's website at <https://www.lacombecounty.com/living-here/weather-information>.

STARS SUPPORT

Council approved that Lacombe County fund STARS on an annual basis, with the 2026 donation set at \$2/capita, and future contributions indexed in the same manner as other County grant funding programs.

MORNINGSIDE COMMUNITY SOCIETY – COMMUNITY HALL WATER WELL PROJECT

Council approved contributing up to \$13,000 to the Morningside Community Society's Hall Water Well Project, and that the contribution be funded from the Recreation Capital Assistance Reserve.

POLICY RC(1) CAPITAL SUPPORT OF RECREATION AND CULTURAL FACILITIES REVIEW

Council approved amendments to Policy RC(1), *Capital Support of Recreation and Cultural Facilities*. The changes aim to modernize the policy, simplify application requirements, clarify ownership for new projects, introduce a funding cap for certain projects, and ensure consistency across facility types.



SUCCESS GROWS HERE!

FIRE TENDER TRAILER – RENTAL PROGRAM

Council approved the acquisition of a Fire Tender Trailer, at a maximum cost of \$22,000, to be funded through the 2027 Fire Services Operating Budget and directed the County Manager to develop a Fire Tender Trailer Rental Program.

BYLAW NO. 1464/26 – RESERVE LAND DESIGNATION

Council received a presentation on Bylaw No. 1464/26, which proposes designating certain lands as municipal reserve, environmental reserve, and public utility lot.

Council approved first reading and scheduled a public hearing for August 27, 2026 commencing at 9:00 a.m. in the Lacombe County Council Chambers.

SUNFAVOR AGRIPower INC. PRESENTATION

Council received a presentation from SunFavor AgriPower Inc. outlining their concept for an integrated project combining agriculture-supporting energy production, heat recovery, data processing, and agricultural processing.

NOTICE OF MOTION

Council received a notice of a motion from Councillor Van Haren proposing a child tax credit for residents under 18 years old, to be made at the July 9, 2026 Regular Council meeting.

Next Regular Council Meeting is
July 9, 2026 – 9:00 a.m.

Next Committee of the Whole Meeting is
October 6, 2026 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR122590

June 17, 2026

Her Worship Laura Svab
Mayor
Town of Blackfalds
PO Box 220
Blackfalds AB T0M 0J0

Dear Mayor Svab:

I am pleased to confirm the 2026 funding allocations for your community.

For the Town of Blackfalds:

- The 2026 Local Government Fiscal Framework (LGFF) Capital allocation is \$1,562,613.
- The 2026 LGFF Operating allocation is \$152,758.
- The 2026 Build Communities Strong Fund-Community Stream (BCSF-CS) allocation is \$736,762.

LGFF Capital is a legislated program aimed at providing local governments with advanced notice of their future infrastructure funding. As indicated on the program website, in 2027, your community will be eligible for \$1,867,808. Information on 2028 LGFF Capital allocations will be shared with local governments this fall, after changes in provincial revenues between 2024/25 and 2025/26 have been confirmed. I would like to also inform you that work is underway to develop a new allocation formula for the LGFF Operating program, which will be announced later this year.

As you may be aware, in 2025, the Government of Canada launched the BCSF, which included a renaming of the Canada Community-Building Fund to the Community Stream under the BCSF. Please note that no program or funding changes are being made apart from the name change.

LGFF and BCSF-CS funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at www.alberta.ca/municipal-affairs-funding-programs.

.../2

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Williams", with a long horizontal flourish extending to the right.

Dan Williams, ECA
Minister of Municipal Affairs

cc: Kim Isaak, Chief Administrative Officer, Town of Blackfalds

MEETING DATE: July 14, 2026
PRESENTED BY: Rick Kreklewich, Director of Community Services
SUBJECT: Introduction of Wendy Griffin, FCSS Manager

BACKGROUND

Director Kreklewich of Community Services will introduce Wendy Griffin as the Town's new FCSS Manager.

ATTACHMENTS

None

APPROVALS



Kim Isaak,
Chief Administrative Officer

MEETING DATE: July 14, 2026

PREPARED BY: Peter McGee, Economic Development Officer

PRESENTED BY: Peter McGee, Economic Development Officer

SUBJECT: **Lacombe and District Chamber of Commerce Funding Request**

BACKGROUND

In 2024, the Blackfalds Chamber of Commerce dissolved and merged with the Lacombe and District Chamber of Commerce. This transition occurred after the Blackfalds Chamber faced ongoing challenges in maintaining membership levels and recruiting a full Board of Directors. Through the merger, Blackfalds businesses continue to have access to a variety of programs and services offered by the Lacombe and District Chamber, including advertising and promotional opportunities, access to the Chamber Plan employee benefits program, participation in Chamber initiatives such as the *Passport to Christmas* campaign, and a range of business training and professional development opportunities.

Since 2023, the Town of Blackfalds has provided annual support of \$6,250 to assist the Chamber in hosting business events and engaging with the local business community. This funding support has continued following the merger of the two Chambers. In addition, the Town provided an extra \$1,000 in 2024 to support a Lunch and Learn speaker series in Blackfalds. In 2025, the Lacombe and District Chamber hosted two Small Business Breakfast events in Lacombe, one After Hours networking event, and one Lunch and Learn session in Blackfalds. The Chamber has also scheduled an additional Lunch and Learn event in Blackfalds for September 2026 as well as the annual Business of the Year Awards.

The Lacombe & District Chamber of Commerce will host the She Means Business Prairie Summit on March 2, 2027, at the Lacombe Memorial Centre. The summit is designed to support women in business, entrepreneurship, and leadership by providing opportunities for professional development, networking, mentorship, and collaboration. The event will bring together business owners, professionals, and community leaders from across Central Alberta to share knowledge, build connections, and celebrate the contributions of women to the regional economy.

DISCUSSION

The Lacombe and District Chamber are requesting \$7,500, 20 hours of Eagle Builder Center hours, and 1 night rental of the Blackfalds Community Center, which would have a total value of \$8,430. These activities will directly benefit our local business community and residents. Administration will be recommending approval of this contribution for 2026, and this request will replace the current funding model for annual budgets going forward.

The Lacombe and District Chamber will be hosting the She Means Business Summit on March 2, 2027. They are currently seeking sponsors (see attachment) with values at \$5,000, \$2,500, \$1,000, and \$500. This was not accounted for in the 2026 budget and would be a request over and above the current allocated funds.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



**Economic Vitality and
Community Prosperity**



**Community Life,
Safety, and Inclusion**



**Leadership,
Engagement and
Advocacy**



**Sustainable Services
and Infrastructure**

This request supports 3 of the strategic plan pillars, Economic Vitality and Community Prosperity, Community Life, Safety and Inclusion, and Leadership, Engagement and Advocacy but supporting our business community and increasing access for our residents

FINANCIAL IMPLICATIONS

Annual Funding Change

Community Center Rental Cost – daily local non-profit rate - \$390 in-kind cost

Eagle Builder Center Banquet Room – Hourly Local Non-Profit - \$27/hour = \$540 in-kind cost

Blackfalds Businesses App Inclusion - \$7500 – Value \$250/business + 80 businesses in Blackfalds = \$20,000 value.

The total cost above our current allocated budget will be \$7,500, and \$930 of in-kind services for a total value of \$8,430.

This new funding structure will replace the previous annual support of \$6,250 going forward, if approved.

She Means Business Sponsorship

The implications for this sponsorship will be included in the 2027 budget.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

Communication will be informal and done mainly through EDO McGee.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council approve \$7,500 for the Blackfalds Business App Inclusion.
2. That Council approve in-kind facility room rental of \$930 per year upon budget approval.
3. That Council approve sponsoring the She Means Business Prairie Summit 2027 event at either the Silver (\$2,500) or Bronze (\$1,000) levels.

ALTERNATIVES

- a) That Council refer the Lacombe and District Chamber of Commerce Funding Request back to Administration for more information.
- b) That Council provide Administration with alternative direction.

ATTACHMENTS

- *She Means Business Prairie Summit 2027 Sponsorship Package*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

ABOUT THE EVENT

She Means Business Prairie Summit 2027 is a premier women-in-business conference designed to inspire, educate, and connect ambitious women across Central Alberta.

This one-day summit brings together entrepreneurs, professionals, industry leaders, and emerging changemakers for a high-impact experience focused on:

- Leadership development
- Entrepreneurship
- Networking & collaboration
- Professional growth
- Community connection
- Empowering women in business

The summit will feature keynote speakers, panel discussions, networking experiences, business showcases, and meaningful conversations that strengthen the regional business community and elevate women in leadership.



Where ambitious women
connect, grow, and lead.



IN-KIND SPONSORSHIP OPPORTUNITIES

We welcome in-kind contributions including:

- Gift bag items
- Printing services
- Photography/videography
- Décor and floral services
- Wellness or beauty items
- Food & beverage support
- Media and advertising partnerships

Custom sponsorship opportunities are also available.



Where ambitious women
connect, grow, and lead.



COLLABORATE WITH US!

We are excited to discuss mutually beneficial collaboration opportunities tailored to your brand's goals.

CONTACT US

☎ 403-782-4300

🌐 lacombechamber.ca

✉ info@lacombechamber.ca



Where ambitious women
connect, grow, and lead.



Where ambitious women
connect, grow, and lead.



SPONSORSHIP PACKAGE

SHE MEANS BUSINESS
PRAIRIE SUMMIT
MARCH 2, 2027

She Means Business Prairie Summit brings ambitious women together to connect, grow, and lead. Through inspiring speakers, authentic networking, and community collaboration, the summit empowers women to make meaningful impact in business and leadership.

*Connect.
Grow.
Lead.*

*Connect.
Grow.
Lead.*

PACKAGES

Gold Sponsor
Investment: \$5,000

- Recognition across all event marketing
- Radio and newspaper advertising mentions
 - Chamber e-newsletter mention
 - Logo placement website
 - Four custom social media posts
- LED highway sign promotion for 4 weeks
 - Table of 6 for the event



Where ambitious women
connect, grow, and lead.



*Connect.
Grow.
Lead.*

PACKAGES

Silver Sponsor
Investment: \$2,500

- Recognition in radio and newspaper advertising
 - Chamber e-newsletter mention
 - 2 social media mentions
- LED highway sign promotion for 4 weeks
 - Four Tickets to the event



Where ambitious women
connect, grow, and lead.



*Connect.
Grow.
Lead.*

PACKAGES

Bronze Sponsor

Investment: \$1,000

- Recognition in radio and newspaper advertising
- Chamber e-newsletter mention
- 1 social media mention
- LED highway sign promotion for 4 weeks
- Two Tickets to the event

Community Partner

Investment: \$500

- Name/logo listed on sponsor materials
- Social media thank-you mention
- LED highway sign promotion for 4 weeks
- One Ticket to the event

She
— MEANS —
BUSINESS
— PRAIRIE SUMMIT —

Where ambitious women
connect, grow, and lead.



CONNECT



GROW



LEAD



*Connect.
Grow.
Lead.*

WHY PARTNER WITH US?



Align your brand with a powerful movement supporting women in business and leadership.



Increase visibility with engaged entrepreneurs, professionals, and community leaders from across the prairies.



Build meaningful community connections through authentic networking and collaboration.



Demonstrate your commitment to empowering women, innovation, and local economic growth.

She
— MEANS —
BUSINESS
— PRAIRIE SUMMIT —

Where ambitious women
connect, grow, and lead.



CONNECT



GROW



LEAD



*Connect.
Grow.
Lead.*

MEETING DATE: July 14, 2026

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Lacombe Lake Management Plan – Terms of Reference and Request for Proposals**

BACKGROUND

The Town of Blackfalds, Lacombe County, and the City of Lacombe are partnering to develop a comprehensive Lake Management Plan for Lacombe Lake. The project will establish a shared, non-statutory framework to guide land use, watershed health, and stormwater management in a coordinated manner.

As Council is aware, there is a need to create a Lake Management Plan as per the Town’s Water Act Approval for the Town’s northwest area stormwater management system:

Water Act Approval Number DAUT0015736

5770. The Approval Holder shall develop a Lake Management Plan for Lacombe Lake, in cooperation with the County of Lacombe, the Lacombe Lake Watershed Stewardship Society, other local stakeholders and Alberta Environment and Protected Areas officials as noted in Report Nos. 00387959-R001, 00387959-R003 and 00387959-R004, as specified in 5250.

DISCUSSION

While the Lake Management Plan is required for the Town’s stormwater management system, the lands subject to the plan are within Lacombe County. Therefore, the partnering municipalities would include the Town of Blackfalds, Lacombe County, and the City of Lacombe, with the Plan ultimately requiring adoption by Lacombe County.

The Lacombe Lake Management Plan Technical Committee, comprised of Administration from the Town of Blackfalds, Lacombe County, and City of Lacombe, have prepared a Terms of Reference (Attachment 1) and a Request for Proposals (Attachment 2) for the Lacombe Lake Management Plan. The documents outline the scope of the project, project administration, process, schedule and requirement(s) of the consultant(s).

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



**Economic Vitality and
Community Prosperity**



**Community Life,
Safety, and Inclusion**



**Leadership,
Engagement and
Advocacy**



**Sustainable Services
and Infrastructure**

- Leadership, Engagement and Advocacy Strategic Priority Alignment: The Strategic Plan specifically lists working with the partnering municipalities to develop the Lacombe Lake Management Plan demonstrating direct commitment to regional collaboration and shared stewardship of natural resources.
- Sustainable Services and Infrastructure Strategic Priority Alignment: The Plan emphasizes resource stewardship and infrastructure planning. The Lacombe Lake Management Plan will support these by ensuring the long-term health and sustainability of water resources, critical for recreation, environmental health, and stormwater management.
- Community Life, Safety, and Inclusion Strategic Priority Alignment: Lakes are often central to recreation and community life. Managing the lake effectively enhances quality of life, supports diverse recreation options, and ensures safety for residents and visitors.

FINANCIAL IMPLICATIONS

The expertise of a professional consultant is required to effectively produce a document reflective of the partnering municipalities and all community participants. The professional consultant would provide expertise to complete an in-depth plan, expertise that does not exist in house for all partnering municipalities. The scope of the Lake Management Plan, as outlined in the Attachments, is complex and requires professional expertise and assistance.

The Town of Blackfalds, Lacombe County, and City of Lacombe have been awarded an Alberta Community Partnership (ACP) grant in the amount of \$200,000 for the Lacombe Lake Management Plan. No additional resources are required for this project, as the ACP grant will be the entirety of the project budget.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

- A project specific webpage will be developed on the County's website.
- Public meeting(s) will be held to provide opportunities for invited interested parties and the broader public to learn about the project and provide feedback on their concerns and the draft plan when ready.
- Notice of the public meeting(s) will be advertised on the partnering municipalities websites and social media channels, and local newspaper advertisements.
- Community survey(s) will be used to allow for extended feedback timelines.
- Information updates will be provided to the public at key steps in the research and planning process in the form of website and social media updates and news releases.
- A Public Hearing will be held, though it's not necessary for this non-statutory plan, so the public, landowners, and community groups can address Council to express any concerns.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council endorse the Lacombe Lake Management Plan – Terms of Reference and Request for Proposals.
2. That Council appoint one (1) member _____ and one (1) alternate member _____ to the Lacombe Lake Management Plan Steering Committee.

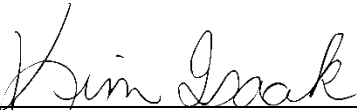
ALTERNATIVES

- a) That Council refer the Lacombe Lake Management Plan – Terms of Reference and Request for Proposals back to Administration for more information.

ATTACHMENTS

- *Lacombe Lake Management Plan Terms of Reference*
- *Lacombe Lake Management Plan Request for Proposals*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



TERMS OF REFERENCE

Lacombe Lake Management Plan

Introduction

Lacombe County, the Town of Blackfalds, and the City of Lacombe are partnering to develop a comprehensive Lake Management Plan for Lacombe Lake. The project will establish a shared, non-statutory framework to guide land use, watershed health, and stormwater management in a coordinated manner.

Lacombe Lake, located in Lacombe County between the City of Lacombe and the Town of Blackfalds, is a shallow body of water that stretches three kilometres long and is approximately 500 metres wide. At its deepest point, it reaches only about three metres. The lake serves as a habitat for various wildlife species, including nesting shorebirds and waterfowl, while also acting as a stopover for migratory birds like trumpeter swans. Locally, the lake is cherished as a hidden gem for quiet paddling and is home to the Central Alberta Rowing Club.

Lacombe County also holds a license under the *Water Act* for the Lacombe Lake Project. This project was initiated and completed in 1971 by the Prairie Farm Rehabilitation Administration (PFRA) with Lacombe County as the project licensee. This license requires Lacombe County to operate and maintain two control gates, a weir, and a diversion channel, which are used to influence the water level of Lacombe Lake. During periods of high flow, water from Whelp Creek would be diverted into Lacombe Lake and stored for subsequent release in the summer for agricultural use downstream. Water is no longer diverted from Whelp Creek due to nutrient runoff concerns, however, the control gate is still operated to maintain lake levels within the licensed elevations.

Lake Management Plans are intended to help lake stewards protect lake ecosystems through the setting of ecological outcomes for each lake. Lake management planning is a strategic process that is also intended to help lake stewards develop and implement actions to maintain or improve lake ecosystems. This includes managing human activities on land that may impact aspects of lake water quality and quantity, and the associated fish, vegetative and wildlife communities. The creation of Lake Management Plans not only link science, opportunities, processes and potential partners in a shared plan to get specific

results for each lake but also allow for greater synergies across the parties involved with lake management.

A Lake Management Plan:

- Encourages partnerships between concerned citizens, including lakeshore owners, watershed residents, local and provincial governments, resource management agencies and special interest groups.
- Summarizes information on how the lake functions and its current condition.
- Identifies concerns that people feel are important to address.
- Sets realistic goals, objectives, and actions to achieve desired outcomes.
- Identifies needed funds, resources, and personnel to implement and monitor the plan.

By linking science, opportunities, and community input in a shared plan, the Lacombe Lake Management Plan will enhance collaboration, ensure sustainable watershed health, and create long-term value for residents and municipalities alike.

Project Administration

Steering Committee

Development of the Lake Management Plan will be under the direction of a Steering Committee. This committee includes one elected official from each municipality, to ensure collaborative project delivery. The Steering Committee will obtain feedback and direction from their respective Councils and then all decisions must eventually be ratified by all Councils.

Technical Committee

To aid the Steering Committee in its responsibilities, a Technical Committee will be created to play an advisory role and provide technical resources. The Technical Committee will be comprised of a maximum two (2) administrative staff from each of the three participating municipalities. Staff from Alberta Environment and Protected Areas will also be included in the Technical Committee.

Project Manager

Lacombe County will act as the project manager, supported by administrative staff.

Consultant(s)

Based on the scope of the workplan, the expertise and professional services of a consultant(s) will be required to effectively produce a document reflective of all partnering municipalities. The successful consultant(s) will provide expertise to complete a plan and facilitate input from the partnering municipalities and the public into decision making.

Objectives

Currently, no Lake Management Plan exists for Lacombe Lake. There is a need to create a Lake Management Plan as per the Town of Blackfalds Water Act Approval for the Town's northwest area stormwater management system:

Water Act Approval Number DAUT0015736

5770. The Approval Holder shall develop a Lake Management Plan for Lacombe Lake, in cooperation with the County of Lacombe, the Lacombe Lake Watershed Stewardship Society, other local stakeholders and Alberta Environment and Protected Areas officials as noted in Report Nos. 00387959-R001, 00387959-R003 and 00387959-R004, as specified in 5250.

While the Lake Management Plan is required for the Town's stormwater management system, the lands subject to the plan are within Lacombe County. Therefore, the partnering municipalities would include Lacombe County, the Town of Blackfalds, and the City of Lacombe, with the Plan ultimately requiring adoption by Lacombe County.

The objectives of this project are to:

1. Create updated information on the current state of Lacombe Lake.
2. Establish elevations for the lake level and control structures for the County's current *Water Act* license for the Lacombe Lake Project.
3. Engage the public to gather feedback on the current condition of the lake and concerns they would like to address through the management plan.
4. Create a Lake Management Plan that will address the requirements of the Town of Blackfalds Water Act Approval.

Communication and Public Consultation

The County considers a well-informed and involved public, as per the County's *Public Participation Policy*, key to the success of Lake Management Plan. The project will utilize a multi-level public consultation and participation program utilizing a range of methods, including public meetings with interested

landowners, residents and community groups, online surveys for extended feedback timelines, advertising and outreach using municipal websites, social media channels, and newspaper advertisement. Information updates will be provided to the public at key steps in the research and planning process. The intent will be to ensure that all interested parties are aware of the opportunity to provide feedback and engage in the planning process. The County will aim to empower all landowners, residents, and community groups in the area to realize that their views and suggestions will inform this update.

Process Outline

The steps involved in the community consultation are outlined below. They may be subject to further refinement as the work progresses.

Process Outline



Phase 1: Start Up and Project Initiation

A Steering Committee will be formed, comprised of elected officials from each participating municipality, to make decisions during the process. The Steering Committee will be supported by a technical advisory committee comprised of administrative staff from each municipality and Alberta Environment and Protected Areas. All relevant existing plans and studies will be reviewed by the Steering Committee. A consultant(s) will also be selected during this time to guide the process and prepare a State of the Lake report based on the existing plans and studies.

Phase 2: Issue Identification and Public Engagement

The goal of the public engagement is to engage residents, landowners and community groups in identifying concerns in the lake watershed.

The public meeting will be advertised in local newspapers, municipal social media channels, invitations mailed to community groups, and information pages hosted on municipal websites.

The public meeting will be held in a venue in the vicinity of the plan area, to be decided at a later date.

Following the public meeting, a survey will be available in paper and virtual formats to elicit further feedback. The survey will remain open for a two-week period after the date of the public meeting and will be advertised on municipal websites and social media channels.

All feedback received will be summarized into a final report to the Steering Committee to inform the planning process.

Phase 3: Drafting and Review

The draft Lake Management Plan will be prepared based on the findings of the background analysis, input received from the public, and feedback received from the Steering Committee.

Following the preparation of the draft Plan, it will be reviewed by each of the respective municipal Councils and presented for public review. The public review will include a public meeting to gather feedback from residents, landowners and community groups, and a public survey following the close of the meeting. This second round of public engagement will be advertised in the same methods as the first round of engagement.

Phase 4: Adoption and Communication

Following the second round of public engagement, a summary of the input will be compiled to inform any necessary revisions to the Plan at the direction of the Steering Committee. As Lacombe Lake is within the jurisdiction of Lacombe County, the proposed Plan will be presented to County Council for adoption.

As the Lake Management Plan is not a statutory plan, the formal adoption process of three separate readings is not required. However, a public hearing will be held so the public, landowners or community groups can address Council to express any concerns.

The public hearing will be advertised in the County News and local newspapers, social media channels, and website. The proposed Lake Management Plan will be posted on the County's website for public review. Notice of the hearing will also be sent to referral agencies, neighbouring municipalities, and other interested parties. All advertising will be in accordance with the public hearing advertising requirements outlines in the *Municipal Government Act*.

The public and other community groups will have the opportunity to comment on the proposed Lake Management Plan at the public hearing.

The adopted Plan will be posted on the County's website and copies will be made available at the County Office. Staff will prepare a final news release announcing Council's adoption of the Lake Management Plan. The adoption will also be communicated through the County News, website, and social media.

Project Schedule

Phase 1 (Spring–Fall 2026): Project initiation and background research

– Steering Committee formed, consultant engaged, review of existing studies.

Phase 2 (Winter 2026–Summer 2027): Issues identification & public engagement

– Community consultations, first public meetings, issue analysis.

Phase 3 (Summer 2027–Fall 2027): Drafting and review

– Draft Plan prepared, reviewed by Councils and public.

Phase 4 (Fall 2027–early 2028): Adoption and communication

– Final revisions, public hearing, and adoption by Councils.

Project Budget

A total of \$200,000 has been secured through the Alberta Community Partnership (ACP) program. This grant funding will be used for project related expenses and external consultant(s) services.



REQUEST FOR PROPOSALS

LACOMBE LAKE MANAGEMENT PLAN

Closing Date: **WEDNESDAY AUGUST 12, 2026**

Closing Time: **2:00 PM MDT**

BLACKFALDS
ALBERTA

LACOMBE
COUNTY


CITY OF
LACOMBE

1.0 Introduction

Lacombe County, the Town of Blackfalds, and the City of Lacombe are partnering to develop a comprehensive Lake Management Plan for Lacombe Lake. The project will establish a shared, non-statutory framework to guide land use, watershed health, and stormwater management in a coordinated manner.

Lacombe Lake, located in Lacombe County between the City of Lacombe and the Town of Blackfalds, is a shallow body of water that stretches three kilometres long and is approximately 500 metres wide. At its deepest point, it reaches only about three metres. The lake serves as a habitat for various wildlife species, including nesting shorebirds and waterfowl, while also acting as a stopover for migratory birds like trumpeter swans. Locally, the lake is cherished as a hidden gem for quiet paddling and is home to the Central Alberta Rowing Club.

Lacombe County also holds a license under the *Water Act* for the Lacombe Lake Project. This project was initiated and completed in 1971 by the Prairie Farm Rehabilitation Administration (PFRA) with Lacombe County as the project licensee. This license requires Lacombe County to operate and maintain two control gates, a weir, and a diversion channel, which are used to influence the water level of Lacombe Lake. During periods of high flow, water from Whelp Creek would be diverted into Lacombe Lake and stored for subsequent release in the summer for agricultural use downstream. Water is no longer diverted from Whelp Creek due to nutrient runoff concerns, however, the control gate is still operated to maintain lake levels within the licensed elevations.

2.0 Project Details

Lake Management Plans are intended to help lake stewards protect lake ecosystems through the setting of ecological outcomes for each lake. Lake management planning is also a strategic process that is intended to help lake stewards develop and implement actions to maintain or improve lake ecosystems. This includes managing human activities on land that may impact aspects of lake water quality and quantity, and the associated fish, vegetative and wildlife communities. The creation of Lake Management Plans not only link science, opportunities, processes and potential partners in a shared plan to get specific results for each lake but also allow for greater synergies across the parties involved with lake management.

A Lake Management Plan:

- Encourages partnerships between concerned citizens, including lakeshore owners, watershed residents, local and provincial government, resource management agencies and special interest groups.

- Summarizes information on how the lake functions and its current condition.
- Identifies concerns that people feel are important to address.
- Sets realistic goals, objectives, and actions to achieve desired outcomes.
- Identifies needed funds, resources, and personnel to implement and monitor the plan.

Currently, no Lake Management Plan exists surrounding Lacombe Lake. There is a need to create a Lake Management Plan as per the Town of Blackfalds Water Act Approval for the Town’s northwest area stormwater management system:

Water Act Approval Number DAUT0015736

5770. The Approval Holder shall develop a Lake Management Plan for Lacombe Lake, in cooperation with the County of Lacombe, the Lacombe Lake Watershed Stewardship Society, other local stakeholders and Alberta Environment and Protected Areas officials as noted in Report Nos. 00387959-R001, 00387959-R003 and 00387959-R004, as specified in 5250.

By linking science, opportunities, and community input in a shared plan, the Lacombe Lake Management Plan will enhance collaboration, ensure sustainable watershed health, and create long-term value for residents and municipalities alike.

3.0 Scope of Service

The partnering municipalities require a consultant or a consortium of consultants in the environmental, land use planning and public engagement fields to submit a proposal to develop a Lake Management Plan, which will meet the objectives outlined in this Request for Proposals.

While the Lake Management Plan is required for the Town’s stormwater management system, the lands subject to the plan are within Lacombe County. Therefore, the partnering municipalities would include Lacombe County, the Town of Blackfalds, and the City of Lacombe, with the Plan ultimately requiring adoption by Lacombe County.

Objectives of the Lake Management Plan

The objectives of this project are to:

1. Create updated information on the current state of Lacombe Lake.
2. Establish elevations for the lake level and control structures for the County’s current *Water Act* license for the Lacombe Lake Project.

3. Engage the public to gather feedback on the current condition of the lake and concerns they would like to address through the Management Plan.
4. Create a Lake Management Plan that will address the requirements of the Town of Blackfalds Water Act Approval.

Development of the Lake Management Plan

The consultant(s) shall be expected to complete the following:

1. Gather background information which will include a complete review of all relevant plans and studies completed by the partnering municipalities to develop a background State of the Lake report which will inform the Lake Management Plan;
2. Identify any issues and policy options for consideration by the Steering Committee;
3. Establish a schedule and methodology for meeting the process deadlines identified in the Terms of Reference for the Lake Management Plan;
4. Design and facilitate the public consultation and participation program utilizing a range of methods including: the Lacombe County News; municipal websites; news releases; social media; and public meetings. Public meetings shall include, but are not limited to, an initial public meeting to gather issues and considerations, presentation of the draft Lake Management Plan at a public meeting, presentation of the proposed Lake Management Plan to Town of Blackfalds Council and City of Lacombe Council and final presentation at the Public Hearing to Lacombe County Council;
5. Prepare the draft plan including text, maps and other materials and content that may be appropriate and effective in addressing the specific requirements and matters of content specified in the Terms of Reference to be included in the plan.

4.0 Schedule

The proposal must include a project schedule that reflects the phases set out below, with an anticipated completion date of spring 2028. The project schedule must include a timeline of the process steps and key milestones.

Phase 1 (Spring–Fall 2026): Project initiation and background research

– Steering Committee formed, consultant engaged, review of existing studies.

Phase 2 (Winter 2026–Summer 2027): Issues identification & public engagement

– Community consultations, first public meetings, issue analysis.

Phase 3 (Summer 2027–Fall 2027): Drafting and review

– Draft Plan prepared, reviewed by Councils and public.

Phase 4 (Fall 2027–early 2028): Adoption and communication

– Final revisions, public hearing, and adoption by Councils.

During the course of the project, scheduling and other issues may arise that will require some flexibility in the timeline. Revisions in the timeline will normally occur at the commencement of each phase in consultation with the Steering Committee. That being said, the consultant(s) is expected to complete the project within a reasonable timeframe.

5.0 Proposal Requirements

Each proposal shall include the following:

1. An outline of the firm’s knowledge and experience of successfully completing projects of similar scope;
2. Relevant experience and resumes of key staff who will be involved in the project and the extent of the involvement of each person (detailed Gantt chart for project deliverables and staff involved);
3. A detailed listing of the cost to complete the project within the established budget, including staff time, expenses and third-party costs, if any. No costs attributable to the project shall be the responsibility of the partnering municipalities outside of the allocated budget as identified in Section 6.0.;
4. Methodology to be used for the project, including a summary work plan identifying milestones in the project and a schedule for the anticipated completion of the project. The amount of time required for meetings with municipal Councils, the Steering Committee and the Technical Committee should be clearly identified;
5. A detailed description of the public consultation program, including specific strategies to solicit meaningful input. Please note that the consultant will be required to prepare regular media releases informing the public of the progress of the project. The consultant will also be required to make full use of the Lacombe County News and the multiple municipal media resources;
6. A detailed description of how the consultant(s) intend to keep the partnering municipalities continually informed of the project status; and
7. Consultant(s) must have a demonstrated knowledge and expertise in:
 - municipal planning and engineering;
 - lake management planning;
 - environmental planning;

- public consultation and facilitation; and
- provincial legislation, regulations, policies, guidelines and requirements regarding municipal governments.

6.0 Fees and Expenses

The budget for this project has been obtained through an Alberta Community Partnership (ACP) grant, at a total value of \$200,000.

Fee estimates for each phase should outline projected levels of effort (time requirements) for each task and rates of all professional, technical and clerical support staff that will be employed in the project. No extra fees will be paid to the consultant unless this Request for Proposals is changed or additional work is requested and/or agreed to by the Steering Committee during the course of the project.

Once the successful consultant has been selected, all invoices must include a detailed description of the work that has been done, a running balance of what has previously been paid and the outstanding balance for the project.

7.0 Deliverables

The consultant(s) will be responsible for the organization, preparation and conduction of meetings, which also includes all information and documentation being received or distributed at meetings.

Meetings constitute:

- All public consultation initiatives;
- All community meetings; and
- Attendance at municipal Council meetings and Steering Committee meetings, public engagement sessions and the Public Hearing to present the proposed Lake Management Plan.

Deliverables include:

- Background Report;
- Public consultation report(s);
- Draft Lake Management Plan(s); and
- The adopted Lake Management Plan

Please note that the partnering municipalities expect the consultant(s) to commit to giving the Steering Committee and the Technical Committee a reasonable period of time, generally not less than ten (10) working days, to review materials, including draft reports, prior to all scheduled meetings.

The consultant(s) will produce six (6) hard copies of deliverables at the completion of each phase of the project and six (6) hard copies of the Lake

Management Plan once approved by all municipal Councils. The consultant(s) must also provide all documentation in a digital format compatible with the partnering municipalities' software. Copies in PDF format will be required for posting on the municipal websites. All mapping products shall be developed using ESRI software.

Please note, all reports that contain tasks including consultation or liaison work must include transcripts of meetings notes and correspondence. All drawings are also to be a minimum of A3 in size.

8.0 Proposal Evaluation and Approval

8.1 Proposal Evaluation Criteria

The Lacombe Lake Management Plan Steering Committee and Technical Committee will evaluate the proposals taking into consideration the following criteria:

1. compliance and understanding of the services required of this Request for Proposals;
2. qualifications and demonstrated expertise of the consultant(s) and any other staff assigned to the project, including sub-consultants;
3. assessment of the consultant(s) proposed approach to the review;
4. experience and past performance in successfully completing similar projects including at least three (3) references of projects within the last three (3) years;
5. knowledge of the partnering municipalities and the surrounding region;
6. ability to complete the project within the time frame allotted;
7. the amount of professional service that is proposed to be provided for the specified price;
8. a copy of insurances; and
9. a copy of Occupational Health and Safety Documentation.

The successful proposal shall be selected by the respective Councils of each participating municipality after considering recommendations from the Steering Committee and Technical Committee.

These criteria are not necessarily exhaustive or to be given equal weight. Proposals may be "short-listed" for further review and evaluation. Those consultants short-listed would then be requested to make a formal presentation regarding their proposal. These presentations will be made at no cost to the

partnering municipalities. The consultant will be expected to bring samples of previous work.

8.2 Proposal Evaluation Process

All proposals received in response to this RFP will be evaluated by the Steering Committee and Technical Committee as soon as practical after the RFP close date. The Steering Committee intends to enter into an agreement with the proponent that best meets the needs of the project based on the information provided in the proposal and meets the terms and conditions of this RFP.

The proposals will be evaluated by the Steering Committee and Technical Committee taking into consideration the following information and criteria:

Evaluation Criteria	Weighting Factor
1. Proposed Methodology	40%
2. Experience and Past Performance	30%
3. Resources	20%
4. Total Cost	10%

For each weighted evaluation criterion, each submission will be rated out of 100, which will then be multiplied by the weighting factor to provide a weighted score. Each scored criteria are based on the rating descriptions provided in the table below.

Following completion of the rating of each weighted evaluation criteria, the weighted scores for each submission will be added together.

Criteria	Score
Exceeds criteria and provides additional information – value add	100
Meets all criteria and provides excellent and relevant explanation or examples	90
Meets all criteria and provides good explanations or examples that are relevant	80
Meets all criteria and provides explanations or examples that are relevant but requires follow up questions	60
Meets criteria but provides mediocre examples or explanations that are relevant to criteria listed	50
Meets criteria but provides weak examples or explanations that are relevant to criteria listed	30
Meets criteria but lacks examples or explanations that are relevant to criteria listed	20
Non-compliant, does not meet any criteria	10

9.0 Proposal Deadline & Submission

Three (3) hard copies and a PDF file of your firm's proposal must be submitted no later than **2:00 PM MDT on WEDNESDAY AUGUST 12, 2026** to:

Natasha Wright, Manager of Planning Services
Lacombe County
Mailing Address: RR 3
Lacombe, AB T4L 2N3
Rural Address: 40403 RGE RD 274
Email: nwright@lacombecounty.com

The proposal shall be clearly marked '**RFP – LACOMBE LAKE MANAGEMENT PLAN**'. The hard copies shall be delivered to the County office in a sealed package endorsed on the outside with the title, but carry no external identification of the consultant(s).

The complete proposal (e-copy and hard copies) must be received by Lacombe County by the closure date and time referred above. Any proposals submitted after the deadline or any incomplete proposals will not be considered. Proposals submitted are considered final and may not be altered after the closing date, unless you are requested to do so by the County.

10.0 Contract Requirement

If selected, the consultant(s) will be required to enter into a contractual agreement with the partnering municipalities. The consultant(s) proposal shall form part of the contract by attachment and incorporation by reference.

No representations, advice, information or material whatsoever regarding the proposal have any force or effect unless they appear expressly in the contract issued by the Steering Committee or in a written addendum to the documents issued by the Steering Committee and identified by the proposal.

11.0 Project Administration

Steering Committee

Development of the Lake Management Plan will be under the direction of a Steering Committee. This committee includes one elected official from each municipality, to ensure collaborative project delivery. The Steering Committee will obtain feedback and direction from their respective Councils and then all decisions must eventually be ratified by all Councils.

Technical Committee

To aid the Steering Committee in its responsibilities, a Technical Committee will be created to play an advisory role and provide technical resources. The Technical Committee will be comprised of a maximum two (2) administrative staff from each of the three participating municipalities. Staff from Alberta Environment and Protected Areas will also be included in the Technical Committee.

Project Manager

Lacombe County will act as the project manager, supported by administrative staff.

12.0 Further Information

For further information related to this request, please contact the Project Manager. Requests for clarification will be responded to as soon as it is reasonably possible to do so. Responses may be made in writing or verbally as deemed appropriate in the circumstances. Generally, only substantial questions and answers of a clarification nature will be distributed to the partnering municipalities.

Project Manager:

Natasha Wright, Manager of Planning Services
Lacombe County
Telephone (403) 782-8389
Fax (403) 782-3820
Email: nwright@lacombecounty.com

Consultant(s) are not to make any public statements in relation to the proposal process without the prior written permission of the partnering municipalities.

The partnering municipalities are to rule as non-compliant the proposal(s) of any consultant(s) who seek to canvass or deliberately contacts a partnering municipality Councillor or staff member other than the Lacombe County project manager (or other such person as designated), in relation to the proposal and in a manner which attempts to or could influence the outcome of the proposal.

The partnering municipalities may at their discretion select a proposal or reject all proposals. In selecting any proposal, the partnering municipalities are not obligated to select the proposal with the lowest price.

The partnering municipalities deems to have accepted a proposal(s) only by forwarding a letter of acceptance to the successful consultant(s) at the address detailed in the proposal. The partnering municipalities are to forward the letter of

acceptance as soon as practicable after the decision to award the proposed contract.

The partnering municipalities and the successful consultant(s) are to execute the proposed contract as soon as practicable after acceptance. Should, due to delay by the consultant(s), the contract not be executed within 21 days of acceptance, the partnering municipalities is to:

- a) Offer the contract to the consultant(s) with the next ranked proposal, in which case the offer procedure outlined in this clause applies; or*
- b) Terminate the process and:*
 - Re-issue the proposal based on the same or different details;*
 - or*
 - Carry out the requirements of the proposed contract itself.*

MEETING DATE: July 14, 2026

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **MDP Review Vision Statement Refresh Engagement Follow-up**

BACKGROUND

At the April 14, 2026, Regular Council Meeting, the following refreshed Municipal Development Plan (MDP) Vision Statement was adopted by Council:

“Blackfalds is an active, family-oriented community that desires to provide a high-quality of life opportunities for all residents and families, in a safe, sustainable environment.

We are committed to responsible growth, a strong and diverse economy, enhanced neighbourhoods and built form, and fiscally responsible service delivery.

Rooted in a welcoming spirit and supported by regional collaboration, Blackfalds continues to evolve as a vibrant, connected community where people and businesses can thrive.”

The adoption of this refreshed Vision Statement triggered a public survey asking Administration, identified stakeholders, and the public the following questions:

1. Do you think the proposed Vision Statement accurately reflects Blackfalds’ goals, objectives, and policy direction?
2. If no, why not? What changes do you suggest?
3. If yes, what do you like about the Vision Statement?

A total of 85 responses were submitted; a summary of the responses is provided in Attachment 1.

DISCUSSION

60 out of the 85 responders, or 70%, agreed that the proposed Vision Statement accurately reflects Blackfalds’ goals, objectives, and policy direction.

Of those that felt the presented Vision Statement did not accurately reflect the Town’s goals, objectives, and policy direction, the overall themes of the changes they would suggest are:

- Using plain, residential-focused language by avoiding technical terms like “built form”,
- Provide an emphasis on the protection of natural areas, especially wetlands and green spaces,
- Highlight that Blackfalds is a family-oriented, inclusive, and welcoming community for all ages and backgrounds,
- Address safety and a sense of belonging,
- Express a commitment to responsible, sustainable, and fiscally prudent growth,
- Recognize the Town’s unique character, history, and culture, and
- Express support for diverse housing, recreation, and business opportunities.

Despite the majority of responses stating they agree with the Statement as presented, several great suggestions were made on how it could be improved while sticking with the overall intent. By integrating the suggested themes, the following updated Vision Statement is now being presented for Council's consideration:

"Blackfalds is a welcoming, active, family-oriented, safe community that provides a high-quality of life for all residents, regardless of their age and background.

We are committed to protecting our natural environment, responsible growth, supporting a strong and diverse economy, providing a variety of housing options, and fiscally responsible service delivery.

Rooted in a welcoming spirit and supported by regional collaboration, Blackfalds continues to evolve as a vibrant, connected community where people and businesses can thrive."

Attachment 2 provides the April 14, 2026, refreshed Vision Statement, the revised Vision Statement presented in this report in "track changes", and a clean version of the revised Vision Statement for Council's consideration.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



**Economic Vitality and
Community Prosperity**



**Community Life,
Safety, and Inclusion**



**Leadership,
Engagement and
Advocacy**



**Sustainable Services
and Infrastructure**

The proposed updated MDP Vision Statement aligns with Council's Strategic Plan as follows:

1. The Strategic Plan's Vision emphasizes vibrancy, friendliness, and forward-thinking, which are all qualities central to the proposed MDP Vision Statement.
2. The Strategic Plan's stated Values of accountability, collaboration, and compassion support the proposed MDP Vision Statement through the emphasis on transparent decision-making, engagement, and consideration of community impacts.
3. The Strategic Plan directly incorporates the MDP Review in several strategic initiatives, which demonstrates that the MDP is not only aligned but is a foundational tool for achieving the strategic priorities. Determining an appropriate Vision Statement is fundamental to guiding the subsequent development of goals, objectives and policies in the updated MDP.

FINANCIAL IMPLICATIONS

Council previously allocated \$35,000 in the 2023 budget for the MDP Review, which has been carried over. These funds are anticipated to be used to pay for the necessary public engagement component of the multi-year MDP Review project. If Council determines that the Vision Statement requires updating outside of what is presented in this report, a significant portion of the allocated budget will need to be used to hire a facilitator to conduct several visioning sessions with Council, the public,

and local authorities and agencies. This exercise will also have project timeline implications that are unknown at this time.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

The survey was made available from April 15, 2026, until May 29, 2029. Notification of the survey was sent out by the following means:

- Letters were sent to all identified stakeholders for the entire MDP Review project to introduce them to the MDP Review underway, advising them what phase they will be specifically engaged in, encouraging them to fill out the Survey, and inviting them to the MDP Review Project Page. These letters were sent out on April 21, 2026.
- Notices of the survey were posted at the Civic Centre Bulletin Board, the Library, the Abbey Centre, and the Community Centre on April 17th. MDP Review Business Cards were also posted with the notices for people to take; these cards contain the MDP Review Project Page web address and a QR code that links directly to the page.
- Notification was posted on the Town's social media channels on May 5, 11, and 25. On the May 5th blast there were 11,692 views and 111 link clicks, the May 11th blast resulted in 3,766 views and 23 link clicks, and the May 25th blast resulted in 4,600 views and 40 link clicks.
- Town Departments were told about the survey and encouraged to fill it out at the April 22nd Managers' Meeting.
- Notification was published in the May edition of "Talk of the Town" and the Town's website

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council adopt the revised Municipal Development Plan Vision Statement, as presented.

ALTERNATIVES

- a) That Council adopt the revised Municipal Development Plan Vision Statement, as amended.
- b) That Council refer this item back to Administration for more information.

ATTACHMENTS

- *Vision Statement Survey Responses*
- *Refreshed Vision Statement – Track Changes and Clean Versions*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



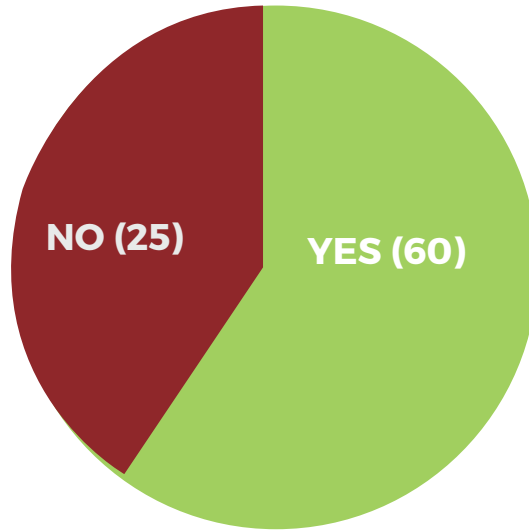
MDP Vision Statement Review

Responses

The following comments were provided regarding the updated MDP Vision Statement. The survey ran from April 15 - May 29 85 responses were submitted.

MDP Vision Statement

Question #1 **Do you think the proposed Vision Statement accurately reflects Blackfalds' goals, objectives, and policy direction?**



2. If no, why not? What changes do you suggest?

More emphasis on protection of natural areas, especially wetlands please.
... We embrace responsible growth that honours the natural character of our community - preserving the green spaces, wetlands, and open areas that make Blackfalds a beautiful place to live and raise a family.
... Blackfalds continues to evolve as a vibrant, connected community where thoughtful development and our natural surroundings go hand in hand.

There should be a mention of our community being a family community as well as inclusive of diverse cultures and life styles.
In addition 'built form' is a confusing and unknown term.

It sounds like AI wrote it. So robotic and cliché. But I honestly don't know how to make it better, since I don't feel wasting time and resources on a single quote makes any sense.

Stop issuing liquor store, cannabis store and fast food licenses. There are more than enough of these existing already. INSTEAD build facilities for families as your vision states, such as: Indoor instead of outdoor pool, golf area for family use, picnic area and sheltered outdoor areas for family gatherings, more soccer and badminton fields, fence off soccer fields from dog use due to uncleaned animal feces, install cameras at skatepark and Abbey Center playground, more garbage bins.

Not that the vision is wrong, or going in the wrong direction. More just poorly planned. Eagle builders centre for example. Great idea, beautiful building. Stupid placement. Took peoples homes and will continue to take more to provide more parking. As someone who lives near by, and sometimes can't park in front of their own house after work because of an early game. It's extremely frustrating. That is just one example of many but it won't let me type more.

Sustainable environment goals are not usually as implied. Do agree with sustainable development goals set forth from our governing bodies.

Blackfalds is a welcoming, sustainable community committed to diverse economic growth and fiscal excellence. Through regional collaboration and a spirit of connection, we empower our residents and businesses to thrive.

I don't believe the fiscally responsible section is correct. Many projects go substantially over budget.

The statement is strong overall, but some wording feels technical and may not be clear to everyday residents. Consider using more plain, resident-focused language so it feels like a shared community vision, not only a planning statement. For example, "enhanced neighbourhoods and built form" could be revised to "enhanced neighbourhood design and community layout" to make the meaning easier to understand while keeping the intent.

Remove the phrase "enhanced neighbourhoods" - you will get pushback. Sounds like a smart City initiative. Plus, that sentence as it reads now makes no sense.

Overall, yes I agree with the Statement - however the wording as it reads now is not okay.

- "'Desires to provide a high quality of life opportunities?'" Either the 'a' needs be removed, or there needs to be a comma after 'life'.

- remove all of "'enhanced neighbourhoods and built form'" section. It makes no sense.

This town needs to stop trying to be bigger than it is. They need to stop using Stantec for every project because they are not the most affordable nor do they seem to pay any attention to how the town is growing.

The neighborhoods are poorly designed, by not planning for everyone parking on the front streets which does not allow cars to safely drive past each other. Also neighborhoods are approved with no thought to where residents are going to put their snow. This is Albert and we get lots of it

It's written like a policy document instead of a vision people can actually feel. It should sound alive, hopeful, and confident and not like a zoning bylaw or council report.

"We believe Blackfalds will become one of Alberta's most vibrant and welcoming communities. A place defined by opportunity, strong neighbourhoods, community pride, and a quality of life that inspires people to stay, grow, and succeed."

I can tell some time and effort went into this. It seems like you've tried to fit a lot into it. I personally think it seems unmeasurable and vague. You could replace 'Blackfalds' with any town and this would fit. How does it become specific to our town and the direction we hope to go? What is unique about Blackfalds, and qualities we want to keep? Also, for a vision I feel it's very lengthy.

Where are all of the sport Parks, baseball, soccer, etc.
The area across from the fire hall is too small now.

There was 2 or 3 meetings of building a senior residence . What has happened to the planning ?

Getting to big to fast . Need to stay smaller take care of what we have. Moved here to get away from big development. Small town safe place is why we moved here.

Blackfalds has needed and still needs much more. It needs to have a vision for families of all types. Not only single family homes but apartments/townhouses for low income families with their children. Single parents need affordable housing, daycare facilities and so on. Blackfalds needs to spend more on children's recreation and a must is an INDOOR POOR for year round activities as well as other recreational activities that can be shared with Lacombe and other smaller communities in the area

Welcoming Spirit. As a newcomer it's hard to make connections. Is there any welcome to Blackfalds packages, suppers, inclusion for immigrants.

Not very safe with e-scooters and e-bikes on the sidewalks. They should be on the roads.

Blackfalds is a complete, connected community that provides a high quality of life through well-planned growth, efficient infrastructure, and diverse housing and employment opportunities. Development is compact, walkable, and financially sustainable, supporting strong neighbourhoods and high-quality public spaces. Through responsible governance and regional collaboration, Blackfalds fosters a resilient economy and an inclusive community where people can live, work, and thrive.

Overall yes but I think we should also incorporate preserving nature and green spaces.

The vision seems to include everyone but the aging. The ones who have been here and raised their families. Where is the plan for them?? There is nothing here for them? They either have to go to Lacombe or Red Deer or further. Let us not forget, a lot of older people can't see as well to drive after dark and aren't as comfortable driving on a busy highway. (That's if they still have a license).

fiscally responsible is not an accurate description of the way council spends money on frivolous projects

There is no mention of what the welcoming spirit of Blackfalds entails. This would be a great opportunity to mention something about embracing the history and culture that has made Blackfalds, acknowledging the importance of where Blackfalds came from, what makes Blackfalds a great community of culture and where Blackfalds wants to be as a community for the future.

I'd simplify it a bit but in right track. I find the words and built form awkward and not clear.

What is an enhanced neighborhood?

"We are committed to responsible growth, a strong and diverse economy, enhanced neighbourhoods and built form, and fiscally responsible service delivery."

I think there' a typo. "built form"

If it's not a typo, please explain what you mean

3. If yes, what do you like about the Vision Statement?

Yes, but I don't quite understand what you are getting at when you say "enhanced neighbourhoods and built form"

Growing population

I like the diversity it covers. The first sentence is fantastic and exactly what Blackfalds is to me.

Welcoming spirit. Maybe in a new subdivision/business area, make a court yard with trees around perimeter with picnic tables and lights. Some permanent hopscotch painted on the cement, fountain . A place for ice-cream vendor and nice light music

I think it envelops what Blackfalds is and I hope continues to be

It recognizes families and business.

It aims to the inevitable growth from a strategic and mindful perspective. Proactively considering growth and development will allow for thoughtful consideration for investment and ideally, not place the community in a reactive state to growth Vs maintain a growth mindset that supports community activity, attract business, and build a community culture of that residents can be proud of.

I agree that Blackfalds is striving to be a connected community collaborating with neighboring towns/cities. Growing responsibly and being mindful of service costs in the community is very important at this time.

Family orientated means less high density housing. Add apartments for high density housing stop cramming townhouses along places like Vista Trail where single family homes were designed and creating traffic congestion. Stop suiting townhouse basements. This is not affordable housing when a suited townhouse basement rents for \$1100+

Captures the spirit of the community.

We support family, continual evolution

This statement represents our community well however the term "built form" is not common nomenclature that the general population will understand.

It seems to reflect the current state and direction of the town.

I want growth in Blackfalds and this promotes it

I appreciate the sentiment of the vision statement, however, we have aging underground infrastructure in the east side/downtown and this needs to be properly addressed and planned for to ensure the community is not hit with unplanned emergency bills that will be much higher than planned infrastructure replacement. I feel that if we focus less on events like "Blackfalds Days" and arena facility upgrades, we can focus more heavily on integral infrastructure replacements and new business growth.

I like the responsible growth wording

Family oriented
The statement is reflective of how Blackfalds has evolved and grown over the years. There are a couple of grammatical/sentence structure errors to correct.
The last line is fantastic. Honestly, it could stand alone as a Vision Statement. It shows how we're unique. The rest is filled with buzz-words that could be anywhere.
Highlighting that the community is family oriented and ensuring that service delivery is fiscally responsible!
Love how it captures for all demographics. Captures every angle.
It is brief, and easy to understand.
The town wants to grow business/commerce as well as population and community
"We are committed to responsible growth, a strong and diverse economy, enhanced neighbourhoods. Blackfalds continues to evolve as a vibrant, connected community where people and businesses can thrive." I think these two lines are exactly what the residents of Blackfalds want. The town needs to evolve from the bedroom community of RD to a community where businesses can THRIVE.
I would like to grow out town with more industrial units(production and assembly units) that bring more jobs to our Blackfalds community people. Till 4 pm our town is empty as everyone goes to somewhere in Red Deer, Lacombe, etc. that affects local businesses as well like restaurants and retail stores. Empowering town with more possible industries leads Canada's growth. Thanks
it is comprehensive and shows a commitment to future growth
The inclusion of family and neighbor connections. your commitments and the future plans of thriving and welcoming spirit. Great job!
I think it is accurat. Blackfalds has been a great place to raise my kids.
I would like to see growth of assisted living facilities to be built in our community.
Love everything about it.
I also think it is important to incorporate preserving nature and green spaces as we grow. Trails and natural spaces are a big draw and a big part of the overall feel of the community.
Includes all people/ Families and businesses.
Encouraging businesses to come to our town.we have desperately needed more businesses for years

This statement gives me reassurance that our current council is aware of how rapidly the Town of Blackfalds is growing and that their strategic planning will be essential to avoid unnecessary disruptions to the community.

I think it covers a lot in the statement. Is there a grammar mistake? "built form" Should it be "built from"?

It is everything I have come to love about the town and continue to love. Welcoming spirit and family orientated is huge and that speaks volumes to why we continue to grow together

That we are trying to build a safe, but prosperous community for everyone that lives here, and moves here.

The commitment to responsible growth.

A focus on a family enclussive community.

that it continues to focus on families and sustainable growth and support.

High quality of life and family oriented, sustainable environment. I love how our communities have been planned with lots of green space and parks. We should be proud of how beautiful our town is and how we incorporate nature into our spaces.

It makes sense and is written in a form that is easy to understand. We have lived in Blackfalds since we moved here from Regina in approx. 2003.

More apartments for young people's affordable housing and seniors. Less basement townhouse suites. suited basement townhouses are not only subsurface living it is subhuman to make people live like this. Builders are only looking to maximize profits. This is not affordable housing.

I like the community minded message and fiscal responsibility aspect, I do think growth should be organic with low taxes, and incentives, not forced government quotas to meet funding. Otherwise we end up just another expensive town with high prices.

Committed to affordable growth. We need to make responsible decisions in this economy. Growth is important but also growing at the right pace is important. I have no kids. I appreciate that we live in a relatively safe welcoming town.

The current vision statement has many great points in it but is kind of long. "'Built form' is a planning term not many people probably recognize. How about this?

Blackfalds is a vibrant, family-focused community where people feel connected, supported, and proud to call home. Rooted in a welcoming spirit, we foster a safe, sustainable environment where residents and businesses can grow and thrive together.

I particularly like the family-oriented focus, responsible growth, and fiscal responsibility.

I don't necessarily like it. That's not what the first question asked. I think it's accurate, but it's also a fluffy, feel good statement that doesn't really mean anything. It's just written to cover as many bases as possible and avoid offending anyone. The most important word that's missing is SAFE. If we don't deal with the rampant crime in our little town, we'll lose all the benefits we all enjoy currently.

April 14, 2026 Refreshed Vision Statement

“Blackfalds is an active, family-oriented community that desires to provide a high-quality of life opportunities for all residents and families, in a safe, sustainable environment.

We are committed to responsible growth, a strong and diverse economy, enhanced neighbourhoods and built form, and fiscally responsible service delivery.

Rooted in a welcoming spirit and supported by regional collaboration, Blackfalds continues to evolve as a vibrant, connected community where people and businesses can thrive.”

Revised Vision Statement – Track Changes

“Blackfalds is ~~an~~ a welcoming, active, family-oriented, safe community that ~~desires to provide~~ a high-quality of life opportunities for all residents, regardless of their age and background. ~~and families, in a safe, sustainable environment.~~

We are committed to protecting our natural environment, responsible growth, supporting a strong and diverse economy, ~~enhanced neighbourhoods and built form~~ providing a variety of housing options; and fiscally responsible service delivery.

Rooted in a welcoming spirit and supported by regional collaboration, Blackfalds continues to evolve as a vibrant, connected community where people and businesses can thrive.”

Revised Vision Statement – Clean

“Blackfalds is a welcoming, active, family-oriented, safe community that provides a high-quality of life for all residents, regardless of their age and background.

We are committed to protecting our natural environment, responsible growth, supporting a strong and diverse economy, providing a variety of housing options, and fiscally responsible service delivery.

Rooted in a welcoming spirit and supported by regional collaboration, Blackfalds continues to evolve as a vibrant, connected community where people and businesses can thrive.”

MEETING DATE: July 14, 2026

PREPARED BY: Jessica Robinson, Executive & Legislative Coordinator

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Request for Letter of Support – Pacific Trade Corridor Initiative**

BACKGROUND

On June 23, 2026, Central Alberta Economic Partnership (CAEP), requested letters of support from member municipalities for a federal funding application related to the Pacific Trade Corridor Initiative.

The initiative builds on previous work completed through the Connections Corridor project and will examine the feasibility of future transportation and economic corridor opportunities. CAEP has requested support letters by July 20, 2026.

DISCUSSION

The Pacific Trade Corridor Initiative will examine the feasibility of a transportation and economic corridor connecting Central Alberta to British Columbia and Pacific trade gateways. The initiative includes Indigenous engagement, technical studies, environmental and regulatory review, business case development, and investment readiness activities.

CAEP has identified several potential long-term benefits associated with further exploration of the corridor concept, including:

- Improved access to Pacific trade gateways and non-U.S. markets;
- Enhanced supply-chain resilience;
- Regional economic growth opportunities;
- Potential employment creation;
- Increased infrastructure capacity and investment opportunities; and
- Strengthened partnerships with Indigenous communities and other stakeholders.

Providing a letter of support would not commit the Town of Blackfalds to future funding, construction, or participation in the project beyond expressing support for the grant application and continued feasibility assessment.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



**Economic Vitality and
Community Prosperity**



**Community Life,
Safety, and Inclusion**



**Leadership,
Engagement and
Advocacy**



**Sustainable Services
and Infrastructure**

Leadership, Engagement and Advocacy / Economic Vitality and Community Prosperity – Supports regional collaboration and advocacy efforts through CAEP while exploring future economic development and trade opportunities for Central Alberta.

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with providing a letter of support.

Approval of the recommended motion does not commit the Town to any current or future financial contribution toward the Pacific Trade Corridor Initiative or related infrastructure development.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

Should Council approve the recommendation, Administration will prepare and forward a letter of support to the Central Alberta Economic Partnership for inclusion in the Trade Diversification Corridors Fund application.

The communication is informational in nature and demonstrates the Town's support for continued examination of the proposed corridor opportunity.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council authorize the Mayor to provide a letter of support on behalf of the Town of Blackfalds in support of the Central Alberta Economic Partnership's participation in the Pacific Trade Corridor Initiative and its application to Transport Canada's Trade Diversification Corridors Fund – Stream 2.

ALTERNATIVES

- a) That Council decline to provide a letter of support for the funding application.
- b) That Council provide alternative direction to Administration.

ATTACHMENTS

- *CAEP Request for Letter of Support – Trade Diversification Corridors Fund Application.*
- *What is the Pacific Trade Corridor Initiative? Information Sheet.*

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author



June 23, 2026

To: All CAEP Members

Re: Request for Letter of Support – Trade Diversification Corridors Fund Application

We are reaching out to all CAEP members to **request a letter of support** for advancing the next step of the proposed Connections Corridor project.

In February 2026, CPCS completed a pre-feasibility study update for the proposed Connections Corridor project on behalf of CAEP, with funding support from the Alberta Ministry of Transportation. The study provided a cost-benefit analysis for the potential development of a more direct transportation route between B.C. and Central Alberta, running from Highway 1 north of Golden to Saskatchewan River Crossing. The final report was intended to provide the basis for further feasibility studies by regional partners.

As a next step, CAEP's Board of Directors has agreed to support the **Pacific Trade Corridor Initiative**, an Indigenous-led regional infrastructure planning project led by Montana First Nation and other partners. This three-year project will examine the feasibility of a new transportation and economic corridor connecting Central Alberta to British Columbia and Pacific trade gateways through the Howse Pass / Connections Corridor concept. The project will focus on:

- Indigenous engagement and partnership development
- Industry, community and government engagement
- Engineering and technical studies
- Environmental and regulatory review
- Business case development
- Governance and investment readiness

The goal is to determine whether the corridor can become a future economic development and trade opportunity for Alberta, Indigenous communities and Canada.

CAEP's role on the project is to provide regional economic development alignment, municipal and stakeholder engagement, government relations support, partner coordination and advocacy for regional opportunities and benefits.

The project partners are **preparing a grant application for Transport Canada's Trade Diversification Corridors Fund – Stream 2**. This federal funding stream supports projects that improve trade corridors and strengthen access to non-U.S. markets.

We would appreciate receiving a letter of support from you to support the grant application. A strong collection of support letters from CAEP members will demonstrate that member communities recognize the importance of exploring this opportunity together.

Please address your letter to:
Mayor Jean Barclay, Chair
Central Alberta Economic Partnership
G11, 5550 – 45 St.
Red Deer, AB T4N 1L1

Please email your completed letters to Marta Bristow by July 20, 2026:
mbristow@investcentralalberta.ca

To assist you, here are some points you may wish to include in your letter:

- Confirm your support for CAEP’s partnership in the Pacific Trade Corridor Initiative, and the application to receive support from Transport Canada’s Trade Diversification Corridors Fund – Stream 2
- The value of improving Central Alberta’s connection to Pacific trade gateways
- The potential long-term benefits such as strengthening trade access, supporting regional economic growth, improving supply-chain resilience, creating employment opportunities, and enhancing long-term infrastructure capacity for communities, businesses, Indigenous partners, and industry
- The strong alignment between the Pacific Trade Corridor Initiative and the federal Trade Diversification Corridors Fund, with its focus on core trade corridors, transportation connectivity, economic growth, and addressing capacity gaps where growth is constrained
- The potential for the Pacific Trade Corridor Initiative to support Canada’s broader trade diversification goals while advancing meaningful infrastructure investment in Central Alberta.

Thank you for helping present a strong and unified Central Alberta voice. Your support will help ensure CAEP members continue to be part of this conversation.

Sincerely,



Paul Salvatore, Executive Director
Central Alberta Economic Partnership
Phone: 587-447-2237 | Email: psalvatore@investcentralalberta.ca

What is the Pacific Trade Corridor Initiative?

A proposed Indigenous-led regional infrastructure planning initiative led by Montana First Nation (MFN) and AKV, in partnership with CAEP, KBSL and other stakeholders. The project will examine the feasibility of a new transportation and economic corridor connecting Central Alberta to British Columbia and Pacific trade gateways through the Howse Pass / Connections Corridor concept. This is a planning and readiness project only. No construction is proposed.

The project will focus on:

- Indigenous engagement and partnership development
 - Including industry, community and government engagement and stakeholder relations
- Engineering and technical studies
- Environmental and regulatory review
- Business case development
- Governance and investment readiness

The goal is to determine whether the corridor can become a future economic development and trade opportunity for Alberta, Indigenous communities, and Canada.



What funding is being pursued?

The partners are preparing an application to Transport Canada's Trade Diversification Corridors Fund (TDCF) – Stream 2. Stream 2 supports projects that improve trade corridors and strengthen access to non-U.S. markets. The proposed application would fund a three-year corridor readiness program. The application is being led by AKV/Montana First Nation as the applicant, with KBSL coordinating application development and project management.

The project aligns with federal priorities related to:

- Trade diversification
- Supply chain resilience
- Federal defense priorities
- Economic corridor development
- Indigenous participation in major infrastructure opportunities

Application submission is targeted for July 2026.



Why is CAEP involved?

CAEP has already invested in understanding the corridor through the previous CAEP/CPCS Connections Corridor Pre-Feasibility Study. CAEP provides important regional leadership and continuity for the project.

Proposed CAEP responsibilities include:

- Regional economic development alignment
- Municipal and stakeholder engagement
- Government relations support
- Partner coordination and MOU development
- Advocacy for regional opportunities and benefits

Benefits to CAEP:

- Maintains leadership in a potentially transformative regional project
- Supports economic growth and trade opportunities for Central Alberta
- Creates future opportunities for regional investment and infrastructure funding
- Strengthens relationships with Indigenous partners and governments



MEETING DATE: July 14, 2026

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Community Centre Parking Lot/Lighting Project**

BACKGROUND

The Community Centre Parking Lot and Lighting Project were presented to Council during the 2026 Capital Budget deliberations and were approved to proceed in 2026.

The original business case focused on replacing the asphalt surface, as the parking lot requires annual crack filling and is showing significant deterioration. Before proceeding, a consultant was engaged to complete a geotechnical investigation of the parking lot subgrade. Following review, the Town's Engineering Services Manager advised that the subgrade is weak and requires substantial reconstruction prior to asphalt replacement.

In addition to the asphalt concerns, several related site issues were identified. Administration recommends expanding the project scope to include:

1. Replacement of deteriorated concrete walkways and correction of grade issues.
2. Installation of new concrete curb stops around the facility.
3. Removal of interlocking paving stones around the transformer and extension of asphalt in this area.
4. CCTV inspection of the existing storm sewer.
5. Parking lot lighting analysis.
6. Engineering services for the full project.

A new Opinion of Probable Cost (OPC) was received that incorporated several elements that were not included in the initial project scope, bringing the cost of the project from \$190,000 to \$743,039.59. Based on this increase, Administration brought forward a report to the June 15, 2026, Standing Committee recommending that the project be postponed and reconsidered with the 2027 budget deliberations.

As a result, Council approved the following resolution.

1. That Standing Committee of Council recommend to Council to postpone the Community Centre Parking Lot and Lighting Project and reconsider the project during the 2027 budget deliberations.

DISCUSSION

Subsequent to this report, information on the Build Canada Strong Fund was released and Administration sees this as a viable project that the Town could apply for under this grant stream. As such Administration is now recommending that Council consider the allocation of an additional \$200,000 for the Community Centre Parking Lot/Lighting Project as opposed to the previous recommendation of deferring the project to the 2027 Budget deliberations.

Since the Build Canada Strong Fund may cover up to 50% of eligible project costs, Administration believes this is a valuable opportunity for the Town to complete this much-needed repair while significantly reducing the financial impact on municipal taxpayers. Securing grant funding for half of the project cost would provide substantial benefit to the Town and help address an important infrastructure need in a cost-effective manner.

In the event that the Town of Blackfalds is not successful in securing funding for the project, it will be brought back during the 2027 budget deliberations.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



**Economic Vitality and
Community Prosperity**



**Community Life,
Safety, and Inclusion**



**Leadership,
Engagement and
Advocacy**



**Sustainable Services
and Infrastructure**

The Community Centre Parking Lot and Lighting Project align with the Strategic Plan by supporting the Sustainable Services and Infrastructure priority through reinvestment in aging municipal assets, addressing subgrade deficiencies and ensuring long-term reliability of a key community facility. The project advances the plan's focus on Infrastructure Planning, Asset Management, and Resource Stewardship by incorporating engineering analysis, lifecycle considerations and responsible financial planning. Additionally, improvements to walkways, lighting, and site accessibility support the Community Life, Safety, and Inclusion priority by enhancing safety and accessibility for all users of the Community Centre.

FINANCIAL IMPLICATIONS

Council previously approved \$145,000 for the parking lot and \$45,000 for the lights. Council would need to approve an additional \$200,000 from the capital reserve.

Approving an additional \$200k for the Community Centre Parking Lot and Lighting Projects would bring this reserve to \$1.89M for 2026 and bring the lowest balance to \$489k in 2029.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

None at this point.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council approve an additional \$200,000 for the Community Centre Parking Lot/Lighting Project and that the funds be taken from the general capital reserve.

2. That Council direct Administration to submit an application to the Build Communities Strong Fund (BCSF) – Local Impact Stream for the Community Centre Parking Lot/Lighting Project.

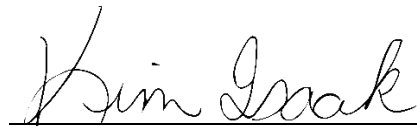
ALTERNATIVES

- a) That Council recommend the Community Centre Parking Lot/Lighting Project to the 2027 Budget deliberations.

ATTACHMENTS

None

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author

MEETING DATE: July 14, 2026

PREPARED BY: Danielle Nealon, Senior Legislative Advisor

PRESENTED BY: Danielle Nealon, Senior Legislative Advisor

SUBJECT: **EDTAC Board Member Resignation**

BACKGROUND

On June 22, 2026, a resignation was received via email from Reina Lemieux, effective immediately, as a Member-at-Large from the Economic Development and Tourism Advisory Committee.

DISCUSSION

The Committee will retain quorum following this resignation. Administration recommends leaving the position vacant until it can be filled through the annual recruitment process, as the Committee is currently on summer break, will not reconvene until fall, and has only two remaining meetings scheduled for the year.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT



**Economic Vitality and
Community Prosperity**



**Community Life,
Safety, and Inclusion**



**Leadership,
Engagement and
Advocacy**



**Sustainable Services
and Infrastructure**

The acceptance of the Member-at-Large resignation aligns with the Strategic Plan by supporting strong governance, continuity, and thoughtful planning. It ensures ongoing progress across strategic priorities by enabling the effective redistribution of responsibilities while maintaining stability. This transition also provides an opportunity to consider future membership needs and reinforces a consistent, transparent approach to recruitment through established processes.

FINANCIAL IMPLICATIONS

None

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

Communication and engagement should be clear and focused on continuity. The resignation can be acknowledged briefly, with reassurance that work will continue without disruption through shared responsibilities. Messaging should note that filling the position during the annual recruitment cycle supports a fair and consistent process, while engagement efforts remain focused on maintaining participation and preparing for the upcoming recruitment.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):

1. That Council formally accept the resignation of Reina Lemieux from the Economic Development and Tourism Advisory Committee, effective immediately, with regret.

ALTERNATIVES

- a) None

ATTACHMENTS

None

APPROVALS



Kim Isaak,
Chief Administrative Officers.



Department Director/Author

MEETING DATE: July 14, 2026

PREPARED BY: Kim Isaak, CAO
Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Concession Lease Agreement**

BACKGROUND

The Eagle Builders Centre and the Abbey Centre Concession Lease Agreement was entered into on May 31, 2023. The initial term was three years, with the option to renew the agreement if the proponent met all performance-based expectations, at the discretion of the Town. The current lease has initiated the renewal clause, and Administration is satisfied that all performance expectations have been met.

DISCUSSION

Agreements of this nature that are 3 years or less and of value typically do not require Council approval and are authorized through the budget and the CAO Bylaw. In this case, as the lease is a Council member’s corporation as per Section 173(c) of the *Municipal Government Act*, the agreement must be approved by Council.

Administration is recommending renewal of the concession lease based on the lessee's satisfactory performance, continued service delivery to facility users, and the operational benefits provided through the concession services at both facilities.

STRATEGIC PLAN ALIGNMENT / OTHER MASTER PLAN ALIGNMENT

			
Economic Vitality and Community Prosperity	Community Life, Safety, and Inclusion	Leadership, Engagement and Advocacy	Sustainable Services and Infrastructure

Renewal of the concession lease supports the Economic Vitality and Community Prosperity priority through the support of local business and retention, and sustains local employment opportunities. It further meets the priority of Community Life, Safety and Inclusion as it provides access to convenient food, beverage, and amenity services for facility users and maintains service levels that support a variety of community programs, recreational activities, and special events.

FINANCIAL IMPLICATIONS

The concession lease generates lease revenue for the Town in accordance with the terms of the agreement. Any revenues and associated operating impacts are accommodated within the approved operating budget.

COMMUNICATION / ENGAGEMENT CONSIDERATIONS

As this is an internal operational matter, there is no requirement to communicate with or engage residents.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion(s):


1. That Council approve the renewal of the Eagle Builders Centre & Abbey Centre Food & Beverage Services Lease between the Town of Blackfalds and Twerdo Holdings Inc. for the Eagle Builders Centre and Abbey Centre for a three-year term, effective immediately.

ALTERNATIVES

- a) That Council refer the Concession Lease Agreement back to Administration for more information.

ATTACHMENTS

None

APPROVALS

Kim Isaak,
Chief Administrative Officer



Department Director/Author