

**MINUTES**

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A Special Standing Committee of Council Meeting for the Town of Blackfalds was held on Tuesday, April 7, 2026, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

**MEMBERS PRESENT**

Mayor Laura Svab  
Deputy Mayor Brenda Dennis  
Councillor Jim Sands (*virtual attendance*)  
Councillor Shane Hanson  
Councillor Ryan Brown  
Councillor Aaron J. Hoyte  
Councillor Cory Twerdoclib

**ATTENDING**

Kim Isaak, Chief Administrative Officer  
Preston Weran, Director of Infrastructure and Planning Services  
Ken Morrison, Director of Emergency Management and Protective Services  
Jolene Tejkl, Planning and Development Manager  
Danielle Nealon, Senior Legislative Advisor  
Renan Bravo, IT Technician  
Jessica Robinson, Executive & Legislative Coordinator

**REGRETS**

None

**OTHERS PRESENT**

Dena Thomas, Blackfalds AG Society

**1.1 WELCOME AND CALL TO ORDER**

Deputy Mayor Dennis welcomed everyone to the Special Standing Committee of Council Meeting of April 7, 2026, and called the meeting to order at 6:00 p.m.

Deputy Mayor Dennis indicated that Councillor Sands was attending the meeting virtually.

**1.2 REVIEW OF AGENDA**

**019/26** Councillor Hanson moved That Standing Committee of Council receive the Agenda for April 7, 2026, as presented.

**CARRIED UNANIMOUSLY**

**2. LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

**3. DELEGATIONS****3.1 Blackfalds AG Society – Empowering Minds Grand Award**

Dena Thomas, representing the Blackfalds AG Society, provided Council with an overview of the Empowering Minds Grant the AG Society was awarded.

**4. BUSINESS****4.1 Report for Committee, Intermunicipal Development Plan Orientation**

Manager Tejkl and CAO Isaak, as part of Council's ongoing orientation, provided an overview of the Intermunicipal Development Plan.

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- 020/26** Mayor Svab moved That Standing Committee of Council receive the Intermunicipal Development Plan report and presentation for information as part of the ongoing Council Orientation process.

**CARRIED UNANIMOUSLY**

**4.2 Report for Committee, Intermunicipal Collaboration Framework Agreement Orientation**

CAO Isaak, as part of Council's ongoing orientation, provided an overview of the Intermunicipal Collaboration Framework Agreement.

- 021/26** Councillor Hoyte moved That Standing Committee of Council receive the Intermunicipal Collaboration Framework Agreement report and presentation for information as part of the ongoing Council Orientation process.

**CARRIED UNANIMOUSLY**

**4.3 Report for Direction, Council Procedural 2026 Amendment Bylaw**

Senior Advisor Nealon presented proposed amendments to Council's Procedural Bylaw.

- 022/26** Councillor Hanson moved that Standing Committee of Council Refer item 4.3 Council Procedural 2026 Amendment Bylaw to a future Council Meeting, including answers to the member feedback that were proposed.

**CARRIED UNANIMOUSLY**

**4.4 Report for Direction, Draft Terms of Reference for Communications and Engagement Committee**

CAO Isaak provided an overview of the draft terms of reference for establishing Communications and Engagement Committee.

- 023/26** Councillor Brown moved That Standing Committee of Council recommend to Council that the Communications and Engagement Committee draft Terms of Reference be forwarded to a Regular Meeting of Council for consideration.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Dennis called for a five-minute recess at 8:04 p.m.

**SPECIAL STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Dennis called the Special Standing Committee of Council Meeting back to order at 8:11 p.m.

**5. CONFIDENTIAL**

**5.1 Personnel Matter – ATIA Section 29 – Advice from Officials**

**5.2 Council Remuneration – ATIA Section 29 - Advice from Officials**

- 024/26** Mayor Svab moved That Standing Committee of Council move to a closed session commencing at 8:12 p.m., in accordance with Section 197(2) of the *Municipal Government Act*, to discuss items 5.1 Personnel Matter and 5.2 Council Remuneration, as per Section 29 of the *Access to Information Act*.

**CARRIED UNANIMOUSLY**

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**Closed Session Attendance:** Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Jim Sands (virtual attendance), Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoelib, and CAO Kim Isaak.

**025/26** Councillor Hoyte moved That Standing Committee of Council move to come out of the closed session at 8:59 p.m.

**CARRIED UNANIMOUSLY**

**SPECIAL STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Dennis called the Special Standing Committee of Council Meeting back to order at 8:59 p.m.

**Standing Committee of Council Meeting Attendance:** Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Jim Sands (virtual attendance), Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoelib, and CAO Kim Isaak.

**5.1 Personnel Matter – ATIA Section 29 – Advice from Officials**

**026/26** Councillor Hanson moved That Standing Committee of Council direct Administration to proceed as discussed in closed session.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Deputy Mayor Dennis adjourned the Standing Committee of Council Meeting at 8:59 p.m.

-Original Signed-

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Brenda Dennis, Deputy Mayor

-Original Signed-

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Kim Isaak, Chief Administrative Officer