

## AGENDA

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1. **WELCOME AND CALL TO ORDER**

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2. **LAND ACKNOWLEDGEMENT**

2.1 In the spirit of Truth and Reconciliation, the Town of Blackfalds acknowledges that we are on Treaty 6 territory, the ancestral lands of Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (Denay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, Inuit, and non-status peoples whose footsteps have marked these lands since time immemorial.

We recognize the inherent relationships Indigenous communities have with this land and its creatures and commit to supporting reconciliation and healing. We honour the resilience, culture, and contributions of Indigenous peoples, past and present.

As we gather, we pledge to listen, learn, and take meaningful action toward a future based on mutual respect and understanding as we continue on our journey of truth and healing. We recognize that reconciliation is not a single act but a lifelong journey—one that requires accountability, humility, and the centering of Indigenous voices.

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3. **ADOPTION OF AGENDAS**

3.1 Regular Agenda for February 10, 2026

3.2 Consent Agenda for February 10, 2026

a) **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)

b) **Adoption of Minutes**

- Regular Council Meeting Minutes – January 27, 2026

c) **Council Reports**

None

d) **Administrative Reports**

- Report for Council, Enforcement & Protective Services Monthly Report – January 2026
- Report for Council, Development & Building Monthly Report – January 2026

e) **Boards, Committees and Commission Minutes and/or Reports**

- Lacombe Foundation Organization Meeting Minutes – December 1, 2025
- Lacombe Foundation Meeting Minutes – December 1, 2025
- Economic Development & Tourism Advisory Committee Meeting Minutes – June 2025, October 2, 2025, December 1, 2025
- Recreation Culture & Parks Board Meeting Minutes – December 3, 2025

f) **Information**

- City of Lacombe Council Highlights – January 26, 2026
- Lacombe County Council Highlights – January 29, 2026

g) **Correspondence**

None

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4. **PUBLIC HEARING**

None

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5. **DELEGATION**

5.1 Legislative Update, *MLA Jennifer Johnson - Lacombe-Ponoka Constituency*

5.2 IRSC - Graduation Awards and Scholarships Program, *Julie Lapointe and Melissa Simoneau*

5.3 U18A Hockey Alberta Provincial Championship, *Kari Predinchuk*

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6. **BUSINESS**

6.1 Council Motion, Eagle Builders Centre (EBC) Lighting – *Councillor Hanson*  
(*Notice of Motion given at the January 27, 2026, Regular Council Meeting*)

6.2 Request for Decision, Community Initiatives Grant – U18A Provincial Championship

6.3 Request for Decision, Arena Lease Space 2

6.4 Request for Decision, Animal Control Services Contract Extension

6.5 Request for Decision, RCMP Community Priorities Plan 2026

6.6 Request for Decision, Friends of Blindman River

6.7 Request for Decision, Regular Council Meeting Date Change

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7. **NOTICES OF MOTION**

None

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8. **CONFIDENTIAL**

None

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9. **ADJOURNMENT**

**MINUTES**

A Regular Council Meeting for the Town of Blackfalds was held on January 27, 2026, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

**MEMBERS PRESENT**

Mayor Laura Svab  
Deputy Mayor Brenda Dennis  
Councillor Jim Sands  
Councillor Shane Hanson  
Councillor Ryan Brown  
Councillor Aaron J. Hoyte  
Councillor Cory Twerdoclib

**ATTENDING**

Kim Isaak, Chief Administrative Officer  
Preston Weran, Director of Infrastructure & Planning Services  
Ken Morrison, Director of Emergency Management & Protective Services  
Rick Kreklewich, Director of Community Services  
Justin de Bresser, Director of Corporate Services  
Aws Al-Sammarraie, Engineering Services Manager  
Jeff Heindel, Parks & Facilities Manager  
Shaun Knowles, Parks Foreman  
Renan Bravo, Information Technology Technician  
Danielle Nealon, Senior Legislative Advisor

**REGRETS**

None

**MEDIA**

None

**OTHERS PRESENT**

None

**1. WELCOME AND CALL TO ORDER**

Mayor Svab welcomed everyone to the Regular Council Meeting of January 27, 2026, and called the meeting to order at 6:00 p.m.

**2. LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

**3. ADOPTION OF AGENDAS**

**015/26**

Deputy Mayor Dennis moved That Council adopt the Regular Agenda for January 27, 2026, as amended, to amend the order and add the following items:

1. Business item 6.8 was moved to 6.3, and item 6.3 was moved to 6.8.
2. Exemption of Consent Agenda 3.2d) Report for Council, 2026 Blackfalds Community Events – January to December, added under Business as 6.11.
3. Exemption of Consent Agenda 3.2f) Lacombe County Council Highlights – January 8, 2026, added under Business as 6.12.
4. Exemption of Consent Agenda 3.2g) Email from Friends of the Blindman River - Our Waters Event, February 25, 2026, added under Business as 6.13.
5. Exemption of Consent Agenda 3.2c) all Council Reports, added under Business as 6.14.

**CARRIED UNANIMOUSLY**

**MINUTES**

**016/26** Councillor Hanson moved That Council adopt the Consent Agenda for January 27, 2026, as amended, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
  - Regular Council Meeting Minutes – January 13, 2026
  - Standing Committee of Council Meeting Minutes – January 19, 2026
- **Council Reports**  
None
- **Administrative Reports**
  - Report for Council, CAO Report – January 2026
- **Boards, Committee and Commission Minutes and/or Reports**  
None
- **Information**
  - CAO Notice - Water Conservation Notice ENDS - January 21, 2026
- **Correspondence**  
None

**CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

None

**5. DELEGATION**

None

**6. BUSINESS**

**6.1 Council Motion, Capital Project Reporting and Fiscal Framework**

Councillor Brown introduced their Council Motion that was given notice at the January 13, 2026, Regular Meeting of Council for Council's consideration.

**017/26** Councillor Brown moved That Council direct Administration to arrange a dedicated briefing from the Infrastructure and Planning Department outlining the current bylaws, policies, and internal compliance standards related to the reporting of capital projects. The briefing shall include:

1. An overview of all applicable bylaws, policies, and procedures that govern capital-project management;
2. Current reporting practices, including what milestones, deliverables, or performance indicators are tracked internally;
3. How progress on municipal capital projects is communicated to Council and the public;
4. Identification of any gaps or opportunities to establish consistent KPI or milestone-based reporting for major capital projects; and
5. Recommendations for improving transparency, tracking, and accountability in alignment with the Town's strategic and financial planning frameworks.

And further That Administration return to Council with this information at the February 24, 2026, Regular Council meeting for discussion and direction.

**CARRIED UNANIMOUSLY**

**6.2 Council Motion, South St. & Hwy 2A Intersection**

Councillor Hanson introduced their Council Motion that was given notice at the January 13, 2026, Regular meeting of Council for Council's consideration.

**018/26** Councillor Hanson moved That Council direct Administration to, as a part of the South Street & 2A intersection 2026 Capital Project approved at the Tuesday, November 25, 2025, Regular Council Meeting, present Council with a design option which aligns the Eastern portion of South St./Twp. Rd. 394 with Blackfalds Crossing Way.

**CARRIED UNANIMOUSLY**

**MINUTES****6.3 Request for Decision, Womacks Road & Broadway Avenue Intersection Improvements**

Following the recommendation from the Standing Committee of Council on January 19, 2026, Manager Al-Sammarraie brought forward the proposed Womacks Road & Broadway Avenue Intersection improvements.

- 019/26** Councillor Hoyte moved That Council approve the plan to revise the Womacks Road & Broadway Avenue Intersection and to include signage indicating where the truck/dangerous goods route will be located.

**CARRIED**  
*Opposed: Mayor Svab*

**6.4 Request for Decision, Bylaw 1348.26 - McKay Ranch Lift Station Borrowing Bylaw**

Director de Bresser presented Bylaw 1348.26, being a bylaw for the borrowing of the McKay Ranch Lift Station for Council's consideration.

- 020/26** Councillor Sands moved That Council give First reading to Bylaw 1348.26 – McKay Ranch Lift Station Borrowing, as presented.

**CARRIED UNANIMOUSLY**

**6.5 Request for Decision, Council Policy CP 191.26 - Information Governance Framework**

Director de Bresser presented the Council Policy for Information Governance Framework for Council's consideration.

- 021/26** Councillor Brown moved That Council adopt Council Policy CP 191.26 - Information Governance Framework, as presented, effective immediately.

**CARRIED UNANIMOUSLY**

**6.6 Request for Decision, Town of Blackfalds Playgrounds Information**

Manager Heindel brought forward information regarding the Town of Blackfalds Playgrounds as per Council's direction at the January 13, 2026, Regular Meeting of Council.

*Mayor Svab relinquished the chair to Deputy Mayor Dennis.*

- 022/26** Mayor Svab moved That Council refer the Town of Blackfalds Playground report back to Administration and direct the Recreation and Culture Parks Board to consider establishing a sub-committee to bring forward recommendations to Council for any new proposed playgrounds.

**CARRIED UNANIMOUSLY**

*Mayor Svab resumed the chair.*

**6.7 Request for Decision, Eagle Builders Centre Parking**

*Councillor Twerdoclib declared a pecuniary interest and left the meeting at 7:38 p.m.*

Director Kreklewich brought forward information regarding the Eagle Builders Centre Parking as per Council's direction at the January 13, 2026, Regular Meeting of Council.

**MAIN MOTION**

Councillor Brown moved That Council accept the Eagle Builders Centre Parking Report as information, pursuant to Council's direction under Resolution 004/26 and direct Administration to bring forward an analysis report on the Eagle Builders Centre Parking options, focusing on pedestrian safety and parking loads, to a future Standing Committee of Council Meeting for review.

**MINUTES**

**AMENDMENTS PROPOSED TO THE MAIN MOTION**

Councillor Hanson moved That the main motion be amended to add “and Administration consider studying the ancillary parking lots close to the Eagle Builders Centre and consider options to incentivize parking in these areas.”

**VOTE ON AMENDMENTS TO THE MAIN MOTION**

**023/26** Councillor Hanson moved That the main motion be amended to add “and Administration consider studying the ancillary parking lots close to the Eagle Builders Centre and consider options to incentivize parking in these areas.”

**CARRIED**  
*Recused: Councillor Twerdoelib*

**VOTE ON AMENDED MAIN MOTION**

**024/26** Councillor Brown moved That Council accept the Eagle Builders Centre Parking Report as information, pursuant to Council’s direction under Resolution 004/26 and direct Administration to bring forward an analysis report on the Eagle Builders Centre Parking options focusing on pedestrian safety and parking loads to a future Standing Committee of Council Meeting for review and Administration consider studying the ancillary parking lots close to the Eagle Builders Centre and consider options to incentivize parking in these areas.

**CARRIED**  
*Recused: Councillor Twerdoelib*

*Councillor Twerdoelib returned to the meeting at 8:09 p.m.*

**6.8 Request for Decision, Bylaw 1347.25 - Schedule “B” 2026 Water and Wastewater Rates**

Director Weran presented Bylaw 1347.25, being a bylaw to amend Schedule “B” of Bylaw 1250.20 and to set the 2026 Water and Wastewater rates.

**025/26** Councillor Hanson moved That Bylaw 1347.25 - Schedule “B” 2026 Water and Wastewater Rates be referred back to Administration for more information.

**CARRIED UNANIMOUSLY**

**6.9 Request for Decision, Member at Large Resignations**

Advisor Nealon brought forward Member at Large resignations from the Policing Committee and Library Board for Council’s formal acceptance.

**026/26** Councillor Hoyte moved That Council formally accept the resignation of Tom Tomkins from the Policing Committee, effective immediately, with regret.

**CARRIED UNANIMOUSLY**

**027/26** Councillor Twerdoelib moved That Council formally accept the resignation of Michael Woykin from the Policing Committee, effective immediately, with regret.

**CARRIED UNANIMOUSLY**

**028/26** Councillor Sands moved That Council formally accept the resignation of Ann Siford from the Library Board, effective immediately, with regret.

**CARRIED UNANIMOUSLY**

**029/26** Councillor Hanson moved That Council direct Administration to re-advertise for the member at large vacancies for the Member at Large Review Panel to consider, along with previously submitted applications, and make recommendations to Council for the vacant member at large positions.

**CARRIED UNANIMOUSLY**

**MINUTES**

**6.10 Email from M. Baker Re: Concern About Town Property Being Used for Political Events**

*Mayor Svab relinquished the chair to Deputy Mayor Dennis.*

Mayor Svab brought forward the email from M. Baker regarding her concern about Town Property being used for political events.

**MAIN MOTION**

Mayor Svab moved That Council recommends Administration to develop a policy around rental spaces in the Town of Blackfalds.

**AMENDMENTS PROPOSED TO THE MAIN MOTION**

Councillor Brown moved That the main motion be amended to add “and review the Acceptable Usage Policy for the Abbey Centre and its applicability to other facilities.”

**VOTE ON AMENDMENTS TO THE MAIN MOTION**

- 030/26** Councillor Brown moved That the main motion be amended to add “and review the Acceptable Usage Policy for the Abbey Centre and its applicability to other facilities.”

**CARRIED**  
*Opposed: Councillor Hanson*

**VOTE ON AMENDED MAIN MOTION**

- 031/26** Mayor Svab moved That Council recommends to Administration to develop a policy around rental spaces in the Town of Blackfalds and review the Acceptable Usage Policy for the Abbey Centre and its applicability to other facilities.

**CARRIED**  
*Opposed: Councillor Hanson*

*Mayor Svab resumed the chair.*

**6.11 Report for Council, 2026 Blackfalds Community Events – January to December**

The Report for Council, 2026 Blackfalds Community Events – January to December, was exempt from the Consent Agenda for further discussion.

- 032/26** Councillor Hanson moved That Council accept the Report for Council, 2026 Blackfalds Community Events – January to December, as information.

**CARRIED UNANIMOUSLY**

**6.12 Lacombe County Council Highlights – January 8, 2026**

The Lacombe County Council Highlights – January 8, 2026, was exempt from the Consent Agenda for further discussion.

- 033/26** Councillor Hanson moved That Council accept the Report for Council, 2026 Blackfalds Community Events – January to December, as information.

**CARRIED UNANIMOUSLY**

**6.13 Email from Friends of the Blindman River - Our Waters Event, February 25, 2026**

The email from Friends of the Blindman River - Our Waters Event, February 25, 2026, was exempt from the Consent Agenda for further discussion.

**MINUTES**

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**034/26** Councillor Hanson moved That Council accept the Email from Friends of the Blindman River - Our Waters Event, February 25, 2026, and direct Administration to request more information from the Friends of the Blindman River to be brought forward to the February 10, 2026, Regular Meeting of Council.

**CARRIED UNANIMOUSLY**

**6.14 Council Reports**

The Council Reports were exempt from the Consent Agenda for further discussion.

- Mayor Laura Svab
- Deputy Mayor Brenda Dennis
- Councillor Jim Sands
- Councillor Shane Hanson
- Councillor Ryan Brown
- Councillor Aaron J. Hoyte
- Councillor Cory Twerdoclib

Council discussed, in summary, the meeting, events, and activities they have attended.

**035/26** Councillor Hoyte moved That Council accept the Council Reports for information.

**CARRIED UNANIMOUSLY**

**7. NOTICES OF MOTION**

**7.1 Eagle Builders Centre (EBC) Lighting – Councillor Hanson**

Councillor Hanson provided a Notice of Motion regarding Eagle Builders Centre (EBC) Lighting to be considered by Council at the February 10, 2026, Regular Meeting of Council.

“That Council direct Administration to prepare a presentation to Council on the state of the sports lighting for the ice surface at the Eagle Builders Centre (EBC).”

**8. CONFIDENTIAL**

None

**9. ADJOURNMENT**

Mayor Svab adjourned the Regular Council Meeting at 9:08 p.m.

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Laura Svab, Mayor

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Kim Isaak, Chief Administrative Officer

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**MEETING DATE:** February 10, 2026

**PREPARED BY:** Ken Morrison, Director of Emergency Management and Protective Services

**SUBJECT:** **Enforcement & Protective Services Monthly Report - January 202**

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## **BACKGROUND**

Administration provides the Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

## **DISCUSSION**

The attached documents are a combination of activities occurring during the month of January for Municipal Enforcement, Occupational Health & Safety, Fire Services, RCMP and Emergency Management.

## **FINANCIAL IMPLICATIONS**

None

## **ATTACHMENTS**

- *Protective Services Monthly Report*
- *Municipal Enforcement January Report*
- *Fire January monthly Incident Summary*
- *Fire 2025 Year in Review*
- *RCMP Municipal January 2026 Five-Year Crime Stats*
- *RCMP Municipal January 2026 Detachment at a Glance and Crime Gauges*

## **APPROVALS**

  
\_\_\_\_\_  
Kim Isaak,  
Chief Administrative Officer

  
\_\_\_\_\_  
Director/Author

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## Protective Services Monthly Report

### Municipal Enforcement:

#### Blackfalds Municipal Enforcement January Monthly Report

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### Summary

During the reporting period, Municipal Enforcement maintained a high operational tempo, responding to a significant volume of calls for service and proactive enforcement activities. Officers addressed a wide range of community safety concerns, including traffic enforcement, bylaw compliance, animal control, abandoned vehicles, and public assistance requests. Seasonal weather conditions continued to impact enforcement priorities, particularly with snow removal operations and sidewalk safety.

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### Calls for Service and Files Created

- **110 calls** were received through the 24/7 Dispatch Assist Line
- **411 enforcement files** were created during the reporting period

Calls for service included, but were not limited to:

- Abandoned vehicles
- Ice accumulation on sidewalks
- Animals at large
- Deceased wildlife alongside roadways (removal requests)
- Excessive speed in playground zones
- Unattached trailers
- Illegal parking
- Requests to assist RCMP
- Requests to assist Planning & Development
- Youth bans due to behavioural issues
- Towed vehicle inquiries
- Neighbour disputes
- Assistance to Public Works

Approximately **278 files** were generated directly from public requests and interdepartmental assistance.

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### Traffic Enforcement and E-Ticketing

Traffic enforcement remained a key focus throughout the month.

- **28 e-ticket violations issued**
- **12 warnings issued**
- **48 violations** issued under **Section 160(1) – Registered Owner**

#### Files Created by Legislation:

- **20 files** under the *Traffic Safety Act*
- **8 files** under the *Use of Highway and Rules of the Road Regulation*
- **2 files** under the *Traffic Bylaw*

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## Snow Removal and Seasonal Enforcement

Peace Officers played a proactive role in supporting snow removal operations by attempting to clear vehicles from roadways prior to Public Works equipment deployment.

- Officers typically attend **up to two hours prior** to equipment arrival
  - Efforts include phone calls and door-to-door notifications to vehicle owners
  - In some cases, relocation efforts take **up to three and a half hours**
  - When vehicles cannot be relocated, towing is required to ensure snow clearing operations can proceed safely and efficiently
- 

## Sidewalk Safety and Ice Control

With fluctuating weather conditions, **thaw-and-melt cycles** have resulted in increased ice accumulation on sidewalks, creating safety concerns for pedestrians.

- Notices were issued to residents regarding icy sidewalks
  - Residents were reminded of the Town's **Sand & Salt Program**
  - The Communications Department supported enforcement efforts by posting public reminders on social media
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## Officer Safety and Public Interaction

During several traffic stops, Peace Officers encountered **verbally aggressive individuals**. Officers continued to manage these interactions professionally, prioritizing safety while maintaining enforcement objectives and public service standards.

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## Conclusion

Municipal Enforcement continued to provide consistent, proactive service to the community throughout the reporting period. Officers balanced enforcement, education, and public assistance while adapting to seasonal challenges and increased service demands. Ongoing cooperation with RCMP, Public Works, Planning & Development, and Communications remains essential to effective municipal operations.

## **Blackfalds Fire Rescue**

During January 2026, we commenced the NFPA 1001 Level 1 course. This course has eight participants: four of our rookies and four from Clive Fire. The theory portions are being taught on Tuesday evenings, with ten full weekends scheduled for practical skills and final exams.

On Wednesday evenings, our focus has been on communications. We have been training members on scene communications, covering procedures from initial arrival and size-up to relaying information to officers and dispatch.

We arranged two separate nights to tour the Red Deer Emergency Communication Center. Members were split into two groups to tour the facility, gaining an understanding of how dispatch functions.

A review of incident responses for 2025 shows the department responded to 255 incidents.

- **Responses within the Town of Blackfalds:** 206 (of which 131 were alarm calls).
- **Responses within Lacombe County:** 37.
- **Mutual Aid responses within the City of Lacombe:** 12.

During January 2026, the department responded to 23 incidents, which is on pace with January 2025. A summary of the incident types for January 2026 is included.

## Occupational Health & Safety

### Monthly Report for January 2026

Incidents: 9 Incidents reported in CorePoint

- 6 Near miss/Hazard ID
- 2 Damage to equipment/property
- 1 Personal injury/illness

Investigations: 1 Investigation completed

- 3 corrective actions identified and assigned to employees

Joint Health and Safety Committee (JHSC) Meeting

- Minutes shared with employees
- Audit Action plan reviewed and approved by Committee

Health and Safety Audit

- Reviewed and approved by JHSC
- Reviewed and approved by Managers
- Will be presented to Directors and CAO in February

Training and Orientation

- 3 new hire and 1 returning employee provided with required training
- 2 new hire orientations provided at the Civic Centre
- OHS Advisor attended 2 day CRAHIMT training

CorePoint

- All correct departments have been added to CorePoint with the identified employees added to their correct department
- Working through the glitches and login problems that have developed since this change. Everyone's patience is very much appreciated.

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## Policies and Procedures

- Incident Investigation Policy & Procedure was presented to Managers for review and approval. This Policy will be presented to Directors & the CAO in February
- Completed draft Policy of Formal Workplace Inspections. Will finish procedures for this Policy in February and will present both documents to the JHSC in April's meeting.

## **RCMP**

The RCMP met with Director Morrison to discuss the changes in the Annual Performance Plan, changes are being made to steps within the program, and it is now going to be called the Community Priorities Plan.

The RCMP had 96 calls for service in the town of Blackfalds for the month of January, these consisted of:

1 Arson, 8 Assaults, 1 unlawfully at large, 1 unlawfully in a Dwelling house, 9 Breach of Peace, 1 Break and Enter, 1 check stop, 5 Crime Prevention files, 2 Criminal Harassment, 5 Crime Prevention, 2 Criminal Harassment, 1 Distribute Intimate Images, 4 Disturbing the Peace, 6 False Alarms, 5 Frauds, 2 Harassing Communications, 11 Mischiefs, 5 Impaired Operation of a Motor Vehicle, 3 Thefts, 1 Resist/Obstruct Peace Officer, 1 Sexual Assault, 7 Traffic Collisions, 1 Uttering Threats against a Person, 11 Wellbeing Checks

Stats and report are attached.

## **Emergency Management**

LREMP Agency met, during this time a De-Briefing was held relating to the Functional Exercise held in November. We had a total of six staff members attend this.

The LREMP agency met, at which time the budget was reviewed as presented by the contractor. Discussion on the recent draft LREMP draft plan was held, and a subcommittee was initiated to review and then meet with the contracted company to discuss any modifications.

The Partnership draft agreement is being sent to AEMA for their review, and once completed, will be sent out for signature from each partner.

## **Ken Morrison**

Director of Emergency Management & Protective Services

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**Municipal Reports/Files** MUNICIPAL ENFORCEMENT -

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS W/IN 48 HRS: 2 1%

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAR SNOW/ICE/DIRT/OTHER OBSTRUCTIONS FROM HWY W/IN 48 HRS: 1 0%

1 TRAFFIC BYLAW 1232/19 : PART 11: MISCELLANEOUS: 1 0%

1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN: 2 1%

1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK A RECREATION VEHICLE FOR LONGER THAN 72 HOURS ON A HIGHWAY: 1 0%

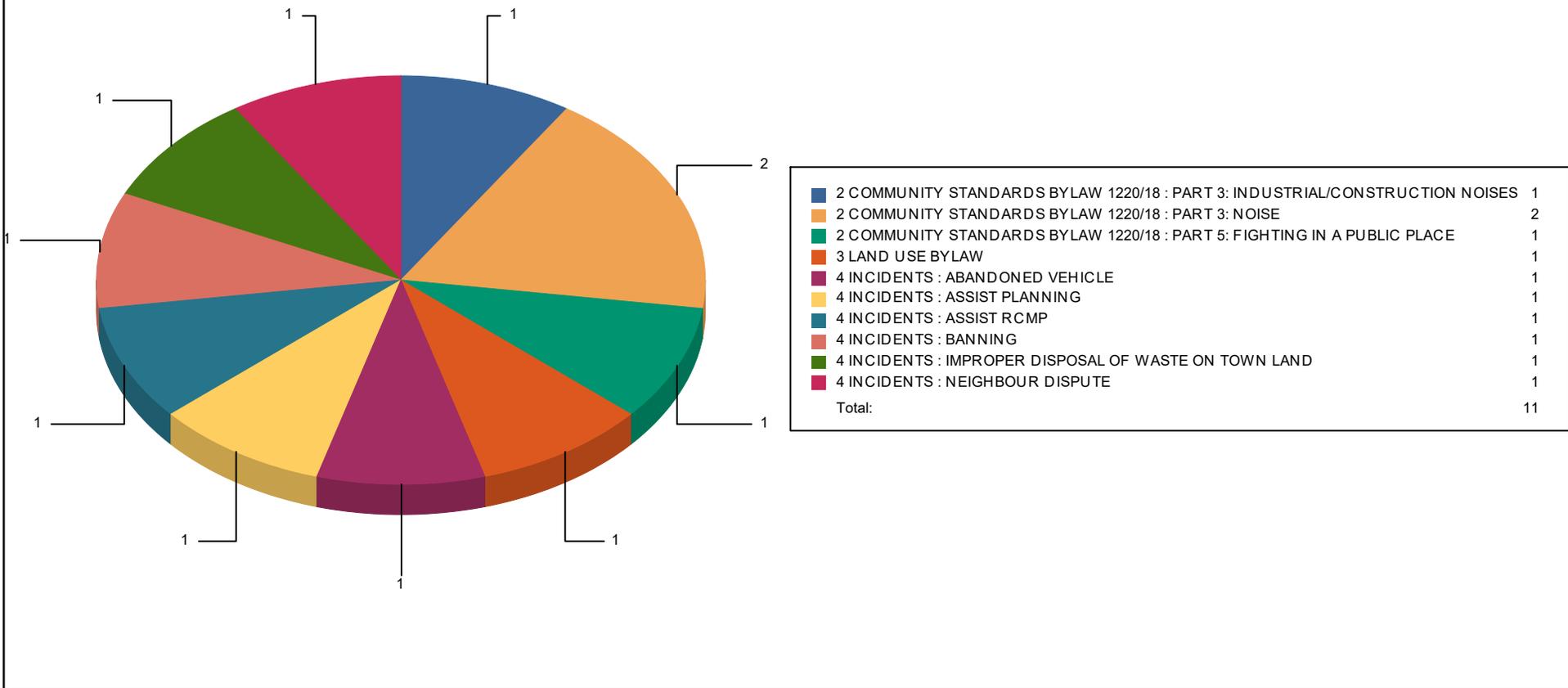
1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK ON A HIGHWAY IN EXCESS OF TIME DESIGNATED: 1 0%

1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK UNATTACHED RV/UTILITY TRAILER ON HIGHWAY: 1 0%

1 TRAFFIC BYLAW 1232/19 : PART 7: SPEED LIMIT : EXCESSIVE SPEED W/IN A PLAYGROUND ZONE: 1 0%

2 COMMUNITY STANDARDS BYLAW 1220/18: 2 1%

### Count of Incident Types



2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: INDUSTRIAL/CONSTRUCTION NOISES: 1 0%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE: 2 1%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 5: FIGHTING IN A PUBLIC PLACE: 1 0%

3 LAND USE BYLAW: 1 0%

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**Municipal Reports/Files** MUNICIPAL ENFORCEMENT -

4 INCIDENTS : ABANDONED VEHICLE: 1 0%

4 INCIDENTS : ASSIST PLANNING: 1 0%

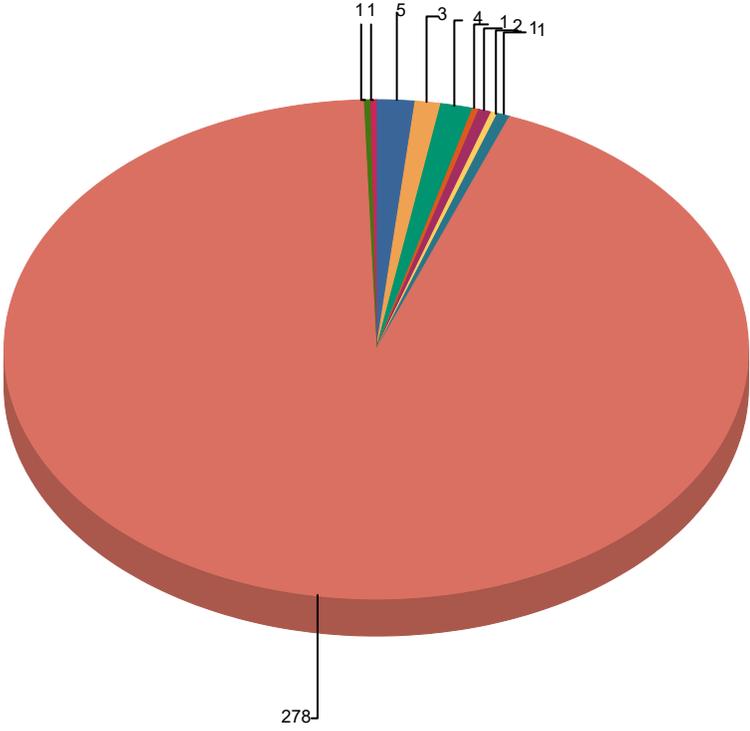
4 INCIDENTS : ASSIST RCMP: 1 0%

4 INCIDENTS : BANNING: 1 0%

4 INCIDENTS : IMPROPER DISPOSAL OF WASTE ON TOWN LAND: 1 0%

4 INCIDENTS : NEIGHBOUR DISPUTE: 1 0%

### Count of Incident Types



4 INCIDENTS : PARKING COMPLAINT	5
4 INCIDENTS : PARKING DURING PROHIB. TIMES VEHICLE TOWED	3
4 INCIDENTS : QUESTIONS / REQUESTS / CONCERNS	4
ANIMAL CONTROL BYLAW 1181/14	1
ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL AT LARGE	2
ANIMAL CONTROL BYLAW 1181/14 : WILD ANIMALS/BIRDS/WATERFOWL	1
ASSIST : ASSIST CORPORATE SERVICES	1
ASSIST : PUBLIC WORKS : SNOW REMOVAL	278
MISCELLANEOUS	1
WATER AND SEWER BYLAW	1
<b>Total:</b>	<b>297</b>

4 INCIDENTS : PARKING COMPLAINT: 5 2%

4 INCIDENTS : PARKING DURING PROHIB. TIMES VEHICLE TOWED: 3 1%

4 INCIDENTS : QUESTIONS / REQUESTS / CONCERNS: 4 1%

ANIMAL CONTROL BYLAW 1181/14: 1 0%

**Municipal Reports/Files** MUNICIPAL ENFORCEMENT -

ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL AT LARGE: 2 1%

ANIMAL CONTROL BYLAW 1181/14 : WILD ANIMALS/BIRDS/WATERFOWL: 1 0%

ASSIST : ASSIST CORPORATE SERVICES: 1 0%

ASSIST : PUBLIC WORKS : SNOW REMOVAL: 278 86%

MISCELLANEOUS: 1 0%

WATER AND SEWER BYLAW: 1 0%

Grand Total: 100.00% Total # of Incident Types Reported: 324





# Year in Review 2025

## Blackfalds Fire Department

Email : [fire@blackfalds.ca](mailto:fire@blackfalds.ca)

Web site : <https://www.blackfalds.ca/p/fire-rescue>

Tel: 403.885.4144



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# MESSAGE FROM THE FIRE CHIEF



The 2025 Year in Review is a reflection of a year shaped by progress, innovation, and the deep sense of dedication that defines our team. Our shared culture of professionalism, compassion, and resilience is at the heart of everything we do.

Our staff are exceptionally skilled and committed individuals who continue to be the foundation of our success. Their passion for service, constant pursuit of excellence, and incredible teamwork ensure that we remain at the forefront of the region.

We also need to recognize our paid-per-call (also known as volunteer) staff and their families for their commitment to the community we serve.

We are committed to improving our Fire Prevention Program through inspections, public education, and working closely with our regional partners. These include neighbouring fire departments, local RCMP detachments, Alberta Health Service (AHS), the Lacombe Regional Emergency Management Agency, the Lacombe County Mutual Aid Organization, and the Alberta Central Region All-Hazards Incident Management Team.

These partnerships, combined with the outstanding efforts of all our personnel and the support of the public we proudly serve, make these achievements possible. achievements are possible due to the outstanding efforts of all our personnel and the support of the public we proudly serve.

Thank you for your interest in this report. I hope you find the material herein informative and useful.

Sincerely,

Robert Côté

Fire Chief

# OPERATIONS

## Calls for Service

In 2025, Blackfalds Fire Department responded to 255 requests for service, 206 of which were within Blackfalds Corporate Limits, 37 in our designated response area of Lacombe County, 12 Mutual Aid requests from neighboring communities in time of need. Of the total 255 emergency responses, there were:

40 Fires (including structure fires, outside fires, and vehicle fires)

41 Motor Vehicle Collisions

29 Medical or Public Assistance

11 Hazardous Materials or Gas Leaks (Including Carbon Monoxide)

3 Smoke or Odor of Smoke

131 False Alarms

## Estimation of Value

Fires caused an estimated \$212,700, and firefighting interventions saved an estimated \$2,875,000, notably including a \$2 million commercial/office property.

## False Alarms

51% (131) of responses were to false alarms, the most common cause being alarms set off due to cooking (52), followed by Equipment Malfunctions (11), Steam from a shower (9) and Sprinkler System activations (8)

**Year-over-year stats show an increase of Residential Alarms calls when compared to total call volume.**

# TRAINING

**Blackfalds Fire Department firefighters are trained to an accredited international standard, NFPA 1001 Professional Qualifications for Firefighters.**

In 2025, two NFPA courses were hosted at Blackfalds Fire Department

- NFPA 1041 Fire Instructor 1 – 8 firefighters and officers completed this program, preparing them to educate the next generation of firefighters.
- NFPA 1006 Vehicle Extrication – 11 firefighters learned advanced vehicle rescue techniques, including working with local heavy wrecking companies to provide rescue to high complexity vehicle accidents.



Firefighters also train weekly on a wide range of topics covering all levels of services provided, refreshing their knowledge and skills from certifications for all sorts of firefighting related duties, resulting in a total of over 4,200 hours of Training completed.

<b>Firefighting and Equipment Maintenance</b>	<b>Officer and Instructor Development</b>	<b>Technical Rescue</b>
<b>2473 Hours</b>	<b>615 Hours</b>	<b>530 Hours</b>

# ADMINISTRATION

## 2025 Budget

In 2025, our Council-approved operating budget was \$714,339, which includes the addition of another full-time position for a Deputy Chief of Training and Fire Prevention.

Our capital budget, \$386,000, provides us with new equipment and upgrades, to ensure our firefighters are equipped to safely provide continued service to the Town of Blackfalds and surrounding residents.

## Operating Budget Comparison

- 2023 - \$620,894
- 2024 - \$730,454
- 2025 - \$714,339

## Capital Budget

2025 came with one Fleet Replacement, and upgrades to our equipment, which included replacing an older brush truck with a F450 Brush Truck used for off the road fires, and hauling the UTV for all terrain access for fires and rescues.

DESCRIPTION	EXPENSES
New Brush Truck (Replacement)	\$188,616
27 SCBA Cylinders (Replacement)	\$48,060
Command Truck – Deputy Chief (New)	\$90,000
Mobile AFRCC Radio Upgrade (Upgrade)	\$30,000
First Due Fire Department Management and Responder Software (Replacement)	\$16,000

## First Due Software

Our new operating system allows Firefighters to retrieve critical data about an address before or while responding to emergencies. This program hosts our fire prevention and inspections information, fire reporting software, time sheets, training modules, and more, to relieve administrative duties while increasing operational functionality.

# FIRE PREVENTION

## Inspections

Blackfalds Fire Department hired an additional Deputy Chief in 2025, who is in part responsible for the completion of fire inspections throughout the year of businesses. Moving forward with the new Inspections software, Blackfalds Fire Department strives to provide fire inspections bi-annually for businesses, to create a safe environment for our residents.

## Impact on Responding Firefighters

By consolidating our inspections into our response program, firefighters can see critical factors about businesses, including locations of hazardous materials storage, alarm panels, lock boxes, elevator shafts, and any other hazards that might be present in a fire situation. This is a critical life safety measure for our firefighters and allows us to provide a better response during emergencies.

## Inventory

In 2025, we completed an inventory of inspectable properties, with a over 120 inspectable businesses within corporate limits. We also inventoried all structures in our corporate limits, for a total of 3,671 structures, with 63 industrial occupancies, 33 business/professional occupancies, and 25 assembly occupancies.

## Occupancy Types

This inventory system allows us to label buildings before emergencies by the occupancy type, allowing us to categorize our response accordingly. Our responders will now see the size and type of structure they are responding to as soon as the call is dispatched.

***“Before anything else, preparation is the key to success”***

# COMMUNITY EVENTS

Blackfalds Firefighters hosted and attended a wide range of events this year, to give back to the community. These events range from public education events to free barbeques and more!

- Fire Hall Tours
  - Southside Christian School
  - Iron Ridge Elementary
- Fire Truck Visits
  - Aspen Lakes Daycare
  - McHappy Day
- Public Service Events
  - Blackfalds Street Dance
  - Blackfalds Community Expo
  - Boys and Girls Club Duck Drop
- Open Houses
  - RCMP Open House
  - Fire Prevention Week Open House
- Christmas Events
  - Santa Run 2 Nights
  - Food Bank Christmas Hampers



# OUR FIREFIGHTERS

All of this is made possible through the commitment of 27 Firefighters and Fire Officers. This year, 5 new firefighters joined our department, and 7 reached notable milestones and were recognized by council for their dedication.



## Years of Service

A group of our firefighters were recognized at provincial and federal levels for their dedication:

- Captain Brown – 25 years of service
- Captain Stock – 20 years of service
- Captain Kenway – 10 years of service
- Lieutenant Hauck – 10 years of service
- Class A Firefighter Ostropolski – 35 years of service
- Class A Firefighter McCrimmon – 35 years of service
- Class A Firefighter Dahms – 10 years of service

**Blackfalds (Municipal) Crime Statistic Summary – January to January****2026/02/04***Blackfalds (Municipal) – Highlights*

- **#VALUE!**
- **Theft of Motor Vehicles** decreased by 100.0% when compared to the same period in 2025 (January to January). There were 4 fewer actual occurrences (from 4 in 2025 to 0 in 2026).
- **Theft Under \$5,000** decreased by 14.3% when compared to the same period in 2025 (January to January). There were 1 fewer actual occurrences (from 7 in 2025 to 6 in 2026).

*Blackfalds (Municipal) – Criminal Code Offences Summary*

Crime Category	% Change 2025 – 2026 (January to January)
Total Persons Crime	<b>18.2% Increase</b>
Total Property Crime	<b>0.0% Decrease</b>
Total Criminal Code	<b>17.1% Increase</b>

From January to January 2026, when compared to the same period in 2025, there have been:

- 2 more **Persons Crime** offences;
- 0 more **Property Crime** offences; and
- 6 more **Total Criminal Code** offences;

*Blackfalds (Municipal) – January, 2026*

- There were 0 **Thefts of Motor Vehicles** in January: 0 cars, 0 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 2 **Break and Enters** in January: 1 businesses, 0 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 1 unlawfully being in a dwelling house.
- There were a total of 2 **Provincial Roadside Suspensions** in January (1 alcohol related and 1 drug related). This brings the year-to-date total to 2 (1 alcohol related and 1 drug related).
- There were a total of 14 files with the **Spousal Abuse** survey code in January (January 2025: 7). This brings the year-to-date total to 14 (2025: 7).
- There were 134 files with **Victim Service Unit** referral scoring in Blackfalds Municipal: 1 accepted, 26 declined, 2 proactive, 0 requested but not available, and 105 files with no victim.



# Blackfalds Municipal Crime Gauge

2026 vs. 2025  
January to January

## Criminal Code Offences



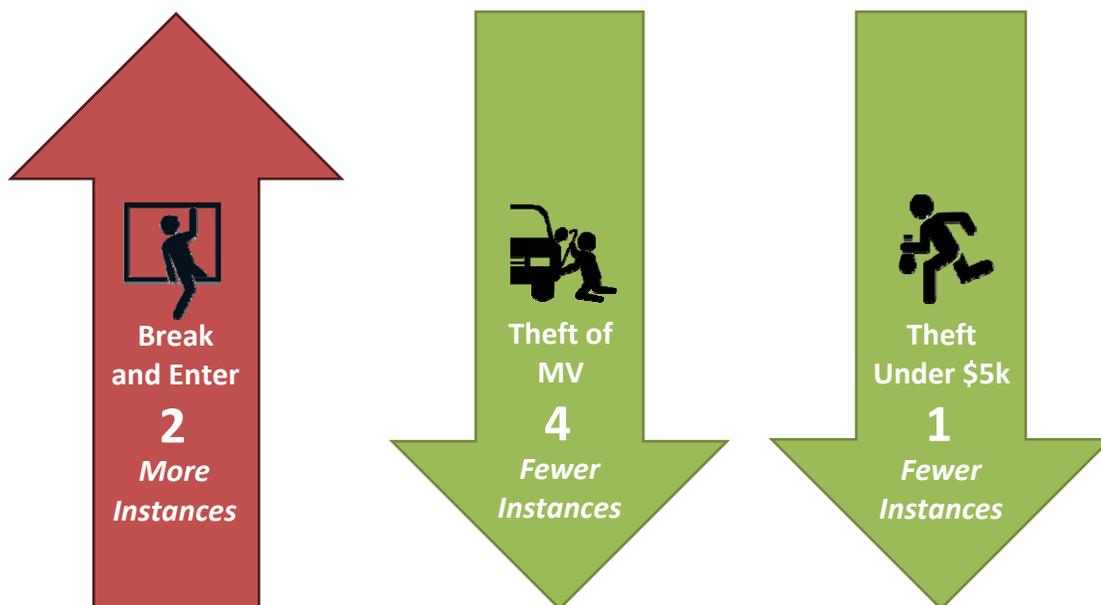
**Total Criminal Code Offences:**

# 17%

## Increase

When compared to  
January to January, 2025

## Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.



## Blackfalds Municipal Detachment Crime Statistics (Actual) January to January: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

February 4, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	0	1	1	0%	0%	0.1
Other Sexual Offences		0	0	0	2	0	N/A	-100%	0.2
Assault		4	4	9	4	6	50%	50%	0.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		1	6	5	4	5	400%	25%	0.6
Uttering Threats		3	3	2	0	1	-67%	N/A	-0.7
<b>TOTAL PERSONS</b>		<b>9</b>	<b>13</b>	<b>16</b>	<b>11</b>	<b>13</b>	<b>44%</b>	<b>18%</b>	<b>0.6</b>
Break & Enter		2	0	2	0	2	0%	N/A	0.0
Theft of Motor Vehicle		7	1	4	4	0	-100%	-100%	-1.1
Theft Over \$5,000		1	1	1	1	1	0%	0%	0.0
Theft Under \$5,000		5	2	2	7	6	20%	-14%	0.7
Possn Stn Goods		2	2	4	0	0	-100%	N/A	-0.6
Fraud		0	5	6	2	2	N/A	0%	0.1
Arson		0	0	0	0	1	N/A	N/A	0.2
Mischief - Damage To Property		5	0	2	5	2	-60%	-60%	-0.1
Mischief - Other		3	3	1	2	7	133%	250%	0.7
<b>TOTAL PROPERTY</b>		<b>25</b>	<b>14</b>	<b>22</b>	<b>21</b>	<b>21</b>	<b>-16%</b>	<b>0%</b>	<b>-0.1</b>
Offensive Weapons		0	1	0	0	0	N/A	N/A	-0.1
Disturbing the peace		1	1	2	1	4	300%	300%	0.6
Fail to Comply & Breaches		3	3	0	0	0	-100%	N/A	-0.9
<b>OTHER CRIMINAL CODE</b>		<b>1</b>	<b>8</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>200%</b>	<b>50%</b>	<b>-0.2</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>5</b>	<b>13</b>	<b>4</b>	<b>3</b>	<b>7</b>	<b>40%</b>	<b>133%</b>	<b>-0.6</b>
<b>TOTAL CRIMINAL CODE</b>		<b>39</b>	<b>40</b>	<b>42</b>	<b>35</b>	<b>41</b>	<b>5%</b>	<b>17%</b>	<b>-0.1</b>



## Blackfalds Municipal Detachment

### Crime Statistics (Actual)

January to January: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

February 4, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	1	1	N/A	0%	0.2
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>N/A</b>	<b>0%</b>	<b>0.2</b>
Liquor Act		0	0	1	0	0	N/A	N/A	0.0
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		5	11	6	9	6	20%	-33%	0.0
Other Provincial Stats		9	3	10	11	9	0%	-18%	0.8
<b>Total Provincial Stats</b>		<b>14</b>	<b>14</b>	<b>17</b>	<b>20</b>	<b>15</b>	<b>7%</b>	<b>-25%</b>	<b>0.8</b>
Municipal By-laws Traffic		1	1	0	2	3	200%	50%	0.5
Municipal By-laws		5	2	2	4	6	20%	50%	0.4
<b>Total Municipal</b>		<b>6</b>	<b>3</b>	<b>2</b>	<b>6</b>	<b>9</b>	<b>50%</b>	<b>50%</b>	<b>0.9</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		2	1	0	0	0	-100%	N/A	-0.5
Property Damage MVC (Reportable)		17	10	16	11	5	-71%	-55%	-2.3
Property Damage MVC (Non Reportable)		0	0	2	5	2	N/A	-60%	0.9
<b>TOTAL MVC</b>		<b>19</b>	<b>11</b>	<b>18</b>	<b>16</b>	<b>7</b>	<b>-63%</b>	<b>-56%</b>	<b>-1.9</b>
Roadside Suspension - Alcohol (Prov)		4	8	0	1	1	-75%	0%	-1.3
Roadside Suspension - Drugs (Prov)		0	0	0	1	1	N/A	0%	0.3
<b>Total Provincial Traffic</b>		<b>16</b>	<b>26</b>	<b>19</b>	<b>26</b>	<b>37</b>	<b>131%</b>	<b>42%</b>	<b>4.2</b>
<b>Other Traffic</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.0</b>
<b>Criminal Code Traffic</b>		<b>1</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>300%</b>	<b>N/A</b>	<b>0.3</b>
<b>Common Police Activities</b>									
False Alarms		5	4	2	9	4	-20%	-56%	0.3
False/Abandoned 911 Call and 911 Act		4	1	1	4	2	-50%	-50%	-0.1
Suspicious Person/Vehicle/Property		10	12	8	12	7	-30%	-42%	-0.6
Persons Reported Missing		0	0	1	4	1	N/A	-75%	0.6
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		12	10	9	7	14	17%	100%	0.1
Form 10 (MHA) (Reported)		2	1	1	0	1	-50%	N/A	-0.3



## Blackfalds Municipal Detachment Crime Statistics (Actual) January: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

February 4, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	0	1	1	0%	0%	0.1
Other Sexual Offences		0	0	0	2	0	N/A	-100%	0.2
Assault		4	4	9	4	6	50%	50%	0.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		1	6	5	4	5	400%	25%	0.6
Uttering Threats		3	3	2	0	1	-67%	N/A	-0.7
<b>TOTAL PERSONS</b>		<b>9</b>	<b>13</b>	<b>16</b>	<b>11</b>	<b>13</b>	<b>44%</b>	<b>18%</b>	<b>0.6</b>
Break & Enter		2	0	2	0	2	0%	N/A	0.0
Theft of Motor Vehicle		7	1	4	4	0	-100%	-100%	-1.1
Theft Over \$5,000		1	1	1	1	1	0%	0%	0.0
Theft Under \$5,000		5	2	2	7	6	20%	-14%	0.7
Possn Stn Goods		2	2	4	0	0	-100%	N/A	-0.6
Fraud		0	5	6	2	2	N/A	0%	0.1
Arson		0	0	0	0	1	N/A	N/A	0.2
Mischief - Damage To Property		5	0	2	5	2	-60%	-60%	-0.1
Mischief - Other		3	3	1	2	7	133%	250%	0.7
<b>TOTAL PROPERTY</b>		<b>25</b>	<b>14</b>	<b>22</b>	<b>21</b>	<b>21</b>	<b>-16%</b>	<b>0%</b>	<b>-0.1</b>
Offensive Weapons		0	1	0	0	0	N/A	N/A	-0.1
Disturbing the peace		1	1	2	1	4	300%	300%	0.6
Fail to Comply & Breaches		3	3	0	0	0	-100%	N/A	-0.9
<b>OTHER CRIMINAL CODE</b>		<b>1</b>	<b>8</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>200%</b>	<b>50%</b>	<b>-0.2</b>
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## Blackfalds Municipal Detachment

### Crime Statistics (Actual)

January: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

February 4, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	1	1	N/A	0%	0.2
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>N/A</b>	<b>0%</b>	<b>0.2</b>
Liquor Act		0	0	1	0	0	N/A	N/A	0.0
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		5	11	6	9	6	20%	-33%	0.0
Other Provincial Stats		9	3	10	11	9	0%	-18%	0.8
<b>Total Provincial Stats</b>		<b>14</b>	<b>14</b>	<b>17</b>	<b>20</b>	<b>15</b>	<b>7%</b>	<b>-25%</b>	<b>0.8</b>
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Municipal By-laws		5	2	2	4	6	20%	50%	0.4
<b>Total Municipal</b>		<b>6</b>	<b>3</b>	<b>2</b>	<b>6</b>	<b>9</b>	<b>50%</b>	<b>50%</b>	<b>0.9</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		2	1	0	0	0	-100%	N/A	-0.5
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Roadside Suspension - Drugs (Prov)		0	0	0	1	1	N/A	0%	0.3
<b>Total Provincial Traffic</b>		<b>16</b>	<b>26</b>	<b>19</b>	<b>26</b>	<b>37</b>	<b>131%</b>	<b>42%</b>	<b>4.2</b>
<b>Other Traffic</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.0</b>
<b>Criminal Code Traffic</b>		<b>1</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>300%</b>	<b>N/A</b>	<b>0.3</b>
<b>Common Police Activities</b>									
False Alarms		5	4	2	9	4	-20%	-56%	0.3
False/Abandoned 911 Call and 911 Act		4	1	1	4	2	-50%	-50%	-0.1
Suspicious Person/Vehicle/Property		10	12	8	12	7	-30%	-42%	-0.6
Persons Reported Missing		0	0	1	4	1	N/A	-75%	0.6
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		12	10	9	7	14	17%	100%	0.1
Form 10 (MHA) (Reported)		2	1	1	0	1	-50%	N/A	-0.3

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**MEETING DATE:** February 10, 2026

**PREPARED BY:** Jolene Tejkl, Planning & Development Manager

**SUBJECT:** **Development & Building Monthly Report – January 2026**

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## **BACKGROUND**

Attached is the January 2026 Development & Building Permit Report and Comparison for 2024-2026 year to date. We also have shown the comparison for the year-to-date figures for 2025 on the comparison report.

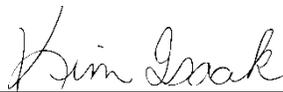
For Council's information, the "other" category captures the following types of residential permits:

- Shed
- Garage & deck. On occasion both a garage and deck will be applied for under the same development permit and when that happens, it will be captured as "other")
- Hot tub
- Ensuite addition to Master Bedroom. This type of development is not appropriate to capture under "addition" because it does not entail a structural alteration as it's changing the interior of the home
- Shed & deck. Occasionally these two developments will be applied for under the same development permit. When that happens, it will fall under "other"
- Grading permits

## **ATTACHMENTS**

- *January 2026 Development/Building Permit Report*
- *2024 – 2026 Development/Building Comparison Report*

## **APPROVALS**



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Kim Isaak,  
Chief Administrative Officer



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Department Director/Author

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
1-26	5413 Vista Trail	R-1M	Basement Reno	approved	19-Jan-26
2-26	130 Mitchell Crescent	R-1M	Accessory Suite		
3-26	13 Silver Drive	R-1M	Residential Solar Panel Installation	approved	27-Jan-26
4-26	6 Aztec Street	R-1M	Basement Reno	approved	27-Jan-26
5-26	5 Ash Close	R-1L	Basement Reno	approved	27-Jan-26
6-26	147 Morris Court	R-1S	Hot Tub		
7-26	4914 Broadway Avenue, Unit 2	C-1	Interior Tenant Improvements		
8-26	5302 Vista Trail, Unit 2	C-3	Change in Occupancy/Use (Golf Simulator)		
9-26	4301 Westbrooke Road	R-1M	Home Based Business 1	approved	27-Jan-26
10-26	42 Sunridge Ave	R-1M	Residential Solar Panel Installation		
11-26	233 Crimson Court	R-2	Covered Deck		
12-26	233 Crimson Court	R-2	Hot Tub		
13-26	10 Stanford Blvd	R-1M	Accessory Building - Garage		

Town of Blackfalds Development/Building Permit Comparison 2024 to 2026

2025 YTD

	2024		2025		2026		January	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
<b>Residential</b>								
SFD	38	\$ 13,213,080.00	30	\$ 11,399,456.77	0	\$ -	1	\$ 530,000.00
Duplexes	20	\$ 4,774,000.00	10	\$ 2,480,000.00	0	\$ -	0	\$ -
Manufactured Home	11	\$ 1,751,566.00	11	\$ 2,532,500.00	0	\$ -	0	\$ -
4-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	157	\$ 36,667,435.00	12	\$ 2,780,000.00	0	\$ -	0	\$ -
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	8	\$ 3,495,000.00	0	\$ -	0	\$ -	0	\$ -
<b>Total Res. Dwellings</b>	<b>234</b>	<b>\$ 59,901,081</b>	<b>63</b>	<b>\$ 19,191,957</b>	<b>0</b>	<b>\$ -</b>	<b>1</b>	<b>\$ 530,000</b>
Garage	24	\$ 788,152.61	17	\$ 500,820.00	1	\$ 100,000.00	0	\$ -
Deck	11	\$ 105,100.00	13	\$ 110,598.00	0	\$ -	0	\$ -
Basement Reno	49	\$ 1,339,000.00	44	\$ 1,074,500.00	3	\$ 36,000.00	6	\$ 102,000.00
Addition	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Accessory Suite	2	\$ -	7	\$ 245,500.00	1	\$ -	0	\$ -
Home Business	20	\$ -	22	\$ -	0	\$ -	1	\$ -
Other	67	\$ 20,325,799.71	63	\$ 38,776,705.47	6	\$ 69,830.00	2	\$ 657,000.00
<b>Commercial</b>	<b>47</b>	<b>\$ 4,594,822.26</b>	<b>34</b>	<b>\$ 2,714,959.00</b>	<b>2</b>	<b>\$ 240,000.00</b>	<b>3</b>	<b>\$ 3,160.00</b>
<b>Industrial</b>	<b>5</b>	<b>\$ 2,504,073.00</b>	<b>2</b>	<b>\$ 805,000.00</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>
<b>Institutional</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>
<b>Agricultural</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>
<b>Public Facility</b>	<b>13</b>	<b>\$ 38,078,150.00</b>	<b>10</b>	<b>\$ 653,000.00</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>
<b>TOTAL PERMITS</b>	<b>472</b>	<b>\$ 127,636,178.58</b>	<b>275</b>	<b>\$ 64,073,039.24</b>	<b>13</b>	<b>\$ 445,830.00</b>	<b>13</b>	<b>\$ 1,292,160.00</b>
<b>General Yearly Notes:</b>		Vista Trail Townhouse complex						

**Organizational Meeting  
December 1, 2025 @ 1:00pm  
Lacombe Memorial Centre**

## Organizational Meeting Minutes

In Attendance:	Kim Proud	City of Lacombe
	Dwayne West	County of Lacombe
	Laura Svab	Town of Blackfalds
	Kristy Klinger	Town of Bentley
	Colleen Ebden	Town of Eckville
	Barb Gilliat	Village of Alix
	Tracey Hallman	Village of Clive
	The Bethany Group	Carla Beck, Shannon Holtz, Melodie Stol (recorder)
	Lacombe Foundation	Ann Hultink

<b>1.</b>	<p><b>Call to Order</b></p> <p>The meeting was called to order at 1:00 pm. Introductions were made.</p>
<b>2.</b>	<p><b>Appointment of Officers</b></p> <p>The Chair was handed to Melodie Stol, who called for nominations for Board Chair. Colleen Ebden nominated Barb Gilliat, who accepted the nomination. A second and third call for nominations was made.</p> <p><i>With no further nominations, Barb Gilliat was declared Board Chair.</i></p> <p>The Chair was handed to Barb Gilliat, who called for nominations for Board Vice Chair. Colleen Ebden nominated Tracey Hallman, who accepted the nomination. A second and third call was made.</p> <p><i>With no further nominations, Tracey Hallman was declared Board Vice Chair.</i></p>
<b>3.</b>	<p><b>Signing Authorities and Related Policies</b></p> <p>The signing authority positions and names were reviewed.</p> <p>Policy SL 01-04 Contracting and Procurement, SL 01-05 Delegation of Authority and Expenditure Limits and Policy SL 02-07 Reserves - Housing Management Body were shared with the board.</p> <p><i>Moved by D. West to approve the Signing Authorities as follows:</i></p> <p><i>Signing Authority for operating accounts to be the Chief Executive Officer, Senior Director Housing and Lodges, and Finance Manager:</i></p> <ul style="list-style-type: none"> <li>• <i>Chief Executive Officer - Carla Beck</i></li> </ul>

	<ul style="list-style-type: none"> <li>• <i>Senior Director of Housing and Lodges – Shannon Holtz</i></li> <li>• <i>Finance Manager – Ann Hultink</i></li> </ul> <p><i>Alberta Treasury Branch also requires that an Administrator be named for operating accounts to process Electronic Funds transfers, download bank statements, etc.- Administrator to be the Chief Executive Officer with Primary position to be Finance Manager, and secondary position to be Senior Director, Housing and Lodges. These positions may delegate to other staff as approved by the Chief Executive Officer in writing:</i></p> <ul style="list-style-type: none"> <li>• <i>Finance Manager – Ann Hultink</i></li> <li>• <i>Senior Director, Housing and Lodges – Shannon Holtz</i></li> </ul> <p><i>Canada Revenue Agency - CRA requires a “Super User” to be named. Primary position is to be the Chief Executive Officer, with delegation to the Finance Manager:</i></p> <ul style="list-style-type: none"> <li>• <i>Finance Manager – Ann Hultink</i></li> </ul> <p><i>Signing Authority for Investment Accounts to be Chief Executive Officer, Board Chairperson and Board Vice Chairperson:</i></p> <ul style="list-style-type: none"> <li>• <i>Chief Executive Officer - Carla Beck</i></li> <li>• <i>Board Chairperson – Barb Gilliat</i></li> <li>• <i>Board Vice Chairperson – Tracey Hallman</i></li> </ul> <p><i>CARRIED</i></p>
<p><b>4.</b></p>	<p><b>Review of Honorarium</b></p> <p>Reviewed the current honorarium and mileage rates. The meeting honorarium has not changed in over ten years and is recommended to increase to \$100. Mileage rates are automatically adjusted annually to the CRA reasonable rate in line with The Bethany Group policy and will be updated when the CRA releases the 2026 rate.</p> <p>The board reviewed the honorarium claim process.</p> <p><i>Moved by C. Ebden to approve the 2026 Honorarium rate, with an increase from \$83 to \$100 per meeting. CARRIED</i></p>
<p><b>5.</b></p>	<p><b>Quorum</b></p> <p>Reviewed quorum information and meeting processes memo.</p>
<p><b>6.</b></p>	<p><b>2026 Meeting Dates</b></p> <p>Mondays February 2, March 23, May 4, June 22, October 5 and November 30, 2026. February 2 to be held by Zoom, May 4 will be in Eckville.</p>



	<i>Moved by T. Hallman that the 2026 Meeting Schedule be accepted as presented.</i> <b>CARRIED</b>
<b>7. Adjournment</b>	The December 1, 2025 Organizational meeting was declared adjourned at 1:22 pm.

A handwritten signature in black ink, appearing to read "Barb Gilliat".

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Barb Gilliat  
Board Chair, Lacombe Foundation

February 2, 2026  
Date

A handwritten signature in black ink, appearing to read "Carla Beck".

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Carla Beck or Shannon Holtz,  
The Bethany Group

February 2, 2026  
Date

## MINUTES

Attendance:	Kim Proud	City of Lacombe
	Dwayne West	Lacombe County
	Laura Svab	Town of Blackfalds
	Kristy Klinger	Town of Bentley
	Colleen Ebden	Town of Eckville
	Barb Gilliat	Village of Alix
	Tracey Hallman	Village of Clive
	Lacombe Foundation – Finance	Ann Hultink
	The Bethany Group	Carla Beck, Shannon Holtz, Melodie Stol (recorder)

<b>1.</b>	<b>Call to Order</b>	The meeting was called to order at 1:22 pm by Board Chair Barb Gilliat.
<b>2.</b>	<b>Approval of Agenda</b>	<i>C. Ebden moved to approve the agenda as presented.</i> <span style="float: right;"><i>CARRIED</i></span>
<b>3.</b>	<b>Orientation</b>	<p>Review of the orientation package. Package included the Ministerial Order, Organizational Chart and information. Links to various online resources are imbedded in the document and the Management Body Handbook was included as an attachment.</p> <p>Tours of the lodges will happen in the spring meetings. Chair Gilliat suggested a bus tour if possible.</p> <p>Orientation items will be discussed in upcoming meetings. Board members will review the materials and send any questions to administration so they can be included.</p>
<b>4.</b>	<b>Approval of Minutes</b>	<i>T. Hallman moved to approve the September 22, 2025 Regular Meeting Minutes as presented.</i> <span style="float: right;"><i>CARRIED</i></span>
<b>5.</b>	<b>Correspondence</b>	
	a.	
<b>6.</b>	<b>Reports</b>	
	a.	<p>Financial Reports</p> <p>Review of the financial statements and explanatory notes for the 10 months ending</p>

	<p>October 31, 2025</p> <p>Reviewed the balance sheet. Discussed GIC investments, accounts payable and mortgage loan on affordable housing projects.</p> <p>Lodge:</p> <p>Reviewed the different categories of the SOP. Revenue sees occupancy strong at both lodges. LAP grant funding higher than budget. Expenses related to salaries and benefits reflect 3-yr labour contract signed in 2025.</p> <p>Affordable:</p> <p>Revenue higher than budget with strong occupancy and low turnover of tenants. Expenses include a unit renovation in Blackfalds.</p>
b.	<p>Occupancy Report to October 31, 2025</p> <p>Excellent occupancy in Blackfalds affordable, some turnover in Terrace Heights. Lodges have high occupancy with 14/15 DSL beds in Eckville, 86% occupancy Eckville Lodge spaces and Lacombe Lodge at 91%.</p>
c.	<p>CAO Report</p> <p>A compensation review of MOS positions was conducted and a temporary assistant manager has been hired in Eckville.</p> <p>Summary of The Bethany Group Faith and Aging Conference held November 7.</p> <p>Lodge Events review of the Fall activities and upcoming Christmas events.</p> <p>Capital projects update includes handrail replacement, make-up air unit and nurse call system in Eckville and exhaust fan in Lacombe.</p> <p>Waitlist information - 65 applicants for affordable housing.</p> <p>Lodge program review information.</p> <p>Lodge redevelopment status.</p> <p>Summary of the ASCHA regional meeting held October 8. AB Munis conference presentation.</p> <p>Menu updates. Menus are developed in a collaborative approach with other lodges, resident feedback and dietician approval.</p> <p>2025 COR Safety audit with Eckville selected for a site visit.</p> <p><i>L. Svab moved to accept the Financial, Occupancy and CAO reports as information.</i> <b>CARRIED</b></p>
<b>7.</b>	<b>New Business</b>
a.	<p>Budget 2026</p> <p>The 2026 Budgets for Lodges and Affordable Housing were presented.</p> <p>Affordable Housing:</p> <p>Revenue based on occupancy average of the last quarter of 2025. Reduced investment</p>

	<p>income. Expenses include utilities increases, 10% increase in insurance costs, 3% increase in maintenance costs with plans to replace all smoke detectors in 2026 and planning for appliance replacements. No changes to rental rates or fees in 2026. No increase to the TBG management fee.</p> <p>Lodges:</p> <p>Revenue based on occupancy average of the last quarter of 2025. Reduced investment income. LAP grant based on 2025 actuals.</p> <p>Expenses:</p> <p>Utilities increase projections are 2% heat, 15% electricity, 5% phone and 3% water services. Insurance 10%, maintenance 3%, food cost increases and salaries and benefits increase with the negotiated contract.</p> <p>No increase to the TBG management fee.</p> <p>No increase to the requisition.</p> <p>Reviewed the Lodge Rate sheet. Increase to the Service Package Fee to \$915 (up \$15) and Cable TV to \$47 (up \$2)</p> <p><i>K. Klinger moved to approve the 2026 Lodges Budget with requisition remaining at \$875,000</i> <span style="float: right;"><i>CARRIED</i></span></p> <p><i>K. Proud moved to approve the 2026 Lodge Rate sheet effective July 1, 2026 with an increase to the Service package fee to \$915 (from \$900) and cable TV charges to \$47 (from \$45).</i> <span style="float: right;"><i>CARRIED</i></span></p> <p><i>T. Hallman moved to approve the 2026 Affordable Housing Budget as presented.</i> <i>CARRIED</i></p>
b.	<p>Bed Debt Write-offs</p> <p>Reviewed the outstanding rents and charges from previous years. Managers work with tenants or their families to recover the amounts. Accounts are sent to collections when appropriate.</p> <p><i>C. Ebden moved to write off the following:</i></p> <p><i>Lacombe Seniors Lodge - \$6473.97</i> <i>Eckville Manor House - \$922.42</i> <i>Terrace Heights Affordable - \$3344.99</i> <i>Blackfalds Affordable - \$2813.42</i> <i>CARRIED</i></p>
<b>8.</b>	<b>Previous Business</b>
a.	<p>Lacombe Lodge Redevelopment Update</p> <ul style="list-style-type: none"> <li>- Site selection research</li> <li>- Administration will circulate the current Lacombe feasibility study and land location information.</li> </ul> <p><i>D. West moved to accept the report as information.</i> <span style="float: right;"><i>CARRIED</i></span></p>



9.	<b>Next Meeting Date</b> The next Regular meeting will be held on February 2, 2026 at 1:00 pm on Zoom.
10.	<b>Adjournment</b> The December 1, 2025 Lacombe Foundation meeting was declared adjourned at 2:52pm.

A handwritten signature in blue ink that reads "Barb Gilliat".

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Barb Gilliat  
Board Chair, Lacombe Foundation

February 2, 2026

A handwritten signature in blue ink that reads "Carla Beck".

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Carla Beck or Shannon Holtz,  
The Bethany Group

February 2, 2026



**TOWN OF BLACKFALDS  
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**

Civic Cultural Centre – 5018 Waghorn Street  
Monday, June 2, 2025, at 7:00 p.m.

**MINUTES**

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**MEMBERS PRESENT**

Kala Pandit, Chair  
Cory Twerdoelib, Vice Chair  
Brenda Dennis, Town of Blackfalds Councillor  
Tyler Mitchell, Member at Large (*virtual*)  
Kyle Braithwait, Member at Large (*virtual*)  
Reina Lemieux, Member at Large  
Denise Sumner, Member at Large  
Darlington Etaje, Member at Large (*virtual*)  
Robert Hogan, Member at Large

**OTHERS ATTENDING**

Peter McGee, EDO  
Lorrie Logan, Municipal Clerk

**REGRETS**

Jamie Hoover, Town of Blackfalds Mayor  
Ray Olfert, Member at Large  
Christa French, Member at Large  
Justine Loshny, Member at Large  
Trent Kroetsch, Member at Large

**WELCOME AND CALL TO ORDER**

EDO Peter McGee welcomed all attending and called the Economic Development & Tourism Advisory Committee Meeting to order at 7:00 p.m.

**RECEIVE THE AGENDA**

**MOTION:**

Councillor Dennis moved That the Economic Development & Tourism Advisory Committee receive the Agenda for June 2, 2025, as presented.

**CARRIED UNANIMOUSLY**

**TREATY SIX LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

**TOWN OF BLACKFALDS**  
**ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**  
Civic Cultural Centre – 5018 Waghorn Street  
Monday, June 2, 2025, at 7:00 p.m.  
**MINUTES**

---

**PRESENTATION**

None

**BUSINESS**

**Approval of Minutes**

**MOTION:**

Member Sumner moved That the Economic Development & Tourism Advisory Committee approve the Minutes from April 7, 2025, as amended and be brought forward to a future Regular Council Meeting.

**Business Walk 2025**

EDO McGee presented to the Committee strategies for conducting an effective Business Walk and invited volunteers to lead this initiative.

**MOTION:**

Member Hogan recommended That the Economic Development & Tourism Advisory Committee members support the creation and implementation of an annual Business Walk in Blackfalds using Option 2.

**MOTION:**

Chair Pandit recommended That the Economic Development & Tourism Advisory Committee members select Member Sumner as lead of the Business Walk subcommittee from the Economic Development and Tourism Advisory Committee.

**Entrepreneur Event – Fall of 2025**

EDO McGee presented several recommendations for hosting this event in the fall of 2025 and was looking for guidance on how to proceed.

**Lemonade Day Request for Judges**

EDO McGee provided an overview of the Lemonade Day and is requesting 3-5 members from EDTAC Committee to Volunteer as Judges on June 14<sup>th</sup> during the hours of 12:00pm to 3:00pm.

Members Sumner, Lemieux, and Etaje have confirmed their availability to volunteer. Other Members who were not present at the meeting are welcome to sign up to volunteer for June 14, 2025.

**REPORT FOR COMMITTEE**

**EDTAC Terms of Reference**

EDO McGee shared details from Standing Committee of Council on the updated recommendations for the new EDTAC Terms of Reference.

**TOWN OF BLACKFALDS**  
**ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**  
Civic Cultural Centre – 5018 Waghorn Street  
Monday, June 2, 2025, at 7:00 p.m.  
**MINUTES**

---

**EDO Spring Report – April – June 2025**

EDO McGee gave a report on activities and meetings that he attended from April – June 2025.

**MOTION:**

Member Dennis moved that the Economic Development & Tourism Advisory Committee receive the June 2, 2025, reports for information.

**CARRIED UNANIMOUSLY**

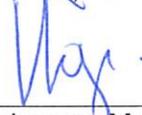
**ADJOURNMENT**

Adjourned the Economic Development & Tourism Meeting at 8:14 p.m.



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Kala Pandit, Chair



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Lorrie Logan, Municipal Clerk



**TOWN OF BLACKFALDS  
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**

Civic Cultural Centre – 5018 Waghorn Street  
Monday, October 6, 2025, at 7:00 p.m.

**MINUTES**

---

**MEMBERS PRESENT**

- Kala Pandit, Chair
- Cory Twerdoelib, Vice Chair
- Brenda Dennis, Town of Blackfalds Councillor
- Edna Coulter, Town of Blackfalds Councillor
- Tyler Mitchell, Member at Large (*virtual*)
- Robert Hogan, Member at Large
- Kyle Braithwaite, Member at Large (*virtual*)
- Ray Olfert, Member at Large
- Reina LeMieux, Member at Large
- Justine Loshny, Member at Large
- Denise Sumner, Member at Large

**OTHERS ATTENDING**

- Peter McGee, Economic Development Officer
- Lorrie Logan, Municipal Clerk II
- Jamie Hoover, Town of Blackfalds Mayor
- Nadine St. Denis, Resident of Blackfalds

**REGRETS**

- Darlington Etaje, Member at Large
- Christina French, Member at Large
- Trent Kroetsch, Member at Large

**WELCOME AND CALL TO ORDER**

Chair Kala Pandit welcomed all guests attending and called the Economic Development & Tourism Advisory Committee Meeting to order at 7:00 p.m.

It was noted that this meeting would proceed without comments or discussion from the audience.

**RECEIVE THE AGENDA**

**Addition to the Agenda**

If anyone has a Conflict of Interest due to a Council Member being present, please bring it up now.  
- No comments were received.

**MOTION:**

Member Sumner moved That the Economic Development & Tourism Advisory Committee receive the Agenda for October 6, 2025, as amended.

**CARRIED UNANIMOUSLY**



**TOWN OF BLACKFALDS**  
**ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**  
Civic Cultural Centre – 5018 Waghorn Street  
Monday, October 6, 2025, at 7:00 p.m.  
**MINUTES**

---

**TREATY 6 LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 Territory.

**PRESENTATIONS**

None

**BUSINESS**

**Approval of Minutes**

**MOTION:**

Mayor Hoover moved That the Economic Development & Tourism Advisory Committee approve the Minutes from June 2, 2025, as presented. Seconded by Robert Hogan.

**Completed Business Walk 2025**

Economic Development Officer, McGee presented to the Committee the results of the 2025 Business Walk.

1. Promote EDTAC in the Community
2. Advertise Events via sandwich boards, etc.
3. Bring in a Business Consultant
4. Present the findings to the new Council
5. Assess why customers are not accessing the Businesses in the Town
6. Hire a Summer Student going forward.

**MOTION:**

Member Olfert recommended That the Economic Development & Tourism Advisory Committee members accept the results of the 1<sup>st</sup> Annual Blackfalds Business Walk. Seconded by Vice Chair Cory Twerdoclib.

**MOTION:**

Mayor Hoover recommended That the Economic Development & Tourism Advisory Committee members advise the next steps to take for Economic Development Officer McGee. Seconded by Member Justine Loshny.

**MOTION:**

Member Sumner recommended that the Economic Development & Tourism Advisory Committee members take an active role in raising awareness about our Economic Development Officer, Peter McGee, and the important role the Economic Development and Tourism Advisory Committee plays within the community. Seconded by Member Robert Hogan.



TOWN OF BLACKFALDS  
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE

Civic Cultural Centre – 5018 Waghorn Street  
Monday, October 6, 2025, at 7:00 p.m.

MINUTES

REPORT FOR COMMITTEE

EDO Summer Report – July to October 2025

EDO McGee gave a report on the activities and meetings that he attended from July to October 2025.

MOTION:

Member Sumner moved that the Economic Development & Tourism Advisory Committee receive the October 6, 2025, reports for information. Seconded by Brenda Dennis, Town of Blackfalds Councillor.

ADJOURNMENT

Chair Pandit, adjourned the Economic Development & Tourism Advisory Committee Meeting at 8:03 p.m.

\_\_\_\_\_  
Kala Pandit, Chair

\_\_\_\_\_  
Lorrie Logan, Municipal Clerk II



**TOWN OF BLACKFALDS**  
**ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**  
Civic Cultural Centre – 5018 Waghorn Street  
Monday, December 1, 2025, at 7:00 p.m.  
**MINUTES**

---

**MEMBERS PRESENT**

Kala Pandit, Chair  
Cory Twerdoclib, Town of Blackfalds Councillor  
Aaron Hoyte, Town of Blackfalds Councillor  
Robert Hogan, Member at Large  
Reina LeMieux, Member at Large  
Justine Loshny, Member at Large  
Denise Sumner, Member at Large  
Darlington Etaje, Member at Large  
Trent Kroetsch, Member at Large

**OTHERS ATTENDING**

Peter McGee, Economic Development Officer  
Lorrie Logan, Municipal Clerk II

**REGRETS**

Ray Olfert, Member at Large  
Christa French, Member at Large

**WELCOME AND CALL TO ORDER**

Chair Kala Pandit welcomed all guests attending and called the Economic Development & Tourism Advisory Committee Meeting to order at 7:03 p.m.

**RECEIVE THE AGENDA**

**MOTION:**

Member Trent Kroetsch moved That the Economic Development & Tourism Advisory Committee receive the Agenda for December 1, 2025, as presented. Vice chair Twerdoclib seconded the motion.

**TREATY 6 LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 Territory.

**PRESENTATIONS**

None

**TOWN OF BLACKFALDS  
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**

Civic Cultural Centre – 5018 Waghorn Street  
Monday, December 1, 2025, at 7:00 p.m.

**MINUTES**

---

**BUSINESS**

**Approval of Minutes**

**MOTION:**

Member Denise Sumner moved That the Economic Development & Tourism Advisory Committee approve the Minutes from October 6, 2025, as presented. Seconded by Member Justine Loshny.

**REPORT FOR COMMITTEE**

**EDO Fall Report – October to December 2025**

Economic Development Officer, McGee gave a report on Activities and Events from October to December 2025.

**EDO 2026 Work Plan Update**

Economic Development Officer, McGee gave a report on the Work Plan for the upcoming year in 2026.

**Terms of Reference Review**

The committee discussed and reviewed the new Terms of Reference:

It was mentioned the Committee should review the Bylaw and Terms of Reference together for the coming year along with meeting dates.

**DISCUSSION**

**Thank You Dinner**

**Motion:**

Reina LeMieux moved the Economic Development & Tourism Committee meet for a Thank you Dinner at the Hitching Post on Friday January 9, 2026, at 5:30 p.m. Seconded by: Justine Loshny.

**Round Table**

Discussed starting an Entrepreneurial Education Sub-committee.

Discussed different ways to attract Visitors to Recreation Sites, Trails and Points of Interest within the Town.

**TOWN OF BLACKFALDS  
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**

Civic Cultural Centre – 5018 Waghorn Street  
Monday, December 1, 2025, at 7:00 p.m.

**MINUTES**

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**ADJOURNMENT**

Chair Kala Pandit, adjourned the Economic Development & Tourism Advisory Committee Meeting at 8:10 p.m.



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Kala Pandit, Chair



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Lorrie Logan, Municipal Clerk II

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**MEMBERS PRESENT**

Shane Hanson, Town of Blackfalds Councillor  
Cory Twerdoclib, Town of Blackfalds Councillor  
Mark Visscher, Lacombe County Representative  
Kayla Marquis, Public at Large  
Trent Kroetsch, Public at Large  
Shauna Sawchuk, Public at Large  
Louise Rellis, Public at Large

**OTHERS ATTENDING**

Rick Kreklewich, Director of Community Services  
Carol Simpson, Abbey Centre General Manager  
Jeff Heindel, Parks and Facilities Manager  
Kurt Jensen, Sports and Events Coordinator

**REGRETS**

Kristy Lawrence, Public at Large

**WELCOME AND CALL TO ORDER**

Member at Large Kroetsch welcomed all attending and called the Recreation, Culture and Parks Board Meeting to order at 6:32 pm.

Councillor Hanson moved That the Recreation, Culture and Parks Board approve the Agenda as amended.

**CARRIED UNANIMOUSLY**

**TREATY SIX LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

**PRESENTATIONS**

None

**BUSINESS**

**Minutes**

Member at Large Rellis moved That the Recreation, Culture and Parks Board approve the Minutes from September 3, 2025 as presented.

**CARRIED UNANIMOUSLY**

**Community Initiatives Grant – Iron Ridge Secondary Campus Leadership Group**

The Iron Ridge Secondary Campus Leadership Group provided a Community Initiatives Grant application to offset costs related to materials such as stress balls, journals, stress putty, gum,

sensory tools, fidgets, prizes, etc. for Mental Health Week in May/2026.

Councillor Hanson moved That the Recreation, Culture and Parks Board recommend to Council to provide the Iron Ridge Secondary Campus Leadership Group a total of \$700 form the Community Initiatives Grant for their event.

**CARRIED UNANIMOUSLY**

### **Draft Ice Allocation Policy**

The RCP Board reviewed the draft Ice Allocation Policy. Administration made changes to the Policy, removing the procedural part as that is Administrative. A regional non-profit organization was added to the definitions. The was a question regarding the tiering of those organizations and how those organizations would be prioritized. Changes will be made to the Policy as per the discussion and brought back to the next meeting.

### **Abbey Centre Update**

- Manager Simpson presented the monthly highlights

### **Parks and Facilities Update**

- Manager Heindel presented the monthly highlights

### **EBC & Sterling Industries Sports Park Update**

- Manager Barnes presented the monthly highlights

### **Community Initiatives Grant – Blackfalds Seniors Club**

The Blackfalds Seniors Club provided a Community Initiatives Grant application to offset costs to for an intergenerational tea/craft, bingo supplies, help with food expenses for musical jam sessions and to install a bench at the Lacombe Hospital.

Member Kroetsch moved That the Recreation, Culture and Parks Board recommend to Council to provide the Blackfalds Seniors Club a total of \$500 to offset costs related to the musical jam sessions, deny their request for the bench at the Lacombe Hospital and seek more information from the Seniors Club about their other requests.

The Recreation, Culture and Parks Board received the items as information.

Chair Kroetsch adjourned the Recreation, Culture & Parks Board Meeting at 8:26 p.m.

-Original Signed-

\_\_\_\_\_  
Trent Kroetsch, Chair

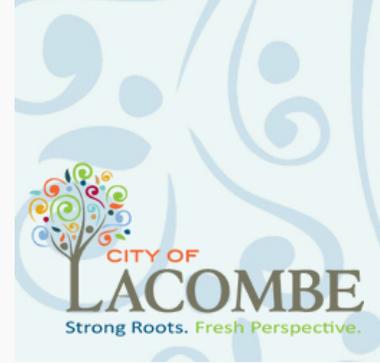
-Original Signed-

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Rick Kreklewich, Director of Community Services

# Council Highlights

Monday, January 26<sup>th</sup>, 2026 Regular Meeting of Council

Council Highlights briefly outlines the decisions made by City of Lacombe Council. Residents, businesses, and stakeholders are encouraged to stay informed about Council news. Council Meetings are live-streamed on the [City's YouTube](#) channel. Official Minutes are posted at [www.lacombe.ca](http://www.lacombe.ca)



## Quick Headlines:

**Task Force Formed For Research Centre**

**Land Redesignation Bylaw 400.74 Approved**

**49C Plaza Opens for Special Events**

## Learn More!

### 49C Pedestrian Plaza Begins One-Year Special Event Phase

- Council authorized beginning a permissive approach to special event approvals at the 49C Pedestrian Plaza. Administration will track event activity, usage, and community feedback and report back to Council in Q1 2027. Council also asked the DARP Committee to develop potential marketing or branding names for future consideration.



### Task Force Formed for Lacombe Research and Development Centre

- Council established a Task Force including the Mayor, Deputy Mayor, and Administration to engage federal and other government officials regarding the Lacombe Research and Development Centre. This initiative aims to strengthen collaboration and ensure ongoing support for the facility and its operations.

## Updated Employee Code of Ethics & Conduct Approved

- Council approved the updated Employee Code of Ethics and Conduct Policy 14.126.01 (2026PO) and rescinded the 2018 version. The revised policy strengthens conflict-of-interest procedures, expands applicability across departments, introduces whistleblower protections, and adds guidelines on social media, gifts, hospitality, and ethical decision-making. These changes enhance transparency, improve consistency, and reinforce public trust in municipal operations.

## More Headlines:



### Three-Year Funding Agreement Approved for LAPA

- Council directed Administration to enter into a three-year operational grant funding agreement with the Lacombe Athletic Park Association. The agreement will provide \$65,000 annually for 2026-2028 to support operations at Lacombe Athletic Park. The previous funding agreement expired at the end of 2025, and the renewed multi-year commitment ensures continued facility stability.

### Land Redesignation Bylaw 400.74 Receives Final Approval

- Council gave third and final reading to Bylaw 400.74, redesignating a 240 m<sup>2</sup> portion of land from Environmental Open Space (EOS) to Residential Detached (R1). This step finalizes a multi-stage process that resolves an encroachment issue and allows the parcel to be legally consolidated with the adjacent private property. Conditional subdivision approval was granted on January 14<sup>th</sup>, 2026, enabling the bylaw to move forward.

### Chamber of Commerce Funding Review Underway

- Council received a presentation from the Lacombe & District Chamber of Commerce and directed Administration to prepare a follow-up Request for Decision regarding an additional \$10,000 budget request. This next step will allow Council to formally consider funding options in a future meeting. Council also received presentations from FCSS and Wild Rose Assessment.

### Keep in Mind:

#### Council Remuneration Policy Referred to Committee

- Council voted 6–1 to refer the Council Remuneration & Expenses Policy to the Council Remuneration Committee for further review and potential recommendations. This referral replaces an earlier motion proposing direct amendments at an upcoming meeting.

### Upcoming Council Meetings

- **Monday, February 9<sup>th</sup>, 2026, at 5:30 p.m.**
- **Monday, February 23<sup>rd</sup>, 2026, at 5:30 p.m.**
- **Monday, March 9<sup>th</sup>, 2026, at 5:30 p.m.**

### Your City Council



Mayor  
Hibbs



Councillor  
Contenti



Councillor  
de Bresser



Councillor  
Dykslag



Councillor  
Goings



Councillor  
Proud



Councillor  
Span



SUCCESS GROWS HERE!

## HIGHLIGHTS OF THE REGULAR COUNCIL MEETING JANUARY 29, 2026

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### **RED DEER ANNEXATION – TERMS OF REFERENCE**

Council received a presentation on the proposed annexation to address a boundary anomaly affecting approximately 1,440 acres along Township Road 39-0, between Range Road 2-1 and Range Road 3-0, located in Red Deer County. Council endorsed the Terms of Reference and authorized the County Manager to proceed with the annexation process in collaboration with Red Deer County.

### **AGRICULTURAL SERVICE BOARD FIELD VISIT RECOMMENDATIONS**

Council received a presentation on the results from the 2025 Agricultural Service Board field visit conducted by Alberta Agriculture and Irrigation and reviewed the associated recommendations and proposed corrective actions. Council directed the County Manager to implement the recommended corrective actions as identified in the report.

### **EDUCATION AG TOUR**

Council received a presentation and report outlining the Rocky Mountain House Agricultural Society and Clearwater County Education Ag Tour, a field trip program designed to introduce students to local agriculture through visits to area farms.

### **WATER WELL STATIC WATER LEVEL TESTING PROGRAM**

A motion to purchase a water level sounder and develop a Water Well Static Well Level Testing Rental Program was defeated.

### **PRESENTATION ON THE BASHAW AND DISTRICT REGIONAL HEALTH AND WELLNESS FOUNDATION**

Council received a presentation from Georgina Gaudet and Ted Szumlas, representing the Bashaw and District Regional Health and Wellness Foundation. Their presentation focused on the Bashaw Model of Primary Care, which offers an innovative and sustainable alternative to the primary care access issues experienced by rural Albertans.

### **2025 ENVIRONMENTAL ACTION PLAN UPDATE**

Council received an update regarding the 2025 Environmental Action Plan.

### **2026 ENVIRONMENTAL ACTION PLAN**

Council received a presentation on the 2026 Environmental Action Plan and approved the plan as presented.

### **REQUEST FOR ROAD CLOSURE – ROAD PLAN 5895 KS**

Council approved the closure of Road Plan 5895 KS lying within the NE 13-41-23 W4M.

### **REQUEST FOR ROAD CLOSURE – ROAD PLAN 6111 BM**

Council approved the closure of Road Plan 6111 BM lying within the NW 28-40-24 W4M.



SUCCESS GROWS HERE!

**Next Regular Council Meeting is**  
**February 12, 2026 – 9:00 a.m.**

**Next Committee of the Whole Meeting is**  
**April 7, 2026 – 9:00 a.m.**

**Lacombe County Administration Building**

**\*\*For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website ([www.lacombecounty.com](http://www.lacombecounty.com)) after approval.**

**MEETING DATE:** February 10, 2026  
**PRESENTED BY:** MLA Jennifer Johnson, Lacombe-Ponoka Constituency  
**SUBJECT:** **Legislative Update**

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**BACKGROUND**

Jennifer Johnson, a Member of the Legislative Assembly of Alberta representing the constituency of Lacombe-Ponoka, will provide Council with a legislative update.

**ATTACHMENTS**

None

**APPROVALS**



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Kim Isaak,  
Chief Administrative Officer

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**MEETING DATE:** February 10, 2026  
**PRESENTED BY:** Julie Lapointe and Melissa Simoneau  
**SUBJECT:** IRSC - Graduation Awards and Scholarships Program

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**BACKGROUND**

Julie Lapointe and Melissa Simoneau, representing the Iron Ridge Secondary Campus, will present a request regarding the IRSC Graduation Awards and Scholarships Program.

**ATTACHMENTS**

- *IRSC Scholarship Request 2026*

**APPROVALS**



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Kim Isaak,  
Chief Administrative Officer

# IRON RIDGE SECONDARY CAMPUS

PO Box 430

5000 Leung Road Blackfalds, AB T0M 0J0

Phone: (587) 621-1159 Email: [irs@wolfcreek.ab.ca](mailto:irs@wolfcreek.ab.ca)

Website: <https://irsc.wolfcreek.ab.ca/>

Principal: Ed Coles

Assistant Principals: Kayley Bowie & Joe McQuay



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To Our Valued Blackfalds and Area Community Businesses,

We are proud to share that this year marks an exciting milestone for Iron Ridge Secondary Campus — the graduation of our very first class of students! As we celebrate this achievement, we are looking to involve our community in recognizing and supporting the hard work and future goals of our graduates.

We are reaching out to local businesses and organizations to ask if you would consider contributing to our Graduation Awards and Scholarships Program. Your contribution can make a meaningful difference in the lives of our students as they take their next steps toward post-secondary education, trades, or entering the workforce.

In other schools, partners choose to create a named scholarship or award, which allows the donor to:

- Set the criteria for the award (for example, a student pursuing a particular trade, field of study, or showing exceptional leadership, perseverance, or community involvement).
- Determine the award amount or type of contribution. (Typically between \$500 - \$1000 often with commitment of future contributions).
- Be recognized at our graduation ceremony and in related materials.
- Elect to review applicants and choose the winner, or can opt to have a committee of IRSC teachers select the winner of the award.

Some areas in which students are recognized for in other schools are:

- Most improved student
- General proficiency award
- Leadership qualities
- Overcoming adversity
- Recognition of students with particular attributes to honour or memorialize an individual
- Recognition of students excelling in a particular subject or field of study

Whether your business is interested in offering a one-time scholarship or establishing an annual tradition, we would be honoured to work with you. Your support helps build a lasting connection between our students and the Blackfalds community — a partnership that fosters

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# IRON RIDGE SECONDARY CAMPUS

PO Box 430

5000 Leung Road Blackfalds, AB T0M 0J0

Phone: (587) 621-1159 Email: [irs@wolfcreek.ab.ca](mailto:irs@wolfcreek.ab.ca)

Website: <https://irsc.wolfcreek.ab.ca/>

**Principal:** Ed Coles

**Assistant Principals:** Kayley Bowie & Joe McQuay



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pride and opportunity for years to come. Donations do qualify for a tax receipt thru Wolf Creek Public Schools.

If you would like more information or to discuss potential ideas for a scholarship or award, please contact myself, Julie Lapointe, at [julie.lapointe@wolfcreek.ab.ca](mailto:julie.lapointe@wolfcreek.ab.ca) or Principal Ed Coles at (587) 621-1159 or [ed.coles@wolfcreek.ab.ca](mailto:ed.coles@wolfcreek.ab.ca). We would be happy to meet or provide additional details.

Thank you for considering this opportunity to support our graduates and celebrate the growth of our school and community together.

With appreciation,

Julie Lapointe  
IRSC Graduation Scholarship Coordinator  
Iron Ridge Secondary Campus  
[julie.lapointe@wolfcreek.ab.ca](mailto:julie.lapointe@wolfcreek.ab.ca)  
(587) 621-1159

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**MEETING DATE:** February 10, 2026  
**PRESENTED BY:** Kari Predinchuk, U18A Provincial Committee - Blackfalds Minor Hockey  
**SUBJECT:** **U18A Hockey Alberta Provincial Championship**

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**BACKGROUND**

Kari Predinchuk, representing U18A Provincial Committee - Blackfalds Minor Hockey, will give a presentation and update Council on the U18A Hockey Alberta Provincial Championship that will be held in Blackfalds at the Eagle Builders Center March 26-29, 2026

**ATTACHMENTS**

- *Council Presentation Letter from U18A Provincial Committee - Blackfalds Minor Hockey*

**APPROVALS**



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Kim Isaak,  
Chief Administrative Officer

Good Evening Members of Council

My name is Kari Predinchuk, and I am here today as a representative of the U18A Hockey Alberta Provincial Championship Committee. Our committee put in a bid to host the Championship in November 2025, with the help of Mr Sean Barnes and Mr Kurt Jensen to ensure we had available ice and room spaces to host an event of this magnitude. We found out in December 2025 that we were successful and have been busy planning for the Championship that will be held in Blackfalds at the Eagle Builders Center March 26-29, 2026.

We are very excited to host an event of this caliber and be able to showcase what an amazing town we have along with the incredible people that call Blackfalds home. The exposure this Championship will bring to Blackfalds will be exponential as well as the revenue for our businesses in the way of hotel stays, food purchases and utilizing different businesses while here for the 4 day Championship. Our plan is to share with our visiting teams any events that are happening this weekend (for example the Spring Market) and a list of businesses that are local to Blackfalds.

First we would like to extend an invitation to all members of council to attend one of the games during the 4 days. There are 15 games in total, beginning Thursday evening with the Gold medal game wrapping up the event on Sunday afternoon. There are also numerous volunteer spots if anyone is interested, although I do know some of you have already signed up, we thank you in advance!!

Secondly we would like to give a brief update on our planning so far. We have secured the Iron Ridge Secondary Campus for our banquet that will run on Friday evening. We will be hosting all teams, approx 160 athletes, along with their coaches and families. Again we extend an invitation to each of you so please let us know if you are interested or able to join us at the banquet. We have secured the ice and have received the finalized schedule from Hockey Alberta. We have also secured both the banquet room and AG room at the EBC for the entirety of the Championship. These rooms will be used to host a pancake breakfast on Saturday, and provide a space for our volunteers, our Hockey Alberta representatives and our Officials Representative to convene and conduct business throughout the weekend. Our Opening Ceremonies will be held on Friday from 11:30am-12:15pm and we would be honored to have the Mayor share a few words with our Athletes. We would also welcome our council members if you can join us for this part of the Championship. The hometown boys will play at 1pm following the Open Ceremonies and we hope you can stick around to cheer them on!! Overall we think that we have organized an amazing Championship that everyone in Blackfalds will be proud to be a part of. We are looking forward to welcoming all the teams from across Alberta along with their families and friends.

Lastly we are here in hopes that we might be able to secure some support from council in regards to costs. Our request is that the Town honour the BMHA ice rate for the duration of the Championship, even if you won't allow us the non-prime rate of \$72 per hour from 8am -2 pm on Friday we are ok with that. We would also like to see an In Kind Donation of the Banquet and

AG rooms for the weekend. This donation would cost the town relatively nothing as you will only have to clean it a little on Sunday and there will already be workers on site at the arena all weekend therefore you won't need extra staff/time. The donation would 'cost' roughly \$970 from Thursday to Sunday for the usage of the two rooms.

A bit of history, we met with Mr Barnes and Mr Jensen on Oct 21, 2025 to secure the ice and provide costs so that we could ensure no surprises would pop up should our bid to host Provincials be accepted. We were told that we could have the ice for the 4 full days with the exception of Arena 1 on Friday evening as there was a Junior Bulldogs game. We asked if we could have the Blackfalds Minor Hockey rate, as this is being hosted through BMHA and should it fail BMHA is 100% responsible for the costs of the Championship. We were assured by Mr Barnes that we could have the BMHA ice rate for the entirety of the Championship. As soon as we received word that we were successful in our bid to host, I let Mr Barnes know so that he could ensure all the ice remained secured as well as the rooms. We understood it was a busy weekend in town with the Spring Market and some events for Easter, so we did not want to lose these two things. He assured me that everything was good and he would speak to Mr Jensen and let him know to ensure we had all the ice and the rooms.

On Jan 8 I emailed Mr Barnes with some questions regarding provincials but didn't hear back from him, so I texted him and then resent the same email on Jan 14. He responded on Jan 15 with the answers, and I followed up with a couple more questions. One question was can he confirm everything is booked, as I had not yet received a contract or confirmation of ice booking. I also wanted to know what the rate for BMHA ice was as I just wasn't aware and figured he would know. In that email response I also asked if the town would be willing to 'donate' the meeting rooms to us for the weekend but if not what would that rate be.

On Jan 16 Mr Barnes followed up and responded as follows:

*Good morning Kari,*

*I wanted to give you an update on your items to us. Kurt has booked the ice time and the rooms at the EBC, and he'll be sending you a confirmation email shortly. Just as a note, the rooms at the EBC are booked through the Abbey Centre, and Kurt has block-booked them for your event.*

*I reviewed the local ice rate and the request to donate the rooms with my Director. The direction is to stay with the standard tournament rate for ice and the non-profit rate for the rooms. However, you can apply for the Community Initiatives Grant through the Recreation Board for up to \$2,500 to support your event, which would make a significant difference. I'll have Kurt send you the grant application so we can get it onto the agenda for early February.*

To say that we were disheartened is an understatement but also confused. Mr Barnes still didn't provide us with an actual rate but rather called it a 'standard tournament rate', he also said that they could do the non-profit rate for the rooms, we are a non-profit so I would hope that we could at least get that rate. Handed little information I scoured the Town of Blackfalds website and found all the rates.

First off there is no such thing as a standard tournament rate that I can find anywhere. There is a local non-profit rate, which is what BMHA is and the rate we are asking to pay, of \$108 per hour, there is an out of town rate, a local rate, a Junior rate and then there is a non-prime rate. Please see attached table for all rates.

As for the rooms the Banquet and AG rooms have rates for the weekend, per day and hourly for local, non local and local Non-Profit. Please see attached table for all rates.

Then on Jan 23 we received an email from Mr Jensen with the invoice for the ice that Mr Barnes said he would send. The invoice rates say that we are being charged the Junior ice rate for all hours we are utilizing the ice, even though a bunch of the ice is being 'taken' from BMHA and all day Friday is Non-Prime ice rates, according to the town rates I found.

On Jan 26 I sent the finalized schedule to Mr Barnes and Mr Jensen and Mr Kreklewich, as he was copied into the email thread when we were told that we would get the standard tournament rate and the non-profit rate for the rooms. Shortly after sending the email with the finalized schedule I received a response from Mr Jensen giving me a heads up that the Jr Bulldogs would be using the ice on Arena 2 on Friday from 11:15am-12:15pm. I responded that that would be totally ok as it worked around the schedule Hockey Alberta provided us, so no problems. Then on Jan 27 I received another email from Mr Jensen stating that the town needs us to move one of our Friday games now as the 11:15am slot is too late for the Jr Bulldogs and the other team wants to skate that day as well. To say I was upset is putting it mildly. We have been told since Oct 21 that we had all the ice on both ice surfaces for all 4 days with the exception of the game Friday night on Arena 1, now on Jan 27 I am having to try and get Hockey Alberta to change the schedule around for something that I am sure is a regular occurrence, the Jr team skating the morning of their game, but was not once mentioned to us. Fortunately, Hockey Alberta was fabulous and moved the game around to accommodate this but how frustrating for us and made us look bad as a host committee and town after telling them in our bid that we had all the ice guaranteed for the 4 days.

BMHA continues to give back to our community. Every single tournament, and there are 5 each season, raises money/food for our local Food Bank. Most of our teams do different community initiatives like shoveling snow or collecting food during Halloween for the Food Bank. In the 24-25 season alone BMHA paid \$170,000 in 'regular' ice rentals and an additional \$36,500 in 'standard tournament rates' and another \$2000 in room rentals. The town doesn't allow us to use any ice at the BMHA ice rate for tournaments, hence the 2 different totals. Lastly, despite paying over \$200,000 per season we aren't even allowed the WiFi password to enable us to run our debit machines at our tournaments. For the Provincial Championship we have to do live scoring and without WiFi we are unsure how we will meet this criteria set forth by Hockey Alberta.

Comparatively, the Red Deer Ladies National Fastball Association made the following requests of the Town:

- Donation of Fields in kind “granted” (see minutes from Nov 14, 2023)
  - Approximate cost \$1600 (5-day event but doesn’t include maintenance of the fields, cleaning of the bathrooms, garbage pick up, etc)
- \$5000 Grant brought forth by Mr Kreklewich, Feb 27, 2024, “granted”
- Donation of Fields in kind for the 2026 Nationals, brought forth by Mr Kreklewich, “granted”, Oct 22, 2024
  - Approximate cost \$1920 (5-day event but doesn’t include maintenance of the fields, cleaning of the bathrooms, garbage pick up, etc)

July 22, 2025 Mr Barnes prepared a report asking for another Ladies Fastball tournament to receive the diamonds and maintenance for free for their event, which is also in Aug 2026. This was not passed; however, the council referred them to the Community Initiatives Grant. This is the same Initiative that Mr. Barnes stated we could apply for up to \$2500, which is half of what was granted to the Red Deer Ladies Fastball in 2024.

This is a team from Red Deer, who do not reside and pay taxes in Blackfalds, they aren’t supporting our local hotels and/or restaurants, and they received donations of almost \$7000 for their tournament in 2024 and are set to receive at least another \$1900 for this coming August.

BMHA is all local kids whose parents pay taxes and support local businesses because they live here. If the Championship makes a profit the proceeds go back to BMHA (to support children's hockey) and we have already allocated 5% of the net proceeds to be donated back to the community. Given how not one, but three proposals were brought forth for an out-of-town team to receive \$1000’s in donations and grants, our Committee feels it is reasonable to receive the set BMHA ice rate and get the 2 rooms In Kind for the 4 day event.

In closing, as a committee we are asking for a small donation amount to help us run a successful event to give even more back to our town and local Minor Hockey Association. Thank you all for your time this evening.

Ice Rental Rates - as found on the Town of Blackfalds website under Bookings

	Hourly
Local Rate	\$180
Local Non-Profit Rate	\$108
Non-Local Rate	\$216
Junior Rate	\$153
Non-Prime Rate <i>weekdays (Mon-Fri) from 8am-2pm</i>	\$72

Room Rental Rates - as found on the Town of Blackfalds website under Bookings

Banquet Room	Hourly	Daily	Weekend
Local Rate	\$45	\$360	\$630
Non-Local Rate	\$54	\$432	\$756
Local Non-Profit Rate	\$27	\$216	\$378
AG Room			
Local Rate	\$26	\$208	\$416
Non-Local Rate	\$31.20	\$249.50	\$499.20
Local Non-Profit Rate	\$15.60	\$124.80	\$249.60

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**MEETING DATE:** February 10, 2026

**PRESENTED BY:** Councillor Shane Hanson

**SUBJECT:** **Eagle Builders Centre (EBC) Lighting**

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On the December 3, 2025, Recreation, Culture & Parks Board Meeting under Item 4.6 EBC & Sterling Industries Sports Park Update was Sports & Events Update November Highlights with the following information, "**Lighting Retrofit:** ACI Architecture has provided specifications for a retrofit project in Arena 1 to replace burnt-out fixtures." Through informal discussion, this was explained to Council as not a retrofit but rather the replacement of one or two lights.

On January 3, 2026, a high-level minor hockey game had to be cancelled and the BCHL Junior A game between the Blackfalds Bulldogs and the Prince George Spruce Kings had to be delayed for an hour due to at least one of the ice surface lights said to have had a burning smell when the lights were first turned on in the early in the afternoon. There has also been mention in the community that this sports lighting for the ice surface already had a wholesale change out early on in its installation due to inconsistent colour.

The purpose of this inquiry is that sports lighting for ice surfaces is extremely expensive compared to non-sports lighting. All lighting should have a 5-year warranty on the product. The EBC opened in the Fall of 2021 and would have had substantial completion at that time. This means the 5-year warranty period, which begins for the end-user at substantial completion, will end in the Fall of 2026.

The purpose of a spec project is that our project partners, those who spec products into a project, are supposed to lookout for the end user. I would like to ensure that the undue burden, of a product is failing numerous times during its warranty period, **does not** fall upon the residents and taxpayers of the Town of Blackfalds once the warranty period has ended.

Notice for the following motion was given at the January 27, 2026, Regular Council Meeting to be brought forward to the February 10, 2026, Regular Meeting of Council for discussion, debate, and Council's consideration.

#### **MOTION**

That Council consider the following motion:

Councillor Hanson moved That Council direct Administration to prepare a presentation to council on the state of the sports lighting for the ice surface at the Eagle Builders Centre (EBC).

Thank you,



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Shane Hanson, Councillor

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**MEETING DATE:** February 10, 2026  
**PREPARED BY:** Rick Kreklewich, Director of Community Services  
**PRESENTED BY:** Rick Kreklewich, Director of Community Services  
**SUBJECT:** **Community Initiatives Grant – U18A Provincial Championship,  
Blackfalds Minor Hockey**

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**BACKGROUND**

The Community Initiatives Grant was established to help local groups improve their programs and support their community events. This not only helps them establish themselves as a self-sufficient group and generate buy-in/memberships, but it also takes pressure off Town staff to plan programs. A total of \$18,000 is currently budgeted in the 2026 Budget for the Community Initiatives Grant, although the budget hasn't been approved yet for 2026. The application was reviewed and recommended by the Recreation, Culture and Parks (RCP) Board at the February 4, 2026, Board Meeting. The Board has also requested changes to the Community Initiative Grant and the Council Policy, which will be reviewed at a future RCP Board Meeting and brought forward for Council's consideration at a future Council Meeting.

**DISCUSSION**

The Blackfalds Minor Hockey Association (BMHA) applied for funding from the Community Initiatives Grant program to host the U18A Provincial Championships. The Blackfalds Minor Hockey Association tournament committee is requesting \$2,500 towards offsetting costs related to materials (raffle, merchandise, printing, swag, player gifts/awards, etc.), music/announcing for all games, photographer, advertising, ice fees, official fees, banquet costs and Hockey Alberta Repcosts.

**FINANCIAL IMPLICATIONS**

The Community Initiatives Grant has a proposed \$18,000 in the 2026 Budget.

**ADMINISTRATIVE RECOMMENDATION**

That Council consider the following motion:

1. That Council grant funding of \$2,500 to the Blackfalds Minor Hockey Association for the U18A Provincial Championship from the Community Initiatives Grant.

**ALTERNATIVES**

- a) That Council refer the Blackfalds Minor Hockey Association's Community Initiatives Grant application back to Administration for more information.

**ATTACHMENTS**

- *Community Initiatives Grant – U18A Provincial Championships – Blackfalds Minor Hockey*

**APPROVALS**



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Kim Isaak,  
Chief Administrative Officer



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Department Director/Author

## COMMUNITY INITIATIVES GRANT APPLICATION

*\*Please refer to the Community Initiatives Grant Information Package prior to filling out this application*

### APPLICANT INFORMATION

Organization/ Group Name: **U18A Provincial Championships 2026-Blackfalds/Blackfalds Minor Hockey Association**

Contact Person: **Aimee Donauer** Phone Number: **ATIA S. 20(1)**

Mailing Address & Postal Code: **ATIA S. 20(1)**

Email Address: **u18provs26@gmail.com**

Website (if applicable): **https://www.blackfaldsminorhockey.ca/** Social Media (if applicable): **18A Provincial Championships 2026-Blackfalds**

**Brief Organization Description:**

The Town of Blackfalds, in partnership with the Blackfalds Minor Hockey Association (BMHA), is a community-focused organization dedicated to developing youth sport, fostering volunteerism, and hosting high-quality athletic events. Through strong local leadership, volunteer support, and access to premier facilities such as the Eagle Builders Centre, Blackfalds has a proven track record of successfully organizing hockey tournaments and provincial-level championships, including hosting the U18A Provincial Hockey Championships in March 2026.

### INITIATIVE INFORMATION

Dates/Times: **March 26-29, 2026**

Location(s): **Eagle Builders Centre, Arena 1 and 2**

**Please provide a brief description of the initiative?**

Blackfalds has been selected as the host community for the U18A Alberta Provincial Hockey Championships, taking place March 26 - 29, 2026 at the Eagle Builders Centre in Blackfalds. This event is part of the broader Hockey Alberta Provincial Championships, which bring together top under-18 "A" level teams from across the province to compete for a provincial title. As host, the Blackfalds Minor Hockey Association's U18A team will play a central role in organizing and participating in this significant tournament that celebrates elite youth hockey competition and draws players, families, and fans to the community.

**How does the initiative fulfill a need with the community?**

Hosting the U18A Provincial Hockey Championships fulfills several important needs within the Blackfalds community. It provides local youth athletes with the opportunity to compete at a high provincial level in their home community, fostering player development, pride, and motivation. The initiative strengthens community engagement by bringing together volunteers, families, and local organizations in a shared effort to host a major sporting event. It also supports the local economy by attracting visiting teams and spectators who utilize accommodations, restaurants, and services. Additionally, the event enhances Blackfalds' reputation as a capable host for large-scale sporting events, helping build long-term capacity for future tournaments and community initiatives.

## COMMUNITY IMPACT

How does the initiative encourage community participation?

The initiative encourages community participation by creating multiple opportunities for residents to be actively involved in hosting the U18A Provincial Hockey Championships. Community members can participate as volunteers in areas such as event operations, hospitality, game management, and fundraising. Local businesses and service groups are engaged through sponsorships, partnerships, and in-kind support, fostering a sense of shared ownership and pride. The event also invites residents to attend games and related activities, bringing families and fans together to support youth athletes. Overall, the championship serves as a community-wide event that promotes connection, collaboration, and local pride.

What is the cost to attend your program or event?

\$20 for event pass - Adult

\$10 for event pass - Student/Senior

\$10 per day pass - Adult

\$5 per day pass - Student/Senior

\$50 for family event pass - 2 Adults and 2 Students

\$25 for family day pass - 2 Adults and 2 Students

6 and Under free

Is your group/organization receiving funding (donations, grants, sponsorship, other revenues) from other sources?

**We are currently seeking sponsorships and raffle table donations for this event**

How will the initiative provide a positive and lasting impact on the community?

The initiative will provide a positive and lasting impact on the Blackfalds community by strengthening local capacity to host large-scale sporting events through enhanced volunteer experience, organizational skills, and community partnerships. It leaves a legacy of increased community pride and visibility, positioning Blackfalds as a welcoming destination for future provincial and regional events. The championship also supports long-term youth development by inspiring young athletes, reinforcing the value of sport, teamwork, and leadership. Economic benefits from increased visitation further support local businesses, while strengthened relationships among community groups and volunteers contribute to ongoing collaboration beyond the event.

## INITIATIVE BUDGET

*\*Please fill in the anticipated budget for your program/event or provide an attached budget*

Revenue:	Value \$	Details
Grants		
Donations	3,000	Raffle Table or other
Sponsorships	10,000	Company sponsorships/Banquet sponsor, etc.
Other Revenues	15,000	Potential from Merchandise, pancake breakfast, huck-a-puck, etc
Grant Amount Requested	2500	Community Initiative Grant from Town of Blackfalds
<b>Total Revenues:</b>	<b>30,500</b>	
<b>Expenditures:</b>		
Materials	21,000	Raffle, Merchandise, printing, swag, player gifts/game awards, etc.
Artist/Instructor/Performance Fees	1,000	Music/Announcing for all games, photographer full weekend
Promotional Expenses	250	Advertisting
Administrative Costs	100	
Insurance, Licencing		
Other Costs	13,200	Ice Fees, Officials fees, banquet costs, Hockey Alberta Rep Costs
<b>Total Expenditures:</b>	<b>35,550</b>	
<b>Deficit:</b>	<b>5,050</b>	

**Additional Information:**

The championship provides a unique opportunity for younger hockey players in Blackfalds to watch high-level provincial competition firsthand. Seeing local athletes compete on a provincial stage encourages skill development, goal-setting, and long-term participation in sport, leaving a meaningful legacy within the minor hockey system. Thank you for the opportunity to be considered as a recipient of this grant.

Aimee Donauer

Name of Applicant (please print)



Signature of Applicant

January 19, 2026

Date

**FOR OFFICE USE ONLY**

Date Recieved:

Town of Blackfalds Staff Signature:

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**MEETING DATE:** February 10, 2026  
**PREPARED BY:** Rick Kreklewich, Director of Community Services  
**PRESENTED BY:** Rick Kreklewich, Director of Community Services  
**SUBJECT:** **Arena Lease Space 2**

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## **BACKGROUND**

Lease Space 2, located within Arena 1 at the Eagle Builders Centre (EBC), was vacated in December of 2025, the former location of the Functional Pantry. The location is shown in the attached document. An Expression of Interest (EOI) was advertised on the Town's Facebook page on December 3, 10 and 22, in the Talk of the Town newsletter in December and on the Town's website (EBC page).

## **DISCUSSION**

The Recreation, Culture and Parks (RCP) Board reviewed submissions for the lease space at the February 4, 2026, Board Meeting. There were a total of 3 submissions (ChizCorner, Nick Young, Twerdo Holdings Inc.), and each applicant presented their proposal to the Board. After discussion, the RCP Board recommended to Council that Administration negotiate with Nick Young to operate a skate sharpening and sporting goods business in Lease Space 2 at the Eagle Builders Centre.

## **FINANCIAL IMPLICATIONS**

Lease revenues will be directed to the Eagle Builders Centre's operating budget.

## **ADMINISTRATIVE RECOMMENDATION**

That Council consider the following motion:

1. That Council authorize Administration to enter into a Lease Agreement with Nick Young to operate a skate-sharpening and sporting-goods business in Lease Space 2 at the Eagle Builders Centre.

## **ALTERNATIVES**

- a) That Council refer the Arena Lease Space item back to Administration for more information.

## **ATTACHMENTS**

- *Lease Space 2 – Arena 1 Location*
- *Nick Young's Expression of Interest*

## **APPROVALS**



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Kim Isaak,  
Chief Administrative Officer



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Department Director/Author



## Expression of Interest | Eagle Builders Centre | Lease Space 2

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### APPLICANT INFORMATION

Date of Submission:

January 6, 2026

Business Name:

TBD – Youngs, Youngs Skate Sharpening, Youngs Sporting Goods

Type of Business:

Skate Sharpening, Sports Accessories (hockey tape, wax, helmet repair, lacrosse, nutrition supplements (if allowed by town))

#### Contact Information

Name:

Nick Young

Phone #:

ATIA S. 20(1)

Email:

ATIA S. 20(1)

Full Address:

ATIA S. 20(1)

Description of Lease Space 2 business operations:

Skate sharpening services, helmet repair, small sporting supplies ( wax, tape, etc.) Lacrosse equipment repair etc.

Nutritional supplements (if allowed and doesn't contradict with local vendor in EBC currently)

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Proposed lease term:

2 years but more than comfortable with 5 year lease depending on lease amount, annual increase etc.

Proposed hours of operation:

Weekdays 3-8 & Weekends – Rink hours with the option to open extra hours during high traffic times (tournaments, etc.)

Proposed monthly lease payment amount: 500/month **but open to discussion to secure vacancy.** Ok to begin lease payments dated Jan 1, 2025 even if not approved for

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**How will this business benefit the Eagle Builders Centre / Town of Blackfalds:**

Establishing a local skate sharpening and small sports accessory store within the Blackfalds arena would serve as a vital community asset, directly enhancing the **operational efficiency and user experience** of the facility. For residents and visiting teams, the convenience of on-site sharpening eliminates the need for time-consuming trips to neighboring cities, ensuring that athletes can maintain their equipment without missing ice time. This immediate access to essential gear—such as laces, tape, and mouthguards—prevents minor equipment failures from disrupting practices or games, thereby fostering a more professional and reliable environment for minor hockey, figure skating, and public recreation.

Beyond mere convenience, the business contributes to the **economic and social vibrancy** of the Town of Blackfalds. By keeping spending within the community, the store supports local entrepreneurship and can create part-time employment opportunities for youth. Having a dedicated expert on-site also promotes player safety, as properly maintained skates reduce the risk of on-ice injuries. Ultimately, this partnership transforms the rink from a simple utility into a comprehensive sports hub, strengthening Blackfalds' reputation as a premier destination for regional athletic events and improving the overall quality of life for its active citizens.

**Additional information:**

Beyond our professional interest, our family has been positively invested in the Blackfalds community for over seven years, with both of our sons actively playing within the **Blackfalds Minor Hockey Association** since our arrival. This long-term involvement has allowed us to build meaningful relationships with fellow parents, coaches, and facility users, all of whom have expressed a consistent and urgent need for on-site skate sharpening services. As established local business owners, my wife and I bring a proven track record of operational success and we are fully aware of the responsibilities involved in this venture and possess the experience necessary to manage it effectively. Our vision is to create a modernized, affordable service that enhances the 'curb appeal' of the **Eagle Builders Centre** while strictly adhering to the aesthetic and structural guidelines set forth by the Town of Blackfalds. Furthermore, we intend to operate as a true community partner by collaborating with local sports teams through dedicated discount programs and establishing annual contributions to the local food bank, EBC sponsorship, etc. We are committed to ensuring this store is not just a convenience, but a professional extension of the pride Blackfalds takes in its premier athletic facilities."

*EOI Parameters - The information provided does not constitute an offer, a contract, or an interest in land. This Expression of Interest is intended solely to inform Town of Blackfalds of your interest in leasing properties prior to negotiating a formal agreement. Completing and submitting this Expression of Interest does not create any obligation for you to lease the property, nor does it bind Town of Blackfalds in any way. This document is for informational purposes only.*

*Expressions of Interest will not be reviewed until after the stated deadline. Once the deadline has passed, submissions will be reviewed in the order they are received. Following our review, we will contact you to confirm whether Town of Blackfalds intends to proceed with negotiating a formal agreement. Please note that Town of Blackfalds reserves the right, at its sole discretion, to negotiate only with parties it selects.*

Signed:

*Nick Young*

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Date:

January 6, 2026

*Personal information provided on this form will be used strictly to facilitate contact with interested applicants. This information is collected under the authority of Section 4(c) of the Protection of Privacy Act and will be protected under Part 1 of the Act. Questions regarding the collection and/or use of this information may be directed to the Information Governance Coordinator at [access@blackfalds.ca](mailto:access@blackfalds.ca) or by phone at 403.885.6370.*

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**MEETING DATE:** February 10, 2026

**PREPARED BY:** Ken Morrison, Emergency Management and Protective Services Director

**PRESENTED BY:** Ken Morrison, Emergency Management and Protective Services Director

**SUBJECT:** **Animal Control Services Contract Extension**

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## **BACKGROUND**

Animal control services are currently provided to the Town of Blackfalds through a contractual arrangement with a local service provider, 327241 Alberta Ltd., commonly known as Klassic Kennels. The three-year term of the contract commenced on May 1st of 2023, and expires on April 30<sup>th</sup>, 2026. The contract provides for an optional 1-year extension, which would expire on April 30<sup>th</sup> of 2027. The contracted service was precipitated through a Request for Proposal process.

Oversight of the area of animal control is the responsibility of Enforcement Services. Service functions provided through the contractual agreement include 24/7 service patrolling and picking up of animals running at large, public education/awareness and adoption programs provided through professionally trained staff, in state-of-the-art facilities. The contract provides 40 hrs. service per month through the contractor.

In 2023, when the contract was awarded, Klassic Kennels was the only proposal received through the RFP process.

Klassic Kennels has maintained the contract for several years and has built an excellent relationship with the public and enforcement staff.

## **DISCUSSION**

With the contract expiring on April 30<sup>th</sup>, 2026, it is imperative that we ensure there is no interruption in service. The contractor has been spoken to and has agreed verbally to exercise the option to extend the contract for an additional year.

The Town has formed an excellent working relationship with Klassic Kennels during the time they have maintained the contract. They also have the infrastructure in place at their facility to provide mass animal emergency housing in the event of an emergency in our community.

The experience, quality of facilities, their dedication to the health and welfare of animals and finally the success of their adoption program have helped foster this relationship. Currently, they have a very high animal return rate and have maintained this consistently over the years.

## **FINANCIAL IMPLICATIONS**

In 2026, the forecasted cost for this contracted service is estimated at \$51, 360, and an additional \$10,000 in storage fees for animals housed.

**ADMINISTRATIVE RECOMMENDATION**

That Council consider the following motion:

1. That Council authorize Administration to enter into an agreement to extend for one year the contractual Animal Control Services agreement with 327241 Alberta Ltd., Klassic Kennels, as per the terms in the contract.

**ALTERNATIVES**

- a) That Council refer Animal Control Contract Services Contract Extension back to Administration for further consideration and amendments.

**ATTACHMENTS**

- *Animal Control Services Agreement dated May 1<sup>st</sup>, 2023*

**APPROVALS**



\_\_\_\_\_  
Kim Isaak,  
Chief Administration Officer



\_\_\_\_\_  
Department Director/Author

**ANIMAL CONTROL SERVICES AGREEMENT**

**DATED** this 1<sup>st</sup> day of May 2023 (the "**Effective Date**").

**BETWEEN:**

**TOWN OF BLACKFALDS**

An Alberta municipal corporation within the meaning of the  
*Municipal Government Act, R.S.A 2000 Chapter M-26*  
(the "**Town**")

- and -

**327241 ALBERTA LTD. o/a**

**KLASSIC KENNELS**

An Alberta corporation within the meaning of the  
*Business Corporations Act, RSA 2000, c B-9*  
(the "**Contractor**")

**BACKGROUND**

**WHEREAS** The parties wish to enter into an agreement by which the Contractor will provide animal control services to the Town as set out below.

**NOW THEREFORE**, in consideration of the promises, mutual terms, covenants and conditions herein, the parties hereto agree as follows:

**CONTRACTOR SERVICES**

1. All enforcement services provided by the Contractor for animal control within the Town will take place according to Municipal Bylaw 1181/14 as well as assigned current Provincial and Federal statutes.
2. The Contractor shall provide a 24 hr. per day, seven (7) day per week service that is properly licensed and operates under the rules and regulations set out in the Town of Blackfalds bylaws as well as Provincial and Federal statutes.
3. The Contractor will be responsible to ensure that all animals impounded at the Contractor's facilities are provided a clean and healthy environment, are well cared for and done so in accordance with all relevant Provincial and Federal regulations and requirements.
4. The Contractor will ensure that the facility has an office and is open to the public with minimum regular hours of 8:30 a.m. – 4:30 p.m. Monday to Friday and partial day Saturday.
5. The Contractor will provide and maintain a communication system for 24 hr. service that will include the use of cellular phones, and personal business telephone lines for guaranteed and expedient response.

6. The Contractor shall provide animal control services within a prescribed set of 40 hours and on a per call basis as attached as Schedule "A". Schedule and timings of services provided by the Contractor shall be established by the Senior Peace Officer.
7. The Contractor is responsible to provide adequate staffing, equipment and supplies to ensure that activities provided through the contract services are met to a high standard and that all animals impounded are provided a clean and healthy environment and well cared for.
8. The Contractor shall provide the necessary vehicles and proper equipment to suitably undertake their service in the handling, capture, and transport of dogs, cats and other animals in every situation in a safe manner.
9. The Contractor shall retain all animals secured through enforcement activities within the Town of Blackfalds, for not less than three (3) business days.
10. The Contractor will respond to animals held in traps, provided by the Town, and attend to the animals in a proper manner.
11. The Contractor will ensure that medical attention is provided by a qualified veterinarian to those animals recovered, turned over or seized from within the Town of Blackfalds, where required and that authorization for any medical needs receives authorization by the Town.
12. The Contractor will provide Patrols upon request of the Senior Peace Officer and will include vehicle patrols on municipal roadways and foot patrols within Municipal green spaces, parks, and trail systems.
13. The vehicle(s) used for patrols and other functions of animal control shall be operated by trained staff and shall have on board the necessary equipment required to handle and care for animals. The vehicle must include proper identification and markings on the exterior of the vehicle.
14. The Contractor shall be responsible for all vehicle and other equipment costs utilized for animal control services including fuel, operation, maintenance, license, and insurance.
15. The Contractor will ensure that frequent and ongoing dialogue is maintained with the Town of Blackfalds Municipal Peace Officers and that a positive working relationship is maintained.
16. The Contractor must maintain records and provide monthly reports by the 10<sup>th</sup> day of each month. Reports shall include all activities, events, pickups, disposition, and costs related to animal control services within the boundaries of the Town of Blackfalds and analysis and recommendations where required.
17. The Contractor will issue animal tags to owners who are claiming animals at the facility and for which no valid tags exist for that animal.
18. The Contractor will collect any fines as levied under Bylaw 1181/14 for animals under care prior to return to the registered owner.
19. The Contractor will submit all funds collected for tags and fines to the Town to accompany the report as outlined in Section 16.

20. The Contractor must provide a comprehensive Adoption Program maintain and provide bi-monthly reports by the 10<sup>th</sup> of the reporting month providing information on all animals adopted or disposed of in a manner approved by the Chief Administrative Officer.
21. The Contract must maintain a quality, active and current website which includes lost and found animals.

## COVENANTS OF THE TOWN

23. The Town shall:

- a) Provide administrative support through Corporate Services including provision of necessary data and materials including animal tags.
- b) Provide the Contractor animal tags and accompanying forms for processing of tags.
- c) Provide operations oversight through Municipal Enforcement Services.
- d) Provide an allocated workspace within the Civic Centre facility.
- e) Provide identification of service delivery provided by the Contractor through various mediums including the Town website.
- f) Provide after-hours answering service through contracted service delivery.
- g) Provide contact information of Town staff pertinent to the function of animal control services and municipal enforcement.
- h) Provide the sign-out of cat/skunk traps to the general public and to the Contractor.
- i) Pay for veterinary costs provided to animals requiring medical care and that have been retrieved from the Town of Blackfalds and where treatment has been authorized.
- j) Provide the Contractor with current maps of the Town displaying development areas and roadway names.

## TERM, RENEWAL AND TERMINATION

24. The term of this Agreement shall be for three (3) years, extending from May 1<sup>st</sup>, 2023, through to April 30<sup>th</sup>, 2026, the “(Term)”.
25. Through mutual agreement the contract may be extended for an additional year term ending April 30<sup>th</sup>, 2027. This extension will be initiated by formal written indication by the Town to the Contractor by the April 1<sup>st</sup>, 2026. The Contractor will be expected to provide an agreement to contract extension in writing within 30 days of the date of posting of the contract extension request.
26. Either party may terminate this Agreement on three (3) months’ written notice to the other.

## **FEES FOR SERVICE**

27. The Town shall pay the Contractor for the services as set out in attached Schedule "A" for each of the years of the term of the Agreement.
28. A time allocation cap of 40 hours per month total patrol time will be considered as the base service fee and will include patrols, regular call-outs, after-hour call outs, emergency call-outs, and administrative functions as identified in Schedule "A".
29. The 40 hour per month cap will be utilized for each year of the term of the Agreement utilizing the per-hour rate identified in Schedule "A".
30. The Contractor will retain all fees relating to impoundment and boarding fees for animals under care.
31. Other costs for services not identified in the Agreement will be negotiated between both parties.
32. The Contractor will submit invoices for payment of services within seven (7) days of the month's end.
33. The Town will submit payment within 30 days of receipt of the invoice.

## **INSURANCE AND INDEMNITY**

34. Each of the parties hereto shall be responsible for and indemnify and save harmless the other party, for any damages or losses (including legal fees on a solicitor and his own client full indemnity basis), or injuries resulting from the acts or omissions of their respective employees, servants, agents or contractors which may occur in the performance, purported performance, or non-performance of their respective obligations under this Agreement; provided that, such indemnity shall be limited to an amount in proportion to the degree to which the indemnifying party, its employees, servants, agents or contractors are at fault or otherwise held responsible in law, and such indemnity shall exclude damages caused by or contributed to by the other party's negligence to such extent that such damages are caused by or contributed to by the other party's negligence.
35. The indemnifications set forth above, hereof, will survive the expiration of the Term or the termination of this Agreement for whatever cause and any renewal or extension of the Term, as the case may be.
36. Both parties agree to maintain in place during the Term a policy of commercial general liability insurance covering the obligations of such respective party hereunder, such policy to be an amount of not less than \$5,000,000.00 per occurrence.
37. The Town must be shown as an additional insured on the commercial general liability policy obtained by the Contractor. A copy of the Certificate of Insurance must be deposited with the Town before this Agreement goes into effect.

**TERMS OF AGREEMENT CONFIDENTIAL**

38. Confidentiality shall be maintained through the enforcement of this agreement, and as such the following requirements will be upheld and enforced. For the purposes of this section, the “**Receiving Party**” is identified as Klassic Kennels. The “**Disclosing Party**” is the Town of Blackfalds, which are the custodians of personal records.
39. During the Term of this Agreement, a Party (“**Receiving Party**”) may have disclosed to it or come in contact with information of the other Party (“**Disclosing Party**”) of a sensitive personal or proprietary nature (“**Confidential Information**”). Confidential information shall include the terms and conditions of this Agreement. The Parties represent that during the term of this Agreement and after the termination of this Agreement, the Receiving Party shall neither use nor disclose any such Confidential Information except as required by law.
40. Such Confidential Information shall not include information which:
- a) Is or becomes publicly known or available to the Receiving Party at or after the time of disclosure through no wrongful act of the Receiving Party;
  - b) Is in the possession of or known to the Receiving Party at the time of disclosure;
  - c) Is rightfully obtained by the Receiving Party from a third party;
  - d) Is independently developed by the Receiving Party;
  - e) Is disclosed pursuant to the lawful requirement of or demand of a governmental agency;  
or
  - f) Is required to be disclosed by operation of law.
41. The Receiving Party acknowledges and agrees that due to the unique nature of the Disclosing Party’s Confidential Information, there may be no adequate remedy at law for any breach of its obligations hereunder and that any such breach or any unauthorized use or release of any Confidential Information may result in irreparable harm to the Disclosing Party and therefore, upon any such breach or threat thereof, the Disclosing Party shall be entitled to seek appropriate equitable relief, including without limitation, reasonable attorney’s fees, in addition to whatever remedies it might have at law or in equity. The Receiving Party will notify the Disclosing Party in writing immediately upon the occurrence of any such unauthorized release or other breach of which it is aware. All remedies hereunder are cumulative of any and all remedies existing at law or in equity.
42. All Records and Personal Information of the Customer provided to the Contractor shall be kept in strict confidence by the Contractor and shall not be used for any other purpose other than the purposes for which such Records and Personal Information are provided;
43. The Contractor shall not provide or permit access to or use of the Customer’s Records and Personal Information or any copies thereof, to any person not expressly permitted by this Agreement, any agency, consultant, organization, company, or individual not covered by this Agreement without the written consent of the Town;

44. The Contractor acknowledges and accepts that the Town is a public body and, as such, is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, C. F-25 (“**FOIP Act**”), and amendments thereto. And as such, the Contractor agrees to work cooperatively with the Town in respect to any request for information under the FOIP Act that the Town may receive relative to this Agreement;
45. In the event that the Contractor receives a request or demand for access and disclosure of the Records and Personal Information collected, created, maintained or stored by the Contractor under this Agreement, whether that request is received from a person, the Alberta Information and Privacy Commissioner, a government other than Alberta or Canada, a non-governmental organization or agency, a court of law, administrative tribunal, or from any other source, and the disclosure is not authorized under this Agreement, the Contractor shall:
- a) Require that any request or demand be made in writing setting out the authority of the person or entity making the demand;
  - b) Immediately advise the Town of the demand made to the Contractor and forward a copy of the written request or demand to the Town; and
  - a) Not disclose the Records of Personal Information unless otherwise directed by the Town.
47. In the event the Contractor anticipates a breach of privacy or becomes aware of a breach relating to the Personal Information provided by the Town or collected, created, maintained, or stored pursuant to this Agreement, the Contractor shall immediately notify the Town in writing of the following, to the extent known:
- a) The nature of the Personal Information that was breached (type and date of the information, name(s) of the person(s) whose information is affected:
    - i. When the breach occurred,
    - ii. How the breach occurred,
    - iii. Who was responsible for the breach,
    - iv. What steps the Contractor has taken to mitigate the matter, and,
    - v. What measures the Contractor has taken to prevent a reoccurrence.

## **GENERAL**

### **Waiver:**

48. No consent or waiver, express or implied, by either party to or of any breach or default by the other party in the performance by the other party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default in the performance of obligations hereunder by such party hereunder. Failure on the part of either party to complain of any act or failure to act of the other party or to declare the other party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder.

### **Assignment:**

49. This Agreement may not be assigned by either party without the prior written consent of the other, which may be arbitrarily withheld.

**Governing Law:**

50. This Agreement shall be construed and governed by the laws of the Province of Alberta and the laws of Canada applicable therein and the parties irrevocably attorn to the exclusive jurisdiction of the Courts of the Province of Alberta.

**Time is of the Essence:**

51. Time shall be of the essence of this Agreement.

**Dispute Resolution:**

52. In the event of a disagreement between the parties with respect to any issue, matter or other thing arising from this Agreement, either party may refer such dispute to mediation. Such mediation shall be a non-binding process aimed at resolving the parties' concerns, facilitated by a mediator mutually agreeable to the parties. Each party shall bear its own costs related to mediation.

53. In the event of a disagreement between the parties with respect to any issue, matter or other thing arising from this Agreement, which cannot be resolved by mediation, the parties may agree to refer such dispute to arbitration. Arbitration shall be conducted by a single arbitrator, appointed jointly by the parties, whose decision shall be binding. If the parties are not able to agree on an arbitrator, the Alberta Court of King's Bench shall be asked to appoint one. Each party shall bear its own costs associated with the Arbitration unless the Arbitrator determines otherwise.

**Notice:**

54. All notices required or permitted hereunder shall be in writing and shall be deemed to have been received on the date served by hand or courier, on the date faxed or five (5) days after the date of mailing. The address of the parties for service of notices shall be:

a) in the case of the Town:

**Town of Blackfalds**  
P.O. Box 220, Blackfalds, AB T0M 0J0  
Phone: 403.885.4677 Fax: 403.885.4610  
**Attention: Chief Administrative Officer**

b) in the case of the Contractor:

**327241 Alberta Ltd. o/a Klassic Kennels**  
RR1 Red Deer Red Deer, AB  
Phone: 403.340.3575 Fax: 403.885.4610  
**Attention: Mr. Jim DeBoon**

c) or such other address as either party may from time to time direct in writing.

**Relationship between Parties:**

56. Nothing contained herein shall be deemed or construed by the parties nor by any third party, as creating the relationship of employer and employee, principal and agent, partnership, or of a joint venture between the parties, it being understood and agreed that none of the provisions contained herein nor any act of the parties shall be deemed to create any relationship between the parties other than an independent service agreement between the two parties at arm's length.

**No Authority:**

57. Except as may from time to time be expressly stated in writing by the one party, the other party has no authority to assume or create any obligation whatsoever, expressed or implied, on behalf of or in the name of the other party, nor to bind the other party in any manner whatsoever.

**Agreement Entire Relationship:**

58. This Agreement constitutes the entire agreement between the parties relating to the subject matter hereof and the parties acknowledge and agree that there are no covenants, representations, warranties, agreements, or conditions expressed or implied, collateral or otherwise forming part of or in any way affecting or relating to this Agreement save as expressly set out in this Agreement.

**IN WHEREOF** the parties have set their seals and hands of their proper officers in that behalf on the day and year first written above.

**327241 ALBERTA LTD. o/a  
KLASSIC KENNELS**

Per: 

Date: May 1, 2023

**TOWN OF BLACKFALDS**

Per: 

Date: May 1st 2023



I, Jim deBoon representing 327241 Alberta-Ltd (name of company) hereby submit the following bid to provide Animal Control Services to the Town of Blackfalds, Alberta in accordance with the specifications contained within the Request for Proposal package.

### A. Breakdown of Fees

Service Provided	2023/2024	2024/2025	2025/2026
**Administrative Functions (see note 1 below)			
Call outs (indicate by per/hr cost)	98.00	103.00	107.00
Patrol (indicate by per/hr cost)	98.00	103.00	107.00
Boarding of dogs (per/day – max.3 days)	30.00	30.00	40.00
Boarding of cats (per/day – max.3 days)	20.00	20.00	30.00
Provide, drop off, pick up cat/ skunk trap (each)			
*Other costs			
Veterinary costs as Required	?	?	?

\*\* Note 1 - Administrative Functions – shall include a defined amount of hours and cost per hour per year of contract to undertake tasks as outlined:

- Services analysis, assessment and drafting of reports.
- Collection of fines and associated fees
- Processing and return of animals.
- All functions relating to imposing of fines and prosecution including preparation of documentation for court.
- Investigation

\*Other Costs – costs for additional services requested by the Municipality or through the recommendation of the Contractor. Example could include participation in a community event.

### B. Proponent Information

Company Name: 327241 AB Ltd o/a Animal Control Services  
 Company Address: 39144 RR 274  
 City/Town: Red Deer County Province AB Postal Code 74E 0K5  
 Telephone 403 506-9380 Fax Number \_\_\_\_\_  
 Email address office@KlassicKennels.com  
 Contact Person Jim deBoon

**C. General Information**

General statement of the Contractor's firm including a demonstration of understanding of the scope and complexity of the required work afforded through this contract service.

Animal Control Services has a history in central Alberta of 40 years of supplying the highest level of animal control to communities including the town of Blackfalds

Description of the Contractor's history and relevant experience.

Animal Control Services is the oldest and highest level animal control service in central Alberta.

Identification, experience, and qualifications of the employees that will be assigned animal control services functions to the Town of Blackfalds.

Jim de Boon - 40 years David Lausen 4 years

Description of facilities and amenities (provide as much detail as possible including physical distance to the Town of Blackfalds).

Our 12,000 sq foot top notch facility located 8 min from Blackfalds complete with emergency preparedness aspect and training

Adoption Program (Please describe service provided).

we work with the highly respected Paws and Claws animal rescue foundation to facilitate our field leading pet adoption service

Veterinary clinic affiliation (name service provider presently utilized or utilized if contract awarded).

Primary vet - Piper creek vet - Emergency Vet Red Deer

Other information (include and additional information on separate sheet and submit with Schedule A).

**MEETING DATE:** February 10, 2026

**PREPARED BY:** Ken Morrison Director of Emergency Management & Protective Services

**PRESENTED BY:** Ken Morrison Director of Emergency Management & Protective Services

**SUBJECT:** **RCMP Community Priorities Plan 2026**

---

## **BACKGROUND**

Each year, the RCMP has traditionally met with its stakeholders to review priorities for the coming year. This document would set out measurable objectives and goals.

Traditionally, the Blackfalds RCMP met with representatives from all stakeholders in February or March to discuss each community's current pressures and develop shared, agreed-upon priorities for the coming year. The Detachment has also traditionally met with the Policing Committee to discuss priorities and encourage their input.

The number of priorities is usually kept low to ensure it can be accomplished within the timeframe and available resources.

In February 2026, the Alberta RCMP will be transitioning from the Annual Performance Priorities (APP) to a Community Priorities Plan (CPP) for the 2026-2027 cycle. The attached letter, dated January 28th, 2026, addressed to Mayor SVAB and Town of Blackfalds Councillors, outlines the new process.

Step one has been identified as "Preparation and Consultation, February 2026. This is a time for community leaders to consult with constituents and gather ideas, concerns, and objectives related to community safety. The intent being the building of policing priorities "with the community, not for the community".

Step 1 builds the foundation for step 2, where community leaders will come together with the Detachment Commander, sharing feedback received from the community. All relevant concerns, ideas, and objectives will be discussed, with a goal of identifying a list of community policing priorities. These will be taken by the Detachment Commander to their leadership team, where they will develop an operational plan on how they will deliver these priorities.

Step 3 will finalize the priorities by having a meeting with community representatives and the Detachment Commander. During this stage, the proposed plan will be presented to the community for review. Community leaders at this stage will be given an opportunity for feedback, seek clarification and confirm alignment before priorities are finalized.

To determine policing priorities as seen by community residents, the community must be consulted and given an opportunity for input. (Stage 1)

## DISCUSSION

In support of the RCMP CPP process, it is incumbent on the Town to engage with the residents to elicit valuable input into areas which they see as safety priorities. Council, as well as the Policing Committee, are two mechanisms which are in place to enhance community participation in policing priorities and initiatives by providing residents with a voice.

Step 1 of the CPP process is community consultation. An effective way to consult with the public is through a short survey, which can be conducted online as well as completed by hand at community events. One of the Policing Committee's mandates is to engage with the public and bring forward safety concerns, and issues which the public addresses with them. Council has similar mandates to ensure residents' concerns are heard and acted on if possible.

With Winterfest coming up on February 16<sup>th</sup>, it is felt that this would be an opportunity for a Community Consultation initiative through interaction with the public via a small survey consisting of three to four questions. These questions would focus on what the public sees as safety priorities in Blackfalds. This would give Council and the Policing Committee an opportunity to meet with residents and gather information from those in attendance about what they perceive as concerns or issues within the town when it comes to safety. In addition, the survey will be put on the Town's website to reach more residents.

## FINANCIAL IMPLICATIONS

Minimal

## ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council support the RCMP Community Priorities Plan process and actively engage residents through community consultation initiatives during the month of February.

## ALTERNATIVES

- a) That Council refers this matter back to Administration for further information.

## ATTACHMENTS

- *Letter from S/Sgt. Andrew Allan Re: CPP Initiative.*

## APPROVALS



Kim Isaak,  
Chief Administrative Officer



Department Director/Author

# **Community Priorities Plan Leadership Invitation Letter**

January 28<sup>th</sup>, 2026

Dear Mayor Svab and Town of Blackfalds Councillors,

As Alberta's provincial police service, the RCMP is continually working to modernize and strengthen the way we partner with communities to address local public safety needs. This letter is being shared to provide early awareness of an upcoming change to the community priority planning process and to support timely engagement with local leadership ahead of the next planning cycle.

Beginning in February 2026, Alberta RCMP detachments will be transitioning to a new Community Priorities Plan (CPP) for the 2026–2027 cycle. This updated approach replaces the previous Annual Performance Plan (APP) and is intended to serve as the primary framework for identifying and tracking policing priorities at the community level.

The CPP is intentionally community-led. It was developed to strengthen collaboration with municipal and Indigenous leadership and to ensure that the priorities of your police service are directly informed by the communities we serve. The CPP is designed to support meaningful dialogue, shared understanding, and clear, achievable priorities that reflect local realities.

This early communication is intended to allow community leaders sufficient time to begin considering local priorities and engaging with constituents before formal planning begins.

## **Community Priorities Plan Overview**

Step One: Preparation and Consultation (February 2026)

Community leaders consult with their constituents in advance of meeting with the RCMP to gather ideas, concerns, and objectives related to community safety. This initial consultation is the first of two points of engagement and is an important step in ensuring that policing priorities are built with the community, not for the community.

Should community leaders wish to involve their Detachment Commander in these early community discussions, requests can be made directly to the detachment and support will be provided.

The purpose of this stage is to develop a clear understanding of community-specific concerns and objectives to inform upcoming discussions.

## Step Two: Engagement Meeting (March 2026)

An engagement meeting is held between community representatives and the Detachment Commander. This meeting provides an opportunity for community representatives to share feedback gathered during consultations and to discuss community perspectives openly.

All relevant concerns, ideas, and objectives are welcome for discussion at this stage. These conversations help build a shared understanding between the community and the detachment and support alignment as priorities begin to take shape.

Following this initial engagement meeting, the Detachment Commander will take the identified community priorities and meet with their leadership team to develop an operational plan outlining how the RCMP will work to deliver on those priorities.

## Step Three: Finalizing Priorities

A subsequent meeting will be held between community representatives and the Detachment Commander where possible, during which the proposed plan will be presented to the community for review. This meeting will provide an opportunity for community leaders to offer feedback, seek clarification, and confirm alignment before priorities are finalized.

Following engagement and discussion, the Community Priorities Plan is finalized. The goal of this stage is to confirm a consolidated list of up to three community policing priorities that accurately reflects and encompasses the concerns and objectives raised through earlier engagement.

Once confirmed, the plan is endorsed by the Detachment Commander and community leadership. Progress will be monitored through regular reporting, with adjustments made as required to ensure priorities remain responsive and aligned over time.

## Detachments Serving Multiple Communities

For detachments that serve multiple municipalities, this CPP process will be conducted with each community group. Engagement, consultation, and feedback will be gathered independently to ensure each community's unique needs and perspectives are understood. Overall, detachment priorities will then be developed based on the totality of feedback received across all participating communities.

## Next Steps - Community Consultation and Engagement

As part of the CPP process, community leaders are encouraged to begin consulting with their constituents to gather input on local safety concerns, emerging issues, and opportunities for collaboration. Community leaders may choose the consultation methods that best suit their communities, such as surveys, town halls, meetings, or other engagement activities. Detachment Commanders may be invited to attend these conversations where appropriate, or consultations may be conducted independently, with feedback shared at a later stage.

This early engagement will help inform discussions with your Detachment Commander as CPP development progresses. Your partnership is essential to ensuring policing priorities reflect the unique needs of your community. Further information and guidance will be provided by your local detachment as the CPP process moves forward.

Thank you for your continued partnership and leadership in supporting community safety.

Sincerely,

A handwritten signature in blue ink, appearing to read 'A. Allan', is positioned above the typed name.

S/Sgt. Andrew ALLAN

Blackfalds RCMP Detachment

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**MEETING DATE:** February 10, 2026

**PREPARED BY:** Kim Isaak, Chief Administrative Officer

**PRESENTED BY:** Kim Isaak, Chief Administrative Officer

**SUBJECT:** **Friends of the Blindman River**

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## **BACKGROUND**

At the January 27, 2026, Regular Meeting of Council, Council discussed correspondence received from the Friends of the Blindman River. The correspondence included an invitation to the “Our Water’s Event” scheduled for February 25, 2026, and an invitation for Council to appoint a member to the Board.

After lengthy discussion, the following resolution was carried.

**034/26** Councillor Hanson moved That Council accept the Email from Friends of the Blindman River - Our Waters Event, February 25, 2026, and direct Administration to request more information from the Friends of the Blindman River to be brought forward to the February 10, 2026, Regular Meeting of Council.

## **CARRIED UNANIMOUSLY**

Administration reached out to obtain additional information, which has been summarized below:

The organization is focused on protecting and improving the health of the Blindman River watershed through advocacy, monitoring, education, and community engagement. The Board meets the last Thursday of the month on a monthly basis.

- Vision – A healthy Blindman River watershed supported by an informed and engaged community
- Mission – Advocate for better protections and management of the watershed’s ecosystem and groundwater through monitoring, education and outreach
- Policies
  - Stronger protection measures for the watershed
  - Opposition to using freshwater for hydraulic fracturing
  - Stricter rules around greater transparency for Temporary Diversion Licence (TDL) s
  - More transparent application and approval process for TDLs
  - Advocate for single licensor for all freshwater licenses
  - Public reporting of water use
  - Enhanced groundwater monitoring
- Short Term Goals (2-3 years)
  - Grow membership
  - Conduct baseline monitoring
  - Track water licenses issued for the basin
  - Serve as a liaison between government and regulators
  - Advocate for policy improvements

- Mid-Term Goals
  - Establish baseline understanding of the Blindman River
  - Support and advocate/ for monitoring static level of water levels in wells
  - Continue with periodic watershed monitoring
  - Advocate for policy improvements
  - Serve as a liaison between government and regulators
  
- Long Term Goals (3-5 years)
  - Solidify baseline watershed knowledge
  - increase community awareness
  - Continue periodic monitoring
  - Continue to assist with well water level monitoring
  - Ongoing policy advocacy

In addition to the information above, representatives from the Blindman River advised that Council could take the opportunity to attend the Annual General Meeting on February 25, 2026, to learn more about the organization before committing to an appointment to the Board.

## **DISCUSSION**

The Town of Blackfalds' currently has representation on both the Red Deer River Watershed Alliance and the Red Deer River Municipal Users Group, which oversee the watershed that the Blindman River flows into. Adding representation to the Board of the Friends of the Blindman River would likely provide limited additional benefit to the Town relative to the costs associated with attending the Board meetings.

Based on the information provided Administration recommends that Council considering providing per diem allotments to any Council member who wishes to attend the "Our Water's Event" scheduled for February 26, 2026.

## **FINANCIAL IMPLICATIONS**

There is no cost to become a member, however under the Council Remuneration Policy, the Council member appointed would be eligible for the per diem and associated mileage for attendance at the meeting. The estimated cost to the municipality would be approximately \$2,100.00 per year.

## **ADMINISTRATIVE RECOMMENDATION**

That Council consider the following motion:

1. That Council approve the half-day per diem allotment and mileage for Council members who wish to attend the Friends of the Blindman River "Our Water's Event" scheduled for February 26, 2026.

**ALTERNATIVES**

- a) That Council approve the half-day per diem allotment and mileage for Council members who wish to attend the Friends of the Blindman River “Our Water’s Event” scheduled for February 26, 2026, and appoint a Council representative to the board.

**ATTACHMENTS**

- *Email from Friends of the Blindman River*
- *Friends of the Blindman Watershed Society Bylaws*
- *Friends of the Blindman River Mission*
- *Friends of the Blindman River Goals*

**APPROVALS**



---

Kim Isaak,  
Chief Administrative Officer

---

Department Director/Author

---

**From:** Friends of the Blindman <friendsoftheblindman@gmail.com>  
**Sent:** January 29, 2026 10:18 AM  
**To:** Kim Isaak  
**Subject:** Re: Seeking Council Representation  
**Attachments:** Bylaws FOTB 2025\_final.docx; Watershed Society Goals.docx; FOTB Vison, Mission, Policy Recommendations.docx

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Good morning Kim,

Please see attached documents. If you have any questions, you can reach out to our President, Assar Grinde at 403.704.0494.

Our AGM, on February 25th, would also be an opportunity to see what we are all about (and we have very good speakers lined up for the evening!)

Thank you,



**Friends of the Blindman River**

[Blindmanriver.ca](http://Blindmanriver.ca) | [friendsoftheblindman@gmail.com](mailto:friendsoftheblindman@gmail.com)



@FriendsoftheBlindman

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*To unsubscribe, reply to Friends of the Blindman River and request to stop receiving these emails.*

On Wed, Jan 28, 2026 at 8:52 AM Kim Isaak <[KIsaak@blackfalds.ca](mailto:KIsaak@blackfalds.ca)> wrote:

Thank you, Council discussed the appointment of a Council member to the Board last night and deferred the decision to get more information. Are you able to share your Board's Terms of Reference and any other documents that may assist Council in the decision making?

Kim

---

**From:** Friends of the Blindman <[friendsoftheblindman@gmail.com](mailto:friendsoftheblindman@gmail.com)>  
**Sent:** January 26, 2026 1:10 PM  
**To:** Kim Isaak <[KIsaak@blackfalds.ca](mailto:KIsaak@blackfalds.ca)>  
**Subject:** Re: Seeking Council Representation

Good Afternoon Kim,

Thank you for your email.

There is no cost to be part of the Friends of the Blindman River board. It's all volunteer led.

Thank you,



**Friends of the Blindman River**

[Blindmanriver.ca](http://Blindmanriver.ca) | [friendsoftheblindman@gmail.com](mailto:friendsoftheblindman@gmail.com)



@FriendsoftheBlindman

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*To unsubscribe, reply to Friends of the Blindman River and request to stop receiving these emails.*

On Mon, Jan 26, 2026 at 10:59 AM Kim Isaak <[KIsaak@blackfalds.ca](mailto:KIsaak@blackfalds.ca)> wrote:

Good day, I am following up on the email that was sent to Town of Blackfalds Council. We are wondering if there is a cost to the Municipality to sitting on Friends of the Blindman River Board?

Thanks, Kim

**Kim Isaak, CMC, CLGM**

**Chief Administrative Officer**

[Town of Blackfalds](#)

Box 220, 5018 Waghorn St

Blackfalds, AB T0M 0J0

T: 403.885.6255

C: 780.678.4673

F: 403.885.4610

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**From:** Friends of the Blindman <friendsoftheblindman@gmail.com>  
**Sent:** January 20, 2026 12:45 PM  
**To:** Legislative  
**Subject:** Friends of the Blindman River - Our Waters Event  
**Attachments:** Poster - Our Waters Event.pdf

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Good Afternoon,

Could you please add the following as an information item on the next Town of Blackfalds Council Meeting?

*Dear Town of Blackfalds Council,*

*We would like to invite you to attend the 'Our Waters' event on Wednesday, February 25 at Bentley Community Hall (4821 50 Street). Doors open and pizza will be served at 5 p.m. The Annual General Meeting will begin at 5:30 p.m. with speakers to follow.*

*Community members with an interest in local water issues, environmental stewardship and watershed protection are encouraged to attend. Please register by February 15 by [clicking here](#).*

***Please see the attached poster for more information.***

***Join the Friends of the Blindman River Board***

*The Friends of the Blindman River is seeking a municipal representative from the Town of Blackfalds to serve on its board. There are five board positions reserved for municipal representatives.*

*Interested municipal representatives are encouraged to attend the "Our Waters" event and the Annual General Board Meeting on February 25.*

*For more information about the Friends of the Blindman, please visit [Blindmanriver.ca](http://Blindmanriver.ca)*

Thank you,



**Friends of the Blindman River**

Blindmanriver.ca | [friendsoftheblindman@gmail.com](mailto:friendsoftheblindman@gmail.com)



@FriendsoftheBlindman

# FRIENDS OF THE BLINDMAN WATERSHED SOCIETY

## Bylaws

### 1. DEFINITIONS

- The Society: The ***Friends of the Blindman Watershed Society*** as incorporated in the province of Alberta
- The Act: ***Societies Act*** of Alberta
- Vision: A healthy Blindman River watershed supported by an informed and engaged community.
- Mission: To advocate for better protections and management of our watershed's ecosystems and groundwater resources through monitoring, education and outreach.
- Director: Any person, of the full age of 18, elected or appointed to occupy the position of Director for the Society board. The duly elected or appointed Directors of the Society
- Officer: A Director who performs the duties of an Officer as specified in Section 2.6 of these Bylaws
- General Meeting: A regular meeting of the Society to which all members have been given not less than 21 days notice
- Special Meeting: A meeting held as needed to discuss urgent matters, to which all members have been given not less than 21 days notice and limited in scope to topics in the meeting notice
- Special Resolution: A resolution as defined in the Section 1d of The Act. (Items that require a Special Resolution include expulsion of members; changes to the Objects and Bylaws; remuneration of Officers, Directors or members; approval of borrowing powers). Must be voted on as circulated in the notice and can not be amended on the floor.

### 2. MEMBERSHIP

- 2.1. Fees: Membership fees for the Society may be established, from time to time, by a vote of the members at a General Meeting.
- 2.2. Qualification of Members: A member of the Society in good standing shall:
- 2.2.1. live, work or recreate in the Blindman River Watershed;
  - 2.2.2. be the full age of 16 years;
  - 2.2.3. supply their current name and contact information to the Secretary;
  - 2.2.4. have paid the required membership fee, if any; and
  - 2.2.5. support the objectives of the Society and be governed by its bylaws.

- 2.3. Rights of membership: Any living member who has not withdrawn from membership, nor has been suspended, nor expelled shall;
- 2.3.1. have the right to attend and vote at any General Meeting or Special Meeting of the Society, provided they have registered to vote prior to commencement of said meeting;
  - 2.3.2. be notified of all General Meetings or Special Meeting of the Society
  - 2.3.3. be eligible to become a director and hold any office of the Society, if of the full age of 18 years.
- 2.4. Resignation of membership: Any member wishing to resign their membership may do so upon a notice in writing to the Secretary of the board
- 2.5. Suspension of membership:
- 2.5.1. any member in arrears for fees or assessments for any year shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the Society until all fees and assessments owed to the Society have been received.
- 2.6. Expulsion: Any member may be expelled from membership for any cause which the Society may deem reasonable.
- 2.6.1. Expulsion of a member requires a Special Resolution

### 3. BOARD OF DIRECTORS

#### 3.1. Selection of directors

- 3.1.1. The board shall consist of up to fifteen (15) directors, each with one year terms.
- 3.1.2. Up to ten (10) directors may be elected or acclaimed from the members at large at the Annual General Meeting (AGM).
- 3.1.3. Up to five (5) directors may be appointed to the board by municipal governments in the Blindman River Watershed.
- 3.1.4. A municipal government may only appoint a single director to the board.
- 3.1.5. A person appointed or elected a Director becomes a Director if:
  - 3.1.5.1. they were present at the meeting when being appointed or elected, and did not refuse the appointment;
  - 3.1.5.2. they were not present at the meeting but consented in writing to act as Director before the appointment or election, or within ten days after the appointment or election; or
  - 3.1.5.3. they acted as a Director pursuant to the appointment or election.

#### 3.2. Officers: The Officers of the board shall be:

- 3.2.1. President,

- 3.2.2. Vice-president,
- 3.2.3. Treasurer, and
- 3.2.4. Secretary
- 3.2.5. The office of the Secretary and Treasurer may be filled by one person if, at any annual meeting, the election of officers shall so decide.
- 3.3. The election of Officers will take place at the first meeting of the board either immediately following the close of the AGM, or within 14 days of the AGM as agreed on by a majority of directors.
- 3.4. Any vacancy occurring during the year may be filled at the next board meeting, by a majority vote, provided it is so stated in the notice calling such a meeting.
- 3.5. Meetings of the board:
  - 3.5.1. Meetings of the board shall be held at least once every four months or as often as required.
  - 3.5.2. Meetings may take place in person or virtually.
  - 3.5.3. Meetings of the board shall be called by the President.
  - 3.5.4. In the absence of the President, meetings will be called by the vice-President or by a Director appointed to act in place of the President
  - 3.5.5. Special board meetings may be called on the instructions of any two board members provided they request the President in writing to call such meetings, and state the business to be brought before the meeting.
  - 3.5.6. Notice shall be sent electronically and posted on the Society's website 10 days prior.
  - 3.5.7. Any four directors shall constitute a quorum.
  - 3.5.8. Board meetings may be held without notice if a quorum of the board is present, however, any business transacted or motions passed at such meeting shall be ratified at the next regularly called meeting of the Board, or they shall be null and void.
  - 3.5.9. Voting shall take place by show of hands for all business except the election of Officers, which shall take place by secret ballot.
- 3.6. Expulsion: Any director or officer may be removed from office, for any cause which the members of the Society deem reasonable
  - 3.6.1. A Special Resolution is required to remove a director or officer.
- 3.7. Power of directors and officers: The board shall, subject to the bylaws or directions given it by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the Society.
- 3.8. Duties of directors and officers
  - 3.8.1. PRESIDENT It shall be the duty of the President to:
    - 3.8.1.1. be an ex-officio member of all Committees

- 3.8.1.2. when present, preside at all meetings of the Society and of the board.
- 3.8.1.3. In their absence, the Vice-President shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside.
- 3.8.2. SECRETARY It shall be the duty of the Secretary to:
  - 3.8.2.1. **attend all meetings** of the Society and of the board, and to
  - 3.8.2.2. keep accurate **minutes** of the same.
  - 3.8.2.3. have charge of the **Seal** of the Society, if the Society possesses one, which whenever used shall be authenticated by the signature of the Secretary and the President, or, in the case of the death or inability of either to act, by the Vice-President.
  - 3.8.2.4. In case of the absence of the Secretary, their duties shall be discharged by such officer as may be appointed by the board.
  - 3.8.2.5. The Secretary shall have charge of all the **correspondence** of the Society and
  - 3.8.2.6. be under the direction of the President and the board.
  - 3.8.2.7. The Secretary shall also be responsible for the a **record of all the members** of the Society and their addresses (may be delegated),
  - 3.8.2.8. **send all notices** of the various meetings as required, and
  - 3.8.2.9. collect and **receive any annual dues** or assessments levied by the Society. Such monies shall be promptly turned over to the Treasurer for deposit in a Bank, Trust Company, Credit Union or Treasury Branch as required.
- 3.8.3. TREASURER It shall be the duty of the Treasurer to:
  - 3.8.3.1. **receive** all monies paid to the Society;
  - 3.8.3.2. **deposit** all monies paid to the Society in whatever Bank, Trust Company, Credit Union or Treasury Branch the board may order;
  - 3.8.3.3. properly **account** for the funds of the Society;
  - 3.8.3.4. keep such books as may be directed by the board
  - 3.8.3.5. present a full detailed account of **receipts and disbursements** to the board whenever requested;
  - 3.8.3.6. prepare for submission to the Annual Meeting a **statement duly audited** of the financial position of the Society; and
  - 3.8.3.7. **submit** the audited financial statement to the Secretary for the records of the Society.
- 3.8.4. Contracts and financial transactions must be signed by any three officers of the Society, as appointed by the board.

#### 4. AUDITING

- 4.1. The books, accounts and records of the Secretary and Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the Society.
- 4.2. Auditors for the current fiscal year shall be elected for that purpose at the Annual General Meeting.
- 4.3. The appointed auditor(s) shall submit a complete and proper statement of the standing of the books for the previous fiscal year at the Annual General Meeting of the Society.
- 4.4. The **fiscal year end** of the Society in each year shall be December 31.
- 4.5. The books and records of the Society may be **inspected** by any member of the Society at the Annual Meeting or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same.
- 4.6. Each member of the Board shall at all times have access to such books and records.

#### 5. GENERAL MEETINGS

##### 5.1. Notice for General Meetings:

5.1.1. Electronic notice to the last known address of each member shall be delivered 21 days prior to the date of the meeting.

5.1.2. Notice will also be posted on the Society's website 21 days prior to the date of the meeting.

5.2. The Society shall hold an Annual General Meeting on or before March 1 each year,

5.3. Business conducted at this meeting shall include at minimum:

5.3.1. The election of up to ten (10) directors to the board

5.3.2. Present audited financial statements to members

5.3.3. Select auditor(s) for the next fiscal year

5.3.4. Enable resolutions from members to be considered

5.4. The directors so elected shall form a board, and shall serve until their successors are elected and installed.

5.5. 10 members in good standing shall constitute a quorum at any General Meeting.

#### 6. SPECIAL MEETINGS

6.1. A Special Meeting shall be called by a motion of the Board of Directors; OR by the President or Secretary upon receipt of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such meeting.

6.2. Notice for Special Meetings:

- 6.2.1. Electronic notice to the last known address of each member shall be delivered 21 days prior to the date of the meeting.
    - 6.2.2. Notice will also be posted on the Society's website 21 days prior to the date of the meeting.
  - 6.3. Only the specific business listed in the meeting notice may be addressed; no other issues can be raised or voted on.
  - 6.4. 10 members in good standing shall constitute a quorum at any Special Meeting.
7. VOTING at BOARD MEETINGS, GENERAL MEETINGS and SPECIAL MEETINGS
  - 7.1. Such votes must be made in person (as defined in the 25.1 of the Act) and not by proxy or otherwise.
  - 7.2. Voting for directors and officers
    - 7.2.1. will be by secret ballot,
    - 7.2.2. will be administered by a returning officer as selected by the membership at the meeting
  - 7.3. Voting for all other business will be by show of hands.
8. REMUNERATION
  - 8.1. No Officer, Director, or Member of the Society shall receive any remuneration for his/her services unless authorized by a Special Resolution of the Society.
9. BORROWING POWERS
  - 9.1. For the purpose of carrying out its objects, the Society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Society, and in no case shall debentures be issued without the sanction of a Special Resolution of the Society.
10. BYLAWS
  - 10.1. The bylaws may be rescinded, altered or added to by a Special Resolution (*see Definitions above*).

DATE: \_\_\_\_\_

Signature: \_\_\_\_\_ Address: \_\_\_\_\_

Print Name: \_\_\_\_\_

**WITNESS**

Signature: \_\_\_\_\_ Address: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\*Addresses need to include: Street/civic number,

This information is being collected for the purposes of corporate registry records in accordance with the **Societies Act**.

Questions about the collection of this information can be directed to the  
Freedom of Information and Protection of Privacy Coordinator for the Alberta Government,  
Box 3140,  
Edmonton, Alberta, T5J 2G7

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# **Friends of the Blindman**

## **Vision:**

A healthy Blindman River watershed supported by an informed and engaged community.

## **Mission:**

Advocate for better protections and management of our watershed's ecosystems and groundwater resources through monitoring, education and outreach.

## **Policy Recommendations/Advocacy Points (as of June 2025):**

1. Advocate for better protections for rivers (options may include public review of IOs, WCOs or alternatives such as crown reservations, water conservation licences, water trusts, etc)
2. No freshwater for hydraulic fracturing in Water Short & Potentially Water Short Areas.
  - a. Phased in over several years
  - b. Could begin immediately by moving large projects in PWS Areas into Tier 4 (Manual 25)
3. Stricter rules around TDLs so companies can not use them to avoid a term licence
  - TDLs for hydraulic fracturing need to fall under Manual 25, or equivalent
  - a maximum volume per licence, per year, per project
  - no TDLs from shallow, non saline groundwater
  - failing the above, no TDLs for hydraulic fracturing
4. More transparent application and approvals process for TDLs:
  - a. The source and requested volume for diversion should be listed on the Public Notice of Application page, OR, the application should be available to view, without requesting it from the Licence Applicant.
  - b. As there is only a 30 day window to submit a Statement of Concern, an email contact should be required to request a copy of the application and submit a SOC. (Currently many applications only have a mailing address to request the application)
5. Advocate for single licenser for all freshwater licences (should only be AEPA)
6. Public reporting of water use
7. Improved groundwater monitoring

**Short Term Goals:**

1. Become a formal watershed society.
  - a. ~~Executive and board of directors~~
  - b. ~~Terms of reference/bylaws~~
  - c. ~~Adopt vision and mission~~
2. Expand membership.
3. Initiate baseline monitoring for the Blindman River.
  - i. ~~Temperature profiling~~
4. Monitor water licenses issued in our basin.
5. Act as liaison between community, government and regulator (update website, FAQs, correspondence, events, etc)
6. Advocate for policy change. See our current recommendations on page 2.

**Mid Term (2-3 years):**

1. Establish baseline understanding of the Blindman River.
  - a. Begin/assist with biodiversity sampling (ie. CABIN)
  - b. Advocate for updated Instream Objective for the Blindman River using current scientific methods.
2. Advocate/assist in monitoring static levels in water wells in our basin (to track aquifer levels)
3. Continue periodic monitoring. Develop partnerships and utilize citizen science, educational curriculum.
4. Advocate for policy change.
5. Act as liaison between community, government and regulator.

**Long Term (3-5 years):**

1. Establish baseline understanding of the Blindman River.
  - i. Commission an updated Instream Objective for the Blindman River using most up to date techniques?
2. Encourage greater community awareness of the river and our freshwater resources.
  - Have the river used as a regular component, or reference, in schools in our watershed. (ie) Science: water quality testing, biological diversity sampling, water chemistry as part of curriculum)
  - Organize community events, including information sessions, regarding our rivers and freshwater resources.
3. Continue periodic monitoring of key characteristics of river to compare to baseline.
4. Continue to assist with monitoring of static levels in water wells in our basin.
5. Advocate for policy change.

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**MEETING DATE:** February 10, 2026

**PREPARED BY:** Danielle Nealon, Senior Legislative Advisor

**PRESENTED BY:** Danielle Nealon, Senior Legislative Advisor

**SUBJECT:** **Regular Council Meeting Date Change**

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## **BACKGROUND**

Regular Council Meetings typically occur on the second and fourth Tuesday of the month. Over the year, after Council has set the regular meeting dates, there are often conflicts with meeting dates, statutory holidays, or events.

## **DISCUSSION**

This year, several Council members will be attending ABmunis' 2026 Spring Municipal Leaders Caucus from March 24-27, 2026. As such, Administration is formally requesting that the Regular Council Meeting scheduled for Tuesday, March 24, 2026, be rescheduled to Monday, March 23, 2026, to ensure quorum is met for the meeting.

## **FINANCIAL IMPLICATIONS**

None

## **ADMINISTRATIVE RECOMMENDATION**

That Council consider the following motion:

1. That Council reschedule the Tuesday, March 24, 2026, Regular Council Meeting for Monday, March 23, 2026, and post notice of the date change accordingly.

## **ALTERNATIVES**

- a) That Council refer the Regular Council Meeting Date Change report back to Administration for further information.

## **ATTACHMENTS**

- 2025 -2026 Regular Council and Standing Committee of Council Meeting Schedule

## **APPROVALS**



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Kim Isaak,  
Chief Administrative Officer



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Department Director/Author

The public is invited to attend all Regular Council, Standing Committee of Council Meetings and Public Hearings

**Regular Council Meeting Schedule**  
 Second and Fourth Tuesday  
 Regularly Commencing at 6:00 pm

**Standing Committee of Council Meeting Schedule**  
 Regularly Commencing at 6:00 pm

<b>2025</b>	November	25
	December	9
<b>2026</b>	January	13, 27
	February	10, 24
	March	10, 24
	April	14, 28
	May	12, 26
	June	9, 23
	July	14, 28
	August	25
	September	8, 22
	October	13, 27 Organizational Meeting

<b>2025</b>	November	17
	December	15
<b>2026</b>	January	19
	February	17
	March	16
	April	20
	May	19
	June	15
	July	20
	August	17
	September	14
	October	19

Meeting dates and times are subject to change. Public notification of any variance to the approved schedule will be conducted in accordance with the MGA and Town of Blackfalds' Bylaws and Policies. Contact Legislative Services for more information [legislative@blackfalds.ca](mailto:legislative@blackfalds.ca).