

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on March 26, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Sands
Councillor Edna Coulter
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Preston Weran, Director of Infrastructure and Planning Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management & Protective Services
Jolene Tejkl, Planning & Development Manager
Darolee Bouteiller, Finance Manager
Laura Thevenaz, Infrastructure Services Manager
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Justin de Bresser, Director of Corporate Services

MEDIA

None

OTHERS PRESENT

Piper Smith, Alberta Winter Games Gold Medalist

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of March 26, 2024, and called the meeting to order at 7:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

ADOPTION OF AGENDAS

Removal of Regular Agenda Business item 6.10 Request for Decision, Minister's Awards for Municipal Excellence and the items were re-numbered accordingly.

074/24 Councillor Svab moved That Council adopt the Regular Agenda for March 26, 2024, as amended.

CARRIED UNANIMOUSLY

075/25 Deputy Mayor Sands moved That Council adopt the Consent Agenda for March 26, 2024, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes - March 12, 2024
 - Standing Committee of Council Meeting Minutes - March 18, 2024

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- **Council Reports**
 - Mayor Hoover
 - Deputy Mayor Sands
 - Councillor Coulter
 - Councillor Appel
 - Councillor Svab
 - Councillor Dennis
- **Administrative Reports**
 - Report for Council, CAO Report – March 2024
- **Boards, Committee and Commission Minutes and/or Reports**
 - Recreation, Parks and Culture Board Meeting Minutes - January 3, 2024
 - Recreation, Parks and Culture Board Meeting Minutes - February 7, 2024
- **Information**
 - City of Lacombe Council Highlights - March 11, 2024
 - Lacombe County Council Highlights - March 14, 2024
 - Lacombe County Special Council Meeting Highlights - March 14, 2024
- **Correspondence**
 - Letter from STARS - March 5, 2024
 - Letter from the Minister of Municipal Affairs, Honourable Ric McIver - Assessment Model Review - March 18, 2024

CARRIED UNANIMOUSLY

PUBLIC HEARING**Bylaw 1300.24 - Aspen Lakes West Area Structure Plan**

Mayor Hoover declared the Public Hearing open at 7:03 p.m. for Bylaw 1300.24.

The purpose of Bylaw 1300.24 is to adopt an amended Area Structure Plan for lands located in the Town of Blackfalds, legally described as the East Half of SW 34-39-27-W4M and Lot 106 Block 6 Plan 152 1496 (Pt. SE 34-39-27-W4M) as shown on the attached Schedule "A".

First Reading was given to Bylaw 1300.24 on February 27, 2024.

Notice of this Public Hearing was advertised in accordance with Section 606 of the *Municipal Government Act* and the Town of Blackfalds Public Participation Policy:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers;
- A hard copy of proposed Bylaw 1300.24 was available for viewing at the Town's Civic Centre Front Counter (upstairs);
- March 2024 edition of "Talk of the Town";
- On the Planning & Development webpage of the Town's website commencing on March 4, 2024.;
- Via email to local authorities and agencies on March 4, 2024;
- All registered landowners in the Aspen Lakes West Community on March 7, 2024;
- All registered landowners with land adjacent to the Aspen Lakes West Community on March 7, 2024;
- Via email to the Municipal Planning Commission on February 29, 2024;
- In the March 14, 2024, and March 21, 2024 editions of the Lacombe Express; and
- On the Town's social media channels in the weeks leading up to the Public Hearing.

The following written comments have been received to date:

- March 4, 2024, submission from ATCO Pipelines
- March 4, 2024, submission from Lacombe County

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There was one late submission relating to the Bylaw:

- March 25, 2024, submission from Alberta Transportation and Economic Corridors with the following comments and observations with respect to the proposed development(s):
 - We have reviewed the information provided and offer no objections in principle to Aspen Lakes ASP amendment Bylaw 1300.24 as noted above.
 - Pursuant to Section 618.3(1) of the *Municipal Government Act* (MGA), the department expects that the municipality will comply with any applicable items related to provincial highways in an ALSA plan if applicable.
 - Pursuant to 618.4(1) of the *Municipal Government Act*, the department expects that the Municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, in accordance with Policy 7 of the Provincial Land Use Policies.

Those in Favour of the Bylaw

Stantec, on behalf of the developer, commented on the importance of the Area Structure Plan for the new school site.

Those Opposed to the Bylaw

(None came forward)

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard

(None came forward for or against the Bylaw)

Mayor Hoover declared the Public Hearing for Bylaw 1300.24 closed at 7:10 p.m.

076/24

Councillor Appel moved to adjourn the Public Hearing for Bylaw 1300.24 at 7:11 p.m.

CARRIED UNANIMOUSLY

Bylaw 1302.24 Redesignation of the Aspen Lakes School Site

Mayor Hoover declared the Public Hearing open at 7:12 p.m. for Bylaw 1302.24.

The purpose of Bylaw 1302.24 is to amend Schedule 'A' of Land Use Bylaw 1268.22 to include Direct Control District #4 (DC-4), redistrict a portion of the East Half of SW 34-39-27-W4M to Public Facility District (PF), Lots 38-57 Block 14 Plan 162 0173 to Direct Control District #4 (DC-4), and the undeveloped remainder of the East Half of SW 34-39-27-W4M and Lot 106 Block 6 Plan 142 1496 within Pt. SE 34-39-27-W4M to redistricted to Urban Reserve District, as shown on Schedule "B" of Bylaw 1302.24.

First Reading was given to Bylaw 1302.24 on February 27, 2024

- Notice of this Public Hearing was advertised in accordance with Section 606 of the Municipal Government Act and the Town of Blackfalds Public Participation Policy;
- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers;
- A hard copy of proposed Bylaw 1302.24 was available for viewing at the Town's Civic Centre Front Counter (upstairs);
- March 2024 edition of "Talk of the Town";
- On the Planning & Development webpage of the Town's website commencing on March 4, 2024.;
- Via email to local authorities and agencies on March 4, 2024;
- All registered landowners in the Aspen Lakes West Community;
- All registered landowners with land adjacent to the Aspen Lakes West Community;
- Via email to the Municipal Planning Commission on February 29, 2024;
- In the March 14, 2024 and March 21, 2024 editions of the Lacombe Express; and

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- On the Town's social media channels in the weeks leading up to the Public Hearing.

The following written comments have been received to date:

- March 4, 2024, submission from ATCO Pipelines
- March 4, 2024, submission from Lacombe County
- March 13, 2024, submission from TELUS
- March 19, 2024, submission from North Red Deer River Water Services Commission
- March 19, 2024, submission from North Red Deer Regional Wastewater Services Commission
- March 19, 2024, submission from Alberta Health Services

There was one late submission relating to the Bylaw:

- March 25, 2024, submission from Alberta Transportation and Economic Corridors with the following comments and observations with respect to the proposed development(s):
 - We have reviewed the information provided and offer no objections in principle to Proposed Aspen Lakes LUB Bylaw No. 1302.24 amendment, as noted above.
 - Pursuant to Section 618.3(1) of the Municipal Government Act (MGA), the department expects that the municipality will comply with any applicable items related to provincial highways in an ALSA plan if applicable.
 - Pursuant to 618.4(1) of the Municipal Government Act, the department expects that the Municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, in accordance with Policy 7 of the Provincial Land Use Policies.

Those in Favour of the Bylaw
(None came forward)

Those Opposed to the Bylaw
(None came forward)

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard
(None came forward for or against the Bylaw)

Mayor Hoover declared the Public Hearing for Bylaw 1302.24 closed at 7:16 p.m.

077/24

Councillor Dennis moved to adjourn the Public Hearing for 1302.24 at 7:16 p.m.

CARRIED UNANIMOUSLY

DELEGATION**Alberta Winter Games Gold Medal Acknowledgement**

Mayor Hoover acknowledged and congratulated Piper Smith on winning a gold medal in the U15 Female Recurve Individual Shoot at the Alberta Winter Games in Grand Prairie, which was held from February 16th to 19th, 2024.

BUSINESS**Request for Decision, Bylaw 1300.24 - Aspen Lakes West Area Structure Plan**

Following the Public Hearing, Manager Tejkl brought forward Bylaw 1300.24 - Aspen Lakes West Area Structure Plan for Council's consideration of Second, Third and Final Reading.

078/24

Deputy Mayor Sands moved That Council, upon closing the Public Hearing for Bylaw 1300.24, gives Second Reading to Bylaw 1300.24 - Aspen Lakes West Area Structure Plan.

CARRIED UNANIMOUSLY

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- 079/24** Councillor Coulter moved That Council, upon giving Second Reading to Bylaw 1300.24, gives Third and Final Reading to Bylaw 1300.24 - Aspen Lakes West Area Structure Plan.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1302.24 Aspen Lakes West Redistricting

Following the Public Hearing, Manager Tejkl brought forward Bylaw 1302.24, pertaining to the Aspen Lakes West Redistricting for Council's consideration of Second, Third and Final Reading.

- 080/24** Councillor Svab moved That Council, upon closing the Public Hearing for Bylaw 1302.24, gives Second Reading to Bylaw 1302.24, pertaining to Aspen Lakes West Redistricting.

CARRIED UNANIMOUSLY

- 081/24** Councillor Appel moved That Council, upon giving Second Reading to Bylaw 1302.24, gives Third and Final Reading to Bylaw 1302.24, pertaining to Aspen Lakes West Redistricting.

CARRIED UNANIMOUSLY

Request for Decision, Council Policy CP-181.24 - Special Event Permit

Director Kreklewich presented the Special Event Permit Council Policy for Council's review and adoption.

- 082/24** Deputy Mayor Sands moved That Council adopt Council Policy CP-181.24 – Special Event Permit, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1304.24 - Special Event Permit Repeal Bylaw

Following the adoption of Council Policy CP-181.24, Director Kreklewich brought forward the Special Event Permit Repeal Bylaw 1304.24.

- 083/24** Councillor Coulter moved That Council give First Reading to Bylaw 1304.24, a Bylaw to Repeal the Special Events Permit Bylaw, as presented.

CARRIED UNANIMOUSLY

- 084/24** Councillor Svab moved That Council give Second Reading to Bylaw 1304.24, a Bylaw to Repeal the Special Events Permit Bylaw, as presented.

CARRIED UNANIMOUSLY

- 085/24** Deputy Mayor Sands moved That Council give unanimous consent for Third Reading and Final Reading of Bylaw 1304.24, a Bylaw to Repeal the Special Events Permit Bylaw, as presented.

CARRIED UNANIMOUSLY

- 086/24** Mayor Hoover moved That Council give Third and Final Reading to Bylaw 1304.24, a Bylaw to Repeal the Special Events Permit Bylaw, as presented.

CARRIED UNANIMOUSLY

Request for Decision, 2025 Budget Planning Timeline

Manager Bouteiller presented the proposed 2025 Budget Planning Timeline for Council's approval and endorsement.

- 087/24** Councillor Coulter moved That Council approve the 2025 Budget Planning Timeline, as presented.

CARRIED UNANIMOUSLY

MINUTES**Request for Decision, Annual Pavement Rehabilitation Project**

Manager Thevenaz presented the Annual Pavement Rehabilitation Project for 2024, which includes the improvements to East Railway Street and other intersections.

088/24 Councillor Dennis moved That Council approve the selection for the 2024 annual pavement project to include East Railway Street improvements and other intersection improvements.

CARRIED UNANIMOUSLY

089/24 Deputy Mayor Sands moved That Council allocate an additional \$20,000 for the engineering and permitting for a new at-grade railway crossing at South Street to be funded from the Canada Community Building Fund.

CARRIED UNANIMOUSLY

Request for Decision, National Volunteer Week April 14-20, 2024

Director Kreklewich brought forward a request to proclaim April 14-20, 2024, as National Volunteer Week.

090/24 Councillor Coulter moved That Council moves to proclaim April 14-20, 2024, as National Volunteer Week in the Town of Blackfalds.

CARRIED UNANIMOUSLY

Request for Decision, Wadey House Summer Student – Budget Request

Director Kreklewich brought forward a budget request to re-establish the position of a Wadey House summer student for the summer of 2024.

091/24 Councillor Svab moved That Council directs Administration to increase the Wadey Centre budget by \$10,000 to accommodate a summer student position.

CARRIED UNANIMOUSLY

Request for Decision, Vacant Council Committee Appointments

CAO Isaak, following the resignation of Councillor Stendie, brought forward the Council Committees that are vacant a Council representative and requested Council resolve to fill the vacancies with the new Council member appointments.

092/24 Deputy Mayor Sands moved That Councillor Svab be appointed to the Policing Committee effective immediately until the 2024 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

093/24 Councillor Svab moved That Councillor Appel be appointed to the Intermunicipal Development Planning / Intermunicipal Collaboration Framework Committee effective immediately until the 2025 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

094/24 Councillor Appel moved That Councillor Dennis be appointed as alternate to the Intermunicipal Development Planning / Intermunicipal Collaboration Framework Committee effective immediately until the 2025 Organizational Meeting.

CARRIED UNANIMOUSLY

095/24 Councillor Appel moved That Councillor Dennis be appointed as the alternate to the Parkland Regional Library Board effective immediately until the 2024 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

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096/24 Councillor Svab moved That Mayor Hoover be appointed to the Blackfalds Health Practitioners Attraction and Retention Committee and alternate to the Iron Ridge Junior Campus School Council effective immediately until the 2024 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

097/24 Councillor Appel moved That Deputy Mayor Sands be appointed to the Economic Development and Tourism Advisory Committee effective immediately until the 2024 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

098/24 Councillor Coulter moved That Administration be directed to inform the applicable committees of the new appointments.

CARRIED UNANIMOUSLY

Request for Decision, Clive FunFest Parade Invite

Executive & Legislative Coordinator Nealon brought forward an invitation received from the Village of Clive for the Clive FunFest Parade.

099/24 Councillor Svab moved That Council designates Mayor Hoover to attend the Clive FunFest Parade.

CARRIED UNANIMOUSLY

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 8:21 p.m.

-Original Signed-

Jamie Hoover, Mayor

-Original Signed-

Kim Isaak, CAO