

MINUTES

A Standing Committee of Council Meeting for the Town of Blackfalds was held on September 15, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Edna Coulter
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis
Councillor Jim Sands

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management & Protective Services
Sawyer Hick, FCSS Manager
Renan Bravo, IT Technician
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

None

MEDIA

None

OTHERS PRESENT

Tanya Handley, JustServe
Susan Parkins, JustServe
Trina McCarroll, McCarroll Consulting (*virtual*)

WELCOME AND CALL TO ORDER:

Deputy Mayor Coulter called the Standing Committee of Council Meeting to order at 7:00 p.m.

REVIEW OF AGENDA

042/25 Mayor Hoover moved That Standing Committee of Council receive the Agenda for September 15, 2025, as presented.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

PRESENTATIONS

JustServe Award Presentation

Tanya Handley and Susan Parkins presented the JustServe Town Award to the Town of Blackfalds to recognize the Town's outstanding commitment to volunteerism.

MINUTES

BUSINESS**Request for Direction, Municipal Service Level Inventory – FCSS**

Trina McCarroll, Executive Advisor & Facilitator from McCarroll Consulting and Director Krelewich presented the FCSS Service Level Report and Recommendations and Summary of Input for the Committee's review and discussion.

- 043/25** Councillor Appel moved That Standing Committee of Council recommend That Council receive the FCSS Service Level Report and Recommendations and Summary of Input as information and directs Administration to discuss further at budget deliberations.

CARRIED UNANIMOUSLY

Request for Direction, Housing Needs Assessment

Manager Hick brought forward the FCSS Board's recommendation to move forward with completing a Housing Needs Assessment for the community.

- 044/25** Councillor Svab moved That Standing Committee of Council refer the Housing Needs Assessment back to Administration to bring forward for consideration during the upcoming budget deliberations.

CARRIED UNANIMOUSLY

Request for Direction, Access to Information Bylaw

Director de Bresser presented the revised Access to Information Bylaw for the Committee's review and consideration.

- 045/25** Councillor Sands moved That Standing Committee of Council recommend to Council that the Access to Information Bylaw be brought forward to a future Council Meeting for consideration.

CARRIED UNANIMOUSLY

Request for Direction, Records & Information Management Bylaw

Director de Bresser presented the revised Records & Information Management Bylaw for the Committee's review and consideration.

- 046/25** Mayor Hoover moved That Standing Committee of Council recommend to Council that the Records & Information Management Bylaw be brought forward to a future Council Meeting for consideration.

CARRIED UNANIMOUSLY

Request for Direction, Financial Reserves Policy

Director de Bresser brought forward for discussion the Financial Reserves Policy.

- 047/25** Councillor Svab moved That Standing Committee of Council recommend to Council that Administration bring forward the Financial Reserves Policy to a future Regular Council Meeting for consideration.

CARRIED UNANIMOUSLY

CONFIDENTIAL

None

MINUTES

ADJOURNMENT

Deputy Mayor Coulter adjourned the Standing Committee of Council Meeting at 8:26 p.m.

-Original Signed-

Edna Coulter, Deputy Mayor

-Original Signed-

Kim Isaak, Chief Administrative Officer