

**MINUTES**

---

A Standing Committee of Council Meeting for the Town of Blackfalds was held on May 20, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

**MEMBERS PRESENT**

Mayor Jamie Hoover  
Deputy Mayor Edna Coulter  
Councillor Marina Appel  
Councillor Laura Svab  
Councillor Brenda Dennis  
Councillor Jim Sands (*virtual*)

**ATTENDING**

Kim Isaak, Chief Administrative Officer  
Justin de Bresser, Director of Corporate Services  
Preston Weran, Director of Infrastructure & Planning Services (*Acting CAO*)  
Sawyer Hick, FCSS Manager  
Marco Jadie, Information Technology Analyst  
Renan Bravo, IT Technician  
Danielle Nealon, Executive & Legislative Coordinator

**REGRETS**

None

**MEDIA**

None

**OTHERS PRESENT**

Lauren Reid, CEO of Central Alberta Regional Victim Services Society

**WELCOME AND CALL TO ORDER:**

Deputy Mayor Coulter called the Standing Committee of Council Meeting to order at 7:00 p.m. and indicated that Councillor Sands was attending virtually.

**REVIEW OF AGENDA**

**024/25** Mayor Hoover moved That Standing Committee of Council receive the Agenda for May 20, 2025, as presented.

**CARRIED UNANIMOUSLY**

**TREATY SIX LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

**DELEGATIONS**

**Central Alberta Regional Victim Services Society - Update on Local Victim Services**

Lauren Reid representing Central Alberta Regional Victim Services Society, presented an update to the Committee on local victim services and how things were going with the regionalization process.

**MINUTES**

---

**BUSINESS****Report for Committee, Area Structure Plan Approval Process Graphic**

Director Weran presented the updated Area Structure Plan Approval Process Graphic for Standing Committee's information.

- 025/25** Councillor Svab moved That Standing Committee of Council receive the updated Area Structure Plan Approval Process Graphic for information.

**CARRIED UNANIMOUSLY**

**Request for Direction, Family & Community Support Services Board Terms of Reference**

Manager Hick brought forward FCSS's recommendation regarding the Board's Terms of Reference.

- 026/25** Councillor Dennis moved That Standing Committee of Council recommend the Terms of Reference for the Family & Community Support Services Board be included in the Master Committee Bylaw that will be brought forward.

**CARRIED UNANIMOUSLY**

**Request for Direction, Economic Development and Tourism Advisory Committee Terms of Reference**

Director de Bresser, on behalf of Economic Development Officer Peter McGee, brought forward EDTAC's recommendation regarding the Committee's Terms of Reference.

- 027/25** Councillor Appel moved That Standing Committee of Council recommend the Terms of Reference for the Economic Development and Tourism Advisory Committee be included in the Master Committee Bylaw that will be brought forward.

**CARRIED UNANIMOUSLY**

**Request for Direction, Smoking and Vaping Bylaw Amendment**

CAO Isaak brought forward an amendment to the Smoking and Vaping Bylaw for the Standing Committee of Council's direction.

- 028/25** Mayor Hoover moved That Standing Committee of Council recommend to Council that the Smoking and Vaping Bylaw Amendment Bylaw be brought forward to a Regular Meeting of Council for consideration.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Coulter called for a five-minute recess at 7:36 p.m.

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Coulter called the Regular Council Meeting back to order at 7:43 p.m.

**CONFIDENTIAL**

- **Mayor for a Day – FOIP Section 19(1) Confidential Evaluations**

- 029/25** Mayor Hoover moved That Standing Committee of Council move to a closed session commencing at 7:45 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

**MINUTES**

---

**Closed Session Attendance:** Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, Councillor Jim Sands (virtual), Councillor, CAO Kim Isaak and Coordinator Danielle Nealon.

**030/25**

Councillor Appel moved That Standing Committee of Council move to come out of the closed session at 8:09 p.m.

**CARRIED UNANIMOUSLY**

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Coulter called the Standing Committee of Council Meeting back to order at 8:09 p.m.

**Standing Committee of Council Meeting Attendance:** Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, Councillor Jim Sands (virtual), Councillor, CAO Kim Isaak and Coordinator Danielle Nealon.

**ADJOURNMENT**

Deputy Mayor Coulter adjourned the Standing Committee of Council Meeting at 8:10 p.m.

-Original Signed-

---

Edna Coulter, Deputy Mayor

-Original Signed-

---

Kim Isaak, Chief Administrative Officer