



Town of Blackfalds  
**REGULAR COUNCIL MEETING**  
**Tuesday February 9, 2021 at 7:00 pm**  
Civic/Cultural Centre – 5018 Waghorn Street  
**MINUTES**

A Regular Council meeting for the Town of Blackfalds was held on Tuesday February 9, 2021, at the Civic/Cultural Centre, 5018 Waghorn Street, Blackfalds, Alberta, commencing at 7:00 pm.

**MEMBERS PRESENT**

Mayor Richard Poole  
Deputy Mayor Rebecca Stendie  
Councillor Marina Appel  
Councillor Jamie Hoover  
Councillor Ray Olfert  
Councillor Laura Svab  
Councillor Will Taylor

**ATTENDING**

CAO Myron Thompson  
Sean Barnes, Acting CAO/Director of Community Services  
Justin de Bresser, Director of Corporate Services  
Preston Weran, Director of Infrastructure and Property Services  
Laura Thevenez, Infrastructure Services Manager  
Keith Wilson, Information Technology Manager  
Lorrie Logan, Municipal Clerk

**REGRETS**

None

**MEDIA**

None

**PUBLIC**

None

**REGULAR COUNCIL MEETING CALLED TO ORDER**

Mayor Poole called the Regular Council Meeting to order at 7:00 pm.

**ADOPTION OF AGENDA**

Additions: 6.1 Chamber of Commerce Letter of Support for the Registries Office  
6.5 TELUS requesting a Letter of Support to improve Internet service speed for the Community

Deletions: Change wording on Agenda – No Standing Committee Meeting scheduled for the month of February due to Family Day Holiday

**Resolution No. 34/21**

Deputy Mayor Stendie moved that Council accept the February 9, 2021 agenda as amended.

**CARRIED UNANIMOUSLY**

**DELEGATION**

None

**PUBLIC HEARING**

None

**BUSINESS ARISING FROM MINUTES**

None



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**BUSINESS**

**Request for Decision, Letter to Premier – Alberta Registry Service Concern**

Council was updated once again on the status of the Registries Office for the Town of Blackfalds. A letter has been drafted to Premier Kenney concerning the Town's frustration in opening a Registries Office and A letter of Support from the Chamber of Commerce was received and read verbally.

**Resolution No. 35/21**

Councillor Appel moved that Council direct Administration to prepare an open letter along with Council's input to be sent out to the media and Premier Kenney.

**CARRIED UNANIMOUSLY**

**Request for Decision – Proclamation – Black History Month**

Council considered a request to proclaim February as Black History Month.

**Resolution No. 36/21**

Councillor Appel moved that Council proclaim February as Black History Month in the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

**Request for Decision Leung Road/Duncan Avenue Project – Award of Contract**

Director Weran provided qualification RFP results for the Leung Road/Duncan Avenue project and put forth a recommendation to Council as presented.

**Resolution No. 37/21**

Deputy Mayor Stendie moved that Council award Phase 1 of the Leung and Duncan Avenue Project work to DB Bobcat Services Inc for \$1,727,728.07 excluding GST.

**CARRIED UNANIMOUSLY**

**Resolution No. 38/21**

Councillor Hoover moved that Council approve additional project expenditures required, and identified an upset and total project amount of \$2 million dollars.

**CARRIED UNANIMOUSLY**

**Request for Decision Enterprise Asset Management Software – Request for Proposal and Program Update**

Manager Thevenez presented for approval, the draft Enterprise Asset Management Software – RFP. The Town has received a full grant of \$25,000 to be used towards the purchase of the software. The RFP is to be posted on the Alberta Purchasing Connection (APC) with a closing date on March 11, 2021.

**Resolution No. 39/21**

Councillor Olfert moved that Council approve the draft RFP for Enterprise Asset Management Software as presented to be posted on ACP.

**CARRIED UNANIMOUSLY**

**Request for Decision – TELUS Request Letter of Support**

CAO Thompson brought forward an emergent issue from TELUS in the form of a Letter of Support. TELUS is applying for funding through the Universal Broadband fund to upgrade the new Tower site. This upgrade will increase internet speeds for current and future



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customers in the Blackfalds area. TELUS has provided a draft Letter of Support to accompany their application.

**Resolution No. 40/21**

Councillor Taylor moved that Council support the request of TELUS and to receive their funding via the letter that they supplied.

**CARRIED UNANIMOUSLY**

**ACTION CORRESPONDENCE**

**Municipal District of Bonnyville – Western Canadian Municipal Advocate**

Council received a letter from the Municipality of Bonnyville regarding the lack of Western Canadian representation at the Federation of Canadian Municipalities (FCM). Council felt that they were well represented during the FCM Conference that was held in eastern Ontario.

**Resolution No. 41/21**

Deputy Mayor Stendie moved that Council accept this as information with no further action.

**CARRIED UNANIMOUSLY**

**Parkland Airshed Management Zone – Membership Request**

CAO Thompson gave a brief report on this membership request that is received yearly. It will be brought forward to Council in the future once the Environmental Stewardship Strategy is completed as this will determine the future environmental initiatives including support through membership with the Parkland Airshed Management Zone.

**Resolution No. 42/21**

Councillor Taylor moved that Council accept this as information.

**CARRIED UNANIMOUSLY**

**INFORMATION**

- Report to Council, Building and Development Permit Report – January 2021
- Report to Council, Enforcement Services Monthly Report – January 2021
- Report to Council, Wolf Creek School Division Ward Structure
- Report to Council, Alberta Municipal Internship Program – Planning Intern
- Report to Council, Gregg Street & Womacks Road Upgrades – Project Update
- Report to Council, Eagle Builders Centre Existing Arena Ice Operations Closure
- Municipal Planning Commission Meeting Minutes for November 10, 2020
- Recreation, Culture and Parks Board Meeting Minutes for January 6, 2021
- Lacombe County, Council Highlights for January 28, 2021
- City of Lacombe, Council Highlights for January 25, 2021

**Resolution No. 43/21**

Councillor Svab moved to accept the Information Items as information.

**CARRIED UNANIMOUSLY**

**ROUND TABLE**

None

**ADOPTION OF MINUTES**

CAO Thompson provided verbal updates to the following meeting amendments.



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**10.1 - Jan 12 Regular Council Meeting, Resolution 08/21** – Added: Letter has been previously drafted to meet the sponsorship package deadline and was previously circulated to Council seeking support for the process.

**10.2 - Jan 18 Standing Committee Meeting, Resolution 05/21** – Added to the discussion: Concerns were expressed at not adhering fully to the Provincial Guideline measures. Concerns were also expressed, and some challenges experienced using Microsoft Teams Platform. The Zoom platform was recognized as a superior product especially with the livestream capability.

**Resolution No. 44/21**

Councillor Appel moved that Council approve the Amendments from the RCC meeting minutes of January 12, 2021 and the SCC meeting minutes of January 18, 2021 verbally from CAO Thompson.

**CARRIED UNANIMOUSLY**

**Resolution No. 45/21**

Councillor Olfert moved that Council approve the Regular Council Meeting Minutes from January 26, 2021 as amended.

**CARRIED UNANIMOUSLY**

**BUSINESS FOR THE GOOD OF THE COUNCIL**

None

**Break**

**Resolution No. 46/21**

Councillor Svab moved for a 5 minute recess at 8:01pm.

**CARRIED UNANIMOUSLY**

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Poole called the Regular Council Meeting back to order at 8:07pm.

**CONFIDENTIAL – Closed Session**

- **FOIP S.23**
- **FOIP S.19**

**Resolution No. 47/21**

Councillor Olfert moved that Council move to a closed session commencing at 8:07pm in accordance with Section 197(2) of the Municipal Government Act to discuss matters exempt from disclosure under Sections 23 of Alberta's Freedom of Information and Protection of Privacy Act, as per Section 18 of the FOIP Regulations.

**CARRIED UNANIMOUSLY**

**Closed Session Attendance - FOIP S.23:** Mayor Richard Poole, Deputy Mayor Stendie, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Laura Svab, Councillor Will Taylor, CAO Myron Thompson

**Closed Session Attendance - FOIP S.19:** Mayor Richard Poole, Deputy Mayor Stendie, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Laura Svab, Councillor Will Taylor, CAO Myron Thompson

**Resolution No. 48/21**

Deputy Mayor Stendie moved to come out of the closed session at 8:20pm.

**CARRIED UNANIMOUSLY**



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**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Poole called the Regular Council Meeting back to order at 8:20pm.

**Regular Meeting Attendance:** *Mayor Richard Poole, Deputy Mayor Stendie, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Laura Svab, Councillor Will Taylor, CAO Myron Thompson*

**AJOURNMENT**

Mayor Poole adjourned the meeting 8:22 pm.

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Richard Poole, Mayor

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Myron Thompson, Chief Administrative Officer