

A Standing Committee of Council meeting for the Town of Blackfalds was held on Monday, April 14, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

**MEMBERS PRESENT**

Mayor Jamie Hoover  
Deputy Mayor Edna Coulter  
Councillor Marina Appel (*virtual*)  
Councillor Laura Svab  
Councillor Brenda Dennis  
Councillor Jim Sands

**ATTENDING**

Kim Isaak, Chief Administrative Officer  
Rick Kreklewich, Director of Community Services  
Ken Morrison, Director of Emergency Management & Protective Services  
Rick Yelland-Kewin, Public Works Manager  
Marco Jadie, Information Technology Analyst  
Danielle Nealon, Executive & Legislative Coordinator

**REGRETS**

None

**MEDIA**

None

**OTHERS PRESENT**

Kala Pandit, Blackfalds Resident

**WELCOME AND CALL TO ORDER:**

Deputy Mayor Coulter called the Standing Committee of Council Meeting to order at 7:01 p.m. and indicated that Councillor Appel was attending virtually.

**REVIEW OF AGENDA**

**015/25** Councillor Dennis moved That Standing Committee of Council receive the Agenda for April 21, 2025, as presented.

**CARRIED UNANIMOUSLY**

**TREATY SIX LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

**PRESENTATIONS**

**Roof Rainwater/Snowmelt Capture – Abbey Centre**

Kala Pandit presented to the Committee a proposed concept plan for a roof rainwater and snowmelt capture facility.

**016/25** Councillor Sands moved That Standing Committee of Council recommends Administration meet with Kala Pandit to discuss the Roof Rainwater Snowmelt Capture Facility initiative.

**CARRIED UNANIMOUSLY**

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**BUSINESS****Request for Direction, Animal Control Bylaw**

Director Morrison presented the updated Animal Control Bylaw to Standing Committee of Council for review and discussion.

- 017/25** Councillor Svab moved That Standing Committee of Council recommend to Council that the Animal Control Bylaw with amendments, be brought forward to a Regular Meeting of Council for consideration.

**CARRIED UNANIMOUSLY**

**Request for Direction, Recreation, Culture and Parks Board Terms of Reference**

Director Kreklewich brought forward the draft Recreation, Culture and Parks Board Terms of Reference for the Committee's review as part of the Council Committee Audit.

- 018/25** Councillor Sands moved That Standing Committee of Council recommend the Terms of Reference for the Recreation, Culture and Parks Board as reviewed and amended by the Board be included in the Master Committee Bylaw that will be brought forward.

**CARRIED UNANIMOUSLY**

**Request for Direction, Council Procedural Bylaw**

Coordinator Nealon brought forward the newly revised Council Procedural Bylaw to include virtual attendance for Public Hearings, for the Committee review.

- 019/25** Mayor Hoover moved That Standing Committee of Council recommend to Council that the newly revised Council Procedural Bylaw be brought forward to a Regular Meeting of Council for consideration.

**CARRIED UNANIMOUSLY**

**Request for Direction, CAO Amendment Bylaw**

CAO Isaak presented the CAO Amendment Bylaw for Standing Committee of Councils review and discussion.

- 020/25** Councillor Appel moved That Standing Committee of Council recommend to Council that the CAO Amendment Bylaw be directed to a Regular Meeting for consideration as amended.

**CARRIED UNANIMOUSLY**

**Request for Direction, Signing Authority Council Policy**

CAO Isaak brought forward the Signing Authority Council Policy for the Committee's review and direction.

- 021/25** Mayor Hoover moved That Standing Committee of Council recommend to Council that the amended Signing Authority Council Policy CP-184.24 be directed to a Regular Meeting for consideration to align with the CAO Amendment Bylaw amendments.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Coulter called for a five-minute recess at 7:58 p.m.

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Coulter called the Standing Committee of Council Meeting back to order at 8:03 p.m.

**CONFIDENTIAL**

- **Transfer Site Hours – FOIP Sec 24(1) Advice for Officials**
- **Personnel Negotiations – FOIP Sec 24(1) Advice from Officials**

**022/25** Mayor Hoover moved that Standing Committee of Council move to a closed session commencing at 8:03 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 24 of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

**Closed Session Attendance:** Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Brenda Dennis, Councillor Jim Sands, Councillor Laura Svab, Councillor Marina Appel(virtual), CAO Kim Isaak and Manager Rick Yelland-Kewin.

**023/25** Councillor Svab moved that Standing Committee of Council move to come out of the closed session at 9:15 p.m.

**CARRIED UNANIMOUSLY**

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Coulter called the Standing Committee of Council Meeting back to order at 9:15 p.m.

**Standing Committee of Council Meeting Attendance:** Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Brenda Dennis, Councillor Jim Sands, Councillor Laura Svab, Councillor Marina Appel (virtual) and CAO Kim Isaak.

**ADJOURNMENT**

Deputy Mayor Coulter adjourned the Standing Committee of Council Meeting at 9:15 p.m.

-Original Signed-

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Edna Coulter, Deputy Mayor

-Original Signed-

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Kim Isaak, CAO