

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on April 22, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Edna Coulter
Councillor Brenda Dennis
Councillor Jim Sands

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management and Protective Services
Rick Yelland-Kewin, Public Works Manager
Marco Jadie, Information Technology Analyst
Robert Cote, Fire Chief
Trevor Wilton, Deputy Fire Chief
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Councillor Marina Appel
Councillor Laura Svab

MEDIA

None

OTHERS PRESENT

None

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of April 22, 2025, called the meeting to order at 7:00 p.m. and indicated that Councillor Appel and Councillor Svab had sent their regrets.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

ADOPTION OF AGENDAS

Addition of Regular Agenda Delegation item 5.1 Introduction of Deputy Fire Chief of Training and Prevention Trevor Wilton and Business item 6.5 Request for Decision, Transfer Site Hours was moved to 6.1, and the remainder of the Business items were renumbered.

Exemption of Consent Agenda item 3.2e) Economic Development & Tourism Advisory Committee Meeting Minutes – February 3, 2024, was added under the Regular Agenda under Business as item 6.8.

084/25 Deputy Mayor Coulter moved That Council adopt the Regular Meeting Agenda for April 22, 2025, as amended.

CARRIED UNANIMOUSLY

MINUTES

085/25 Councillor Sands moved That Council adopt the Consent Agenda for April 22, 2025, as amended, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes – April 8, 2025
 - Standing Committee of Council Meeting Minutes – April 14, 2025
- **Council Reports**
 - Mayor Hoover
 - Deputy Mayor Coulter
 - Councillor Appel
 - Councillor Svab
 - Councillor Dennis
 - Councillor Sands
- **Administrative Reports**
 - Report for Council, CAO Report – April 2025
- **Boards, Committee and Commission Minutes and/or Reports**
 - Economic Development & Tourism Advisory Committee Meeting Minutes - November 4, 2024
 - Parkland Regional Library Systems Board Meeting draft Minutes - February 27, 2025
 - Library Board Meeting Minutes - March 4, 2025
 - Recreation Culture and Parks Board Meeting Minutes - March 5, 2025
- **Information**
 - PRLS Board Talk - February 27, 2025
 - Servus Credit Union Public Library Blackfalds Programming Report - March 2025
 - Lacombe County Council Highlights - April 10, 2025
 - City of Lacombe Council Highlights - April 14, 2025
- **Correspondence**
 - None

CARRIED UNANIMOUSLY

PUBLIC HEARING

None

DELEGATION

Introduction of Deputy Fire Chief of Training and Prevention Trevor Wilton

Chief Cote introduced Trevor Wilton, Deputy Chief of Training and Fire Prevention. Council welcomed Deputy Chief Wilton.

BUSINESS

Request for Decision, Transfer Site Hours

Manager Yelland-Kewin presented a proposal for amending the transfer site hours.

086/25 Deputy Mayor Coulter moved That Council approve the changes to the Transfer Site hours of operation for Tuesdays and Saturdays from 10:00 a.m. to 6:00 p.m. effective May 1, 2025, to September 1, 2025.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1327.25 – 2025 Property Tax Bylaw

Director de Bresser brought forward the 2025 Property Tax Bylaw for Council's consideration of Second and Third Reading.

087/25 Councillor Sands moved That Council give Second Reading to Bylaw 1327.25 - 2025 Property Tax Bylaw for the Town of Blackfalds, as presented.

CARRIED UNANIMOUSLY

MINUTES

- 088/25** Councillor Dennis moved That Council give Third Reading to Bylaw 1327.25 - 2025 Property Tax Bylaw for the Town of Blackfalds, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1332.25 - Council Procedural Bylaw

Coordinator Nealon brought forward Bylaw 1332.25 - Council Procedural Bylaw, to allow for electronic virtual attendance at public hearings for Council's consideration of First, Second and Third Reading.

- 089/25** Deputy Mayor Coulter moved That Council give First Reading to Bylaw 1332.25 – Council Procedural Bylaw, as presented.

CARRIED UNANIMOUSLY

- 090/25** Councillor Dennis moved That Council give Second Reading to Bylaw 1332.25 – Council Procedural Bylaw, as presented.

CARRIED UNANIMOUSLY

- 091/25** Councillor Sands moved That Council give unanimous consent to move to Third Reading of Bylaw 1332.25 – Council Procedural Bylaw, as presented.

CARRIED UNANIMOUSLY

- 092/25** Councillor Sands moved That Council give Third Reading to Bylaw 1332.25 – Council Procedural Bylaw, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Council Policy CP-184.24 - Signing Authority

CAO Isaak presented the amended Signing Authority Council Policy for Council's consideration of adoption.

- 093/25** Deputy Mayor Coulter moved That Council adopt the amended Council Policy CP-184.24 - Signing Authority, as presented, effective immediately.

CARRIED UNANIMOUSLY

Request for Decision, Quarterly Financial Reports for the Period Ending March 31, 2025

Director de Bresser brought forward the Quarterly Financial Reports for the Period Ending March 31, 2025 for Council's acceptance.

- 094/25** Councillor Sands moved That Council accept the Operating Statement and Variance report for the period ending March 31, 2025, as information.

CARRIED UNANIMOUSLY

- 095/25** Councillor Dennis moved That Council accept the Capital Project Report for the period ending March 31, 2025, as information.

CARRIED UNANIMOUSLY

- 096/25** Deputy Mayor Coulter moved That Council accept the Council Expenditure report for the period ending March 31, 2025, as information.

CARRIED UNANIMOUSLY

MINUTES

Request for Decision, Assessment Services RFP Results

Following Council's direction, Director de Bresser brought forward the Assessment Services RFP Results with the requested information.

097/25 Councillor Sands moved That Council award the five-year assessment services contract to Powers & Associates.

CARRIED UNANIMOUSLY

098/25 Deputy Mayor Coulter moved That Council appoint Powers & Associates as the property assessors for the Town of Blackfalds for a five-year term.

CARRIED UNANIMOUSLY

Request for Decision, Proclamation - National Youth Week

Director Kreklewich brought forward a request to proclaim National Youth Week in the Town.

099/25 Councillor Dennis moved That Council proclaim May 1 to 7, 2025, National Youth Week in the Town of Blackfalds.

CARRIED UNANIMOUSLY

Economic Development & Tourism Advisory Committee Meeting Minutes – February 3, 2025

The Economic Development & Tourism Advisory Committee Meeting Minutes for February 3, 2025, were exempt from the Consent Agenda and added under Business for further discussion.

Council sought clarification on procedurally if the Chair could sign the minutes if they were not in attendance. Administration committed to bringing back the answer to the question of procedure.

NOTICES OF MOTION

None

RECESS

Mayor Hoover called for a five-minute recess at 7:45 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 7:50 p.m.

CONFIDENTIAL

- **Personnel Negotiations- FOIP Section 24(1) Advice from Officials**

100/25 Deputy Mayor Coulter moved That Council move to a closed session commencing at 7:50 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 24 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Jim Sands, Councillor Brenda Dennis and CAO Kim Isaak.

101/25 Deputy Mayor Coulter moved That Council move to come out of the closed session at 8:14 p.m.

CARRIED UNANIMOUSLY

MINUTES

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 8:14 p.m.

Regular Council Meeting Attendance: *Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Jim Sands, Councillor Brenda Dennis and CAO Kim Isaak.*

102/25 Councillor Sands moved That Council direct Administration to proceed as discussed in closed session.

CARRIED UNANIMOUSLY

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 8:14 p.m.

-Original Signed-

Jamie Hoover, Mayor

-Original Signed-

Kim Isaak, Chief Administrative Officer