

MINUTES

An Annual Organizational Meeting for the Town of Blackfalds was held on Tuesday, October 25, 2022, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Laura Svab
Councillor Edna Coulter
Councillor Brenda Dennis
Councillor Jim Sands
Councillor Rebecca Stendie
Councillor Marina Appel

ATTENDING

Myron Thompson, CAO
Justin de Bresser, Director of Corporate Services
Preston Weran, Director of Infrastructure and Property Services
Rick Kreklewich, Director of Community Services
Sue Bornn, Manager of FCSS
Cara Kroetsch, Volunteer Programmer
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

None

MEDIA

None

OTHERS PRESENT

Sgt. Brent Dueck, Blackfalds RCMP
Ryan Flear, Blackfalds RCMP
Nathalie Epp, Blackfalds RCMP
Danielle Lohmann, Blackfalds RCMP
Brad Vander Heyden, Stantec
Tom Simenson, Stantec

CALL TO

ORDER: Mayor Hoover called the Annual Organizational Meeting to order at 7:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

278/22 Deputy Mayor Svab moved That Council adopt the October 25, 2022 Agenda as presented.

CARRIED UNANIMOUSLY

OFFICIAL OATH OF OFFICE

Commissioner of Oaths

CAO Thompson advised that all Councillors are Commissioners for Oaths in and for Alberta by status, which empowers them to take oaths of another upon affidavits, affirmations and declarations in Alberta, for use in Alberta. A copy of the Commissioner of Oaths – Act and Regulations were included in the Agenda.

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GENERAL DUTIES AND GUIDELINES OF CONDUCT

The following documents were provided to Council and Administration provided a verbal explanation:

- Council Procedural Bylaw 1265.22
- Code of Conduct and Ethics for Elected Officials Bylaw 1272.22
- Municipal Affairs – Municipal Councillors Guidelines for Conflict of Interest
- Municipal Affairs - Pecuniary Interest for Municipal Councillors
- Municipal Affairs - What Every Councillor Needs to Know
- Municipal Government Act
- Robert's Rules of Order
- Parliamentary Procedure Motions Guide

279/22 Councillor Coulter moved That Council accept the General Duties and Guidelines of Conduct items as information.

CARRIED UNANIMOUSLY

SETTING OF REGULAR MEETING AND STANDING COMMITTEE DATES AND TIMES

Council accepted the 2022-2023 schedule as follows:

280/22 Deputy Mayor Svab moved That Council moves to accept the 2022 - 2023 schedule where Town of Blackfalds Regular Council Meetings are held on the second and fourth Tuesday of each month commencing at 7:00 p.m. in Council Chambers at the Municipal Office and that the meeting of December 27th be cancelled due to being a statutory holiday in lieu of Boxing Day.

CARRIED UNANIMOUSLY

281/21 Councillor Sands moved That Council moves to approve that the Town of Blackfalds Standing Committee Meetings be held every third Monday commencing at 7:00 p.m., with no meeting in February due to the third Monday falling on a statutory holiday.

CARRIED UNANIMOUSLY

APPOINTMENT OF DEPUTY MAYOR

The Deputy Mayor rotation was confirmed over the period of the four (4) year term and is as follows:

Councillor Appel	November 2021 – August 15, 2022
Councillor Svab	August 16, 2022 – May 31, 2023
Councillor Dennis	June 1, 2023 – March 15, 2024
Councillor Sands	March 16, 2024 – December 2024
Councillor Coulter	January 1, 2025 – October 15, 2025

COUNCIL REMUNERATION AND COMPENSATION POLICY

CAO Thompson reviewed the Remuneration and Compensation Policy 156.21 which was approved by Council on November 9, 2021.

282/22 Councillor Dennis moved That Council accept the Remuneration and Compensation Policy 156.21 as information.

CARRIED UNANIMOUSLY

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CONFERENCE ATTENDANCE

Federation of Canadian Municipalities Attendance

The Federation of Canadian Municipalities annual Conference has been attended by Blackfalds Council and the CAO for the past 13 years. This annual Conference brings together municipal leaders from across Canada and offers participants the opportunity to learn from each other, network with peers and build productive working relationships, along with the opportunity to attend valuable workshops and webinars.

- 283/22** Councillor Stendie moved That Council confirm attendance for the Federation of Canadian Municipalities for years through to 2025 as amended.

Toronto, Ont.
May 25th - 28th 2023

Mayor, CAO
Councillor Appel & Councillor Sands

Calgary, AB
June 6th - 9th 2024

Mayor, CAO
All of Council

Ottawa, Ont.
May 28th - June 1st, 2025

Mayor, CAO
Councillor Coulter & Councillor Svab

CARRIED UNANIMOUSLY

Alberta Municipalities Convention

The Alberta Municipalities Convention is held each fall, typically in Edmonton or Calgary, with attendance from Albertan municipalities, dignitaries, speakers and trade show presenters. The 2021 AUMA Convention & AMSC Trade Show will be held from November 17th to the 19th at the Edmonton Convention Centre.

- 284/21** Councillor Appel moved That Council move that all of Council and the CAO will attend the 2023 Alberta Municipalities Association Convention in Edmonton taking place September 27th to the 29th, 2023.

CARRIED UNANIMOUSLY

COUNCIL BOARD RESIGNATIONS

FCSS Board Member Resignation

- 285/22** Councillor Stendie moved That Council accept the resignation of Trish Willis from the FCSS Board effective immediately, with regrets.

CARRIED UNANIMOUSLY

Municipal Library Board Member Resignation

- 286/22** Deputy Mayor Svab moved That Council accept the resignation of Marjorie Tyess from the Municipal Library Board effective immediately, with regrets.

CARRIED UNANIMOUSLY

Recreation, Culture & Parks Board Member Resignation

- 287/22** Councillor Sands moved That Council accept the resignation of Jennifer Myslicki from the Recreation, Culture & Parks Board effective immediately, with regrets.

CARRIED UNANIMOUSLY

MINUTES**TOWN BOARDS, COMMITTEES AND COMMISSIONS APPOINTMENTS**

- 288/22** Councillor Stendie moved That Deputy Mayor Svab remain as Chair and Councillor Sands be appointed as Vice Chair for Municipal Planning Commission.

CARRIED UNANIMOUSLY

- 289/21** Councillor Appel moved That Council appoint Members at Large to Town Boards, Committees and Commissions as recommended by Administration as follows:

- 1. Economic Development and Tourism Advisory Committee:**
To appoint: Melissa MacLeod
To re-appoint: Robert Hogan, Denise Sumner, Craig Schroh, Kyle Braithwaite
- 2. Family and Community Social Services Board:**
To appoint: Glenda Brown, Leslie Ruddick
- 3. Municipal Library Board:**
To appoint: Starr Sinclair
To re-appoint: Vincent Wolfe, Glenda Brown
- 4. Recreation, Culture and Parks Board:**
To appoint: Keith Kerr
- 5. Policing Committee:**
To appoint: Tom Tompkins, Laurie Copland
- 6. Municipal Planning Commission:**
To appoint: Richard Poole
To re-appoint: Alejandro Garcia Miranda
- 7. Subdivision and Development Appeal Board**
To appoint: Vincent Wolfe
To re-appoint: Robert Hogan, Craig Schroh

CARRIED UNANIMOUSLY

- 290/22** Councillor Sands moved That Council accept the Council member appointments to the Town, Boards, Committees and Commissions as follows:

- 1. Economic Development and Tourism Advisory Committee:**
 1. Councillor Appel
 2. Councillor Dennis
- 2. Family and Community Social Services Board:**
 1. Councillor Sands
 2. Councillor Stendie
- 3. Municipal Library Board:**
 1. Councillor Coulter
 2. Deputy Mayor Svab
- 4. Recreation, Culture and Parks Board:**
 1. Councillor Stendie
 2. Deputy Mayor Svab
- 5. Policing Committee:**
 1. Councillor Appel
 2. Deputy Mayor Svab
- 6. Municipal Planning Commission:**
 1. Deputy Mayor Svab - CHAIR
 2. Councillor Sands - VICE CHAIR
 3. Councillor Dennis

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7. Grievance Committee

Councillor Appel/ Councillor Coulter - Oct 2021 - Feb 2023
Councillor Dennis/Councillor Sands - Mar 2023 - Jun 2024
Councillor Stendie/Deputy Mayor Svab - July 2024 - Oct 2025

8. Municipal Emergency Management Agency:

1. Councillor Appel
2. Councillor Stendie

9. 55+ Housing Building Committee

Councillor Coulter

CARRIED UNANIMOUSLY

EXTERNAL BOARDS, COMMITTEES AND COMMISSIONS APPOINTMENTS

291/22 Councillor Appel moved That Council formally appoint members to external boards, committees and commissions as amended:

1. Lacombe Foundation Board:

1. Mayor Hoover
2. Councillor Dennis - Alt

2. Inter-Municipal Development Plan Board (IDP):

1. Councillor Stendie
2. Councillor Sands
3. Councillor Appel – Alt

3. Intermunicipal Collaboration Framework (ICF):

1. Mayor Hoover
2. Councillor Stendie
3. Councillor Appel - Alt

4. Blackfalds Chamber of Commerce Board:

1. Councillor Appel
2. Councillor Stendie - Alt

5. Central Alberta Economic Partnership (CAEP):

1. Mayor Hoover
2. Councillor Dennis - Alt

6. Parkland Regional Library:

1. Councillor Coulter
2. Councillor Dennis - Alt

7. Iron Ridge Elementary Campus Blackfalds School Parent Council:

1. Councillor Dennis
2. Councillor Appel – Alt

8. Iron Ridge Intermediate Campus Blackfalds School Parent Council:

1. Mayor Hoover
2. Councillor Sands

9. Iron Ridge Junior Campus Blackfalds School Parent Council:

1. Deputy Mayor Svab
2. Mayor Hoover - Alt

10. St. Gregory the Great Catholic School Parent Council:

1. Mayor Hoover
2. Councillor Appel

11. North Red Deer River Water Commission (NRDRWC):

1. Mayor Hoover
2. Councillor Appel – Alt

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12. **North Red Deer Regional Wastewater Services Commission (NRDRWWSC):**
1. Mayor Hoover
2. Deputy Mayor Appel – Alt
13. **Lacombe County Fire Service Advisory Committee**
1. Deputy Mayor Svab
2. Councillor Dennis – Alt
14. **Lacombe Regional Emergency Partnership Plan Advisory Committee (LREMP):**
1. Councillor Sands
2. Councillor Stendie – Alt
3. CAO Thompson - CHAIR
15. **Red Deer River Municipal Users Group (RDRMUG):**
1. Mayor Hoover
2. No alternate appointed
16. **Red Deer River Watershed Alliance:**
1. Mayor Hoover
2. Councillor Sands - Alt
17. **Blackfalds Health Practitioners Attraction & Retention Committee:**
1. Councillor Appel
2. Councillor Coulter – Alt
18. **Rural Red Deer Restorative Justice Advisory Council:**
1. Councillor Dennis
2. Councillor Sands

CARRIED UNANIMOUSLY

ADJOURNMENT

Mayor Hoover adjourned the meeting at 7:37 p.m.

-Original Signed-

Jamie Hoover, Mayor

-Original Signed-

Myron Thompson, CAO