

## MINUTES

---

A Regular Council Meeting for the Town of Blackfalds was held on April 8, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 6:30 p.m.

### MEMBERS PRESENT

Mayor Jamie Hoover  
Deputy Mayor Edna Coulter  
Councillor Marina Appel  
Councillor Laura Svab  
Councillor Brenda Dennis

### ATTENDING

Kim Isaak, Chief Administrative Officer  
Preston Weran, Director of Infrastructure & Planning Services  
Rick Kreklewich, Director of Community Services  
Ken Morrison, Director of Emergency Management & Protective Services  
Darolee Bouteiller, Financial Services Manager  
Jolene Tejkl, Planning & Development Manager  
Sawyer Hick, FCSS Manager  
Marco Jadie, Information Technology Analyst  
Danielle Nealon, Executive & Legislative Coordinator

### REGRETS

Councillor Jim Sands

### MEDIA

None

### OTHERS PRESENT

Mathew D. James - Chapman Riebeek LLP  
Miete Penedo Costa - Chapman Riebeek LLP  
Jeff Alliston, Partner - Metrix Group LLP  
Martine Francis, Senior Associate, Project Manager - Stantec Consulting Ltd.

### WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of April 8, 2025, and called the meeting to order at 6:33 p.m. and indicated that Councillor Sands had sent his regrets.

### TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

### ADOPTION OF AGENDAS

Regular Agenda Confidential Section 8 was moved to Section 2, and the remainder of the Regular Agenda was renumbered accordingly.

**071/25** Councillor Appel moved That Council adopt the Regular Agenda for April 8, 2025, as amended.

**CARRIED UNANIMOUSLY**

**072/25** Councillor Svab moved That Council adopt the Consent Agenda for April 8, 2025, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
  - Regular Council Meeting Minutes - March 25, 2025

**MINUTES**

- **Council Reports**  
None
- **Administrative Reports**
  - Report for Council, Enforcement & Protective Services Monthly Report - March 2025
  - Report for Council, Development & Building Monthly Report - March 2025
  - Report for Council, 2025 Mayor for a Day
- **Boards, Committee and Commission Minutes and/or Reports**
  - Lacombe Foundation Board Meeting Minutes - February 3, 2025
- **Information**
  - City of Lacombe Council Highlights - March 24, 2025
  - Lacombe County Council Highlights - March 27, 2025
- **Correspondence**
  - Letter from STARS - March 27, 2025

**CARRIED UNANIMOUSLY**

**CONFIDENTIAL**

- **Aspen Lakes West - FOIP Section 24(1) - Advice from Officials**

**073/25**

Deputy Mayor Coulter moved That Council move to a closed session commencing at 6:35 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 24 of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

**Closed Session Attendance:** Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, CAO Kim Isaak, Director Preston Weran, Manager Jolene Tejkl, Mathew James and Miete Penedo Costa.

**074/25**

Councillor Svab moved That Council move to come out of the closed session at 7:02 p.m.

**CARRIED UNANIMOUSLY**

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Hoover called the Regular Council Meeting back to order at 7:04 p.m.

**075/25**

Councillor Svab moved That Council authorize the Chief Administrative Officer to enter into an Agreement with Aspen Lakes West Developers under the terms as discussed in-camera.

**CARRIED UNANIMOUSLY**

**Regular Council Meeting Attendance:** Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, Chief Administrative Officer Kim Isaak, Director Preston Weran, Director Rick Kreklewich, Director Ken Morrison, Manager Darolee Bouteiller, Manager Jolene Tejkl, Manager Sawyer Hick, Information Technology Analyst Marco Jadie, Coordinator Danielle Nealon, Jeff Alliston, Partner - Metrix Group LLP, Martine Francis, Senior Associate, Project Manager - Stantec Consulting Ltd.

**PUBLIC HEARING**

None

**DELEGATION**

**2024 Financial Audit**

Jeff Alliston, representing Metrix Group LLP, presented an overview of the 2024 Financial Statements and Audit Findings.

**Northwest Blackfalds Storm Linear Wetland and Outlet Trunk Project**

Martine Francis, representing Stantec Consulting Ltd., presented an overview and refresher on the Northwest Blackfalds Storm Linear Wetland and Outlet Trunk Project.

**MINUTES**

---

**BUSINESS**

**Request for Decision, 2024 Audited Financial Statements**

Following the Delegation from Metrix Group LLP, Manager Bouteiller brought forward the 2024 Financial Statements for Council's consideration and approval.

- 075/25** Councillor Dennis moved That Council approve the 2024 Consolidated Financial Statements, as presented.

**CARRIED UNANIMOUSLY**

**Request for Decision, Northwest Stormwater System Project Award**

Following the Delegation from Stantec Consulting Ltd., Director Weran presented the recommendation to award the Northwest Stormwater System Project.

- 076/25** Deputy Mayor Coulter moved That Council award the Northwest Stormwater System Project to Northside Construction Partnership for \$4,197,464.59, excluding GST.

**CARRIED UNANIMOUSLY**

**Request for Decision, Bylaw 1328.25 - McKay Ranch Phase 6A Redistricting**

Manager Tejkl brought forward Bylaw 1328.25, a Bylaw to redistrict McKay Ranch Phase 6A for Council's consideration of First Reading and subsequent setting of a Public Hearing.

- 077/25** Councillor Svab moved That Council give First Reading to Bylaw 1328.25 - McKay Ranch Phase 6A Redistricting, as presented.

**CARRIED UNANIMOUSLY**

- 078/25** Councillor Appel moved That a Public Hearing date be set for May 13, 2025, at 7:00 p.m. in Council Chambers.

**CARRIED UNANIMOUSLY**

**Request for Decision, Bylaw 1327.25 - 2025 Property Tax Rate Bylaw**

Manager Bouteiller brought forward Bylaw 1327.25, being the 2025 Property Tax Rate Bylaw, for Council's consideration of First Reading.

- 079/25** Deputy Mayor Coulter moved That Council give First Reading to Bylaw 1327.25 - 2025 Property Tax Rate Bylaw for the Town of Blackfalds, as presented.

**CARRIED UNANIMOUSLY**

**Request for Decision, Assessment Services RFP Results**

Manager Bouteiller brought forward a request to award the Assessment Services RFP.

- 080/25** Councillor Appel moved That Council postpone the awarding of the assessment services contract until the April 22, 2025, Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**Request for Decision, Proclamation - 2025 National Volunteer Week**

Manager Hick brought forward a request to proclaim 2025 National Volunteer Week in Blackfalds.

- 082/25** Councillor Svab moved That Council proclaim April 27 to May 3, 2025, as National Volunteer Week in the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

**MINUTES**

---

**Request for Decision, Regular Council Meeting Minutes February 25, 2025**  
**(amended)**

Coordinator Nealon brought forward the amended Regular Council Meeting Minutes for February 25, 2025, for Council's consideration of adoption.

**083/25** Councillor Appel moved That Council adopt the amended February 25, 2025, Regular Council Meeting Minutes, as presented.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

None

**ADJOURNMENT**

Mayor Hoover adjourned the Regular Council Meeting at 8:07 p.m.

-Original Signed-

---

Jamie Hoover, Mayor

-Original Signed-

---

Kim Isaak, Chief Administrative Officer