

**MINUTES**

A Standing Committee of Council Meeting for the Town of Blackfalds was held on Monday, November 18, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

**MEMBERS PRESENT**

Mayor Jamie Hoover  
Deputy Mayor Jim Sands  
Councillor Edna Coulter  
Councillor Marina Appel  
Councillor Laura Svab  
Councillor Brenda Dennis

**ATTENDING**

Kim Isaak, Chief Administrative Officer  
Justin de Bresser, Director of Corporate Services  
Preston Weran, Director of Infrastructure and Planning Services  
Rick Kreklewich, Director of Community Services  
Sawyer Hick, FCSS Manager  
Niki Burkinshaw, Municipal Engineer  
Marco Jadie, IT Technician  
Danielle Nealon, Executive & Legislative Coordinator

**REGRETS**

Ken Morrison, Director of Emergency Management and Protective Services

**MEDIA**

None

**OTHERS PRESENT**

James Hobson, CIBC Wood Gundy (*virtual*)  
Charet Chahal, CIBC Wood Gundy (*virtual*)

**WELCOME AND CALL TO ORDER**

Deputy Mayor Sands welcomed everyone to the Standing Committee of Council Meeting of November 18, 2024, and called the meeting to order at 7:00 p.m.

**Review of Agenda****046/24**

Councillor Coulter moved That Standing Committee of Council receive the Standing Committee of Council Meeting Agenda for November 18, 2024, as presented.

**CARRIED UNANIMOUSLY****TREATY SIX LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

**PRESENTATIONS****CIBC Wood Gundy**

James Hobson and Charet Chahal from CIBC Wood Gundy presented a virtual high-level Economic Update for 2024 to the Committee.

**MINUTES****BUSINESS****Request for Direction, Community Awards Criteria**

Manager Hick brought forward the Community Awards Criteria for Standing Committee of Council's information.

- 047/24** Councillor Appel moved That Standing Committee of Council receive the Community Awards Criteria as information.

**CARRIED UNANIMOUSLY**

**Request for Direction, Womacks Road & Broadway Avenue Intersection Improvements**

Engineer Burkinshaw requested Standing Committee of Council's direction regarding improvements to the Womacks Road & Broadway Avenue intersection.

- 048/24** Mayo Hoover moved That Standing Committee of Council recommend to Council to direct Administration to move forward with the design and construction of a roundabout (with westbound right-turn lane) at the intersection of Womacks Road and Broadway Avenue.

**CARRIED UNANIMOUSLY**

- 049/24** Councillor Svab moved That Standing Committee of Council recommend to Council to amend the 2024 Capital Budget to include \$200,000 for starting the detailed design and utility coordination for the intersection improvements and earmark \$1,000,000 for 2025 budget.

**CARRIED UNANIMOUSLY**

- 050/24** Councillor Appel moved That Standing Committee of Council recommend to Council to direct Administration to develop public information and/or engagement activities to raise awareness about navigating roundabouts leading up to the opening of the Womacks Road and Broadway Avenue roundabout.

**CARRIED UNANIMOUSLY**

**Request for Direction, CPKC Train Whistle Cessation Next Steps**

Engineer Burkinshaw presented an update and overview of the Whistle Cessation Study and requested the Committee's direction and recommendations for the next steps.

- 051/24** Mayor Hoover moved That Standing Committee of Council recommend Administration to move forward with the next steps in the whistle cessation process, including:
- Consulting with CPKC to confirm the feasibility of whistle cessation in Blackfalds;
  - Notifying all relevant associations and organizations (based on Transport Canada requirements); and
  - Issuing a public notice which says that the Town intends to pass a resolution to stop train whistling at the railway crossings.

**DEFEATED**

*In favour: Mayor Hoover, Councillor Appel and Councillor Coulter*

**Request for Direction, EBC Parking Expansion Survey Results**

Director Kreklewich presented a summary of the responses received from the Eagle Builder Centre Parking Expansion Survey.

- 052/24** Councillor Svab moved That Standing Committee of Council receive the EBC Parking Open House Responses as information.

**CARRIED UNANIMOUSLY**

**MINUTES****Request for Direction, Member at Large Recognition Policy**

As part of the Council Committee Audit Action Plan, CAO Isaak brought forward the draft Member at Large Recognition Policy for the Committee's direction.

- 053/24** Councillor Appel moved That Standing Committee of Council recommend to Council to bring forward the Member at Large Recognition Policy to the November 26, 2024, Regular Meeting of Council for consideration.

**CARRIED UNANIMOUSLY**

**Request for Direction, Code of Conduct Bylaw**

CAO Isaak brought forward the newly revised Code of Conduct Bylaw for the Committee's review and direction.

- 054/24** Councillor Appel moved That Standing Committee of Council recommend to Council that the draft Code of Conduct Bylaw, with the inclusion of the recommendations outlined by Administration as discussed, be brought forward to the November 26, 2024, Regular Meeting of Council for consideration.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Sands called for a five-minute recess at 8:54 p.m.

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Sands called the Standing Committee of Council Meeting back to order at 9:02 p.m.

**CONFIDENTIAL**

- **CAO Wage Grid, FOIP Section 24(1) – Advice from Officials**

- 055/24** Councillor Appel moved That Standing Committee of Council move to a closed session commencing at 9:03 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 24 of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

**Closed Session Attendance:** Mayor Jamie Hoover, Deputy Mayor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab and Councillor Brenda Dennis.

- 056/24** Councillor Coulter moved That Standing Committee of Council move to come out of the closed session at 9:24 p.m.

**CARRIED UNANIMOUSLY**

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Sands called the Standing Committee of Council Meeting back to order at 9:24 p.m.

**Standing Committee of Council Meeting Attendance:** Mayor Jamie Hoover, Deputy Mayor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab and Councillor Brenda Dennis.

**MINUTES**

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**ADJOURNMENT**

Deputy Mayor Sands adjourned the Standing Committee of Council Meeting at 9:24 p.m.

-Original Signed-

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Jim Sands, Deputy Mayor

-Original Signed-

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Kim Isaak, CAO