

**MINUTES**

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A Regular Council Meeting for the Town of Blackfalds was held on April 23, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

**MEMBERS PRESENT**

Mayor Jamie Hoover  
Deputy Mayor Jim Sands  
Councillor Edna Coulter  
Councillor Marina Appel  
Councillor Laura Svab  
Councillor Brenda Dennis

**ATTENDING**

Rick Kreklewich, Acting CAO and Director of Community Services  
Justin de Bresser, Director of Corporate Services  
Ken Morrison, Director of Emergency Management and Protective Services  
Darolee Bouteiller, Finance Manager  
Marco Jadie, IT Tech  
Danielle Nealon, Executive & Legislative Coordinator

**REGRETS**

Kim Isaak, Chief Administrative Officer  
Preston Weran, Director of Infrastructure and Planning Services

**MEDIA**

None

**OTHERS PRESENT**

Chris Burt, Stakeholder Relations Manager - Fortis Alberta  
Tetiana Nabutovskyi and Alan Litster - BDO

**WELCOME AND CALL TO ORDER**

Mayor Hoover welcomed everyone to the Regular Council Meeting of April 23, 2024, and called the meeting to order at 7:00 p.m.

**TREATY SIX LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

**ADOPTION OF AGENDAS**

**121/24** Councillor Svab moved That Council adopt the Regular Agenda for April 23, 2024, as presented.

**CARRIED UNANIMOUSLY**

**122/24** Councillor Coulter moved That Council adopt the Consent Agenda for April 23, 2024, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
  - Special Council Meeting Minutes - April 9, 2024
  - Regular Council Meeting Minutes - April 9, 2024
  - Standing Committee of Council Meeting Minutes - April 15, 2024
- **Council Reports**
  - Mayor Hoover
  - Deputy Mayor Sands
  - Councillor Appel

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- Councillor Svab
- Councillor Dennis
- **Administrative Reports**
  - Report for Council, CAO Report - April 2024
- **Boards, Committee and Commission Minutes and/or Reports**
  - Family & Community Support Services Board Meeting Minutes - February 8, 2024
  - Family & Community Support Services Board Meeting Minutes - March 14, 2024
  - Recreation, Parks and Culture Board Meeting Minutes - March 6, 2024
- **Information**
  - Lacombe Foundation Audited Financial Statement - 2023
  - Parkland Regional Library System Annual Report Infographic 2023
  - City of Lacombe Council Highlights - April 8, 2024
  - Lacombe County Council Highlights - April 11, 2024
  - Parkland Regional Library System - Parkland's 65th Anniversary Celebration - May 10, 2024
- **Correspondence**
  - Letter from Alberta Disability Workers Association - April 8, 2024 - Re: Alberta Disability Services Professional Appreciation Week May 20-26, 2024

**CARRIED UNANIMOUSLY****DELEGATION****Franchise Presentation - Fortis Alberta**

Chris Burt provided a presentation and overview of the franchise services offered by Fortis in the Town of Blackfalds in accordance with the Franchise Agreement.

**2023 Audited Financial Statements – BDO**

Tetiana Nabutovskyi and Alan Litster presented to Council the Audited Financial Statements for 2023.

**PUBLIC HEARING**

None

**BUSINESS****Request for Decision, 2023 Audited Financial Statements**

Following the presentation from BDO, Manager Bouteiller presented the 2023 Audited Financial Statements for Council's approval.

**123/24** Deputy Mayor Sands moved That Council move to approve the 2023 Consolidated Financial Statements, as presented.

**CARRIED UNANIMOUSLY****Request for Decision, Bylaw 1295.24 – Access to Information Bylaw**

Director de Bresser brought forward for Council's consideration Bylaw 1295.24 for Second and Third Reading.

**124/24** Councillor Appel moved That Council gives Second Reading to Bylaw 1295.24 - Access to Information Bylaw, as presented.

**CARRIED UNANIMOUSLY**

**125/24** Councillor Svab moved That Council gives Third and Final reading to Bylaw 1295.24 – Access to Information Bylaw, as presented.

**CARRIED UNANIMOUSLY**

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**Request for Decision, Bylaw 1296.24 – Records & Information Management Bylaw**

Director de Bresser brought forward Bylaw 1296.24 – Records & Information Management Bylaw for Council’s consideration of Second and Third Reading.

**126/24** Councillor Coulter moved That Council gives Second Reading Bylaw 1296.24 - Records & Information Management Bylaw, as presented.

**CARRIED UNANIMOUSLY**

**127/24** Councillor Appel moved That Council gives Third and Final Reading Bylaw 1296.24 - Records & Information Management Bylaw, as presented.

**CARRIED UNANIMOUSLY**

**Request for Decision, Bylaw 1305.24 - 2024 Property Tax Rate Bylaw**

Director de Bresser brought forward the 2024 Property Tax Rate Bylaw for Council’s consideration of Second and Third Reading.

**128/24** Deputy Mayor Sands moved That Council gives Second Reading to Bylaw 1305.24 - 2024 Property Tax Rate Bylaw for the Town of Blackfalds, as presented.

**CARRIED UNANIMOUSLY**

**129/24** Councillor Svab moved That Council gives Third and Final Reading to Bylaw 1305.24, 2024 Property Tax Rate Bylaw for the Town of Blackfalds, as presented.

**CARRIED UNANIMOUSLY**

**Request for Decision, Council Policy CP 183.24 - Electronic and Digital Signatures**

Director Kreklewich, on behalf of CAO Isaak, introduced the Council Electronic and Digital Signatures Policy for Council’s consideration of adoption.

**130/24** Councillor Coulter moved That Council adopt Council Policy CP 183.24 - Electronic and Digital Signatures, as presented.

**CARRIED UNANIMOUSLY**

**Request for Decision, Council Policy CP 184.24 - Signing Authority**

Director Kreklewich, on behalf of CAO Isaak, presented the Council Signing Authority Policy for Council’s consideration.

**131/24** Councillor Dennis moved That Council adopt Council Policy CP 184.24 - Signing Authority, as presented.

**CARRIED UNANIMOUSLY**

**Request for Decision, Quarterly Financial Reports for the Period Ending March 31, 2024**

Manager Bouteiller presented the Quarterly Financial Reports for the first quarter of 2024 for Council’s information.

**132/24** Councillor Coulter moved That Council accepts the Operating Statement and Variance report for the period ending March 31, 2024, as information.

**CARRIED UNANIMOUSLY**

**133/24** Councillor Svab moved That Council accepts the Capital Project Report for the period ending March 31, 2024, as information.

**CARRIED UNANIMOUSLY**

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- 134/24** Deputy Mayor Sands moved That Council accepts the Council Expenditure report for the period ending March 31, 2024, as information.

**CARRIED UNANIMOUSLY**

**Request for Decision, Proclamation - Community Initiatives Grant –  
Seehaderah Association**

Director Kreklewich brought forward a Community Initiatives Grant Application received from Seehaderah Association.

- 135/24** Deputy Mayor Sands moved That Council provides funding to the Seehaderah Association from the Community Initiatives Grant in the amount of \$1,500.00.

**CARRIED UNANIMOUSLY**

**Request for Decision, Blackfalds Bulldogs Funding Request – BCHL All-  
Star Weekend Bid**

Director Kreklewich brought forward a funding request from the Blackfalds Bulldogs to host the BCHL All-Star Weekend in Blackfalds.

Mayor Hoover turned the chair over to Deputy Mayor Sands.

- 136/24** Mayor Hoover moved That Council provide financial support to the Blackfalds Bulldogs Jr. A Hockey Club in the amount of \$15,000 for the BCHL All-Star Weekend bid application.

**DEFEATED**  
*In Favour: Mayor Hoover*

Deputy Mayor Sands turned the chair back to Mayor Hoover.

**Request for Decision, Boys and Girls Club of Wolf Creek Funding Request**

Director Kreklewich brought forward a funding request from the Boys and Girls Club of Wolf Creek.

- 137/24** Councillor Svab moved That Council refer this item back to Administration for more information.

**CARRIED**  
*Opposed: Councillor Appel*

**Request for Decision, Proclamation - Alberta Rural Health Week May 27-31,  
2024**

Director de Bresser brought forward a request to proclaim May 27-31, 2024, as Alberta Rural Health Week.

- 138/24** Deputy Mayor Sands moved That Council move to proclaim May 27 – May 31, 2024, as Alberta Rural Health Week in the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

- 139/24** Deputy Mayor Sands moved That Council allocates \$1,000 to the recognition efforts of the Health Care providers within the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

**Mayor Hoover - McKay Ranch Area Structure Plan**

Mayor Hoover brought forward a Notice of Motion that will be considered at the May 14, 2024, Regular Council Meeting.

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“That Council give unanimous approval to raise the matter of the McKay Ranch Area Structure Plan sooner than the six (6) month time period outlined in Bylaw 1289.23 - Council Procedural Bylaw.”

**CONFIDENTIAL**

None

**ADJOURNMENT**

Mayor Hoover adjourned the Regular Council Meeting at 9:12 p.m.

-Original Signed-

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Jamie Hoover, Mayor

-Original Signed-

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Kim Isaak, CAO