



Regular Council Meeting
Civic/Cultural Center – 5018 Waghorn Street
January 26, 2021 at 7:00 pm

AGENDA

| | | |
|------|--|----|
| 1. | Call to Order | |
| 2. | Adoption of Agenda | |
| 2.1 | Agenda for January 26, 2021 | |
| 3. | Delegation | |
| | None | |
| 4. | Public Hearing | |
| | None | |
| 5. | Business Arising from Minutes | |
| 5.1 | Request for Decision, Bylaw 1254.21 Water/Sewer Rate Adjustment | 2 |
| 6. | Business | |
| 6.1 | CAO Report | |
| 6.2 | Request for Decision, Award of Tender – Ice Resurfacers Purchase | 12 |
| 6.3 | Request for Decision, Award of Tender – Light Trucks Purchase | 15 |
| 6.4 | Council Meetings – Virtual meeting discussions (verbal) | |
| 7. | Action Correspondence | |
| 7.1 | 2021 Federal Census of Population | 18 |
| 8. | Information | |
| 8.1 | Eagle Builders Multi-Plex project update – Director Barnes | 19 |
| 8.2 | BOLT On Demand Service – December 2020 Summary | 20 |
| 8.3 | PARA Event Summary | 31 |
| 8.4 | FCSS Board Meeting Minutes for November 12, 2020 | 32 |
| 8.5 | Red Deer River Municipal Users Group Newsletter for January 2021 | 35 |
| 8.6 | Lacombe County Council Highlights for January 14, 2021 | 37 |
| 8.7 | City of Lacombe Council Highlights for January 11, 2021 | 39 |
| 8.8 | Thank you Letter from Iron Ridge Elementary School | 40 |
| 8.9 | Lacombe County Committee Representation (verbal) | |
| 9. | Round Table Discussion | |
| 9.1 | Mayor Poole | 42 |
| 9.2 | Deputy Mayor Stendie | 89 |
| 9.3 | Councillor Appel | 44 |
| 9.4 | Councillor Hoover | 46 |
| 9.5 | Councillor Olfert | 47 |
| 9.6 | Councillor Svab | 49 |
| 9.7 | Councillor Taylor | 95 |
| 10. | Adoption of Minutes | |
| 10.1 | Minutes from the Regular Council Meeting on January 12, 2021 | 50 |
| 10.2 | Minutes from the Standing Committee of Council Meeting on January 18, 2021 | 54 |
| 11. | Notices of Motion | |
| | None | |
| 12. | Business for the Good of Council | |
| | The River Current - Publication (In Council Reading Tray) | |
| 13. | Confidential | |
| 13.1 | FOIP, Section 19 | |
| 13.2 | FOIP, Section 19 | |
| 14. | Adjournment | |

Future Meetings/Events:

- Regular Council Meeting – February 9, 2020
- Standing Committee of Council Meeting in February is cancelled



**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: January 26, 2021

ORIGINATED BY: Preston Weran, Director of Infrastructure and Property Services

SUBJECT: Bylaw 1254.21 Amendment to Utility Bylaw –
Schedule “B” 2021 Rate Options 1 and 2

BACKGROUND:

In the last part of 2020, the Utility Bylaw was approved as Bylaw 1250.20. This bylaw included a schedule “B” for 2020 Rates which was passed and we are now looking at the 2021 rates. This schedule is planned to be amended yearly now after the operating budget is approved by Council.

On December 12, 2020, the 2021 operating budget was passed by Council as per the resolution below:

Resolution No. 347/20

Councillor Taylor moved that Council move to accept the recommendation of Administration to approve the 2021 Town of Blackfalds Operating Budget of \$28,579,080.

CARRIED

Opposed: Councillor Svab, and Councillor Stendie

As discussed at the January 12, 2021 Council meeting, the 2021 operating budget included changes to the residential (and commercial) water and sewer utility rates for 2021. Bylaw 1254.21 amendments Schedule B, 2020 rates to 2021 rates was presented. This amendment prompted good discussion around the utility rates planned for the current years’ operating budget for sewer and water services and the possible impacts through the pandemic and economic downturn that many of our rate payers have experienced over the last year. General impacts of holding the water and sewer rates at 0% increase were discussed around return to reserves and developing healthy reserve funds for future asset replacement in the 20-50 year horizon. With the utility rate model for the next 5 years planned to be established in 2021, Administration has prepared the following report to provide clarity to Council’s questions raised and to provide more information.

The proposed water and wastewater rate yearly increase across 3900 accounts provides additional utility revenue of \$242,954. This amount equates to an average increase per month of \$3.47 for a family of 4 and was provided as information at budget time. Further discussion by Council requested a review by Administration to look at a 0% option as per the resolution below:

Resolution No. 007/21

Councillor Hoover moved that Council refer this Bylaw 1254.21 back to Administration for further consideration for a 0% rate increase.

CARRIED

Opposed: Deputy Mayor Stendie, Councillor Olfert, Councillor Taylor



TOWN OF BLACKFALDS COUNCIL MEETING REQUEST FOR DECISION

DISCUSSION:

Administration has undertaken a review of our reserves and assets and is presenting a 0% rate increase option and information that provides impacts of these 2 options (rate increase & no increase) for Council's consideration.

It is of note that if the 0% option was decided on, this rate would only be recommended to be maintained for this budget year as future reserve balances would suffer greatly if the rates were not increased each year, based on all the factors a utility rate model looks at. Overall, increasing costs include CPI increases and hard costs at the commission and local level to maintain the system. However, as you see in the following information below, a yearly reprise of the bylaw's utility rate escalation would not impact the long term saving overall, other than the initial lump sum identified below as the Impact on Reserves for this year.

Information

Included below is some general information including definitions to assist in guiding discussion and sharing of information.

Town Water/Sewer Costs =

Cost of service per year (Fixed costs + Consumption + Capital Infrastructure Replacement)

1. Rates that are set, (the revenues) are used to fund these costs above, each year, any unused funds under the operating water and sewer budget, along with the planned transfer to capital reserve (2-41-00-960) for water and wastewater are then returned to our capital reserves for future year funding of asset maintenance and builds.
2. Off-site Levies = fund new infrastructure only (our ten-year plan relating to water and sewer expansions)
3. Utility Rate Model = looks at the fixed, consumption and capital infrastructure replacement rate, to determine if there is an agreement to plan to fully fund the operations/maintenance of new and existing assets and the partial funding ability to replace/repair the old assets over the life of the asset.
4. Depreciation = the loss of the asset's useful life to provide service over the course of its lifecycle (ie: when it needs to be replaced).
5. Asset replacement contributions = return to reserves, budgeted each year should be 2 x their annual depreciation.
6. Infrastructure Gap = Due to lack of municipal and government funds, these return to reserve targets under the TCA are not typically met for most assets under control of a municipality.
7. Water and Sewer Gap = sitting at approx. 50%, therefore our depreciation is happening at 50% higher rate then our reserve contributions are being funded at currently.



TOWN OF BLACKFALDS COUNCIL MEETING REQUEST FOR DECISION

2021 Budgeted Rates

Our current 2021 hard costs are outlined below for water and sewer, respectively under codes 1-41-00-421 (water) and 1-42-00-421 (sewer) however, increases to operational scope; such as more reporting requirements, environmental mandates, pretreatment, lead mitigation, metric tracking/smart system upgrades, emergency water supply and distribution, contamination of system, materials, training and increased size of this system, continue to be outliers of this overarching report as we move forward towards better water steward parameters for both water and wastewater. Through our utility rate review, these hard and fixed costs will be refined to ensure that the ratio between fixed, consumption and infrastructure funds for water and sewer are better rationalized over the next 5 years. Our last rate model, ended in in 2020, therefore, the rates proposed in 2021 are a stop gap measure presented by Administration based on the last 5 years of information and the current information that we have surrounding costs vs. expenses now and into the future.

2021 Fixed Rate Revenue

| | |
|---------------------|-----------|
| 1-41-00-421 (water) | \$814,320 |
| 1-42-00-421 (sewer) | \$696,384 |

2021 Consumption Rate Revenue is based on estimated cu.m of water at 842,400 and sewer at 80% 673,920 cu.m treated.

(based on average water use of 18 cu.m. x per 3900 accounts x 12 months. 80% of water consumption of sewer)

| Revenue Code | Town Rate Rates: (per cu.m) | Regional Commission Rate | Remainder - Town operations |
|------------------------|--------------------------------|---|--------------------------------|
| 1-41-00-420 (water) | \$2,333,448 - (\$2.77) | \$1,760,616 - (\$2.09) | \$572,832 - (\$0.68) |
| 1-42-00-420 (sewer) | \$2,102,630 - (\$3.12) | \$1,260,230.40 - (\$1.87) plus \$261,401 yearly contribution = \$1,521,631.40 | \$580,998.60 - (\$0.86) |

The Town, and other municipalities utilizes a three-tiered model which includes fixed rates, variable rates, and infrastructure replacement costs. If utility customers conserve water the Town would see a reduction of funds coming in, but having sufficient funds pay our staff, supply materials and services needs to maintain a complicated water and sewer utility locally.

CAPITAL INFRASTRUCTURE 2021; should be 100% of double the depreciation above, but our asset replacement contributions, in our budget are only 50% of that number, by design.

This year there are plans to undertake a utility rate model review with one of the outcomes expected to have sewer capital funds collected like water, instead of zero. However, the yearly revenues and expenses related to the rates are rectified each year to ensure that the Town has enough funds for the continued operation and payment of this utility each year without a huge jump in rates like we have mitigated since the regional wastewater system has been built and funded.



TOWN OF BLACKFALDS COUNCIL MEETING REQUEST FOR DECISION

Reserve Balances and Long Term Impacts

As a general accounting practice, the Town should contribute 2 x Annual depreciation into the respective reserves. The table below highlights the annual depreciation, 2x depreciation, current reserve and desired transfers.

2020 actuals

| | Cost | Acc Dep | Net Book Value | Annual Dep | 2 x Dep | Current Transfer | Deficit |
|--------------|--------------|-------------|----------------|------------|-------------|------------------|-----------|
| Sewer | \$14,520,601 | \$4,394,135 | \$10,126,466 | \$337,657 | \$675,314 | \$304,022 | \$371,292 |
| Water | \$25,227,739 | \$7,953,951 | \$17,273,788 | \$563,802 | \$1,127,604 | \$635,165 | \$492,439 |

2021 budgeted yearly reserve contributions for water is \$635,165 and for sewer is \$304,022. If we utilize the general accounting practice as outlined, the Town should be budgeting yearly contributions at \$675,314 for sewer and \$1,127,604 for water reserves. As noted above, there is an infrastructure funding gap of about 50% for water and sewer overall.

2021 budget projections and reservice balances for updated ten-year plan is as follows:

| Wastewater | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|------------|
| Opening Balance | \$ 2,816,330 | \$ 3,059,582 | \$ 3,379,797 | \$ 3,715,703 | \$ 251,609 | \$ 1,412,485 | \$ 1,076,579 | \$ 740,673 | \$ 404,767 | \$ 68,861 |
| Prior Year Carry Over | | | | | | | | | | |
| Annual Contributions | \$ 304,002 | \$ 320,215 | \$ 335,906 | \$ 335,906 | \$ 335,906 | \$ 335,906 | \$ 335,906 | \$ 335,906 | \$ 335,906 | \$ 335,906 |
| Operating Contributions | | | | | | | | | | |
| One Time Contributions/With | \$ 60,750 | \$ - | \$ - | \$ 3,800,000 | \$ 2,000,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Closing Balance | \$ 3,059,582 | \$ 3,379,797 | \$ 3,715,703 | \$ 251,609 | \$ 1,412,485 | \$ 1,076,579 | \$ 740,673 | \$ 404,767 | \$ 68,861 | \$ 267,045 |
| Water | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
| Opening Balance | \$ 5,096,260 | \$ 5,670,675 | \$ 5,580,133 | \$ 6,262,331 | \$ 2,144,529 | \$ 2,826,727 | \$ 3,508,925 | \$ 1,058,877 | \$ 376,679 | \$ 305,519 |
| Prior Year Carry Over | | | | | | | | | | |
| Annual Contributions | \$ 635,165 | \$ 659,458 | \$ 682,198 | \$ 682,198 | \$ 682,198 | \$ 682,198 | \$ 682,198 | \$ 682,198 | \$ 682,198 | \$ 682,198 |
| Operating Contributions | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| One Time Contributions/With | \$ 60,750 | \$ 750,000 | \$ - | \$ 4,800,000 | \$ - | \$ - | \$ 5,250,000 | \$ - | \$ - | \$ - |
| Closing Balance | \$ 5,670,675 | \$ 5,580,133 | \$ 6,262,331 | \$ 2,144,529 | \$ 2,826,727 | \$ 3,508,925 | \$ 1,058,877 | \$ 376,679 | \$ 305,519 | \$ 987,717 |

As indicated in the tables we have a good funded plan to build new infrastructure (beyond water/sewer). However, for replacement of existing water and sewer assets, we will need to offset our 50% savings with borrowing in the future, grants, increase rates and other mitigation measures such as staging or regional collaboration.

The infrastructure gap is a huge problem in Alberta, Canada and the developed world and our Town is not sheltered from this issue. We are fortunate that we have some time before these long life water and sewer assets need to be replaced. Through the asset management plan, this rate review, 10 year capital and discussions around long term planning for the future financial stability of our Town we will be in a position to help mitigate this gap.

2021 Rate Analysis Option 1 and 2 (2.58% and 0% increase scenarios)

The options of having the 2021 rates remain as per budget plan and with a 0% and the impacts to our rate stabilization plan for this specific year are indicated in the following table.



**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

| Based on average water use of 18 cu.m potable water and 80% wastewater of 14.4 cu.m. | | | | |
|---|---------------------------------|---|-----------------------------|---|
| Option 1: 2.58% rate increase | Impact to residential (monthly) | Impact to individual residential (yearly) | Impact to Reserves (yearly) | Impact to long term TCA replacement in 20years |
| Remain with current 2021 planned rates for water and sewer | \$3.47 monthly | \$41.64 | \$0.00 | No deficit |
| Option 2: 0% rate increase | Impact to residential (monthly) | Impact to individual residential (yearly) | Impact to Reserves (yearly) | Impact to long term TCA replacement in 20years |
| Remain with previous 2020 rates for water and sewer | \$0.00 monthly | \$0.00 | \$250,000 (deficit) | 0.007% deficit (\$1.8M*20 years/.25M for one year |

Note - commercial and industrial customers are not included in the example table above, due to the fact that the area of concern has been placed on residential customers.

FINANCIAL IMPLICATIONS:

Impact to the 2021 budget is outlined above in regards to each option presented. The water and wastewater revenues and expenses are based on the Utility Account Worksheet 2021 rates as presented within Schedule B.

ADMINISTRATIVE RECOMMENDATION:

1. That Council give Second Reading to Bylaw 1254.21, a bylaw to amend Schedule B of Bylaw 1250.20, water and wastewater rates for 2021 as option 1, as per the previously read bylaw.
2. That Council agrees to proceed with Third and Final Reading of Bylaw 1254.21, a bylaw to amend Schedule B of Bylaw 1250.20, water and wastewater rates for 2021 as option 1, as per the previously read bylaw.
3. That Council give Third and Final Reading to Bylaw 1254.21, a bylaw to amend Schedule B of Bylaw 1250.20, water and wastewater rates for 2021 as option 1, as per the previously read bylaw.

ALTERNATIVES:

- A) That Council give Second Reading to Bylaw 1254.21, a bylaw to amend Schedule B of Bylaw 1250.20, water and wastewater rates for 2021 as option 2, being a 0% increase, as per the 2020 rates.



**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

That Council agrees to proceed with Third and Final Reading of Bylaw 1254.21, a bylaw to amend Schedule B of Bylaw 1250.20, water and wastewater rates for 2021 as option 2, being a 0% increase, as per the 2020 rates.

That Council give Third and Final Reading to Bylaw 1254.21, a bylaw to amend Schedule B of Bylaw 1250.20, water and wastewater rates for 2021 as option 2, being a 0% increase, as per the 2020 rates.

B) That Council refer this Bylaw back to Administration for further review.

Attachments:

- *2021 truncated Utility Account Worksheet Rate Forecast*
- *Bylaw 1250.20 - Schedule B 2020 rates*
- *Bylaw 1254.21 to amend Schedule B to 2021 rates-option 1*

Approvals:



CAO Myron Thompson



Department Director/Author

Residential Utility Account Worksheet

Current Year

| 2018 Utility Bill - Increase Sewer Consumption | | | | | Net Change | | | | 2019 Utility Bill - Regional Sewer Consumption | | | | Net Change | | | | 2020 Utility Bill - Regional Sewer Consumption | | | | Net Change | | | | 2021 Utility Bill - Regional Sewer Consumption | | | | Net Change | |
|--|--|------------|--------|-----------|------------|------------|--------|-----------|--|------------|--------|-----------|------------|------------|-----------|-----------|--|------------|--------|-----------|------------|------------|--------|-------|--|------------|--------|-------|------------|--|
| Description | | Rate | Units | Total | 2018-2017 | | Rate | Units | Total | 2019-2018 | | Rate | Units | Total | 2020-2019 | | Rate | Units | Total | 2020-2019 | | Rate | Units | Total | 2021-2020 | | | | | |
| 1-41-00-421 | WATER - Base Rate for Operations (Fixed Costs) | \$ 16.40 | 1 | 16.40 | 0.32 | \$ 16.73 | 1 | 16.73 | 0.33 | \$ 17.06 | 1 | 17.06 | 0.33 | \$ 17.40 | 1 | 17.40 | 0.34 | | | | | | | | | | | | | |
| 1-41-00-420 | WATER - Consumption Cost Recovery | \$ 2.61 | 18 | 46.98 | 0.90 | \$ 2.66 | 18 | 47.88 | 0.90 | \$ 2.72 | 18 | 48.96 | 1.08 | \$ 2.77 | 18 | 49.86 | 0.90 | | | | | | | | | | | | | |
| 1-41-00-422 | WATER - Capital Infrastructure Funds | \$ 10.20 | 1 | 10.20 | 0.20 | \$ 10.40 | 1 | 10.40 | 0.20 | \$ 10.61 | 1 | 10.61 | 0.21 | \$ 10.82 | 1 | 10.82 | 0.21 | | | | | | | | | | | | | |
| 1-42-00-421 | SEWER - Base Rate for Operations (Fixed Costs) | \$ 14.03 | 1 | 14.03 | 0.28 | \$ 14.31 | 1 | 14.31 | 0.28 | \$ 14.59 | 1 | 14.59 | 0.28 | \$ 14.88 | 1 | 14.88 | 0.29 | | | | | | | | | | | | | |
| 1-42-00-420 | SEWER - Consumption Cost Recovery (80% of water consumption) | \$ 2.61 | 14.4 | \$ 37.58 | 14.54 | \$ 2.88 | 14.4 | 41.47 | 3.89 | \$ 3.00 | 14.4 | 43.20 | 1.73 | \$ 3.12 | 14.4 | 44.93 | 1.73 | | | | | | | | | | | | | |
| 1-42-00-422 | SEWER - Capital Infrastructure Funds | \$ - | | - | 9.63 | \$ - | 0 | - | - | \$ - | 0 | - | - | \$ - | 0 | - | - | | | | | | | | | | | | | |
| | Total Charges | | | 125.19 | 6.62 | | | 130.79 | 5.60 | | | 134.42 | 3.63 | | | 137.89 | 3.47 | | | | | | | | | | | | | |
| | | | | 4.92% | | | | 4.47% | | | | 2.77% | | | | 2.58% | | | | | | | | | | | | | | |
| | | # Accounts | Months | Total | Net Change | # Accounts | Months | Total | Net Change | # Accounts | Months | Total | Net Change | # Accounts | Months | Total | Net Change | # Accounts | Months | Total | Net Change | # Accounts | Months | Total | Net Change | # Accounts | Months | Total | Net Change | |
| 1-41-00-421 | WATER - Base Rate for Operations (Fixed Costs) | 3,500 | 12 | 688,800 | 64,574 | 3,800 | 12 | 762,888 | 74,088 | 3,850 | 12 | 788,172 | 25,284 | 3,900 | 12 | 814,320 | 26,148 | | | | | | | | | | | | | |
| 1-41-00-420 | WATER - Consumption Cost Recovery | 3,500 | 12 | 1,973,160 | 184,334 | 3,800 | 12 | 2,183,328 | 210,168 | 3,850 | 12 | 2,261,952 | 78,624 | 3,900 | 12 | 2,333,448 | 71,496 | | | | | | | | | | | | | |
| 1-41-00-422 | WATER - Capital Infrastructure Funds | 3,500 | 12 | 428,400 | 40,200 | 3,800 | 12 | 474,240 | 45,840 | 3,850 | 12 | 490,182 | 15,942 | 3,900 | 12 | 506,376 | 16,194 | | | | | | | | | | | | | |
| 1-42-00-421 | SEWER - Base Rate for Operations (Fixed Costs) | 3,500 | 12 | 589,260 | 55,485 | 3,800 | 12 | 652,536 | 63,276 | 3,850 | 12 | 674,058 | 21,522 | 3,900 | 12 | 696,384 | 22,326 | | | | | | | | | | | | | |
| 1-42-00-420 | SEWER - Consumption Cost Recovery | 3,500 | 12 | 1,578,528 | 1,041,880 | 3,800 | 12 | 1,891,123 | 312,595 | 3,850 | 12 | 1,995,840 | 104,717 | 3,900 | 12 | 2,102,630 | 106,790 | | | | | | | | | | | | | |
| 1-42-00-422 | SEWER - Capital Infrastructure Funds | 3,500 | 12 | - | 373,788 | 3,800 | 12 | - | - | 3,850 | 12 | - | - | 3,900 | 12 | - | - | | | | | | | | | | | | | |
| | Total Revenue Projections | | | 5,258,148 | 1,012,686 | | | 5,964,115 | 705,967 | | | 6,210,204 | 246,089 | | | 6,453,158 | 242,954 | | | | | | | | | | | | | |



SCHEDULE "B"

COMMERCIAL AND RESIDENTIAL WATER AND WASTEWATER RATES

(Rates Effective January 1, 2020)

WATER RATES

Each Owner shall pay for water services supplied to the Property owned by them, the aggregate of amounts determined as per below:

- A. Minimum Rate: Fixed base rate as below:

The fixed base rate monthly charge shall be determined by the size of the meter supplied to each Owner as follows:

| | |
|----------------------------|--|
| 5/8"(16mm) and 3/4"(19 mm) | \$17.06 fixed rate |
| 1" (25 mm) | Cost of 3/4" meter multiplied by 2.5 |
| 1 1/2" (38 mm) | Cost of 1' meter multiplied by 2.5 |
| 2" (50 mm) | Cost of 1 1/2' meter multiplied by 2.5 |
| 3" (75 mm) | Cost of 2' meter multiplied by 2.0 |
| 4" (100 mm) | Cost of 3' meter multiplied by 2.0 |

** For larger size service, multiplier to be determined by Administration.

- B. Plus an Infrastructure rate: \$10.61
C. Plus a Consumption rate: \$2.72 per cubic meter of water measured

WASTEWATER RATES

Each Owner shall pay for wastewater services supplied to them, the aggregate of amounts determined as per below:

- A. Minimum Rate: \$14.59
B. Plus an Infrastructure rate: \$0.00
C. Plus a Consumption rate: \$3.00 per cubic meter at 80% of water measured.

The above monthly minimum rates will apply to all properties in Town that have water and/or wastewater services available in the land abutting the property.

GENERAL PROVISIONS

A deposit of no greater than three months estimated billing may be required at the discretion of the CAO.

The decision to sell bulk water to contractors, developers and private companies shall be at the discretion of the CAO and/or their delegate. If the Town of decides to sell bulk water, it will be at the rate established by the North Red Deer River Water Services Commission, plus an additional \$0.75 for every cubic meter. A minimum charge of \$110.00 per sale will apply to all bulk sales.



**TOWN OF BLACKFALDS
BYLAW 1254.21**

**BEING A BYLAW OF THE TOWN OF BLACKFALDS, IN THE PROVINCE OF ALBERTA,
TO AMEND UTILITY BYLAW 1250.20, TO REGULATE THE SUPPLY AND USE OF
WATER, WASTEWATER, AND STORMWATER UTILITIES FOR THE TOWN OF
BLACKFALDS**

Being a Bylaw of the Town of Blackfalds to provide for the supply and use of water, wastewater and stormwater utilities in the Town of Blackfalds:

WHEREAS Part 1, Section 3 of the Municipal Government Act, RSA 2000, c. M-26, provides that one purpose of a municipality is to provide services, facilities or other things that are necessary or desirable for all or part of the municipality;

WHEREAS Part 2, Division 1, Section 7 of the Municipal Government Act, RSA 2000, c. M-26 provides a Municipal Council with the authority to pass bylaws respecting safety, health and welfare of people and protection of people and property, services provided by, or on behalf of, the municipality, public utilities and enforcement of bylaws;

WHEREAS Part 2, Division 1, Section 8 of the Municipal Government Act, RSA 2000, c. M-26 provides a Municipal Council with the authority to regulate or prohibit and provide for a system of licenses, permits and approvals;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF BLACKFALDS, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

Bylaw 1254.21 is hereby amending "SCHEDULE "B" RATES" of the Utility Bylaw 1250.20 of the Town of Blackfalds for billing purposes as attached.

DATE OF FORCE

1. That this Bylaw shall come into effect upon the date on which it is finally read and passed.

READ for the first time this _____ day of A.D., 202__.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the second time this _____ day of A.D., 202__.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the third time this _____ day of A.D., 202__.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON



TOWN OF BLACKFALDS BYLAW 1254.21

SCHEDULE "B"

COMMERCIAL AND RESIDENTIAL WATER AND WASTEWATER RATES

(Rates Effective January 1, 2021)

WATER RATES

Each Owner shall pay for water services supplied to the Property owned by them, the aggregate of amounts determined as per below:

A. Minimum Rate: Fixed base rate as below:

The fixed base rate monthly charge shall be determined by the size of the meter supplied to each Owner as follows:

| | |
|------------------------------|--|
| 5/8" (16mm) and 3/4" (19 mm) | \$17.40 fixed rate |
| 1" (25 mm) | Cost of 3/4" meter multiplied by 2.5 |
| 1 1/2" (38 mm) | Cost of 1' meter multiplied by 2.5 |
| 2" (50 mm) | Cost of 1 1/2' meter multiplied by 2.5 |
| 3" (75 mm) | Cost of 2' meter multiplied by 2.0 |
| 4" (100 mm) | Cost of 3' meter multiplied by 2.0 |

** For larger size service, multiplier to be determined by Administration.

B. Plus an Infrastructure rate: \$10.82

C. Plus a Consumption rate: \$2.77 per cubic meter of water measured

WASTEWATER RATES

Each Owner shall pay for wastewater services supplied to them, the aggregate of amounts determined as per below:

- A. Minimum Rate: \$14.88
- B. Plus an Infrastructure rate: \$0.00
- C. Plus a Consumption rate: \$3.12 per cubic meter at 80% of water measured.

The above monthly minimum rates will apply to all properties in Town that have water and/or wastewater services available in the land abutting the property.

GENERAL PROVISIONS

A deposit of no greater than three months estimated billing may be required at the discretion of the CAO.

The decision to sell bulk water to contractors, developers and private companies shall be at the discretion of the CAO and/or their delegate. If the Town of decides to sell bulk water, it will be at the rate established by the North Red Deer River Water Services Commission, plus an additional \$0.75 for every cubic meter. A minimum charge of \$150.00 per sale will apply to all bulk sales.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: January 26, 2021

PREPARED BY: Jeff Heindel, Parks and Facilities Manager

SUBJECT: 2021 Capital Budget – Tender Award - Ice Resurfacer

BACKGROUND:

The 2021 Capital Budget included a new ice resurfacer with a budgeted amount of \$125,000. The current ice resurfacer is at the end of its ten (10) year replacement cycle and was scheduled to be replaced in 2020. With the opening of the Eagle Builders Centre in September 2021 the need for the additional and reliable ice resurfacer is required.

Upon completion of the capital budget approval, a tender bid package for an ice resurfacer was developed and sent to Industrial Machine Inc (IMI) which supply Zamboni and Big Hill Services (BHS) which supply Olympia (IMI and BHS are the sole suppliers in Alberta for these two units).

DISCUSSION:

Tendered bids have been received from these two companies for propane ice resurfacers:

- Industrial Machine Inc.
 - Zamboni 526 Propane
 - \$124,950.00 + GST
- Big Hill Services
 - Olympia Millennium H
 - \$110,261.00 + GST

Both units include two (2) years parts and service warranty and are FOB Blackfalds.

The Zamboni quote supplied by IMI includes some options that Administration knows will make our arena operations safer and more efficient. These options are not available on the Olympia. Specifically, they are:

- Conti Blade Changing Assistant \$2,925.00
 - The blade changing assistant allows the operator to complete a safe, quick, and easy installation for removal process without touching the exposed blade. Blade changes happen weekly.
- Integrated Auger Washout System \$1,610.00
 - The integrated auger washout system simplifies the vertical and horizontal auger washout task, from a single point on the machine's conditioner. Operators can select the single or dual auger washout, affording significant time savings and a safer washout process.



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REQUEST FOR DECISION

In consultation with our Community Services Department's Facility Operators, who have operated both types of machines throughout their careers, there is a distinct preference towards Zamboni. They recognize how much more efficient the Zamboni with the hydrostatic transmission performs on ice maintenance and that this transmission also gives the Operator more control during operation.

Administration is recommending that the current Zamboni machine be retained for a back-up. There are times in the arena operation that a second machine is useful due to machine break downs and keeping up with the ice schedule if something unforeseen takes place. Administration also took into consideration that it is beneficial to have two of the same machine (Zamboni) for ease of preventative maintenance and operator crossover use.

At the January 6, 2021 Recreation, Culture, and Parks Board meeting there was some discussion regarding electric ice resurfacers. Administration did investigate this option and although there are pros and cons to moving forward with electric the following constraints were recognized:

- An electric Zamboni (552AC) that is comparable to our existing Zamboni and has the same options as the quoted Zamboni 526 would be over the Capital Budget allocation (even with the MCCAC grant). The Zamboni 450 (electric) is a smaller machine and not recommended for a dual ice sheet facility.
- Currently, a full charge will not last the entire day. A charge will be good for approximately ten floods. Charging can occur between floods but if there is an Operator error, arena operations could be impacted.
- The Zamboni 552AC does not have a hydrostatic transmission which is a feature Operators appreciate for ice maintenance.
- Lithium-Ion batteries would have to be replaced in ten to twelve years at a current cost of \$18,000.00
- Administration believes there is still some development required in the electric ice resurfacer field and recommended waiting until we are at the end of this new unit's life cycle to see how the technology has been perfected.

Recreation, Culture, and Parks Board RES. 04/21

Member Davis moved that the Recreation, Culture, and Parks Board accepts the capital purchase of a Zamboni 526 and to bring it forward to Council for approval.

MOTION CARRIED UNANIMOUSLY

During the time between the January 6, 2021 Recreation, Culture, and Parks Board meeting and the Council meeting on January 12, 2021, Administration discovered that a Compressed Natural Gas (CNG) charging station is included in the Eagle Builder Centre construction cost. The typical cost of a CNG charging station is approximately \$15,000.00. This cost would have pushed the cost of the Zamboni over the \$125,000.00 Capital Budget allocation therefore Administration did not consider this option. This observation has provided the option to update the quotes for the same ice resurfacers with the dual fuel option.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

The benefits of CNG are that it is cleaner burning, less expensive, and a safer fuel to operate. Reviewing our 2020 arena operating season, our current Zamboni used an average of \$140.00 / week in propane. Administration anticipates that there will be a savings of 77% each week (~\$108 / week) which is approximately \$2700.00 in just one facility (based on a 25 week operating season).

Council will notice that the unit cost from IMI had decreased. IMI receives an incentive from the factory when installing this CNG+LPG option on a new unit.

Updated Quotes:

- Industrial Machine Inc.
 - Zamboni 526 Dual Fuel
 - \$122,630.00 + GST (includes options identified)
- Big Hill Services
 - Olympia Millennium H Dual Fuel
 - \$114,241.00 + GST

Time is of the essence to order the required Zamboni Model 526 Dual Fuel due to the fact it takes on average 6 - 8 months for delivery date.

FINANCIAL IMPLICATIONS:

Tendered price - \$122,630.00

The 2021 Capital Budget was approved at \$125,000.00.

ADMINISTRATIVE RECOMMENDATION:

1. That Council approves the purchase of the Zamboni Model 526 Dual Fuel (CNG + LPG) with the options identified in the proposal from Industrial Machine Incorporated in the amount of \$122,630.00.

ALTERNATIVES:

- A) That Council does not approve the purchase of the Zamboni Model 526 Dual Fuel Ice Resurfacer from Industrial Machine Incorporated
- B) That Council sends this item back to Administration for further discussion

Attachments:

- *Equipment bids placed in Council Reading Tray*

Approvals:



CAO Myron Thompson

Department Director/Author



**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: January 26, 2021

ORIGINATED BY: Preston Weran, Director of Infrastructure
and Property Services

SUBJECT: Tender Award – Light Truck Units

BACKGROUND:

The Town of Blackfalds utilizes a Fleet & Equipment Replacement Policy 113.14 to guide the replacement of the Town's mobile equipment. Light trucks are included in the policy in 2 categories, including general duty and high usage. General duty units are replaced out after 12 years or 240,000 kms, whereas high usage units are replaced out at 5 years or 100,000 kms. Objective for units that have reached the established useful life, are in good mechanical condition, and meet safety requirements is to repurpose them within the organization. This could include utilization for seasonal activities in the field.

The 2021 Capital Budget included 3 light truck units. These include:

- 1 Light Truck for Enforcement Services** - Accommodates additional member(s) within the Division from the previous strength of 2 members that had 2 units to serve the functional needs of this division of operation.
- 1 Light Truck Unit for Protective Services (Fire)** – The additional unit will replace out the frontline Command Unit that has reached the policy guidelines. The new unit will be the Command Unit with the existing unit being utilized by the Deputy Fire Chief for other Fire Service functions.
- 1 Light Truck unit (1 ton) for Public Works** – This new unit will replace a unit that has met its useful life purpose. This unit will go through the defined disposal process as this unit has a service body box on it and will not serve any other purpose within the organization.

The budget amounts for the Enforcement and Protectives service light trucks was established at \$70,000 per unit. This is due to the fact that once delivered the units would need to be outfitted to meet the service requirements from a fire service and enforcement service perspective with additional costs. This includes decaling, light bars and other required lighting, communication systems, as well as other requirements. The Public Works unit budget allocation is \$90,000 which takes into account the securement of a 1-ton cab & chassis as well as the aftermarket supply and installation of a service body which will be secured through a separate tender process. This unit will be utilized largely for field work involved in utility services providing work and maintenance function capability as well as secure mobile storage.

DISCUSSION:

A tender request was drafted and included all 3 units with the objective of receiving better pricing. It is of note that the enforcement vehicle and protective services vehicles have



TOWN OF BLACKFALDS COUNCIL MEETING REQUEST FOR DECISION

vehicle specification requirements over and above a standard unit. These requirements were included in the tender document. The tender call was posted on Alberta Purchasing Connection and was also provided to dealerships within our closest urban centres.

Closing date was January 15th and at closing we received 2 bid packages. One bid was only for the 1-ton unit siting delivery schedules for the Police/Protective Services units beyond the allowable delivery times specified. The other bid did include all 3 units including meeting the delivery timeline of the Police/Protective Services units. However, due to the pandemic 1-ton cab and chassis units through both Ford and GM have been significantly impacted to the point that there are no units presently available. The pandemic caused a short build year and for Ford there was only a fleet build available for a 3 week window in November of last year. Delivery is expected to be delayed for 10 months and the recommendation is to take advantage of the production opening for 2022 models that begins in March. Another option would be to source out a late model new unit if one can be sourced or a low mileage pre-owned unit but initial investigation reveals this is also a challenge. Administration is confident that the existing unit can remain in the fleet for utilization until the new unit is made available.

Administration did contact a local dealer that the Town has historically purchased vehicle from to inquire as to reasons for non-participation. The reason provided was that for the specific unit requirements, difficulty in obtaining, current challenges with the automotive sector and largely the minimal or possibly non-existent profit margins in the provision of units with municipal government discounts being applied.

FINANCIAL IMPLICATIONS:

The proponent that provided a tender bid for all 3 units was Metro Ford out of Calgary. Their bid prices were as follows:

| | |
|--|---------------------|
| - Ford Fire Service Light Truck Unit - | \$ 47,217.25 |
| - Ford Enforcement Services Light Truck Unit – | \$ 45,903.25 |
| - Ford 1 Ton Cab & Chassis - | <u>\$ 45,077.25</u> |
| Total Bid | \$138,197.75 |

**** Note – all prices shown exclusive of GST**

Administration is confident that the unit purchases and required additions readying the units for service costs will take place well within the budgeted amounts.

ADMINISTRATIVE RECOMMENDATION:

1. That Council accept the tendered bid for 3 light duty truck units for Municipal operations as provided from Metro Ford, Calgary in the amount of \$138,197.75



**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

ALTERNATES:

1. That Council does not accept the tendered bid amount as provided by Metro Ford in Calgary.
2. That Council refer this item back to Administration for further information.

Attachments:

- *Tender documents placed in Council Reading Tray*

Approvals:



CAO Myron Thompson



Department Director/Author

Dear Mayor,

I am pleased to inform you that the next census will take place in May 2021. I am writing today to seek your support to increase awareness of the census among residents of your community.

For over a century, Canadians have relied on census data to tell them about how their country is changing and what matters to them. We all depend on key socioeconomic trends and census analysis to make important decisions that have a direct impact on our families, neighbourhoods and businesses. In response to the COVID-19 pandemic, Statistics Canada has adapted to ensure that the 2021 Census is conducted throughout the country in the best possible way, using a safe and secure approach.

Statistics Canada will be [hiring approximately 32,000 people](#) across the country to assist with census collection. We would like to work with you and your municipality to ensure that your residents are aware and informed of these job opportunities.

Furthermore, your support in encouraging your residents to complete the census will have a direct impact on gathering the data needed to plan, develop and evaluate programs and services such as schools, daycare, family services, housing, emergency services, roads, public transportation and skills training for employment.

If you would like to express your municipality's support for the census, please share the municipal council resolution text below with your residents:

Be it resolved that:

The Council of the Corporation of (NAME OF CITY/TOWN/MUNICIPALITY) supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

In the coming weeks, a member of our communications team may contact you to discuss ways in which we can work together. Should you have any questions, please contact us at statcan.censusoutreach.prairies-rayonnementdurec.prairies.statcan@canada.ca.

Thank you in advance for supporting the 2021 Census.

Yours sincerely,

Geoff Bowlby
Director General, Census Management Office
Statistics Canada / Government of Canada



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL REPORT**

MEETING DATE: January 26, 2021

PREPARED BY: Sean Barnes, Director of Community Services

SUBJECT: Eagle Builders Centre Update provided by Delnor Construction

BACKGROUND:

Delnor and major trade partner Eagle Builders have completed the structural component of the project. This includes the piles, grade beams and the Eagle Builders precast panels which form the exterior walls, select interior walls and bowl seating. Also complete is the structural portion of the roof including trusses, metal deck and the cantilevered section over existing arena.

In 2021 we will continue progress working with the town, design, and trades to ensure the building can be turned over September 2021.

DISCUSSION:

The next major steps on this project are completion of the building envelope which includes roofing, glazing, and cladding. You will see major progress on these exterior items over the next 3 months to ensure the interior space can be heated and progress continue. The exterior envelope finishes will come together in the late summer months followed by required exterior site work.

On the interior we have started mechanical and electrical rough ins. Framing and M&E rough in will take place the next 4 months. Below grade details will be completed and the perimeter slabs will be poured in the next 1 to 2 months. The arena slab itself will be poured in May/June; we will be sure to update the town on this task as the ice slab pour does carry some significance. Later in the spring we will start to see drywall being completed followed by finishes coming into the space July and August.

We are hoping to move forward with the facility tour for Council on February 23, pending Alberta Health Services COVID restrictions.

Attachments:

N/A

APPROVALS

CAO Myron Thompson

Department Director



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL INFORMATION**

MEETING DATE: January 26, 2021

ORIGINATED BY: Preston Weran, Director of Infrastructure and
Property Services

SUBJECT: BOLT KPI Report for December 2020 and Year End

BACKGROUND:


Attached is the BOLT transit report for the last month of the year, December 2020 ridership and other stats. There is also yearly information contained in this report. We have reached a great milestone of 1000 rides over the last quarter of 2020, since starting the service.

Please note that these December ridership numbers decreased by 1/3rd with the recent shutdown of in person facilities due to COVID 19. However, we have already seen more uptake in the first couple of weeks in January towards the 300 ridership numbers from November. We will continue to develop this service through marketing and collaboration measures.

Attachments:

- *December 2020 and Year end KPI Report*

Approvals:



CAO Myron Thompson



Department Director/Author

REPORT SUMMARY – BOLT TRANSIT

Dec 2020.

Goal Tracking:

During the month of December 2020 transportation was provided for 22 service days. The metrics below provide an overview of the main KPIs during the month of December

- Ridership: 203 completed Pax.
- Trips: 177 completed trips.
- Pax per Vehicle Hour (PvH) 0.6 Pax on average
- Shared rides: 23.3 % from total
- On-Time Performance (OTP) 99.3 % Combined

Year in Review

During 2020 transportation was provided for 85 service days with the aggregated metrics below.

- Ridership: 1,000 completed Pax
- Trips: 918 completed trips
- Pax per Vehicle Hour (PvH) 0.9 Pax on average
- Shared rides: 35.1 % from total
- On-Time Performance (OTP) 97.3 % Combined
- Busiest Day: Thursday
- Service Rating: 4.9 / 5.0

RideCo Dashboard:

- No changes performed for the month of December

Operations:

- No major operational issues during this month
- Call Center received 8 calls for support and responded to 5 support tickets.

Safety:

- No safety items to report over the period.

BOLT - KPIs Breakdown by Month - 2020

| Trips | Sum of Total Completed Rides | Sum of Total Cancelled Rides | Sum of Total Abandoned Rides | Sum of Total No Shows | Avg Ride Rating | Avg Pickup Lateness (m) | Avg Dropoff Lateness (m) |
|--------------------|------------------------------|------------------------------|------------------------------|-----------------------|-----------------|-------------------------|--------------------------|
| Aug-20 | 4 | 6 | 0 | 1 | 4.7 | 0.0 | 0.0 |
| Sep-20 | 212 | 68 | 5 | 7 | 4.9 | 0.2 | 0.2 |
| Oct-20 | 249 | 41 | 3 | 14 | 5.0 | 0.5 | 0.4 |
| Nov-20 | 276 | 37 | 2 | 14 | 5.0 | 0.1 | 0.3 |
| Dec-20 | 177 | 26 | 0 | 4 | 5.0 | 0.0 | 0.0 |
| Grand Total | 918 | 178 | 10 | 40 | 4.9 | 0.2 | 0.2 |

| Bookings | Avg of Same Day (%) | Avg of 1 Day Before (%) | Avg of 2+ Days Before (%) | Sum of Total New Users | Sum of Total Repeat Users |
|--------------------|---------------------|-------------------------|---------------------------|------------------------|---------------------------|
| Aug-20 | 75.0% | 25.0% | 0.0% | 2 | 1 |
| Sep-20 | 90.0% | 4.1% | 6.0% | 31 | 109 |
| Oct-20 | 81.9% | 5.5% | 12.6% | 12 | 146 |
| Nov-20 | 85.2% | 6.2% | 8.6% | 11 | 152 |
| Dec-20 | 76.5% | 2.5% | 21.0% | 4 | 96 |
| Grand Total | 83.2% | 4.8% | 12.0% | 60 | 504 |

| Fare | Avg Credit Card (%) | Avg Student Monthly Pass (%) | Avg Adult Monthly Pass (%) | Avg Senior Monthly Pass (%) | Avg Punch Card (%) | Avg Offline (%) |
|--------------------|---------------------|------------------------------|----------------------------|-----------------------------|--------------------|-----------------|
| Aug-20 | 0% | 0% | 18% | 0% | 0% | 82% |
| Sep-20 | 0% | 0% | 0% | 0% | 0% | 100% |
| Oct-20 | 40% | 15% | 5% | 0% | 34% | 6% |
| Nov-20 | 41% | 13% | 18% | 0% | 28% | 0% |
| Dec-20 | 46% | 4% | 19% | 0% | 31% | 0% |
| Grand Total | 32% | 8% | 11% | 0% | 23% | 27% |

| Search | Sum of Total Searches | Sum of # Failed Searches Due to High Demand | Sum of # Users that Searched | Avg % Users that Booked | Avg % Users that Experienced Failed Searches Due to High Demand |
|--------------------|-----------------------|---|------------------------------|-------------------------|---|
| Aug-20 | 71 | 0 | 14 | 43% | 0% |
| Sep-20 | 780 | 53 | 247 | 69% | 4% |
| Oct-20 | 572 | 6 | 233 | 78% | 1% |
| Nov-20 | 525 | 2 | 208 | 87% | 1% |
| Dec-20 | 340 | 0 | 134 | 82% | 0% |
| Grand Total | 2288 | 61 | 836 | 79% | 1% |

| Driver | Sum of Rides Completed | Avg Rating | Avg of PvH | Avg Pickup Lateness (s) | Avg Dropoff Lateness (s) |
|----------------------|------------------------|------------|------------|-------------------------|--------------------------|
| Jon (joncier) | 464 | 4.9 | 0.9 | 6 | 7 |
| Aug-20 | 2 | 4.5 | 0.3 | 0 | 0 |
| Sep-20 | 115 | 4.9 | 0.9 | 3 | 8 |
| Oct-20 | 131 | 5.0 | 1.0 | 15 | 5 |
| Nov-20 | 136 | 5.0 | 1.0 | 5 | 15 |
| Dec-20 | 80 | 4.9 | 0.6 | 0 | 0 |
| Marie Olim | 359 | 5.0 | 0.9 | 18 | 18 |
| Sep-20 | 10 | 5.0 | 0.8 | 0 | 5 |
| Oct-20 | 118 | 5.0 | 0.9 | 43 | 37 |
| Nov-20 | 140 | 5.0 | 1.2 | 6 | 16 |
| Dec-20 | 91 | 5.0 | 0.7 | 6 | 3 |
| Sarah MacK | 95 | 4.9 | 0.7 | 13 | 15 |
| Aug-20 | 2 | 5.0 | 0.3 | 0 | 0 |
| Sep-20 | 87 | 4.9 | 0.8 | 15 | 17 |
| Dec-20 | 6 | 5.0 | 0.4 | 0 | 0 |
| Grand Total | 918 | 4.9 | 0.9 | 11 | 12 |

BOLT - KPIs Breakdown by Service Day - 2020

| Trips | Sum of Total Completed Rides | Sum of Total Cancelled Rides | Sum of Total Abandoned Rides | Sum of Total No Shows | Average of Average Ride Rating | Average of Average Pickup Lateness (m) | Average of Average Dropoff Lateness (m) |
|--------------------|------------------------------|------------------------------|------------------------------|-----------------------|--------------------------------|--|---|
| Mon | 161 | 26 | 3 | 6 | 4.9 | 0.2 | 0.3 |
| Tue | 208 | 55 | 3 | 13 | 4.9 | 0.3 | 0.2 |
| Wed | 190 | 25 | 0 | 5 | 5.0 | 0.1 | 0.1 |
| Thu | 212 | 33 | 2 | 9 | 4.9 | 0.2 | 0.1 |
| Fri | 147 | 39 | 2 | 7 | 5.0 | 0.2 | 0.4 |
| Grand Total | 918 | 178 | 10 | 40 | 4.9 | 0.2 | 0.2 |

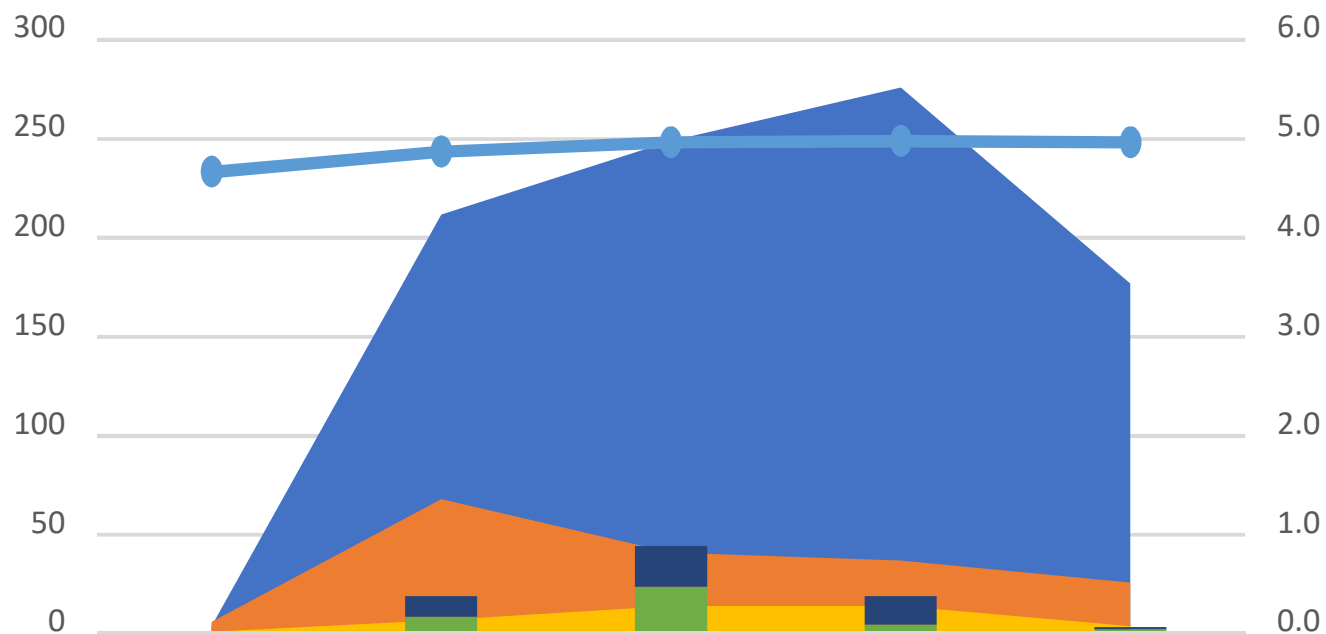
| Bookings | Average of Same Day (%) | Average of 1 Day Before (%) | Average of 2+ Days Before (%) | Sum of Total New Users | Sum of Total Repeat Users |
|--------------------|-------------------------|-----------------------------|-------------------------------|------------------------|---------------------------|
| Mon | 79.9% | 5.6% | 14.5% | 16 | 85 |
| Tue | 77.9% | 5.3% | 16.8% | 16 | 108 |
| Wed | 85.7% | 3.0% | 11.3% | 9 | 105 |
| Thu | 88.5% | 3.8% | 7.8% | 12 | 119 |
| Fri | 83.9% | 6.3% | 9.8% | 7 | 87 |
| Grand Total | 83.2% | 4.8% | 12.0% | 60 | 504 |

| Fare | Average of Credit Card (%) | Average of Student Monthly Pass (%) | Average of Adult Monthly Pass (%) | Average of Senior Monthly Pass (%) | Average of Punch Card (%) | Average of Offline (%) |
|--------------------|----------------------------|-------------------------------------|-----------------------------------|------------------------------------|---------------------------|------------------------|
| Mon | 28% | 8% | 13% | 0% | 26% | 25% |
| Tue | 30% | 7% | 12% | 0% | 23% | 28% |
| Wed | 28% | 9% | 11% | 0% | 21% | 30% |
| Thu | 33% | 8% | 10% | 0% | 22% | 26% |
| Fri | 38% | 6% | 7% | 0% | 22% | 26% |
| Grand Total | 32% | 8% | 11% | 0% | 23% | 27% |

| Search | Sum of Total Searches | Sum of # Failed Searches Due to High Demand | Sum of # Users that Searched | Average of % Users that Booked | Average of % Users that Experienced Failed Searches Due to High |
|--------------------|-----------------------|---|------------------------------|--------------------------------|---|
| Mon | 417 | 1 | 150 | 77% | 1% |
| Tue | 587 | 13 | 188 | 77% | 2% |
| Wed | 412 | 6 | 161 | 81% | 1% |
| Thu | 451 | 1 | 189 | 79% | 0% |
| Fri | 421 | 40 | 148 | 79% | 3% |
| Grand Total | 2288 | 61 | 836 | 79% | 1% |

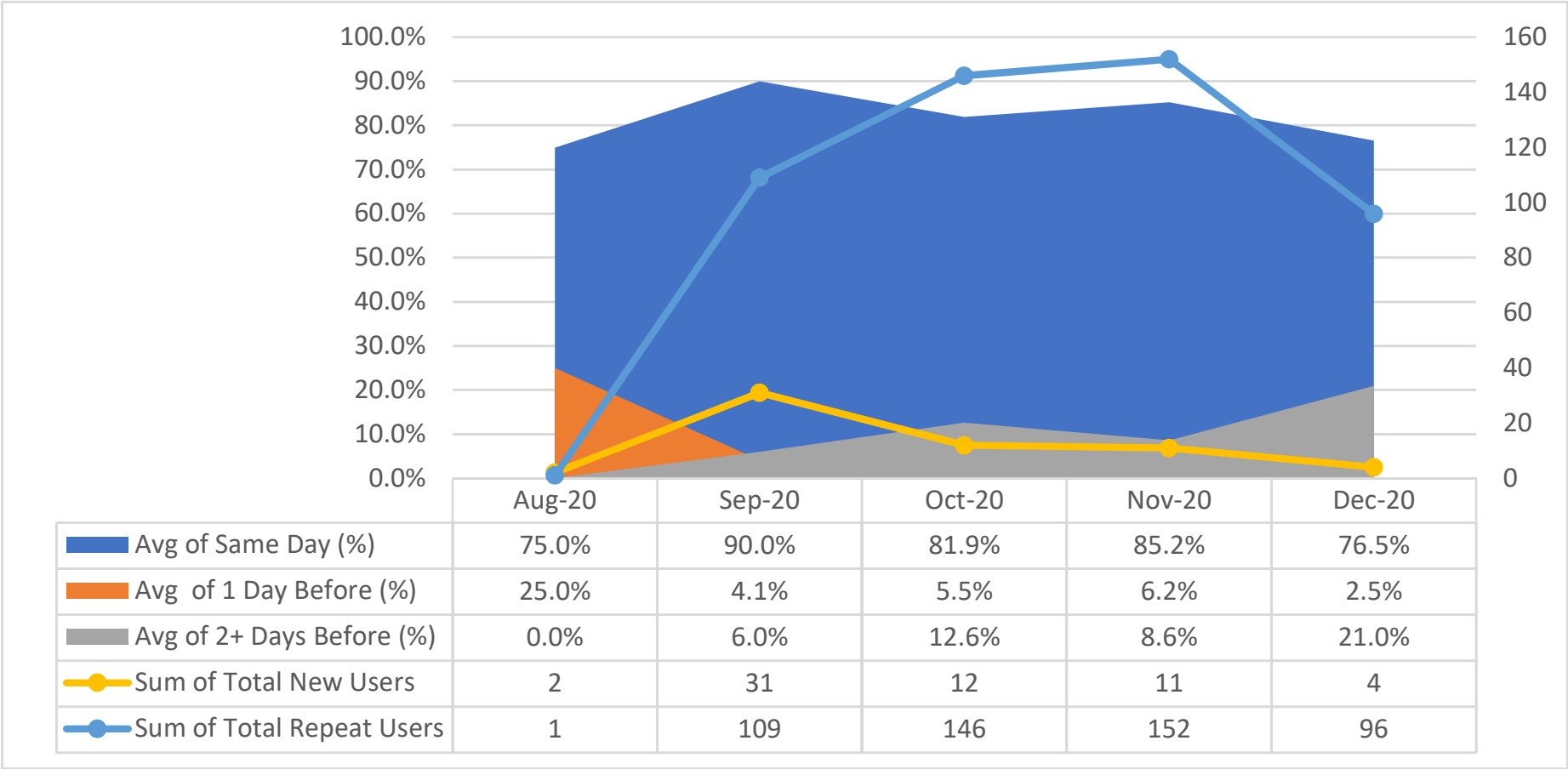
| Driver | Sum of Rides Completed | Average of Average Rating | Average of Pvh | Average of Average Pickup Lateness (s) | Average of Average Dropoff Lateness (s) |
|---------------------|------------------------|---------------------------|----------------|--|---|
| Jon (Joncle) | 464 | 4.9 | 0.9 | 6 | 7 |
| Mon | 78 | 4.9 | 0.8 | 15 | 2 |
| Tue | 106 | 4.9 | 1.0 | 0 | 0 |
| Wed | 102 | 4.9 | 0.9 | 6 | 7 |
| Thu | 107 | 4.9 | 0.9 | 7 | 6 |
| Fri | 71 | 5.0 | 0.7 | 0 | 21 |
| Marie Olim | 359 | 5.0 | 0.9 | 18 | 18 |
| Mon | 67 | 5.0 | 0.9 | 12 | 37 |
| Tue | 92 | 5.0 | 1.2 | 30 | 33 |
| Wed | 61 | 5.0 | 0.8 | 7 | 0 |
| Thu | 84 | 5.0 | 1.0 | 15 | 4 |
| Fri | 55 | 5.0 | 0.8 | 24 | 17 |
| Sarah Mac | 95 | 4.9 | 0.7 | 13 | 15 |
| Mon | 16 | 4.9 | 0.5 | 0 | 0 |
| Tue | 10 | 5.0 | 0.4 | 35 | 15 |
| Wed | 27 | 4.9 | 1.1 | 6 | 17 |
| Thu | 21 | 4.9 | 0.8 | 0 | 8 |
| Fri | 21 | 4.8 | 0.8 | 25 | 35 |
| Grand Total | 918 | 4.9 | 0.9 | 11 | 12 |

BOLT - Operational KPIs 2020

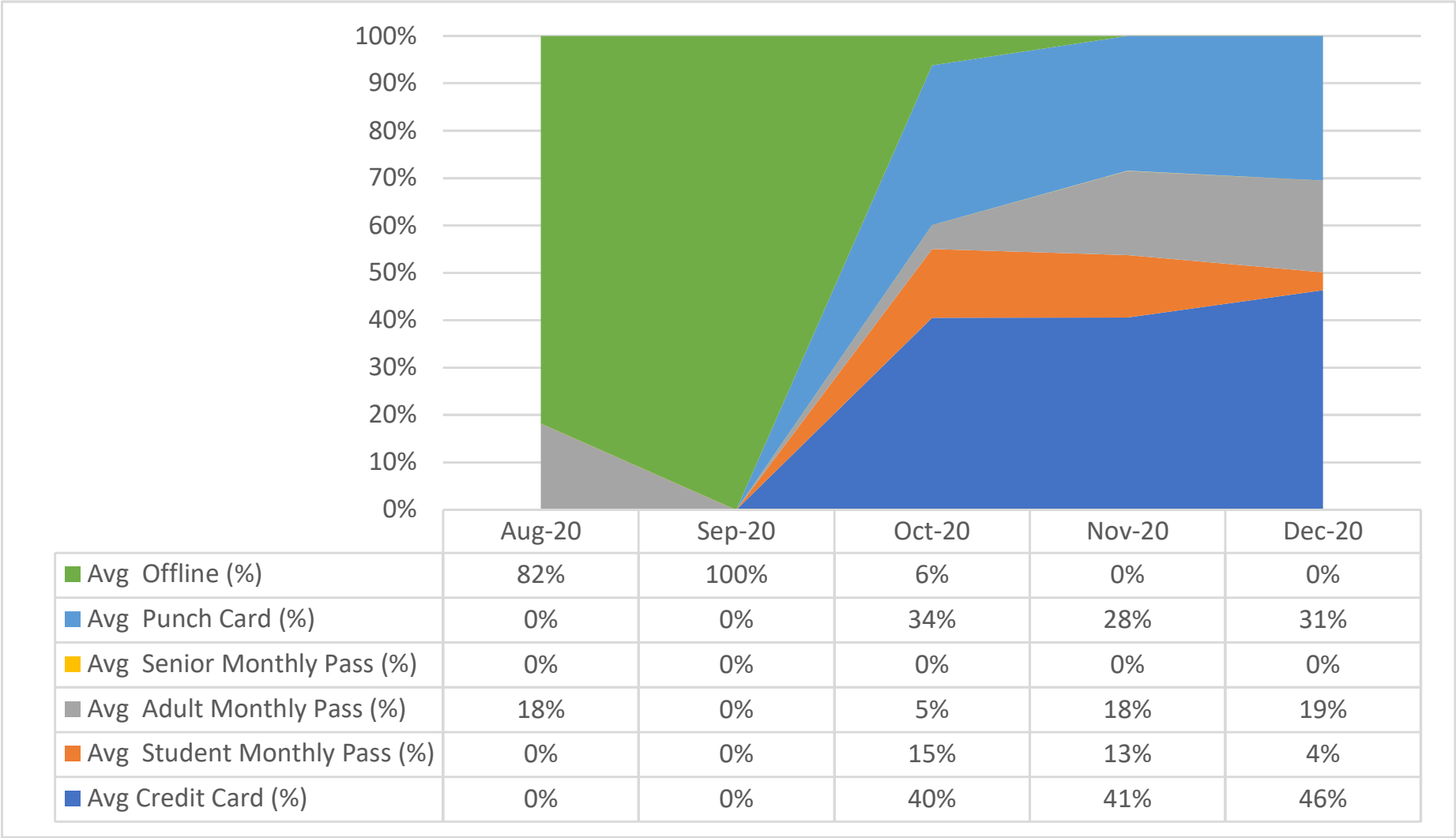


| | Aug-20 | Sep-20 | Oct-20 | Nov-20 | Dec-20 |
|------------------------------|--------|--------|--------|--------|--------|
| Sum of Total Completed Rides | 4 | 212 | 249 | 276 | 177 |
| Sum of Total Cancelled Rides | 6 | 68 | 41 | 37 | 26 |
| Sum of Total Abandoned Rides | 0 | 5 | 3 | 2 | 0 |
| Sum of Total No Shows | 1 | 7 | 14 | 14 | 4 |
| Avg Dropoff Lateness (m) | 0.0 | 0.2 | 0.4 | 0.3 | 0.0 |
| Avg Pickup Lateness (m) | 0.0 | 0.2 | 0.5 | 0.1 | 0.0 |
| Avg Ride Rating | 4.7 | 4.9 | 5.0 | 5.0 | 5.0 |

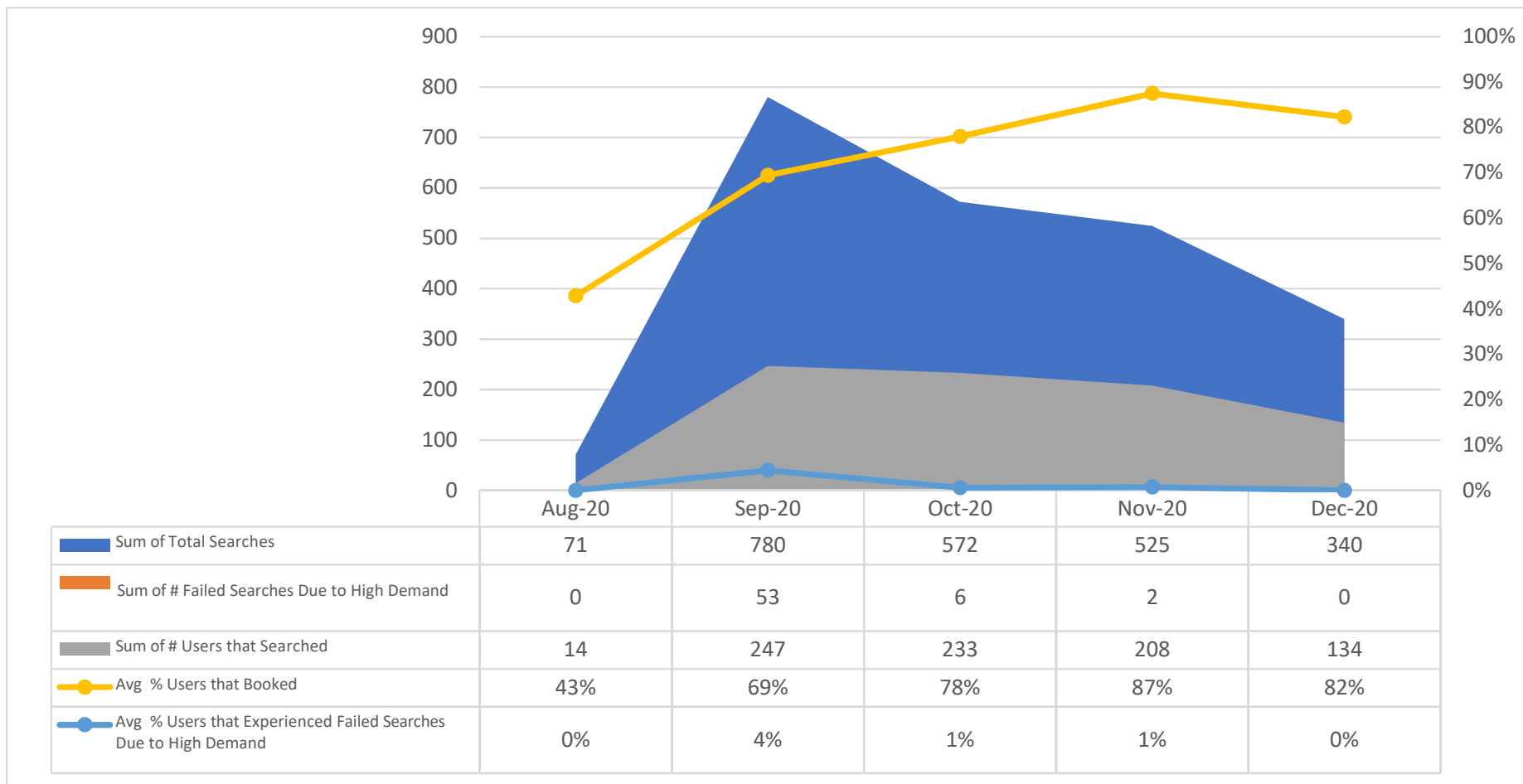
BOLT - Bookings 2020



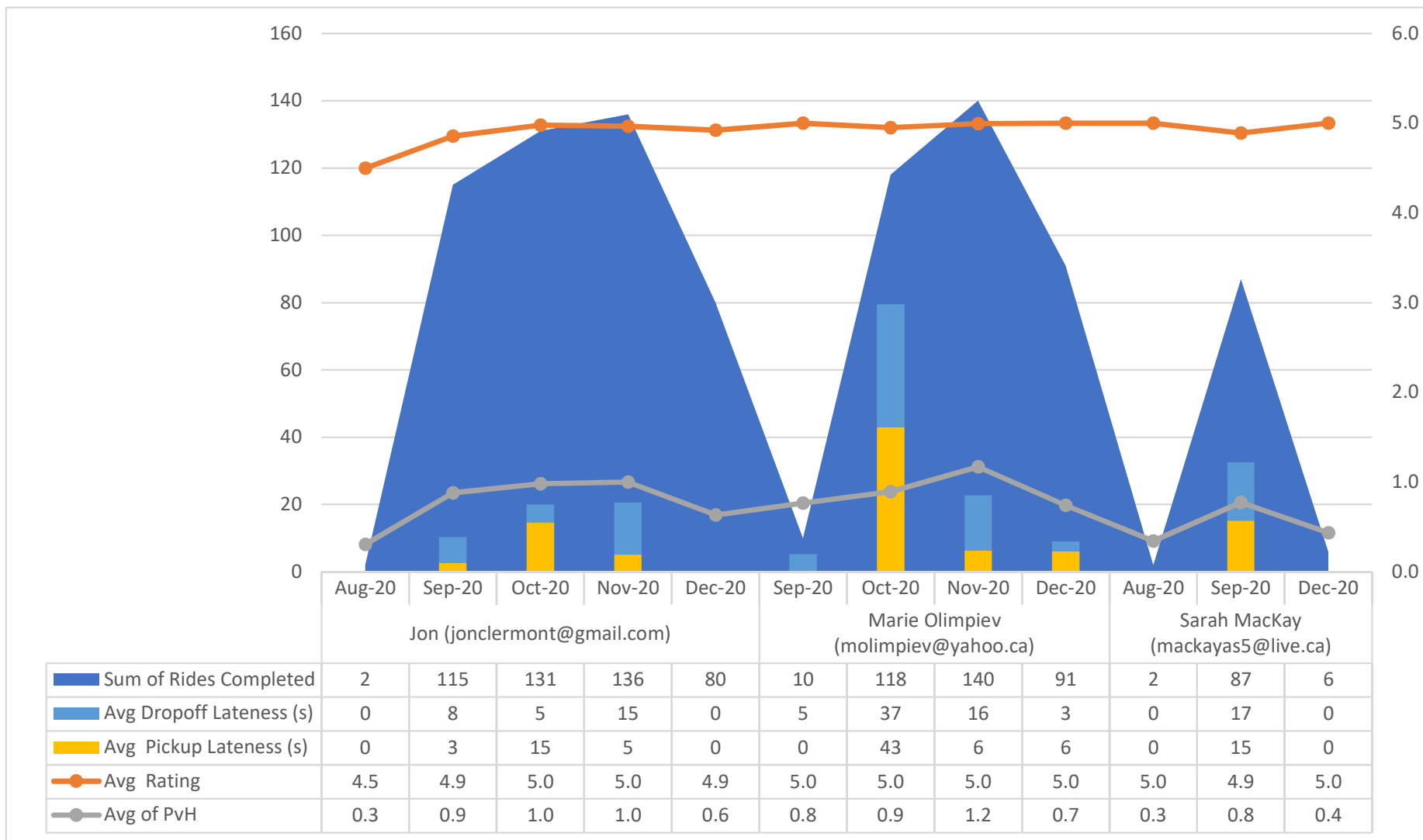
BOLT - Fare Breakdown 2020



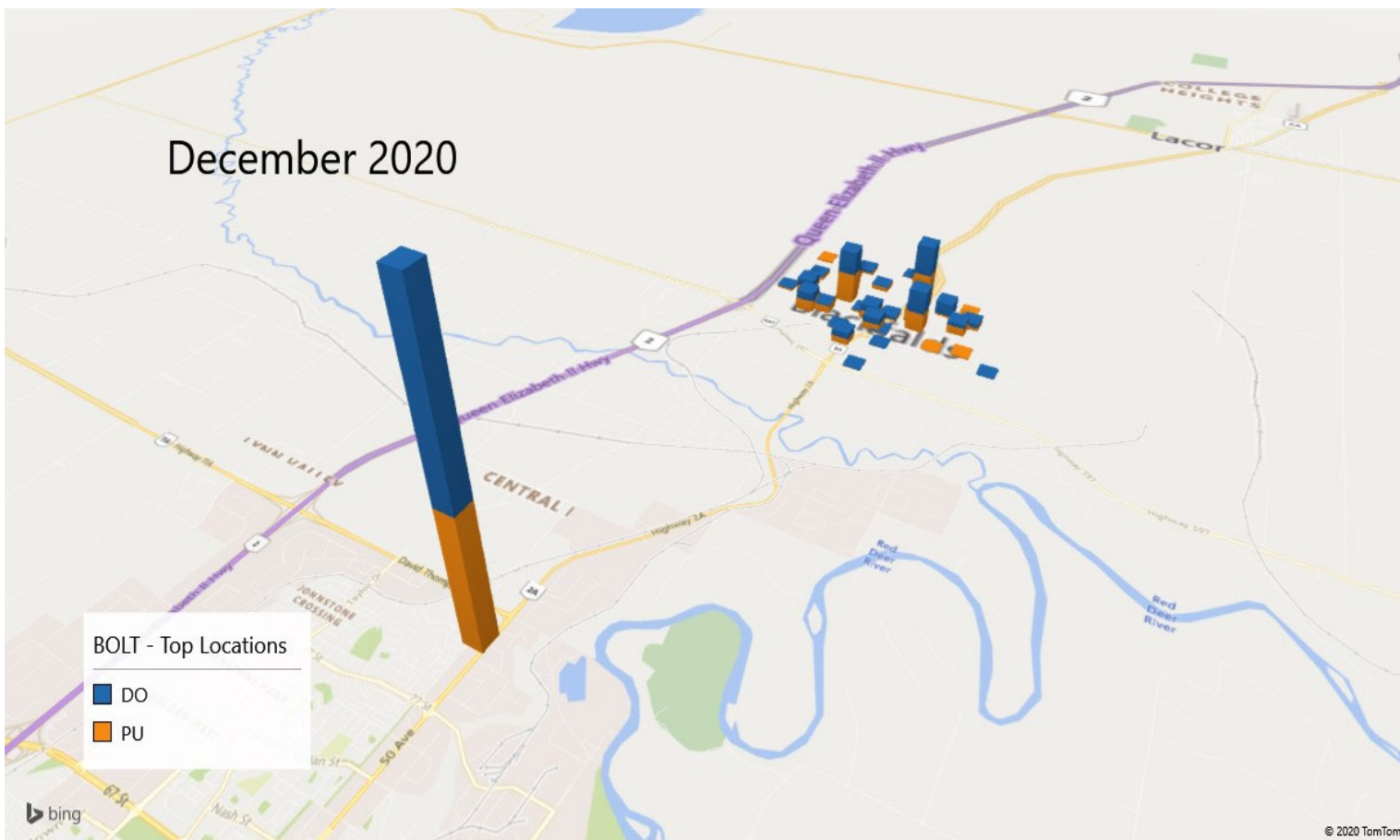
BOLT - Performed Searches 2020



BOLT - Driver Performance 2020



BOLT - Top Locations 2020



A month-by-month location animation can be seen by [clicking here](#)

BOLT - Top Locations 2020

Status Completed

| Count of Type | Column Labels | | | | |
|---------------------------------------|---------------|------------|------------|------------|-------------|
| Stop Location | Sep | Oct | Nov | Dec | Grand Total |
| Stop 3 - Regional Hub in Red Deer | 166 | 239 | 251 | 146 | 802 |
| Stop 23 - Local | 27 | 72 | 58 | 39 | 196 |
| Stop 1 - Regional Hub West Blackfalds | 44 | 37 | 44 | 32 | 157 |
| Stop 2 - Regional Hub East Blackfalds | 37 | 49 | 19 | 17 | 122 |
| Stop 8 - Local | 1 | | 19 | 38 | 58 |
| Stop 26 - Local | 3 | 16 | 18 | 13 | 50 |
| Stop 11 - Local | 3 | 4 | 34 | 8 | 49 |
| Stop 6 - Local | 25 | 15 | 4 | 1 | 45 |
| Stop 18 - Local | 10 | 6 | 14 | 15 | 45 |
| Stop 17 - Local | 9 | 14 | 7 | 14 | 44 |
| Stop 22 - Local | 17 | 14 | 10 | 2 | 43 |
| Stop 25 - Local | 3 | 5 | 26 | 2 | 36 |
| Stop 15 - Local | 7 | 6 | 11 | 12 | 36 |
| Stop 10 - Local | 6 | 10 | 9 | 1 | 26 |
| Stop 24 - Local | 3 | 4 | 14 | | 21 |
| Stop 16 - Local | 13 | 2 | | | 15 |
| Stop 7 - Local | 14 | | | | 14 |
| Stop 12 - Local | 2 | 3 | 4 | 5 | 14 |
| Stop 21 - Local | 6 | 1 | 5 | 1 | 13 |
| Stop 13 - Local | 4 | | 2 | 4 | 10 |
| Stop 4 - Local | 7 | | | | 7 |
| Stop 14 - Local | 3 | | 2 | 2 | 7 |
| Stop 30 - Local | 2 | | 1 | 2 | 5 |
| Stop 33 - Local | 4 | | | | 4 |
| Stop 19 - Local | 3 | | | | 3 |
| Stop 31 - Local | 3 | | | | 3 |
| Stop 32 - Local | 2 | | | | 2 |
| Stop 20 - Local | | 1 | | | 1 |
| Grand Total | 424 | 498 | 552 | 354 | 1828 |

Event Summary: January 5, 2021

Professional Association of Resident Physicians of Alberta and
University of Calgary Cumming School of Medicine.

On the evening of January 5, 2021, the BHPARC Chair and Vice Chair participated in a campaign opportunity, hosted by PARA where they highlighted the range of advantages available to anyone interested in moving to Blackfalds to establish family practices.

The two committee members introduced the Blackfalds Committee and proceeded to play a 4-minute video that highlighted the town, its infrastructure, services, recreation, and partnership / business opportunity that exists for the first 3 physicians who come to Blackfalds.

In total, 47 senior family medicine residents participated in the event. Following the Blackfalds presentation, Jaime LaLiberté, the Executive Director for the Wolf Creek PCN also promoted Blackfalds in her presentation regarding the Medical Home Model that Primary Care Networks are designed around. Once physicians have established practices in Blackfalds, there are considerable advantages to joining a PCN and Jaime described those advantages very well.

In the days following the event, we heard from PARA that the Blackfalds presentation was extremely well received and considered of highest quality. In fact, the Communications Coordinator sent the following note:

Hi Annamarie,

Thank you again for joining us this week! I was so taken in by the Blackfalds video, I sent it to my sister who is a teacher and told her to get a job there.

I can definitely share this information with everyone.

Best,

Kiersten Doblanko

Communications Coordinator, Professional Association of Resident Physicians of Alberta

At the time of the writing of this summary, the committee members have not yet received any follow up communications from interested physicians however we remain optimistic that there will be a great deal of interest by both new physicians and more experienced family physicians in locating to Blackfalds Alberta. In the meantime, planning will be underway shortly to develop a series of online video tours of the community alongside a schedule to speak directly with the Chair, Vice Chair and CAO Thompson about the opportunity.

We hope to continue making use of the Video presentation with other groups as the year unfolds.

Respectfully submitted by:

Annamarie A. Fuchs, MN PMP ICD.D

Chair, Blackfalds Health Professional Attraction and Retention Committee

aafuchs@telus.net

January 19, 2021



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
CIVIC CENTRE COUNCIL CHAMBERS
November 12th, 2020 – 7:00 pm**

A Family and Community Support Services regular meeting for the Town of Blackfalds was held on the 12th day of November 2020 in the Civic Centre Council Chambers at 5018 Waghorn Street, Blackfalds, AB.

Members Present

Deputy Mayor Rebecca Stendie, Councillor Ray Olfert, Troy McQueen, Samantha Wilson, Melissa Salomons, Theresa Franko, Chandra Cooke, Cliff Soper, Melissa MacLeod

Attended via Microsoft Teams

Tennielle Gilchrist

Staff

Sue Bornn FCSS Manager

Delegation

N/A

Minutes

1 FCSS MEETING

1.1 Call to Order

Vice Chairperson Troy McQueen called the meeting to order at 7:25 pm.

1.2 Small Ice breaker activity was carried out prior to meeting start followed by the election of officers.

RES 19/20

Troy McQueen was nominated by Chandra Cooke for the Chair position. He accepted and was acclaimed.

CARRIED UNANIMOUSLY

RES 20/20

Chandra Cooke was nominated by Deputy Mayor Rebecca Stendie for the Vice Chair position. She accepted and was acclaimed.

CARRIED UNANIMOUSLY

2 AGENDA APPROVAL

2.1 Agenda November 12th, 2020.

RES. 21/20

Councillor Ray Olfert moved to accept the agenda with the following additions:

6.2 Board Resignation, Melissa Salomons

8.3 FCSSAA Newsletter

CARRIED UNANIMOUSLY



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
CIVIC CENTRE COUNCIL CHAMBERS
November 12th, 2020 – 7:00 pm**

3 DELEGATION

N/A

4 ADOPTION OF MINUTES

4.1 Meeting Minutes October 7th, 2020.

RES. 22/20

Deputy Mayor Rebecca Stendie moved to accept the minutes dated October 7th, 2020 with the amendment that she is currently Deputy Mayor until the end of February 2021, not Councillor.

CARRIED UNANIMOUSLY

5 OLD BUSINESS

N/A

6 NEW BUSINESS

6.1 FCSS 101 – Orientation

The Board watched 3 videos prepared by the FCSSAA regarding orientation and the mandate of FCSS. The unique relationships shared with FCSS and their communities as well as the reporting and outcome requirements as a part of the funding partnership with the province.

RES. 23/20

Councillor Ray Olfert moved that the FCSS accepts the FCSS 101 – Orientation as information.

CARRIED UNANIMOUSLY

6.2 Board Resignation, Melissa Salomons

RES. 24/20

Member Cooke moved that the FCSS Board accept the resignation of Melissa Salomons with regrets.

CARRIED UNANIMOUSLY

7 ACTION CORRESPONDENCE

8 INFORMATION

8.1 FCSS Manager's Update

- Manager Bornn, instead of going through the detailed written report instead discussed the FCSS team, their roles, and the initiatives that they are all involved with. The intention was to get the new board members oriented to the workings of the FCSS office.

8.2 Family Resource Network Update

- Manager Bornn noted that Lacombe and Area Family Resource Network Program is having great success with their programming and that programs offered are filled.



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
CIVIC CENTRE COUNCIL CHAMBERS
November 12th, 2020 – 7:00 pm**

8.3 FCSSAA Newsletter:

- Manager Bornn presented the newsletter for information.

RES. 25/20

Member MacLeod moved to accept the Information Items as presented.

CARRIED UNANIMOUSLY

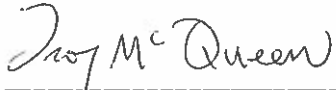
9 INFORMATION CORRESPONDENCE

10 CONFIDENTIAL MATTERS

11 ADJOURN

Next meeting scheduled for December 11th, 2020 at 7:00 pm.

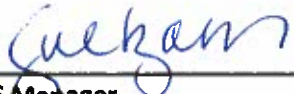
Chairperson Troy McQueen declared the meeting adjourned at 8:41 pm.



**Board Chairperson
Troy McQueen**

2021 / 01 / 14

YYYY / MM / DD



**FCSS Manager
Sue Bornn**

PENDING

RDRMUG

MEETING(S)

SEE DETAILS INCLUDED IN NEWSLETTER

If anyone requires RDRMUG information please contact the Executive Director at:

execdir@rdrmug.ca

403-740-3185

or visit

www.rdrmmug.ca

Useful Information Links:

[Alberta Water Portal](#)

[Red Deer River Watershed
Alliance](#)

[Alberta Water Council](#)

[Alberta WaterSMART](#)

[Canadian Water Resources
Association](#)

ALBERTA WATER NEWS

[Click here](#) for Free
Subscription

Red Deer River MUNICIPAL USERS GROUP

JANUARY 2021 NEWSLETTER – COUNCIL BRIEFING

JANUARY 2021 MEETINGS

- **Regular/ Annual General Meeting:**
1:00pm, January 21, 2021

As per RDRMUG bylaws the Annual General Meeting must consider the following:

- Review previous AGM minutes
 - Accept previous years financial review/audit
 - Designate/Appoint signing authority(s)
 - Designate/Confirm Administrative Authority
 - Election of officers is to be held annually, including Co-Chairs and Executive Committee
 - Consider any changes or additions to RDRMUG bylaws brought forward by the Membership or Executive Director.
 - Any additional business brought forward, deemed to be appropriate for the Annual General Meeting.
- **Executive Committee Meeting:**
10:30am, January 21, 2021
 - **Special Committee Future Actions-Priorities-Challenges**
Date to be confirmed

PLEASE FORWARD AGENDA ITEMS TO execdir@rdrmug.ca

**ALL MEETINGS ARE BEING PLANNED TO BE HELD
VIRTUALLY – DETAILS WILL FOLLOW**

RDRMUG Projects and Reports:

- **Source Water Quality Primer** - [Click here](#) for document
- **A Toolkit for Protecting Source Water Quality in the Red Deer River Water Shed**
[Click here](#) for document
- **Integrating Source Water Protection and Water Conservation into Municipal Planning**
[Click here](#) for document
- **Handbook – Looking Back – The Path Ahead (DRAFT)** - [Click here](#) for document
Executive Summary [Click here](#)

GOVERNMENT OF CANADA LAUNCHES CONSULTATIONS ON NEW CANADA WATER AGENCY

From Environment And Climate Change Canada

Water challenges such as droughts, floods, and deteriorating water quality are intensifying, due in large part to climate change. Canadians are seeing these costly impacts first-hand in their communities, across the country. That's why the Government of Canada is establishing the Canada Water Agency to find the best ways to keep our water safe, clean, and well managed.

Quick Facts:

- Canada is home a fifth of the world's freshwater resources, and Canadians rank water as the country's most important resource.
- The Great Lakes region alone supports 51 million jobs or nearly 30 percent of the combined American and Canadian workforces, and one in four Canadians draw their drinking water directly from the Great Lakes.
- Freshwater issues affect Inuit, First Nations, and Métis communities, and water plays a central role in their well-being and cultural practices.
- The Government of Canada reiterated its commitment to creating the Canada Water Agency in the Speech from the Throne and is now delivering on that important promise

Consultation is open until **March 1, 2021** – [Click here](#) for full details and how to participate in consultation.

Alberta Water Facts

Water Supply

- 20% of the world's drinking water is in Canada, but Alberta accounts for only 2.2% of Canada's fresh water.
- Alberta is estimated to have more groundwater than surface water. However, only 0.01% of this groundwater is thought to be recoverable.
- The mean annual discharge, (the average total volume of water flowing in a river in one year) of the Athabasca River at Fort McMurray is enough to fill sylvan lake (43 km²) about 50 times in one year
- Maligne Lake in Jasper National Park is the second largest glacier-fed lake in the world

[Click here](#) for more info

RDRMUG VIDEO PRODUCTION

Preliminary work is in progress to have a video presentation produced to support the work on RDRMUG's "Handbook" A Look Back and the Path Ahead.

The purpose of this video is to:

- Provide an affordable tool that Members can share with their Councils, Administration and Staff
- Provide information to prospective new member municipalities and other stakeholders within the Red Deer River Basin.

Thanks to Members who have contributed photos and other suggestions for this video. Further opportunities for contributions will be discussed at January meeting(s).

Red Deer River
MUNICIPAL USERS GROUP



WHERE PEOPLE ARE THE KEY

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING JANUARY 14, 2021

COVID-19 Q&A

Council was provided with an update on the latest COVID-19 statistics and the ongoing mandatory restrictions introduced by the Province.

PLANNING SERVICES UPDATE

Council received for information the Planning Services Update for 2020.

TOWN OF BENTLEY/LACOMBE COUNTY IDP/ICF COMMITTEE – TERMS OF REFERENCE

The terms of reference for the Town of Bentley/Lacombe County IDP/ICF Committee received Council approval.

TOWN OF BENTLEY/LACOMBE COUNTY ACPGP JOINT DEVELOPMENT INITIATIVE

By resolution of Council, Lacombe County will participate in the Town of Bentley/Lacombe County Joint Development Initiative Project to be completed through the Alberta Community Partnership Grant Program at no cost to Lacombe County. In addition, the Town of Bentley was designated as the managing partner for this project.

BRIDGE FILE 1477

By resolution of Council the County Manager was authorized to proceed with the design, tender and construction of Bridge File 1477 at an estimated cost of \$ 330,000; and further, this project will be funded from the Bridge Reserve.

CLOSURE AND CONSOLIDATION OF ROAD PLAN 1743AU

At the November 26, 2020 meeting, by resolution, Council instructed the County Manager to proceed with the process to close Road Plan 1743AU and that this proposal be circulated to interested parties for comment. Council was informed that there were no objections received from government agencies, utility companies or adjacent landowners.

The following resolution received the approval of Council and will be forwarded to the Minister of Alberta Transportation for approval:

IN THE MATTER of the closure to public travel and canceling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended;

WHEREAS the land hereafter described is no longer required for public travel;

NOW THEREFORE BE IT RESOLVED that the Council of Lacombe County does hereby close the following described road, subject to the rights of access granted by other legislation or regulations:

- 1) Plan 1743AU lying within the SE 2-40-22 W4M (0.69 acres +/-)*

Excepting Thereout All Mines and Minerals

for the purpose of the consolidation with SE 2-40-22 W4M.

MUNICIPAL OPERATING SUPPORT TRANSFER (MOST) PROGRAM

The MOST Program is a grant provided by the Government of Alberta and the Government of Canada to support municipalities experiencing significant operating impacts due to the COVID-19 pandemic.



WHERE PEOPLE ARE THE KEY

As per Council approval funding received by Lacombe County through the MOST Program will be allocated as follows:

1. *Lacombe County's COVID-19 related operating costs incurred between April 1, 2020 to March 31, 2021;*
2. *a one-time additional payment will be provided in 2021 to facilities in Lacombe County operated by not-for-profit organizations that receive annual operating support pursuant to Lacombe County policies, including the Blindman Valley Ag. Centre in Bentley, to a maximum of the County's payment provided to each facility in 2020.; and*
3. *the balance to 2020 unpaid property taxes.*

RC(1) APPLICATION – TOWN OF BENTLEY

Council approved a resolution that Lacombe County provide funding of 50% of the cost of the Bentley Arena Accessibility Project to a maximum of \$25,000. This contribution will be funded through the County's Recreation Capital Assistance Reserve.

TAX SALE/PUBLIC AUCTION

On November 30, 2020, the County's annual tax sale via public auction was held in accordance with Section 418 of the Municipal Government Act and involved one property with outstanding property taxes.

As per Council resolution, Lacombe County will acquire title to the S1/2 of Lots 12 & 13, Block 57, Plan 7159A1 (Mirror); and further, that the property be offered for sale.

MEMORANDUM OF UNDERSTANDING – RCMP ENHANCED POLICING POSITION

The Memorandum of Understanding with the RCMP to govern the supervision and administration of the Enhanced Policing Position for Lacombe County to provide for a Plain Clothes Investigator within the General Investigation Section Unit of the Blackfalds Detachment was tabled by Council.

XPLORNET COMMUNICATIONS – LETTER OF SUPPORT

Lacombe County will provide Xplornet Communication Inc. with a letter in support of its application to the Universal Broadband fund. The application seeks funding to ensure that connectivity improves to a minimum of the Universal Service Objective (50 down and 10 up) throughout rural Alberta.

PROVINCIAL AGRICULTURAL SERVICE BOARD COMMITTEE FUNDING MODEL

A review of the proposed changes to the Agricultural Service Board Provincial Committee funding model was received for information.

PROVINCIAL AGRICULTURAL SERVICE BOARD CONFERENCE RESOLUTIONS

The resolutions to be presented for consideration at the annual Agricultural Service Board Conference being held virtually on January 21, 2021 were reviewed and received for information by Council.

RMA BOARD GOVERNANCE REVIEW SURVEY

The RMA Board Governance Review Survey is designed to gather feedback from RMA member municipalities on governance topics that the RMA Board Governance Review Committee will be considering. Council completed the survey for submission to the RMA.

Next Regular Council Meeting is
Thursday, January 28, 2021 - 9:00 a.m.

Next Committee of the Whole Meeting is
Tuesday, February 2, 2021 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



City of Lacombe

COUNCIL HIGHLIGHTS

January 11, 2021

5. Requests for Decision (Regular)

5.1 Subdivision Authorities Bylaw 228 (M.P.C.) Updates

Council gave first reading to Bylaw 228.3 (MPC).

5.2 Council Committee Meeting

Councillor Hibbs' Motion amended the proposed motion to start the March 1 meeting at 6:00 p.m. Council subsequently scheduled a Committee of the Whole meeting at 6:00 p.m. on March 1, 2021.

5.3 Advertising Bylaw 482

Council gave second and third reading to Advertising Bylaw 482.

5.4 Social Master Plan—Phase 1

Council accepted the City of Lacombe Social Master Plan – Phase 1 report from Moorhouse & Associates Consulting as information.

5.5 Snow Storage & Recreation Facility: Design Updates

Council endorsed the Snow Storage Facility, East Recreation Area access Option 2 as presented.

5.6 Lacombe Police Service Administrative Support

Council directed administration to prepare future budgets as described in this memorandum, identifying an Administrative Support Recovery in the amount of 3.95 per cent of total expenses.

****The next scheduled Council Meeting:***

-Monday, January 25, 2021 - Regular Council Meeting at 5:00 p.m.

-Monday, February 8, 2021 - Regular Council Meeting at 5:00 p.m.

- Monday, February 22, 2021 - Regular Council Meeting at 5:00 p.m.



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
COUNCIL CHAMBERS
5018 WAGHORN ST
REGULAR MEETING
January 6, 2021**

MEMO TO: RECREATION, CULTURE AND PARKS BOARD

[INFORMATION ITEM 7.4](#)

FROM: COMMUNITY SERVICES DEPARTMENT

ISSUE: THANK YOU LETTER – IRON RIDGE ELEMENTARY SCHOOL

BACKGROUND:

Verbal update.

POLICY:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

N/A

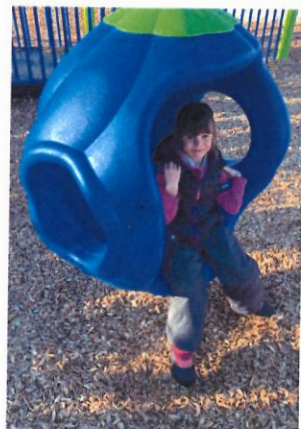
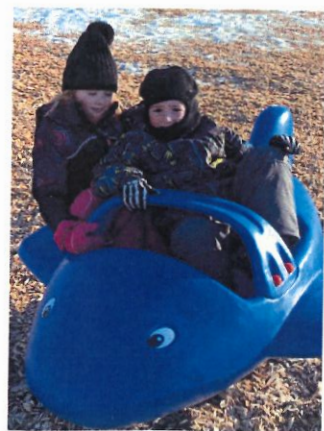
REASONING:

N/A

ATTACHMENTS:

- Thank You Card

Thank You



PIC-COLLAGE

December 9/2020

Dear Town of Blackfalds :

Ms. Serena's Kindergarten Classes would like to Thank You for your contribution to the new Iron Ridge Elementary School Playground! We love our new playground! It is the coolest and most fun playground in Blackfalds! We are so grateful to have something new to play on.

The new slides they are slippery and fast. We just love the long ramp because you can slide on it when it is icy! The musical instruments are wonderful, we like to create beautiful music together using the xylophone and drums. The plane is awesome, it rocks back and forth. We like to pretend we are pilots flying through the sky! The egg chairs are terrific, we love to spin a round and round—until we get dizzy. The big swirly-wirly slide is the best—you can even go down on your back or belly. The giant swings are amazing! The big buckle keeps you safe! We never get board...there are so many ladders, monkey bars, and other interesting things to climb, swing, and play on. We never get board here. Each time we visit we use our imaginations to create new games and adventures! Our playground is just fabulous and we love it!

We hope our card brings you joy and you love it! We want to wish you a Merry Christmas and a Happy New Year!

Love

Ms. Serena's Kindergarten Classes

BRACKIN
T SAAC

Council Monthly Round Table Report

| TO | | Members of Council | | |
|----------------|--------------|---|---------------------------|---|
| FROM | | Richard Poole | | |
| SUBJECT | | <ul style="list-style-type: none">• Summary of meetings/events attended as a Council representative during this reporting period• Summary or key issues, decisions and/or comments for Council's information | | |
| REPORT DATE | | For the period: 16 December 2020 to 21 January 2021 | | |
| Date | Meeting | Event | Other | KEY POINTS OF DISCUSSION AND/OR DECISIONS |
| | (Choose one) | | | |
| Nov / Dec/ Jan | | | Pod Cast | Continuing education of hour long podcasts by MW shares and other presenters. |
| Nov 16 | X | | | Standing Committee of Council Meeting |
| Nov 17 | | | Conference | Bridging Communities |
| Nov 18 | | | Training | Alberta Coalition on Human Trafficking (ACT) |
| Nov 18 | | | Town Hall | Meeting with Premier Kenney, Ministers Allard, Toews, Chief Medical Officer Hinshaw |
| Nov 19 | | | Cheque review and signing | |
| Nov 19 | X | | Virtual | Red Deer River Municipal Users Group Executive and Regular Meeting |
| Nov 20 | X | | Virtual | AUMA Municipal Governance meeting |
| Nov 24 | X | | | Blackfalds Health Professional & Retention Committee |
| Nov 24 | | | Conference | Bridging Communities |
| Nov 24 | | | Tour | Eagle Builders Centre Tour |
| Nov 24 | X | | | Regular Council meeting |
| Nov 25 & 26 | | | Virtual Conference | Economic Development of Alberta |
| Dec 1 | X | | | RCM Agenda Development Meeting with CAO |

Council Monthly Round Table Report

| | | | | |
|--------|---|--|---------------------------|---|
| Dec 2 | | | Town Hall | Meeting with Premier Kenney and Ministers regarding Provincial Budget. |
| Dec 3 | | | Town Hall | AUMA town Hall review of Provincial Budget. |
| Dec 3 | | | Cheque review and signing | |
| Dec 8 | X | | | Regular TOB Council Meeting |
| Dec 13 | X | | | Blackfalds Professional Health Retention and Attraction Committee Meeting |
| Dec 10 | | | Conference | Bridging Communities: "Equally Safe, the Domestic Conflict Response Team and the Uniqueness of the Partnership Collaboration" |
| Dec 17 | X | | Cheque review and signing | Meeting CAO and Mayor |
| Dec 21 | | | Press Event | Year End RDNEWS |
| Dec 30 | | | Council | Compilation and Summarization of Annual Council Appraisal input |
| Jan 5 | X | | | Agenda Development |
| Jan 12 | X | | | TOB Regular Council Meeting |
| Jan 13 | X | | Virtual | Blackfalds Health Professional Attraction and Retention Committee |
| Jan 14 | | | Seminar | RHP Land Acknowledgement Information Session |
| Jan 14 | | | Information Session | David Thompson Health Advisory Council Information Session |
| Jan 15 | X | | | RDRMUG Sub Committee Meeting |

Council Monthly Round Table Report

| TO | | Members of Council | | |
|------------------|--------------|---|-------|---|
| FROM | | Rebecca Stendie | | |
| SUBJECT | | <ul style="list-style-type: none">• Summary of meetings/events attended as a Council representative during this reporting period• Summary or key issues, decisions and/or comments for Council's information | | |
| REPORT DATE | | For the period: 15 November 2020 to 15 January 2021 | | |
| Date | Meeting | Event | Other | KEY POINTS OF DISCUSSION AND/OR DECISIONS |
| | (Choose one) | | | |
| November 16 2020 | | | | After the Contagions – virtual conference – attended sessions all week long from November 16 – November 21. Sessions included information on how municipalities can make a comeback after the pandemic, how to deal with challenges during the pandemic and more. |
| November 16 2020 | | | | Council Report Deadline |
| November 16 2020 | | | | Council Christmas card photos |
| November 16 2020 | | | | Standing Committee of Council |
| November 18 2020 | | | | Emergency Management Meeting |
| November 18 2020 | | | | Central Alberta Economic Partnership Fall General Meeting |
| November 24 2020 | | | | Eagle Builders Centre and Library Tour |
| November 24 2020 | | | | Blackfalds Health Professional Attraction & Retention Committee Meeting |
| December 07 2020 | | | | Regular Council Meeting |
| January 12 2021 | | | | Regular Council Meeting |
| January 13 2021 | | | | Blackfalds Health Professional Attraction & Retention Committee Meeting |
| January 14 2021 | | | | Family and Community Support Services meeting |

Council Monthly Round Table Report

| TO | | Members of Council | | |
|-------------|--------------|---|-------|---|
| FROM | | Councillor- Marina Appel | | |
| SUBJECT | | <ul style="list-style-type: none">• Summary of meetings/events attended as a Council representative during this reporting period• Summary or key issues, decisions and/or comments for Council's information | | |
| REPORT DATE | | For the period: 15 November, 2020 – 14 January, 2021 | | |
| Date | Meeting | Event | Other | KEY POINTS OF DISCUSSION AND/OR DECISIONS |
| | (Choose one) | | | |
| Nov 16 | X | | | EDTAC (Sub Committee Meeting) - RFP for ECDEV Business Plan |
| Nov 16 | X | | | SCC - Agenda |
| Nov 17 | | | X | Women in Politics Roundtable, put on by Min.Aheer Minister of Culture, Multiculturalism and Status of Women |
| Nov 18 | X | | | Emergency Management Committee Meeting (Virtual) |
| Nov 18 | | | X | Webinar: Judge Marion Buller, Healing the Contagion of Systemic Racism: Rebuilding Relationships for the Society We Want |
| Nov 19 | | | X | Webinar - Armine Yalnizyan: Pandemic Economics, Inequality and the Big Reset: Cause for Cynicism or Celebration? |
| Nov 20 | | | X | Webinar - Thomas Homer-Dixon: Commanding Hope: The power we have to renew a world in peril |
| Nov 23 | X | | | EDTAC – Meet with EDO (virtually) to discuss EDTAC project |
| Nov 24 | | | X | Tour of Eagle Builders Centre |
| Nov 24 | X | | | RCC - Highlights |

Council Monthly Round Table Report

| | | | | |
|--------|---|---|--|---|
| Nov 26 | | X | | EDA Conference (Day 2) - 2020-21 Economic Forecast - Showcasing Alberta to the World - Unexpected Mentors: Weird & Creative Ideas to Boost your Career D2 - Small Business in Your Rural Community E1 - Effective Community Collaboration It's a Brand New World |
| Nov 30 | X | | | EDTAC (Sub Committee Meeting) - ECDEV Business Plan Preparation |
| Dec 2 | X | | | Rec, Culture & Parks Meeting – CANCELLED due to restrictions. |
| Dec 8 | X | | | RCC – Missed due to unforeseen circumstances |
| Jan 6 | X | | | Rec, Culture & Parks Meeting (Attended virtually) |
| Jan 11 | X | | | EDTAC (Sub Committee Meeting) - ECDEV Business Plan Presentation Preparation |
| Jan 11 | X | | | EDTAC Meeting – Present ECDEV Business Plan to Committee |
| Jan 12 | X | | | RCC – (Agenda/ Minutes not posted to link, as of Jan 17) |

Council Monthly Round Table Report

| TO | | Members of Council | | |
|--------------------|---------|--|-------|--|
| FROM | | Jamie Hoover | | |
| SUBJECT | | <ul style="list-style-type: none"> Summary of meetings/events attended as a Council representative during this reporting period Summary or key issues, decisions and/or comments for Council's information | | |
| REPORT DATE | | For the period: Nov 16, 2020 – Jan 15, 2021 | | |
| Date | Meeting | Event | Other | KEY POINTS OF DISCUSSION AND/OR DECISIONS |
| | | <i>(Choose one)</i> | | |
| Nov 24, 2020 | x | | | IRIC school council meeting – virtual, Facebook live |
| Nov 24, 2020 | | | x | Council Christmas photos |
| Nov 24, 2020 | x | | | RCM |
| Nov 25-27, 2020 | | x | | EDA Conference, virtual event, education sessions, activities |
| Dec 2, 2020 | x | | | Policing committee meeting, held in chambers, Citizens on Patrol delegation |
| Dec 22, 2020 | | x | | Santa/Fire Dept tour. I walked around East Blackfalds, following Santa, meeting residents giving holiday wishes. |
| Jan 12, 2021 | x | | | RCM |

Council Monthly Round Table Report

| TO | | Members of Council | | |
|--------------------|---------------------|--|-------|---|
| FROM | | Ray Olfert | | |
| SUBJECT | | <ul style="list-style-type: none"> Summary of meetings/events attended as a Council representative during this reporting period Summary or key issues, decisions and/or comments for Council's information | | |
| REPORT DATE | | For the period: 16 November 2020 to 15 January 2021 | | |
| Date | Meeting | Event | Other | KEY POINTS OF DISCUSSION AND/OR DECISIONS |
| | <i>(Choose one)</i> | | | |
| November 16 | | | x | Council photos |
| November 16 | x | | | Regular Standing Committee Meeting |
| November 17 | x | | | Ag Society Meeting |
| November 24 | | | x | Eagle Builders Centre Tour (missed) |
| November 24 | x | | | Regular Council Meeting |
| December 1 | x | | | Regular Library Board Meeting |
| December 2 | x | | | Regular Policing Committee Meeting |
| December 8 | x | | | Regular Council Meeting |



Council Monthly Round Table Report

403.885.4677
info@blackfalds.com
www.blackfalds.com

| | | | | |
|-------------|---|--|---|--|
| December 9 | x | | | PRL Executive Meeting |
| December 21 | | | x | Blackfalds Firefighter's Association Santa Run |
| January 5 | x | | | Regular Library Board Meeting |
| January 7 | x | | | Blackfalds Chamber of Commerce Meeting |
| January 12 | x | | | Regular Council Meeting |
| January 14 | x | | | Regular FCSS Meeting |

Council Monthly Round Table Report

| TO | | Members of Council | | |
|--------------------|---------|--|-------|--|
| FROM | | Laura Svab | | |
| SUBJECT | | <ul style="list-style-type: none"> Summary of meetings/events attended as a Council representative during this reporting period Summary or key issues, decisions and/or comments for Council's information | | |
| REPORT DATE | | For the period: Nov 16, 2020 – Jan15, 2021 | | |
| Date | Meeting | Event | Other | KEY POINTS OF DISCUSSION AND/OR DECISIONS |
| | | <i>(Choose one)</i> | | |
| Nov 16 | x | | | Standing Committee of Council Meeting |
| Nov 19 | x | | | St Gregory School Council Meeting |
| Nov 24 | | | x | Council Photo Tayles Park |
| Nov 24 | x | | | Regular Council Meeting |
| Nov 25 and 26 | x | | | Economic Development Virtual Conference |
| Dec 1 | x | | | Library Board Meeting |
| Dec 8 | x | | | Regular Council Meeting |
| Dec 11 | x | | | Library Board Meeting |
| Jan 5 | x | | | Library Board Meeting |
| Jan 11 | x | | | Economic Development & Tourism Advisory Committee Meeting |
| Jan 14 | x | | | St Gregory the Great School Council Meeting |

Council Monthly Round Table Report

| TO | | Members of Council | | |
|--------------------|---------|--|-------|---|
| FROM | | Councillor Will Taylor | | |
| SUBJECT | | <ul style="list-style-type: none"> Summary of meetings/events attended as a Council representative during this reporting period Summary or key issues, decisions and/or comments for Council's information | | |
| REPORT DATE | | For the period: December 2020 to 25 January 2021 | | |
| Date | Meeting | Event | Other | KEY POINTS OF DISCUSSION AND/OR DECISIONS |
| | | <i>(Choose one)</i> | | |
| December 8th | x | | | Council meeting |
| January 6th | x | | | Rec board meeting |
| January 7th | x | | | Blackfalds Chamber of Commerce meeting |
| January 12th | x | | | Council meeting |
| January 18th | x | | | Standing Committee meeting |
| | | | | |
| | | | | |
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Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, January 12, 2021 at 7:00 pm
Civic/Cultural Centre – 5018 Waghorn Street
MINUTES

A Regular Council meeting for the Town of Blackfalds was held on Tuesday, January 12, 2021, at the Civic/Cultural Center, 5018 Waghorn Street, Blackfalds, Alberta, commencing at 7:00 pm.

MEMBERS PRESENT

Mayor Richard Poole
Deputy Mayor Rebecca Stendie
Councillor Marina Appel – via video conference
Councillor Jamie Hoover – via video conference
Councillor Ray Olfert
Councillor Will Taylor

ATTENDING

CAO Myron Thompson
Sean Barnes, Acting CAO/Director of Community Services
Justin de Bresser, Director of Corporate Services
Preston Weran, Director of Infrastructure and Property Services
Terry Topolnitsky, Planning & Development Manager
Ken Morrison, Emergency Management & Protective Services Manager
Keith Wilson, Information Technology Manager
Lorrie Logan, Municipal Clerk

REGRETS

Councillor Laura Svab

MEDIA

None

PUBLIC

None

REGULAR COUNCIL MEETING CALLED TO ORDER

Mayor Poole called the Regular Council Meeting for January 12, 2021 to order at 7:00 pm.

ADOPTION OF AGENDA

Additions: 7.3 Letter from Lacombe County
8.8 Letter from Chamber of Commerce (Support for Registries Office)

Deletions: Defer item 6.3 RFD, Tender for Ice Resurfacer to the next Standing Committee of Council Meeting on January 18, 2021

Resolution No. 001/21

Deputy Mayor Stendie moved that Council approve the January 12, 2021 agenda as amended.

CARRIED UNANIMOUSLY

DELEGATION

None

PUBLIC HEARING

None

BUSINESS ARISING FROM MINUTES

None



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, January 12, 2021 at 7:00 pm
Civic/Cultural Centre – 5018 Waghorn Street
MINUTES

BUSINESS

Request for Decision, Solid Waste Bylaw Rate Adjustment

Director Weran presented Bylaw 1255.21 for consideration of Third and Final Reading to amend the Solid Waste rates for Residential and Commercial residents.

Resolution No. 002/21

Councillor Taylor moved that Council give First Reading to Bylaw 1255.21, a bylaw with amendments to Schedule A of Bylaw 1167/13, solid waste management rates for 2021.

CARRIED UNANIMOUSLY

Resolution No. 003/21

Deputy Mayor Stendie moved that Council give Second Reading to Bylaw 1255.21, a bylaw to amend Schedule A of Bylaw 1167/13, solid waste management rates for 2021.

CARRIED UNANIMOUSLY

Resolution No. 004/21

Councillor Olfert moved that Council agrees to proceed with the Third and Final Reading to Bylaw 1255.21, a bylaw to amend Schedule A of Bylaw 1167/13, solid waste management rates for 2021.

CARRIED UNANIMOUSLY

Resolution No. 005/21

Councillor Hoover moved that Council give Third and Final Reading to Bylaw 1255.21, a bylaw to amend Schedule A of Bylaw 1167/13, solid waste management rates for 2021.

CARRIED UNANIMOUSLY

Request for Decision, Water/Sewer Bylaw Rate Adjustment

Director Weran presented Bylaw 1254.21 for consideration of Third and Final Reading.

Resolution No. 006/21

Deputy Mayor Stendie moved that Council give First Reading to Bylaw 1254.21, a bylaw to amend Schedule B of Bylaw 1250.20, water and wastewater rates for 2021.

CARRIED UNANIMOUSLY

Resolution No. 007/21

Councillor Hoover moved that Council refer this Bylaw 1254.21 back to Administration for further consideration for a 0% water rate increase.

CARRIED

In Favor: Mayor Poole, Councillor Hoover, Councillor Appel
Opposed: Deputy Mayor Stendie, Councillor Olfert, Councillor Taylor

Eagle Builders Centre Sponsorship – Letter of Support

CAO Thompson provided an overview of the Letter of Support requested of Council to be included in a sponsorship package developed by the Blackfalds Bulldogs of the Alberta Junior Hockey League to assist in project funding.

Resolution No. 008/21

Councillor Appel moved that Council support the letter and for Council to receive a copy of the final version.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, January 12, 2021 at 7:00 pm
Civic/Cultural Centre – 5018 Waghorn Street
MINUTES

ACTION CORRESPONDENCE

Brownlee LLP 2021 Virtual Session – Emerging Trends in Municipal Law

CAO Thompson provided the Conference dates for the February virtual sessions.

Resolution No. 009/21

Councillor Taylor moved that Council accept the motion to contact CAO Thompson if they wish to participate in either one or both of the Virtual sessions.

CARRIED UNANIMOUSLY

City of Red Deer Mayor – Honorary Lieutenant-Colonel Appointment

Mayor Poole gave a verbal update on the appointment of Mayor Veer as Honorary Lieutenant-Colonel by the Canadian Armed Forces for the 41 Signal Regiment.

Resolution No. 010/21

Councillor Hoover moved that Council direct Administration to prepare a Congratulatory Letter to Mayor Veer on her Honorary Appointment.

CARRIED UNANIMOUSLY

Letter from Lacombe County

Councillor Appel brought forward a letter of notification from the EDTAC Board stating that the Town of Blackfalds will no longer have a representative sitting on our Economic Development and Tourism Board from Lacombe County.

Resolution No. 011/21

Councillor Appel moved that Council direct Administration to prepare a letter back to Lacombe County requesting more information as to their decision and to include a response to the Economic Development and Tourism Committee.

CARRIED UNANIMOUSLY

INFORMATION

- Report to Council, Directors Quarterly Report – 2020 4th Quarter
- Report to Council, Building and Development Permit Report – Dec 2020 YTD
- Report to Council, Enforcement Monthly Report – December 2020
- Report to Council, Land Use Bylaw – Rewrite Status Update
- Report to Council, Recreation Culture and Parks Board Meeting Minutes – Nov 4, 2020
- Lacombe County Highlights – December 10, 2020
- City of Lacombe Highlights – December 7, 2020
- Letter from Chamber of Commerce in support of a Registries Office (verbal)

Resolution No. 012/21

Deputy Mayor Stendie moved to accept the Information Items as information.

CARRIED UNANIMOUSLY

ROUND TABLE

None

ADOPTION OF MINUTES

Resolution No. 013/21

Councillor Olfert moved that Council approve the Regular Council Meeting Minutes from December 8, 2020 as presented.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, January 12, 2021 at 7:00 pm
Civic/Cultural Centre – 5018 Waghorn Street
MINUTES

NOTICES OF MOTION

Municipal Financial Data Comparison Data Development

Future Budget Development Process Considerations

BUSINESS FOR THE GOOD OF THE COUNCIL

2020 Christmas Cards Received (verbal/Council Reading Tray)

BREAK

Resolution No.014/21

Councillor Taylor moved for a 5-minute break at 8:26 pm

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Poole called the Regular Council Meeting back to order at 8:31pm.

CONFIDENTIAL – Closed Session

- FOIP S.24
- FOIP S.24
- FOIP S.27
- FOIP S.29

Resolution No 015/21

Deputy Mayor Olfert moved that Council move to a closed session commencing at 8:34pm in accordance with Section 197(2) of the Municipal Government Act to discuss matters exempt from disclosure under Sections 23 of Alberta's Freedom of Information and Protection of Privacy Act, as per Section 18 of the FOIP Regulations.

CARRIED UNANIMOUSLY

Closed Session Attendance - FOIP S.24 Mayor Richard Poole, Deputy Mayor Stendie, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Will Taylor, CAO Myron Thompson

Closed Session Attendance - FOIP S.24 Mayor Richard Poole, Deputy Mayor Stendie, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Will Taylor, CAO Myron Thompson

Closed Session Attendance - FOIP S.27 Mayor Richard Poole, Deputy Mayor Stendie, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Will Taylor, CAO Myron Thompson

Closed Session Attendance - FOIP S.29 Mayor Richard Poole, Deputy Mayor Stendie, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Will Taylor, CAO Myron Thompson

Resolution No. 016/21

Councillor Olfert moved to come out of the closed session at 9:09pm.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Poole called the Regular Council Meeting back to order at 9:10pm.



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, January 12, 2021 at 7:00 pm
Civic/Cultural Centre – 5018 Waghorn Street
MINUTES

Resolution No. 017/21

Deputy Mayor Stendie moved that Council approve the three year commitment incentive maximum as recommended by the Blackfalds Health Professionals Attracting Retention Committee.

CARRIED UNANIMOUSLY

Councillor Hoover declared a Conflict of Interest and did not vote

Regular Meeting Attendance: *Mayor Richard Poole, Deputy Mayor Stendie Councillor Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Will Taylor, CAO Myron Thompson.*

ADJOURNMENT

Mayor Poole adjourned the meeting at 9:16pm

Richard Poole, Mayor

Myron Thompson, Chief Administrative Officer



Town of Blackfalds
Standing Committee of Council Meeting
Civic/Cultural Centre – 5018 Waghorn Street
January 18, 2021 at 7:00 pm

MINUTES

A Standing Committee of Council meeting for the Town of Blackfalds was held on Monday January 18, 2021 at the Civic/Cultural Center, 5018 Waghorn Street, Blackfalds, Alberta, commencing at 7:00 pm.

MEMBERS PRESENT

Mayor Richard Poole
Deputy Mayor Rebecca Stendie
Councillor Marina Appel
Councillor Jamie Hoover
Councillor Ray Olfert
Councillor Laura Svab
Councillor Will Taylor

ATTENDING – (This Meeting was Attended Virtually by all Members and Delegation)

CAO Myron Thompson
Justin de Bresser, Director of Corporate Services
Preston Weran, Director of Infrastructure and Property Services
Cory Babey, Information Technology Analyst
Lorrie Logan, Municipal Clerk

REGRETS

None

MEDIA

None

PUBLIC

None

REGULAR COUNCIL MEETING CALLED TO ORDER

Deputy Mayor Stendie called the Standing Committee of Council Meeting for January 18, 2021 to order at 7:00 pm.

ADOPTION OF AGENDA

Additions: Reorder item 3.2 to 3.1

Deletions: Defer item 13.1 to RCM January 26, 2021

Resolution No. 018/21

Councillor Hoover moved that Council accept the January 18, 2021 agenda as amended.

CARRIED UNANIMOUSLY

DELEGATION

BDO Canada LLP – Alan Litster, Steven Sypkes, Mitchell Kennedy -

- BDO Accountants gave an up to date presentation on the Annual Year End Audit

Klassic Kennels – Animal Control Services – Year End Review – Jim De Boon

- Mr. De Boon presented the Town with a plaque as “North Americas most Caring Pet Community” which will be posted on the Town of Blackfalds website

PUBLIC HEARING

None



Town of Blackfalds
Standing Committee of Council Meeting
Civic/Cultural Centre – 5018 Waghorn Street
January 18, 2021 at 7:00 pm

MINUTES

BUSINESS ARISING FROM MINUTES

None

BUSINESS

Request for Decision, Seniors Facility Lease

CAO Thompson presented information on the Cheemo Club's lease agreement asking for a 24 month extension due to the current pandemic.

Resolution No. 019/21

Mayor Poole moved that The Standing Committee of Council direct Administration to extend the existing Cheemo Club's Lease Agreement for an additional 24-month period.

CARRIED UNANIMOUSLY

Request for Decision, Safety Codes Services Draft - Request for Proposal

Director Weran presented a draft RFP requesting a proposal for qualified Safety Code Service firms who will provide services to the Town of Blackfalds for a 3 year period plus another optional 2 year extension.

Resolution No. 020/21

Councillor Olfert moved that The Standing Committee of Council move to recommend that Administration release the Safety Code Services RFP on Alberta Purchasing Connection, the Town's Website and by invitation to current service providers within the region.

CARRIED UNANIMOUSLY

Request for Decision, Alberta Civil Society Fund – Letter of Support for IMAGINE

CAO Thompson gave a brief overview of the new Civil Society Fund (CSF). Funding is available in 2021 to help address social problems for Albertans and support recovery from COVID-19. Citizens of IMAGINE, a group of individuals interested in improving Alberta's Healthcare system, are requesting that the Town support them in the form of a letter of endorsement in their application to apply for funding to the (CFS).

Resolution No. 021/21

Mayor Poole moved that The Standing Committee of Council direct Administration to develop and provide a letter of support from the Municipality for IMAGINE Citizens in support of their application under the Civil Society Fund (CSF) program.

CARRIED UNANIMOUSLY

Council Meeting – Virtual Meeting discussion – Verbal

A discussion took place with Council about Virtual meetings.

Resolution No. 022/21

Councillor Hoover moved that Standing Committee of Council move to obtain a license for Zoom to use as the platform for virtual meetings.

CARRIED
Opposed: Mayor Poole

Request for Direction, Municipal Index Comparison – January 2020

Mayor Poole presented information on the Government of Alberta Municipal Index Comparison which is an evaluation tool for municipalities.



MINUTES

Resolution No. 023/21

Mayor Poole moved that Council request administration provide an analysis of the Municipal Indicators for Blackfalds as well as provide a list of communities that we can use for comparative purposes and present these findings to Council in a comprehensive manner that allows Council time to question and evaluate.

CARRIED UNANIMOUSLY

Request for Direction, Council Budget Process

Mayor Poole presented information about Council Budget Processes with three motions being brought forward.

1. "I move that Standing Committee of Council consider investigating alternative budgetary development processes that may allow Council to more comprehensively evaluate service levels and expenditures during the budget development process. For this to be effective Council will develop directions and timelines to Administration to clarify their input.
2. Councillor Hoover moved that Standing Committee of Council request that Administration provide a training session for Council regarding the Pros and Cons of different budgetary approaches. No further action contemplated.
3. Mayor Poole moved that Standing Committee of Council Accept this Budget Process for information.

Resolution No. 024/21

Councillor Hoover moved that Standing Committee of Council request that Administration provide a training session for Council regarding the Pros and Cons of different budgetary approaches. No further action contemplated.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

None

INFORMATION

Report to Council, 2021 Municipal Census Program – Revised Process

A discussion took place about a new process for recording Census results for the Town of Blackfalds as the software program is not available from the City of Airdrie at this time.

Resolution No. 025/21

Councillor Appel moved that Standing Committee of Council accept the Municipal Census Program – Revised process as information.

CARRIED UNANIMOUSLY

WCPS Budget & District Priorities Input Invitation

Resolution No. 026/21

Councillor Olfert moved that Standing Committee of Council accept the WCPS Budget & District Priorities Input Invitation as information.

CARRIED UNANIMOUSLY



Town of Blackfalds
Standing Committee of Council Meeting
Civic/Cultural Centre – 5018 Waghorn Street
January 18, 2021 at 7:00 pm

MINUTES

PRL Board Talk – November 12, 2020

Resolution No. 027/21

Councillor Svab moved to accept the PRL Board Talk as information.

CARRIED UNANIMOUSLY

ROUND TABLE

None

ADOPTION OF MINUTES

None

BUSINESS FOR THE GOOD OF THE COUNCIL

None

AJOURNMENT

Deputy Mayor Stendie adjourned the meeting at 8:45 pm.

Richard Poole, Mayor

Myron Thompson, Chief Administrative Officer