

Civic Cultural Center – 5018 Waghorn Street Tuesday, November 14, 2023 at 7:00 p.m.

AGENDA

1. WELCOME AND CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. ADOPTION OF AGENDAS

- 3.1 Regular Agenda for November 14, 2023
- 3.2 Consent Agenda for November 14, 2023
 - a) Declaration of No Interest (conflict of duty and interest, pecuniary or other)
 - b) Adoption of Minutes
 - Minutes from the Organizational Meeting on October 24, 2023
 - o Minutes from the Regular Council Meeting on October 24, 2023
 - Minutes from the Special Council Meeting on November 2, 2023
 - c) Council Reports

None

d) Administrative Reports

- o Report for Council, Council Expenditures for the Period Ending September 30, 2023
- Report for Council, Enforcement and Protective Services Monthly Report October 2023
- o Report for Council, Development & Building Monthly Report October 2023
- o Report for Council, BOLT KPI Monthly Report September 2023

e) Boards, Committee and Commission Minutes and/or Reports

- Library Board Meeting Minutes October 3, 2023
- o Recreation Culture and Parks Board Meeting Minutes October 4, 2023
- Blackfalds Library Programming Report October 2023

f) Information

- City of Lacombe Council Highlights October 23, 2023
- Lacombe County Council Highlights October 26, 2023
- Letter from Land & Property Rights Tribunal Re Annex Withdrawal October 16, 2023
- o Notice of Public Meeting and Online Survey QEII West Area Structure Plan

g) Correspondence

- o Letter from the Central Alberta Crime Prevention Centre October 30, 2023
- o Letter from the Central Alberta Victim & Witness Support Society October 20, 2023

4. **DELEGATION**

None

5. **PUBLIC HEARING**

None

6. **BUSINESS**

- 6.1 Request for Decision, Mayor Hoover Notice of Motion, 2022 Social Needs Assessment
- 6.2 Request for Decision, Extended Producer Responsibility Update and Registration
- 6.3 Request for Decision, Varme Energy Letter of Intent for Support
- 6.4 Request for Decision, CP Train Whistle Cessation Request for Proposal Award
- 6.5 Request for Decision, Alberta Municipalities' Economic Strategy Committee Appointment Endorsement

7. **NOTICES OF MOTION**

None

8. **CONFIDENTIAL**

- 8.1 Disposition of Municipal Land FOIP 24(1) Advice From Officials
- 8.2 Code of Conduct FOIP 24 (1) Advice From Officials

9. ADJOURNMENT



Tuesday, October 24, 2023, at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

An annual Organizational Meeting for the Town of Blackfalds was held on Tuesday, October 24, 2023, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover Deputy Mayor Brenda Dennis Councillor Jim Sands Councillor Edna Coulter Councillor Rebecca Stendie Councillor Marina Appel Councillor Laura Svab

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Preston Weran, Director of Infrastructure and Property Services
Rick Kreklewich, Director of Community Services
Robert Côté, Fire Chief
Ken Morrison, Emergency Management and Protective Services Manager
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

None

MEDIA

None

OTHERS PRESENT

None

CALL TO

ORDER: Mayor Hoover called the Organizational Meeting to order at 7:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

328/23 Councillor Sands moved That Council adopt the October 24, 2023 Organizational Agenda as presented.

CARRIED UNANIMOUSLY

OFFICIAL OATH OF OFFICE

Report for Council, Commissioner of Oaths - Act and Regulations

CAO Isaak advised that by virtue of office, Councillors are Commissioners for Oaths in and for Alberta.

329/23 Councillor Appel moved That Council accept the Commissioner of Oaths Act and Regulation as information.



Tuesday, October 24, 2023, at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

SETTING OF REGULAR COUNCIL AND STANDING COMMITTEE OF COUNCIL MEETING DATES

<u>2023 – 2024 Town of Blackfalds Regular Council Meeting and Standing Committee of Council Meeting Schedule</u>

CAO Isaak advised that Council sets Regular Council and Standing Committee of Council meeting dates and times at the annual Organizational Meeting each year from October to the following October.

330/23

Councillor Svab moved That Council approve the proposed 2023 - 2024 schedule where Town of Blackfalds Regular Council Meetings are held on the second and fourth Tuesday of each month commencing at 7:00 p.m. in Council Chambers at the Municipal Office and that the meeting of December 26th be cancelled due to being a statutory holiday for Boxing Day.

CARRIED UNANIMOUSLY

331/23

Councillor Stendie moved That Council approve the proposed 2023 - 2024 schedule where Town of Blackfalds Standing Committee of Council Meetings are held every third Monday of each month commencing at 7:00 p.m. in Council Chambers at the Municipal Office with no meeting in February, May and October due to the third Monday falling on statutory holidays (Family Day, Victoria Day and Thanksgiving Day).

CARRIED UNANIMOUSLY

APPOINTMENT OF DEPUTY MAYOR

Report for Council, Appointment of Deputy Mayor

CAO Issak presented a report showing the rotation of Deputy Mayor over the period of the four (4) year term and is as follows:

Councillor Appel November 2021 – August 15, 2022
Councillor Svab August 16, 2022 – May 31, 2023
Councillor Dennis June 1, 2023 – March 15, 2024
Councillor Sands March 16, 2024 – December 2024
Councillor Coulter January 1, 2025 – October 15, 2025

332/23 Councillor Coulter moved That Council accept the Deputy Mayor Schedule.

CARRIED UNANIMOUSLY

CONFERENCE ATTENDANCE

Request for Decision, Federation of Canadian Municipalities Attendance

CAO Isaak advised that the Federation of Canadian Municipalities annual conference brings together municipal leaders from across Canada and offers participants the opportunity to learn from each other, network with peers, build productive working relationships, and attend valuable workshops and webinars.

Councillor Coulter moved That Council confirm attendance for the Federation of Canadian Municipalities for years 2024 and 2025 as follows:

Calgary, AB Mayor, CAO June 6th- 9th, 2024 All of Council

Ottawa, Ont. Mayor, CAO

May 28th - June 1st, 2025 Councillor Coulter & Councillor Svab



Tuesday, October 24, 2023, at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

Request for Decision, Alberta Municipalities Convention

CAO Isaak advised that the Alberta Municipalities Convention is held each fall, typically in Edmonton or Calgary, with attendance from Albertan municipalities, dignitaries, speakers and trade show presenters. The 2024 Alberta Municipalities Association Convention in Red Deer will take place September 25th to the 27th, 2024.

334/23

Councillor Sands moved That Council move that all of Council and the CAO will attend the 2024 Alberta Municipalities Association Convention in Red Deer, taking place September 25th to the 27th, 2024.

CARRIED UNANIMOUSLY

TOWN BOARDS, COMMITTEES AND COMMISSIONS APPOINTMENTS

Request for Decision, Members at Large Appointments to Town of Blackfalds Boards, Committees and Commissions

CAO Isaak advised that Council appoints Members at Large to various Town of Blackfalds Boards, Committees and Commissions.

335/23

Councillor Appel moved That the following Member at Large appointments be made to the Economic Development and Tourism Advisory Committee for a 2-year term commencing October 24, 2023, and expiring at the Organizational Meeting of Council to be held in October 2025:

- Ray Offert
- Cory Twerdoclib
- Christa French
- Taylor Mitchel
- Kala Pandit

CARRIED UNANIMOUSLY

336/23

Councillor Stendie moved That the following Member at Large appointments be made to the Blackfalds and District Family and Community Support Services Board for a 3-year term commencing October 24, 2023, and expiring at the Organizational Meeting of Council to be held in October 2026:

- Melissa MacLeod
- Cliff Soper
- Jessalyn Parsons
- Auralei Agrey
- Annette Bugutsky

CARRIED UNANIMOUSLY

337/23

Councillor Stendie moved That the following Member at Large appointments be made to the Municipal Library Board for a 3-year term commencing October 24, 2023, and expiring at the Organizational Meeting of Council to be held in October 2026:

- Glyn Evans
- Ann Siford

Further, That Council recommend that Administration to connect with Linda Murrell to gauge interest in another Town of Blackfalds, Board, Committee or Commission.



Tuesday, October 24, 2023, at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

338/23

Councillor Svab moved That the following Member at Large appointments be made to the Blackfalds and District Recreation Culture and Parks Board for a 3-year term commencing October 24, 2023, and expiring at the Organizational Meeting of Council to be held in October 2026:

- Kayla Marquis
- Louise Rellis

CARRIED UNANIMOUSLY

339/23

Councillor Sands moved That the following Member at Large appointments be made to the Policing Committee for a 3-year term commencing October 24, 2023, and expiring at the Organizational Meeting of Council to be held in October 2026:

- Theresa Franko
- Tom Tompkins
- Lance Chalmers
- Michael Woykin

CARRIED UNANIMOUSLY

340/23

Councillor Appel moved That the following Member at Large appointments be made to the Municipal Planning Commission for a 1-year term commencing October 24, 2023, and expiring at the Organizational Meeting of Council to be held in October 2024:

- Alejandro Garcia Miranda
- Richard Poole

CARRIED UNANIMOUSLY

Request for Decision, Council Member Appointments to Town of Blackfalds Boards, Committees and Commissions

Council appointed Council Members to various Town of Blackfalds Boards, Committees and Commissions as follows:

341/23

Councillor Svab moved That Councillor Stendie and Deputy Mayor Dennis be appointed to the Economic Development and Tourism Advisory Committee.

CARRIED UNANIMOUSLY

342/23

Councillor Appel moved That Councillor Sands and Deputy Mayor Dennis be appointed to the Blackfalds and District Family and Community Social Services Board.

CARRIED UNANIMOUSLY

343/23

Councillor Coulter moved That Councillor Appel and Councillor Coulter be appointed to the Library Board.

CARRIED UNANIMOUSLY

344/23

Deputy Mayor Dennis moved That Councillor Svab and Councillor Appel be appointed to the Blackfalds and District Recreation, Culture and Parks Board.

CARRIED UNANIMOUSLY

345/23

Councillor Appel moved That Councillor Stendie and Councillor Sands be appointed to the Policing Committee.

CARRIED UNANIMOUSLY

346/23

Councillor Coulter moved That Councillor Svab, as Chair, Councillor Sands, as Vice Chair and Deputy Mayor Dennis be appointed to the Municipal Planning Commission.



Tuesday, October 24, 2023, at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

347/23	Councillor Appel moved That Councillor Appel, Councillor Coulter and Mayor Hoover be appointed to the Municipal Emergency Advisory Committee.	
	CARRIED UNANIMOUSLY	
348/23	Council Coulter moved That Councillor Coulter be appointed to the 55+ Housing	
	Building Committee. CARRIED UNANIMOUSLY	
	EXTERNAL BOARDS, COMMITTEES AND COMMISSIONS APPOINTMENTS	
	Request for Decision, Council Member Appointments to External Boards, Committees and Commissions	
	Council appointed Council Members to various external Boards, Committee and Commissions as follows:	
349/23	Councillor Sands moved That Mayor Hoover and Deputy Mayor Dennis as alternate, be appointed to the Lacombe Foundation Board.	
	CARRIED UNANIMOUSLY	
350/23	Councillor Appel moved That Mayor Hoover, Councillor Stendie, Councillor Sands and Councillor Appel as alternate, be appointed to the Inter-Municipal Development Plan Board for the remainder of the Council term.	
	CARRIED UNANIMOUSLY	
351/23	Deputy Mayor Dennis moved That Councillor Coulter and Councillor Sands as alternate, be appointed to the Blackfalds Chamber of Commerce Board.	
	CARRIED UNANIMOUSLY	
352/23	Mayor Hoover moved That Councillor Sands and Mayor Hoover as alternate, be appointed to the Central Alberta Economic Partnership (CAEP).	
	CARRIED UNANIMOUSLY	
353/23	Councillor Svab moved That Councillor Coulter and Councillor Stendie as alternate, be appointed to the Parkland Regional Library.	
	CARRIED UNANIMOUSLY	
354/23	Councillor Appel moved That Councillor Svab and Councillor Stendie as alternate, be appointed to the Iron Ridge Elementary Campus Blackfalds School Parent Council.	
	CARRIED UNANIMOUSLY	
355/23	Councillor Svab moved That Mayor Hoover and Councillor Stendie as alternate, be appointed to the Iron Ridge Intermediate Campus Blackfalds School Parent Council.	
	CARRIED UNANIMOUSLY	
356/23	Councillor Svab moved That Mayor Hoover and Councillor Sands as alternate, be appointed to the St. Gregory the Great Catholic School Parent Council:	
	CARRIED UNANIMOUSLY	
357/23	Councillor Appel moved That Mayor Hoover and Councillor Appel as alternate, be appointed to the North Red Deer River Water Commission (NRDRWC) and the North Red Deer Regional Wastewater Services Commission (NRDRWWSC).	
	CARRIED UNANIMOUSLY	



Tuesday, October 24, 2023, at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

358/23	Mayor Hoover moved That Deputy Mayor Dennis and Councillor Coulter as alternate, be appointed to the Lacombe County Fire Service Advisory Committee.						
	CARRIED UNANIMOUSLY						
359/23	Mayor Hoover moved That Councillor Sands and Deputy Mayor Dennis as alternate, be appointed to the Lacombe Regional Emergency Partnership Plan Advisory Committee (LREMP).						
	CARRIED UNANIMOUSLY						
360/23	Councillor Coulter moved That Mayor Hoover be appointed to the Red Deer River						
	Municipal Users Group (RDRMUG). CARRIED UNANIMOUSLY						
361/23	Councillor Appel moved That Mayor Hoover be appointed to the Red Deer River Watershed Alliance.						
	CARRIED UNANIMOUSLY						
362/23	Mayor Hoover moved That Councillor Appel, Councillor Stendie and Councillor Coulter be appointed to the Blackfalds Health Practitioners Attraction & Retention Committee.						
	CARRIED UNANIMOUSLY						
363/23	Councillor Appel moved That Councillor Svab and Mayor Hoover as alternate, be appointed to the Rural Red Deer Restorative Justice Advisory Council.						
	CARRIED UNANIMOUSLY						
	ADJOURNMENT						
	Mayor Hoover adjourned the meeting at 7:59 p.m.						
	Jamie Hoover, Mayor						
	Kim Isaak, CAO						



Tuesday, October 24, 2023, following the Organizational Meeting at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on October 24, 2023, at 5018 Waghorn Street in Council Chambers following the Organizational Meeting at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover Deputy Mayor Brenda Dennis Councillor Jim Sands Councillor Edna Coulter Councillor Rebecca Stendie Councillor Marina Appel Councillor Laura Svab

ATTENDING

Kim Isaak, Chief Administrative Officer Justin de Bresser, Director of Corporate Services Preston Weran, Director of Infrastructure and Property Services Rick Kreklewich, Director of Community Services Robert Côté, Fire Chief Ken Morrison, Emergency Management and Protective Services Manager Marco Jadie, IT Tech Danielle Nealon, Executive & Legislative Coordinator

REGRETS

None

MEDIA

None

OTHERS PRESENT

None

CALL TO

Mayor Hoover called the Regular Council Meeting to order at 8:00 p.m. **ORDER:**

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

364/23 Councillor Svab moved That Council adopt the October 24, 2023 Regular Agenda

as presented.

CARRIED UNANIMOUSLY

DELEGATION

Fire Services Quarterly Report, Fire Chief Robert Côté

Fire Chief Côté provided a Quarterly Report on Fire Services and statistics of emergency calls the department has attended over the last quarter.

PUBLIC HEARING

None

BUSINESS ARISING FROM MINUTES

None



Tuesday, October 24, 2023, following the Organizational Meeting at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

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Request for Decision, Directors' Quarterly Reports - 3rd Quarter of 2023

CAO Isaak brought forward the Directors' Reports for the 3rd Quarter of 2023 that covered the various activities within each division.

365/23 Councillor Stendie moved That Council accept the Directors' 3rd Quarter Reports for 2023 as information.

CARRIED UNANIMOUSLY

Request for Decision, Quarterly Financial Reports for the Period Ending September 30, 2023

Director de Bresser presented to Council the 3rd Quarter Financial Reports for the period ending on September 30, 2023.

366/23 Councillor Appel moved That Council accepts the Operating Statement and Variance Report for the period ending September 30, 2023, as information.

CARRIED UNANIMOUSLY

367/23 Councillor Stendie moved That Council accepts the Capital Project Report for the period ending September 30, 2023, as information.

CARRIED UNANIMOUSLY

368/23 Councillor Svab moved That Council accepts the Council Expenditure Report for the period ending September 30, 2023, as information.

DEFEATED

Request for Decision, Bylaw 1293.23 - Schedule "C" - 2023 Community Services Facilities Fee Schedule

Director Kreklewich brought forward for Council's consideration to give first, second and third reading to Bylaw 1293.23 Schedule "C" - Community Services Facilities Fee Schedule being an amendment to the Rate Bylaw.

369/23 Councillor Stendie moved That Council give First Reading to Bylaw 1293.23 - Schedule C - Community Services Facilities Fee Schedule.

CARRIED UNANIMOUSLY

370/23 Councillor Appel That Council give Second Reading to Bylaw 1293.23 - Schedule C - Community Services Facilities Fee Schedule.

CARRIED UNANIMOUSLY

371/23 Councillor Sands That Council give unanimous consent to give Third Reading to Bylaw 1293.23 - Schedule C - Community Services Facilities Fee Schedule.

CARRIED UNANIMOUSLY

372/23 Councillor Coulter That Council give Third and Final Reading to Bylaw 1293.23 - Schedule C - Community Services Facilities Fee Schedule.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1289.23 - Council Procedural Bylaw

CAO Isaak brought forward for Council's consideration to give first, second and third reading to Bylaw 1289.23 - Council Procedural Bylaw, being a Bylaw to regulate Council and Committee Meetings for the Town of Blackfalds.

373/23 Councillor Coulter moved That Council give First Reading to Bylaw 1289.23 - Council Procedural Bylaw.



Tuesday, October 24, 2023, following the Organizational Meeting at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

374/23 Councillor Sands That Council give Second Reading to Bylaw 1289.23 - Council Procedural Bylaw.

CARRIED UNANIMOUSLY

375/23 Councillor Svab That Council give unanimous consent to give Third Reading to Bylaw 1289.23 – Council Procedural Bylaw.

CARRIED UNANIMOUSLY

376/23 Councillor Appel That That Council give Third and Final Reading to Bylaw 1289.23 – Council Procedural Bylaw.

CARRIED UNANIMOUSLY

CAO Report

CAO Isaak reviewed the various organizational operations and activities during the month of October 2023.

377/23 Councillor Svab moved That Council accept the CAO Report as information.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

None

INFORMATION

- Recreation Culture and Parks Board Meeting Minutes September 6, 2023
- Family and Community Support Services Board Meeting Minutes September 14, 2023
- Letter from Battle River Watershed Alliance Municipal Funding Request -September 27, 2023
- City of Lacombe Council Highlights October 10, 2023
- County of Lacombe Council Highlights October 12, 2023
- Special Events Permit, Remembrance Day Service November 11, 2023
- 2023 Holiday Train Schedule

378/23 Councillor Sands moved That Council accept the Information Items as information.

CARRIED UNANIMOUSLY

ROUND TABLE DISCUSSION

Mayor and Council shared meetings and events from September 16 to October 15, 2023.

379/23 Councillor Coulter moved That Council accept the Round Table Reports as information.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

380/23 Deputy Mayor Dennis moved That Council accept the Regular Council Meeting Minutes from October 10, 2023, as presented.

CARRIED UNANIMOUSLY

381/23 Councillor Appel moved That Council accept the Standing Committee of Council Meeting Minutes from October 16, 2023, as presented.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None



Tuesday, October 24, 2023, following the Organizational Meeting at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

BUSINESS FOR THE GOOD OF COUNCIL

None

RECESS

Mayor Hoover called for a five-minute recess at 8:36 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 8:42 p.m.

CONFIDENTIAL

- Trust Agreement FOIP 25 (1) Disclosure Harmful to Economic and Other Interests of a Public Body
- Disposition of Municipal Land FOIP 24(1) Advice From Officials
- Code of Conduct FOIP 24 (1) Advice From Officials

382/23 Deputy Mayor Dennis moved That Council move to a closed session commencing at 8:42 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Sections 25 and 24 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Rebecca Stendie, Councillor Marina Appel, Councillor Laura Svab, CAO Kim Isaak and Director Justin de Bresser.

DEPARTURE

Councillor Stendie left the meeting at 9:00 p.m.

ARRIVAL

Councillor Stendie rejoined the meeting at 9:03 p.m.

383/23 Councillor Sands moved That Council move to come out of the closed session at 9:04 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 9:04 p.m.

Regular Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Rebecca Stendie, Councillor Marina Appel, Councillor Laura Svab and CAO Kim Isaak.

384/23 Councillor Appel moved That Council move to dissolve the Olive Freeman Trust as requested by the Wolf Creek School Division and further direct Administration to request that Wolf Creek School Division consider acknowledgment of Olive Freeman within the Iron Ridge Secondary Campus.

CARRIED UNANIMOUSLY

385/23 Councillor Coulter moved That Council proceed as discussed in camera.

CARRIED UNANIMOUSLY

Elected Official Initial Page 4 of 5 CAO Initial CAO Initial



Tuesday, October 24, 2023, following the Organizational Meeting at 7:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

ADJOURNME	NT
Mayor Hoover	adjourned the Regular Council Meeting at 9:05 p.m.
	Jamie Hoover, Mayor
	Kim Isaak, CAO



TOWN OF BLACKFALDS SPECIAL COUNCIL MEETING

Thursday, November 2, 2023, at 6:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

A Special Council Meeting for the Town of Blackfalds was held on November 2, 2023, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover Deputy Mayor Brenda Dennis Councillor Edna Coulter Councillor Jim Sands Councillor Rebecca Stendie Councillor Marina Appel Councillor Laura Svab

ATTENDING

Kim Isaak, Chief Administrative Officer

REGRETS

None

MEDIA

None

OTHERS PRESENT

None

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Special Council Meeting of November 2, 2023, and called the meeting to order at 6:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

386/23

Councillor Appel moved That Council adopt the November 2, 2023 Special Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

BUSINESS

Request for Decision, Blackfalds Bulldogs – World Junior A Hockey Challenge Bid

CAO Isaak brought forward a request from the Blackfalds Bulldogs Jr. A Club to host the 2024 World Junior A Hockey Challenge.

387/23

Councillor Svab moved That Council approve the in-kind contribution for the facility rentals for the World Junior A Hockey Challenge bid if successful and provide a letter of support for the Blackfalds Bulldogs Jr. A Club to host the 2024 World Junior A Hockey Challenge.



TOWN OF BLACKFALDS SPECIAL COUNCIL MEETING

Thursday, November 2, 2023, at 6:00 p.m. Civic Cultural Centre – 5018 Waghorn Street

MINUTES

CONFIDENTIAL

Legal - FOIP 27 (1) – Privileged Information

388/23

Councillor Sands moved That Council move to a closed session commencing at 6:14 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 27 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Rebecca Stendie, Councillor Marina Appel, Councillor Laura Svab and CAO Kim Isaak.

DEPARTURE

Councillor Stendie left the meeting at 6:45 p.m.

389/23

Councillor Coulter moved That Council move to come out of the closed session at 7:38 p.m.

CARRIED UNANIMOUSLY

SPECIAL COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Special Council Meeting back to order at 7:38 p.m.

Special Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab and CAO Kim Isaak.

390/23

Councillor Sands moved That Council proceed as directed in-camera.

CARRIED

Opposed: Councillor Appel

ADJOURNMENT

Mayor Hoover adjourned the Special Council Meeting at 7:39 p.m.

Jai	amie Hoover, Mayor	
Kir	im Isaak, CAO	



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REPORT FOR COUNCIL

Page 1 of 1

MEETING DATE: November 14, 2023

PREPARED BY: Justin de Bresser, Director of Corporate Services

SUBJECT: Council Expenditures for the Period Ending September 30^{th,} 2023

BACKGROUND

The attached report highlights Council expenditures for the period ending September 30^{th,} 2023. At the Regular Council Meeting on October 24th, Council inquired into the accuracy and completeness of Council Expenditures for the Period Ending September 30th, 2023.

DISCUSSION

Finance reviewed the coding of conference expenses, and it was determined that coding errors that didn't pertain to that Council member were found.

Administration has reallocated the expenses to the correct Councillors. The Federation of Canadian Municipalities (FCM) Conference budget amount was previously on a separate budget line. The budgeted amount has also been evenly distributed to the Council members who attended the conference.

Further questions at the Council Meeting surrounding budget allocation and the process if a Council member exceeds the budget allocation for both per diem and conference and travel will be addressed at an upcoming Council Meeting.

ATTACHMENTS

Appendix D – Council Expenditure Report

APPROVALS

Kim Isaak

Chief Administrative Officer

Ďeρartment Director/Author

BUDGET



Town of Blackfalds

Council Expenditures For the Period Ending September 30, 2023

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
Mayor - Hoover				
Honorarium	60,358	45,268	(15,090)	75.00%
Per Diem	10,965	9,720	(1,245)	88.65%
Salaries & Benefits	71,323	54,988	(16,335)	77.10%
Conference & Travel	11,516	7,002	(4,514)	60.80%
TOTAL EXPENSES	82,839	61,991	(20,848)	74.83%
Councillor - Appel				
Honorarium	28,712	21,534	(7,178)	75.00%
Per Diem	7,522	5,520	(2,002)	73.38%
Salaries & Benefits	36,234	27,054	(9,180)	74.66%
Conference & Travel	6,866	5,073	(1,793)	73.88%
TOTAL EXPENSES	43,100	32,127	(10,973)	74.54%
Councillor - Coulter				
Honorarium	28,712	21,534	(7,178)	75.00%
Per Diem	7,522	2,640	(4,882)	35.10%
Salaries & Benefits	36,234	24,174	(12,060)	66.72%
Conference & Travel	5,200	729	(4,471)	14.01%
TOTAL EXPENSES	41,434	24,903	(16,531)	60.10%
Councillor - Dennis				
Honorarium	28,712	21,534	(7,178)	75.00%
Per Diem	7,522	2,775	(4,747)	36.89%
Salaries & Benefits	36,234	24,309	(11,925)	67.09%
Conference & Travel	5,200	765	(4,435)	14.72%
TOTAL EXPENSES	41,434	25,074	(16,360)	60.52%
Councillor - Sands				
Honorarium	28,712	21,534	(7,178)	75.00%
Per Diem	7,522	4,305	(3,217)	57.23%
Salaries & Benefits	36,234	25,839	(10,395)	71.31%
Conference & Travel	6,866	4,777	(2,089)	69.57%
TOTAL EXPENSES	43,100	30,615	(12,485)	71.03%
Councillor - Stendie				
Honorarium	28,712	21,534	(7,178)	75.00%
Per Diem	7,522	2,505	(5,017)	33.30%
Salaries & Benefits	36,234	24,039	(12,195)	66.34%
Conference & Travel	5,200	761	(4,439)	14.64%
TOTAL EXPENSES	41,434	24,800	(16,634)	59.85%
Councillor - Svab				
Honorarium	28,712	21,534	(7,178)	75.00%
Per Diem	7,522	3,150	(4,372)	41.88%
Salaries & Benefits	36,234	24,684	(11,550)	68.12%
Conference & Travel	5,200	1,425	(3,775)	27.40%
TOTAL EXPENSES	41,434	26,109	(15,325)	63.01%



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REPORT FOR COUNCIL

Page 1 of 1

MEETING DATE: November 14, 2023

PREPARED BY: Ken Morrison, Emergency Management and Protective Services

Manager

SUBJECT: Enforcement and Protective Services Monthly Report -

October 2023

BACKGROUND

Administration provides the Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION

The attached documents are a combination of activities occurring during the month of October for Municipal Enforcement, Occupational Health & Safety, Fire Services, RCMP and Emergency Management.

FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- Protective Services Monthly Report October 2023
- Municipal Enforcement October Incident report
- Cottonwood & Lansdowne Speed Sign Stats
- Fire October 2023 Monthly Incident Summary
- RCMP CAD Municipal October 2023 Detachment at a Glance and Crime Gauges

APPROVALS

Kim Isaak,

Chief Administrative Officer

Irector/Autnor





Protective Services Monthly Report

Municipal Enforcement:

During the month of October, officers opened and responded to 63 operational calls. These files varied from 4 traffic Bylaw complaints, 11 Community Standards Bylaw, 3 under the Land Use Bylaw, 4 Abandoned vehicles, 4 parking complaints, 1 suspicious vehicle, 5 inquiries, 4 public concern call, 11 animal control complaints, and 2 assistance files one with Public Works the other assist the RCMP.

Through proactive Enforcement Officers towed three vehicles, two with no registration and the other parked in front of a resident's driveway.

School zones continue to be a concern within the community. Three tickets were issued for passing a school bus with red lights flashing and the stop sign extended. Officers have continued to patrol the school zones when time permits, as well are taking time to follow the buses to visually observe drivers' response to the bus red lights and stop signs.

Officers continued to work with local businesses, RCMP, Junior Campus and the Abbey Center in observing students, time permitting, over the lunch hour in and around the school. This initiative will continue into November.

The Electric Vehicle (EV) is performing well, having made it through several 10-hour shifts to date. Officers are happy with its performance and were proud to receive an invite to display it at the Energy Innovation Fair at Red Deer Poly Tech, where it was very well received.

A meeting was held with Lacombe City Police and other Peace Officer departments utilizing Lacombe PD as a monitoring agency. Departments are pleased with the added level of security and safety for Officers the monitoring has resulted in. The agreement was renewed for another year with no changes at this time.

Speed signs were placed on Womacks eastbound and Park St westbound during the month. These are roads on which we constantly get complaints about excessive speeds. These statistics help us and the RCMP with whom we share this information plan our patrols and enforcement initiatives as well as corroborate the information provided by residents.

Park St Sign: Registered 40,685 vehicles from October 1st to October 31st, with an average speed of 42 KMH. Approximately 3500 vehicles were found to be travelling at speeds 10 km/h or higher than the speed limit.

Womacks Road Sign: Registered 46,640 vehicles from October 3rd to November 2nd, with an average speed of 36 KMH. Approximately 550 vehicles were travelling 10 KMH or higher over the speed limit.

Statistic Reports for both locations are attached.



In total, there were 148 violation tickets issued during the month, including bylaw and provincial regulations. \$31.627.00 in fines were issued.

Violation Tickets Issued

	ACT	Tickets	Fine Total	Average Fine
1.	Traffic Safety Act	86	\$17,760.00	\$37.59
2.	Vehicle Equipment Reg.	4	\$405.00	\$101.25
3.	Use of Highway & Rules of the Road Reg.	38	\$10,044.00	\$285.63
4.	Gaming, Liquor and Cannabis Act.	2	\$240.00	\$120.00
5.	Traffic Bylaw	7	\$1,150.00	\$164.28
6.	Operator Licensing and Vehicle Control Reg.	4	\$648.00	\$162.00
7.	Tobacco, Smoking and Vaping Reduction Act	4	\$1,020.00	\$255.00
8.	Gaming, Liquor and Cannabis Reg.	3	\$360.00	\$120.00

Municipal Enforcement Month End Report attached.

Blackfalds Fire Rescue

During the month of October,

Fire Prevention Week theme was Kitchen Safety. An open house was held Wednesday, October 11, from 4 PM through 7 PM. Over 50 individuals took part and attended the event.

The Fire Department focused on pumping and familiarization of the new truck. During training, the department has also been utilizing the sea can containers situated at the old public works site for live fire training. This has proven to be of significant training value.

The NFPA 1072 Hazmat Awareness and Operations courses were completed with the skills and practical exam on the weekend of October 21-22.









This photo depicting our new fire apparatus was chosen as one of the winning entries for the Fort Gary 2024 Calendar.

The department responded to twenty-two incidents.

A summary of the types of incidents for October is included.





Occupational Health & Safety

Public Works hosted a Safety Stand down resulting from an incident which had occurred; this was very well received and provided an excellent opportunity for staff to voice their concerns.

The Joint Health and Safety Committee meeting was held on the 17th and provided some good conversations relating to Field Level Hazard Assessments as well as Formal Hazard Assessments.

The Certificate of Recognition (COR) maintenance audit will commence at the beginning of November and has been contracted out to Tatonga out of Red Deer. A final report should be completed by the end of November.

RCMP

Reports are attached.

Emergency Management

Town of Blackfalds hosted the ICS 300 course organized by LREMP, which saw three of our managers receive training to this level.

The LREMP agency meeting was held on the 18th; at this time, a committee was struck to work through the current LREMP plan and review entering a ministerial order.

On the 25^{th,} The LREMP Advisory Committee met and was updated on what had transpired to date within LREMP.

The LREMP tabletop exercise is planned for Dec. 6th and will see a continuation of last year's exercise with a workshop in the morning.

Six town staff will be taking the ICS 200 course on November 8/9, 2023, which is being held in Lacombe and hosted by LCMAO.

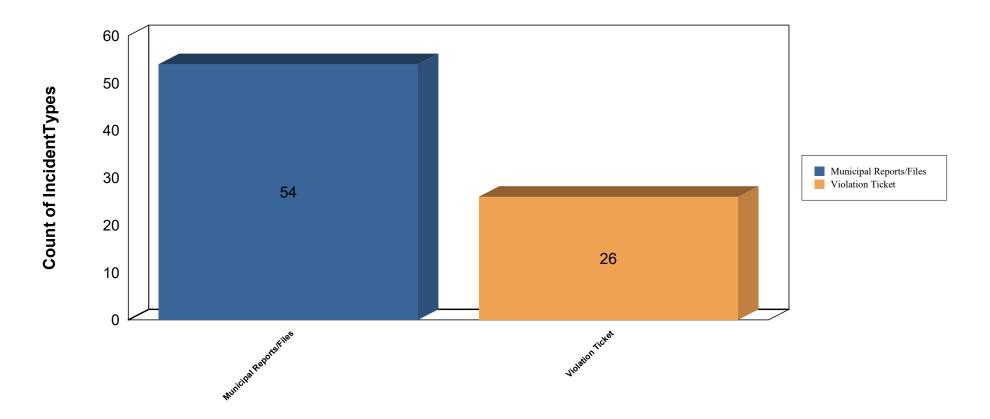
Ken Morrison

Emergency Management & Protective Services Manager

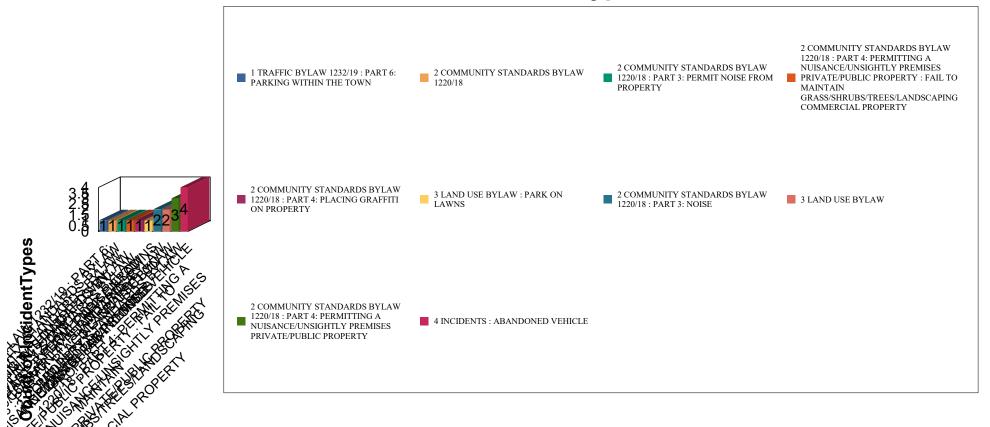
Town of Blackfalds.

COMBINE MONTHLY REPORT Statistics from: 10/1/2023 12:00:00AM to 10/31/2023 11:59:59PM

Count of Reports Completed



Count of Incident Types



1.79% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19: PART 6: PARKING WITHIN THE TOWN

1.79% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18

1.79% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18: PART 3: PERMIT NOISE FROM PROPERTY

1.79% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18: PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY: FAIL TO MAINTAIN GRASS/SHRUBS/TREES/LANDSCAPING COMMERCIAL PROPERTY

1.79% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18: PART 4: PLACING GRAFFITI ON PROPERTY

1.79% # of Reports: 1 Municipal Reports/Files 3 LAND USE BYLAW: PARK ON LAWNS

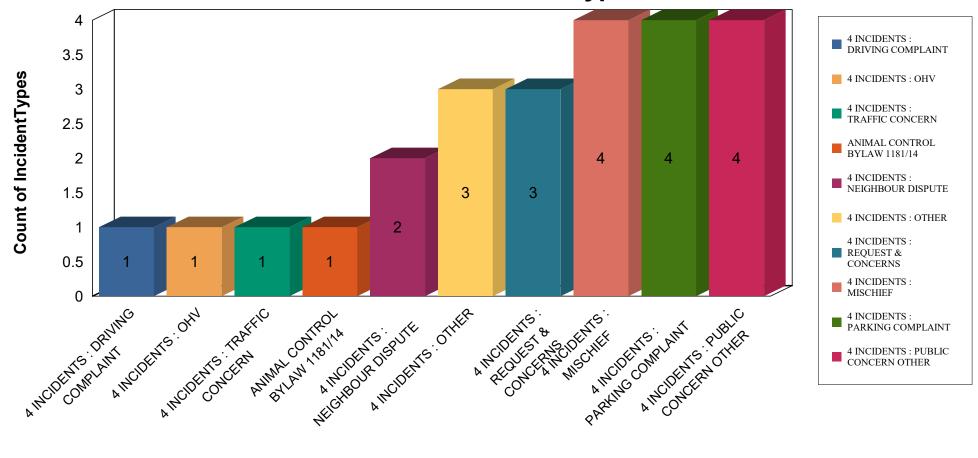
3.57% # of Reports: 2 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18: PART 3: NOISE

3.57% # of Reports: 2 Municipal Reports/Files 3 LAND USE BYLAW

5.36% # of Reports: 3 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18: PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY

7.14% # of Reports: 4 Municipal Reports/Files 4 INCIDENTS : ABANDONED VEHICLE

Count of Incident Types



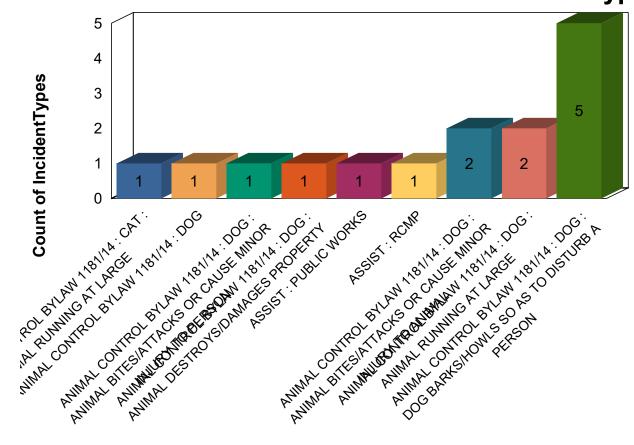
1.79% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : DRIVING COMPLAINT

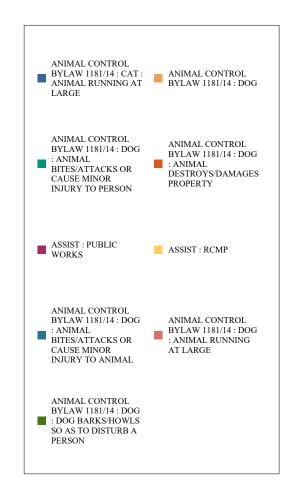
1.79% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS: OHV

1.79% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS: TRAFFIC CONCERN

1.79% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 3.57% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS: NEIGHBOUR DISPUTE 5.36% # of Reports: 3 Municipal Reports/Files 4 INCIDENTS: OTHER 5.36% # of Reports: 3 Municipal Reports/Files 4 INCIDENTS : REQUEST & CONCERNS 7.14% # of Reports: 4 Municipal Reports/Files 4 INCIDENTS: MISCHIEF 7.14% # of Reports: 4 Municipal Reports/Files 4 INCIDENTS: PARKING COMPLAINT 7.14% # of Reports: 4 Municipal Reports/Files 4 INCIDENTS: PUBLIC CONCERN OTHER

Count of Incident Types





1.79% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14: CAT: ANIMAL RUNNING AT LARGE

1.79% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14: DOG

1.79% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14: DOG: ANIMAL BITES/ATTACKS OR CAUSE MINOR INJURY TO PERSON

1.79% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14: DOG: ANIMAL DESTROYS/DAMAGES PROPERTY

1.79% # of Reports: 1 Municipal Reports/Files ASSIST: PUBLIC WORKS

1.79% # of Reports: 1 Municipal Reports/Files ASSIST: RCMP

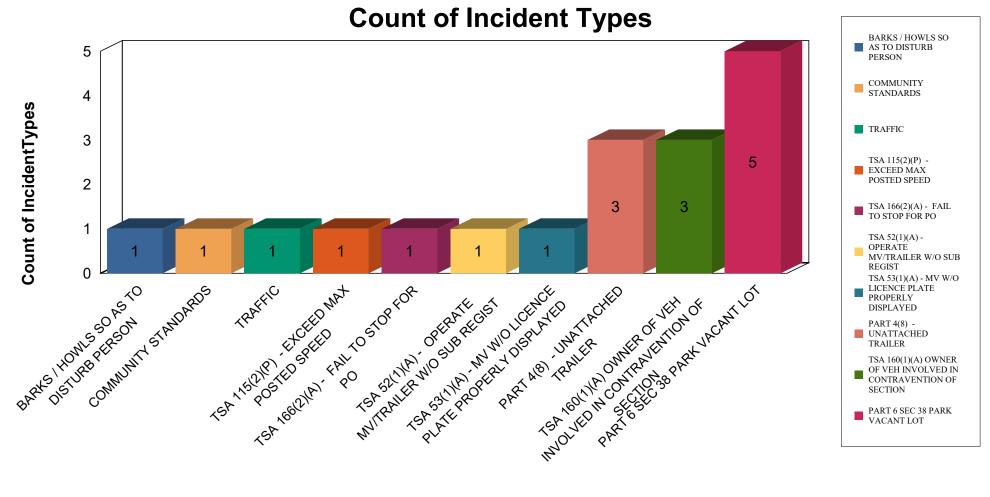
3.57% # of Reports: 2 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14: DOG: ANIMAL BITES/ATTACKS OR CAUSE MINOR INJURY TO ANIMAL

3.57% # of Reports: 2 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14: DOG: ANIMAL RUNNING AT LARGE

8.93% # of Reports: 5 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14: DOG: DOG BARKS/HOWLS SO AS TO DISTURB A PERSON

Grand Total: 100.00% Total # of Incident Types Reported: 56 Total # of Reports: 54

Violation Ticket



3.45% # of Reports: 1 Violation Ticket BARKS/HOWLS SO AS TO DISTURB PERSON

3.45% # of Reports: 1 Violation Ticket COMMUNITY STANDARDS

3.45% # of Reports: 1 Violation Ticket TRAFFIC

3.45% # of Reports: 1 Violation Ticket TSA 115(2)(P) - EXCEED MAX POSTED SPEED

3.45% # of Reports: 1 Violation Ticket TSA 166(2)(A) - FAIL TO STOP FOR PO

3.45% # of Reports: 1 Violation Ticket TSA 52(1)(A) - OPERATE MV/TRAILER W/O SUB REGIST

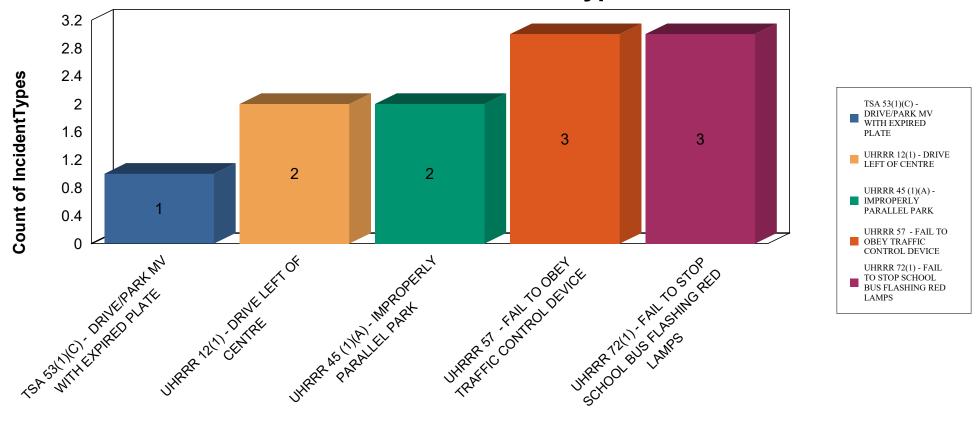
3.45% # of Reports: 1 Violation Ticket TSA 53(1)(A) - MV W/O LICENCE PLATE PROPERLY DISPLAYED

10.34% # of Reports: 3 Violation Ticket PART 4(8) - UNATTACHED TRAILER

10.34% # of Reports: 3 Violation Ticket TSA 160(1)(A) OWNER OF VEH INVOLVED IN CONTRAVENTION OF SECTION

17.24% # of Reports: 5 Violation Ticket PART 6 SEC 38 PARK VACANT LOT

Count of Incident Types



3.45% # of Reports: 1 Violation Ticket TSA 53(1)(C) - DRIVE/PARK MV WITH EXPIRED PLATE

6.90% # of Reports: 2 Violation Ticket UHRRR 12(1) - DRIVE LEFT OF CENTRE

6.90% # of Reports: 2 Violation Ticket UHRRR 45 (1)(A) - IMPROPERLY PARALLEL PARK

10.34% # of Reports: 3 Violation Ticket UHRRR 57 - FAIL TO OBEY TRAFFIC CONTROL DEVICE

10.34% # of Reports: 3 Violation Ticket UHRRR 72(1) - FAIL TO STOP SCHOOL BUS FLASHING RED LAMPS

Grand Total: 100.00% Total # of Incident Types Reported: 29 Total # of Reports: 26

Grand Total: 100.00% Total # of Incident Types Reported: 85

Statistics Summary Report

Technician Name: administrator

Park St WB

2023-10-01 to 2023-10-31

Report Period:

Address: Park St, Blackfalds, AB, Canada

Total Vehicle Count: 40,685

Speed Limit: 40

Location:

Hour	Total Vehicles	Average Vehicles	Total Violations	% Violations	Min. Speed	Max. Speed	Avg. Speed	85% Speed
00-01	117	17	79	68 %	5	84	42	10
01-02	108	15	64	59 %	6	77	42	10
02-03	67	10	39	58 %	7	65	42	11
03-04	92	13	37	40 %	8	77	35	10
04-05	144	21	92	64 %	23	63	43	10
05-06	788	113	571	72 %	12	85	44	10
06-07	2,286	327	1,614	71 %	5	72	43	10
07-08	4,342	620	2,416	56 %	5	63	42	10
08-09	3,357	480	2,263	67 %	5	69	43	10
09-10	2,657	380	1,922	72 %	5	72	43	10
10-11	2,530	361	1,786	71 %	5	70	43	10
11-12	2,604	372	1,875	72 %	5	73	43	10
12-13	2,703	386	1,943	72 %	5	74	43	10
13-14	2,511	359	1,736	69 %	5	66	42	10
14-15	2,922	417	2,122	73 %	5	74	43	10
15-16	2,471	353	1,685	68 %	5	78	43	10
16-17	2,649	378	1,908	72 %	5	68	43	10
17-18	2,423	346	1,711	71 %	5	73	43	10
18-19	2,097	300	1,368	65 %	5	69	42	10
19-20	1,542	220	872	57 %	5	66	41	10
20-21	990	141	577	58 %	5	70	42	10
21-22	672	96	390	58 %	6	97	42	10
22-23	393	56	249	63 %	7	93	43	10
23-24	220	31	141	64 %	5	92	42	10
	40,685	5,812	27,460	65 %	6	75	42	10

Countby Speed Bins

Speed	Count
05	52
510	150
1015	157
1520	185
2025	437
2530	1,015
3035	2,486
3540	8,743
4045	14,665
4550	9,191
5055	2,641
5560	758
6065	150
6570	35
7075	9
7580	6
8085	2
8590	0
9095	2
95100	1
Total:	40,685

Statistics Summary Report

Technician Name: administrator

Womacks EB

2023-10-03 to 2023-11-02

Report Period:

Address: Womacks EB, Blackfalds, Ab

Total Vehicle Count: 46,640

Speed Limit: 40

Location:

Hour	Total Vehicles	Average Vehicles	Total Violations	% Violations	Min. Speed	Max. Speed	Avg. Speed	85% Speed
00-01	263	38	110	42 %	16	61	38	9
01-02	126	18	57	45 %	18	69	39	10
02-03	86	12	39	45 %	24	102	39	10
03-04	81	12	37	46 %	18	75	38	10
04-05	100	14	31	31 %	16	68	37	9
05-06	508	73	226	44 %	17	70	39	10
06-07	1,437	205	519	36 %	16	70	38	9
07-08	2,498	357	435	17 %	10	77	35	9
08-09	2,821	403	398	14 %	10	66	35	8
09-10	2,188	313	467	21 %	9	58	35	9
10-11	2,667	381	480	18 %	8	62	35	9
11-12	2,980	426	536	18 %	8	59	35	9
12-13	3,058	437	465	15 %	10	66	34	9
13-14	2,726	389	430	16 %	5	61	34	9
14-15	3,327	475	401	12 %	8	64	33	8
15-16	3,375	482	463	14 %	6	63	33	8
16-17	4,138	591	513	12 %	5	71	34	8
17-18	3,985	569	585	15 %	9	59	34	8
18-19	3,150	450	489	16 %	9	77	34	9
19-20	2,537	362	468	18 %	8	66	35	9
20-21	2,052	293	451	22 %	8	72	35	9
21-22	1,371	196	375	27 %	13	79	37	9
22-23	791	113	233	29 %	14	97	37	9
23-24	375	54	121	32 %	17	62	38	9
	46,640	6,663	8,329	25 %	12	70	36	9

Countby Speed Bins

Speed Count 05	
05	
	3
510	35
1015	200
1520	814
2025	2,700
2530	3,426
3035 14	,700
3540 11	,433
4045	6,093
4550 1	,676
5055	428
5560	87
6065	21
6570	15
7075	3
7580	4
8085	0
8590	0
9095	0
95100	1
100105	1
	6,640

Blackfalds Fire Rescue

4401 South Street, P.O. Box 220, Blackfalds, Alta T0M-0J0

Phone: 403 -885 - 4144 Fax: 403 - 885 - 5499

INCIDENT SUMMARY - PAGE 1 OF 1

SIACE	NIAIU	s Fire Rescue	: Departinen	t BLF OCTOBER	· 4	2023
CALL#	DATE	INCIDENT TYPE	DISPATCH EVENT #	LOCATION	RCMP FILE #	MAFP 1244
0172	1	ALARM	510547913	Within Corporate Boundaries	N/A	N/A
0173	1	MEDICAL	510551030	Within Corporate Boundaries	N/A	N/A
0174	5	ALARM	510622419	Within Corporate Boundaries	N/A	N/A
0175	6	FIRE ILLEGAL BURN	510628039	Lacombe County	N/A	N/A
0176	7	ALARM	51065659	Within Corporate Boundaries	N/A	N/A
0177	11	MEDICAL	510713201	Within Corporate Boundaries	NO	N/A
0178	12	ALARM	5107299004	Within Corporate Boundaries	N/A	N/A
0179	17	MOTOR VEHICLE INCIDENT	510794318	Mutual Aid MVC Lacombe Fire	N/A	N/A
0180	18	ALARM	510800158	Within Corporate Boundaries	N/A	N/A
0181	19	MOTOR VEHICLE INCIDENT	51081545	Within Corporate Boundaries	YES	EMS
0182	19	MOTOR VEHICLE INCIDENT	510825968	Lacombe County	YES	EMS
0183	20	MEDICAL	510848964	Within Corporate Boundaries	N/A	EMS
0184	23	ALARM	510883838	Lacombe County	N/A	N/A
0185	23	MOTOR VEHICLE INCIDENT	510893469	Lacombe County	YES	EMS
0186	23	MOTOR VEHICLE INCIDENT	510895322	Lacombe County	YES	EMS
0187	23	MOTOR VEHICLE INCIDENT	510895322	Lacombe County	YES	EMS
0188	25	ALARM	510927920	Within Corporate Boundaries	N/A	N/A
0189	25	ALARM	510928129	Within Corporate Boundaries	N/A	N/A
0190	28	ALARM	510970858	Within Corporate Boundaries	N/A	N/A
0191	28	ALARM	510975301	Within Corporate Boundaries	N/A	N/A
0192	29	ALARM	510984186	Within Corporate Boundaries	N/A	N/A
0193	29	MEDICAL	510984833	Within Corporate Boundaries	N/A	EMS
			1			
			√ 			-
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Strategic Analysis and Research Unit

Blackfalds (Municipal) Crime Statistic Summary - January to October

2023-11-02

Blackfalds (Municipal) - Highlights

- **Break & Enters** are showing a -25.7% decrease when compared to the same period in 2022 (January to October). There were -9 fewer actual occurrences (from 35 in 2022 to 26 in 2023).
- Theft of Motor Vehicles decreased by -22.2% when compared to the same period in 2022 (January to October). There were -6 fewer actual occurrences (from 27 in 2022 to 21 in 2023).
- Theft Under \$5,000 increased by 2.0% when compared to the same period in 2022 (January to October). There were 1 more actual occurrences (from 50 in 2022 to 51 in 2023).

Blackfalds (Municipal) - Criminal Code Offences Summary

Crime Category	% Change 2022 – 2023 (January to October)
Total Persons Crime	0.0% Decrease
Total Property Crime	0.0% Decrease
Total Criminal Code	2.9% Increase

From January to October 2023, when compared to the same period in 2022, there have been:

- 0 more **Persons Crime** offences;
- 0 more Property Crime offences; and
- 13 more Total Criminal Code offences;

Blackfalds (Municipal) - October, 2023

- There were 3 **Thefts of Motor Vehicles** in October: 0 cars, 0 trucks, 0 minivans, 1 SUVs, 1 motorcycles, 0 other types of vehicles, and 1 vehicles taken without consent.
- There were 3 **Break and Enters** in October: 1 businesses, 2 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 3 **Provincial Roadside Suspensions** in October (3 alcohol related and 0 drug related). This brings the year-to-date total to 38 (38 alcohol related and 0 drug related).
- There were a total of 8 files with the **Spousal Abuse** survey code in October (October 2022: 9). This brings the year-to-date total to 116 (2022: 125).
- There were 135 files with **Victim Service Unit** referall scoring in Blackfalds Municipal: 6 accepted, 35 declined, 3 proactive, 0 requested but not available, and 91 files with no victim.

PROS Data pull 2023/11/02

The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.



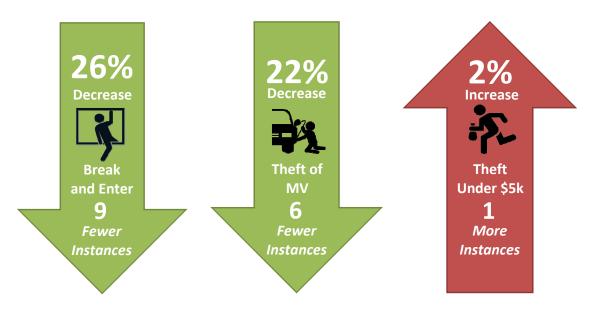
Blackfalds Municipal Crime Gauge

2023 vs. 2022 January to October

Criminal Code Offences



Select Property Crime





TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REPORT FOR COUNCIL

Page 1 of 1

MEETING DATE: November 14, 2023

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: Development and Building Monthly Report – October 2023

BACKGROUND

Attached is the October 2023 Development and Building Permit Report and Comparison for 2021-2023 year to date. We also have shown the comparison for the year-to-date figures for 2022 on the comparison report.

For Council's information, the "other" category captures the following types of residential permits:

- Shed
- Garage and deck. On occasion, both a garage and deck will be applied for under the same development permit, and when that happens, it will be captured as "other.")
- Hot tub
- Ensuite addition to Master Bedroom. This type of development is not appropriate to capture
 under "addition" because it does not entail a structural alteration as it changes the interior of
 the home.
- Shed & deck. Occasionally, these two developments will be applied for under the same development permit. When that happens, it will fall under "other".
- Grading permits

ATTACHMENTS

- October 2023 Development/Building Permit Report
- 2021 2023 Development/Building Comparison Report

APPROVALS

Kim Isaak,

Chief Administrative Officer

Department Director/Author

(lalun Lette

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
158-23	78 Ava Crescent	R-2	Duplexes	approved	16-Oct-23
159-23	82 Ava Crescent	R-2	Duplexes	approved	16-Oct-23
160-23	154 Ava Crescent	R-2	Residential Solar Panel Installation	approved	23-Oct-23
161-23	5925 Panorama Drive	R-1M	Basement Reno	approved	23-Oct-23
162-23	37 Ash Close	R-1L	Residential Solar Panel Installation	approved	23-Oct-23
163-23	4762 Aspen Lakes Boulevard	R-1M	Deck	approved	23-Oct-23
164-23	149 Ava Crescent	R-2	Fire Damage Restoration	approved .	30-Oct-23
165-23	5646 Prairie Ridge Ave	R-1S	Basement Reno	approved	30-Oct-23
166-23	13 Palisades Street	R-1L	Variance for RV Parking		
167-23	145 Ava Crescent	R-2	Fire Damage Restoration		
168-23	115 Cedar Square	R-1L	Basement Reno		

BLACKFALDS Town of Blackfalds Development/Building Permit Comparison 2021 to 2023

2022 YTD

	2021			2022			2023			(Octo	ber
	Number of			Number of			Number of			Number of		10
	Permits		Dollar Value	Permits		Dollar Value	Permits		Dollar Value	Permits		Dollar Value
Residential SFD	29	¢.	7,854,460.00	21	¢.	6,350,251.00	15	¢.	5,087,626.70	20	ø	5,720,251.00
Duplexes	0	\$	7,004,400.00	21 4	\$	800,000.00	15 4	\$	660,000.00	4	\$	800,000.00
Manufactured Home	0	\$	<u> </u>	3	\$	300.000.00	1	\$	100,000.00	3	\$	300,000.00
4-plex	0	\$		0	\$	300,000.00	0	\$	·	0	\$	300,000.00
8-plex	0	\$		0	\$		0	\$	-	0	\$	
o-piex Townhouses	4	\$	883,340.00	16	\$	3,413,600.00	11	\$	1,790,000.00	10	\$	2,513,600.00
Apartment	0	\$	003,340.00	0	\$	3,413,000.00	0	\$	1,790,000.00	0	\$	2,513,000.00
SFD w/Accessory suite	0	\$		0	\$	-	0	\$	-	0	\$	<u>-</u>
SFD W/Accessory suite	U	Ф	-	U	Ф	-	U	Ф	-	U	Þ	-
Total Res. Dwellings	33	\$	8,737,800	44	\$	10,863,851	31	\$	7,637,627	37	\$	9,333,851
Garage	15	\$	471,000.00	25	\$	942,000.00	10	\$	338,000.00	25	\$	942,000.00
Deck	4	\$	18,500.00	9	\$	68,010.00	9	\$	102,000.00	9	\$	68,010.00
Basement Reno	50	\$	1,120,400.00	56	\$	1,057,050.00	33	\$	713,700.00	51	\$	980,550.00
Addition	1	\$	25.000.00	1	\$	200.000.00	0	\$	-	1	\$	200.000.00
Accessory Suite	0	\$	-	0	\$	200,000.00	0	\$	_	0	\$	-
Home Business	26	\$		18	\$		20	\$	_	14	\$	
Other	55	\$	1,986,318.00	43	\$	582,057.73	37	\$	1,122,557.00	36	\$	981,057.73
Commercial	27	\$	738,735.00	35	\$	9,320,100.00	20	\$	3,862,999.00	32	\$	4,318,600.00
Industrial	3	\$	-	3	\$	12,093.75	4	\$	200,000.00	3	\$	12,093.75
Institutional	1	\$	3,000.00	0	\$	-	0	\$	-	0	\$	-
Agricultural	2	\$	25,000.00	0	\$	-	0	\$	-	0	\$	
		•				4.540.404.00			400 000 00		•	1.510.101.00
Public Facility	17	\$	8,791,500.00	6	\$	1,548,421.00	4	\$	192,300.00	6	\$	1,548,421.00
TOTAL PERMITS	234	\$	21,917,253.00	240	\$	24,593,583.48	168	\$	14,169,182.70	214	\$	18,384,583.48
General Yearly Notes:			- 2,500,000 East Area inear Wetland Ph. 2		1	- 2,500,000 Vista Trail Commercial						
		\	1 - 5,500,000 Womacks/Gregg St. Alignment Project		1 -	1,000,000 Dental Office						



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REPORT FOR COUNCIL

Page 1 of 2

MEETING DATE: November 14, 2023

PREPARED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: BOLT KPI Report Information – October 2023

BACKGROUND

In 2012, a Regional Transit Partnership was formed between the City of Red Deer (CRD), the Town of Blackfalds and the City of Lacombe to provide traditional public transit service between Red Deer, Blackfalds, and Lacombe as well as local bus service within Blackfalds and Lacombe. Unfortunately, a notice of motion passed at the City of Lacombe Council meeting on September 23, 2020, ultimately ended the BOLT regional partnership and ceased services on August 28th, 2020. Fortunately, the Town of Blackfalds was able to quickly move forward with the procurement of a service contractor, purchase of a wheelchair-accessible van and finalized an on-demand transit service model for our Town. This new BOLT 2.0 allows for a five-day service from 6:00 am to 8:00 pm with many more boarding options for residents and visitors within the Town and one stop at the Kingston Hub at the north end of Red Deer. There are also two stops in the County of Lacombe Aspelund Area at the Eagle Builders facilities on the south and north side of Highway 597. Overall, we continue to see excellent ridership at the Kingston Hub stop on the north end of Red Deer and at the Red Deer Polytechnic stop on the west end of Red Deer.

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 service as an on-demand digital community commuter service. The new service provider, application, schedule, ticket procurement and service stop maps have been working well over the course of this new service model. More information is available for riders and the public at the link below.

https://www.blackfalds.com/living-here/bolt-transit

At the June 27, 2023, Council meeting, Blackfalds extended the pilot program by another two - years until August 31, 2025.

DISCUSSION

The first page of the report shows the **OCTOBER** statistics and associated mapping, while the remainder of the pages outline the trending comparison over the last three months. Data dates are highlighted in the white box on the left side of each sheet for reference.

At a previous Council meeting, options were brought forward to add specific regional transit stops in Lacombe County and Red Deer Polytechnic. The BOLT service provider has conducted a scenario analysis to determine optimal pick-up times for the three new transit stops. As part of these three new stops, the Town worked closely with Eagle Builders and Red Deer Polytechnic to secure access agreements and further refine optimal pick-up and drop-off times to increase ridership. As of August 2, 2022, three new stops have been in operation, two in Aspelund Industrial Park and one at Red Deer Polytechnic.

The Town notes there was again a significant increase in ridership numbers in **OCTOBER** from the previous month, which was anticipated. This higher ridership is attributed to school being back in session and the colder weather, where residents are less likely to utilize alternative transportation



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REPORT FOR COUNCIL

Page 2 of 2

(bikes, walking, e-scooters). Ridership was highest at the Regional Hub in Red Deer, followed by the Parkwood Rd at Cottonwood stop. Student pass sales continue to make up approximately 30% of all ticket sales.

On June 27, 2023, Administration brought forward an update on the current BOLT service ridership and potential partnership with the City of Lacombe to combine the two services, BOLT and Lacombe Connects. Unfortunately, the City of Lacombe's Council declined to participate in this partnership opportunity to collaborate with the Town of Blackfalds.

Administration is working with the BOLT service provider on options to provide charter services through FCSS and for Blackfalds Bulldogs games, as well as stop options for the Red Deer Recovery Community located in Red Deer County between Blackfalds and north Red Deer Kingston stop.

FINANCIAL IMPLICATIONS

None

ATTACHMENTS

October 2023 monthly report and yearly trending report

APPROVALS

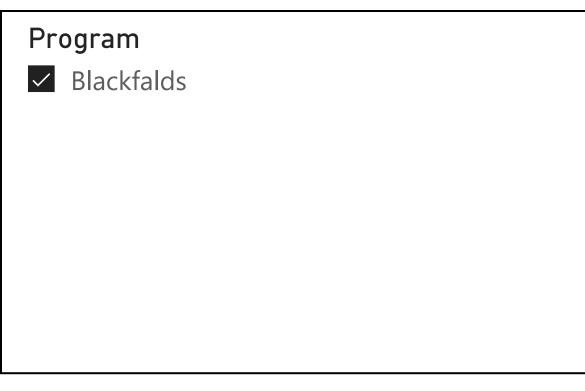
Kim Isaak

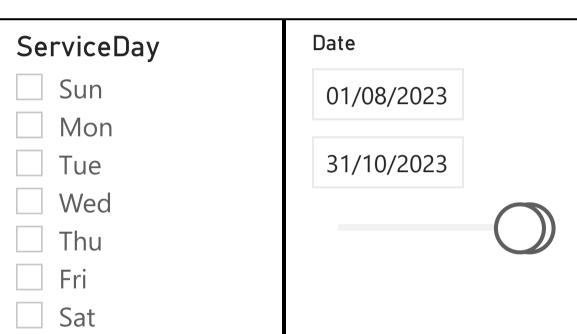
Chief Administrative Officer

Department Manager/Author

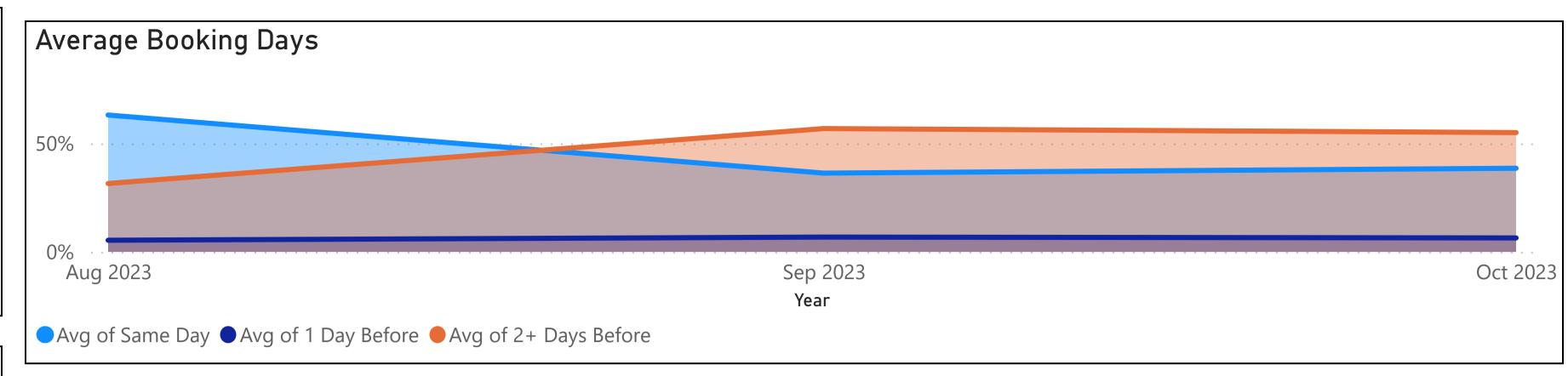
Monthly KPI Metric Summaries Report Blackfalds

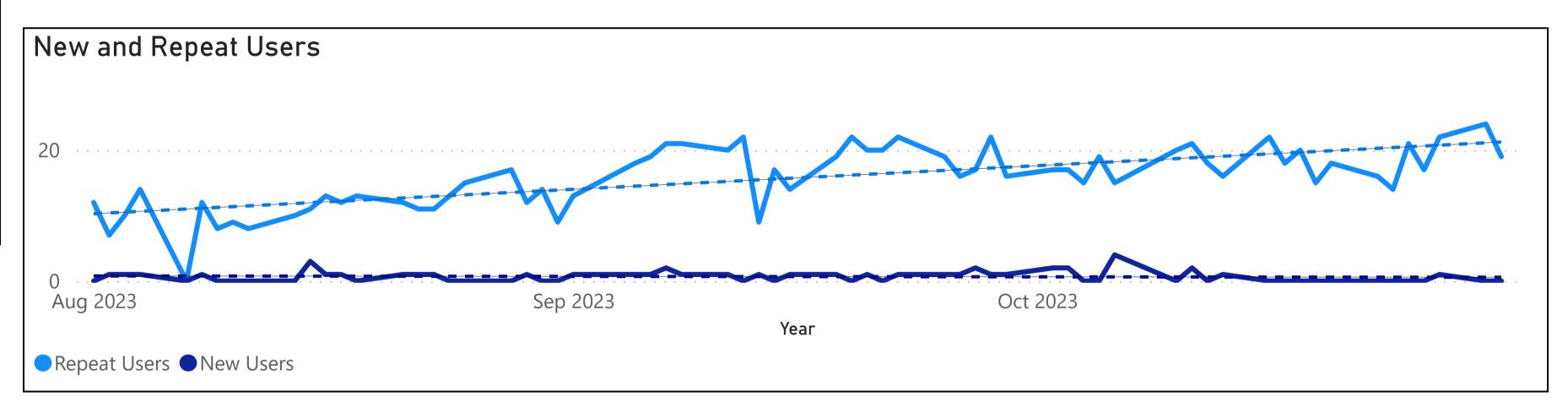
Month	# Riders	# New Riders	# Repeat Riders	Avg. Rides Per Rider	# Passengers Completed	# Rides Completed	Shared Rides (%)	Avg. Shared Fare Occupancy	Avg. Daily User Conversion Rate (%)	Avg. Ride Rating	% Rides With 1-2 Star Ratings and Comments	# Abandoned Rides	Pickup Violations (%)	Dropoff Violations (%)	# Unique Users That Experienced Failed Search	Passengers Per Vehicle Hour (PVH)
2023-10	61	12	49	10.7	684	651	71%	2.7	83%	4.985	0%	9	7%	4%	37	2.4
2023-09	57	18	39	10.8	648	614	68%	2.5	77%	4.965	0%	16	3%	2%	42	2.4
2023-08	52	13	39	7.5	406	390	62%	2.5	81%	4.959	0%	11	2%	0%	6	1.3
2023-07	41	9	32	6.8	292	280	66%	2.3	79%	4.961	0%	0	1%	0%	2	1.0
2023-06	56	13	43	11.0	674	618	76%	2.8	84%	4.942	0%	0	2%	2%	26	2.2
2023-05	45	7	38	15.1	758	680	73%	2.9	85%	4.922	0%	2	1%	1%	30	2.5
2023-04	57	10	47	10.6	662	602	75%	2.7	83%	4.944	0%	0	2%	0%	37	2.5
2023-03	60	12	48	12.5	820	750	71%	2.9	83%	4.896	0%	3	3%	2%	43	2.5
2023-02	56	14	42	10.8	680	602	71%	2.8	85%	4.933	0%	1	4%	1%	45	2.5
2023-01	55	9	46	11.0	682	604	69%	2.6	80%	4.922	0%	1	3%	3%	42	2.2
2022-12	47	10	37	8.9	477	420	66%	2.7	79%	4.937	0%	7	5%	2%	42	1.6
2022-11	47	9	38	12.7	673	599	65%	2.7	80%	4.818	0%	0	7%	5%	52	2.2
2022-10	47	12	35	12.2	655	575	65%	2.6	85%	4.828	0%	0	2%	1%	39	2.3
2022-09	44	12	32	11.8	591	520	56%	2.4	77%	4.888	0%	0	4%	3%	44	2.1
2022-08	40	8	32	7.7	330	306	51%	2.2	74%	4.897	0%	0	3%	0%	8	1.0
2022-07	26	4	22	9.5	294	248	33%	2.3	74%	4.943	0%	0	2%	1%	4	1.0
2022-06	36	9	27	10.3	421	371	36%	2.4	83%	4.824	0%	0	2%	1%	12	1.3
2022-05	30	3	27	12.8	442	384	43%	2.3	84%	4.753	0%	0	1%	0%	4	1.5
2022-04	40	6	34	9.0	442	361	39%	2.3	84%	4.730	0%	0	3%	1%	6	1.6
2022-03	34	5	29	15.5	591	527	56%	2.4	92%	4.824	0%	1	6%	2%	16	1.8
2022-02	31	4	27	12.6	419	390	50%	2.6	86%	4.868	0%	0	1%	1%	8	1.6
2022-01	31	9	22	11.1	363	344	40%	2.3	83%	4.871	0%	0	2%	1%	3	1.2
2021-12	29	3	26	9.9	326	286	36%	2.3	74%	4.861	0%	0	2%	2%	4	1.0
2021-11	31	5	26	13.3	450	412	46%	2.5	84%	4.836	0%	2	1%	0%	3	1.5
2021-10	32	8	24	9.4	344	301	45%	2.5	82%	4.856	0%	_	1%	0%	2	1.2
2021-09	27	/	20	9.1	280	247	45%	2.4	74%	4.851	0%	0	1%	1%	2	1.0
2021-08	28	8	20	5.0	164	141	27%	2.1	71%	4.795	1%	•	2%	0%	1	0.6
2021-07	22	8	14	6.9	173	151	24%	2.1	67%	4.917	0%	0	0%	0%	0	0.6
2021-06	23	5	18 17	10.6	256	243	40%	2.2	78%	4.872	0%	0	1%	1%	1	0.8
2021-05	23	5		8.0	195	183	26%	2.2	84%	4.920	0%	0	1%	0%	3	0.7
2021-04	23	•	18	9.2	228	212	37%	2.2	83%	4.933	0%	0	1%	0%	3	0.8
2021-03	22	6	16	12.4	299	273	45%	2.1	82%	4.965	0%	0	2%	0%	1	1.0
2021-02	17	6	11	9.6	172	163	21%	2.1	83%	4.952	1%	0	1%	0%	0	0.7
2021-01	26	8	18	8.3	234	217	33%	2.2	86%	4.987	0%	2	0%	1%	0	0.9

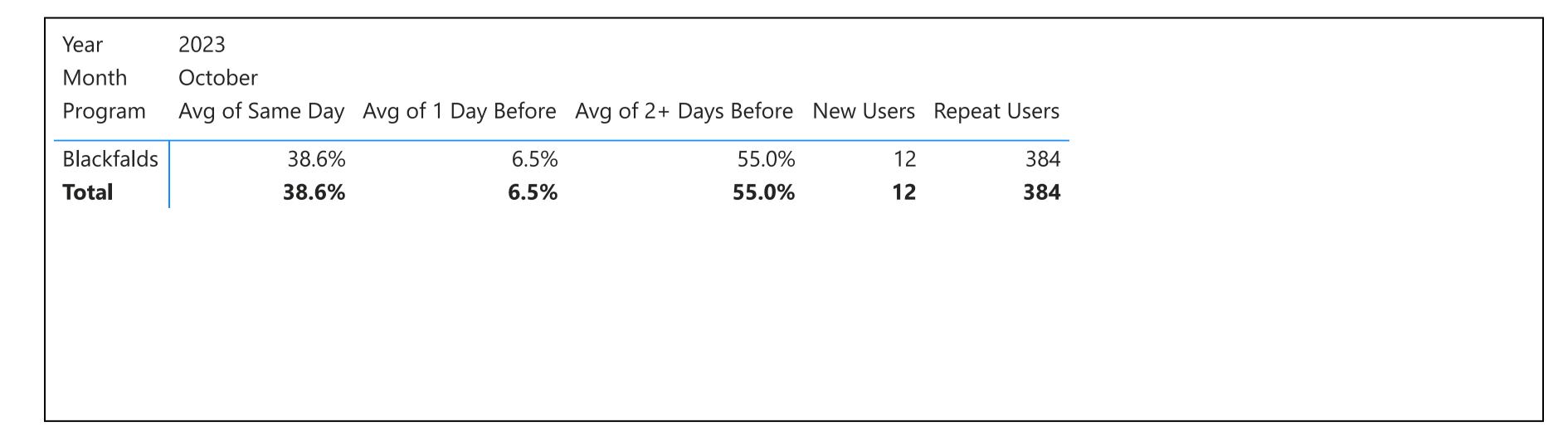




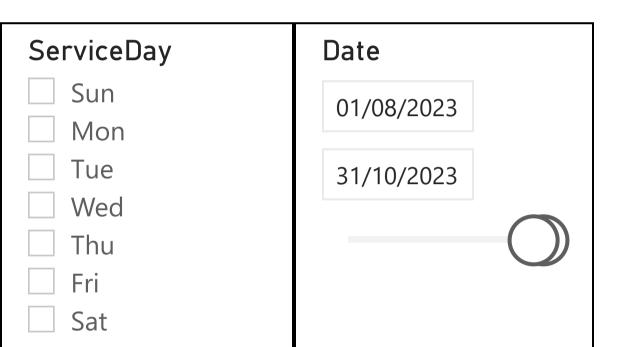
12.05
Avg Actual Trip Duration (min)





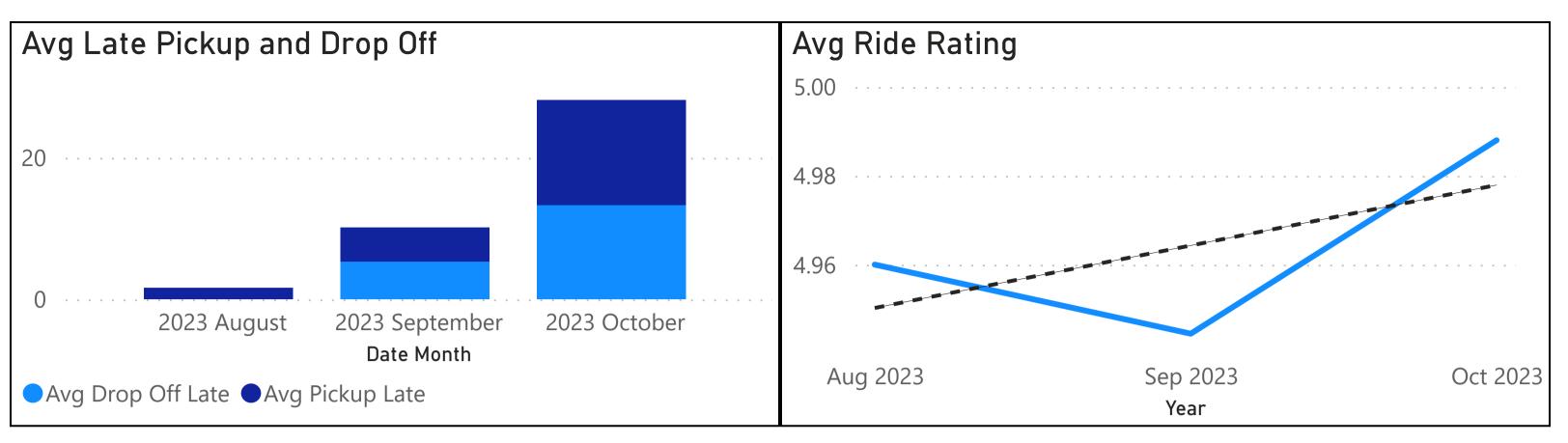


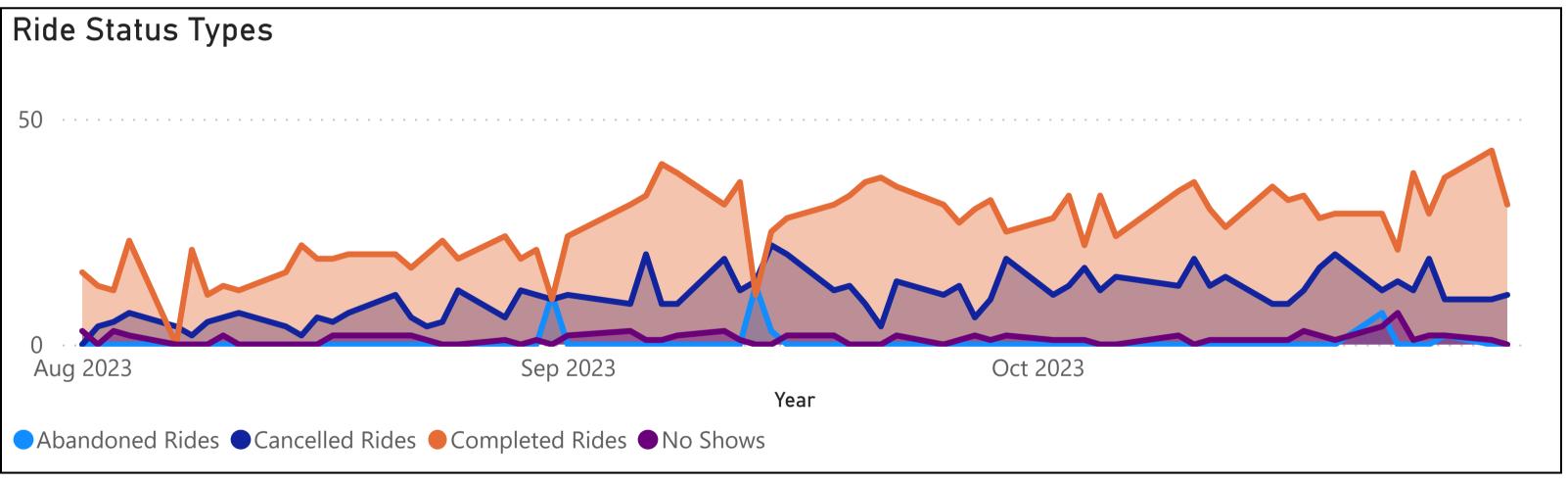
Program ✓ Blackfalds



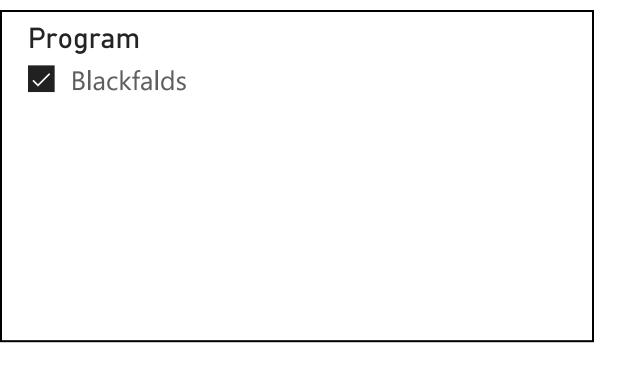
1655
Completed Rides

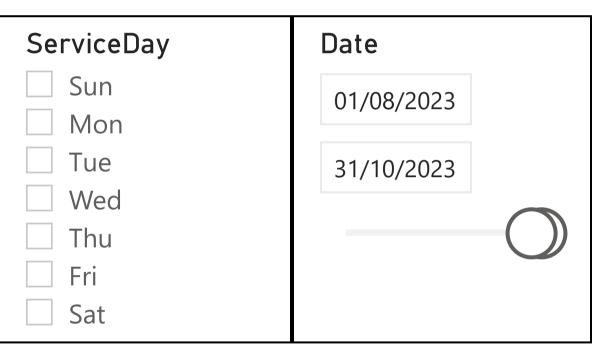
4.96
Avg Ride Rating





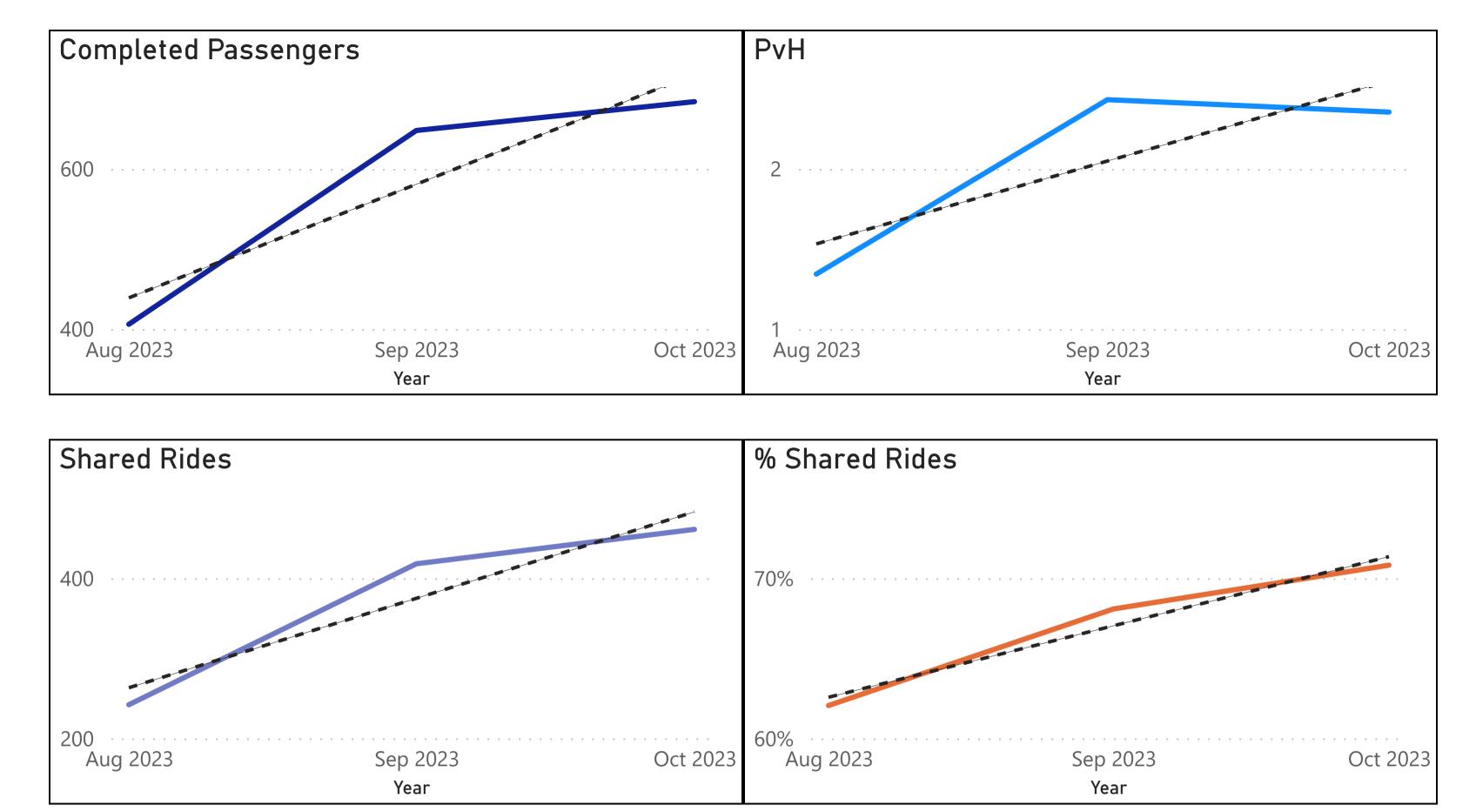
Program A	Avg Drop Off Late	Ava Pickup Late	Ava Ride Ratina	Abandoned Rides	Cancelled Rides	Completed Rides	No Shov
Blackfalds	13.33		4.99	9			
		14.81			283	651	
Total	13.33	14.81	4.99	9	283	651	•

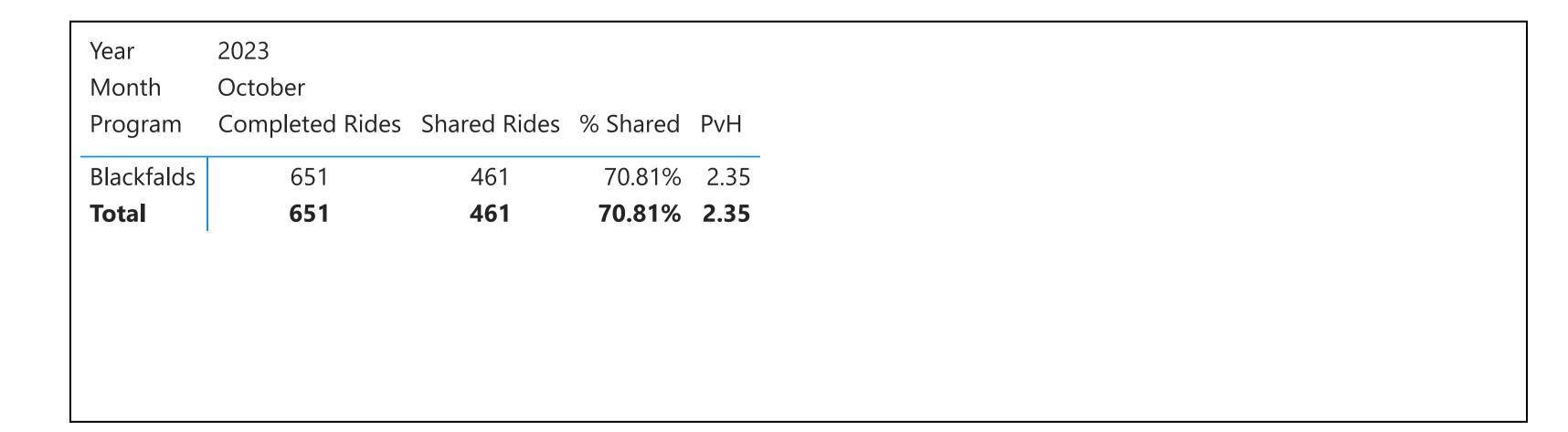




1738 2.02
Completed Passengers PvH

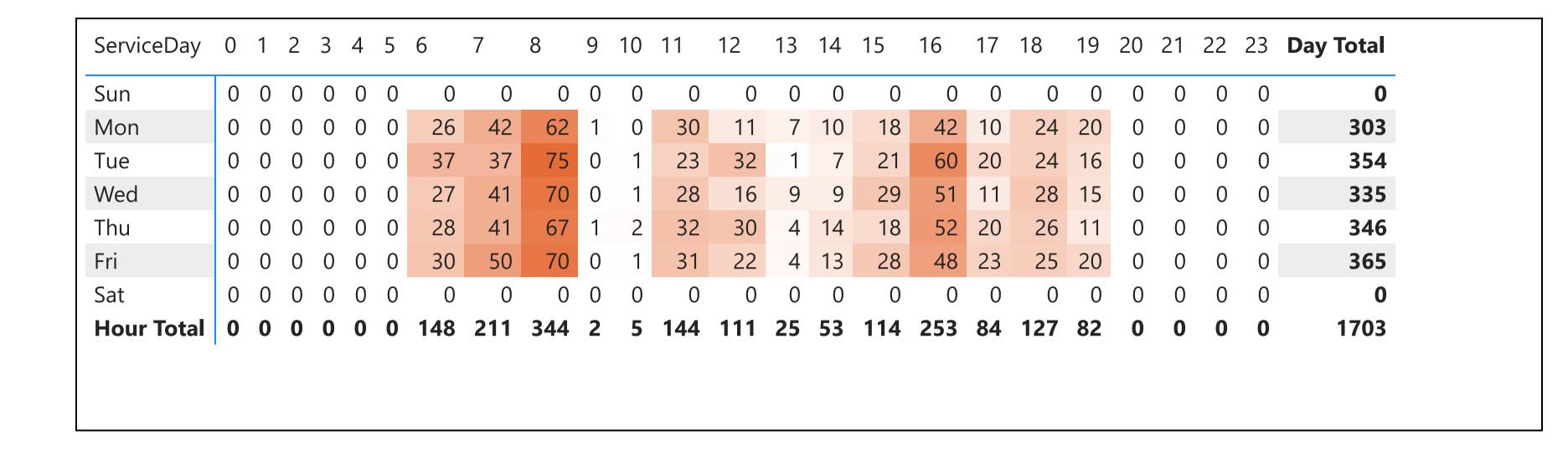
1121 67.73%
Shared Rides % Shared Rides

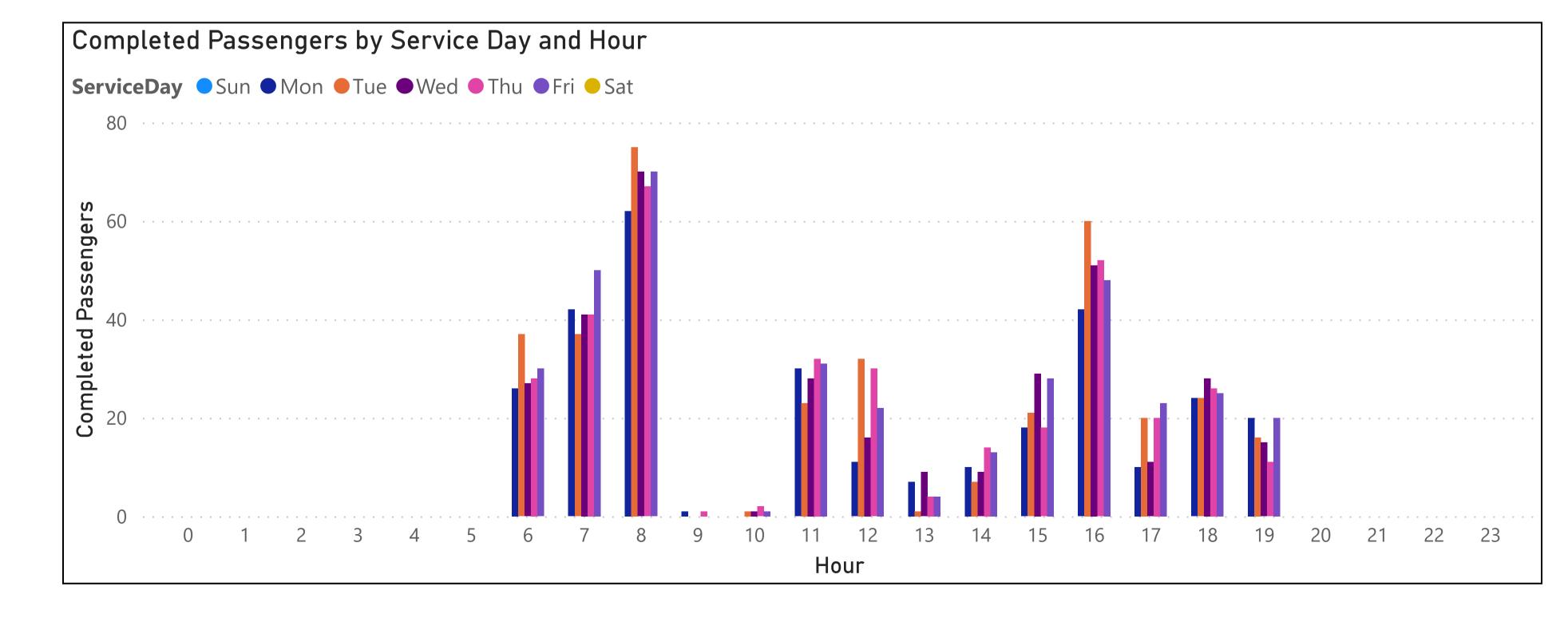


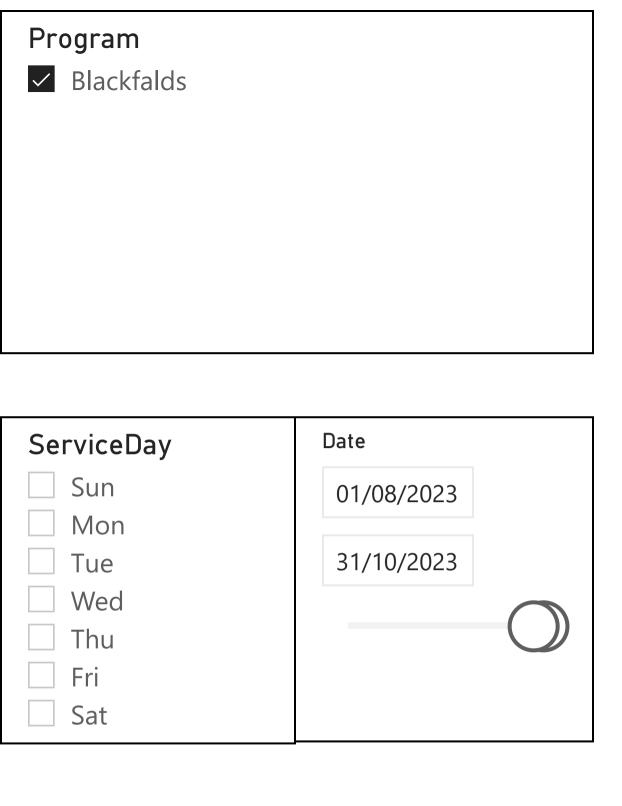


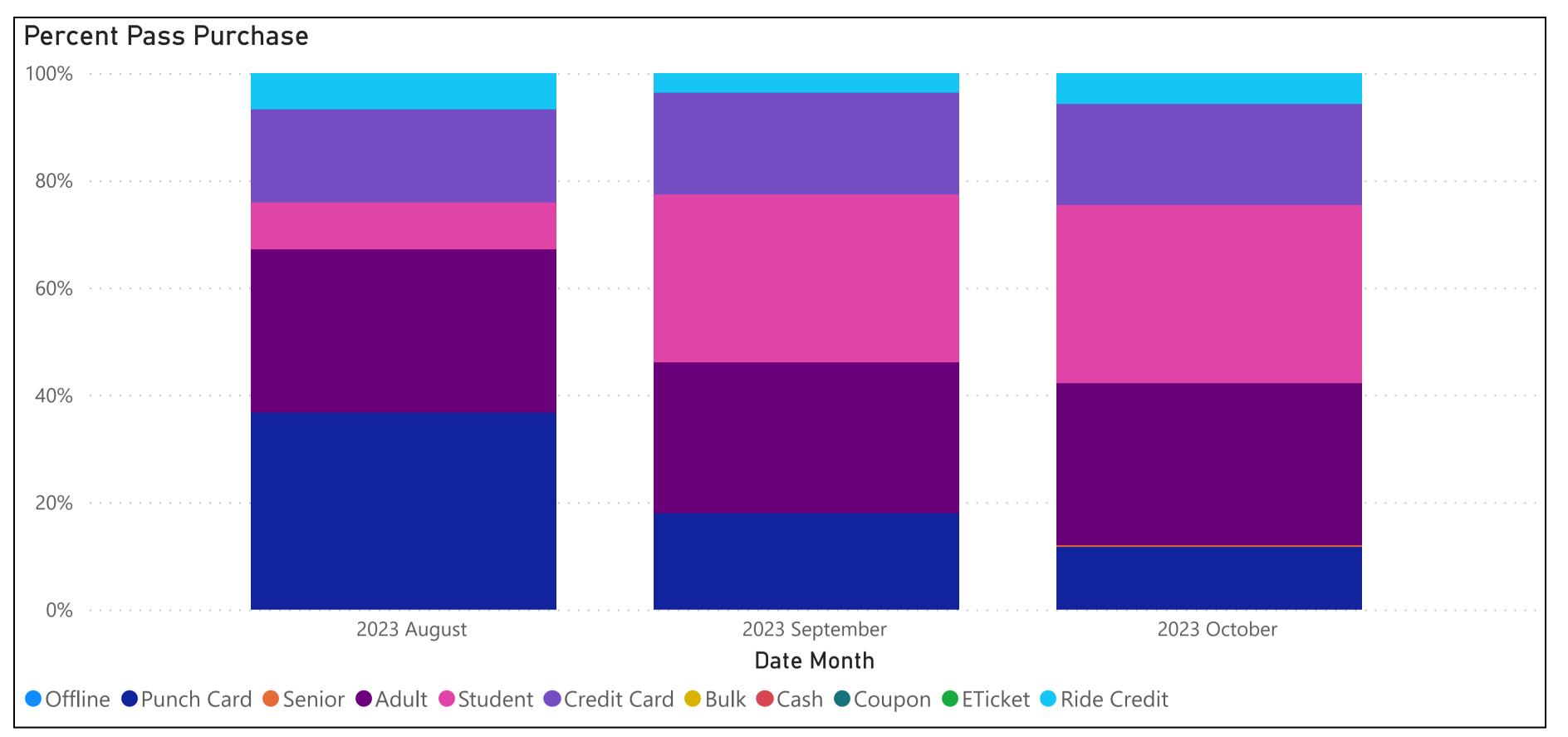
Program ☑ Blackfalds

ServiceDay	Date	
Sun	01/08/2023	
Mon		
Tue	31/10/2023	
Wed		
Thu		
Fri		
Sat		



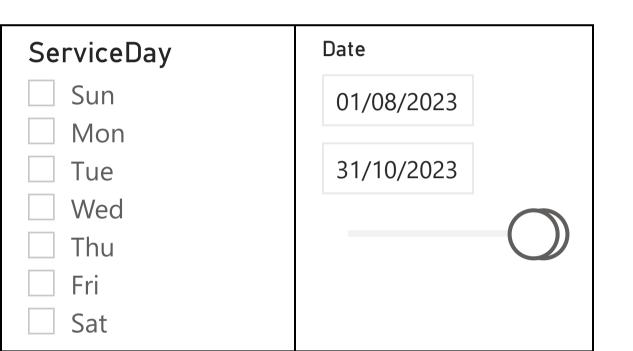


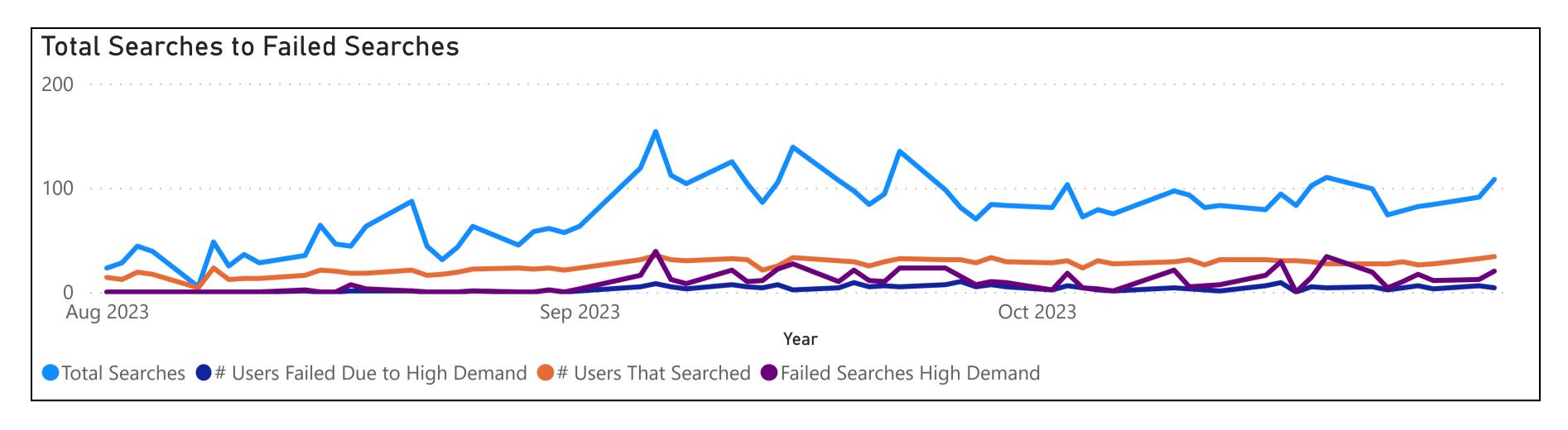


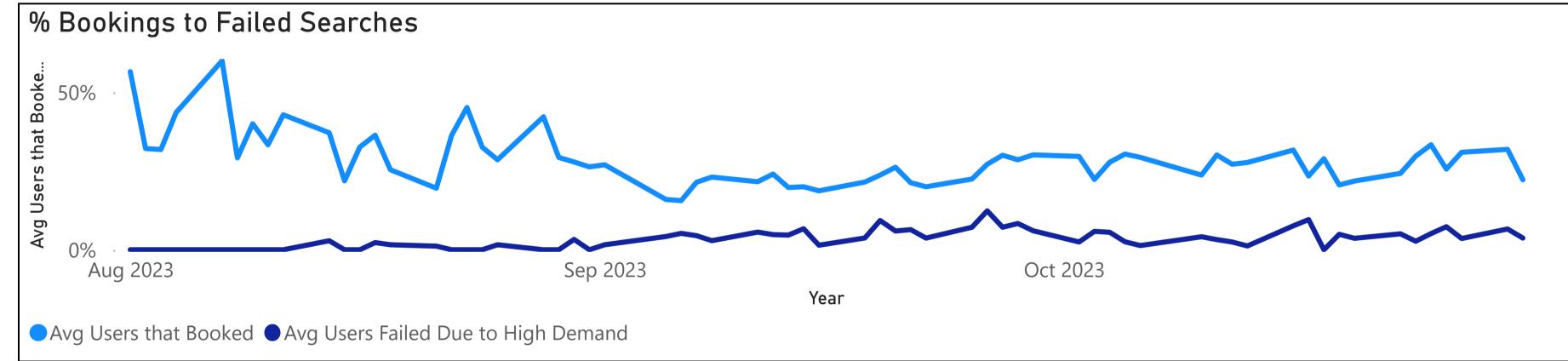


Year Month	2023 October											
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket Avg F	Ride Credit	Avg Ticket
Blackfalds	0%	12%	0%	30%	33%	19%	0%	0%	0%	0%	6%	0%
Total	0%	12%	0%	30%	33%	19%	0%	0%	0%	0%	6%	0%

Program ✓ Blackfalds



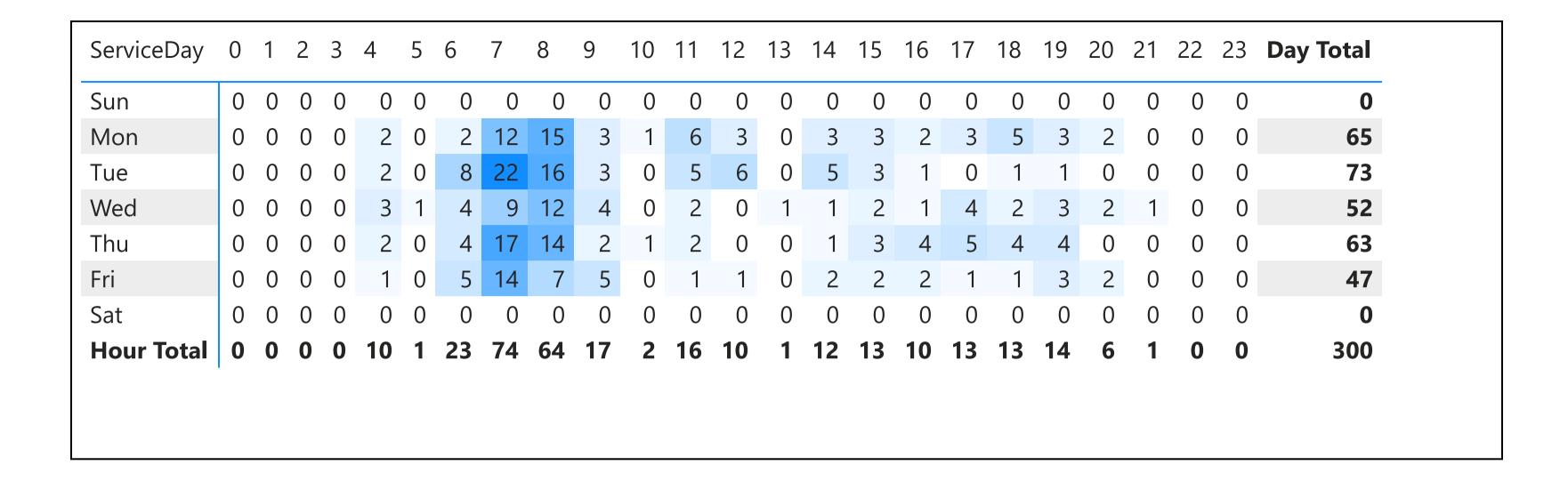


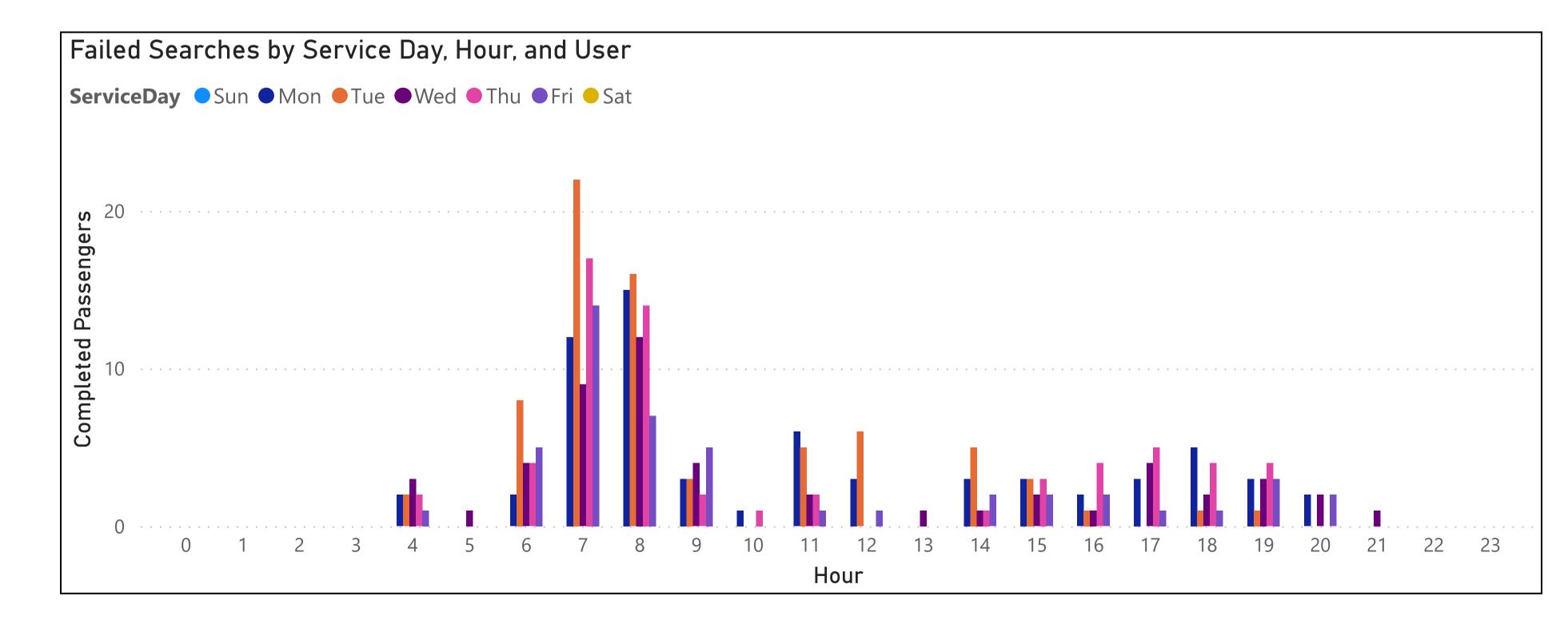


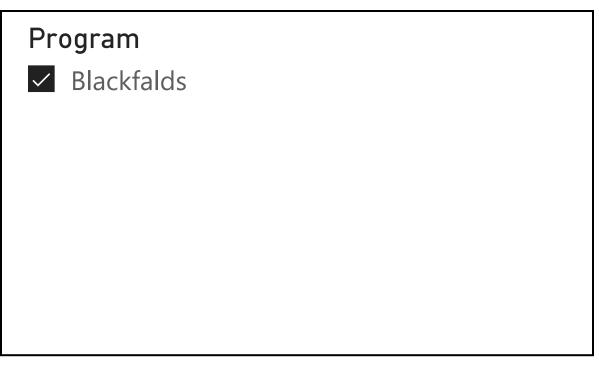
Total	1848	79	604	27%	4%
Blackfalds	1848	79	604	27%	4%
Program	Total Searches	# Users Failed Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demand
Month	October				
Year	2023				

Program ✓ Blackfalds

ServiceDay	Date	
Sun Mon	01/08/2023	
Tue	31/10/2023	
☐ Wed☐ Thu		
Fri		
Sat		

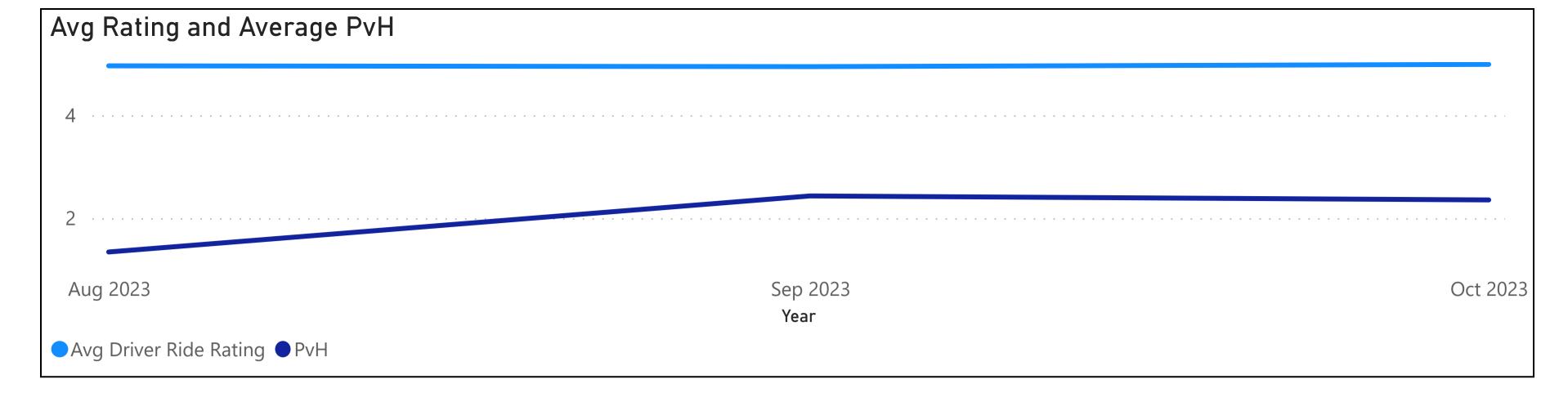


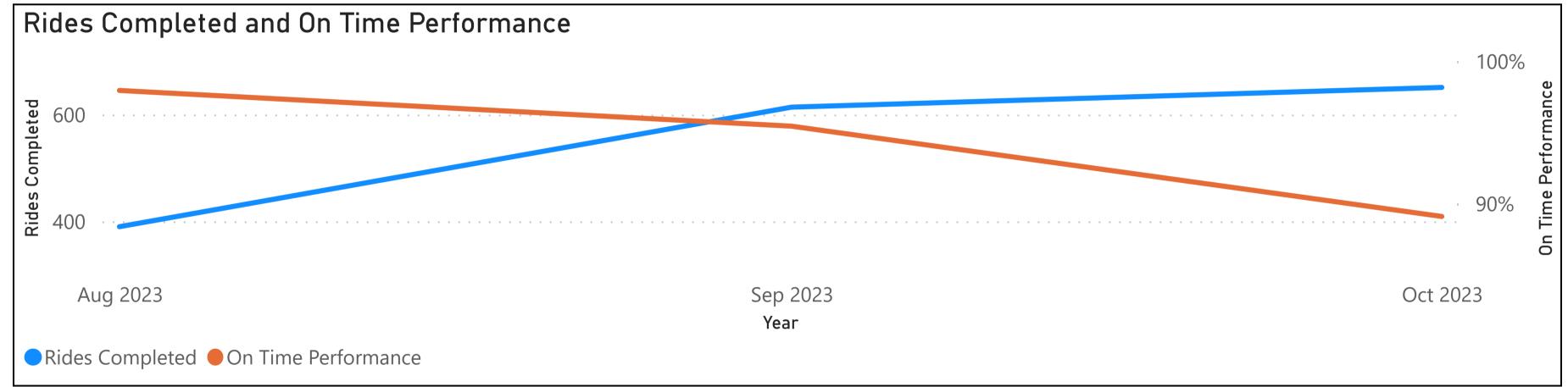


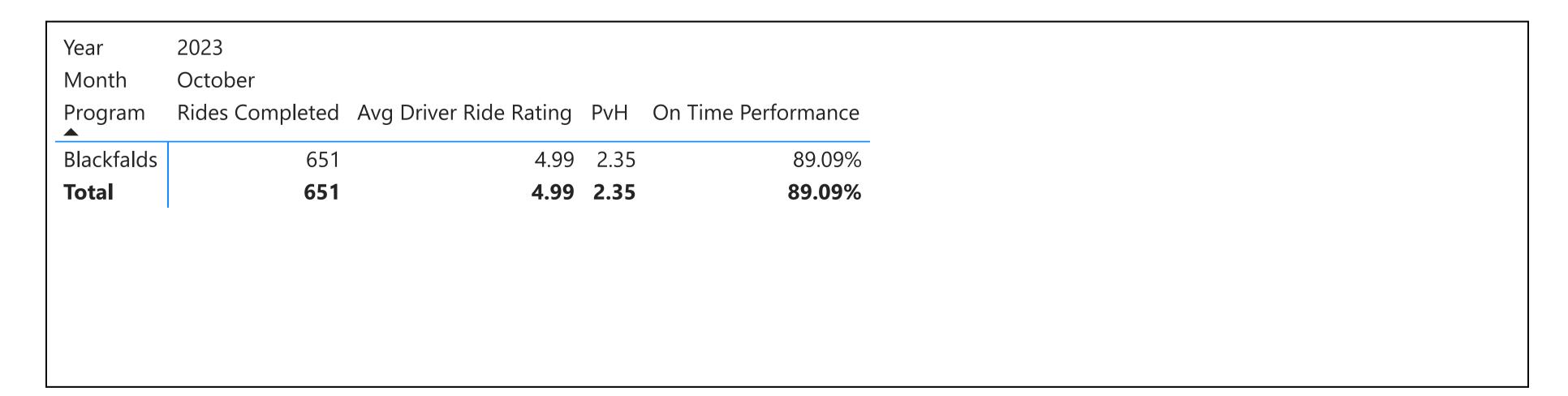


ServiceDay	Date
Sun	01/08/2023
Mon	
Tue	31/10/2023
Wed	
Thu	
Fri	
Sat	

93.53% On Time Performance







Program —

Blackfalds

ServiceDay

✓ Sun

Mon

✓ Tue

✓ Wed

✓ Thu

✓ Fri

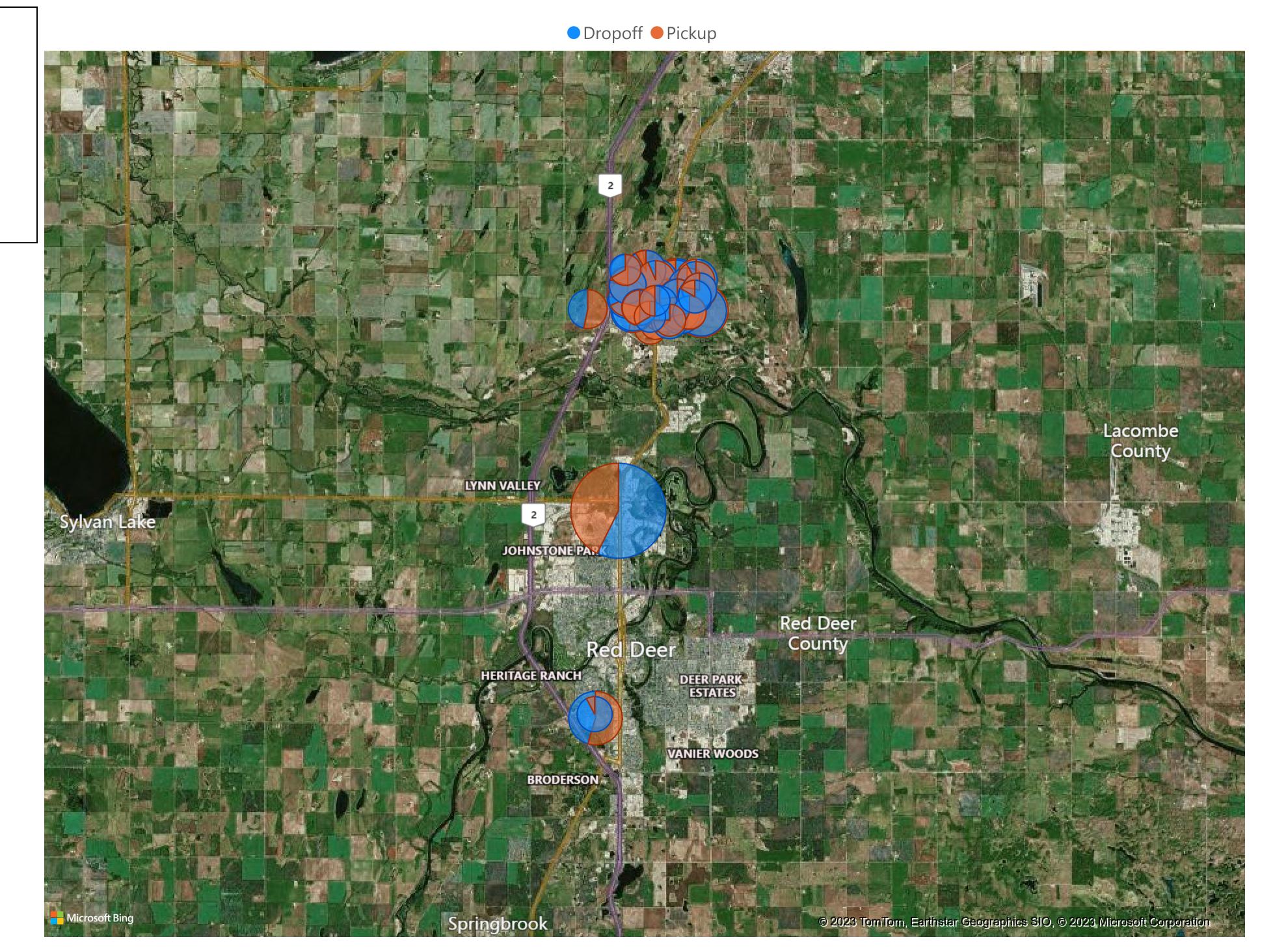
✓ Sat

Date

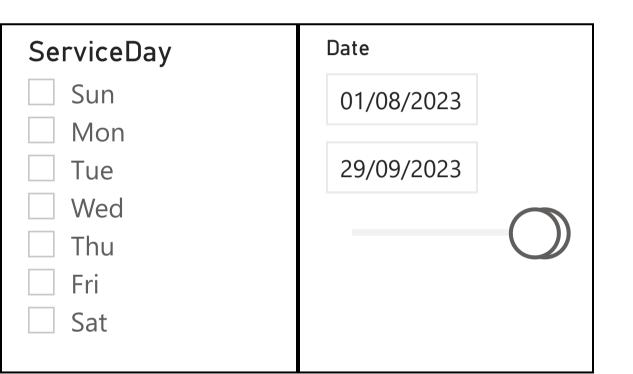
01/08/2023

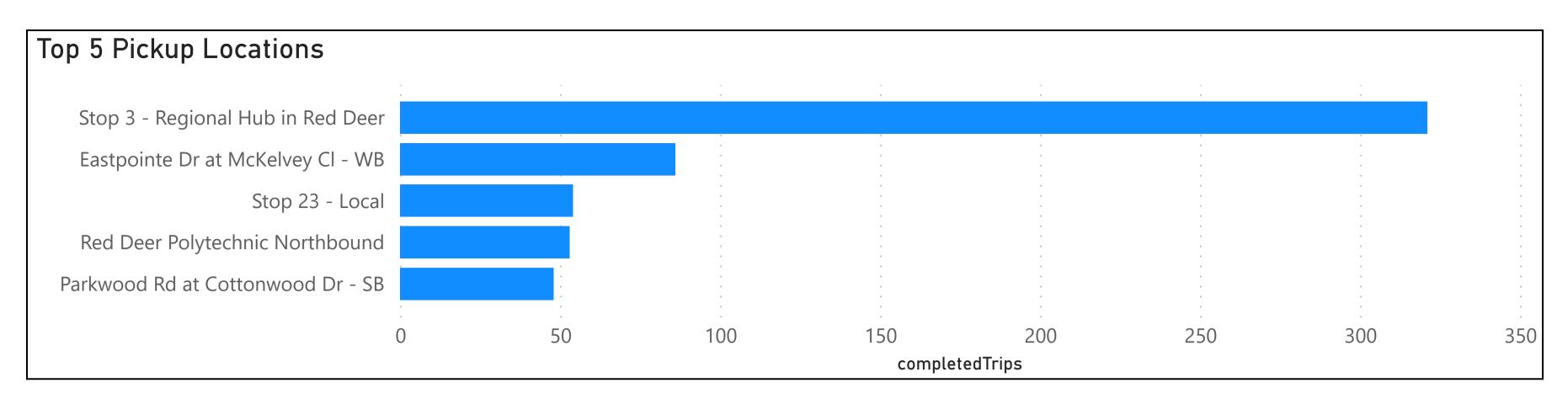
31/10/2023

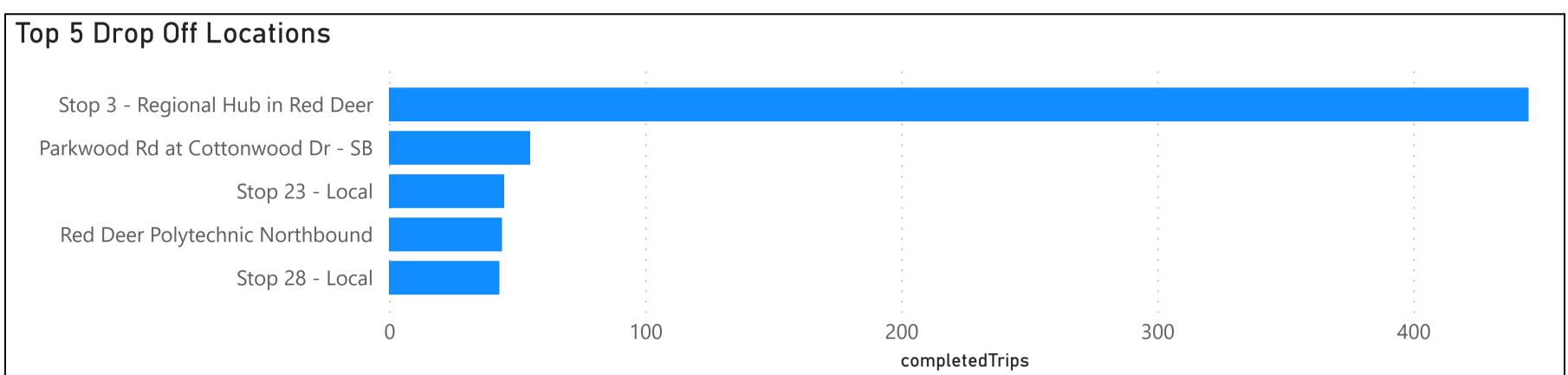




Program ☑ Blackfalds







stopName	Dropoff	Pickup	Total ▼
Stop 3 - Regional Hub in Red Deer	445	321	766
Parkwood Rd at Cottonwood Dr - SB	55	48	103
Stop 23 - Local	45	54	99
Red Deer Polytechnic Northbound	44	53	97
Eastpointe Dr at McKelvey Cl - WB	3	86	89
Stop 28 - Local	43	39	82
Highway Ave at Queen Cr - NB	35	12	47
Park St at Paramount Cr - EB	28	12	40
Ston 1 - Regional Hub West Blackfalds Total	26 1004	1⊿ 1004	40 2008

Туре	Dropoff	Pickup	Total
stopName	completedTrips	completedTrips	completedTrips
Stop 3 - Regional Hub in Red Deer	268	209	477
Stop 23 - Local	66	28	94
Eastpointe Dr at McKelvey CI - WB	3	84	87
Red Deer Polytechnic Northbound	36	43	79
Stop 28 - Local	37	9	46
Parkwood Rd at Cottonwood Dr - SB	16	21	37
Park St at Highway St - Housing Side	1	31	32
Westridge Dr at Standford Blvd - SB	25	7	32
Leong Road at Duncan Ave - SB	16	12	28
Park St at Paramount Cr - EB	22	6	28
Stop 18 - Local	1	27	28
Eagle Builders	12	15	27
Stop 20 - Local	17	5	22
Stop 12 - Local		21	21
Stop 29 - Local	2	18	20
Stop 1 - Regional Hub West Blackfalds	9	10	19
Stop 8 - Local	18		18
Aspen Lakes at Ash Cl - Eastside	15	2	17
Stop 16 - Local	13	3	16
Highway Ave at Queen Cr - NB	11	3	14
Stop 26 - Local	10	4	
Stop 7 - Local	4	8	12
Stop 6 - Local	7	4	11
Stop 20 - Iron Ridge Intermediate Campus - SB		10	10
Stop 21 - Local	5	5	10
Stop 22 - Cottonwood Dr at Coachman Way - EB	1	8	
Stop 30 - Local		9	
Stop 10 - Westridge Dr at Rolling Hills Ridge - SB	2	5	
Stop 7 - Westbrook Rd at Valmont St	6	1	
Stop 22 - Local		6	
Womacks Rd at Blackfalds Skateboard Park	3	3	
Stop 16 - Broadway Ave at Westbrooke Rd - NB		5	
Stop 27 - Local	1	4	
Stop 27 - Park St at Panorama Cr - WB	2	3	
Waghorn St - Southside	3	2	
Stop 25 - Local	4	_	4
Stop 25 - Pioneer Way at Coleman Cr - SB	3	1	
Park St at Parkwood Rd - Northside	•	3	
Prarie Ridge Ave - NB		3	
Red Deer Polytechnic Southbound	2	1	
Stop 11 - Local	1	2	
Stop 17 - Local	2	1	
Stop 24 - Local	3	_	3
Buy Low Foods Stop	J	2	
Casecade at Cooper St - Southside		2	
Stop 10 - Local		2	
Stop 13 - Local	1	1	
Stop 14 - Local	1	1	
Stop 13 - Landsdowne Ave at Minto - EB	1	1	1
Stop 5 - Aspen Lakes at Bend - Eastbound	1	1	
Stop 5 - Aspen Lakes at Benu - Lastbound	1	1	1
Total	651	651	
i Ottai	031	031	1302

Blackfalds Library Board Meeting Minutes October 3, 2023



Meeting was called to order at 6:34 p.m. by Board Chair, Glyn Evans

Present:

Richard Poole, Glenda Brown, Starr Sinclair, Edna Coulter, Glyn Evans, Vincent Wolfe &

Caitlin Ranger

Absent:

Regrets:

Laura Svab & Ray Olfert

Staff:

Carley Binder

1. Acceptance of the Agenda

MOTION L58-23

Moved by Edna Coulter to accept the agenda. C.U.

september.5

2. Acceptance of the minutes from the last meeting August 1, 2023:

MOTION L59-23

Moved by Richard Poole to accept the September 5, 2023 with amendments C.U.

- 3. Business from Last Meeting:
 - 3.1 New Library Lights replacement is pending. New lights are on order.
 - 3.2 Security Quotes are pending.
 - 3.3 Review proposed 2024 Budget

MOTION L60 -23

Moved by Richard Poole to accept the proposed 2024 budget as presented for \$541, 606 C.U.

- **4. Board Basic Workshop** upcoming in person workshop in St. Paul on Sat. Oct. 14 (RSVP by Oct 8) and Drayton Valley on Sat. Oct. 21 (RSVP by Oct. 13) & governance training in Lacombe on Friday, Oct. 27.
- 5. New Business:
 - 5.1 Acceptance of Income Statement, Direct Bill Payments and Budget Update

MOTION L61-23

Moved by Edna Coulter to accept the income statement, Direct Bill Payments & budget update. CU.

5.2 Administrator Review – Discussion

MOTION L62-23

Moved by Richard Poole to go In Camera at 7:54pm

MOTION L63-23

Moved by Richard Poole to come out of Camera at 8:00pm

5.3 Piano Donation – Don Marsh would like to donate a piano to the library.

MOTION L64-23

Moved by Edna Coulter to accept the donated piano from Don Marsh and to try and obtain help moving it to the library. Authorize paying movers of up to \$500.00

- 6. Items for Information
 - 6.1 Administrator's update
 - 6.2 Programmer's update
 - 6.3 Stats September 2023

MOTION L65-23

Moved by Richard Poole to accept as information. C.U.

MOTION L66-23

Moved by Richard Poole to submit the Programmer Highlights as Information to Town Council on a monthly basis. C.U.

7. Policies - Review revised LAPP and Health Benefits policy and forms

MOTION L67-23

Moved by Glenda Brown to accept the revised LAPP and Health Benefits policy and forms as presented. **C.U.**

- 8. Plan of Service Nothing new to review.
- **9. Bylaw** Nothing new to review.
- **10. Emergency Planning** Review gas leak addition

MOTION L68-23

Moved by Richard Poole to accept the amended addition of the Gas Leak and procedures to the Emergency Planning Policy. C.U.

11. Adjournment: Adjourned at 8:01 P.M.

Next Regular Board Meeting: Tuesday, November 7, 2023 at 6:30 pm

Regrets:



TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD

IN PERSON Oct 4, 2023

A Blackfalds and District Recreation, Culture and Parks Board meeting for the Town of Blackfalds was held in person on Oct 4, 2023 at the Civic Centre – Tayles Boardroom at 6:30 pm.

MEMBERS PRESENT:

Rebecca Stendie, Town of Blackfalds Councillor Barb Shepherd, Lacombe County Representative Kimberley Sommerville, Public at Large Jill Bried, Public at Large Kala Pandit, Public at Large Kristy Lawrence, Public at Large Trent Kroetsch, Public at Large

ATTENDING:

Rick Kreklewich, Director of Community Services Carol Simpson, Abbey Centre General Manager Jeff Heindel, Parks and Facilities Manager Alyssa Borix, Community Services Administration Assistant

REGRETS:

Laura Svab, Town of Blackfalds Councillor

OTHERS PRESENT:

N/A

AGENDA

1. RECREATION, CULTURE AND PARKS BOARD MEETING

- 1.1 CALL TO ORDER 6:30 PM IN PERSON
 - The regular meeting was called to order by Chair Sommerville at 6:33 PM.

2. LAND ACKNOWLEDGEMENT

Chair Sommerville gave the acknowledgement.

3. AGENDA APPROVAL

3.1 AGENDA FOR THE OCTOBER 4, 2023, RECREATION, CULTURE AND PARKS BOARD MEETING

RES. 46/23

Member Shepherd moved to approve the agenda for the October 4, 2023, meeting as amended.

MOTION CARRIED UNANIMOUSLY



TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD

IN PERSON Oct 4, 2023

4. DELEGATION

N/A

5. BUSINESS ARISING FROM MINUTES

- 5.1 Vista Trail Walking Trail
 - Councillor Stendie and Director Kreklewich gave a background
 - Recommend to Council to consider adding a walking trail along Vista Trail (between Womacks Rd and South St) to budget discussions for the upcoming year
 - No available funding to include the trail on Trans Canada Trail has been utilized thus far
 - Administration to look into funding options
 - Possible to put a sidewalk instead of a full trail

RES. 47/23

Councillor Stendie moved that the Recreation, Culture and Parks Board to send the item to Council for discussion.

MOTION CARRIED UNANIMOUSLY

6. BUSINESS

- 6.1 Aquatics Centre Rental Rates
 - Manager Simpson gave a background
 - o Review of fee guide, potential to rent out pool
 - o Comparison of other similar facilities
 - Consideration of guard to guest ratios
 - Little interest in rental options for pool from community
 - Cost-to-service ratio does not appear to be justifiable

RES. 48/23

Member Lawrence moved that the Recreation, Culture and Parks Board accept the recommendation to accept this item as information and the Outdoor Aquatic Centre remain a non-rental space, open for programming and general public swim only.

MOTION CARRIED UNANIMOUSLY

6.2 Student Rate

- Manager Simpson gave a background
 - o Evaluation of fee guides of similar facilities
 - o Evaluation of the definition of "student", under 18 only or post-secondary students
 - How to determine student status
 - Possible to change Best Practices guiding document
 - Proof should be provided



TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD

IN PERSON Oct 4, 2023

RES. 50/23

Councillor Stendie moved that the Recreation, Culture and Parks Board maintain the rates without the addition of a student rate.

MOTION CARRIED UNANIMOUSLY

6.3 Rates and Fees

- Director Kreklewich gave a background
 - Removal of student rate and Military/First Responders rate as discussed during previous item

RES. 51/23

Councillor Stendie moved that the Recreation, Culture and Parks Board recommend to Council to accept the Proposed Rates and Fees as amended.

MOTION CARRIED UNANIMOUSLY

7. ACTION CORRESPONDENCE

N/A

8. INFORMATION

- 8.1 Budget Survey Results
 - Director Kreklewich gave a background
 - o FCSS comments to go to FCSS board
 - Enhance the education of the general public regarding the roles of different departments and the activities that transpire behind the scenes
 - o Possible "Did You Know?" sections in Town bills and on social media

8.2 Events Update

- Director Kreklewich gave a background
 - Overview of events that have taken place
 - Discussion concerning the rationale behind the pricing structure of Monster Bash tickets
 - Discussion regarding the cost of Drive In movie events, possible to charge extra to donate additional revenue to food bank

8.3 ABBEY CENTRE - UPDATE

- Manager Simpson gave a background
 - PolyLevel lifting of pool deck is complete



TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD

IN PERSON Oct 4, 2023

- Alberta Blue Cross "Built Together" grant application submitted, notifications expected in December
- Fall cleaning and maintenance of Indoor Playspace completed Sept 29
- Sponsorship agreement pending for Banner Sponsor in Field House, working with MarComm to create a sponsorship video
- National Custodian Day on Oct 1
- Fitness evaluation for fall programming
- o Try-It Pickleball was well attended
- Workout of the Day now provided to users by request
- Staff will wear orange shirts on Sept 29 & 30 in honour of National Day for Truth and Reconciliation
- Best Practice launching October to identify under 18 users that have completed orientation, those who have will receive a shoe tag to be worn when in the fitness centre

8.4 EAGLE BUILDERS CENTRE - UPDATE

- Director Kreklewich gave a background
 - o High demand for arena bookings, the EBC is fully booked for the season
 - o Stantec approved changing the finished to galvanized and black paint
 - New paint/trim applied to arena 2, improving the look of the lobby and other areas

8.5 PARKS AND FACILITIES - UPDATE

- Manager Heindel gave a background
 - o Facilities staff have installed Arena 2 ice, activities began Sept 26
 - o Operators are providing support for the Outdoor Aquatic Centre season closure
 - o Parks staff are concluding 2023 season by collecting and cleaning various planters
 - Staff are preparing for Light Up Blackfalds
 - Tayles Spray Park is now closed for the season

9. APPROVAL OF INFORMATION ITEMS

RES. 52/23

Member Kroetsch moved that the Recreation Board accept the information items as presented.

MOTION CARRIED UNANIMOUSLY

10. APPROVAL OF MINUTES

RES. 53/23

Member Pandit moved that the Recreation Board accept the minutes as presented for September 6 meeting.

BLACKFALDS

TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD

IN PERSON Oct 4, 2023

MOTION CARRIED UNANIMOUSLY

11. ADJOURN

a. Chair Sommerville moved that the Recreation, Culture and Parks board meeting be adjourned.

RES. 54/23

Meeting adjourned at 8:18 PM.

MOTION CARRIED UNANIMOUSLY

Trent Kroetsch
Trent Kroetsch (Nov 2, 2023 12:02 MDT)

TRENT KROETSCH, VICE CHAIR

RICK KREKLEWICH, DIRECTOR OF COMMUNITY SERVICES

Next meeting scheduled for November 1, 2023 @ 6:30pm



Agenda Item: 6.2 Programming Report

Date: October 27,2023

Prepared by: Laura MacKenzie

Programming Highlights:

- This month Little Stars' Kinders visit They made creations with Lego.
- October 12th Lego Club we did Lego Zip Line. We had 12 participants create Lego cages to go down the zip line.
- We had a busy Toddler Sensory Class. 20 participated. Parents commented that they enjoyed this class.
- October 17th we had our first Tasty Tales Story Time. We read a story, each family prepared an Apple Crisp, apple printing with apples and paint, and we sampled an apple crisp that I baked. Lots of fun! This class will happen again in December.
- In the Growing Minds Stem Class, we made Catapults and projected little foam pumpkins and pompoms off them. The kids enjoyed this a lot!
- October 19th was the registered Halloween party. Crafts, games, snacks, and had a photo booth.
- The Halloween Dance Party was a blast. All ages came to dance! We had 75 in attendance!
- 42 children participated in our Halloween coloring contest. We have chosen 3 winners to receive an Indigo gift card.
- Something Cool For After school had a Halloween party, touching gross things (peeled grapes eyeballs, tomato witches heart, mushroom ogres wart, & more. Played the Board game Clue,
 swung at the pinata spider that they made in previous classes.













Agenda Item: 6.2 Programming Report

Date: October 30, 2023 Prepared by: Nicole Rice

Programming Highlights:

- We had 37 kids ages 8 to 18 come for our Frankenstuffie program (and I didn't even count the adults!) It was super fun with lots of creative stuffies being made.
- Our long running youth D&D full of young guys has become a solid friend group that not only meets in the library, but also hangs out and plays D&D at each other's houses!
- The Genre book club is building momentum and we have chosen quite a few books.
- The walking club continues to explore local walks & the town. Friendships have been made between the members and they continue to hang out with one another outside of library programs.







Statistics:

	2023 YTD Total Sessions	2023 YTD Total Participants	2022 Total Sessions	2022 Total Participants
Children's	581	3888	586	4026
Young Adult	33	143	53	466
Adult	114	570	81	510
Multigenerational	31	904	13	1669
Outreach	32	1709	49	2155
Virtual sessions	55	204	190	778



Regular Meeting of Council

2. Consent of Agenda

2.1 Consent of Agenda

Council approved relocating the speed limit signs to extend the 50 km/hr speed zone along C & E Trail north of the 72nd Avenue intersection.

Council accepted the 2023 Fall Coffee with Council and Farmer's Market summary as information.

5. Public Hearings

5.1 Bylaw 405.3 - Municipal Development Plan (MDP) Amendment & Bylaw 267.5 North Area Structure Plan (NASP) Amendment

A Public Hearing was held for Bylaw 405.3, a proposed amendment to the Municipal Development Plan(MDP), and Bylaw 267.5, a proposed amendment to the North Area Structure Plan (NASP).

These amendments will change the land use identified in the future land use maps for the subject parcels from Multi-Residential to General Residential to allow Single-Detached Dwelling development.

6. Requests for Decision

6.1 Bylaw 405.3 - Municipal Development Plan (MDP) Amendment & Bylaw 267.5 North Area Structure Plan (NASP) Amendment – Second and Third Readings

The owners of two parcels of land in the College Heights area propose the development of Single-Detached Dwellings on lands identified in Lacombe's planning documents for multi-residential development.

To approve the proposed residential development, amendments to the City's Municipal Development Plan (MDP) and North Area Structure Plan (NASP) are required, as well as amendments to the College Heights Outline Plan (presented within a separate report for consideration once MDP and NASP amendments are approved). Bylaw 405.3 proposes to amend the MDP (Bylaw 405) by replacing Map 1 with the revised map that shows the proposed amendment from Multi-Residential Lands to General Residential Lands. There are no other changes to the MDP.

Bylaw 267.5 proposes to amend the NASP (Bylaw 267) by replacing Map 1 with the revised map that shows the proposed amendment from Multi Residential Lands to General Residential Lands. There are no other changes to the NASP.

Council gave second reading and third to Bylaw 405.3 as presented.

Council gave second and third reading to Bylaw 267.5 as presented.

6.2 College Heights Outline Plan Amendment

The proposed amendments to the College Heights Outline Plan will update the plan's land use section and maps to enable Single-Detached Dwelling development on two undeveloped parcels at 4902 and 4722 Beardsley Avenue, with a total area of 3.8 acres, located south of Henner's Pond. The proposed amendment is as follows:

- The amendment area is currently identified as multi-family development. The developer proposes single-family home development.
- The amendment area will be serviced by a low-pressure sanitary sewer system (instead of a gravity system), whereby homes will include a small wastewater pump to move wastewater uphill through a pressurized pipe to a gravity manhole. The City will be responsible for the pressure pipe from the property line and within the public road. Landowners will be responsible for the pressure pipe on their property, including the pump.
- The proposed development does not interfere with the existing natural trail around Henner's pond, although once developed, there will be fence lines very near the existing trails.

Council approved the amendments to the College Heights Outline Plan as presented.

6.3 2024 Capital Budget

The first draft of the proposed 2024 Capital Budget is presented to Council to support discussion and deliberation at the upcoming Budget Workshop.

The proposed 2024 Capital Budget totals an estimated \$10.02M and will be funded from a combination of:

• Grants: \$3.35 million

Reserve Withdrawal: \$5.07 million
Outside Sources: \$1.15 million
Debentures: \$0.45 million

• Total Funding Sources: \$10.02 million

There are 24 projects proposed for the 2024 Capital Budget.

Council accepted the proposed 2024 Capital Budget report for discussion at the Council Budget Deliberation Workshop on October 30, 2023, and October 31, 2023.

6.4 2024 -2033 Capital Plan

The 2024 - 2033 Capital Plan aims to outline the City of Lacombe's future capital requirements based on Council priorities and existing infrastructure maintenance requirements.

The expenditures are grouped based on Division.

The estimated capital expenditures represented in the 2024-2033 Capital plan are \$80.8 M (before inflation).

The plan also identifies potential funding sources to fund these capital expenditures within the 10-year horizon. The proposed funding combines third-party contributions, debenture borrowing, grants, and reserve withdrawals.

Major Capital Projects in the 10-year plan include:

- Fire Station Building (2023 \$0.5M, 2024 \$2.25M, 2025 \$2.25M) Total Cost \$5M
- Fire Ladder Truck Replacement (2023 \$0.2M, 2024 \$0.5M, 2025 \$1.3M) Total Cost \$2M
- Roads Renewal Program Capital Works (2025 2033) Total Cost \$16.2M
- Pumphouse D (2025 \$0.05M, 2026 \$1.0M, 2028 \$5M, 2029 \$5.628M) Total Cost \$11.678M

Council accepted the proposed 2024 - 2033 Capital Plan report for discussion at the Council Budget Deliberation Workshop on October 30, 2023, and October 31, 2023.

6.5 2024 Operating Budget and 2025-2026 Financial Plan

Administration prepared the 2024 draft budget based on Council's direction at their Committee of the Whole meeting on August 14, 2023.

The Annual Budget and Taxation Preparation Policy and Compensation Policy target the tax rate increase and staff Cost of Living Adjustment (COLA) to the Alberta Consumer Price Index (CPI). The average of the Alberta CPI increases for the 12 months from July 1 to June 30 equals 5%.

On August 14, 2023, Council directed Administration to prepare the 2024 operating budget with a 4% tax rate increase, a 1% Special Paving Tax and a Cost-of Living allowance of 3%.

Council accepts the proposed 2024 Operating Budget report for discussion at the Council Budget Deliberation Workshop on October 30 and October 31, 2023.

6.6 Rural Renewal Stream

The Province of Alberta's Alberta Advantage Immigration Program (AAAIP) features seven programs (or streams) to facilitate the attraction and placement of qualified immigrants to communities outside of Calgary and Edmonton. The Rural Renewal Stream is one of those seven streams. 630 positions have been filled, with an additional 668 in the processing queue.

The Province has accepted 30 municipal/regional applications at this time.

The program encourages communities and employers to work together to recruit full-time foreign workers, which may include refugees. In this sense, municipalities, or their designated partners (officially assigned agencies) act as recruiters to place workers in a restricted number and type of positions that may be available in the towns and cities participating in the program.

Municipal participation in the program requires allocating significant administrative resources taking the role of an employment placement agency. Some municipalities have opted to "farm out" this function to a local community organization that already provides similar services to the community.

The City of Lacombe's participation in the program must consider the value of allocating resources to facilitate the placement of foreign workers with the value of finding workers to fill hard-to-place occupations. Council

should consider if it should take responsibility for the placement of foreign workers in the community. Since this has not been an area of municipal involvement, Council needs to be clear about the City's role today and in the future regarding attracting and retaining employees in the private sector.

Council received the Alberta Advantage Immigration Program Streams report as information.

6.7 Notice of Motion (Councillor Hoekstra – from October 10th)

Councillor Hoekstra made the following motion:

THAT Council direct Administration to draft a letter to the Honourable Ric McIver, Minister of Municipal
Affairs, outlining concerns about amending the Local Authorities Election Act to allow for more political
party influence in municipal politics. Further, that the letter requests information on the rationale and
desired outcomes of any such amendments.

The motion was made by Council.

- 8. In camera
- 8.1 Land (FOIP Section 16)
- *The next scheduled Council Meetings:
- Tuesday, November 14, 2023 Organizational/Regular Council Meeting at 5:30 p.m. City Hall
- Monday, November 20, 2023 Organizational/Regular Council Meeting at 5:30 p.m. City Hall
- Monday, November 27, 2023 Organizational/Regular Council Meeting at 5:30 p.m. City Hall



HIGHLIGHTS OF THE REGULAR COUNCIL MEETING OCTOBER 26, 2023

POLICY RC(1) FUNDING APPLICATION – LACOMBE AND DISTRICT HISTORICAL SOCIETY – MICHENER HOUSE REIMAGINATION PROJECT

By resolution of Council, Lacombe County will provide financial support in the amount of \$41,851 to the Lacombe and District Historical Society for upgrades to the exhibit spaces and interpretive areas of Michener House.

POLICY RC(1) FUNDING APPLICATION – MORNINGSIDE COMMUNITY SOCIETY – OUTDOOR RINK BOARD REPLACEMENT

By resolution of Council, funding in the amount of \$16,000 will be provided to the Morningside Community Society for the replacement of boards on their outdoor skating rink.

POLICY AD(45) BUDGET POLICY

Policy AD(45) Lacombe County Budget received Council approval.

ALLOCATION OF 2023-2024 FCSS FUNDING

Council approved FCSS funding, on an annual, ongoing basis, to fourteen community programs and one-time funding to ten community organizations. Most the funding applications relate to youth and children's programs, however, several communities also submitted program funding requests that would reach seniors and other adult groups.

CPO SERVICES CAPITAL REPLACEMENT

Council approved the 2024 CPO Services capital equipment purchases and authorized the County Manager to tender and award the purchase of two enforcement vehicles and video camera equipment.

COR AUDIT RESULTS

Council received a presentation regarding Lacombe County's 2023 Certificate of Recognition Recertification Audit results.

FIVE-YEAR RECREATION CAPITAL PLAN

By resolution of Council, the 2024 – 2028 Recreation Capital Plan was approved. Highlights of the plan are as follows:

2024	Sunbreaker Cove Boat Launch Upgrades Sandy Point Beach – Accessibility Matting for Individuals with Mobility Challenges
2025	Sandy Point Beach Playground Expansion
2026	Trans Canada Trail – Phase III Construction from the City of Lacombe to Ponoka County
2027	Kuhnen Park Boardwalk Construction
2028	No proposed projects



WHERE PEOPLE ARE THE KEY

POLICY RC(8) USE AND MANAGEMENT OF COUNTY RESERVE LANDS

Policy RC(8) Use and Management of County Reserve Lands received Council approval.

PARKS AND RESERVES MANAGEMENT BYLAW

Bylaw 1398/23 Parks and Reserve Management received first and second reading. By resolution of Council, the County Manager was directed to provide notification to the public regarding the approval of Policy RC(8) and, further, that third and final reading of Bylaw 1398/23 is scheduled for the December 14, 2023 Council Meeting.

2023 ENVIRONMENTAL STEWARDSHIP AWARD PRESENTATION

Reeve Shepherd presented Ward Nelson, a resident of the Eckville Area, with the 2023 Environmental Stewardship Award for his work and contributions to conservation in the Medicine River Watershed area.

Next Regular Council Meeting is November 14, 2023 – 9:00 a.m.

Next Committee of the Whole Meeting is December 5, 2023 – 9:00 a.m.

Lacombe County Administration Building

**For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.



NOTICE OF ACKNOWLEDGEMENT

AT THE OFFICE OF THE CAO/COUNCIL

RECEIVED

OCT 1 9 2023

2" Floer, Summerside Business Caritre 1229 – 91 ST SW Edmonton, AB T6X 1E9

Tel (780) 427-2444 Email lprt.appeals@gov.ab.ca Website www.lprt.alberta.ca

Our File: AN21/BLAC/T-01

October 16, 2023

Kim Isaak Chief Administrative Officer Town of Blackfalds Box 220, 5018 Waghorn Street Blackfalds, AB TOM 0J0 Tim Timmons
County Manager
Lacombe County
RR 3
Lacombe County AB T4L 2N3

Re: Notice of Intent to Annex Withdrawal Acknowledgement - Town of Blackfalds

The Land and Property Rights Tribunal (Tribunal) acknowledges that the Town of Blackfalds (Town) is withdrawing from the process of annexing land from Lacombe County (County) as specified by the Notice of Intent to Annex (Notice) submitted by the Town on December 16, 2021.

Since the September 20, 2023 correspondence indicates that the Town no longer wishes to proceed with the annexation, the Tribunal will close its file. The Town will need to submit a new Notice if it elects to proceed with an annexation that includes these lands in the future.

The Tribunal appreciates the information provided by the Town regarding this matter.

Yours truly,

Rick Duncan Case Manager

cc: Janice Stewart, Central Zone - Alberta Health Services

Jordan Thompson, North Red Deer Regional Wastewater Services Commission

Jordan Thompson, North Red Deer River Water Services Commission

Tim De Ruyck, Wolf Creek School Division

Kathleen Finnigan, Red Deer Catholic Regional Schools

Gordon Graves, Interested Party

Dave Hunka, Fortis Alberta Inc.

Lyle Kuzik, Federation of Alberta Gas Co-ops Ltd.

Heidi Kalyniuk, CP Rail System

Trevor Richelhof, Alberta Transportation (Calgary)

Sabhago Oad, Alberta Transportation

Wendy Peters, Alberta Municipal Affairs

Lacombe County is holding a PUBLIC MEETING

and you're invited...



Wednesday, November 22, 2023



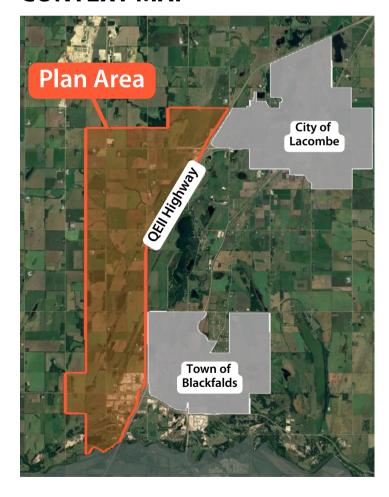
7:00 PM



Lacombe County Office Council Chambers

Located 2½ miles west of Highway 2 at the intersection of Spruceville Road and Highway 12

CONTEXT MAP



For more information, please contact Planning Services or visit the County's website

Cajun Paradis, Senior Planner Nicklas Baran, Planner / Development Officer Email: planning@lacombecounty.com Phone: 403-782-8389

QEII WEST AREA STRUCTURE PLAN

Lacombe County is updating the QEII West Area Structure Plan.

This Plan covers the lands west of the QEII Highway, between Lacombe and Blackfalds, in Lacombe County. The Plan was initially adopted by County Council in 2012 to address growing demand for commercial and industrial development along the QEII Edmonton-Calgary Transportation Corridor. The Plan identifies certain strategic development nodes for potential commercial and industrial development opportunities, while preserving all other lands for agriculture. Further, it outlines standards and requirements that would apply to new development.

This Plan Area represents the most attractive and desired lands for commercial and industrial development in Lacombe County. As such, the County is updating the Plan to ensure it is up-to-date and consistent with the County's current planning policies and the community's vision for the future.

When adopting area structure plans, the County commits itself to open, transparent, and collaborative decision-making. As such, the community's feedback is critical to this Plan update. We encourage all residents, landowners, and businesses in and around the Plan Area to attend this public meeting for information on the Plan. An online and paper survey will be open for a two-week period following the public meeting.

learn more at



www.lacombecounty.com/QEIIWestASP



1-4311 - 49 Ave | Red Deer AB | T4N 5Y7 www.cacpc.ca | info@cacpc.ca | 403.986.9904

October 30, 2023

Town of Blackfalds P.O. Box 220, 5018 Waghorn Street Blackfalds, AB TOM 0J0 ATTN: Jamie Hoover, Mayor

Dear Mr. Hoover,

The Central Alberta Crime Prevention Centre (CACPC) serves as a hub for crime prevention. The CACPC is a nonprofit, registered charity working with residents to be pro-active in crime prevention. We assist those who may be impacted by or are targets of property crime or fraud/scams. March 2023 marks the completion of 11 years of operations. This crime prevention hub model is unique as it brings together multiple crime prevention programs to work and network together for community safety.

The Central Alberta Crime Prevention Centre welcomes the opportunity to work with your community.

CACPC provides education, training, resources and crime reduction initiatives. This includes our CPTED (Crime Prevention Through Environmental Design) Training with both Basic and Advanced certificate courses being offered on a virtual Zoom platform, or in-person at your location. We offer presentations in-person and virtually to help educate residents about what they can do to protect their property, the importance of reporting suspicious activity and crime, and we partner with the Alberta Provincial Rural Crime Watch Association's Wise Owl Program to educate seniors on how to avoid being a victim of scams & fraud.

As we plan for 2024, we are grateful for our partnerships with neighbouring communities, and pleased to share our 2024 Service List. By utilizing our services and training opportunities you are supporting the Crime Prevention Centre which means we can continue to provide our programs and services in Red Deer and Central Alberta.

We look forward to working with you in the coming year. Please contact us at info@cacpc.ca or 403-986-9904 if we can be of service to you.

Respectfully,

lee lopchan **Executive Director**

2024 CACPC SERVICES



Your trusted crime prevention resource centre.

EDUCATION & TRAINING

Presentations:

- Fraud & Scams training sessions
- · Crime Prevention for your home
- · Crime Prevention for condos
- Crime Prevention for your business

CPTED Training

- Virtual courses (\$300-\$445 pp)
- Private courses at your location (Quotes)

CPTED ASSESSMENTS (Quotes)

- Individual property reviews
 - Businesses
 - Municipal properties
 - Residential
 - Rural
 - Industrial
- · ASIP Grant CPTED reviews
- · Let your residents speak with a community consultation, that includes a CPTED review

PRODUCTS FOR PURCHASE

- Graffiti Removal Products (various prices)
- ProtechDNA Microdot Kits \$30
- Personal Alarms \$10
- 529 Garage Bike Registry Shields \$5











PERSONAL ALARMS





The Central Alberta Crime Prevention Centre welcomes the opportunity to work with your community, business or group.

The CACPC is a non-profit, registered charity working with residents to be pro-active in crime prevention. We assist those who may be impacted by or are targets of property crime or fraud/scams.

The CACPC provides education, training, resources and crime reduction initiatives. Although the centre is based in Red Deer, their services are available to communities throughout Alberta.

info@cacpc.ca

403-986-9904

www.cacpc.ca

#1, 4311 49 Ave, Red Deer, AB T4N 5Y7

Join our 7th annual event...



Central Alberta Victim & Witness Support Society Box 1780 Blackfalds, AB T0M 0J0 Tel: 403-885-3355 www.victimsupport.ca



October, 30, 2023

Town of Blackfalds

Attn: Mayor Jamie Hoover

Subject: Update on Changes to Victim Service Units (VSU)

Dear Mayor Hoover,

I hope this letter finds you in good health. I am writing to provide you with an update on changes to the Victim Service Units (VSU) in Alberta, particularly as it pertains to the Town of Blackfalds.

Our last update in January was to inform you of the regionalization of the 62 independent boards into four "Super Boards" aligning with the RCMP zones, including Central, South, East, and West. This step is now complete and Our Board of Directors for the Central Region is now operational.

What this means

The Central Alberta Victim & Witness Support Society (CAVWSS), which operates as a non-profit organization under the Society's Act, will begin its dissolution process effective August 31, 2024. CAVWSS will remain in full operation for the duration of the dissolution process.

Starting April 1, 2024, our organization will operate simultaneously with the Central Regional Victim Serving Society to ensure a seamless transition to the new model.

During this transition period, efforts will include a measured and respectful recruitment and hiring process for current VSU employees. The transition period also assists with the transition process for clients, files, and advocates, and ensures that there is minimal disruption to the services provided to our community.

I want to assure you that under this new model, the Town of Blackfalds should not experience significant service delivery changes. However, it is important to acknowledge that with any major change, there may be some challenges.

To address any concerns or difficulties that may arise during this transition, please feel free to reach out to me directly at admin@victimsupport.ca. Additionally, you can direct your concerns to the JSG Engagement Team at JSG.Engagement@gov.ab.ca. Contact information for the Board of Directors for the Central Regional Victim Serving Society will be distributed once known.

I appreciate your understanding and cooperation during this transitional period. Together, we can continue to support victims of crime in our community and ensure their rights and well-being are protected.





Thank you for your attention to this matter. I look forward to working closely with the Town of Blackfalds to navigate through these changes successfully. Please do not hesitate to contact me with any questions or if you require further clarification.

Sincerely,

Shawna Wyatt

Executive Director
Central Alberta Victim & Witness
Support Society
Blackfalds RCMP Detachment
403-885-3355
Victimsupport.ca



Page 1 of 2

MEETING DATE: November 14, 2023

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: Mayor Hoover - Notice of Motion, 2022 Social Needs Assessment

BACKGROUND

On August 22, 2023, Mayor Hoover put forward a Notice of Motion, 2022 Social Needs Assessment. As per the Council Meeting Procedural Bylaw, the item was placed on the September 25, 2023, Regular Council Meeting for discussion and debate.

The motions were:

"That Council accepts the 2022 Social Needs Assessment, in principle, as the guiding document to prioritize and plan FCSS Programming for the Town of Blackfalds."

Alternatively:

"That Council provides specific feedback on changes necessary to accept the 2022 Social Needs Assessment, in principle, as the guiding document to prioritize and plan FCSS Programming for the Town of Blackfalds."

When the above notice of motion was brought forward on September 25, 2023, CAO Isaak indicated that the FCSS Board requested that the Mayor postpone the motions on the Social Needs Assessment to the Regular Meeting of November 14, 2023, to allow the opportunity for the FCSS Board to review the matter. As such, the following resolution was carried unanimously:

299/23 Mayor Hoover moved That Council postpone the 2022 Social Needs Assessment

Notice of Motion to the November 14, 2023, Regular Council Meeting.

CARRIED UNANIMOUSLY

DISCUSSION

The FCSS Board met on October 12, 2023, and decided to conduct a more in-depth review of the 2022 Social Needs Assessment and as such Administration is recommending postponing the motion put forward by Mayor Hoover by way of Notice of Motion at the August 22, 2023, Regular Meeting of Council on the 2022 Social Needs Assessment until such time that the FCSS Board makes recommendations on changes to the Social Needs Assessment and to rescind resolution #299/23 carried by Council at the September 25, 2023, Regular Meeting of Council.

FINANCIAL IMPLICATIONS

None



Page 2 of 2

ADMINISTRATION RECOMMENDATION

- That Council postpone the motion put forward by Mayor Hoover by way of Notice of Motion at the August 22, 2023, Regular Meeting of Council on the 2022 Social Needs Assessment until such time that the FCSS Board makes recommendations on changes to the Social Needs Assessment; and
- 2. That Council rescind resolution #299/23 carried by Council at the September 25, 2023, Regular Meeting of Council.

ALTERNATIVES

a) That Council refer this item back to Administration for more information.

ATTACHMENTS

None

APPROVALS Lim Jack		
Kim Isaak,	Department Director/Author	
Chief Administrative Officer		



Page 1 of 5

MEETING DATE: November 14, 2023

PREPARED BY: Laura Thevenaz, Infrastructure Services Manager

PRESENTED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: Extended Producer Responsibility Update and Registration

BACKGROUND

On November 30, 2022, Extended Producer Responsibility (EPR) Regulations came into effect in Alberta. Oversight of Alberta's new EPR systems will be conducted by the Alberta Recycling Management Authority (ARMA). Alberta will have two EPR systems: single-use products, packaging and printed paper (PPP), and hazardous and special products (HSP).

PPP includes the following materials from the residential sector:

- paper products such as newspapers, packaging, cardboard, printed paper and magazines
- plastics (both rigid and flexible)
- metal and glass

Alberta's EPR framework does not include PPP from the industrial, commercial and institutional sectors. PPP materials regulated under existing regulated stewardship programs (beverage containers, tires, paint, electronics and used oil materials) are not included in EPR PPP to avoid duplicating requirements.

Currently, the Government of Alberta and Alberta municipalities jointly fund management of household hazardous wastes. In Blackfalds, recycling and household hazardous waste recycling is funded through residential monthly utility bills. Alberta's EPR system for HSP will replace Alberta's existing household hazardous waste program and expand upon the materials accepted.

HSP products include:

- consumer-sized solid, liquid, and gaseous products that are flammable, corrosive, and toxic
- batteries
- pesticides

Alberta's EPR framework does not include PPP from the industrial, commercial and institutional sectors. PPP materials regulated under existing regulated stewardship programs (beverage containers, tires, paint, electronics and used oil materials) are not included in EPR PPP to avoid duplicating requirements. A copy of each of the EPR PPP and HSP Bylaws can be found at the links below:

Extended Producer Responsibility Single-use Products, Packaging and Paper Products Bylaw

Extended Producer Responsibility Hazardous and Special Products Bylaws





Page 2 of 5

DISCUSSION

Within the ARMA bylaws, there are different standards for service and timelines based on whether municipalities had recycling services in place prior to November 30, 2022. As Blackfalds did have weekly recycling pick up in place at that time, information related to EPR requirements pertaining to Blackfalds residential services (i.e. Not commercial) will only be discussed.

Service Standards

Residential

Currently, the Town offers weekly recycling pickup for all residents. Under the ARMA EPR Single-use PPP Bylaws, the following service standards will apply:

- Section 5.7 (a) curbside collection every 2 weeks to single-family dwellings that have curbside recycling from a Community as of November 30, 2022;
 - (b) depot access and collection for Registered Communities that have depot recycling service from a Community as of November 30, 2022.

As a result of the EPR program, there is the potential that residents will see a reduction in service levels due to the reduction in the frequency of recycling pick-up from weekly, to every 2 weeks. However, it is possible that the PPP Producer may establish an alternative collection system that maintains the existing service level:

- 7.1 A PPP Producer may establish an alternative collection system. The Authority shall authorize the PPP Producer to operate the alternative collection system if the alternative collection system meets the requirements established by the Authority, including:
 - (a) similar accessibility as the common collection system through the same or other means;
 - (b) similar levels of promotion and education as the common collection system;
 - (c) data which substantiates that the alternative collection system will meet or exceed the material management requirements; and
 - (d) collection is provided at no additional cost to Albertans.

Multi-Family Dwelling

The Town of Blackfalds currently offers recycling service pick-up for multi-family dwellings. As part of the EPR transition process, Administration will be determining whether all multi-family residential dwellings have recycling services in place. In accordance with the Bylaw:

Section 5.8 A PPP Producer must provide, by April 1, 2025, to multiple family dwellings in Registered Communities that are receiving recycling service from a Community as of November 30, 2022, a common collection system which provides collection at a frequency appropriate for the provided collection containers.





Page 3 of 5

Section 5.9 A PPP Producer must provide, by October 1, 2026, to multiple-family dwellings in Registered Communities that are not receiving recycling service that have waste collection service from a Community as of November 30, 2022, a common collection system which provides collection at a frequency appropriate for the provided collection containers.

Transfer Station Operations

The Town considers the Transfer Station operations a depot recycling service as per the Bylaw. As such, it is anticipated that a portion of the Transfer Station operational costs will be reduced with the EPR program. For those multi-family residents without collection, the Transfer Station will continue to serve as a collection depot.

Section 5.7 (b) depot access and collection for Registered Communities that have depot recycling service from a Community as of November 30, 2022.

Promotion & Education

Under the EPR program, PPP Producers will be responsible for all promotion and education materials at no cost to the municipality.

Resident Concerns

Under the new EPR program, PPP Producers will be responsible for handling all resident complaints. The Bylaws require that Producer Responsibility Organization (PRO) must provide the municipality contact information so the Town can refer residents to the person responsible for the common collection system. The Town will continue to handle all concerns related to solid waste, and seasonal yard waste program.

Registration

Prior to the EPR regulation taking effect on November 30, 2022, Blackfalds had an already established recycling service collection in the community. Under the new ARMA bylaw, communities must apply to register by December 31, 2023.

Section 2.16 A Community must apply to register with the Authority before December 31, 2023, to be considered a Registered Community under Part 1 of the Regulation as of April 1, 2025.

As outlined in Section 2.18 of the Bylaw, it's understood that data required as part of submission requires an extensive review of Town recycling service levels and administrative procedures.

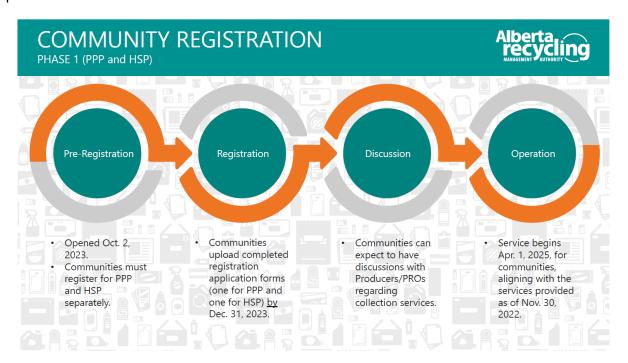
Fees

Unless the Authority authorizes the PPP Producer to operate an alternative collection system, PPP Producers must establish and operate a common collection system for PPP Designated Materials, at no charge to Registered Communities, in accordance with the common collection system service standards.

Page 4 of 5

Timelines

Administration is seeking Council's support to complete community registration for both PPP and HSP under Phase 1 of the EPR program by December 31, 2023. Timelines associated with Phase 1 PPP and HSP community registration, discussions with Producers/PROs, and operational implementation are included below.



Should Blackfalds not participate in Phase 1 registration, the Town will have PPP EPR implemented under Phase 2 as outlined below:





Page 5 of 5

After Registration

After Administration completes EPR registration by the established deadline, the Town can expect to be contacted shortly after registration by PPP and HSP producer representatives to start the negotiation process to establish a Producer Agreement with the PRO(s).

FINANCIAL IMPLICATIONS

Should the Town not register under Phase 1, the Town would be subject to EPR implementation timelines under Phase 2. As such, rather than residents seeing EPR services start on April 1, 2025, EPR operations would start on October 1, 2026, resulting in a year and half delay. The yearly recycling costs are estimated at approximately \$280,000 per year for hauling and processing under our current contract. The impact of this would be an additional 1.5 years of the municipality operating PPP and HSP recycling services and residents continuing to fund these services through Utilities. Other than administrative time, there will be no cost to complete community EPR registration.

As part of the 2024 Operations Budget, Administration includes costs for legal review of contracts as part of the transition to EPR.

ADMINISTRATION RECOMMENDATION

1. That Council instructs Administration to move forward with Extended Producer Responsibility community registration with the Alberta Recycling Management Authority.

ALTERNATIVES

a) That Council refer this item back to Administration for more information.

ATTACHMENTS

None

APPROVALS

Kim Isaak,

Chief Administrative Officer

Department Director/Author



Page 1 of 2

MEETING DATE: November 14, 2023

PREPARED BY: Laura Thevenaz, Infrastructure Services Manager

PRESENTED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: Varme Energy Letter of Intent for Support

BACKGROUND

On November 8, 2022, Varme Energy provided a delegation to Council regarding the benefits of carbon capture waste management services that Varme Energy can offer the Town. This carbon capture technology would involve providing all of Blackfalds' solid waste, and organic waste to Varme Energy for processing at their proposed new waste to energy facility located in Innisfail. Varme Energy presented background information on Waste to Energy (WTE) solutions in Canada and highlight the significant deficiency of WTE products/solutions in the country. They emphasize that there are currently over 1400 WTE sites in Europe and are looking to establish a new operational facility in Innisfail. To make this facility feasible, they require 100,000 tons of waste energy, and they are already approximately 50% of the way there, excluding waste from the City of Calgary.

The Town of Blackfalds is committed to sustainability measures to ensure a healthy environment for current and future generations. As part of the Environmental Stewardship Strategy (ESS) Key Focus Area: Solid Waste, the Town developed numerous goals and strategies to meet its environmental stewardship goals, including:

- Increase waste diversion from landfill;
- Increase waste diversion through the implementation of conservation strategies, Town operational practices, incentives, and policies;
- Create educational and enforcement programs to keep recyclables out of the waste stream.
- Continue to participate in waste and HHW diversion programs offered through Alberta Recycling Management Authority (AMRA); and
- Research and consider WTE solutions.

The consideration of entering into a non-binding letter of intent with Varme Energy aligns with the Town's Environmental Stewardship Strategy.

On June 19, 2023, Administration brought forward a Request for Direction to the Standing Committee of Council seeking direction from Council on how to proceed with the request from Varme Energy. The following motion was made at the Standing Committee of Council meeting:

035/23 Councillor Stendie moved That Standing Committee of Council recommends referring this item back to Administration for more information.

CARRIED UNANIMOUSLY



Page 2 of 2

DISCUSSION

Since the date of the previous report in June, Administration met with representatives from Varme Energy to discuss the status of the proposed facility and level of commitment they are seeking from Blackfalds.

Varme Energy expressed its desire to collaborate with Blackfalds by obtaining various waste streams, including household organics, recycling, and solid waste. Varme Energy has advised that the feasibility for funding the Innisfail WTE site is dependent on having enough municipalities to provide enough waste feed for the site. Varme Energy is committed to honouring the solid waste disposal rates that the Town currently pays to the City of Red Deer Waste Management Facility.

It should be noted that the new Extended Producer Responsibility (EPR) regulations, which came into effect in the province on November 30, 2022, may impact the WTE initiatives by encouraging producers to explore more sustainable and environmentally friendly waste management options, such as recycling or reusing materials, rather than opting for WTE solutions. In 2022, the Town of Blackfalds produced approximately 3630 tons of waste materials that were disposed of in landfills.

The Town of Sylvan Lake recently signed a Letter of Intent with Varme Energy, committing to diverting their solid waste to the proposed new Innisfail facility. More information on this can be found in the following Red Deer Advocate news article: https://www.reddeeradvocate.com/news/proposed-innisfail-waste-to-energy-plant-gets-sylvan-lakes-support/

Administration is seeking Council's support to enter into a non-binding Letter of Intent with Varme Energy to participate in this project.

FINANCIAL IMPLICATIONS

None at this time. Budget impacts will be reviewed as part of the operations budget process when the Varme Energy facility construction and operations timelines are known.

ADMINISTRATION RECOMMENDATION

1. That Council directs the CAO to provide a non-binding Letter of Intent to Varme Energy indicating the Town's interest in committing Blackfalds solid waste to Varme's proposed new Waste to Energy facility in Alberta.

ALTERNATIVES

That Council refer this item back to Administration for more information.

ATTACHMENTS

Draft Varme Letter of Intent

APPROVALS

Kım Isaak,

Chief Administrative Officer

Department Director/Author



November 14, 2023

Re: Letter of Intent for Varme Energy's Innisfail Waste to Energy Facility

Varme Energy presented to Blackfald's Town Council in Council Chambers on November 8th, 2022, about the Waste-to-Energy Project they are developing in Innisfail and the potential for waste under the Town's control to be diverted to this facility for processing. On October 16, 2023, Varme met with Blackfalds' Administration to discuss the Town's waste management strategy.

The Innisfail project provides a decarbonized solution to waste management for the multiple municipalities in Central Alberta and will have a positive economic impact on the local communities. This facility will produce emissions-free heat power, contributing to a reduction in the collective carbon footprint of Blackfalds and for the Central Alberta region.

With this Letter of Intent, the Town of Blackfalds agrees to:

- 1) Commit to Varme Energy by contracting Blackfalds' full volume of waste to this project once the current contract is up for renewal, at a minimum price point of the current gate free.
- 2) Provide waste-specific data to Varme Energy regarding waste quantities and qualities in the area.
- 3) Work with Varme's team to evaluate potential commercial opportunities as it relates to the Innisfail project and Blackfalds' waste strategy, including trucking, recycling, transfer of waste, and others.
- 4) Work with Varme and the region to collaborate on a regional landfill elimination strategy, rural economic development and joint government relations.

Please consider this Letter of Intent as a demonstration of the Town of Blackfalds' support for Varme Energy's work and intent to be long-term partners in this project.

Sincerely,

Town of Blackfalds





Page 1 of 3

MEETING DATE: November 14, 2023

PREPARED BY: Preston Weran, Director of Infrastructure and Property Services

PRESENTED BY: Preston Weran, Director of Infrastructure and Property Services

SUBJECT: CP Train Whistle Cessation Request for Proposal Award

BACKGROUND

At the February 28, 2023, Regular Meeting of Council, a member of the public appeared before Council as a delegation outlining concerns about the numerous train whistles during the day and nighttime hours as the CP trains travel through the Community. The key concern was the disruption of sleep that the train whistles cause during nighttime hours. It was also indicated that the train whistles are a deterrent for people to take up residency in Blackfalds. The individual outlined several other communities that have or are moving to train whistle cessation and implored Council to take similar action.

An open house to gather public feedback for the support of this initiative took place earlier this year. Following the open house, Administration brought forward a report to the March 23, 2023, meeting to request that Council consider a Whistle Cessation study to determine if any improvements were needed. It was noted that upon completion of the study, Transport Canada would then work with the rail company and the Town towards a resolve to have the whistle cessation put in place.

The link below outlines the process in detail.

 $\underline{https://tc.canada.ca/en/rail-transportation/grade-crossings/apply-stop-train-whistling-public-grade-crossing\#a02}$

The review period by Transport Canada and CP Rail is expected to take several months, and if the train whistle cessation agreement is completed with Transport Canada, the train whistle cessation would then be implemented.

DISCUSSION

Council approved by way of resolution to have Administration send out a Request for Proposal to determine pricing for a study. The information below details the results of that process and recommendations for the award. After the Whistle Cessation Study is complete, the scope of improvements will be known. This work is an unbudgeted item; therefore, Administration is requesting that capital funds be allocated to this project if determined by Council to be a priority. Administration plans to integrate the required improvements resulting from this study into the second phase of the Duncan Avenue and Leung Phase 2 project planned for 2024.

To proceed with the next step of whistle cessation, the Town has tendered out the cessation safety assessment. As part of this scope, the railway crossings would be inspected for deficiencies trespassing in proximity of each crossing and between each location. From this inspection, once these improvements are completed, the Town would need to enter into a Whistle Cessation Agreement to be undertaken with Transport Canada.





Page 2 of 3

This Request for Proposal for Whistle Cessation Study was posted on APC on October 4th, 2023, and closed on November 2nd, 2023, at 3:30 pm. Nine submissions were received, and eight were in good order. The RFP Whistle Cessation Engineering Study Review attached does not include actual prices but does factor in pricing under the Fee Structure Section.

It is of note that the scope of work includes our three at grade crossings, plus a provisional County of Lacombe crossing at 40-0 (Lakeside Sargent Road) just north of the Town limits. This crossing was added during the tender period via addendum as the whistle blowing at this intersection would be heard within Town limits. Lacombe County Council will be discussing potential cessation at their crossings between Blackfalds and the City of Lacombe in December. They may cost share on this 4th crossing with the Town as they have been approached by the City of Lacombe to cost share on other crossings adjacent to their borders. Regardless of their decision, Administration recommends including this crossing in the award. If the County does not choose to pursue whistle cessation at this time, it can be deleted before the work starts in January. The cost for this crossing is approximately \$4,400.

Watt Consulting Group rated the highest based on the evaluations and was the lowest bidder for all 4 crossings. The Town has not worked with Watt Consulting Group on any previous projects, but Watt has great experience working on similar projects for other municipalities within this area.

The total cost for this study will be \$23,724, which includes a \$5,000 contingency for survey, rail flagging and opinion of probable costs needed to determine the future capital cost of improvements once the study is completed.

We are confident that Watt will be able to meet the timeline and will work well with the Town, CP Rail and Transport Canada to identify a path forward towards whistle cessation.

FINANCIAL IMPLICATIONS

Engineering costs to move forward with this study for train whistle cessation and associated costs would be \$23,724. Funding was not anticipated in this current budget year or the 2024 budget year. Council discussed this matter and agreed to draw these funds out of reserves if determined to proceed. Information from the study will assist Administration in the preparation of a capital budget cost, which could be added to the scope of the Leung and Duncan Phase 2 project should Council want to proceed further with whistle cessation.

ADMINISTRATIVE RECOMMENDATION

- 1. That Council allocate \$23,724 from Capital reserves towards a new Whistle Cessation Capital Project; and
- 2. That Council award the Whistle Cessation Safety Study to Watt Consulting Group for \$23,724 to determine the scope of improvements for whistle cessation within the Town of Blackfalds.



Page 3 of 3

ALTERNATIVES

a) That Council refers this item back to Administration for more information.

ATTACHMENTS

RFP Whistle Cessation Engineering Study Review

APPROVALS

Kim Isaak,

Chief Administrative Officer

Department Director/Author

	RFP Whistle Cessation Engineering Study Review										
2023 11-03											
	RFP	Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5	Vendor 6	Vendor 7	Vendor 8	Vendor 9	
Requirements of Proposal Met	y-n	у	У	У	У	у	у	у	у	7	
under 40 pages	y-n	у	У	У	У	у	у	у	у	-	
CORE	y-n	у	У	У	У	у	у	у	у	7	
Insurance	y-n	у	У	У	У	у	у	у	у	7	
methodology	y-n	у	У	У	У	у	у	у	у	*	
Traffic Count included in price	y-n	у	У	У	n	у	у	у	у	=	
Experience & Expertise	0-40	38	38	35	25	38	38	38	30	20	
Project Management	0-10	10	8	7	7	9	10	10	10	~	
References (municipal)	0-10	5	10	10	7	5	8	10	7	1	
Fee Structure	0-40	16	38	16	12	10	24	28	8	30	
date to be completed		28-Feb-24	22-Mar-24	29-Mar-24	01-Mar-24	31-Jan-24	29-Mar-24	31-Mar-24	28-Feb-24	19-Jan-24	
Final Rating	100	69	94	68	51	62	80	86	55	65	



Page 1 of 1

MEETING DATE: November 14, 2023

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: Alberta Municipalities' Economic Strategy Committee Appointment

Endorsement

BACKGROUND

Alberta Municipalities' Economic Strategy Committee discusses matters within the scope of labour and immigration; jobs, economy, innovation, and technology; energy policies and market access; and advanced education.

DISCUSSION

On October 30, 2023, Mayor Hoover was presented with the opportunity to sit as a board member on the committee and, as such, requires the endorsement of Council to be formally appointed.

The Economic Strategy Committee has four meetings scheduled in 2023-24. The dates are as follows (subject to any changes by the Board, which are rare but not unheard of):

- November 30
- February 29
- April 18
- July 4

FINANCIAL IMPLICATIONS

None. Alberta Municipalities provides a meeting per diem (either full or half day) as well as compensation for travel time. Mileage, meals, and accommodations are also covered by the association.

ADMINISTRATION RECOMMENDATION

1. That Council endorse Mayor Jamie Hoover's appointment to the Alberta Municipalities' Economic Strategy Committee.

ALTERNATIVES

That Council refer this item back to Administration for more information.

ATTACHMENTS

None

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author