



**Town of Blackfalds
Regular Council Meeting**

5018 Waghorn Street
March 8, 2022 at 7:00 p.m.

AGENDA

1. **Call to Order**

2. **Land Acknowledgement**

2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. **Adoption of Agenda**

3.1 Agenda for March 8, 2022

4. **Delegation**

None

5. **Public Hearing**

None

6. **Business Arising from Minutes**

None

7. **Business**

7.1 Request for Decision, International Women's Day

7.2 Request for Decision, Tender Award for Rescue/Pump Apparatus

7.3 Request for Decision, Eagle Builders Centre Acoustics RFP

8. **Action Correspondence**

8.1 Year of the Garden

9. **Information**

9.1 Report to Council, Building and Development Permit Report – February 2022

9.2 Report to Council, Enforcement Services Monthly Report – February 2022

9.3 BOLT Transit Report – February 2022

9.4 Lacombe County Council Highlights – February 24, 2022

9.5 Soper Annexation

9.6 Recreation, Parks and Culture Board Meeting Minutes – February 2, 2022

10. **Round Table Discussion**

None

11. **Adoption of Minutes**

11.1 Minutes from Regular Council Meeting on February 22, 2022

12. **Notices of Motion**

None

13. **Business for the Good of Council**

None

14. **Confidential**

None

15. **Adjournment** – Verbal

Future Meetings/Events:

• Standing Committee Meeting – March 14, 2022



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REQUEST FOR DECISION

MEETING DATE: March 8, 2022

PREPARED BY: Kalina Van Winssen, Executive Assistant

SUBJECT: International Women's Day

BACKGROUND:

March 8 is International Women's Day (IWD). International Women's Day is a global day celebrating the social, economic, cultural and political achievements of women. The day also marks a call to action for accelerating women's equality. This year's theme is 'Break the Bias'. Whether deliberate or unconscious, bias makes it difficult for women to move ahead in the workplace, in politics, and in our communities. Advocates of International Women's Day are encouraged to show their support by using the hashtag #BreakTheBias on social media.

Alberta Municipalities and the Federation of Canadian Municipalities support IWD and are funding initiatives that enable equality for women. There are nine projects that FCM selected for their Inclusive Community Initiatives funding. The primary objectives of the funding are:

- Strengthening the capacity of women, particularly diverse women, to run for elected office
- Creating a more conducive context for women leaders to thrive
- Enhancing the capacity of municipal stakeholders to address gender-based violence and harassment
- Mobilizing knowledge and sharing best practices across municipalities

A link to the FCM funded events can be [found here](#).

In addition to FCM, Alberta Municipalities has put together a list of discussions and online events taking place in honour of International Women's Day, which can be found at the [link here](#).

DISCUSSION:

2021 was the first time that International Women's Day was declared in the Town of Blackfalds. In recognition of IWD 2022, a proclamation has been drafted up.

ADMINISTRATIVE RECOMMENDATION:

- | |
|---|
| <ol style="list-style-type: none">1. That Council proclaim March 8th as International Women's Day. |
|---|


Attachments:

- *International Women's Day Proclamation*



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Approvals:



CAO Myron Thompson

Proclamation

WHEREAS,

International Women's Day is celebrated globally on March 8th by those who believe in gender equality and who seek to improve the lives of all women and girls (trans and cis), two spirit, and gender peoples through cultural, legal, economic, and social change;

WHEREAS,

on the 111th International Women's Day, we celebrate and encourage everyone to take actions against gender bias and inequity in support of the 2022 theme of "BreakTheBias";

WHEREAS,

women and girls, in particular women with disabilities, racialized women, immigrant women, two spirit and gender diverse peoples experience many forms of oppression;

WHEREAS,

International Women's Day is a time to work toward a world where each woman and girl can exercise her choice, such as participating in politics, getting an education, having an income, and living in societies free from violence and discrimination;

AND WHEREAS,

the Town of Blackfalds is committed to promoting equity and justice and will continue to work to address the systemic and structural oppressions that perpetuate inequity.

Proclaimed on Tuesday, March 8, 2022

Mayor Jamie Hoover

BLACKFALDS
ALBERTA



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: March 8, 2022

PREPARED BY: Robert Cote (Fire Chief)

SUBJECT: Fire/Rescue Pumper Purchase

BACKGROUND:

The Town of Blackfalds Fire Department provides fire services to the Town of Blackfalds and to surrounding communities. The current frontline (main) fire apparatus (engine 1) has been in service for twenty-two years and is due for replacement.

The Capital Budget, which included the replacement of this frontline pumper was presented at the November 15, 2021, Standing Committee of Council. Feedback was received with the motion to bring the Budget forward to Council for approval.

On December 14th, 2021, the Capital Budget was brought forward to Council and approved unanimously.

DISCUSSION:

The Blackfalds Fire Chief and Deputy Fire Chief, over the course of the summer of 2021, researched and developed specifications for the Fire/Rescue Pumper.

RFP bid packages were developed and forwarded to qualified suppliers within North America and posted publicly on Alberta Purchasing Connection. The RFP closing date of February 11, 2022 resulted in three qualified bids being received.

Fort Garry Fire Trucks	-	\$724,995 (excl. GST)
Rocky Mountain Phoenix	-	\$734,856 (excl. GST)
Commercial Trucks (MAXI).	-	\$722,651 (excl. GST)

Each of these would have an additional cost of \$5,000.00 added to reflect the cost of the AFRRCS radio system, shown in Appendix "A".

These bid amounts include delivery to Blackfalds as well as equipment integral to its operation (i.e. new ladders). Existing ancillary equipment will be utilized on the new unit (fire hoses, nozzles, hand tools).

All bids met the requirements and qualifications and all three were scored through the evaluation form included in the RFP package as indicated below. The Blackfalds Fire Chief, Deputy Chief and the Manager of Emergency Services did a thorough review and utilized the evaluation form to rank the bids.

Through this evaluation the Four Man Crown Pumper apparatus received by Fort Garry Fire Trucks has been determined to be the best qualifying bid and will be recommended for purchase. Fort Garry included all specifications as requested, including the main hose bed dimensions which the other two did not. The references provided were contacted and feedback was positive.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Evaluation for Proposal						
Town of Blackfalds Rescue/Pumper Fire Apparatus Build 2022						
Manufacturer	Experience Manufacturing	Compliance with Specification	Delivery Date	Tendered Price	Nearest Service Facility	Total
	20 Points	25 Points	5 Points	45 Points	5 Points	100
Maxi	20	15	5	45	5	90
Fort Garry	20	25	5	45	5	100
Rosenbauer	20	15	5	45	5	90

FINANCIAL IMPLICATIONS:

Total purchase costs of \$729,995.00. Capital Budget allocation in the current capital budget was in the amount of \$800,000.

ADMINISTRATIVE RECOMMENDATION:

That Council authorize Administration to complete the purchase of the Rescue/Pumper Fire Apparatus as provided by the Fort Garry – Four Man Crown Pumper tender bid in the amount \$729,995.00.


ALTERNATIVES:

- A) That Council refers this item to Administration for further consideration.
- B) That Council does not approve the purchase of the Rescue/Pumper Fire Apparatus as recommended.

Attachments:

- *Appendix "A" Tender Bid sheet Breakdown*

Approvals:



CAO Myron Thompson



**TOWN OF BLACKFALDS REGULAR COUNCIL
MEETING REQUEST FOR DECISION**

Appendix “A” - Tender Bid Sheet Breakdown

	MAXI	FORT GARRY	ROSENBAUER
SCHEDULE “C”- Tender Bid Sheet (Pumper/Rescue Apparatus) Description	Price (CDN funds)	Price (CDN funds)	Price (CDN funds)
Provision of one (1) Pumper/Rescue Apparatus as per specifications	\$722,651.00	\$724,995.00	\$734,856.00
Motorola AFRCC’s Mobile Radio	\$5000.00	\$5000.00	\$5000.00
Subtotal	\$727,651.00	\$729,995.00	\$739,856.00
Total Purchase Cost less GST	\$727,651.00	\$729,995.00	\$739,856.00



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Page 1 of 2

MEETING DATE: March 8, 2022

PREPARED BY: Rick Kreklewich, Director of Community Services

SUBJECT: Eagle Builders Centre Acoustics Request for Proposal Decision

BACKGROUND

A request for proposal was issued on February 9th for the supply and install of acoustic panels in Arena 1 at the Eagle Builders Centre. The RFP closed on March 1st at 2:00 pm. Administration received three proposals which met the RFP criteria. All RFP bids were on time and hand delivered to the Town office where Administration opened all packages and recorded them.

RES. 15/22

Councillor Stendie moved that the Recreation, Culture, and Parks Board accepts to go with option B from Resolve Acoustics Inc and send forward to Council after further negotiations with Resolve Acoustics Inc of \$159,150.00.

MOTION CARRIED UNANIMOUSLY

DISCUSSION

Administration has received numerous comments/complaints about the sound quality in the Eagle Builders Centre (Arena 1). Although acoustic panels were removed as part of value engineering for the facility, it appears as though this is a need going forward. Seeing this as a priority, Administration is considering the removal of the arena flooring from the capital budget and instead replacing that budget to improve the sound quality with acoustic panels.

The intention is to keep the glass lifter and safety railing as part of the \$175,000 capital budget. These items are required to assist with spring/summer events such as concerts and rodeos. The glass lifter is also used during the winter for glass replacement and for if we host a curling event. The Community Services Department wants to experience a full year of operations at the EBC and reevaluate at the end of 2022 to see if we have an appetite to hold events in the winter months that require arena flooring.

Administration was notified by Resolve Acoustics Inc. on March 3rd that there was an error in the original pricing of the materials for the acoustics. A new quote was provided by Resolve Acoustics Inc. in the amount of \$166,789 for 530 baffles and 81 wall panels. As per the RCP Board motion, we contacted Resolve Acoustics Inc. to discuss changing the number of baffles to 500 as per the proposal specifications. The updated price with the reduction to 500 baffles and 81 wall panels is \$160,570. The RCP Board was notified by email for the \$1,420 price increase for material and brought to Council for approval on the extra charge.

FINANCIAL IMPLICATIONS

The 2022 Capital Budget has \$175,000 for the glass lifter, glass railing and arena flooring.

ADMINISTRATIVE RECOMMENDATION

- | |
|---|
| <p>1. That Council moves to accept bid Option B from Resolve Acoustics Inc for \$160,570.00 + GST</p> |
|---|



Town of Blackfalds
**REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Page 2 of 2

ALTERNATIVES *(other than the recommendation)*

1. That Council refer this item to Administration for further consideration.

ATTACHMENTS

- *Resolve Acoustics Inc. Bid Submission*

APPROVALS



Acting CAO de Bresser



Department Director/Author

PROPOSAL

Resolve Acoustics Inc proposes to supply and install the following acoustical treatments to meet the requirements of the drawings and specification documentation:

OPTION A:

QTY 522 MBI CloudLite Ceiling PVC encapsulated ceiling baffle, 1220 x 1220x100mm, With Rib and stiffener, Grommets through rib, Colors to be selected through shop drawing process. (See product specification and PVC color chart)

- Installed with 50% of baffles installed in alternate direction
- Custom Hanger assemblies
- Installation Materials
- Supply of Manlift
- Installation and commissioning labour
- Shop Drawings Package

Option A Package Price: \$133,880.00 + GST

Notes:

*See supplied independent lab testing of proposed product for acoustical attenuation performance.

*Typical lead time for Manufacturer shipping from date of Client approval: 6-8 weeks.

*Estimated installation time onsite: 14 days. Resolve Acoustics commits to complete the installation prior to the July 1, 2022 completion schedule.

*Terms: NET30

*Pricing based on one complete order shipment. Requests for split/partial shipments to be priced upon request.

*Pricing based on current USD exchange rate.

*Proposal valid for 30 days.



OPTION B:

QTY 500 MBI CloudLite Ceiling PVC encapsulated ceiling baffle, 1220 x 1220x100mm, With Rib and stiffener, Grommets through rib, Colors to be selected through shop drawing process. (See product specification and PVC color chart)

QTY 81 MBI Colorsonix Fabric Wrapped Wall Panel, 1220 x 1220x50mm, 6-7 pcf core, square corners, Guilford FR701 Fabric, Colors to be selected through shop drawing process. (See <https://www.guilfordofmaine.com/patterns/2100> for color selection)

- Installed with 50% of baffles installed in alternate direction
- Custom Hanger assemblies
- Installation Materials
- Supply of Manlift
- Installation and commissioning labour
- Shop Drawings Package

Option B Package Price: \$160,570.00 + GST

Notes:

*See supplied independent lab testing of proposed product for acoustical attenuation performance.

*Typical lead time for Manufacturer shipping from date of Client approval: 6-8 weeks.

*Estimated installation time onsite: 17 days. Resolve Acoustics commits to complete the installation prior to the July 1, 2022 completion schedule.

*Terms: NET30

*Pricing based on one complete order shipment. Requests for split/partial shipments to be priced upon request.

*Pricing based on current USD exchange rate.

*Proposal valid for 30 days.



Year of the Garden Année du jardin



Join the Celebration of an Important Anniversary

2022 is the **centennial of Canada's ornamental horticulture sector** marked by the Canadian Nursery Landscape Association (CNLA) **100th Anniversary**.

March 22, 2021

With the support of Canada's Garden-Family, **2022 was proclaimed the Year of the Garden**.

June 21, 2021

The **federal government recognized 2022 as Canada's Year of the Garden** via a House of Commons declaration

Why a Year of the Garden?

- **to contribute** to Canada's recovery from the pandemic
- **to engage, educate and inspire** Canadians to include gardens and gardening in their lives
- **to focus attention** on how gardens and gardening have a positive impact on the quality of life, health, and the environment of Canadians and our communities
- **to celebrate** the centennial anniversary of the birth of Canada's horticulture Industry

What is the Year of the Garden 2022?

A year long dynamic and engaging campaign inviting Canadians to:

- **celebrate** how plants, gardens and gardening have and continue to contribute to the development and growth of Canada
- **celebrates** Canada's rich horticulture and garden heritage
- **celebrates** today's vibrant garden culture
- **creates** legacies for a sustainable future

- **'Live the Garden Life'** via numerous Garden-Family invitations:
 - Plant Red and show your Canadian garden pride!
 - Sign up your garden as a 2022 Celebration Garden!
 - Be a Garden Volunteer
 - Celebrate your Garden Heroes
 - Make your garden a Climate Action Garden
 - Discover our Garden Heritage
 - Follow the weekly 'Therapeutic Garden Invitations'
 - Visit a Public Garden
 - Check the 'Live the Garden Life' Agenda
 - Raise the Year of the Garden 2022 flag at City Hall
 - Celebrate your official Flower or Plant
 - And more

How will the Year of the Garden 2022 make a difference?

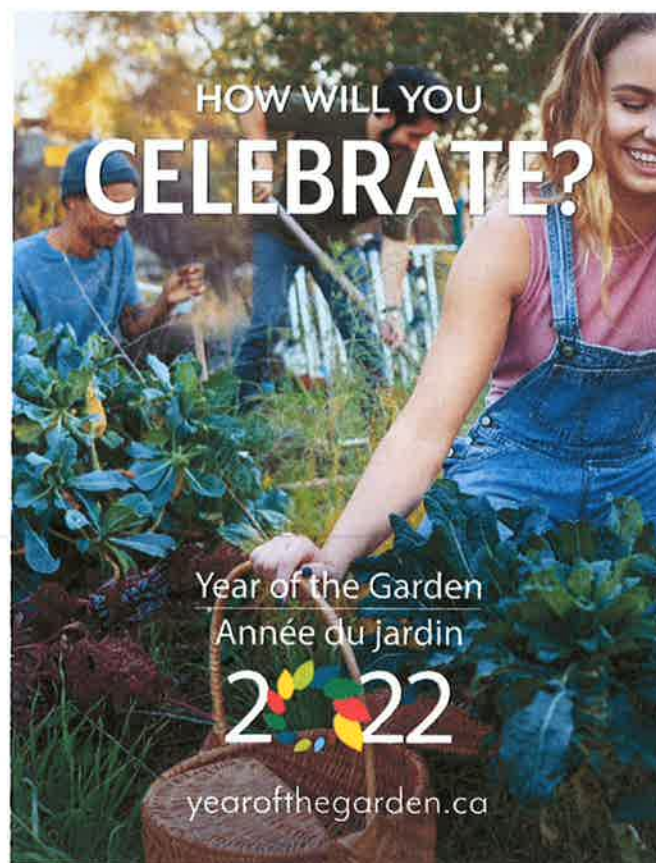
- **Increase the engagement** of Canadians with garden and gardening activities
- **Establish vital legacies** to **grow a healthy and sustainable future** for Canada
- **Develop and grow the horticulture industry** and Canada's **Garden Family**
- **Support the Canadian government agenda** in relations to environment, health, economy and quality of life and commitment to UN Sustainable Development Goals
- **Demonstrate world leadership** by being the first country to designate a Year of the Garden and profile Canada's horticulture know how and leadership to the world.

Join the the Garden-Family, from growers to garden centres and retailers, designers, landscaper and the garden experience sector from public gardens, horticultural societies and garden clubs to garden communicators, educators and affiliated businesses and **engage with the Year of the Garden 2022 and share your knowledge and expertise.**

Sign up your activity and/or promotion! Be a Sponsor! Be a Promotional Partner!
Engage and support the Year of the Garden 2022!

Reach your goals and help us make it easy and fun for Canadians to:

‘Live the Garden Life - Vivre la vie de jardin’
during
Year of the Garden 2022



CANADIAN GARDEN COUNCIL
CONSEIL CANADIEN DU JARDIN

Interested: contact us at partnerships@gardencouncil.ca

Year of the Garden Année du jardin



Invitation to Canadian Municipalities

What is The Year of the Garden 2022?

The **Year of the Garden 2022** is the **Centennial Celebration of Canada's horticulture sector** marked with the 100th Anniversary of the Canadian Nursery Landscape Association. From January 1 to December 31, 2022, we will commemorate and celebrate Canada's rich garden heritage, celebrate today's vibrant garden culture, and create legacies for a sustainable future.

Planning is underway for a year of exciting activities, celebrations, special events and promotions that will take place in communities, schools, businesses, public gardens, and backyard gardens in all parts of Canada.

Join the Celebration and Proclaim 2022 as the Year of the Garden in Your Municipality

Join **Canada's Garden-Family** – thousands of plant growers, product manufacturers, retailers, landscape service providers, public gardens and garden experience providers, garden clubs and societies, and affiliated businesses – which will be sharing their knowledge and offering events to help Canadians **Live the Garden Life**.

The **Year of the Garden 2022** is a unique opportunity for your municipality to highlight and have a positive impact on priorities, such as:

- Post COVID Recovery
- Quality of Life
- Healthy Citizens
- Environmental Climate Action
- Economic Growth
- Enhance Cultural Vibrancy
- Reconciliation and Inclusivity
- Tourism Destination Readiness

The **Year of the Garden 2022 campaign** will reach and inspire the public to learn about the connections gardens and gardening have with many important community quality of life benefits including:

Environmental Benefits

- Integration of more plants into city life: tree canopy, community gardens, public parks, green roofs, green infrastructure
- More plants and more gardens produce more oxygen, sequester more carbon, mitigate heat island effect in urban areas
- Engaging Canadians in the Federal government's commitment to plant 2 billion trees, and commitment to fight Climate Change
- Contribute to attaining sustainable development goals

Economic Benefits

- Gardens and gardening generate economic activity for the garden family sector
- Impact of public garden visitation, a demonstrated major tourism draw
- Generate economic development, attracting residents, businesses, and visitors in communities across the country
- Enhancing quality of life favours economic stability of Canadians

Health and Wellness Benefits

- The relation between improved health and gardening is well documented
- Active living for all ages
- Contribute to healthier Canadians and reduced health costs
- Engage Canadians with Canada's healthy eating strategy

Cultural Benefits

- Better understanding of the role gardens and gardening play in the development of communities and our country
- contribute to the reconciliation with our First Nations that live in harmony with nature and plants
- Contribute to Canada's inclusivity agenda since "in the garden there are no differences", just plants, and people of all ages and cultures who love them
- support the integration of a garden culture in schools and community gardens

Our Invitation to All Canadian Municipalities:

Communities in Bloom and the Canadian Garden Council **invite municipalities to proclaim 2022 the Year of the Garden** for their citizens to **acknowledge all the benefits that Gardens and Gardening provide.**

By joining Canada's celebration of the **Year of the Garden 2022** you will demonstrate leadership and inspire and engage your citizens using evidence-based information and actions to contribute to the sustainability of your municipality.

Our Proposal:

- **Proclamation of 2022 as the Year of the Garden in your municipality** (see attached Proclamation Template)
- **Commitment to be a Garden Friendly City**
- **Recognize National Garden Day in your municipality, Saturday before Fathers Day**

<https://www.communitiesinbloom.ca/>

<https://gardenscanada.ca/year-of-the-garden/>

Should you have any question, please do not hesitate to contact us. Should you move forward with a proclamation, please send us copy of your proclamation.

Contact: info@gardencouncil.ca





**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL INFORMATION**

MEETING DATE: March 8, 2022

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: Development/Building Report - February Year to Date 2022

BACKGROUND:

Attached is the February 2022 Building Permit Report and Comparison for 2020-2022 year to date. We also have shown the comparison for the year-to-date figures for 2021 on the comparison report.


Please note that we reviewed the listings entries and some numbers have changed due to classification of the applications, however the totals are still the same.

For the reference of Council, we continued to separate the "Home Business" category out of the "other" designation and given it a separate line as its own category.

Attachments:

- *February 2022 Development/Building Permit Report*
- *2020 – 2022 Development/Building Comparison Report*

Approvals:



CAO Myron Thompson



Department Director/Author

21-22	7-Feb-22	131 Morris Court	R-1S	Residential	Basement Reno
22-22	7-Feb-22	219 Cedar Square	R-1M	Residential	Basement Reno
23-22	8-Feb-22	38 Rolling Hills Bay	R-1M	Residential	Home Business
24-22	9-Feb-22	34 Coachman Way	R-1S	Residential	Basement Reno
25-22	9-Feb-22	5402 Vista Trail	R-1M	Residential	Home Business
26-22	11-Feb-22	5112 Highway Avenue Unit C	C-1	Residential	Change in Use/Occupancy and Interior Tenant Improvements
27-22	14-Feb-22	5449 Vista Trail	R-1M	Residential	SFD
28-22	15-Feb-22	14 Cambridge Close	R-1S	Residential	Basement Reno
29-22	16-Feb-22	4821 Aspen Lakes Boulevard	R-1M	Residential	Basement Reno
30-22	16-Feb-22	77 Murphy Close	R-1M	Residential	Basement Reno
31-22	16-Feb-22	37 Cottonwood Drive Unit 210	C-2	Commercial	Temporary Portable Sign
32-22	25-Feb-22	30 McKay Place	R-MHP	Residential	Modular Home with covered rear deck



Town of Blackfalds Development/Building Permit Comparison 2020 to 2022

2021 YTD

	2020		2021		2022		February	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
Residential								
SFD	24	\$ 5,965,780.00	29	\$ 7,854,460.00	4	\$ 1,430,844.00	4	\$ 1,427,000.00
Duplexes	12	\$ 3,053,876.00	0	\$ -	0	\$ -	0	\$ -
Manufactured Home	1	\$ 55,000.00	0	\$ -	0	\$ -	0	\$ -
4-plex	1	\$ 300,000.00	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	0	\$ -	4	\$ 883,340.00	6	\$ 1,014,000.00	0	\$ -
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Total Res. Dwellings	38	\$ 9,374,656	33	\$ 8,737,800	10	\$ 2,444,844	4	\$ 1,427,000
Garage	23	\$ 556,400.00	15	\$ 471,000.00	0	\$ -	0	\$ -
Deck	8	\$ 32,400.00	4	\$ 18,500.00	0	\$ -	0	\$ -
Basement Reno	58	\$ 1,067,750.00	50	\$ 1,120,400.00	12	\$ 184,500.00	8	\$ 223,000.00
Addition	0	\$ -	1	\$ 25,000.00	0	\$ -	0	\$ -
Accessory Suite	1	\$ -	0	\$ -	0	\$ -	0	\$ -
Home Business	30	\$ -	26	\$ -	3	\$ -	5	\$ -
Other	58	\$ 989,561.17	55	\$ 1,982,818.00	4	\$ 119,000.00	2	\$ 50,750.00
Commercial	15	\$ 679,700.00	27	\$ 738,735.00	3	\$ 900.00	7	\$ 386,300.00
Industrial	5	\$ 459,900.00	3	\$ -	0	\$ -	0	\$ -
Institutional	3	\$ 29,260,000.00	1	\$ 3,000.00	0	\$ -	0	\$ 3,000.00
Agricultural	3	\$ 31,000.00	2	\$ 25,000.00	0	\$ -	0	\$ -
Public Facility	12	\$ 25,613,528.50	17	\$ 8,791,500.00	0	\$ -	0	\$ 113,000.00
TOTAL PERMITS	254	\$ 68,064,895.67	234	\$ 21,913,753.00	32	\$ 2,749,244.00	26	\$ 2,203,050.00
General Yearly Notes:		1 - 24,600,000 Multi-Plex expansion		1 - 2,500,000 East Area Linear Wetland Ph. 2				
		1 - 29,000,000 Wolf Creek High School		1 - 5,500,000 Womacks/Gregg St. Alignment Project				



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL REPORT**

MEETING DATE: March 8, 2022

PREPARED BY: Ken Morrison, Emergency Management and Protective Services Manager

SUBJECT: Blackfalds Protective Services Monthly Report - February 2022

BACKGROUND:

Administration provides Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION:

The attached documents are a combination of activities occurring during the month of February for Municipal Enforcement, Fire Services, RCMP and Emergency Management.

FINANCIAL IMPLICATIONS:

None

Attachments:

- *Municipal Enforcement: statistics, February 2022*
- *Speed Sign Stats for February 2022*
- *RCMP Stats*

Approvals:



CAO Myron Thompson



Department Director/Author



Blackfalds Protective Services

February 2022 Monthly Report

Protective Services

Town of Blackfalds Municipal Enforcement:

During the month of February officers were able to focus on some proactive work within the Town reminding residents of the requirement to shovel sidewalks within 48 hours of snowfall, attend to vehicles parked on streets for extended periods of time, parking in no parking locations as well as focussing on heavy truck parking on Parkwood Road.

48 municipal files were opened and investigated. Officers continued to work with the Public Works department assisting in the removal of vehicles off the street for snow clearing. Nine Animal Control files were opened, eight of these relating to dogs. Ten files were opened associated to the Traffic Bylaw, with the majority of these dealing with snow on sidewalks.

Parking complaints continued to be on the rise within the Town, officers actively enforced these through proactive patrols within the community as well as dealing with complaints from residents.

The Animal Control officer continued to do many patrols throughout the community and worked on several files with Municipal Enforcement officers during the month.

Officers continued to work with other enforcement departments throughout the month. On February 17th a Joint Forces Operation was conducted focusing on impaired driving, distracted driving, and seatbelts. The department continues to utilize the Alberta Traffic Safety Calendar for enforcement initiatives.



School zones continue to be a focus for the department, with officers when possible, patrolling these areas during prime times.

With the assistance of Public Works, overnight truck parking signage on Parkwood Road was moved, parking is now permitted on Parkwood from the north end of the hotel parking lot to the entrance of Tim Hortons on the west side of the road. Parking violations have been issued to trucks not complying with the signage provided.



Blackfalds Protective Services

February 2022 Monthly Report

On February 22nd, Community Peace officer Joe Croken was recognized for his service, receiving the 12-year Provincial service medal, which was presented by Mayor Hoover.



Officers have continued to have two practicum students from Red Deer College working with them during the month. This program has been going very well and both the officers and students are enjoying it. During their time they are learning: Bylaws, report writing, note taking, provincial regulations and many other aspects of Municipal Enforcement.

On February 18th Manager Morrison attended the Rural Crime Watch meeting, which was attended by RCMP Blackfalds, Red Deer County and Lacombe County Enforcement as well.

Violation tickets issued.

In total 146 violation tickets were issued during the month of February, 108 of these were through our E-ticketing system in the vehicles, 38 were issued to registered owners in the mail. Total violation fines issued during the month was \$31,637.

55 tickets were issued under the Use of Highway and Rules of the Road Regulations, 66 violations were issued under the Traffic Safety Act, 10 under the Vehicle Equipment Regulation, three under the Traffic Bylaw, six under the Gaming, Liquor and Cannabis Act, as well as six each under Animal Control Bylaw.

Speed Signs:

During the month of February speed signs remained on Broadway Ave south bound and Parkwood Drive north bound.

Parkwood Drive NB:

The total vehicle count, January 24th to February 28th was 54,842. The average speed recorded was 42 km/h. Attached is the statistics summary report for this period.



Blackfalds Protective Services

February 2022 Monthly Report

Broadway Avenue South Bound:

The total vehicle count from January 24th to February 28th, was 54,524. During this time the average speed was 49 km/h.

Attached is the statistics summary report for this period.

- *Municipal Enforcement Month End Report attached.*
- *SB Broadway Avenue Statistics Summary Report attached.*
- *NB Parkwood Drive Statistics Summary Report attached.*

Blackfalds Fire Rescue

The three new recruits started their NFPA 1001 Level 1 training with the City of Lacombe recruits.

Six members attended the Funeral for Castors Firefighter Rayfield. The proceeds from the barbeque on Family Day are being donated to his family.

The 32-year Provincial Service Bar was presented to both John McCrimmon and Gene Ostropolski at Council. The 12-year Provincial Service Medal was presented to Zach Frantz, Korey Campbell, Tyler Boruck and Garret Kinley who was not able to attend.





Blackfalds Protective Services

February 2022 Monthly Report



Our Commercial Vehicle Fit Certificate has been approved for the operation of the Fire Trucks till 2024 at which time another audit will be done. This Permit allows us to pull drivers abstracts and annual vehicle inspections every 12 months. Part of the audit is providing documentation of proof of maintenance and ensuring operator qualifications are being met under the Commercial Vehicle Act.

Three vendors submitted bids for the tender to replace the existing (engine 1) frontline fire apparatus. We have completed the evaluation process and will be bring this forward to Council for approval on March 8th.

The department is optimistic we will be able to schedule a practical training session for the rescue struts purchased in 2020. With restrictions being lifted for COVID-19, Paratech should be able to provide the training as planned.

The recent announcement by AHS will not have any effect on our medical responses to Delta and Echo determinants going forward.

February was quieter than normal with the department only responding to six incidents.

A summary of incidents for February is included for Council's review.

Fire Department – January 2022 – INCIDENT SUMMARY – PAGE 1 of 1

Call #	Date	Incident Type	Dispatch Event #	Location	RCMP #	MAFP 1244
0021	1	Alarm	202202011751	Corp Limits	N/A	N/A
0022	2	Alarm	2022020200	Lacombe County	N/A	N/A
0023	3	Alarm	202202021440	Corp Limits	N/A	N/A
0024	4	Alarm	202202051913	Corp Limits	N/A	N/A
0025	19	Haz-70 Public Hazard	202202191526	Corp Limits	N/A	N/A
0026	23	Alarm	202202231641	Corp Limits	N/A	N/A



Occupational Health & Safety

The Near Miss Program is being received well, with several reports having been made through this anonymous Program. Positive comments have been received on the Program.

First Aid refresher courses have been delivered during the month with several departments updating their training.

Quotes have been received for the COR audit, no decision has been made as to which company to go with, however the audit will likely take place in the early fall.

RCMP

The RCMP in Blackfalds statistics are currently not available.

With the COVID restrictions being lifted, the Detachment is following the provinces regulations with the exception the vaccination policy is still in effect, requiring staff and contractors to be fully vaccinated to enter the facility.

The detachment recently received a cadet posted to Blackfalds, she was provided the opportunity to work with our Municipal Enforcement officers for two days, where she was provided a tour of all Town facilities and introduced to many staff.

RCMP Provincial Traffic Services

The RCMP Traffic Unit during the month of February was running short staffed.

On February 17th, they worked in partnership with other enforcement officers by performing a operation intended to target impaired drivers, seatbelt use and distracted driving within the Town of Blackfalds.

Assisted Blackfalds RCMP in several files, stolen vehicle, Break and Enter, and motor vehicle collisions within the town.

Emergency Management

Manager Morrison has continued to work on an emergency tabletop exercise to be completed with town staff soon, to ensure compliance with provincial regulations.

February 17th, Manager Morrison took part in a tabletop exercise which Clive put on. This was very well done and was directed by the LREMP contractors.

March 1st and 2nd several staff are scheduled to receive the ICS 200 training which is taking place in Lacombe.



Blackfalds Protective Services

February 2022 Monthly Report

Ken Morrison

Emergency Management & Protective Services Manager

Town of Blackfalds.

Statistics Summary Report

Technician Name: administrator

Location: Parkwood Rd NB
Address: 6045, Blackfalds, AB
Speed Limit: 40

Report Period: 2022-01-24 to 2022-02-28
Total Vehicle Count: 54,842



Hour	Total Vehicles	Average Vehicles	Total Violations	% Violations	Min. Speed	Max. Speed	Avg. Speed	85% Speed
00-01	299	43	208	70 %	5	75	43	11
01-02	185	26	137	74 %	7	108	47	12
02-03	172	25	112	65 %	7	62	42	10
03-04	147	21	106	72 %	9	70	45	11
04-05	221	32	165	75 %	5	70	45	12
05-06	882	126	516	59 %	7	69	42	11
06-07	1,668	238	956	57 %	6	78	41	10
07-08	2,176	311	1,277	59 %	6	87	41	10
08-09	2,686	384	1,438	54 %	5	85	40	10
09-10	2,704	386	1,380	51 %	5	72	40	10
10-11	3,133	448	1,728	55 %	5	84	40	10
11-12	4,005	572	2,329	58 %	5	68	40	10
12-13	4,313	616	2,599	60 %	5	79	41	10
13-14	4,081	583	2,379	58 %	5	83	41	10
14-15	4,320	617	2,554	59 %	5	74	41	10
15-16	4,303	615	2,564	60 %	5	93	41	10
16-17	4,890	699	3,109	64 %	5	105	41	10
17-18	4,713	673	2,992	63 %	5	78	42	10
18-19	3,330	476	1,940	58 %	5	80	41	10
19-20	2,295	328	1,309	57 %	5	75	41	10
20-21	1,624	232	969	60 %	5	73	41	10
21-22	1,173	168	726	62 %	5	77	42	10
22-23	922	132	603	65 %	7	94	42	10
23-24	600	86	415	69 %	5	72	43	10
	54,842	7,837	32,511	62 %	6	80	42	10

County Speed Bins

Speed	Count
0...5	80
5...10	847
10...15	769
15...20	666
20...25	1,015
25...30	2,326
30...35	4,544
35...40	12,084
40...45	16,674
45...50	10,620
50...55	3,447
55...60	1,331
60...65	318
65...70	75
70...75	27
75...80	11
80...85	3
85...90	1
90...95	2
95...100	0
100...105	1
105...110	1
Total:	54,842

Generated on March 1, 2022 at 12:42 PM

SafePace® Pro by Traffic Logix®

Statistics Summary Report

Technician Name: administrator

Location: Broadway SB
 Address: Broadway Village Park, Blackfalds, AB
 Speed Limit: 50
 Report Period: 2022-01-24 to 2022-02-28
 Total Vehicle Count: 54,524



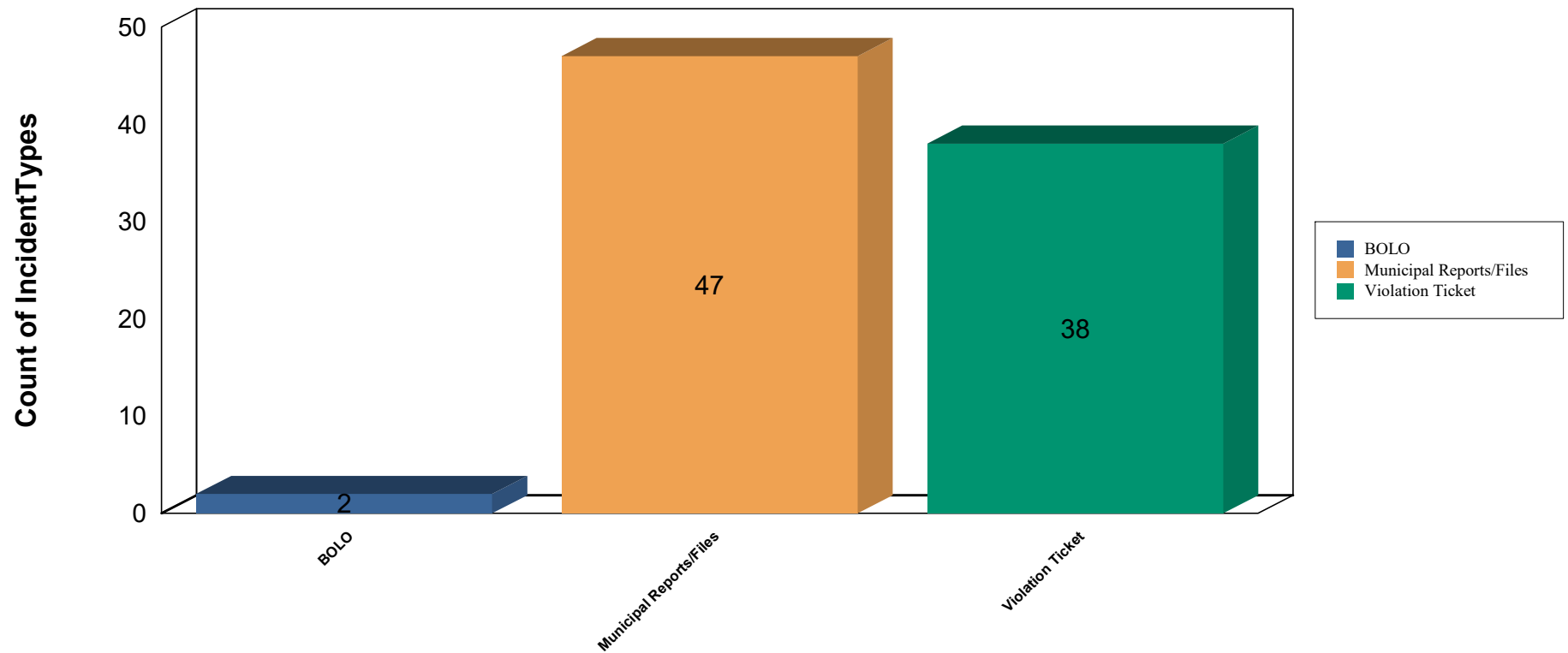
Hour	Total Vehicles	Average Vehicles	Total Violations	% Violations	Min. Speed	Max. Speed	Avg. Speed	85% Speed
00-01	178	25	68	38 %	5	82	47	12
01-02	163	23	66	40 %	5	107	50	12
02-03	118	17	50	42 %	12	72	48	12
03-04	119	17	59	50 %	5	74	44	12
04-05	182	26	114	63 %	5	74	52	12
05-06	923	132	456	49 %	5	79	50	12
06-07	2,040	291	931	46 %	5	83	48	12
07-08	4,163	595	1,461	35 %	5	97	49	11
08-09	3,656	522	1,597	44 %	5	81	49	12
09-10	2,717	388	1,316	48 %	5	81	49	12
10-11	3,284	469	1,584	48 %	5	83	49	12
11-12	3,472	496	1,700	49 %	5	101	49	12
12-13	3,592	513	1,758	49 %	5	79	49	12
13-14	3,425	489	1,627	48 %	5	76	49	12
14-15	4,058	580	1,794	44 %	5	86	48	12
15-16	3,825	546	1,673	44 %	5	75	49	12
16-17	4,702	672	1,971	42 %	5	76	49	11
17-18	4,249	607	1,754	41 %	5	89	49	11
18-19	3,414	488	1,099	32 %	5	106	48	11
19-20	2,495	356	807	32 %	5	94	47	11
20-21	1,577	225	507	32 %	5	73	48	11
21-22	1,104	158	414	38 %	5	90	48	11
22-23	705	101	248	35 %	5	73	48	12
23-24	363	52	139	38 %	5	113	49	12
	54,524	7,788	23,193	43 %	5	85	49	12

County Speed Bins	
Speed	Count
0...5	1,338
5...10	319
10...15	135
15...20	223
20...25	324
25...30	203
30...35	298
35...40	1,583
40...45	7,400
45...50	19,508
50...55	14,446
55...60	6,605
60...65	1,660
65...70	335
70...75	101
75...80	25
80...85	10
85...90	5
90...95	1
95...100	1
100...105	1
105...110	2
110...115	1
Total:	54,524

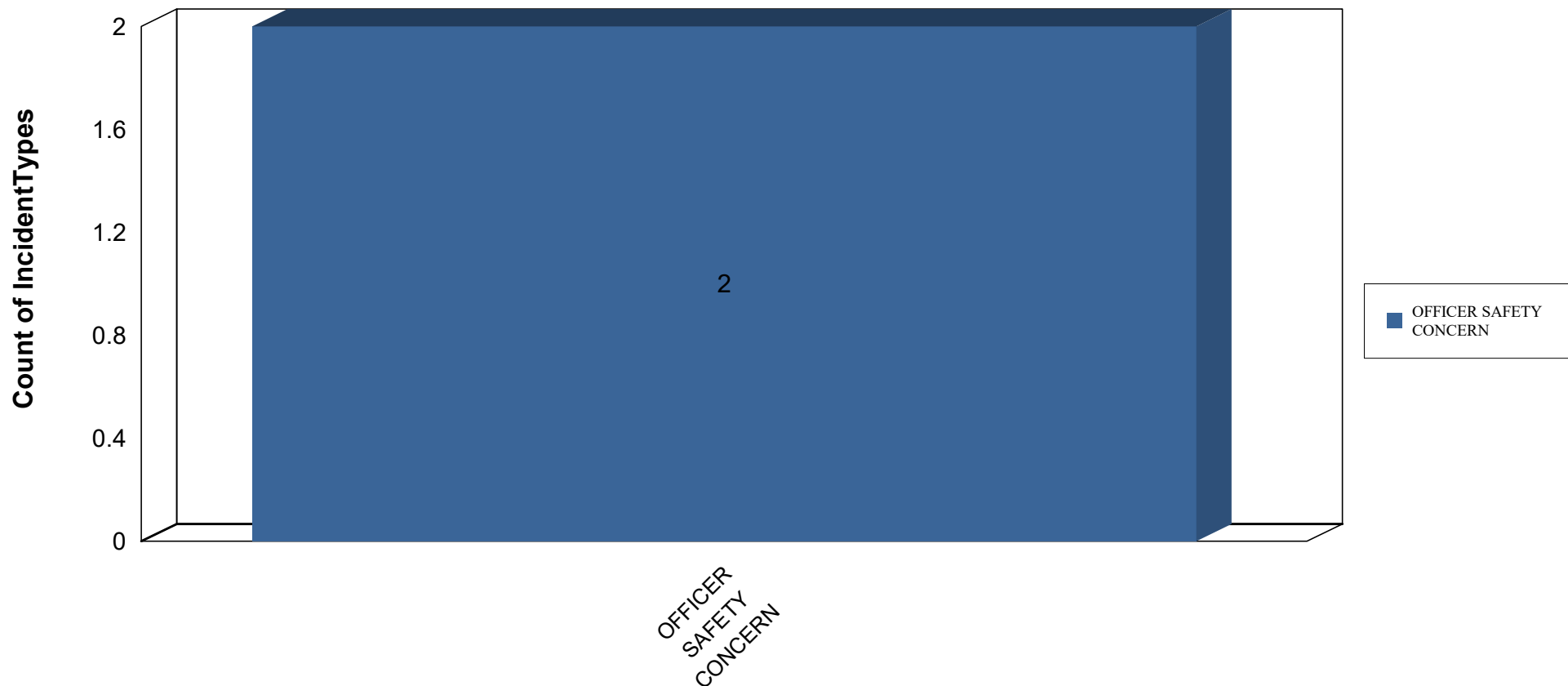
Generated on March 1, 2022 at 12:34 PM

SafePace® Pro by Traffic Logix®

Count of Reports Completed



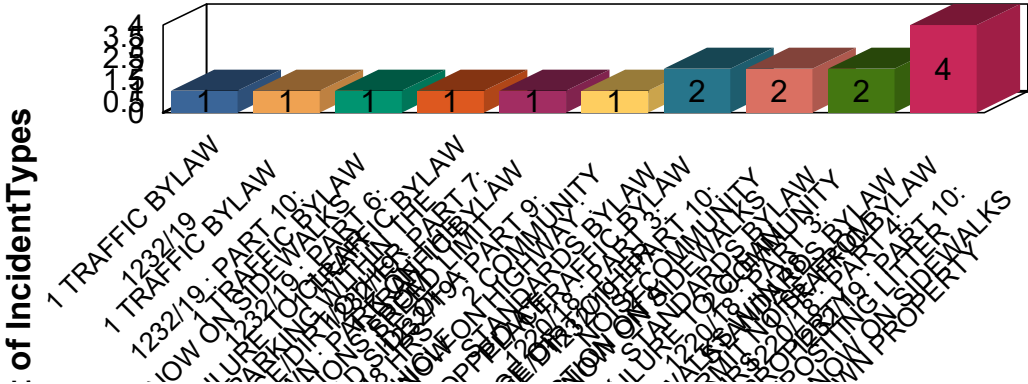
Count of Incident Types



100.00% # of Reports: 2 BOLO OFFICER SAFETY CONCERN

Grand Total: 100.00% Total # of Incident Types Reported: 2 Total # of Reports: 2

Count of Incident Types



1 TRAFFIC BYLAW 1232/19

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAR SNOW/ICE/DIRT/OTHER OBSTRUCTIONS FROM HWY W/IN 48 HRS

1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK ON THE ROAD SIDE OF A VEHICLE PARKED/STOPPED AT THE CURB/EDGE OF ROADWAY

1 TRAFFIC BYLAW 1232/19 : PART 7: SPEED LIMIT

1 TRAFFIC BYLAW 1232/19 : PART 9: SNOW ON HIGHWAY : PLACE SNOW/ICE/DIRT/OTHER OBSTRUCTION ON A HWY

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS W/IN 48 HRS

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: DEPOSITING LITTER ON TOWN PROPERTY

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS

1.96% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19

1.96% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAR SNOW/ICE/DIRT/OTHER OBSTRUCTIONS FROM HWY W/IN 48 HRS

1.96% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK ON THE ROAD SIDE OF A VEHICLE PARKED/STOPPED AT THE CURB/EDGE OF ROADWAY

1.96% # of Reports: 1 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19 : PART 7: SPEED LIMIT

1.96% # of Reports: 1 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19 : PART 9: SNOW ON HIGHWAY : PLACE SNOW/ICE/DIRT/OTHER OBSTRUCTION ON A HWY

1.96% # of Reports: 1 **Municipal Reports/Files** 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE

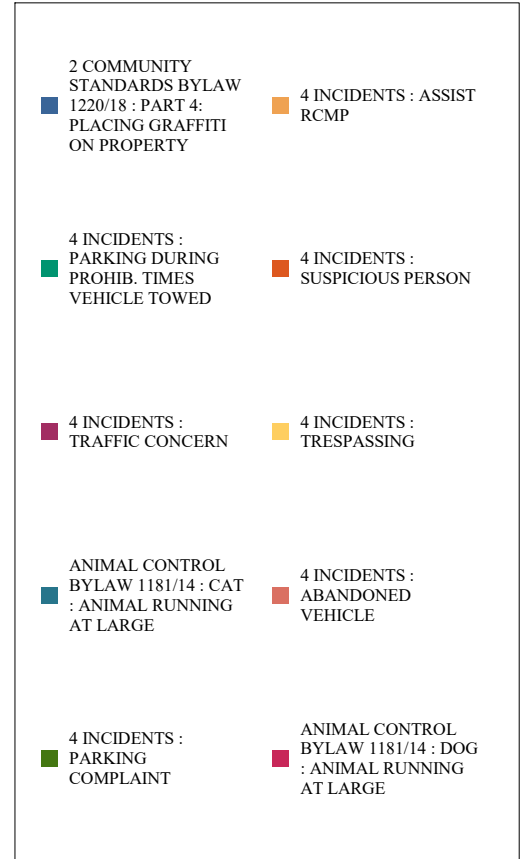
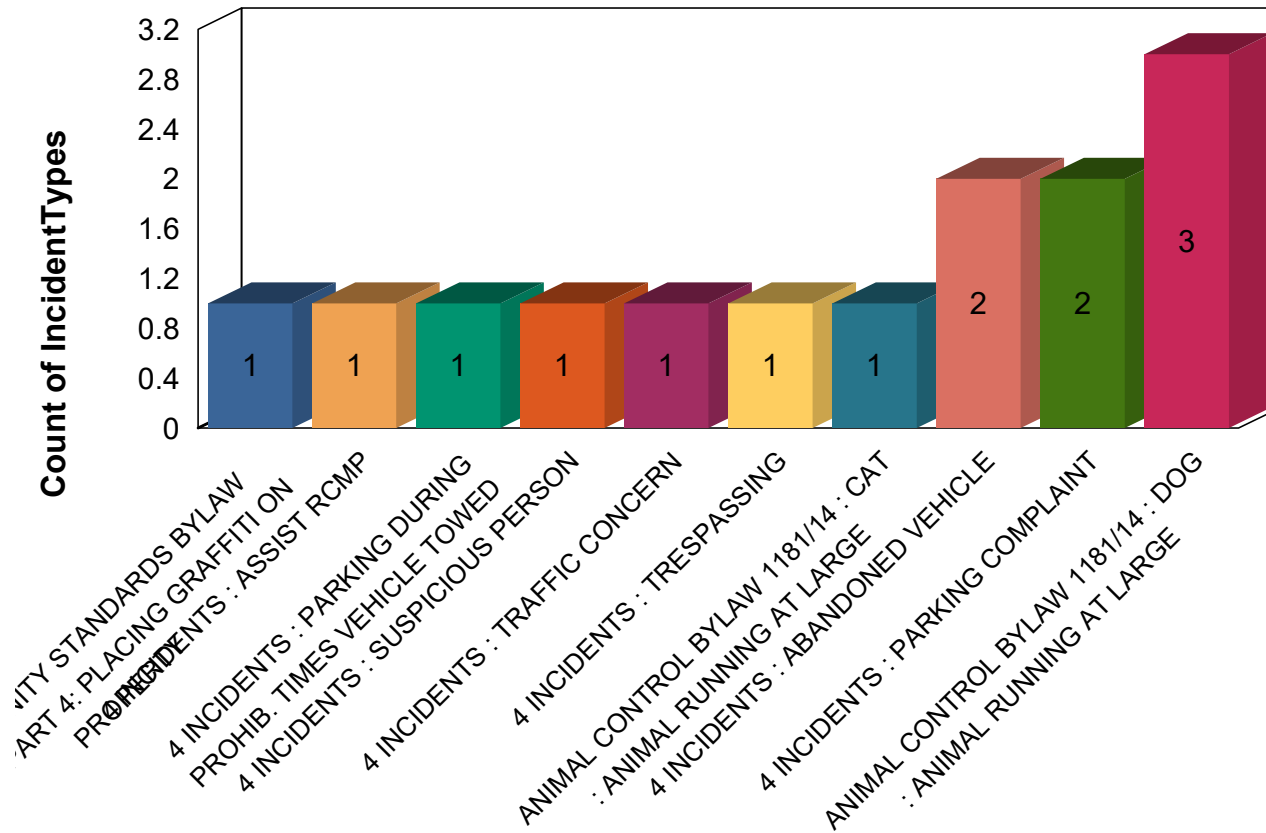
3.92% # of Reports: 2 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS W/IN 48 HRS

3.92% # of Reports: 2 **Municipal Reports/Files** 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY

3.92% # of Reports: 2 **Municipal Reports/Files** 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: DEPOSITING LITTER ON TOWN PROPERTY

7.84% # of Reports: 4 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS

Count of Incident Types



1.96% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PLACING GRAFFITI ON PROPERTY

1.96% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : ASSIST RCMP

1.96% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : PARKING DURING PROHIB. TIMES VEHICLE TOWED

1.96% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : SUSPICIOUS PERSON

1.96% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : TRAFFIC CONCERN

1.96% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : TRESPASSING

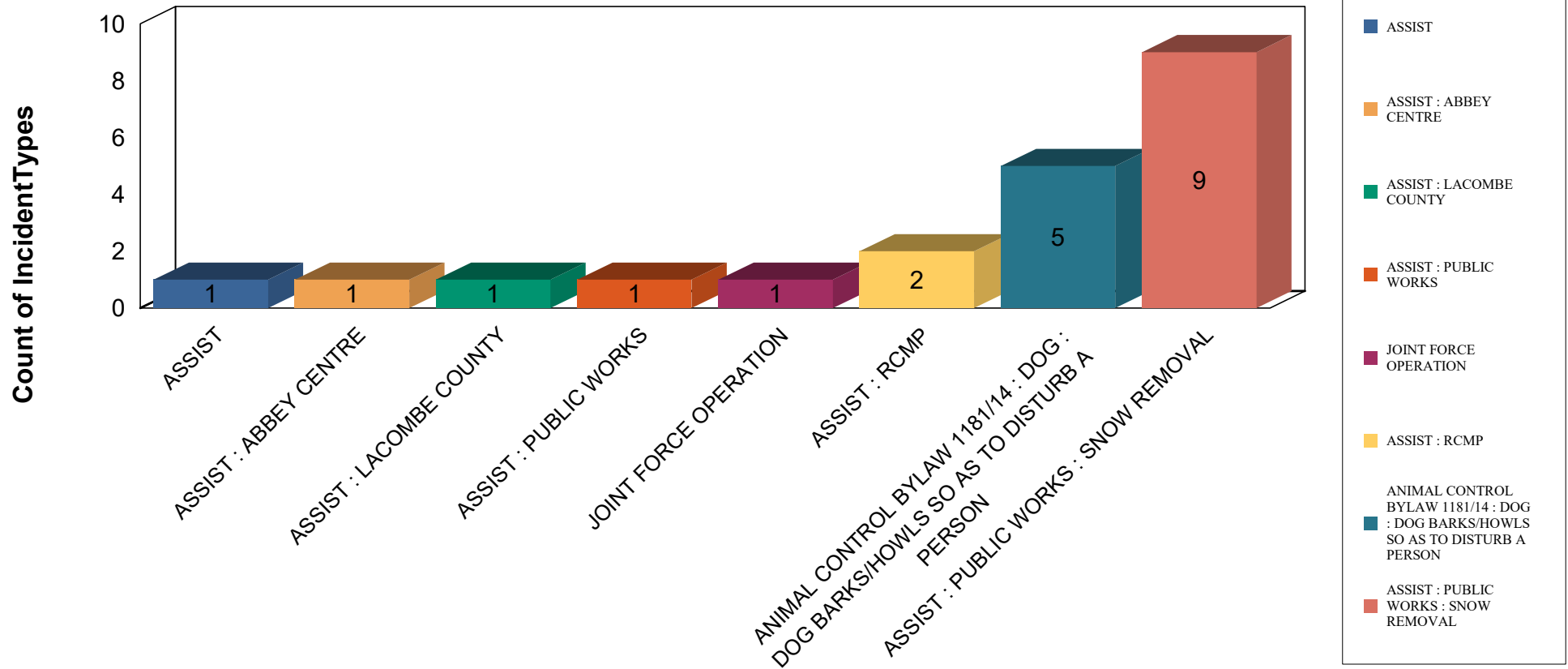
1.96% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : CAT : ANIMAL RUNNING AT LARGE

3.92% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : ABANDONED VEHICLE

3.92% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : PARKING COMPLAINT

5.88% # of Reports: 3 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL RUNNING AT LARGE

Count of Incident Types



1.96% # of Reports: 1 Municipal Reports/Files ASSIST

1.96% # of Reports: 1 Municipal Reports/Files ASSIST : ABBEY CENTRE

1.96% # of Reports: 1 Municipal Reports/Files ASSIST : LACOMBE COUNTY

1.96% # of Reports: 1 Municipal Reports/Files ASSIST : PUBLIC WORKS

1.96% # of Reports: 1 Municipal Reports/Files JOINT FORCE OPERATION

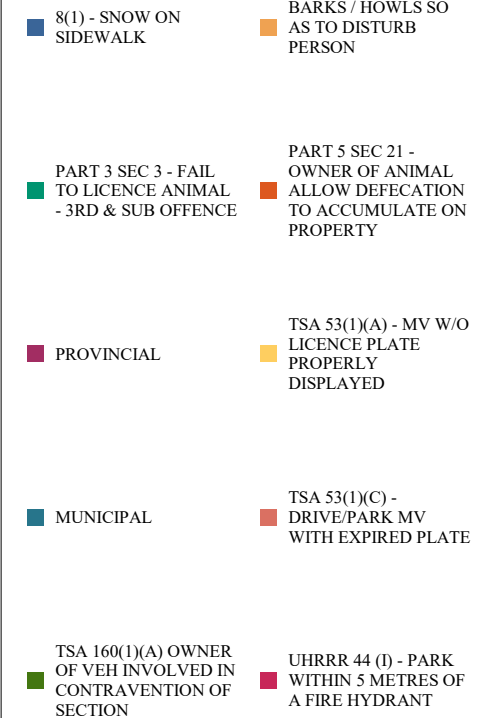
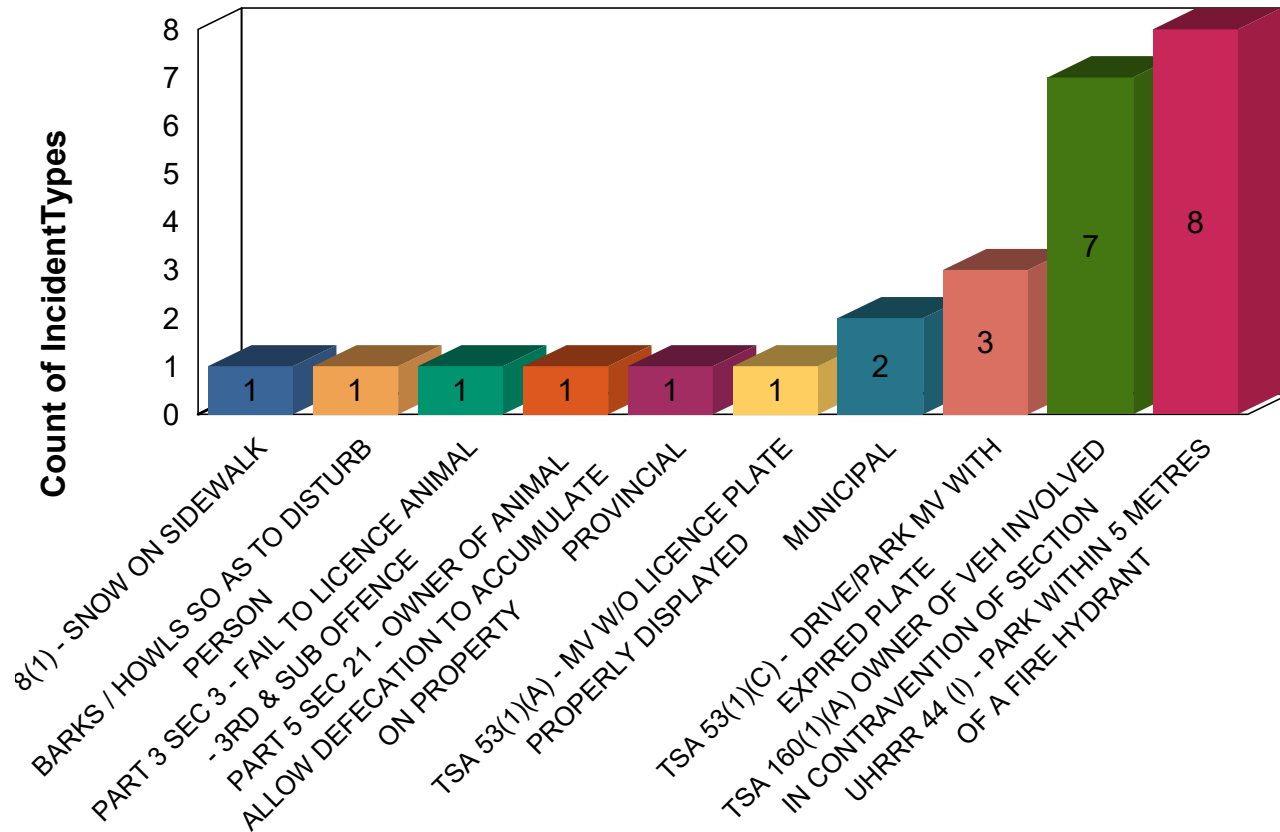
3.92% # of Reports: 2 Municipal Reports/Files ASSIST : RCMP

9.80% # of Reports: 5 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON

17.65% # of Reports: 9 Municipal Reports/Files ASSIST : PUBLIC WORKS : SNOW REMOVAL

Grand Total: 100.00% Total # of Incident Types Reported: 51 Total # of Reports: 47

Count of Incident Types



2.22% # of Reports: 1 Violation Ticket 8(1) - SNOW ON SIDEWALK

2.22% # of Reports: 1 Violation Ticket BARKS / HOWLS SO AS TO DISTURB PERSON

2.22% # of Reports: 1 Violation Ticket PART 3 SEC 3 - FAIL TO LICENCE ANIMAL - 3RD & SUB OFFENCE

2.22% # of Reports: 1 Violation Ticket PART 5 SEC 21 - OWNER OF ANIMAL ALLOW DEFECATION TO ACCUMULATE ON PROPERTY

2.22% # of Reports: 1 Violation Ticket PROVINCIAL

2.22% # of Reports: 1 Violation Ticket TSA 53(1)(A) - MV W/O LICENCE PLATE PROPERLY DISPLAYED

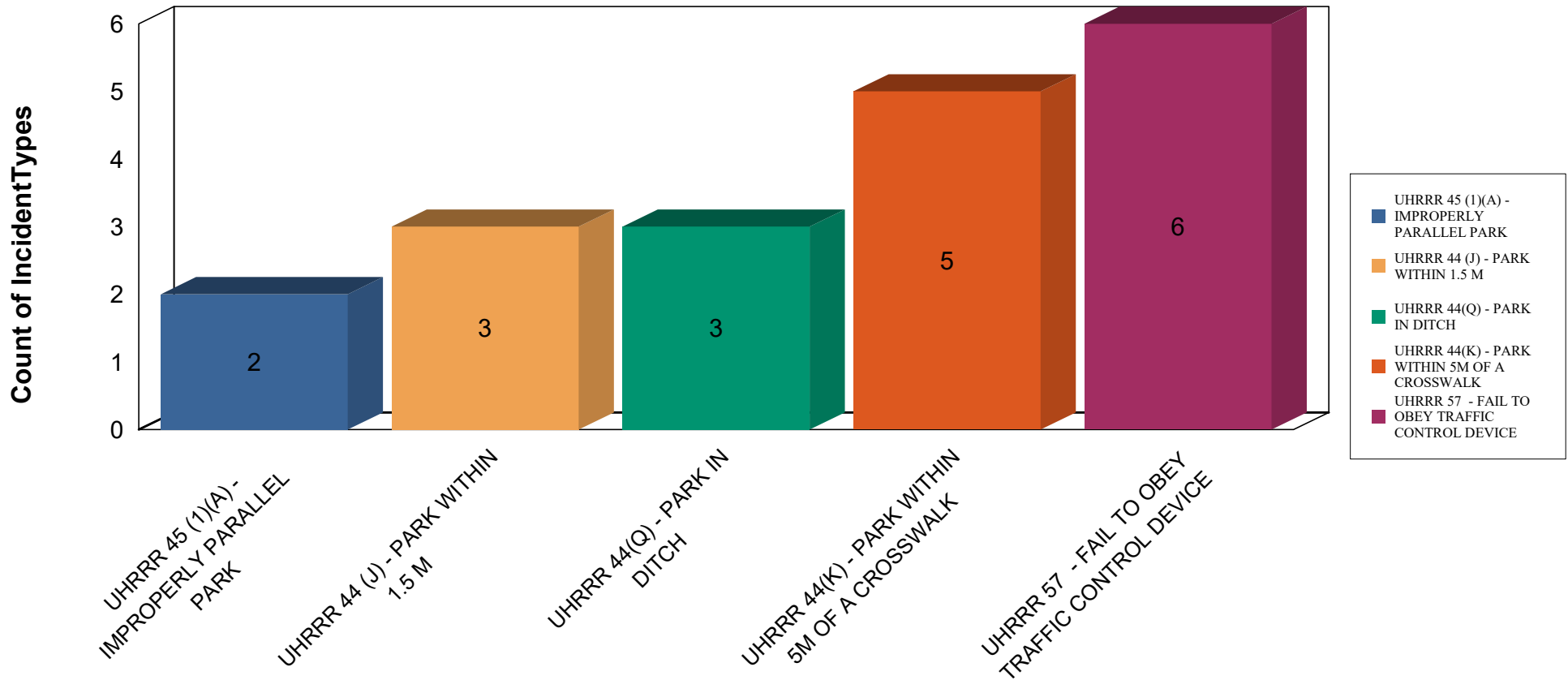
4.44% # of Reports: 2 Violation Ticket MUNICIPAL

6.67% # of Reports: 3 Violation Ticket TSA 53(1)(C) - DRIVE/PARK MV WITH EXPIRED PLATE

15.56% # of Reports: 7 Violation Ticket TSA 160(1)(A) OWNER OF VEH INVOLVED IN CONTRAVENTION OF SECTION

17.78% # of Reports: 8 Violation Ticket UHRRR 44 (I) - PARK WITHIN 5 METRES OF A FIRE HYDRANT

Count of Incident Types



4.44% # of Reports: 2 Violation Ticket UHRRR 45 (1)(A) - IMPROPERLY PARALLEL PARK

6.67% # of Reports: 3 Violation Ticket UHRRR 44 (J) - PARK WITHIN 1.5 M

6.67% # of Reports: 3 Violation Ticket UHRRR 44(Q) - PARK IN DITCH

11.11% # of Reports: 5 Violation Ticket UHRRR 44(K) - PARK WITHIN 5M OF A CROSSWALK

13.33% # of Reports: 6 Violation Ticket UHRRR 57 - FAIL TO OBEY TRAFFIC CONTROL DEVICE

Grand Total: 100.00% Total # of Incident Types Reported: 45 Total # of Reports: 38

Grand Total: 100.00% Total # of Incident Types Reported: 98



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: **March 8, 2022**

PREPARED BY: **Preston Weran, Director of Infrastructure and
Property Services**

SUBJECT: **BOLT KPI Report Information - February 2022**

BACKGROUND:

In 2012, a Regional Transit Partnership was formed between the City of Red Deer (CRD), the Town of Blackfalds and the City of Lacombe to provide traditional public transit service between Red Deer, Blackfalds and Lacombe as well as local bus service within Blackfalds and Lacombe. Unfortunately, a notice of motion passed at the City of Lacombe Council meeting on September 23, 2020 ultimately ending the BOLT regional partnership ceasing operational service on August 28th, 2020. Fortunately, the Town of Blackfalds was able to quickly move forward with procurement of a service contractor, purchase of a wheelchair accessible van and finalized an on-demand transit service model for our Town. This new BOLT 2.0 allows for five-day service from 6:00 am to 8:00 pm with many more boarding options for our residents and visitors within town and one stop at the Kingston Hub at the north end of Red Deer.

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 service as an on-demand digital community commuter service. Our new service provider, application, schedule, ticket procurement and service stop maps have been working well over the course of this new service model. More information is available for riders and the public at the link below.

<https://www.blackfalds.com/living-here/bolt-transit>

DISCUSSION:

The first page of the report shows the February stats and associated mapping, while the remainder of the pages outlines the trending comparison since start of the year. The data dates are highlighted in the white box on the left side of each sheet for reference.

ADMINISTRATIVE RECOMMENDATION:

1. That Council accepts this report as information.

ALTERNATIVES:

- 1) That Council refer this item back to Administration for more information.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

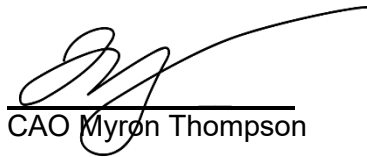
FINANCIAL IMPLICATIONS:

None

Attachments:

- *February 2022 monthly report and yearly trending report*

Approvals:



CAO Myron Thompson



Department Director/Author

Monthly KPI Metric Summaries Report

Blackfalds

Month	# Riders	# New Riders	# Repeat Riders	Avg. Rides Per Rider	# Passengers Completed	# Rides Completed	Shared Rides (%)	Avg. Shared Fare Occupancy	Avg. Daily User Conversion Rate (%)	Avg. Ride Rating	% Rides With 1-2 Star Ratings and Comments	# Abandoned Rides	Pickup Violations (%)	Dropoff Violations (%)	# Unique Users That Experienced Failed Search
Feb 2022	31	4	27	12.6	419	390	50%	2.6	86%	4.9	0%	0	1%	1%	8
Jan 2022	31	9	22	11.1	363	344	40%	2.3	83%	4.9	0%	0	2%	1%	3
Dec 2021	29	3	26	9.9	326	286	36%	2.3	74%	4.9	0%	0	2%	2%	4
Nov 2021	31	5	26	13.3	450	412	46%	2.5	84%	4.8	0%	0	1%	0%	3
Oct 2021	32	8	24	9.4	344	301	45%	2.5	82%	4.9	0%	2	1%	0%	2
Sep 2021	27	7	20	9.1	280	247	45%	2.4	74%	4.9	0%	0	1%	1%	2
Aug 2021	28	8	20	5.0	164	141	27%	2.1	71%	4.8	1%	0	2%	0%	1
Jul 2021	22	8	14	6.9	173	151	24%	2.1	67%	4.9	0%	0	0%	0%	0
Jun 2021	23	5	18	10.6	256	243	40%	2.2	78%	4.9	0%	0	1%	1%	1
May 2021	23	6	17	8.0	195	183	26%	2.2	84%	4.9	0%	0	1%	0%	1
Apr 2021	23	5	18	9.2	228	212	37%	2.2	83%	4.9	0%	0	1%	0%	3
Mar 2021	22	6	16	12.4	299	273	45%	2.1	82%	5.0	0%	0	2%	0%	1
Feb 2021	17	6	11	9.6	172	163	21%	2.1	83%	5.0	1%	0	1%	0%	0
Jan 2021	26	8	18	8.3	234	217	33%	2.2	86%	5.0	0%	2	0%	1%	0
Dec 2020	21	4	17	8.4	203	177	26%	2	82%	5.0	0%	0	1%	1%	0
Nov 2020	30	11	19	9.2	299	276	40%	2.2	87%	5.0	0%	2	3%	1%	2
Oct 2020	27	12	15	9.2	266	249	43%	2.2	78%	5.0	0%	3	6%	4%	1
Sep 2020	36	33	3	5.9	228	212	44%	2.2	69%	4.9	0%	5	3%	4%	7
Aug 2020	3	3	0	1.3	4	4	0%	-	43%	4.7	0%	0	0%	0%	0

Program

☒ Blackfalds

ServiceDay

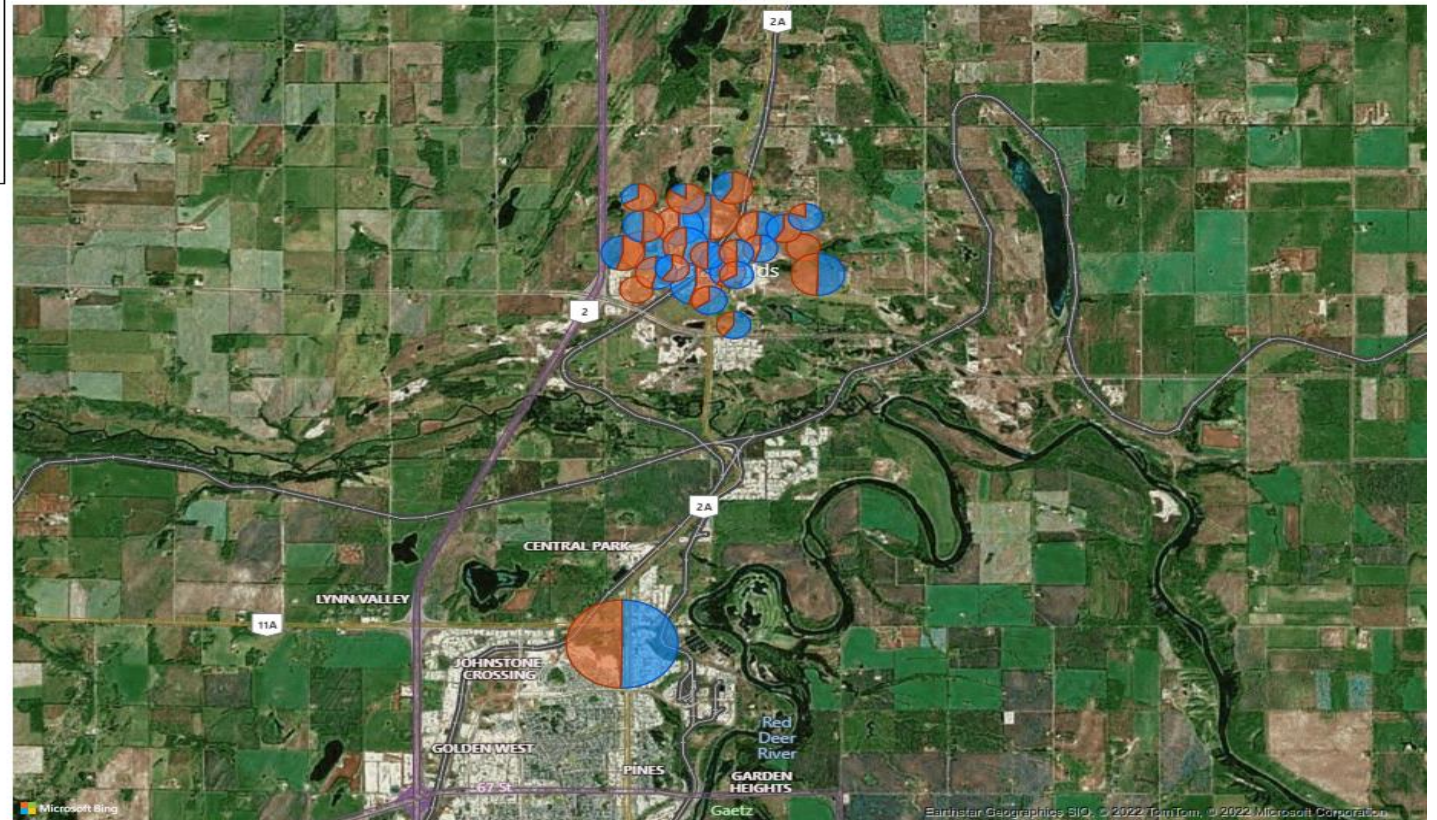
- ☐ Sun
☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat

Date

01/12/2021 28/02/2022



Dropoff Pickup



Program

☒ Blackfalds

ServiceDay

- ☐ Sun
- ☐ Mon
- ☐ Tue
- ☐ Wed
- ☐ Thu
- ☐ Fri
- ☐ Sat

Date

01/12/2021

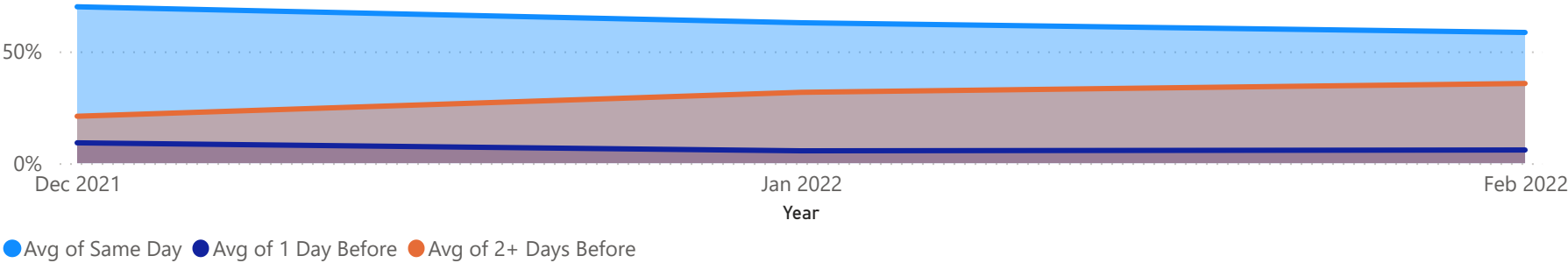
28/02/2022



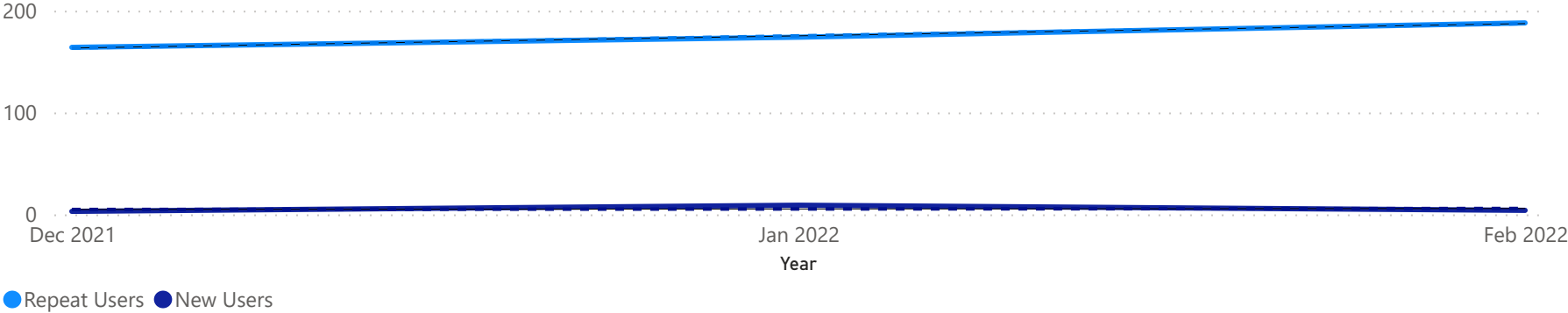
9.88

Avg Actual Trip Duration (min)

Average Booking Days



New and Repeat Users



Year	2021			2022					
Program	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users	Repeat Users	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users
Blackfalds	69.9%	9.1%	21.0%	3	164	60.5%	5.7%	21.0%	3
Total	69.9%	9.1%	21.0%	3	164	60.5%	5.7%	21.0%	3

Program

☒ Blackfalds

ServiceDay

- ☐ Sun
- ☐ Mon
- ☐ Tue
- ☐ Wed
- ☐ Thu
- ☐ Fri
- ☐ Sat

Date

01/12/2021

28/02/2022



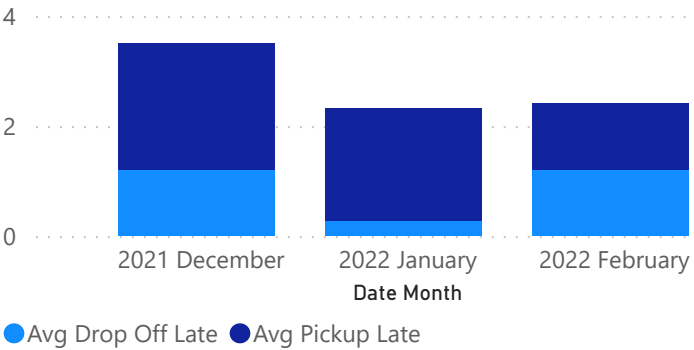
1020

Completed Rides

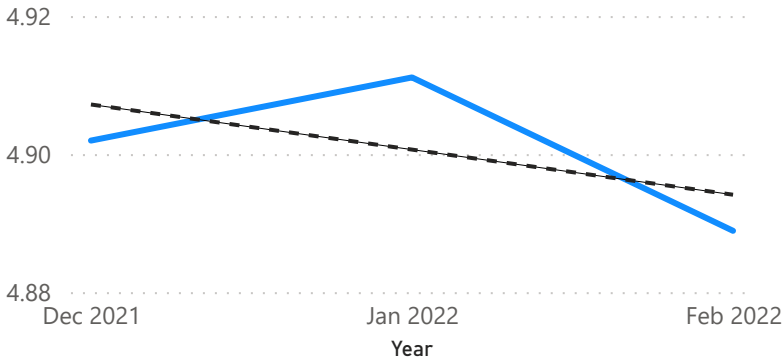
4.90

Avg Ride Rating

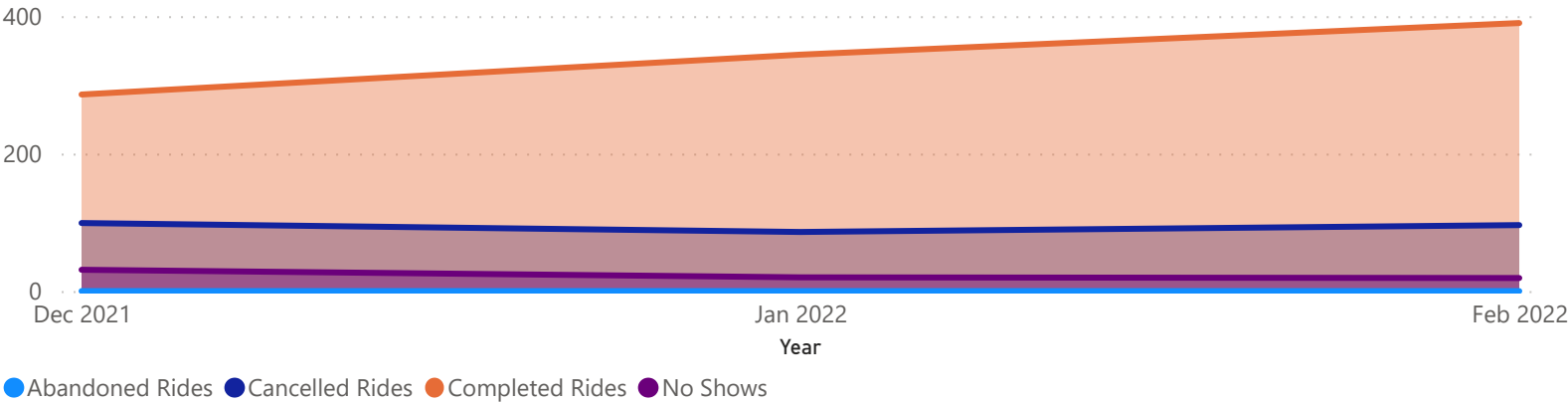
Avg Late Pickup and Drop Off



Avg Ride Rating



Ride Status Types



Year	2021							
Month	December							
Program	Avg Drop Off Late	Avg Pickup Late	Avg Ride Rating	Abandoned Rides	Cancelled Rides	Completed Rides	No Shows	
Blackfalds	1.21	2.30	4.90	0	99	286	3	
Total	1.21	2.30	4.90	0	99	286	3	

<

>

Program

☒ Blackfalds

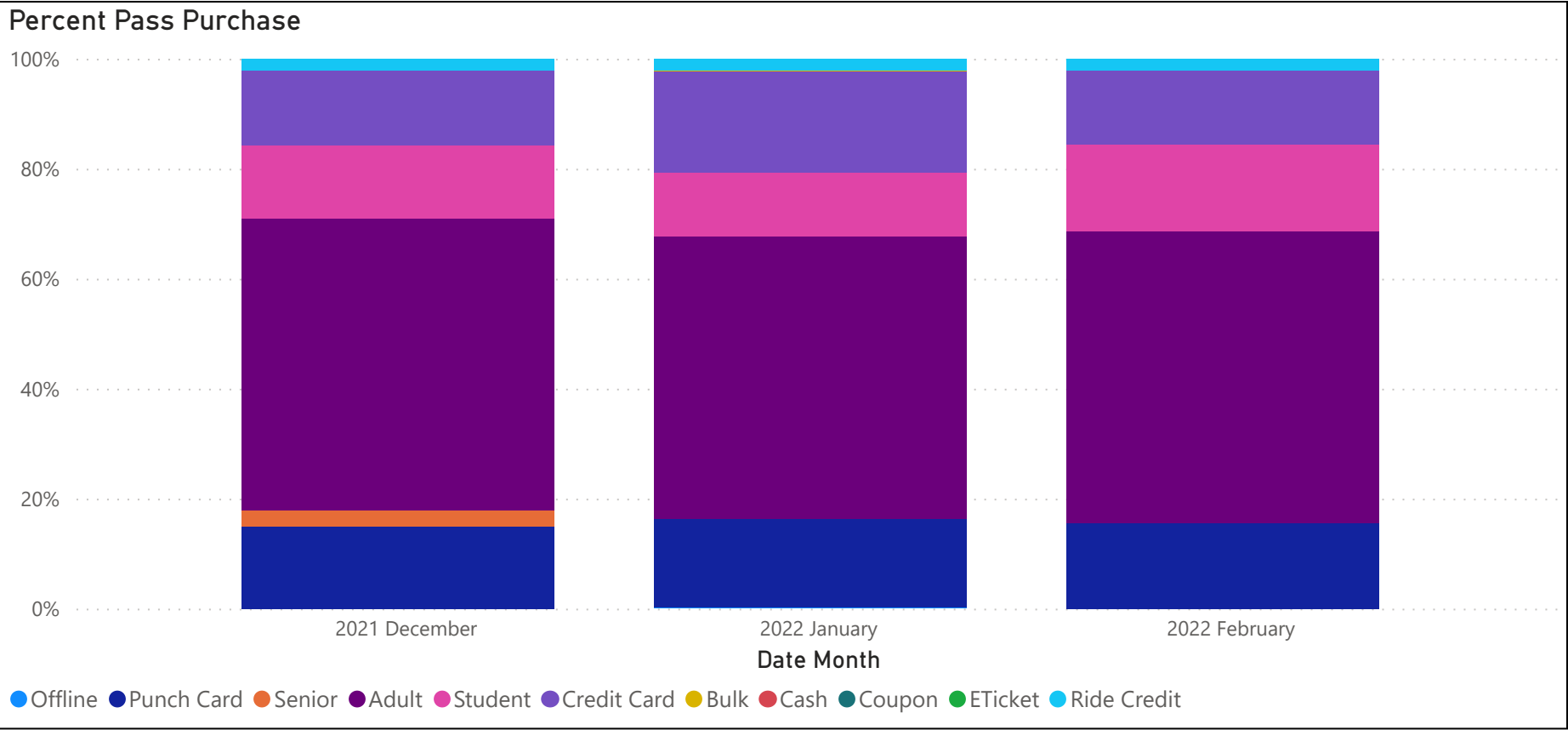
ServiceDay

☐ Sun
☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat

Date

01/12/2021

28/02/2022



Year	2021												2022		
Month	December												January		
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket	Avg Ride Credit	Avg Ticket	Avg Offline	Avg Punch Card	Avg Senior
Blackfalds	0%	15%	3%	53%	13%	14%	0%	0%	0%	0%	2%	0%	0%	16%	0%
Total	0%	15%	3%	53%	13%	14%	0%	0%	0%	0%	2%	0%	0%	16%	0%

<

>

Program

☒ Blackfalds

ServiceDay

- ☐ Sun
- ☐ Mon
- ☐ Tue
- ☐ Wed
- ☐ Thu
- ☐ Fri
- ☐ Sat

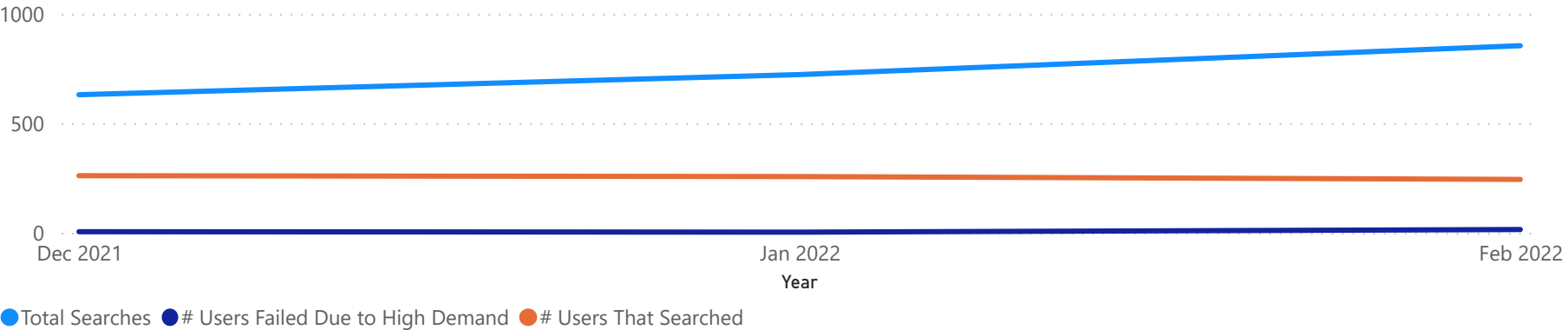
Date

01/12/2021

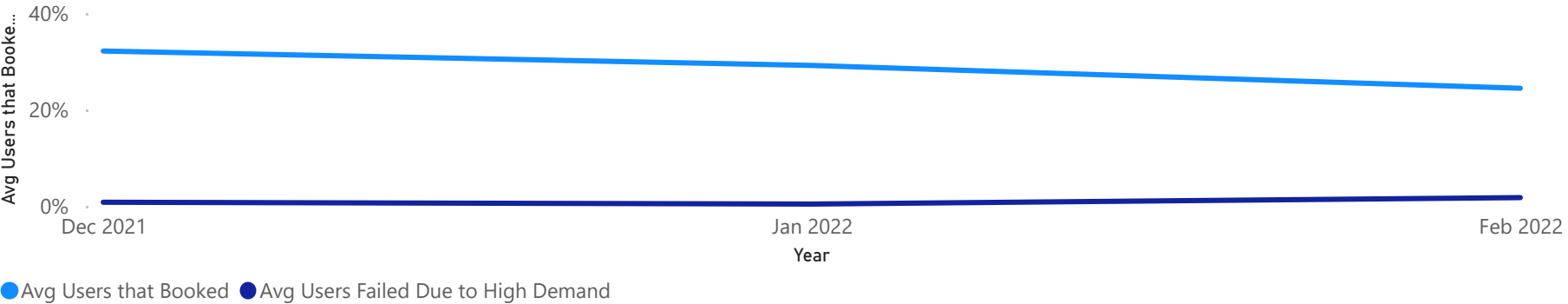
28/02/2022



Total Searches to Failed Searches



% Bookings to Failed Searches



Year	2021				
Month	December				
Program	Total Searches	# Users Failed Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demand
Blackfalds	631	5	261	32%	1%
Total	631	5	261	32%	1%

Program

☐ Blackfalds

ServiceDay

☐ Sun
☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat

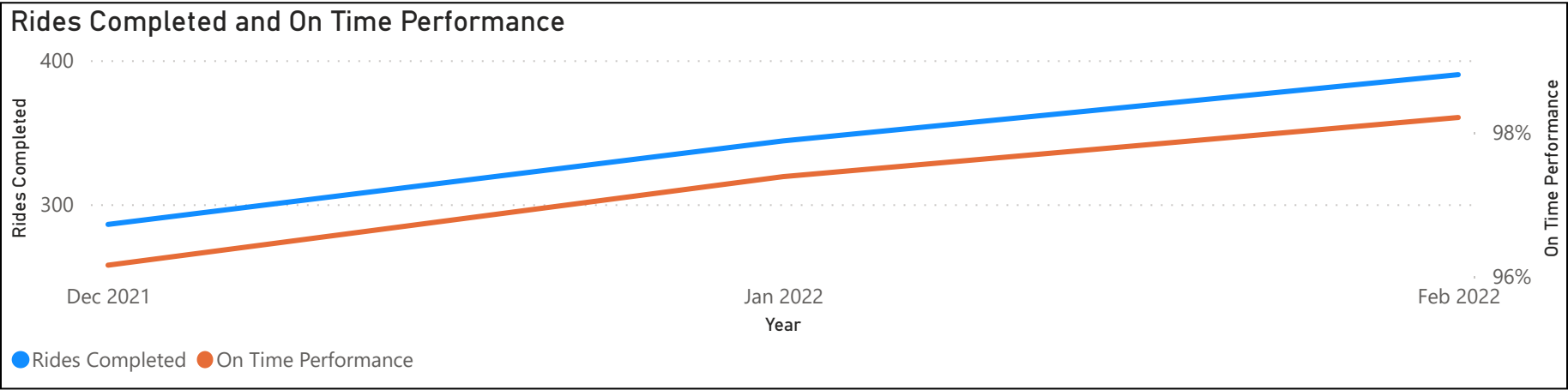
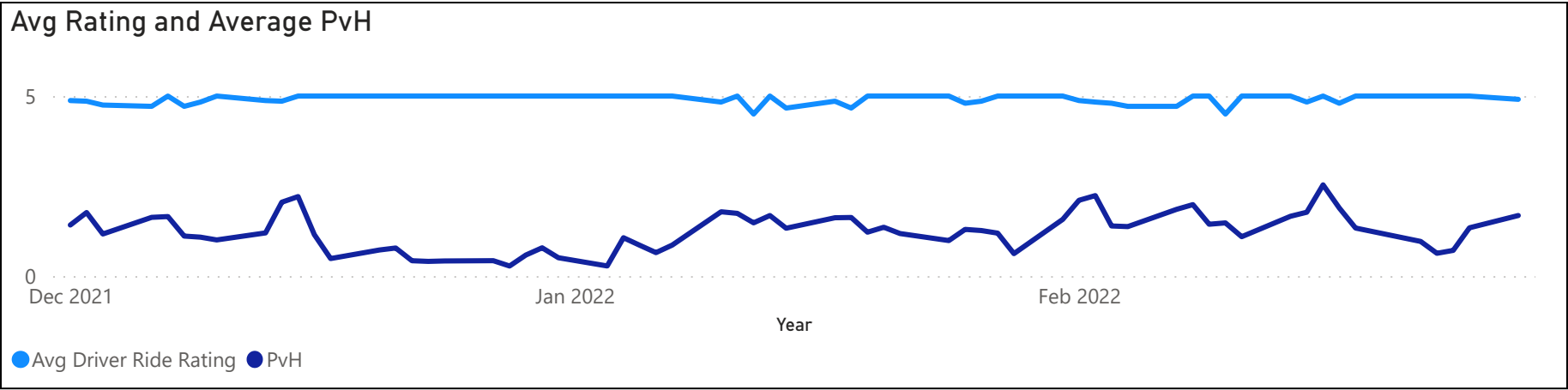
Date

01/12/2021

28/02/2022

97.35%

On Time Performance



Year	2021					2022				
Month	December					January				
Program	Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance		Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance	
Blackfalds	286	4.90	1.01	96.15%		344	4.91	1.23	97.35%	
Total	286	4.90	1.01	96.15%		344	4.91	1.23	97.35%	

<

>

Program

☒ Blackfalds

ServiceDay

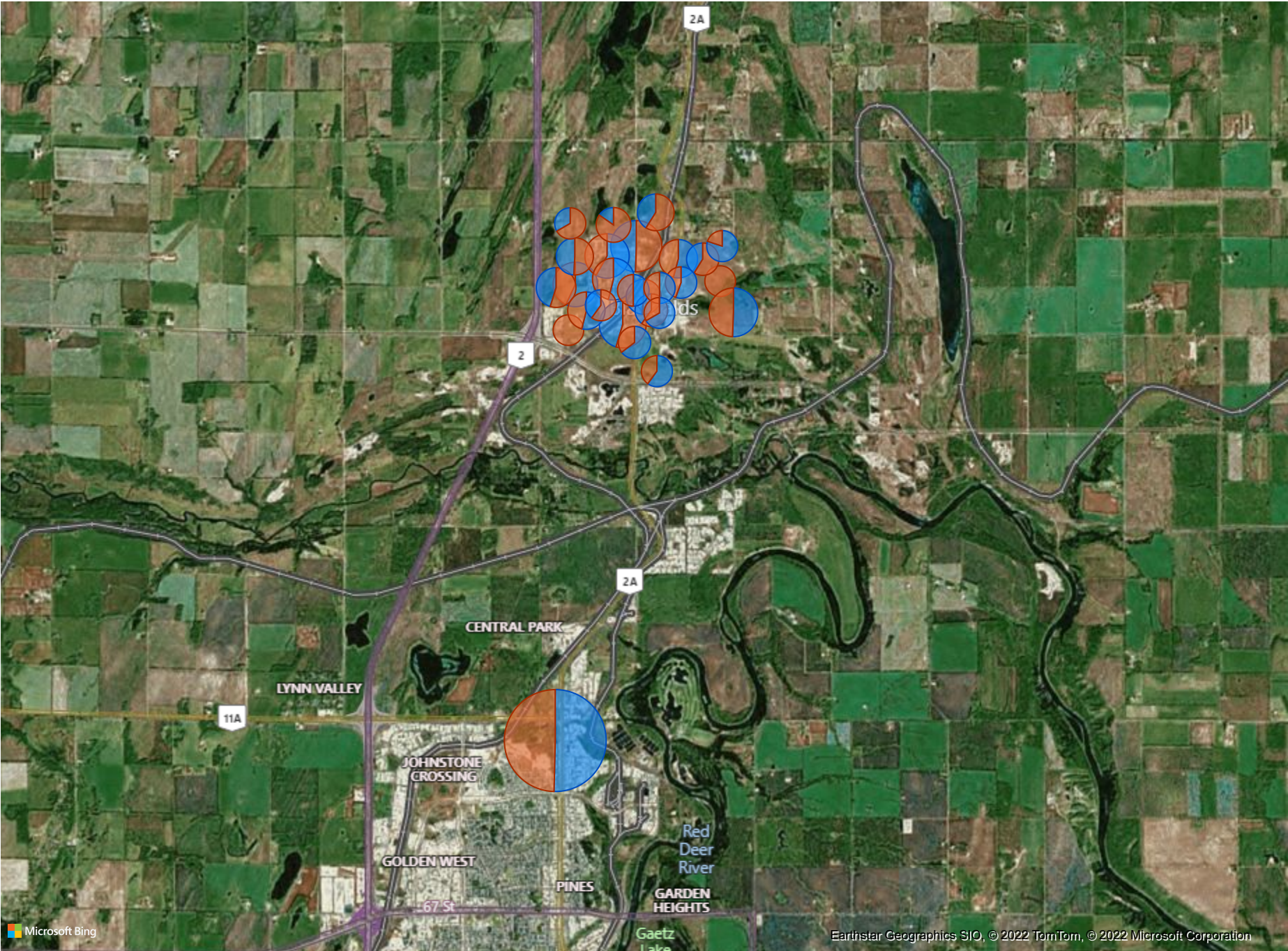
- ☐ Sun
- ☐ Mon
- ☐ Tue
- ☐ Wed
- ☐ Thu
- ☐ Fri
- ☐ Sat

Date

01/12/2021

28/02/2022

● Dropoff ● Pickup



Program

☒ Blackfalds

ServiceDay

- ☐ Sun
- ☐ Mon
- ☐ Tue
- ☐ Wed
- ☐ Thu
- ☐ Fri
- ☐ Sat

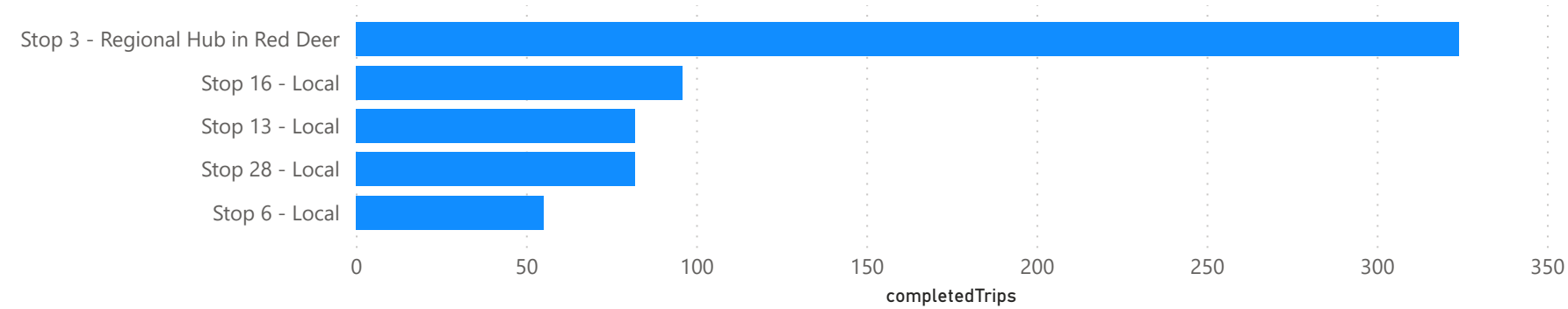
Date

01/12/2021

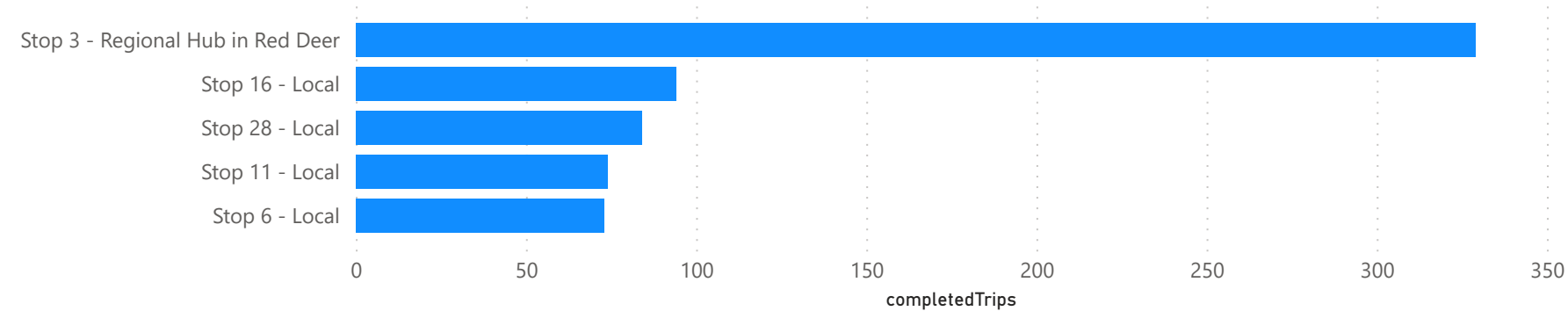
28/02/2022



Top 5 Pickup Locations



Top 5 Drop Off Locations



stopName	Dropoff	Pickup	Total
Stop 1 - Regional Hub West Blackfalds	56	48	104
Stop 10 - Local	2	3	5
Stop 11 - Local	74	53	127
Stop 12 - Local	6	33	39
Stop 13 - Local	68	82	150
Stop 14 - Local	5	5	10
Stop 15 - Local	11	6	17
Stop 16 - Local	94	96	190
Stop 17 - Local	20	21	41
Total	1020	1020	2040

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING February 24, 2022

COVID-19 UPDATE

Council was provided with an update on the latest COVID-19 restrictions, statistics and the Province's current vaccine statistics.

POLICY RC(9) COUNTY SUPPORT OF COMMUNITY EVENTS PROGRAMS & ACTIVITIES

Council approved the following 2021/22 RC(9) funding applications:

Applicant	Event	Approved Amount
Bentley Canada Day Committee	July 1st Canada Day	1,107
Town of Blackfalds	Blackfalds Day	8,394
Town of Eckville	Eckville Canada Day	1,107
City of Lacombe Arts Endowment Fund	Art in the Park	780
Lacombe Days Association	Lacombe Days	9,250
Lacombe Regional Tourism	Canada Day Celebrations	780
Echo Lacombe	Light up the Night	780
Birch Bay Community Association	Family Day, July 1st fireworks, Beach Day BBQ	1,150
SV of Sunbreaker Cove	Sunbreaker Cove Regatta	554
SV of Half Moon Bay	July 1st Canada Day	554
		\$ 24,456

POLICY RC(1) LACOMBE HISTORICAL SOCIETY – COLLECTION PROJECT

As per Policy RC(1), \$ 20,398 of funding towards the Lacombe and District Historical Society's Lacombe Museum Collection and Archives Facility project was approved. Lacombe County will fund this contribution from the Recreation Capital Assistance Reserve.

COMMITTEE OF THE WHOLE

In addition to receiving the notes of the February 1, 2022 Committee of the Whole meeting for information, Council also reviewed the following items from that meeting:

Energy Futures Lab

A presentation regarding the Energy Futures Lab was received for information. This concept will be incorporated in some form into Lacombe County's Economic Development Strategy.

Alberta Provincial Police Service Transition Study

A discussion regarding the Alberta Provincial Police Service Transition Study was received for information. Council will revisit this issue when more concrete information has been received.

Recycling in Lacombe County

Following a discussion on recycling in Lacombe County, the Recycling Council of Alberta and Clean Farms was agreed to be invited to attend a future Committee of the Whole meeting to provide presentations.

Highway 604 from Highway 2 to Highway 792 – Condition of Unpaved Portion

The County Manager was directed to meet with the Ponoka County CAO to discuss potential joint lobbying of the Provincial Government regarding the reconstruction and paving of Highway 604.



WHERE PEOPLE ARE THE KEY

Fast Tracking of Economic Development in Lacombe County

A Council discussion regarding the fast-tracking of economic development within Lacombe County, and future initiatives to be considered was received for information.

Highway 2/12 Interchange Project

The proposed new Highway 2/12 Interchange project will be discussed at the next meeting Council has with Alberta Transportation officials.

APPOINTMENT OF AGRICULTURAL FIELDMAN

The Agriculture Service Act requires that once a Council has established an Agricultural Service Board, that the Council, in consultation with the board, must appoint a qualified person as Agricultural Fieldman to implement agricultural policies and programs and to manage the agricultural resources of the municipality.

By resolution of Council Mike Bates was appointed to the position of Agricultural Fieldman for Lacombe County as per the Act.

TRACK ON 2 – LETTER OF SUPPORT

A letter of support will be sent to the Alberta Gaming, Liquor & Cannabis Regulatory Services Division in support of the Track on 2 and their appeal to the Division regarding the recent denial of the Track on 2's application for a Racing Entertainment Centre.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL INFORMATION**

MEETING DATE: March 8, 2022

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: Soper Annexation – Open House Information

BACKGROUND:

The next step in the Soper Annexation is to engage with the public, provincial agencies, and other affected parties by way of an Open House. This information report provides Council with the correspondence that will be sent to adjacent landowners and other stakeholders.

Adjacent landowners, identified in Attachment 1, will be mailed a letter that advises them of the annexation, invites them to the Open House, provides them with a Q&A sheet with commonly asked questions about annexation, and a comment sheet if they wish to mail/email comments if they are not able to attend the open house or would prefer to engage that way. The package that will be mailed out to adjacent landowners is provided in Attachment 2.

All other local authorities and agencies required to be engaged with under the *Municipal Government Act* will receive a separate letter that invites them to the Open House. A copy of the authorities and agencies package that will be sent out is provided in Attachment 3.

An in-person Open House will be held in Council Chambers on March 31, 2022 commencing at 6:00 p.m.

Attachments:

- Adjacent Landowners
- Adjacent Landowner Package
- Local Authorities and Agencies Package

Approvals:



CAO Myron Thompson



Department Director/Author

DATE

Dear Sir or Madam:

**RE: Notice of Intent for Annexation
Invitation to Open House on March 31, 2022**

In early 2021, the owner of the land parcel described as NE 24-39-27-W4 reached out through formal correspondence to both the Chief Administrative Officer for the Town of Blackfalds and to the County Manager for Lacombe County requesting that the Town of Blackfalds consider the annexation of his land by the Town of Blackfalds.

Town of Blackfalds Council authorized the initiation of the annexation process and the discussions surrounding the benefits and justification of the proposed annexation included:

1. The integration into the Town's long-term growth area; and
2. Environmental considerations with the existing 25-acre natural area and the recreational benefits with the natural trail system and protected natural area.

In a continued effort to create a collaborative process, we seek your input on the proposed annexation. As part of this notification, attached is a map of the proposed annexation boundary and a 'Landowner Q&A' intended to answer commonly asked questions. A Public Open House will be held to provide an opportunity to speak with municipal staff and the initiating landowner about the proposed annexation on March 31, 2022. As an alternative to the in-person option for engagement, an 'Annexation Comment Sheet' is included in this package.

NE 24-39-27-W4 ANNEXATION OPEN HOUSE

Thursday, March 31, 2022

Town of Blackfalds Civic Centre, Council Chambers (upstairs)

5018 Waghorn Street, Blackfalds AB

6:00 p.m. – 8:00 p.m.

We invite you to review the enclosures and submit any comments you may have regarding this annexation. We offer the following methods for your response and request that they be received on or before April 14, 2022 to:



Phone: 403.885.9679
Fax: 403.600.0045
www.blackfalds.ca

Regular Mail or Town of Blackfalds Drop Off Box:
Box 220
5018 Waghorn Street
Blackfalds, AB T0M 0J0
Fax: 403-600-0045; or
Email: jtejkl@blackfalds.ca

Should you wish to review the Intermunicipal Development Plan, Municipal Development Plan, Land Use Bylaw 1198/16, or the Blackfalds' Population and Land Demand Analysis, we invite you to visit our website at www.blackfalds.ca

In the interim, if you have any questions regarding the above, please feel free to contact our office at 403-885-9679.

Sincerely,

Jolene Tejkl, RPP MCIP
Planning & Development Manager, Town of Blackfalds

Attachments:

Annexation Boundary Map
Landowner Q&A
Annexation Comment Sheet



BLACKFALDS
ALBERTA

Phone: 403.885.9679

Fax: 403.600.0045

www.blackfalds.ca

Annexation Boundary Map:



Landowner Q&A:**1. What is annexation?**

Annexation is the process for a municipality to expand its boundaries to accommodate for future growth. Properties within the annexation area would change from being in one municipality to being in another. Annexation does not change ownership rights and owners are not required to develop or sell their property, annexation is simply a change of jurisdiction from one municipality to another.

2. Why is Blackfalds proposing annexation?

The Town of Blackfalds went through a major annexation with Lacombe County that took effect in January of 2009. At that time the Town of Blackfalds population was approximately 4700 people and 853 hectares (2,100 acres) of land was annexed from Lacombe County. With the relatively high growth rate at the time, it was determined that with the additional annexed land, residential and non-residential land needs would be met for a period of approximately 30 years. The northeast quarter section of 24-39-27-W4 is the parcel of land squaring off the municipal boundaries in the southeast corner of the Municipality and was not included in the annexation process due to the fact the existing landowner was serving on Lacombe County Council at the time of annexation. Inclusion of this parcel of land in the annexation process would have required the Councillor to resign his seat on Lacombe County Council.

Since that time, the landowner is no longer a Councillor with the County and contacted the Town of Blackfalds through formal communication to request his quarter section (excluding Lot 1 Block 1 Plan 0320195) be annexed to the Town of Blackfalds.

3. Why has the landowner requested the lands be annexed?**The following reason for annexation request has been provided by the initiating landowner:**

In the last year, I have asked that Lacombe County and the Town of Blackfalds prepare and support the annexation of the quarter described as N.E.24-39-27 W4th, which includes the Mary and Cliff Soper Natural Area owned by Lacombe County and the house located at 27011-39-4 presently own by Cliff Soper. The background and reasons for requesting this annexation are presented below.

Background Information

In the 1970's, Mary and I bought this particular quarter section and built our house here because, of all the quarter sections available at the time, it was not cultivated land and had extensive forest cover. In short, we wished to live in as natural a setting as possible. At the time, Blackfalds had not developed east of highway 2A.

About 10 years ago, the Town of Blackfalds and Lacombe County agreed to a major annexation north of Highway 597 and as far east as 27-0 and north as Lakeside Sargent. At the time, I had

been elected to Lacombe County Council. Our quarter section was considered for annexation in a joint meeting of the Councils of the Town of Blackfalds and Lacombe County, a meeting from which I was excluded. I was then informed that the quarter in question would not appear in the annexation application as I would have to resign my seat on Council. Annexation proceeded and we remained within the jurisdiction of Lacombe County.

As Blackfalds developed to the east, we realized that eventually, Blackfalds would surround this quarter section. Since we had no children, we were both sure that the land would change hands, would be annexed, and be intensively developed including the large forest and the natural areas. Consequently, we agreed to the donation of a large part of the forested area to Lacombe County as a natural area not to be developed. Presently, the natural area consisted of about 26 acres.

Unfortunately, Mary passed away in 2017. The Mary and Cliff Soper Natural Area is a fitting legacy to Mary's nature and beliefs.

Reasons for Annexation:

Since this land is bordered to the south by 597 and to the east by 27-0 and is meters from the CN rail line/597 crossing to the southeast and is serviced by 27-0 and by 39-4 both under the jurisdiction of the Town of Blackfalds, it does make sense to include it in the Town's jurisdiction. I would like to be involved in any development which is inevitable. This includes the following:

- Enlarging and protect the natural area;
- Provide space for the development of a recreational area focusing on our native heritage and youth activity;
- Minimize the size of any development, preferably a small community cluster close to the natural area;
- Minimize paving, roof tops, run-off; and
- Minimize vehicle access.

I believe that with the support of Blackfalds our vision will be achieved.

4. How much land is Blackfalds proposing to annex?

Blackfalds is proposing to annex approximately 155.57 acres (1 quarter section excluding Lot 1 Block 1 Plan 0320195), as shown on the Annexation Boundary Map included as an Attachment.

5. Is annexation addressed in the Intermunicipal Development Plan?

On January 14th, 2020, the *Blackfalds Intermunicipal Development Plan* was adopted by each municipality (Lacombe County and the Town of Blackfalds). NW 36-39-27-W4 is identified as part of the long the Long-Term Growth Area (LTGA) for the Town of Blackfalds with the Intermunicipal Development Plan. The IDP can be viewed in person at the Town of Blackfalds Civic Cultural Centre, Lacombe County Administration Building or on both municipalities' websites.

6. Is there capacity in the water and sewer systems to serve the area proposed for annexation?

Sewage treatment is provided by North Red Deer Regional Wastewater Services Commission. The Town's sewer connection is located along South Street and this development would be required to connect to this system.

The water supply is provided by the North Red Deer Regional Water Services Commission. The Town's potable water connection is in the McKay Subdivision and this development would be required to connect and extend this system as needed.

7. What stage is the process at now?

The Town of Blackfalds, Lacombe County, and the landowner have been in discussions for several months. Council, through resolution at the December 14th, 2021 meeting, authorized Administration to initiate the annexation process and provide the written Notice of Intent to Lacombe County and all other agencies as per the *Municipal Government Act* and the *Land and Property Rights Tribunal Annexation Procedure Rules*.

Public consultation is now underway. In this package you have received, the cover letter provides the Open House date and time along with a comment sheet to send to the Town if you are unable to attend the Open House. The Open House will also be advertised through a media release on the Town's website, social media platforms, and various direct mailouts.

- ✓ STEP 1: Notice of Intent to Annex submitted to the Land and Property Rights Tribunal (LPRT)
- ✓ STEP 2: Town of Blackfalds / Lacombe County / landowner discussions and negotiations
- ➔ STEP 3: Public engagement (public open house, information mailed to adjacent landowners, media release, website updates, Q&A and response form sent)
- STEP 4: Town of Blackfalds, Lacombe County and landowner finalize Negotiation Report
- STEP 5: Town of Blackfalds and Lacombe County hold public hearing prior to approving the Negotiation Report
- STEP 6: Negotiation Report (formal application) is submitted by the Town of Blackfalds
- STEP 7: The LPRT advertises the application to the public
- STEP 8: LPRT holds a Public Hearing (if objections are received)
- STEP 9: LPRT makes recommendations to the Provincial Government
- STEP 10: Provincial Government makes decision on application

8. How long will the annexation process take?

The process typically takes between 1 and 1.5 years but could take longer.

9. What opportunities will the landowner and public have to participate in the annexation process?

We encourage attendance at the Open House scheduled for March 31, 2022 at 6:00 p.m. as it will provide an opportunity to speak to municipal staff and the initiating landowner about the proposed annexation. If attendance is not possible, please consider including your comments in the attached comment sheet and submitting them to the Town of Blackfalds at the email address listed on the form.

The Town of Blackfalds will hold a Public Hearing prior to endorsing the Negotiation Report. This Public Hearing will be advertised widely and will include direct mailout invitations to adjacent landowners and impacted public and private agencies.

In addition, if an objection is raised to the proposed annexation, the Land and Property Rights Tribunal (LPRT) will hold a Public Hearing as part of its decision-making process. This will allow the opportunity for and landowner, resident, business, or agency to make representations directly to the board.

10. Who makes the final decision?

The LPRT will assess the Negotiation Report and will hold a Public Hearing if there is disagreement amongst the parties or if an objection is raised by a landowner, a member of the public, or other affected party. The LPRT will make a recommendation on the application to the Provincial Government, who is responsible for making the final decision.

11. Will my taxes be affected?

No, not to a large extent. This section of land will contribute to the overall tax base once developed. Tax funded services will continue into the new land areas as development occurs. The park space maintenance will be funded through taxes, but with limited upkeep, this park will benefit all of the Town.

12. How will the annexation affect my land use district?

Your land use district will not be affected.

13. How will this change or impact my property value?

Determining property value is a very complex process with many factors. The local and regional economy has a significant impact on property values.

More Information

Updates will be posted to the Town of Blackfalds and Lacombe County websites.

Jolene Tejkl | RPP, MCIP
Planning and Development Manager
Town of Blackfalds

Cajun Paradis
Senior Planner
Lacombe County

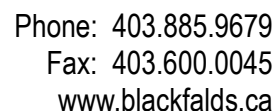


BLACKFALDS
A L B E R T A

Phone: 403.885.9679
Fax: 403.600.0045
www.blackfalds.ca

(p) 403.885.9679
(e) jtejkl@blackfalds.ca

(p) 403.782.8389
(e) cparadis@lacombecounty.com



Your written comments are an important way for us to fully understand and document your concerns. Please provide your comments and suggestions regarding any aspect of the Town's annexation proposal. Additional comments may be made on the back of the sheet.

NE 24-39-27-W4 ANNEXATION PROPOSAL

Name (optional): _____
 Address (optional): _____
 Phone (optional): _____
 Email (optional): _____

Regular Mail or Town of Blackfalds Drop Off Box:
Box 220
5018 Waghorn Street
Blackfalds, AB T0M 0J0
Fax: 403-600-0045; or
Email: jtejkl@blackfalds.ca

DATE

Dear Sir or Madam:

**RE: Annexation of NE 24-39-27W4M into the Town of Blackfalds
Engagement Invite**

In mid-December 2021 a Notice of Intent to Annex NE 24-39-27-W4 (excluding Lot 1 Block 1 Plan 032 0195) was sent to you expressing Town of Blackfalds Council's intent to proceed with the landowner initiated annexation.

Town of Blackfalds Council authorized the initiation of the annexation process and the discussions surrounding the benefits and justification of the proposed annexation included:

1. The integration into the Town's long-term growth area; and
2. Environmental considerations with the existing 25-acre natural area and the recreational benefits with the natural trail system and protected natural area.

In a continued effort to create a collaborative process, we seek your input on the proposed annexation. As part of this notification, attached is a map of the proposed annexation boundary and an invite to the Public Open that will provide an opportunity to speak with municipal staff and the initiating landowner about the proposed annexation on March 31, 2022. As an alternative to the in-person option for engagement, an 'Annexation Comment Sheet' is included in this package.

ANNEXATION OPEN HOUSE

Thursday, March 31, 2022

Town of Blackfalds Civic Centre, Council Chambers (upstairs)

5018 Waghorn Street, Blackfalds AB

6:00 p.m. – 8:00 p.m.

If you are unable to attend the Open House but wish to submit comments for consideration, we offer the following methods for your response and request that they be received on or before April 14, 2022 to:

Regular Mail or Town of Blackfalds Drop Off Box:
Box 220
5018 Waghorn Street



BLACKFALDS
A L B E R T A

Phone: 403.885.9679

Fax: 403.600.0045

www.blackfalds.ca

Blackfalds, AB T0M 0J0

Fax: 403-600-0045; or

Email: jtejkl@blackfalds.ca

Should you wish to review the Intermunicipal Development Plan, Municipal Development Plan, Land Use Bylaw 1198/16, or the Blackfalds' Population and Land Demand Analysis, we invite you to visit our website at www.blackfalds.ca

In the interim, if you have any questions regarding the above, please feel free to contact our office at 403-885-9679.

Sincerely,

Jolene Tejkl, RPP MCIP

Planning & Development Manager, Town of Blackfalds

Attachments:

Annexation Boundary Map

Annexation Comment Sheet



BLACKFALDS
ALBERTA

Phone: 403.885.9679

Fax: 403.600.0045

www.blackfalds.ca

Annexation Boundary Map:





Phone: 403.885.9679
Fax: 403.600.0045
www.blackfalds.ca

Annexation Comment Sheet:

Your written comments are an important way for us to fully understand and document your concerns. Please provide your comments and suggestions regarding any aspect of the Town's annexation proposal. Additional comments may be made on the back of the sheet.

Date: _____

NE 24-39-27-W4 ANNEXATION PROPOSAL

Comments: _____

Name (optional): _____

Address (optional): _____

Phone (optional): _____

Email (optional): _____

We offer the following methods for your response and request that they be received on or before April 14, 2022 to:

Regular Mail or Town of Blackfalds Drop Off Box:

Box 220

5018 Waghorn Street

Blackfalds, AB T0M 0J0

Fax: 403-600-0045; or

Email: jtejkl@blackfalds.ca

Soper Annexation – Adjacent Landowners





**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
February 2, 2022**

A Blackfalds and District Recreation, Culture and Parks Board meeting for the Town of Blackfalds was held both in person and virtually on February 2, 2022 at the Eagle Builders Centre and via Microsoft Teams commencing at 6:30 pm.

MEMBERS PRESENT:

Public at Large:	Kimberley Sommerville (Via Teams), Kala Pandit (Via Teams), Trent Kroetsch, Jill Bried (Via Teams), Jennifer Myslicki (Via Teams)
Lacombe County Council Appointee:	Barb Shepherd
Town of Blackfalds Council Appointee:	Councillor Rebecca Stendie (Via Teams), Councillor Laura Svab
Attending:	Mayor Hoover

ATTENDING:

Jeff Heindel	Parks and Facilities Manager
Rick Kreklewich	Abbey Centre General Manager
Mandi Gerhardt	CSD Administrative Assistant

PUBLIC ATTENDING:

ABSENT:

AGENDA

1. RECREATION, CULTURE AND PARKS BOARD MEETING

- 1.1 CALL TO ORDER – **6:30 PM – MICROSOFT TEAMS & IN PERSON**
- The regular meeting was called to order by Chair Sommerville at 6:35PM.
 - Vice-Chair Pandit started the meeting in place of Chair Sommerville.

2. LAND ACKNOWLEDGEMENT

- Vice-Chair Pandit gave the acknowledgement.

3. AGENDA APPROVAL

- 3.1 AGENDA FOR THE FEBRUARY 2, 2022 RECREATION, CULTURE AND PARKS BOARD MEETING
- 3.2 CONGRATULATIONS - NEW DIRECTOR OF COMMUNITY SERVICES

RES. 08/22

Councillor Stendie moved to approve the agenda for the February 2, 2022 meeting as amended.



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
February 2, 2022**

MOTION CARRIED UNANIMOUSLY

4. DELEGATION

N/A

5. BUSINESS ARISING FROM MINUTES

N/A

6. BUSINESS

6.1 EAGLE BUILDERS CENTRE ACOUSTICS REQUEST FOR PROPOSAL

- Manager Kreklewich gave verbal update.
- Had a second consultant come take a look to get a second opinion of what steps we could take to improve the acoustics.
 - He provided a reverberation study as seen in the RFP package.
 - Two options were provided, Administration feels its best to go with option 2 (522 panels).
- Member Shephard added that similar issues had occurred with the Abbey Centre & Elis Bird Farm.
- Additions to the acoustics have not been budgeted in the 2022 calendar year.

RES. 09/22

Member Shepherd moved that the Recreation, Culture, and Parks Board accepts to pursue qualified contractors to supply and install acoustic panels at the Eagle Builders Centre through a Request for Proposal process.

MOTION CARRIED UNANIMOUSLY

6.2 MEETING ROOM 2 (SOUTH) COMMUNITY CENTRE

- Manager Kreklewich gave verbal update.
- The South meeting room is used throughout the week for FCSS & McMan programming & the North meeting room currently houses FCSS program supplies.
- Pentecostal has requested to rent out the South meeting room on weekdays & Sundays for school
 - The room is unavailable during the week due to programming.
 - Only issue we can foresee would be that the connecting door cannot be locked (would need to install hardware, \$300 approximately)
- Free structure would be similar to the program room at the Abbey Centre based on size.

RES. 10/22

Councillor Stendie moved that the Recreation, Culture, and Parks Board moves to allocate the Community Centre Meeting Room 2 as a community rental space (FCSS & McMan get priority).

MOTION CARRIED UNANIMOUSLY

7. ACTION CORRESPONDENCE



TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
February 2, 2022

N/A

8. INFORMATION

8.1 INCOMPLETE ITEMS – ARENA & LIBRARY

- Manager Kreklewich gave verbal update.
- Met with George and speaking with library staff, regarding outstanding issues and newly completed items.
- Arena
 - Concession food pass window needs to be installed
 - Cloud lights in concourse are on
 - Black netting has been installed (was previously white)
 - Still having issues with the yellow streaks on ice due to lighting
 - Glass clips for arena boards (stanchion are getting broken often)
 - Almost finished electrical (middle of Feb is expected completion)
- Library
 - Wooden ceiling panels need to be fixed (will be fixed by Feb 4)
 - Heat along window wall, balance radiant heat
 - Gas leaver has been fixed (no longer exposed)
 - Lights need to be installed in back corner of 2nd floor in library

8.2 WINTERFEST 2022 - UPDATE

- Manager Kreklewich gave verbal update.
- This event will differ from past years, with the uncertainty of restrictions, we decided to create a condensed version of the family-favourite event that would allow both indoor and outdoor activities.
 - The event will be held at the Eagle Builders Centre
 - Ice sculptures will be carved out front of the EBC on Sunday & Family Day Monday (4)
 - Family free skate in Arena A from 12-3pm
 - BBQ by donation put on by Blackfalds Firefighters

8.3 PARKS & FACILITIES – UPDATE

- Manager Heindel gave verbal update.
- Working with security company & card reader company to finalize security and access to facility.
- Total Control is working with OTIS for controls for the elevator (putting the system on a schedule)
- Two foremen continue to work on safe operating guidelines for many of the tasks their staff will do.
- Parks staff continue to work on trails & skating surfaces



TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
February 2, 2022

- Hot to cold weather has made it difficult to maintain outdoor areas
- Bike Skills Park Operating Procedure will be brought forward to March meeting.

8.4 ABBEY CENTRE – UPDATE

- Manager Kreklewich gave verbal update.
- Clothing policy survey at the Abbey went out to public Feb 1
 - The survey has been posted to the Abbey Centre monthly newsletter & website
 - Posters will be placed in the fitness centre and around guest services
 - Feedback on what fitness centre members want to wear
- Issues with staff having COVID – drop-in programs were cancelled for a week, now registered classes are on hold
- Registration numbers doing good
 - 50+ yoga and walking club are very well attended
- Budget discussion – naming rights for the Abbey Centre
 - Abbey Master Builder has taken a few years off from paying, if this continues Administration will need to look into changing the naming rights
- Manager position has been posted (closes Feb 18), hoping to find someone in March

9. APPROVAL OF INFORMATION ITEMS

RES. 11/22

Councillor Svab moved that the Recreation Board accept the information items as presented.

MOTION CARRIED UNANIMOUSLY

10. APPROVAL OF MINUTES

RES. 12/23

Member Pandit moved that the Recreation Board accept the minutes for January 6 meeting.

MOTION CARRIED UNANIMOUSLY

11. ADJOURN

- a. Chair Sommerville moved that the Recreation, Culture and Parks board meeting be adjourned.

RES. 13/22

Meeting adjourned at 7:26 PM.

MOTION CARRIED UNANIMOUSLY



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
February 2, 2022**

KIMBERLY SOMMERVILLE, CHAIR

SEAN BARNES, DIRECTOR OF COMMUNITY SERVICES

Next meeting scheduled for March 2, 2022 @ 6:30pm



Town of Blackfalds
**REGULAR COUNCIL MEETING Tuesday,
February 22, 2022 at 7:00 p.m.
5018 Waghorn Street
MINUTES**

A Regular Council meeting for the Town of Blackfalds was held on Tuesday, February 22, 2022, at 5018 Waghorn Street, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Marina Appel
Councillor Edna Coulter
Councillor Laura Svab
Councillor Jim Sands
Councillor Rebecca Stendie
Councillor Brenda Dennis

ATTENDING

Justin de Bresser, Director of Corporate Services/Acting CAO
Rick Kreklewich, Director of Community Services
Ken Morrison, Manager of Enforcement Services
Robert Cote, Fire Chief
Joe Croken, Peace Officer
Kalina Van Winssen, Executive Assistant
Marco Jadie, IT Technician
Zach Frantz, Firefighter
Korey Campbell, Firefighter
Tyler Boruck, Firefighter
Eugene Ostropolski, Firefighter
John McCrimmon, Firefighter

REGRETS

Myron Thompson, CAO

MEDIA

None

PUBLIC

None

**CALL TO
ORDER:**

Mayor Hoover called the Regular Council Meeting to order at 7:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

047/22 Councillor Svab moved that Council adopt the February 22, 2022 agenda as presented.

CARRIED UNANIMOUSLY

DELEGATION

Fire Department and Peace Officer Awards

Members of the Blackfalds Fire Department and Community Peace Officers were presented with their awards for their years of service to the Town.



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, February 22, 2022 at 7:00 p.m.
Via Remote Virtual Platform
MINUTES

BUSINESS

CAO Report

Acting CAO de Bresser reviewed the various organizational operations and activities during the month of February.

048/22 Councillor Stendie moved that the CAO Report be accepted as information.

CARRIED UNANIMOUSLY

Request for Decision – Parkland Regional Library Board Appointment

On February 3, 2022, CAO Thompson received notice from Councillor Svab that she would like to resign her position on the Parkland Regional Library Board due to scheduling conflicts with work. Councillor Coulter has expressed interest in being appointed to the PRL Board in her place.

049/22 Deputy Mayor Appel moved Council move to formally accept the resignation of Councillor Svab from the Parkland Regional Library Board effective immediately, with regrets.

CARRIED UNANIMOUSLY

050/22 Councillor Sands moved to appoint Councillor Coulter to the Parkland Regional Library Board.

CARRIED UNANIMOUSLY

Request for Decision – 2022 Operating Budget

The 2022 Operating Budget is completed and Administration presented it with a zero per cent (0%) tax increase recommended. The 2022-2024 Financial Plan has a proposed tax increase of two per cent for 2023 and 2024.

051/22 Councillor Sands moved that Council accept the recommendation of Administration to approve the 2022 Town of Blackfalds Operating Budget of \$29,801,048.

CARRIED

Opposed: Mayor Hoover

052/22 Deputy Mayor Appel moved that Council accepts the 2022 – 2024 Financial Plan as information.

CARRIED UNANIMOUSLY

Request for Decision – Civic Centre Lower Level Renovation

The Blackfalds Public Library relocated to the Eagle Builders Centre in December 2021, opening up space in the lower level of the Civic Centre for the planned transition of other municipal operations, including FCSS. This transition will require renovation of the space and a layout is being presented for feedback from Council.

053/22 Councillor Stendie moved that Council accept Preliminary Layout – Option C for the Civic Centre Lower-Level renovation and moves forward with advancing the project including a Request for Proposal process for the project.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, February 22, 2022 at 7:00 p.m.
Via Remote Virtual Platform
MINUTES

Request for Decision – EV Charging Station Grant

The Municipal Climate Change Action Centre is providing grant funding for municipalities to support investments in electric vehicle charging stations. Administration requested feedback on the chosen locations.

054/22 Mayor Hoover moved that Council refer this item back to Administration for further information.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

Society for Hospital Expansion in Central Alberta

Support was requested from the Society for Hospital Expansion in Central Alberta for deficiencies, including infrastructure resources and human resources.

055/22 Councillor Stendie moved that a letter of support be sent to the Minister of Health on behalf of Blackfalds Town Council to support the Society for Hospital Expansion in Central Alberta; and a letter of support be sent to the Minister of Advanced Education in regards to increasing enrolment at Red Deer Polytechnic.

CARRIED UNANIMOUSLY

INFORMATION

- Municipal Planning Commission Minutes – January 11, 2022
- Economic Development and Tourism Advisory Committee Minutes – December 13, 2021
- City of Lacombe Council Meeting Highlights – February 14, 2022
- FCSS Minutes – January 13, 2022
- Volunteer Awards

056/22 Councillor Svab moved to accept the Information Items as information.

CARRIED UNANIMOUSLY

Round Table Discussion

Mayor and Council shared meetings and events attended from January 2022 to February 2022.

057/22 Councillor Dennis moved that Council accept the Roundtable Reports as information.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

058/22 Councillor Sands moved that Council accept the Regular Council Meeting Minutes from February 8, 2022 as presented.

CARRIED UNANIMOUSLY

Notices of Motion

None

BUSINESS FOR THE GOOD OF COUNCIL

None



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, February 22, 2022 at 7:00 p.m.
Via Remote Virtual Platform
MINUTES

BREAK

059/22 Councillor Svab moved for a five-minute recess at 8:15 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 8:22 p.m.

CONFIDENTIAL – Closed Session

- **FOIP S. 17**

060/22 Councillor Svab moved that Council move to a closed session commencing at 8:22 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 17 of Alberta's Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Closed Session Attendance - FOIP S.17: Mayor Jamie Hoover, Deputy Mayor Marina Appel, Councillor Edna Coulter, Councillor Laura Svab, Councillor Rebecca Stendie, Councillor Jim Sands, Councillor Brenda Dennis, Acting CAO Justin de Bresser

061/22 Councillor Dennis moved to come out of the closed session at 8:32 p.m.

CARRIED UNANIMOUSLY

Regular Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Marina Appel, Councillor Edna Coulter, Councillor Laura Svab, Councillor Rebecca Stendie, Councillor Jim Sands, Councillor Brenda Dennis, Acting CAO Justin de Bresser

062/22 Councillor Svab moved that Council accept the Consultant's Investigation Report pertaining to the Code of Conduct Investigation on November 15, 2021.

CARRIED UNANIMOUSLY

063/22 Deputy Mayor Appel moved that the complaint filed under the Council Code of Conduct Bylaw 1226.18 on November 1, 2021, be dismissed as recommended through investigation by an independent third party, which deemed it to be without foundation.

CARRIED UNANIMOUSLY

ADJOURNMENT

Mayor Hoover adjourned the meeting at 8:33 p.m.

Jamie Hoover, Mayor

Myron Thompson, CAO