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1. **Call to Order**
 2. **Land Acknowledgement**
 - 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.
 3. **Adoption of Agenda**
 - 3.1 Agenda for January 10, 2023
 4. **Delegation**
 - 4.1 Provincial Fire Service Award Medal – Garret Kinley
 - 4.2 Anam Rural Youth Association – *Louise Rellis*
 - 4.3 Bulldogs Junior A Club, *Trevor Thomas and Al Parada*
 5. **Public Hearing**

None
 6. **Business Arising from Minutes**

None
 7. **Business**
 - 7.1 Request for Decision, Blackfalds Bulldogs Centennial Cup Bid
 - 7.2 Request for Decision, Bylaw 1277.23 – Schedule “B” 2023 Rates, Amendment to Bylaw 1250.20
 - 7.3 Request for Decision, Community Initiatives Grant – Blackfalds Fibre Art Collective
 - 7.4 Request for Decision, Love Locks – Public Art Piece
 - 7.5 Request for Decision, Library Board Resignation
 - 7.6 Request for Decision, 2023 Capital Budget Revision – Skid Steer
 8. **Action Correspondence**

None
 9. **Information**
 - 9.1 Report for Council, Natural Asset Management Roadmap Development Project
 - 9.2 Parkland Regional Library System Board Meeting Minutes – November 17, 2022
 - 9.3 FCSS Meeting Minutes – November 10, 2022
 - 9.4 Report for Council, Enforcement and Protective Services Monthly Report – December 2022
 - 9.5 Report for Council, Development & Building Monthly Report – December 2022
 - 9.6 Report for Council, BOLT KPI Monthly Report – December 2022
 - 9.7 County of Lacombe Highlights – December 8, 2022
 - 9.8 Letter from C.M. (Curtis) Zablocki – Alberta Municipalities Conference – Fall 2022
 - 9.9 Report for Council, Tayles Park Lighting Schedule
 - 9.10 Recreation, Culture and Parks Board Meeting Minutes - December 7, 2022
 10. **Round Table Discussion**

None
 11. **Adoption of Minutes**
 - 11.1 Minutes from the Regular Council Meeting on December 13, 2022
 12. **Notices of Motion**

None
 13. **Business for the Good of Council**

None
 14. **Confidential**
 - 14.1 FOIP Section 25
 - 14.2 FOIP Section 25
 15. **Adjournment**
-



2022

REPORT TO THE COMMUNITY

Blackfalds



BRIEF HISTORY OF Anam Rural Youth Association

Anam Rural Youth was founded in January 2021 due to witnessing an increasing gap in services available to vulnerable, at-risk, high-risk youth and young adults in rural communities, notably in Blackfalds. The more steps youth/young adults had to take to access support, the less likely they were to do so, compounded with having to leave their community for those supports. For those already in a state of crisis or heightened dysregulation, the act in and of itself in making an appointment and then getting there can further add to negative outcomes and prevent accessing supports. Anam was formed to provide a mobile support service, eliminating a major barrier.

"I can talk to you where
I couldn't talk to
anyone before. You
explain things in a way
that makes sense."
-19yrs male

WHAT WE DO

Anam is a free, mobile mental health support service providing a trauma informed, crisis intervention, psychological first aid approach to vulnerable, at risk, high-risk youth, aged 13+, and young adults, in the rural communities of Central Alberta.

We provide one on one support to those struggling with Mental Health, High Conflict Divorce, Parent Conflict, Bullying, Uttering Threats and the Inappropriate Use of Social Media.

Our support is connection focused, while building relationship and trust, with the core principle; Trauma Informed.

We meet our clients where they are at in their own community, bringing them for something to eat or drink while providing our psychological first aid approach support service. This enables us to strengthen connection ensuring our clients feel comfortable, safe, and secure, while aiding in their self-regulation.



FREQUENTLY ASKED QUESTIONS

Is there a cost to your service?

No, our services are free to access. We are grant funded and accept donations.

What age do you support & do I require parental consent?

We support youth aged 13+ and young adults up the age of 25. Youth aged 16+ do not require parental consent.

What do I have to do as a parent/caregiver?

The only requirement from the parent/caregiver is that the youth/young adult is there when we pick them up.

How often do you meet?

That is entirely dependent on the client. Our services are flexible and work around what you, as the client, need. There are no restrictions to the number of times we meet.

How long is the appointment for?

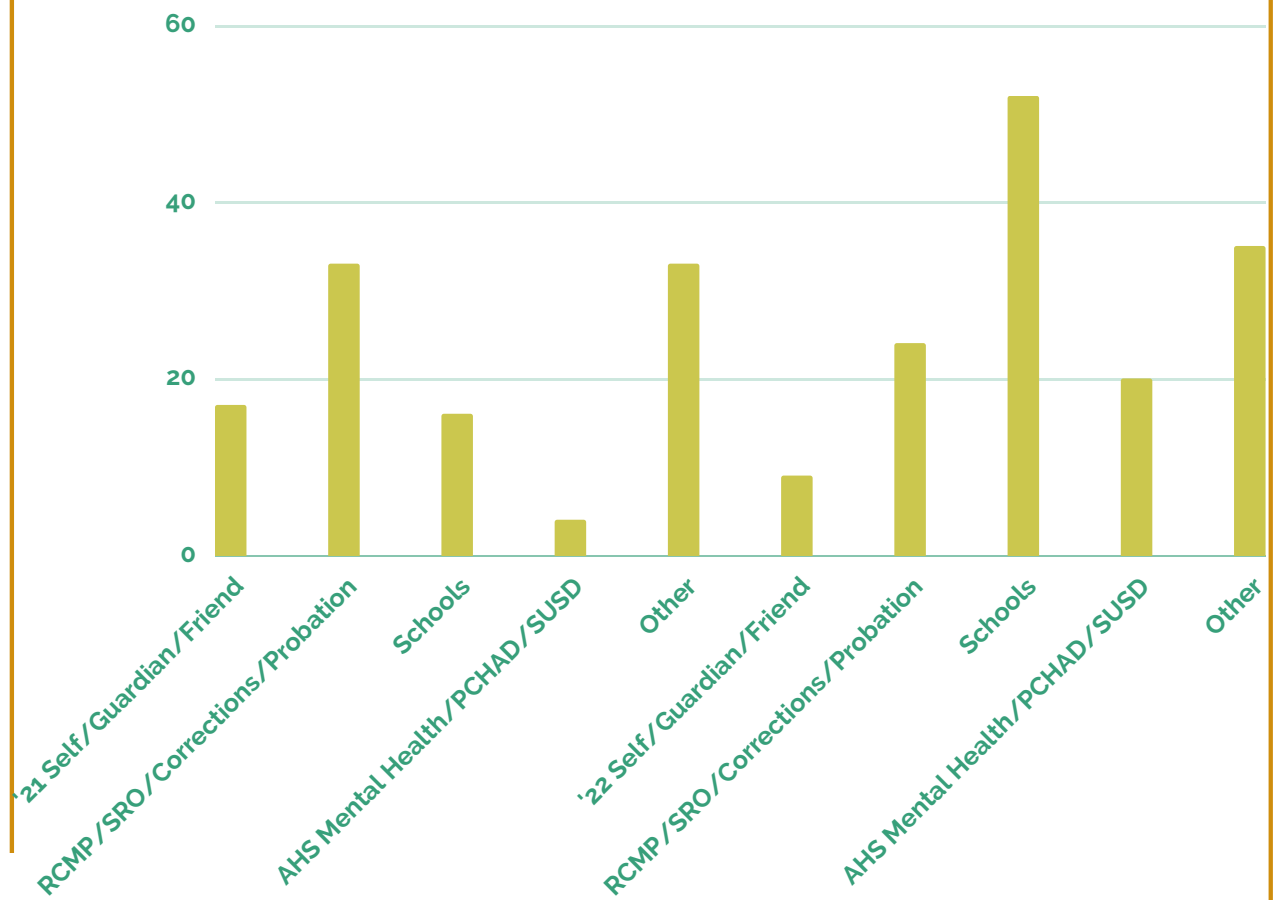
We generally meet for an hour, but that also varies from client to client.

I wish I found you sooner. I've done the hotlines, I've done lots of different agencies, you're the first one that actually hears me."
-16yrs female



REFERRALS

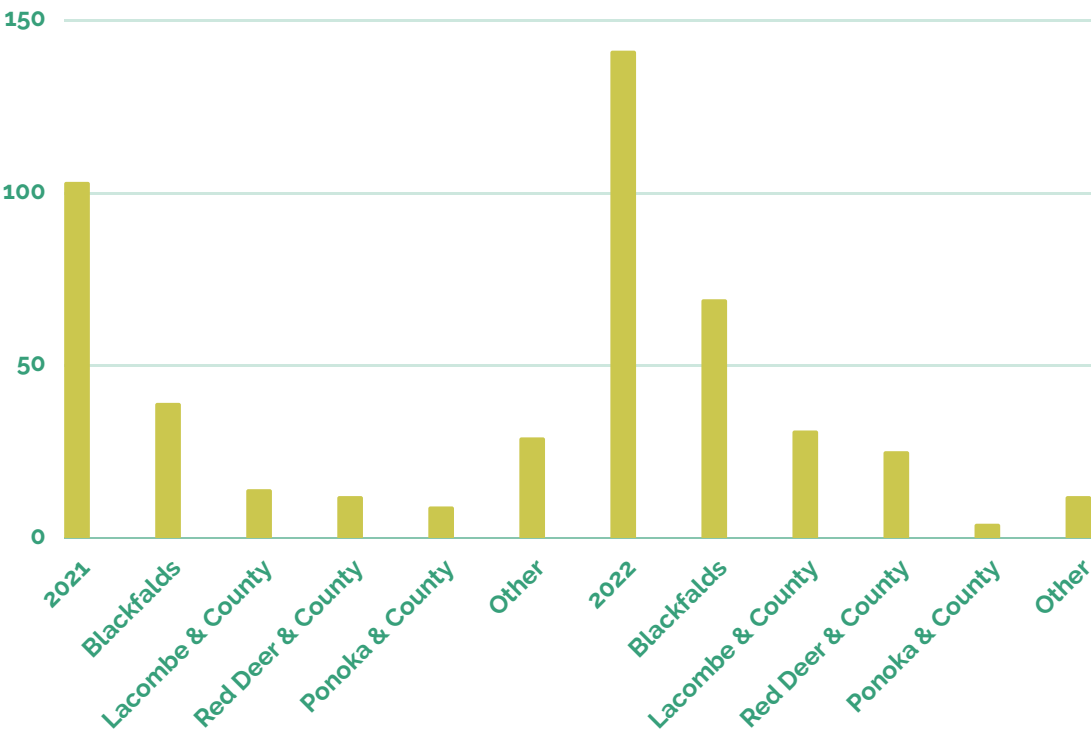
Since 'opening our doors' in April 2021 we have received 244 referrals across 27 communities from 41 different avenues.



COMMUNITIES

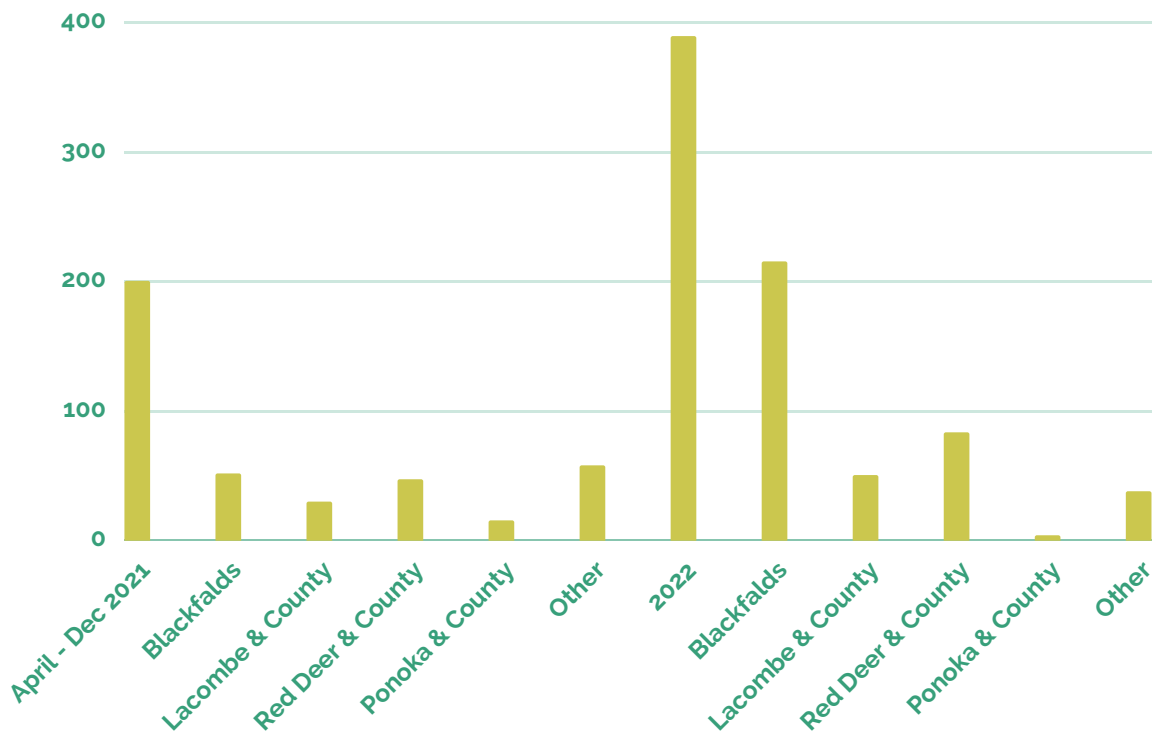
Blackfalds clients have steadily accounted for approximately 45% of our referrals.

"I've never felt so seen before."
16yrs - female, Blackfalds



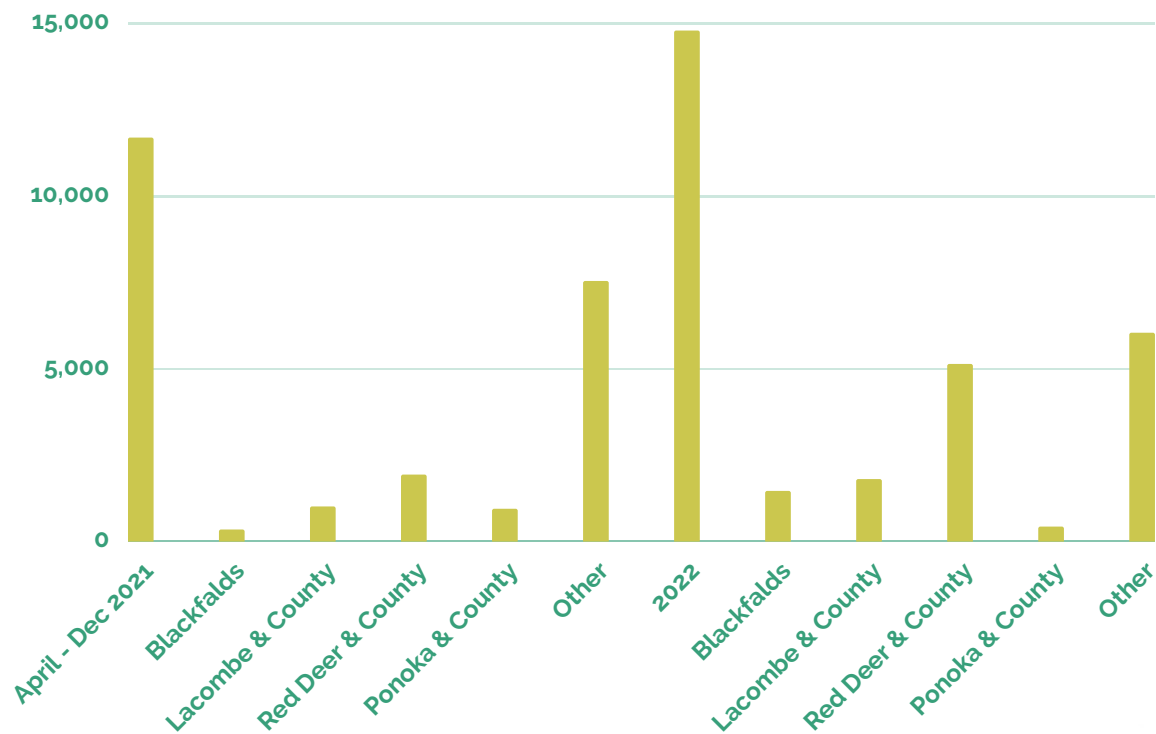
CLIENT SUPPORT HOURS

"You care, that's the difference. We have been passed around from so many who don't care."
Mom - Blackfalds



DISTANCE TRAVELLED

Distance travelled for one on one client support



COLLABORATIONS BUILT

BLACKFALDS YOUTH
ACTION COALITION

ADVISORY PANELS

BLACKFALDS YOUTH
LGBTQ2S+



MEETING DATE: January 10, 2023

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Blackfalds Bulldogs Centennial Cup Bid**

BACKGROUND

The Centennial Cup National Jr. A Hockey Championship is a ten-team round-robin featuring the winners of all nine CJHL member leagues and the host community that determines the national champion of Jr. A Hockey. Last year's tournament took place in Estevan, SK and was the first time the CJHL went to the 10-team format (before it was a 5-team format). This year's tournament is being held in Portage la Prairie, MB from May 11th to May 21st, 2023.

DISCUSSION

The Centennial Cup event will not only bring the entertainment value of having the country's best Jr. A players competing for a championship, but it will also bring national exposure to what our community has to offer as well as many economic benefits to our local businesses. All round-robin games are live streamed on the Hockey Canada website and the final game of the tournament is televised nationwide on TSN providing an opportunity to highlight our community. Further information will be presented by the Blackfalds Bulldogs Jr. A Club as part of their delegation.

FINANCIAL IMPLICATIONS

In order to host the event, we will have to make some changes to the ice which will require funds for supplies. Staffing will also have to be redirected from outdoor parks and facilities work to focus on this event. There would be a loss of revenue from dry floor rentals as both ice surfaces would be required for the event.

ADMINISTRATIVE RECOMMENDATION

1. That Council provide a letter of support for the Blackfalds Bulldogs Jr. A Club to host the Centennial Cup event in Blackfalds.

ATTACHMENTS

None

APPROVALS

CAO Myron Thompson

Department Director/Author

MEETING DATE: January 10, 2023

PREPARED BY: Preston Weran, Director of Infrastructure and Property Services

PRESENTED BY: Preston Weran, Director of Infrastructure and Property Services

SUBJECT: **Bylaw 1277.23 – Schedule “B” 2023 Rates, Amendment to Bylaw 1250.20**

BACKGROUND

Utility Rate Bylaw 1250.20. Schedule “B” was approved by Council on September 8th, 2020 with the 2021 rates Schedule “B” updated in early 2021 to align with the 2021 Budget. For 2022, Council decided to maintain the 2021 rate for 2022 until the utility rate analysis was completed. The 2023 Budget included increases and decreases to these water and sewer rates based on the completed utility rate analysis. Schedule “B” is amended yearly in alignment with the Operating Budget for water and sewer to set the rates for each year.

DISCUSSION

Council and Administration discussed utility rates for 2023 in the budget assumption discussions that took place in the last quarter of 2022. The direction from these meetings in relation to utility rates for 2023 is included in your Budget Binders. The 2023 Operating Budget included increases to the residential (and commercial) water and sewer utility rates for 2023. Bylaw 1266.22 amends Schedule “B”, 2021 (and 2022) rates to 2023 rates (see attached bylaw). The proposed water and wastewater rate yearly increase across all our 3950 accounts provides additional utility revenue to cover CPI, cost of treatment and maintenance. This amount equates to an average 1.0% increase per month or \$1.72 for a family of 4 (typical house) and is outlined under “Utility Analysis” tab on page 2 of the 2023 Budget Binder and as attached to this memo.

Note: Solid Waste and Recycling Rates are being held at 2022 rates for commercial and residential services representing a 0% increase from 2022 to 2023.

FINANCIAL IMPLICATIONS

No impact to the 2023 Budget if approved. The water and wastewater revenues and expenses are based on the 2023 rates presented tonight under Schedule “B”.

ADMINISTRATIVE RECOMMENDATION

- | |
|---|
| <ol style="list-style-type: none">1. That Council give First Reading to Bylaw 1277.23, a Bylaw to amend Schedule “B” of Bylaw 1250.20, water and wastewater rates for 2023. |
|---|

ALTERNATIVES

- a) That Council refer this Bylaw back to Administration for further review.

ATTACHMENTS

- *Draft Bylaw 1277.23 - Schedule "B" 2023 Rates*
- *Bylaw 1254.21 – Schedule "B" 2021 (and 2022) rates*
- *Utility Analysis Sheet*

APPROVALS



CAO Myron Thompson



Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND UTILITY BYLAW 1250.20, TO REGULATE THE SUPPLY AND USE OF WATER, WASTEWATER, AND STORMWATER UTILITIES FOR THE TOWN OF BLACKFALDS

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of providing for the supply and use of water, wastewater, and stormwater utilities in the Town of Blackfalds:

WHEREAS Part 1, Section 3 of the *Municipal Government Act*, RSA 2000, c. M-26, provides that one purpose of a municipality is to provide services, facilities or other things that are necessary or desirable for all or part of the municipality;

WHEREAS Part 2, Division 1, Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to pass bylaws respecting safety, health and welfare of people and protection of people and property, services provided by, or on behalf of, the municipality, public utilities and enforcement of bylaws;

WHEREAS Part 2, Division 1, Section 8 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to regulate or prohibit and provide for a system of licenses, permits and approvals;

NOW THEREFORE the Municipal Council of the Town of Blackfalds duly assembled hereby enacts:

PART 1 – TITLE AND PREAMBLE

- 1.1 That this Bylaw shall be cited as “Schedule “B” 2023 Rates”
- 1.2 The Schedule attached to this Bylaw forms part of this Bylaw.

PART 2 - REPEAL

- 2.1 That Bylaw 1254.21 is hereby repealed upon this Bylaw coming into effect.

PART 3 - DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO MYRON THOMPSON

READ for the second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO MYRON THOMPSON

READ for the third and final time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO MYRON THOMPSON

DRAFT

SCHEDULE "B"

COMMERCIAL AND RESIDENTIAL WATER AND WASTEWATER RATES
(Rates Effective January 1, 2023)

WATER RATES

Each Owner shall pay for water services supplied to the Property owned by them, the aggregate of amounts determined as per below:

A. Minimum Rate: Fixed base rate as below:

The fixed base rate monthly charge shall be determined by the size of the meter supplied to each Owner as follows:

5/8" (16mm) and 3/4" (19 mm)	\$17.40 fixed rate
1" (25 mm)	Cost of 3/4" meter multiplied by 2.5
1 1/2" (38 mm)	Cost of 1' meter multiplied by 2.5
2" (50 mm)	Cost of 1 1/2' meter multiplied by 2.5
3" (75 mm)	Cost of 2' meter multiplied by 2.0
4" (100 mm)	Cost of 3' meter multiplied by 2.0
** For larger size service, multiplier to be determined by Administration.	

** For larger size service, multiplier to be determined by Administration.

- B. Plus an Infrastructure rate: \$6.00
C. Plus a Consumption rate: \$2.80 per cubic meter of water measured
-

WASTEWATER RATES

Each Owner shall pay for wastewater services supplied to them, the aggregate of amounts determined as per below:

- A. Minimum Rate: \$14.88
B. Plus an Infrastructure rate: \$6.00
C. Plus a Consumption rate: \$3.12 per cubic meter at 80% of water measured.

The above monthly minimum rates will apply to all properties in Town that have water and/or wastewater services available in the land abutting the property.

GENERAL PROVISIONS

A deposit of no greater than three months estimated billing may be required at the discretion of the CAO.

The decision to sell bulk water to contractors, developers and private companies shall be at the discretion of the CAO and/or their delegate. If the Town of decides to sell bulk water, it will be at the rate established by the North Red Deer River Water Services Commission, plus an additional \$0.75 for every cubic meter. A minimum charge of \$150.00 per sale will apply to all bulk sales.



TOWN OF BLACKFALDS
BYLAW 1254.21

BEING A BYLAW OF THE TOWN OF BLACKFALDS, IN THE PROVINCE OF ALBERTA,
TO AMEND UTILITY BYLAW 1250.20, TO REGULATE THE SUPPLY AND USE OF
WATER, WASTEWATER, AND STORMWATER UTILITIES FOR THE TOWN OF
BLACKFALDS

Being a Bylaw of the Town of Blackfalds to provide for the supply and use of water,
wastewater and stormwater utilities in the Town of Blackfalds:

WHEREAS Part 1, Section 3 of the Municipal Government Act, RSA 2000, c. M-26, provides
that one purpose of a municipality is to provide services, facilities or other things that are
necessary or desirable for all or part of the municipality;

WHEREAS Part 2, Division 1, Section 7 of the Municipal Government Act, RSA 2000, c. M-
26 provides a Municipal Council with the authority to pass bylaws respecting safety, health
and welfare of people and protection of people and property, services provided by, or on
behalf of, the municipality, public utilities and enforcement of bylaws;

WHEREAS Part 2, Division 1, Section 8 of the Municipal Government Act, RSA 2000, c. M-
26 provides a Municipal Council with the authority to regulate or prohibit and provide for a
system of licenses, permits and approvals;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF BLACKFALDS, IN
THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

Bylaw 1254.21 is hereby amending "SCHEDULE "B" RATES" of the Utility Bylaw 1250.20
of the Town of Blackfalds for billing purposes as attached.

DATE OF FORCE

1. That this Bylaw shall come into effect upon the date on which it is finally read and
passed.

READ for the first time this 12 day of A.D., 2021.

(RES. 06/21)

Richard Poole
MAYOR RICHARD POOLE

[Signature]
CAO MYRON THOMPSON

READ for the second time this 26 day of A.D., 2021.

(RES. 19/21)

Richard Poole
MAYOR RICHARD POOLE

[Signature]
CAO MYRON THOMPSON

READ for the third time this 26 day of A.D., 2021.

(RES. 20/21)

Richard Poole
MAYOR RICHARD POOLE

[Signature]
CAO MYRON THOMPSON



**TOWN OF BLACKFALDS
BYLAW 1254.21**

SCHEDULE "B"

COMMERCIAL AND RESIDENTIAL WATER AND WASTEWATER RATES
(Rates Effective January 1, 2021)

WATER RATES

Each Owner shall pay for water services supplied to the Property owned by them, the aggregate of amounts determined as per below:

A. Minimum Rate: Fixed base rate as below:

The fixed base rate monthly charge shall be determined by the size of the meter supplied to each Owner as follows:

5/8"(16mm) and 3/4"(19 mm)	\$17.40 fixed rate
1" (25 mm)	Cost of 3/4" meter multiplied by 2.5
1 1/2" (38 mm)	Cost of 1' meter multiplied by 2.5
2" (50 mm)	Cost of 1 1/2' meter multiplied by 2.5
3" (75 mm)	Cost of 2' meter multiplied by 2.0
4" (100 mm)	Cost of 3' meter multiplied by 2.0

** For larger size service, multiplier to be determined by Administration.

B. Plus an Infrastructure rate: \$10.82

C. Plus a Consumption rate: \$2.77 per cubic meter of water measured

WASTEWATER RATES

Each Owner shall pay for wastewater services supplied to them, the aggregate of amounts determined as per below:

A. Minimum Rate: \$14.88

B. Plus an Infrastructure rate: \$0.00

C. Plus a Consumption rate: \$3.12 per cubic meter at 80% of water measured.

The above monthly minimum rates will apply to all properties in Town that have water and/or wastewater services available in the land abutting the property.

GENERAL PROVISIONS

A deposit of no greater than three months estimated billing may be required at the discretion of the CAO.

The decision to sell bulk water to contractors, developers and private companies shall be at the discretion of the CAO and/or their delegate. If the Town of decides to sell bulk water, it will be at the rate established by the North Red Deer River Water Services Commission, plus an additional \$0.75 for every cubic meter. A minimum charge of \$150.00 per sale will apply to all bulk sales.

Town of Blackfalds
2023 Financial Plan and Budget
Financial Impacts of Utility Rate Changes

	2022					2023				
	Typical Monthly Consumption (Cubic Meters)	Base Rate	Variable Rate	Capital Infrastructure	Total	Base Rate	Variable Rate	Capital Infrastructure	Total	\$ Change
Water										
Rates		\$ 17.40	\$ 2.77	\$ 10.82		\$ 17.40	\$ 2.80	\$ 6.00		
Typical House	18	\$ 17.40	\$ 49.86	\$ 10.82	\$ 78.08	\$ 17.40	\$ 50.40	\$ 6.00	\$ 73.80	-\$ 4.28
Low Consumption, Single Occupant	8	\$ 17.40	\$ 22.16	\$ 10.82	\$ 50.38	\$ 17.40	\$ 22.40	\$ 6.00	\$ 45.80	-\$ 4.58
Waste Water (80% of Water Volume)										
Rates		\$ 14.88	3.12	-		14.88	3.12	6.00		
Typical House	14.4	\$ 14.88	\$ 44.93	\$ -	\$ 59.81	\$ 14.88	\$ 44.93	\$ 6.00	\$ 65.81	\$ 6.00
Low Consumption, Single Occupant	6.4	\$ 14.88	\$ 19.97	\$ -	\$ 34.85	\$ 14.88	\$ 19.97	\$ 6.00	\$ 40.85	\$ 6.00
Solid Waste										
Rates		Residential \$ 29.43				Residential \$ 29.43				
Typical House		\$ 29.43			\$ 29.43	\$ 29.43			\$ 29.43	\$ -
Total Billings										
Typical House										
Total Per Month		\$ 61.71	\$ 94.79	\$ 10.82	\$ 167.32	\$ 61.71	\$ 95.33	\$ 12.00	\$ 169.04	\$ 1.72
Total Annual Cost		\$ 740.52	\$ 1,137.46	\$ 129.84	\$ 2,007.82	\$ 740.52	\$ 1,143.94	\$ 144.00	\$ 2,028.46	\$ 20.64
Low Consumption, Single Occupant										
Total Per Month		\$ 61.71	\$ 42.13	\$ 10.82	\$ 114.66	\$ 61.71	\$ 42.37	\$ 12.00	\$ 116.08	\$ 1.42
Total Annual Cost		\$ 740.52	\$ 505.54	\$ 129.84	\$ 1,375.90	\$ 740.52	\$ 508.42	\$ 144.00	\$ 1,392.94	\$ 17.04

MEETING DATE: January 10, 2023

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Community Initiatives Grant – Blackfalds Fibre Arts Collective**

BACKGROUND

In 2022, we budgeted \$15,000 for the Community Initiative Grant to help local groups improve their programs and events. This not only helps them establish themselves as a self-sufficient group and generate buy-in/memberships, but it also takes the pressure off of the Town staff to plan programs and events much like communities in our surrounding area (i.e. Lacombe, Sylvan Lake, Red Deer). This amount was budgeted again in the 2023 Budget.

DISCUSSION

The Town was approached by Wendy Cail from the Blackfalds Fibre Arts Collective about finding space for their program. Administration provided Wendy with some options and made her aware of the Community Initiatives Grant. The Blackfalds Fibre Arts Collective is looking for funding for space rental, promoting their group and workshops, materials and instructor remuneration and funding for events. As you are aware, there is a significant need to improve arts and culture in Blackfalds and although it is slowly happening, the addition of an arts group will drastically help improve our arts and culture opportunities in our community. This item was brought to our Recreation, Culture and Parks Board Meeting on January 4th, 2023 where it was recommended that Council approve their grant request in the amount of \$4,072.

FINANCIAL IMPLICATIONS

The Community Initiatives Grant has a budget of \$15,000.

ADMINISTRATIVE RECOMMENDATION

1. That Council approves grant funding to the Blackfalds Fibre Arts Collective from the Community Initiatives Grant in the amount of \$4,072.

ATTACHMENTS

- *Blackfalds Fibre Arts Collective Application*
- *Blackfalds Community Initiatives Grant*

APPROVALS



CAO Myron Thompson



Department Director/Author

Community Initiatives Grant Application Form

Applicant Information

Organization/Group Name: BLACKFALDS FIBRE ARTS COLLECTIVE
Contact Person: WENDY CAIL / ERIN DAVIS
Address: 5213 PRAIRIE RIDGE AVE / 118 CEDAR SQUARE
BLACKFALDS / BLACKFALDS
Website (if applicable): N/A (THERE IS A FACEBOOK PAGE)
Email Address: wendycail@hotmail.com / mackie-erin@hotmail.com
Contact Phone Number: 718.932.2060 / 403.505.4313

Type of Organization:

- ☐ Government Agency ☐ Blackfalds Business
☐ Alberta Societies or Charitable Number ☒ Other

Brief Organization Description: LOCAL GROUP OF FIBRE ARTISTS
(SPINNERS, WEAVERS, FELTERS, DROPSPINDLE SPINNERS,
QUILTERS, NATURAL DYERS, KNITTERS, CROCHETERS)

Program/Event Information

Dates/Times: MEETINGS ARE BI-WEEKLY ON WEDNESDAYS, 6:30-8:30pm

Location(s): TO BE DETERMINED - POSSIBLY SERVUS CH ROOM @ ABBEY CENTRE

Program/Event Description: REGULAR MEETING OF LOCAL FIBRE ARTISTS TO
SHARE, TEACH, AND LEARN NEW SKILLS THROUGH OUR
VARIED AREAS OF EXPERTISE, ALONG WITH THE INTENT
TO OFFER WORKSHOPS TO THE PUBLIC THROUGHOUT THE
YEAR.

(Attach if more space required)

Are there any similar programs/events already in Blackfalds? How is your program/event different?

NO

Community Impact

How will this initiative impact the community? BLACKFALDS FIBRE ARTS COLLECTIVE IS AN ARTS GROUP THAT WILL BRING ITS PRESENCE OF ARTS AND CULTURE TO THE COMMUNITY. IT IS AN ALL-AGES, GENDER NEUTRAL GROUP.

Who will be impacted in the community? THE IMPACT OF B.F.A.C. WILL BE FELT BY ALL RESIDENTS INTERESTED IN GROWING A VIBRANT AND VARIED ARTS AND CULTURE COMMUNITY IN BLACKFALDS.

Are you receiving any funding from other sources? Other grants, donations, or sponsorship?

NO

Will other parties be involved? If Yes, who are they and what support are they providing?

NO

What resources are you contributing (staffing, volunteering, equipment & materials your providing, etc.):

WE PROVIDE OUR MATERIALS, EQUIPMENT, SKILLS AND KNOWLEDGE.

Amount Requested: \$6000⁰⁰

How will the grant money be spent? SPACE RENTAL FOR REGULAR MEETINGS AND WORKSHOPS, PROMOTING OUR GROUP AND WORKSHOPS, ADVERTISING MATERIALS/SIGNAGE, INSTRUCTOR REMUNERATION AND RELATED EXPENSES FOR EVENTS.

The personal information collected on this application will be used strictly to facilitate contact upon determination of grant eligibility. This information is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and will be protected under Part 2 of the Act. Questions regarding the collection and/or use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.com or by phone at 403.885.6370.

Program/Event Budget:

Please fill in the anticipated budget for your program/event or provide an attached budget.

Revenue	Value \$	Details
Grants	6000	BLACKFALDS COMMUNITY INITIATIVES GRANT
Donations		
Sponsorships		
Other Revenue		
Total Revenue	6000 -	
Expenditures		
Materials		
Artist/Instructor/Performance Fees	800	WORKSHOP INSTRUCTORS / MATERIALS FOR WORKSHOPS
Promotional Expenses	960	BANNER, SANDWICH BOARDS, BUS CARDS, ETC.
Administrative Costs	200	SUNDRY ITEMS, I.E. PHOTOCOPYING, PAPER...
Insurance, Licencing		
Other Costs	2112	SPACE RENTAL FOR MEETINGS & WORKSHOPS
Total Expenditures	4072 -	
RESERVE	1928 -	HELD IN RESERVE IN CASE OF UNEXPECTED
Deficit	0	EXPENSES

Additional Information _____

Organization Contact Signature: UCBA / Pin Davis

Date: 18 Nov 2022 / Nov 18/2022

Date Received: Nov. 18/22

Town of Blackfalds Staff Signature: [Signature]

Blackfalds Community Initiatives Grant



Last Reviewed: November 4, 2022

Introduction

The Blackfalds Community Initiative Grant provides financial support to local organizations to deliver arts, culture, heritage, and recreation initiatives. These initiatives are to be programs, event, or projects in Blackfalds. The grant will assist in developing safe initiatives to better community education and engagement for all ages. Initiatives selected for funding will create new opportunities in Blackfalds and attract tourists.

Eligibility

Local organizations operating within Blackfalds that deliver arts, culture, heritage, and recreation initiatives must:

- Be physically located or reside in Blackfalds or rural Lacombe County
- Initiative must take place in Blackfalds or in rural Lacombe County
- Propose an initiative which meets the criteria to promote community arts, culture, heritage and recreation. Examples: community art projects, community festivals, art or culture programs, sporting events, performances, and celebrations

Ineligible applicants and expenses are:

- Grants to individuals
- For-profit organizations
- Political based organizations/events
- Fundraising costs
- Travel expenses, Liquor, or food expenses (including liquor license)
- Retroactive funding for programs/projects

Application Deadlines

Applications are reviewed on an ongoing basis by the Recreation, Culture and Parks Board. There is no application deadline, but groups are encouraged to apply well ahead as the RCP Board does not meet over the summer months and may meet irregularly from September to June.

Funding Available

The total funding available annually is \$15,000 which can be divided into multiple projects as deemed fit. Please note that if funding is applied for and received one year, it does not mean that funding will be guaranteed for the following year.

Assessment Criteria

Town of Blackfalds Recreation, Culture and Parks Board will make decision on funding applications. Assessment will be based on submission's ability to meet the three criteria listed, based on the information they provide.

Community Objectives/Expectations – does the initiative align with community services’ needs? Does the initiative encourage community participation? Is initiative accessible to everyone? Does the initiative fit into schedule and plans?

Management and Design – initiative’s design and delivery are consistent with requirements, including appropriately allocated funding. Financial and human resources are being properly used. Appropriate mechanisms are in place to support the successful management of the project

Outcomes – clearly defined outcomes with lasting effect on Blackfalds

Requirements of Grant Applicants

Grant applicants are required to complete the Community Initiatives Grant Application Form and answer any follow-up questions as required. We also ask that public safety be considered for all programs/events. A final report will be required as outlined below.

Confidentiality

All documents submitted by applicants to the Town of Blackfalds agree with **FOIP AGREEMENT**.

Outcomes

Community initiatives play an important role in Blackfalds’ community development by providing opportunities to improve the quality of life of residents. Successful initiatives will deliver engaging arts, culture, and/or recreation opportunities through programming, events, or projects in Blackfalds to promote community wellbeing. Initiatives should celebrate diversity and heritage while engaging community spirit through local art and culture.

Notification of Grant Applicants

Applicants will be notified once the application has been approved through the Recreation, Culture and Parks Board. Please note that the RCP Board does not meet in the months of July and August.

Funding Request Submission

The Town of Blackfalds must be notified if any approved expenses are not expended to allow for funding to be used for other Community Initiative Grant opportunities.

Final Report

The Town of Blackfalds requires a complete final report to be received no later than 30 days after the completion of the event. The final report should include event details, actual financial numbers, attendance, and overall event summary.

Contact Information & Support

Blackfalds Community Initiative Grant Information

Town of Blackfalds

Box 220

Blackfalds, Alberta

T0M 0J0

403.885.4677

programs@blackfalds.com



MEETING DATE: January 10, 2023

PREPARED BY: Carol Simpson, Abbey Centre General Manager

PRESENTED BY: Carol Simpson, Abbey Centre General Manager

SUBJECT: Love Locks – Public Art Piece

BACKGROUND

In an effort to provide additional enjoyment to visitors of the Abbey Centre and to help draw people to its beautiful, treed grounds and paved trails, it was proposed at the April 6, 2022 Recreation, Culture and Parks Board that a public art piece entitled “Love Locks” be fabricated and installed on the Abbey Centre grounds for all to enjoy. This permanent installation would potentially provide years of availability for participation by community members and visitors as well as countless years of enjoyment even after the heart was considered full.

RES. 29/22 *Councillor Svab moved that the Recreation, Culture and Parks Board accepts to support in principal, the installation of a permanent public art piece at the Abbey Centre grounds.*

CARRIED UNANIMOUSLY

DISCUSSION

It has been well established that art in public spaces can increase the enjoyment for the visitor when visiting community areas. Public art that offers some social interaction and social cohesion amongst its onlookers is even greater valued. Characteristics of public art include (but aren't limited to) public accessibility, community involvement and public process (funding).

As the heart is a long-recognized sign for love, charity, joy and compassion it would be a universal draw, particularly after the last two years of challenges we have all faced. The heart would provide an opportunity for visitors to lock a heart on in honour of a person, a memory, a pet or even an experience. Anything that they love or have loved and want to commemorate. Hearts and locks would be available for purchase at Guest Services for a nominal charge or users may provide their own.

Per direction given at the April 6, 2022, Recreation, Culture and Parks Board meeting collaboration was sought and achieved with the Lacombe Composite High School (LCHS) Welding & Metal Fabrication Studies class teacher Steve Prediger. Mr. Prediger was very receptive to the project and has the necessary approval to move forward. The project would be able to be completed in the 2022/2023 school year by Grade 11 and 12 students provided the project could be launched forthwith.

As the project would be completed by Welding and Metal Fabrication Studies students who have not yet obtained their Canadian Welding Bureau (CWB) certification or Journeyman ticket, Mr. Prediger requested documentation recognizing the aforementioned and that the project is a public art piece. All welding codes and standards are to be followed.

RES. 55/22 *Councillor Svab moved to recommend the Recreation, Culture and Parks Board acknowledge that the work is being done by uncertified students.*

CARRIED UNANIMOUSLY

Fabrication of an approximate 4' tall steel heart that is approximately 12" thick will be completed before a permanent installation can take place east of the Veterans Monument. Through communications with Planning & Development, it has been determined that neither a Building nor Development Permit will be required. An underground locate will have to be completed prior to installation as well as keeping the piece away from curbing and pavement to accommodate the snow removal processes.

**FINANCIAL IMPLICATIONS**

Costs have been purposefully projected on the high side to factor in the volatility in the consumable market with the price of steel showing a significant increase even since the project inception of April 2022. Supply chain issues and rising costs also necessitates for this to happen sooner rather than later to achieve cost-effectiveness.

- \$2000 – steel and forming
- \$1500 – welding consumables (LCHS)
- \$1500 – powder coating

The goal is to have sponsorship in place for the fabrication and installation of the heart. The expense of the small locks and metal hearts for sale at Guest Services would be covered by the margin added to the cost of both products. Conversations have been made with several prospective sponsors for this project, but sponsorship commitment hasn't been confirmed to date.

It has been confirmed by the Alberta Foundation of Arts (AFA) that the Town of Blackfalds is ineligible for any AFA grants. Their suggestion was application to the Community Facility Enhancement Grant Program (CFEP) and/or the Community Initiatives Program (CIP) which municipalities are also ineligible for.

Due to the length of time that Mr. Prediger feels this project will take, he would like to move forward with the purchasing of the steel and forming via Comet Welding Ltd. in Lacombe to ensure project completion within this school year. Further to that, he is not in the position to order the supplies for this project through LCHS/Wolf Creek Public School Division and is requesting the \$2000 that is needed for materials and forming. The remaining costs of power coating and refunding the school for their consumables (fluxes, wires, rods, gases) can be completed at a later time.

After discussion and budget line balance review, it is felt that the \$2000 being requested should be advanced to LCHS so the project may get underway while sponsorship/grants are being secured.

RES. 62/22

Chair Sommerville moved that the Recreation, Culture, and Parks Board moves to provide \$2000 to LCHS for purchase of steel and forming.

MOTION CARRIED UNANIMOUSLY

ADMINISTRATIVE RECOMMENDATION


1. That Council accepts the recommendation of the Recreation, Culture and Parks Board to provide \$2,000 to the Lacombe Composite High School for the purchase of steel and forming from the Abbey Centre General Contracted Service Budget.


ALTERNATIVES

- a) That Council refer this item back to Administration for further action.

ATTACHMENTS

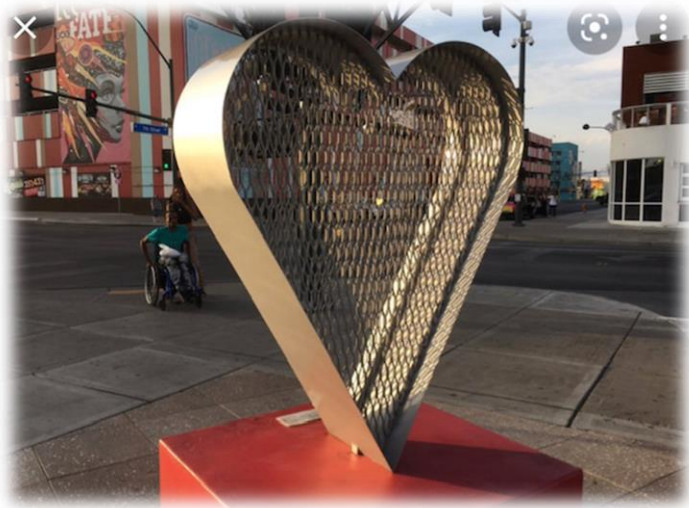
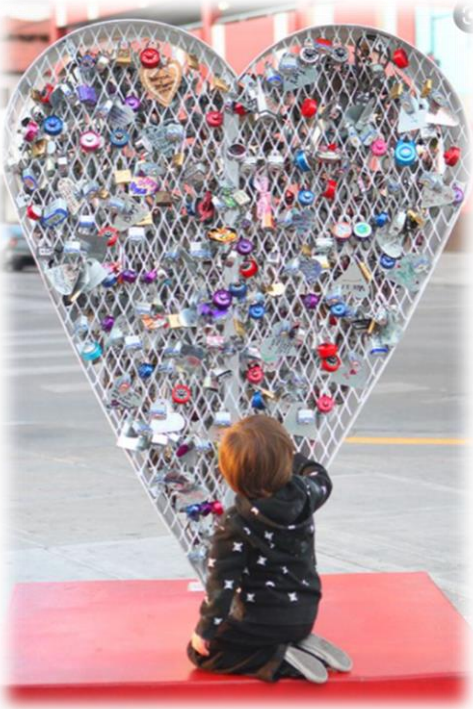
- *Love Lock Heart.pdf*
- *Love Lock Sponsorship Invite.pdf*
- *Letter of Support for Love Lock Heart – From Rec Board.pdf*

APPROVALS

CAO Myron Thompson

Department Director/Author

Love Lock Heart





Abbey Centre Love Locks

**Looking for a project?
Sponsor a new public art piece at the Abbey Centre!**

This permanent steel heart installation on the Abbey Centre grounds would provide an opportunity for visitors to lock on a heart in honour of a person, a memory, a pet, or even an experience.

Your total project sponsorship would be a one-time payment of **\$5000**. Partial sponsorship could be considered!

This project is in partnership with the Lacombe Composite High School Welding & Fabrication Studies.

Please contact Carol Simpson, Abbey Centre General Manager, at **csimpson@blackfalds.ca** or call **403.885.4029** for more information.

BLACKFALDS
ALBERTA

Abbey Platinum Master Built
CENTRE

November 7, 2022

I write this letter to inform whomever it may concern that during the Recreation, Parks and Culture Board meeting on November 2, 2022, the Board voted unanimously in support of the Love Lock Heart project planned for the Abbey Platinum Master Built Centre.

The Recreation, Parks and Culture Board also recognizes that while the work being done will be supervised by Steve Prediger (Teacher; Welding and Metal Fabrication Studies), the labour will be completed by unlicensed students of Lacombe Composite High School.

Should you have any question or concerns regarding any of the above please contact myself, Rick Kreklewich, Director of Community Services at 403 885-6245.

We are looking forward to this new installment and are positive that it will highlight the skills of students while creating a new connection with community members.

Regards,



Rick Kreklewich
Director of Community Services
Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0
T: 403.885.6240
F: 403.885.4610

MEETING DATE: January 10, 2023

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Library Board Member Resignation**

BACKGROUND

At the November 1st, 2022 Municipal Library Board Meeting, Kristel Leeks notified the Board of her resignation from a Member at Large position. The Municipal Library Board consists of two appointed Council members and up to eight Members at Large.

DISCUSSION

With this resignation, the Municipal Library Board will have seven Members at Large and one vacant spot.

ADMINISTRATIVE RECOMMENDATION

1. That Council accepts the resignation of Kristel Leeks from the Municipal Library Board effective immediately, with regrets.

ATTACHMENTS

- *Municipal Library Board Minutes*

APPROVALS



CAO Myron Thompson



Department Director/Author

**Blackfalds Library Board Meeting Minutes
November 1, 2022**

1. Meeting was called to order at 6:36 p.m. by Administrator, Carley Binder

Present: Glyn Evans, Laura Svab, Caitlin Ranger, Richard Poole, Ray Olfert, Vincent Wolfe, Edna Coulter, Glenda Brown & Starr Sinclair

Absent:
Regrets:

Staff: Carley Binder

2. Organizational Meeting – Elect a Board Chair, Vice-Chair, Secretary & Bank Signers for a 1-year term.

MOTION L59-22

Moved by Richard Poole to nominate Glyn Evans for the Board Chair position. He accepted the position as nominated **C.U.**

MOTION L60-22

Moved by Laura Svab to nominate Glenda Brown for the Vice Chair position and Glyn Evans nominated Caitlyn Ranger as Secretary and to keep bank signing authority the same as last term with Glenda Brown, Ray Olfert, Glyn Evans & Carley Binder. **C.U.**

3. Acceptance of the Agenda

MOTION L61-22

Moved by Vince Wolfe to accept the agenda. **C.U.**

4. Acceptance of the minutes from the last meeting October 2022:

MOTION L62-22

Moved by Richard to accept the October 2022 minutes. **C.U.**

5. Business from Last Meeting:

- a. New Library – Still pending.
- b. Security – Discussion with Rick Kreklewich and requested at minimum 3 cameras for the library. 1 for the back of the library, 1 upstairs and 1 on the patio.

6. Board Basic Workshop – PLSB upcoming workshops – Session 6 – Working Together, Nov. 2 and Session 7 – The Public Library Network, Nov. 3

7. New Business:

- a. **Acceptance of Income Statement, Direct Bill Payments and Budget Update**

MOTION L63-22

Moved by Laura Svab to accept income statement, Direct Bill Payments & budget update. **CU.**

- b. **Stats – October 2022**

MOTION L64-22

Moved by Ray Olfert to accept the October 2022 stats as information. **C.U.**

- c. **Board Member Resignation –** Kristel Leeks resigned from the library board via email message dated October 5, 2022.

MOTION L65-22

Moved by Ray Olfert to accept with regrets Kristel Leeks resignation from the Library Board. **C.U.**

- d. **Eagle Builder Centre – Parking –** confirmed with Rick Kreklewich that the front of the library will be a Loading Zone for the building.

MOTION L66-22

Moved by Glenda Brown for the Library Administrator to initiate a weekly meeting with Rick Kreklewich, Director of Community Services from the Town to discuss any information concerning the library and the Town for administration and accountability purposes. Table parking at EBC to the November meeting once we find out what sign will be installed at EBC. **C.U.**

- e. Employee – Staffing Hours and wages discussion. It was suggested from the Library Administrator, that the Library Board look at revising employee hours of work, part time to more full time and to review wages. The library board needs to review employee retention and stability for qualified staff. Discussion was made about waiting until the upcoming Plan of Service is finished and what has been identified as a priority in order to give the board more direction as to if we invest more hours towards programs or circulation. Consider a finance & staffing committee. Administration will collect information concerning wages, hours and benefits from similar sized and surrounding area libraries as well as positions held that are comparable to working at the Town of Blackfalds.

MOTION L67-22

Moved by Laura Svab to table employee hours, wages and benefits until the January meeting. Administration to collect information asked by the board and it will be evaluated for consideration. **C.U.**

- f. Library Closure – Staff Development – The Administrator will like to close the library for 2 days January 9 & 10, 2023 for staff to take the Mental Health First Aid Training.

MOTION L68-22

Moved by Ray Olfert to close the library for staff development training on January 9 & 10, 2022. **C.U.**

- g. Letter from Lacombe County – A letter from Michael Minchin, Director of Corporate Services from Lacombe County. Stating the as a result from a completed review of Library Support, an updated funding model has been developed that will provide predictable and stable. The base level of funding will remain \$24,111.71 plus the annual inflation indexing adjustment as determined by Council.
- h. Trustee meeting on Oct. 23 to discuss AB excess of funds – some chairpersons couldn't attend and the meeting notes haven't arrived yet. Glyn Evans will share as soon as they are available.

- i. Conference – Stronger Together – round robin of people who attended
- j. Letter – Minister of Municipal Affairs – New Minister, Rebecca Schulz stated her ministry will continue to provide financial support for the network of municipal library boards and regional library system boards. In addition to a reduction in red tape and barriers by reviewing legislation.

8. Librarians Report –

Lots of positive feedback with patrons about programs offered at the library. We had Parkland install 5 gaming computers in the gaming room and moved the previous computers upstairs. We now have a total of 17 public computers and 4 laptops for adults to use in the library. Administrator completed staff evaluations this past month and has been working on statistical reports for Town Council for the annual budget workshop and will present information to council Nov. 8, 2022.

MOTION L69-22

Moved by Ray Olfert to accept as information. **C.U.**

9. Policies – Nothing to review.

10. Plan of Service – Committee meeting update. Review the draft Plan of Service. One of FCSS's biggest goal is also communication of services. Carley will make suggested revisions and bring back to the December meeting for final approval.

MOTION L70-22

Moved by Richard Poole to table final review of Plan of Service 2023 – 2028 at the December board meeting. **C.U.**

11. Bylaw – Nothing new to review.

12. Emergency Planning – Annual Review in June 2023 - Nothing new to report

13. Adjournment: Adjourned at 8:13 P.M.

Next Regular Board Meeting: Tuesday, December 6, 2022 at 6:00 pm – Potluck meeting

Regrets:

MEETING DATE: January 10, 2023

PREPARED BY: Laura Thevenaz, Manager of Infrastructure Services

PRESENTED BY: Laura Thevenaz, Manager of Infrastructure Services

SUBJECT: **2023 Capital Budget Revision – Skid Steer**

BACKGROUND

The Town of Blackfalds utilizes Fleet & Equipment Replacement Policy 113.14 to guide the replacement of the Town's mobile equipment. A skid steer is included in the Policy with a lifecycle replacement after 10 years or 5,000 operating hours. The current Bobcat T650V model skid steer was purchased new in 2014 and has just over 3500 hours. The unit was inoperable for the past 3 months due to issues with the drive motor making it unable to operate. As the unit was nearing the end of its useful life, it was starting to see increased frequency and severity of necessary repairs resulting ultimately in needing a new or used engine to be installed.

DISCUSSION

Administration is recommending that the old unit be auctioned off or traded in, and we move forward with the purchase of a new unit. The old skid steer is planned to be traded in as part of the tendering process to procure a new unit. Financial proceeds from this sale will be returned to the Fleet Reserve. Administration is seeking Council approval of an amendment to the 2023 Capital Budget to purchase a new skid steer unit for \$112,000. The Town has been without a functioning skid steer for over 2 months, resulting in operational challenges to both the Public Works and Community Services Departments with limited equipment availability. Ongoing issues with the manufacturing of heavy equipment have resulted in procurement lead times of approximately one year. In consideration of these lead times, operational interruption and potential impacts on snow removal level of service, it is recommended to purchase this new unit directly. The Town has managed to place a temporary hold on a unit with Calmont Bobcat in Red Deer. Upon approval, the Town would purchase the new unit and incorporate it into its fleet as available.

FINANCIAL IMPLICATIONS:

As part of the 2023 Capital Budget, \$112,000 is requested to be approved towards the purchase of a new skid steer from Calmont Bobcat in Red Deer.

ADMINISTRATIVE RECOMMENDATION

- | |
|---|
| <ol style="list-style-type: none">1. That Council allocates \$112,000 drawn from the Fleet Reserve to fund this Capital Fleet purchase. |
|---|

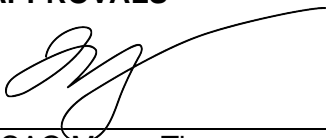
ALTERNATIVES

- a) That Council refer back to Administration for more information.

ATTACHMENTS

None

APPROVALS



CAO Myron Thompson



Department Director/Author

MEETING DATE: January 10, 2023

ORIGINATED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: **Natural Asset Management Roadmap Development Project**

BACKGROUND

As the Town moves forward with implementing asset management, Administration is seeking educational asset management opportunities. The Federation of Canadian Municipalities (FCM) Municipal Asset Management Program in collaboration Municipal Natural Assets Initiative (MNAI) are inviting municipalities to submit an expression of interest to develop a high-level natural asset management roadmap that will get them started on integrating natural asset management considerations into their overall asset management practices.

MNAI's roadmap development exercise involves some cohort learning among municipal peers and one-on-one capacity building with each local government. It consists of:

- A one-hour Natural Asset Management 101 workshop involving participants from up to 10 local governments.
- A two-and-a-half-hour workshop with each participating local government to help them develop their roadmap.
- Completing a roadmap template.
- Coaching to prioritize roadmap objectives and guidance on where to start.
- A one-hour cohort learning workshop to share results and lessons learned.
- Certificate of completion of the Natural Asset Management Roadmap for each local government which includes the names of all participants.

DISCUSSION

Administration has applied to participate in this program to undertake a natural asset management roadmap for the Town. A minimum of three administrative staff are required to participate, and elected officials are encouraged to participate. As part of the Town's participation, we will be looking at having cross-functional departmental representation. Administration is hopeful that we will be accepted into the program, however no deadline to advise applicants whether they are the successful candidate or not has been set.

The estimated duration of this roadmap development exercise from beginning to end is about 8 – 10 weeks. The total level of effort for the local government project lead is estimated to be 1– 3 days, which includes coordination, collection of documentation and information, and completion of the roadmap template. For additional local government participants (such as elected officials), time can be limited to workshop participation only.

More information regarding the program can be found on the MNAI website:

<https://mnai.ca/call-for-expressions-of-interest-2023/>

FINANCIAL IMPLICATIONS

The cost for the program is \$500 which will be covered under the 2023 Operating Budget.

ATTACHMENTS

None

APPROVALS



CAO Myron Thompson



Department Director/Author



PRLS Board Meeting Minutes November 17, 2022

The regular meeting of the Parkland Regional Library System Board was called to order at 10:19 a.m. on Thursday November 17, 2022 via Zoom in the Small Board Room, Lacombe.

Present: Debra Smith (Board Chair), Gord Lawlor, and Ray Reckseidler

Present via Zoom: Alison Barker-Jevne, Jul Bissell, Deb Coombes, Jaime Coston, Edna Coulter, Teresa Cunningham, Cal David, Jeff Eckstrand, Dwayne Fulton, Barb Gilliat, Pam Hansen, Cody Hillmer, Connie Huelsman, Dana Kreil, Stephen Levy, Julie Maplethorpe, Ricci Matthews, Joyce McCoy, Shawn Peach, Norma Penney, Leonard Phillips, Lori Reid, Teresa Rilling, Sandy Shipton, Justin Stevens (alt. for Les Stulberg), Michelle Swanson, Delaney Thoreson, Patricia Toone, Carlene Wetthuhn, Shannon Wilcox, Darren Wilson, Janice Wing, Patricia Young

With Regrets: Elaine Fossen, Barbara Gibson, Marc Mousseau, Joy-Anne Murphy, Bill Rock, Diane Roth and Jackie Northey

Absent: Doug Booker, Amanda Derksen, Clark German, Michael Hildebrandt, Guy Lapointe, Darryl Motley, Doug Weir

Staff: Ron Sheppard, Tim Spark, Donna Williams, Kara Hamilton, Hailey Halberg, Olya Korolchuk, Jessica Dinan

Guests: Donna Engel

Call to Order

Meeting called to order at 10:19 a.m. by Smith.

As part of PRLS' legislative compliance procedures, board members who send regrets are excused at the beginning of each meeting.

Motion by Janice Wing to excuse Elaine Fossen, Barbara Gibson, Marc Mousseau, Joy-Anne Murphy, Bill Rock, and Diane Roth from attendance at the board meeting on November 17, 2022 and remain members of the Parkland Board in good standing.

CARRIED

PRLS 44/2022

1.1 Agenda

1.1.2 Adoption of the Agenda

Motion by Barb Gilliat to accept the agenda as presented.

CARRIED

PRLS 45/2022

1.2. Approval of Minutes

Smith asked if there were any amendments to the September 15, 2022 minutes. There were none.

Motion by Stephen Levy to approve the minutes of the September 15, 2022 meeting as presented.

CARRIED
PRLS 46/2022

1.3. Business arising from the minutes of the September 15, 2022 meeting

Smith asked if there was any business arising from the minutes. There was none.

2. Business Arising from the Consent Agenda

Smith asked if there was any business arising from the consent agenda. There was none.

Motion by Len Phillips to approve the consent agenda as presented.

CARRIED
PRLS 47/2022

3.1. Election of Board Chair

Each year at Parkland's November board meeting, the board chairperson is elected for a twelve-month term.

Smith turned the meeting over to Sheppard, who asked for nominations from the floor for the position of Board Chair. Barb Gilliat nominated Debra Smith. Norma Penney nominated Barb Gilliat. Darren Wilson nominated Teresa Rilling. Sheppard asked for other nominations a second time, and asked a third time for nominations.

Motion by Shannon Wilcox to cease nominations. A Zoom poll was presented and the results were: Deb Smith 9/35, Barb Gilliat 9/35, Teresa Rilling 17/35.

Teresa Rilling became the Board Chair. Rilling accepted the position and Smith resumed the duty of Chair until the end of the meeting. Sheppard turned the meeting back to Deb Smith.

Donna Engel left the meeting at 10:45 a.m.

3.2. Election of Executive Committee

Smith reviewed. PRLS' Executive Committee has the ten-member maximum allowed by the Libraries Regulation. The Board Chair accounts for one seat on the committee. In accordance with Parkland's master agreement with the municipalities, members of the Executive Committee shall be selected on a geographical basis. Such selection shall be made by PRLS Board members representing that geographical area.

Members were divided into "breakout rooms" on Zoom and a representative was chosen from each area. The Executive Committee was appointed as follows:

Board Chair	Teresa Rilling – Town of Sylvan Lake
Seat 2	Joy-Anne Murphy – City of Camrose
Seat 3	Deb Coombs – Town of Bowden
Seat 4	Len Phillips – Town of Rocky Mtn. House
Seat 5	Jamie Coston – Town of Rimbey
Seat 6	Norma Penney – Village of Clive
Seat 7	Barb Gilliat – Village of Alix
Seat 8	Debra Smith – Village of Lougheed
Seat 9	Shannon Wilcox – Town of Carstairs
Seat 10	Janice Wing – Town of Innisfail

Motion by Len Phillips to accept the Executive Committee as appointed.

CARRIED

PRLS 48/2022

3.3 Marketing and Advocacy Report

Sheppard reviewed. Normally, Parkland's Advocacy Committee would have met once in October between the September and November board meetings. This meeting was cancelled to accommodate a meeting of the seven library systems to discuss a provincial advocacy strategy. The meeting occurred on October 13th and was co-chaired by PRLS Board Chair Deb Smith and YRL Board Chair Hank Smit.

Since 2017, provincial operating grants have been issued at \$4.70 per capita for systems and \$5.55 for municipal libraries using 2016 statistics. The seven systems are asking the provincial government for:

- An immediate increase in the per capita rate for funding
- Updated population figures for issuing grants and increase the base (minimum) rate for libraries serving smaller populations
- A commitment to look at COLA for library grants annually. Recently, the Government of British Columbia agreed in principle to do so.

The group agreed to include the following:

- A joint letter to be written from all seven system Board Chairs with our collective request.
- All seven system Directors and Board Chairs will visit all the MLAs in their respective areas. Where there is an overlap (one MLA has constituents in more than one system) visits by system representatives should be conducted jointly.
- Develop a step-by-step advocacy guide for member libraries in systems.
- Encourage municipalities to support provincial funding to support public libraries.

Subsequent to the systems meeting, a joint letter has been sent to Minister Rebecca Schulz with a specific funding request. Welcome letters for the new premier and Minister of Municipal Affairs have also been sent. For the welcome letters only Parkland and Yellowhead Regional Library agreed to a joint letter.

Details supporting the advocacy plan are currently under development.

Halberg continued. In September, Parkland delivered 3 advocacy workshops in Lougheed, Lacombe, and Olds. The workshops had 52 attendees total who learned about their role in advocacy and steps to create an advocacy plan for their library. The training was directed towards library and Parkland board members and library staff. Parkland has since solicited feedback from attendees and received positive reviews.

To celebrate Canadian Library Month, Parkland organized both a public and internal contest for the month of October for the second year. There were 7 prizes for patrons including Google Play gift cards, Bluetooth Headphones, and a Galaxy A7 Tablet. Prizes were distributed to patrons at the libraries in Sundre, Cremona, Water Valley, Penhold, Blackfalds, and Donalda. The library that signed on the most new members per capita was Bashaw Municipal library, getting 77 new members (3.25% of their population)! They have chosen to hold a magic show paid for by Parkland at their library as their prize.

Motion by Teresa Cunningham to accept the Marketing and Advocacy Report for information.

CARRIED

PRLS 49/2022

3.4. Election of Advocacy Committee

The volunteers for the Advocacy Committee for 2023 are:

Jul Bissell – Village of Elnora
Deb Coombs – Town of Bowden
Teresa Cunningham – Town of Penhold
Barb Gilliat – Village of Alix
Gord Lawlor -Town of Stettler
Stephen Levy – Village of Sedgewick
Joyce McCoy – Town of Didsbury
Shawn Peach – Town of Castor
Norma Penney – Village of Clive
Debra Smith – Village of Lougheed

Motion by Ray Reckseidler to appoint Jul Bissell, Deb Coombes, Teresa Cunningham, Barb Gilliat, Gord Lawlor, Stephen Levy, Joyce McCoy, Shawn Peach, Norma Penney, and Debra Smith to the Advocacy Committee.

CARRIED

PRLS 50/2022

3.5. Board Signing Authorities

Sheppard reviewed. Parkland Regional Library System requires that two trustees act as cheque signing authorities for cheques valued at \$45,000 or more, or, if the Director is unavailable to sign. It is most convenient if the Board signing authorities live or work close to PRLS headquarters.

Smith asked for two board members that live close to Parkland to volunteer be signing authorities.

Motion by Cal David to accept Barb Gilliat and Norma Penney as PRLS' board signing authorities.

CARRIED
PRLS 51/2022

3.6. Dates for 2023 Meetings

The Board reviewed the dates for PRLS' 2023 Board meetings. The Executive Committee will select their meeting dates at their December meeting.

February 23, 2023	10:00 a.m.- 12:00 p.m. (Annual Report, Year in Review)
May 18, 2023	10:00 a.m.- 12:00 p.m. (2022 Financial Statements presented)
September 14, 2023	10:00 a.m.- 12:00 p.m. (Budget presentation for 2024)
November 16, 2023	10:00 a.m.- 12:00 p.m. (Organizational meeting)

Motion by Gord Lawlor to receive for information.

CARRIED
PRLS 52/2022

3.7. Board Meetings – Virtual or in-Person?

Sheppard reported. Parkland staff sent out a survey to board members to measure their appetite for in-person board meetings in 2023.

When board members have been surveyed before, most prefer virtual meetings by a narrow margin. Virtual board meetings certainly save on travel time and cost, but some board members miss the dynamic and personal contact from in-person meetings. As a rule, the virtual meetings have resulted in higher attendance.

Unfortunately, Parkland does not have the technology to host hybrid board meetings. Board meetings need to be either in-person or virtual.

The results of the survey were:

- Zoom – 14 votes
- In-person – 4 votes
- Some in-person and some Zoom – 13 votes

After some discussion, the Executive Committee recommended holding the November and February meetings virtually, and the May and September meetings in-person. This would avoid requiring board members to travel during poor weather.

Motion by Stephen Levy to accept recommendations for the meeting Zoom/in-person schedule by the Executive Committee as presented.

CARRIED
PRLS 53/2022

3.8. Draft Strategic Plan 2023-2025

Sheppard reviewed. Included in the package was a draft copy of Parkland's new strategic plan. Also included were two documents prepared by Shari Hansen who facilitated the focus group meetings held earlier this year. In addition to the focus groups, Parkland conducted a system services survey, examined plans of service for our libraries, and examined the strategic plans, where available, of our member municipalities. After all the analysis and investigation, the new strategic plan is strikingly similar to the last ones since many of Parkland's libraries needs have not changed.

At their October 13th meeting, the Executive Committee reviewed the new plan and recommended its adoption by the board.

Motion by Stephen Levy to adopt Parkland's 2023-2025 strategic plan as presented.

CARRIED
PRLS 54/2022

3.9. Policy Revisions

Sheppard reviewed. Due to changes in some of Parkland's procedures, it was necessary to change some of our governance policies related to records retention.

In policy statement 4.4.20, references to having a safety deposit box have been removed since Parkland no longer has one.

Other changes are policy statement 4.7.2. – *Personal Information Banks* where responsibility for a variety of records have been transferred from the Finance and Operations Unit to "Parkland Administration".

The final change is the removal of section 4.7.2.6. – *Sign in Sheets*. Parkland no longer uses these for any reason.

The Executive Committee reviewed these changes at their October 13th meeting and recommended that the board approve the changes as presented.

Motion by Ray Reckseidler to approve policy statement 4.4.20, 4.7.2.1, 4.7.2.2, and 4.7.2.3 as amended and repeal policy statement 4.7.2.6.

CARRIED
PRLS 55/2022

3.10. Budget Approval Update

Sheppard gave the budget update. The Parkland budget has been approved by 76.56% of the municipalities representing 71.22% of the population, with five municipalities declining. 55 of 64 municipalities have responded.

3.11.1. Director & Library Services Report

3.12.2. Finance & Operations Report

Smith asked if there were any questions regarding the Director & Library Services Report, or the Finance and Operations Report. There were none.

Motion by Barb Gilliat to receive the Director & Library Services Report and Finance and Operations Report for information.

CARRIED
PRLS 56/2022

3.12. Parkland Community Update

Sedgewick & District Municipal Library is excited to hold the grand opening of their new library building on November 24th.

Carstairs Public Library are partnering with the local high school and area FRN to offer free weekly tutoring for students K to 12. Also, Bob Green, a longtime advocate and board member, and past counsellor, has stepped down as of November from our local board to enjoy family time and retirement.

Innisfail Public Library has a new Board Chair

Penhold & District Public Library's manager won the QE2 Queen's Platinum Jubilee award. Their library also won the Minister's award. Also, one of their students won the golden ticket!

Hardisty Public Library has been working on wheelchair access to their facility.

Stettler Public Library gave a shout out to Parkland staff who all go above and beyond.

Delburne Municipal Library held a joint meeting of their library board and friends group with Ron Sheppard, who talked about the roles and responsibilities of the two groups. The library is also sponsoring a gingerbread house contest on December 10th.

Penhold & District Public Library is holding their community Christmas celebration on November 25th.

Motion by Stephen Levy to receive the Parkland Community Update for information.

CARRIED
PRLS 57/2022

4. Adjournment

Motion by Dana Kreil to adjourn the meeting at 11:46 a.m.

CARRIED
PRLS 58/2022

Meeting adjourned at 11:46 a.m.

Chair



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
BLACKFALDS CIVIC CENTRE
COUNCIL CHAMBERS
November 10th, 2022 – 7:00 pm**

A Family and Community Support Services regular meeting for the Town of Blackfalds was held on the 10th day of November 2022 at the Town of Blackfalds Civic Centre in Council Chambers.

Members Present

Mayor Hoover, Councillor Sands Councillor Stendie, Councillor Edna Coulter, Tennielle Gilchrist, Dena Thomas, Leslie Ruddick

Regrets

Melissa MacLeod, Sheila Giffin, Cliff Soper, Glenda Brown

Staff	Sue Bornn	FCSS Manager
	Sue Penner	FCSS Admin Assistant

MINUTES

1 FCSS MEETING

1.1 Call to Order

Chair Gilchrist called the meeting to order at 7:17 pm.

2 LAND ACKNOWLEDGEMENT

- Chair Gilchrist read the land acknowledgement.

3 AGENDA APPROVAL

2.1 Agenda November 10th, 2022.

RES. 32/22

Councillor Stendie moved to accept the agenda as amended with the addition of the following items:

9.3 FCSSAA October Meeting Update.

9.4 Draft Funding Agreement.

CARRIED UNANIMOUSLY

4 DELEGATION

5 ELECTION OF OFFICERS



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
BLACKFALDS CIVIC CENTRE
COUNCIL CHAMBERS
November 10th, 2022 – 7:00 pm**

5.1 Chair

RES. 33/22

Member Dena Thomas put her name forward for the Chair position, which was accepted for the next term.

CARRIED UNANIMOUSLY

5.2 Vice-Chair

RES. 34/22

Member Gilchrist put her name forward for the Vice Chair position, which was accepted, and was acclaimed for the next term.

CARRIED UNANIMOUSLY

6 ADOPTION OF MINUTES

RES. 35/22

Councillor Sands moved to accept the minutes dated October 13th, 2022, as presented.

CARRIED UNANIMOUSLY

7 OLD BUSINESS

8 NEW BUSINESS

8.1 Blackfalds Reaching Home Project

- Manager Bornn explained that through conversations with different agencies an opportunity to apply for Rural Development Network grant funding came up. This grant funding will support Blackfalds residents in emergency need in 3 streams:
 1. Eviction and utility arrears,
 2. Emergency temporary accommodations through local motels, and
 3. Grocery store gift cards for emergency access.
- FCSS staff is currently finalizing the application process to ensure due diligence and fair process of funding determination is created.
- The funding allocated to the Blackfalds Reaching Home project is \$15,000. The first \$5,000 is to provide relief from now until March 31, 2023. The remaining \$10,000 will be available to support residents from April 1st through the end of March 2024.

RES. 36/22

Member Gilchrist moved to accept the Blackfalds Reaching Home project funding as information.

CARRIED UNANIMOUSLY

9 ACTION CORRESPONDENCE



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
BLACKFALDS CIVIC CENTRE
COUNCIL CHAMBERS
November 10th, 2022 – 7:00 pm**

10 INFORMATION

- 9.1 FCSSAA Annual Report for presentation at conference
- Manager Bornn stated that FCSSAA will be presenting a resolution asking the provincial government to reduce barriers for people accessing Alberta Supports who do not have the financial or technological means for reliable telephone or internet access.
- 9.2 FCSS Manager's Update
- Manager Bornn participated and supported the October LREMP full scale training exercise. Met with the Central Alberta Rural Communities Coalition. Attended the IREC Parent/Teacher evenings with program and municipal information.
 - With the recent snow there has been increased demand from Snow Angel Program applicants, but we have also received a few volunteer applications. The 50+ Walking Club is back with up to 25 participants attending.
 - The Blackfalds Youth Crew was back running on October 17th. Sierra, our Youth Programmer, has attended multiple trainings to be able to facilitate Home Alone Safely, took Basic Emergency Management, ICS 100, FOIP training and Respect in the Workplace. Staff are excited to have her on the team and look forward to the projects she will bring to Blackfalds.
 - Now that the Winter Wear Program has wrapped up (total 59 families) staff are busy updating and contacting families for the Christmas Bureau
- 9.3 FCSSAA October Meeting Update
- Manager Bornn advised the board that the October 14th meeting was held via Zoom. The FCSSAA Power of Prevention Conference takes place November 16th – 18th at West Edmonton Mall and there are three FCSS staff attending. The new brand will be launched on November 16 during the conference.
- 9.4 FCSS Draft Funding Agreement
- Manager Bornn presented the newly received FCSS Funding Agreement from the Government of Alberta indicating that the funding will stay the same. Discussion on this new agreement will be included at the conference as there is some new language and priorities included.

10 INFORMATION CORRESPONDENCE

11 CONFIDENTIAL MATTERS

13 ADJOURN

Next meeting scheduled for December 1st, 2022, at 6:00 pm.



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
BLACKFALDS CIVIC CENTRE
COUNCIL CHAMBERS
November 10th, 2022 – 7:00 pm**

Chair Thomas declared the meeting adjourned at 8:50 pm.

**Chairperson
Dena Thomas**

**FCSS Manager
Sue Bornn**

YYYY / MM / DD

MEETING DATE: January 10th, 2023

PREPARED BY: Ken Morrison, Emergency Management and Protective Services Manager

SUBJECT: **Enforcement and Protective Services Monthly Report - December 2022**

BACKGROUND

Administration provides Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION

The attached documents are a combination of activities occurring during the month of September for Municipal Enforcement, Fire Services, RCMP and Emergency Management.

ATTACHMENTS

- *Municipal Enforcement Incident Count, December 2022*
- *Fire 2022 Incident Response*
- *RCMP Five Year Crime Stats*
- *RCMP Municipal December at a Glance/Crime Gauge*

APPROVALS



CAO Myron Thompson



Department Director/Author

Protective Services

Town of Blackfalds Municipal Enforcement:

2022 was a very busy year for Municipal Enforcement Officers, with 1201 files being opened and investigated. In addition to the 1201 files, over 1300 violation tickets were issued including municipal bylaw violations and provincial violations, with total fines exceeding \$300,000.00. In addition, many warnings were given, in all areas of enforcement. Officers were proactive within the community ensuring bylaw compliance through both education and enforcement. 2022 also offered an opportunity for officers to be more involved in community initiatives, with the Bike Rodeo returning, Big Brothers Big Sisters "Kids & Kops" camp, and actively returning to schools working together with the School Resource officer.

During the month of December officers continued to work with the Public Works Department assisting in the movement of vehicles for snow removal on municipal roadways. Officers first make attempts to contact owners of vehicles through phone calls, door knocks and such prior to taking enforcement action, which is very time consuming. During snow removal 14 violation tickets were issued for vehicles parked in violation of the signage in place and 12 vehicles were towed.

With the increased snow fall in December officers were focussing on sidewalks and ensuring residents and business owners were clearing snow in a timely manner around their properties. 8 Violation notices were issued to residents for not removing snow within 48 hours as required under the Traffic Bylaw. Municipal Enforcement continues to work with property owners through education prior to the issuance of a fine for non-compliance.

School zones continued to be a focus for officers we are continuing to see non-compliance in relation to vehicles stopping in cross walks, blocking driveways, and drivers failing to yield right of way to pedestrians.

In December Municipal Enforcement opened and investigated 63 files, which varied from traffic investigations, parking complaints, animal complaints, assisting the RCMP, and many snow clearing complaints.

85 Violation tickets were written during the month, for a total of \$18,633.00. 28 violation tickets were issued under Municipal Bylaws, with the remaining ones being issued under provincial regulations or acts.

Violation Tickets Issued

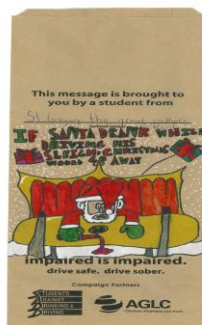
	ACT	Tickets	Fine Total	Average Fine
1.	<i>Traffic Safety Act</i>	34	\$8,575.00	252.21
2.	Vehicle Equipment Reg.	3	324.00	108.00
3.	Use of Highway & Rules of the Road Reg.	9	2,106.00	234.00

4.	Operator Licensing & Vehicle Control Reg.	3	648.00	162.00
5.	Gaming, Liquor & Cannabis Reg.	5	2,040.00	408.00
6.	Land Use Bylaw 1286/22	1	250.00	250.00
7.	Traffic Bylaw 1232/19	26	3,900.00	150.00
8.	Community Standards	1	250.00	250.00
9.	<i>Tobacco, Smoking and Vaping Reduction Act</i>	3	540.00	180.00

SADD Liquor Bag Campaign:

Peace Officer Zens with the assistance of the RCMP School Resource Officer ran the SADD (Students Against Drunk Driving) Liquor Bag Campaign during the month of December. This was a huge success with most liquor stores participating and an incredible response from the schools. Over 300 bags were completed and handed out to local liquor stores to be handed out during the holiday season. The first-place bag with the most detailed drawing and strongest message came from a grade 6 student from St. Gregory the Great Catholic School, second and third prize went to grade 6 students from Iron Ridge Intermediate Campus. All 3 bags had great messages and will be kept as examples for future years.

1st. Place



2nd Place



3rd Place



On December 11th, Municipal Enforcement Officers assisted with the Annual Victims of Crime Charity Check stop which raised just over \$6,000 for this very worthwhile cause.

CPTED (Crime Prevention Through Environmental Design) RDP Student Project:

Municipal Enforcement and the RCMP are engaged with Red Deer Polytechnic and have had several meetings. In early February to late March 5 students will be working with officers to review some of the town facilities and areas within the town, with the intention of providing a CPTED report. The municipality has not had a CPTED report since 2015. This is something which has come up at the Policing Committee several times. This will be part of the student's studies and

they will be required to do a presentation once completed. We hope to have them present their final product to council when completed.

With the cold weather in December, speed signs were removed to prevent freezing of the batteries.

- Municipal Enforcement Month End Report attached.

Blackfalds Fire Rescue

During the month of December, training on Vehicle extrication and scene awareness when on roadways was completed.

The Fire Department assisted the food bank in delivery of the annual Christmas hampers to recipients.

Several weeks were spent preparing Engine 2 for the annual Santa Run held on December 21 and 22nd. This was another successful event, even with the weather being extremely cold for both nights. The addition of the “Grinch” was very well received. Over 3100 pounds of food and \$630.00 in donations for the food bank was collected during the two nights.



December call volume was steady with the department responding to eighteen incidents.

2022 saw an increase in response by 133% over 2021. A total of 245 incidents were responded to, 57 of these were in Lacombe County.

A summary of the types of incidents for December is included.

2022 Incident Response is attached to report.

Fire Department – December 2022 – INCIDENT SUMMARY – PAGE 1 of 1

Call #	Date	Incident Type	Dispatch Event #	Location	RCMP #	MAFP 1244
0228	1	Fire Vehicle	202212012046	Corp Limits	Yes	Yes
0229	2	Alarm	202212020827	Corp Limits	N/A	N/A
0230	9	Alarm	202212091155	Corp Limits	N/A	N/A
0231	11	Alarm	202212111152	Corp Limits	N/A	N/A
0232	12	Fire Structure	202212121406	Lacombe County	N/A	N/A
0233	12	Alarm	202212122051	Corp Limits	N/A	N/A
0234	17	Alarm	202212171501	Corp Limits	N/A	N/A
0235	18	Alarm	202212180138	Lacombe County	N/A	N/A
0236	19	Investigation Fire	202212192120	Corp Limits	N/A	N/A
0237	19	Alarm	202212201449	Corp Limits	N/A	N/A
0238	21	Alarm	202212211444	Corp Limits	N/A	N/A
0239	22	Alarm	202212220736	Corp Limits	N/A	N/A
0240	15	Alarm	202212221400	Corp Limits	N/A	N/A
0241	24	Alarm	202212240903	Corp Limits	N/A	N/A
0242	28	Alarm	202212281904	Corp Limits	N/A	N/A
0243	29	Fire Vehicle	202212291209	Lacombe County	N/A	N/A
0244	29	Medical	202212291643	Lacombe County	N/A	EMS
0245	31	Motor Vehicle Incident	202212311022	Corp Limits	Yes	EMS

Occupational Health & Safety

December 13th, the Joint Health, and Safety Committee met. The COR certification was discussed as well as the current Near Miss program. The Near Miss program is working, however could be utilized more.

In January OHS will be developing training plans moving forward, to ensure we meet or exceed the recommendations in the COR audit.

RCMP

The Blackfalds RCMP Detachment continues to be fully staffed and have been busy during the Holiday Season.

The Detachment continues to provide weekly newsletters on the activities within the community, which are posted to social media for the public to review. The Crime mapping is current and up to date for the community which is accessible for the community to view as well.

The Detachment participated in the Central Alberta Victims of Crime Charity Check stop held on December 11th, which raised more than \$6,000.

The **RCMP Integrated Traffic Unit** has continued to assist the Blackfalds Detachment as well as the Municipal Enforcement officer when needed. During the month of December, they assisted the Blackfalds RCMP with a stolen vehicle investigation and report of a suspicious vehicle. They also assisted Municipal Enforcement with a vehicle accident along with many patrols throughout the municipality.

RCMP SRO Report:

The Blackfalds RCMP school resource officer (Cst. Hewitt) continues to be very busy within the schools. During 2022, he has been an active part of the Bike Skills rodeo put on by Municipal Enforcement, active in the Big Brothers Big Sisters “Kids and Kops” weeklong program and has provided talks within the schools on Bullying along with other topics.

The goal of an SRO is to build positive relationships between law enforcement, youth, and other community members. They provide support with personal and family issues, reduce bullying, increase safety awareness for children and assist in decreasing crime through building of relationships.

Constable Hewitt advises that in 2022 there has been many issues related to youth returning to in class studies. He has seen a decrease in social skills, because of having no sports activities or any interactions other than online. He has become an active member of the Blackfalds Youth Coalition (BYAC), which is looking into supports for both youth and families within the community.

He is looking at developing a Hub program, which identifies at risk youth and brings community support to work together with the youth and family. This is something he is still working on and hopes to have in place by September 2023.

While 2022 has been challenging and he has spent a lot of time working with the principals and teachers on issues arising, he has still been able to focus his efforts on building the relationships with the students. He has had the opportunity to work with individual youth who have had some behavioral issues. Through his relationship with youth, he has been able to assist the schools in calming these situations. He has also worked with the youth and their families in some instances to find alternative solutions to the poor behaviour, which has resulted in damage to property.

Cst. Hewitt has been heavily involved in the Restorative Justice Program within Blackfalds Detachment. This program has seen ten cases come before it in 2022, of these 7 of them were involving youth in Blackfalds. This program has worked closely with the schools and this past winter and fall ran two Restorative Justice Conferences.

The SRO has also been involved in over 104 investigations where he has been the lead investigator, ranging from mental health calls to sexual assaults. Typically, in instances dealing with youth in the schools where they have not been involved with the police before, he works with the parents advising them of the issue and working it out at the lowest possible level.

He remains an active resource for police officers and Municipal Enforcement officers in their investigations and has assisted in over 45 files where investigators needed his experience.

Recently he received the following accolades on a Christmas card from one of the schools, "There is no way we could put into words the appreciation we have for the million things you do to support our school; we couldn't imagine doing our jobs without you. Thank you for all the extra time and support you give to our students and families. We know you are making a difference."

Emergency Management

On December 15th, Manager Morrison attended the LCMAO quarterly meeting. In 2023 Manager Morrison will begin chairing these meetings as the normal rotation of partners. 2023 planning will begin for a major exercise to be held in 2024.

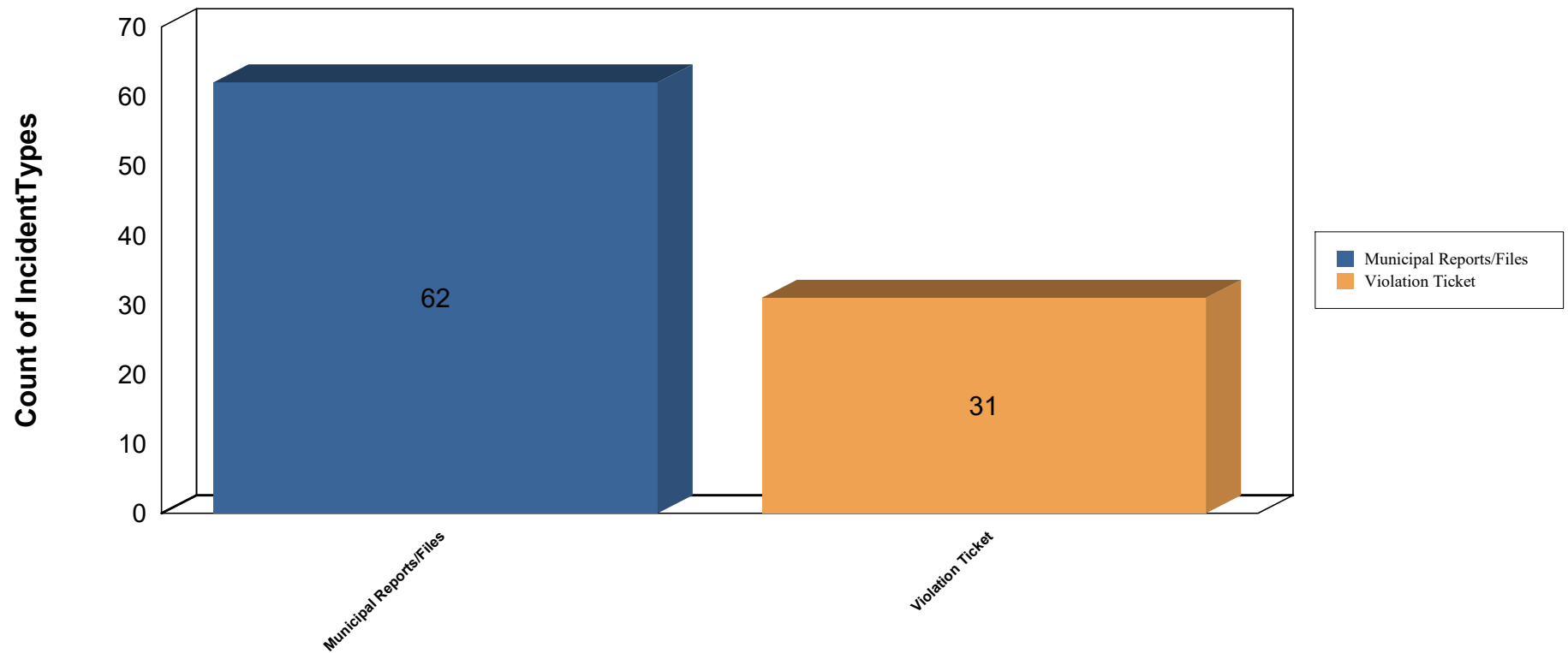
Several staff completed their ICS 100 and BEM courses during the month of December.

Ken Morrison

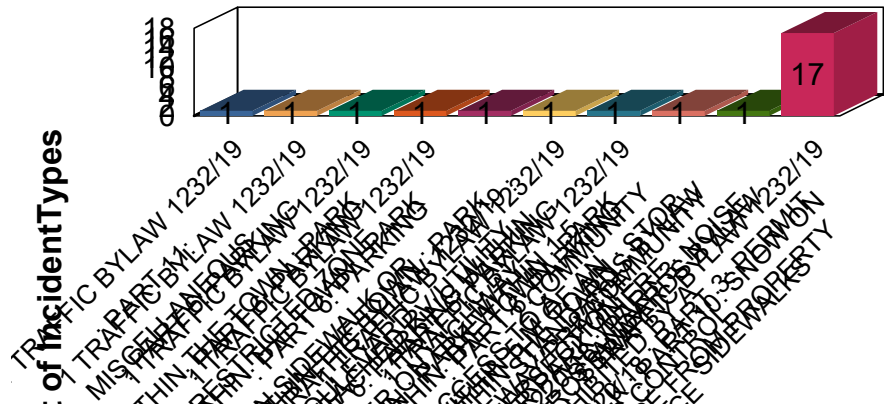
Emergency Management & Protective Services Manager

Town of Blackfalds.

Count of Reports Completed



Count of Incident Types



- 1 TRAFFIC BYLAW 1232/19 : PART 11: MISCELLANEOUS
- 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK IN A RESTRICTED ZONE
- 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK ON SIDEWALK OR BOULEVARD
- 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK UNATTACHED RV/UTILITY TRAILER ON HIGHWAY
- 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 1.5 M OF ACCESS TO A GARAGE/DRIVEWAY/PRIVATE ROAD/VEHICLE CROSSWAY OVER SIDEWALK
- 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 5 M OF AN INTERSECTION
- 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : STOP OR PARK WHERE PROHIBITED BY A TRAFFIC CONTROL DEVICE
- 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE
- 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY
- 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS

1.52% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 11: MISCELLANEOUS

1.52% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK IN A RESTRICTED ZONE

1.52% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK ON SIDEWALK OR BOULEVARD

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1.52% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 5 M OF AN INTERSECTION

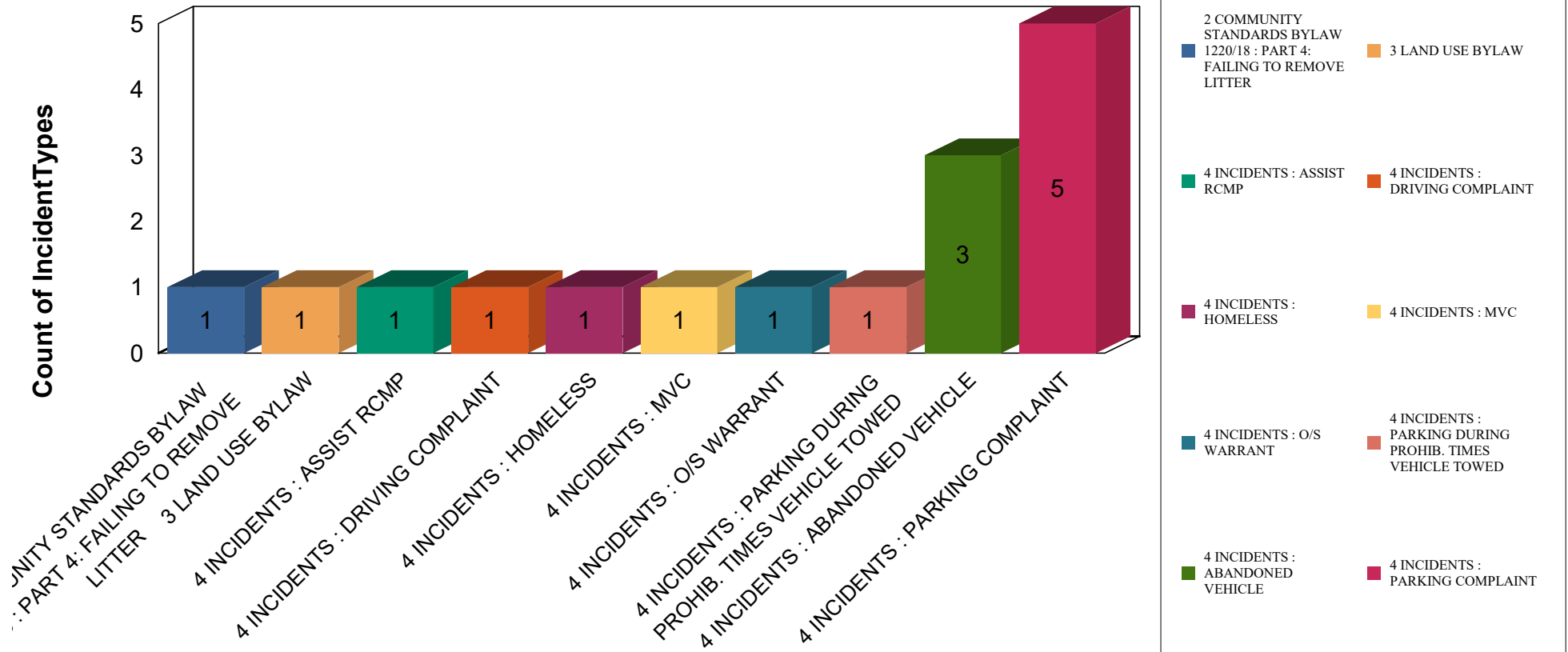
1.52% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : STOP OR PARK WHERE PROHIBITED BY A TRAFFIC CONTROL DEVICE

1.52% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE

1.52% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY

25.76% # of Reports: 17 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS

Count of Incident Types



1.52% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: FAILING TO REMOVE LITTER

1.52% # of Reports: 1 Municipal Reports/Files 3 LAND USE BYLAW

1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : ASSIST RCMP

1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : DRIVING COMPLAINT

1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : HOMELESS

1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : MVC

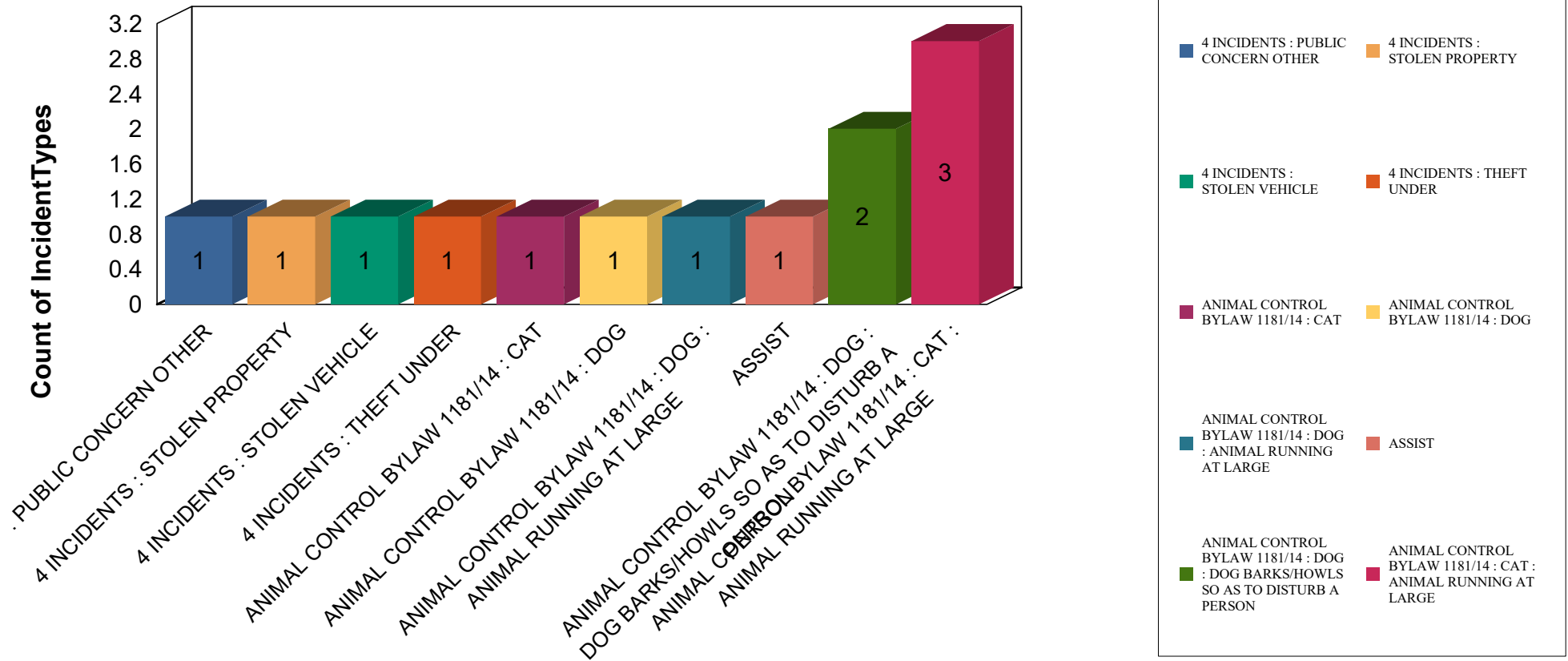
1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : O/S WARRANT

1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : PARKING DURING PROHIB. TIMES VEHICLE TOWED

4.55% # of Reports: 3 Municipal Reports/Files 4 INCIDENTS : ABANDONED VEHICLE

7.58% # of Reports: 5 Municipal Reports/Files 4 INCIDENTS : PARKING COMPLAINT

Count of Incident Types



1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : PUBLIC CONCERN OTHER

1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : STOLEN PROPERTY

1.52% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : STOLEN VEHICLE

1.52% # of Reports: 1 **Municipal Reports/Files** 4 INCIDENTS : THEFT UNDER

1.52% # of Reports: 1 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : CAT

1.52% # of Reports: 1 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : DOG

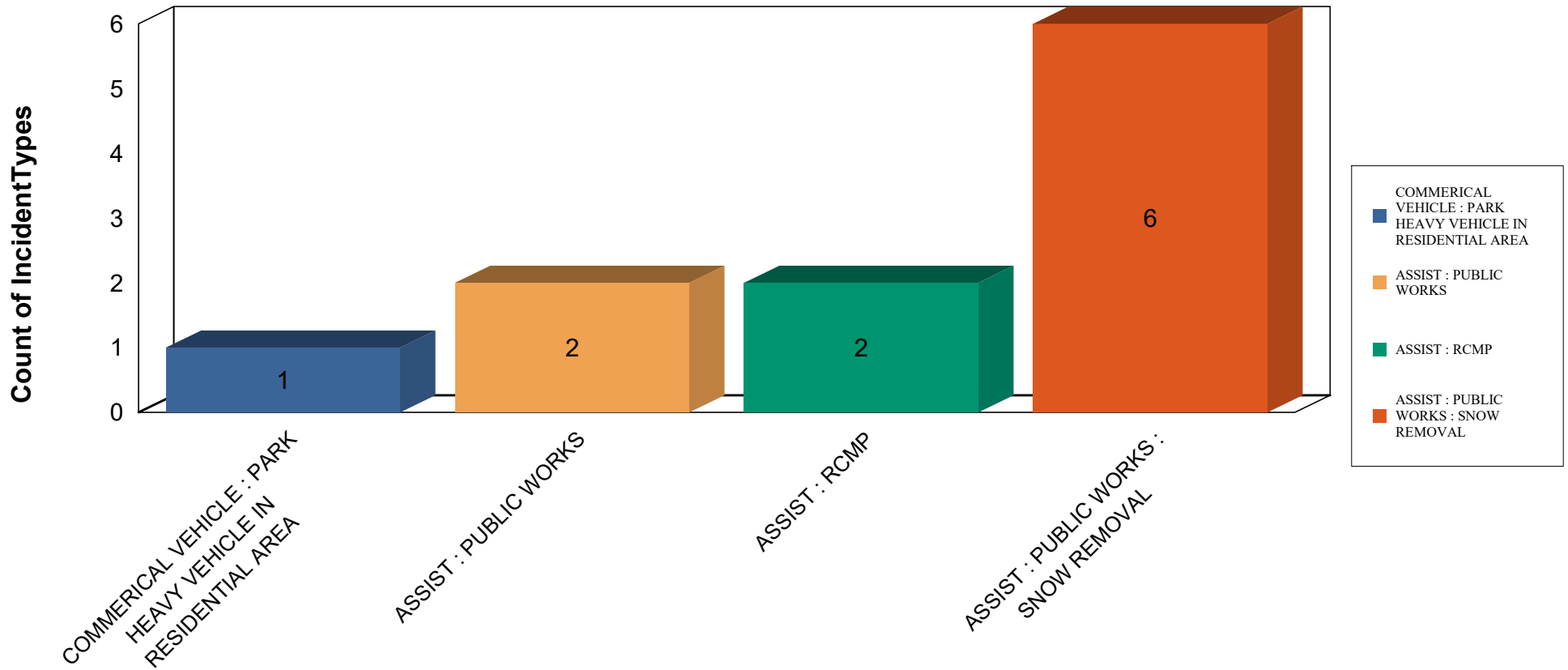
1.52% # of Reports: 1 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL RUNNING AT LARGE

1.52% # of Reports: 1 **Municipal Reports/Files** ASSIST

3.03% # of Reports: 2 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON

4.55% # of Reports: 3 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : CAT : ANIMAL RUNNING AT LARGE

Count of Incident Types



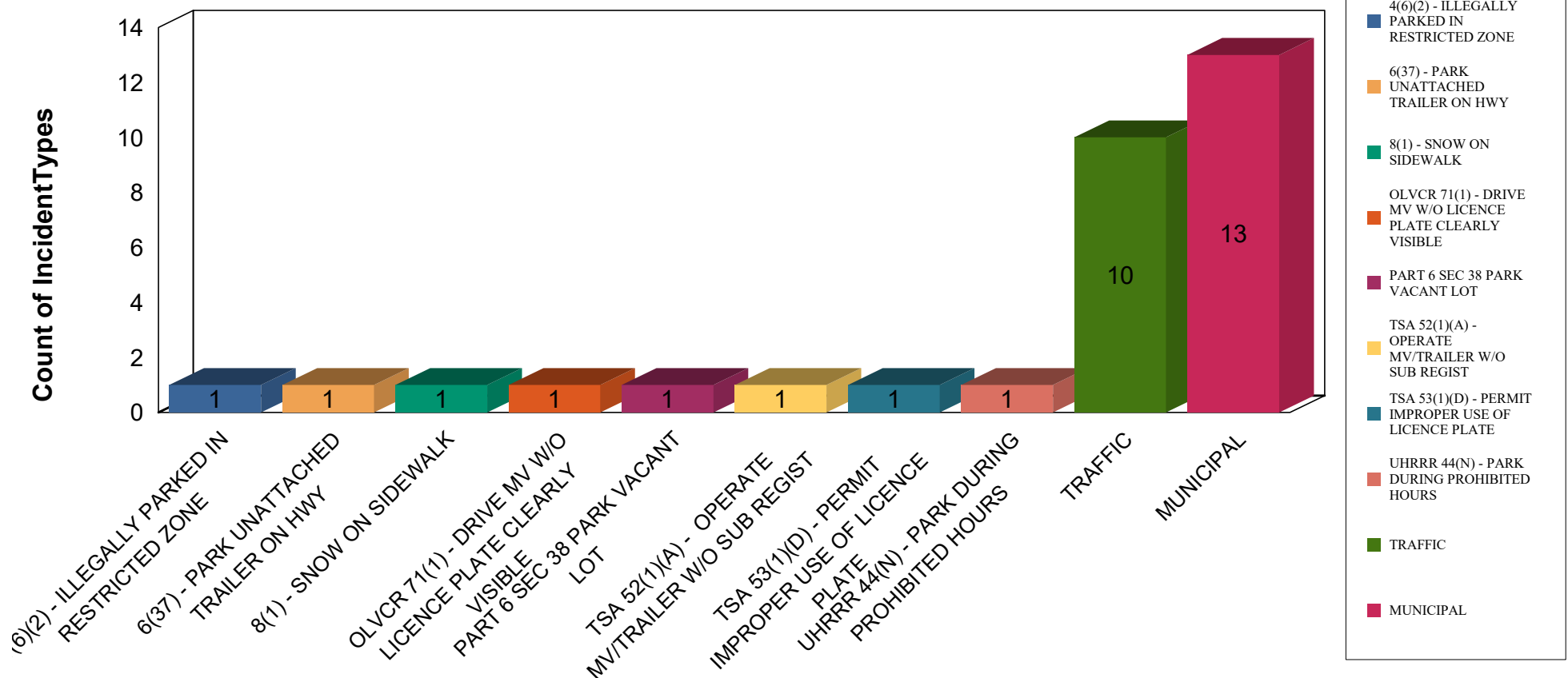
1.52% # of Reports: 1 Municipal Reports/Files COMMERICAL VEHICLE : PARK HEAVY VEHICLE IN RESIDENTIAL AREA

3.03% # of Reports: 2 Municipal Reports/Files ASSIST : PUBLIC WORKS

3.03% # of Reports: 2 Municipal Reports/Files ASSIST : RCMP

Grand Total: 100.00% Total # of Incident Types Reported: 66 Total # of Reports: 62

Count of Incident Types



2.94% # of Reports: 1 Violation Ticket 4(6)(2) - ILLEGALLY PARKED IN RESTRICTED ZONE

2.94% # of Reports: 1 Violation Ticket 6(37) - PARK UNATTACHED TRAILER ON HWY

2.94% # of Reports: 1 Violation Ticket 8(1) - SNOW ON SIDEWALK

2.94% # of Reports: 1 Violation Ticket OLVCR 71(1) - DRIVE MV W/O LICENCE PLATE CLEARLY VISIBLE

2.94% # of Reports: 1 Violation Ticket PART 6 SEC 38 PARK VACANT LOT

2.94% # of Reports: 1 Violation Ticket TSA 52(1)(A) - OPERATE MV/TRAILER W/O SUB REGIST

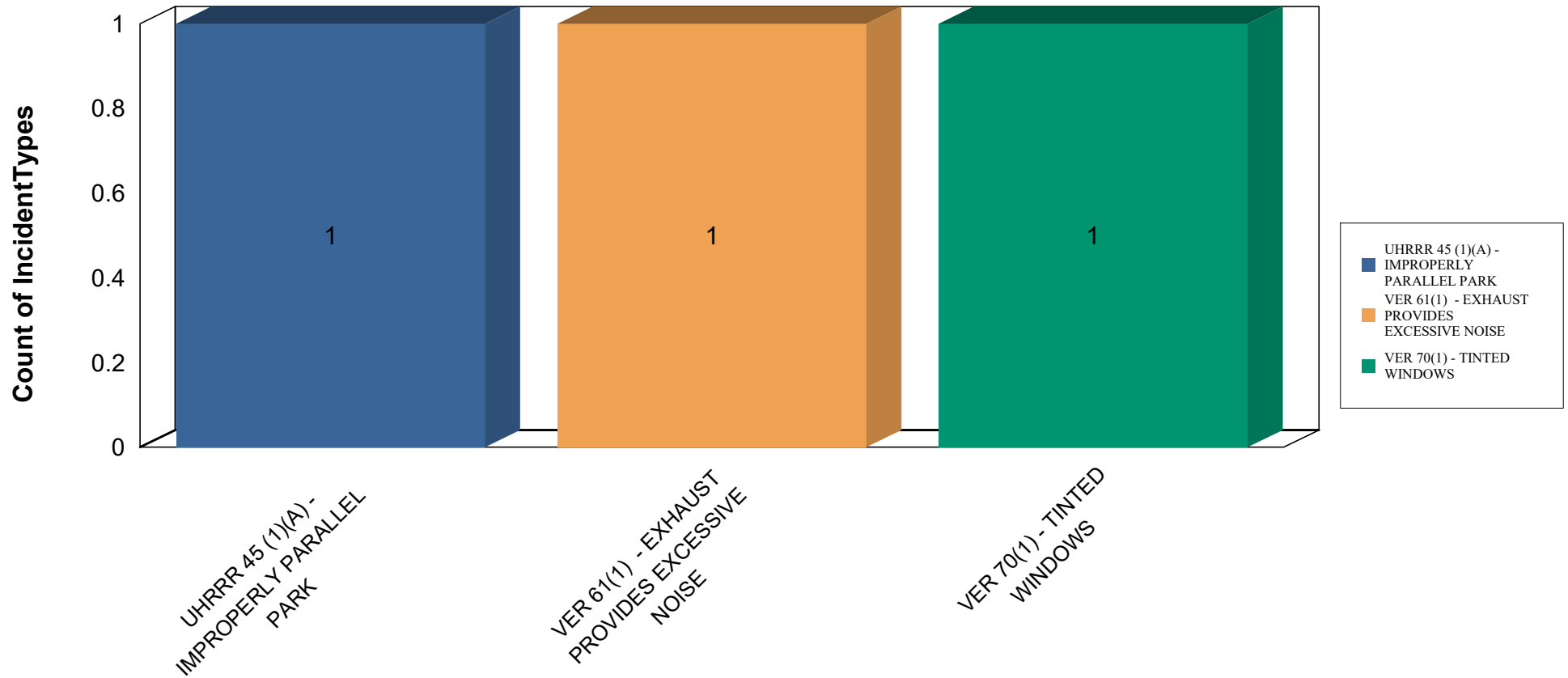
2.94% # of Reports: 1 Violation Ticket TSA 53(1)(D) - PERMIT IMPROPER USE OF LICENCE PLATE

2.94% # of Reports: 1 Violation Ticket UHRRR 44(N) - PARK DURING PROHIBITED HOURS

29.41% # of Reports: 10 Violation Ticket TRAFFIC

38.24% # of Reports: 13 Violation Ticket MUNICIPAL

Count of Incident Types



2.94% # of Reports: 1 Violation Ticket UHRRR 45 (1)(A) - IMPROPERLY PARALLEL PARK

2.94% # of Reports: 1 Violation Ticket VER 61(1) - EXHAUST PROVIDES EXCESSIVE NOISE

2.94% # of Reports: 1 Violation Ticket VER 70(1) - TINTED WINDOWS

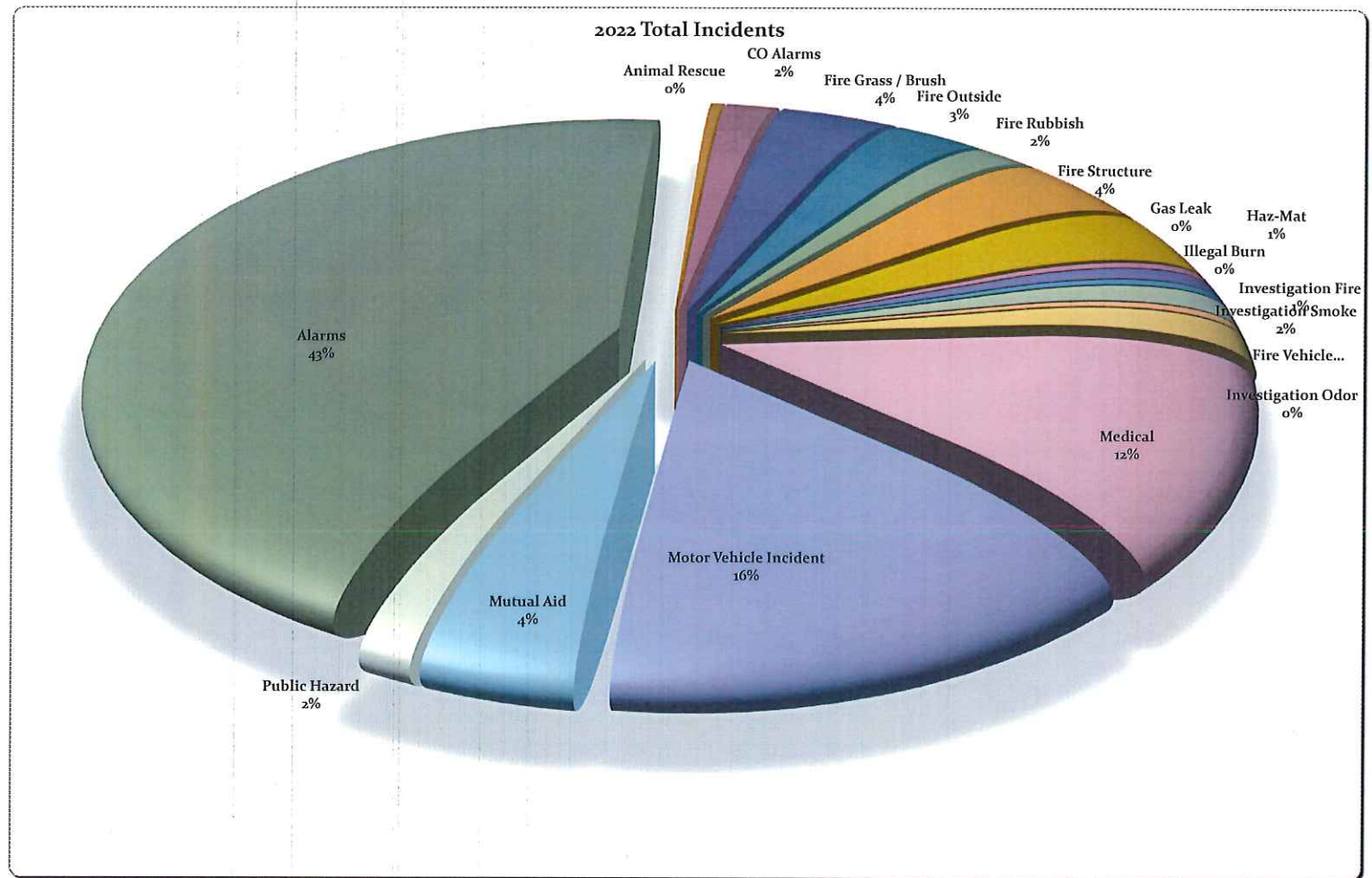
Grand Total: 100.00% Total # of Incident Types Reported: 34 Total # of Reports: 31

Grand Total: 100.00% Total # of Incident Types Reported: 100

Incident Type	Incidents
Alarms	105
Animal Rescue	1
Aviation Incident	
CO Alarms	4
Fire Grass / Brush	9
Fire Outside	7
Fire Rubbish	4
Fire Structure	10
Fire Vehicle	9
Gas Leak	1
Haz-Mat	2
Illegal Burn	1
Investigation Fire	3
Investigation Odor	1
Investigation Smoke	4
Medical	30
Motor Vehicle Incident	39
Mutual Aid	11
Public Hazard	4
Rail Incident	
Water/Ice Incident	

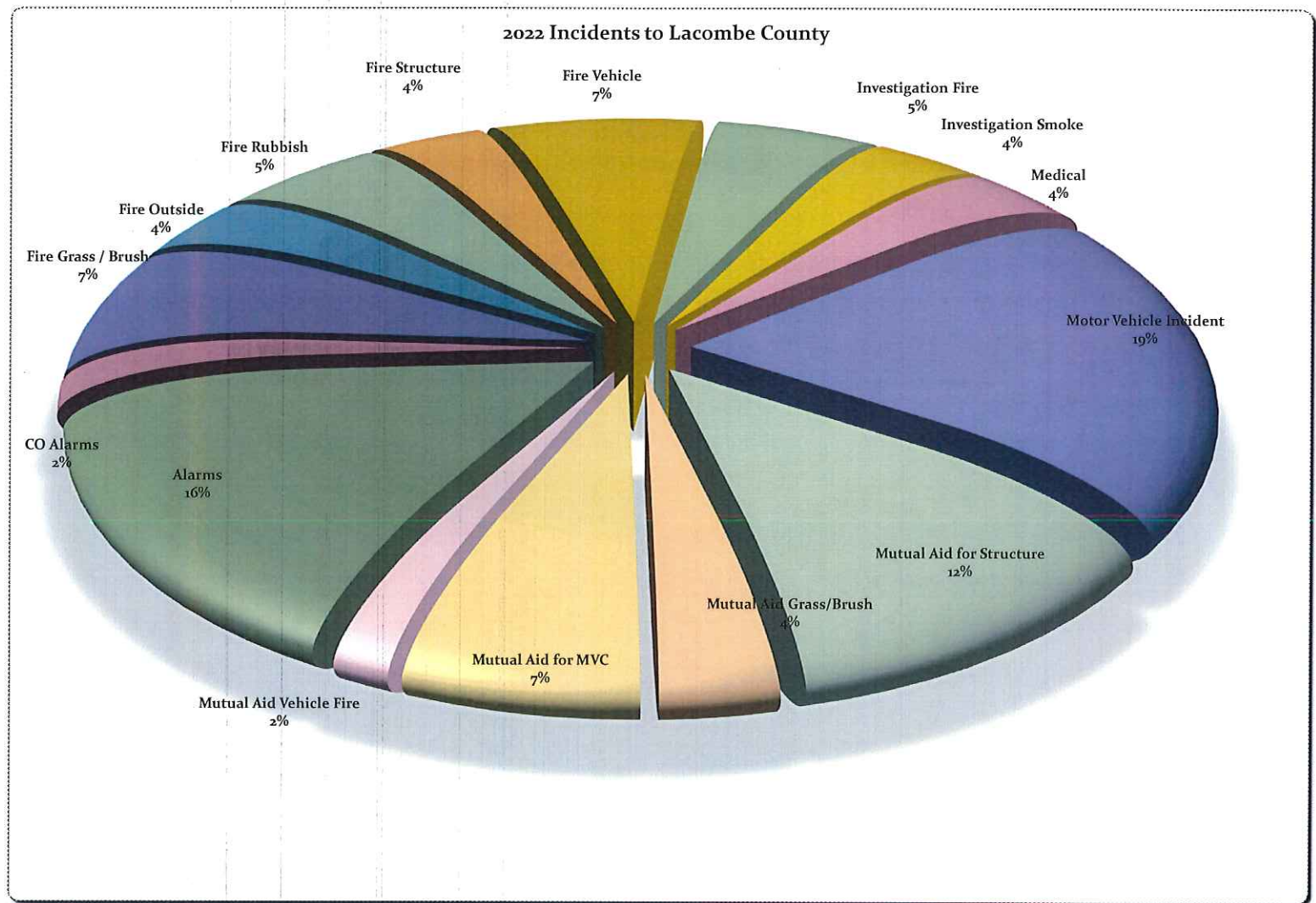
Total Incidents

245



Incident Type	Incidents
Alarms	9
Animal Rescue	
Aviation Incident	
CO Alarms	1
Fire Grass / Brush	4
Fire Outside	2
Fire Rubbish	3
Fire Structure	2
Fire Vehicle	4
Gas Leak	
Haz-Mat	
Illegal Burn	
Investigation Fire	3
Investigation Odor	
Investigation Smoke	2
Medical	2
Motor Vehicle Incident	11
Mutual Aid for Alarm	
Mutual Aid for Structure	7
Mutual Aid Grass/Brush	2
Mutual Aid for MVC	4
Mutual Aid Vehicle Fire	1
Public Hazard	
Rail Incident	
Water/Ice Incident	

Total Incidents 57





Blackfalds Municipal Detachment Crime Statistics (Actual) January to December: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 4, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		1	1	2	0	0	-100%	N/A	-0.3
Robbery		2	4	2	5	1	-50%	-80%	-0.1
Sexual Assaults		10	5	3	12	4	-60%	-67%	-0.5
Other Sexual Offences		2	6	4	9	9	350%	0%	1.7
Assault		92	83	85	82	55	-40%	-33%	-7.5
Kidnapping/Hostage/Abduction		3	3	2	1	1	-67%	0%	-0.6
Extortion		0	1	2	0	3	N/A	N/A	0.5
Criminal Harassment		31	29	46	34	35	13%	3%	1.3
Uttering Threats		30	33	35	52	42	40%	-19%	4.3
TOTAL PERSONS		171	165	181	195	150	-12%	-23%	-1.2
Break & Enter		43	76	48	37	38	-12%	3%	-4.9
Theft of Motor Vehicle		54	59	48	42	37	-31%	-12%	-5.1
Theft Over \$5,000		3	6	6	10	7	133%	-30%	1.2
Theft Under \$5,000		159	160	116	79	62	-61%	-22%	-27.5
Possn Stn Goods		45	43	25	18	21	-53%	17%	-7.3
Fraud		37	52	61	58	39	5%	-33%	1.0
Arson		1	2	3	3	1	0%	-67%	0.1
Mischief - Damage To Property		0	47	75	81	66	N/A	-19%	16.6
Mischief - Other		122	97	49	38	36	-70%	-5%	-23.1
TOTAL PROPERTY		464	542	431	366	307	-34%	-16%	-49.0
Offensive Weapons		5	12	14	12	8	60%	-33%	0.6
Disturbing the peace		31	43	38	25	13	-58%	-48%	-5.4
Fail to Comply & Breaches		37	40	40	35	22	-41%	-37%	-3.5
OTHER CRIMINAL CODE		37	33	26	16	23	-38%	44%	-4.5
TOTAL OTHER CRIMINAL CODE		110	128	118	88	66	-40%	-25%	-12.8
TOTAL CRIMINAL CODE		745	835	730	649	523	-30%	-19%	-63.0



Blackfalds Municipal Detachment Crime Statistics (Actual) January to December: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 4, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	1	N/A	N/A	0.2
Drug Enforcement - Possession		17	13	7	5	2	-88%	-60%	-3.8
Drug Enforcement - Trafficking		3	3	6	4	0	-100%	-100%	-0.5
Drug Enforcement - Other		0	2	0	1	1	N/A	0%	0.1
Total Drugs		20	18	13	10	4	-80%	-60%	-4.0
Cannabis Enforcement		0	0	1	2	1	N/A	-50%	0.4
Federal - General		5	3	7	7	4	-20%	-43%	0.2
TOTAL FEDERAL		25	21	21	19	9	-64%	-53%	-3.4
Liquor Act		4	4	10	13	6	50%	-54%	1.3
Cannabis Act		1	4	3	6	2	100%	-67%	0.4
Mental Health Act		51	71	83	93	67	31%	-28%	5.4
Other Provincial Stats		125	137	103	141	115	-8%	-18%	-1.6
Total Provincial Stats		181	216	199	253	190	5%	-25%	5.5
Municipal By-laws Traffic		15	16	15	8	3	-80%	-63%	-3.2
Municipal By-laws		91	77	142	78	65	-29%	-17%	-5.1
Total Municipal		106	93	157	86	68	-36%	-21%	-8.3
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		5	4	4	10	4	-20%	-60%	0.4
Property Damage MVC (Reportable)		77	121	105	146	149	94%	2%	16.9
Property Damage MVC (Non Reportable)		17	15	21	19	10	-41%	-47%	-1.0
TOTAL MVC		99	140	130	175	163	65%	-7%	16.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	46	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		413	337	354	376	318	-23%	-15%	-15.1
Other Traffic		4	5	3	2	4	0%	100%	-0.3
Criminal Code Traffic		53	58	47	29	11	-79%	-62%	-11.3
Common Police Activities									
False Alarms		125	75	48	36	48	-62%	33%	-19.3
False/Abandoned 911 Call and 911 Act		11	26	28	15	18	64%	20%	0.3
Suspicious Person/Vehicle/Property		157	207	233	193	114	-27%	-41%	-10.0
Persons Reported Missing		13	22	19	22	14	8%	-36%	0.2
Search Warrants		1	1	1	0	0	-100%	N/A	-0.3
Spousal Abuse - Survey Code (Reported)		160	161	181	186	148	-8%	-20%	0.1
Form 10 (MHA) (Reported)		0	0	5	7	6	N/A	-14%	1.9



Blackfalds Municipal Detachment Crime Statistics (Actual) December: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 4, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	1	0	N/A	-100%	0.1
Other Sexual Offences		0	0	1	1	1	N/A	0%	0.3
Assault		4	5	4	6	3	-25%	-50%	-0.1
Kidnapping/Hostage/Abduction		0	0	0	1	0	N/A	-100%	0.1
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	5	2	3	2	0%	-33%	-0.2
Uttering Threats		0	2	0	5	3	N/A	-40%	0.9
TOTAL PERSONS		6	12	7	17	9	50%	-47%	1.1
Break & Enter		6	2	2	1	3	-50%	200%	-0.7
Theft of Motor Vehicle		7	5	1	2	0	-100%	-100%	-1.7
Theft Over \$5,000		0	0	2	1	0	N/A	-100%	0.1
Theft Under \$5,000		12	8	9	4	4	-67%	0%	-2.0
Possn Stn Goods		6	4	2	3	5	-17%	67%	-0.3
Fraud		1	5	6	7	2	100%	-71%	0.4
Arson		0	0	0	1	0	N/A	-100%	0.1
Mischief - Damage To Property		0	11	6	4	0	N/A	-100%	-0.7
Mischief - Other		16	2	2	1	4	-75%	300%	-2.5
TOTAL PROPERTY		48	37	30	24	18	-63%	-25%	-7.3
Offensive Weapons		0	0	0	2	0	N/A	-100%	0.2
Disturbing the peace		3	1	2	0	0	-100%	N/A	-0.7
Fail to Comply & Breaches		4	2	5	3	1	-75%	-67%	-0.5
OTHER CRIMINAL CODE		3	1	1	0	0	-100%	N/A	-0.7
TOTAL OTHER CRIMINAL CODE		10	4	8	5	1	-90%	-80%	-1.7
TOTAL CRIMINAL CODE		64	53	45	46	28	-56%	-39%	-7.9



Blackfalds Municipal Detachment Crime Statistics (Actual) December: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 4, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	0	0	0	N/A	N/A	0.0
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	0	0	N/A	N/A	-0.1
TOTAL FEDERAL		0	1	0	0	0	N/A	N/A	-0.1
Liquor Act		0	0	0	1	0	N/A	-100%	0.1
Cannabis Act		1	0	0	0	0	-100%	N/A	-0.2
Mental Health Act		4	1	6	6	7	75%	17%	1.1
Other Provincial Stats		12	7	10	10	8	-33%	-20%	-0.5
Total Provincial Stats		17	8	16	17	15	-12%	-12%	0.5
Municipal By-laws Traffic		0	3	1	1	1	N/A	0%	0.0
Municipal By-laws		11	3	3	4	5	-55%	25%	-1.1
Total Municipal		11	6	4	5	6	-45%	20%	-1.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	1	0	N/A	-100%	0.1
Property Damage MVC (Reportable)		12	23	8	17	18	50%	6%	0.6
Property Damage MVC (Non Reportable)		1	0	2	2	0	-100%	-100%	0.0
TOTAL MVC		13	23	10	20	18	38%	-10%	0.7
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	7	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		19	29	23	23	24	26%	4%	0.4
Other Traffic		0	0	1	0	0	N/A	N/A	0.0
Criminal Code Traffic		3	5	1	1	0	-100%	-100%	-1.0
Common Police Activities									
False Alarms		5	3	7	5	7	40%	40%	0.6
False/Abandoned 911 Call and 911 Act		1	0	1	2	1	0%	-50%	0.2
Suspicious Person/Vehicle/Property		8	10	16	15	9	13%	-40%	0.7
Persons Reported Missing		0	2	3	0	0	N/A	N/A	-0.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		11	13	10	18	11	0%	-39%	0.5
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0



Blackfalds Municipal Detachment Crime Statistics (Actual) January to December: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 4, 2023

Category	Trend	2018	2019	2020	2021	2022	FLAG
Theft Motor Vehicle (Total)		54	59	48	42	37	Within Norm
Auto		7	7	9	7	6	Within Norm
Truck		30	28	27	16	14	Within Norm
SUV		4	9	3	7	2	Within Norm
Van		0	3	0	3	1	Within Norm
Motorcycle		1	5	4	5	0	Within Norm
Other		9	4	4	3	13	Issue
Take Auto without Consent		3	3	1	1	1	Within Norm
Break and Enter (Total)*		43	76	48	37	38	Within Norm
Business		8	15	10	12	19	Issue
Residence		23	46	24	17	16	Within Norm
Cottage or Seasonal Residence		0	0	1	0	0	Within Norm
Other		10	10	8	5	1	Within Norm
Theft Over & Under \$5,000 (Total)		162	166	122	89	69	Within Norm
Theft from a motor vehicle		49	54	44	28	21	Within Norm
Shoplifting		5	9	9	1	6	Within Norm
Mail Theft (includes all Mail offences)		5	2	0	3	1	Within Norm
Theft of bicycle		5	10	7	3	3	Within Norm
Other Theft		99	92	62	55	38	Within Norm

Mischief To Property		122	144	124	119	102	Within Norm
Suspicious Person/ Vehicle/ Property		157	207	233	193	114	Within Norm
Fail to Comply/Breach		37	40	40	35	22	Within Norm
Wellbeing Check		22	40	71	77	73	Within Norm
Mental Health Act		51	71	83	93	67	Within Norm
False Alarms		125	75	48	36	48	Within Norm

Traffic	Trend	2018	2019	2020	2021	2022	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		4	5	3	2	3	Within Norm
Occupant Restraint/Seatbelt Violations*		19	4	23	17	11	Within Norm
Speeding Violations*		93	54	44	24	45	Within Norm
Intersection Related Violations*		15	19	27	30	19	Within Norm
Other Non-Moving Violation*		98	94	54	76	61	Within Norm
Pursuits**		1	6	7	4	3	Within Norm
Other CC Traffic**		9	13	6	4	2	Within Norm

Actual" *Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.



Blackfalds Municipal Detachment - Break and Enters (includes unlawfully in a dwelling place)

All categories contain "Attempted" and/or "Completed"

January 4, 2023

2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	2	2	3	3	7	3	6	2	2	4	1
Running Total	2	4	6	9	12	19	22	28	30	32	36	37
Quarter	6			13			11			7		
2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	4	5	4	5	1	6	5	2	1	0	3
Running Total	2	6	11	15	20	21	27	32	34	35	35	38
Quarter	11			10			13			4		
Year over Year % Change	0%	50%	83%	67%	67%	11%	23%	14%	13%	9%	-3%	3%

Blackfalds Municipal Detachment - Theft of Motor Vehicles (includes taking without consent)

All categories contain "Attempted" and/or "Completed"

January 4, 2023

2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	0	0	2	5	6	9	4	2	3	2	7	2
Running Total	0	0	2	7	13	22	26	28	31	33	40	42
Quarter	2			20			9			11		
2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	7	2	3	3	3	1	1	3	2	10	2	0
Running Total	7	9	12	15	18	19	20	23	25	35	37	37
Quarter	12			7			6			12		
Year over Year % Change			500%	114%	38%	-14%	-23%	-18%	-19%	6%	-8%	-12%



Blackfalds Municipal Detachment - Theft Under \$5,000

All categories contain "Attempted" and/or "Completed"

January 4, 2023

2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	8	7	3	6	10	12	8	7	5	3	6	4
Running Total	8	15	18	24	34	46	54	61	66	69	75	79
Quarter	18			28			20			13		
2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	5	5	6	4	7	2	3	4	7	7	8	4
Running Total	5	10	16	20	27	29	32	36	43	50	58	62
Quarter	16			13			14			19		
Year over Year % Change	-38%	-33%	-11%	-17%	-21%	-37%	-41%	-41%	-35%	-28%	-23%	-22%

Blackfalds Municipal Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

January 4, 2023

2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	4	0	1	1	6	4	5	1	2	1	2	1
Running Total	4	4	5	6	12	16	21	22	24	25	27	28
Quarter	5			11			8			4		
2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	1	3	3	0	1	0	0	2	4	2	4	1
Running Total	1	4	7	7	8	8	8	10	14	16	20	21
Quarter	7			1			6			7		
Year over Year % Change	-75%	0%	40%	17%	-33%	-50%	-62%	-55%	-42%	-36%	-26%	-25%



Strategic Analysis and Research Unit

Blackfalds (Municipal) Crime Statistic Summary – January to December

2023-01-04

Blackfalds (Municipal) – Highlights

- **Break & Enters** are showing a 2.7% increase when compared to the same period in 2021 (January to December). There were 1 more actual occurrences (from 37 in 2021 to 38 in 2022).
- **Theft of Motor Vehicles** decreased by -11.9% when compared to the same period in 2021 (January to December). There were -5 fewer actual occurrences (from 42 in 2021 to 37 in 2022).
- **Theft Under \$5,000** decreased by -21.5% when compared to the same period in 2021 (January to December). There were -17 fewer actual occurrences (from 79 in 2021 to 62 in 2022).

Blackfalds (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2021 – 2022 (January to December)
Total Persons Crime	23.1% Decrease
Total Property Crime	16.1% Decrease
Total Criminal Code	19.4% Decrease

From January to December 2022, when compared to the same period in 2021, there have been:

- 45 fewer **Persons Crime** offences;
- 59 fewer **Property Crime** offences; and
- 126 fewer **Total Criminal Code** offences;

Blackfalds (Municipal) – December, 2022

- There were 0 **Thefts of Motor Vehicles** in December: 0 cars, 0 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 3 **Break and Enters** in December: 0 businesses, 3 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 7 **Provincial Roadside Suspensions** in December (7 alcohol related and 0 drug related). This brings the year-to-date total to 46 (46 alcohol related and 0 drug related).
- There were a total of 11 files with the **Spousal Abuse** survey code in December (December 2021: 18). This brings the year-to-date total to 148 (2021: 186).
- There were 125 files with **Victim Service Unit** referral scoring in Blackfalds Municipal: 11 accepted, 17 declined, 2 proactive, 0 requested but not available, and 95 files with no victim.

PROS Data pull 2023/01/04

The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

Blackfalds Municipal Crime Gauge

2022 vs. 2021
January to December

Criminal Code Offences



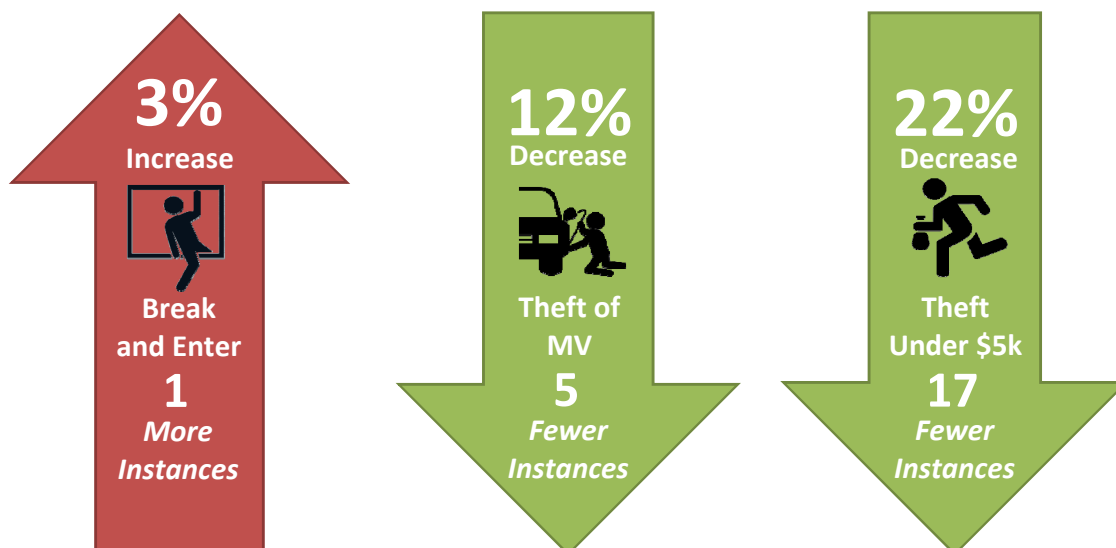
**Total
Criminal Code
Offences:**

19%

Decrease

When compared to
January to December, 2021

Select Property Crime



NOTE: If in both 2021 and 2022 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.

MEETING DATE: January 10, 2023

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Development & Building Monthly Report – December 2022**

BACKGROUND

Attached is the December 2022 Development & Building Permit Report and Comparison for 2020-2022 year to date. We also have shown the comparison for the year-to-date figures for 2021 on the comparison report.

For Council's information, the "other" category captures the following types of residential permits:

- Shed
- Garage & deck. On occasion, both a garage and deck will be applied for under the same development permit and when that happens, it will be captured as "other")
- Hot tub
- Ensuite addition to Master Bedroom. This type of development is not appropriate to capture under "addition" because it does not entail a structural alteration as it's changing the interior of the home
- Shed & deck. Occasionally these two developments will be applied for under the same development permit. When that happens, it will fall under "other"
- Grading permits

ATTACHMENTS

- *December 2022 Development/Building Permit Report*
- *2020 – 2022 Development/Building Comparison Report*

APPROVALS



CAO Myron Thompson



Department Director/Author

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
233-22	45 Woodbine Close	R-1M	East side yard setback relaxations		
234-22	4500 Blackfalds Crossing Way	C-2	Commercial Development		
235-22	5033 Parkwood Road	C-2	Temporary Signage		
236-22	97 Vintage Close	R-1M	Basement Reno		
237-22	78 Sunridge Avenue	R-1M	East side yard setback relaxation		
238-22	27114 HWY 597	AG	Bathroom Reno		
239-22	53 Adina Close	R-1M	Basement Reno		
240-22	9 Piper Close	R-2	Home Business		

	2020		2021		2022		December	
	Number of		Number of		Number of		Number of	12
	Permits	Dollar Value	Permits	Dollar Value	Permits	Dollar Value	Permits	Dollar Value
Residential								
SFD	24	\$ 5,965,780.00	29	\$ 7,854,460.00	21	\$ 6,350,251.00	29	\$ 7,854,460.00
Duplexes	12	\$ 3,053,876.00	0	\$ -	4	\$ 800,000.00	0	\$ -
Manufactured Home	1	\$ 55,000.00	0	\$ -	3	\$ 300,000.00	0	\$ -
4-plex	1	\$ 300,000.00	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	0	\$ -	4	\$ 883,340.00	16	\$ 3,413,600.00	4	\$ 883,340.00
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Total Res. Dwellings	38	\$ 9,374,656	33	\$ 8,737,800	44	\$ 10,863,851	33	\$ 8,737,800
Garage	23	\$ 556,400.00	15	\$ 471,000.00	25	\$ 942,000.00	15	\$ 471,000.00
Deck	8	\$ 32,400.00	4	\$ 18,500.00	9	\$ 68,010.00	4	\$ 18,500.00
Basement Reno	58	\$ 1,067,750.00	50	\$ 1,120,400.00	56	\$ 1,057,050.00	50	\$ 1,120,400.00
Addition	0	\$ -	1	\$ 25,000.00	1	\$ -	1	\$ 25,000.00
Accessory Suite	1	\$ -	0	\$ -	0	\$ -	0	\$ -
Home Business	30	\$ -	26	\$ -	18	\$ -	26	\$ -
Other	58	\$ 989,561.17	55	\$ 1,986,318.00	43	\$ 782,057.73	55	\$ 1,986,318.00
Commercial	15	\$ 679,700.00	27	\$ 738,735.00	35	\$ 7,420,100.00	15	\$ 738,735.00
Industrial	5	\$ 459,900.00	3	\$ -	3	\$ 12,093.75	5	\$ -
Institutional	3	\$ 29,260,000.00	1	\$ 3,000.00	0	\$ -	3	\$ 3,000.00
Agricultural	3	\$ 31,000.00	2	\$ 25,000.00	0	\$ -	3	\$ 25,000.00
Public Facility	12	\$ 25,613,528.50	17	\$ 8,791,500.00	6	\$ 1,548,421.00	12	\$ 8,791,500.00
TOTAL PERMITS	254	\$ 68,064,895.67	234	\$ 21,917,253.00	240	\$ 22,693,583.48	222	\$ 21,917,253.00
General Yearly Notes:		1 - 24,600,000 Multi-Plex expansion		1 - 2,500,000 East Area Linear Wetland Ph. 2		1 - 2,500,000 Vista Trail Commercial		
		1 - 29,000,000 Wolf Creek High School		1 - 5,500,000 Womacks/Gregg St. Alignment Project		1 - 1,000,000 Dental Office		

MEETING DATE: January 10, 2023

PREPARED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: **BOLT KPI Report Information – December 2022**

BACKGROUND

In 2012, a Regional Transit Partnership was formed between the City of Red Deer (CRD), the Town of Blackfalds and the City of Lacombe to provide traditional public transit service between Red Deer, Blackfalds and Lacombe as well as local bus service within Blackfalds and Lacombe. Unfortunately, a notice of motion passed at the City of Lacombe Council meeting on September 23, 2020, ultimately ending the BOLT regional partnership and ceasing operational service on August 28th, 2020. Fortunately, the Town of Blackfalds was able to quickly move forward with the procurement of a service contractor, purchase of a wheelchair-accessible van and finalized an on-demand transit service model for our Town. This new BOLT 2.0 allows for a five-day service from 6:00 a.m. to 8:00 p.m. with many more boarding options for our residents and visitors within the Town and one stop at the Kingston Hub at the north end of Red Deer.

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 service as an on-demand digital community commuter service. Our new service provider, application, schedule, ticket procurement and service stop maps have been working well over the course of this new service model. More information is available for riders and the public at the link below.

<https://www.blackfalds.com/living-here/bolt-transit>

Council has extended the pilot program by another year until August 31, 2023.

DISCUSSION

The first page of the report shows the November stats and associated mapping, while the remainder of the pages outlines the trending comparison since start of the year. The data dates are highlighted in the white box on the left side of each sheet for reference.

At Council, when we were approved for the year extension, we brought forward options to add specific regional transit stops in Lacombe County and Red Deer Polytechnic. The BOLT service provider has conducted a scenario analysis to determine optimal pick-up times for the three new transit stops.

As part of these three new stops, the Town worked closely with Eagle Builders, and Red Deer Polytechnic to secure access agreements and determine optimal pick-up and drop-off times to increase ridership. As of August 2, 2022, we are pleased to announce that three new stops, two in Aspelund Industrial Park, and one at Red Deer Polytechnic are available for use.

Ridership decreased overall for the month of December. The decrease in ridership is assumed to be attributed to vacations, cold weather, and winter break school closures. The Town anticipates that ridership will resume normal users with the return to school in January.

Over the next few months, the Town will be exploring options to provide a secondary transport vehicle during peak times to meet demand. Administration anticipates this service will pick up with over the year, especially during summer months with increased temporary staffing at Eagle Builders.

FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- *December 2022 monthly report and yearly trending report*

APPROVALS

CAO Myron Thompson



Department Manager/Author

Program

☒ Blackfalds

ServiceDay

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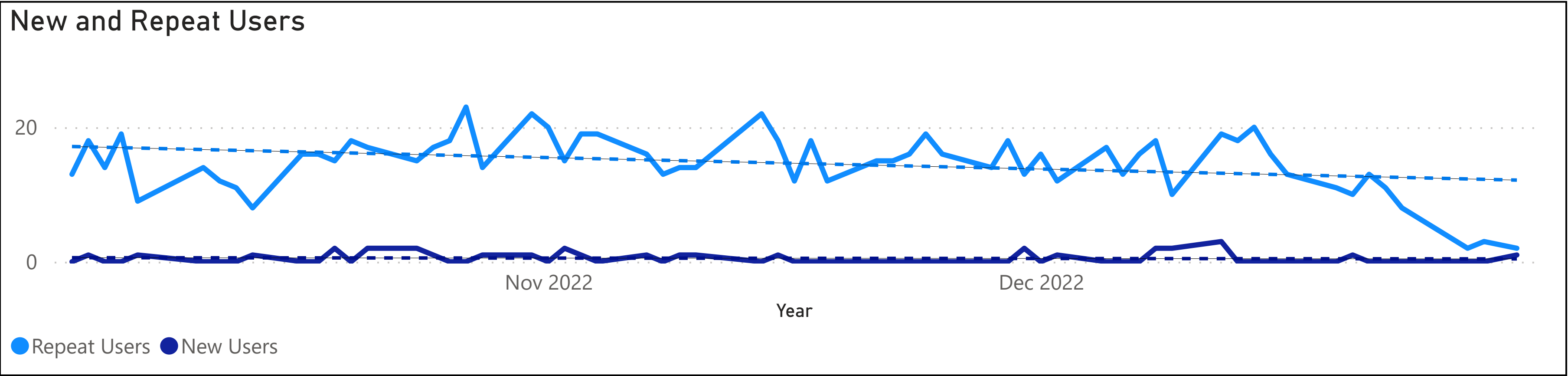
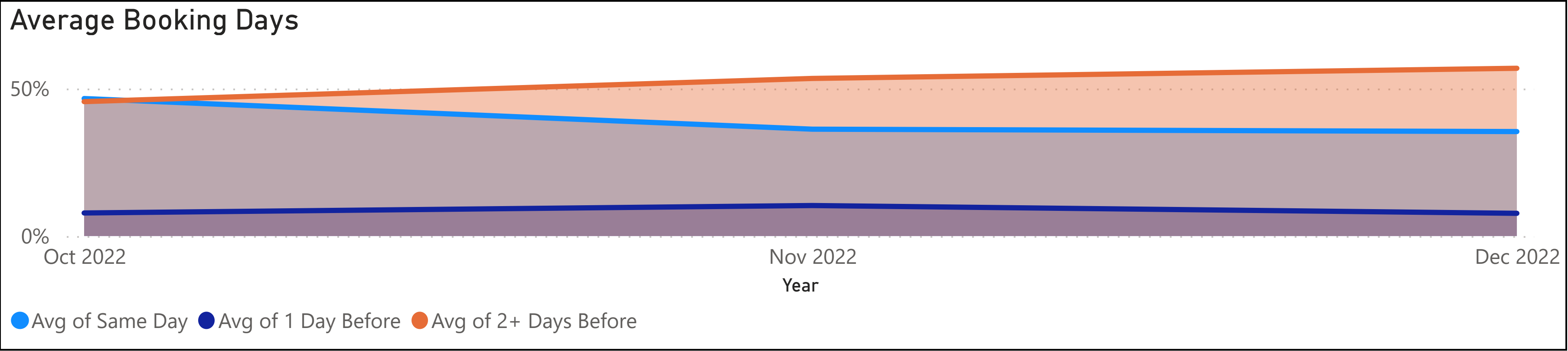
Date

10/1/2022

12/31/2022

12.41

Avg Actual Trip Duration (min)



Year	2022				
Month	November				
Program	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users	Repeat Users
Blackfalds	36.2%	10.4%	53.4%	9	338
Total	36.2%	10.4%	53.4%	9	338

Program

☒ Blackfalds

ServiceDay

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Date

10/1/2022

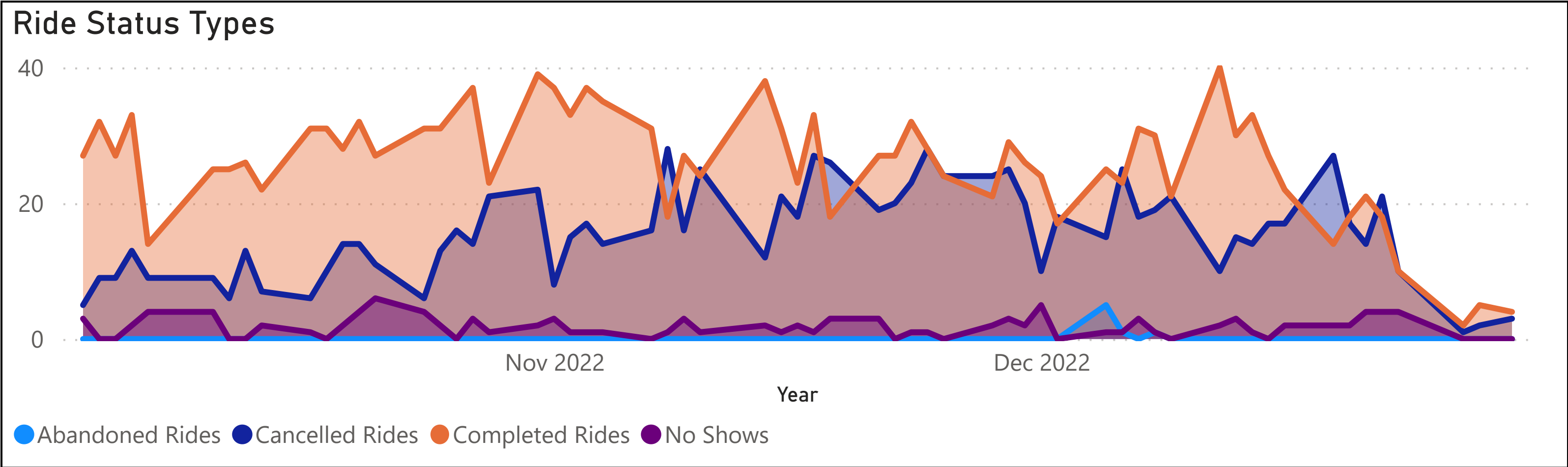
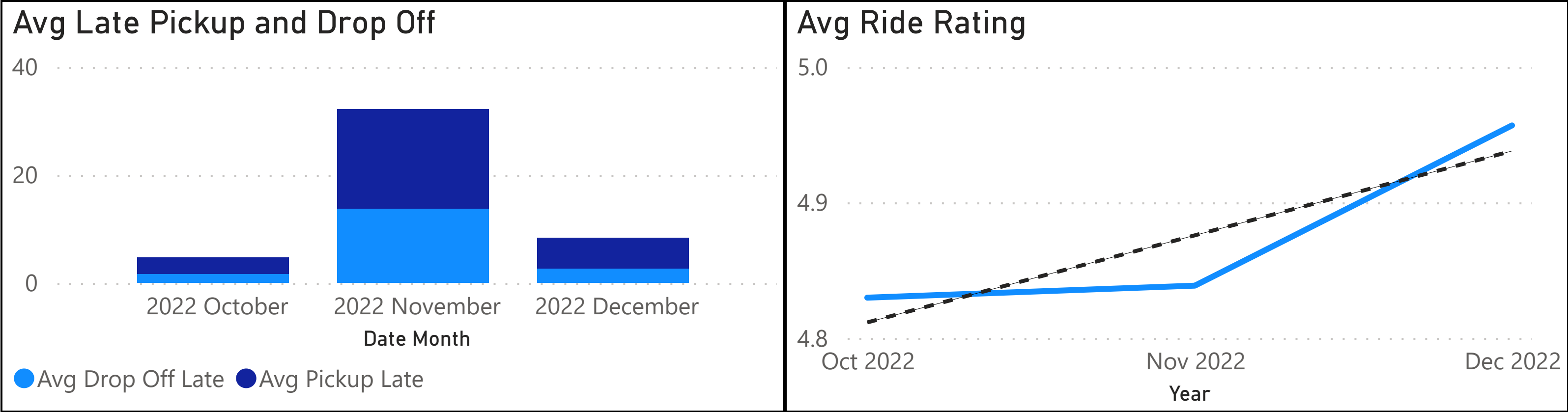
12/31/2022

1589

Completed Rides

4.87

Avg Ride Rating



Year	2022						
Month	November						
Program	Avg Drop Off Late	Avg Pickup Late	Avg Ride Rating	Abandoned Rides	Cancelled Rides	Completed Rides	No Shows
Blackfalds	13.75	18.44	4.84	0	426	599	32
Total	13.75	18.44	4.84	0	426	599	32

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Program

☒ Blackfalds

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Date

10/1/2022

12/31/2022



1800

Completed Passengers

2.07

PvH

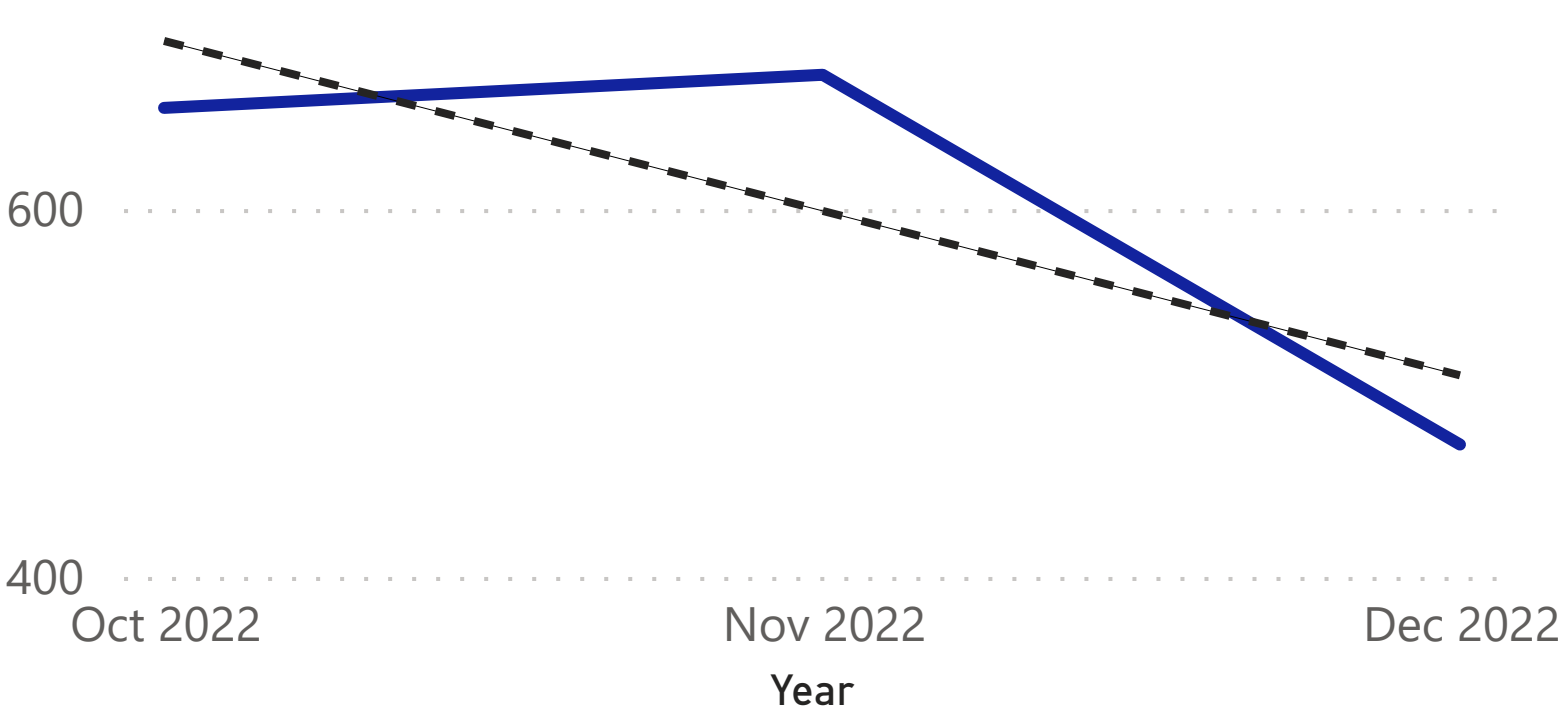
1038

Shared Rides

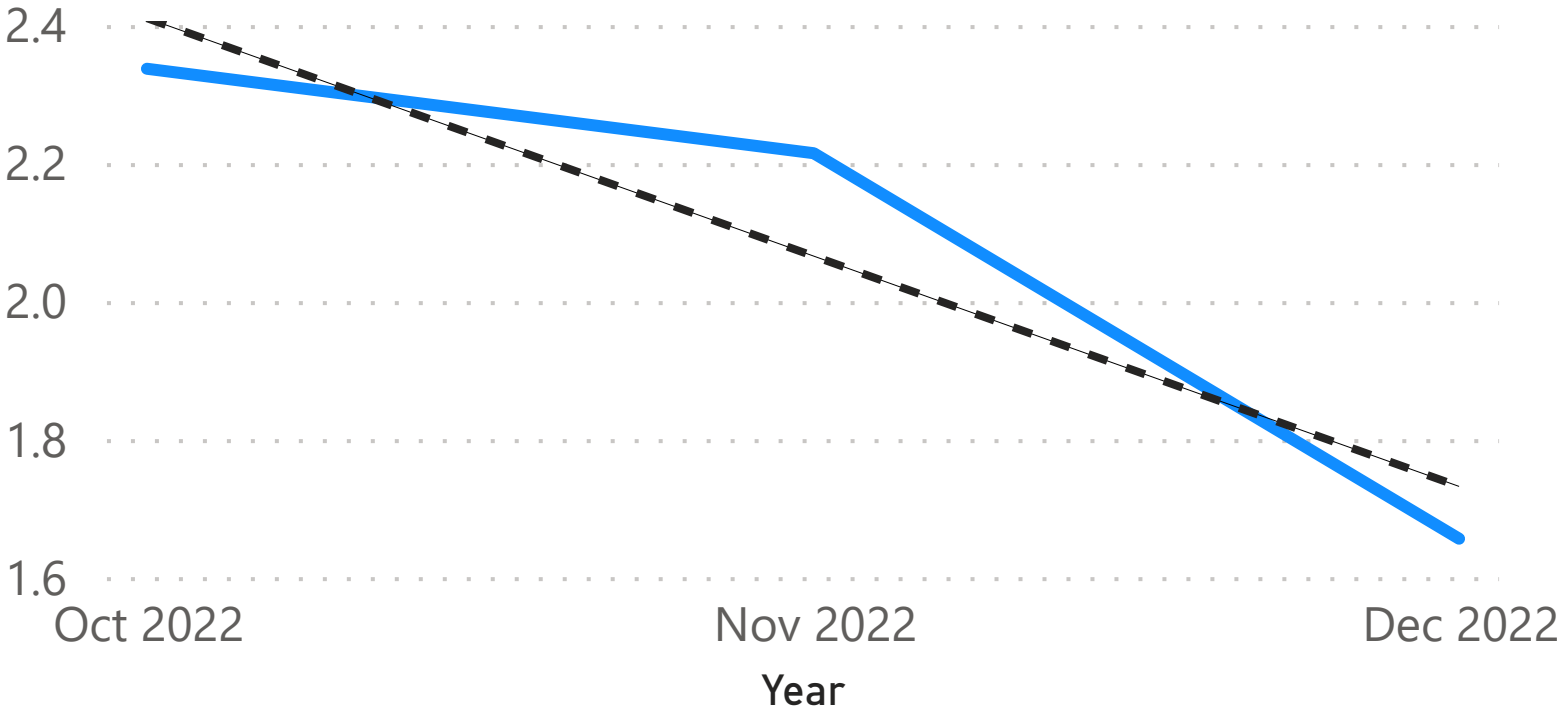
65.32%

% Shared Rides

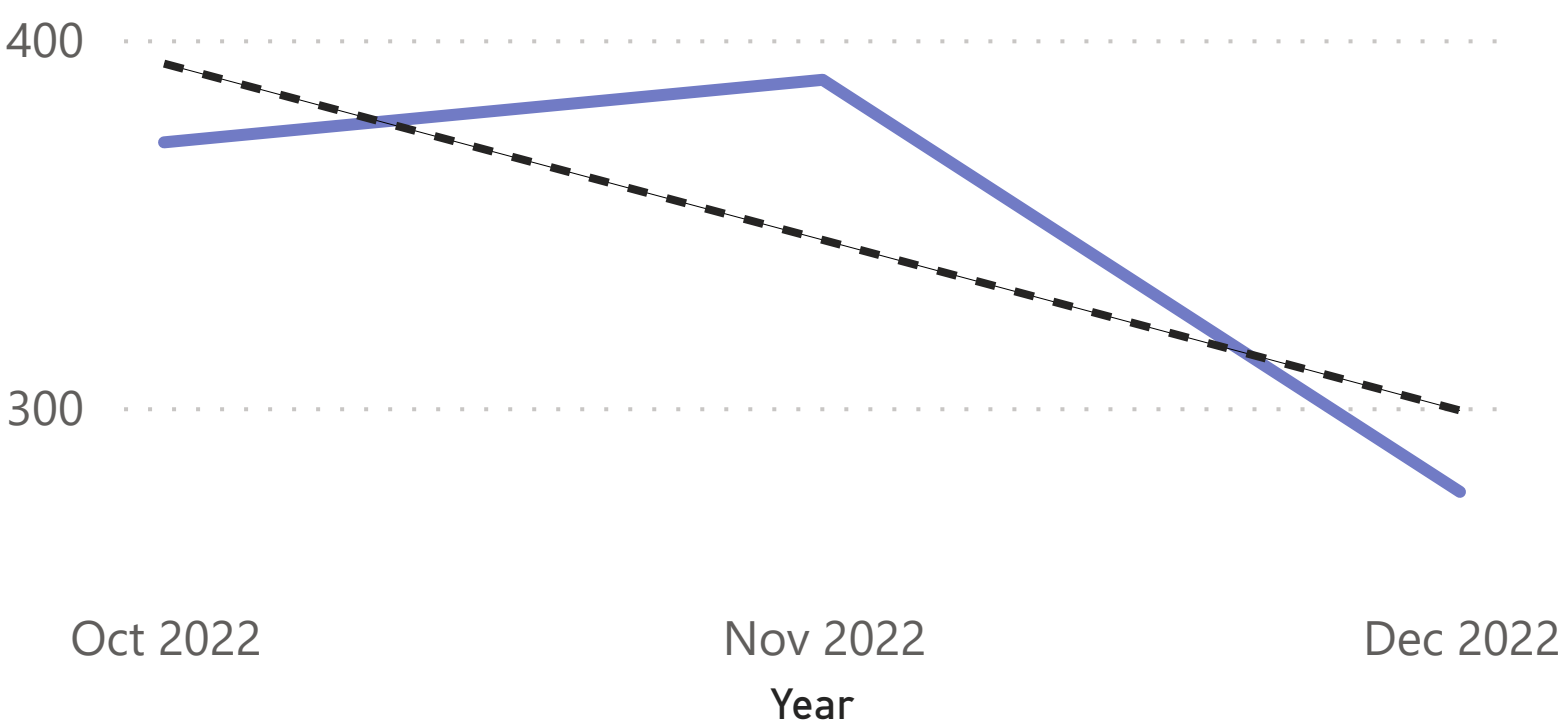
Completed Passengers



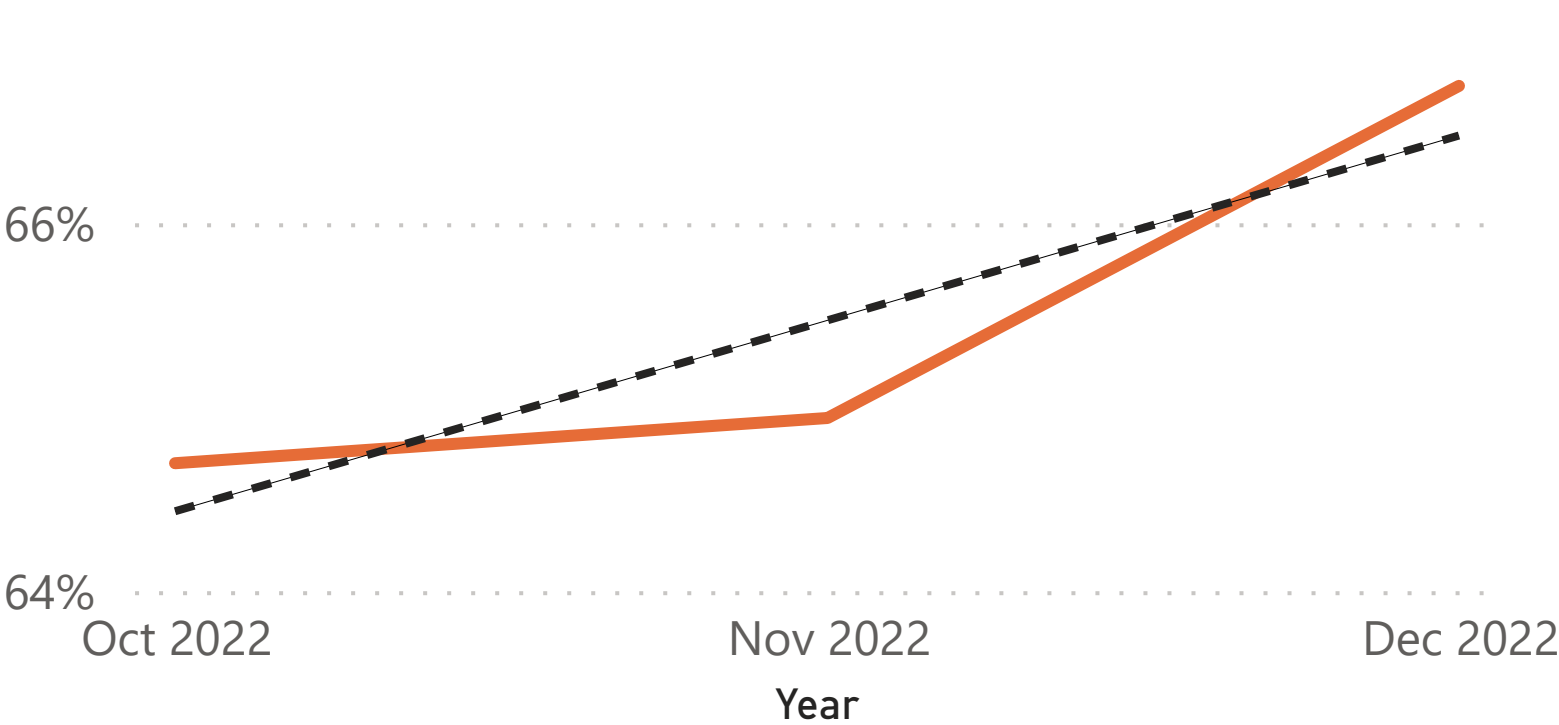
PvH



Shared Rides



% Shared Rides



Year	2022			
Month	November			
Program	Completed Rides	Shared Rides	% Shared	PvH
Blackfalds	599	389	64.94%	2.21
Total	599	389	64.94%	2.21

Program

☒ Blackfalds

ServiceDay

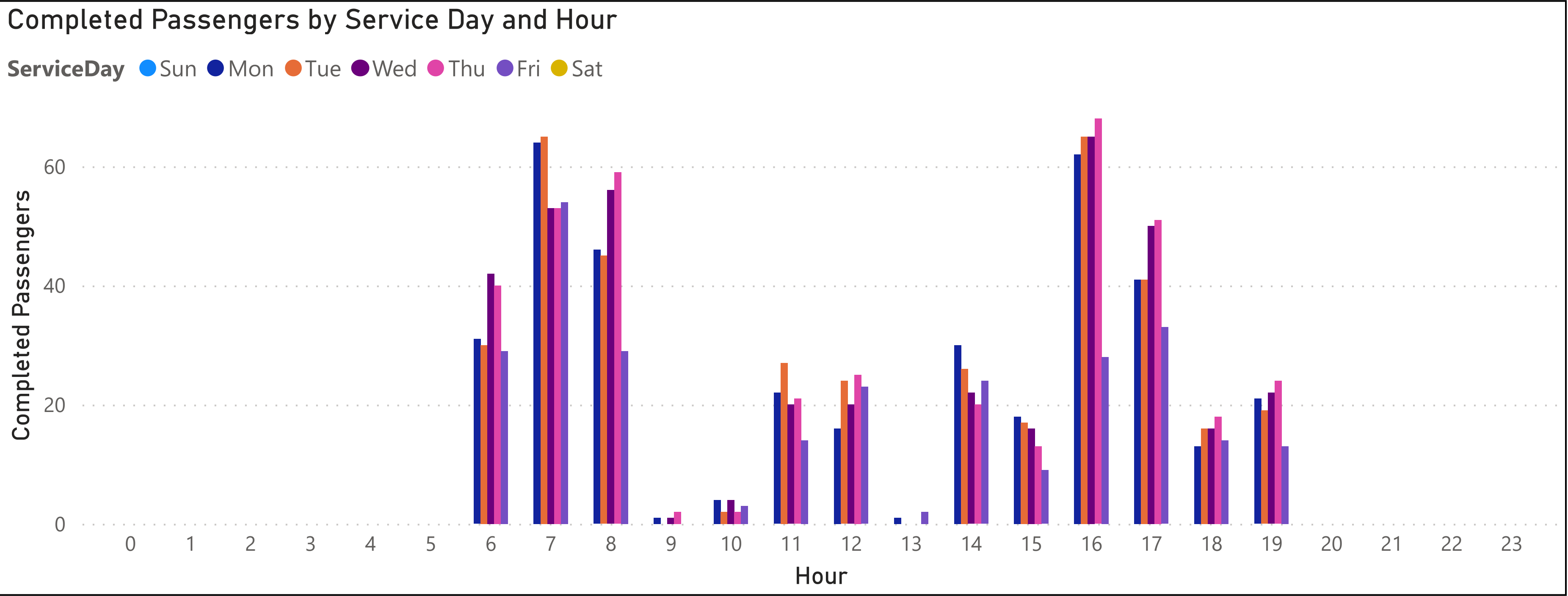
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Date

10/1/2022

12/31/2022

ServiceDay	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Day Total
Sun	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon	0	0	0	0	0	0	31	64	46	1	4	22	16	1	30	18	62	41	13	21	0	0	0	0	370
Tue	0	0	0	0	0	0	30	65	45	0	2	27	24	0	26	17	65	41	16	19	0	0	0	0	377
Wed	0	0	0	0	0	0	42	53	56	1	4	20	20	0	22	16	65	50	16	22	0	0	0	0	387
Thu	0	0	0	0	0	0	40	53	59	2	2	21	25	0	20	13	68	51	18	24	0	0	0	0	396
Fri	0	0	0	0	0	0	29	54	29	0	3	14	23	2	24	9	28	33	14	13	0	0	0	0	275
Sat	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hour Total	0	0	0	0	0	0	172	289	235	4	15	104	108	3	122	73	288	216	77	99	0	0	0	0	1805



Program

☒ Blackfalds

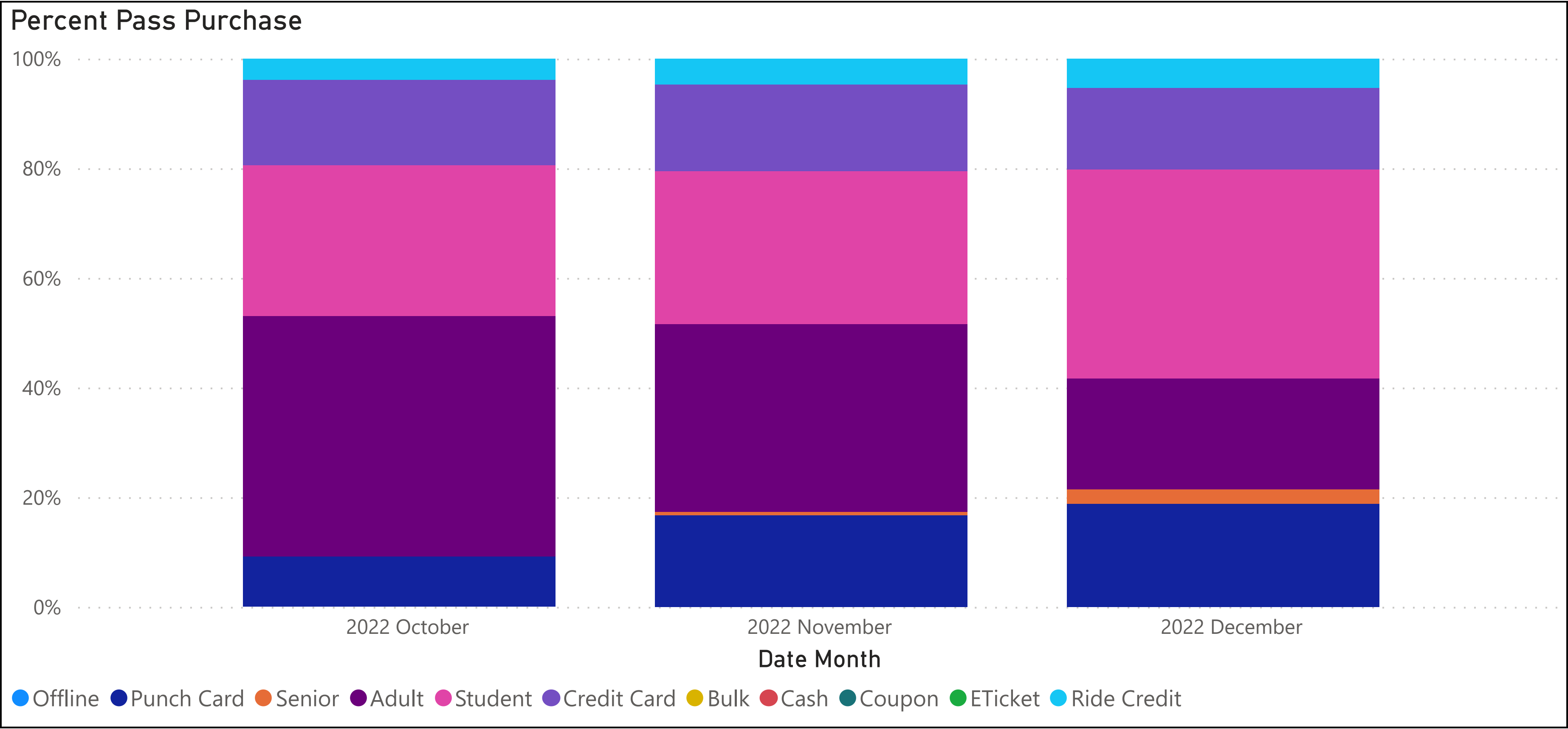
ServiceDay

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☐ Sat

Date

10/1/2022

12/31/2022



Year	2022												
Month	November												
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket	Avg Ride Credit	Avg Ticket	
Blackfalds	0%	17%	1%	34%	28%	16%	0%	0%	0%	0%		5%	0%
Total	0%	17%	1%	34%	28%	16%	0%	0%	0%	0%		5%	0%

Program

☒ Blackfalds

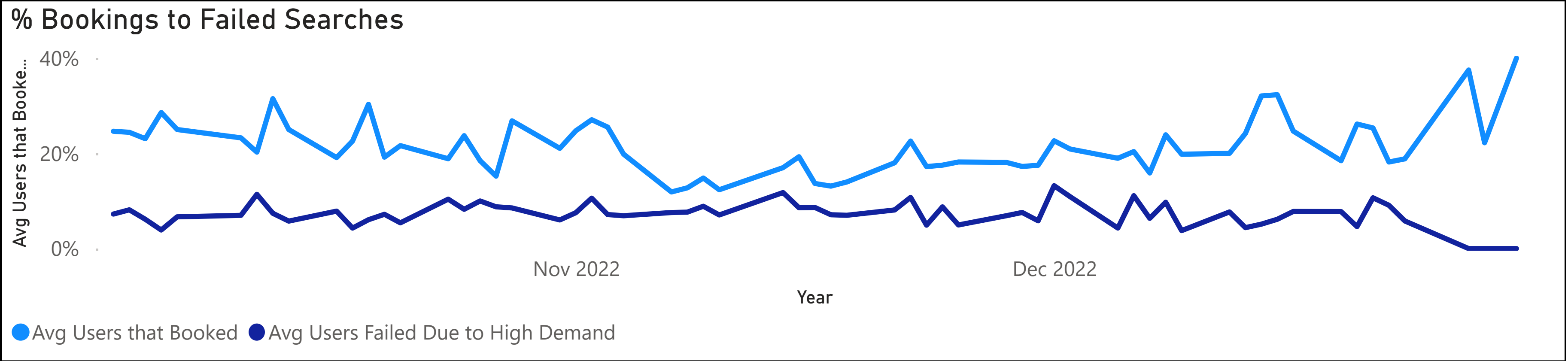
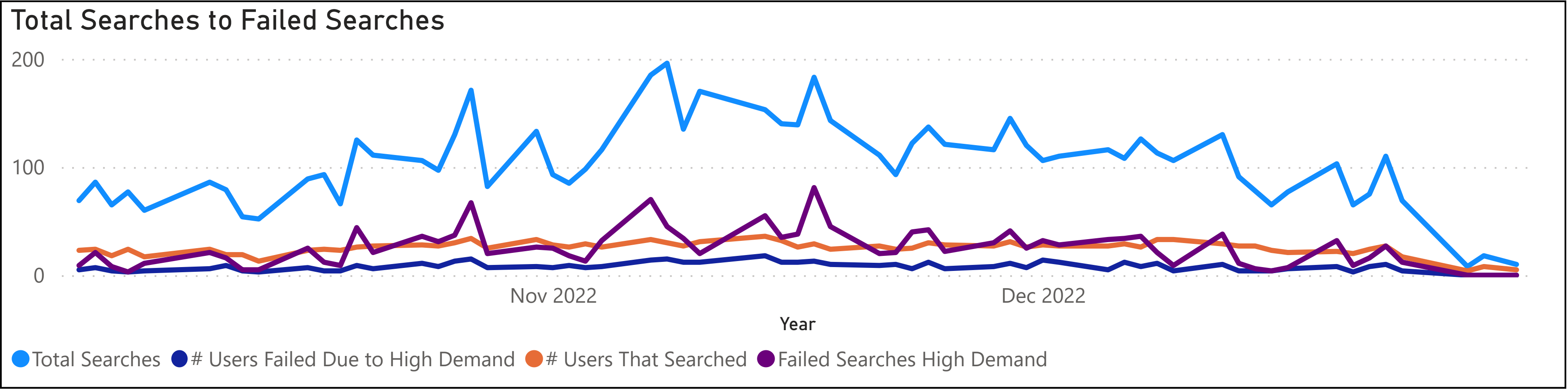
ServiceDay

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☐ Sat

Date

10/1/2022

12/31/2022



Year	2022				
Month	November				
Program	Total Searches	# Users Failed Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demand
Blackfalds	2801	218	595	17%	8%
Total	2801	218	595	17%	8%

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Program

☒ Blackfalds

ServiceDay

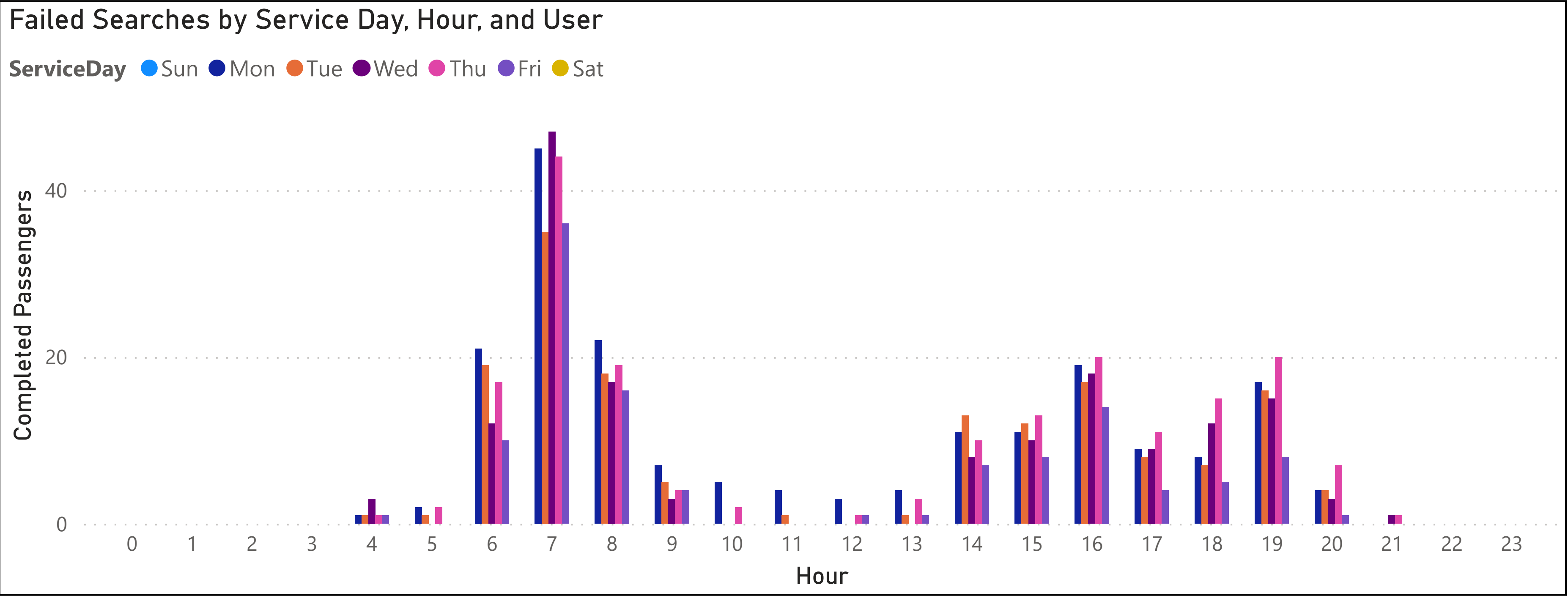
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Date

10/1/2022

12/31/2022

ServiceDay	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Day Total
Sun	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon	0	0	0	0	1	2	21	45	22	7	5	4	3	4	11	11	19	9	8	17	4	0	0	0	193
Tue	0	0	0	0	1	1	19	35	18	5	0	1	0	1	13	12	17	8	7	16	4	0	0	0	158
Wed	0	0	0	0	3	0	12	47	17	3	0	0	0	0	8	10	18	9	12	15	3	1	0	0	158
Thu	0	0	0	0	1	2	17	44	19	4	2	0	1	3	10	13	20	11	15	20	7	1	0	0	190
Fri	0	0	0	0	1	0	10	36	16	4	0	0	1	1	7	8	14	4	5	8	1	0	0	0	116
Sat	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hour Total	0	0	0	0	7	5	79	207	92	23	7	5	5	9	49	54	88	41	47	76	19	2	0	0	815



Program

☒ Blackfalds

ServiceDay

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☐ Mon

☐ Tue

☐ Wed

☐ Thu

☐ Fri

☐ Sat

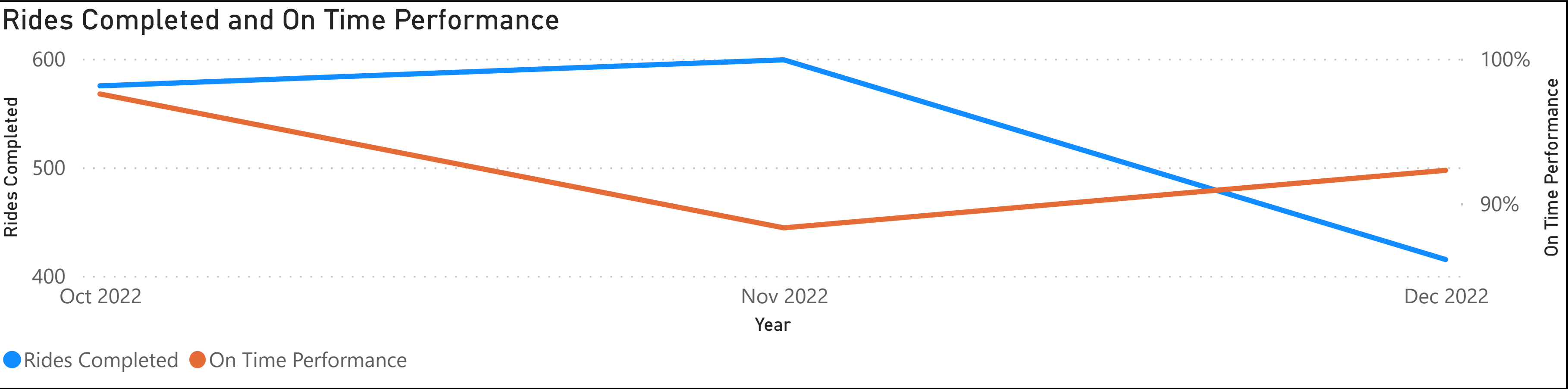
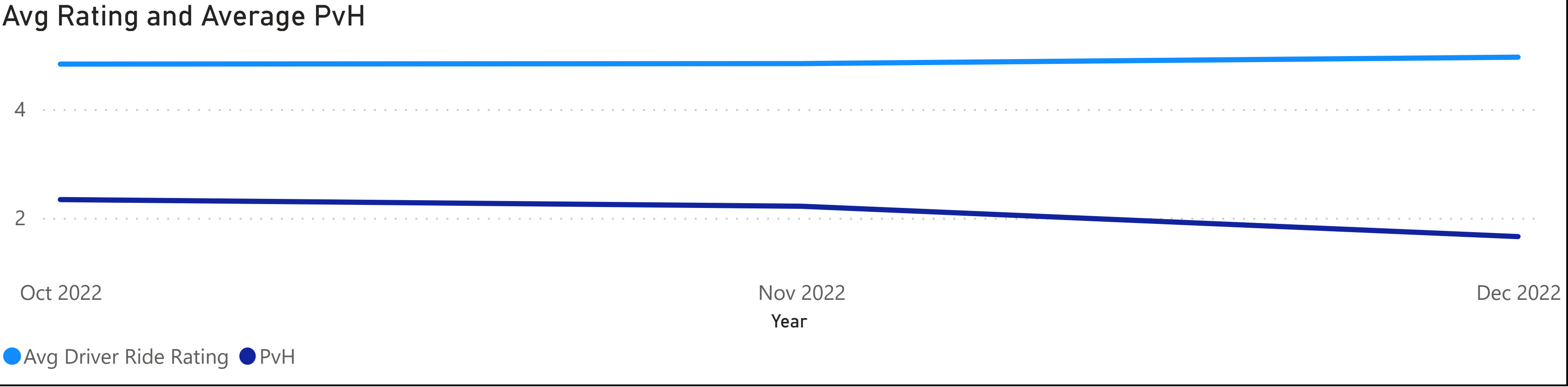
Date

10/1/2022

12/31/2022

92.70%

On Time Performance



Year	2022				
Month	November				
Program	Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance	
Blackfalds	599	4.84	2.21	88.31%	
Total	599	4.84	2.21	88.31%	

Program

☒ Blackfalds

ServiceDay

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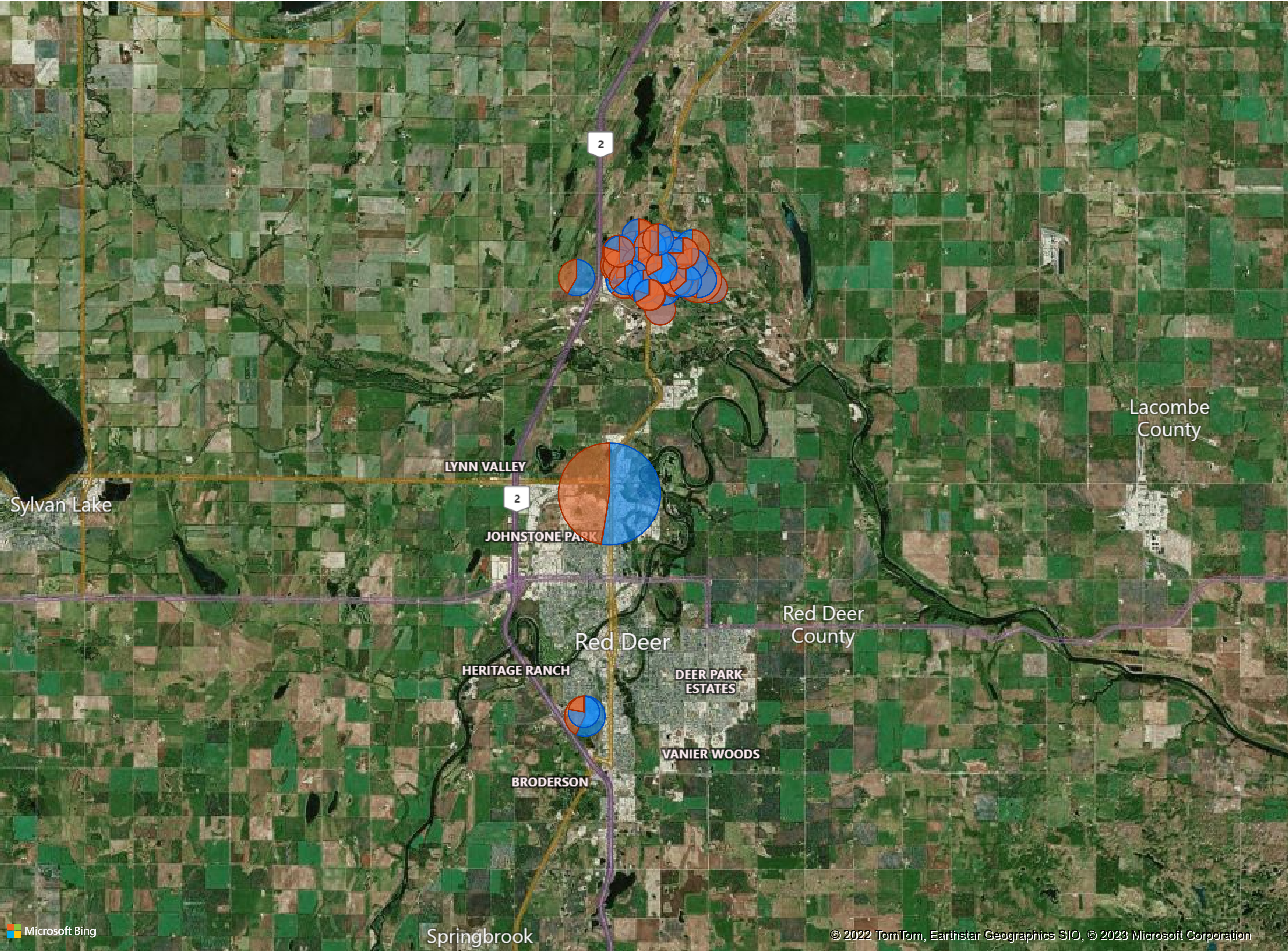
Date

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12/30/2022



● Dropoff ● Pickup



Program

☒ Blackfalds

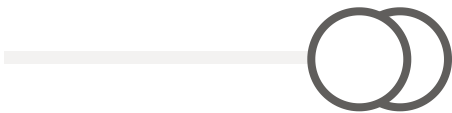
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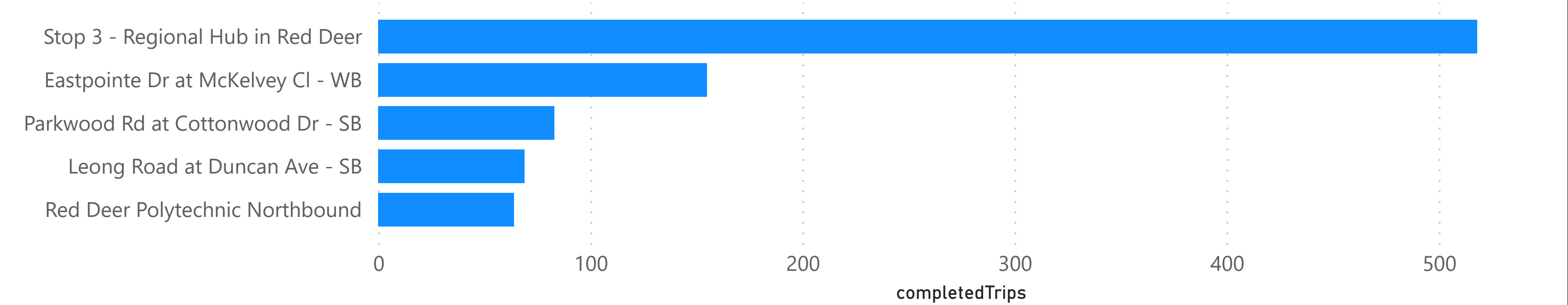
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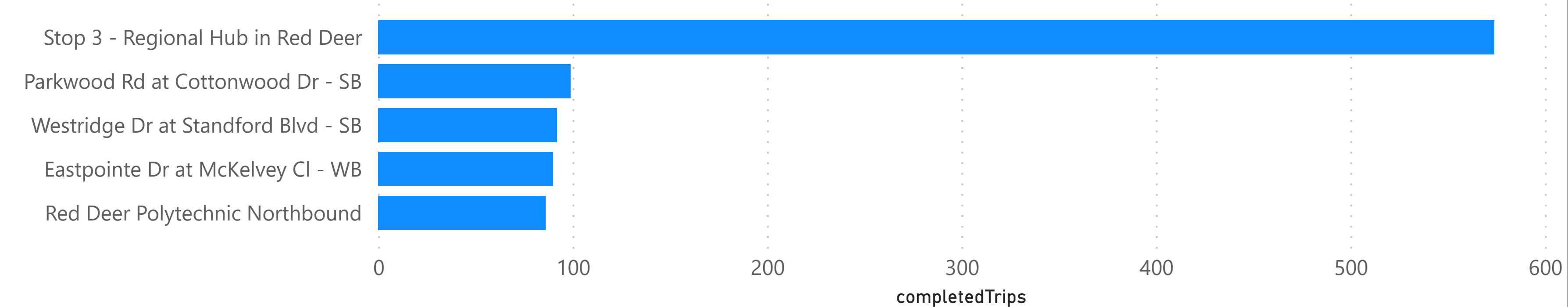
12/30/2022



Top 5 Pickup Locations



Top 5 Drop Off Locations



stopName	Dropoff	Pickup	Total
Stop 3 - Regional Hub in Red Deer	574	518	1092
Eastpointe Dr at McKelvey CI - WB	90	155	245
Parkwood Rd at Cottonwood Dr - SB	99	83	182
Red Deer Polytechnic Northbound	86	64	150
Westridge Dr at Stanford Blvd - SB	92	48	140
Leong Road at Duncan Ave - SB	43	69	112
Womacks Rd at Blackfalds Skateboard Park	64	37	101
Stop 10 - Westridge Dr at Rolling Hills Ridge - SB	38	47	85
Future Builders	49	35	84
Total	1589	1589	3178

Type stopName	Dropoff completedTrips	Pickup completedTrips	Total completedTrips
Stop 3 - Regional Hub in Red Deer	165	133	298
Eastpointe Dr at McKelvey Cl - WB	26	55	81
Parkwood Rd at Cottonwood Dr - SB	31	21	52
Red Deer Polytechnic Northbound	22	16	38
Leong Road at Duncan Ave - SB	21	13	34
Park St at Highway St - Housing Side	3	26	29
Westridge Dr at Standford Blvd - SB	16	5	21
Womacks Rd at Blackfalds Skateboard Park	15	6	21
Westwood Dr at Broadway Ave - NB	13	7	20
Aspen Lakes at Ash Cl - Eastside	5	13	18
Stop 20 - Iron Ridge Intermediate Campus - SB	8	9	17
Stop 28 - Local	9	5	14
Park St at Paramount Cr - EB	7	6	13
Stop 7 - Westbrook Rd at Valmont St	8	4	12
Stop 16 - Broadway Ave at Westbrooke Rd - NB	3	8	11
Stop 22 - Cottonwood Dr at Coachman Way - EB	4	6	10
Stop 1 - Regional Hub West Blackfalds	3	5	8
Stop 23 - Local	4	4	8
Waghorn St - Southside	4	4	8
Eagle Builders	4	3	7
Park St at Parkwood Rd - Northside		7	7
Red Deer Polytechnic Southbound	6	1	7
Stop 2 - Regional Hub East Blackfalds - 2	4	3	7
Stop 29 - Local	1	6	7
Prarie Ridge Ave - NB	4	2	6
Stop 18 - Local	4	2	6
Stop 26 - Local	1	5	6
Stop 16 - Local	3	2	5
Stop 22 - Local	1	4	5
Stop 6 - Local	2	3	5
Stop 11 - Local		4	4
Stop 12 - Local		4	4
Stop 13 - Local	2	2	4
Stop 25 - Pioneer Way at Coleman Cr - SB	2	2	4
Stop 33 - Local	4		4
Range Rd 272 at Hwy 2A - NB	1	2	3
Stop 10 - Westridge Dr at Rolling Hills Ridge - SB		3	3

Stop 27 - Local	3		3
Stop 7 - Local		3	3
Blackfalds at Blackfalds - Worley Cord - Westbound		2	2
Mitchell Cr at McKay Blvd - EB	2		2
Stop 10 - Local	1	1	2
Stop 17 - Local		2	2
Stop 25 - Local	1	1	2
Stop 27 - Park St at Panorama Cr - WB	1	1	2
Stop 8 - Local		2	2
Stop 21 - Local		1	1
Stop 30 - Local	1		1
Stop 32 - Local		1	1
Total	415	415	830



WHERE PEOPLE ARE THE KEY

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING December 8, 2022

ROAD PROJECT C0322 – PETITION

The 2022-2026 Road Construction Schedule included the 0.8 km section of Rge. Rd. 3-2 from Twp. Rd. 39-2 (Project C0322). On August 1, 2022, Lacombe County received a petition with 22 signatures of local landowners requesting Council consider the removal of project C0322 from the Road Construction Schedule. By resolution of Council the 2022-2026 Road Construction Schedule was amended by removing project C0322.

MEDICINE LODGE SKI HILL MASTER PLAN

Central Alberta Economic Partnership (CAEP), in collaboration with the Medicine Lodge Ski Club, the Town of Bentley and Lacombe Regional Tourism wishes to submit a grant application to the Federal Tourism Relief Fund (TRF) to seek funding to support the development of an asset utilization plan (master plan) for the Medicine Lodge Ski Hill.

As per a request from the Town of Bentley, subject to the Medicine Lodge Ski Hill master plan proceeding, Lacombe County will contribute 25% of the cost of completing this plan, to a maximum of \$25,000.

MOTZ - TAX CANCELLATION REQUEST

A motion that Lacombe County cancel the \$ 349.21 late payment penalty levied on tax account #4026273003 did not receive Council approval.

KEATS - TAX CANCELLATION REQUEST

A motion that Lacombe County cancel the \$ 80.19 late payment penalty levied on tax account #4101015047 received Council approval.

POLICY RC(9) COUNTY SUPPORT OF COMMUNITY PROGRAMS, EVENTS & ACTIVITIES

As per Policy RC(9) County Support of Community Programs, Events and Activities funding in the amount of \$ 850 was approved for the Wilson's Beach Estates Christmas Parade.

TAXATION EXTENTION/ANNEXATION REQUEST

A request from a landowner that Lacombe County support his request to the Town of Blackfalds that the 15-year Lacombe County taxation rate applied to his property legally described as Pt. NE 36-39-27 W4M authorized under annexation Board Order No. MGB 01609 be extended to 99 years, or until development should occur; and furthermore, if the taxation rate is not extended that Lacombe County annex the subject property into the County, was not supported by Council.

COMMITTEE OF THE WHOLE

The following recommendations from the Committee of the Whole meeting held on November 29, 2022 received the approval of Council:

- *That the County Manager was directed to amend Policy OP(2) Road Construction Programs to identify the criteria for removing projects from the Road Construction Program.*
- *The County Manager was directed to prepare a report to investigate options for providing Lacombe County ratepayers full or partial exemption from parking fees at Sandy Point Resort and Sunbreaker Cove; and further, that this report be presented at a future Council meeting.*

- *The report on the requests from the Board of Directors, Southview Resort@Sandy Point Condominium Corp. 1422129 and Lance Dzaman with regard to the construction of a golf cart trail to be built on County owned municipal reserve and private land between the marina and beach area at Sandy Point Resort was received for information.*
- *The report on Caring For my Land Funding was received for information.*
- *The report on Policy RC(8) Use and Management of County Reserve Lands was received for information.*
- *The report on bees, chickens & other animals in residential areas was received for information; and further, that a review of the Residential District regulations regarding the concept of raising bees, chickens and other animals in Lacombe County residential districts be included as part of the review of the Long-Range Planning Program.*

UTILITY RATE BYLAWS

Council moved first, second and third readings of the following bylaws:

1. Bylaw No. 1379/22, a bylaw to establish 2023 water and wastewater rates for the Aspelund Industrial Parks
2. Bylaw No. 1380/22, a bylaw to establish 2023 wastewater rates for the Sylvan Lake Subdivisions that are part of the Sylvan Lake Communal Sewer System
3. Bylaw No. 1381/22, a bylaw to establish 2023 water rates for Lakeview Estates
4. Bylaw No. 1382/22, a bylaw to establish 2023 water, wastewater and solid waste rates for the Hamlet of Mirror
5. Bylaw No. 1383/22, a bylaw to establish 2023 water and wastewater rates for QE11 West Lacombe Business Park

These rates are effective January 1, 2023 and will be posted on the Lacombe County website.

CENTRAL ALBERTA ECONOMIC PARTNERSHIP PRESENTATION

Kimberley Worthington, Executive Director of the Central Alberta Economic Partnership (CAEP) provided a presentation on the programs, activities and initiatives of CAEP across central Alberta and within Lacombe County.

Next Regular Council Meeting is
Thursday, January 12, 2023 - 9:00 a.m.

Next Committee of the Whole Meeting is
February 7, 2023 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**

Royal Canadian Mounted Police



Gendarmerie royale du Canada

Commanding Officer
Alberta

Commandant
de l'Alberta

December 05, 2022

Mayor Jamie Hoover
Town of Blackfalds
Box 220
Blackfalds, AB T0M 0J0

Jamie
Dear Mayor Hoover:

Information
[Signature]

RE: Alberta Municipalities Conference – Fall 2022

Thank you for taking the time to meet with me and my Senior Leadership Team at the recent Fall 2022 Alberta Municipalities Conference in Calgary. While these meetings are brief, I certainly believe that we have very productive discussions. Not only is it an opportunity to connect with your leadership, but these meetings also help to ensure our services are meeting the needs of the Albertans you represent.

I welcome your vision for the creation of a Youth Academy in your local high school. I can report that our Alberta RCMP Youth Coordinator has since reached out directly to the School Resource Officer in Blackfalds and has connected him to Brooks Detachment, who already operate a similar academy.

Your feedback on the great work being done by Staff Sergeant Dan Martin is valuable and will be shared with Staff Sergeant Martin and his team. Communication and community engagement is vital to strengthening community relationships and building trust among citizens. It is important in all of our detachments and I am encouraged to know that Staff Sergeant Martin is working collaboratively with you to optimize our service delivery to your community.

Your openness in discussing our service delivery to your community is vital, as these discussions give context to specific community concerns, which are essential to shaping our service delivery strategies. Collaborative communication between us is vital to both our relationship with your community and helping us quickly identify and respond to the concerns of your citizens, contributing to a safe and strong Alberta.

Should any questions or concerns arise before our next meeting, please do not hesitate to contact me at 780-412-5444 or curtis.zablocki@rcmp-grc.gc.ca; or our Alberta Municipalities Liaison Officer, Inspector Ed Moreland at 780-412-5259 or edward.moreland@rcmp-grc.gc.ca.

Yours Truly,

C. M. Zablocki
C. M. (Curtis) Zablocki, M.O.M
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 - 109 Street
Edmonton, AB T5G 2T4
Telephone: 780-412-5444

Cc:

Chief Superintendent Darcy Fleury, District Officer, Central Alberta District, Alberta Royal Canadian Mounted Police

Inspector Ed Moreland, Client Services Officer, Operations Strategy Branch, Alberta Royal Canadian Mounted Police

MEETING DATE: January 10, 2023

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Tayles Park Lighting Schedule**

BACKGROUND

The Tayles Park Christmas Light display is set up by our Parks crew as part of our annual Light Up event which was held on November 25th, 2022. Lights are typically shut off after the New Year, with the exception of last year when it was extended due to the cold weather.


DISCUSSION

Administration announced on social media that the lights would be shut off on January 10th, 2023, which brought about questions on the possibility of extending the lighting past that date. Administration discussed this with the Recreation, Culture and Parks Board and determined that the Town will extend the lights display until Family Day, changing the schedule to 6:00 p.m. to 10:00 p.m. each day. The Christmas music would be turned off this week and this would be updated in the Parks Operations Plan as the direction going forward for future years.

FINANCIAL IMPLICATIONS

The cost for lighting Tayles Park from November 25th to January 3rd was \$450. We anticipate the future lighting cost of running the lights until Family Day to be less than that with the reduced hours.

APPROVALS



CAO Myron Thompson



Department Director/Author



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
IN PERSON
December 7, 2022**

A Blackfalds and District Recreation, Culture and Parks Board meeting for the Town of Blackfalds was held in person on December 7, 2022 at the Civic Centre – Tayles Boardroom at 6:30 pm.

MEMBERS PRESENT:

Public at Large:	Kimberley Sommerville, Trent Kroetsch, Jill Bried, Kala Pandit
Lacombe County Council Appointee:	Barb Shepherd
Town of Blackfalds Council Appointees:	Councillor Rebecca Stendie, Councillor Laura Svab
Regrets:	Keith Kerr

ATTENDING:

Rick Kreklewich	Director of Community Services
Jeff Heindel	Parks and Facilities Manager
Carol Simpson	Abbey Centre General Manager
Alyssa Borix	Community Services Administration Assistant

PUBLIC ATTENDING:

ABSENT:

AGENDA

1. RECREATION, CULTURE AND PARKS BOARD MEETING

1.1 CALL TO ORDER – 6:30 PM – IN PERSON

- The regular meeting was called to order by Chair Sommerville at 6:37 PM.

2. LAND ACKNOWLEDGEMENT

- Chair Sommerville gave the acknowledgement.

3. AGENDA APPROVAL

3.1 AGENDA FOR THE DECEMBER 7, 2022 RECREATION, CULTURE AND PARKS BOARD MEETING

RES. 61/22

Member Shepherd moved to approve the agenda for the December 7, 2022 meeting as presented.

MOTION CARRIED UNANIMOUSLY

4. DELEGATION

**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
IN PERSON
December 7, 2022**

N/A

5. BUSINESS ARISING FROM MINUTES

5.1 ABBEY CENTRE – LOVE HEART LOCK

- Member Simpson gave verbal update
- Steve Prediger was looking into cost of materials, as of meeting date, he had not heard back from supplier
- Lacombe Composite High School (LCHS) Arts Studies teacher felt there were 2 grants LCHS could qualify for through Alberta Arts Foundation (AFA)
 - Manager Simpson received an email from AFA confirming that we do not qualify for any through AFA
 - AFA Suggested Community Facility Enhancement Program (CFEP) or Community Initiatives Program (CIP) grants, being a municipality, we do not qualify.
- After looking at the budget, the dollars can be pulled from Abbey Centre – General Contractor Services.
 - Whole Project expected to \$5000
 - \$2000 from Abbey Budget would be used to purchase materials
- Planning and Development is informed of project, no additional permits are needed

RES. 62/22

Chair Sommerville moved that the Recreation, Culture, and Parks Board moves to provide \$2000 from Abbey Centre budget to LCHS for purchase of steel and forming.

MOTION CARRIED UNANIMOUSLY

6. BUSINESS

6.1 ABBEY CENTRE – ACCEPTABLE USAGE POLICY

- Member Simpson gave verbal update
- There was an overall review of existing policy
- Major changes to policy included in discussion
- Some items simply needed to be reorganized
 - Amphitheatre and Indoor Play Space were not in existence when current policy was passed
- Both Policy and Procedure have been updated
- Sequential weekends are only allowed if the whole field house is not booked
- AGLC has confirmed that with the “Artisan Market” license, the market can allow vendors to provide taste testing during their market events booked at the Abbey

RES. 63/22

**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
IN PERSON
December 7, 2022**

Councillor Stendie moved that the Recreation, Culture, and Parks Board moves to accept the amendments to the Abbey Centre – Acceptable Usage Policy.

MOTION CARRIED UNANIMOUSLY

RES. 64/22

Member Pandit moved that the Recreation, Culture, and Parks Board recommend the inclusion of the Acceptable Usage Policy on the Standing Committee of Council January 16, 2023 meeting agenda.

MOTION CARRIED UNANIMOUSLY

7. ACTION CORRESPONDENCE

N/A

8. INFORMATION

8.1 QUEEN ELIZABETH II PLATINUM JUBILEE MEDAL – SEAN BARNES

- Director Kreklewich gave verbal update
- Alberta Recreation and Parks Association nominated Sean Barnes
- Mr. Barnes has won the award and will be travelling to Camrose, AB on December 10 to accept it
- Congratulations to Sean

8.2 ABBEY CENTRE – UPDATE

- Manager Simpson gave a verbal update
- Chamber of commerce initiative
- Staffing changes, lots of positions filled
- Remembrance Day service returned this year
- Fitness and wellness classes for winter planning underway
- Looking forward to the guide being printed again
- Host location for big bro big sister's wreath fundraisers
- Staff dealt with a major medical and arson incident in November, impressed with abbey staff
- Christmas market on December 3 and 4.
- Councillor Stendie to have Council speak to the principal of the schools to help deter vandalism
 - Campus may need to change to a closed campus
 - Add an item about the vandalism to next council meeting
 - Sign in process would be difficult to implement, a lot to put on staff
 - Mostly concerned with the pre-teen (9-13) age groups. Hopeful the new high school students will be a positive influence once it opens
 - Begin looking at ways to encourage positive engagement

8.3 EAGLE BUILDERS CENTRE – UPDATE

- Director Kreklewich gave verbal update

**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
IN PERSON
December 7, 2022**

- Delnor on-site making repairs and fixing deficiencies
- Lights will be replaced next week
- Concession and Functional Health and Mobility will no longer be able to access Town of Blackfalds internet connection
- Manager Heindel gave a background of the Zambonis
 - Older one is problematic
 - Often needs to be repaired, parts are cheap but labour and travel are expensive, mechanic needs to travel from Edmonton
 - New one is running great
- Ice time is tight, a lot on staff
- Looking at possibly closing off portions of the arena during practices to prevent those areas from being dirtied
 - More custodial hours in the budget could be useful during winter/hockey season
- Cracked windows in library should be replaced any day now
- Old Zamboni has been running for 13 years, most Zambonis have a 10-year lifespan
- New Zamboni added to capital budget next year

8.4 PARKS AND FACILITIES – UPDATE

- Manager Heindel gave verbal update
- Trail by Abbey Centre playground has been cleaned up, trees moved, trail has been leveled a little to prevent runoff from gathering next to the playground, the runoff management work will be done in the spring of 2023.
- Light Up Blackfalds takes a large chunk of staff time but with Light Up in place, they will now be focusing on ponds and outdoor rinks
- 7 operators, 4 just in arena
- Operator II's are there for support

9. APPROVAL OF INFORMATION ITEMS

RES. 65/22

Councillor Svab moved that the Recreation Board accept the information items as presented.

MOTION CARRIED UNANIMOUSLY

10. APPROVAL OF MINUTES

RES. 66/22

Member Kroetsch moved that the Recreation Board accept the minutes as amended for November 2 meeting.

MOTION CARRIED UNANIMOUSLY

11. ADJOURN



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
IN PERSON
December 7, 2022**

- a. Chair Sommerville moved that the Recreation, Culture and Parks board meeting be adjourned.

RES. 67/22

Meeting adjourned at 7:44 PM.

MOTION CARRIED UNANIMOUSLY

-Original Signed-

KIMBERLY SOMMERVILLE, CHAIR

A handwritten signature in black ink, appearing to read "R. Kreklewich".

RICK KREKLEWICH, DIRECTOR OF COMMUNITY SERVICES

Next meeting scheduled for January 4, 2023 @ 6:30pm

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on December 13, 2022, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Laura Svab
Councillor Edna Coulter
Councillor Brenda Dennis
Councillor Jim Sands
Councillor Rebecca Stendie
Councillor Marina Appel

ATTENDING

Myron Thompson, CAO
Justin de Bresser, Director of Corporate Services
Rick Kreklewich, Director of Community Services
Erin Lawrence, HR Manager
Ken Morrison, Enforcement & Protective Services Manager
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Preston Weran, Director of Infrastructure and Property Services

MEDIA

None

OTHERS PRESENT

David Steer, Global Traffic Group Ltd.
Nick Wilson, Global Traffic Group Ltd.

CALL TO ORDER:

Mayor Hoover called the Regular Council Meeting to order at 7:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

343/22

Councillor Dennis moved That Council adopt the December 13, 2022 Agenda as presented.

CARRIED UNANIMOUSLY

DELEGATION

Global Traffic Group Ltd. – David Steer and Nick Wilson

David Steer presented to Council the automatic traffic enforcement system that Global Traffic Group Ltd. could provide to the Town of Blackfalds in due time.

PUBLIC HEARING

None

MINUTES

BUSINESS ARISING FROM MINUTES

None

BUSINESS**Request for Decision – Appointment of Member at Large – EDTAC**

CAO Thompson brought forward to Council a request to appoint a member at large to the Economic Development and Advisory Committee (EDTAC).

- 344/22** Councillor Stendie moved That Council moves to appoint Cliff Soper as a member at large to the Economic Development & Tourism Advisory Committee for a 2-year term effective immediately and ending December 13, 2024.

CARRIED UNANIMOUSLY

Request for Decision, Cancellation of Standing Committee of Council Meeting

CAO Thompson brought forward a formal request to cancel the Standing Committee of Council Meeting on December 19, 2022.

- 345/22** Councillor Sands moved That Council moves to cancel the December 19th, 2022, Standing Committee of Council Meeting.

CARRIED UNANIMOUSLY

Request for Decision, Council Remuneration & Compensation Policy 156/21 - Appendix "A"

CAO Thompson brought forward for Council's consideration the amended Appendix "A" to the Council Remuneration & Compensation Policy 156/21.

- 346/22** Councillor Coulter moved That Council refer this item back to Administration for further information.

CARRIED UNANIMOUSLY

Request for Decision – Green Capital Purchases

Director de Bresser presented to Council a request for green capital purchases to replace the Bylaw Enforcement and Administration Vehicle and installation of an Electric Vehicle Charging Station within the Town.

- 347/22** Deputy Mayor Svab moved That Council moves to accept the recommendation of Administration to purchase the Ford Mach E for the replacement of the Enforcement Vehicle.

CARRIED UNANIMOUSLY

- 348/22** Councillor Stendie moved That Council moves to accept the recommendation of Administration to purchase the Ford Mach E for the replacement of the Administrative Vehicle.

DEFEATED

In Favour: Mayor Hoover, Councillor Appel

- 349/22** Councillor Dennis moved That Council moves to refer the EV Stations item back to Administration.

CARRIED UNANIMOUSLY

Request for Decision – 2023 Operating Budget

Director de Bresser brought forward for Council's consideration the Operating Budget for 2023.

MINUTES

- 350/22** Councillor Stendie moved That Council moves to accept the recommendation of Administration to approve the 2023 Operating Budget as amended in the amount of \$31,313,264.

CARRIED UNANIMOUSLY

- 351/22** Councillor Sands moved That Council accepts the 2023-2025 Financial Plan as information.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

None

INFORMATION

- Report for Council, 2023 List of Blackfalds Community Events
- Letter from Minister Ellis
- Report for Council, Enforcement and Protective Services Monthly Report – November 2022
- Report for Council, Development & Building Monthly Report – November 2022
- Report for Council, BOLT KPI Monthly Report – November 2022
- Lacombe Foundation Meeting Minutes – September 26, 2022
- Municipal Planning Commission Meeting Minutes – October 25, 2022
- Recreation, Culture and Parks Board Meeting Minutes – November 2, 2022
- County of Lacombe Highlights – November 24, 2022
- City of Lacombe Highlights – November 28, 2022
- City of Lacombe Highlights – December 5, 2022

- 352/22** Councillor Coulter moved That Council accept the Information Items as information.

CARRIED UNANIMOUSLY

ROUND TABLE DISCUSSION

None

ADOPTION OF MINUTES

- 353/22** Councillor Sands moved That Council accept the Regular Council Meeting Minutes from November 22, 2022, as presented.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None

BUSINESS FOR THE GOOD OF COUNCIL

Mayor Hoover indicated Council received Christmas cards from the City of Lacombe and are available for viewing in the Council Reading Tray.

BREAK

- 354/22** Deputy Mayor Svab moved That Council move for a five-minute recess at 8:34 p.m.

CARRIED UNANIMOUSLY

MINUTES

CONFIDENTIAL – Closed Session

- **FOIP S. 24**

355/22 Councillor Appel moved That Council move to a closed session commencing at 8:40 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 24 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Laura Svab, Councillor Edna Coulter, Councillor Rebecca Stendie, Councillor Jim Sands, Councillor Brenda Dennis, Councillor Marina Appel, CAO Myron Thompson, Manager Erin Lawrence.

356/22 Councillor Sands moved That Council move to come out of the closed session at 9:32 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 9:32 p.m.

Regular Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Laura Svab, Councillor Edna Coulter, Councillor Rebecca Stendie, Councillor Jim Sands, Councillor Brenda Dennis, Councillor Marina Appel, CAO Myron Thompson, Manager Erin Lawrence.

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 9:32 p.m.

Jamie Hoover, Mayor

Myron Thompson, CAO