
1. **WELCOME AND CALL TO ORDER**

2. **LAND ACKNOWLEDGEMENT**

- 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty Six Territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. **ADOPTION OF AGENDAS**

- 3.1 Regular Agenda for July 23, 2024
3.2 Consent Agenda for July 23, 2024
- a) **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
 - b) **Adoption of Minutes**
 - o Regular Council Meeting Minutes - June 25, 2024
 - o Standing Committee of Council Meeting Minutes - July 15, 2024
 - c) **Council Reports**
 - o Mayor Hoover
 - o Deputy Mayor Sands
 - o Councillor Coulter
 - o Councillor Appel
 - o Councillor Svab
 - o Councillor Dennis
 - d) **Administrative Reports**
 - o Report for Council, CAO Report - July 2024
 - o Report for Council, Enforcement and Protective Services Monthly Report - June 2024
 - o Report for Council, Development & Building Monthly Report - June 2024
 - e) **Boards, Committee and Commission Minutes and/or Reports**
 - o Blackfalds Health Professional Attraction and Retention Committee Meeting Minutes - March 11, 2024
 - o Municipal Planning Commission Meeting Minutes - April 23, 2024
 - o Blackfalds Health Professional Attraction and Retention Committee Meeting Minutes - May 6, 2024
 - o Lacombe Foundation Board Meeting Minutes - May 13, 2024
 - f) **Information**
 - o Lacombe County Council Highlights - June 27, 2024
 - o City of Lacombe Council Highlights - July 8, 2024
 - o Lacombe County Council Highlights - July 11, 2024
 - g) **Correspondence**
 - o Letter from Ric McIver, Minister of Municipal Affairs - June 27, 2024

4. **DELEGATION**

None

5. **PUBLIC HEARING**

None

6. **BUSINESS**

- 6.1 Request for Decision, Bylaw 1306.24 - Municipal Development Plan, Map 2 Amendments (4490 South Street) (*First Reading*)
6.2 Request for Decision, Bylaw 1307.24 - 4409 South Street Redistricting (*First Reading*)
6.3 Request for Decision, Urban Hens Pilot Program 1-Year Check-in
6.4 Request for Decision, Quarterly Financial Reports for the Period Ending June 30, 2024
6.5 Request for Decision, Community Initiatives Grant - Central Alberta Pride Society
6.6 Request for Decision, Alberta Community Partnership Grant Application – Regional Recreational Facility
6.7 Request for Decision, Meeting Time Change

7. **NOTICES OF MOTION**

- 7.1 Mid-Term Strategic Plan – Addition to Action Items - *Councillor Appel*

8. **CONFIDENTIAL**

None

9. **ADJOURNMENT**

Future Meetings/Events:

- Standing Committee of Council Meeting, Budget Discussions - August 6, 2024
- Regular Council Meeting - August 13, 2024
- Standing Committee of Council Meeting - August 19, 2024

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on June 25, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Jim Sands
Councillor Edna Coulter
Councillor Marina Appel
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Preston Weran, Director of Infrastructure & Planning Services
Rick Kreklewich, Director of Community Services
Jolene Tejkl, Planning & Development Manager
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Councillor Laura Svab
Ken Morrison, Director of Enforcement & Protective Services

MEDIA

None

OTHERS PRESENT

Glenda Farnden, Senior Municipal Relations Liaison - STARS

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of June 25, 2024, called the meeting to order at 7:00 p.m. and indicated that Councillor Svab sent her regrets.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

ADOPTION OF AGENDAS

188/24 Deputy Mayor Sands moved That Council adopt the Regular Agenda for June 25, 2024, as presented.

CARRIED UNANIMOUSLY

Councillor Appel indicated her Council Report requires the removal of line 5 - May 30 - Bill 20 - Municipal Discussion at the LMC with other local Elected Officials, as she was unable to attend.

189/24 Councillor Appel moved That Council adopt the Consent Agenda for June 25, 2024, as amended, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes – June 11, 2025
 - Standing Committee of Council Meeting Minutes – June 17, 2024

MINUTES

- **Council Reports**
 - Mayor Hoover
 - Deputy Mayor Sands
 - Councillor Appel (*amended*)
 - Councillor Svab
 - Councillor Dennis
- **Administrative Reports**
 - Report for Council, CAO Report - June 2024
- **Boards, Committee and Commission Minutes and/or Reports**
 - Economic Development & Tourism Advisory Committee Meeting Minutes - January 8, 2024
 - Family & Community Support Services Meeting Minutes - May 9, 2024
- **Information**
 - City of Lacombe Council Highlights - June 10, 2024
 - Lacombe County Council Highlights - June 13, 2024
 - STARS-Horizons-Spring-2024
- **Correspondence**
 - Letter from Minister Ric McIver, Bill 20 - June 11, 2024
 - Letter from Minister Ric McIver, Canada Community-Building Fund - June 14, 2024
 - Letter to Minister Ric McIver, Effects of Bill 20 on Elections - June 18, 2024

CARRIED UNANIMOUSLY**DELEGATION****STARS**

Glenda Farnden, Senior Municipal Relations Liaison, presented to Council an annual update overview of STARS activities during the year, welcomed the Town of Blackfalds to the STARS partnership and presented the Town with a welcome plaque.

PUBLIC HEARING**Bylaw 1310.24 - McKay Ranch Area Structure Plan**

Mayor Hoover declared the Public Hearing open at 7:27 p.m. for Bylaw 1310.24.

The purpose of Bylaw 1310.24 is to repeal Bylaw 1101/10 and all amendments thereto for the purpose of adopting an amended Area Structure Plan for the lands located in the Town of Blackfalds legally described as the SW 25-39-27-W4M.

First Reading was given to Bylaw 1310.24 on May 28, 2024.

Notice of this Public Hearing was advertised in accordance with Section 606 of the *Municipal Government Act* and the Town of Blackfalds Public Notification Bylaw and Public Participation Policy, as follows:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers;
- A hard copy of proposed Bylaw 1310.24 was available for viewing at the Town's Civic Centre Front Counter (upstairs);
- June 2024 edition of "Talk of the Town";
- On the Planning & Development website of the Town's website commencing on May 30, 2024;
- Via email to all local authorities and agencies on May 31, 2024;
- Via email to the Municipal Planning Commission on May 29, 2024;
- Mailed to all registered landowners in the McKay Ranch Community on June 3, 2024;
- Mailed to all registered landowners with land adjacent to the McKay Ranch community on June 3, 2024;
- In the June 13, 2024, and June 20, 2024, editions of the Lacombe Express; and

MINUTES

- On the Town’s social media channels in the weeks leading up to the Public Hearing.

The following written comments have been received to date:

- May 27, 2024, submission from ATCO Pipelines. Please note the submission is dated March 27, 2024, referencing the previous McKay Ranch Bylaw # 1299.24;
- June 10, 2024, submission from Alberta Health Services;
- June 11, 2024, submission from TELUS; and
- June 20, 2024, submission from Alberta Transportation and Economic Corridors

Comments from the Planning & Development Department
(None)

Those in Favour of the Bylaw
(None came forward)

Those Opposed to the Bylaw
(None came forward)

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard
(None came forward)

Further Comments from the Planning and Development Department
(None)

Mayor Hoover declared the Public Hearing for Bylaw 1310.24 closed at 7:30 p.m.

190/24 Councillor Coulter moved to adjourn the Public Hearing for Bylaw 1310.24 at 7:30 p.m.

CARRIED UNANIMOUSLY

BUSINESS

Request for Decision, Bylaw 1310.24 - McKay Ranch Area Structure Plan

Following the adjournment of the Public Hearing for Bylaw 1310.24, Manager Tejkl brought forward Bylaw 1310.24 - McKay Ranch Area Structure Plan for Council’s consideration of Second and Third Reading.

191/24 Deputy Mayor Sands moved That Council give Second Reading to Bylaw 1310.24 – McKay Ranch Area Structure Plan, as presented.

CARRIED UNANIMOUSLY

192/24 Councillor Coulter moved That Council give Third and Final Reading to Bylaw 1310.24 – McKay Ranch Area Structure Plan, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1311.24 - Chief Administrative Officer (CAO) Bylaw

Following the recommendation from the Standing Committee of Council on June 17, 2024, CAO Isaak presented the CAO Bylaw for Council’s consideration of First, Second and Third Reading.

193/24 Councillor Appel moved That Council give First Reading to Bylaw 1311.24 – Chief Administrative Officer (CAO) Bylaw, as presented.

CARRIED UNANIMOUSLY

194/24 Deputy Mayor Sands moved That Council give Second Reading to Bylaw 1311.24 - CAO Bylaw, as presented.

CARRIED UNANIMOUSLY

MINUTES

195/24 Councillor Coulter moved That Council give unanimous consent to move to Third Reading of Bylaw 1311.24 - CAO Bylaw, as presented.

CARRIED UNANIMOUSLY

196/24 Councillor Dennis moved That Council give Third Reading to Bylaw 1311.24 - CAO Bylaw, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Council Policy CP-186.24 - Municipal Service Level Inventory

Following the recommendation from the Standing Committee of Council on June 17, 2024, CAO Isaak brought forward the Municipal Service Level Inventory Council Policy for Council's consideration.

197/24 Deputy Mayor Sands moved That Council adopt Council Policy CP - 186.24 - Municipal Service Level Inventory, as presented and effective immediately.

CARRIED UNANIMOUSLY

Request for Decision, 2022 Social Needs Assessment

Director Kreklewich brought forward the Family Community Support Services Board's (FCSS Board) recommendation for the 2022 Social Needs Assessment.

198/24 Councillor Dennis moved That Council accept the FCSS Board's recommendation to adopt the 2022 Social Needs Assessment, as presented.

CARRIED

Opposed: Councillor Appel and Councillor Coulter

Request for Decision, 2024 FCSS Funding Allocation

Director Kreklewich presented the recommendation from the FCSS Board to allocate the 2024 FCSS Grant Funding.

199/24 Councillor Appel moved That Council allocate FCSS grant funding in the amount of \$15,000 to the Boys and Girls Club of Wolf Creek and \$8,775 to Big Brothers Big Sisters.

CARRIED UNANIMOUSLY

Request for Decision, Front Parking Pads Open House

Following the recommendation from the Standing Committee of Council on June 17, 2024, Manager Tejkl brought forward a request that Council amend motion number 061/24 regarding the Front Parking Pads Open House.

200/24 Deputy Mayor Sands moved That Council amend motion number 061/24 to read "That Council direct Administration to conduct public engagement by open house regarding the draft Front Parking Pad regulations, as presented, and report the findings back to Council for consideration."

CARRIED UNANIMOUSLY

Request for Decision, Economic Development & Tourism Advisory Committee (EDTAC) - Member Resignation

Legislative Coordinator Nealon brought forward the resignation of Melissa MacLeod from the Economic Development & Tourism Advisory Committee.

201/24 Councillor Dennis moved That Council formally accept the resignation of Melissa MacLeod from the Economic Development & Tourism Advisory Committee effective immediately, with regrets.

CARRIED UNANIMOUSLY

MINUTES**Request for Decision, Community Initiatives Grant – Optimist Club of Blackfalds**

Director Kreklewich brought forward a Community Initiatives Grant Application received from the Optimist Club of Blackfalds.

- 202/24** Councillor Appel moved That Council postpone the Optimist Club of Blackfalds Community Initiatives Grant Application request until after the approval of the disk golf course by Council.

CARRIED
Opposed: Mayor Hoover

Request for Decision, Community Initiatives Grant – Blackfalds Silverbacks Senior C Lacrosse Team

Director Kreklewich brought forward a Community Initiatives Grant Application received from the Silverbacks Senior C Lacrosse Team.

- 203/24** Deputy Mayor Sands moved That Council provide funding to the Silverbacks Senior C Lacrosse Team from the Community Initiatives Grant in the amount of \$2,500.00.

CARRIED UNANIMOUSLY

Request for Decision, Upcoming Council Meetings

Legislative Coordinator Nealon presented a request to cancel the July 9, 2024, Regular Meeting of Council and schedule a Standing Committee of Council Meeting for August 6, 2024, for budget discussions.

- 204/24** Councillor Appel moved That Council cancel the July 9, 2024, Regular Council Meeting and direct Administration to post notice of the cancellation.

CARRIED UNANIMOUSLY

- 205/24** Deputy Mayor Sands moved That Council schedule a Standing Committee of Council Meeting for August 6, 2024, at 7:00 p.m. for budget discussions and direct Administration to post notice of the meeting.

CARRIED UNANIMOUSLY

Request for Decision, Ponoka Stampede Parade Invitation

Legislative Coordinator Nealon brought forward an invitation received from the Town of Ponoka for the Ponoka Stampede Parade.

- 206/24** Councillor Coulter moved That Council approve Mayor Hoover and Councillor Appel's attendance at the Ponoka Stampede Parade on June 28, 2024.

CARRIED UNANIMOUSLY

Request for Decision, Bowden Daze Parade Invitation

Legislative Coordinator Nealon brought forward an invitation received from the Town of Bowden for the Bowden Daze Parade.

- 207/24** Mayor Hoover moved That Council send regrets to the Town of Bowden and best wishes for a successful parade.

CARRIED UNANIMOUSLY

Request for Decision, Bentley Annual Fair and Rodeo Invitation

Legislative Coordinator Nealon brought forward an invitation received from the Town of Bentley for the Bentley Annual Fair and Rodeo.

- 208/24** Deputy Mayor Sands moved That Council designate Councillor Coulter to attend the Town of Bentley Annual Fair and Rodeo Parade on August 8, 2024.

CARRIED UNANIMOUSLY

MINUTES

Request for Decision, Alix Days Parade Invitation

Legislative Coordinator Nealon brought forward an invitation received from the Alix & District Chamber of Commerce for the Alix Days Parade 2024.

209/24 Councillor Appel moved That Council designate Deputy Mayor Sands to attend the Alix Days Parade on August 17, 2024.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None

RECESS

Mayor Hoover called for a five-minute recess at 8:42 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 8:48 p.m.

CONFIDENTIAL

- **CPKC Rail Draft Agreement - FOIP Section 24(1) Advice from Officials**

210/24 Councillor Dennis moved That Council move to a closed session commencing at 8:48 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 24 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Brenda Dennis, CAO Kim Isaak and Director Preston Weran.

211/24 Deputy Mayor Sands moved That Council move to come out of the closed session at 9:02 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 9:02 p.m.

Regular Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Brenda Dennis, CAO Kim Isaak and Director Preston Weran.

212/24 Councillor Appel moved That Council authorize the CAO to sign the Agreement for the Construction and Maintenance of an At-Grade Add Pedestrian Access and Remove East Track Agreement with Canadian Pacific Railway and allocate funds of \$95,0000 from the Capital Reserves for this project.

CARRIED UNANIMOUSLY

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 9:02 p.m.

Jamie Hoover, Mayor

Kim Isaak, CAO

MINUTES

A Standing Committee of Council Meeting for the Town of Blackfalds was held on Monday, July 15, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover (*virtual*)
Deputy Mayor Jim Sands
Councillor Edna Coulter
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Preston Weran, Director of Infrastructure and Property Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management & Protective Services
Jolene Tejkl, Planning & Development Manager
Kurt Jensen, Recreation and Culture Programmer
Marco Jadie, IT Technician
Lorrie Logan, Municipal Clerk

REGRETS

None

MEDIA

None

OTHERS PRESENT

Richard Boeger and Marty Nish - *BMX Supercross Track*
Bob McMillan and Katherine Burbridge - *Optimist Club of Blackfalds*

WELCOME AND CALL TO ORDER

Deputy Mayor Sands welcomed everyone to the Standing Committee of Council Meeting for July 15, 2024, and called the meeting to order at 7:00 p.m.

REVIEW OF AGENDA

Addition of Confidential Item 5.1 – Personnel Matter - FOIP Section 17(1) – Disclosure Harmful to Personal Privacy.

028/24

Councillor Svab moved that Standing Committee of Council receive the Agenda for July 15, 2024, as amended.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

PRESENTATIONS

BMX Supercross Track Proposal

Richard Boeger and Marty Nish presented the BMX Supercross Track proposal to Standing Committee of Council.

MINUTES**Disc Golf Course Proposal**

Bob McMillan, representing The Optimist Club of Blackfalds, presented the Disc Golf Course proposal to Standing Committee of Council.

BUSINESS**Request for Direction, Central Alberta BMX Supercross Track Proposal**

Director Kreklewich brought forward the Central Alberta BMX Supercross proposal for discussion and direction.

029/24

Councillor Svab moved That Standing Committee of Council direct Administration to bring back a detailed report to the August 19, 2024, Standing Committee of Council Meeting that would outline the cost of the relocation of the soccer fields and parking considerations, including the cost of adding parking onsite.

CARRIED UNANIMOUSLY**Request for Direction, Optimist Club of Blackfalds Disc Golf Course Proposal**

Director Kreklewich brought forward the Optimist Club of Blackfalds Disc Golf Course proposal for discussion and direction.

030/24

Councillor Appel moved That Standing Committee of Council receive the Optimist Club of Blackfalds delegation presentation as information and further that this item be brought back with additional requested information to a future Regular Council Meeting.

CARRIED UNANIMOUSLY**Request for Direction, Urban Hens Pilot Program 1 Year Check-in**

Manager Tejkl gave an update on the Urban Hens 1 Year Pilot Program.

031/24

Mayor Hoover moved That Standing Committee of Council recommends to Council to direct Administration to conduct public engagement pertaining to the Urban Hens pilot program and report the findings back to Council for consideration.

CARRIED UNANIMOUSLY**Request for Direction, Cemetery Bylaw**

Director Rick Kreklewich brought forward the newly revised Cemetery Bylaw for discussion and review.

032/24

Councillor Coulter moved That Standing Committee of Council recommends that the Cemetery Bylaw with the noted amendments be brought forward to a Regular Meeting of Council for consideration.

CARRIED UNANIMOUSLY**RECESS**

Deputy Mayor Sands called for a five-minute recess at 8:25 p.m.

STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER

Deputy Mayor Sands called the Standing Committee of Council Meeting back to order at 8:30 p.m.

MINUTES

CONFIDENTIAL

- **Personnel Matter - FOIP Section 17 – Disclosure Harmful to Personal Privacy.**

033/24 Councillor Svab moved That Standing Committee of Council move to a closed session commencing at 8:30 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 17 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover (virtual), Deputy Mayor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis and CAO Kim Isaak.

034/24 Councillor Coulter moved That Standing Committee of Council move to come out of the closed session at 8:50 p.m.

CARRIED UNANIMOUSLY

STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER

Deputy Mayor Sands called the Standing Committee of Council Meeting back to order at 8:50 p.m.

Standing Committee of Council Meeting Attendance: Mayor Jamie Hoover (virtual), Deputy Mayor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis and CAO Kim Isaak.

ADJOURNMENT

Deputy Mayor Sands adjourned the Standing Committee of Council Meeting at 8:50 p.m.

Jim Sands, Deputy Mayor

Kim Isaak, CAO

TO		Members of Council		
FROM		Mayor Jamie Hoover		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: June 16 – July 15, 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
June 16		x		Blackfalds Days
June 17	x			NRDRWSC
June 17	x			NRDRWWSC
June 17	x			SCC
June 20	x			Agenda review meeting
June 20	x			Central AB Mayors meeting
June 22			x	Clive Parade appearance
June 24	x			Lacombe Foundation meeting
June 25	x			RCM

June 26	x			Front Parking Pads Public Open House
June 27	x			ABMunis Summer Leaders Caucus
June 28			x	Iron Ridge Secondary Campus tour
June 28			x	Ponoka Stampede events appearance
July 1			x	Blackfalds Canada Day event
July 2	x			MTMC meeting
July 3	x			ABMunis Economic Strategies meeting
July 4	x			Superkids triathlon planning meeting
July 5		x		Superkids triathlon event
July 6		x		Minister of Transportation Stampede reception
July 7			x	Completion of Business Management course University of Calgary
July 9-10			x	Kids and Kops camp volunteering
July 13			x	Lacombe Days event appearance
July 15	x			Internal ICF meeting
July 15	x			SCC

TO		Members of Council		
FROM		Deputy Mayor Jim Sands		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: June 15/ 24 – July 15/ 24		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
June 16/ 24			X	Roundtable Report Submission
June 17/ 24	X			Standing Committee of Council Meeting
June 25/ 24	X			MPC Meeting
June 25/ 24	X			Regular Council Meeting
June 26/ 24			X	Front Parking Pads Open House
July 9/ 24	X			Regular Council Meeting - <i>Cancelled</i>
July 15/ 24	X			Internal ICF Meeting
July 15/ 24	X			Standing Committee of Council Meeting

TO		Members of Council		
FROM		Councillor Marina Appel		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: 16 June 2024 – 15 July 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
June 17	X			SCC
June 25	X			RCC
June 26		X		Front Parking Pads Open House at EBC
July 15	X			ICF Internal Meeting
July 15	X			SCC

TO		Members of Council		
FROM		Councillor Edna Coulter		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: June 16 to July 15, 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
Jun 17, 24	X			Standing Committee of Council Meeting
Jun 25, 24	X			Regular Council Meeting
Jun 26, 24			X	Front Parking Open House
Jun 27, 24			X	Tour of the High School
Jul 1, 24			X	Canada Day event
Jul 13, 24			X	Rimbey Parade
Jul 15, 24	X			Standing Committee of Council Meeting

TO		Members of Council		
FROM		Councillor Laura Svab		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: June 16 - July 15, 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
June 26			x	Front Parking Pads Open House
June 27			x	Tour of Iron Ridge Secondary Campus
July 1		x		Canada Day Celebrations at Tayles Park
July 13		x		Lacombe Days Mayor's Breakfast and Parade
July 15	x			Standing Committee of Council Meeting

TO		Members of Council		
FROM		Councillor Brenda Dennis		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: June 16, 2024 to July 15, 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
June 17	X			Standing Committee of Council Meeting
June 25	X			Municipal Planning Commission Meeting
June 25	X			Regular Council Meeting
June 26	X			Front Parking Pad Open House
June 27	X			Red Deer River Watershed Alliance AGM
June 28	X			Iron Ridge Secondary Campus Tour
July 15	X			ICF Meeting
July 15	X			Regular Council Meeting

MEETING DATE: July 23, 2024

PREPARED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: CAO Report – July 2024

Key Projects and Initiatives

- Council Committee Audit Report finalized and provided to Council. A follow up presentation on the report and findings will be presented to Council through a workshop on August 19, 2024.
- Employee Engagement Initiative “Growing our Culture Together” focus groups have concluded, and we are awaiting the report on findings and next steps.
- Total Compensation and Benefits Report received and presentation to Directors is scheduled for July 25, 2024.
- Business Case templates have been rolled out for use in the 2025 budget deliberations.
- Corporate Services has begun the scheduling of budget planning meetings and started preliminary budget work.
- Motivosity - Internal Intranet preparations continue with rollout scheduled for August 1st.
- Census is 100% complete. Follow-up report will be coming to Council in August so that the final reporting can be made to the Province for the September 1st deadline.
- Fall Program Guide development in progress.
- Summer Solstice was a hit, with over 383 in attendance.
- SuperKids Triathlon was a success, but with a lower number of participants, it will be discontinued next year.
- On July 17th, the motor quit on the Leisure Pool circulation pump. Without circulation, the pool can't operate, and as such, the pool has been closed. The motor has been shipped to a service provider for repairs, which has greatly affected aquatic operations.
- Many Fitness Centre equipment pads are being re-upholstered due to wear, which has resulted in several pieces of equipment being out of service for a day or two.
- Life Literacy Camp programming ongoing.
- Culture Days itinerary has now been finalized.
- LiveBarn cameras have been installed in Arena 1 and Arena 2.
- Sterling Industries Park hosted U13 and U15 Softball Provincial Championships
- Municipal Enforcement has begun to focus on proactive enforcement for unsightly premises with residents receiving reminders of the requirements for maintaining their properties.
- Health and Safety Advisor continues investigating alternative electronic reporting systems.
- RCMP is planning a BBQ for the public on August 28th.
- Open House planned for July 25, 2024, on the Eagle Builders Parking Options.
- P&D reported to Council on the first year of the Urban Hens 2-Year Pilot at the July 15, 2024, Standing Committee of Council.
- P&D hosted the Front Parking Pad Open House on June 26, 2024, with 20 residents in attendance. The online submission period for comments wrapped up on July 17th.
- Planning and Development received both the subdivision and development permit applications for St. Veronica Catholic School and have commenced the referral process for both.
- Planning and Development has been busy with enforcement including RV parking, fencing, and construction work that started without proper approvals.
- Construction has commenced on the football field and the roadway work on Leung Road.
- Construction on the Vista Trail is underway.

-
- Construction is delayed on the Blackfalds Sanitary Crossing due to CPKC flagging issues.
 - Public Works completed crack filling on roads within the Town.

Updates Related to Existing Bylaws or Council Policies

- CAO Bylaw to modernize and incorporate *Municipal Government Act* amendments adopted at the June 25, 2024, Regular Meeting.
- McKay Ranch Area Structure Plan – adopted at the June 25, 2024, Regular Meeting of Council.
- Cemetery Bylaw – Presented to Council at the July 15, 2024, Standing Committee of Council.
- Municipal Service Level Inventory Policy – Adopted at the June 25, 2024, Regular Meeting of Council.
- Traffic Bylaw Amendments – In Progress.
- Animal Control Bylaw Amendments – In Progress
- Customer Service Policy (new) – Research and discussion around customer service standards that can be applied in Policy.

Facility Leases

- No new lease agreements. Current space at the Support Services Building is minimal.

Administrative Policy Changes / Additions

- Development Security Policy and Procedures Completed
- Municipal Service Level Inventory Procedure Complete
- Succession Planning Policy (new) – Draft under review
- Edits to Workplace Accommodation Policy – Under review by Directors
- Edits to Municipal Vehicle Policy – Under review by Directors

APPROVALS

Kim Isaak,
Chief Administrative Officer

MEETING DATE: July 23, 2024

PREPARED BY: Ken Morrison, Director of Emergency Management and Protective Services

SUBJECT: **Enforcement and Protective Services Monthly Report - June 2024**

BACKGROUND

Administration provides Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION

The attached documents are a combination of activities occurring during the month of June for Municipal Enforcement, Occupational Health & Safety, Fire Services, RCMP and Emergency Management.


FINANCIAL IMPLICATIONS

None


ATTACHMENTS

- *Protective Services Monthly Report – June 2024*
- *Municipal Enforcement June 2024 Incident Report*
- *Fire May Monthly Incident Summary*
- *RCMP June 2024 Detachment at a Glance and Crime Gauges*
- *RCMP June 2024 Five-Year Crime Stats*
- *RCMP Q2 2024 Five-Year Crime Stats*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Director/Author

PROTECTIVE SERVICES MONTHLY REPORT

Municipal Enforcement:

During the month of June, Municipal Enforcement Officers opened 83 new operational files. Files broken down were as follows:

- 8 Traffic Bylaw: which included speeding, parking issues, heavy vehicles, and maintenance issues.
- 18 Community Standards Bylaw: which consisted of 3 miscellaneous, 4 noise complaints, 10 unsightly properties, and 1 issue of graffiti.
- 6 Land Use Bylaw: consisting of 1 trailer parked at an angle, 2 parking on RVs on lawn, 1 RV side of House, 1 illegal suite, 1 complaint of dumping yard waste on public property.
- 11 Parking Complaints: consisting of 1 RV parked on a highway without moving for over 72 hours, 3 Blocking driveways, 5 parking in alley, 1 blocking view of corner, and one trailer unattached.
- 1 Suspicious person complaint.
- 2 Trespassing complaints.
- 21 Animal Control Bylaw: consisting of 9 barking dog complaints, 1 cat caught in a trap, 8 dogs at large, 2 dog bites and 1 deceased dog.
- 3 Requests and concerns.
- 1 Assist RCMP File.
- 1 Abandoned Vehicle.
- 5 Mischief files: 1 mischief to a small fence, 1 removal of barricades on a closed road, 1 complaint of surveillance cameras, 1 porta potty knocked over.
- 2 Found property files; both were bicycles.
- 1 Assist General Public File.
- 2 Motor Vehicle Collision.
- 1 Driving complaint.

Officers were busy during the month, being proactive on Community Standards issues within the Town. We have seen an increase in overgrown properties, both commercial and residential. This was no surprise with the rain the area has been getting over the past few weeks. One property, after receiving a warning, failed to clean up their property and was issued a *Municipal Government Act* (MGA) order to clean up, which was not completed, and a contractor was hired to clean up this property. Most property owners have complied when reminded of the requirement to keep their properties clean.

Officers finished off the school year, spending a significant amount of time in the school zones ensuring compliance with the *Traffic Safety Act*. A joint forces operation was conducted, which involved Alberta Sheriffs, RCMP Traffic unit, Lacombe County Peace Officers and Town of Blackfalds Municipal Enforcement. School zones were patrolled during this time, and several vehicles were reminded of the TSA requirements through warnings or violation tickets. The remainder of the Town was also covered during the day, and provincial regulations were enforced. All Enforcement Officers were treated to BBQ hotdogs compliments of Blackfalds Municipal Enforcement.

Unfortunately, the weather did not cooperate for the Spring 2024 Bike Rodeo, which had to be called off due to extreme wind and rain. Officers will be active once again at the big Brothers Big Sisters Kids and Kops camp, which will be held from July 8th – 11th.

Another focus during the month was Officers took time to be proactive in infractions against the Land Use Bylaw, Community Standards Bylaw, and the Traffic Bylaw. With the warm weather, we have seen a significant increase in the number of issues under the Animal Control Bylaw; several Animal at large complaints have occurred, and barking complaints have increased. Residents are being reminded of the need to ensure their animals are always under their control, as well as the need to ensure their dogs do not bark excessively to disturb other residents.

Municipal Enforcement attended the Police Committee Meeting held on June 12th, 2024, providing an update on the stats and activities to date and information on CPTED training and the review scheduled for 2024. Several members of the committee are interested in taking the CPTED course.

Officers also participated in a Lacombe County Check stop on June 20th, during which several partner agencies came together to provide enforcement within Lacombe County.

In total, there were 190 violation tickets issued during the month, including bylaws and provincial regulations, which resulted in \$37,990.00 in fines being issued in relation to these violations.

Violation Tickets Issued

	ACT	Tickets	Fine Total	Average Fine
1.	<i>Traffic Safety Act</i>	105	\$19,744.00	\$188.04
2.	Vehicle Equipment Reg.	13	\$2,187.00	\$168.23
3.	Use of Highway & Rules of the Road Reg.	55	\$12,150.00	\$220.90
4.	Community Standards Bylaw	1	\$250.00	\$250.00
5.	Traffic Bylaw	11	\$1,650.00	\$150.00
6.	Operator Lic & Vehicle Reg.	1	\$162.00	\$162.00
7.	<i>Fuel Tax Act</i>	2	\$360.00	\$180.00

- Municipal Enforcement Month End Report **attached**.

Blackfalds Fire Rescue

During June, we said goodbye to three members who resigned due to work commitments, and one relocated to the City of Lacombe, also work-related. This led us to start another recruitment drive, and we received four applications within the first two weeks. Out of the four applicants, two made it through to the physical fitness test in July.

The Blackfalds Firefighters Association was part of the Heart and Stroke Fundraiser Marathon held at the Wapiti Campground cooking breakfast for the participants that weekend. The group donated \$500 to the association which they donated back to the organizer for the Heart and Stroke Foundation.

On June 7th, we had five Iron Ridge Elementary Kindergarten classes tour the fire hall throughout the day.

On June 10th, we took part in the career day at St. Gregory the Great.

We also went on a field trip to Kids3 Daycare on Womacks Road on June 14th, which was also a huge success.

Chief Côté attended the Youth Restorative Justice Meeting with two of the three youths involved with the grassfires earlier this spring. This is an ongoing collaboration.

Our Fire Apparatus is having its pump serviced and tested this month, and with the increase in call volume, we have noticed more equipment repairs being necessary on the units.

Attached is the incident summary for June 2024

Occupational Health & Safety

A total of 13 hazard IDs were submitted through the Near Miss program by various departments.

Six injury-related incidents were reported, and WCB forms were completed where required.

1. **FCSS:** senior fell on the dance floor at the community center (no injury),
2. A youth fell from an inflatable platform to concrete floor in Eagle Builders Center Arena 2, receiving a minor injury to his upper lip.
3. **Public Works:** An employee felt a pop in his back while unloading an electric motor (WCB reports submitted).
4. **Public Works:** An employee has returned to work on slightly modified duties: Small finger laceration while applying a tandem tarp.
5. **Parks & Facilities:** One custodial with an injured wrist, WCB forms completed.
6. **Admin:** Employee got bitten by a dog while delivering census information, which resulted in a tetanus shot.

Three property damage-related incidents were reported:

1. Mower running ran into a tree stump, causing damage to mower housing.
2. Truck backed into power junction box outside of ops A.
3. Rock ricocheting off a fence and breaking a mower window.

Five worksite inspections were conducted; the main deficiencies observed were FLHAs and improper/lack of PPE, all of which involved face protection. Positive interactions were held, with all discussing the importance of using proper PPE as an injury prevention measure.

Arrangements have been made for three companies to demonstrate safety software on July 24th, and the Joint Health and Safety Committee and front-line employees have been invited.

Attended six Toolbox Meetings and three monthly Safety Meetings with various groups.

Transferred the Administrative Working Alone Policy, Worksite Safety Policy and Safety Policy to new templates, which have been submitted for approval.

A Joint Health and Safety Committee Meeting was held, which introduced a process for “safety moments” that will start the meetings, as well as delegated note-taker has been designated. The safety moment and note-taker will alternate between employees at each meeting.

RCMP

RCMP Officers worked with Municipal Enforcement on enforcement initiatives during the month to ensure compliance under various provincial Acts, such as the TSA and UHRR.

RCMP monthly stats are attached.

Emergency Management

The LREMP Sub-committees continued to meet throughout the month of June. Work continues on the updated LREMP Plan, which will take a significant amount of time to complete.

LCMAO had their quarterly meeting, the Committee approved working together with LREMP in the Full-scale Exercise scheduled for 2024. They will continue to have representatives on the sub-committee working on developing the exercise. They were advised a Tabletop Exercise will also be planned but to take place in the fall of 2024.

Ken Morrison

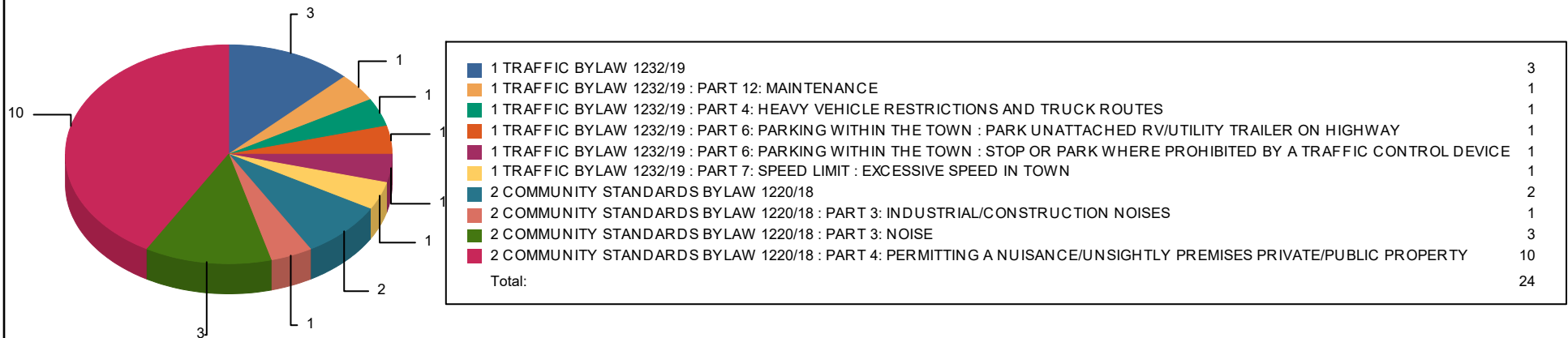
Director of Emergency Management & Protective Services

Town of Blackfalds

MONTH END Statistics from Occurred Date: 6/1/2024 12:00:00AM to 6/30/2024 11:59:59PM

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

Count of Incident Types



1 TRAFFIC BYLAW 1232/19: 3 4%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

1 TRAFFIC BYLAW 1232/19 : PART 12: MAINTENANCE: 1 1%

1 TRAFFIC BYLAW 1232/19 : PART 4: HEAVY VEHICLE RESTRICTIONS AND TRUCK ROUTES: 1 1%

1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK UNATTACHED RV/UTILITY TRAILER ON HIGHWAY: 1 1%

1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : STOP OR PARK WHERE PROHIBITED BY A TRAFFIC CONTROL DEVICE: 1 1%

1 TRAFFIC BYLAW 1232/19 : PART 7: SPEED LIMIT : EXCESSIVE SPEED IN TOWN: 1 1%

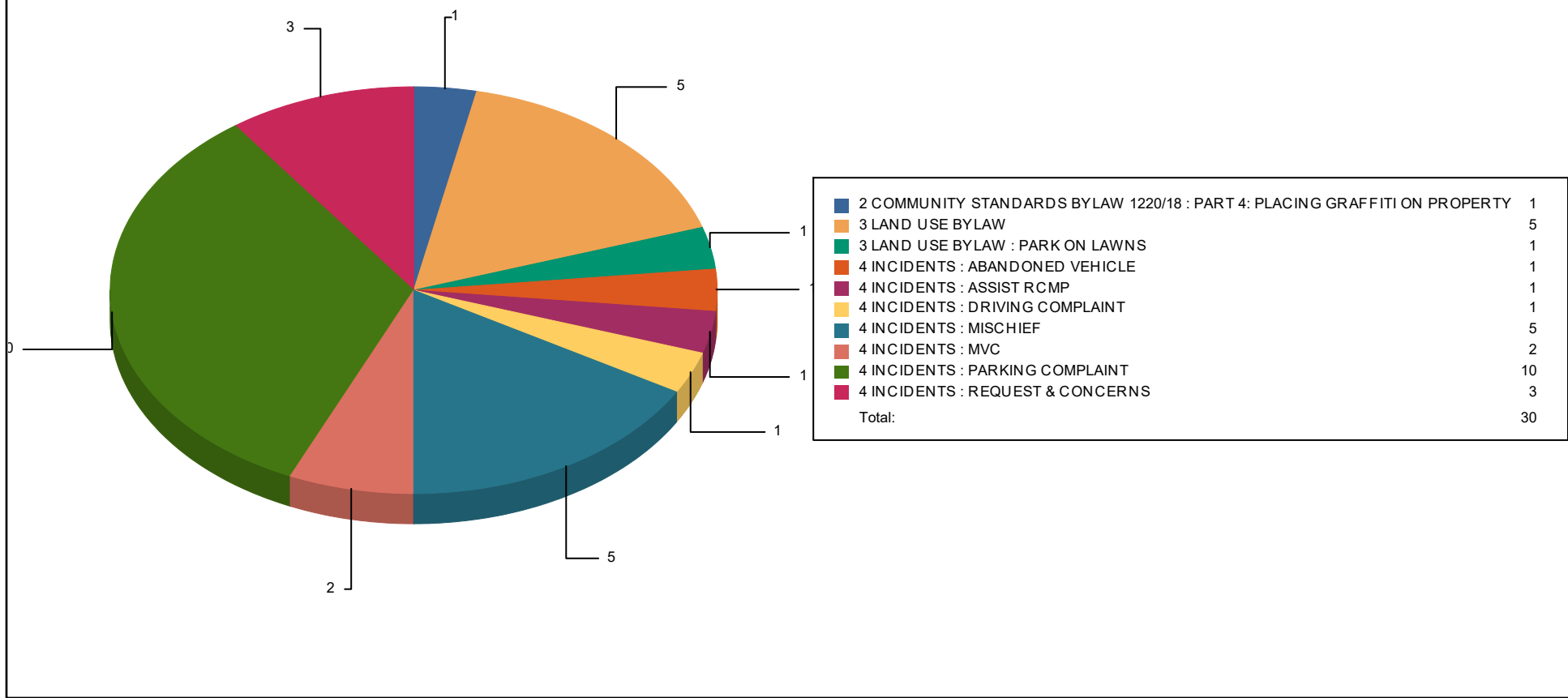
2 COMMUNITY STANDARDS BYLAW 1220/18: 2 2%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: INDUSTRIAL/CONSTRUCTION NOISES: 1 1%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE: 3 4%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY:
10 12%

Count of Incident Types



2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PLACING GRAFFITI ON PROPERTY: 1 1%

3 LAND USE BYLAW: 5 6%

3 LAND USE BYLAW : PARK ON LAWNS: 1 1%

4 INCIDENTS : ABANDONED VEHICLE: 1 1%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

4 INCIDENTS : ASSIST RCMP: 1 1%

4 INCIDENTS : DRIVING COMPLAINT: 1 1%

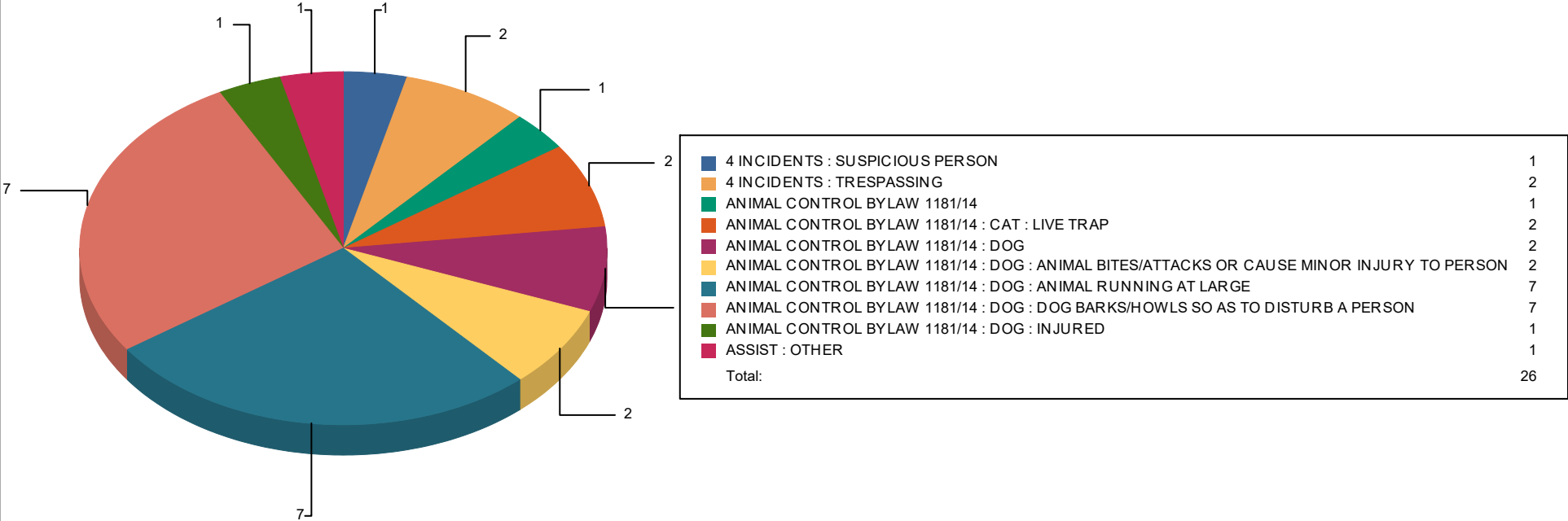
4 INCIDENTS : MISCHIEF: 5 6%

4 INCIDENTS : MVC: 2 2%

4 INCIDENTS : PARKING COMPLAINT: 10 12%

4 INCIDENTS : REQUEST & CONCERNS: 3 4%

Count of Incident Types



4 INCIDENTS : SUSPICIOUS PERSON: 1 1%

4 INCIDENTS : TRESPASSING: 2 2%

ANIMAL CONTROL BYLAW 1181/14: 1 1%

ANIMAL CONTROL BYLAW 1181/14 : CAT : LIVE TRAP: 2 2%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

ANIMAL CONTROL BYLAW 1181/14 : DOG: 2 2%

ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL BITES/ATTACKS OR CAUSE MINOR INJURY TO PERSON: 2 2%

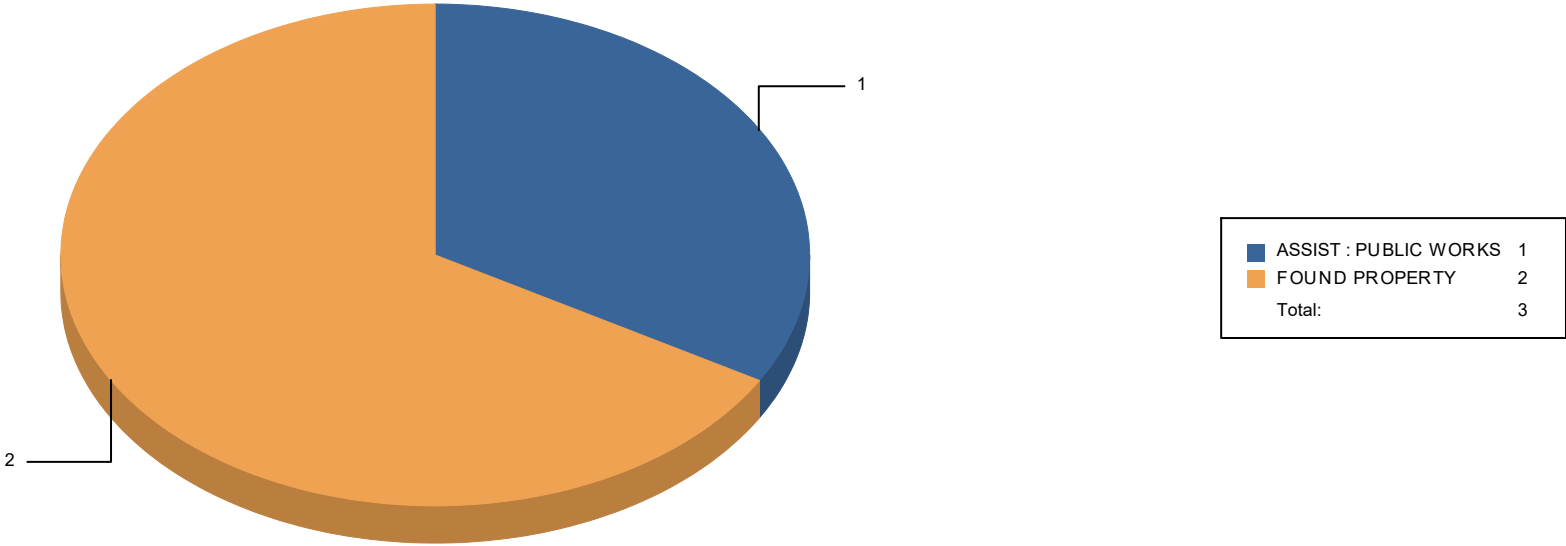
ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL RUNNING AT LARGE: 7 8%

ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON: 7 8%

ANIMAL CONTROL BYLAW 1181/14 : DOG : INJURED: 1 1%

ASSIST : OTHER: 1 1%

Count of Incident Types



ASSIST : PUBLIC WORKS: 1 1%

FOUND PROPERTY: 2 2%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

Grand Total: 100.00% Total # of Incident Types Reported: 83

**Blackfalds (Municipal) Crime Statistic Summary – January to June****2024/07/05***Blackfalds (Municipal) – Highlights*

- **Break & Enters** are showing a 20.0% increase when compared to the same period in 2023 (January to June). There were 2 more actual occurrences (from 10 in 2023 to 12 in 2024).
- **Theft of Motor Vehicles** increased by 10.0% when compared to the same period in 2023 (January to June). There were 1 more actual occurrences (from 10 in 2023 to 11 in 2024).
- **Theft Under \$5,000** decreased by 19.4% when compared to the same period in 2023 (January to June). There were 6 fewer actual occurrences (from 31 in 2023 to 25 in 2024).

Blackfalds (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2023 – 2024 (January to June)
Total Persons Crime	18.1% Decrease
Total Property Crime	1.4% Decrease
Total Criminal Code	16.4% Decrease

From January to June 2024, when compared to the same period in 2023, there have been:

- 17 fewer **Persons Crime** offences;
- 2 fewer **Property Crime** offences; and
- 48 fewer **Total Criminal Code** offences;

Blackfalds (Municipal) – June, 2024

- There were 4 **Thefts of Motor Vehicles** in June: 0 cars, 2 trucks, 0 minivans, 1 SUVs, 0 motorcycles, 1 other types of vehicles, and 0 vehicles taken without consent.
- There were 5 **Break and Enters** in June: 1 businesses, 2 residences, 0 cottages/seasonal residences, 1 in some other type of location, and 1 unlawfully being in a dwelling house.
- There were a total of 1 **Provincial Roadside Suspensions** in June (1 alcohol related and 0 drug related). This brings the year-to-date total to 10 (10 alcohol related and 0 drug related).
- There were a total of 8 files with the **Spousal Abuse** survey code in June (June 2023: 14). This brings the year-to-date total to 60 (2023: 71).
- There were 177 files with **Victim Service Unit** referral scoring in Blackfalds Municipal: 10 accepted, 29 declined, 1 proactive, 0 requested but not available, and 137 files with no victim.



Blackfalds Municipal Crime Gauge

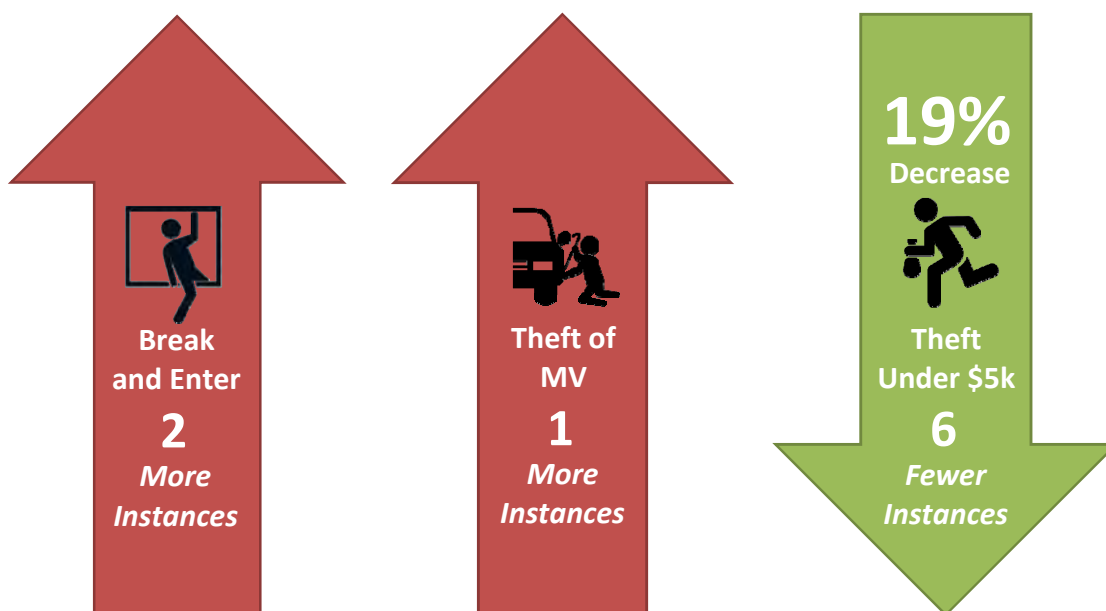
2024 vs. 2023
January to June

Criminal Code Offences



Total Criminal Code Offences: **16% Decrease**
When compared to January to June, 2023

Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
January to June: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	0	0	0	0	-100%	N/A	-0.2
Robbery		2	5	1	0	0	-100%	N/A	-0.9
Sexual Assaults		1	5	4	2	2	100%	0%	-0.1
Other Sexual Offences		0	3	5	5	0	N/A	-100%	0.2
Assault		48	49	29	35	35	-27%	0%	-4.0
Kidnapping/Hostage/Abduction		2	0	0	1	0	-100%	-100%	-0.3
Extortion		1	0	2	1	2	100%	100%	0.3
Criminal Harassment		25	18	22	35	27	8%	-23%	2.1
Uttering Threats		23	30	16	15	11	-52%	-27%	-3.9
TOTAL PERSONS		103	110	79	94	77	-25%	-18%	-6.8
Break & Enter		20	19	21	10	12	-40%	20%	-2.5
Theft of Motor Vehicle		18	22	19	10	11	-39%	10%	-2.6
Theft Over \$5,000		2	4	4	1	3	50%	200%	-0.1
Theft Under \$5,000		51	46	28	31	25	-51%	-19%	-6.7
Possn Stn Goods		10	8	13	9	5	-50%	-44%	-0.9
Fraud		33	25	19	32	33	0%	3%	0.7
Arson		2	1	0	2	2	0%	0%	0.1
Mischief - Damage To Property		37	43	33	23	31	-16%	35%	-3.2
Mischief - Other		30	15	13	21	15	-50%	-29%	-2.4
TOTAL PROPERTY		203	183	150	139	137	-33%	-1%	-17.6
Offensive Weapons		6	9	3	4	1	-83%	-75%	-1.5
Disturbing the peace		25	17	6	15	14	-44%	-7%	-2.4
Fail to Comply & Breaches		15	14	16	19	5	-67%	-74%	-1.5
OTHER CRIMINAL CODE		13	13	15	21	10	-23%	-52%	0.2
TOTAL OTHER CRIMINAL CODE		59	53	40	59	30	-49%	-49%	-5.2
TOTAL CRIMINAL CODE		365	346	269	292	244	-33%	-16%	-29.6

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
January to June: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	2	2	2	0	-100%	-100%	-0.8
Drug Enforcement - Trafficking		1	3	0	5	1	0%	-80%	0.2
Drug Enforcement - Other		0	1	1	2	0	N/A	-100%	0.1
Total Drugs		5	6	4	9	1	-80%	-89%	-0.5
Cannabis Enforcement		1	2	1	1	0	-100%	-100%	-0.3
Federal - General		3	4	4	8	2	-33%	-75%	0.2
TOTAL FEDERAL		9	12	9	18	3	-67%	-83%	-0.6
Liquor Act		7	3	4	2	5	-29%	150%	-0.5
Cannabis Act		1	4	1	1	0	-100%	-100%	-0.5
Mental Health Act		45	45	26	48	38	-16%	-21%	-1.1
Other Provincial Stats		54	64	58	52	81	50%	56%	4.2
Total Provincial Stats		107	116	89	103	124	16%	20%	2.1
Municipal By-laws Traffic		10	5	1	5	3	-70%	-40%	-1.4
Municipal By-laws		83	44	33	40	23	-72%	-43%	-12.4
Total Municipal		93	49	34	45	26	-72%	-42%	-13.8
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		1	3	2	1	4	300%	300%	0.4
Property Damage MVC (Reportable)		54	56	70	62	55	2%	-11%	0.8
Property Damage MVC (Non Reportable)		11	6	4	9	10	-9%	11%	0.1
TOTAL MVC		66	65	76	73	69	5%	-5%	1.4
Roadside Suspension - Alcohol (Prov)		0	11	23	29	10	N/A	-66%	3.8
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		164	171	133	170	200	22%	18%	7.1
Other Traffic		1	2	2	1	1	0%	0%	-0.1
Criminal Code Traffic		26	19	7	9	9	-65%	0%	-4.4
Common Police Activities									
False Alarms		21	13	15	31	23	10%	-26%	2.2
False/Abandoned 911 Call and 911 Act		13	7	12	9	11	-15%	22%	-0.2
Suspicious Person/Vehicle/Property		113	106	55	75	69	-39%	-8%	-11.9
Persons Reported Missing		8	14	7	9	14	75%	56%	0.7
Search Warrants		0	0	0	2	0	N/A	-100%	0.2
Spousal Abuse - Survey Code (Reported)		108	71	84	71	60	-44%	-15%	-9.6
Form 10 (MHA) (Reported)		2	6	5	5	1	-50%	-80%	-0.3

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
June: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		0	1	0	0	1	N/A	N/A	0.1
Other Sexual Offences		0	1	0	0	0	N/A	N/A	-0.1
Assault		10	13	4	8	1	-90%	-88%	-2.3
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		1	0	0	0	1	0%	N/A	0.0
Criminal Harassment		3	5	9	8	5	67%	-38%	0.7
Uttering Threats		5	8	2	3	2	-60%	-33%	-1.1
TOTAL PERSONS		19	29	15	19	10	-47%	-47%	-2.8
Break & Enter		3	7	1	1	5	67%	400%	-0.2
Theft of Motor Vehicle		1	9	1	2	4	300%	100%	-0.1
Theft Over \$5,000		0	1	0	0	2	N/A	N/A	0.3
Theft Under \$5,000		10	12	2	10	7	-30%	-30%	-0.8
Possn Strn Goods		0	2	0	3	0	N/A	-100%	0.1
Fraud		9	5	4	2	5	-44%	150%	-1.1
Arson		1	0	0	1	0	-100%	-100%	-0.1
Mischief - Damage To Property		9	8	4	6	6	-33%	0%	-0.8
Mischief - Other		6	0	3	2	4	-33%	100%	-0.2
TOTAL PROPERTY		39	44	15	27	33	-15%	22%	-2.9
Offensive Weapons		1	1	1	2	0	-100%	-100%	-0.1
Disturbing the peace		8	0	3	2	1	-88%	-50%	-1.2
Fail to Comply & Breaches		3	3	3	2	1	-67%	-50%	-0.5
OTHER CRIMINAL CODE		1	2	3	1	2	100%	100%	0.1
TOTAL OTHER CRIMINAL CODE		13	6	10	7	4	-69%	-43%	-1.7
TOTAL CRIMINAL CODE		71	79	40	53	47	-34%	-11%	-7.4

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
June: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	2	0	N/A	-100%	0.2
Drug Enforcement - Other		0	0	1	2	0	N/A	-100%	0.2
Total Drugs		0	0	1	4	0	N/A	-100%	0.4
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	1	0	3	1	-50%	-67%	0.0
TOTAL FEDERAL		2	1	1	7	1	-50%	-86%	0.4
Liquor Act		2	1	0	1	0	-100%	-100%	-0.4
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		8	11	3	7	7	-13%	0%	-0.6
Other Provincial Stats		6	5	7	8	15	150%	88%	2.1
Total Provincial Stats		16	17	10	16	22	38%	38%	1.1
Municipal By-laws Traffic		1	0	0	1	1	0%	0%	0.1
Municipal By-laws		18	15	6	8	4	-78%	-50%	-3.5
Total Municipal		19	15	6	9	5	-74%	-44%	-3.4
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	1	0	0	1	N/A	N/A	0.1
Property Damage MVC (Reportable)		8	8	7	9	12	50%	33%	0.9
Property Damage MVC (Non Reportable)		4	1	0	2	1	-75%	-50%	-0.5
TOTAL MVC		12	10	7	11	14	17%	27%	0.5
Roadside Suspension - Alcohol (Prov)		0	1	0	0	1	N/A	N/A	0.1
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		32	49	22	20	47	47%	135%	0.1
Other Traffic		0	0	0	0	0	N/A	N/A	0.0
Criminal Code Traffic		4	2	1	0	1	-75%	N/A	-0.8
Common Police Activities									
False Alarms		2	1	2	3	4	100%	33%	0.6
False/Abandoned 911 Call and 911 Act		2	2	3	1	3	50%	200%	0.1
Suspicious Person/Vehicle/Property		23	22	4	14	10	-57%	-29%	-3.4
Persons Reported Missing		0	3	0	2	3	N/A	50%	0.5
Search Warrants		0	0	0	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		18	16	11	14	8	-56%	-43%	-2.2
Form 10 (MHA) (Reported)		1	1	0	1	0	-100%	-100%	-0.2

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
Q2: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	0	0	0	0	-100%	N/A	-0.2
Robbery		0	5	1	0	0	N/A	N/A	-0.5
Sexual Assaults		0	2	3	1	1	N/A	0%	0.1
Other Sexual Offences		0	1	5	2	0	N/A	-100%	0.1
Assault		24	28	12	21	14	-42%	-33%	-2.7
Kidnapping/Hostage/Abduction		0	0	0	1	0	N/A	-100%	0.1
Extortion		1	0	1	1	2	100%	100%	0.3
Criminal Harassment		15	13	14	25	17	13%	-32%	1.6
Uttering Threats		14	15	8	10	7	-50%	-30%	-1.9
TOTAL PERSONS		55	64	44	61	41	-25%	-33%	-3.1
Break & Enter		12	13	10	8	7	-42%	-13%	-1.5
Theft of Motor Vehicle		8	20	7	7	6	-25%	-14%	-1.7
Theft Over \$5,000		1	3	3	0	2	100%	N/A	-0.1
Theft Under \$5,000		27	28	12	22	16	-41%	-27%	-2.8
Possn Strn Goods		7	3	6	5	1	-86%	-80%	-1.0
Fraud		21	15	13	14	16	-24%	14%	-1.1
Arson		1	1	0	2	1	0%	-50%	0.1
Mischief - Damage To Property		17	22	18	16	22	29%	38%	0.4
Mischief - Other		17	7	5	13	8	-53%	-38%	-1.2
TOTAL PROPERTY		111	112	74	87	79	-29%	-9%	-8.9
Offensive Weapons		2	2	2	3	0	-100%	-100%	-0.3
Disturbing the peace		17	7	4	8	9	-47%	13%	-1.5
Fail to Comply & Breaches		8	6	7	14	3	-63%	-79%	-0.2
OTHER CRIMINAL CODE		5	5	4	9	6	20%	-33%	0.6
TOTAL OTHER CRIMINAL CODE		32	20	17	34	18	-44%	-47%	-1.4
TOTAL CRIMINAL CODE		198	196	135	182	138	-30%	-24%	-13.4

Blackfalds Municipal Detachment Crime Statistics (Actual) Q2: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	1	0	0	-100%	N/A	-0.3
Drug Enforcement - Trafficking		0	1	0	2	0	N/A	-100%	0.1
Drug Enforcement - Other		0	0	1	2	0	N/A	-100%	0.2
Total Drugs		1	2	3	4	0	-100%	-100%	0.0
Cannabis Enforcement		0	2	0	0	0	N/A	N/A	-0.2
Federal - General		3	2	1	6	1	-67%	-83%	0.0
TOTAL FEDERAL		4	6	4	10	1	-75%	-90%	-0.2
Liquor Act		4	3	4	2	4	0%	100%	-0.1
Cannabis Act		1	2	0	0	0	-100%	N/A	-0.4
Mental Health Act		22	27	14	24	15	-32%	-38%	-1.7
Other Provincial Stats		34	40	26	31	41	21%	32%	0.5
Total Provincial Stats		61	72	44	57	60	-2%	5%	-1.7
Municipal By-laws Traffic		6	0	0	2	2	-67%	0%	-0.6
Municipal By-laws		65	35	14	31	13	-80%	-58%	-10.8
Total Municipal		71	35	14	33	15	-79%	-55%	-11.4
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		0	2	0	0	1	N/A	N/A	0.0
Property Damage MVC (Reportable)		18	22	15	28	19	6%	-32%	0.8
Property Damage MVC (Non Reportable)		6	3	1	6	5	-17%	-17%	0.1
TOTAL MVC		24	27	16	35	25	4%	-29%	1.0
Roadside Suspension - Alcohol (Prov)		0	7	13	12	5	N/A	-58%	1.5
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		82	108	68	92	117	43%	27%	5.4
Other Traffic		1	1	1	0	0	-100%	N/A	-0.3
Criminal Code Traffic		12	10	4	3	3	-75%	0%	-2.5
Common Police Activities									
False Alarms		10	3	6	16	13	30%	-19%	1.9
False/Abandoned 911 Call and 911 Act		4	3	6	6	8	100%	33%	1.1
Suspicious Person/Vehicle/Property		68	57	25	44	31	-54%	-30%	-8.7
Persons Reported Missing		3	7	5	4	7	133%	75%	0.5
Search Warrants		0	0	0	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		56	42	37	44	28	-50%	-36%	-5.4
Form 10 (MHA) (Reported)		1	3	1	2	0	-100%	-100%	-0.3

MEETING DATE: July 23, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Development & Building Monthly Report – June 2024**

BACKGROUND

Attached is the June 2024 Development & Building Permit Report and Comparison for 2022-2024 year to date. We also have shown the comparison for the year-to-date figures for 2023 on the comparison report.

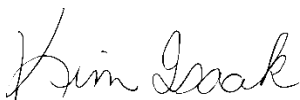
For Council's information, the "other" category captures the following types of residential permits:

- Shed,
- Garage & deck. On occasion both a garage and deck will be applied for under the same development permit and when that happens, it will be captured as "other"),
- Hot tub,
- Ensuite addition to Master Bedroom. This type of development is not appropriate to capture under "addition" because it does not entail a structural alteration as it's changing the interior of the home,
- Shed & deck. Occasionally these two developments will be applied for under the same development permit. When that happens, it will fall under "other", and
- Grading permits.

ATTACHMENTS

- *June 2024 Development/Building Permit Report*
- *2022 – 2024 Development/Building Comparison Report*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
159-24	4507 Broadway Avenue	R-1L	Fence Height Relaxation		
160-24	4500 Blackfalds Crossing Way (Phase 3)	C-2	Restaurant and 3 CRU's		
161-24	5422 Vista Trail	R-1M	SFD	approved	25-Jun-24
162-24	4500 Blackfalds Crossing Way (Unit 705)	C-2	Interior Tenant Improvements	approved	25-Jun-24
163-24	5000 Leung Road	PF	Change in Use/Occupancy	approved	6-Jun-24
164-24	5008 Wilson Street	R-2	Relaxation to side yard and front yard setback		
165-24	10 Coachman Way	R-1S	Home Business	approved	12-Jun-24
166-24	34 Sparrow Close	R-1M	Basement Reno	approved	25-Jun-24
167-24	92 Paramount Crescent	R-1M	Deck	approved	25-Jun-24
168-24	57 Churchill Place	R-1M	Home Business	approved	12-Jun-24
169-24	92 Cyprus Road	R-1L	Residential Solar Panel Installation	approved	25-Jun-24
170-24	91 Aurora Heights Blvd	R-1S	SFD	approved	25-Jun-24
171-24	117 Vintage Close	R-1M	Hot Tub	approved	25-Jun-24
172-24	65 Arrowwood Close	R-1L	Wood Stove	approved	25-Jun-24
173-24	5410 Prairie Ridge Ave	R-1L	Garage		
174-24	37 Aztec Crescent	R-1S	Home Business	approved	17-Jun-24
175-24	6037 Parkwood Road (Unit 115)	C-2	Change in Use/Occupancy	approved	18-Jun-24
176-24	74 Ava Crescent	R-2	Basement Reno		
177-24	4826 Aspen Lakes Boulevard	R-1M	Residential Solar Panel Installation		
178-24	5545 Park Street	R-1L	Deck		
179-24	4980 Aspen Lakes Blvd	R-1M	Side Yard Relaxation		
180-24	4901 Parkwood Road	PF	Sign		
181-24	Municipal Reserve North of Panorama Drive	PR	Sign		
182-24	58 Cedar Square	R-1S	Basement Reno		
183-24	5421 Blackfalds Industrial Way	I-2	Temporary Storage		
184-24	25 Valley Crescent	R-1S	Deck		
185-24	17 Westglen Boulevard	R-1M	Deck		
186-24	TBD Vista Trail	PF	K-4 Elementary School		
187-24	4500 Blackfalds Crossing Way Unit 225	C-2	Sign		
188-24	138 Ava Crescent	R-2	Detached Garage		
189-24	5426 Vista Trail	R-1M	SFD		
190-24	6037 Parkwood Road (unit 200)	C-2	Sign		

191-24	4500 Blackfalds Crossing Way (Unit 210)	C-2	Sign		
192-24	25 Anna Close	DC-4	Townhouses		
193-24	29 Anna Close	DC-4	Townhouses		
194-24	33 Anna Close	DC-4	Townhouses		
195-24	37 Anna Close	DC-4	Townhouses		
196-24	41 Anna Close	DC-4	Townhouses		
197-24	45 Anna Close	DC-4	Townhouses		



Town of Blackfalds Development/Building Permit Comparison 2022 to 2024

2023 YTD

	2022		2023		2024		June	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
Residential								
SFD	21	\$ 6,350,251.00	21	\$ 7,037,626.70	18	\$ 6,334,780.00	12	\$ 4,132,626.70
Duplexes	4	\$ 800,000.00	6	\$ 1,060,000.00	8	\$ 2,070,000.00	0	\$ -
Manufactured Home	3	\$ 300,000.00	2	\$ 250,000.00	3	\$ 575,000.00	0	\$ -
4-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	16	\$ 3,413,600.00	11	\$ 1,790,000.00	18	\$ 3,252,000.00	0	\$ -
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	8	\$ 3,495,000.00	0	\$ -
Total Res. Dwellings	44	\$ 10,863,851	40	\$ 10,137,627	55	\$ 15,726,780	12	\$ 4,132,627
Garage	25	\$ 942,000.00	9	\$ 293,000.00	14	\$ 405,832.00	4	\$ 165,000.00
Deck	9	\$ 68,010.00	9	\$ 102,000.00	9	\$ 93,100.00	3	\$ 24,500.00
Basement Reno	56	\$ 1,057,050.00	40	\$ 865,700.00	24	\$ 773,500.00	22	\$ 387,700.00
Addition	1	\$ 200,000.00	0	\$ -	0	\$ -	0	\$ -
Accessory Suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Home Business	18	\$ -	21	\$ -	13	\$ -	15	\$ -
Other	43	\$ 582,057.73	44	\$ 1,232,115.84	45	\$ 20,217,633.78	17	\$ 404,793.50
Commercial	35	\$ 9,320,100.00	27	\$ 5,190,341.00	26	\$ 2,937,462.26	10	\$ 2,552,500.00
Industrial	3	\$ 12,093.75	4	\$ 200,000.00	2	\$ 2,501,000.00	2	\$ -
Institutional	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Agricultural	0	\$ -	1	\$ -	0	\$ -	1	\$ -
Public Facility	6	\$ 1,548,421.00	4	\$ 192,300.00	9	\$ 38,030,500.00	1	\$ 110,000.00
TOTAL PERMITS	240	\$ 24,593,583.48	199	\$ 18,213,083.54	197	\$ 80,685,808.04	87	\$ 7,777,120.20
General Yearly Notes:		1 - 2,500,000 East Area Linear Wetland Ph. 2		1 - 2,500,000 Vista Trail Commercial				
		1 - 5,500,000 Womacks/Gregg St. Alignment Project		1 - 1,000,000 Dental Office				

TOWN OF BLACKFALDS
Blackfalds Health Professional Attraction & Retention Committee
Tayles Room, Civic Cultural Centre – 5018 Waghorn Street
Monday, March 11, 2024, at 6:30 p.m.

MINUTES

MEMBERS PRESENT

Denise Sumner, Board Chairperson
Marina Appel, Town of Blackfalds Councillor
Edna Coulter, Town of Blackfalds Councillor
Tennielle Gilchrist, Public at Large
Henry Steenbergen, Public at Large
Cliff Soper, Public at Large
Any Langkow, RhPAP Representative

OTHERS ATTENDING

Rick Sadick, Economic Development Officer
Lorrie Logan, Municipal Clerk

REGRETS

Lorna Mikovich, Primary Care Network
Dr Muti Kauchali, Public at Large
Rubina Kaechele, Public at Large
Jamie Hoover, Town of Blackfalds Mayor
Tyler McKinnon, AHS Representative
Mandy Waite, AHS Representative
Jamie, Laliberte, PCN Representative
Janel Cadrain, AHS Representative (virtually)
Shauna Ahlquist, Public at Large
Jennifer Allbon, Public at Large
RoAnna McLenahan, Public at Large

WELCOME AND CALL TO ORDER

Chairperson Sumner welcomed all attending and called the Blackfalds Health Professional Attraction & Retention Committee Meeting to order at 6:42 p.m.

Councillor Appel moved that the Blackfalds Health Professional Attraction & Retention Committee receive the Agenda for March 11, 2024, as presented.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

TOWN OF BLACKFALDS
Blackfalds Health Professional Attraction & Retention Committee
Tayles Room, Civic Cultural Centre – 5018 Waghorn Street
Monday, March 11, 2024, at 6:30 p.m.

MINUTES

PRESENTATIONS

Lorna Milkovich canceled this evening's presentation, to be rescheduled for a later date.

BUSINESS

Minutes

Councillor Coulter moved That the Blackfalds Health Professional Attraction & Retention Committee receive the Minutes from the January 8, 2024, meeting.

CARRIED UNANIMOUSLY

Previous Attraction & Retention Strategies

No changes were made, and it was reiterated that the Provincial Government should be responsible for attracting and retaining new doctors and healthcare professionals in rural Alberta Communities.

This committee will stay focused on things that we could advocate to attract and retain doctors and healthcare professionals.

Community Profile

Anya Langkow, representing the Rural Health Professional Action Plan (RhPAP) is seeking details about the services available within the Town of Blackfalds. This information will be used to create a brochure to be used as a recruitment tool for doctors and healthcare professionals, primarily for use online. This brochure will also be shared with Alberta Health Services (AHS).

RhPAP would like this information by early June for July printing.

A&R Grant Closure

Last year, Blackfalds applied for and received a \$1000 grant for RhPAP. These funds were utilized during Rural Health Week in the following manner:

- Gift Baskets: An amount of \$975 was allocated to create gift baskets comprising tea and cookies. These Gift Baskets were delivered to local healthcare providers which were very well received.
- Blackfalds is eligible to apply for another grant in the amount of \$1000 in April 2024.

Rhapsody Awards

- Recognizes outstanding contributions of rural physicians and healthcare professionals.
- At this time there were no nominees from Blackfalds.

TOWN OF BLACKFALDS
Blackfalds Health Professional Attraction & Retention Committee
Tayles Room, Civic Cultural Centre – 5018 Waghorn Street
Monday, March 11, 2024, at 6:30 p.m.

MINUTES

Alberta Rural Health Week (May 27-31, 2024)

This week is set aside to honour the contributions of the rural doctors and healthcare professionals in our community.

It was agreed to give gift baskets again but with additional items such as vouchers, abbey passes, etc.

Rick will get details regarding the gift baskets from last year and then arrange a Teams meeting to coordinate the assembly and distribution of the baskets.

Tennille will compose a letter for businesses interested in contributing vouchers for the gift baskets.

Motion:

Councillor Appel moved That the Blackfalds Health Professional Attraction and Retention Committee put \$1000 towards the Gift Baskets for Alberta Rural Health Week and a grant in the amount of \$1,000 to come from Rural Health Professions Action Plan for a total amount of \$2000 to be presented to Council.

CARRIED UNANIMOUSLY

RHPAP Conference – Oct 8-10/24

The RhPAP Conference, scheduled for October 8-10, 2024, will be held in Wainwright. It is recommended that 2 Committee members and 2 Councillors attend, as they will benefit from the new perspectives and insights offered during this conference this year.

Early bird tickets go on sale May 1, 2024.

Committee Member Roundtable

Anya gave an updated report from RhPAP - These events can be found on the website at <https://rhpap.ca>

- March 21 – Event - Knowledge Now Series – Rural Development Network – Register online.
- Let's Go Rural – High School Event – Expressions of Interest are accepted up to March 15th. - This information was communicated to Students at the Schools in Blackfalds
- Alberta Rural Health Week – May 27-31st
- Will announce the RhPAP Rhapsody Awards during the Alberta Rural Health Week.
- Funding for Reside – Funded by the Government of Alberta's Ministry of Health – Can apply for financial benefits up to \$120,000. - Open to all physicians who have completed a residency program in the last 5 years in Canada or Open to second-year Family Medicine Residents, and those in a R3 specialty program. (Closes the end of March)
- Continuing Professional Development Courses - offer professional development programs and support for health professionals in rural Alberta.
- Rural Research Grant program – can apply up to \$25,000 from RhPAP.

TOWN OF BLACKFALDS
Blackfalds Health Professional Attraction & Retention Committee
Tayles Room, Civic Cultural Centre – 5018 Waghorn Street
Monday, March 11, 2024, at 6:30 p.m.

MINUTES

Information:

A newly trained Doctor is interested in moving to Blackfalds to practice. It was suggested to go through the proper channels such as Primary Care Network or apply directly to specific Clinics.

ACTION ITEMS:

Doctors Information Forms

A brochure is currently being developed to provide essential information for incoming Healthcare Professionals who may want to work in this area.

Friends Society Organization

According to the AGLC (Alberta Gaming, Liquor & Cannabis) regulations, it is not permissible to establish a society specifically for fundraising on behalf of doctors.

Doctors Tours

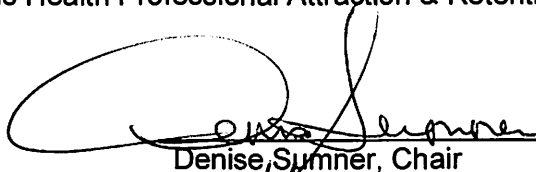
Councillor Appel and Member Gilchrist recently organized a town tour with Dr. Oghenekome (Kome) Isuosuo. During the tour, the importance of integrating into the community was emphasized.

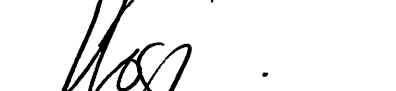
CONFIDENTIAL

None

ADJOURNMENT

Chair Sumner adjourned the Blackfalds Health Professional Attraction & Retention Committee at 8:37 p.m.


Denise Sumner, Chair


Lorrie Logan, Municipal Clerk

TOWN OF BLACKFALDS
MUNICIPAL PLANNING COMMISSION
Civic Cultural Center – 5018 Waghorn Street
Tuesday, April 23, 2024, at 6:15 p.m.
MINUTES

MEMBERS PRESENT

Laura Svab – Chairperson, Town of Blackfalds Councillor
Jim Sands – Vice Chairperson, Town of Blackfalds Deputy Mayor
Brenda Dennis, Town of Blackfalds Councillor
Alex Garcia, Member at Large
Richard Poole, Member at Large

OTHERS ATTENDING

Billie Scott, Development Officer II

REGRETS

None

WELCOME AND CALL TO ORDER

Chairperson Svab welcomed called the Municipal Planning Commission Meeting to order at 6:15 p.m.

APPROVAL OF AGENDA

15/24 Member Dennis moved That the Municipal Planning Commission approve the agenda as amended.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

BUSINESS

Approval of Minutes

16/24 Member Dennis moved that the Municipal Planning Commission approve the Minutes from March 26, 2024, as presented.

CARRIED UNANIMOUSLY

Application 82-24 – Side yard setback relaxation for existing detached garage of 30% and side yard setback relaxation of 89% and rear yard setback relaxation of 100% for the 1.15m x 2.12m moveable shed.

43 Cascade Street (Lot 28, Block 13, Plan 132 1284)

Administration provided background information on the proposed development.

The Board had a general discussion regarding whether the town had established fines for non-compliant buildings. Administration indicated that currently, there were no procedures in effect for imposing fines on non-complaint buildings and the Land Use Bylaw offers a process for applicants to apply for variances.

17/24 MOVED by Member Dennis that the Municipal Planning Commission APPROVE the application for the relaxation of the side yard setback for the existing detached garage from 1.0m to 0.70m and the side relaxation shed from 1.0m to 0.19m and rear yard relaxation 0.00m for the existing shed as presented in Development Permit 82-24, located at 43 Cascade Street (Lot 28, Block 13, Plan 132 1284) as granting the relaxations will not affect the use, enjoyment, value of this property or adjacent properties,

and Subject to the following conditions being met to the satisfaction of the Development Officer:

1. The applicant shall ensure that side yard setback relaxation for the detached garage does not exceed 0.70m.

TOWN OF BLACKFALDS
MUNICIPAL PLANNING COMMISSION
Civic Cultural Center – 5018 Waghorn Street
Tuesday, April 23, 2024, at 6:15 p.m.
MINUTES

2. The applicant shall ensure that the side yard setback relaxation for the 1.15m x 2.12m movable shed does not exceed 0.19m.
3. The applicant shall ensure that the rear yard setback relaxation for the 1.15m x 2.12m movable shed does not exceed 0.00m.
4. Any changes to the approved application shall require a separate permit application.

Development Conditions:

5. Approved accessory buildings shall consider the principal building appearance to ensure compatibility and incorporate similar exterior colours and materials.
6. The applicant is responsible for ensuring that no development or portion thereof shall be located over municipal lands, road rights-of-way or municipal easements.
7. An Accessory Building or Structure shall not be constructed over an Easement or right of way.

Ongoing Conditions:

8. Where access is gained directly from a paved road, driveways and parking areas shall be hard surfaced.
9. All off-street parking areas, where entered onto by a paved road, shall be hard surfaced as defined in the Land Use Bylaw in force.

NOTES

1. *The applicant is to provide any revised drawings clearly indicating any changes to the approved drawing set.*
2. *This permit indicates that only the development to which it relates is authorized, with the provisions of the Land Use Bylaw and in no way relieves or excuses the applicant from complying with the Land Use Bylaw or any other Bylaw, orders and/or regulations affecting such development.*
3. *The requirements of the Land Use Bylaw or this approval does not exempt a person from compliance with the requirements of other Town Bylaws, policies, easements, covenants, conservation agreements, development agreements, provincial or federal statutes or regulations.*
4. *The Development Authority may, in accordance with the Land Use Bylaw in force and Part 17 of the Municipal Government Act (MGA), take such actions as necessary to ensure that the provisions are complied with.*

CARRIED UNANIMOUSLY

ADJOURNMENT

Chairperson Svab adjourned the Municipal Planning Commission Meeting at 6:28 p.m.



Laura Svab, Chair



Billie Scott, Recording Secretary/Admin Staff





TOWN OF BLACKFALDS
Blackfalds Health Professional Attraction & Retention Committee
Meeting held Virtually-Via Microsoft Teams
Monday, May 6, 2024, at 6:30 p.m.

MINUTES

MEMBERS PRESENT

Denise Sumner, Board Chairperson
Marina Appel, Town of Blackfalds Councillor
Edna Coulter, Town of Blackfalds Councillor
Tennielle Gilchrist, Public at Large
Anya Langkow, RhPAP Representative

OTHERS ATTENDING

Jamie Hoover, Town of Blackfalds Mayor

REGRETS

Henry Steenbergen, Public at Large
Cliff Soper, Public at Large
Lorrie Logan, Municipal Clerk

WELCOME AND CALL TO ORDER

Chairperson Sumner welcomed all attending and called the Blackfalds Health Professional Attraction & Retention Committee Meeting to order at 6:32 p.m.

Member Gilchrist moved that the Blackfalds Health Professional Attraction & Retention Committee receive the Agenda for May 6, 2024, as presented.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

The Land Acknowledgement was acknowledged to recognize that the Town of Blackfalds is on Treaty Six territory.

PRESENTATIONS

None

BUSINESS

A meeting was held to discuss the assembly and distribution of baskets to honour Healthcare Professionals and their staff in the community during Alberta Rural Health Week.

The committee received a total of \$2,000. A \$1000 grant came from the Rural Health Professions Action Plan (RhPAP) and \$1,000 was received from the Town of Blackfalds.

TOWN OF BLACKFALDS
Blackfalds Health Professional Attraction & Retention Committee
Meeting held Virtually-Via Microsoft Teams
Monday, May 6, 2024, at 6:30 p.m.

MINUTES

The Committee reviewed the list of professional healthcare businesses to receive baskets this year.

The proclamation from Council for Alberta Rural Health Week was proclaimed at the April 23, 2024, Regular Council Meeting.

Councillor Appel plans to share the RHPAP link with Marcom, allowing event photos to be posted on their website at - #ruralhealthmatters.

This year, the baskets will contain Tea, coffee, cookies, lunch gift certificates, and swag from the Town of Blackfalds.

Chair Sumner will get a final staff count and verify business hours so the baskets can be delivered while the offices are open.

Chair Sumner will explore various bakeries that would be able to incorporate the same type of healthcare cookie images as last year. According to Member Langkow, last year's cookie design was considered the best in the province.

Member Gilchrist and Councillor Appel will purchase the baskets, cards, cellophane, and ribbon locally instead of using Amazon. On the thank you cards the committee would like to inform the recipients what BHPARC is all about and have all members sign the cards.

Councillor Coulter and Mayor Hoover will be responsible for getting the Lunch Gift Certificates from local Businesses.

On Monday, May 27, 2024, committee members will gather at Member Gilchrist's home to assemble the baskets, and every effort will be made to involve all members interested in delivering them to the local offices.

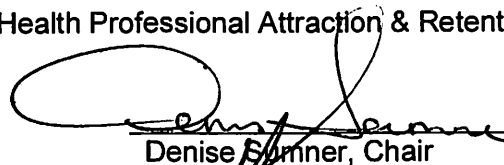
A reminder that the Early Bird Tickets go on sale May 1, 2024, for the fall RhPAP conference being held in Wainwright, this year.

CONFIDENTIAL

None

ADJOURNMENT

Chair Sumner adjourned the Blackfalds Health Professional Attraction & Retention Committee at 7:20 p.m.


Denise Sumner, Chair


Lorrie Logan, Municipal Clerk

MINUTES

Attendance:	Karin Engen	Town of Eckville
	Lenore Eastman	Town of Bentley
	Rob Fehr	Village of Alix
	Barb Shepherd (regrets)	Lacombe County
	Tracy Hallman	Village of Clive
	Reuben Konnik	City of Lacombe
	Jamie Hoover	Town of Blackfalds
	Lacombe Foundation – Finance	Ann Hultink
	The Bethany Group	Carla Beck, Shannon Holtz, Melodie Stol (recorder)

1.	Call to Order The meeting was called to order at 1:00pm by Board Chair Jamie Hoover.
2.	Approval of Agenda <i>K. Engen moved to accept the agenda as presented.</i> <i>CARRIED</i>
3.	Approval of Minutes <i>T. Hallman moved to approve the March 25, 2024 Regular Meeting Minutes as presented.</i> <i>CARRIED</i>
4.	Correspondence
a.	Seniors Income Amounts April – June 2024
b.	Relationship Review Power point
5.	Reports
a.	Financial Reports Review of the financial statements and explanatory notes for the 3 months ending March 31, 2024 New format for the operating statements and inclusion of a statement of financial position. Close to budget on most items three months in. Affordable housing maintenance reflects a new hot water tank and associated suite repairs. <i>R. Fehr moved to accept the financial reports as information.</i> <i>CARRIED</i>

	b.	<p>Occupancy Report to April 30, 2024</p> <p>Eckville lower than budget for lodge side and working with AHS placement as DSL side climbs to 6 vacant. Lacombe starting to rise in occupancy.</p> <p>Affordable is full with waitlist growing.</p> <p><i>L. Eastman moved to accept the occupancy report as information. CARRIED</i></p>
	c.	<p>CAO Report</p> <p>2024 Lap Grant amount is anticipated to be \$110,782 less for Lacombe and 7,660 less for Eckville despite the increase to the daily rate.</p> <p>Provincial Priorities Act will apply to HMBs and engagement for the development of the regulations is still yet to be announced.</p> <p>Capital projects meetings with potential consultants in April/May and will be reviewing proposals in May.</p> <p>Staffing and Labour – Wage reopener agreement 2% increase retroactive to January 7.</p> <p>Lodge resident meetings in April and lodge events for Easter.</p> <p>QI project update and new education for staff MySoul@Work with a local session being held on June 5.</p> <p>Petunia Tree Tuesday June 4 in Eckville.</p> <p><i>R. Fehr moved to accept the CAO report as information. CARRIED</i></p>
<p>6. New Business</p>		
	a.	<p>Business Plan review</p> <p>Reviewed the year in review document and completed the Appendix A Board Skills Matrix.</p> <p>Discussion items: Marketing plans for the lodges. Issues specific to Eckville and attracting to rural lodges. Dealing with AHS placement for the DSL units. Trade show participation in Lacombe, asked for some research into other events in communities like Sylvan Lake. Potential to provide information to municipalities for when they are at Red Deer Home Show, or to have at FCSS offices in the communities. Develop an FAQ on the lodge program, to highlight affordability, and testimonials from residents who say “I should have come sooner”. New editor at Central Alberta Life newspaper, they are seeking content.</p> <p>The completed business plan appendices and cover letter will go to the June meeting for approval.</p>
<p>7. Previous Business</p>		
	a.	<p>Lacombe Lodge Redevelopment Update</p> <p>Building Condition Analysis report have been received May 10, administration will review and provide a summary back to the board for June meeting. Will compare the CMR listing to what has been identified in the BCA.</p>



8.	Next Meeting Date The next meeting will be held on Monday June 24, 2024 at 1:00 pm, at Lacombe Memorial Centre, Rotary Board room.
9.	Adjournment The May 13, 2024 Lacombe Foundation meeting was declared adjourned at 2:38 pm.

Handwritten signature of Jamie Hoover in cursive.

Jamie Hoover, Board Chair
Lacombe Foundation

Handwritten signature of Carla Beck in cursive.

Carla Beck, CEO or Shannon Holtz, Director
The Bethany Group

June 24, 2024

Date

June 24, 2024

Date



HIGHLIGHTS OF THE REGULAR COUNCIL MEETING JUNE 27, 2024

NEW PAVEMENT PLAN IMPLEMENTATION OF RECOMMENDATIONS

Council received a presentation regarding proposed amendments to Policy OP(45) that bring the policy in line with the implementation of the Lacombe County New Pavement Plan.

Mike Garrity and Jim Jardine addressed Council to discuss paving Range Road 2-4.

Council approved Policy OP(45) New Paved Road Criteria as amended.

AGKNOW FUNDING REQUEST

Council approved a one-time donation of \$2000 to the AgKnow program. AgKnow is an Alberta-based mental health support organization for agricultural producers. It provides free counselling and therapy resources to producers and veterinarians, as well as suicide prevention training and crisis recovery support to producers impacted by natural disasters.

AGRICULTURAL SERVICE BOARD MEETING NOTES

Council reviewed the meeting notes of the April 18, 2024 Lacombe County Agriculture Service Board (ASB) meeting and approved recommendations as follows:

- That funding be provided to the Hearland Training Hub in the amount of \$1962.
- That the resources from the Spring Tune-Up event be directed toward the Classroom Agriculture Program and additional agricultural extension events.
- That the Sea Buckthorn Control Report be received for information.
- That the Alberta Cooperative Agricultural Extension System Report be received for information.
- That Council endorse Administration to complete the Weed Control Regulation Survey and that it be received for information.
- That all discussion items be received for information.

REQUEST FOR INSTALLATION OF SEASONAL GATE ACROSS SCOTT DRIVE

Council reviewed feedback from residents of the Ebeling Subdivision in response to a request for input regarding the request for installation of a seasonal gate across Scott Drive. Of the ten property owners who submitted responses, seven were opposed and three were supportive of the installation of a gate.

The County Manager was authorized to have signage installed near the beach at Scott Drive to deter vehicles from driving on the beach; and further, that the cost of signage be shared between Lacombe County, the Summer Village of Gull Lake, and Alberta Parks.

AMENDMENT TO THE 2024-2028 LONG-TERM ROAD CONSTRUCTION PROGRAM

Council approved the 2024-2028 Long Term Construction Program as amended, to include the removal of C0343 and the addition of Range Road 3-1 from Township Road 41-2 (Centreview Road) north for 1.25 miles. C0343 will be reconsidered when Council updates the 2026-2030 Long Term Construction Program in the fall of 2025.



WHERE PEOPLE ARE THE KEY

TRI-PARTY ALBERTA COMMUNITY PARTNERSHIP GRANT

By resolution of Council, the matter of the Tri-Party Alberta Community Partnership Grant was lifted from the table.

The matter of a tri-party Alberta Community Partnership Grant was deferred to the Lacombe, Blackfalds, and Lacombe County Intermunicipal Development Plan and Intermunicipal Collaborative Framework Committee for consideration.

2024 PROPERTY TAX LATE PAYMENT PENALTY REQUEST

A motion that Lacombe County approve the payment plan proposed by HESC Energy Corp. for its tax accounts with payments paid over a six-month period beginning July 15, 2024, and with the stipulation that penalties during the term be waived, did not receive Council approval.

TRIDENT EXPLORATION (ALBERTA) CORP. PROPERTY TAX WRITE-OFF REQUEST

Council approved the write-off of 2019 to 2023 property taxes and penalties for the tax accounts related to Trident Exploration Corporation in the amount of \$821.41.

BYLAW NO. 1417/24 ASPELUND INDUSTRIAL PARK WATER AND WASTEWATER BYLAW

Council moved first, second, and third readings of Bylaw No. 1417/24, a bylaw respecting water and wastewater services in the Aspelund Industrial Parks.

LACOMBE COUNTY/EAGLE BUILDERS NEW PARKING LOT OPENING

The proposed date for the official opening of the new parking lot adjacent to the Eagle Builder's main office in the Aspelund Industrial Park is July 11, 2024 at 1:00 p.m.

Next Regular Council Meeting is

July 11, 2024 – 9:00 a.m.

Next Committee of the Whole Meeting is

October 1, 2024 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



City of Lacombe

COUNCIL HIGHLIGHTS

July 8th, 2024

Regular Meeting of Council

2. Review of Agendas

2.1 Consent Agenda

- Council gave first reading to Bylaw 518 as presented, issued a Notice of Intent to designate the Garland Residence as a Municipal Historic Resource, and provided this notice to the property owners.
- Council gave first reading to Bylaw 519 as presented and issued a Notice of Intent to designate the McLear Block and Annex as a Municipal Historic Resource and provided this notice to the property owners.
- Council gave Bylaw 400.56 first reading as presented and scheduled a public hearing on Monday, September 9th, 2024, at 6:00 p.m.
- Council gave Bylaw 522 its first reading and scheduled a public hearing for Monday, August 26th, 2024, at 6:00 p.m.
- Council gave first reading to Bylaw 400.62 and scheduled a public hearing for Bylaw 400.62 on Monday, August 26th, 2024, at 6:00 p.m.

3. Open Forum

3.1 City Services to Condominiums

Ron Keller, Chairperson of the Iron Wolf Condominium Board, Derry Armstrong, Chairperson of Henner's Lakeside Villas Association, and the Cranna Cove Condominium Board presented to Council on City Services on condominiums.

4. Presentation

4.1 Social Needs Assessment and Prioritization Report – Phase 1

Avery Acheson, Senior Consultant, bassa Social Innovations, and Franklin Kutuadu, Research Consultant, bassa Social Innovations, presented Phase 1 of the Social Needs Assessment and Prioritization Report to Council.

5. Public Hearings

5.1 Bylaw 400.58 – LUB Amendment – Redesignation in Metcalf Ridge to Residential Mixed (R4) District

A Public Hearing was held after Council gave Bylaw 400.58 first reading to amend Land Use Bylaw #400. If approved, Bylaw 400.58 will redesignate the subject site from (FD) Future Designation to (R4) Residential Mixed District. This change was presented as an amendment to LUB 400.

5.2 Bylaw 400.57 – LUB Amendment – Rezoning of 5253-5259 49 Street to Residential Multi-unit Dwelling (R5) District

A Public Hearing was held after Council gave Bylaw 400.57 first reading to amend Land Use Bylaw 400. If approved, Bylaw 400.57 will rezone lands described as Lots 25-28, Block 16, Plan 172 2619 (5253, 5255, 5257, and 5259 49 Street) from Residential Single & Semi-Detached District (R2) to Residential Multi-Unit Dwelling District (R5).

6. Requests for Decision

6.1 Community Builder Partnership Recommendation – Lacombe Pan Continental Curling Championship

The Lacombe Pan Continental Curling Championship Organization Committee (LPCCOC) applied for \$20K of funding and an in-kind donation through the Community Builder Partnership Fund- Events. The fund's guidelines require Council approval for any request exceeding \$10K.

The Lacombe & District Recreation, Parks, and Culture Board reviewed and recommended the LPCCOC application at their June 11th, 2024, meeting.

Council authorized allocating a \$10K grant from the Community Builder Partnership Fund and the in-kind donation request to support the LPCCOC's hosting of the Pan Continental Curling Championship in Lacombe.

6.2 Pedestrian Plaza – 49C Avenue

Administration worked with a contractor to construct a 49C Pedestrian Plaza Design that reflects key elements of the Downtown Area Redevelopment Plan (DARP) Advisory Committee's vision for the space while adjusting to infrastructure constraints.

The project is planned over two phases, with the first phase focused primarily on making changes that would not limit traffic flow or reduce parking. While the Committee's goal was to maintain current parking levels, significant gains have been made with this design. The project cost estimate is below budget, which may leave room for modest improvements during the project implementation to enhance the space or aesthetics based on identified opportunities and challenges.

The Committee reviewed several options for the Public Space Connector project, broadened the scope, and arrived at the Pedestrian Plaza Concept shared with Council last year. Council approved the expanded project scope as part of the 2024 budget deliberation process. The project will be completed in two phases, with \$850K committed for this year and \$600K in 2025. This includes a \$200K grant from the Provincial government through the Northern and Regional Economic Development Program.

Council endorsed the 49C Pedestrian Plaza Design, including the Downtown Area Redevelopment Committee's recommended scope modifications.

6.3 Bylaw 400.58 Land Use Bylaw (LUB) Amendment – Redesignation of 1.77 hectares within the NE 20-40-26-W4M to Residential Mixed (R4) District

The City of Lacombe has received an application to amend the Land Use Bylaw to redesignate a portion of land within the Metcalf Ridge Outline Plan area to allow for multi-attached housing development to be initiated.

The proposal redesignates the 1.77-hectare subject site (to be subdivided from the remainder of NE 30-40-26 W4M) from the Future Designation District (FD) to the Residential Mixed District (R4). The proposed amendment is consistent with the Outline Plan and Lacombe's applicable statutory plans.

Council resolved to consider the third reading of Bylaw 400.58 at the same meeting as second reading, and gave second and third readings to Bylaw 400.58 as presented.

6.4 Bylaw 400.57 Land Use Bylaw Amendment – Re-designation of 5253, 5255, 5257, and 5259 49th Street

The City received an application to change the designation of four lots in Lacombe's downtown area at 54th Avenue and 49th Street. The subject lots are close to parks, schools, and community amenities.

An application for the same re-designation was submitted in July 2023 (Bylaw 400.47) and moved through the re-designation process up to second reading, which was defeated on August 28th, 2023. When Council defeats a re-designation of land, Section 5.2.16 of the LUB allows a new application for re-designation to be submitted after six months have elapsed from the date of the Council's decision.

As part of the current submission and following the previous application, the applicant provided a letter outlining the additional rationale for the R5 redesignation request and renderings to address some of the concerns Council and neighbouring property owners previously expressed.

Council gave second reading to Bylaw 400.57 as presented.

6.5 Street Naming Policy - Additional Information

While Council approved the name Henner's Place at their regular meeting on June 10th, 2024, a question of policy interpretation came forward – particularly if the new cul-de-sac should have instead been named Deer Street. This report provides additional information regarding how Administration interpreted and applied the Civic Addressing Policy.

Henner's Place aligns with the concept of a themed naming choice and is the Developer's proposed and preferred option. However, Council should be aware that the Policy can be interpreted to mean that Deer Street would be the more policy-compliant name.

6.6 Social Needs Assessment and Prioritization Report - Phase One

Council's 2022-2025 Strategic Plan identifies completing the Social Needs Assessment and Prioritization Report (Inventory and Gap Analysis - Social Services) by Q4 2024. Administration issued a Request for Proposal for the work in 2023 and contracted bassa Social Innovations Inc. (bassa) to complete a two-phase Social Needs Assessment and Prioritization Report.

In the Phase One report, bassa identifies four priority areas following a community engagement process and statistical analysis of the City of Lacombe. With Council's endorsement, Administration and bassa will proceed with Phase Two – Future Initiatives to meet the identified priorities.

Council approved Phase One of the Social Needs Assessment and Prioritization Report and directed Administration to proceed with Phase Two. Lacombe and District FCSS had previously endorsed the Report.

6.7 Capital Project Profile: Asphalt Millings for Michener Park

This report contains six options for resurfacing the Michener Park Parking lot, with an estimated cost between \$40K and \$495K. With increased cost comes increased performance.

The budget-focused options will provide dust abatement and reduce maintenance requirements but will not provide an accessible surface. The higher the cost, the more accessible and longer-lasting the option. Some options will improve what is there today but may be perceived as “bad asphalt” instead of “good gravel.”

While all options are presented for consideration, should Council wish to improve the parking lot, Administration recommends Option 5 for the following reasons:

- Surface is durable asphalt
- Is accessible for pedestrians
- Maintenance and longevity is similar to regular asphalt

A motion directing Administration to include Option 1-6 for consideration in the 2025 Capital Budget was defeated.

6.7 Council Member’s Proposed Motion - Councillor Gullekson (Notice of Motion from June 10th, 2024)

Council discussed Councillor Gullekson’s motion:

“THAT Council advises administration to look into the feasibility of selling the Lacombe airport.”

Council voted in favour of the motion.

8. In Camera

8.1 Labour (FOIP Section 17)

- Council approved the reappointed Kim Willington to the Affordable Housing Steering Committee with a term starting July 9, 2024, and ending July 8, 2025. Gullekson
- Council approved the appointment of Rosanna Kerekes to the Downtown Area Redevelopment Plan Advisory Committee with a term starting July 9, 2024, and ending July 8, 2025.
- Council approved the appointment of Daniel Becker to the Downtown Area Redevelopment Plan Advisory Committee with a term starting July 9, 2024, and ending July 8, 2027.
- Council approved the appointed Daniel Becker to the Heritage Resources Committee as the Lacombe & District Historical Society representative to complete the existing term, which started September 1, 2022, and ends August 31, 2026, effective immediately.

8.2 Land (FOIP Section 16)

Council directed Administration to continue exploring land options for Municipal Services.

****The next scheduled Council Meetings:***

- Monday, August 12th, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall

- Monday, August 26th, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall

- Monday, September 9th, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall



HIGHLIGHTS OF THE REGULAR COUNCIL MEETING JULY 11, 2024

2025 OPERATIONS HEAVY EQUIPMENT CAPITAL PURCHASES

The annual fleet evaluation and capital purchase process has identified a need to replace seven pieces of County equipment.

By resolution of Council, the County Manager was authorized to tender and award for the purchase of the seven pieces of equipment at an estimated cost of \$4,215,000 and to dispose of the existing units at an estimated trade-in or private sale value of \$865,000. The difference between the purchase of the numbers and the sale of the old units, in the amount of \$3,350,000 will be funded from the Fleet and Equipment Reserve.

RESPECTFUL WORKPLACE POLICY REVISION

Council approved updates to Policy AD(24) Respectful Workplace. The Respectful Workplace policy is the directing document of Lacombe County's harassment and violence prevention plans.

DROUGHT MANAGEMENT COMMITTEE UPDATE

Council was provided with a Summer 2024 update by the Drought Management Committee which included information about the current drought situation in Alberta and implementation of the Drought Management Plan.

LACOMBE COUNTY SUCCESS GROWS HERE! FILMS

Council viewed 10 videos that have been recently created to promote Lacombe County to various audiences for multiple purposes. The videos will be used on social media platforms and can be used at different trade shows and events to showcase Lacombe County. Production of the videos was funded through the Rural Economic Development Microgrant.

2023 TAX SALE (PUBLIC AUCTION) FOLLOW-UP

On November 24, 2023, the County held its annual tax sale via public auction. This auction, held in accordance with section 418 of the Municipal Government Act, involved three property titles with outstanding (for more than two years) property taxes. The subject properties are located in Mirror and vary in location, services, and zoning. No bids were received at the auction for any of the properties.

In accordance with section 424 of the Municipal Government Act, the County has the authority to have these properties transferred into the name of the County if no one purchases the properties through the tax sale process. By resolution of Council, Lacombe County will acquire title to the following properties: Lots 14-17 Block 4, Plan 7159AI; Lots 16-18 and 20, Block 13, Plan 7159AI; Lot 13, Block 13, Plan 7159AI and offer them for sale in accordance with Municipal Government Act.

LACOMBE COUNTY/EAGLE BUILDERS PARKING LOT – OPENING

The new proposed date for the official opening of the new parking lot adjacent to the Eagle Builder's main office in the Aspelund Industrial Park is September 12, 2024 or September 26, 2024 at 1:00 p.m.

MEGLOBAL SITE TOUR

Lacombe County Council will tour the MEGlobal site on October 2, 2024.



WHERE PEOPLE ARE THE KEY

COMMUNITY AGGREGATE PAYMENT LEVY REGULATION REVIEW

The current CAP Levy Regulation expires on December 31, 2024. As such, Rural Municipalities of Alberta (RMA) is engaging with the Alberta Sand and Gravel Association (ASGA) to discuss possible changes to the CAP Levy Regulation. As part of this negotiation process, RMA is inviting member municipalities to share their experiences with the current CAP Levy Regulation and any possible regulatory changes that may be required. This input will help guide RMA's approach to the negotiation process.

A letter to Rural Municipalities of Alberta expressing Lacombe County's 1) experiences with the Community Aggregate Payment (CAP) Levy Regulation and 2) position with respect to changes to the CAP Levy Regulation, was endorsed by Council.

BYLAW NO. 1418/24 PILOT PROJECT (GOLF CARTS)

The Minister of Transportation and Economic Corridors signed a Ministerial order on June 14, 2024, creating the Pilot Project (Golf Carts) regulation under the Alberta Traffic Safety Act. As such, the Pilot Project (Golf Carts) Regulation authorizes a participating municipality to pass a bylaw permitting registered users the opportunity to operate a golf cart on public roadways lawfully.

Council moved first, second, and third readings of Bylaw No. 1418/24, a bylaw of Lacombe County authorizing the operation, regulation, and control of vehicles on highways and municipal lands in Lacombe County.

Council also moved first, second, and third readings of Bylaw No. 1419/23, a bylaw of Lacombe County authorizing the establishment of fees for various services, supplies, information, applications, and appeals provided to the public.

The County Manager was directed to develop a Golf Cart Program allowing the use of registered golf carts on designated routes within Lacombe County Residential Lake Districts.

CANADIAN ASSOCIATION OF RADON SCIENTISTS AND TECHNOLOGISTS

Pam Warketin, Executive Director, Canadian Association of Radon Scientists and Technologists (CARTS) provided Council with a presentation regarding the Take Action on Radon initiative as well as general information about recent radon test results in Lacombe County.

Next Regular Council Meeting is

August 22, 2024 – 9:00 a.m.

Next Committee of the Whole Meeting is

October 1, 2024 – 9:00 a.m.

Lacombe County Administration Building

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR115651

June 27, 2024

His Worship Jamie Hoover
Mayor
Town of Blackfalds
Box 220
Blackfalds AB T0M 0J0

Dear Mayor Hoover:

Thank you for your letter of June 18, 2024, following up my correspondence of June 11, 2024, and reiterating the concerns of the Town of Blackfalds regarding Bill 20, the *Municipal Affairs Statutes Amendment Act, 2024*, and the elimination of electronic vote counting machines.

Municipal Affairs has a mandate from the Premier to strengthen public trust in local elections. Protecting the integrity of election processes and reassuring Albertans that our system is safe from mistakes or corruption are part of that mandate. Having returning officers hand count and verify paper ballots can help achieve that goal. Eliminating the use of electronic tabulators will give confidence to Albertans that their votes are being counted correctly.

I understand your concerns surrounding the potential cost to implement these changes. The Bill 20 amendments and their implementation are not intended to cause financial strain on municipalities. In fact, the changes to the *Municipal Government Act* and the *Local Authorities Election Act* are designed to streamline and add efficiency to various areas of municipal government (development approvals, election oversight, councillor accountability, etc.).

With respect to your request for financial assistance, Municipal Affairs will not provide funding to support the hiring of elections staff; the costs of delivering local elections are the responsibility of each local authority. However, in cases where there are legal agreements in place that could be impacted by these changes, Municipal Affairs may consider some financial support.

For more information on Bill 20, please visit
www.alberta.ca/strengthening-local-elections-and-councils.

.../2

Thank you again for writing and for your engagement on this important piece of legislation.

Sincerely,

A handwritten signature in black ink, appearing to read "Ric McIver". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

Ric McIver
Minister

MEETING DATE: July 23, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Bylaw 1306.24 – Municipal Development Plan, Map 2 Amendments (4490 South Street)**

BACKGROUND

The Town's *Municipal Development Plan* (MDP) is a key statutory plan that communicates the long-term desired land uses for the Town at a very high level. The Land Use Bylaw (LUB) is the key implementation tool for direction in the MDP, and any amendments to the LUB need to be consistent with the direction contained within the MDP to bring the long-term land use vision into fruition.

Bylaw 1306.24 to amend Map 2 of the MDP is directly related to a subsequent item on this Council Agenda, Bylaw 1307.24 to amend the LUB by redistricting 4409 South Street to a DC District intended for an apartment style development.

DISCUSSION

When assessing the merits of a redistricting application, the policies of the MDP must be adhered to. MDP Policy 3.12 (k) requires redistricting applications to be consistent with the direction contained in the MDP, and MDP Policy 5.1 directs future residential to areas generally shown for residential in Map 2. Map 2 currently shows the subject property, 4409 South Street, to be slated for future Industrial; therefore, the redistricting application will not be in conformance with the direction contained in the MDP unless an amendment is done first to Map 2 to identify the parcel for future residential.

Administration is supportive of changing the future land allocation of 4409 South Street to residential. The Town's MDP was adopted in 2009 with no subsequent reviews to ensure that the desired long-term land use pattern is still relevant and required. Demand for Industrial development in the Town has decreased, and the subject parcel is relatively small and does not have direct highway access and is therefore not appealing for industrial development.

Knowing that the parcel had little appeal for industrial use, it was marketed for years under its current zoning, Commercial Highway District (C-2), without any interest.

During land sale negotiations, the use of the land for residential was made clear from the onset, which then required Administration to consider the viability of the land for future residential. The location is considered generally suitable for residential because it is in close proximity to many recreational opportunities, two schools and within reasonable walking distance from the Town's core and the developing mixed use Blackfalds Crossing community. In addition to the locational advantages, Town policy and the Mid-Term Strategic Plan encourage a mix of housing styles and affordability to the Town's housing market. The proposed future use of this parcel for high density apartment style housing meets Town policy intents and direction contained in the Mid-Term Strategic Plan.

While from a land use perspective, the site is suitable for future residential, additional environmental studies are required before Administration is satisfied the land would be suitable for residential from an environmental standpoint. The potential land purchaser is aware of the need for further study and Third Reading of this amending Bylaw will not be brought forward until those studies are complete; a favourable recommendation for Third Reading will not be given unless it is confirmed the site is suitable for residential uses.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

That Council considers the following motions:

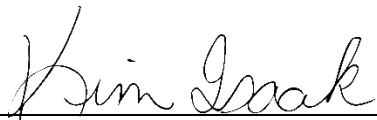
1. That Council give First Reading to Bylaw 1306.24 to amend 4409 South Street on Map 2 of the Municipal Development Plan to Residential, as presented.
2. That a Public Hearing date be set for August 27, 2024, at 7:00 p.m. in Council Chambers.

ALTERNATIVES

- a) That Council refers this item back to Administration for more information or amendments.

ATTACHMENTS

- *Bylaw 1306.24 - Municipal Development Plan Map 2 Future Land Use Concept Amendments*
- *Map 2 Current and Proposed Comparison*

APPROVALS

Kim Isaak,
Chief Administrative Officer



Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND THE TOWN OF BLACKFALDS MUNICIPAL DEVELOPMENT PLAN BYLAW NO. 1088/09 AND AMENDMENTS THERETO

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act (MGA)*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of amending Bylaw 1088/09 Town of Blackfalds Municipal Development Plan and amendments thereto, Map 2 Future Land Use Concept.

WHEREAS, pursuant to Section 632(1) of the MGA, RSA 2000, Chapter M-26 and amendments thereto, require every municipality to pass a bylaw to adopt a Municipal Development Plan;

WHEREAS, the Municipal Council of the Town of Blackfalds has adopted a Municipal Development Plan to describe the manner in which the future development or redevelopment of the Town of Blackfalds may best be organized and carried out, this Municipal Development Plan being Bylaw 1088/09;

WHEREAS, the Municipal Council deems it necessary and expedient to amend the Municipal Development Plan Bylaw 1088/09 and amendments thereto;

NOW THEREFORE, the Municipal Council of the Town of Blackfalds, duly assembled, enacts as follows:

PART 1 – TITLE

- 1.1 That this Bylaw shall be cited as the “Municipal Development Plan Map 2 Future Land Use Concept Amendments”.
- 1.2 Schedule “A” shall form part of this Bylaw.

PART 2 – AMENDMENTS

- 2.1 That Map 2 Future Land Use Concept of the Town of Blackfalds Municipal Development Plan Bylaw 1088/09, and amendments thereto, be amended by changing Lot 3 Block 1 Plan 102 2233, Pt. NW 22-39-27-W4M, from Industrial to Residential in accordance with the map provided in Schedule “A” of this Bylaw.

PART 3 – DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third time this _____ day of _____, A.D. 20__.

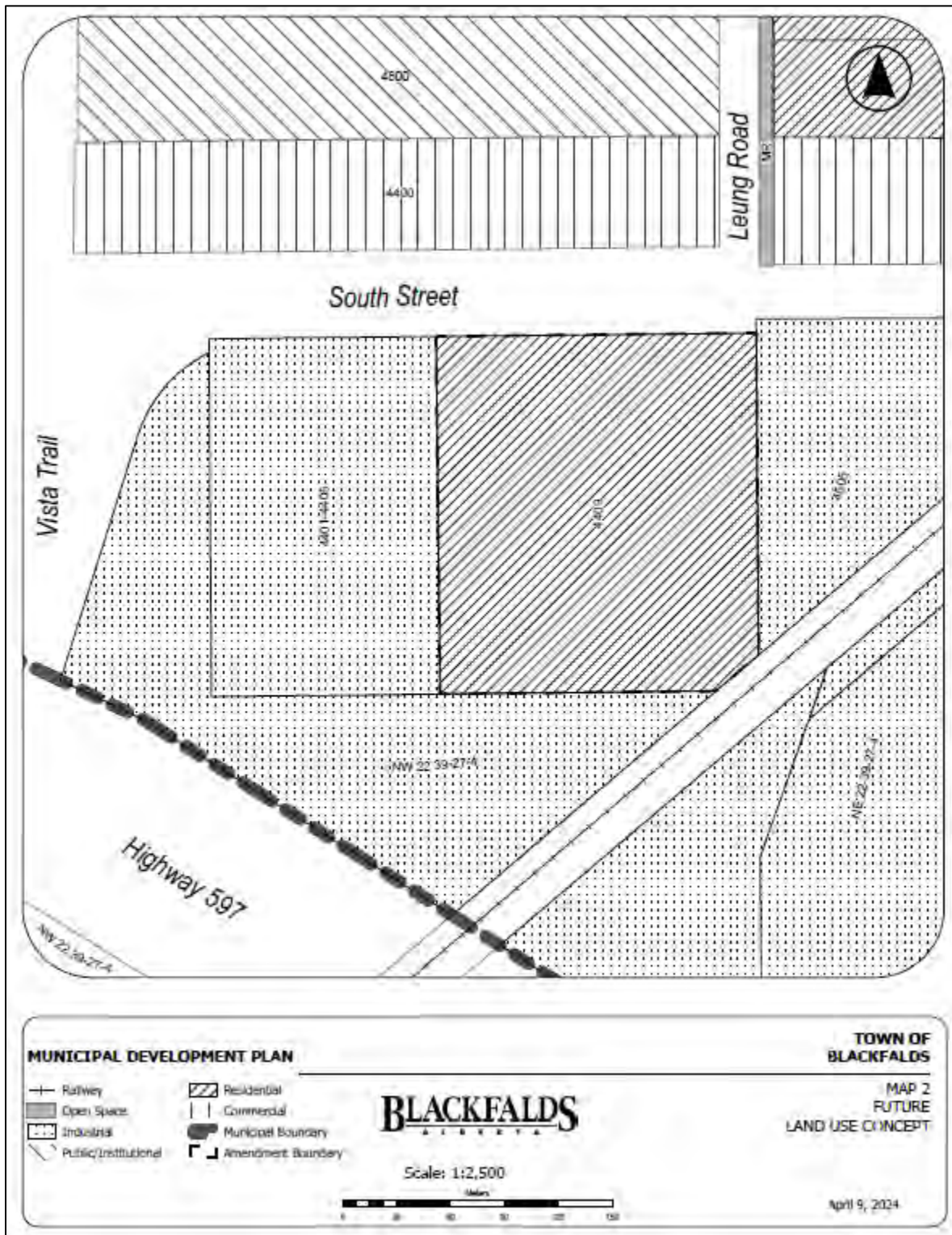
(RES.)

MAYOR JAMIE HOOVER

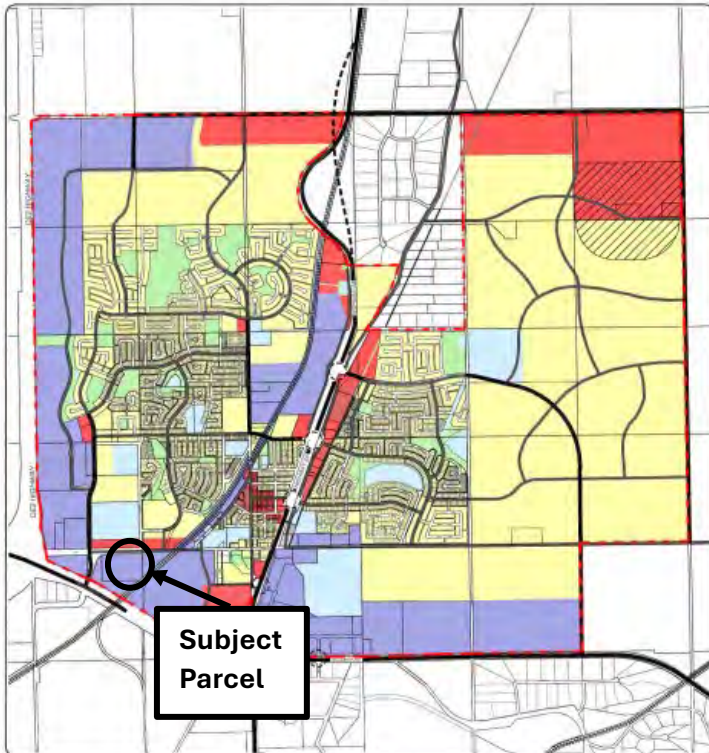
CAO KIM ISAAK

DRAFT

SCHEDULE "A"



Municipal Development Plan Map 2

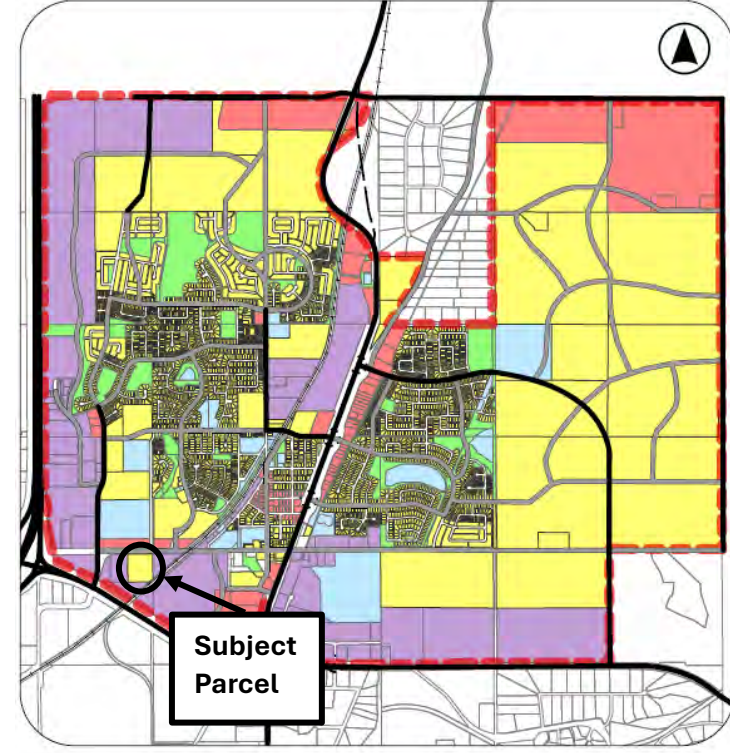


Subject Parcel

MUNICIPAL DEVELOPMENT PLAN

<ul style="list-style-type: none"> MUNICIPAL BOUNDARY MAJOR THOROUGHFARES FUTURE HWAY 2A ALIGNMENT RAILWAY SPECIAL STUDY AREAS INDUSTRIAL PUBLIC/ INSTITUTIONAL RESIDENTIAL COMMERCIAL OPEN SPACE 	<p style="text-align: right;">TOWN OF BLACKFALDS</p> <p style="text-align: right;">MAP 2 FUTURE LAND USE CONCEPT</p> <p style="text-align: right;"> JUN 2009 PARKLAND COMMUNITY PLANNING SERVICES</p>
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Bylaw 1306.24 Proposed Change to MDP Map 2



Subject Parcel

MUNICIPAL DEVELOPMENT PLAN

<ul style="list-style-type: none"> Municipal Boundary Major Thoroughfares Future HWAY 2A Alignment Railway Special Study Areas Signalized Intersections Industrial Public/Institutional Residential Commercial Open Space 	<p style="text-align: right;">TOWN OF BLACKFALDS</p> <p style="text-align: right;">MAP 2 FUTURE LAND USE CONCEPT</p> <p style="text-align: center;">BLACKFALDS ALBERTA</p> <p style="text-align: center;">Scale: 1:25,000</p> <p style="text-align: center;"></p> <p style="text-align: right;">March 25, 2024</p>
---	---

MEETING DATE: July 23, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Bylaw 1307.24 – 4409 South Street Redistricting**

BACKGROUND

Bylaw 1307.24 proposes to amend Land Use Bylaw 1268/22 (LUB) to bring in a new Direct Control District #5 specific to 4409 South Street and redistrict the property to Direct Control District #5 (DC-5) from the current Commercial Highway District (C-2). The proposed DC-5 District is intended to accommodate several apartment style buildings and associated parking on site with a potential future daycare and amenity building.

DISCUSSION

The proposed redistricting has come about through the land sale agreement specific to 4409 South Street and will be in line with the updates to the *Municipal Development Plan* (MDP) that are also currently in the formal adoption process.

Administration is supportive of the proposed redistricting to accommodate several apartment style buildings, a potential daycare and amenity building as the proposed development meets the following Town policies and focus areas:

- The Town of Blackfalds 2024-2026 Mid-Term Strategic Plan (hereinafter referred to as the Strategic Plan) identifies providing a diverse range of housing to meet the needs of residents as one of the 6 top priorities.
- The Strategic Plan identifies “promoting options for housing” as one of the areas of focus under Strategic Priority #1 Community Life.
- Policy 3.12 of the MDP provides matters to consider when redistricting of a parcel of land is proposed. Administration is generally satisfied that the proposed redistricting is suitable in light of the listed considerations. There are still some environmental reports required to confirm the suitability of the site for future residential before Administration can fully confirm the application meets the requirements outlined in Policy 3.12. The potential land purchaser is aware of the need for further study and Third Reading of this amending Bylaw will not be brought forward until those studies are complete; a favourable recommendation for Third Reading will not be given unless it is confirmed the site is suitable for residential uses.
- Policy 5.1 of the MDP directs residential land uses to those areas identified in Map 2 Future Land Use Concept of the MDP. The subject property is identified in Map 2 for Industrial. However, an amendment to the map is currently in the amendment process. This LUB amendment will be consistent with policy 5.1 insofar as the MDP amendment receives Third Reading prior to considering Third Reading of this amending Bylaw.

- Policy 5.2 of the MDP speaks to the Town providing a range of housing types. The Town does not currently have many apartment style units available for existing and new residents.

The following subsections correspond to the amending Bylaw 1307.24 provided in Attachment 1:

Amendments 2.1 and 2.2

These amendments propose to bring in a new Direct Control District #5 (DC-5) into the LUB to accommodate future apartment buildings, associated revised parking provisions specific to 4409 South Street, a potential day care facility and amenity building. The developer has crafted the DC-5 District to accommodate the development they are in the process of purchasing the land specifically for.

The DC-5 District lists “Apartment” as a Permitted Use, and limited Discretionary Uses such as a Major Daycare and Home Based Business 1. A Direct Control District is being proposed to attribute slightly different parking standards than what the LUB requires, the table below compares the proposed parking requirements with the requirements of the LUB:

Proposed Apartment Parking Requirements in DC-5 District	Current Apartment Land Use Bylaw Parking Requirements
1 parking stall for each 1-bedroom unit	Same
1.5 parking stalls for each 2-bedroom unit	2 parking stalls for each 2-bedroom unit
2 parking stalls for each 3-bedroom unit	Same
PLUS 1 additional parking stall for every 5 units for guest parking	PLUS 1.5 additional parking stall for every 5 units for guest parking
Parking stall sizes 2.7 m x 5.5 m	Parking stall sizes 2.75 m x 6.0 m

The proposed minimum parking stall size is consistent with The City of Red Deer’s standard, slightly smaller than what the City of Lacombe requires, and slightly larger than what the Town of Sylvan Lake requires.

The developer has built similar developments in the aforementioned municipalities and is comfortable moving forward with the reduced parking requirements as proposed.

Section 2.4 of the LUB provides specific regulations on amendments to create Direct Control District. This section states a Direct Control District shall only be used for the purpose of providing for developments that require specific regulation unavailable in other Land Use Districts. Due to the revised parking stall requirements and dimensions, it is the Department’s opinion that the proposed DC District #5 meets the requirements of Section 2.4 of the LUB.

Also of note is the entity empowered to render decisions on Development Permit Applications in the DC-5 District. The Development Authority is proposed to be Council with the exception of a Home Based Business 1, which is proposed to be subdelegated to the Development Officer.

A copy of the proposed Direct Control District #5 is provided in Attachment 2 and a draft site plan showing potential full build-out of the property is provided in Attachment 3.

Amendment 2.3

This amendment proposes to redistrict the 4409 South Street, legally described as Lot 3 Block 1 Plan 102 2233, to the new DC-5 District from the current Commercial Highway District (C-2).

Pre-Council Consultation

Administration did not reach out to adjacent landowners to solicit their comments prior to taking these amendments forward for First Reading. The reasoning behind this decision was that the lands to the north, west and east are all owned by the Town of Blackfalds; the parcel adjacent to the south is privately owned and the landowner will receive the Public Hearing notification if Bylaw 1307.24 receives First Reading. In addition, the parcel is not within an existing residential community nor is it governed by a previously approved Area Structure Plan so the impact to existing landowners in the vicinity is considered minor.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

That Council considers the following motions:

1. That Council give First Reading to Bylaw 1307.24 to redistrict 4409 South Street to Direct Control District #5, as presented.
2. That a Public Hearing date be set for August 27, 2024, at 7:00 p.m. in Council Chambers.

ALTERNATIVES

- a) That Council refers this item back to Administration for more information or amendments.

ATTACHMENTS

- *Bylaw 1307.24*
- *Proposed Direct Control District #5*
- *Draft Site Plan Showing Potential Full Build-out*

APPROVALS

Kim Isaak,
Chief Administrative Officer



Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 1268.22 SCHEDULE 'A'

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act (MGA)*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of amending Schedule 'A' of Land Use Bylaw No. 1268.22 to add Direct Control District #5 (DC-5) and redistrict Lot 3 Block 1 Plan 102 2233 to Direct Control District #5 (DC-5).

WHEREAS, pursuant to Section 641(1) of the MGA, RSA 2000, Chapter M-26 and amendments thereto, require every municipality to pass a Land Use Bylaw.

WHEREAS, notice of the intention of Council to pass a bylaw has been published in the Lacombe Express on _____, 2024 and _____, 2024, in accordance with Section 606 of the *Municipal Government Act*, RSA 2000, and amendments thereto;

WHEREAS, a Public Hearing was held on _____, 2024, to allow the general public to provide input into the proposed Bylaw amendments;

NOW THEREFORE, the Municipal Council of the Town of Blackfalds, duly assembled, hereby enacts the amendments to Schedule 'A' of Bylaw 1268.22:

PART 1 – TITLE

- 1.1 That this Bylaw shall be cited as the "Addition of Direct Control District #5 (DC-5) and redesignate Lot 3 Block 1 Plan 102 2233 to Direct Control District #5 (DC-5)".
- 1.2 Schedule "A" shall form part of this Bylaw.

PART 2 – AMENDMENTS

- 2.1 That Schedule "A" as attached form part of this Bylaw and be included as Schedule A6 – Direct Control District #5 (DC-5).
- 2.2 That Schedule "A" table located on page 162 of Land Use Bylaw 1268.22 be updated to include the following:

Part 8 A6	DC-5	Lot 3 Block 1 Plan 102 2233	Bylaw 1307.24
-----------	------	-----------------------------	---------------

- 2.3 That Lot 3 Block 1 Plan 102 2233 be redistricted from Commercial Highway District (C-2) to Direct Control District #5 (DC-5), as shown in Schedule "B" attached and forming part of this Bylaw.
- 2.4 That Part 9.0 Land Use District Map be amended to reflect the redistricting proposed under this Bylaw.

PART 3 – DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

1 | Bylaw 1307.24 Addition of Direct Control District #5 (DC-5) and redesignate Lot 3 Block 1 Plan 102 2233 to Direct Control District #5 (DC-5)

READ for the second time this _____ day of _____, A.D. 20__.

(RES. _____)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third and final time this _____ day of _____, A.D. 20__.

(RES. _____)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

DRAFT

SCHEDULE “A”

Schedule A6 Direct Control District #5 (DC-5)

Purpose

To provide an area for multi-unit residential Development located at Lot 3 Block 1 Plan 102-2233 at a higher Density and any other uses, herein listed, all of which are connected to municipal services.

Permitted and Discretionary Uses

PERMITTED USES	DISCRETIONARY USES
<ul style="list-style-type: none"> • Apartment 	<ul style="list-style-type: none"> • Accessory Building • Residential Sales Centre • Signs • Daycare, Major • Home Based Business I

District Regulations

- a) Council will be the Development Authority for all uses except for Home Based Business I.
- b) The Development Officer will be the Development Authority for Home Based Business I.
- c) In addition to the Regulations contained in Part 3.0 | General Regulations, Part 4.0 | Specific Use Regulations and Part 5.0 | Signs, the following regulations shall apply to all Development in this Land Use District:

Minimum Front Yard	7.5 m (24.61 ft)
Minimum Side Yard	4.0 m (9.84 ft) or as required in the Alberta Building Code, whichever is greater.
Minimum Rear Yard	7.5 m (24.61 ft)

<p>Parking</p>	<p>Apartment: 1.0 per one bedroom unit; 1.5 per <u>two bedroom</u> unit; 2.0 per three bedroom unit, plus 1.0 additional space for every 5.0 units which must be clearly identified as guest parking. Stalls sized 2.7m x 5.5m</p> <p>Daycare, Major: 1.0 per 50m² of Gross Floor Area of Daycare PLUS 1.0 per employee. Stalls Sized 2.7m x 5.5m</p>
<p>Landscaping Area</p>	<p>Minimum 30%</p>
<p>Dwelling Density</p>	<p>150 units/ha or 60 units/ac</p>
<p>Maximum Building Height</p>	<p>17.0 Meters (55.77 Feet)</p>
<p>Amenity Space</p>	<p>An Amenity Space for the enjoyment of residents of the Development including hard and soft landscaped areas and recreational areas in a suitable location shall be incorporated into the plans.</p> <p>Amenity Spaces may consist of a single area or be divided into multiple areas. The Amenity Space shall include outdoor Open Space that provides an area for unstructured passive or active recreation to the satisfaction of the Development Authority and includes 2 or more of the following:</p> <ul style="list-style-type: none"> • Playground equipment • Benches, picnic tables, or other form of seating • Gazebo or other shelter • Patio • Courtyards • Gardens <p>Other recreational or amenity uses that would satisfy the needs of the residents for the Development.</p> <p>Each Apartment unit shall provide a private outdoor Amenity Space of not less than 4.5 m² (48.44 ft²) in area.</p>

Schedule "B"



Schedule A6 Direct Control District #5 (DC-5)

Purpose

To provide an area for multi-unit residential Development located at Lot 3 Block I Plan 102-2233 at a higher Density and any other uses, herein listed, all of which are connected to municipal services.

Permitted and Discretionary Uses

PERMITTED USES	DISCRETIONARY USES
<ul style="list-style-type: none">• Apartment	<ul style="list-style-type: none">• Accessory Building• Residential Sales Centre• Signs• Daycare, Major• Home Based Business I

District Regulations

- a) Council will be the Development Authority for all uses except for Home Based Business I.
- b) The Development Officer will be the Development Authority for Home Based Business I.
- c) In addition to the Regulations contained in Part 3.0 | General Regulations, Part 4.0 | Specific Use Regulations and Part 5.0 | Signs, the following regulations shall apply to all Development in this Land Use District:

Minimum Front Yard	7.5 m (24.61 ft)
Minimum Side Yard	4.0 m (9.84 ft) or as required in the Alberta Building Code, whichever is greater.
Minimum Rear Yard	7.5 m (24.61 ft)

<p>Parking</p>	<p>Apartment: 1.0 per one bedroom unit; 1.5 per two bedroom unit; 2.0 per three bedroom unit, plus 1.0 additional space for every 5.0 units which must be clearly identified as guest parking. Stalls sized 2.7m x 5.5m</p> <p>Daycare, Major: 1.0 per 50m² of Gross Floor Area of Daycare PLUS 1.0 per employee. Stalls Sized 2.7m x 5.5m</p>
<p>Landscaping Area</p>	<p>Minimum 30%</p>
<p>Dwelling Density</p>	<p>150 units/ha or 60 units/ac</p>
<p>Maximum Building Height</p>	<p>17.0 Meters (55.77 Feet)</p>
<p>Amenity Space</p>	<p>An Amenity Space for the enjoyment of residents of the Development including hard and soft landscaped areas and recreational areas in a suitable location shall be incorporated into the plans.</p> <p>Amenity Spaces may consist of a single area or be divided into multiple areas. The Amenity Space shall include outdoor Open Space that provides an area for unstructured passive or active recreation to the satisfaction of the Development Authority and includes 2 or more of the following:</p> <ul style="list-style-type: none"> • Playground equipment • Benches, picnic tables, or other form of seating • Gazebo or other shelter • Patio • Courtyards • Gardens <p>Other recreational or amenity uses that would satisfy the needs of the residents for the Development.</p> <p>Each Apartment unit shall provide a private outdoor Amenity Space of not less than 4.5 m² (48.44 ft²) in area.</p>

No.	Description	Date
1	Change Ph 1 Building	24-06-25

DO NOT SCALE THIS DRAWING
 VERIFY ALL DIMENSIONS, DATUMS AND LEVELS PRIOR TO COMMENCEMENT OF WORK. REPORT ANY DISCREPANCIES OR OMISSIONS TO THE ARCHITECT IMMEDIATELY.
 ALL WORK MUST COMPLY WITH THE MOST RECENT EDITION OF THE APPLICABLE BUILDING CODE AND ANY OTHER GOVERNING AUTHORITIES.
 THIS IS A CONTRACT DOCUMENT AND SHALL NOT BE REPRODUCED OR REVISED WITHOUT THE WRITTEN CONSENT OF THE CONSULTANT.

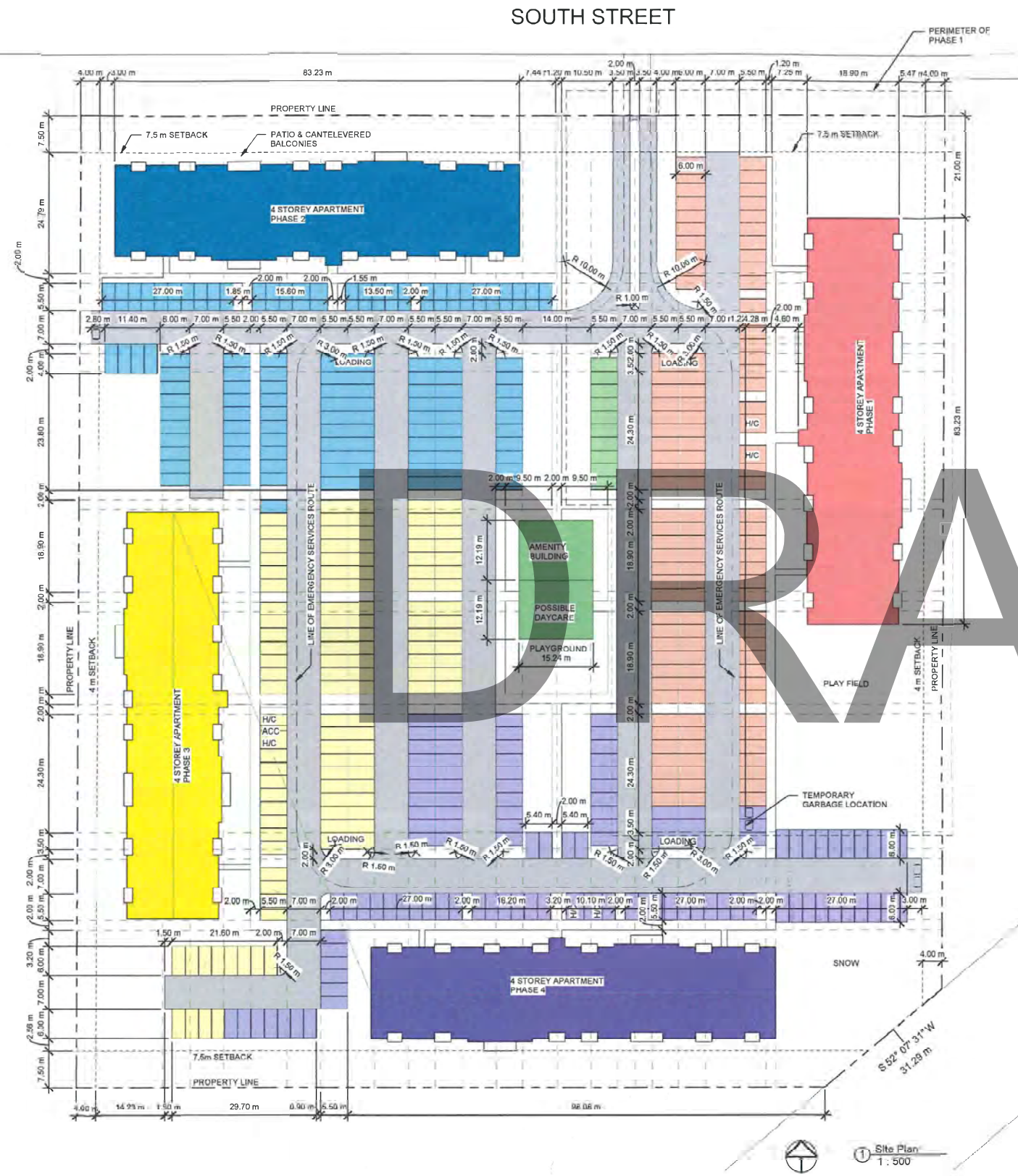
ISSUED FOR DEVELOPMENT PERMIT

Laebon Group
Montage Apartments
 4409 South Street, Blackfalds Alberta
 Lot 3 Block 1 Plan 102 2233

Site Plan & Project Information

Project number	ST-17
Date	June 12, 2024
Drawn by	SMT
Checked by	SMT
Scale	As indicated

A1.1



- Symbol Legend**
- DOOR TAG
 - WINDOW TAG
 - WALL TAG
 - BUILDING SECTION REFERENCE SHEET NUMBER
 - WALL SECTION REFERENCE SHEET NUMBER
 - ELEVATION REFERENCE SHEET NUMBER
 - DETAIL REFERENCE SHEET NUMBER
 - VERTICAL ELEVATION REFERENCE
 - MATERIAL TAG
 - GRID NUMBER REFERENCE
 - REVISION REFERENCE NUMBER
 - DRAWING NUMBER / SHEET NUMBER
 - ROOM NAME ROOM NUMBER
 - View Name
 - TRUE NORTH

Sheet List

Sheet Number	Sheet Name
A1.1	Site Plan & Project Information
A1.2	Site Plan - Phase 1
A1.3	Landscape Plan
A1.4	Site Details
A2.1	Main Floor Plan, 2nd Floor Plan
A2.2	Third Floor Plan & Fourth Floor Plan
A3.1	Elevations

Area Schedule (Gross...)

Level	Area
Level 1	1538 m ²
Level 2	1529 m ²
Level 3	1527 m ²
Level 4	1531 m ²
Grand total:	6124 m ²

Building Code Review (NBC - 2019 AB)

BUILDING USE AND CLASSIFICATION:
 GROUP C
 ABC 2019, PART 3, SECTION 3.2.2.50

BUILDING DESIGN:
 SPRINKLERED
 COMBUSTIBLE CONSTRUCTION
 STANDPIPE & HOSE SYSTEM REQUIRED (3.2.5.8.)
 FIRE ALARM REQUIRED

BUILDING AREA:
 1,538 m² (16,555 ft²)
 MAXIMUM AREA: 2,250 m²

NO OF STOREYS: 4 STOREYS

MAXIMUM DISTANCE TO AN EXIT (TABLE 3.3.1.5.A):
 45.00 m (147.6 ft)

FIRE SEPARATIONS AND RATINGS:
 ROOF: 1 HR FRR
 FLOORS: 1HR FRR
 LOAD BEARING COLUMNS: 1HR FRR
 EXITS: 1HR FRR
 JANITOR ROOM: 1HR FRR
 SERVICE ROOM: 1HR FRR
 STORAGE ROOM: 1HR FRR

LIMITING DISTANCE AND AREA OF UNPROTECTED OPENINGS (3.2.3.1):

NORTH EXPOSING BUILDING FACE:
 LIMITING DISTANCE: 0.00 m (0.00 ft)
 AREA OF UNPROTECTED OPENING: 0.00 m² (00.00 ft²)

EAST EXPOSING BUILDING FACE:
 LIMITING DISTANCE: 0.00 m (0.00 ft)
 AREA OF UNPROTECTED OPENING: 0.00 m² (00.00 ft²)

SOUTH EXPOSING BUILDING FACE:
 LIMITING DISTANCE: 0.00 m (0.00 ft)
 AREA OF UNPROTECTED OPENING: 0.00 m² (00.00 ft²)

WEST EXPOSING BUILDING FACE:
 LIMITING DISTANCE: 0.00 m (0.00 ft)
 AREA OF UNPROTECTED OPENING: 0.00 m² (00.00 ft²)

Land Use Bylaw Information

BUILDING USE & ZONING:
 PROPOSED: RESIDENTIAL MULTI-UNIT (R5)

SITE AREA: 35,126 m² = 3.51 Ha = 378,105 ft² = 8.68 ac

BUILDING FOOTPRINT AREA = 6,708 m²

DENSITY:
 REQUIRED = 150 unit/Ha or 60 unit/ac
 PROVIDED = 300 / 4 = 75 units/Ha

MAX COVERAGE PERMITTED = 75%
 COVERAGE PROPOSED = 16.7%

MAX HEIGHT 17m (55.77 ft)
 PROPOSED BUILDING HEIGHT: 15.5m (50.89 ft)

REQUIRED YARDS:
 FRONT YARD 7.5 FOR CONNECTOR STREETS
 SIDE YARD 4.0m
 REAR YARD: 7.5m

HOUSING UNITS:
 1 BDRM APARTMENT 128
 2 BDRM APARTMENT 176
 TOTAL 304

PARKING STALLS:
 REQUIRED = 462
 PROVIDED = 462
 1BDRM APT (128 x 1) = 128
 2BDRM APT (176 x 1.5) = 264
 GUEST: (300/5) = 60
 COMMERCIAL/DAYCARE: 2.5*100 X 4 = 10

LOADING STALLS:
 REQUIRED 1
 PROVIDED 4

LANDSCAPING:
 MINIMUM: 30% OF TOTAL SITE AREA
 LANDSCAPED AREA: 10,537.8 m²
 PERCENT PROVIDED: 30%

ONE (1) TREE / 25 m² OF LANDSCAPED AREA
 422 trees/
 RATIO 2:3 DECIDUOUS TO CONIFEROUS
 169 DECIDUOUS; 253 CONIFEROUS

ONE (2) SHRUB / 25 m² OF LANDSCAPED AREA
 843 shrubs

LANDSCAPING OF PARKING AREA
 1 tree for each 20.0 m² (215.28 ft²) and 1 shrub for each 10.0 m² (107.64 ft²) of parking area islands, with a minimum of 1 tree per parking area island.

AMENITY SPACE:
 PRIVATE 4.5 M²UNIT

Total Development Parking Stalls

Type	Count
2.7 x 5.5 - 90 deg	391
2.7 x 6.0 - 90 deg	63
3.5 x 8.0 - 90 deg loading	4
3.7 x 5.5 - 90 deg hc	8
Grand total:	466

MEETING DATE: July 23, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Urban Hens Pilot Program 1-Year Check-in**

BACKGROUND

At the January 16, 2023 Standing Committee of Council (SCC) Meeting, a delegation expressed their desire to have urban hens permitted in the Town of Blackfalds. Council unanimously passed a motion at the February 28, 2023 Council meeting that directed Administration to assemble a survey to solicit the community's opinions if residents would like to see urban hens allowed in Blackfalds residential areas, and, if not, their reasons why.

The results of the survey were shared with Council at the May 23, 2023 meeting that confirmed the majority of Blackfalds respondents were in favour of allowing urban hens in Blackfalds. At this same Council meeting, a motion was carried unanimously directing Administration to prepare an Urban Hen Bylaw in preparation for a 2-year Urban Hen Pilot Program.

Temporary Urban Hen Bylaw 1286.23 received Third Reading at the July 11, 2023, Council meeting, thereby allowing residents to apply to have up to four (4) hens on their residential property on a trial basis. A copy of the Bylaw is attached to this report and highlights include:

- Pilot program only in effect for two (2) years, effective July 11, 2023, and an urban hen license is only valid from July 11th in the year it was issued to July 10th of the following year.
- Annual application fees are \$70 and not prorated.
- A complete prohibition on roosters.
- A maximum coop size and minimum coop area/hen consistent with researched municipalities.
- Appeal provisions have been built in allowing appeals by the applicant.
- Provisions to ensure the hen's basic health and wellbeing are looked after.
- Prohibition on selling eggs or meat, slaughtering hens on the property, and keeping hens in anything other than a coop.
- Municipal enforcement mechanisms and general penalties for contravening the Bylaw have been built in.

Now that the pilot program's first year has come to a close, Administration is sharing how it is going so far along with the correspondence the Town has been providing Urban Hen Licensees to assist them with compliance. Administration is also proposing public engagement in anticipation of the expiration of the pilot program next summer.

This matter was presented at the July 15, 2024, Standing Committee of Council where the following resolution was passed unanimously:

Request for Direction, Urban Hens Pilot Program 1-Year Check-in

Manager Tejkl gave an update on the Urban Hens 1-Year Pilot Program.

031/24 Mayor Hoover moved That Standing Committee of Council recommends to Council to direct Administration to conduct public engagement pertaining to the Urban Hens pilot program and report the findings back to Council for consideration.

CARRIED UNANIMOUSLY

DISCUSSION

The Town currently has three (3) valid Urban Hen Licenses, and two (2) up for renewal. Planning & Development staff are working with one of the license holders who is up for renewal as they're sorting out if they want to continue on with the program. Staff will follow up with the other license holder up for renewal to see if they're interested in continuing with the program.

When a license is issued, the applicant receives a cover letter that clearly notes the dates the license is valid for and solicits applicants input on the program while it's in the trial phase along with a copy of the Urban Hen Bylaw. A copy of the template approval letter is attached to this report.

The back side of the Urban Hen License contains all of the terms and conditions of the license regarding number of hens and coop requirements, animal welfare responsibilities, what to do with waste and disposal, and the requirement that the registration of all hens with the provincial Premise Identification Program (PID) must be retained throughout the duration of the license. A copy of the back side of an Urban Hen license is attached to this report.

Administration has received two emails about the program since its inception. One from a local Veterinarian asking if there is anything they can do to assist with the program and suggested they could offer a short course for those interested in Urban Hens but have no experience with hen care. Another email was received from the Extension Coordinator with Alberta Farm Animal Care who advised of their 3-hour Urban Hen training program that some municipalities are using as part of their licensing for interested residents. Alberta Farm Animal Care also offers bylaw officer training so they are prepared to respond appropriately to calls about Urban Hens. Copies of these emails are attached to this report.

Administration does not recommend any changes to the temporary bylaw at this time to require training, but it may be something Council wants to consider when considering a permanent Urban Hen program next summer. In the meantime, information on the Alberta Farm Animal Care training course has been posted under the Urban Hen page of the Town's website as per SCC's request for anyone who might be interested in partaking in the training.

With the first round of Urban Hen Licenses now expired, reminder letters were sent to License holders on June 26, 2024 advising that they will need to reapply and once again requested input on the program. A copy of the letter is attached to this report.

Given that the temporary Urban Hens Bylaw expires in July 2025, Administration wants to avoid having a gap between when the temporary bylaw expires and a new one comes into force. To avoid any gap, Administration is proposing that public engagement about the program occurs in the fall/winter of 2024 with a survey out to the public. The results of the survey will be shared at a future Council meeting along with any proposed amendments stemming from the engagement process to the Urban Hen Bylaw, if it is determined the Town should continue with the program in perpetuity.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council directs Administration to conduct public engagement pertaining to the Urban Hens Pilot Program and report the findings back to Council for consideration.

ALTERNATIVES

- a) That Council refer this item back to Administration for additional information and/or amendments.

ATTACHMENTS

- *Bylaw 1286.23*
- *Urban Hen License Approval Letter*
- *Back Side of Urban Hen License*
- *Correspondence Received*
- *License Expiration Reminder Letter*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA FOR THE LICENSING, REGULATION, AND CONTROL OF URBAN HENS

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, to authorize the regulation, licensing, and control of urban hens within the Town of Blackfalds.

WHEREAS, pursuant to Section 7 of the MGA, RSA 2000, Chapter M-26 and amendments thereto, the Council of a municipality may pass bylaws for municipal purposes respecting: the safety, health and welfare of people and the protection of people and property; wild and domestic animals and activities in relation to them; and the enforcement of bylaws; and

WHEREAS, pursuant to Section 8 of the MGA, RSA 2000, Chapter M-26 and amendments thereto, a municipality shall pass bylaws regulating, prohibiting, and providing for a system of licenses, permits or approvals, including any and all of the matters listed herein.

NOW THEREFORE the Municipal Council of the Town of Blackfalds, duly assembled, hereby enacts:

PART 1 – TITLE

1.1 That this Bylaw shall be cited as the “**Urban Hen Bylaw**”.

1.2 That Schedule ‘A’, as attached, form part of this Bylaw.

PART 2 – DEFINITIONS

2.1 In this Bylaw:

- (a) “**Chief Administrative Officer**” or “**CAO**” means the person appointed to the position established under Bylaw 1170.14.
- (b) “**Coop**” means a fully enclosed weatherproof structure used for the keeping of Urban Hens that is no larger than 10.0 m² in floor area, and no more than 2.4 m in height.
- (c) “**Urban Hen**” means a domesticated female chicken that is at least 16 weeks of age.
- (d) “**Municipal Ticket**” means a municipal ticket issued on behalf of the Town for a violation under this Bylaw.
- (e) “**Officer**” includes an Animal Control Officer, a Bylaw Enforcement Officer, a Peace Officer, a Special Constable and a Member of the Royal Canadian Mounted Police.
- (f) “**Outdoor Enclosure**” means a security enclosed outdoor area attached to a Coop for Urban Hens to roam.
- (g) “**Owner**” includes any person, partnership, association, or corporation:
 - a. Owning, possessing, having charge of, or control over, any Urban Hen;
 - b. Harboring any Urban Hen;
 - c. Suffering or permitting any Urban Hen to remain about their house or premises; and
 - d. Any person to whom an Urban Hen License has been issued under this Bylaw.
- (h) “**Principal Building**” means a building which is considered the principal use of the lot on which it is erected.
- (i) “**Rear Yard**” means the portion of a lot or site abutting the rear property line extending across the full width of the Subject Property, situated between the rear property line and the nearest wall of the Principal Building. Where there is no Principal Building, the Rear Yard shall be determined at the minimum Rear Yard prescribed in the land use district the Subject Property is located on.

- (j) **“Rooster”** means a domesticated male chicken.
- (k) **“Subject Property”** means a lot or parcel of land in respect of which an Urban Hen License is sought or has been issued.
- (l) **“Temporary Caregiver”** means a person who has been authorized by the Owner to provide care to their Hens in the event the Owner is temporarily unable to do so.
- (m) **“Town”** means the Town of Blackfalds.
- (n) **“Urban Area”** means lands located within the Town’s municipal jurisdiction on which agricultural operations, including but not limited to the keeping of livestock are neither a permitted nor discretionary use under the Town’s Land Use Bylaw.
- (o) **“Urban Hen License”** means a license issued by the CAO or designate pursuant to this Bylaw authorizing the license holder to keep Urban Hens on a Subject Property.
- (p) **“Violation Ticket”** means the ticket issued by the Town to a person who has committed an offence under this Bylaw.

PART 3 – PROHIBITIONS

3.1 In the Urban Area, no person shall:

3.1.1 Keep a Rooster; or

3.1.2 Keep a hen, other than an Urban Hen for which a valid Urban Hen License has been issued.

PART 4 – PILOT PROGRAM REGULATIONS

4.1 The duration of the Urban Hen pilot program shall be two (2) years, effective July 11, 2023.

4.1.1 Participants must acknowledge the pilot program as a trial.

4.1.2 Should the pilot program not result in the implementation of a formal Municipal Urban Hen program, participants will have ninety (90) days from the end of the pilot program to re-home Urban Hens.

4.1.3 Should the pilot program not result in the implementation of a formal Municipal Urban Hen program, the annual Urban Hen License fee shall not be prorated.

PART 5 – LICENSING PROVISIONS

5.1 A person may apply to keep a maximum of four (4) Urban Hens by:

5.1.1 Submitting a completed application, on the form approved by the Chief Administrative Officer;

5.1.2 Paying the annual Urban Hen License fee of \$70.00, which shall not be prorated;

5.1.3 Providing a site plan including a drawing that shows the proposed location and dimensions of the Coop and Outdoor Enclosure and the proposed setbacks from the Coop and Outdoor Enclosure to the side and rear property lines;

5.1.4 Providing a copy of the Premises Identification (PID) Number applicable to the Subject Property; and

5.1.5 Any other information reasonably required by the CAO, or designate, including but not limited to:

5.1.5.1 The name, address and contact information of the Owner and any person(s) who may act as a Temporary Caregiver;

5.1.5.2 A copy of the Certificate of Title for the Subject Property dated within thirty (30) days of the date of application; and

5.1.5.3 Written consent to keep Hens on the Subject Property, from the registered landowners of the Subject Property as shown on the Certificate of Title, if the Owner is not the registered landowner.

5.2 The CAO, or designate, may issue or renew an Urban Hen License if they are satisfied:

- 5.2.1 The applicant is the Owner of the Subject Property on which the Urban Hens will be kept, or that the Owner of the Subject Property has provided written consent to the application;
- 5.2.2 The applicant resides on the Subject Property on which the Urban Hens will be kept;
- 5.2.3 The land use district of the Subject Property allows the placement of a Coop for the keeping of Urban Hen(s);
- 5.2.4 The applicable fee has been paid; and
- 5.2.5 All required information has been provided.

5.3 The CAO, or designate, may refuse to grant or renew an Urban Hen License for any of the following reasons:

- 5.3.1 The applicant or Owner:
 - 5.3.1.1 Does not or no longer meets the requirements of this Bylaw;
 - 5.3.1.2 Provides false information or misrepresents any fact or circumstance to the CAO, or designate, or an Officer;
 - 5.3.1.3 Has, in the opinion of the CAO, or designate, based on reasonable grounds, contravened this Bylaw whether or not the contravention has been prosecuted;
 - 5.3.1.4 Has been convicted of any offence involving abuse, mistreatment or negligent treatment or keeping of animals;
 - 5.3.1.5 Has previously been the holder of an Urban Hen License that was revoked for non-compliance with this Bylaw, or in respect of which an order has been made under Section 645 of the *Municipal Government Act*;
 - 5.3.1.6 Has not complied with all other Provincial or Federal regulations for the keeping of livestock;
 - 5.3.1.7 Fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of Urban Hens;
 - 5.3.1.8 Fails to pay any fee required by this or any applicable Bylaw; or
- 5.3.2 In the opinion of the CAO, or designate, based on reasonable grounds, it is in the best interests of the public to do so.

5.4 An Urban Hen License is valid only for the period July 11th to July 10th in the year for which it is issued.

5.5 An Urban Hen License is not transferable from one person to another person nor from one property to another.

5.6 A person to whom an Urban Hen License has been issued shall produce the license at the demand of the CAO, or designate, or an Officer.

PART 6 – APPEALS

6.1 An appeal lies from a decision of the CAO, or designate, to:

- 6.1.1 Impose conditions on an Urban Hen License, if the appellant is the applicant who applied for the Urban Hen License;
- 6.1.2 Refuse an Urban Hen License, if the appellant is the applicant for the Urban Hen

License; or

6.1.3 Revoke an Urban Hen License, if the appellant is the holder of the Urban Hen License that was revoked.

6.2 An appeal under Section 6.1 shall be in writing, addressed to the Chief Administrative Officer, and must be received not later than fourteen (14) days after the decision subject to the appeal is issued.

6.3 As soon as reasonably practicable, and in any event not more than fourteen (14) after receiving a notice of appeal the Chief Administrative Officer shall appoint an Appeal Committee for the purpose of hearing the appeal, and apart from appointing the Appeal Committee and providing it with administrative support, the Chief Administrative Officer shall not be involved in the appeal process.

6.4 The Appeal Committee shall consist of three (3) members, none of whom is an employee or Council Member of the Town and that the Chief Administrative Officer may appoint members as deemed appropriate..

6.5 The Appeal Committee shall schedule the appeal hearing within thirty (30) days after the notice of appeal.

6.6 The Appeal Committee shall provide its decision in writing, with reasons, within seven (7) days of the appeal hearing. The Appeal Committee may:

6.6.1 Uphold the decision of the CAO, or designate;

6.6.2 Vary the decision of the CAO, or designate, including imposing conditions on an Urban Hen License that differ from any conditions imposed by the CAO, or designate; or

6.6.3 Overturn the decision of the CAO, or designate.

6.7 The decision of the Appeal Committee is final and binding and is not subject to appeal to a Court.

PART 7 – KEEPING OF URBAN HENS

7.1 An Owner shall:

7.1.1 Have a valid Urban Hen License;

7.1.2 Provide each Urban Hen with at least 0.37 m² (4.0 ft²) of interior floor area within the Coop to a maximum Coop size of 10.0 m² in floor area, and at least 0.92 m² (9.9 ft²) of Outdoor Enclosure;

7.1.3 Locate the Coop and Outdoor Enclosure fully within the Rear Yard of the Subject Property;

7.1.4 Provide and maintain, in the Coop, at least one nest box per Coop and one perch per Urban Hen, that is at least 15 cm long;

7.1.5 Keep each Urban Hen in the Coop or Outdoor Enclosure at all times;

7.1.6 Provide each Urban Hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviours such as scratching, dust-bathing, and roosting, all sufficient to maintain the Urban Hen in good health;

7.1.7 Maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;

7.1.8 Construct and maintain the Coop to prevent any rodent from harbouring underneath or within it or within its walls, and to prevent entrance by any other animal;

7.1.9 Keep a food container and a water container in the Coop;

7.1.10 Keep the Coop secured from sunset to sunrise;

- 7.1.11 Remove left over feed, trash, and manure in a timely manner;
- 7.1.12 Store feed within a fully enclosed container;
- 7.1.13 Store manure within the fully enclosed container, and store no more than 3 cubic feet of manure at a time;
- 7.1.14 Remove all other manure not used for composting or fertilizing and dispose of manure in accordance with Town bylaws;
- 7.1.15 Follow biosecurity procedures recommended by the Canadian Food Inspection Agency to reduce potential for disease outbreak;
- 7.1.16 Register all Urban Hens with the Province through the Premise Identification (PID) Program and/or any other registration system required by Provincial or Federal regulation or legislation; and
- 7.1.17 Keep Urban Hens for personal use only.

7.2 An Owner shall not:

- 7.2.1 Sell eggs, manure, meat or other products derived from Urban Hens;
- 7.2.2 Slaughter an Urban Hen on the Subject Property;
- 7.2.3 Dispose of an Urban Hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of Urban Hens; and
- 7.2.4 Keep an Urban Hen in a cage, kennel, or any shelter other than a Coop.

PART 8 – MUNICIPAL TICKETS AND VIOLATION TICKETS

8.1 Where an Officer has reasonable grounds to believe that a person has contravened any provision of this Bylaw:

- 8.1.1 They may serve upon the person a Municipal Ticket allowing payment of the specified fine as set out in Schedule 'A' of this Bylaw, which payment will be accepted by the Town or the Contractor on behalf of the Town in lieu of prosecution for the offence if paid within 21 days of the date of service; or
- 8.1.2 They may issue and serve a Violation Ticket in accordance with the Provincial Offences Procedure Act, RSA 2000, c. P-34 and amendments thereto, allowing a voluntary payment or requiring a person to appear in court, without the alternative of making a voluntary payment.

8.2 An Officer may, but is not required to, issue a Municipal Ticket before issuing a Violation Ticket under the Provincial Offences Procedure Act.

8.3 A Municipal Ticket shall be deemed to be sufficiently served if:

- 8.3.1 Served personally on the Owner, or left at the Owner's residence; or
- 8.3.2 Mailed to the address of the Owner.

8.4 Penalties for a second, third or subsequent offences will be applicable, where those offense occur within 1 year of the first offence.

PART 9 – OBSTRUCTION

9.1 No Owner or person shall obstruct or hinder any person in the exercise or performance of the person's powers pursuant to this Bylaw.

PART 10 – DATE OF FORCE

10.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this 27th day of June, A.D. 2023.

(RES. 207/23)

-Original Signed-

MAYOR JAMIE HOOVER

-Original Signed-

**INTERIM CAO
JUSTIN DE BRESSER**

READ for the second time this 11th day of July, A.D. 2023.

(RES. 230/23)

-Original Signed-

MAYOR JAMIE HOOVER

-Original Signed-

**INTERIM CAO
JUSTIN DE BRESSER**

READ for the third and final time this 11th day of July, A.D. 2023.

(RES. 231/23)

-Original Signed-

MAYOR JAMIE HOOVER

-Original Signed-

**INTERIM CAO
JUSTIN DE BRESSER**

UNCERTIFIED COPY

SCHEDULE 'A'

General Penalties				
Description	Section	Fine Amount		
		1st Offence	2nd Offence	3rd Offence and subsequent offences
Keeping of an Urban Hen without a valid Urban Hen License	3.1.2	\$100	\$250	\$500
Keeping of a Rooster	3.1.1	\$250	\$500	\$1000
Failing to construct, maintain, or keep coops in accordance with bylaw requirements	Part 7	\$100	\$250	\$500
Improper disposal or storage of manure	7.1.13, and 7.1.14	\$250	\$500	\$1000
Failure to follow Canadian Food Inspection Agency procedures to reduce potential for disease outbreak	7.1.15	\$100	\$250	\$500
Failure to register flock with the province through PID and/or any other registration required by provincial or federal legislation	7.1.16	\$100	\$250	\$500
Failing to keep Urban Hens for personal use only	7.1.17	\$250	\$500	\$1000
Slaughter of an Urban Hen on the Subject Property	7.2.2	\$250	\$500	\$1000

UNCERTIFIED

June 26, 2024

[Name]
[Address]

Re: Urban Hen License Approval

Dear **Name**,

Please be advised that your application for an Urban Hen License has been approved, a copy of your Urban Hen License is enclosed. It is important to note that this license is valid from July 11, 2023 until July 10, 2024 and if you would like to continue to keep Urban Hens, you will need to reapply prior to July 10, 2024.

Urban Hen licenses are not transferable and the enclosed license must be retained and provided on the demand of the Town's CAO or an Officer as defined in the Urban Hen Bylaw 1286.23.

The Urban Hen program is currently being offered as a two (2) year pilot program, which will expire on July 10, 2025. Council will revisit this program in the summer of 2025 and make a determination if the program will be implemented on a permanent basis. Throughout the duration of this pilot program, we welcome your input on the bylaw and the program; if you would like to provide your input, please forward it to:

Jolene Tejkl, RPP MCIP
Planning & Development Manager, Town of Blackfalds
Ph: 403-885-9679
Email: jtejkl@blackfalds.ca

Sincerely,

[Add name]
Town of Blackfalds

Encl. *Urban Hen License No. 1-23*
Urban Hen Bylaw 1286.23

TOWN OF BLACKFALDS

Urban Hen License

TERMS AND CONDITIONS

Number of Hens and Coop Requirements

- Size of brood is limited to a maximum of four (4).
- All coops must be located in the rear yard of the property.
- Each hen must have a minimum of 0.37 m² (4.0 ft²) of interior floor area within the coop with a maximum coop size of 10.0 m² in floor area and at least 0.92 m² (9.9 ft²) of outdoor enclosure.
- At least one (1) nest box per coop and one (1) perch per hen that is at least 15 cm long must be provided at all times.
- All hens must be fully contained within the coop and outdoor enclosure at all times.
- The coop must always be maintained in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances.
- The coop must be constructed and maintained to prevent rodents from harbouring underneath or within it or within its walls, and to prevent entrance from any other animal.
- Food and water containers must be kept within a coop at all times.
- The coop is to remain secured from sunset to sunrise.

Animal Welfare

- All hens must be provided with food, water (unfrozen), shelter, light, ventilation, care, and opportunities for essential behaviours such as scratching, dust-bathing, and roosting to ensure they remain in good health.

- All feed must be stored within a fully enclosed container.
- All hen owners must follow biosecurity procedures recommended by the Canadian Food Inspection Agency to reduce potential for disease outbreak.
- Urban hens are for personal use only and hen owners must not:
 - Sell eggs, manure, meat or other products derived from hens;
 - Slaughter a hen on the property;
 - Dispose of a hen except for delivering it to a farm, abattoir, veterinarian or other operation that is lawfully permitted to dispose of hens; or
 - Keep a hen in a cage, kennel, or any shelter other than a coop.

Waste & Disposal

- All leftover feed, trash, and manure must be removed in a timely manner.
- Manure must be stored within a fully enclosed container, and store no more than 3 cubic feet of manure at a time.
- All manure not used for composting or fertilizing must be removed and disposed of in accordance with Town Bylaws.

Conditions

- Registration of all hens with the provincial Premise Identification (PID) Program must be retained throughout the duration of the license.

BLACKFALDS
A L B E R T A

Subject: Urban chickens

From: Ken Hubbard **FOIP 17**
Sent: Thursday, June 29, 2023 4:11 PM
To: Jolene Tejkl <JTejkl@blackfalds.ca>
Subject: Urban chickens

Hi Jolene

FOIP 16
[Redacted]

[Redacted]

I notice that Blackfalds is moving forward with urban chickens which I think is great. When the topic came up earlier, I was going to e-mail and offer our wisdom as Veterinarians. I personally have a few chickens and I know the Veterinarians at our Blackfalds Vet Hospital see and treat them. If there is any thing that we can do to help move things forward let me know. Perhaps a short course for those who are interested but have no experience, hen care etc.????
Have a great long weekend.
Cheers

Ken Hubbard
Serenity Developments Ltd.
Phantom Farms 2021 Ltd.
Blackfalds Veterinary Hospital
403-597-1652

From: Sarah Linde <sarah@afac.ab.ca>
Sent: July 19, 2023 10:31 AM
To: Planning & Development Staff
Subject: Urban hen Program

Hello,

We recently saw the launch of your new urban hen pilot project and wanted to reach out to you regarding our Urban Hen training program. We offer a 3 hour training session (usually over zoom) that municipalities are using as part of their licencing for interested residents. This has helped communities limit the number of calls to urban hen participants who are not appropriately caring for their animals. For example, Calgary requires all applicants to first take our course before they can apply. At the same time we also offer bylaw officer training so your staff feel prepared to respond appropriately. This has helped ensure overall animal health and community support. We can tailor our courses to the specific bylaws your community needs to ensure residents are getting the most accurate information.

If this is something you might be interested in offering if your community please let me know!

Sarah

Sarah Linde

Extension Coordinator
Alberta Farm Animal Care

P: 403-652-5111

[Instagram](#) | [Facebook](#) | [LinkedIn](#)



[Alberta Farm Animal Care \(AFAC\)](#) works to ensure farm animals in Alberta are respected, well cared for, and experience a high state of welfare. With collaboration and support from our members and partners, AFAC promotes best practices and continued advancement in responsible livestock care by engaging the public and building trust through transparency. To learn more about becoming a member of AFAC, [click here](#).

July 3, 2024

[Name]
[Address]

Re: Urban Hen License Set to Expire

Dear **Name**,

Please be advised that the Urban Hen Pilot program is reaching the end of its first year. All Urban Hen licenses are set to expire on **July 10, 2024**.

If you would like to continue to keep Urban Hens, you will need to reapply prior to July 10, 2024 and pay the full application fee as per the Urban Hen Bylaw 1268.23, a copy of the bylaw is attached.

At this time, we also welcome your input on the bylaw and the program. If you would like to provide your input, please forward it to:

Jolene Tejkl, RPP MCIP
Planning & Development Manager, Town of Blackfalds
Ph: 403-885-9679
Email: jtejkl@blackfalds.ca

Council will revisit this program in 2025 and will decide if the program will be implemented on a permanent basis.

Sincerely,



Jolene Tejkl, RPP MCIP
Planning & Development Manager
Town of Blackfalds

Encl. *Urban Hen Application Form*
Urban Hen Bylaw 1286.23

MEETING DATE: July 23, 2024

PREPARED BY: Darolee Bouteiller, Financial Services Manager

PRESENTED BY: Darolee Bouteiller, Financial Services Manager

SUBJECT: **Quarterly Financial Reports for the Period Ending June 30, 2024**

BACKGROUND

The Quarterly Financial Reports for the period ending June 30, 2024 are attached. Together these reports represent the financial activities of the municipality during the period year to date.

The Operating Statement of Revenue & Expenditures (Appendix A) gives a high-level view of revenues and expenditures incurred to date, the variance between the annual budget and the actual as a percentage of the Budget. These main indicators will identify areas of concern or anomalies.

The Divisional Statement and Variance Analysis (Appendix B) displays revenue and expenses in each department and gives a brief explanation for significant variances.

Capital Projects are reported for the year-to-date activity for the period ending June 30, 2024 (Appendix C). The report displays the prior years' approvals, approved budget from the capital plan, additional funding approvals, expenditures to date and a brief update on the status of the projects.

Included in the financial reporting is the Council Expenditure report (Appendix D). This report displays the budget, year-to-date expenses, variance and percentage of budget by Councillor.

DISCUSSION

The operating revenues recognized for the period ending June 30, 2024, are at \$12.95M, which is 51.7% of the budgeted revenues, on track for this quarter. The operating expenditures are \$10.13M, which is 44.66% of the annual budget. The Town is currently operating in a surplus position, \$2.83M, before transfers to reserves, which are budgeted for \$2.38M in 2024. This favourable variance of \$450k is mostly due to the seasonal nature of the operations, and most of this surplus will be absorbed in the future as seasonal activities occur.

Environmental Services revenue for year-to-date is \$4.11MM, or 49.24% of the annual budget. Expenses are \$3.32M or 44.60% of the budgeted amount, creating a surplus of \$792k. The surplus at the end of the year is transferred into the Utility Reserves for supporting utility maintenance projects. Environmental Services activity is considered reasonable for this time of the year. Usage tends to increase in the summer months; therefore, we expect to see expenses back in line with budget by the end of Q3.

Appendix B provides a Divisional Variance Analysis to compare revenue, expenses, and surplus/deficit to the annual budget. Many of the department activities are lower than the average benchmark. This is because the expenses are affected by seasonal activities, with more contracts coming in the summer months (Q3), as well as lower staffing costs due to vacancies and leaves of absence.

Revenues:

- General Revenue is higher, as the Town continues to experience strong investment returns
- Administration Revenue is also slightly higher due to Business License revenue
- Protective Services revenue is mostly on track. Fire Service agreement funding is delayed due to contract negotiations which is lowering YTD actuals. High Municipal Enforcement revenue continues to balance out the lower Policing Fines revenue.
- Social Services revenue remains on track at 52% of the budget, which consists of grants and donations.
- Development Services' total revenue is very strong through to the end of Q2. This relates to higher Building, Development, and Plumbing, Gas & Electrical permit fee revenue than expected.
- Recreation revenue is slightly below the quarterly average, as the end of Q2 is when the seasonal activities, including day camps, swimming lessons, ball diamond rentals, special events, and camping, begin. More activities will get underway throughout the summer and revenues will increase.
- Environmental Services Revenue is slightly below the quarterly average budget. This revenue is based on consumption volume that will increase in future periods; therefore, overall Environmental Services are on track.

Expenses:

- Administration expenses are lower than the YTD average. This is mainly due to the timing of expenses such as IT Hardware as well as General Goods & Supplies that tend to be purchased later in the year. Natural Gas and Electricity are trending higher than budgeted.
- Protective Services expenses are lower due to K-Div Q1 invoice amount coming in lower than budget. These projections include adjustments for equipment, training, unit operations & maintenance, fleet fit up, and extra duty pay. Q2 invoice estimates were received and are expected to increase back to budgeted levels.
- Infrastructure Services expenses are lower as we have yet to see expenses for many seasonal projects such as sidewalk repairs, line painting, etc.
- Social Services expenses remain down due to the vacancy of the FCSS Manager position in the first quarter of 2024. Goods/supplies expenses are starting to increase as programming gets underway for the summer.
- Development Services expenses are also below the quarterly benchmark. This relates to minimal project and initiative costs in the first quarter. Building Inspection fees are back on track at 53% of budget.
- Recreation and Parks costs are slightly below the benchmark but are relative to the revenue generated. Seasonal activities commenced at the end of Q2 and the expenses will continue to increase throughout the summer.
- Environmental Services expenses remain slightly less than budget. Staffing vacancies and leaves have impacted this division. Some contracted general services have not yet been completed for the season.

Currently, the Town of Blackfalds operations are on track for 2024. Administration will continue to closely monitor and assess financial results as they arise.

Capital Projects:

Capital Budget consists of items that provide the Town with long-term benefits or services and ties directly into the capital plan. The Capital Budget includes projects that are continuing from prior years and not yet completed of \$11.1M, plus new funding approved in the 2024 capital budget of \$5.39M. The impact of additional capital funding approved throughout the year is also taken into consideration in calculating the total capital funding available of \$19.4M of which \$779k has been spent YTD.

Appendix C - Capital Projects, provides details of each capital project including prior year approvals, funds remaining, additional approved budget amounts for 2024, amount spent to date, the amount of funds remaining, along with a simple update on the project status.

Projects that were carried over from prior years include McKay Ranch Lift Station, North West Storm System, East Area Storm, NE-22-39-27-W4 Sanitary Trunk Upsizing, and Motor Replacement on Unit T11-11. New projects that have commenced include Phase 2 Transfer Site Upgrades, Leung Road - Phase 2, and the Football Field. Projects that have been completed this year include Womack Road & Gregg Street Realignment, Duncan Ave & Leung Road Phase I, Wheel Loader, Side by Side, Public Works' Additional Truck, Parks' Zero Turn Mower, Plotter, T11-11 motor replacement, CSD Van, and the Columbarium.

The Town Capital Budget progress is closely monitored by administration. If capital projects should require modifications in either scope or capital spending the items will be brought forward to council for approval and guidance.

Council Expenditure:

The report on Council expenditures is included in Appendix D. This report shows the year-to-date actual expenses, the annual budget, and the variance as a dollar amount spent to date and as a percentage of the budget. Being the second quarter of the fiscal year, the expectation would be for expenses to be approximately 50% of the annual budget. All elected officials' honorariums are on track for the year.

These reports have been brought forward to Council as information and are intended to provide an overview of the progress year to date.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That Council accept the Operating Statement and Variance Report for the period ending June 30, 2024, as information.
2. That Council accept the Capital Project Report for the period ending June 30, 2024, as information.
3. That Council accept the Council Expenditure report for the period ending June 30, 2024, as information.


ALTERNATIVES

- a) That Council refers the Quarterly Financial Reports for the Period Ending June 30, 2024, back to Administration for review and more information.

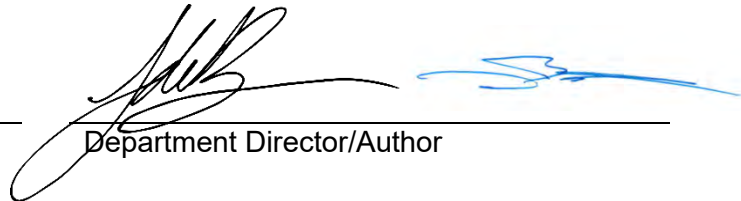
ATTACHMENTS

- *Appendix A – June 30, 2024, Operating Statement of Revenue & Expenditure*
- *Appendix B – June 30, 2024, Division Statement & Variance Analysis*
- *Appendix C – June 30, 2024, Capital Project Report*
- *Appendix D – June 30, 2024, Council Expenditure Report*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



BUDGET

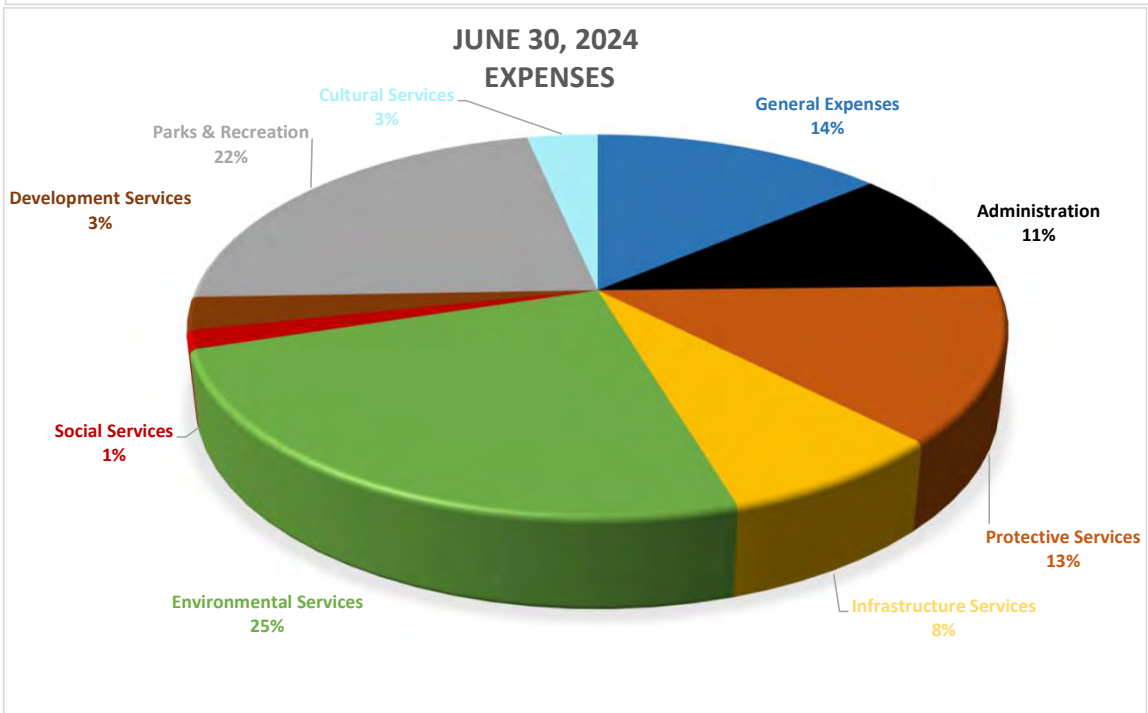
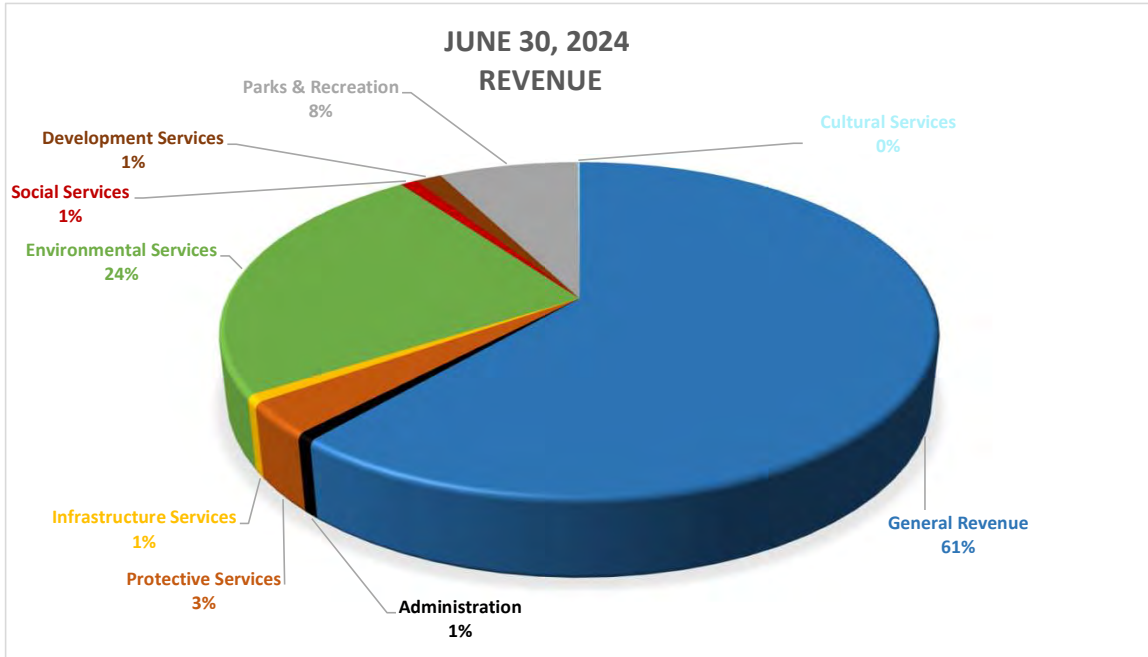
Town of Blackfalds Operating Statement of Revenue & Expenditure For the Quarter Ending June 30, 2024

	2024 Actual	2024 Budget	Variance	% of Budget
Revenues				
Property Taxes	6,532,091	13,064,181	6,532,091	50.00%
Requisition (Education, Seniors Foundation)	1,989,008	3,978,015	1,989,008	50.00%
Total Taxation	8,521,098	17,042,196	8,521,098	50.00%
General Revenue	1,953,583	3,163,492	1,209,909	61.75%
Administration	123,716	226,000	102,284	54.74%
Protective Services	537,740	1,143,920	606,180	47.01%
Infrastructure Services	124,232	247,289	123,057	50.24%
Social Services	150,978	288,966	137,988	52.25%
Development Services	241,898	298,534	56,636	81.03%
Parks & Recreation	1,286,038	2,629,695	1,343,657	48.90%
Cultural Services	15,000	15,000	0	100.00%
Total Other Revenue	4,433,184	8,012,896	3,579,712	55.33%
Total Revenue	12,954,282	25,055,092	12,100,810	51.70%
Expenditures				
General Expenses	1,853,530	3,978,495	2,124,965	46.59%
Administration	1,458,639	3,358,599	1,899,960	43.43%
Protective Services	1,761,169	4,047,562	2,286,393	43.51%
Infrastructure Services	1,030,500	2,421,560	1,391,060	42.56%
Social Services	211,891	609,300	397,409	34.78%
Development Services	371,467	873,018	501,551	42.55%
Parks & Recreation	2,991,227	6,493,767	3,502,540	46.06%
Cultural Services	448,503	891,073	442,570	50.33%
Total Expenditures	10,126,926	22,673,374	12,546,448	44.66%
Net Surplus/(Deficit) To Date	2,827,356	2,381,718		
Environmental Services				
	2024 Actual	2024 Budget	Variance	% of Budget
(Self Supported Utilities*)				
Water	1,784,724	3,582,121	1,797,397	49.82%
Wastewater	1,445,342	3,004,346	1,559,004	48.11%
Solid Waste	884,791	1,770,871	886,080	49.96%
Environmental Services Revenue	4,114,856	8,357,338	4,242,482	49.24%
Water	1,409,042	3,113,375	1,704,333	45.26%
Wastewater	1,138,806	2,565,229	1,426,424	44.39%
Solid Waste	774,870	1,770,871	996,001	43.76%
Environmental Services Expenditures	3,322,717	7,449,475	4,126,758	44.60%
Net Surplus/(Deficit) To Date	792,139	907,863		



BUDGET

Town of Blackfalds
Operating Statement of Revenue & Expenditure
For the Quarter Ending June 30, 2024





BUDGET

Town of Blackfalds Divisional Statement & Variance Analysis For the Quarter Ending June 30, 2024

	2024 Actual	2024 Budget	Variance	% of Budget	Explanation
General					
Taxation	8,521,098	17,042,196	8,521,098	50.00%	Represents 50% of tax revenue YTD. Property Taxes are invoiced in the second quarter but earned evenly throughout the year.
General Revenue	1,953,583	3,163,492	1,209,909	61.75%	Higher than budgeted due to investment returns.
Total General Revenue	10,474,681	20,205,688	9,731,007	51.84%	
General Expenses	1,853,530	3,978,495	2,124,965	46.59%	On track
Net General	8,621,151	16,227,193	7,606,042	53.13%	
Legislation & Administration					
Revenue	123,716	226,000	102,284	54.74%	Tax Certificates & Searches revenue is back on track compared to Q1. Business License Fees are slightly higher than budget.
Expenses	1,458,639	3,358,599	1,899,960	43.43%	Lower than expected due to timing of expenses such as IT Hardware purchases and General Goods & Supplies that tend to be purchased later in the year. Natural Gas and Electricity are trending higher than budgeted.
Net Legislation & Admin	-1,334,924	-3,132,599	-1,797,675	42.61%	
Protective Services					
Revenue	537,740	1,143,920	606,180	47.01%	Slightly below expectations due to the lack of Fire Service agreement funding, as it is still in negotiations. Fire call revenue and Municipal Enforcement fines are trending higher than budgeted. Policing fines remain lower than budgeted.
Expenses	1,761,169	4,047,562	2,286,393	43.51%	Below budget due to K- Div Q1 invoice being lower than expected. Several equipment purchases did not materialize, and training and extra duty pay was lower than projected. Q2-Q4 is projected to be back up to normal FTE utilization.
Net Protective Services	-1,223,429	-2,903,642	-1,680,213	42.13%	
Infrastructure - Services					
Revenue	124,232	247,289	123,057	50.24%	On track. Includes transfers from reserves and BOLT revenue which is on track.
Expenses	1,030,500	2,421,560	1,391,060	42.56%	Less than budget as many larger projects such as sidewalk repairs, line painting, etc. are expected in the last half of the year.
Net Operations - Infrastructure Services	-906,268	-2,174,271	-1,268,003	41.68%	
Social Services					
Revenue	150,978	288,966	137,988	52.25%	On track. Consists of grants and donations.
Expenses	211,891	609,300	397,409	34.78%	FCSS Manager position was vacant for the majority of the first quarter. Goods/supplies expenses are starting to increase as programming gets underway for the summer.
Net Social Services	-60,913	-320,334	-259,421	19.02%	



BUDGET

Town of Blackfalds Divisional Statement & Variance Analysis For the Quarter Ending June 30, 2024

	2024 Actual	2024 Budget	Variance	% of Budget	Explanation
Development Services					
Revenue	241,898	298,534	56,636	81.03%	Building and Development Fee revenue continues to be strong throughout Q2 which tends to be a busy quarter for this type of revenue.
Expenses	371,467	873,018	501,551	42.55%	No expenses yet for the MDP review project. Building Inspection Fees back on track at 53% of budget. Economic Development expenses are starting to grow with the new EDO position, but are still below budget.
Net Planning & Development	-129,568	-574,484	-444,916	22.55%	
Parks & Recreation					
Revenue	1,286,038	2,629,695	1,343,657	48.90%	On track overall. EBC Rental revenue is sitting at 53% of budget. Athletic Park rentals and camping revenue is under budget at the end of Q2 with July and August expected to bring in more. Abbey user fees are on track at 47% of budget with busy Q3 still to come.
Expenses	2,991,227	6,493,767	3,502,540	46.06%	Slightly below the quarterly budget and relative to the revenue generated, seasonal activities have commenced this quarter and the expenses will be more on track throughout the summer.
Net Parks & Recreation	-1,705,189	-3,864,072	-2,158,883	44.13%	
Cultural Services					
Revenue	15,000	15,000	0	100.00%	Sponsorship recognized for the year.
Expenses	448,503	891,073	442,570	50.33%	On Track
Net Library	-433,503	-876,073	-442,570	49.48%	
Total Operation					
Revenue	12,954,282	25,055,092	12,100,810	51.70%	
Expenses	10,126,926	22,673,374	12,546,448	44.66%	
Surplus/(Deficit) before Transfers - YTD	2,827,356	2,381,718	-445,638		
Environmental Services					
Revenue	4,114,856	8,357,338	4,242,482	49.24%	On Track for this period to date. Invoicing is based on usage.
Expenses	3,322,717	7,449,475	4,126,758	44.60%	Slightly lower than YTD budget. Staffing vacancies and leaves have impacted environmental services. Some contracted general services have not yet been completed for the season.
Net Environmental Services	792,139	907,863	115,724		

BUDGET



Town of Blackfalds
Capital Projects - Current and Carry forwards as at June 30, 2024

Project #	Project Description	Prior Years Approval	Roll Over Reserve/ Funds available from PY	Grants	2024 Capital Budget Approved	2024 Funding Approvals	Total Funding Available	Expenditures Year to Date	Funds remaining	Status
Administration & Protective Services										
24-1209	Plotter				15,000		15,000	14,985	15	Plotter Received
24-2601	Ford Explorer (Enforcement)				90,000		90,000		90,000	On order
24-2602	In Car Camera System				70,000		70,000		70,000	Not yet started
Total Administration & Protective Services		-	-	-	175,000	-	175,000	14,985	160,015	
Infrastructure										
17-3201	Womack Road & Gregg Street Realignment / CP Rail Crossing / Hwy 2 intersection improvements	6,810,970	-	-	-	-	-	1,161	1,161	Completed
21-3209	1.5-Ton Truck with Deck and Service Crane	133,667	133,667				133,667		133,667	Not yet started
21-3210	Duncan Ave & Leung Road Phase I	2,014,507	-				-	2,346	2,346	Completed
23-3221	2023 Annual Pavement Improvements	300,000	73,070				73,070	1,524	71,546	Warranty work to be completed
23-3251	Motor Replacement T11-11	11,000	11,000				11,000	8,174	2,826	Motor replaced
24-3221	2024 Annual Pavement Replacement				450,000	397,556	847,556		847,556	Tender awarded, in progress
24-3704	Catch basin installation at Aspen Drive				25,000	25,000	-		-	Combined with 24-3221
24-3230	Leung Road - Phase 2				2,460,000	80,207	2,540,207	28,283	2,511,924	Tender awarded, in progress
24-3232	John Deere 544H Wheel Loader				340,000		340,000	326,150	13,850	Wheel loader has been received
24-3253	Polaris side by side w dump box				30,000		30,000	27,051	2,949	Side by side has been received
24-3254	Additional Truck				70,000		70,000	56,512	13,488	Truck received and in use
24-3255	Arena Parking Expansion				30,000		30,000	15,190	14,810	In progress
Total Infrastructure		9,270,143	217,737	-	3,405,000	452,763	4,075,499	466,391	3,609,109	
Recreation										
19-7221	Emergency Generator - Community Hall	80,000	62,173				62,173	-	62,173	On hold
22-7229	Toro 4010-D	100,000	100,000			45,000	145,000		145,000	Ordered, not received
23-5601	Additional Columbarium	80,000	58,250				58,250	32,687	25,563	Concrete ribbon and columbarium installed
23-7240	Abbey Capital Projects	42,500	26,082				26,082	27,000	918	Project complete
24-7220	Zamboni Ice Resurface (CSD)				141,500	5,000	146,500		146,500	Ordered, not received
24-7250	Chev Van Express 1500 (CSD)				70,000	20,000	50,000	38,078	11,922	Van purchased and in use
24-7251	Brine Pump Replacement				41,000		41,000		41,000	Waiting for quote and other red flag work
24-7252	Mower Zero Turn John Deere Z950R (CSD)				18,000	5,000	23,000	21,334	1,666	Purchased and in use
24-7255	Football Field				500,000		500,000		500,000	Tender awarded with 24-3221
24-7276	Sterling Industries Sports Park Campground				40,000		40,000		40,000	Not yet started
Total Recreation		302,500	246,505	-	810,500	35,000	1,092,005	119,099	972,907	
Total Capital Projects & Funding		9,572,643	464,242		4,390,500	487,763	5,342,504	600,475	4,742,030	
Utilities/ Development										
13-4200	PW-STM-01 East Area Storm System and Wetlands	7,325,384	-				-	37,152	37,152	Nearing completion - legal and deficiency review underway
14-4203	Lift Station - McKay Ranch	4,492,122	4,164,653				4,164,653		4,164,653	On hold until 2025
17-3702	North West Storm System	4,485,458	3,865,218				3,865,218	7,947	3,857,272	Project is moving into detailed design, tender planned for Jan 2025.
23-4204	NE-22-39-27-W4 Sanitary Trunk	2,650,000	2,637,573				2,637,573	54,941	2,582,632	Tender awarded
23-4301	Phase 1 Transfer Site Upgrade	91,000	14,293				14,293	30,206	15,913	Finalizing Phase 1

BUDGET



Town of Blackfalds
Capital Projects - Current and Carry forwards as at June 30, 2024

Project #	Project Description	Prior Years Approval	Roll Over Reserve/ Funds available from PY	Grants	2024 Capital Budget Approved	2024 Funding Approvals	Total Funding Available	Expenditures Year to Date	Funds remaining	Status
24-4102	Catholic School Services				600,000	2,400,000	3,000,000	38,543	2,961,458	Scope expanded with additional funds allocated
24-4301	Phase 2 Transfer Site Upgrade				400,000		400,000	10,217	389,783	In progress
Total Utilities / Development Projects		19,043,963	10,681,738	-	1,000,000	2,400,000	14,081,738	179,005	13,902,733	
Total Capital Projects		28,616,607	11,145,980		5,390,500	2,887,763	19,424,242	779,479	18,644,763	

Town of Blackfalds

Council Expenditures For the Period Ending June 30, 2024

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
Mayor - Hoover				
Honorarium	61,565	30,783	(30,782)	50.00%
Per Diem	10,965	7,470	(3,495)	68.13%
Salaries & Benefits	72,530	38,253	(34,277)	52.74%
Conference & Travel	9,850	4,704	(5,146)	47.76%
TOTAL EXPENSES	82,380	42,956	(39,424)	52.14%
Councillor - Appel				
Honorarium	29,287	14,643	(14,644)	50.00%
Per Diem	7,522	3,690	(3,832)	49.06%
Salaries & Benefits	36,809	18,333	(18,476)	49.81%
Conference & Travel	5,200	1,316	(3,884)	25.31%
TOTAL EXPENSES	42,009	19,649	(22,360)	46.77%
Councillor - Coulter				
Honorarium	29,287	14,643	(14,644)	50.00%
Per Diem	7,522	1,815	(5,707)	24.13%
Salaries & Benefits	36,809	16,458	(20,351)	44.71%
Conference & Travel	5,200	644	(4,556)	12.39%
TOTAL EXPENSES	42,009	17,102	(24,907)	40.71%
Councillor - Dennis				
Honorarium	29,287	14,643	(14,644)	50.00%
Per Diem	7,522	2,625	(4,897)	34.90%
Salaries & Benefits	36,809	17,268	(19,541)	46.91%
Conference & Travel	5,200	1,586	(3,614)	30.51%
TOTAL EXPENSES	42,009	18,855	(23,154)	44.88%
Councillor - Sands				
Honorarium	29,287	14,643	(14,644)	50.00%
Per Diem	7,522	2,625	(4,897)	34.90%
Salaries & Benefits	36,809	17,268	(19,541)	46.91%
Conference & Travel	5,200	1,099	(4,101)	21.13%
TOTAL EXPENSES	42,009	18,367	(23,642)	43.72%
Councillor - Stendie				
Honorarium	29,287	5,206	(24,081)	17.78%
Per Diem	7,522	1,521	(6,001)	20.22%
Salaries & Benefits	36,809	6,727	(30,082)	18.28%
Conference & Travel	5,200	-	(5,200)	0.00%
TOTAL EXPENSES	42,009	6,727	(35,282)	16.01%
Councillor - Svab				
Honorarium	29,287	14,643	(14,644)	50.00%
Per Diem	7,522	2,220	(5,302)	29.51%
Salaries & Benefits	36,809	16,863	(19,946)	45.81%
Conference & Travel	5,200	1,326	(3,874)	25.49%
TOTAL EXPENSES	42,009	18,189	(23,820)	43.30%

MEETING DATE: July 23, 2024
PREPARED BY: Rick Kreklewich, Director of Community Services
PRESENTED BY: Rick Kreklewich, Director of Community Services
SUBJECT: **Community Initiatives Grant – Central Alberta Pride Society**

BACKGROUND

In 2024, \$15,000 was budgeted for the Community Initiatives Grant to help local groups improve their programs and events. This not only helps them establish themselves as a self-sufficient group and generate buy-in/memberships, but it also takes pressure off Town staff to plan programs.

DISCUSSION

We received a Community Initiatives Grant application from the Central Alberta Pride Society on July 2, 2024. The application is intended to offset costs related to hosting a Roller Disco event in Arena 2 at the Eagle Builders Centre on August 13, 2024, from 7:00 p.m. to 9:00 p.m. Costs include arena rental fees, a DJ and lights for \$1,500, and roller skate rentals/instructors for \$500.

FINANCIAL IMPLICATIONS

The Community Initiatives Grant program currently has \$2,096 remaining in the budget.

ADMINISTRATIVE RECOMMENDATION

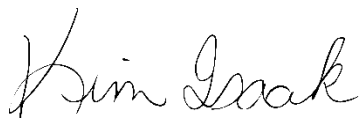
That Council consider the following motion:

1. That Council provides funding to the Central Alberta Pride Society from the Community Initiatives Grant in the amount of \$2,000.00.

ATTACHMENTS

- *Central Alberta Pride Society Community Initiatives Application*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

COMMUNITY INITIATIVES GRANT APPLICATION

*Please refer to the Community Initiatives Grant Information Package prior to filling out this application

APPLICANT INFORMATION

Organization/
 Group Name: Central Alberta Pride Society

Contact Person: Andrew MacDonald Phone Number: 403-877-4482

Mailing Address & Postal Code: Box 217 4819c 48th Ave Red Deer, Alberta T4N 3J2

Email Address: andrew.macdonald@centralalbertapride.ca

Website (if applicable): <https://www.centralalbertapride.ca/> Social Media (if applicable): <https://www.facebook.com/CentralABPride>

Brief Organization Description:

Central Alberta Pride Society was founded in 2012 to bring LGBTQ2S+ awareness and community to Red Deer and surrounding areas. The name was intentionally chosen to be inclusive of urban and rural areas surrounding Red Deer, recognizing that LGBTQIA2S+ people exist beyond city limits.

INITIATIVE INFORMATION

Dates/Times: Tuesday August 13, 2024 7pm-9pm

Location(s): Eagle Builders Centre - Blackfalds

Please provide a brief description of the initiative?

In years past we have offered a free, family event for everyone to come and enjoy. This year we wish to up our game. This year we are looking have having the same event but with a twist. We are wanting to invite a DJ to elevate that experience with lighting, smoke and an array of music from all decades, we also are looking at the possibility of bringing in instructors/tricksters to showcase different styles. Last year, we have Calgary Roller Skate provide roller skates for all to enjoy, after we contacted them to tentatively book, we were told that they no longer offer this service. With this service no longer available, we are pivoting to a roller/dance party. We would encourage visitors to bring their own skates/scooters/skateboards etc. Don't have skates, no problem, we will divide the arena to encourage a dance party, something for everyone.

How does the initiative fulfill a need with the community?

Hosting our Pride Week roller disco event in the Town of Blackfalds exemplifies our commitment to inclusivity, diversity, and acceptance within Central Alberta. By bringing this event to Blackfalds, we aim to create a welcoming space where all residents can come together, celebrate their identities, and enjoy a fun night out with their community. The event is free for everyone, emphasizing our dedication to ensuring accessibility and fostering a sense of belonging for LGBTQ2S+ individuals and allies alike. Through initiatives like these, Central Alberta Pride Society continues to promote unity and celebrate the richness of diversity like these, Central Alberta Pride Society continues to promote unity and celebrate the richness of diversity within our region.

Personal information on this form will be used strictly for obtaining the prescribed consent. This information is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and will be protected under Part 2 of the Act. Questions regarding the collection and use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.com or by phone at 403.885.6370.

COMMUNITY IMPACT

How does the initiative encourage community participation?

Hosting a fun and free roller disco is about creating an inclusive space where everyone can come together to celebrate and enjoy themselves. It's not just about skating; it's about fostering a sense of community, embracing diversity, and promoting acceptance. By offering such events, like our roller disco during Pride Week, Central Alberta Pride Society aims to break down barriers and create opportunities for people of all backgrounds to connect and have fun in a welcoming environment. Whether you're LGBTQ2S+ or an ally, young or old, everyone is encouraged to join us for a night of music, skating, and celebration of diversity.

What is the cost to attend your program or event?

As part of our Pride Week events, all our family activities are free to attend. This would also include the Roller/Dance Party.

Is your group/organization receiving funding (donations, grants, sponsorship, other revenues) from other sources?

Central Alberta Pride Society, a non-profit organization dedicated to fostering inclusivity and support for the LGBTQ2S+ community, diligently seeks out various grants to sustain our diverse array of events and educational seminars. We actively pursue funding opportunities at the Federal, Provincial, and Municipal levels, leveraging support from a range of sources. Additionally, we explore smaller grants offered by businesses and companies, ensuring our initiatives are well-supported and accessible to all members of our community. Through strategic grant sourcing, we continue to advance our mission of promoting equality and celebrating diversity throughout Central Alberta.

How will the initiative provide a positive and lasting impact on the community?

Hosting programs like the roller disco during Pride Week significantly contributes to social sustainability by fostering a more inclusive and supportive community environment. This initiative impacts a wide range of individuals, including LGBTQ2S+ individuals who may find affirmation and acceptance in such inclusive events, allies who deepen their understanding and support, families who enjoy bonding in a welcoming atmosphere, and community members who come together to celebrate diversity. By promoting awareness of social needs and advocating for inclusivity, Central Alberta Pride Society encourages dialogue, understanding, and collective action towards building a more socially sustainable community where everyone feels valued and respected. Through initiatives like the roller disco, CAPS plays a pivotal role in fostering social cohesion and addressing the diverse needs of our community.

INITIATIVE BUDGET
**Please fill in the anticipated budget for your program/event or provide an attached budget*

Revenue:	Value \$	Details
Grants		
Donations		
Sponsorships		
Other Revenues		
Grant Amount Requested	2000.00	
Total Revenues:		
Expenditures:		
Materials	1500.00	Rental of the facility. Cost for the DJ/lights.
Artist/Instructor/Performance Fees	500.00	Rental for Tricksters/Instructors
Promotional Expenses	0.00	We will use our social media/website to promote this event.
Administrative Costs		
Insurance, Licencing		
Other Costs		
Total Expenditures:		
Deficit:		

Additional Information:
 We annicipate that this year could see great success. We would kindly ask that with CAPS promoting the event, to increase movement and awarness if the town could also promote the event as well. This could be in the form of posters/social media/website.

Andrew MacDonald

 Name of Applicant (please print)



 Signature of Applicant

July 16, 2024

 Date

FOR OFFICE USE ONLY

Date Recieved:
Town of Blackfalds Staff Signature:

MEETING DATE: July 23, 2024

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Alberta Community Partnership Grant Application – Regional Recreational Facility**

BACKGROUND

At the February 12, 2024, Regular Meeting of Council, Lacombe City Council unanimously agreed to refer the matter of a tri-party Alberta Community Partnership Grant Application for a Regional Recreational Facility to the IDP/ICF Committee of the City of Lacombe, Lacombe County, and the Town of Blackfalds. The matter was tabled by Lacombe County Council at their meeting of February 22, 2024, so that a review of the current state of recreation in the County could be provided to Council. Council for the Town of Blackfalds discussed the matter at the February 24, 2024, Regular Meeting of Council and passed the following resolution.

Councillor Coulter moved That Council postpone the request from the City of Lacombe on the discussion of a tri-party Alberta Community Partnership Grant until such time that Lacombe County Council has made their determination on the matter.

At the June 27, 2024, Regular Meeting of Lacombe County, the following resolution was passed.

Moved by Mr. Weenink that Council refer the matter of a tri-party Alberta Community Partnership Grant to the Lacombe, Blackfalds, and Lacombe County Intermunicipal Development Plan and Intermunicipal Collaborative Framework Committee for consideration.

As per the February 27, 2024, resolution passed by the Town of Blackfalds, the matter is now coming before Council once again.

The Alberta Community Partnership Grant Program provides up to \$200k per project and one of the outcomes of the program is to explore the feasibility of regional municipal service delivery to respond to community priorities.

The original report from the City of Lacombe is attached to provide additional information to assist with Council's decision-making.

DISCUSSION

While the Town of Blackfalds has exceptional recreational facilities, there is growing pressure for ice availability at present, and we anticipate this will continue to grow as our user groups grow and express interest in renting additional ice times.

Budget surveys have identified that some residents would prefer to have a year-round pool, but overall, there is general satisfaction with the Town's recreational facilities.

FINANCIAL IMPLICATIONS

There are no financial implications to applying for the Alberta Community Partnership Grant.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council refer the matter of a tri-party Alberta Community Partnership Grant to the Lacombe, Blackfalds, and Lacombe County Intermunicipal Development Plan and Intermunicipal Collaborative Framework Committee for discussion.

ALTERNATIVES

- a) That Council refer the tri-party Alberta Community Partnership Grant item back to Administration for additional information.

ATTACHMENTS

- *Request for Council Decision – City of Lacombe*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

REQUEST FOR COUNCIL DECISION



SUBJECT: Alberta Community Partnership Grant Application - Regional Recreation Facility
PREPARED BY: Matthew Goudy, Chief Administrative Officer
PRESENTED BY: Guy Lapointe, Director of Community Services
DATE: February 12th, 2024

FILE: 71/461

PURPOSE:

This report seeks Council approval to explore the development of a long-range plan for a new Recreation Complex, through a collaborative effort between the Town of Blackfalds, Lacombe County, and the City of Lacombe. The proposed facility aims to address the growing demand for recreational facilities and spread the associated costs among the benefiting communities.

RECOMMENDED MOTION(S):

1. THAT Council refers the matter of a tri-party Alberta Community Partnership Grant Application to the Intermunicipal Development Plan & Intermunicipal Collaborative Framework Committee of the City of Lacombe, Town of Blackfalds, and Lacombe County, for their consideration.

RELATED PRIOR MOTION(S):

1. N/A

EXECUTIVE SUMMARY:

Council has expressed interest in exploring a shared Regional Recreation Complex. Considering the significant costs involved, a collaborative effort is proposed with the Town of Blackfalds and Lacombe County. A tri-municipal facility strategically located between the communities could provide shared high-quality recreation infrastructure and contribute to long-term financial viability for all three communities. The long-range plans of all three municipalities support the exploration of shared service provision.

This Request for Decision proposes an initial step – getting input from the IDP/ICF Committee about whether or not to submit a grant application for a Feasibility Assessment.

ANALYSIS:

During recent budget workshops, the City of Lacombe Council expressed interest in exploring the development of a new recreation complex. However, given the potential scale of this project and the significant costs associated with constructing and operating such a facility (ranging between \$40M and \$80M+), it is worth considering a collaborative effort between the

REQUEST FOR COUNCIL DECISION



City of Lacombe, Lacombe County, and the Town of Blackfalds. A tri-municipal facility strategically located between the two urban communities could provide high-quality recreation infrastructure without any one municipality bearing the entire cost.

Residents of the City of Lacombe, Town of Blackfalds, and Lacombe County have a desire for increased recreational facilities. Additional ice time, indoor swimming facilities, general gymnasium space for activities like indoor soccer, volleyball, pickleball, and basketball, as well as climbing walls, are some of the facilities that could be offered within a regional complex. Residents have expressed this desire for new recreation opportunities through the [City of Lacombe Recreation and Culture Master Plan](#) and the [Town of Blackfalds Recreation, Culture, and Parks Needs Assessment and Master Plan](#).

The benefits of a shared facility would be that costs would be spread out, and residents from all communities would still have access to quality recreational facilities. The Town of Blackfalds, the City of Lacombe, and Lacombe County would all benefit from the facility. The Lacombe County Recreation Plan notes that rural residents living within a 30-minute drive would particularly benefit, but even those further out would have additional opportunities for themselves and their families.

A shared facility halfway between the City of Lacombe and the Town of Blackfalds would be only 10 minutes away from residents in each urban community, making it easily accessible. A shared facility would also facilitate the intermixing of the communities and strengthen community bonds. The project could potentially be serviced by connections to the [North Red Deer Regional Wastewater Service Commission](#) and the [North Red Deer River Water Services Commission](#), which already connect the City of Lacombe to the Town of Blackfalds and the City of Red Deer through Lacombe County. These utilities have the capacity to serve both a regional recreational facility and the potential commercial and residential development that would accompany it.

Recreation Master Plan Endorsements

The three communities have a demonstrated history of successful collaboration, providing shared services to residents. Unsurprisingly, this commitment to exploring regional solutions is reflected in their respective planning documents.

The [City of Lacombe Recreation and Culture Master Plan](#) acknowledges the value of shared recreation, stating that:

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The City, its partners and regional residents will all benefit from a renewed and enhanced approach to service delivery with the ultimate goal of intensifying the benefits of recreation and culture investment throughout the community.

Similarly, the [Town of Blackfalds Recreation, Culture, and Parks Needs Assessment and Master Plan](#) notes that:

Another important focus area of the Master Plan is regional collaboration. A number of the Strategic Directions identify opportunities to enhance regional partnerships and cooperation in the areas of service delivery and infrastructure provision. Doing so will efficiently lever available resources and avoid duplication on a regional level; working with the City of Lacombe and Lacombe County to enhance the quality of life throughout the region.

Lastly, the [Lacombe County Recreation Plan's](#) Capital projection identifies over \$30M for a Regional Leisure Centre & Pool, while also noting the potential value of other Regional Projects:

Regional – Potential Projects

- Lacombe Fieldhouse*
- Lacombe Visual & Performing Arts Centre*
- Leisure Pool*
- Central Leisure Centre*
- Blackfalds Twin Arena*
- Lacombe Twin Arena*

Strategic Plan Endorsements

The strategic plans of the three municipalities are also unanimous in their endorsement of shared service provision.

The [Lacombe County 2022 – 2027 Strategic Plan](#) includes an action to:

Expand long-term asset planning through partnerships with regional municipalities.

The [City of Lacombe's 2023 – 2026 Strategic Plan](#) commits to:

Supporting expansion of community programming through partnerships.

The [Town of Blackfalds 2024 – 2026 Mid-Term Strategic Plan](#) highlights regional partnerships as a point of pride and identifies Regional Grant Collaboration as a crucial activity. One of the actions identified in the Plan:

The Town pursues provincial, county, and regional funding opportunities, relationships and partnerships.

REQUEST FOR COUNCIL DECISION



Next Steps

One effective way to explore this idea further would be to conduct a Feasibility Assessment funded by the [Alberta Community Partnership Program](#). This grant program provides up to \$200K per project, with the objective of improving the viability and long-term sustainability of municipalities. One of the key program outcomes is to explore the feasibility of regional municipal service delivery, to respond to community priorities. Communities can take on a role as 'managing partner', which is the partnership member that submits the grant application on behalf of the partnership, enters into the grant agreement, receives and manages the grant funds on behalf of the partnership, and reports to the ministry on the project. All other formal partners are referred to as project participants.

The managing partner and project participants must confirm their project involvement through council resolutions or motions. The resolutions or motions should confirm support for their involvement in the project and designate a managing partner.

Administration recommends Council refer this idea (an ACP Grant Application) to a tri-party meeting of the IDP/ICF Committee members of the City of Lacombe (including alternate), Town of Blackfalds, and Lacombe County. This would ensure each community is represented by three Council members. The IDP/ICF committee are responsible for intermunicipal development plans and intermunicipal collaboration frameworks between the three communities.

The primary aim of the tri-party meeting is to get a recommendation from the group to each respective Council to support an ACP grant application for a feasibility assessment of an inter-municipal shared regional recreation facility, which would benefit the residents of all three communities.

At the Lacombe & District Recreation, Parks & Culture Board meeting held on February 1st, 2024, the following motion was passed in support of the proposed ACP grant application:

"The Lacombe & District Recreation, Culture and Parks Board endorses exploring the potential for a multi-party recreation complex, through a Feasibility Assessment funded by the Alberta Community Partnership."

STRATEGIC PLAN ALIGNMENT: [\(LINK\)](#)

Managing Community Resources

- ✓ Sustainable infrastructure

Building the Community

- × Increasing accessibility of City services

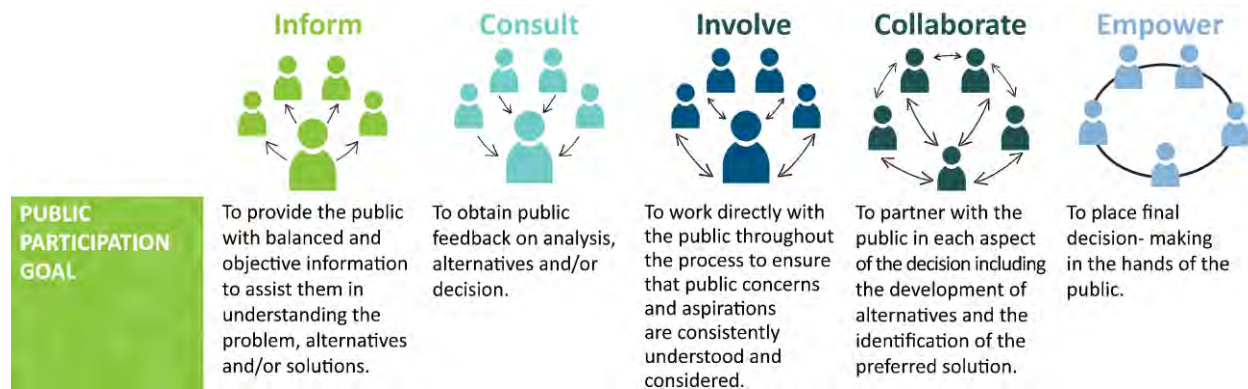
Supporting the Community

- ✓ Supporting expansion of community programming through partnerships
- ✓ Supporting a healthy community

REQUEST FOR COUNCIL DECISION



PUBLIC ENGAGEMENT STRATEGY: [\(LINK\)](#)



No public engagement is proposed for the decision as to whether or not to refer this matter to the tri-party IDP/ICF Committee. However, should an ACP Grant application be successful, significant engagement will be needed to successfully complete the Feasibility Assessment.

POTENTIAL MOTION(S):

1. **[Recommended]** THAT Council refers the matter of a tri-party Alberta Community Partnership Grant Application to the Intermunicipal Development Plan & Intermunicipal Collaborative Framework Committee of the City of Lacombe, Town of Blackfalds, and Lacombe County, for their consideration.

OR

2. **[Alternative]** THAT Council requests additional information on the concept of a shared recreation facility.

OR

3. **[Alternative]** THAT Council acknowledges receipt of this report.

OR

4. **[Alternative]** THAT Council direct Administration on how to proceed.

ATTACHMENTS:

N/A

MEETING DATE: July 23, 2024

PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator

PRESENTED BY: Danielle Nealon, Executive & Legislative Coordinator

SUBJECT: Meeting Time Change

BACKGROUND

Typically, Standing Committee of Council Meetings begin at 7:00 p.m. in accordance with the Council Procedural Bylaw. At the June 25, 2024, Regular Meeting of Council, Council resolved to schedule a Standing Committee of Council Meeting for August 6, 2024, at 7:00 p.m. for budget discussions.

DISCUSSION

Since the scheduling of this Standing Committee of Council Meeting, Administration is now anticipating that the budget discussions may take more time than is currently allotted, and therefore Administration is recommending that the August 6th Standing Committee of Council Meeting for budget discussions begin at 6:00 p.m. instead of 7:00 p.m. and further requests Council to amend resolution no. 205/24.

FINANCIAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

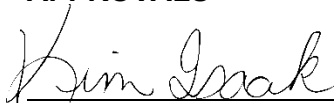
1. That Council amend resolution 205/24 to read, "That Council schedule a Standing Committee of Council Meeting for August 6, 2024, at 6:00 p.m. for budget discussions and direct Administration to post notice of the meeting".

ALTERNATIVES

- a) That Council refer the meeting time change of the August 6, 2024, Standing Committee of Council Meeting back to Administration for more information.

ATTACHMENTS

- None

APPROVALS

Kim Issak,
Chief Administrative Officer



Department Director/Author

MEETING DATE: July 23, 2024

PRESENTED BY: Councillor Marina Appel

SUBJECT: **Mid-Term Strategic Plan – Addition to Action Items**

At the June 17, 2024, Standing Committee of Council Meeting, CAO Isaak provided an update on the action items from the 2024-2026 Mid-Term Strategic Plan.

The lack of registry services and deficient service provided by Canada Post are areas that the Town of Blackfalds should focus on to increase services to the Town's residents.

Based on the above, I request that the following motion be considered at the August 13, 2024, Regular Meeting of Council.

“THAT Council consider adding advocacy for an Alberta Registry Service and increased services by Canada Post to action items under Strategic Priority 1 - Community Life, Focus Area - Connect Residents to Services and Services to Residents.”



Marina Appel, Councillor