



Town of Blackfalds
Regular Council Meeting
November 23, 2021 at 7:00 p.m.

AGENDA

1. **Call to Order**

2. **Land Acknowledgement**

2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. **Adoption of Agenda**

3.1 Agenda for November 23, 2021

4. **Delegation**

4.1 Parkland Library Councillor Orientation – Director Ron Sheppard and Trustee Barb Gilliat

5. **Public Hearing**

None

6. **Business Arising from Minutes**

None

7. **Business**

- 7.1 CAO Report (*verbal*)
- 7.2 Request for Decision, BHPARC & RRDRJAC Committee Appointments
- 7.3 Request for Decision, 3rd Quarter Financial Report

8. **Action Correspondence**

- 8.1 Engagement Invitation for Alberta Provincial Police Service Transition Study
- 8.2 2022 – 2023 Red Deer River Watershed Alliance Municipal Funding Letter

9. **Information**

- 9.1 FCSS Minutes – September 9, 2021
- 9.2 Digital Service Squad Update
- 9.3 City of Lacombe Council Highlights – November 8, 2021
- 9.4 Lacombe County Council Highlights – November 10, 2021

10. **Round Table Discussion**

None

11. **Adoption of Minutes**

- 11.1 Minutes from the Regular Council Meeting - November 9, 2021
- 11.2 Minutes from the Standing Committee of Council Meeting - November 15, 2021

12. **Notices of Motion**

None

13. **Business for the Good of Council**

None

14. **Confidential**

- 14.1 FOIP S. 24
- 14.2 FOIP S. 17

15. **Adjournment** – Verbal

Future Meetings/Events:
• Regular Council Meeting – December 14, 2021



Parkland Regional Library System

Public Library Service in Alberta

A Presentation for Member Councils



Agenda

- Introduction
- Council's Role
- The Library Board's Role
- Library Service Framework
- Public Library Services
- Regional Library Systems
- Regional Library System Services
- Provincial Government's Role
- Recap

Public Library Service in Alberta

- Municipal responsibility
- Defined by the Libraries Act
- Governed solely by the Libraries Act
- Not subject to the Municipal Government Act (MGA)



Council's Role #1

- Pass bylaw to create a municipal library board
- Appoint the library board and dismiss if necessary
- Adequately fund library board to provide service

Council's Role #2

- Accept or disallow the individual who reviews library board's financial accounts (audit) annually
- Accept or disallow library board's bylaws
- Choose to join a regional library system



Library Board Role

Once established, the library board is a corporation with all the rights and responsibilities of a corporation.

- Fully responsible for the management and control of the public library and its service
- Established / funded by municipality, but governs and operates independently

Library Service Framework #1

Built in four principles for equitable access to public library resources:

- Access: Albertans have access information regardless of economic, social or geographic circumstances.
- Accountability: Provincial and municipal governments support public library service. Library boards are accountable to citizens and funders.

Library Service Framework #2

- Service efficiency and effectiveness: cooperation through library systems provides efficient access to services.
- Funding: library service is funded by local and provincial tax dollars. Library boards may not charge for basic library service.

Public Library Services #1

- Collections and services are based on a needs assessment and plan of service developed by the library board
- Needs assessments are mandated within the Alberta Libraries Regulation

Public Library Services #2

- Welcoming, safe spaces open to all
- Physical and digital collections
- Wide array of programs and services both in virtually and in-person



Public Library Services #3

- Access to technology including computers, WIFI, training, and equipment lending
- Community hub

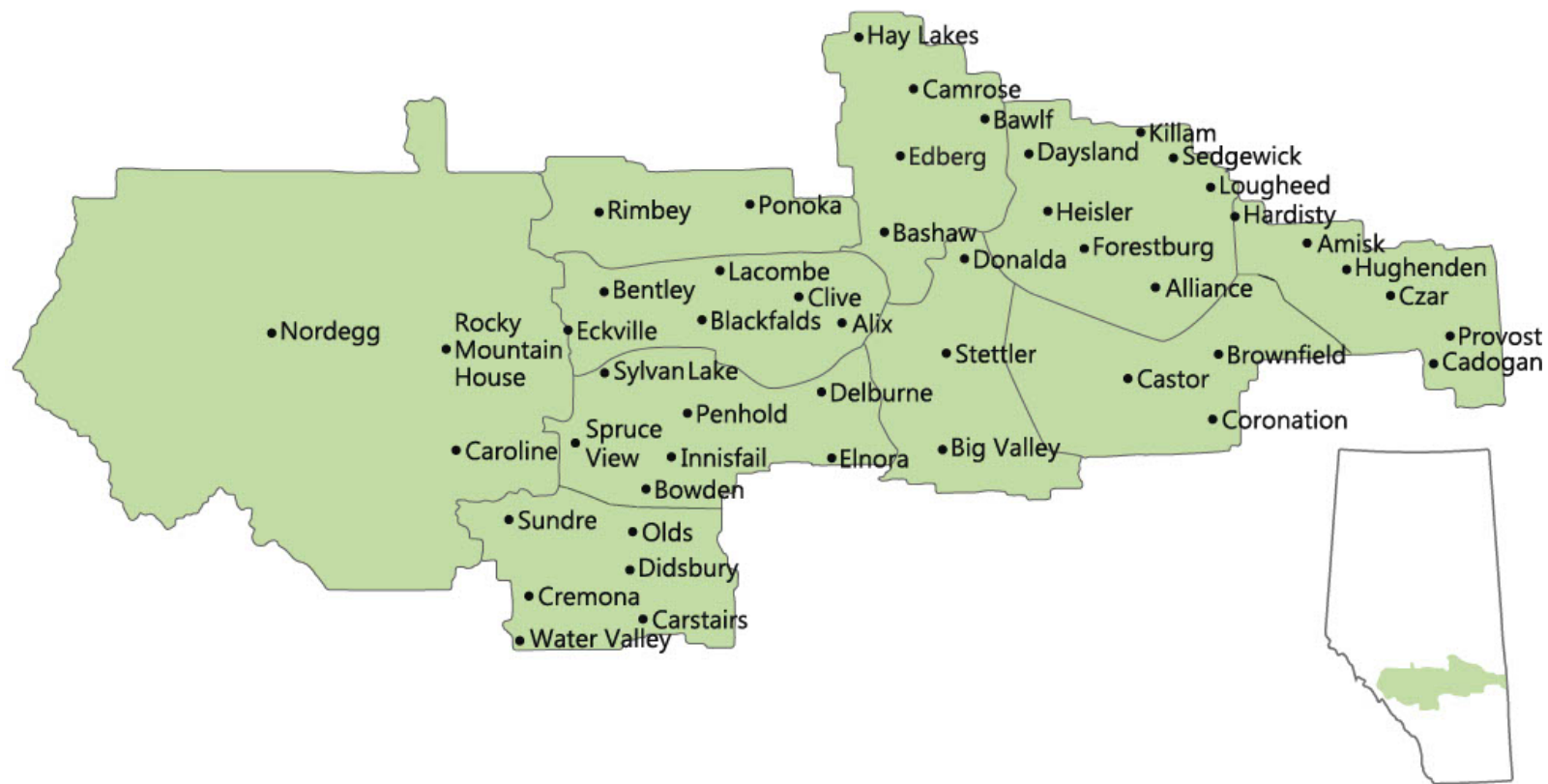


Public Library Services # 4

- Other services include:
 - Exam proctoring
 - Language learning
 - Homework help/tutoring
 - Room rentals
 - Assistance with important documents (AISH, EI, certifications, resumes, etc.)

Regional Library System

- A cooperative of municipalities working together to provide a better level of local library service; together they can accomplish more than any member could individually
- Library system members receive library expertise, specialized products and services, and IT infrastructure they need to provide 21st century library services to their community

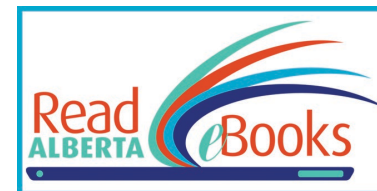


System Services #1

- Professional expertise and tools for library management and operations
- Information Technology (IT), infrastructure support
- SuperNet / Internet connectivity
- Order, catalogue, and prepare materials for circulation & shared buying power

System Services #2

- Digital content including eBooks, eAudio, eMagazines and eNewspapers, subscription databases
- Shared specialty collections (large print, audiobooks, gaming kits, laptops and digital devices, program kits)



System Services #3

- Sharing eBooks and eAudiobooks
 - CloudLibrary (TRAC/Parkland)
 - OverDrive (EPL, CPL, TRAC, Parkland)
- Results in improved service to patrons and cost efficiency



System Services #4

- Resource Sharing: centralized resource sharing with access to collections across Canada
- TAL & ME Card services
- Professional development and training delivery
- Weekly (or biweekly) delivery service

System Services #5

- Managed websites
- Assistance with advocacy, marketing, community consultation, service planning and assessment
- Trustee training
- Support to library boards and staff

Provincial Government's Role #1

The Public Library Services Branch (PLSB):

- Provides annual grants to municipal and library system boards
- Establishes recommended standards for library services
- Oversees library legislation
- Facilitates province-wide sharing of public library resources

Provincial Government's Role #2

- Funds library access to SuperNet
- Provides per capita funding for First Nations reserves and Metis settlements residents to have equitable access to public library service



Provincial Government's Role #3

- Funds access for the print disabled
- Pays for government courier
- Licences and funds some eContent

Other Major Organizations

- The Alberta Library (TAL)
- Alberta Library Association (ALTA)
- Library Association of Alberta (LAA)

Public Library Service Recap #1

- Funded by municipal and provincial tax dollars
- Administered under/governed by, the Libraries Act and Regulations
- Managed independently by a board appointed council

Public Library Service Recap #2

Rural municipalities benefit from library system membership to:

- reduce the urban – rural divide
- achieve cost saving benefits
- meet public expectations in 21st century library services
- access expertise, support, and resources that are unsustainable independently.

Public Library Service Recap #3

The Provincial Government:

- Provides annual grants to municipal and library system boards
- Establishes recommended standards for library services & oversees library legislation
- Facilitates province-wide sharing of public library resources
- Funds the SuperNet / provides licenced resources
- Provides funding for Indigenous services

Questions?



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: November 23, 2021

PREPARED BY: Kalina Van Winssen, Executive Assistant

SUBJECT: Blackfalds Health Practitioners Attraction and Retention Committee and Rural Red Deer Restorative Justice Community Advisory Council Appointments

BACKGROUND:

At the October 26th Organizational Meeting, Council appointed its members to internal and external boards and committees. Council still needs to appoint members to the Blackfalds Health Practitioners Attraction and Retention Committee (BHPARC) and to the Rural Red Deer Restorative Justice Community Advisory Council.

DISCUSSION:

The Rural Red Deer Restorative Justice Community Advisory Council meets on the second Thursday of every second month from 6:00 p.m. – 7:30 p.m. The next meeting is on January 13. The Committee provides direction for the Restorative Justice Program, which gives youth offenders from rural Red Deer and Lacombe County the opportunity to avoid entering the criminal justice system by accepting responsibility for their actions. The role of the Council is to provide direction and guidance to the program so that it is a community-based response that provides a safe, accessible, and effective option for young offenders and those they have harmed. There is one position and an alternate for Council to appoint.

The Blackfalds Health Practitioners Attraction and Retention Committee meets every second month on the second Tuesday of the month, at 2:00 p.m. The Committee discusses the health services needs in the community and advises on marketing strategies, incentive packages, and the attraction and retention of health services providers and infrastructure in Blackfalds. There are two positions for Council to appoint on this Committee.

ADMINISTRATIVE RECOMMENDATIONS:

1. That Council appoint a member and an alternate to the Rural Red Deer Restorative Justice Community Advisory Council.
2. That Council appoint two members to the Blackfalds Health Practitioners Attraction and Retention Committee.

Approvals:



CAO Myron Thompson



**TOWN OF BLACKFALDS
REGULAR COUNCIL
REQUEST FOR DECISION**

MEETING DATE: November 23, 2021

PREPARED BY: Darolee Bouteiller, Finance Manager

SUBJECT: Financial Reporting for the period ending September 30, 2021

BACKGROUND:

The quarterly financial reporting consists of the Operating Statement of Revenue & Expenditures, Divisional Variance Analysis, Capital Projects update, and Council Expenditure Report for the period ending September 30, 2021. Together these reports represent the financial activities of the municipality during the period. Quarterly reporting gives us a consistent comparison for operating and capital activities as they occur throughout the year.

The Operating Statement of Revenue & Expenditures (Appendix A) gives a high-level overview of revenues and expenditures incurred to date, the variance between the Annual Budget and the actual as a % of the Budget. The pie-chart depicts the percentage of actual revenue in each department, and the percentage of actual expenses by each department. These main indicators can identify areas of concern or anomalies.

For consistency and better understanding, we are displaying the environmental services section separately. Environmental services are self-supported and do not rely on any tax revenue. The surplus generated from each utility is budgeted as a transfer to Environmental reserves in the expenses. The net surplus to date will show what the current surplus is, the transfer will be recorded at year end.

In these statements, annual grant revenue, property taxes, requisitions, and other annual contract payments are proportionately accrued or deferred in the report to provide a clear perspective of the year-to-date position.

The Divisional Statement and Variance Analysis (Appendix B) display revenue and expenses in each department and gives a brief explanation of significant variances.

Capital Projects are reported for the year-to-date activity for the period ending September 30, 2021 (Appendix C).

DISCUSSION:

The operating revenues earned in the period ending September 30, 2021, are at \$15.4 M. This is 75.5% of the budgeted revenues, which is on track for the third quarter. The Operating Expenditures are \$12.8 million, which is 68.43% of the annual budgeted expenditures. This is below the budgeted expectation for the period.

Revenues:

- General Revenues is higher than budget due to the sale of the Broadway Commercial building but is also impacted by low interest rate on investment income.



TOWN OF BLACKFALDS REGULAR COUNCIL REQUEST FOR DECISION

- Admin revenue is higher than budgeted due to a grant received from Elections Alberta for including the Senate Elections and Referendum questions.
- Fine revenue is lower than expected for policing and bylaws.
- BOLT revenue is impacted by low ridership and is below expected levels.
- FCSS revenue includes the revenue from refunds created from the cancellation of unused LAP cards. Charitable donations are lower than expected for this point in time.
- Cemetery revenue has exceeded the budget amounts.
- Building permits are below budget, a trend expected in the future.
- Facility closures during the first five months of 2021 have affected the recreation revenues. Arena construction also has impacted the ice rental revenue as expected.
- Utility revenue is on track with budget for the third quarter.

Expenses:

- Lower than expected costs for Legislative services for per diems, travel, and training costs due to the pandemic.
- This year there have been many staffing vacancies throughout the year that reduce the salary & wage expenses. Departments such as IT Services, Corporate Services, Planning & Development, and positions such as Executive Assistant, RCMP Clerk, Bylaw Officers, Economic Development Officer, have contributed to the lower expenses.
- Additionally, there were many staff temporarily laid off during the AHS mandated facility closures due to the COVID pandemic. The Budget was adjusted during Spring Adjustments for anticipated COVID closures, but the facilities remained closed longer than anticipated.
- As the pandemic continued throughout the year, there have been staff off for sick time and short-term disability, also contributing to salary and wage expenses reported underbudget.
- FCSS program expenses are below budget, but many programs will not begin until the last quarter of the year, this is a usual cyclical occurrence.
- Development services have expenses well below budget. This is attributed to lower-than-expected costs for inspections and other services related to low permit levels.
- Parks and Recreation expenses are low due to the facility closures as mandated by AHS for the pandemic.

Overall, the Town is currently operating in a surplus position. Administration will continue to closely monitor and assess financial results as they arise. Environmental Services surplus by the end of the third quarter of the year is \$1,351,954. All surpluses from Environmental Services will be transferred to the utility reserve at year end.

Capital Projects:

Capital activity for the period ending September 30, 2021, is included in Appendix C. Capital Projects are funded from town reserves, grants, or loans and debentures. The total Capital Budget for 2021 is \$33.4 M and includes projects started in 2021 or approved and carried forward from prior years, that were not yet completed.



TOWN OF BLACKFALDS REGULAR COUNCIL REQUEST FOR DECISION

The YTD report to September 30, 2021, has a total spent on capital projects of \$14.8 M. The most significant project is the Eagle Builders Centre, which continues from 2020. The project incurred some minor construction delays that were unanticipated, but it is expected to be open in November.

Construction projects including East Area Storm, Womacks Rd. & Greg Street Realignment, Duncan Ave. & Leung Road Development will continue as we move through the fall. Many construction projects are near completion for the year and will continue into 2022.

Projects that have been completed include the purchasing of the SCBA replacement equipment for Fire Services, a new photocopier for the Civic Centre, the ASP Dump Station that was completed under budget, the new trail developments at Centennial Park & McKay Ranch were also under budget. Many projects are in progress but not yet completed, including the Fire Command Unit and Bylaw Enforcement vehicle, ice resurfacer, arena dehumidification, grader, truck replacements, asset management software, food bank building renovations.

Overall Capital Projects are on track for 2021, and Administration will continue to manage and monitor as they progress.

Council Remuneration:

The final report in this package is Appendix D - Council Expense report. Per diem rates are lower than expected due to the COVID pandemic. There are also low or negative amounts charged to travel & subsistence accounts, which is related to refunds for purchased events that were subsequently cancelled also due to the pandemic. We expect to have a surplus in per diems and travel expenses due to the underspent amounts.

These financial reports have been brought forward to Council as information and are intended to provide an overview of the financial progress year to date.

ADMINISTRATIVE RECOMMENDATION:

1. That Council accepts the Operating Statement and Variance report for the three-month period ending September 30, 2021, as information.
2. That Council accepts the Capital Project Report for the period ending September 30, 2021, as information.
3. That Council accepts the Council Expenditure report for the period ending September 30, 2021, as information.

ALTERNATIVES:

- A) That Council does not accept the Operating Statement and Variance report. That Council does not accept the Capital Project Report. That Council does not accept the Council Expenditure Report.
- B) That Council refers the report back to Administration for review.



**TOWN OF BLACKFALDS
REGULAR COUNCIL
REQUEST FOR DECISION**

Attachments:

- *Appendix A – September 30, 2021, Operating Statement of Revenue & Expenditure*
- *Appendix B – September 30, 2021, Division Statement & Variance Analysis*
- *Appendix C – September 30, 2021, Capital Project Report*
- *Appendix D – September 30, 2021, Council Expenditure Report*

Approvals:



CAO Myron Thompson



Department Director/Author

BUDGET



Town of Blackfalds

Operating Statements of Revenue & Expenditure

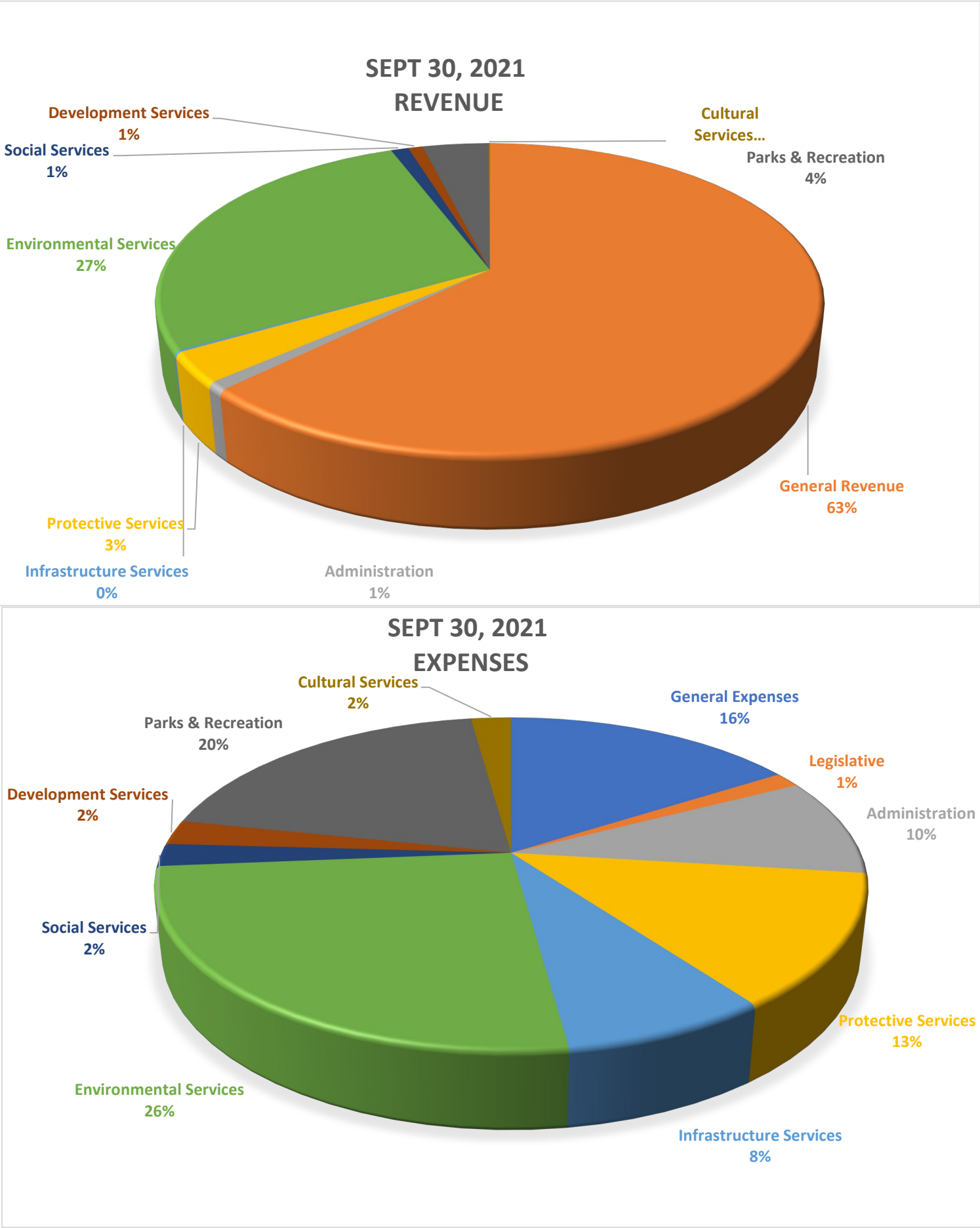
For the Period Ending September 30, 2021

	2021 Actual	2021 Budget	Variance	% of Budget
Revenues				
Property Taxes	8,688,757	11,634,240	2,945,483	74.68%
Requisition (Education, Seniors Foundation)	2,718,799	3,632,280	913,481	74.85%
Total Taxation	11,407,556	15,266,520	3,858,964	74.72%
General Revenue	1,919,395	2,197,763	278,368	87.33%
Administration	176,038	190,500	14,462	92.41%
Protective Services	674,507	973,640	299,133	69.28%
Infrastructure Services	38,977	46,414	7,437	83.98%
Social Services	217,591	296,354	78,763	73.42%
Development Services	179,808	240,819	61,011	74.67%
Parks & Recreation	817,020	1,232,310	415,290	66.30%
Cultural Services	15,000	15,000	0	100.00%
Total Other Revenue	4,038,336	5,192,800	1,154,464	77.77%
Total Revenue	15,445,892	20,459,320	5,013,428	75.50%
Expenditures				
General Expenses	2,761,101	3,631,480	870,379	76.03%
Legislative	251,420	376,643	125,223	66.75%
Administration	1,646,047	2,598,841	952,794	63.34%
Protective Services	2,234,681	3,171,190	936,509	70.47%
Infrastructure Services	1,372,839	1,932,871	560,032	71.03%
Social Services	377,846	610,794	232,948	61.86%
Development Services	414,008	785,563	371,555	52.70%
Parks & Recreation	3,375,936	5,110,367	1,734,431	66.06%
Cultural Services	376,967	504,008	127,041	74.79%
Total Expenditures	12,810,845	18,721,757	5,910,912	68.43%
Net Surplus/(Deficit) To Date	2,635,047	1,737,563	-897,484	0
Environmental Services	2021 Actual	2021 Budget	Variance	% of Budget
(Self Supported Utilities*)				
Water	2,727,935	3,339,520	611,585	81.69%
Wastewater	1,912,208	2,426,000	513,792	78.82%
Solid Waste	1,181,301	1,503,780	322,479	78.56%
Environmental Services Revenue	5,821,444	7,269,300	1,447,856	
Water	1,894,415	2,704,355	809,940	70.05%
Wastewater	1,489,255	2,121,978	632,723	70.18%
Solid Waste	1,085,820	1,327,612	241,792	81.79%
Environmental Services Expenditures	4,469,490	6,153,945	1,684,455	
Net Surplus/(Deficit) To Date	1,351,954	1,115,355	-236,599	

BUDGET



Town of Blackfalds
Operating Statements of Revenue & Expenditure
For the Period Ending September 30, 2021



BUDGET



Town of Blackfalds Divisional Statement & Variance Analysis For the Period Ending September 30, 2021

	2021 Actual	2021 Budget	Variance	% of Budget	Explanation
General					
Taxation	11,407,556	15,266,520	3,858,964	74.72%	Represents 75% of tax revenue YTD
General Revenue	1,919,395	2,197,763	278,368	87.33%	Includes Franchise Fees, Interest revenue, and includes the proceeds from the sale of commercial building.
Total General Revenue	13,326,951	17,464,283	4,137,332	76.31%	
General Expenses	2,761,101	3,631,480	870,379	76.03%	On track
Net General	10,565,850	11,666,981	3,266,953	90.56%	
Legislation & Administration					
Revenue	176,038	190,500	14,462	92.41%	Includes animal licenses fees for the year, and Elections Alberta Grant funding for holding the Senate and Referendum questions on the Election.
Expenses	1,897,467	2,975,484	1,078,017	63.77%	Expenses are lower than budget due mainly to reduced salaries; Administration and IT Services had vacant positions for part of the year and Corporate Services has eliminated a position. Lower cost for conferences, and per Diems due to covid.
Net Legislation & Admin	-1,721,429	-2,784,984	-1,063,555	61.81%	
Protective Services					
Revenue	674,507	973,640	299,133	69.28%	Fire Services revenue is higher than budgeted, but Fine revenue for police & by-law is lower than budgeted.
Expenses	2,234,681	3,171,190	936,509	70.47%	Salary expense are lower due to vacancies in RCMP, and Bylaws for part of the year.
Net Protective Services	-225,030	-2,197,550	-637,376	17.73%	
Infrastructure - Services					
Revenue	38,977	46,414	7,437	83.98%	Includes local improvement tax levy. Bolt revenue is lower than budgeted.
Expenses	1,372,839	1,932,871	560,032	71.03%	Transit lower than expected
Net Operations - Infrastructure S	-1,333,862	-1,886,457	-552,595	70.71%	
Social Services					
Revenue	217,591	296,354	78,763	73.42%	Cemetery plot sales have exceeded budget amounts. Cancellations of unused LAP cards for the Abbey have been recorded this year. Charitable donations are well below expected revenue levels for FCSS programs.
Expenses	377,846	610,794	232,948	61.86%	FCSS programs expenses are lower than expected - some programs won't begin until the last quarter. Cemetery expenses are on track.
Net Social Services	-160,255	-314,440	-154,185	50.97%	

BUDGET



Town of Blackfalds Divisional Statement & Variance Analysis For the Period Ending September 30, 2021

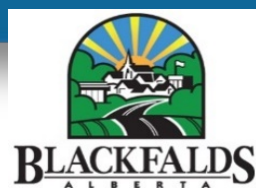
	2021 Actual	2021 Budget	Variance	% of Budget	Explanation
Development Services					
Revenue	179,808	240,819	61,011	74.67%	Building Permits remain lower than expected. Includes a Provincial grant that has been received in Planning Department.
Expenses	414,008	785,563	371,555	52.70%	Low salaries expense caused by vacant positions in P&D for the majority of the year. Lower than expected cost of inspections in the planning department.
Net Planning & Development	-234,200	-544,744	-310,544	42.99%	
Parks & Recreation					
Revenue	817,020	1,232,310	415,290	66.30%	Abbey Revenues; memberships, admissions & day camp, Allstar park and Community Centre rental revenues are all exceeding the YTD budget and on track for the year. The Arena; Ice rentals, banquet room and ASP camping revenue are well below expected YTD amount, bringing the overall Parks & Recreation revenue below Expected level YTD.
Expenses	3,375,936	5,110,367	1,734,431	66.06%	Recreation costs are lower due to facility closures and program cancelations due to covid - 19. Salary & Wage, supplies, R&M and event costs are below budget.
Net Parks & Recreation	-2,558,916	-3,878,057	-1,319,141	65.98%	
Cultural Services					
Revenue	15,000	15,000	0	0.00%	On Track
Expenses	376,967	504,008	127,041	74.79%	On Track
Net Library	-361,967	-489,008	-127,041	74.02%	
Total Operation					
Revenue	15,445,892	20,459,320	5,013,428	75.50%	
Expenses	12,810,845	18,721,757	5,910,912	68.43%	
Surplus/(Deficit) before Transfers - YTD	2,635,047	1,737,563	-897,484		
Environmental Services					
Revenue	5,821,444	7,269,300	1,447,856	80.08%	On Track
Expenses	4,469,490	6,153,945	1,684,455	72.63%	On Track
Net Environmental Services	1,351,954	1,115,355	-236,599		



BUDGET

Town of Blackfalds
Capital Projects - Current and Carry forwards as at September 30, 2021

Project #	Project Description	Prior Years Approval	Roll Over Reserve	New Funding Approved	Total Funding Available	Expenditures Year to Date	Funds remaining	Status
Administration & Protective Services								
19-2301	AFRRCS Radios Mobile 10	98,000	1,880	53,000	54,880	-	54,880	
19-2302	SCBA - Replacement	179,600	23	42,000	42,023	41,946	77	Complete
19-2304	Feasibility Study - Solar Program (Prot. Serv. Bldg.)	20,000	8,011	-	8,011	-	8,011	continues in 2021
20-6900	Town of Blackfalds Rebranding Initiative	35,000	34,461	-	34,461	-	34,461	On Hold
21-1203	Photocopier - Civic Centre	-	-	10,000	10,000	9,830	170	Complete
21-2305	Command Unit Replacement Vehicle	-	-	70,000	70,000	50,517	19,483	In progress
21-2601	By-Law Enforcement Vehicle	-	-	70,000	70,000	3,634	66,366	In progress
		-	-		-		-	
Total Administration & Protective Services		332,600	44,375	245,000	289,375	105,927	183,448	
Infrastructure								
17-3201	Womack Road & Gregg Street Realignment /Centre Plaza (CP Rail Crossing)	1,000,000	323,033	5,018,467	5,341,500	1,304,125	4,037,375	In Progress/ scope changes
21-3202	Annual Pavement Replacement - Lawton Ave.	-	-	150,000	150,000	134,985	15,015	Project awarded as part of Womack St. realignment.
21-3205	Grader	-	-	325,000	325,000		325,000	Tender Awarded
21-3208	Tandem Truck	-		280,000	280,000		280,000	Tender Awarded, expected arrival date Jan 2022
21-3209	One ton 4x4 PW Truck (replacement)	-		90,000	90,000		90,000	In progress
21-3210	Duncan Ave & Leunge Road Phase I	-	-	2,000,000	2,000,000	944,845	1,055,155	In progress
21-3211	Pedestrian Lights	-		10,000	10,000	7,993	2,007	In Progress
21-3212	Asset Management Software	-		46,500	46,500	41,167	5,333	Implementation in progress



BUDGET

Town of Blackfalds Capital Projects - Current and Carry forwards as at September 30, 2021

Project #	Project Description	Prior Years Approval	Roll Over Reserve	New Funding Approved	Total Funding Available	Expenditures Year to Date	Funds remaining	Status
21-3214	Work Order Software	-		54,700	54,700	64,767	- 10,067	Implementation in progress, add on for CRP to Maintenance Manager
21-3290	Operations shop - Wastewater Tie in	-	-	153,172	153,172	3,898	149,274	In progress
					-		-	
Total Infrastructure		1,000,000	323,033	8,127,839	8,450,872	2,501,779	5,949,093	
Recreation								
14-7211	ASP Dump Station	220,000	13,490	-	13,490	2,246	11,244	Complete
18-7207	2018 Wayfinding Signage	293,400	107,357		107,357	-	107,357	On Hold
18-7209	Athletic Park Master Plan - Athletic Park Area Improvements	650,000	152,560		152,560	-	152,560	Project continues
18-7211	Move Old Skateboard Equipment	40,000	5,691		5,691	2,362	3,329	Project continues
19-7216	Aspen Pond Upgrade	25,000	25,000		25,000	-	25,000	On Hold
19-7221	Emergency Generator - Community Hall	80,000	62,173		62,173	-	62,173	On hold
18-7203	Twin Arena - Architecture	750,000	146,251		146,251	136,226	10,025	In Progress
19-7401	Library -Architecture Design	395,000	79,000		79,000	69,125	9,875	In Progress
20-7203	Eagle Building Centre - Arena	24,600,000	15,138,303	-	15,138,303	10,952,160	4,186,143	In Progress
21-7220	Ice Resurfacers		-	125,000	125,000	122,310	2,690	In Progress
21-7221	Playground			150,000	150,000	89,340	60,660	In Progress
21-7222	Annual Trail Development - Centennial		-	14,000	14,000	14,898	- 898	Complete
21-7223	Annual Trail East point to McKay Ranch			36,000	36,000	32,213	3,787	Complete



BUDGET

Town of Blackfalds
Capital Projects - Current and Carry forwards as at September 30, 2021

Project #	Project Description	Prior Years Approval	Roll Over Reserve	New Funding Approved	Total Funding Available	Expenditures Year to Date	Funds remaining	Status
21-7224	Arena - Dehumidifaction			93,000	93,000	46,500	46,500	In Progress
21-7225	Food Bank Building Renovations			75,000	75,000	5,909	69,091	In Progress
Total Recreation		27,053,400	15,729,825	493,000	16,147,825	11,473,289	4,633,945	
Total Capital Projects & Funding		28,386,000	16,097,233	8,865,839	24,888,072	14,080,995	10,766,486	
Utilities/ Development								
13-4200	PW-STM-01 East Area Storm System and Wetlands	5,385,837	2,066,786	1,956,221	4,023,007	657,288	3,365,719	Project Continues
14-4203	Lift Station - McKay Ranch	2,439,300	2,439,300		2,439,300	-	2,439,300	No Activity this quarter
17-4201	Lift Station - Aurora Heights	86,900	86,918		86,918	-	86,918	Project Continues
17-3702	North West Storm System	2,485,458	2,037,039		2,037,039	151,895	1,885,144	Project Continues
Total Utilities / Development Projects		10,397,495	6,630,043	1,956,221	8,586,264	809,183	7,777,081	
Total Capital Projects		38,783,495	22,727,276	10,822,060	33,474,336	14,890,178	18,543,567	

BUDGET



Town of Blackfalds Council Expenditures

For the Nine Months Ending September 30, 2021

	2021 Actual	2021 Budget	Variance	Percent
Mayor Poole				
Expenses				
Honorarium	32,228	42,971	10,743	75.00%
Per Dlem	4,200	10,320	6,120	40.70%
Salaries & Benefits	36,428	53,291	16,863	68.36%
Conference & Travel	452	9,850	9,399	4.58%
TOTAL EXPENSES	36,880	63,141	26,261	58.41%
Councillor Hoover				
Expenses				
Honorarium	17,631	23,507	5,876	75.00%
Per Dlem	1,680	7,080	5,400	23.73%
Salaries & Benefits	19,311	30,587	11,276	63.13%
Conference & Travel	-131	5,200	5,331	(2.52%)
TOTAL EXPENSES	19,179	35,787	16,608	53.59%
Councillor Svab				
Expenses				
Honorarium	17,631	23,507	5,876	75.00%
Per Dlem	2,640	7,080	4,440	37.29%
Salaries & Benefits	20,271	30,587	10,316	66.27%
Conference & Travel	-75	5,200	5,275	(1.45%)
TOTAL EXPENSES	20,195	35,787	15,592	56.43%
Councillor Appel				
Expenses				
Honorarium	17,631	23,507	5,876	75.00%
Per Dlem	3,060	7,080	4,020	43.22%
Salaries & Benefits	20,691	30,587	9,896	67.64%
Conference & Travel	25	5,200	5,175	0.48%
TOTAL EXPENSES	20,716	35,787	15,071	57.89%
Councillor Stendie				
Expenses				
Honorarium	17,631	23,507	5,876	75.00%
Per Dlem	2,640	7,080	4,440	37.29%
Salaries & Benefits	20,271	30,587	10,316	66.27%
Conference & Travel	-8	5,200	5,208	(0.15%)
TOTAL EXPENSES	20,263	35,787	15,524	56.62%
Councillor Taylor				
Expenses				
Honorarium	17,631	23,507	5,876	75.00%
Per Dlem	240	7,080	6,840	3.39%
Salaries & Benefits	17,871	30,587	12,716	58.43%
Conference & Travel	0	5,200	5,200	0.00%
TOTAL EXPENSES	17,871	35,787	17,916	49.94%
Councillor Olfert				
Expenses				
Honorarium	17,631	23,507	5,876	75.00%
Per Dlem	1,920	7,080	5,160	27.12%
Salaries & Benefits	19,551	30,587	11,036	63.92%
Conference & Travel	-250	5,200	5,450	(4.81%)
TOTAL EXPENSES	19,301	35,787	16,486	53.93%
CAO Thompson				
Expenses				
Conference & Travel	375.00	4,750.00	4,375.00	7.89%
TOTAL EXPENSES	387.00	4,750.00	4,363.00	8.15%



ALBERTA
JUSTICE AND SOLICITOR GENERAL

Office of the Minister
MLA, Edmonton - South West

AR 43835

Dear Mayor/Reeve and Council:

I am pleased to announce the release of the *Alberta Provincial Police Service Transition Study* completed by PricewaterhouseCoopers (PwC) Canada, and to invite your municipality to participate in further engagement on the findings of this report.

The Department of Justice and Solicitor General will be hosting virtual and in-person municipal engagement sessions between January 2022 and March 2022. Municipal engagement sessions will be open to municipal elected representatives, municipal employees, and organizations representing municipalities. Please see the attachment for instructions on how to register for a session near your community.

The engagement sessions will explore the concepts and information outlined in PwC's work, gather feedback on these ideas as well as local policing perspectives that will be used to refine PwC's proposed model and inform provincial government decision making. Discussions during the engagement sessions will draw on material from all three PwC reports:

- PwC's Final report: <https://open.alberta.ca/publications/apps-transition-study-final-report>
- PwC's Current state report: <https://open.alberta.ca/publications/apps-current-state-report>
- PwC's Future state report: <https://open.alberta.ca/publications/apps-future-state-report>

It is important to emphasize that no decisions have been made with regard to Alberta establishing its own provincial police. The Royal Canadian Mounted Police (RCMP) is an important Canadian institution consisting of exceptional women and men who perform great work, risking their lives every day to keep our communities safe. While Alberta's government has the utmost respect and appreciation for the work of the RCMP's front-line members, we also have a responsibility to examine our model of provincial policing to see if there are other innovative alternatives that would increase policing services for Albertans, involve Albertans in key decision-making processes, is cost-effective, and places community policing at the forefront.

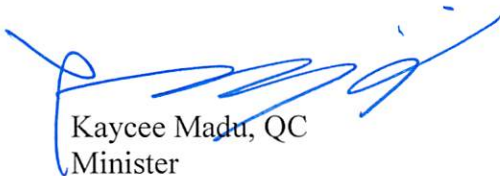
In 2020, the Fair Deal Panel consulted with tens of thousands of Albertans and heard many people's frustrations with the challenges of relying on a contracted provincial police force that is ultimately managed by Ottawa. The panel recommended that the province create an Alberta Provincial Police Service to replace the RCMP. The Alberta government supported this recommendation in principle, but committed to additional analysis. In October 2020, Justice and Solicitor General contracted with PwC to develop this analysis, and on April 30, 2021 PwC delivered their report. PwC's *Alberta Provincial Police Service Transition Study* details the operational requirements, process steps, and costs of a potential transition to an Alberta provincial police service.

The *Alberta Provincial Police Service Transition Study* presents an innovative provincial policing model that would:

- Increase the number of front-line police officers and civilian specialists serving our communities;
- Have dedicated mental health nurses and social workers to assist front-line police response;
- Prioritize community policing that would see Albertans recruited and serving in their local communities;
- See less transfer of officers in and out of communities (and the province) which would increase police knowledge of local public safety issues and improve detachment staffing levels;
- Reduce federal/provincial jurisdictional barriers that limit the integration of police services across Alberta;
- Have a governance model to increase the provincial police's accountability to local priorities and policing needs;
- Introduce new approaches to detachment deployment models to reduce police response times; and
- Leverage efficient back-office functions by utilizing existing provincial government resources to make the provincial police more cost effective.

I encourage you to attend a virtual or in-person engagement session to discuss the proposed model for an Alberta provincial police service, and to discuss what this model could mean for your community. If you have questions about the engagement sessions, please contact my department by emailing jsg.appstranstionstudy@gov.ab.ca.

Yours very truly,



Kaycee Madu, QC
Minister

Attachment

cc: Honourable Rick McIver, Minister of Municipal Affairs

Registration Instructions

Justice and Solicitor General: Alberta Provincial Police Service Transition Study
Secretariat

Event overview

The Government of Alberta is engaging with municipalities on concepts presented in the *Alberta Provincial Police Service Transition Study* prepared by PricewaterhouseCoopers (PwC).

The department of Justice and Solicitor General will be facilitating in-person and virtual engagement sessions with municipalities between January and March 2022. In-person sessions will be held at many locations across Alberta. These sessions are open to municipal elected representatives, municipal employees and organizations representing municipalities.

Engagement sessions will focus on key concepts presented in the transition study with the intent to refine the model presented by PwC and inform future decisions on an Alberta Provincial Police Service.

Space is limited and the content is the same for all sessions. For this reason, we ask that individuals only sign-up for one session in this series.

Sessions are open to participants from multiple municipalities. Participants are encouraged to sign-up for a session near their community. Specific event locations will be added as soon they are available. Registrants will receive an email when the event address is available.

Discussions during the engagement sessions will draw on material from all three PwC reports. For more information about the transition study and associated engagement activities, please visit the following webpages:

- PwC's Final Report: <https://open.alberta.ca/publications/apps-transition-study-final-report>
- PwC's Current State Report: <https://open.alberta.ca/publications/apps-current-state-report>
- PwC's Future State Report <https://open.alberta.ca/publications/apps-future-state-report>
- Government of Alberta engagement webpage: <https://www.alberta.ca/provincial-police-service-engagement.aspx>

Registration Instructions

To register for a session, follow the Eventbrite link to the session that works best for your location and schedule.

Engagement Registration

Dates (2022)	Time	Location ¹	Registration Link
January 10	8:30am to 11:00am	Sherwood Park	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-tickets-205687315297

¹ Addresses will be provided when available.

January 10	2:00pm to 4:30pm	Fort Saskatchewan	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205689582077
January 11	8:30am to 11:00am	St. Albert	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205692831797
January 11	2:00pm to 4:30pm	Stony Plain	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205694827767
January 12	9:00am to 11:30am	Westlock	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205696663257
January 12	2:00pm to 4:30pm	Athabasca	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205697716407
January 13	8:30am to 11:00am	Ft. McMurray	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205698619107
January 24	8:30am to 11:00am	Okotoks	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205699200847
January 25	8:30am to 11:00am	Claresholm	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205700173757
January 25	2:00pm to 4:30pm	Pincher Creek	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205701507747
January 26	2:00pm to 4:30pm	Lethbridge	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205704877827
January 27	8:30am to 11:00am	Medicine Hat	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205706542807
January 27	2:00pm to 4:30pm	Brooks	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205707876797
January 28	8:30am to 11:00am	Strathmore	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205708769467
February 7	8:30am to 11:00am	Red Deer	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205710614987
February 7	2:00pm to 4:30pm	Red Deer	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205711828617

Last Updated: November 5, 2021

February 8	8:30am to 11:00am	Rocky Mountain House	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205713252877
February 9	8:30am to 11:00am	Stettler	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205714797497
February 9	2:00pm to 4:30pm	Hanna	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205715950947
February 10	8:30am to 11:00am	Airdrie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205717756347
February 10	2:00pm to 4:30pm	Olds	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205719732257
February 28	8:30am to 11:00am	Leduc	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721036157
February 28	2:00pm to 4:30pm	Ponoka	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721838557
March 1	8:30am to 11:00am	Camrose	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205736321877
March 1	2:00pm to 4:30pm	Wainwright	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205740564567
March 2	8:30am to 11:00am	Vermillion	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205741958737
March 3	8:30am to 11:00am	Bonnyville	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205742700957
March 4	2:00pm to 4:30pm	Smoky Lake	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205746843347
March 7	8:30am to 11:00am	Slave Lake	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205887935357
March 8	2:00pm to 4:30pm	Peace River	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205749681837
March 9	2:00pm to 4:30pm	High Level	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205750975707

Last Updated: November 5, 2021

March 14	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752119127
March 15	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752861347
March 16	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205774887227
March 17	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205777184097
March 18	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205778157007
March 28	8:30am to 11:00am	Whitecourt	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205781055677
March 28	2:00pm to 4:30pm	Valleyview	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205782520057
March 29	2:00pm to 4:30pm	Grande Prairie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205783091767
March 30	8:30am to 11:00am	Grande Prairie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784004497
March 31	8:30am to 11:00am	Edson	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784766777
March 31	2:00pm to 4:30pm	Drayton Valley	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785338487
April 1	2:00pm to 4:30pm	Edmonton	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785950317

Last Updated: November 5, 2021

November 16, 2021

Attention to: Town of Blackfalds Council
Town of Blackfalds
Box 220
Blackfalds, Alberta T0M 0J0

Re: Municipal Support for the Red Deer River Watershed Alliance

Dear Town of Blackfalds Council,

Thank-you for your ongoing support of the Red Deer River Watershed Alliance (RDRWA), the designated Watershed Planning and Advisory Council for the Red Deer River watershed. This letter provides an update on the RDRWA's recent activities and our municipal funding process for 2022-23.

Who We Are

The Red Deer River Watershed Alliance was established in 2005 and is one of 11 Watershed Planning and Advisory Councils (WPACs) which partner in the delivery of Alberta's *Water for Life Strategy*. Our vision is that the watershed will be healthy, dynamic, and sustainable through the efforts of the entire community. As a multi-sector not-for-profit organization, a core tenet of our work is that all sectors have a role to play in watershed management.

Our goals are to provide a forum for cross-sector dialogue, to raise awareness of watershed issues, and to promote the use of best practices and the integrated management of land and water resources. We bring many sectors together to tackle watershed issues in practical and innovative ways. Highlights of our work include a *State of the Watershed Report (2009)*, an *Integrated Watershed Management Plan on Water Quality (2016)*, education and outreach programs to thousands of Albertans, regular events, and timely advice on land and water-resource files to members, municipalities, and the provincial government.

The Red Deer River Watershed Alliance welcomes the councillors, reeves, and mayors elected in October 2021.

We look forward to working together on watershed projects in your communities.

An Ongoing Relationship

Your municipality plays a key role in the RDRWA both as a partner and funder. **We rely on the 50 cent per capita funding that comes from municipalities**, and together, municipalities contribute approximately 20% of the RDRWA's annual funding.

Our records show that the Town of Blackfalds has been a longstanding supporter of the RDRWA, and we hope to see that relationship continue. Consistent core funding from our partners is integral to the operations of WPACs and supports our ability to lead projects with adequate staff and resources.

Benefits to Your Municipality

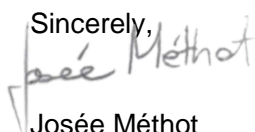
The RDRWA recognizes the role of municipalities as major land-use decision-makers and community leaders. Over the past 15 years, our organization has developed many resources to support communities in the watershed. The RDRWA's work benefits the Town of Blackfalds through direct programming and through broader programming that influences the health of local watersheds and regional water security.

Our [2020-2021 Annual Report](#) provides details about recent activities, with highlights including:

- **Source Waters Film:** The RDRWA developed a short [documentary film](#) to raise awareness about the watershed and the importance of water in central Alberta, plus three other educational videos. These films support efforts to raise water literacy across central Alberta.
- **Mapping What Matters:** Working with Fiera Biological Consulting, we mapped the condition of riparian areas along 1,782 kilometers of shoreline in the Medicine-Blindman Rivers watershed and initiated a project to map 4,293 more kilometres in the Little Red Deer, Kneehills, Threehills, and Buffalo sub-watersheds. These projects equip key partners with the baseline information needed to support targeted restoration and conservation programs.
- **Interactive Portal:** The RDRWA developed an [online map portal](#) that also maps "hydrologically significant areas" across the watershed, in partnership with the Nature Conservancy of Canada. This information can be used as a practical tool by municipalities, landowners, and industry.
- **Website and E-Newsletter:** We modernized our website and monthly e-newsletter. To stay up-to-date on the latest water-related news in central Alberta, please subscribe [here](#). We also encourage municipal staff to submit any water-related events to our [community calendar](#).

Thank-you again for being a partner in watershed management. We hope the Town of Blackfalds will continue to help fund the work of the RDRWA while participating in key events and programs. If you would like the RDRWA to send you an invoice, please contact Kelly Dodds at info@rdrwa.ca or by phone at 403-340-7379. We also ask that you provide us with a primary contact name, phone number, and email address, to ensure your municipality receives regular updates. I would also be pleased to answer any questions or discuss ways that the RDRWA can meet the needs of the Town of Blackfalds.

Sincerely,



Josée Méthot
Executive Director, RDRWA

Stay Connected

Did you know that the RDRWA offers many ways to connect?

- Sign up for our [monthly e-newsletter](#)
- Participate in our regular forums and events
- Request a presentation to Council and/or staff
- Engage with our outreach and technical committees



CONNECTING



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
MICROSOFT TEAMS
SEPTEMBER 9th, 2021 – 7:00 pm**

A Family and Community Support Services regular meeting for the Town of Blackfalds was held on the 9th day of September 2021 via Microsoft Teams.

Members Present via Microsoft Teams

Councillor Rebecca Stendie, Councillor Ray Olfert, Tennielle Gilchrist, Melissa MacLeod, Samantha Wilson, Theresa Franko

Regrets Chandra Cooke
 Troy McQueen
 Cliff Soper

Staff
 Sue Bornn FCSS Manager

MINUTES

1 FCSS MEETING

Member Samantha Wilson was appointed to run the meeting.

1.1 Call to Order

Member Samantha Wilson called the meeting to order at 7:03 pm.

2 AGENDA APPROVAL

2.1 Agenda Sept 9th, 2021.

RES. 29/21

Councillor Rebecca Stendie moved to accept the agenda with the following amendments.

- 6.1 Troy McQueen Resignation
- 6.2 Chandra Cooke Resignation

CARRIED UNANIMOUSLY

3 DELEGATION

N/A

4 ADOPTION OF MINUTES

4.1 Meeting Minutes June 10th, 2021.

RES. 30/21

Councillor Rebecca Stendie moved to accept the minutes dated June 10th, 2021, with the following amendment:

RES. 26/21

Councillor Ray Olfert moved to accept the 'agenda' as presented.

CARRIED UNANIMOUSLY



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
MICROSOFT TEAMS
SEPTEMBER 9th, 2021 – 7:00 pm**

5 OLD BUSINESS

N/A

6 NEW BUSINESS

6.1 Troy McQueen Resignation

RES. 31/21

Councillor Ray Olfert moved to accept Troy McQueen's resignation with regrets.

CARRIED UNANIMOUSLY

6.2 Chandra Cooke Resignation

RES. 32/21

Melissa Macleod moved to accept Chandra Cooke's resignation with regrets.

CARRIED UNANIMOUSLY

7 ACTION CORRESPONDENCE

8 INFORMATION

8.1 FCSS Manager's Update

- Manager Bornn informed the Board of a few highlights from the information update.
 - September meeting with Ministers Orr & Luan discussing social concerns in our constituency
 - New Community Engagement Programmer, Bailee Wigmore, started on August 23rd.
 - Shared the importance of ensuring representation is aware of messaging to advocate on behalf of social needs in the community.

8.2 Family Resource Network September Schedule

8.3 FCSSAA June Board Meeting Update

RES. 33/21

Member Melissa Wilson moved to accept the Information Items as presented.

CARRIED UNANIMOUSLY

9 INFORMATION CORRESPONDENCE

10 CONFIDENTIAL MATTERS

11 ADJOURN

Next meeting scheduled for October 7th, 2021, at 7:00 pm.

Member Samantha Wilson declared the meeting adjourned at 7:34 pm.

6.1 Troy McQueen Resignation

RES. 31/21

Councillor Ray Olfert moved to accept Troy McQueen's resignation with regrets.
CARRIED UNANIMOUSLY

6.2 Chandra Cooke Resignation

RES. 32/21

Melissa Macleod moved to accept Chandra Cooke's resignation with regrets.
CARRIED UNANIMOUSLY

7 ACTION CORRESPONDENCE

8 INFORMATION

8.1 FCSS Manager's Update

Manager Bornn informed the Board of a few highlights from the information update.

- September meeting with Ministers Orr & Luan discussing social concerns in our constituency
- New Community Engagement Programmer, Bailee Wigmore, started on August 23rd
- Shared the importance of ensuring representation is aware of messaging to advocate on behalf of social needs in the community.

8.2 Family Resource Network September Schedule

8.3 FCSSAA June Board Meeting Update

RES. 33/21

Member Melissa Wilson moved to accept the Information Items as presented.
CARRIED UNANIMOUSLY

9 INFORMATION CORRESPONDENCE

10 CONFIDENTIAL MATTERS

11 ADJOURN

Next meeting scheduled for October 7th, 2021, at 7:00 pm.

Member Samantha Wilson declared the meeting adjourned at 7:34 pm.



Board Member

Samantha Wilson

2021/11/09

YYYY/MM/DD



FCSS Manager

Sue Bornn

MEETING DATE: November 23, 2021

PREPARED BY: Christopher Johnson, Economic Development Officer

SUBJECT: Digital Service Squad Update

BACKGROUND

Business Link and the Toronto Association of Business Improvement Associations are collaborating to implement a two-year Digital Economy Program that delivers a suite of programs in Alberta including ShopHERE powered by Google and Digital Service Squads (DSS).

On October 12, 2021 Council voted in favor of expressing their support of the Digital Service Squad Program through approval of a letter of support to Business Link Alberta as part of the grant application process.

DISCUSSION

Since submission of the application on October 29, 2021 there have been several meetings and revisions of the progress plan. While review is still ongoing, an update on this initiative is being provided.


Our application for the Digital Economy Program's Digital Service Squad (DSS) was well received by Business Link and through the process we have teamed up with Central Alberta Community Futures for this exciting initiative. This means that CFCA will be the lead applicant for the program and take care of the business side of things including WCB responsibilities for the squad members, along other administrative components of the program. The three communities from our application will still be involved in selecting the candidate for our area and delivering the program to our businesses. By joining forces, we will be able to hire a full-time squad member, instead of a part time one, and I believe that our community will have better access to the services that this program will provide. Through the initiative we will seek to help as many businesses in our community as possible!

Businesses can sign up through [Business Link](#) for the DSS Program waitlist now and also access virtual support for their website development through the Shop Here Program. Our local DSS Program will kick off in 2022 as planned.

ADMINISTRATIVE RECOMMENDATION:

- | |
|--|
| 1. That the Digital Service Squad Update be accepted as information. |
|--|

APPROVALS



CAO Myron Thompson

Department Director/Author



City of Lacombe

COUNCIL HIGHLIGHTS

November 8, 2021

5. Requests for Decision (Regular)

5.1 Bylaw 370.3 (Council Procedural Bylaw) – Amendment

As part of a new Council term, it was recommended that Council review the Council Procedure Bylaw No. 370.3.

Council already approved a recommendation to change the start time of Council Meetings, which needed to be reflected in Procedural Bylaw No. 370.

Administration proposed three additional recommendations for Council's consideration:

1. Introduce a Consent Agenda to attenuate meeting length by streamlining the passage of routine resolutions and information items.
2. Including the 'Open Forum' as part of the regular Council meeting to ensure any discussion is included as a matter of public record.
3. Allow a recess to be called if a Notice of Motion is made and assistance from Administration is desired.

Council gave first and second reading to the Procedural Bylaw Amendment – Bylaw 370.3.

5.2 Facility Rental Grant Assistance

A report to Council outlined the City's two facility rental relief programs: the Facility Rental Assistance Grant and the Facility Use Fee Waivers (FUFW).

Administration recommended:

1. The City continues the additional allowance for Facility Rental Assistance Grants and the relaxed eligibility approved during Covid-19 in 2022 with a total FRAG allowance of \$14,000 (Increasing from the usual annual amount of \$6,000).
2. That Council accepted the 2022 Facility Use Fee Waiver Roster as information.

Council approved the additional allowance for the Facility Rental Assistance Grant (FRAG), and the relaxed eligibility is continued in 2022 with a total FRAG allowance of \$14,000, and accepted the 2022 Facility Use Fee Waiver Roster as information.

5.3 Ring Road Functional Alignment (2021/2022 ACP)

Administration requested Council's approval to apply for Alberta Community Partnership grant in support of the South Ring Road Connector Function Plan.

If successful, the ACP grant will cover 100 percent of the project costs up to \$200,000.

There is no requirement for the municipality to provide matching funds. Administration proposed to apply for the grant through the Intermunicipal Collaboration program stream in partnership with Lacombe County.

The ACP grant requires a supporting resolution from the City of Lacombe and Lacombe County Councils before the grant submission deadline of January 5, 2022. If approved, project completion can occur no later than April 2024.

Council supported the City applying for an Alberta Community Partnership grant for the South Ring Road Connector Function Plan with Lacombe County.

5.4 Public Works Review Committee (Terms of Reference)

Throughout four to six virtual workshops, the ad-hoc Public Works Value Review Committee (VRC) will analyze the Public Works (PW) building project to ensure it is affordable and provides excellent long-term value for Lacombe.

Administration sought Council's endorsement of the Terms of Reference, confirming it aligns with Council's expectations, with particular focus on:

- The definitions included;
- Expanded objectives outlined and;
- Excluding evaluation of the PW Building as a "net-zero" facility

Council endorsed the Public Works Value Review Committee Terms of Reference and that committee member appointment will happen at a later date.

5.5 AUMA Resolution

Council seconded the special resolution presented by the Town of Athabasca at AUMA regarding rural economic sustainability.

9. In Camera

9.1 Labour (FOIP Section 21)

Council approved the proposed display of the Land Recognition Artwork in a public space and directed Administration to arrange for a presentation of the Artwork from the artist Byron Samson.

9.2 Land (FOIP Section 16)

Council approves the installation of a groundwater well as requested, subject to the listed conditions.

9.3 Legal (FOIP Section 24)

Council directed Administration to finalize the ice cream kiosk lease agreement as presented.

****The next scheduled Council Meeting:***

-Monday, November 22, 2021 – Regular Council Meeting at 5:30 p.m. – City Hall

-Monday, December 1, 2021 – Joint Council Meeting at 9 a.m. – Lacombe Memorial Centre

-Monday, December 6, 2021 – Regular Council Meeting at 5:30 p.m. – City Hall

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING November 10, 2021

COVID-19 UPDATE

Council was provided with an update on the latest COVID-19 restrictions, statistics and the Province's current vaccine statistics.

2022 – 2024 LONG RANGE PLANNING PROGRAM

The Long Range Planning Program 2021 to 2023 was adopted by Council as presented.

PLANNING SERVICES UPDATE

The Planning Services Update for October 2021 was presented and received for information.

ALTA LINK TAX CANCELLATION PENALTY REQUEST

A motion that Lacombe County cancel the \$ 44,492.31 late payment penalties levied on Tax Roll Nos. #0000448903, #3825316021, #3903162003, #3926022002, #4027012002, #4126012003 and #4126013002 did not receive Council approval.

BIZI TRANSPORT TAX CANCELLATION PENALTY REQUEST

A motion that Lacombe County cancel the \$ 1,306.01 late payment penalty levied on Tax Roll No. #3927232040 did not receive Council approval.

LYNX ENERGY TAX CANCELLATION PENALTY REQUEST

A motion that Lacombe County cancel the \$ 57,350.15 late payment penalties levied on properties owned by Lynx Energy did not receive Council approval.

SYLVAN LAKE REGIONAL WASTEWATER COMMISSION BUDGET & OPERATING PLAN

The Sylvan Lake Regional Wastewater Commission budget for 2022 and the 3-year operating plan were received for information. A letter will be forwarded to the Commission stating that Lacombe County has no comments or questions regarding the proposed budget.

RMA FALL CONVENTION RESOLUTIONS

The resolutions to be presented at the RMA Fall Convention were reviewed and received for information by Council.

RMA MEETING WITH MINISTER and RCMP

Council will meet with the Minister of Municipal Affairs Ric McIver on November 23, 2021 during the RMA Fall Convention. Council will also meet with RCMP Senior Officers on November 24, 2021.

LACOMBE REGIONAL TOURISM

A presentation by the Lacombe Regional Tourism regarding the 2022 Lacombe Regional Tourism budget and 2020 audited financial statements was received for information. The RC(10) funding application will be considered at the November 30, 2021 Council meeting.

PUBLIC HEARING – LEASE PROPOSAL PLAN 802 1368 Block 1 Lot 2MR & PLAN 912 2491 Block 1, Lot 3MR (BURBANK CAMPGROUND)

A public hearing was held regarding the Lacombe Fish and Game Association's proposal to lease Lacombe County Municipal Reserve described as Plan 802 1368 Block 1 Lot 2MR and Plan 912 2491 Block 1 Lot 3M (Burbank Campground) for a 20-year term.



WHERE PEOPLE ARE THE KEY

Following the public hearing the County Manager was authorized to enter into a lease agreement with the Lacombe Fish and Game Association for Plan 802 1368 Block 1 Lot 2MR and Plan 912 2491 Block 1 Lot 3M (Burbank Campground) for the period of November 11, 2021 to November 10, 2041.

Next Regular Council Meeting is
Tuesday, November 30, 2021 - 9:00 a.m.

Next Committee of the Whole Meeting is
Tuesday, December 7, 2021 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, November 9, 2021 at 7:00 p.m.
5018 Waghorn Street, Council Chambers
MINUTES

A Regular Council meeting for the Town of Blackfalds was held on Tuesday, November 9, 2021, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Marina Appel
Councillor Laura Svab
Councillor Jim Sands
Councillor Rebecca Stendie
Councillor Brenda Dennis

ATTENDING

Myron Thompson, CAO
Preston Weran, Director of Infrastructure and Property Services
Justin de Bresser, Director of Corporate Services
Ken Morrison, Manager of Protective Services
Rick Kreklewich, Manager of the Abbey Centre
Marco Jadie, IT Analyst
Lorrie Logan, Municipal Clerk

REGRETS

Sean Barnes, Director of Community Services

MEDIA

None

PUBLIC

Tricia Willis - Blackfalds, AB
Craig Haan – Ponoka, AB - Eagle Builders
Liz Pollock – Blackfalds, AB
Quintin Schatz – Red Deer, AB AHS
Edna Coulter – Blackfalds, AB

CALL TO

ORDER: Mayor Hoover called the Regular Council Meeting to order at 7:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

Corrections: 9.8 - Should be County of Lacombe Council Meeting Minutes
Corrections: 9.9 - Should be 2021 Blackfalds Historical Society Annual Report
Additions: 9.15 - Remembrance Day

330/21 Councillor Svab moved that Council adopt the November 9, 2021 agenda as amended.

CARRIED UNANIMOUSLY

BUSINESS



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, November 9, 2021 at 7:00 p.m.
5018 Waghorn Street, Council Chambers
MINUTES

Request for Decision – Parkland Regional Library Budget

Director de Bresser brought forth the Parkland Regional Library's proposed budget for the 2022 fiscal year, which proposes the membership requisition at \$8.55 per capita.

- 331/21** Deputy Mayor Appel moved that Council move to accept the proposed budget by the Parkland Regional Library with the 2022 membership requisition at \$8.55.

CARRIED UNANIMOUSLY

Request for Decision – Proclamation for Family Violence Prevention Month

Council received a request from FCSS to declare the month of November as Family Violence Prevention month.

- 332/21** Councillor Stendie moved that Council declare November as Family Violence Prevention Month within the Town of Blackfalds.

CARRIED UNANIMOUSLY

Request for Decision – Municipal By-election Bylaw 1263.21

The Town of Blackfalds received notice of resignation from Councillor-elect Amanda Valin. It is legislated by the Local Authorities Election Act that a By-election must be held within 120 days of a Council member vacancy.

- 333/21** Councillor Svab moved that Council move to appoint Kalina Van Winssen as the Returning Officer for the 2022 By-election and Darolee Bouteiller as the Substitute Returning Officer.

CARRIED UNANIMOUSLY

- 334/21** Councillor Stendie moved that Council move to approve the dates for a By-election as follows:

Nomination Day: December 13, 2021 until 12:00 noon

Advanced Vote: To be determined by Administration, including January 8th from 10:00 a.m. – 6:00 p.m.

By-election Day: January 10th from 10:00 a.m. – 8:00 p.m.

CARRIED UNANIMOUSLY

- 335/21** Councillor Sands moved That Council direct Administration to receive special ballot requests in writing, by telephone, fax, email, or in-person; and, furthermore, that special ballots must be requested by January 7th at 4:30 p.m. and returned by January 10th at 4:30 p.m.

CARRIED UNANIMOUSLY

- 336/21** Councilor Dennis moved That Council give First Reading to Bylaw 1263.21, a Bylaw to provide for a By-election in the Town of Blackfalds.

CARRIED UNANIMOUSLY

- 337/21** Councillor Svab moved That Council give Second Reading to Bylaw 1263.21, a Bylaw to provide for a By-election in the Town of Blackfalds.

CARRIED UNANIMOUSLY

- 338/21** Deputy Mayor Appel moved That Council agrees to proceed with Third and Final Reading of 1263.21, a Bylaw to provide for a By-election in the Town of Blackfalds.



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, November 9, 2021 at 7:00 p.m.
5018 Waghorn Street, Council Chambers
MINUTES

CARRIED UNANIMOUSLY

- 339/21** Councillor Sands moved That Council give Third and Final Reading to Bylaw 1263.21, a Bylaw to provide for a By-election in the Town of Blackfalds.

CARRIED UNANIMOUSLY

Request for Decision – Council Remuneration & Compensation Policy 156.21

CAO Thompson brought forward Policy 156.21 to Council for final review.

- 340/21** Councillor Stendie moved that Council approve the Council Remuneration Policy 156.21 as presented.

CARRIED UNANIMOUSLY

Request for Decision – Town Facility – Restrictions Exemption Program

Previously the provincial government declared a State of Public Health Emergency amid the fourth wave of COVID-19. Two options were available, and it was felt that the 1/3 capacity option was the best option at the time for the residents of Blackfalds as well as employees. Manager Morrison brought this back as per concerns from Blackfalds Residents.

- 341/21** Councillor Svab moved that Council move to approve the change in status of the Town facilities, the Abbey Centre and the Community Centre from 1/3 capacity to the Restrictions Exemptions Program (REP).

Recorded Vote

Mayor Hoover	Opposed
Deputy Mayor Appel	Opposed
Councillor Sands	In Favour
Councillor Stendie	In Favour
Councillor Svab	In Favour
Councillor Dennis	In Favour

CARRIED

- 342/21** Mayor Hoover moved that Council move to adopt the Restrictions Exemption Program for the Community Centre and all remaining facilities for the Town of Blackfalds to remain at 1/3 capacity.

Recorded Vote

Mayor Hoover	In Favour
Deputy Mayor Appel	Opposed
Councillor Sands	Opposed
Councillor Stendie	Opposed
Councillor Svab	Opposed
Councillor Dennis	Opposed

DEFEATED

- 343/21** Councillor Stendie moved that Council approve the change in status for the remaining Town facilities from 1/3 capacity to REP.

Recorded Vote	
Mayor Hoover	Opposed



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, November 9, 2021 at 7:00 p.m.
5018 Waghorn Street, Council Chambers
MINUTES

Deputy Mayor Appel	Opposed
Councillor Sands	Opposed
Councillor Stendie	In Favour
Councillor Svab	Opposed
Councillor Dennis	Opposed

DEFEATED

ACTION CORRESPONDENCE

Pickleball REP Advocacy Letters

The Town of Blackfalds received several letters expressing concern that the Town of Blackfalds move to the Restrictive Exemption Program.

342/21 Councillor Sands moved that Council accept this item as information.

CARRIED UNANIMOUSLY

INFORMATION

- Schedule of Town Events
- Municipal Planning Commission Meeting Minutes – September 28, 2021
- Eagle Builders Centre Lease Space
- Report to Council, Building and Development Permit Report – October 2021
- Report to Council, Enforcement Services Monthly Report – October 2021
- BOLT Transit Report – October 2021
- County of Lacombe Council Meeting Highlights – October 28, 2021
- County of Lacombe Council Meeting Highlights – October 14, 2021
- 2021 Blackfalds Historical Society Annual Report
- Central Alberta Assessment Review Board Opportunities
- Gregg Street Realignment Update
- Council Orientation – AUMA Elected Officials Education Program
- Recreation, Culture and Parks Board Minutes – September 1, 2021
- Recreation, Culture and Parks Board Minutes – October 6, 2021
- Remembrance Day

343/21 Councillor Svab moved to accept the Information Items as information.

CARRIED UNANIMOUSLY

Round Table Discussion

None

ADOPTION OF MINUTES

344/21 Councillor Sands moved that Council accept the Regular Council Meeting Minutes from October 12, 2021 as presented.

CARRIED UNANIMOUSLY

345/21 Councillor Stendie moved that Council accept the Organizational Council Meeting Minutes from October 26, 2021 as amended.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, November 9, 2021 at 7:00 p.m.
5018 Waghorn Street, Council Chambers
MINUTES

Notices of Motion

None

BUSINESS FOR THE GOOD OF COUNCIL

None

BREAK

346/21 Councillor Svab moved for a five-minute recess at 8:56 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 9:00 p.m.

CONFIDENTIAL – Closed Session

- **FOIP S.17**
- **FOIP S. 24**

347/21 Councillor Dennis moved that Council move to a closed session commencing at 9:05 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Sections 17 and 24 of Alberta's Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Closed Session Attendance - FOIP S.17: Mayor Jamie Hoover, Deputy Mayor Marina Appel, Councillor Laura Svab, Councillor Rebecca Stendie, Councillor Jim Sands, Councillor Brenda Dennis, CAO Myron Thompson

A Councillor recused themselves from the meeting during the FOIP S. 24 discussion at 9:22 p.m.

Closed Session - FOIP S.24.

348/21 Councillor Svab moved to come out of the closed session at 9:51 p.m.

CARRIED UNANIMOUSLY

Regular Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Marina Appel, Councillor Laura Svab, Councillor Rebecca Stendie, Councillor Jim Sands, Councillor Brenda Dennis, CAO Myron Thompson

349/21 Councillor Sands moved that Council further gather information as part of the investigation process related to a Council Code of Conduct complaint.

ADJOURNMENT

Mayor Hoover adjourned the meeting at 10:00 p.m.

Jamie Hoover, Mayor

Myron Thompson, CAO



Town of Blackfalds
Standing Committee of Council Meeting
November 15, 2021 at 7:00 p.m.
MINUTES

A Standing Committee of Council meeting for the Town of Blackfalds was held on Monday, November 15, 2021, at the Civic/Cultural Centre, 5018 Waghorn Street, Blackfalds, Alberta commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis
Councillor Jim Sands
Councillor Rebecca Stendie – via remote virtual conferencing platform

ATTENDING

Myron Thompson, CAO
Sean Barnes, Community Services Director
Preston Weran, Director of Infrastructure and Planning Services
Justin de Bresser, Director of Corporate Services
Rick Kreklewich, Abbey Centre Manager
Jeff Heindel, Manager of Community Services
Miranda Cooper, Manager of Communications
Marco Jadie, IT Tech
Lorrie Logan, Municipal Clerk

REGRETS

None

MEDIA

None

PUBLIC

None

**CALL TO
ORDER:**

Deputy Mayor Appel called the Standing Committee Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

Additions/Deletions: Item 6.3 was moved to item 6.1.

59/21

Councillor Svab moved that the Standing Committee of Council move to accept the agenda for November 15, 2021 as amended.

CARRIED UNANIMOUSLY

DELEGATION

None

PUBLIC HEARING

None

BUSINESS ARISING FROM MINUTES

None



Town of Blackfalds
Standing Committee of Council Meeting
November 15, 2021 at 7:00 p.m.
MINUTES

BUSINESS

Request for Direction, Consolidated Procedural Bylaw 1257.21

CAO Thompson brought forward the Consolidated Procedural Bylaw 1257.21 with the recommendation that the Procedural Bylaw 1257.21 be brought to the next Regular Council Meeting for formal approval.

Request for Direction, 2022 Capital Budget

Director de Bresser presented the 2022 Capital Budget to Council for further discussion and review.

60/21 Councillor Stendie moved that the Standing Committee of Council recommend that the 2022 Capital Budget be brought forward to the December 14th Regular Meeting of Council for approval.

CARRIED UNANIMOUSLY

Request for Direction, Communications Plan

Manager Cooper brought forward the Town of Blackfalds Communications Plan for review and recommendation.

61/21 Mayor Hoover moved that the Standing Committee table this item until the next Standing Committee of Council Meeting on December 20th.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

None

INFORMATION

- 2022 Budget Planning Timeline Dates
- 10 Year Capital Budget

62/21 Councillor Svab moved to accept the information items as information.

CARRIED UNANIMOUSLY

ROUND TABLE

None

ADOPTION OF MINUTES

None

BUSINESS FOR THE GOOD OF THE COMMITTEE

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

CONFIDENTIAL

None

ADJOURNMENT

Deputy Mayor Appel adjourned the meeting at 7:54 p.m.



Town of Blackfalds
Standing Committee of Council Meeting
November 15, 2021 at 7:00 p.m.
MINUTES

Deputy Mayor, Marina Appel

Myron Thompson, Chief Administrative Officer