
1. **WELCOME AND CALL TO ORDER**

2. **LAND ACKNOWLEDGEMENT**

- 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. **ADOPTION OF AGENDAS**

- 3.1 Regular Agenda for January 9, 2024
3.2 Consent Agenda for January 9, 2024
- a) **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
 - b) **Adoption of Minutes**
 - o Minutes from the Regular Council Meeting on December 12, 2023
 - c) **Council Reports**

None
 - d) **Administrative Reports**
 - o Report for Council, Enforcement and Protective Services Monthly Report - December 2023
 - o Report for Council, Development & Building Monthly Report - December 2023
 - o Report for Council, BOLT KPI Monthly Report - December 2023
 - o Report for Council, 2024 Blackfalds Community Events
 - e) **Boards, Committee and Commission Minutes and/or Reports**

None
 - f) **Information**
 - o City of Lacombe Council Highlights - December 11, 2023
 - o Lacombe County Council Highlights - December 14, 2023
 - o Blackfalds Seniors Club Thank you Certificate
 - o Battle River Watershed Alliance Invite to Building Resiliency to Multi-Year Drought in Alberta - January 26, 2024
 - g) **Correspondence**
 - o Letter from the Minister of Health, Adriana LaGrange - December 18, 2023
 - o Letter from Deputy Commissioner Zablocki - December 27, 2023

4. **DELEGATION**

None

5. **PUBLIC HEARING**

- 5.1 Bylaw 1290.23 - Land Use Bylaw, Use Amendments

6. **BUSINESS**

- 6.1 Request for Decision, Bylaw 1290.23 - Land Use Bylaw, Use Amendments (*Second and Third Reading*)
6.2 Request for Decision, Bylaw 1297.24 - Schedule "B" 2024 Water and Wastewater Rates
6.3 Request for Decision, Bylaw 1298.24 - Schedule "A" 2024 Solid Waste Rates
6.4 Request for Decision, Request from the Province Regarding Drought Management

7. **NOTICES OF MOTION**

None

8. **CONFIDENTIAL**

- 8.1 Disposition of Municipal Land - FOIP 24(1) Advice From Officials
8.2 Development Policy - FOIP 24(1) Advice From Officials
8.3 Code of Conduct - FOIP 24 (1) Advice From Officials

9. **ADJOURNMENT**

Future Meetings/Events:

- Standing Committee of Council Meeting – January 15, 2024
- Regular Council Meeting – January 23, 2024

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on December 12, 2023, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Brenda Dennis
Councillor Jim Sands
Councillor Edna Coulter
Councillor Rebecca Stendie
Councillor Marina Appel
Councillor Laura Svab

ATTENDING

Kim Isaak, Chief Administrative Officer
Preston Weran, Director of Infrastructure and Property Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management & Protective Services
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Justin de Bresser, Director of Corporate Services

MEDIA

None

OTHERS PRESENT

None

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of December 12, 2023 and called the meeting to order at 7:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDAS

Addition of Confidential items: 8.2 Catholic School Board – FOIP Section 21(1) Disclosure Harmful to Intergovernmental Relations and 8.3 Proposed Development – FOIP Section 16(1) Disclosure Harmful to Business Interests of a Third Party

425/23 Councillor Svab moved That Council adopt the Regular Agenda for December 12, 2023, as amended.

CARRIED UNANIMOUSLY

426/23 Councillor Sands moved That Council adopt the Consent Agenda for December 12, 2023, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Minutes from the Regular Council Meeting on November 28, 2023
- **Council Reports**
None

MINUTES

- **Administrative Reports**
 - Report for Council, Enforcement and Protective Services Monthly Report – November 2023
 - Report for Council, Development & Building Monthly Report – November 2023
 - Report for Council, BOLT KPI Monthly Report – November 2023
- **Boards, Committee and Commission Minutes and/or Reports**
 - Municipal Emergency Management Committee Meeting Minutes - March 1, 2023
 - Lacombe Foundation Meeting Minutes - September 25, 2023
 - Blackfalds Library Board Meeting Minutes – November 7, 2023
 - Parkland Regional Library Systems Board Meeting Minutes November 16, 2023
 - Servus Credit Union Blackfalds Public Library Programming Report November 2023
 - Community Support Services Meeting Minutes - October 12, 2023
- **Information**
 - City of Lacombe Council Highlights – November 27, 2023
 - Parkland Regional Library Board Talk – November 16, 2023
- **Correspondence**
None

CARRIED UNANIMOUSLY**DELEGATION****Service Awards Acknowledgement – Mayor Hoover**

Mayor Hoover acknowledged and congratulated the various employees and volunteers from the Fire Department on their long-term service to the Town.

PUBLIC HEARING

None

BUSINESS**Request for Decision, Alberta Prairies Life Enrichment Training Studio Ltd. - Letter of Support**

Director Weran brought forward a request to provide a Letter of Support to Alberta Prairies Life Enrichment Training Studio Ltd. (APLETS) for the application made to FCM for an affordable housing project.

427/23

Councillor Sands moved That Council instructs the CAO to provide a Letter of Support to APLETS that the Town of Blackfalds is aware of the application being made to FCM for an affordable housing project within our community and is supportive of such an initiative.

CARRIED UNANIMOUSLY**Request for Decision, Memorandum of Understanding (MOU) – Blackfalds Food Bank Society**

CAO Isaak brought forward the recommendation to extend the payment deadline in the MOU with Blackfalds Food Bank Society until February 2024.

428/23

Councillor Stendie moved That Council extend the deadline for payment as outlined in the MOU between the Town of Blackfalds and the Blackfalds Food Bank Society to February 29, 2024, and request that the Blackfalds Food Bank Society attend a meeting in January 2024 to discuss plans for repayment.

CARRIED UNANIMOUSLY

MINUTES**Request for Decision, Lacombe Regional Tourism Membership Funding Increase**

CAO Isaak brought forward for discussion the Lacombe Regional Tourism's membership increase.

429/23 Councillor Coulter moved That the Town of Blackfalds withdraw membership from Lacombe Regional Tourism.

CARRIED UNANIMOUSLY

RECESS

Mayor Hoover called for a five-minute recess at 7:26 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 7:30 p.m.

CONFIDENTIAL

- **Code of Conduct - FOIP 24(1) Advice From Officials**
- **Catholic School Board - FOIP Section 21(1) Disclosure Harmful to Intergovernmental Relations**
- **Proposed Development - FOIP Section 16(1) Disclosure Harmful to Business Interests of a Third Party**

430/23 Councillor Sands moved That Council move to a closed session commencing at 7:30 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Sections 24, 21 and 16 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Rebecca Stendie, Councillor Marina Appel, Councillor Laura Svab, CAO Kim Isaak, Director Preston Weran, Director Ken Morrison and Director Rick Kreklewich.

DEPARTURE

Councillor Stendie left the meeting at 8:45 p.m.

Mayor Hoover left the meeting at 9:06 p.m.

ARRIVAL

Mayor Hoover returned to the meeting at 9:32 p.m.

431/23 Councillor Svab moved That Council move to come out of the closed session at 9:36 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 9:36 p.m.

Regular Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab and CAO Kim Isaak.

MINUTES

432/23 Deputy Mayor Dennis moved That Council proceed as discussed in camera.

CARRIED
Opposed: Mayor Hoover

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 9:37 p.m.

Jamie Hoover, Mayor

Kim Isaak, CAO

DRAFT

MEETING DATE: January 9, 2024

PREPARED BY: Ken Morrison, Director of Emergency Management and Protective Services

SUBJECT: **Enforcement and Protective Services Monthly Report - December 2023**

BACKGROUND

Administration provides the Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION

The attached documents are a combination of activities occurring during the month of December for Municipal Enforcement, Occupational Health & Safety, Fire Services, RCMP and Emergency Management.


FINANCIAL IMPLICATIONS

None


ATTACHMENTS

- *Protective Services Monthly Report*
- *Municipal Enforcement December Incident report*
- *Fire December monthly Incident summary*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Director/Author

Protective Services Monthly Report

Municipal Enforcement:

December was a relatively slow month, with officers opening 37 operational files. These consisted of 8 Traffic Bylaw, 10 Community Standards Bylaw, 1 Land Use Bylaw, 1 Abandoned vehicle, 1 mischief complaint, 4 parking issues, 1 stolen vehicle, 1 theft under complaint, 6 Animal Control Bylaw files and one weapons complaint. Along with this, they ran a few Joint Forces Operations where they checked vehicles for compliance with provincial regulations. During the month, officers also assisted both the Parks Dept. and Public Works.

Throughout 2023, Municipal Enforcement opened and responded to 867 operational files. More than 1,400 violation tickets, including provincial and municipal laws, were also issued.

School zones were a focus throughout the month, with only one Passing a School Bus with red lights flashing and a stop sign out. In 2023, 43 violation tickets were issued for vehicles passing school buses, so this remains a problem within our town and will continue to be a focus for officers. During these times, they continue to provide enforcement through education and enforcement. Leading the Liquor Bag Campaign with the assistance of the School Resource Officer. Officers provided students with an opportunity to colour bags with a message to prevent impaired driving. This was very successful once again, with completed bags being dropped off at various liquor stores within town to be used by patrons.

Officers continued to spend time when available in the area around the Junior High School and the Abbey during lunch hours, building rapport with students and staff. This program continues to be successful in building relationships as well as decreasing the number of complaints. Working in partnership with the Abbey staff and school staff, we believe, has curtailed much of the activity which was seen in previous years.

Officers during the month assisted in Light up Blackfalds event on Dec 1st and the CP Holiday Train on Dec 8th, which were very successful once again with no issues seen.

The RDP CPTED report was presented Dec. 13, at the Policing Committee Meeting. This was specific to certain facilities within the Town and has provided some excellent suggestions.

In total, there were 60 violation tickets issued during the month, including bylaws and provincial regulations. \$13,455.00 in fines were issued.

Violation Tickets Issued

	ACT	Tickets	Fine Total	Average Fine
1.	Traffic Safety Act	37	\$8,265.00	\$223.37
2.	Vehicle Equipment Reg.	1	\$81.00	\$81.00
3.	Use of Highway & Rules of the Road Reg.	20	\$4,779.00	\$238.95
4.	Fuel Tax Act	1	\$180.00	\$180.00
5.	Traffic Bylaw	1	\$150.00	\$150.00

- Municipal Enforcement Month End Report **attached**.

Blackfalds Fire Rescue

During the month of December, we had the pleasure of delivering Christmas Hampers. Organized by FCSS and the Blackfalds Food Bank.



Fire Department members spent three nights preparing for the Santa Run and the collection of food. One evening was spent stripping the truck of equipment, another putting the Christmas decorations on the truck, and the third was to dismantle the Christmas decorations and put all the equipment back on the truck. We had made a fun competition between the East Side and the West Side for the collection of food.

The final tally was:

Santa East had \$1,090 in donations and 2720 pounds of food.

Santa West had \$1,003.50 in donations and 4272 pounds of food.

Great job to all the fire department members and the overwhelming response again from the residents of our great community.



Along with these community activities, the department had a busy month responding to 26 incidents. In 2023, the department responded to 248 calls for service.

A summary of the types of incidents for December is included.

Occupational Health & Safety

We are still waiting for the results of the COR maintenance audit. During the month of December, there were 3 near-miss reports, one dealing with a difficult individual, another dealing with contamination, Blood in the Fieldhouse, and the 3rd involving one of the town trucks sliding off the road due to icy conditions and soft snow resulting in property damage.

RCMP

During the month of December, the RCMP had 161 calls for service, which included 12 files resulting in charges of both criminal and traffic offences, as well as 26 motor vehicle collision investigations.

The RCMP assisted in traffic enforcement for both Light up Blackfalds and the CP Holiday Train.

The SRO worked with Municipal Enforcement on the Liquor Bag Campaign to bring awareness to impaired driving. This was a great success once again.

Emergency Management

LREMP conducted their 2023 tabletop exercise on December 6th, which saw great participation from all our partners. This full-day event involved training in the morning and exercise in the afternoon. The Town of Blackfalds was very well represented in this exercise.

December 14th, the quarterly LCMAO meeting was held at the Nutrien Plant, with a tour being conducted for partners afterwards. 2024 will see LCMAO planning a full-scale exercise, which may be in partnership with LREMP, who are applying for a provincial grant for this purpose.

Ken Morrison

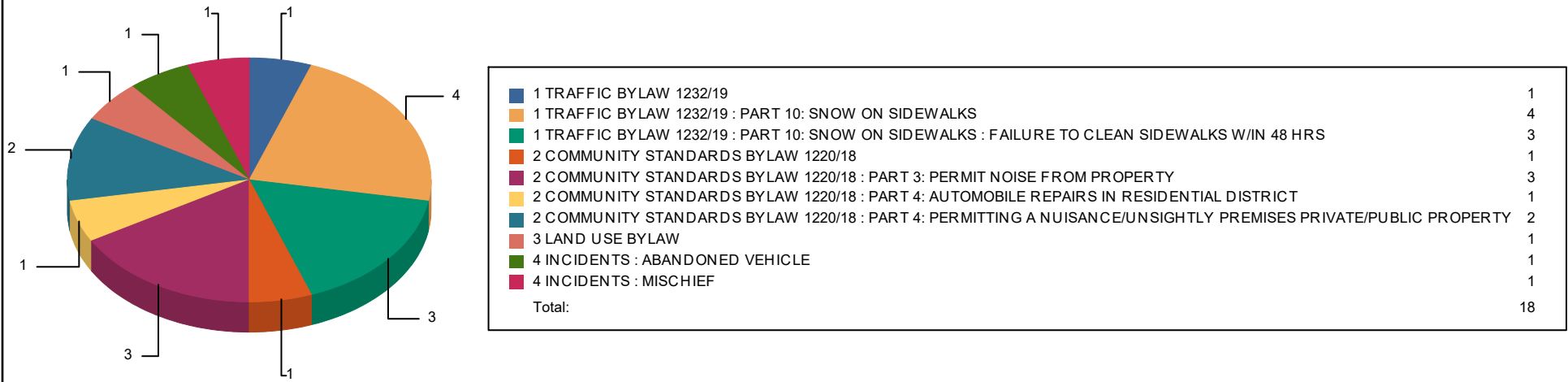
Emergency Management & Protective Services Manager
Town of Blackfalds.

Town of Blackfalds

MONTH END Statistics from Occurred Date: 12/1/2023 12:00:00AM to 12/31/2023 11:59:59PM

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

Count of Incident Types



1 TRAFFIC BYLAW 1232/19: 1 3%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS: 4 12%

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS W/IN 48 HRS: 3 9%

2 COMMUNITY STANDARDS BYLAW 1220/18: 1 3%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY: 3 9%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: AUTOMOBILE REPAIRS IN RESIDENTIAL DISTRICT: 1 3%

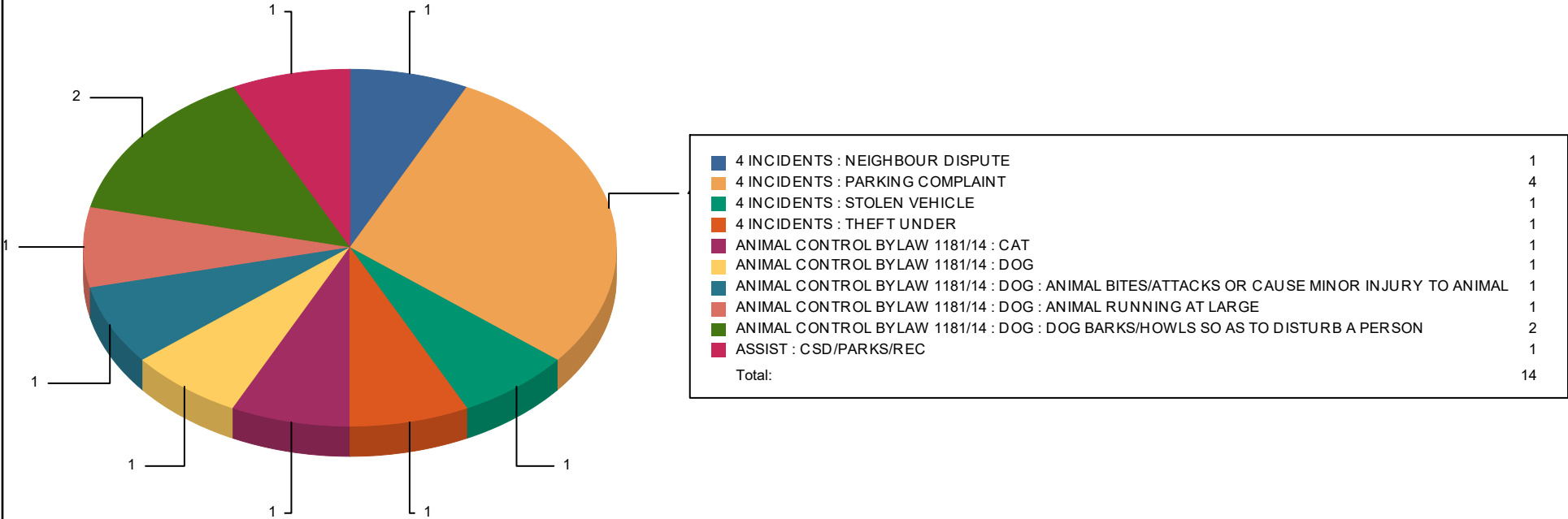
2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY:
2 6%

3 LAND USE BYLAW: 1 3%

4 INCIDENTS : ABANDONED VEHICLE: 1 3%

4 INCIDENTS : MISCHIEF: 1 3%

Count of Incident Types



4 INCIDENTS : NEIGHBOUR DISPUTE: 1 3%

4 INCIDENTS : PARKING COMPLAINT: 4 12%

4 INCIDENTS : STOLEN VEHICLE: 1 3%

4 INCIDENTS : THEFT UNDER: 1 3%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

ANIMAL CONTROL BYLAW 1181/14 : CAT: 1 3%

ANIMAL CONTROL BYLAW 1181/14 : DOG: 1 3%

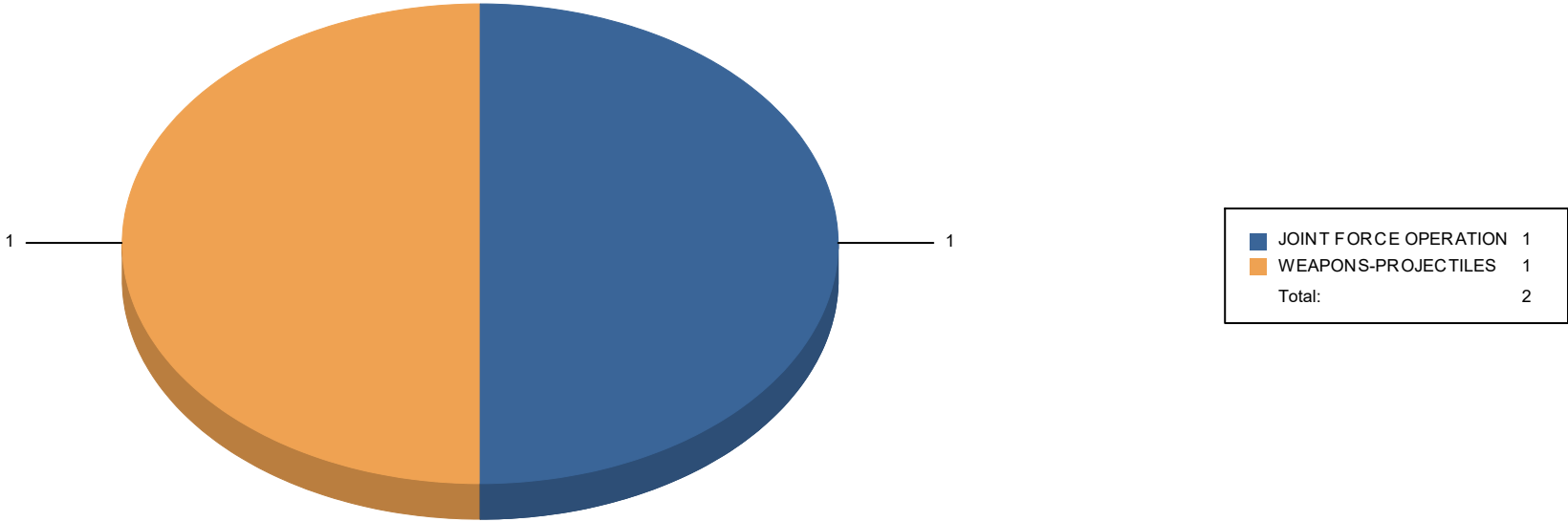
ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL BITES/ATTACKS OR CAUSE MINOR INJURY TO ANIMAL: 1 3%

ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL RUNNING AT LARGE: 1 3%

ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON: 2 6%

ASSIST : CSD/PARKS/REC: 1 3%

Count of Incident Types



JOINT FORCE OPERATION: 1 3%

WEAPONS-PROJECTILES: 1 3%

Municipal Reports/Files MUNICIPAL ENFORCEMENT -

Grand Total: 100.00% Total # of Incident Types Reported: 34

Blackfalds Fire Rescue

4401 South Street, P.O. Box 220, Blackfalds, Alta T0M-0J0

Phone: 403 -885 - 4144

Fax: 403 - 885 - 5499

INCIDENT SUMMARY - PAGE 1 OF 1

Blackfalds Fire Rescue Department				BLF	DECEMBER	2023
CALL #	DATE	INCIDENT TYPE	DISPATCH EVENT #	LOCATION	RCMP FILE #	MAFP 1244
223	1	ALARM	511469159	Within Corporate Limits	N/A	N/A
224	1	MUTUAL AID	511480643	Mutual Aid City of Lacombe Structure Fire	N/A	N/A
225	3	ALARM	511502306	Within Corporate Limits	N/A	N/A
226	4	MOTOR VEHICLE INCIDENT	511510742	Highway 2 southbound at Elk Farm turn around	YES	N/A
227	6	ALARM	511539891	Within Corporate Limits	N/A	N/A
228	7	MOTOR VEHICLE INCIDENT	511562820	Within Corporate Limits	YES	N/A
229	9	ALARM	511582571	Lacombe County	N/A	N/A
230	11	ALARM	511613481	Within Corporate Limits	N/A	N/A
231	12	ALARM	511629400	Within Corporate Limits	N/A	N/A
232	13	ALARM	511645101	Within Corporate Limits	N/A	N/A
233	15	MEDICAL	511662840	Within Corporate Limits	N/A	EMS
234	15	MUTUAL AID	511676371	City of Lacombe	N/A	N/A
235	15	MEDICAL	511678210	Within Corporate Limits	N/A	N/A
236	16	MUTUAL AID	511684236	Lacombe County	N/A	N/A
237	15	FIRE STRUCTURE	511688872	Within Corporate Limits	YES	YES
238	16	ALARM	511691673	Within Corporate Limits	N/A	N/A
239	16	ALARM	511696221	Within Corporate Limits	N/A	N/A
240	17	MOTOR VEHICLE INCIDENT	511697938	Within Corporate Limits	YES	EMS
241	19	MEDICAL	511733622	Within Corporate Limits	N/A	N/A
242	20	ALARM	511746976	Within Corporate Limits	N/A	N/A
243	21	ALARM	511765100	Within Corporate Limits	N/A	N/A
244	24	ALARM	511802443	Within Corporate Limits	N/A	N/A
245	25	ALARM	511816517	Within Corporate Limits	N/A	N/A
246	25	ALARM	511817031	Within Corporate Limits	N/A	N/A
247	29	FIRE GRASS/BRUSH	511866306	Red Deer County	N/A	N/A
248	30	ALARM	511876591	Within Corporate Limits	N/A	N/A
TOTAL RESPONSES	26	OFFICER		Robert Côté	REV DT FEB 02/17	Print Form

MEETING DATE: January 9, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Development & Building Monthly Report – December 2023**

BACKGROUND

Attached is the December 2023 Development & Building Permit Report and Comparison for 2021-2023 year to date. We also have shown the comparison for the year-to-date figures for 2022 in the comparison report.

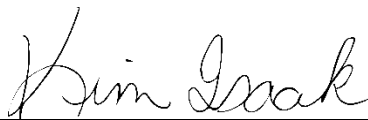
For Council's information, the "other" category captures the following types of residential permits:

- Shed
- Garage & deck. On occasion both a garage and deck will be applied for under the same development permit and when that happens, it will be captured as "other")
- Hot tub
- Ensuite addition to Master Bedroom. This type of development is not appropriate to capture under "addition" because it does not entail a structural alteration as it's changing the interior of the home
- Shed & deck. Occasionally these two developments will be applied for under the same development permit. When that happens, it will fall under "other"
- Grading permits

ATTACHMENTS

- *December 2023 Development/Building Permit Report*
- *2021 – 2023 Development/Building Comparison Report*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
188-23	42 Cedar Square	R-1S	Basement Reno	approved	18-Dec-23
189-23	6 Vista Close	R-1M	SFD	approved	18-Dec-23
190-23	9 Coachman Way	R-1S	Basement Reno	approved	18-Dec-23
191-23	5654 Prairie Ridge Avenue	R-1S	Residential Solar Panel Installation	approved	18-Dec-23
192-23	17 Parkside Crescent	R-1L	Residential Solar Panel Installation	approved	18-Dec-23
193-23	5302 Vista Trail Unit 205	C-3	Interior Tenant Improvements	approved	18-Dec-23
194-23	45 Pembroke Court	R-1S	Residential Solar Panel Installation		
195-23	5708 Park Street	R-1L	Residential Solar Panel Installation		
196-23	78 Palmer Circle	R-1M	SFD		
197-23	52 Mckay Place	RMHP	Manufactured Home		
198-23	4500 Blackfalds Crossing Way Unit 105	C-2	Sign		
199-23	1 Piper Close	R-2	Residential Solar Panel Installation		

	2021		2022		2023		December	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
Residential								
SFD	29	\$ 7,854,460.00	21	\$ 6,350,251.00	21	\$ 7,037,626.70	21	\$ 6,350,251.00
Duplexes	0	\$ -	4	\$ 800,000.00	6	\$ 1,060,000.00	4	\$ 800,000.00
Manufactured Home	0	\$ -	3	\$ 300,000.00	2	\$ 280,000.00	3	\$ 300,000.00
4-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	4	\$ 883,340.00	16	\$ 3,413,600.00	11	\$ 1,790,000.00	16	\$ 3,413,600.00
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Total Res. Dwellings	33	\$ 8,737,800	44	\$ 10,863,851	40	\$ 10,167,627	44	\$ 10,863,851
Garage	15	\$ 471,000.00	25	\$ 942,000.00	9	\$ 293,000.00	25	\$ 942,000.00
Deck	4	\$ 18,500.00	9	\$ 68,010.00	9	\$ 102,000.00	9	\$ 68,010.00
Basement Reno	50	\$ 1,120,400.00	56	\$ 1,057,050.00	40	\$ 865,700.00	56	\$ 1,057,050.00
Addition	1	\$ 25,000.00	1	\$ 200,000.00	0	\$ -	1	\$ 200,000.00
Accessory Suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Home Business	26	\$ -	18	\$ -	21	\$ -	18	\$ -
Other	55	\$ 1,986,318.00	43	\$ 582,057.73	44	\$ 1,232,115.84	43	\$ 582,057.73
Commercial	27	\$ 738,735.00	35	\$ 9,320,100.00	27	\$ 5,190,341.00	35	\$ 9,320,100.00
Industrial	3	\$ -	3	\$ 12,093.75	4	\$ 200,000.00	3	\$ 12,093.75
Institutional	1	\$ 3,000.00	0	\$ -	0	\$ -	0	\$ -
Agricultural	2	\$ 25,000.00	0	\$ -	1	\$ -	0	\$ -
Public Facility	17	\$ 8,791,500.00	6	\$ 1,548,421.00	4	\$ 192,300.00	6	\$ 1,548,421.00
TOTAL PERMITS	234	\$ 21,917,253.00	240	\$ 24,593,583.48	199	\$ 18,243,083.54	240	\$ 24,593,583.48
General Yearly Notes:		1 - 2,500,000 East Area Linear Wetland Ph. 2		1 - 2,500,000 Vista Trail Commercial				
		1 - 5,500,000 Womacks/Gregg St. Alignment Project		1 - 1,000,000 Dental Office				

MEETING DATE: January 9, 2024

PREPARED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: **BOLT KPI Report Information – December 2023**

BACKGROUND

In 2012, a Regional Transit Partnership was formed between the City of Red Deer (CRD), the Town of Blackfalds and the City of Lacombe to provide traditional public transit service between Red Deer, Blackfalds, and Lacombe as well as local bus service within Blackfalds and Lacombe. Unfortunately, a notice of motion passed at the City of Lacombe Council meeting on September 23, 2020, ultimately ended the BOLT regional partnership and ceased services on August 28th, 2020. Fortunately, the Town of Blackfalds was able to quickly move forward with the procurement of a service contractor, purchase of a wheelchair-accessible van and finalized an on-demand transit service model for the Town. This new BOLT 2.0 provides a five-day service from 6:00 am to 8:00 pm, more boarding options for residents and visitors within the Town, and one stop at the Kingston Hub at the north end of Red Deer. There are also two stops in the County of Lacombe in the Aspelund Area at the Eagle Builders facilities on the south and north side of Highway 597. Overall, we continue to see excellent ridership at the Kingston Hub stop on the north end of Red Deer and at the Red Deer Polytechnic stop on the west end of Red Deer.

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 service as an on-demand digital community commuter service. The new service provider, application, schedule, ticket procurement and service stop maps have been working well with this new service model. Additional information is available at the link below.

<https://www.blackfalds.com/living-here/bolt-transit>

At the June 27, 2023, Council meeting, Blackfalds extended the pilot program by another two - years until August 31, 2025.

DISCUSSION

The first page of the report outlines the **DECEMBER** statistics and associated mapping, while the remainder of the pages outline the trending comparison over the last three months. Data dates are highlighted in the white box on the left side of each sheet for reference.

Overall, there was a decrease in the number of riders for the month due to the holidays and Red Deer Polytechnic winter break and exams, which was anticipated. Ridership was highest at the Regional Hub in Red Deer, followed by Eastpointe Drive at the McKelvey Close stop. Student pass sales dropped slightly, likely due to school holidays.

Administration continues to work with the BOLT service provider on options to provide charter services through FCSS and for Blackfalds Bulldogs games, as well as stop options for the Red Deer Recovery Community located in Red Deer County between Blackfalds and north Red Deer Kingston stop.

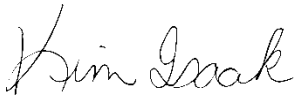
FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- *December 2023 monthly report and yearly trending report*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Manager/Author

Monthly KPI Metric Summaries Report

Blackfalds

Month	# Riders	# New Riders	# Repeat Riders	Avg. Rides Per Rider	# Passengers Completed	# Rides Completed	Shared Rides (%)	Avg. Shared Fare Occupancy	Avg. Daily User Conversion Rate (%)	Avg. Ride Rating	% Rides With 1-2 Star Ratings and Comments	# Abandoned Rides	Pickup Violations (%)	Dropoff Violations (%)	# Unique Users That Experienced Failed Search	Passengers Per Vehicle Hour (PVH)
2023-12	61	12	49	9.2	575	560	74%	2.9	81%	4.971	0%	2	8%	2%	43	2.2
2023-11	63	7	56	11.1	734	701	75%	2.7	82%	4.961	0%	5	8%	3%	46	2.4
2023-10	61	12	49	10.7	684	651	71%	2.7	83%	4.985	0%	9	7%	4%	37	2.4
2023-09	57	18	39	10.8	648	614	68%	2.5	77%	4.965	0%	16	3%	2%	42	2.4
2023-08	52	13	39	7.5	406	390	62%	2.5	81%	4.959	0%	11	2%	0%	6	1.3
2023-07	41	9	32	6.8	292	280	66%	2.3	79%	4.961	0%	0	1%	0%	2	1.0
2023-06	56	13	43	11.0	674	618	76%	2.8	84%	4.942	0%	0	2%	2%	26	2.2
2023-05	45	7	38	15.1	758	680	73%	2.9	85%	4.922	0%	2	1%	1%	30	2.5
2023-04	57	10	47	10.6	662	602	75%	2.7	83%	4.944	0%	0	2%	0%	37	2.5
2023-03	60	12	48	12.5	820	750	71%	2.9	83%	4.896	0%	3	3%	2%	43	2.5
2023-02	56	14	42	10.8	680	602	71%	2.8	85%	4.933	0%	1	4%	1%	45	2.5
2023-01	55	9	46	11.0	682	604	69%	2.6	80%	4.922	0%	1	3%	3%	42	2.2
2022-12	47	10	37	8.9	477	420	66%	2.7	79%	4.937	0%	7	5%	2%	42	1.6
2022-11	47	9	38	12.7	673	599	65%	2.7	80%	4.818	0%	0	7%	5%	52	2.2
2022-10	47	12	35	12.2	655	575	65%	2.6	85%	4.828	0%	0	2%	1%	39	2.3
2022-09	44	12	32	11.8	591	520	56%	2.4	77%	4.888	0%	0	4%	3%	44	2.1
2022-08	40	8	32	7.7	330	306	51%	2.2	74%	4.897	0%	0	3%	0%	8	1.0
2022-07	26	4	22	9.5	294	248	33%	2.3	74%	4.943	0%	0	2%	1%	4	1.0
2022-06	36	9	27	10.3	421	371	36%	2.4	83%	4.824	0%	0	2%	1%	12	1.3
2022-05	30	3	27	12.8	442	384	43%	2.3	84%	4.753	0%	0	1%	0%	4	1.5
2022-04	40	6	34	9.0	442	361	39%	2.3	84%	4.730	0%	0	3%	1%	6	1.6
2022-03	34	5	29	15.5	591	527	56%	2.4	92%	4.824	0%	1	6%	2%	16	1.8
2022-02	31	4	27	12.6	419	390	50%	2.6	86%	4.868	0%	0	1%	1%	8	1.6
2022-01	31	9	22	11.1	363	344	40%	2.3	83%	4.871	0%	0	2%	1%	3	1.2
2021-12	29	3	26	9.9	326	286	36%	2.3	74%	4.861	0%	0	2%	2%	4	1.0
2021-11	31	5	26	13.3	450	412	46%	2.5	84%	4.836	0%	0	1%	0%	3	1.5
2021-10	32	8	24	9.4	344	301	45%	2.5	82%	4.856	0%	2	1%	0%	2	1.2
2021-09	27	7	20	9.1	280	247	45%	2.4	74%	4.851	0%	0	1%	1%	2	1.0
2021-08	28	8	20	5.0	164	141	27%	2.1	71%	4.795	1%	0	2%	0%	1	0.6
2021-07	22	8	14	6.9	173	151	24%	2.1	67%	4.917	0%	0	0%	0%	0	0.6
2021-06	23	5	18	10.6	256	243	40%	2.2	78%	4.872	0%	0	1%	1%	1	0.8
2021-05	23	6	17	8.0	195	183	26%	2.2	84%	4.920	0%	0	1%	0%	1	0.7
2021-04	23	5	18	9.2	228	212	37%	2.2	83%	4.933	0%	0	1%	0%	3	0.8
2021-03	22	6	16	12.4	299	273	45%	2.1	82%	4.965	0%	0	2%	0%	1	1.0
2021-02	17	6	11	9.6	172	163	21%	2.1	83%	4.952	1%	0	1%	0%	0	0.7
2021-01	26	8	18	8.3	234	217	33%	2.2	86%	4.987	0%	2	0%	1%	0	0.9
2020-12	21	4	17	8.4	203	177	26%	2.0	82%	4.966	0%	0	1%	1%	0	0.7
2020-11	30	11	19	9.2	299	276	40%	2.2	87%	4.981	0%	2	3%	1%	2	1.1
2020-10	27	12	15	9.2	266	249	43%	2.2	78%	4.955	0%	3	6%	4%	1	0.9
2020-09	36	33	3	5.9	228	212	44%	2.2	69%	4.866	0%	5	3%	4%	7	0.8
2020-08	3	3	0	1.3	4	4	0%	0.0	43%	4.667	0%	0	0%	0%	0	0.1

Program

Blackfalds

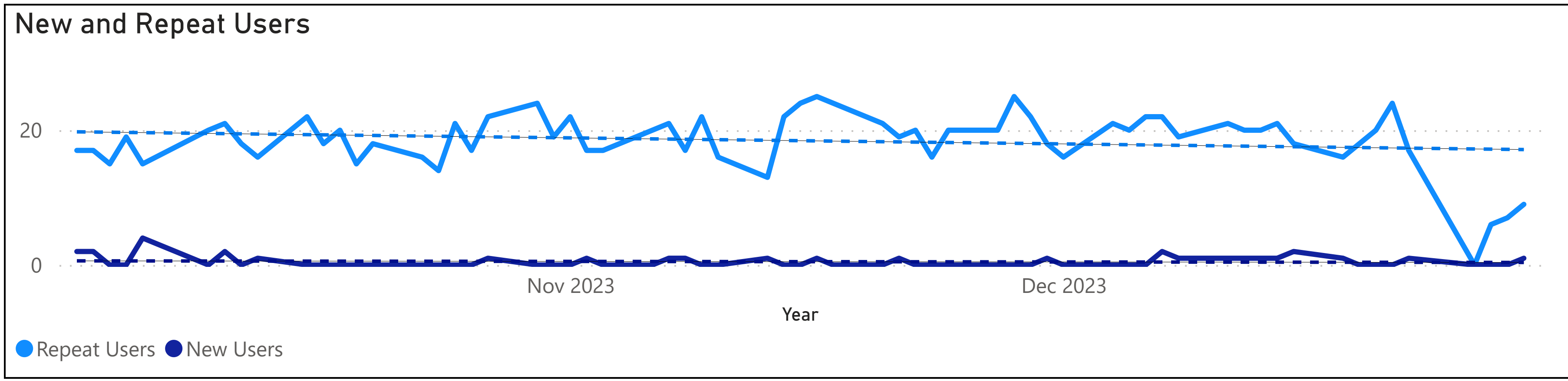
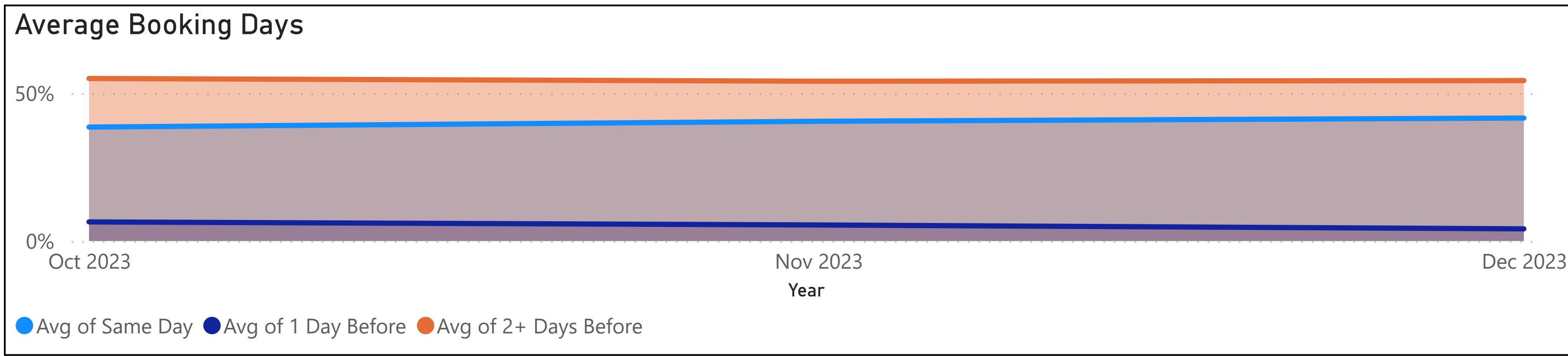
ServiceDay

Sun
 Mon
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Date

01/10/2023
 31/12/2023

13.42
 Avg Actual Trip Duration (min)



Year	2023				
Month	December				
Program	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users	Repeat Users
Blackfalds	41.6%	4.1%	54.3%	12	337
Total	41.6%	4.1%	54.3%	12	337

Program

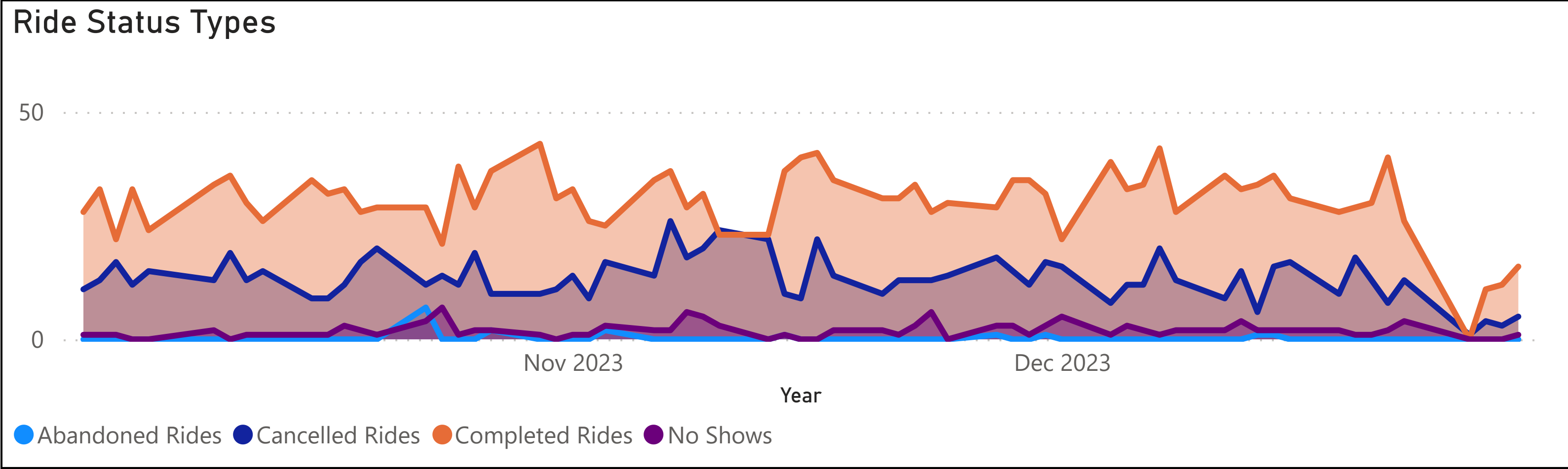
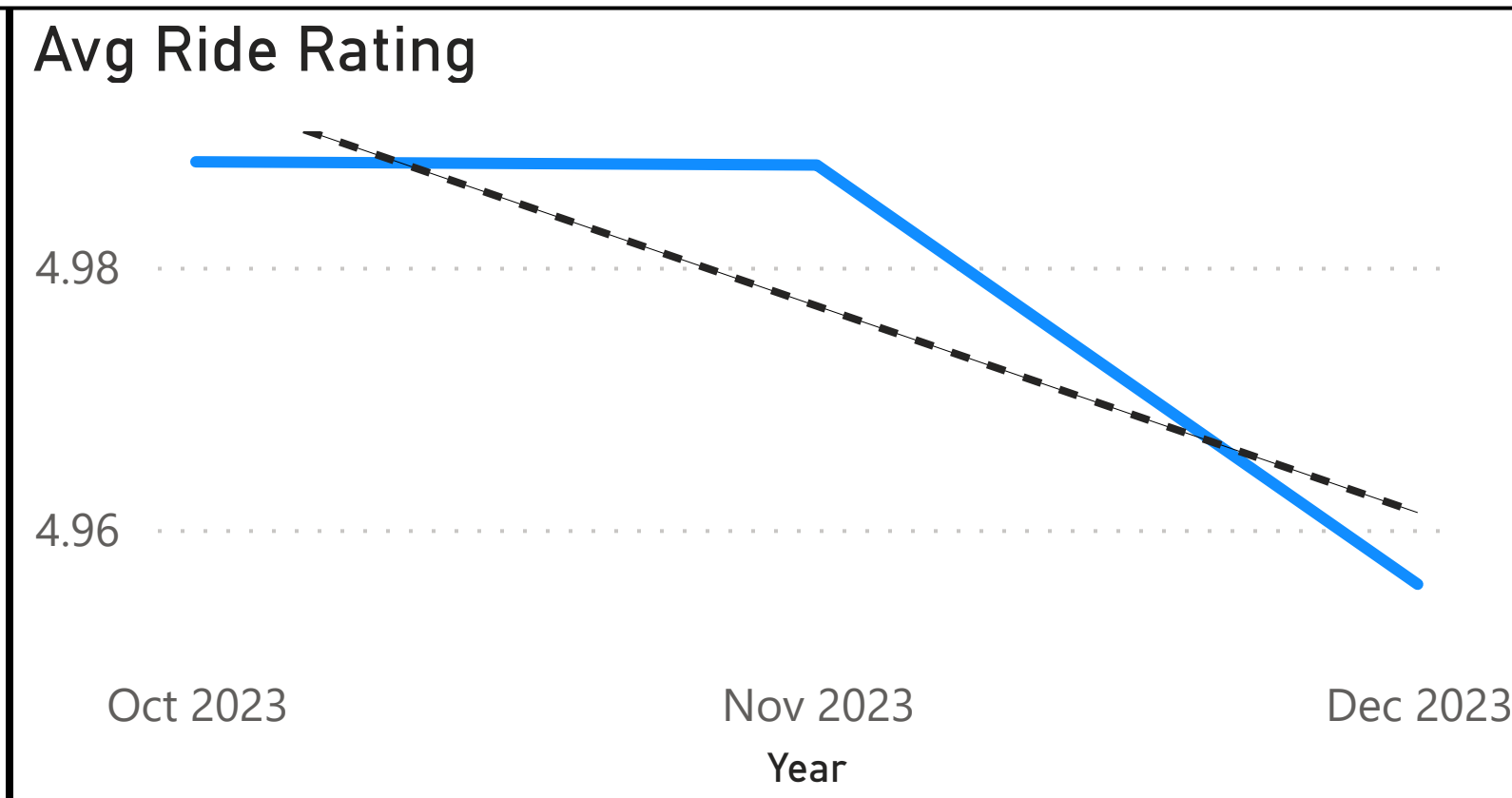
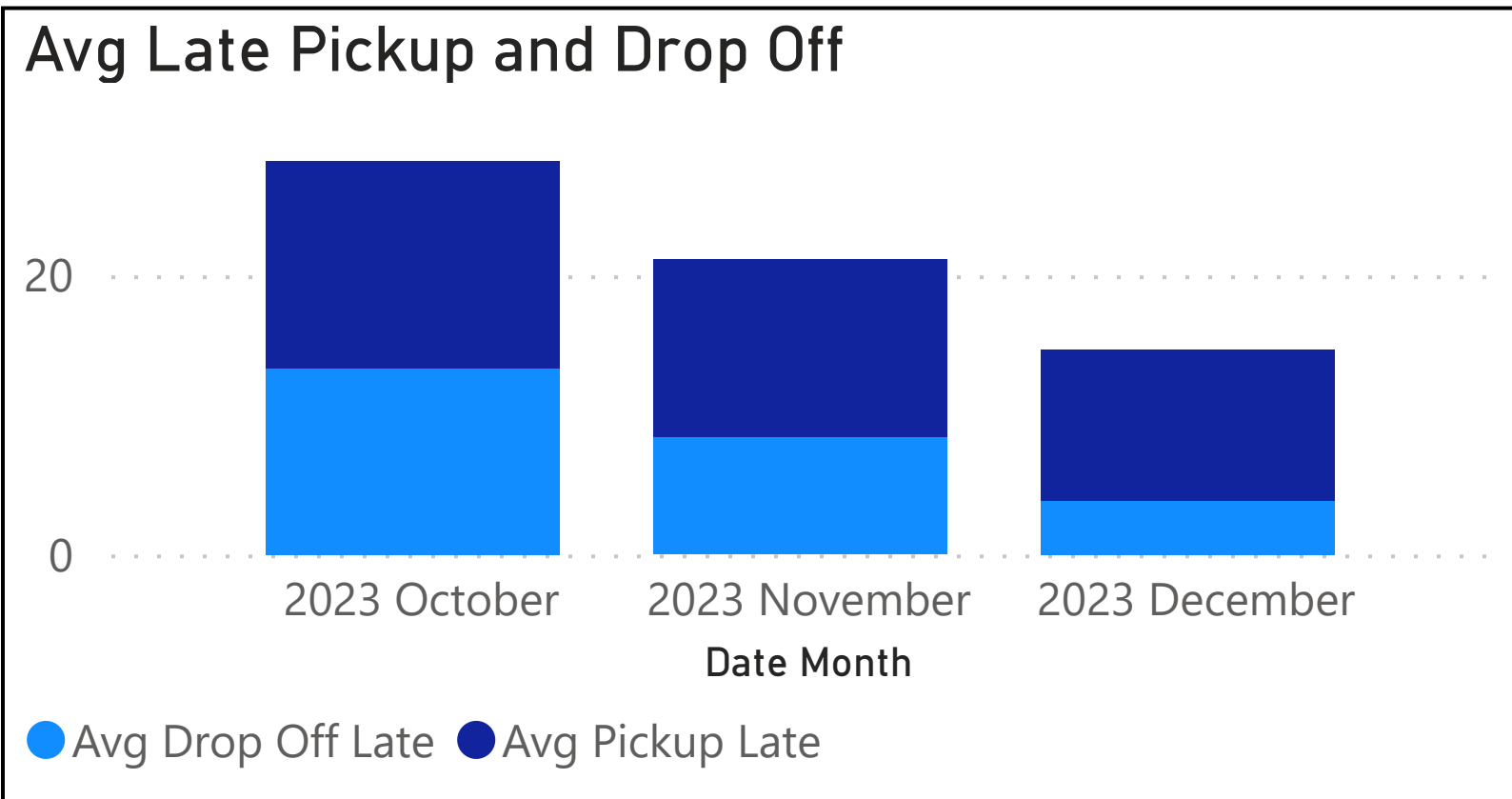
Blackfalds

ServiceDay

Sun
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Date

01/10/2023
 31/12/2023



1912
Completed Rides

4.98
Avg Ride Rating

Year	2023						
Month	December						
Program	Avg Drop Off Late	Avg Pickup Late	Avg Ride Rating	Abandoned Rides	Cancelled Rides	Completed Rides	No Shows
Blackfalds	3.89	10.78	4.96	2	219	560	37
Total	3.89	10.78	4.96	2	219	560	37

Program
 Blackfalds

ServiceDay

Sun
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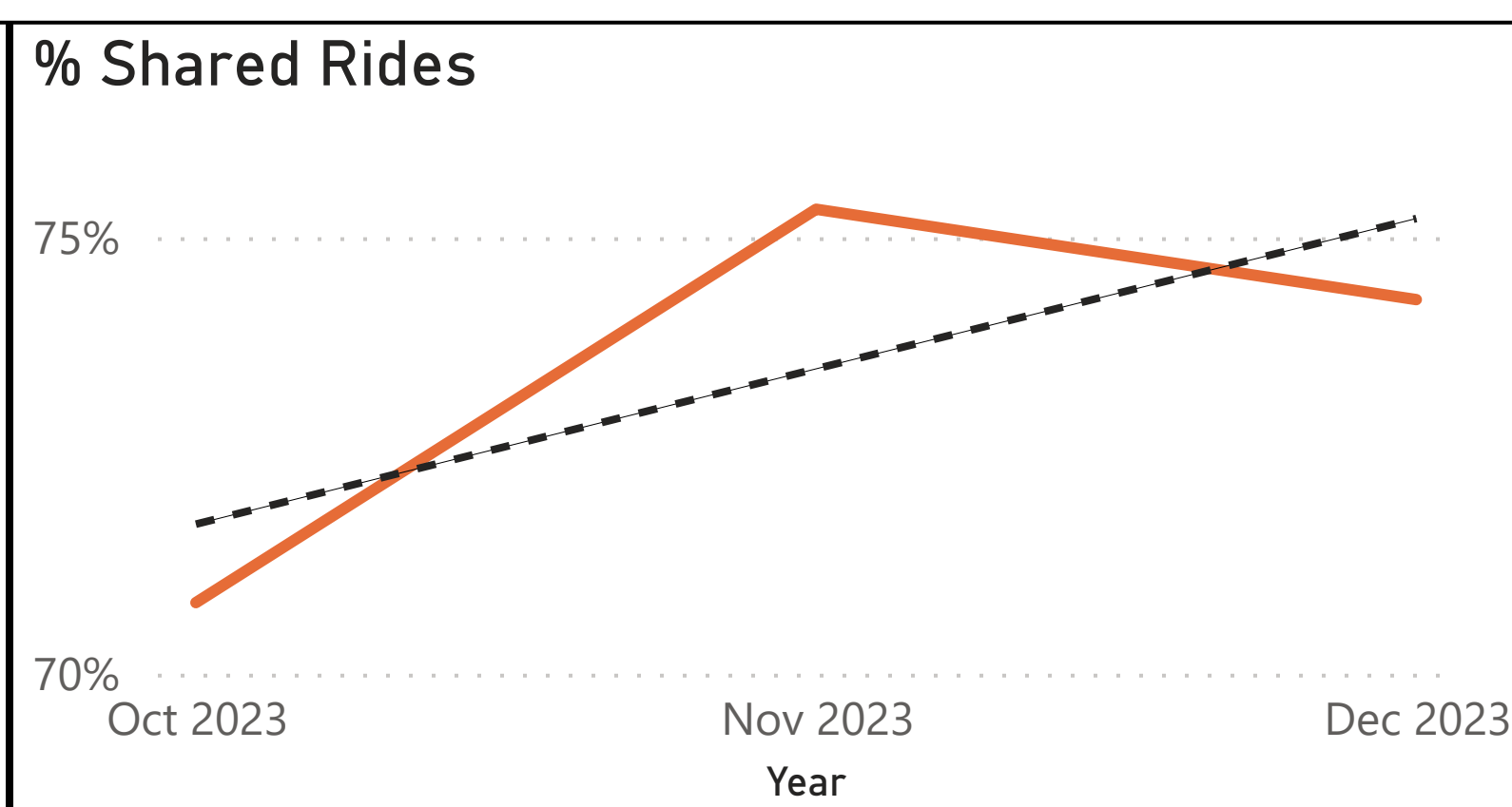
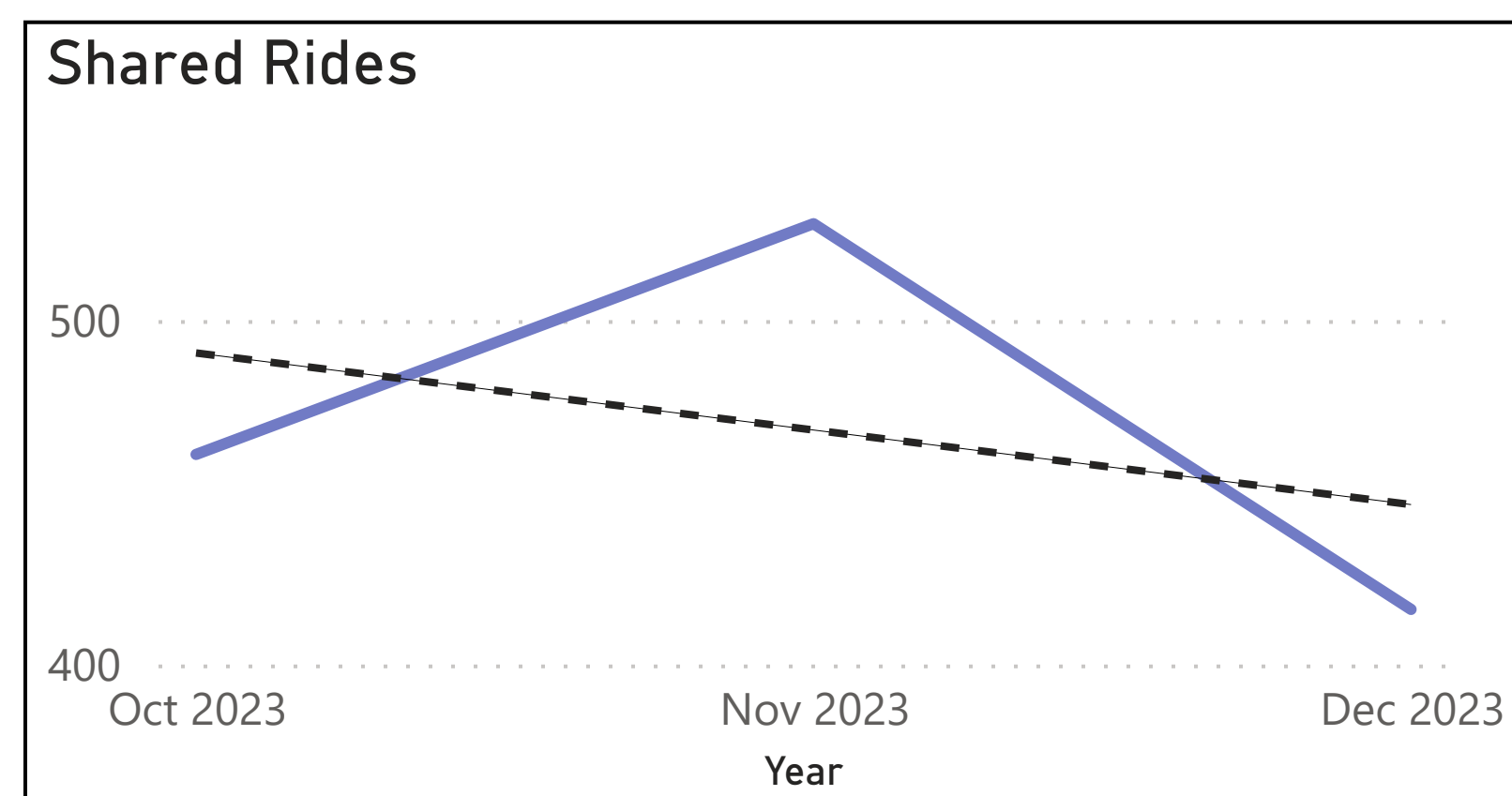
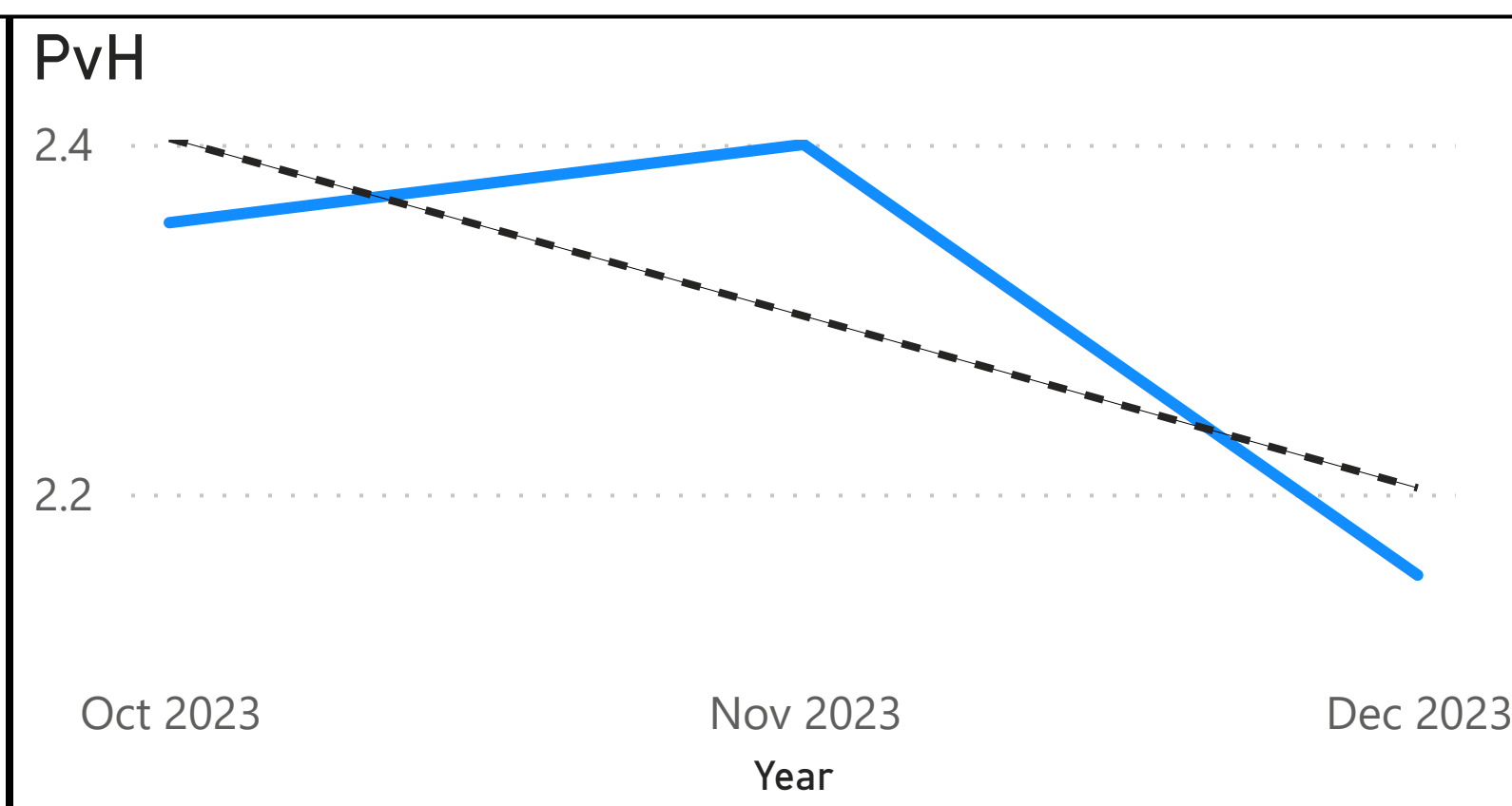
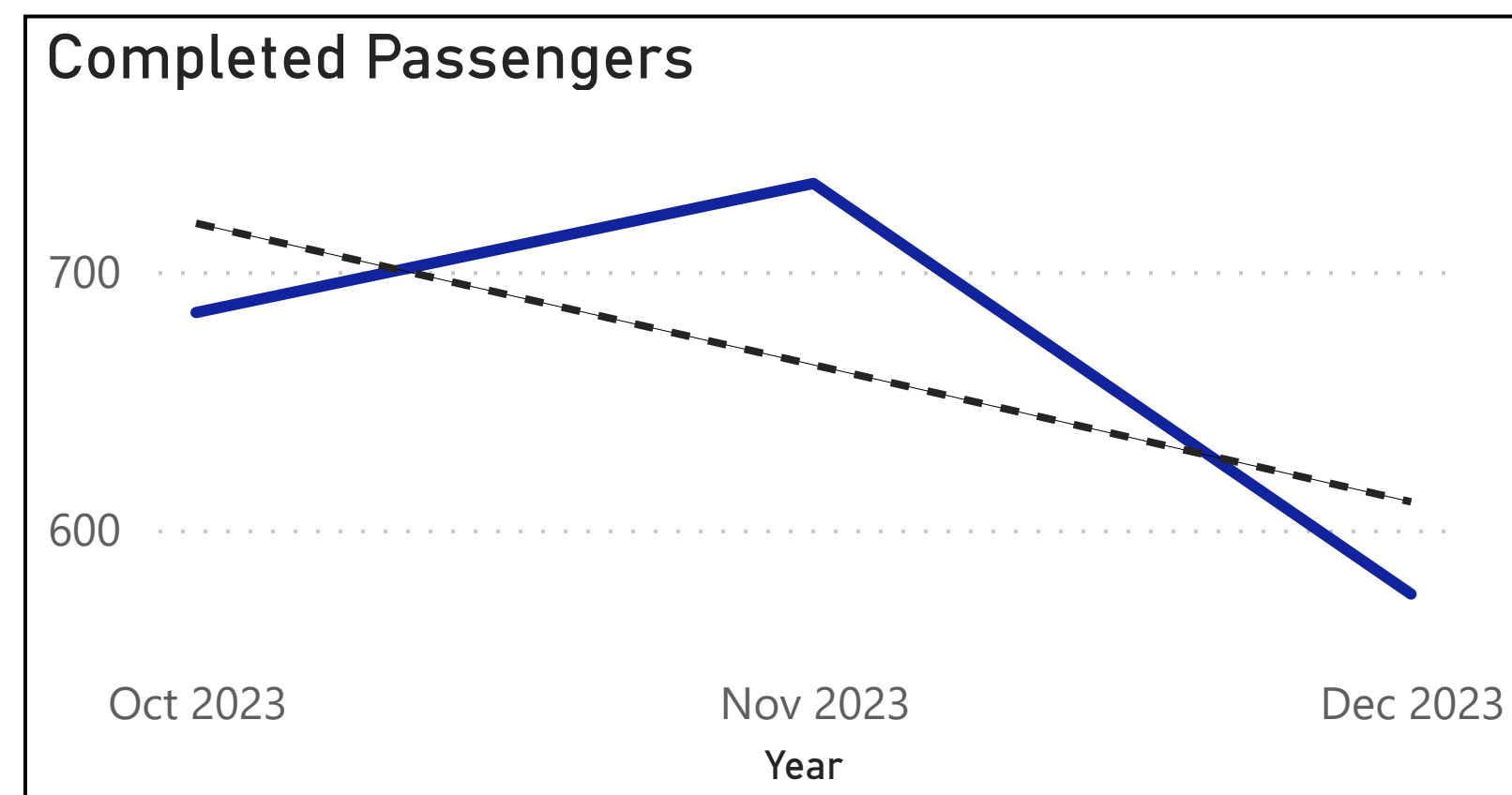
Date

1993
Completed Passengers

2.31
PvH

1405
Shared Rides

73.48%
% Shared Rides



Year	2023			
Month	December			
Program	Completed Rides	Shared Rides	% Shared	PvH
Blackfalds	560	416	74.29%	2.15
Total	560	416	74.29%	2.15

Program

Blackfalds

ServiceDay

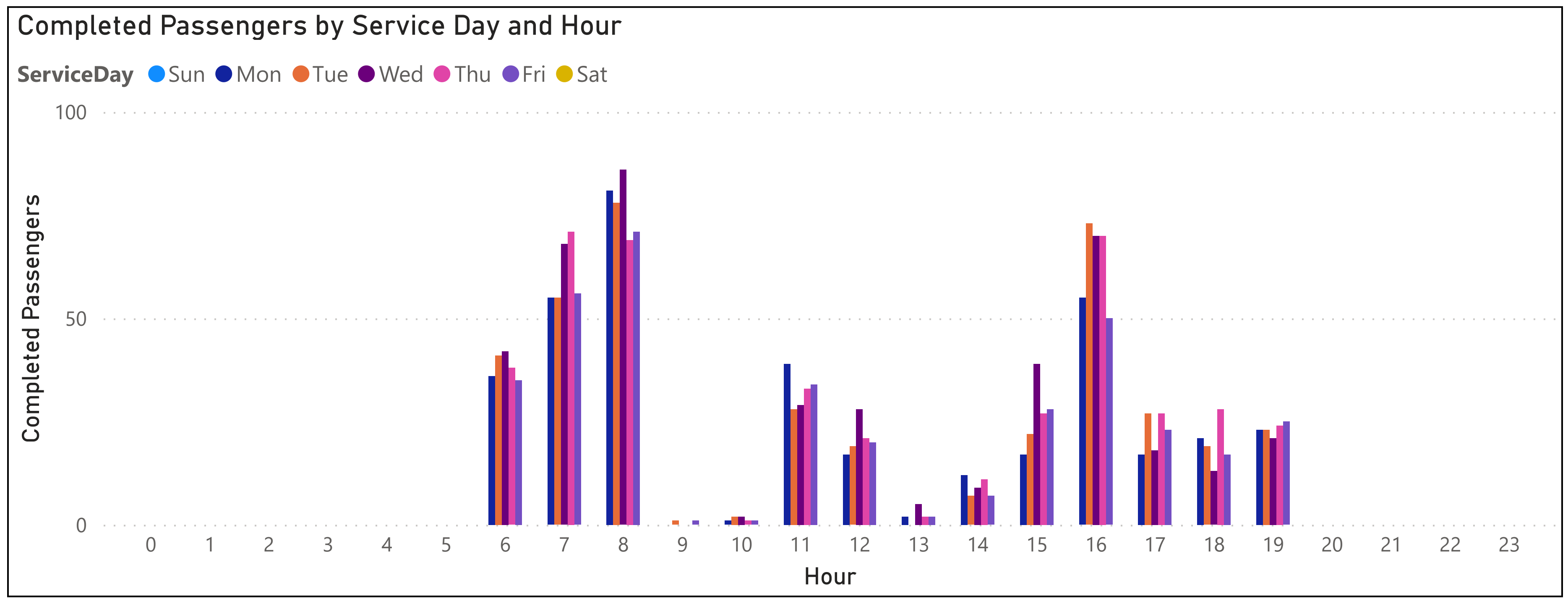
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Date

01/10/2023

31/12/2023

ServiceDay	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Day Total
Sun	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon	0	0	0	0	0	0	36	55	81	0	1	39	17	2	12	17	55	17	21	23	0	0	0	0	376
Tue	0	0	0	0	0	0	41	55	78	1	2	28	19	0	7	22	73	27	19	23	0	0	0	0	395
Wed	0	0	0	0	0	0	42	68	86	0	2	29	28	5	9	39	70	18	13	21	0	0	0	0	430
Thu	0	0	0	0	0	0	38	71	69	0	1	33	21	2	11	27	70	27	28	24	0	0	0	0	422
Fri	0	0	0	0	0	0	35	56	71	1	1	34	20	2	7	28	50	23	17	25	0	0	0	0	370
Sat	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hour Total	0	0	0	0	0	0	192	305	385	2	7	163	105	11	46	133	318	112	98	116	0	0	0	0	1993



Program

Blackfalds

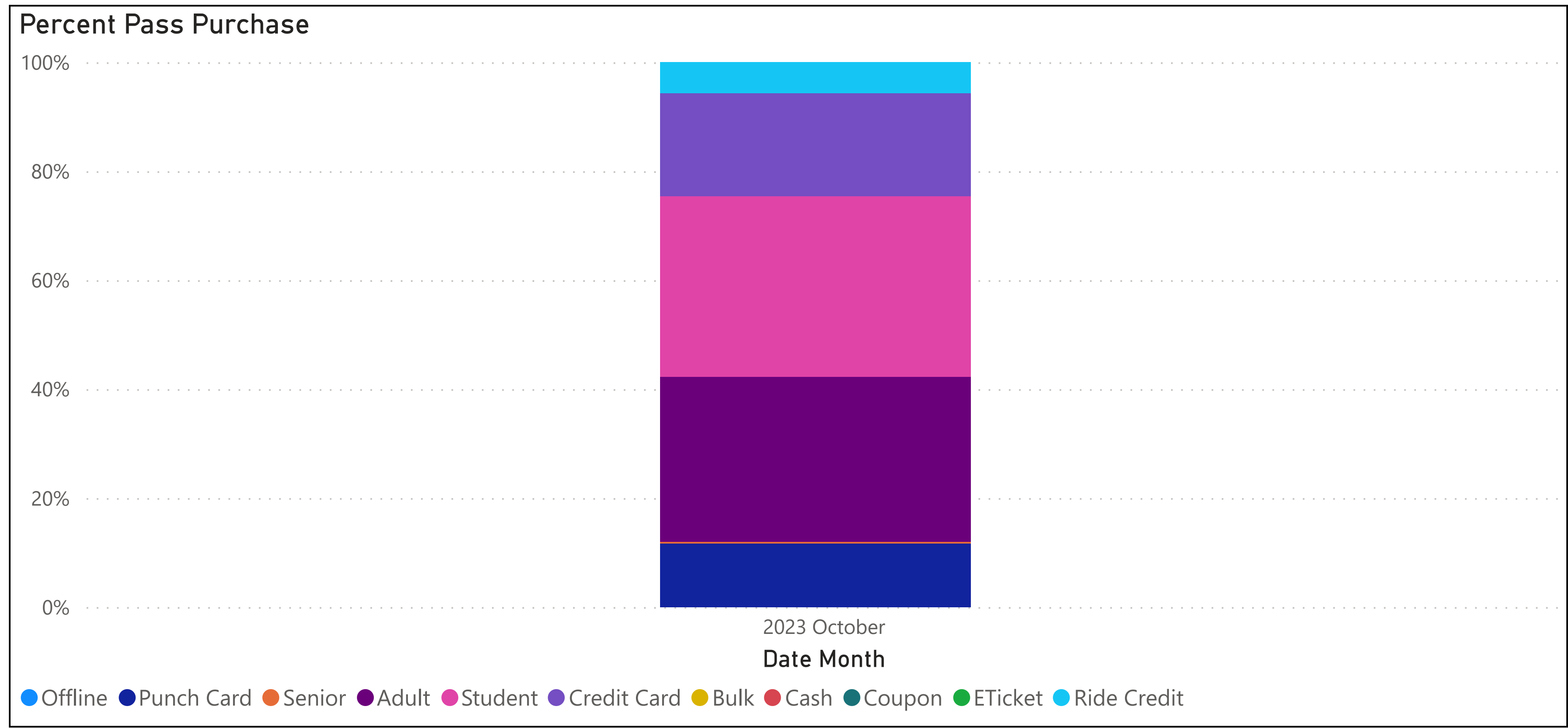
ServiceDay

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Date

01/10/2023

31/12/2023



Year	2023												
Month	December												
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket	Avg Ride Credit	Avg Ticket	
Blackfalds	0%	25%	0%	25%	19%	26%	0%	0%	0%	0%	5%	0%	
Total	0%	25%	0%	25%	19%	26%	0%	0%	0%	0%	5%	0%	

Program

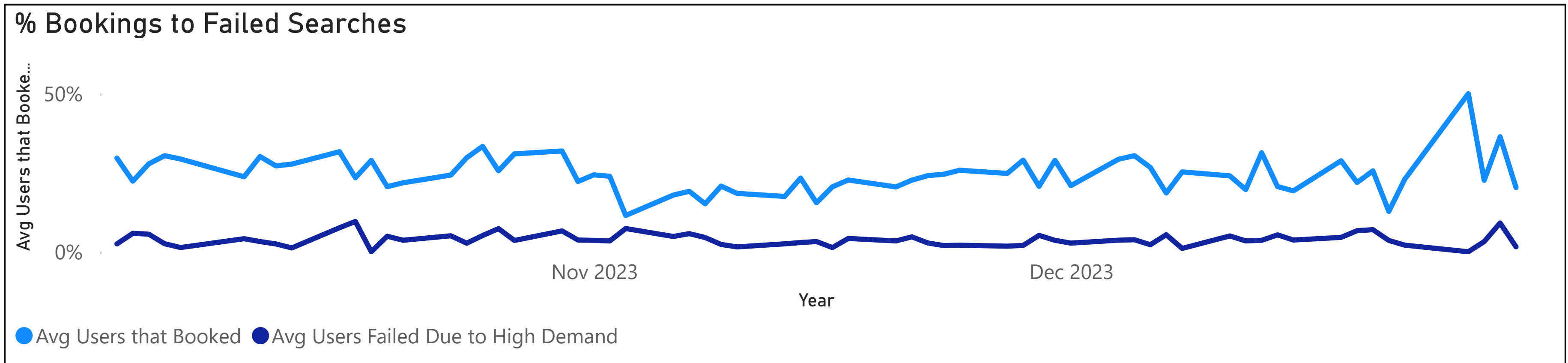
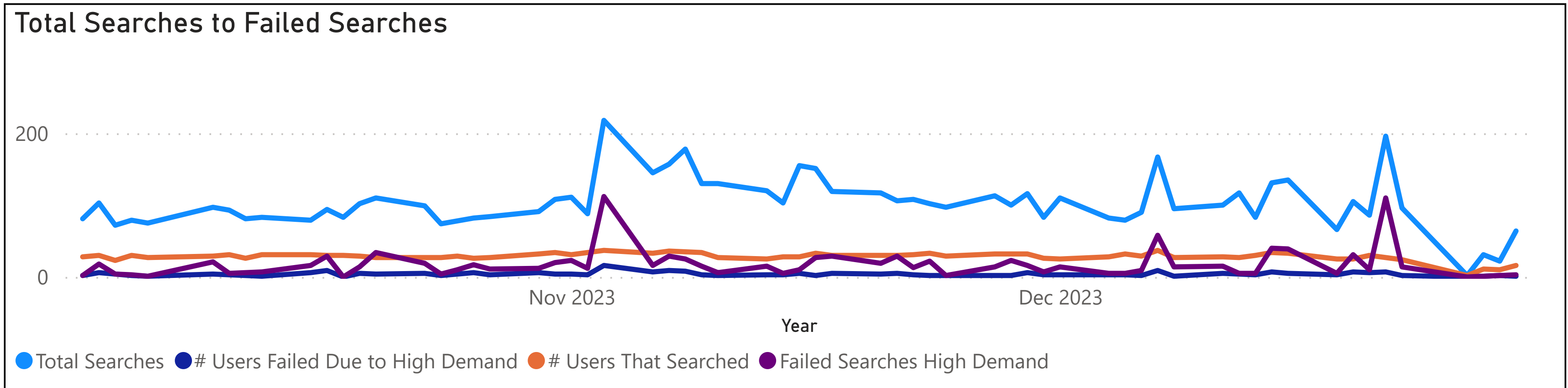
Blackfalds

ServiceDay

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 Mon
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 Sat

Date

01/10/2023
 31/12/2023



Year	2023				
Month	December				
Program	Total Searches	# Users Failed Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demand
Blackfalds	1857	74	500	22%	4%
Total	1857	74	500	22%	4%

Program

Blackfalds

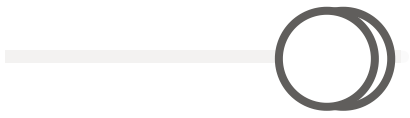
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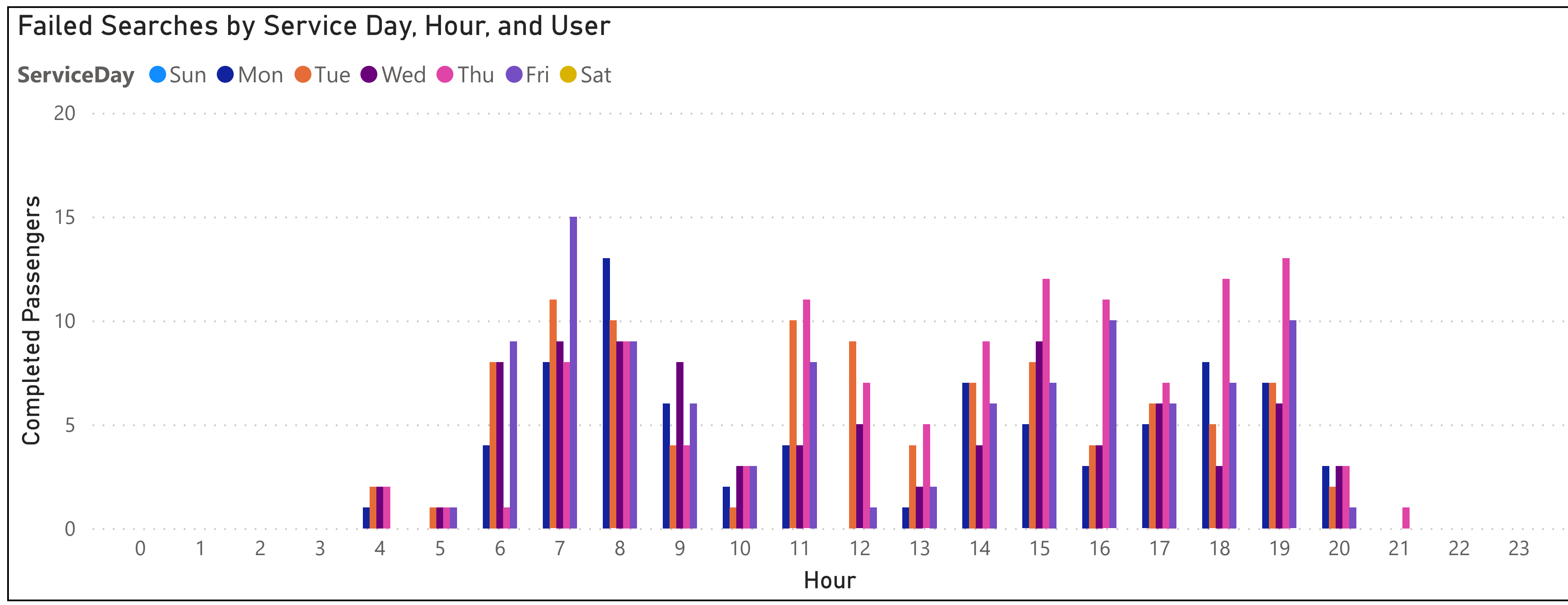
Date

01/10/2023

31/12/2023



ServiceDay	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Day Total	
Sun	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon	0	0	0	0	1	0	4	8	13	6	2	4	0	1	7	5	3	5	8	7	3	0	0	0	0	77
Tue	0	0	0	0	2	1	8	11	10	4	1	10	9	4	7	8	4	6	5	7	2	0	0	0	0	99
Wed	0	0	0	0	2	1	8	9	9	8	3	4	5	2	4	9	4	6	3	6	3	0	0	0	0	86
Thu	0	0	0	0	2	1	1	8	9	4	3	11	7	5	9	12	11	7	12	13	3	1	0	0	0	119
Fri	0	0	0	0	0	1	9	15	9	6	3	8	1	2	6	7	10	6	7	10	1	0	0	0	0	101
Sat	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hour Total	0	0	0	0	7	4	30	51	50	28	12	37	22	14	33	41	32	30	35	43	12	1	0	0	482	



Program

Blackfalds

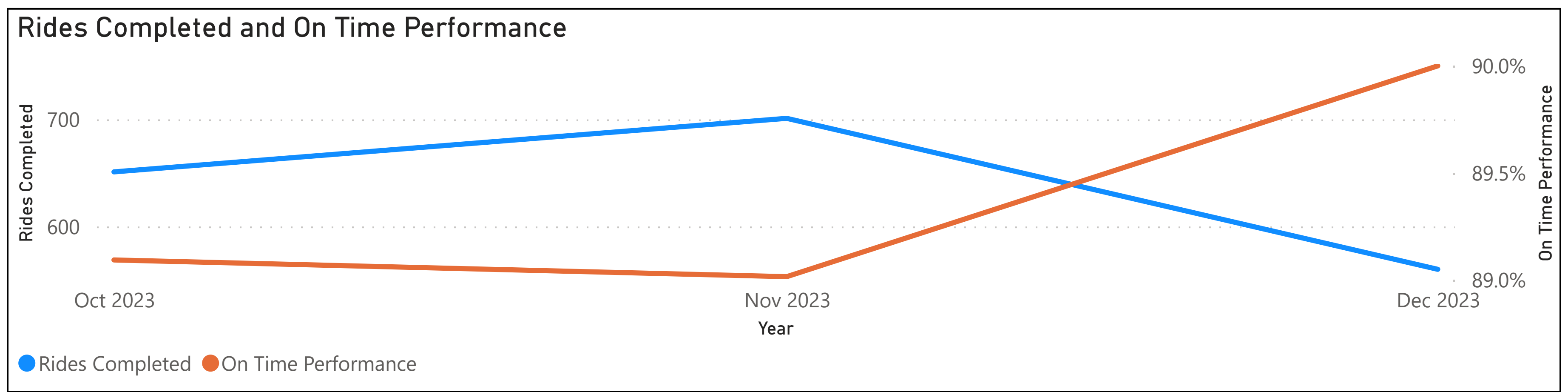
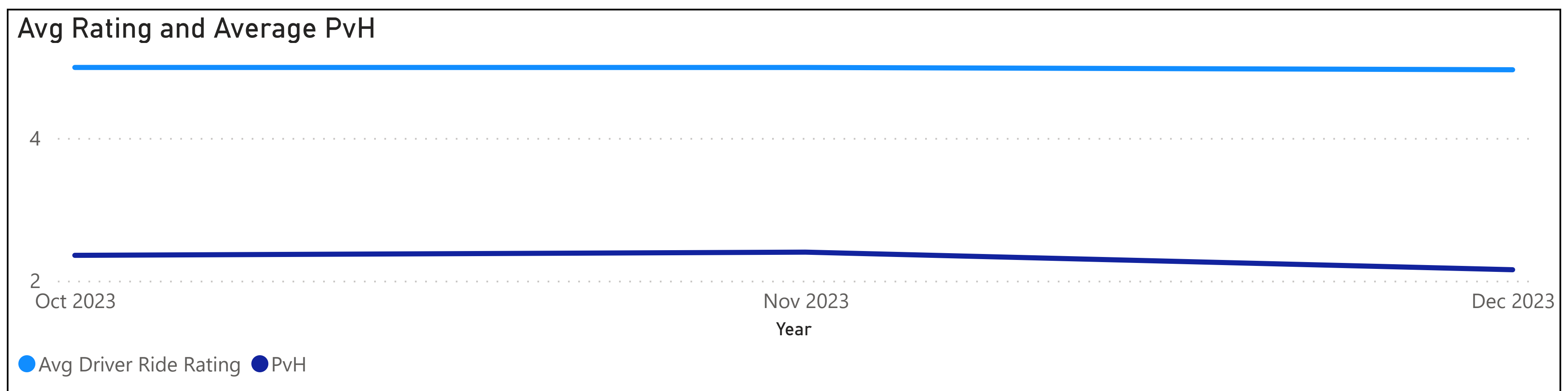
ServiceDay

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Date

01/10/2023
31/12/2023

89.33%
On Time Performance



Year	2023				
Month	December				
Program	Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance	
▲ Blackfalds	560	4.96	2.15	90.00%	
Total	560	4.96	2.15	90.00%	

Program

Blackfalds

ServiceDay

- Sun
- Mon
- Tue
- Wed
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- Fri
- Sat

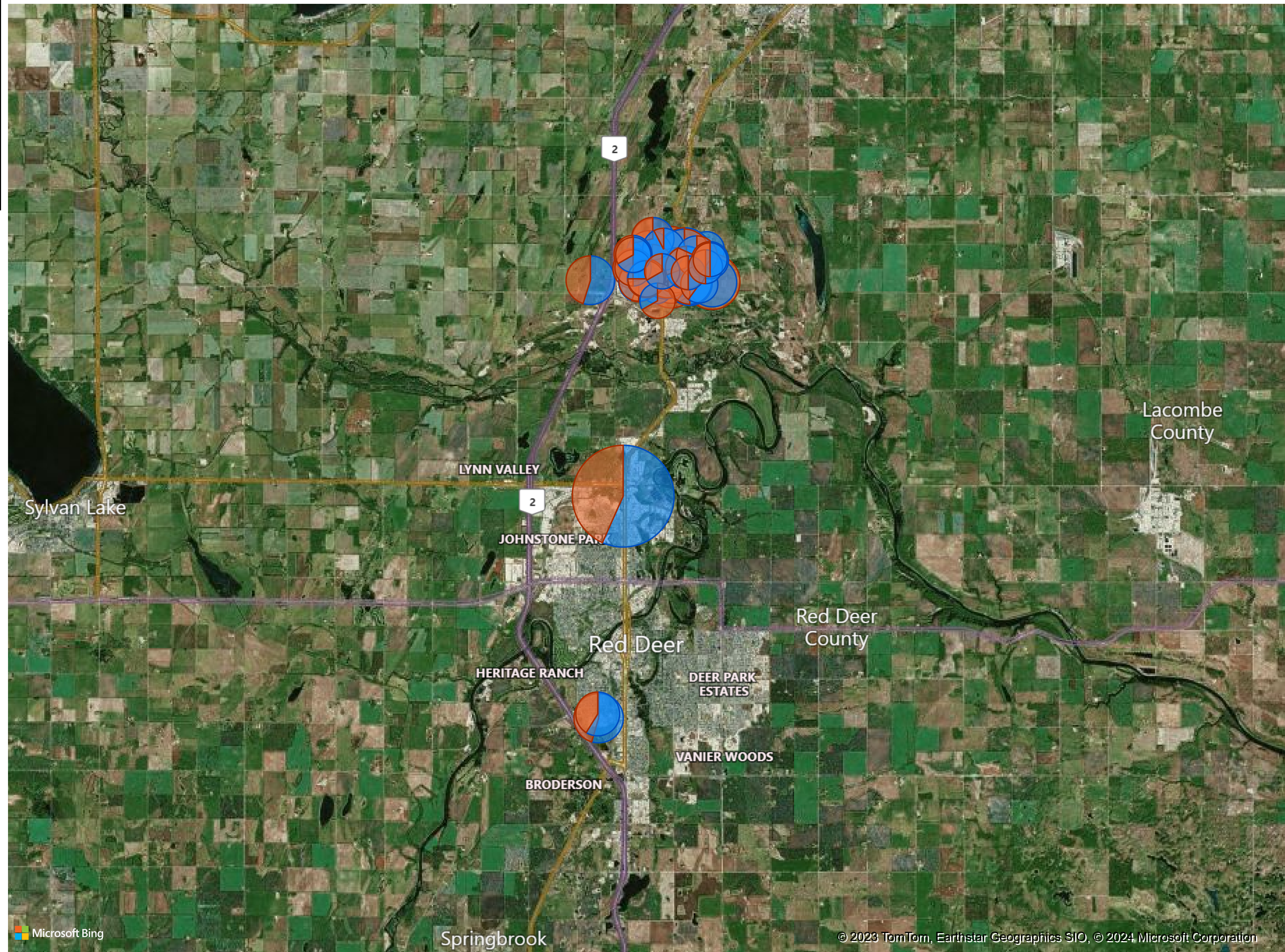
Date

01/12/2023

29/12/2023



● Dropoff ● Pickup



Program

Blackfalds

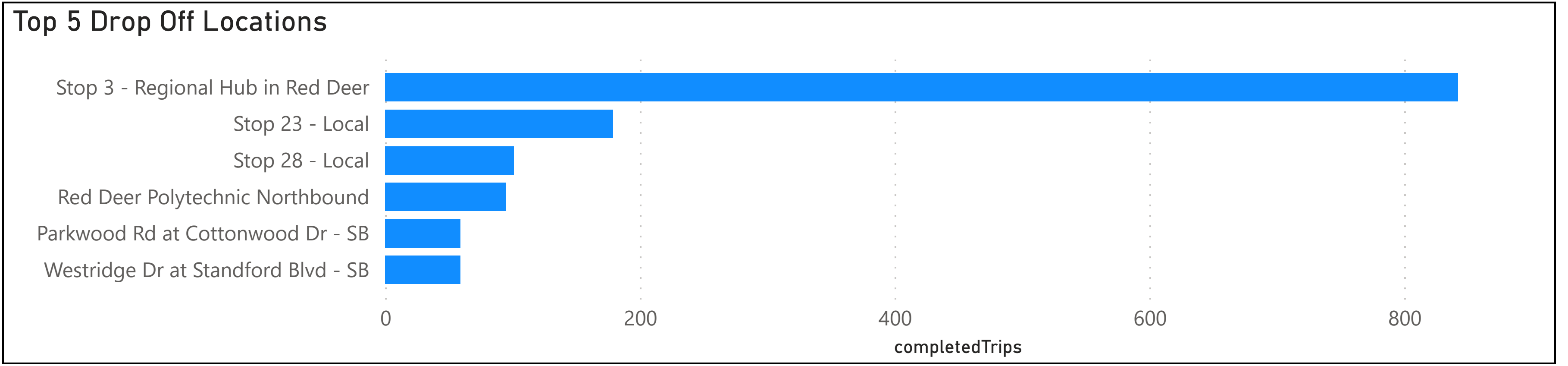
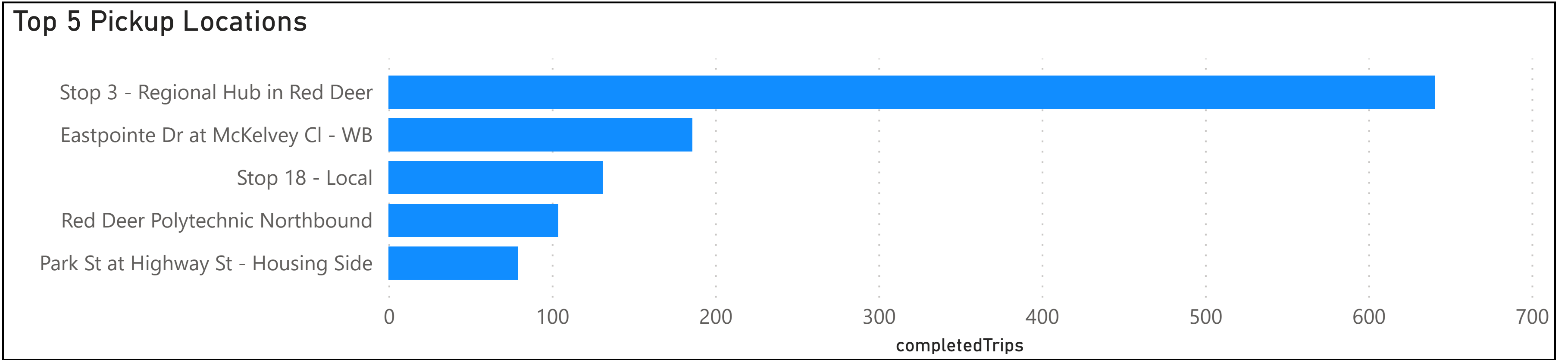
ServiceDay

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Date

01/10/2023

29/12/2023



stopName	Dropoff	Pickup	Total
Stop 3 - Regional Hub in Red Deer	842	641	1483
Stop 23 - Local	179	70	249
Eastpointe Dr at McKelvey CI - WB	14	186	200
Red Deer Polytechnic Northbound	95	104	199
Parkwood Rd at Cottonwood Dr - SB	59	74	133
Stop 18 - Local	1	131	132
Stop 28 - Local	101	29	130
Eagle Builders	49	46	95
Park St at Highway St - Housing Side	4	79	83
Total	1912	1912	3824

Type stopName	Dropoff completedTrips	Pickup completedTrips	Total completedTrips
Stop 3 - Regional Hub in Red Deer	263	201	464
Eastpointe Dr at McKelvey Cl - WB	9	49	58
Stop 23 - Local	47	11	58
Stop 18 - Local		48	48
Parkwood Rd at Cottonwood Dr - SB	16	26	42
Red Deer Polytechnic Northbound	18	15	33
Stop 28 - Local	25	7	32
Eagle Builders	17	14	31
Waghorn St - Southside	17	11	28
Stop 17 - Local	7	17	24
Westridge Dr at Standford Blvd - SB	19	3	22
Highway Ave at Queen Cr - NB	4	16	20
Park St at Highway St - Housing Side		20	20
Park St at Paramount Cr - EB	12	8	20
Red Deer Polytechnic Southbound	10	7	17
Stop 29 - Local	8	8	16
Stop 26 - Local	9	6	15
Aspen Lakes at Ash Cl - Eastside	10	4	14
Stop 1 - Regional Hub West Blackfalds	6	8	14
Prarie Ridge Ave - NB	9	4	13
Stop 16 - Local	12	1	13
Stop 22 - Cottonwood Dr at Coachman Way - EB	2	9	11
Stop 6 - Local	5	5	10
Leong Road at Duncan Ave - SB	4	5	9
Stop 12 - Local		9	9
Stop 8 - Local	4	4	8
Stop 10 - Westridge Dr at Rolling Hills Ridge - SB	2	5	7
Stop 16 - Broadway Ave at Westbrooke Rd - NB		6	6
Stop 7 - Local	3	3	6
Cascade at Cooper St - Southside	3	2	5
Stop 27 - Local	3	2	5
Stop 10 - Local	1	3	4
Stop 21 - Local		4	4
Womacks Rd at Blackfalds Skateboard Park	2	2	4
Buy Low Foods Stop	1	2	3
Stop 14 - Local	2	1	3
Stop 20 - Local	3		3
Stop 7 - Westbrook Rd at Valmont St	2	1	3
Stop 2 - Regional Hub East Blackfalds	1	1	2
Stop 2 - Regional Hub East Blackfalds - 2		2	2
Stop 22 - Local		2	2
Stop 24 - Local	1	1	2
Stop 25 - Local	1	1	2
Stop 27 - Park St at Panorama Cr - WB		2	2
Aztec Cr - Northside		1	1
Stop 11 - Local		1	1
Stop 13 - Landsdowne Ave at Minto - EB		1	1
Stop 13 - Local	1		1
Stop 25 - Pioneer Way at Coleman Cr - SB		1	1
Stop 30 - Local	1		1
Total	560	560	1120

MEETING DATE: January 9, 2024
PREPARED BY: Rick Kreklewich, Director of Community Services
SUBJECT: 2024 Blackfalds Community Events

BACKGROUND

Every year, the Town of Blackfalds organizes or participates in several Community events. Many of these events are established and have set dates annually. Throughout the year, additional event opportunities may arise, and information will be shared at those times.

DISCUSSION

The following is a list of Community Events for 2024 that will provide an opportunity for Council to engage with our residents. Administration will add these events to Council calendars.

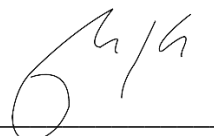
Winterfest	Feb. 19
Family Easter Event	Mar. 23
Volunteer Appreciation Event	Apr. 18
Youth Week	May 1 to 7
Youth Recognition	May 2
Seniors Week	June 3 to 9
Blackfalds Days	June 13 to 16
Summer Culture Series	Thursday evenings in July/August
Canada Day	July 1
SuperKids Triathlon	July 6
National Women's Softball Championships	Aug. 7 to 11
Community Info Expo	Sept. 11
Winter Warmth Fall Fundraiser	Oct. 3
Alberta Culture Days	Sept. 20
Monster Bash	Oct. 26
Blackfalds Light Up	Nov. 29
Breakfast & Lunch with Santa	Nov. 30
Christmas Volunteer Open House	Dec. 2
Town Christmas Party	Dec. 7

Administration is working on a date for a concert at the Eagle Builders Centre. Hockey Canada is reviewing the bids for the World Junior A Hockey Challenge that would be held in December. Further updates on those events will be provided to Council.

APPROVALS



Kim Isaak,
Chief Administrative Officer



Rick Kreklewich,
Director of Community Services



City of Lacombe

COUNCIL HIGHLIGHTS

December 11, 2023

Regular Meeting of Council

2. Consent of Agenda

2.1 Consent of Agenda

Council endorsed the Administrative Policy for Arena Operations 74/224.01 2023ADP as described in this Request for Decision and rescinded the Lacombe Ice Centre Policy 74/224.01 2008.

Council gave first reading to Bylaw 510 as presented and resolved to issue a Notice of Intent to designate the Presbyterian Manse as a Municipal Historic Resource and provide this notice to the property owner.

3. Open Forum

3.1 Residential Street Signage

Don Matheson presented an open forum presentation on residential street signage in Lacombe.

4. Presentations

4.1 Lacombe Regional Solid Waste Commission Presentation – Extended Producer Responsibilities Program & Other Initiatives

Lacombe Regional Solid Waste Commission Manager Jay Hahn presented on the Extended Producer Responsibilities Program and other initiatives.

4.2 Red Deer River Watershed Alliance – 2024-2025 Municipal Funding & Membership

Francine Forrest, Executive Director the Red Deer River Watershed Alliance presented on municipal funding and membership for the alliance in 2024-2025.

4.3 Water Main Asset Progress Report

Engineering Technician Phillip Bevans presented on the Water Main Asset Progress Report.

6. Requests for Decision

6.1 Bylaw 450.2 – 2024 Water, Wastewater, Solid Waste Rates

At its November 28, 2022, meeting, Council endorsed a five-year rate structure transition set to start in 2024. Administration advised Council the implementation of the new rate structure will start on May 1st, 2024.

Considering this, Administration proposed to implement the 2024 utility rates in two stages:

1. January 1st, 2024, through to April 30th, 2024:

- a flat rate increase across all three utilities according to the percentage increase in user fee revenue approved in the 2024 operating budget:
 - Water: 2.3%
 - Wastewater: 5.5%
 - Wastewater: 5.1%
- Another option (Alternative #1) was provided to Council, which would hold the 2023 rates, with no increase, until May 1st, 2024.

2. May 1st, 2024:

- Initiate the first year of the five-year rate structure transition.

Should Council choose to hold the 2023 rates until May (Alternative #1), Administration anticipates a total user fee revenue reduction of \$160K across Departments 41, 42, 43 by year-end.

Council gave first and second reading to Bylaw 450.2.

6.2 Bylaw 507 – Updated Cemetery Bylaw

Bylaw 507 would replace and repeal the City’s Cemetery Bylaw 356. The updates were drafted and proposed to clarify Council’s and the Chief Administrative Officer’s (CAO) authority, update terminology, assure legal compliance, and incorporate the new bylaw template.

Administration proposed numerous changes to the Cemetery Bylaw that are more substantial than substantive. These changes modernize and better organize information and responsibilities. In summary, the proposed amendments:

- Edit the Bylaw content to reflect current language, practice, and protocols more accurately.
- Provide more detailed definitions to help guide ratepayers and administrators.
- Expand the definition of resident, adding a proof of residency requirement.
- Removes the option for Green Burials.

Administration recommended rescinding five Council Policies that guide cemetery operations, replacing them with a consolidated Administrative Policy, linked at the end of this memo.

Council gave second and third reading to Bylaw 507 as presented, rescinded the policy Plots & Niches 56/171.01(14), rescinded the policy Burials 56/171.02(15), rescinded the policy Monuments & Niches 56/171.03(12), rescinded the policy Grave Decorations 56/171.04(12) and rescinded the policy Perpetual Care 56/171.05(12).

6.3 Pan Continental Curling Championships Proposal

The World Curling Federation is considering Darren Moulding and the Lacombe Curling Club's bid to host the 2024 Pan Continental Curling Championships at the Gary Moe Auto Group Sportsplex. As the prospective Chair for the event, Mr. Moulding requested Council's support of the bid by providing an in-kind donation of the Echo Energy Arena 1 from October 24th to November 5th, 2024, and Centennial Hall for October 31st, 2024.

Council approved the Lacombe Pan Continental Curling Championship bid's in-kind donation request as presented.

6.4 Bylaw 468.2 - Amendment to the Community Standards Bylaw to Regulate Material Storage on Residential Properties

The proposed amendment would ensure residential properties maintain community standards by restricting prolonged material storage that leads to unsightly conditions. This aligns with Council's direction to ensure that the activities on another nearby residential property do not unduly restrict resident's ability to enjoy their property peaceably.

Council gave second reading to Bylaw 468.2.

8. In camera

8.2 Labour (FOIP Section 17)

Council re-appointed Kayla Crooks as the Student Representative to the Lacombe Art Collection Committee with a term starting January 1st, 2024, and ending December 31st, 2026.

8.2 Land (FOIP Section 16)

Council accepts In Camera Item 8.3 report as information.

****The next scheduled Council Meetings:***

- Monday, January 8, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall***
- Monday, January 22, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall***
- Monday, February 12, 2024 – Committee of the Whole Meeting at 5:30 p.m. – City Hall***



WHERE PEOPLE ARE THE KEY

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING DECEMBER 14, 2023

FIVE YEAR BRIDGE PROGRAM AMENDMENT

By resolution of Council, the Five-Year Bridge Program was approved as presented.

POLICY AD(4) INVESTMENTS – REVIEW

Council approved Policy AD(4) Investments. Approved revisions to the policy provide clarification on investment safety, standard of care, eligible investments, asset mix, diversification, safekeeping, and reports.

POLICY RC(6) LIBRARY SUPPORT – REVIEW

Council approved Policy AD(6) Library Support. Approved revisions to the policy provide predictable and stable funding for all libraries receiving Lacombe County Rural Services Grant funding.

ACCOUNTS RECEIVABLE AND UTILITY ACCOUNT WRITE-OFFS

Council approved the write-off of accounts receivables totaling \$111,096.51 and utility accounts totaling \$ 6,579.85. All efforts to collect on the outstanding accounts have been exhausted.

POLICY RC(1) FUNDING APPLICATION – TOWN OF BLACKFALDS

Lacombe County will provide financial support in the amount of \$9,356.00 to the Town of Blackfalds for repairs to pool decking and water pumps at the Abbey Centre. The contribution will be funded from the Recreation and Capital Assistance Reserve.

POLICY RC(1) FUNDING APPLICATION – MIRROR JOLLY SENIORS HALL

Council approved funding up to \$6,381.01 to the Mirror Jolly Seniors Club for electrical and soffit and fascia repairs at the Mirror Jolly Seniors Hall. The contribution will be funded from the Recreation and Capital Assistance Reserve.

BULK WATER FILL STATION

The County Manager was authorized to engage a qualified professional to prepare a preliminary design and cost estimate for the potential construction of a bulk water fill station at the County's remote shop property adjacent to the Hamlet of Tees.

TOWN OF BLACKFALDS/LACOMBE COUNTY ICF MASTER AGREEMENT

Council approved the revised Town of Blackfalds and Lacombe County ICF Master Agreement as presented.

LETTER FROM TOWN OF SYLVAN LAKE REGARDING FIRE PITS ON SYLVAN LAKE

The Town of Sylvan Lake has expressed concern, via a letter to Lacombe County, regarding the environmental effects of fire pits on the ice on Sylvan Lake. By resolution of Council, Councillor Wilson was appointed as the representative of Lacombe County to participate in a meeting with the Town of Sylvan Lake and other affected stakeholders regarding this concern.



WHERE PEOPLE ARE THE KEY

GULL LAKE TRAIL

The County Manager was directed to engage with affected and interested parties to develop a trail plan for the Gull Lake Trail in 2025. If such plan is approved by Council, the County shall proceed with trail construction in 2026, pending trail routing being secured.

BYLAW NO. 1398/23 PARKS AND RESERVES MANAGEMENT BYLAW

At the October 26, 2023 Council Meeting, the first two readings of Bylaw No. 1398/23 Parks and Reserve Management were passed. At the request of Council, an article outlining key changes to Policy RC(8) and Council's intent to give third reading to proposed Bylaw No. 1398/23 was advertised in the November County News, on the County website, and on social media; no feedback has since been received.

By resolution of Council, the proposed amendments to Bylaw No. 1398/23 Parks and Reserves Management were approved. Bylaw No. 1396/23, having been read a first time and a second time, was read a third time and finally passed.

DOW CHEMICAL RAIL YARD EXPANSION LAND USE BYLAW AMENDMENT REQUEST

DOW Chemic is seeking permission to rezone approximately 9.03 acres (3.65 hectares) of their 122.2 acres (49.45 hectare) parcel (Ot. SW 31-39-25-W4M) on Prentiss Road north west of the Hamlet of Joffre, form Agricultural 'A' District to Heavy Industrial "I-HI" District. This rezoning is being requested to facilitate an expansion of their existing rail yard.

Bylaw No. 1399/23, a bylaw of Lacombe County to amend the Lacombe County Land Use Bylaw No. 1237/17 as it relates to land use designation, received first reading. A public hearing for Bylaw No. 1399/23 will be held on January 11, 2023 at 9:00 a.m.

UTILITY RATE BYLAWS

Council moved first, second, and third readings of the following bylaws:

1. Bylaw No. 1400/23, a bylaw respecting water and wastewater services in the Aspelund Industrial Parks.
2. Bylaw No. 1401/23, a bylaw respecting water, wastewater, and garbage collection services in the Hamlet of Mirror.
3. Bylaw No. 1402/23, a bylaw respecting water services in Lakeview Estates.
4. Bylaw No. 1403/23, a bylaw to regulate the connections and operations of communal sanitary sewage collection systems in the Blissful Beach, Kuusamo Krest, Palm Bay, Yuill, The Slopes, and Westside Country Estates subdivisions.
5. Bylaw No. 1404, a bylaw respecting water and wastewater services in the QE II West Lacombe Business Parks.

PRESENTATION BY BATTLE RIVER WATERSHED ALLIANCE

Catherine Peirce, Executive Director, Battle River Watershed Alliance, provided a presentation regarding key projects, upcoming events, and opportunities for stewardship of the Battle River Watershed Alliance.



WHERE PEOPLE ARE THE KEY

PRESENTATION BY GULL LAKE WATERSHED SOCIETY

Lon Kasha, a representative of the Gull Lake Watershed Society, provided a presentation regarding key projects and current initiatives of the Gull Lake Watershed Society.

**Next Regular Council Meeting is
January 11, 2023 – 9:00 a.m.**

**Next Committee of the Whole Meeting is
February 6, 2023 – 9:00 a.m.**

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**

THANK YOU CERTIFICATE

PROUDLY PRESENTED TO

Town of Blackfalds

FOR YOUR GENEROUS SUPPORT OF THE
BLACKFALDS SENIORS CLUB



Fullmer


PRESIDENT

Subject:

Don't miss this new event by Battle River Watershed Alliance on 26 Jan!

eventbrite

Battle River Watershed Alliance just announced a new event and we wanted to make sure you were the first to know!



**Building Resiliency to
Multi-Year Drought
in Alberta**

Here are other upcoming events from this organizer



Thu, 30 Nov 2023 at 10:00 AM

Building Resiliency to Multi-Year Drought in Alberta

Vegreville, AB



Tue, 5 Dec 2023 at 12:00 PM

Battle River and Sounding Creek Stewardship Community of Practice

Online



Wed, 24 Jan 2024 at 2:00 PM

Where Data Meets Action: Riparian Web Portal Workshop

Online

eventbrite



This email was sent to jhoover@blackfalds.com

You're receiving an email because you followed the organizer who published this event.

To unsubscribe, you can unfollow the organizer in your [user profile](#), go to your [email preferences page](#) or just [click here](#).

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ALBERTA
HEALTH

*Office of the Minister
MLA, Red Deer-North*

AR 216041

December 18, 2023

His Worship Jamie Hoover
Mayor, Town of Blackfalds
Box 220
5018 Waghorn St
Blackfalds AB T0M 0J0

Sent via email: jhoover@blackfalds.com

Dear Mayor Hoover:

Thank you for your letter regarding health services and physician retention in Blackfalds.

I appreciate your invitation to discuss these critical issues. While my schedule does not permit me to meet with you at this time, Martin Long, Parliamentary Secretary for Rural Health, will be pleased to meet with you to discuss the challenges that Blackfalds is experiencing.

As you may know, addressing health system and staffing challenges are key priorities under my [mandate](#) from Premier Danielle Smith. To this end, Parliamentary Secretary Long can provide further information about some of the critical work we have underway, including the [Modernizing Alberta's Primary Health Care System](#) initiative and ongoing work to [improve access](#) to primary health care for all Albertans, no matter where they live.

Thank you again for bringing your concerns to our attention. I appreciate your continued advocacy on behalf of Blackfalds residents.

Sincerely,

Adriana LaGrange
Minister of Health

cc: Martin Long, Parliamentary Secretary for Rural Health

Royal Canadian Mounted Police



Gendarmerie royale du Canada

Commanding Officer
Alberta

Commandant
de l'Alberta

December 27, 2023

Mayor Jamie Hoover
Town of Blackfalds
P.O. Box 220,
Blackfalds, AB T0M 0J0

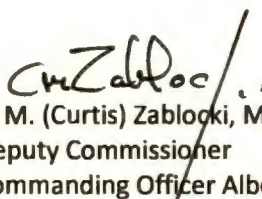
Dear Mayor Hoover:

You may have already heard, but after a long and fulfilling career with the RCMP, I have decided to retire.

As Commanding Officer, I have been very grateful for the positive and collaborative relationship the Alberta RCMP has enjoyed with your community. Your input has shaped the services we provide and without your feedback, support and participation, our collective goal of public safety could not be achieved. Please accept my heartfelt gratitude for your commitment and partnership in community safety and for the ongoing support you provide the Alberta RCMP and your police officers.

While my career with the RCMP is drawing to a close, I have accepted the position of Assistant Deputy Minister with the Public Security Division of the Ministry of Public Safety and Emergency Services for the Government of Alberta. In this role, I am looking forward to the opportunity to continue working with you to ensure our communities are safe, secure, and confident in their policing services.

Yours truly,


C. M. (Curtis) Zablocki, M.O.M
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

MEETING DATE: January 9, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Bylaw 1290.23 – Land Use Bylaw, Use Amendments
Amendment to Land Use Bylaw 1268.22**

BACKGROUND

The Land Use Bylaw (LUB) amendments proposed under Bylaw 1290.23 before Council pertain specifically to uses. Establishing proper uses in Land Use Districts is paramount because uses cannot be varied by the Development Authority nor the appeal bodies. If a use is contemplated in a LUB but not reflected in a specific District, it is seen as a deliberate exclusion from that District and will, therefore, not be allowed without going through a LUB amendment.

The amendments proposed under Bylaw 1290.23 are coming forward to assist with the implementation of the Municipal Facility Office Space Policy pertaining to the former FCSS building and in anticipation of some additional complementary uses at the Eagle Builders Centre. As use amendments were required the Department took the opportunity to address a missed use listed in the Industrial Districts, being “Recreational Vehicle Storage”, and include a definition for “Similar Use”.

Council gave First Reading to Bylaw 1290.23 at their November 28, 2023 meeting and set the Public Hearing for this evening’s Regular Council Meeting:

Request for Decision, Bylaw 1290.23 - Land Use Bylaw Use Amendments

Manager Tejkl brought forward Bylaw 1290.23 - Land Use Bylaw Use Amendments for First Reading and, upon First Reading, recommended setting a Public Hearing for January 9, 2024.

409/23 Councillor Svab moved That Council give First Reading to Bylaw 1290.23 – Land Use Bylaw Use Amendments

CARRIED UNANIMOUSLY

410/23 Councillor Sands moved That Council, upon giving First Reading to Bylaw 1290.23, a Public Hearing date be set for January 9, 2024, at 7:00 p.m. in Council Chambers.

CARRIED UNANIMOUSLY

DISCUSSION

The following subsections correspond to the amending Bylaw 1290.23 provided in Attachment 1:

Amendment 2.1

Due to the prescriptive nature of uses in LUB’s, many municipalities, including The Town of Blackfalds, will have “Similar Use” listed in appropriate Districts. This allows some flexibility when contemplating a Development Permit Application for a use that may not have been considered when

the LUB was written, but it is similar enough to the other listed uses that it would be an acceptable use. The Town's LUB has "Similar Use" provisions in the Industrial and Commercial Districts to allow for that flexibility; however, the Development Authority must be careful in the implementation of a Similar Use provision. As such, the amending bylaw includes a definition of "Similar Use" to ensure proper application of the provision where allowed.

Amendments 2.2 and 2.3

When reviewing a development inquiry about a potential RV storage, it was realized that our LUB has a definition for "Recreational Vehicle Storage", but the use is not reflected in any of the Land Use Districts. Unfortunately, because "Recreational Vehicle Storage" is a defined use, it is not possible to consider an application for such a development as a "Similar Use" provision wouldn't be applicable in this situation.

Bylaw 1290.23 proposes to include "Recreational Vehicle Storage" as a Discretionary Use in the Industrial Light District (I-1) and Industrial Heavy District (I-2) because they have historically been allowed in those districts.

Amendment 2.4

This amendment proposes to bring "Health Services" as a Permitted Use in the Public Facility District (PF), but only at the former FCSS building to assist with the implementation of the Municipal Facility Office Space Policy (Attachment 2), and the Eagle Builders Centre to allow for potential physiotherapy or other related uses.

Amendment 2.5

This amendment proposed to bring "Restaurant" as a Discretionary Use in the Public Facility District (PF), but only at the Eagle Builders Centre. The existing concessions are considered "Accessory Uses" at the Eagle Builders Center, but to allow for a potential sit-down restaurant, this amendment is necessary.

Pre-Council Consultation

In the spirit and intent of the Public Participation Policy, all industrial landowners were provided with a notice of Administration's intent to bring forward amendments to include "Recreational Vehicle Storage" as a Discretionary Use in the Industrial Districts. The Department received two inquiries about the proposed amendments seeking clarification at the time of writing this report; no objections or concerns were raised.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

1. That Council, upon closing the Public Hearing for Bylaw 1290.23, gives Second Reading to Bylaw 1290.23 - Land Use Bylaw, Use Amendments.
2. That Council, upon giving Second Reading to Bylaw 1290.23, gives Third and Final Reading to Bylaw 1290.23 - Land Use Bylaw, Use Amendments.

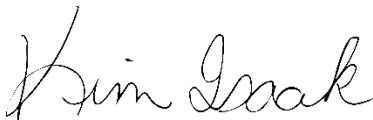
ALTERNATIVES

- a) That Council give Second Reading to Bylaw 1290.23 as amended.
- b) That Council refers this item back to Administration for more information or amendments.

ATTACHMENTS

- *Bylaw 1290.23 - Land Use Bylaw, Use Amendments*
- *Municipal Facility Office Space Policy*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 1268.22 SCHEDULE 'A'

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of amending Schedule 'A' of Land Use Bylaw No. 1268.22 to include Recreational Vehicle Storage as a use in the Industrial Light District (I-1) and Industrial Heavy District (I-2); include a Similar Use definition; and site exceptions in the Public Facility District (PF) to allow for Health Services at 5016 Waghorn Street (former FCSS Building) and Health Services and a Restaurant at 5302 Broadway Avenue (Eagle Builders Centre).

WHEREAS, a notice of the intention of Council to pass a bylaw has been published in the Lacombe Express on December 28, 2023, and January 4, 2024, in accordance with Section 606 of the *Municipal Government Act*, RSA 2000, and amendments thereto,

WHEREAS, a Public Hearing was held on January 9, 2024, to allow the general public to provide input into the proposed Bylaw amendments;

NOW THEREFORE, the Municipal Council of the Town of Blackfalds, duly assembled, hereby enacts the amendments to Schedule 'A' of Bylaw 1268.22:

PART 1 – TITLE

- 1.1 That this Bylaw shall be cited as the "**Land Use Bylaw, Use Amendments**".

PART 2 – AMENDMENTS

- 2.1 That Section 1.14 Definitions be amended to include the following definition of **SIMILAR USE**:

SIMILAR USE means a use of a site or Building in a District which, in the opinion of the Development Authority, is so similar to a Permitted Use or Discretionary Use in that District as set out in the purpose statement but does not include a use that is specifically defined as a Permitted Use or Discretionary Use in any other District.

- 2.2 That Section 6.14.2 Permitted and Discretionary Uses be amended to include "Recreational Vehicle Storage" as a Discretionary Use.
- 2.3 That Section 6.15.2 Permitted and Discretionary Uses be amended to include "Recreational Vehicle Storage" as a Discretionary Use.
- 2.4 That Section 6.16.2 Permitted and Discretionary Uses be amended to include "Health Services only on the following Parcels:
- Lot 17 Block 7 Plan 052 112 (5016 Waghorn Street); and
 - Lot P Plan 1890MC (5302 Broadway Avenue)"
- as a Permitted Use.
- 2.5 That Section 6.16.2 Permitted and Discretionary Uses be amended to include "Restaurant only on the following Parcel:
- Lot P Plan 1890MC (5302 Broadway Avenue)"
- as a Discretionary Use.

PART 3 – DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third and final time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

DRAFT

Policy No.:	163.22	Council Approval: October 25, 2022 Resolution No.: 299/22 Date: October 25, 2022
Policy Title:	Municipal Facility Office Space Policy	
Department:	Community Services	
Reviewed:	Every 5 Years	
Revised:		
Supersedes Policy/Bylaw:		

1. Policy Statement

1.1 The Municipal Facility Office Space Policy will provide guidance for Council and Administration to determine how unallocated and surplus office space may be allocated to health and social service organizations and programming that provide needed services to Town of Blackfalds residents, per the Social Needs Assessment Master Plan.

2. Reason for Policy

- 2.1 That the Town of Blackfalds is dependent on external outreach agencies for needed services and providing office space for these agencies, when available is of benefit to the Community.
- 2.2 To set out a policy under which the Town of Blackfalds may enter into partnerships with health and social service organizations to provide them office space in order to meet the goals of the Social Needs Assessment Master Plan.
- 2.3 To encourage the procurement of social services, health services and programming not currently offered to Blackfalds residents.
- 2.4 To provide in-kind or reduced rate office space for new social services, health services and programming in Blackfalds where fees might currently be a barrier.
- 2.5 To provide more accessible services by offering community agencies and organizations the opportunity to locate in Blackfalds.

3. Related Information

3.1 None

4. Definitions

4.1 “**Donation**” means a sum of money given to a charitable cause through a gift, contribution, present, pledge, handout or offering with no reciprocal recognition. If reciprocal benefits exist, the principles of this policy apply.

- 4.2 “**In Kind Contribution**” means contributions, other than cash, including corporate products, labour, facility use, and services and/or other assets without charge or purchase.
- 4.3 “**Region**” means the geographical area surrounding the Town of Blackfalds where residents would seek and benefit from services.
- 4.4 “**Resources**” means provision of Town owned materials or assets in kind or provision of municipal labour forces in kind.
- 4.5 “**Social Assistance Agency**” means an agency providing assistance that supports individuals in provision of their basic needs.
- 4.6 “**Social Needs Assessment**” means the guiding document for Council, the FCSS Board, and Administration which provides direction on initiatives and strategies to address social needs in Blackfalds.
- 4.7 “**Town**” means the corporation of the Town of Blackfalds, its departments and employees.

5. Responsibilities

5.1 Municipal Council to:

- 5.1.1 Approve by resolution this policy and any amendments.
- 5.1.2 Consider the allocation of resources for successful implementation of this policy in the annual budget process.

5.2 Chief Administrative Officer to:

- 5.2.1 Implement this policy and approve procedures.
- 5.2.2 Ensure policy and procedure reviews occur and verify the implementation of policies and procedures.

5.3 Director of the Department to:

- 5.3.1 Ensure implementation of this policy and procedure.
- 5.3.2 Ensure that this policy and procedure is reviewed every three years.
- 5.3.3 Make recommendations to the Chief Administrative Officer of necessary policy or procedure amendments.

5.4 Manager to:

- 5.4.1 Understand, and adhere to this policy and procedure.
- 5.4.2 Ensure employees are aware of this policy and procedure.

5.5 All Employees to:

5.5.1 Understand and adhere to this policy and procedure.

6. Exclusions

6.1 As circumstances arise.

7. Special Situations

7.1 As circumstances arise.

8. Appendix

8.1 Appendix A - Municipal Facility Office Space Application

8.2 Appendix B – Municipal Facility Office Space Application Evaluation

9. End of Policy

PROCEDURE	Policy No.: Policy Title: Department:	163.22 Municipal Facility Office Space Policy Community Services
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1. Preamble

1.1 The Town will review all requests for office space in an open, equitable and fair manner.

2. General

2.1. Application

- 2.1.1. Applicants must be a health or social service agency, not just a not-for-profit organization.
- 2.1.2. Office space requests will be processed and considered through a formal request provided in writing by filling out Appendix A – Municipal Facility Office Space Application.
- 2.1.3. Applicants will be required to outline how their health or social service agency meets the needs of the Social Needs Assessment Master Plan or gap in community health services.
- 2.1.4. Applications will be reviewed by Town Administration for approval.
- 2.1.5. Administration’s recommendation for approval will be forwarded to Town Council for formal approval.
- 2.1.6. Applicants may be requested to appear as a delegation in person to a Council Meeting and to provide an oral presentation.
- 2.1.7. This policy will include discretionary approval of organizations that may fall outside of the criteria identified, with consideration of shifting economic, social needs and benefits.

2.2. Eligibility Criteria

- 2.2.1. The Town of Blackfalds is a publicly funded government body that offers space to support community programs and organizations that further supports and improves the lives of our residents. Therefore, office space requests will only be considered, when the applicant meets the eligibility criteria for identified service gaps and vulnerable populations.
- 2.2.2. The applicant must demonstrate that donation of space will provide a direct or indirect benefit to the Town, its citizens, and those in the region through measurable and meaningful actions and services that are currently limited in the Town of Blackfalds.

2.2.3. These gaps will be identified in relation to the Social Needs Assessment.

2.3. Evaluation

2.3.1. Municipal Administration will review applications from organizations and will determine approval based on Appendix B – Municipal Facility Office Space Application Evaluation.

3. End of Procedure

Approval

-Original Signed -

Chief Administrative Officer

-Original Dated-

Date

Town of Blackfalds
5018 Waghorn Street,
Box 220,
Blackfalds, AB T0M 0J0
Phone 403.885.4677
Fax 403.885.4610
Email info@blackfalds.ca

Purpose: To provide guidance for the Town of Blackfalds to enter into partnerships with health and social service organizations to provide them office space in order to meet the goals of the Social Needs Assessment Master Plan.

Who May Apply: Social Service and Health Service Agencies that provide social services, health services, and/or programming to the community. The service must be delivered in Blackfalds, AB.

To request office space, organizations must submit a complete application form. The application will be reviewed by Town Administration and if approved, will be brought forward to the Town of Blackfalds Council for final approval. Applicants may be asked to speak as a delegation for further information on their application. Applicants must be from a social assistance agency or healthcare organization. Applicants are encouraged to note how their request addresses needs from the Social Needs Assessment Master Plan located here through the completion of the Evaluation Form. If you require information or assistance, you can contact the Town at 403.885.4677. We are located at 5018 Waghorn Street, Blackfalds, AB.

Part A – Social Service or Health Service Agency’s Information

1. Organization's Name: _____

2. Mailing Address: _____

Postal Code: _____

3. Primary Contact Person: _____

Phone: _____

E-Mail: _____

Registered Society / Charity Number (if applicable): _____

Part B – Purpose and Need

Demonstration of Need

1. What service gap(s) has been identified that shows the social service or health service need or programming in our community?
2. How does this program/service serve to strengthen and support social serving and health services of the residents of Blackfalds?
3. Will this program/service still locate in Blackfalds without the use of Municipal provided office space?

Organization

4. Is this program/service already offered through any other organization in Blackfalds?
5. Which of the FCSS priorities are addressed?
 - Bullying/Conflict Resolution
 - Child & Youth Safety
 - Mental Health Supports
 - Parenting
 - Health Services
 - Relationship Support
 - Family & Domestic Violence Support
 - Substance Abuse
 - Intergenerational Programming

6. Describe your organization including the type, the purpose, and number of members.

7. Describe the type of program(s) and/or services offered.

8. What are your organization's goals and objectives for this year?

9. What is your organization's target residents?

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Part C – Issue Addressed

1. Describe the issue or priority area your organization/program proposes to address.

2. In which of the following areas does this service/program impact on social sustainability in our community:
 - Help people to develop independence, strengthen coping skills and become more resistant to crisis;
 - Provide health services not currently offered to the residents of Blackfalds.
 - Help people to develop interpersonal and group skills which enhance constructive relationships among people;
 - Help people and communities to assume responsibility for decisions and actions which affect them;
 - Provide supports that help sustain people as active participants in the community.

3. In what ways are the residents you intend to serve impacted? Please describe short- and long-term implications.

4. What is the impact of not addressing the identified needs?

5. How does your project/program plan to address the issue?

6. Describe specifically how you will measure the success of locating your services in Blackfalds and your expected results. (Examples: # of participants, # of surveys completed, survey feedback, program waiting list, etc.)

7. Are there similar program/services offered in the community? If so, explain how yours is different.

Part D – Office Space Budget and Hours

1. If your organization were to use Municipal Office Space, would you expect to pay a subsidized rental fee? Or would you expect to use the space as a free, in-kind donation?

2. How much could your organization afford to pay per office space?

3. How many offices would you require?

4. How long would you need to use the office space for?

5. What days and hours would you plan to be in office?

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Part A – Social Service or Health Service Agency’s Information

Question #'s	Checklist	Yes	No	Comments
1	Organization Name:			
2	Organization contact info			
3	Is this organization a health services provider?			
4	Is this organization a social services provider?			
5	Is this organization primarily recreational in nature?			If yes, the application is ineligible
6	Is this program duplicating a current program?			If yes, the application is ineligible

Part B – Purpose & Need

Question #'s	Checklist	Yes	No	Comments
1	Demonstration of Need: <ul style="list-style-type: none"> ✓ Is there an identified service gap? 			
2	<ul style="list-style-type: none"> ✓ Does the organization strengthen & support social functioning in Blackfalds? 			
3	<ul style="list-style-type: none"> ✓ Does the organization strengthen & support health services functions in Blackfalds? 			
4-6	Organization: <ul style="list-style-type: none"> ✓ Will this program/service still locate and operate in Blackfalds without the use of Municipal office space? ✓ Is the program/service already offered through any other organization in Blackfalds? 			
7	<ul style="list-style-type: none"> ✓ Are any of the FCSS priorities addressed? <ul style="list-style-type: none"> ○ Bullying/ Conflict Resolution ○ Child & Youth Safety ○ Mental Health Supports ○ Parenting ○ Health Services ○ Relationship Support ○ Family & Domestic Violence Support ○ Substance Abuse ○ Intergenerational Programming 			
8	<ul style="list-style-type: none"> ✓ Is the organization described, including the type, purpose, and number of members? 			
9	<ul style="list-style-type: none"> ✓ Are the type of program(s) and/or services offered described? ✓ Are the organization’s goals and objectives for this year described? ✓ Are the organization’s target residents indicated in the application? 			

Part C - Issue Addressed

Question #'s	Criteria	Comments	Rating
1	<ul style="list-style-type: none"> ✓ Did the applicant describe the issue or priority area the organization/program proposed to address? 		
2-3	<ul style="list-style-type: none"> ✓ Did the applicant demonstrate how the following areas this service/program impact the social sustainability in our community: <ul style="list-style-type: none"> <input type="checkbox"/> Help people to develop independence, strengthen coping skills and become more resistant to crisis; <input type="checkbox"/> Provide health services not currently offered to the residents of Blackfalds. <input type="checkbox"/> Help people to develop interpersonal and group skills which enhance constructive relationships among people; <input type="checkbox"/> Help people and communities to assume responsibility for decisions and actions which affect them; <input type="checkbox"/> Provide supports that help sustain people as active participants in the community. 		
3-5	<ul style="list-style-type: none"> ✓ Does the applicant describe who is impacted by the issue? ✓ Does the applicant describe in what way they are impacted? And do they describe short- and long-term implications? ✓ Does the applicant describe the impact of not addressing the issue? 		
6-8	<ul style="list-style-type: none"> ✓ Does the applicant describe how the service/program addresses the issue? ✓ Does the applicant describe specifically how they will measure the success of locating their services in Blackfalds and their expected results. ✓ Are there similar programs offered in the community? 		

Part D – Office Space Budget and Hours

Question #'s	Criteria	Comments
1	<ul style="list-style-type: none"> ✓ Will the organization pay a subsidized rental fee? Or would it require the space as a free, in-kind donation? 	
2-5	<ul style="list-style-type: none"> ✓ How much could the organization afford to pay per office space? ✓ How many offices would they require? Is this space available? ✓ How long would they need to use the office space for? ✓ Did the applicant note what days and hours they plan to be in office? 	

Office Space Approved/Declined _____

MEETING DATE: January 9, 2024

PREPARED BY: Preston Weran, Director of Infrastructure and Property Services

PRESENTED BY: Preston Weran, Director of Infrastructure and Property Services

SUBJECT: **Bylaw 1297.24 - Schedule "B" 2024 Water and Wastewater Rates
Amendment to Utility Bylaw 1250.20**

BACKGROUND

Utility Bylaw 1250.20. Schedule "B" was approved by Council on September 8th, 2020, with the 2023 rates Schedule "B" updated in early 2023 to align with the 2023 Budget. The 2024 Budget included increases to these water and sewer rates based on the completed utility rate analysis along with commission rates. This utility rate analysis helps stabilize the rates to avoid sharp increases. Schedule "B" is amended yearly to align with the operating budget for water and sewer to set the rates for each year.

DISCUSSION

Council and Administration discussed the 2024 utility rates during budget deliberations in the last quarter of 2023. The direction from these discussions in relation to 2024 utility rates fare included in the budget binders. The 2024 Operating Budget included increases to the residential (and commercial) water and sewer utility rates for 2024. Bylaw 1297.24 amends Schedule "B" amends Utility Bylaw 1250.23. The proposed water and wastewater rate yearly increase across all utility accounts provides additional revenue to cover CPI, cost of treatment, maintenance, and commission rates. This proposed increase equates to an average 3.75% increase per month or \$8.44 for a family of 4 (typical house) and is outlined under "Utility Analysis" tab on pages 2 and 3 of the updated 2024 budget binder and as attached to this memo.

Additionally, a wastewater rate under the bulk water sales to contractors, developers and private companies at the discretion of the CAO has been added. If the Town decides to sell bulk water, it will be at the rate of \$6.29 for every cubic meter. The previous rate applied to water and not wastewater. The minimum charge of \$150.00 per sale applied to all bulk water sales did not change. This revision allows for less disparity between bulk water sales and utility account charges. The sale of bulk water is rare outside of contractors who are hired on behalf of the town to complete capital projects.

FINANCIAL IMPLICATIONS

No impact on the 2024 Budget if approved. The water and wastewater revenues and expenses are based on the 2024 rates presented under Schedule "B".

ADMINISTRATIVE RECOMMENDATION:

- | |
|--|
| <ol style="list-style-type: none">1. That Council give First Reading to Bylaw 1297.24 – Schedule "B" 2024 Water and Wastewater Rate, a bylaw to amend Schedule "B" of Bylaw 1250.20. |
|--|

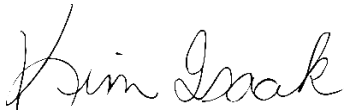
ALTERNATIVES

- a) That Council refer this item back to Administration for more information.

ATTACHMENTS

- *Bylaw 1277.23 - Schedule "B" 2023 Rates*
- *Bylaw 1297.24 - Schedule "B" 2024 Water and Wastewater Rates*
- *2024 Utility Analysis - Updated Rates*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND UTILITY BYLAW 1250.20, TO REGULATE THE SUPPLY AND USE OF WATER, WASTEWATER, AND STORMWATER UTILITIES FOR THE TOWN OF BLACKFALDS

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of providing for the supply and use of water, wastewater, and stormwater utilities in the Town of Blackfalds:

WHEREAS Part 1, Section 3 of the *Municipal Government Act*, RSA 2000, c. M-26, provides that one purpose of a municipality is to provide services, facilities or other things that are necessary or desirable for all or part of the municipality;

WHEREAS Part 2, Division 1, Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to pass bylaws respecting safety, health and welfare of people and protection of people and property, services provided by, or on behalf of, the municipality, public utilities and enforcement of bylaws;

WHEREAS Part 2, Division 1, Section 8 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to regulate or prohibit and provide for a system of licenses, permits and approvals;

NOW THEREFORE the Municipal Council of the Town of Blackfalds duly assembled hereby enacts:

PART 1 – TITLE AND PREAMBLE

- 1.1 That this Bylaw shall be cited as “Schedule “B” 2023 Rates”
- 1.2 The Schedule attached to this Bylaw forms part of this Bylaw.

PART 2 - REPEAL

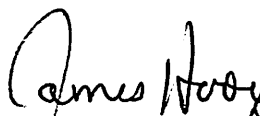
- 2.1 That Bylaw 1254.21 is hereby repealed upon this Bylaw coming into effect.

PART 3 - DATE OF FORCE


- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this 10th day of January, A.D. 2023.


(RES. 003/23)



MAYOR JAMIE HOOVER

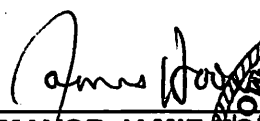


CAO MYRON THOMPSON




READ for the second time this 24th day of January, A.D. 2023.


(RES. 024/23)



MAYOR JAMIE HOOVER

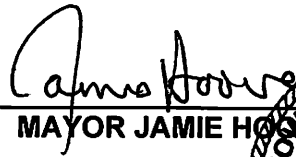



CAO MYRON THOMPSON

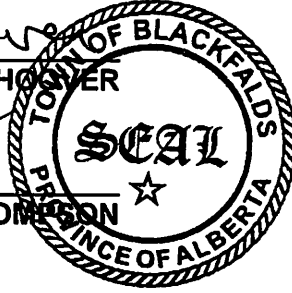


READ for the third and final time this 24th day of January, A.D. 2023.

(RES. 025/23)


MAYOR JAMIE HOYER


CAO MYRON THOMPSON



SCHEDULE "B"**COMMERCIAL AND RESIDENTIAL WATER AND WASTEWATER RATES**
(Rates Effective January 1, 2023)

WATER RATES

Each Owner shall pay for water services supplied to the Property owned by them, the aggregate of amounts determined as per below:

A. Minimum Rate: Fixed base rate as below:

The fixed base rate monthly charge shall be determined by the size of the meter supplied to each Owner as follows:

5/8" (16mm) and 3/4" (19 mm)	\$17.40 fixed rate
1" (25 mm)	Cost of 3/4" meter multiplied by 2.5
1 1/2" (38 mm)	Cost of 1' meter multiplied by 2.5
2" (50 mm)	Cost of 1 1/2' meter multiplied by 2.5
3" (75 mm)	Cost of 2' meter multiplied by 2.0
4" (100 mm)	Cost of 3' meter multiplied by 2.0

** For larger size service, multiplier to be determined by Administration.

** For larger size service, multiplier to be determined by Administration.

B. Plus an Infrastructure rate: \$6.00

C. Plus a Consumption rate: \$2.80 per cubic meter of water measured

WASTEWATER RATES

Each Owner shall pay for wastewater services supplied to them, the aggregate of amounts determined as per below:

- A. Minimum Rate: \$14.88
B. Plus an Infrastructure rate: \$6.00
C. Plus a Consumption rate: \$3.12 per cubic meter at 80% of water measured.

The above monthly minimum rates will apply to all properties in Town that have water and/or wastewater services available in the land abutting the property.

GENERAL PROVISIONS

A deposit of no greater than three months estimated billing may be required at the discretion of the CAO.

The decision to sell bulk water to contractors, developers and private companies shall be at the discretion of the CAO and/or their delegate. If the Town of decides to sell bulk water, it will be at the rate established by the North Red Deer River Water Services Commission, plus an additional \$0.75 for every cubic meter. A minimum charge of \$150.00 per sale will apply to all bulk sales.

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND UTILITY BYLAW 1250.20, TO REGULATE THE SUPPLY AND USE OF WATER, WASTEWATER, AND STORMWATER UTILITIES FOR THE TOWN OF BLACKFALDS

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of providing for the supply and use of water, wastewater, and stormwater utilities in the Town of Blackfalds:

WHEREAS Part 1, Section 3 of the *Municipal Government Act*, RSA 2000, c. M-26, provides that one purpose of a municipality is to provide services, facilities or other things that are necessary or desirable for all or part of the municipality;

WHEREAS Part 2, Division 1, Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to pass bylaws respecting the safety, health and welfare of people and protection of people and property, services provided by, or on behalf of, the municipality, public utilities and enforcement of bylaws;

WHEREAS Part 2, Division 1, Section 8 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to regulate or prohibit and provide for a system of licenses, permits and approvals;

NOW THEREFORE, the Municipal Council of the Town of Blackfalds duly assembled hereby enacts:

PART 1 – TITLE AND PREAMBLE

- 1.1 That this Bylaw shall be cited as **“Schedule “B” 2024 Water and Wastewater Rates”**
- 1.2 The Schedule attached to this Bylaw forms part of this Bylaw.

PART 2 - REPEAL

- 2.1 That Bylaw 1277.23 is hereby repealed upon this Bylaw coming into effect.

PART 3 - DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third and final time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

DRAFT

SCHEDULE "B"

COMMERCIAL AND RESIDENTIAL WATER AND WASTEWATER RATES
(Rates Effective January 1, 2024)

WATER RATES

Each Owner shall pay for water services supplied to the Property owned by them, the aggregate of amounts determined as per below:

A. Minimum Rate: Fixed base rate as below:

The fixed base rate monthly charge shall be determined by the size of the meter supplied to each Owner as follows:

5/8" (16mm) and 3/4" (19 mm)	\$17.57 fixed rate
1" (25 mm)	Cost of 3/4" meter multiplied by 2.5
1 1/2" (38 mm)	Cost of 1' meter multiplied by 2.5
2" (50 mm)	Cost of 1 1/2' meter multiplied by 2.5
3" (75 mm)	Cost of 2' meter multiplied by 2.0
4" (100 mm)	Cost of 3' meter multiplied by 2.0

** For larger size service, multiplier to be determined by Administration.

** For larger size service, multiplier to be determined by Administration.

- B. Plus an Infrastructure rate: \$6.27
 - C. Plus a Consumption rate: \$2.95 per cubic meter of water measured
-

WASTEWATER RATES

Each Owner shall pay for wastewater services supplied to them, the aggregate of amounts determined as per below:

- A. Minimum Rate: \$15.18
- B. Plus an Infrastructure rate: \$6.27
- C. Plus a Consumption rate: \$3.24 per cubic meter at 80% of water measured.

The above monthly minimum rates will apply to all properties in Town that have water and/or wastewater services available in the land abutting the property.

GENERAL PROVISIONS

A deposit of no greater than three months estimated billing may be required at the discretion of the CAO.

The decision to sell bulk water to contractors, developers and private companies shall be at the discretion of the CAO. If the Town of decides to sell bulk water, it will be at the rate of \$6.29 for every cubic meter. A minimum charge of \$150.00 per sale will apply to all bulk sales.

Town of Blackfalds
2024 Financial Plan and Budget
Financial Impacts of Utility Rate Changes

	Typical Monthly Consumption (Cubic Meters)	2023				2024			
		Base Rate	Variable Rate	Capital Infrastructure	Total	Base Rate	Variable Rate	Capital Infrastructure	Total
Water									
Rates		\$ 17.40	\$ 2.80	\$ 6.00		\$ 17.57	\$ 2.95	\$ 6.27	
Percentage Change						0.98%	5.36%	4.50%	
Typical House	18	\$ 17.40	\$ 50.40	\$ 6.00	\$ 73.80	\$ 17.57	\$ 53.10	\$ 6.27	\$ 76.94
Low Consumption, Single Occupant	8	\$ 17.40	\$ 22.40	\$ 6.00	\$ 45.80	\$ 17.57	\$ 23.60	\$ 6.27	\$ 47.44
Waste Water (80% of Water Volume)									
Rates		\$ 14.88	\$ 3.12	\$ 6.00		\$ 15.18	\$ 3.24	\$ 6.27	
Percentage Change						2.02%	3.85%	4.50%	
Typical House	14.4	\$ 14.88	\$ 44.93	\$ 6.00	\$ 65.81	\$ 15.18	\$ 46.66	\$ 6.27	\$ 68.11
Low Consumption, Single Occupant	6.4	\$ 14.88	\$ 19.97	\$ 6.00	\$ 40.85	\$ 15.18	\$ 20.74	\$ 6.27	\$ 42.19
Solid Waste									
Rates - Residential		\$ 29.43				\$ 30.91			
Percentage Change						5.03%			
Typical House		\$ 29.43			\$ 29.43	\$ 30.91			\$ 30.91
Total Billings									
Typical House									
Total Per Month		\$ 61.71	\$ 95.33	\$ 12.00	\$ 169.04	\$ 63.66	\$ 99.76	\$ 12.54	\$ 175.96
Total Annual Cost		\$ 740.52	\$ 1,143.94	\$ 144.00	\$ 2,028.46	\$ 763.92	\$ 1,197.07	\$ 150.48	\$ 2,111.47
Low Consumption, Single Occupant									
Total Per Month		\$ 61.71	\$ 42.37	\$ 12.00	\$ 116.08	\$ 63.66	\$ 44.34	\$ 12.54	\$ 120.54
Total Annual Cost		\$ 740.52	\$ 508.42	\$ 144.00	\$ 1,392.94	\$ 763.92	\$ 532.03	\$ 150.48	\$ 1,446.43

	Typical Monthly Consumption (Cubic Meters)	2025				2026			
		Base Rate	Variable Rate	Capital Infrastructure	Total	Base Rate	Variable Rate	Capital Infrastructure	Total
Water									
Rates		\$ 17.75	\$ 2.98	\$ 6.55		\$ 17.93	\$ 3.01	\$ 6.78	
Percentage Change		1.02%	1.02%	4.47%		1.01%	1.01%	3.51%	
Typical House	18	\$ 17.75	\$ 53.64	\$ 6.55	\$ 77.94	\$ 17.93	\$ 54.18	\$ 6.78	\$ 78.89
Low Consumption, Single Occupant	8	\$ 17.75	\$ 23.84	\$ 6.55	\$ 48.14	\$ 17.93	\$ 24.08	\$ 6.78	\$ 48.79
Waste Water (80% of Water Volume)									
Rates		\$ 15.48	\$ 3.29	\$ 6.55		\$ 15.79	\$ 3.34	\$ 6.78	
Percentage Change		1.98%	1.54%	4.47%		2.00%	1.52%	3.51%	
Typical House	14.4	\$ 15.48	\$ 47.38	\$ 6.55	\$ 69.41	\$ 15.79	\$ 48.10	\$ 6.78	\$ 70.67
Low Consumption, Single Occupant	6.4	\$ 15.48	\$ 21.06	\$ 6.55	\$ 43.09	\$ 15.79	\$ 21.38	\$ 6.78	\$ 43.95
Solid Waste									
Rates - Residential		\$ 30.91				\$ 30.91			
Percentage Change		0.00%				0.00%			
Typical House		\$ 30.91			\$ 30.91	\$ 30.91			\$ 30.91
Total Billings									
Typical House									
Total Per Month		\$ 64.14	\$ 101.02	\$ 13.10	\$ 178.26	\$ 64.63	\$ 102.28	\$ 13.56	\$ 180.47
Total Annual Cost		\$ 769.68	\$ 1,212.19	\$ 157.20	\$ 2,139.07	\$ 775.56	\$ 1,227.31	\$ 162.72	\$ 2,165.59
Low Consumption, Single Occupant									
Total Per Month		\$ 64.14	\$ 44.90	\$ 13.10	\$ 122.14	\$ 64.63	\$ 45.46	\$ 13.56	\$ 123.65
Total Annual Cost		\$ 769.68	\$ 538.75	\$ 157.20	\$ 1,465.63	\$ 775.56	\$ 545.47	\$ 162.72	\$ 1,483.75

MEETING DATE: January 9, 2024

PREPARED BY: Preston Weran, Director of Infrastructure and Property Services

PRESENTED BY: Preston Weran, Director of Infrastructure and Property Services

SUBJECT: **Bylaw 1298.24 – Schedule “A” 2024 Solid Waste Rates
Amendment to Solid Waste Management Bylaw 1167/13**

BACKGROUND:

The Solid Waste Management Bylaw 1167/13 was approved by Council in 2013, with the 2022 rates updated in early 2022 in alignment with the 2022 Budget. Schedule “A” is amended yearly in alignment with the operating budget for solid waste to set the rates for each year. In 2023, solid waste rates were not increased and were held at the 2022 rate.

DISCUSSION:

Council and Administration discussed solid waste (and recycling) rates for 2024 during budget discussions in the last quarter of 2023. The direction from these meetings in relation to utility rates for 2024 are included in your budget binders. The 2024 Operating Budget included increases to the residential (and commercial) solid waste utility rates for 2024. Bylaw 1298.24 amends Schedule “A”, of the Solid Waste Management Bylaw. The proposed solid waste rate yearly increase across all utility accounts provides additional revenue to cover educational programming, CPI, cost of recycling and operations and maintenance of the Transfer Station. This proposed increase equates to a 5.03% increase per month or \$1.48 per residential dwelling and is outlined under the “Utility Analysis” tab on pages 2 and 3 of the updated 2024 budget binder and as attached to this memo.

It is of note that with the EPR program, we anticipate substantial savings for the residential recycling processing and hauling within the Town. This provincial program is planned to be in place by April of 2025. In 2026, the Town may want to consider completing a waste and recycling Master Plan as there are a number of items to determine, such as yearly yard waste services, other revisions to service levels, metric tracking or revisions to rates for future years. The scope of the Master Plan may also include waste-to-energy discussions, tipping fees at the transfer station or other ways to improve upon environmental mandates locally and regionally across this service area. The Town is also piloting the incineration containers this year, which has great potential and may result in additional discussions around responsible waste reduction or diversion.

FINANCIAL IMPLICATIONS:

No impact on the 2024 Budget if approved. The solid waste and recycling revenues and expenses are based on the 2024 rates presented under Schedule “A”.

ADMINISTRATIVE RECOMMENDATION:

- | |
|--|
| <ol style="list-style-type: none">1. That Council give First Reading to Bylaw 1298.24 - Schedule “A” 2024 Solid Waste Rates, a bylaw to amend Schedule “A” of Bylaw 1167/13. |
|--|

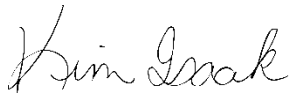
ALTERNATIVES

- a) That Council refer this item back to Administration for more information.

ATTACHMENTS

- *Bylaw 1267.22 - Schedule "A" 2022 and 2023 rates*
- *Bylaw 1298.24 - Schedule "A" to 2024 Solid Waste Rates*
- *2024 Utility Analysis - Updated Rates*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



**TOWN OF BLACKFALDS
BYLAW 1267.22**

**BEING A BYLAW OF THE TOWN OF BLACKFALDS, IN THE PROVINCE OF ALBERTA,
TO AMEND THE SOLID WASTE MANAGEMENT BYLAW 1157/13, TO REGULATE THE
HANDLING, COLLECTION AND DISPOSAL OF SOLID WASTE IN THE TOWN OF
BLACKFALDS**

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the Municipal Government Act being Chapter M-26.1 of the Revised Statutes of Alberta 2000 and amendments thereto.

WHEREAS The Municipal Council of the Town of Blackfalds, in the Province of Alberta, deems it desirable to pass a Bylaw to establish and maintain a solid waste management system, and to operate this system as a public utility.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF BLACKFALDS, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

Bylaw 1267.22 is hereby amending "SCHEDULE "A" RATES" of the Solid Waste Management Bylaw 1167/13 of the Town of Blackfalds for billing purposes as attached.

DATE OF FORCE

1. That this Bylaw shall come into effect upon the date on which it is finally read and passed.

READ for the first time this 11th day of January A.D., 2022.



MAYOR JAMIE HOOVER



CAO MYRON THOMPSON

READ for the second time this 11th day of January A.D., 2022.



MAYOR JAMIE HOOVER



CAO MYRON THOMPSON

READ for the third time this 11th day of January A.D., 2022.



MAYOR JAMIE HOOVER



CAO MYRON THOMPSON



**TOWN OF BLACKFALDS
BYLAW 1267.22**

SCHEDULE "A"

SOLID WASTE MANAGEMENT RATES

- 1.0 Residential minimum waste rate: each customer shall pay a minimum rate per month of \$29.43. The monthly minimum rate will apply to all residential properties. Should a resident request to discontinue the garbage service the resident will continue to be responsible to pay the monthly minimum rate.
- 2.0 Commercial office waste minimum rate: each commercial office customer shall pay a minimum residential rate per month under 1.0 above, plus an additional \$13.00. This monthly minimum rate will apply to all commercial office type properties that do not require a front load bin as determined by the Director. Should a commercial office request to discontinue the garbage service the business must no longer be operating at that location. If the business changes locations, they must continue to be responsible to pay the monthly minimum rate at the new location.
- 3.0 Commercial front load waste rates for properties supplied with containers by the contractor shall be the rate charged by the contractor to the Town plus an administrative charge of 20% and a weighed portion of the entire commercial tonnage fees based on size and frequency of use.
- 4.0 Cardboard Recycling bins shall be charges as per the rate prescribed by the Contractor plus an administrative charge of 20%.
- 5.0 Purchase of additional Collection carts if damaged (no additional carts will be provided above the single cart for recycling and the signal cart for garbage) - \$60 for 2014, with an increase of CPI annually, plus GST per cart.
- 6.0 Purchase and use of Excess Waste Carts rates: at the customer's request, for an additional monthly rate of 100% of the monthly rate, 1 additional waste cart can be supplied and picked up each week. Should a resident request to discontinue the Excess Waste Cart service, the resident will continue to be responsible to pay the Excess Waste Carts fee for a period of no less than 1 year.
- 7.0 Purchase and use of Excess Recycling Carts rates: at the customer's request, for an additional monthly rate of 50% of the monthly rate, 1 additional recycling cart can be supplied and picked up each week. Should a resident request to discontinue the Excess Recycling Cart service, the resident will continue to be responsible to pay the Excess Recycling Carts fee for a period of no less than 1 year.

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND THE SOLID WASTE MANAGEMENT BYLAW 1167/13 TO REGULATE THE HANDLING, COLLECTION AND DISPOSAL OF SOLID WASTE IN THE TOWN OF BLACKFALDS

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of providing a solid waste management system and to operate this system as a public utility in the Town of Blackfalds:

WHEREAS Part 1, Section 3 of the *Municipal Government Act*, RSA 2000, c. M-26, provides that one purpose of a municipality is to provide services, facilities or other things that are necessary or desirable for all or part of the municipality;

WHEREAS Part 2, Division 1, Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to pass bylaws respecting the safety, health and welfare of people and protection of people and property, services provided by, or on behalf of, the municipality, public utilities and enforcement of bylaws;

WHEREAS Part 2, Division 1, Section 8 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to regulate or prohibit and provide for a system of licenses, permits and approvals;

NOW THEREFORE the Municipal Council of the Town of Blackfalds duly assembled hereby enacts:

PART 1 – TITLE

- 1.1 That this Bylaw shall be cited as **“Schedule “A” 2024 Solid Waste Rates”**
- 1.2 The Schedule attached to this Bylaw forms part of this Bylaw.

PART 2 - REPEAL

- 2.1 That Bylaw 1267.22 is hereby repealed upon this Bylaw coming into effect.

PART 3 - DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISSAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISSAK

READ for the third and final time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISSAK

DRAFT

SCHEDULE "A"**SOLID WASTE MANAGEMENT RATES**

(Rates Effective January 1, 2024)

- 1.0 Residential minimum waste rate: each customer shall pay a minimum rate per month of \$30.91. The monthly minimum rate will apply to all residential properties. Should a resident request to discontinue the garbage service the resident will continue to be responsible to pay the monthly minimum rate.
- 2.0 Commercial office waste minimum rate: each commercial office customer shall pay a minimum residential rate per month under 1.0 above, plus an additional \$13.00. This monthly minimum rate will apply to all commercial office type properties that do not require a front load bin as determined by the Director. Should a commercial office request to discontinue the garbage service the business must no longer be operating at that location. If the business changes locations, they must continue to be responsible to pay the monthly minimum rate at the new location.
- 3.0 Commercial front load waste rates for properties supplied with containers by the contractor shall be the rate charged by the contractor to the Town plus an administrative charge of 20% and a weighed portion of the entire commercial tonnage fees based on size and frequency of use.
- 4.0 Cardboard Recycling bins shall be charged as per the rate prescribed by the Contractor plus an administrative charge of 20%.
- 5.0 Purchase of additional Collection carts if damaged (no additional carts will be provided above the single cart for recycling and the signal cart for garbage) - \$80 for 2024 plus GST per cart.
- 6.0 Purchase and use of Excess Waste Carts rates: at the customer's request, for an additional monthly rate of 100% of the monthly rate, 1 additional waste cart can be supplied and picked up each week. Should a resident request to discontinue the Excess Waste Cart service, the resident will continue to be responsible to pay the Excess Waste Carts fee for a period of no less than 1 year.
- 7.0 Purchase and use of Excess Recycling Carts rates: at the customer's request, for an additional monthly rate of 50% of the monthly rate, 1 additional recycling cart can be supplied and picked up each week. Should a resident request to discontinue the Excess Recycling Cart service, the resident will continue to be responsible to pay the Excess Recycling Carts fee for a period of no less than 1 year.

Town of Blackfalds
2024 Financial Plan and Budget
Financial Impacts of Utility Rate Changes

	Typical Monthly Consumption (Cubic Meters)	2023				2024			
		Base Rate	Variable Rate	Capital Infrastructure	Total	Base Rate	Variable Rate	Capital Infrastructure	Total
Water									
Rates		\$ 17.40	\$ 2.80	\$ 6.00		\$ 17.57	\$ 2.95	\$ 6.27	
Percentage Change						0.98%	5.36%	4.50%	
Typical House	18	\$ 17.40	\$ 50.40	\$ 6.00	\$ 73.80	\$ 17.57	\$ 53.10	\$ 6.27	\$ 76.94
Low Consumption, Single Occupant	8	\$ 17.40	\$ 22.40	\$ 6.00	\$ 45.80	\$ 17.57	\$ 23.60	\$ 6.27	\$ 47.44
Waste Water (80% of Water Volume)									
Rates		\$ 14.88	\$ 3.12	\$ 6.00		\$ 15.18	\$ 3.24	\$ 6.27	
Percentage Change						2.02%	3.85%	4.50%	
Typical House	14.4	\$ 14.88	\$ 44.93	\$ 6.00	\$ 65.81	\$ 15.18	\$ 46.66	\$ 6.27	\$ 68.11
Low Consumption, Single Occupant	6.4	\$ 14.88	\$ 19.97	\$ 6.00	\$ 40.85	\$ 15.18	\$ 20.74	\$ 6.27	\$ 42.19
Solid Waste									
Rates - Residential		\$ 29.43				\$ 30.91			
Percentage Change						5.03%			
Typical House		\$ 29.43			\$ 29.43	\$ 30.91			\$ 30.91
Total Billings									
Typical House									
Total Per Month		\$ 61.71	\$ 95.33	\$ 12.00	\$ 169.04	\$ 63.66	\$ 99.76	\$ 12.54	\$ 175.96
Total Annual Cost		\$ 740.52	\$ 1,143.94	\$ 144.00	\$ 2,028.46	\$ 763.92	\$ 1,197.07	\$ 150.48	\$ 2,111.47
Low Consumption, Single Occupant									
Total Per Month		\$ 61.71	\$ 42.37	\$ 12.00	\$ 116.08	\$ 63.66	\$ 44.34	\$ 12.54	\$ 120.54
Total Annual Cost		\$ 740.52	\$ 508.42	\$ 144.00	\$ 1,392.94	\$ 763.92	\$ 532.03	\$ 150.48	\$ 1,446.43

	Typical Monthly Consumption (Cubic Meters)	2025				2026			
		Base Rate	Variable Rate	Capital Infrastructure	Total	Base Rate	Variable Rate	Capital Infrastructure	Total
Water									
Rates		\$ 17.75	\$ 2.98	\$ 6.55		\$ 17.93	\$ 3.01	\$ 6.78	
Percentage Change		1.02%	1.02%	4.47%		1.01%	1.01%	3.51%	
Typical House	18	\$ 17.75	\$ 53.64	\$ 6.55	\$ 77.94	\$ 17.93	\$ 54.18	\$ 6.78	\$ 78.89
Low Consumption, Single Occupant	8	\$ 17.75	\$ 23.84	\$ 6.55	\$ 48.14	\$ 17.93	\$ 24.08	\$ 6.78	\$ 48.79
Waste Water (80% of Water Volume)									
Rates		\$ 15.48	\$ 3.29	\$ 6.55		\$ 15.79	\$ 3.34	\$ 6.78	
Percentage Change		1.98%	1.54%	4.47%		2.00%	1.52%	3.51%	
Typical House	14.4	\$ 15.48	\$ 47.38	\$ 6.55	\$ 69.41	\$ 15.79	\$ 48.10	\$ 6.78	\$ 70.67
Low Consumption, Single Occupant	6.4	\$ 15.48	\$ 21.06	\$ 6.55	\$ 43.09	\$ 15.79	\$ 21.38	\$ 6.78	\$ 43.95
Solid Waste									
Rates - Residential		\$ 30.91				\$ 30.91			
Percentage Change		0.00%				0.00%			
Typical House		\$ 30.91			\$ 30.91	\$ 30.91			\$ 30.91
Total Billings									
Typical House									
Total Per Month		\$ 64.14	\$ 101.02	\$ 13.10	\$ 178.26	\$ 64.63	\$ 102.28	\$ 13.56	\$ 180.47
Total Annual Cost		\$ 769.68	\$ 1,212.19	\$ 157.20	\$ 2,139.07	\$ 775.56	\$ 1,227.31	\$ 162.72	\$ 2,165.59
Low Consumption, Single Occupant									
Total Per Month		\$ 64.14	\$ 44.90	\$ 13.10	\$ 122.14	\$ 64.63	\$ 45.46	\$ 13.56	\$ 123.65
Total Annual Cost		\$ 769.68	\$ 538.75	\$ 157.20	\$ 1,465.63	\$ 775.56	\$ 545.47	\$ 162.72	\$ 1,483.75

MEETING DATE: January 9, 2024

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Request from the Province Regarding Drought Management**

BACKGROUND

The province is currently sitting at stage 4 of its 5 stage Water Management Plan and monitoring the situation carefully in the event that the province faces similar drought conditions to last year or worse. An initial draft of the 2024 Drought Emergency Plan is in progress and the Drought Command Team is ready to respond if required. The province has taken additional steps that are outlined in the attached letter and requests action from Municipalities to assist with the challenge.

DISCUSSION

The Town of Blackfalds is a member of the North Red Deer River Water Services Commission who have begun to undertake efforts related to drought management. Administration would like to take the opportunity to update Council on those efforts and areas identified by Minister Schulz at the Standing Committee of Council Meeting on March 18, 2024.

FINANCIAL IMPLICATIONS

No financial implications at this time.

ADMINISTRATIVE RECOMMENDATION

1. That Council direct Administration to bring forward a report to the March 18, 2024, Standing Committee of Council on the drought management efforts that have been undertaken in relation to the items outlined in the letter from the Minister of Environment and Protected Areas.

ALTERNATIVES)

- a) That Council refer this item back to Administration.

ATTACHMENTS

- *Letter from the Minister of Environment and Protected Areas, Rebecca Schulz*

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at rivers.alberta.ca. To learn more about the impacts of drought on communities and the principles for sound water management, please visit alberta.ca/drought.

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email epa.drought@gov.ab.ca.

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz
Minister of Environment and Protected Areas

cc: Honourable Ric McIver
Minister of Municipal Affairs

Honourable RJ Sigurdson
Minister of Agriculture and Irrigation

Stacey Smythe
Assistant Deputy Minister, Regulatory Assurance
Environment and Protected Areas