
1. **WELCOME AND CALL TO ORDER**

2. **LAND ACKNOWLEDGEMENT**

- 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty Six Territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. **ADOPTION OF AGENDAS**

3.1 Regular Agenda for June 25, 2024

3.2 Consent Agenda for June 25, 2024

a) **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)

b) **Adoption of Minutes**

o Regular Council Meeting Minutes - June 11, 2024

o Standing Committee of Council Meeting Minutes - June 17, 2024

c) **Council Reports**

o Mayor Hoover

o Deputy Mayor Sands

o Councillor Appel

o Councillor Svab

o Councillor Dennis

d) **Administrative Reports**

o Report for Council, CAO Report - June 2024

e) **Boards, Committee and Commission Minutes and/or Reports**

o Economic Development & Tourism Advisory Committee Meeting Minutes - January 8, 2024

o Family & Community Support Services Meeting Minutes - May 9, 2024

f) **Information**

o City of Lacombe Council Highlights - June 10, 2024

o Lacombe County Council Highlights - June 13, 2024

o STARS-Horizons-Spring-2024

g) **Correspondence**

o Letter from Minister Ric Mclver, Bill 20 - June 11, 2024

o Letter from Minister Ric Mclver, Canada Community-Building Fund - June 14, 2024

o Letter to Minister Ric Mclver, Effects of Bill 20 on Elections - June 18, 2024

4. **DELEGATION**

4.1 STARS - *Glenda Farnden, Senior Municipal Relations Liaison*

5. **PUBLIC HEARING**

5.1 Bylaw 1310.24 - McKay Ranch Area Structure Plan

6. **BUSINESS**

6.1 Request for Decision, Bylaw 1310.24 - McKay Ranch Area Structure Plan (*Second & Third Reading*)

6.2 Request for Decision, Bylaw 1311.24 - Chief Administrative Officer (CAO) Bylaw (*First Reading*)

6.3 Request for Decision, Council Policy CP - 186.24 - Municipal Services Level Inventory

6.4 Request for Decision, 2022 Social Needs Assessment

6.5 Request for Decision, 2024 FCSS Funding Allocation

6.6 Request for Decision, Front Parking Pads Open House

6.7 Request for Decision, Economic Development & Tourism Committee (EDTAC) Member Resignation

6.8 Request for Decision, Community Initiatives Grant - Optimist Club of Blackfalds

6.9 Request for Decision, Community Initiatives Grant - Silverbacks Lacrosse

6.10 Request for Decision, Upcoming Council Meetings

6.11 Request for Decision, Ponoka Stampede Parade Invitation

6.12 Request for Decision, Bowden Daze Parade Invitation

6.13 Request for Decision, Bentley Annual Parade, Fair and Rodeo Invitation

6.14 Request for Decision, Alix Days Parade Invitation

7. **NOTICES OF MOTION**

None

8. **CONFIDENTIAL**

8.1 CPKC Rail Draft Agreement - FOIP Section 24(1) Advice from Officials

9. **ADJOURNMENT**

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on June 11, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Jim Sands
Councillor Edna Coulter
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management and Protective Services
Jolene Tejkl, Planning & Development Manager
Peter McGee, Economic Development Officer
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Preston Weran, Director of Infrastructure and Planning Services

MEDIA

None

OTHERS PRESENT

None

WELCOME AND CALL TO ORDER

Mayor Hoover congratulated Fayth Colby as this year's Mayor for a Day, welcomed everyone to the Regular Council Meeting of June 11, 2024, and called the meeting to order at 7:05 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

ADOPTION OF AGENDAS

172/24 Councillor Svab moved That Council adopt the Regular Agenda for June 11, 2024, as presented.

CARRIED UNANIMOUSLY

173/24 Councillor Coulter moved That Council adopt the Consent Agenda for June 11, 2024, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes - May 28, 2024
- **Council Reports**

None
- **Administrative Reports**
 - Report for Council, Enforcement and Protective Services Monthly Report - May 2024

MINUTES

- Report for Council, Development & Building Monthly Report - May 2024
- **Boards, Committee and Commission Minutes and/or Reports**
 - Parkland Regional Library System Board Draft Minutes - May 16, 2024
 - Parkland Regional Library System Board Report - 2023 Return on Investment for Your Municipality
- **Information**
 - Lacombe County Council Highlights - May 23, 2024
 - City of Lacombe Council Highlights - May 27, 2024
 - Blackfalds Library Programming Report - May 2024
 - Raise Risk Literacy with These Summer Resources!
 - Special Events Permits - 2024 Blackfalds Days
- **Correspondence**
 - Letter from Shawna Wyatt, Central Alberta Victim & Witness Support Society Re: Victim Services Update - June 3, 2024

CARRIED UNANIMOUSLY**DELEGATION****Introduction of Peter McGee, Economic Development Officer**

CAO Isaak introduced and welcomed Peter McGee, the Town's Economic Development Officer.

PUBLIC HEARING**Bylaw 1308.24 - Valley Ridge Estates Area Structure Plan**

Mayor Hoover declared the Public Hearing open at 7:10 p.m. for Bylaw 1308.24.

The purpose of Bylaw 1308.24 is to repeal Bylaw 994/06 and all amendments thereto for the purposes of adopting an amended Area Structure Plan for the lands located in the Town of Blackfalds legally described as the NW 27-39-27-W4M."

First Reading was given to Bylaw 1308.24 on May 14, 2024.

Notice of this Public Hearing was advertised in accordance with Section 606 of the *Municipal Government Act* and the Town of Blackfalds Public Notification Bylaw and Public Participation Policy, as follows:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers;
- A hard copy of proposed Bylaw 1308.24 was available for viewing at the Town's Civic Centre Front Counter (upstairs);
- June 2024 edition of "Talk of the Town";
- On the Planning & Development website of the Town's website commencing on May 17, 2024;
- Via email to all local authorities and agencies on May 16, 2024;
- Via email to the Municipal Planning Commission on May 17, 2024;
- Adjacent landowners to the lands subject to the 2024 amendments on May 16, 2024;
- In the May 30, 2024, and June 6, 2024, editions of the Lacombe Express; and
- On the Town's social media channels in the weeks leading up to the Public Hearing.

The following written comments have been received to date:

- May 16, 2024, submission from ATCO Pipelines;
- May 22, 2024, submission from Rogers;
- May 24, 2024, submission from Alberta Transportation and Economic Corridors;
- May 28, 2024, submission from North Red Deer River Water Services Commission;

MINUTES

- May 28, 2024, submission from North Red Deer Regional Wastewater Services Commission;
- May 28, 2024, submission from ATCO Gas;
- May 29, 2024, submission from TELUS; and
- June 4, 2024, submission from Alberta Health Services.

There were no late submissions relating to the Bylaw.

Those in Favour of the Bylaw

Stantec, on behalf of the developer, spoke in favour of the Bylaw, thanked Administration for their support, expressed excitement for this opportunity for the community, and confirmed that the development permit has not been issued yet and that the proposed development will not access the lane.

Those Opposed to the Bylaw

(None came forward)

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard

(None came forward)

Comments from the Planning and Development Department

Manager Tejkl confirmed Stantec's comments regarding the unissued development permit, and a preliminary review of the development permit application confirms there will be no lane access for the proposed development.

Mayor Hoover declared the Public Hearing for Bylaw 1308.24 closed at 7:19 p.m.

174/24

Councillor Dennis moved to adjourn the Public Hearing for Bylaw 1308.24 at 7:19 p.m.

CARRIED UNANIMOUSLY

Bylaw 1309.24 - Valley Ridge Estates Phase 6 Redistricting Pt. NW 27-39 - 27-W4M from R-1M District to R-4 District

Mayor Hoover declared the Public Hearing open at 7:20 p.m. for Bylaw 1309.24.

The purpose of Bylaw 1309.24 is to amend Schedule 'A' of Land Use Bylaw 1268.22 to redistrict Part of the NW 27-39-27-W4M to Residential High Density District (R-4), as shown on Schedule "B" of Bylaw 1309.24.

First Reading was given to Bylaw 1309.24 on May 14, 2024.

Notice of this Public Hearing was advertised in accordance with Section 606 of the *Municipal Government Act* and the Town of Blackfalds Public Notification Bylaw and Public Participation Policy, as follows:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers;
- A hard copy of proposed Bylaw 1309.24 was available for viewing at the Town's Civic Centre Front Counter (upstairs);
- June 2024 edition of "Talk of the Town";
- On the Planning & Development website of the Town's website commencing on May 17, 2024;
- Via email to all local authorities and agencies on May 16, 2024;
- Via email to the Municipal Planning Commission on May 17, 2024;
- Adjacent landowners to the lands subject to the 2024 amendments on May 16, 2024;
- In the May 30, 2024 and June 6, 2024 editions of the Lacombe Express; and
- On the Town's social media channels in the weeks leading up to the Public Hearing.

The following written comments have been received to date:

- May 24, 2024, submission from Alberta Transportation and Economic Corridors;
- May 29, 2024, submission from TELUS; and

MINUTES

- June 4, 2024, submission from Alberta Health Services.

There were no late submissions relating to the Bylaw.

Those in Favour of the Bylaw
(None came forward)

Those Opposed to the Bylaw
(None came forward)

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard
(None came forward)

Comments from the Planning and Development Department
(None)

Mayor Hoover declared the Public Hearing for Bylaw 1309.24 closed at 7:22 p.m.

175/24 Councillor Appel moved to adjourn the Public Hearing for Bylaw 1309.24 at 7:23 p.m.

CARRIED UNANIMOUSLY

BUSINESS

Request for Decision, Bylaw 1309.24 - Valley Ridge Area Structure Plan

Following the closing of the Public Hearing, Manager Tejkl brought forward Bylaw 1308.24 - Valley Ridge Area Structure Plan for Council's consideration of Second and Third Reading.

176/24 Deputy Mayor Sands moved That Council give Second Reading to Bylaw 1308.24 - Valley Ridge Area Structure Plan, as presented.

CARRIED UNANIMOUSLY

177/24 Councillor Appel moved That Council give Third and Final Reading to Bylaw 1308.24 - Valley Ridge Area Structure Plan, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1309.24 Valley Ridge Estates Phase 6 Redistricting Pt. NW 27-39-27-W4M from R-1M District to R-4 District

Following the closing of the Public Hearing, Manager Tejkl brought forward Bylaw 1309.24, pertaining to Valley Ridge Estates Phase 6 Redistricting for Council's consideration of Second and Third Reading.

178/24 Councillor Svab moved That Council give Second Reading to Bylaw 1309.24 to redistrict Pt. NW 27-39-27-W4M to Residential High Density District (R-4), as presented.

CARRIED UNANIMOUSLY

179/24 Deputy Mayor Sands moved That Council give Third and Final Reading to Bylaw 1309.24 to redistrict Pt. NW 27-39-27-W4M to Residential High Density District (R-4), as presented.

CARRIED UNANIMOUSLY

Request for Decision, Leung Roadway Phase 2 and Football Field Project Award Options

Director Kreklewich, on behalf of Director Weran, presented the Administrative recommendations for awarding the Leung Roadway Phase 2 and Football Field Project.

180/24 Councillor Appel moved That Council award Phase 2 of the Leung Road Schedule A portions, Schedule B and a portion of Schedule C work to Border Paving for \$2,594,794.29, excluding GST.

CARRIED UNANIMOUSLY

MINUTES

- 181/24** Deputy Mayor Sands moved That Council increase the Leung Roadway Phase 2 and Football Field Project to a total of \$3.04 M, with the additional \$80,206.65 drawn from General Capital reserves to fund this work.

CARRIED UNANIMOUSLY

Request for Decision, 2024 Annual Surface Works (Pavement Rehabilitation) Project Award

CAO Isaak, on behalf of Director Weran, presented the Administrative recommendation for awarding the 2024 Annual Surface Works Project.

- 182/24** Councillor Coulter moved That Council award the 2024 Annual Surface Works Schedule A, B, C and D work to Border Paving for \$650,696.04, excluding GST.

CARRIED UNANIMOUSLY

- 183/24** Councillor Svab moved That Council increase the 2024 Annual Surface Works Project to a total of \$757,555.88, with the additional \$257,555.88 to be drawn from the Canada Community Builder Fund for this work.

CARRIED UNANIMOUSLY

DEPARTURE

Councillor Svab declared a pecuniary interest regarding the Solid Waste and Recycling Services Contract Award, and indicated she would be abstaining from voting and left Council Chambers at 7:50 p.m.

Request for Decision, Solid Waste and Recycling Services Contract Award

CAO Isaak, on behalf of Director Weran, presented the Administrative recommendation for awarding the Solid Waste and Recycling Services Contract.

- 184/24** Councillor Appel moved That Council award the waste management services contract for residential and commercial services to Environmental 360 Solutions Ltd. for three years commencing on July 11, 2024. This contract will be based on a status quo service plan for residential and commercial services in years one through three.

CARRIED UNANIMOUSLY

- 185/24** Deputy Mayor Sands moved That Council authorizes the Town signing authorities to enter into a three year agreement, with option to extend the contract for an additional 2 years, for waste management services commencing on July 11, 2024. with Environmental 360 Solutions Ltd.

CARRIED UNANIMOUSLY

ARRIVAL

Councillor Svab re-entered Council Chambers at 8:01 p.m. after the awarding of the Solid Waste and Recycling Services Contract.

Request for Decision, Rimbey Annual Rodeo Weekend Parade Invitation

Legislative Coordinator Nealon brought forward an invitation received from the Town of Rimbey for the Rimbey Annual Rodeo Weekend Parade.

- 186/24** Councillor Appel moved That Council designate Councillor Coulter to attend the Rimbey Annual Rodeo Weekend Parade.

CARRIED UNANIMOUSLY

Request for Decision, Mayor's Breakfast and Lacombe Days Parade Invitation

Legislative Coordinator Nealon brought forward an invitation received from the City of Lacombe for the Mayor's Breakfast and Lacombe Days Parade.

- 187/24** Deputy Mayor Sands moved That Council designate Mayor Hoover and Councillor Svab to attend the Mayor's Breakfast and Lacombe Days Parade.

CARRIED UNANIMOUSLY

MINUTES

NOTICES OF MOTION

None

CONFIDENTIAL

None

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 8:05 p.m.

Jamie Hoover, Mayor

Kim Isaak, CAO

DRAFT

A Standing Committee of Council Meeting for the Town of Blackfalds was held on Monday, June 17, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Jim Sands
Councillor Edna Coulter
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Preston Weran, Director of Infrastructure and Planning Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management & Protective Services
Sawyer Hick, FCSS Manager
Cara Kroetsch, FCSS Volunteer Programmer
Marco Jadie, IT Technician
Lorrie Logan, Municipal Clerk

REGRETS

Justin de Bresser, Director of Corporate Services
Jolene Tejkl, Planning & Development Manager

MEDIA

None

OTHERS PRESENT

Trina McCarroll, Hello Courage (*virtual*)

WELCOME AND CALL TO ORDER:

Deputy Mayor Sands welcomed everyone to the Standing Committee of Council Meeting of June 17, 2024, and called the meeting to order at 7:00 p.m.

REVIEW OF AGENDA

020/24

Councillor Coulter moved that Standing Committee of Council receive the Agenda for June 17, 2024, as presented.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

PRESENTATIONS

None

BUSINESS

Request for Direction, Municipal Service Level Inventory Council Policy

CAO Isaak presented the Municipal Service Level Inventory Council Policy with Trina McCarroll from Hello Courage participating virtually to address any inquiries.

- 021/24** Councillor Svab moved That Standing Committee of Council recommends that the Municipal Service Level Inventory Council Policy be brought forward to a Regular Meeting of Council for consideration.

CARRIED UNANIMOUSLY

Request for Direction, Chief Administrative Officer “CAO” Bylaw

CAO Isaak brought forward the newly revised Chief Administrative Officer “CAO” Bylaw for review.

- 022/24** Councillor Appel moved That Standing Committee of Council recommends to Council that the Chief Administrative “CAO” Bylaw be brought forward to a Regular Meeting of Council for consideration.

CARRIED UNANIMOUSLY

Request for Direction, Front Parking Pads Open House

Director Weran brought forward the survey requirements for the open house for front parking pads and whether they should be removed.

- 023/24** Mayor Hoover moved That Standing Committee of Council recommends Administration remove the survey requirement from the front parking pad public engagement.

CARRIED UNANIMOUSLY

Request for Direction, Eagle Builders Centre Parking Options

Director Kreklewich presented to Standing Committee of Council the Eagle Builder Centre parking expansion options for discussion and review.

- 024/24** Councillor Svab moved That Standing Committee of Council recommends that Administration hold an open house to engage residents on the Eagle Builders Centre parking expansion options.

CARRIED UNANIMOUSLY

Request for Direction, Community Awards Criteria

Manager Hick brought forward for review and direction the criteria for evaluating community awards.

- 025/24** Mayor Hoover moved That Standing Committee of Council refer the Community Awards Criteria back to Administration for more information and for it to be brought forward to a future /Standing Committee Meeting in September for consideration.

CARRIED UNANIMOUSLY

Report for Council, 2024-2026 Mid-Term Strategic Plan Actions Update

CAO Isaak presented an update on the progress of the 2024-2026 Mid-Term Strategic Plan.

- 026/24** Councillor Apell moved That Standing Committee of Council receive the 2024-2026 Mid-Term Strategic Actions Plan Update as information.

CARRIED UNANIMOUSLY

Electronic Voting Resolution

Councillor Appel initiated a verbal discussion regarding Bill C20's removal of the electronic voting tabulators for general municipal elections.

- 027/24** Mayor Hoover moved That Standing Committee of Council direct Administration to prepare a letter to the Minister of Municipal Affairs, Ric McIver, expressing the Town of Blackfalds concerns with the elimination of electronic voting tabulators for municipal elections and the increased cost to municipalities in doing so.

CARRIED UNANIMOUSLY

CONFIDENTIAL

None

ADJOURNMENT

Deputy Mayor Sands adjourned the Standing Committee of Council Meeting at 8:19 p.m.

Jim Sands, Deputy Mayor

Kim Isaak, CAO

DRAFT

TO		Members of Council		
FROM		Mayor Jamie Hoover		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: May 16 – June 15, 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
May 16	x			RDRMUG meeting
May 28	x			RCM
May 29			x	Rural health week basket deliveries
May 30	x			MLA Johnson Bill 20 townhall
May 31				Culture night – Seehadderah Association
June 4			x	Seniors week, walk and talk event
June 5-9			x	FCM Conference and AGM - Calgary
June 10			x	Career Day sessions St. Gregory
June 10	x			EDTAC meeting

June 11		x		Mayor for a day meet and greet
June 11	x			RCM
June 12		x		Lacombe County Farm Safety Day
June 13		x		Blackfalds days – FMX event
June 14		x		Youth night event
June 14		x		Council pancake breakfast
June 14		x		Parade
June 14		x		Speaking engagement – Ecole la Prairie, Principle Doyon retirement

TO		Members of Council		
FROM		Deputy Mayor Jim Sands		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: May 15/ 24 – June 15/ 24		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
May 16/ 24			X	Roundtable submission
May 20/ 24	X			Standing Committee Meeting- Cancelled
May 24/ 24		X		Ribbon Cutting Sterling Industries Sports Park
May 28/ 24	X			Regular Council Meeting
May 30/ 24			X	Bill 20 engagement with MLA Johnson
June 6/ 24		X		Federation of Canadian Municipalities Convention Calgary
June 7/ 24		X		Federation of Canadian Municipalities Convention Calgary
June 8/ 24		X		Federation of Canadian Municipalities Convention Calgary
June 9/ 24		X		Federation of Canadian Municipalities Convention Calgary

June 10/ 24	X			EDTAC Meeting
June 11/ 24	X			Regular Council Meeting/ Mayor for a Day pizza party
June 12/ 24	X			Policing Committee Meeting
June 13/ 24	X			FCSS Meeting June
June 15/ 24		X		Blackfalds Days Town Council Pancake Breakfast
June 15/ 24		X		Blackfalds Days Parade

TO		Members of Council		
FROM		Councillor Marina Appel		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: 16 May 2024 – 15 June 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
May 24			X	Webinar - Bill 20 amendments Webinar - AB Counsel
May 27			X	Gathered with the BHPARC Members to create the BHPARC Rural Health Week Baskets. They look great, and we're excited to deliver them to our local Health Care Providers!
May 28	X			RCC
May 29			X	Delivery of BHPARC Baskets
June 3	X			BHPARC Meeting to meet our new EDO and discuss plans for the Summer
June 4			X	Walk with the Seniors Club during Seniors Week
June 5	X		X	Rec, Culture and Parks Board Meeting

June 6-9		X		<p>Federation of Canadian Municipalities (FCM) Conference in Calgary: Redefining Our Future.</p> <p>Workshops + Events Attended:</p> <ul style="list-style-type: none"> • Political Keynote – PM Justin Trudeau • Opening & Closing Ceremonies • AGM + FCM National and International Awards, Board of Directors Ratification 2024-2025 • Regional Caucus Meeting, Selection of Albertan candidates for the Board of Directors • Plenaries (Minister Sean Fraser (Housing, Infrastructure and Communities of Canada), Redefining our Future: The urgent need for a Municipal Growth Framework, Table Officer Speeches, Resolutions, Addressing harassment of elected officials – strategies for safer democracies.) • Workshops (Exploring innovative models of mental health crisis response, Prioritizing health and safety in 2024) • Study Tour: Recycling Sorting Facility Tour (brand new GFL MERF in Calgary) • Trade Show • Networking Events – Mayors Welcome Reception, RMA Host Event, Host City Gala
June 11	X			RCC Meeting + Mayor for a Day Meet & Greet Pizza Party
June 15		X		<p>Blackfalds Days!</p> <p>Another banner year for the Councillor’s Pancake Breakfast (Raising over \$1986.00 for the Tools for Schools program), riding in the Parade and volunteering at the Servus Public Library to welcome guests to the upstairs activities. Loved all the blue and orange fireworks – Go Oilers!</p>

TO		Members of Council		
FROM		Councillor Laura Svab		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: May 16 - June 15, 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
May 28	x			Regular Council Meeting
June 5	x			Recreation, Culture & Parks Board Meeting
June 5-9			x	FCM
June 11	x			Mayor For a Day Pizza Party
June 11	x			Regular Council Meeting
June 12	x			Police Committee Meeting
June 15		x		Blackfalds Days Pancake Breakfast
June 15		x		Blackfalds Days Parade
June 15		x		Blackfalds Days Fireworks

TO		Members of Council		
FROM		Councillor Brenda Dennis		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: May 16-June 15, 2024		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	<i>(Choose one)</i>			
May 28	X			Regular Council Meeting
May 30	X			Bill 20 meeting with MLA Jennifer Johnson
June 5 - 9			X	FCM Conference
June 10	X			EDTAC Meeting
June 11			X	Mayor for a Day Pizza Party
June 11	X			Regular Council Meeting
June 13	X			FCSS Meeting
June 15	X			Blackfalds Days

MEETING DATE: June 25, 2024

PREPARED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **CAO Report – June 2024**

Key Projects and Initiatives

- 2024 Introductory Municipal Service Level Inventory complete with MSLI Policy before Council at the June 25, 2024, Regular Meeting for adoption.
- Council Committee Audit work complete with reporting in progress. Findings and recommendations report will be presented to Council in a workshop in July or early August.
- Employee Engagement Initiative “Growing our Culture Together” will kick off on June 24th with focus group meetings scheduled on June 25, 26, 27th and July 2nd.
- Draft Total Compensation and Benefits Report received on June 21st. CAO and HR Manager to meet with Hillcrest to review prior to presenting to the Senior Leadership Team.
- Directors to meet on June 25th to discuss business case templates that will be used for significant changes to operational budgets and for capital projects for upcoming budget.
- Internal ICF Meeting scheduled to discuss Fire Services Agreement prior to meeting with Lacombe County.
- Motivosity—Internal Intranet preparations are ongoing. It is currently being populated with resources and templates. Anticipate a rollout to employees in mid- to late July.
- Census Enumerators continue to collect data via door-to-door portion of the 2024 Census. Census will run until July 26th with results presented to Council in early September. Currently, sitting at 73.30% complete.
- Blackfalds Days was a success, with the pancake breakfast raising \$1986.10 for the Back to School Program. De-briefing meeting has been scheduled.
- Several Town departments took part in the career day events at St. Gregory the Great School.
- Fee assistance program for facility usage for low-income families will commence on August 1st.
- Seniors Week was a huge success with 225 seniors taking in activities throughout the week.
- Engineered Wood Fibre playground surfacing added to McKay Ranch and Sterling Sports Park playgrounds.
- Sterling Sports Park diamond #1 and #2 Turface shale product installed.
- Eagle Builders Centre sitting area benches complete.
- Camp Curious registrations are at a 91% fill rate, with 53 on the waitlist for various camps.
- A total of 191 summer passes were sold.
- Municipal Enforcement has begun to focus on proactive enforcement for unsightly premises with residents receiving reminders of the requirement for maintaining their properties.
- Health and Safety Advisor continues investigating into alternative electronic reporting systems.
- RCMP is planning a BBQ for the public on August 28th.
- Open House planned for July 25, 2024, on the Eagle Builders Parking Options. More information to follow.
- Aspen West School Project has now moved to the procurement phase of the process. The Town has provided Alberta Infrastructure with a letter outlining the Town’s timelines for completion of site and road works.
- P&D preparations for the Front Parking Pad Open House scheduled for June 26, 2024.
- Development negotiations are in full swing for high-density residential development in Valley Ridge.

- Planning and Development continues to receive a large number of development and building permits, which indicates growth in the community.
- Completed the Spring Sanitary Sewer Flushing Project.
- Waste Management Contract awarded for 3 years to E360s.
- Calcium application to all gravel roads completed.
- Blackfalds Sanitary Crossing Work kickoff is planned for mid-July.
- The 2024 Asphalt Overlay Project and Leung Roadway Project were awarded, and construction is to start at the end of June or the beginning of July.
- Work continues on the EPR program transition planning.
- Discussions at the Regional Commission level regarding further level of engagement on Drought Management education. No further information will be required at this time due to the recent rain, however the Commission and each member municipality will remain vigilant.
- Public Works continues to perform water flushing, crack sealing and pothole repairs.
- Work continues on several land sale matters, including one necessary to complete work required for the Northwest Stormwater Management Project.

Updates Related to Existing Bylaws or Council Policies

- CAO Bylaw to modernize and incorporate *Municipal Government Act* amendments. - Will be presented to Council at the June 25, 2024, Regular Meeting.
- Valley Ridge Area Structure Plan – Adopted at the June 11, 2024, Regular Meeting of Council.
- Valley Ridge Land Use Amendment Bylaw – Adopted at the June 11, 2024, Regular Meeting of Council.
- McKay Ranch Area Structure Plan – Public Hearing and consideration of 2nd and 3rd reading scheduled for June 25, 2024.
- Traffic Bylaw Amendments – In Progress.
- Animal Control Bylaw Amendments – In Progress
- Cemetery Bylaw – in progress
- Municipal Service Level Inventory Policy – Will be presented to Council at the June 25, 2024, Regular Meeting.
- Development Security Policy and Procedures – in progress.
- Customer Service Policy (new) – Research and discussion around customer service standards that can be applied in Policy.

Facility Leases

- No new lease agreements. Current space at the Support Services Building is minimal.

Administrative Policy Changes / Additions

- Municipal Service Level Inventory Procedure – Completed
- Edits to Workplace Accommodation Policy – Under review by Directors
- Edits to Municipal Vehicle Policy – Under review by Directors
- Succession Planning Policy (new) – Research in Progress

APPROVALS



Kim Isaak,
Chief Administrative Officer



**TOWN OF BLACKFALDS
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**

Eagle Builders Centre – 5302 Broadway Avenue

Monday, January 8, 2024, at 7:00 p.m.

MINUTES

MEMBERS PRESENT

Ray Olfert, Chair
Brenda Dennis, Town of Blackfalds Deputy Mayor
Kala Pandit, Member at Large
Tyler Mitchell, Member at Large
Cory Twerdoclib, Member at Large
Craig Schroh, Member at Large
Robert Hogan, Member at Large
Christa French, Member at Large
Kyle Braithwaite, Member at Large (*virtually*)

OTHERS ATTENDING

Rick Sadick, Economic Development Officer
Mayor Hoover, Town of Blackfalds Mayor

REGRETS

Denise Sumner, Vice Chair
Rebecca Stendie, Town of Blackfalds
Councillor Cliff Soper, Member at Large
Melissa MacLeod, Member at Large
Lorrie Logan, Municipal Clerk

WELCOME AND CALL TO ORDER

Chair Olfert welcomed all attending and called the Economic Development & Tourism Advisory Committee Meeting to order at 7:05 p.m.

Business item 3.2 – Round Table Discussions - Junior Achievement Program was added to the Agenda.

Town of Blackfalds Deputy Mayor Dennis moved That the Economic Development & Tourism Advisory Committee receive the Agenda as amended.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

**TOWN OF BLACKFALDS
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**

Eagle Builders Centre – 5302 Broadway Avenue

Monday, January 8, 2024, at 7:00 p.m.

MINUTES

PRESENTATIONS

None

BUSINESS

Round Table Discussions

The 2024 Strategic Plan for Blackfalds aims to promote the town, attract new businesses, foster housing developments, and establish a senior living complex.

1. As part of this initiative, the town intends to create a professional video highlighting the unique features of Blackfalds and answering the question: Why Blackfalds? This video will serve as a powerful tool to encourage businesses and tourism to invest in and explore Blackfalds. Additionally, the town will explore government grants to offset the financial costs associated with producing this video.
2. Promotion at Trade Shows: Blackfalds aims to enhance its visibility by actively participating in events such as trade shows. The first event is the 2024 Home Show at the Red Deer Westerner grounds, scheduled for March 8-10. The town will have a booth set up, and committee members will be able to sign up on the schedule sheet next meeting.
3. Attracting Commercial and Heavy Industry Businesses: Blackfalds seeks to attract more commercial and heavy industry businesses. To facilitate this, the town will explore tax incentives that can help offset costs associated with new developments.

Junior Achievement Program: The town's committee members are invited to engage with students in schools through the Junior Achievement Program. This involves discussing topics related to business and finance, fostering knowledge and interest among the younger generation.

Approval of Minutes

Member Pandit moved That the Economic Development & Tourism Advisory Committee approve the Minutes from November 6, 2023.

CARRIED UNANIMOUSLY

Business

2024 Budget

- The 2024 Economic Development Budget has been officially approved by Council.

**TOWN OF BLACKFALDS
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**

Eagle Builders Centre – 5302 Broadway Avenue
Monday, January 8, 2024, at 7:00 p.m.

MINUTES

Laebon Development

- The Laebon housing development project, which is planned for Blackfalds near South Street is currently under negotiation.

Lacombe Regional Tourism Association

- Blackfalds decided not to participate in the Lacombe Regional Tourism Association. The decision was based on a review of the services offered, which did not align with the per capita funding they were requesting.

Bridge Road Development

- A meeting will be scheduled with the developer to discuss further plans for the Senior Living facility.

Banking Institutions

- Banking institutions are currently shifting their focus away from investing in small markets. Instead, they are prioritizing digitalization.

Craft Brewery

- Interest has been expressed in establishing a mini craft brewery at Blackfalds Crossing. Currently, the application for this endeavor is still in progress.

Economic Developers Alberta

- The Economic Developers Alberta (EDA) Xperience 2024 Leaders' Summit & Conference is scheduled to take place from April 10 to April 12, 2024, at the Pomeroy Mountain Lodge in Kananaskis. EDO Sadick will be attending and an EDTAC member is also invited to attend.

Rural Entrepreneur Stream & Rural Renewal Stream

- Blackfalds does not currently meet the requirement for funding under the Rural Entrepreneur Stream & Rural Renewal Stream program. To qualify, the community must have available living accommodations for new residents.

**TOWN OF BLACKFALDS
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE**

Eagle Builders Centre – 5302 Broadway Avenue

Monday, January 8, 2024, at 7:00 p.m.

MINUTES

EV Charging Stations

Blackfalds has recently installed two electric vehicle charging stations that are now available for public use. Specifically:

- The level 3 charging station, located at the Town Civic Centre, requires payment for usage, and the level 2 charging station, situated at the Blackfalds Motor Inn, is free of charge for users.

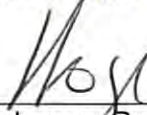
By Consensus the Economic Development & Tourism Advisory Committee received the Business items as information.

CARRIED UNANIMOUSLY

Chair Olfert adjourned the Economic Development & Tourism Meeting at 8:15 p.m.



Ray Olfert, Chair



Lorrie Logan, Recording Secretary

TOWN OF BLACKFALDS
Blackfalds & District Family & Community Support Services Board
Thursday, May 9, 2024 at 7:00 p.m.
MINUTES

MEMBERS PRESENT

Jim Sands	Town of Blackfalds Councillor
Dena Thomas	Public at Large
Sheila Giffin	Public at Large
Glenda Brown	Public at Large
Auralei Agrey	Public at Large – joined the meeting at 7:25 pm
Cliff Soper	County of Lacombe Resident

ATTENDING

Rick Kreklewich	Town of Blackfalds Director of Community Services
Sawyer Hick	Town of Blackfalds FCSS Manager
Sue Penner	Town of Blackfalds FCSS Admin Asst

OTHERS ATTENDING

Jamie Hoover	Town of Blackfalds Mayor
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REGRETS

Brenda Dennis	Town of Blackfalds Councillor
Jessalyn Parsons	Public at Large
Melissa MacLeod	Public at Large
Annette Bugutsky	Public at Large

WELCOME AND CALL TO ORDER

Chair Thomas welcomed all attending and called the Blackfalds & District Family & Community Support Services Board Meeting to order at 7:05 pm.

Member Giffin moved that the Blackfalds & District Family & Community Support Services Board approve the agenda as presented.

CARRIED UNANIMOUSLY

Introduction of Sawyer Hick, FCSS Manager to the Board.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

PRESENTATIONS

N/A

TOWN OF BLACKFALDS
Blackfalds & District Family & Community Support Services Board
Thursday, May 9, 2024 at 7:00 p.m.
MINUTES

BUSINESS

Approval of Minutes from April 11th, 2024

Member Soper moved that the Blackfalds & District Family & Community Support Services Board recommends Council adopt the minutes from April 11th, 2024.

CARRIED UNANIMOUSLY

Discussion 2024 FCSS Grant Requests

Discussion was held on each of the grant applications received:

Iron Ridge Elementary Campus – members feel that if FCSS keeps funding the social workers then the school board will never increase their budget for these important social worker positions.

St. Gregory the Great – funding is not required for this request as Lacombe FCSS will cover the cost of training for the Rainbows Program and Blackfalds FCSS will purchase the supplies (books).

Beyond Food Community Hub – they are receiving other Town funding.

Big Brothers and Big Sisters – Chair Thomas noted they have received substantial funding in the past few years for this program.

Member Giffin moved that the Blackfalds & District Family & Community Support Services Board defer any decisions until the June 13th meeting.

CARRIED UNANIMOUSLY

Additional Grant Information – BGC Wolf Creek Grant Funding Request

FCSS received a request from BGC in the amount of \$15,000 to assist with startup costs for their program. This decision was also deferred.

Social Needs Assessment

A copy of the latest SNA was provided to the Board at the April 11th meeting and members were asked to bring any changes they find to the May 9th meeting. Member Giffin noted that overall, there were many grammatical and spelling errors, and the Board felt this document could not be presented to Council until these changes were made.

TOWN OF BLACKFALDS
Blackfalds & District Family & Community Support Services Board
Thursday, May 9, 2024 at 7:00 p.m.

MINUTES

Member Giffin moved that the Blackfalds & District Family & Community Support Services Board ask Director Kreklewich to reach out to Moorhouse & Associates for an editable copy of the Social Needs Assessment document.

CARRIED UNANIMOUSLY

FCSS Managers Update

- Director Kreklewich talked about Manager Hick's first week consisting of showing her around, customer service training and slowly worked into basic duties. Sawyer attended the FCSSAA meeting held in Penhold on Thursday where she got some great ideas.

Volunteer Programmer Report

The Best of Blackfalds was held on April 18th and included local businesses supplying a variety of appetizers, live music, cash bar and award presentations. There were 170 in attendance and the recipients were as follows:

- *Carol Simpson Volunteer of the Year Award – Robyn Devine*
- *Gloria House Mentor Award – Amanda MacLean*
- *Outstanding Group (adult) Award – Beyond Food Community Hub*

May 2 'Youth Recognition Night': What a night!!! The evening was enjoyed as we celebrated on our red-carpet, appetizers, short performances from IRJC band and Dancer's Edge Studio, and the awards presentation. The recipients were as follows:

- *Leaders of Tomorrow, Elementary – Corrado Citrigno*
- *Leaders of Tomorrow, Junior High – Kennedy Bertelsen & Eva Boomer*
- *Leaders of Tomorrow, High School – Alice Frantz*
- *Dylan Stork Youth Ambassador Award – Ben Adey*

The National Volunteer Week coloring contest had 26 entries who could win a \$25 gift card in four age categories: (50) under 6, (4) 6-11 years, (10) 11-18 years and (7) adults.

Community Engagement Programmer Report

The Community Volunteer Income Tax Program started on March 1st and was extremely successful with 3 volunteers donating 39 hours to this program with a total of 103 tax returns filed.

Canada Carbon Rebate (formally Climate Action incentive payments) total dollars to Blackfalds residents: \$102,277 and GST total credits to Blackfalds Residents \$38,549.

Clean-Up Blackfalds:

TOWN OF BLACKFALDS
Blackfalds & District Family & Community Support Services Board
Thursday, May 9, 2024 at 7:00 p.m.

MINUTES

We were thrilled with the increased level of participation this year. We had 18 individual groups participating in 2024 (the total number of participants is unknown at this time), and in 2023 we had 14 groups.

Program highlights: the increased sense of Pride in our Community!

FCSS Facebook Page had 781 followers at the end of April.

In-office support:

- 1 Guaranteed Income Support (GIS) application assistance.
- 1 senior's medical online submission.
- 1 online Alberta Supports application.
- Many of the government and social assistance applications can only be done online, and it can be very overwhelming for many community members. As a team, we strive to support these community members by assisting them to complete these applications.

Youth Programmer

Blackfalds Youth Crew:

Offered Mondays from 3:45 - 5:45pm for youth grades 4 -6, Tuesdays from 5:00 - 7:00pm for youth grades 7 – 12, and now Thursdays from 1 – 2:30pm for homeschooled youth grades 4 - 9.

- April 1, 2 and 4 no programs due to Easter STAT,
- April 8 saw 25 youth in attendance, April 9 saw 10, and April 11 saw 11 = **46**
- April 15 saw 17 youth in attendance, April 16 saw 10, and April 18 saw 9 = **36**
- April 22 saw 10 youth in attendance, April 23 saw 9, and April 25 saw 11 = **30**
- April 29 saw 19 youth in attendance, and April 30 saw 12 = **31**

Child Safe Canada Home Alone Safety

Was scheduled for April 26th. The class was full and continues to be offered on a nearly monthly basis throughout the school year for youth grades 4 – 6. The next regular course is scheduled for May 17th.

Youth Cooking Club

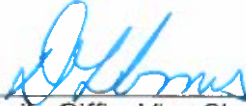
This 8-week program started January 31st, wrapped up March 20th.

Big Brothers Big Sisters Mentoring: FCSS Youth Programmer is mentoring a young student at one of the Blackfalds community schools.

FCSS Youth Programmer initiatives during the month of April:
Creating FCSS Summer Camp – partnering with local businesses
Attended 2024 State of Child Wellbeing Launch
Attended Marco Corbo presentation at IRIC (FCSS funded)

TOWN OF BLACKFALDS
Blackfalds & District Family & Community Support Services Board
Thursday, May 9, 2024 at 7:00 p.m.
MINUTES

Chair Thomas adjourned the the Blackfalds & District Family & Community Support Services Board Meeting at 8:11 p.m.



~~Sheila Giffin, Vice Chair~~
Dora Thomas - Chair
Sue Penner

Sue Penner, Admin Staff



City of Lacombe

COUNCIL HIGHLIGHTS

June 11th, 2024

Regular Meeting of Council

2. Review of Agendas

2.1 Consent Agenda

- Council gave first reading to Bylaw 400.58 as presented and scheduled a public hearing for Bylaw 400.58 on Monday, July 8th, 2024, at 6:00 p.m.

4. Presentation

4.1 Member of the Legislative Assembly Council Visit – Areas of Mutual Interest, Jennifer Johnson, MLA for Lacombe-Ponoka Constituency

Lacombe-Ponoka MLA Jennifer Johnson provided an update on these areas of mutual interest to Council.

5. Public Hearings

5.1 Bylaw 400.55 – LUB Amendment – Rezoning 4744 & 4902 Beardsley Avenue to R1

A Public Hearing was held for an amendment to the Land Use Bylaw to rezone lands described as Lot 8 and 9, Block 7, Plan 042 4116 from R4 – Residential Mixed District and R5 – Residential Multi-Unit Dwelling District to R1 – Detached Dwelling District, GS – Greenspace District and UT – Utility District

6. Requests for Decision

6.1 Bylaw 400.55 Land Use Bylaw Amendment – Rezoning 4722 & 4902 Beardsley Avenue to R1 – Second & Third Reading

The City has received an application to change the designation of a portion of land within the College Heights Outline Plan to allow for the initiation of single-detached dwelling development.

The proposal would redesignate the subject site from a Residential Mixed (R4) District and a Residential Multi-Unit Dwelling District (R5) to a Residential Detached District (R1), Green Space District (GS), and Utility District (UT). This change is presented as an amendment to LUB 400.

A subdivision is being processed concurrently with the proposed redesignation to create 19 Detached Dwelling District (R1) parcels, three Municipal Reserve parcels (Greenspace District) and one Public Utility (PUL) parcel (Utility District) as well as one road.

Council gave second reading to Bylaw 400.55 as presented and then resolved to consider the third reading of Bylaw 400.55 at the same meeting as second reading.

Council gave third reading to Bylaw 400.55 as presented.

Council additionally ratified Henner's Place as the proposed street name for the newly created road.

6.2 Snow Clearing Policy Annual Review

The City's Snow Clearing Policy affects snow clearing and sanding service levels for public roads, sidewalks, trails, and outdoor skating surfaces.

The 2023/2024 season was the first year crews hauled snow on most roads (versus windrowing) in accordance with Council's expectations. While the City needs one or two more full seasons to adjust its operations to accommodate the new service level, Administration invited Council's input on the new service delivery during the 2023/2024 season.

For the 2024/2025 season, Administration is recommending policy modifications to:

1. align it with Council's direction to haul snow on most roads,
2. update cross-references for the new Traffic Bylaw and
3. make formatting and clerical improvements.

Council approved Snow Clearing Policy 32/211.01 2024PO and rescinded Snow Clearing Policy 32/211.01 2022PO.

6.3 2024 – Quarter 1 Operating Variance Report

To provide Council with financial information relating to the 2024 Quarter 1 (January to March) variance of actual revenue and expenditure values in comparison to the 2024 approved budget.

The methodology behind this report includes several estimates. The estimates in Quarter 1 (Q1) represent the reporting year's first three months. The Q1 budget is typically 25% of the annual budget, but distribution changes are made, if applicable, to reflect the timing of revenues and expenses.

Overall revenue is 3.84%, or approximately \$242,000, lower than the Q1 budgeted amount. The year-to-date expenses are under budget by \$3.4 million, or 25% due to timing differences.

Council acknowledged the 2024 Quarter 1 Financial Report as information.

8. In Camera

8.1 Legal (FOIP Section 16)

Council directed Administration to utilize the Canoe Procurement Group for the equipment presented.

8.2 Land (FOIP Section 16)

Council directs Administration to prepare a land sale agreement with an offer to purchase as proposed.

8.3 Land (FOIP Section 16)

Council acknowledged the land sale process update as information.

8.4 Land (FOIP Section 17)

Council approved naming the municipal reserve (Lot 63MR, Block 4, Plan 1424164), as presented.

8.5 Labour (FOIP Section 16)

Council acknowledged receipt of the Year Six Performance Objectives update.

8.6 Labour (FOIP Section 16)

Council accepted and deemed the 2023 annual performance review results successful and provided alternative direction to the Senior Manager of People Services on the annual performance review process.

****The next scheduled Council Meetings:***

- Monday, July 8th, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall***
- Monday, August 12th, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall***
- Monday, August 26th, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall***



HIGHLIGHTS OF THE REGULAR COUNCIL MEETING JUNE 13, 2024

PUBLIC HEARING FOR BYLAW NO. 1414/24 QE II WEST AREA STRUCTURE PLAN

A public hearing was held for Bylaw No. 1414/24 pertaining to the QE II West Area Structure Plan. Following the public hearing, Bylaw No. 1414/24 received second and third readings and was passed.

PUBLIC HEARING FOR BYLAW NOS. 1412/24 AND 1413/24 2023 REVIEW OF THE MUNICIPAL DEVELOPMENT PLAN AND LAND USE BYLAW

A public hearing was held for Bylaw Nos. 1414/24 and 1413/24 2023 Review of the Municipal Development Plan and Land Use Bylaw. Following the public hearing, both bylaws received second and third readings and were passed.

LAND USE BYLAW AMENDMENT REQUEST

The County has received a request to add a special discretionary use to the Agricultural 'A' District of the County's Land Use Bylaw for a recovery center to be considered on N ½ 22-41-23-W4M. Council received a presentation by the developer with details about the proposed development and a public meeting has been scheduled for Thursday, July 25, 2024 at 6:00 p.m. with the meeting location to be announced.

AMENDMENT TO LACOMBE COUNTY LONG-TERM CONSTRUCTION PROGRAM

Lacombe County Council will consider amending the Lacombe County Long-Term Construction Program to accommodate the construction of approximately 1.25 miles of Range Road 3-1 north of the Centreview Road in 2025. The County Manager was directed to prepare a report and recommendation on this matter for consideration at a future Council meeting.

TOWN OF BENTLEY ANNEXATION

Council accepted the Town of Bentley/Lacombe County Annexation Application and Negotiation Report as presented and authorized the Reeve's signature certifying that the Annexation Negotiation Report accurately reflects the results of the negotiations pursuant to Section 118(2) of the Municipal Government Act.

COMMITTEE OF THE WHOLE MEETING NOTES

The following recommendations from the Committee of the Whole meeting held on June 4, 2024 received Council approval:

- That the discussion with RCMP representatives be received for information.
- That the tabled motion C/109/24 from the February 22, 2024 Regular Meeting of Council be revisited at a future Council meeting. The motion reads: Moved by Mr. Weenink that Council refer the matter of a tri-party Alberta Community Partnership Grant to the Lacombe, Blackfalds, and Lacombe County Intermunicipal Development Plan and Intermunicipal Collaborative Framework Committee for consideration.
- That the presentations and discussion with Nova Chemicals representatives be received for information.
- That the Gull Lake Stabilization presentations and discussion be received for information.
- That the New Pavement Plan presentation and discussion be received for information.



WHERE PEOPLE ARE THE KEY

POLICY RC(2) APPLICATION – MEDICINE LODGE SKI CLUB

Council approved a Policy RC(2) Application from the Medicine Lodge Ski Club for ongoing funding of \$25,00 per year toward the operation of the Medicine Lodge Ski Hill. Council also approved the revised Facilities Operating Cost Sharing Agreement between the Town of Bentley and Lacombe County that reflects this funding support.

WATER RESTRICTION POLICY FOR ASPELUND INDUSTRIAL PARK AND THE QE II WEST LACOMBE (WILDROSE) BUSINESS PARK

New policy, Policy AD(46) Water Restriction for Aspelund Industrial Park and QEII West Lacombe (Wildrose) Business Park, was approved by Council.

AG FOR LIFE SPONSORSHIP REQUEST

Lacombe County will purchase an Ag for Life membership, at a cost of \$2,500, for 2025.

SOUTH CONNECTOR FUNCTIONAL PLAN

Council was provided with a presentation from Brad Vander Heyden, Stantec and Jordan Thompson, City of Lacombe regarding the South Connector Functional Plan.

DISCUSSION WITH REPRESENTATIVES OF ALBERTA TRANSPORTATION AND ECONOMIC CORRIDORS

Representatives of Alberta Transportation and Economic Corridors attended the meeting to discuss common issues and concerns relevant to Lacombe County.

Next Regular Council Meeting is

June 27, 2024 – 9:00 a.m.

Next Committee of the Whole Meeting is

October 1, 2024 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



INSIDE THIS ISSUE:

VIP Willem van Lankvelt

Virtual care trial takes
place in SK

STARS hosts Transport
Physicians Conference

STARS®

HORIZONS

We provide critical care, **anywhere.**



CARE



PEOPLE



MISSION



INNOVATION

“The STARS team had skill sets that were not available to the rural medics who responded to me. I believe those skill sets made a significant difference in how I was able to overcome the trauma that I faced.”

– Willem van Lankvelt, STARS VERY IMPORTANT PATIENT



STARS flight nurse Melvin Yumang chats with STARS Very Important Patient Willem van Lankvelt at the Winnipeg STARS base.

From paramedic to patient: Willem's story

Being out in nature, on his bike, has always been one of Willem van Lankvelt's favourite activities. So, when summer arrived, he was excited to get up to his family cabin in a remote area and start peddling. During what Willem thought was going to be a pleasant afternoon on his bike, his ride took a life-threatening turn when he was struck by a truck.

The impact caused significant head trauma and severe internal bleeding.

"STARS was important because the degree of injuries that I received made me very difficult to manage," he said. "They had skill sets that were not available to the rural medics who responded to me. I believe those skill sets made a significant difference in how I was able to overcome the trauma that I faced."

Well before his accident, Willem already had a deep appreciation for STARS, having served as a paramedic for more than 16 years. He had seen firsthand the everyday difference STARS makes in the lives of critically ill and injured patients.

He had even worked and socialized with the crew that rescued him.

Those factors made it one of the most difficult missions that STARS flight nurse Melvin Yumang has ever been on.

"The extent of his injuries were such that neither myself nor my partner Ray recognized Willem at the time," said Melvin. "He had sustained such horrific injuries to his head and face."

Upon STARS' arrival at the scene, the air medical crew had to work quickly to stabilize Willem.

"He needed an advanced level of resuscitation before we could actually provide any of the interventions such as airway management," said flight paramedic Ray Rempel. He needed blood, which we were able to give him. He needed some interventions done with his chest, so we were able to decompress the flail chest that he

had, to allow him to breathe a little bit better. And then his jaw was tight, and he needed medications to help loosen that up so that we could safely intubate him and clear his airway in order to help give him vital oxygen."

Thanks to the rapid provision of critical care alongside the work of our allies on the ground and at the trauma centre where Willem was taken, he has been able to make a successful recovery.

Willem credits STARS with his survival. Since his recovery, he has returned to work as a paramedic. He encourages everyone he meets to support STARS.

"To anybody who has sponsored or supported STARS, I just want to say thank you," said Willem. "I can't put into words the impact your support has had on me and my family. Thank you."



ARC Resources has been a generous supporter of STARS for the last 28 years. As Canada's third-largest natural gas producer and largest producer of condensate, ARC considers safety a core value — and so does STARS. We have a shared goal to ensure our teams come back safely every day — whether it's out working to contribute to Canada's resource development, or providing critical care, anywhere. Thank you to ARC Resources for supporting STARS' mission and ensuring we are there for Canadians when they need us most. Because it shouldn't matter where you live, work, or play, you should be able to receive critical care.

2023/24

YEAR IN REVIEW



STARS EMERGENCY
LINK CENTRE

37,365

EMERGENCY REQUESTS HANDLED



MISSIONS

3,732

YEARLY MISSIONS

102

AVERAGE EMERGENCY
REQUESTS A DAY



1,633
AB

946
SK

1,153
MB

60K+

MISSIONS TO DATE SINCE 1985

10

AVERAGE DAILY MISSIONS

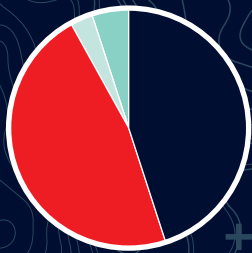


FUNDING

\$11.4M

APPROXIMATE ANNUAL
COST PER BASE

STARS FUNDING SOURCES



- NET FUNDRAISING
- GOVERNMENT CONTRIBUTIONS*
- INDUSTRY SERVICES
- OTHER

* cash received in year

37,345

ANNUAL DONORS



INCIDENT TYPES

STARS RESPONDS TO A VARIETY OF CRITICAL CARE CALLS



CARDIAC **18.27%**



ENVIRONMENTAL **0.32%**



NEUROLOGICAL **12.53%**



OBSTETRICAL **1.41%**



PULMONARY **12.58%**



VEHICLE INCIDENT **18.21%**



OTHER MEDICAL **19.42%**



OTHER TRAUMA **17.24%**



CARE



PEOPLE



MISSION



ELC



Baby Adler Hazen visits the STARS base with his family.

NICU patient flown in SK

STARS completes its first-ever helicopter NICU patient transport in Saskatchewan

A Saskatchewan newborn baby needing critical care was recently helped by STARS as the organization completed its first-ever helicopter neonatal intensive care (NICU) transport in the province.

A major accomplishment for STARS, the new equipment used in the mission received approval late last year, and when the need arose in December 2023, STARS crews were able to respond.

As described by baby Adler's mom, Dani Tendler, Dani and her husband Zach could not reach the hospital in time when Dani went into labour two months early. Their house was an hour and a half drive away from the nearest hospital. This resulted in Adler being born in their driveway. He was only 1.7 kg.

An ambulance arrived soon after to take them to the nearest hospital while STARS was dispatched to transport them. From there STARS took Adler and Zach to a major hospital for additional observation and treatment.

"It was a very traumatic event for us. You never want to watch your baby get taken away from you, especially by helicopter, but he was in such good hands. After meeting the crew that took him, we got to know just how amazing they are and how passionate they are about what they do. They took such good care of our baby boy. We will forever be grateful for STARS and everything they did. You just don't realize what a vital service STARS is until you need it. Now that he's home

and healthy, it's pretty cool to say he was the first baby in the STARS helicopter in Saskatchewan."

"The unique aspect of this child being born out of hospital was there were a lot of logistical challenges to overcome, with a lot of moving parts behind the scenes," said STARS flight paramedic Ryan MacMillan. "All of the various care providers involved really worked hard to reach that end goal of getting baby safely and quickly to the Regina General Hospital NICU Department. It was inspiring."

Before implementing this new innovation, STARS was able to provide transport for the NICU team and their isolette, dropping them off at the patient's side, after which they would return home by ground ambulance. During these previous missions the isolette was considered "cargo," and was never used for transporting the infant in the helicopter.

Knowing the need would arise to transport an infant eventually, in 2021 STARS began the many preparations to ensure crews could safely undergo the process.

When the most recent fleet upgrade was occurring, a new interface was designed within the helicopter to ensure that the isolette, including the infant and their medical team, would be safe and secure for transport.

Once designed, STARS sought approval by Transport Canada in

order to use it on missions. While that process was occurring, STARS also worked closely with NICU teams so they could gain time and experience in the helicopter, including running practice missions.

"STARS is always looking for new ways to provide the highest level of care to our youngest patients," said STARS President and CEO Katherine Emberly. "When a joyous moment like the birth of a child takes a scary turn, families across the prairies can rest assured that a team of STARS critical care specialists are on their way with the best equipment possible."

This first-of-its-kind mission was carried out by veteran STARS flight crew members Mike Rogers, Greg Chorney, and Ryan MacMillan and the NICU specialty team from the Regina General Hospital. The specialized helicopter configuration needed to transport the isolette was implemented by STARS transport physician Dr. Tom Elliott and flight nurse Colleen McGeough.

STARS thanks the Saskatchewan Health Authority, local health care providers – including the Regina NICU team – and community members whose ongoing support ensures that this technology is available to all STARS patients. Our partnerships enhance and improve current processes by leveraging each organization's strength to create collective, positive outcomes.

“Our enhanced ability to provide quick and efficient treatment will ultimately save time and lives.”

— **Cindy Seidl**, STARS CHIEF CLINICAL OFFICER AND FLIGHT NURSE



CARE



PEOPLE



MISSION



ELC

STARS Virtual Care connects team with patients faster

Critical patients may now receive care quicker than ever before thanks to the launch of a virtual care trial by STARS in partnership with Saskatchewan Health Authority.

STARS Virtual Care allows transport physicians to be connected to local providers during active missions via a secure video connection. The trial is underway across the province of Saskatchewan.

More specifically, the program allows STARS transport physicians to use a video link to support providers treating critically ill or injured patients, providing immediate assessment, stabilization and treatment support. STARS has chosen to use the GoodSAM platform based on its proven infrastructure, robust privacy standards, and ease of use. It is already in use in Canada and around the world by organizations including British Columbia Emergency Health Services and London Helicopter Emergency Medical Services.

“This new tool is allowing us to provide care more precisely and timely, because when I am consulted I can see the problem directly rather than having someone describe it to me over the phone, especially when they can often be in the midst of dealing with a very critical situation,” said STARS

base medical director for Regina and Saskatoon, Dr. Dallas Pearson.

When a local physician connects with STARS through a phone call to our Emergency Link Centre (ELC), their call can be immediately transferred to our transport physicians who are on call 24/7. In addition to providing critical care consultation to local providers, STARS transport physicians also support transport logistics and provide medical support to STARS air medical crews while on missions.

With the call underway, a STARS transport physician can then offer to launch a video consult with the local physician to “see” the patient and provide more nuanced support, diagnosis, and guidance. The transport physician can then send the gathered information to both STARS air medical crews and specialists at the receiving hospital, who can then prepare for the best course of treatment.

“Our commitment to the highest quality of critical care includes always looking for innovative ways to provide

care to our patients,” said STARS Chief Clinical Officer and Flight Nurse Cindy Seidl. “This new tool will help our transport physicians and medical crews quickly diagnose the patient and provide stabilization advice while our transport teams are en route. Our enhanced ability to provide quick and efficient treatment will ultimately save time and lives.”

STARS has worked closely with the Saskatchewan Health Authority to ensure that this new tool conforms to the provincial health standards governing virtual care and looks forward to working with them to continue improving this program.

“The Saskatchewan Health Authority is actively expanding virtual services across the health-care system in a connected and cohesive manner,” said Dr. Vern Behl, outgoing senior medical information officer with SHA Digital Health focused on virtual care. “The partnership with STARS is a natural next step in ensuring patients can get the timely care they need, regardless of their circumstances or location.”



“We taught (procedures) which might be things that will happen once in a physician’s career.”

— Dr. Paul Tourigny, STARS TRANSPORT PHYSICIAN



CARE



PEOPLE



MISSION



ELC



EDUCATION



Transport physicians from across STARS' six bases gathered in Calgary for the first time to train together to prepare for scenarios they may face.

STARS hosts Transport Physician Conference

First-ever event of its kind elevates patient care practices



“There’s a lot to gain by having lots of highly educated and well-trained people in the same room to share ideas.”

– Dr. Chase Krook, STARS TRANSPORT PHYSICIAN

Given the nature of the profession and the unpredictable world of first responders, transport physicians have seen everything. Well, nearly everything.

So, STARS took measures to expand the already considerable experience base of our doctors.

In November 2023, as part of the first-ever Transport Physicians Conference, representatives from all of the STARS bases – Grande Prairie, Edmonton, Calgary, Saskatoon, Regina, Winnipeg – participated in seminars at the University of Calgary’s cadaver lab. Local experts ran the sessions, with the aim of “elevating the game of our transport physicians,” said Dr. Paul Tourigny.

Quickly, the value of the program was established.

Dr. John Froh, chief medical officer of STARS, indicated that there are already plans to organize future get-togethers, emphasizing the upside of education that is tailored to the skills of medical crews.

“Having something we can build in-house that is world-class and addresses all of those needs,” he says, “it really does align with STARS’ commitment to education, innovation, and research.”

Of the STARS roster of physicians, nearly 60 were able to attend, taking

advantage of the unique learning opportunity, the focus of which had been gaining familiarity with emergency situations that are uncommon – but not unheard of – in the field.

This knowledge-broadening approach is expected to enhance in-person and virtual delivery of emergency health care.

“What we taught might be things that will happen once in a physician’s career,” said Tourigny, who is based in Calgary. “Some of us have had the misfortune to do these things several times. And these are rare procedures – drilling through bone to relieve pressure inside a brain, doing things to relieve the pressure on an eyeball, performing a surgical airway when we can’t access someone’s airway through their nose or their mouth.

“(At the conference) I got to see all of these people who have just got an immense amount of respect for doing incredible things, teaching each other, learning from each other, telling stories.”

For the critical procedures training, the lab offered a variety of stations and, crucial to the hands-on aspect of the lessons, the presence of cadavers.

“Which we don’t always have available to practise on,” said Dr. Jocelyn Andruko, who works out of the Winnipeg base. “Doing all of these procedures on real human bodies was extra special and extra helpful because then you can talk to someone who has genuinely done it before and get their tips in real time as you’re practising.”

This marked the first time an event had been staged for the transport physicians of STARS. That, too, was meaningful for participants – not only to learn as a group, but also to get to know each other. “There’s a lot to gain by having lots of highly educated and well-trained people in the same room to share ideas,” said Dr. Chase Krook, part of the STARS crew in Calgary.

While the names of peers from across Western Canada were familiar – from emails, phone calls, medical charts – the weekend’s activities, in a lot of cases, served as the official real-life introduction.

“It fosters a lot more organization-wide unity,” Andruko said of the conference. “It’ll certainly feel easier to hand off patients or unite in projects or do other things together with people from the other places after something like this.”

Finger thoracostomy pilot project trains STARS teams to perform life-saving procedure



In the world of critical care, the medical experts at STARS are always looking for new opportunities to save lives. Innovations like ultrasound and blood on board our aircraft have made a real difference for patients. Now, another life-saving tool is being trialed by STARS.

Thoracostomy is a potentially life-saving procedure used to relieve tension pneumothorax – a buildup of air in the cavity between the lungs and the chest wall. This condition, which can develop in severely injured patients, causes the lung to collapse, putting pressure on the heart and other vital organs. Without prompt intervention, this condition can lead to cardiac arrest and even death.

Historically, “needle thoracostomy” was used by paramedics to relieve the pressure in this life-threatening circumstance. However, current evidence suggests that needle thoracostomy is not always successful. A better solution was needed. For this reason, a small group of nurse and paramedic air medical crew members have now been trained to use the more definitive procedure, which is called “finger thoracostomy.”

Identical to the way it would be performed by a surgeon in a hospital, the procedure involves making a small incision to allow for the insertion of a gloved finger, followed by a sweep of the finger in the chest cavity, allowing the air to escape and the pressure on vital organs to be relieved.

“In addition to its speed and ease of use, the main benefit of finger thoracostomy is that it definitively addresses the problem of increased pressure in the chest,” explained Dr. Doug Martin, STARS medical director for Manitoba. “The crew can also proceed to insert a chest tube, in order to ensure that the problem does not recur during transport. This can absolutely be life-saving for a critically injured patient.”

Launched in the summer of 2023, this pilot project provided a group of STARS nurses and paramedics

in Manitoba with physician-led training on how to perform finger thoracostomies as well as the more traditional chest tube thoracostomies. Trained STARS medical crews have since performed both procedures on severely injured patients.

As part of STARS’ commitment to innovation, the results of this pilot project will be evaluated with the possibility of expanding training for thoracostomy procedures to additional STARS bases and medical crew members.

“Looking critically at our care and identifying ways to make it more effective is central to our mission at STARS,” added Dr. Martin. “If this procedure helps even a few people survive their injuries, that’s more than enough reason to invest in being able to provide it.”



CARE



PEOPLE



MISSION



INNOVATION

“The weight saved with the new pack rack allows us to allocate additional payload elsewhere.”

— Ray Grenkow, STARS CAPTAIN



STARS flight nurse Stuart Grant demonstrates the clip-in, clip-out functionality of the new pack rack.

New stretcher pack rack improves patient care

In 2019, STARS welcomed the next generation to our fleet with the introduction of the brand-new Airbus H145 helicopter. With these new aircraft, we also introduced a new state-of-the-art medical interior. Supplied by Swiss manufacturer Aerolite, the medical interior of the STARS H145 is designed to be lightweight and functional.

This medical interior is also designed to be adaptable, allowing STARS to stay on the cutting edge of critical care transport. These characteristics are all evident in one of the latest innovations found on-board the STARS helicopter, a redesigned equipment bridge fitted to our on-board stretcher.

The stretcher bridge, also known as a “pack rack,” is a specialized piece of equipment that attaches directly to the sides of the stretcher, with a flat surface to secure equipment across the top of the patient. The new design, initiated by STARS, allows independent removal of either vertical side, eliminating the need to completely remove the assembly when transferring a patient.

Although the pack rack weighs just 3.6kg, it can hold a significant amount of life-saving medical equipment such as oxygen systems, defibrillators, and monitors. Because it is attached directly to the stretcher, medical equipment attached to the pack rack can move with the patient while they are being transferred to or from the aircraft.

STARS crews began training on the use of the new pack rack in January, and it is now in use at every base.

Angela Mazzolini, STARS clinical operations manager in Edmonton, shared how this new tool is helping crews deliver care.

“When preparing a critically ill or injured patient for transport on-board the helicopter, time is of the essence. The ease of transferring the patient onto our stretcher and access to medical equipment is so important for our crews,” said Mazzolini.

“The new pack rack allows us to keep the tools we need right on the stretcher instead of unloading all our equipment and re-attaching it once the patient is secured for flight. This simple but important change is a more efficient use of resources and time. We believe it will lead to more efficient patient care and contribute to better patient outcomes.”

The new pack rack is certified for all phases of flight and is an integral

part of the on-board equipment used during a STARS mission. Thanks to the “clip-in, clip-out” design of the equipment and the fact that it is very lightweight, the sidewall of the pack rack can be removed to allow an easy transition from the STARS stretcher once the patient has arrived at a major trauma centre.

In addition to being a useful tool for patient care, the new pack rack is also popular with STARS pilots.

“We account for the weight of everything we carry on-board, so our equipment needs to be as light as possible,” explained STARS captain Ray Grenkow. “The weight saved with the new pack rack allows us to allocate additional payload elsewhere or simply fly lighter. It’s a great design.”

ELC upgrades a boon for patients

Renos and tech boosts improve workflow

Above: STARS ELC director John Griffiths speaks in front of a doorway filled with portraits of VIPs.

Left: The STARS ELC has recently received upgraded equipment and technology connecting the team even more to the patients we serve.

A few dozen smiles greeting you is one thing. When all 85 are STARS Very Important Patients gleaming with gratitude – it’s incredible. Welcome to the STARS Emergency Link Centre (ELC) and its portal of portraits beside the ethos “It’s about the patient.”

When upgrades to the ELC – the logistics coordination hub located at our Calgary base – began four years ago, we knew that phrase emblazoned on the doors since 1996 would not only remain but also anchor every planned improvement inside.

“When the team walk through those doors, it’s a very concrete reinforcement of their ‘why’ and the Link Centre’s rationale,” said ELC director John Griffiths.

He stood beside a new ergonomic desk, outfitted with independent height and climate control to improve our emergency communications specialists’ comfort and performance throughout their 12-hour shifts.

The biggest upgrade, though, is visible in the new ultra-wide displays on top: a modernized computer-aided dispatch (CAD) system custom-designed for STARS.

“Our CAD is patient-centred,” said Griffiths. “Sometimes CADs can be about the resource, but our CAD is

really about the patient’s interaction. It’s built around the patient and how we can utilize resources like helicopters, transport physicians, local geographic awareness, and virtual care for them. That’s why STARS has been so successful. We build our systems around our core mission. The values are consistent in the culture and in the technology.”

The new platform is quicker, more efficient, and streamlined, he said, and vastly improves data capture and future-readiness. It’s also the final step in the overall modernization project.

“It all began with our radios,” said Griffiths, noting an industry shift to digital infrastructure and the deep cooperation involved in mutual system integration. “STARS is connected into that network, and that gives improved interoperability with RCMP, fire, EMS, conservation officers, park rangers, government employees – everyone.”

Other upgrades include a dedicated workstation for STARS transport physicians, who have been sitting

in the ELC since 2021, and an isolated training laboratory to better prepare new hires before they start dispatching real helicopters.


In his 10 years with STARS, Griffiths has seen a lot of changes. The most recent ones make him beam with pride and excitement.

“The mission has always remained the same. It’s always been all about the patient and the culture here at STARS is, ‘What can we do for these patients?’ People have continually found innovative ways to push the boundaries and harness technology; and so that baseline mantra ‘It’s about the patient’ has spurred us to ensure our technology, communication, and dispatch tools remain equal to the task.”

The new CAD system is expected to be fully online by Fall 2024. The system upgrades are thanks to generous donor funding.

STARS celebrates 30 years of partnership with Enserva

The energy industry has rallied behind STARS' mission since the beginning, helping ensure people across Western Canada – no matter where they live, work, or play – have access to lifesaving care when it's needed.



"We are immensely proud and grateful of the partnership we have built with Enserva."

– Katherine Emberly, STARS PRESIDENT & CEO

This year's Enserva gala raised \$1.6 million for STARS.

This April, STARS celebrated a major milestone in partnership with Enserva, formerly the Petroleum Services Association of Canada (PSAC), with the 30th anniversary of the Enserva STARS & Spurs Gala.

The STARS & Spurs Gala is one of our longest-running and largest fundraisers – bringing industry and community leaders together to raise over \$20 million in support of STARS' operations since its inception in 1994.

"STARS was built by the community, for the community, and has relied on the support of our allies to help us fulfill

our mission of providing critical care, anywhere since the very beginning," says STARS President and CEO Katherine Emberly. "For the last three decades, Enserva has been one of our most committed and generous allies, going above and beyond to ensure STARS can continue being there for the next patient."

The signature event, which was held at the Telus Convention Centre in downtown Calgary, raised an astonishing \$1.6 million during the 30th anniversary celebrations, all of which will support STARS in providing lifesaving care, wherever it's needed.

"We are immensely proud and grateful of the partnership we have built with Enserva," says Emberly. "The unwavering support we have received from the energy sector has allowed us to stand at the forefront of critical care in Canada, and enabled us to grow, innovate, and implement new technologies that help us save lives everyday."



Dr. Greg Powell, founder of STARS, and his partner Linda, continue to be incredible STARS supporters.

STARS founder leaves a legacy

“Donations save lives. Saving a life supports family and community. Your donations have a big impact that can be seen and felt.”

– Dr. Greg Powell, STARS FOUNDER

Not long after STARS was created, founder Dr. Greg Powell was invited to a fundraising event in a rural Alberta. When he walked into the small town’s community hall, he was surprised to see 400 people singing songs, playing bingo, and holding a silent auction to raise money in support of STARS. The community raised \$60,000 that evening and went on to donate \$100,000 more over the next few years.

Truly, STARS was built by the community, for the community.

Nearly 40 years later, STARS still relies on this kind of support and generosity to carry out roughly 3,000 missions a year from six different bases across the prairies and provide critical care, anywhere it’s needed.

To this day, Dr. Powell and his wife Linda believe so strongly in what they’ve created that they made the decision to support the community well beyond their lifetime – by opting

to leave a gift in their will, along with an insurance policy in STARS’ name.

For the Powells, one life lost is too many, and there are countless more lives to be saved. When asked what a gift to STARS means, Dr. Powell says, “Donations save lives. Saving a life supports family and community. Your donations have a big impact that can be seen and felt.”

Estate gifts to STARS are possible for anyone who wishes to leave a legacy that will make a difference and have

lasting community impacts for years to come.

There are many ways to include STARS in estate plans. It’s a big decision and an important one to communicate with family, financial advisors, and planned giving experts who can assist you in choosing the type of gift that best supports STARS and works best for you.

For more information, please reach out to legacy@stars.ca to get in touch with a STARS Foundation representative.

Benefits of gifts of life insurance:

- Allows you to leave a significant legacy gift at relatively little cost.
- The gift can be made on the “instalment” plan.
- The gift is not subject to probate as the death benefit is payable to STARS.
- Depending on how your life insurance policy is set up, you can either receive a charitable tax receipt for the premiums paid or your estate will receive a tax receipt for the amount of insurance that is gifted to STARS.
- If your estate receives a taxable receipt for the full insurance amount gifted to STARS, this could positively impact your estate taxes.



Since 1985, STARS has flown more than **60,000 missions** across Western Canada. Below are **3,732 missions** carried out from our six bases in Alberta, Saskatchewan, and Manitoba in the past year.

ALBERTA Acme 3, Airdrie 3, Alberta Beach, Alcomdale 2, Alder Flats, Aldersyde 3, Alexis Nakota Sioux Nation, Ardrossan, Ashmont, Athabasca 10, Atikameg 6, Balzac 2, Banff 14, Barrhead 18, Bassano 4, Bawlf 2, Beaumont, Beaverlodge 6, Beiseker, Bezanson 5, Black Diamond 10, Blackfalds 2, Blackie, Blairmore 22, Bluesky, Bonanza 2, Bonnyville 20, Bow Island 2, Bowden 3, Boyle, Bragg Creek 5, Brooks 25, Bruderheim 2, Buck Lake 2, Busby 2, Cadotte Lake 2, Calahoo 2, Calgary 5, Calling Lake, Calmar, Camrose 39, Canal Flats, Canmore 17, Cardston 6, Caroline 4, Carseland 2, Carstairs, Carvel, Caslan 3, Castor 4, Cavendish, Chauvin 2, Chestermere, Chetwynd 3, Chip Lake, Chipman 2, Clairmont 2, Claresholm 9, Cline River, Coal Valley 2, Coalhurst, Cochrane 4, Cold Lake 16, Colinton, Condor 3, Cooking Lake, Coronation 5, Cowley 4, Cranbrook 9, Cremona 2, Crooked Creek, Crystal City, Dalmuir, Dawson Creek 3, Daysland 3, De Winton 2, Debolt 3, Delburne, Delia, Demmitt 3, Didsbury 12, Donalda, Drayton Valley 14, Driftpile, Drumheller 21, Duchess 2, Duffield 3, Eckville, Eden Valley First Nation 4, Edgewater, Edson 10, Elbow Falls PRA 4, Elk Point 9, Elkford 2, Elko, Elnora, Enilda 2, Enoch Cree Nation 2, Entwistle, Evansburg 2, Exshaw, Fairview 14, Falher 2, Fallis 2, Faust, Fernie 8, Field 5, Flatbush, Fort Assiniboine 2, Fort Macleod 10, Fort McMurray, Fort Saskatchewan 4, Fort St. John 5, Fox Creek 5, Frog Lake, Gadsby, Ghost Lake, Gibbons, Gift Lake 3, Girouxville, Gleichen 8, Glendon, Glentworth, Golden 7, Goodfare, Goodfish Lake 4, Gordondale 2, Grande Cache 16, Grande Prairie 29, Grasmere, Grimshaw 2, Grouard, Grovedale 9, Gull Lake, Gunn, Hanna 11, Hardisty 6, Heisler, High Prairie 26, High River 15, Hinton 8, Hondo, Horse Lake First Nation 4, Hythe 2, Indus, Innisfail 9, Invermere 2, Irricana, Jasper 4, Josephsburg, Jossard, Kananaskis Village 2, Kapsiwin 2, Kathryn, Kavanagh, Keephills 3, Kelvington, Keoma 2, Kikino, Killam 6, Kinuso, La Glace 4, Lac La Biche 7, Lac la Nonne, Lac Ste. Anne, Lacombe 8, Lake Louise 10, Lamont 7, Lavoy, Leduc 3, Legal 3, Lethbridge 80, Linden 2, Little Buffalo, Little Smoky 2, Lloydminster 2, Lodgepole, Lomond, Longview 6, Loon Lake 2, Lymburn 2, Madden, Ma-Me-O Beach 4, Marshall 9, Maskwacis 3, Mayerthorpe 12, McBride, McLennan 9, Medicine Hat 6, Meeting Creek, Millarville 2, Millet, Mini Thni (Morley) 3, Mirror, Mission Beach 2, Mossleigh 4, Mulhurst, Mundare, Munson, Muskeg River 6, Namao, Nanton 2, New Norway, New Sarepta, Newbrook, Nisku, Nordegg 4, North Cooking Lake 2, O'Chiese First Nation, Okotoks 2, Olds 17, Onoway, Oyen 2, Paul First Nation, Peace River 19, Peavine, Penhold 4, Pincher Creek 11, Pink Mountain, Pipestone Creek 2, Ponoka 13, Provost 4, Purple Springs, Radium Hot Springs, Rainbow Lake, Raymond 3, Red Deer 94, Red Earth Creek, Redwater 6, Redwood Meadows 3, Rimbey 4, Rivière Qui Barre, Rochester, Rocky Mountain House 17, Rogers Pass, Rosalind, Round Hill, Rycroft 2, Ryley, Saddle Lake Cree Nation 2, Sandy Beach, Saskatchewan River Crossing 5, Seba Beach 2, Sedgewick, Sexsmith 9, Sherwood Park, Siksika Nation, Slave Lake 5, Smith 2, Smoky Lake 15, Sparwood 2, Spillimacheen 2, Spirit River 14, Spring Coulee, Spring Lake 3, Spruce Grove 3, St. Albert 2, St. Paul 36, Standard, Stavely, Steeper, Stettler 12, Stoney Nakoda First Nation 6, Stony Plain 2, Strachan, Strathmore 28, Sturgeon Heights 2, Sturgeon Lake Cree Nation 3, Sucker Creek First Nation, Sunchild First Nation 5, Sundre 17, Sunnybrook, Sunset House 2, Swan Hills, Sylvan Lake 2, Taber 9, Taylor, Teepee Creek 6, Thorhild 3, Thorsby 3, Three Hills 14, Tilley, Tofield 5, Tomahawk, Tomslake, Torrington 2, Travers 2, Trout Lake, Turner Valley 4, Two Hills 7, Valemont, Valleyview 22, Vegreville 15, Vermilion 15, Veteran, Viking 2, Vilna 2, Vulcan 16, Wabamun, Wainwright 10, Wandering River 2, Wanham, Warburg, Wasa, Water Valley 3, Wembley, Westrose 2, Westlock 27, Wetaskiwin 70, Whitecourt 11, Winfield 2, Woking 2, Wonowon 2, Worsley, Ya Ha Tinda Ranch 2

SASKATCHEWAN Abbey, Aberdeen, Ahtahkakoop Cree Nation 2, Alameda, Alice Beach, Arcola 13, Asquith 2, Assiniboia 10, Avonhurst, Avonlea, Baldwin, Battleford, Beechy, Bengough, Big River 2, Big River First Nation 6, Biggar 14, Birch Hills, Bjorkdale 2, Borden 3, Broadview 6, Broderick, Buffalo Pound Park, Cadillac, Candle Lake 2, Cando, Canora 6, Carberry, Central Butte, Chamberlain, Chaplin 3, Chitek Lake 8, Christopher Lake, Churchbridge, Clair, Clairmont, Clavet, Cochin 3, Colonsay, Coronach 3, Coteau Beach, Cowessess First Nation, Craik, Cut Knife, Dafeo, Dalmeny, Davidson 3, Davin 2, Debden 3, Delisle 3, Delmas, Denzil, Dinsmore 2, Domremy, Drake, Ebenezer, Edam 3, Edgeley, Elrose, Emma Lake, Endeavour, Esterhazy 3, Estevan 39, Fillmore, Fishing Lake First Nation 2, Fort Qu'Appelle 23, George Gordon First Nation 2, Girvin, Gladmar, Glentworth, Goodwater, Gravelbourg, Grenfell 2, Gruenthal, Hafford, Hague, Halbrite, Hanley 2, Happy Valley No. 10 RM, Harris, Hazlet, Hepburn 3, Hillmond 2, Humboldt 11, Indian Head 14, James Smith Cree Nation 4, Jasper, Kamsack 2, Kelvington 11, Kenaston 3, Kendal, Kerrobert 4, Kindersley 7, Kinley 2, Kipling 10, Kivimaa-Moonlight Bay, Kronau 2, Kyle, La Ronge, Landis, Langham, Lanigan, Leader, Leask, Leoville, Lestock 3, Little Bear Lake, Little Pine First Nation 6, Little River Cree Nation, Loon Lake, Luseland, Macklin, Maidstone, Makwa Sahgaiehan First Nation, Manitou Beach, Manor, Maple Creek 4, Maren, Marshall 19, Marwayne, Maymont, Meadow Lake 16, Medstead, Melfort 11, Melville 8, Meota, Midale, Milestone, Mistawasis First Nation 2, Mistusinne, Montmartre, Montreal Lake Cree Nation 5, Moose Jaw 43, Moosomin 16, Moosomin First Nation, Mosquito First Nation 4, Mossbank, Mount Hope No. 279 RM 2, Muenster, Muskowekwan First Nation 2, Netherhill, Nipawin 11, Norquay, North Battleford 34, Ochapowace Nation, Odessa, One Arrow First Nation 2, Osage, Outlook 9, Outram, Oxbow 4, Pamburn, Paradise Hill, Pasqua First Nation 2, Pense, Perdue 3, Pike Lake 2, Pilot Butte 2, Pleasant Valley No. 288 RM 2, Plunkett 2, Porcupine Plain 4, Poundmaker Cree Nation 3, Preeceville, Prince Albert 49, Provost, Punnichy, Qu'Appelle, Quinton, Radisson 2, Radville, Raymore 2, Red Earth Cree Nation 2, Redvers 8, Regina 37, Regina Beach, Richardson, Rosetown 3, Rosthern 5, Rush Lake, Saint-Front, Saskatoon 8, Saulteaux First Nation, Shaunavon 5, Shell Lake 4, Shellbrook 37, Simpson, Sintaiula 2, Smiley, Southey 2, Spiritwood 2, Springside, Spruce Home, St. Denis, Stoughton, Strasbourg 2, Sturgeon Lake First Nation, Sweetgrass First Nation 3, Swift Current 39, Tessier, Theodore, Thunderchild First Nation, Tisdale 15, Tobin Lake, Touchwood No. 248 RM 2, Tramping Lake, Turtleford 12, Tyvan, Unity 9, Vanscoy 4, Victoire 2, Vonda, Wadena 3, Wakaw, Waldheim, Warman 2, Waskesiu Lake, Watrous 14, Watson, Weldon 2, Weyburn 23, White Bear Lake 2, White City, Whitewood 2, Wishart, Witchekan First Nation 2, Wolseley 3, Wynyard 8, Yorkton 35

MANITOBA Alonsa 2, Altona 11, Amaranth, Anola 2, Arborg 5, Ashern 22, Austin 2, Bacon Ridge, Barren Lands First Nation, Beaconia, Beausejour 10, Birds Hill 3, Birdtail Sioux 2, Bloodvein First Nation 8, Blumenort 2, Brandon 67, Brereton Lake, Brokenhead Ojibway Nation 2, Bunibonibee Cree Nation 7, Caddy Lake 3, Carberry 2, Carman 5, Cloverleaf, Cracknell, Crane River 3, Cross Lake First Nation 12, Crystal City 4, Dacotah, Darlingford, Dauphin 57, Deloraine 2, Dog Creek 6, Dominion City, Dugald, East Braintree 2, East Selkirk, Easterville 5, Ebb and Flow First Nation 5, Elie 2, Emerson 2, Erickson 2, Eriksdale 11, Fairford, Fannystelle, Faulkner, Fisher Branch 2, Fisher River Cree Nation 4, Flin Flon 13, Fort Alexander 5, Fox Lake Cree Nation, Fraserwood, Garden Hill First Nation 29, Gardenton, Gimli 14, , Glenboro 2, God's Lake First Nation 5, Grahamdale, Grand Rapids 3, Grande Pointe, Grandview 3, Great Falls, Grunthal 3, Gypsumville 2, Hadashville, Hamiota, Haywood, Headingley, Hecla, Hodgson 22, Hollow Water First Nation 2, Horndean 2, Kenora 2, Keyes, Killarney 11, Kinonjeoshtegon First Nation 14, Kleefeld, Komarno, La Broquerie, La Salle, Lac du Bonnet 3, Langruth, Letellier, Little Grand Rapids 5, Little Saskatchewan First Nation 4, Long Plain First Nation 3, Lorette 4, Lowe Farm, Lynn Lake 4, Lyonshall, Manigotagan, Manitou, Manto Sipi Cree Nation 2, Mariapolis 2, Mathias Colomb First Nation 11, McCreary 2, Meadow Portage, Miami, Middlebro, Minnedosa 5, Mitchell 2, Morden 12, Morris, Mulvihill, Navin 3, Neepawa 8, Niverville 4, Norway House Cree Nation 19, Notre-Dame-de-Lourdes, Nutimik Lake, Oak Bluff, Oakbank 2, Oakville 3, Onanole 2, O-Pipon-Na-Piwin Cree Nation 5, Paupingassi, Peguis 3, Petersfield, Pinawa 6, Pinaymootang First Nation 4, Pine Creek 2, Pine Dock, Pine Falls 19, Piney 2, Pipestone 2, Plum Coulee, Plumias, Pointe du Bois 2, Poplar River 4, Poplarfield 2, Portage la Prairie 50, Rackham, Rathwell, Red Sucker Lake First Nation 3, Richer 2, Rivers, Riverton, Roblin 5, Roland, Roseau River 2, Roseau River Anishinabe First Nation 3, Roseisle, Ross, Russell 17, Sandy Bay Ojibway First Nation 8, Sandy Hook 2, Sanford 2, Sarto, Selkirk 63, Shamattawa First Nation 7, Sidney, Silver Falls, Silver Plains, Sioux Valley Dakota Nation, Skownan First Nation, Snow Lake, Somerset, Sprague, Sprucewoods 2, St. Adolphe, St. Andrews 2, St. Eustache, St. Jean Baptiste, St. Laurent 6, St. Malo 2, St. Martin 2, St. Agathe, Ste. Anne 13, Ste. Rita, Ste. Rose du Lac 4, Stead, Steinbach 38, Stonewall 9, Stony Mountain 7, St-Pierre-Jolys 5, Swan Lake 2, Swan River 32, Tataskweyak Cree Nation 2, Teulon 3, The Pas 60, Thompson 78, Treherne 4, Tyndall, Victoria Beach, Virden 19, Vita, Vogar, Warren 2, Wasagamack First Nation 11, Wellwood, West Hawk Lake 2, West St. Paul 2, Whitemouth 2, Winkler 24, Winnipeg 18, Winnipeg Beach, Woodridge 3, Zhoda

Our fiscal year runs from April 1–March 31. Missions may have been scene calls in the area closest to the listed communities. Missions flown to eastern British Columbia are included in the mission record for Alberta. Missions flown to western Ontario are included in the mission record for Manitoba. Locations with no number indicate a single mission responded to in or near that area.



Capt. Steve Curilla recently flew his 3,000th mission, and his family surprised him in the middle of the night to mark the moment.

Scan the QR code to see Capt. Curilla's warm reception following his mission.



STARS Horizons | Spring 2024
Return undeliverable items to:
1441 Aviation Park NE, Box 570
Calgary, Alberta T2E 8M7

Unsubscribe at newsletter@stars.ca

stars.ca



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR115100

June 11, 2024

His Worship Jamie Hoover
Mayor
Town of Blackfalds
Box 220
Blackfalds AB T0M 0J0

Dear Mayor Hoover:

The Honourable Danielle Smith, Premier of Alberta, shared your letter of May 16, 2024, regarding Alberta's introduction of Bill 20: the *Municipal Affairs Statutes Amendment Act, 2024*. I am pleased to respond on behalf of the Government of Alberta.

As you are aware, Bill 20 recently passed and will modify two key pieces of legislation for Alberta municipalities – the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)*. Bill 20 will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials. I realize there has been much misinformation about the contents and intent of this bill, and I am pleased to respond.

Under Canada's Constitution, there are two levels of government that are defined: provincial and federal. All municipal matters fall under provincial jurisdiction. The Government of Alberta has delegated significant authority to locally elected municipal governments under the *MGA*, to make decisions of a local nature on behalf of their residents. This said, all municipal jurisdictions are subject to provincial legislation and authority.

Through the powers in the Constitution and the *MGA*, the provincial government has always had the ability to dismiss a councillor, and it is a process that is not taken lightly. As you may be aware, I recently made the decision to dismiss a mayor and several councillors. More information on that situation is available at www.alberta.ca/chestermere-municipal-inspection.

This process was done through a municipal inspection and ministerial order. While this process may be appropriate for most cases, there may be situations that require an expedited process as outlined in Bill 20. I strongly believe in local decision-making, but like all governments, municipalities must focus on matters within their delegated responsibility when making their decisions.

.../2

Similarly, the province's authority to repeal or amend bylaws is not new. The *MGA* already provides Cabinet the ability to intervene in planning and development bylaws; however, this ability has never been used. In 2022, the government introduced Bill 4, which amended the *MGA* to repeal bylaws related to face mask mandates in the City of Edmonton. This was an example of a municipal bylaw that was contrary to provincial public health advice. The changes in Bill 20 will enable government to repeal bylaws through a more expedited process; however, it remains that this would be only used in rare circumstances.

On May 23, I tabled additional amendments, to further clarify the intent of this bill. The amendments can be found at www.alberta.ca/strengthening-local-elections-and-councils. I encourage you to review the bill with amendments directly for more information on the contents of Bill 20.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws will be considered as a last resort; I anticipate that this power will be used very rarely, if ever.

In addition, the updates to the *MGA* and the *LAEA* will enhance transparency and ensure that local elected officials are held accountable to the Albertans they represent. We are strengthening public trust in local elections by eliminating the use of electronic tabulators. It is important for Albertans to feel they can trust the methods and results of local elections and requiring all ballots to be counted by hand will give Albertans that assurance.

Bill 20 will also enable the option to have criminal record checks as a part of candidate nomination packages and will allow local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. I will also note that no candidate will be required to join a political party – they will always remain voluntary and local.

Bill 20 will also increase transparency in campaign financing. In 2018, the government at the time banned corporation and union donations to individual candidates. Rather than taking the "big money" out of local elections, donations shifted to third-party advertisers. For example, Calgary's Future raised \$1.7 million to endorse nine specific candidates who were elected in the 2021 municipal election. By enabling corporation and union donations at a cap of \$5,000 per municipality, voters will have public records of the unions, corporations, and individuals supporting candidates. We are also introducing an expense cap for municipal campaigns to limit donations collected and keep local campaigns focused on the current election.

.../3

Albertans deserve to have faith in their local governments, and Albertans expect municipal leaders to behave responsibly to reflect the interests and needs of the community. Occasionally, the provincial government is asked to look into the management of an Alberta municipality and the leadership of its elected officials. We always treat such requests with the due diligence they deserve. Albertans deserve a provincial government that can respond promptly to extraordinary situations that occur within a municipality.

Bill 20 also includes amendments to the *MGA* that will encourage housing development in municipalities. Affordable and attainable housing has become one of the most urgent concerns across the country, and the Government of Alberta is unlocking options for municipalities to consider as they take local action to address housing affordability. The amendments to the *MGA* will create balance between appropriate engagement with residents and stakeholders and prompt municipal planning and development decisions. This ensures that municipalities have greater flexibility to tackle their housing priorities while providing residents with the opportunity to have their say about development plans in their communities.

This bill was informed by feedback my ministry received from Albertans in 2021-23. The results of the consultation surveys can be found at www.alberta.ca/local-elections-and-councillor-accountability-engagement. I appreciate your feedback and your participation in the discussion of this important piece of legislation. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve.

Now that Bill 20 has passed, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Sincerely,



Ric McIver
Minister

cc: Honourable Danielle Smith, Premier of Alberta



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

**Town of Blackfalds
Council 2021-2025**

June 18, 2024

VIA EMAIL: minister.municipalaffairs@gov.ab.ca

Original to follow by mail

Box 220
5018 Waghorn Street
Blackfalds, Alberta | T0M 0J0
Office: 403.885.4677
info@blackfalds.ca

Honourable Ric McIver
Minister of Municipal Affairs
Executive Branch
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

Re: Effect of Bill 20 on Municipal Elections

**Mayor
Jamie Hoover**
p. 403.872.2555
jhoover@blackfalds.ca

**Deputy Mayor
Jim Sands**
p. 403.396.6535
jsands@blackfalds.ca

**Councillor
Edna Coulter**
p.403.350.0511
ecoulter@blackfalds.ca

**Councillor
Marina Appel**
p. 587.377.0307
mappel@blackfalds.ca

**Councillor
Laura Svab**
p. 403.391.9485
lsvab@blackfalds.ca

**Councillor
Brenda Dennis**
p. 403.340.9189
bdennis@blackfalds.ca

On behalf of Blackfalds Town Council and residents, I write to express our concerns with the effect that Bill 20 will have on municipal elections. Our specific concern is around the increased cost that will be incurred through the elimination of voting tabulators. Not only will the Town have to increase already strained budget and resources the mandating of hand counting will increase the time required to compile results and increases the risk of error.

The residents for the Town of Blackfalds have come to appreciate the efficiency that the voting tabulators have brought to the election process in that results can be shared with the community in a matter of less than 2 hours from when the polls close. Moving back to hand counting will most certainly increase this time frame from by several hours and will require more resources than what is required for compiling results from a voting tabulator.

In closing we would ask that if the province is not prepared to re-consider the use of voting tabulators, we respectfully seek financial assistance to assist with the increased costs resulting from Bill 20.

Thank you for your attention and consideration in this matter of utmost importance to the Town of Blackfalds and municipalities across the province.

Yours sincerely,


Jamie Hoover (Jun 19, 2024 09:12 MDT)

Jamie Hoover
Mayor, Town of Blackfalds

cc: The Honourable Ric McIver, Minister of Municipal Affairs
Jennifer Johnson, MLA
Tyler Gandam, President of Alberta Municipalities

CRITICAL CARE, ANYWHERE



Your best hope, in a worst-case scenario.

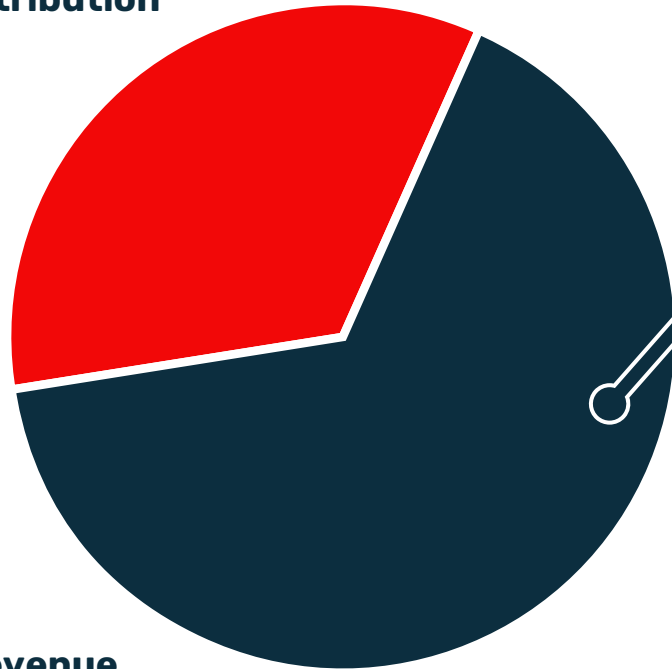


STARS ALBERTA REVENUE FISCAL 2023

AB Government contribution
\$15.0 million

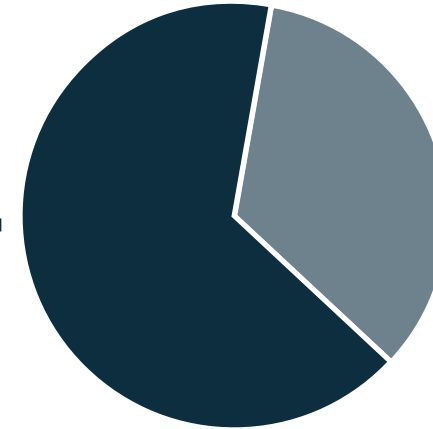
NEW!
10-Year
AHS Service
Agreement

NET fundraising revenue
\$27.8 million



2024 NET lottery proceeds: \$10.7 million
35% of total fundraising

- **STARS LOTTERY**
- **Provides for one base in Alberta!**



Fundraising revenue:
\$18.0 million
65% of total fundraising

*** Includes \$2M+ Annual Municipal Support**

FUELED BY GENEROSITY. Achieving success together.

AN ESSENTIAL SERVICE

New! 9 rural municipalities
New! 10 urban municipalities
Requests Pending

- 90% Alberta united partnerships
- 75% Budgeted fixed rates / alleviate fluctuation
- Building regional partnerships

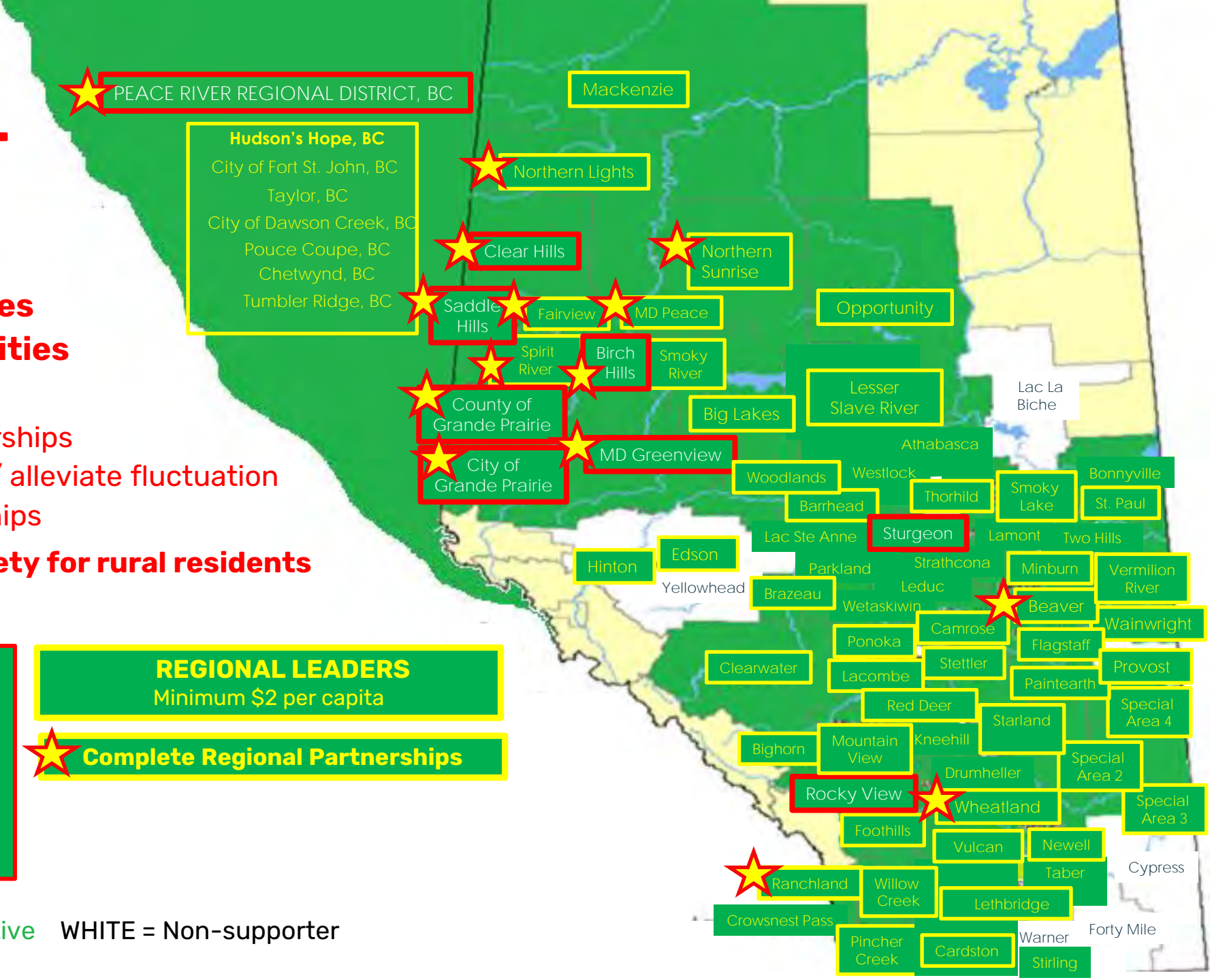
United effort = Health & safety for rural residents

(9) MUNICIPAL LEADERS

- Fixed rate / Standing Motion
- Included in Protective Services
- Up to \$90 per capita
- Up to \$210,000/per year
- **Welcome Sturgeon County**
- **Welcome Birch Hills County**

REGIONAL LEADERS
 Minimum \$2 per capita

★ **Complete Regional Partnerships**

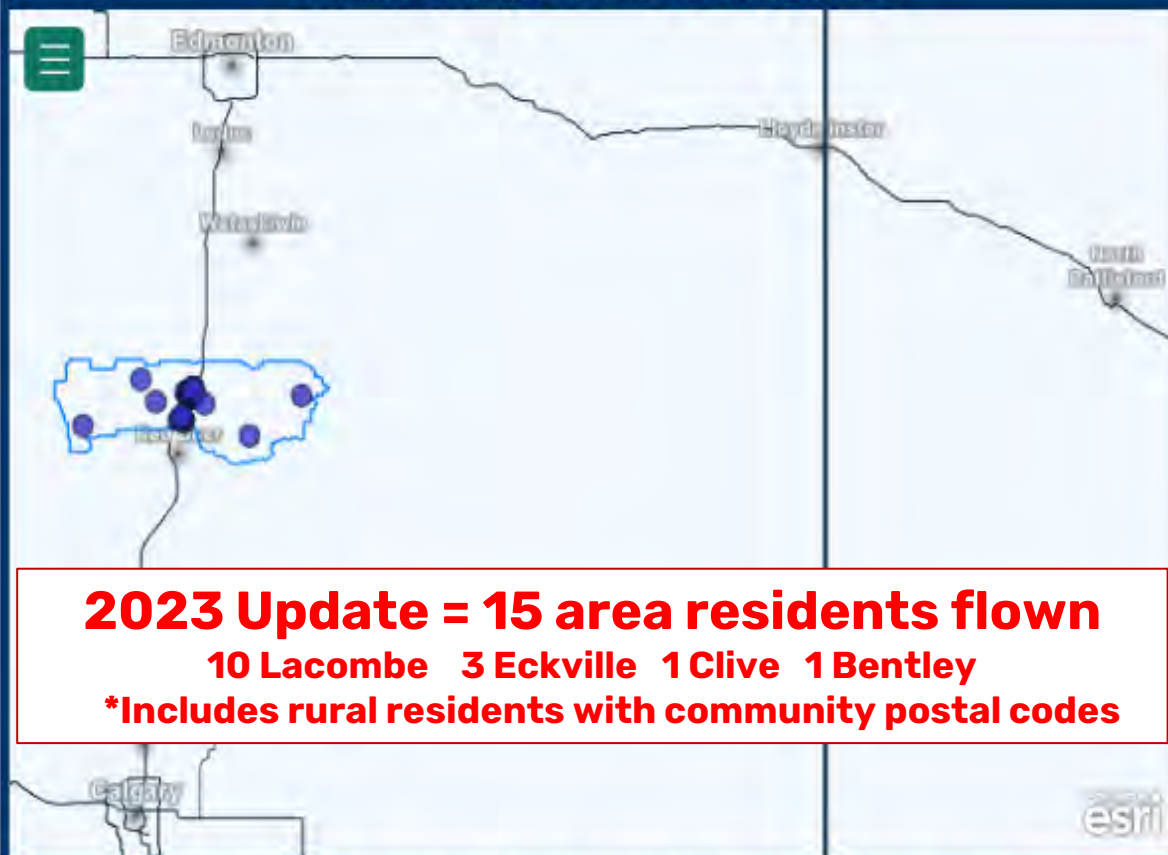


*GREEN = AB/BC municipal initiative WHITE = Non-supporter

Town of Blackfalds/Lacombe County @ April 30, 2024	2019	2020	2021	2022	2023	2024	TOTAL
Near Alix	4		2				6
Near Bashaw (within Lacombe County)				1			1
Near Bentley	1	1		1	1		4
Near Blackfalds		1	1	1	1		4
Near Clive	1	1	1				3
Near Eckville				3	1		4
Near Gull Lake		1	1	2	1		5
Near Hespero	1			1			2
Lacombe Hospital (critical inter-facility transfers)		2	9	5	4	3	23
Near Lacombe	1	2	2	1	1		7
Near Mirror		1			1		2
Near Ponoka (within Lacombe County)	1		1				2
Near Rimbey (within Lacombe County)		1					1
Near Sylvan Lake (within Lacombe County)				1			1
TOTAL Average 12-13 missions per year/ served by 2 bases	9	10	17	16	10	3	65

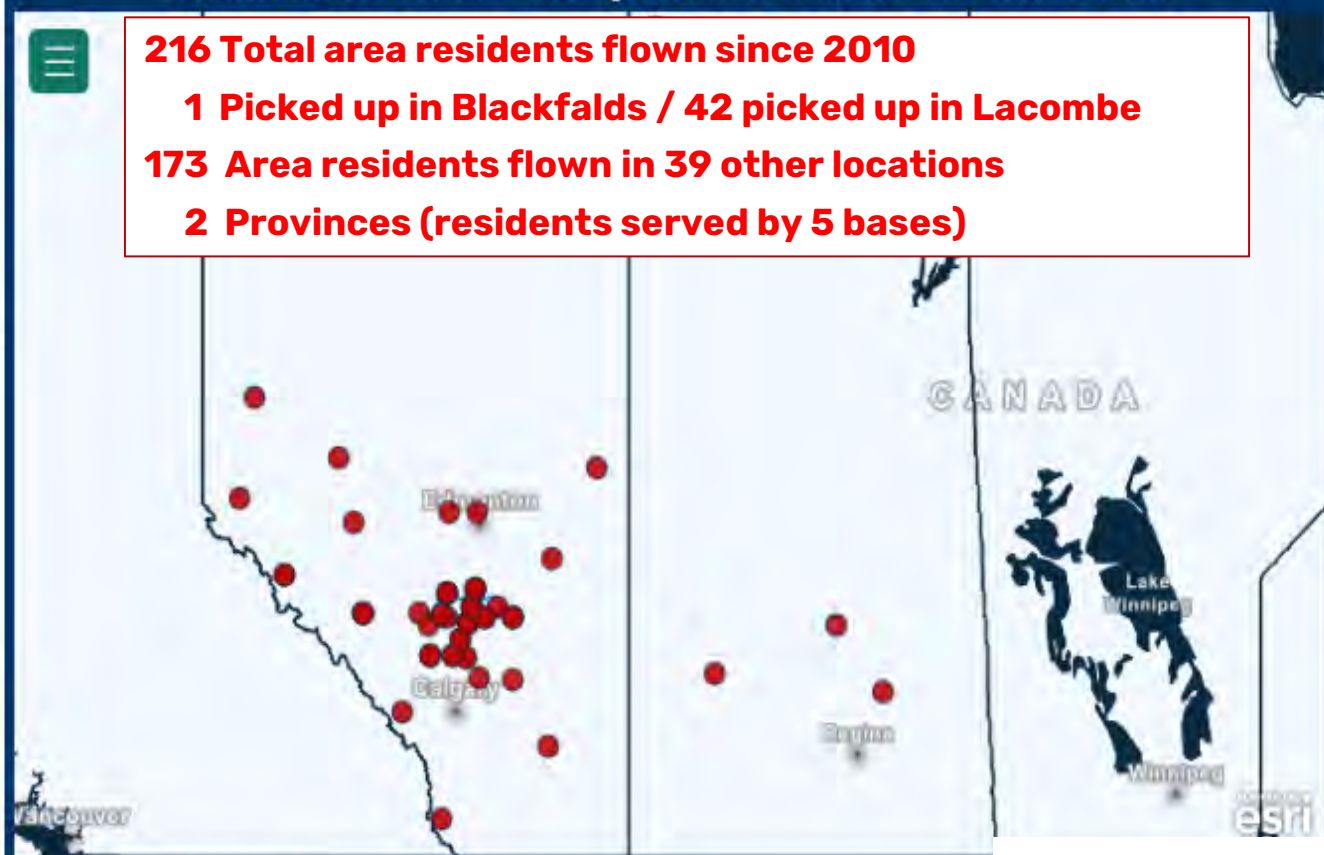
Within Lacombe County Boundaries - Patients Flown by STARS (2010-Present)

Lacombe County Residents Flown by STARS



2023 Update = 15 area residents flown
 10 Lacombe 3 Eckville 1 Clive 1 Bentley
 *Includes rural residents with community postal codes

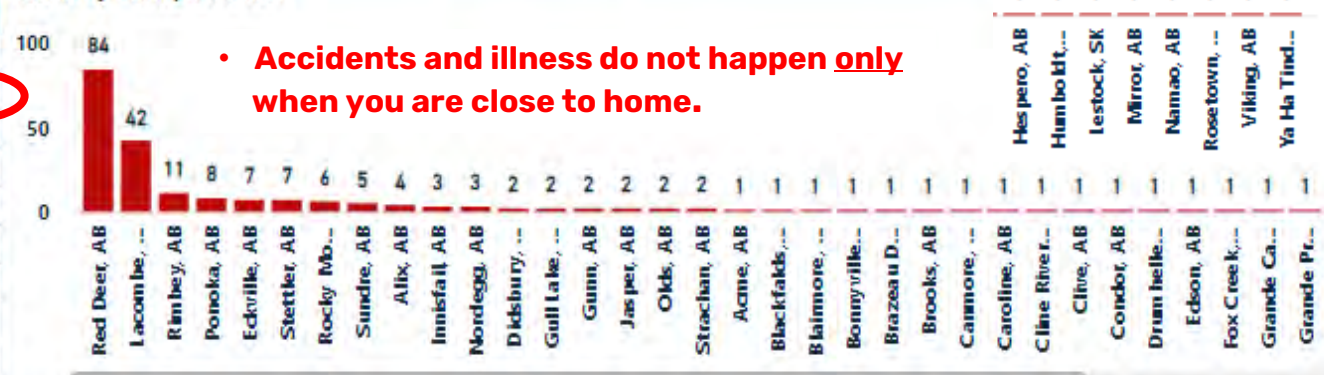
Locations where Lacombe County Residents Travelled and Needed STARS



216 Total area residents flown since 2010
1 Picked up in Blackfalds / 42 picked up in Lacombe
173 Area residents flown in 39 other locations
2 Provinces (residents served by 5 bases)

Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Lacombe	4	7	10	9	11	41	97
Blackfalds	1	3	4	5	3	16	42
Eckville	0	0	2	4	4	10	38
Bentley	1	1	2	1	1	6	14
Alix	1	1	1	2	0	5	12
Clive	0	0	0	0	1	1	8
Mirror	0	0	0	1	0	1	4
Gull Lake	0	0	0	0	0	0	1
Total	7	12	19	22	20	80	216

Count by Pickup Location



• **Accidents and illness do not happen only when you are close to home.**

1 1 1 1 1 1 1 1
 Hespero, AB
 Humbo Mt., AB
 Lestock, SK
 Mirror, AB
 Namao, AB
 Rose town, AB
 Viking, AB
 Ya Ha Tind., AB

More Than Rapid Transport

EMERGENCY LINK CENTRE (ELC)

- Integrated with all dispatch centres and resources
- Precise GIS mapping coordinates
- Dispatches HALO and HERO response
- 36,000 emergency requests/year

STARS Transport Physicians

- Medical and procedural guidance
- Every critical call / All modes of transport
- Ground ambulance, rotary wing, fixed wing
- Schedule logistical arrangements with receiving Drs. and Hospitals



Innovative Leader

Night Vision Goggles (NVG)

- 1st Civilian Org. in Canada (2002)
- 50% of calls occur at night

Universal Blood Onboard

- 1st HEMS in North America (2013)
- Increased to 4 Units
- The difference between life and death.

New! A Canadian First! Massive Hemorrhage Protocol

- Reverse anticoagulation
- Promote blood clotting in severe trauma patients



International Air Medical Transport Conference (AMTC)

- Rigorous competition
- Triage multiple patients
- Inconceivable critical situations
- Decisions/timing/patient outcome

STARS TOP 3 - 21 Years



A red and blue helicopter is parked on a grassy field. Four rescue workers in blue suits and orange vests are standing around it. One worker in the foreground is adjusting his white helmet. The background shows a clear blue sky and a flat landscape.

***WELCOME
TOWN OF BLACKFALDS***

OUR REQUEST

***\$1 PER CAPITA
2025***

(IN CONJUNCTION WITH COUNCIL TERM)

A life is saved every day. Partnership makes it possible.

MEETING DATE: June 25, 2024
PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator
SUBJECT: **Bylaw 1310.24 - McKay Ranch Area Structure Plan**

BACKGROUND

The purpose of Bylaw 1310.24 is to repeal Bylaw 1101/10 all amendments thereto for the purpose of adopting an amended Area Structure Plan for the lands located in the Town of Blackfalds legally described as the SW 25-39-27-W4M.

First Reading was given to Bylaw 1310.24 on May 28, 2024

Notice of this Public Hearing was advertised in accordance with Section 606 of the Municipal Government Act and the Town of Blackfalds Public Notification Bylaw and Public Participation Policy, as follows:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers;
- A hard copy of proposed Bylaw 1310.24 was available for viewing at the Town's Civic Centre Front Counter (upstairs);
- June 2024 edition of "Talk of the Town";
- On the Planning & Development website of the Town's website commencing on May 30, 2024;
- Via email to all local authorities and agencies on May 31, 2024;
- Via email to the Municipal Planning Commission on May 29, 2024;
- Mailed to all registered landowners in the McKay Ranch Community on June 3, 2024;
- Mailed to all registered landowners with land adjacent to the McKay Ranch community on June 3, 2024;
- In the June 13, 2024, and June 20, 2024, editions of the Lacombe Express; and
- On the Town's social media channels in the weeks leading up to the Public Hearing.


The following written comments have been received to date:

- May 27, 2024, submission from ATCO Pipelines. Please note the submission is dated March 27, 2024, referencing the previous McKay Ranch Bylaw # 1299.24;
- June 10, 2024, submission from Alberta Health Services;
- June 11, 2024, submission from TELUS; and
- June 20, 2024, submission from Alberta Transportation and Economic Corridors

ATTACHMENTS

- *May 27, 2024, submission from ATCO Pipelines. Please note the submission is dated March 27, 2024, referencing the previous McKay Ranch Bylaw # 1299.24*
- *June 10, 2024, submission from Alberta Health Services*
- *June 11, 2024, submission from TELUS*
- *June 20, 2024, submission from Alberta Transportation and Economic Corridors*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

March 27, 2024

Our File No.: 24-1055

Your File No.: BYLAW 1299.24 MCKAY RANCH

TOWN OF BLACKFALDS

SENT: via email

Attention: AMANDA PARTRIDGE

RE: Proposed Restructure – SW 29-39-24-W4M

The Engineering Department of ATCO Transmission, (a division of ATCO Gas and Pipelines Ltd.) has reviewed the above named plan and has no objections subject to the following conditions:

1. Any existing land rights shall be carried forward in kind and registered on any newly created lots, public utility lots, or other properties.
2. ATCO Transmission requires a separate utility lot for its sole use.
3. Ground disturbances and surface works within 30 meters require prior written approval from ATCO Transmission before commencing any work.
 - Municipal circulation file number must be referenced; proposed works must be compliant with ATCO Transmission requirements as set forth in the company's conditional approval letter.
 - Contact ATCO Transmission Land Department at 1-888-420-3464 or landadmin@atco.com for more information.
4. Parking and/or storage is not permitted on ATCO Transmission facility(s) and/or right(s)-of-way.
5. Encroachments are not permitted on ATCO Transmission facility(s) and/or right(s)-of-way.
6. ATCO Transmission recommends a minimum 15 meter setback from the centerline of the pipeline(s) to any buildings.
7. Road crossings are subject to Engineering review and approval.
 - Road crossing(s) must be paved and cross at a perpendicular angle.
 - Road crossing(s) must not be over any pipeline bend.
 - Parallel roads are not permitted within ATCO Transmission right(s)-of-way.
 - If the road crossing(s) requires a pipeline alteration, the cost will be borne by the developer/owner and can take up to 18 months to complete.
8. Any changes to grading that alter drainage affecting ATCO Transmission right-of-way or facilities must be adequate to allow for ongoing access and maintenance activities.
 - If alterations are required, the cost will be borne by the developer/owner.
9. Any revisions or amendments to the proposed plans(s) must be re-circulated to ATCO Transmission for further review.

If you have any questions or concerns, please contact the undersigned at hp.circulations@atco.com.

Sincerely,
ATCO Transmission, a division of ATCO Gas and Pipelines Ltd.

Vicki Porter
Sr. Administrative Coordinator, Operations Engineering

APPROVED: AS TO FORM _____ AS TO CONTENT _____ AP
--

June 10, 2024

Healthy Albertans.
Healthy Communities.
Together.

Town of Blackfalds
Office of the CAO c/o Executive & Legislative Coordinator
PO Box 220
Blackfalds, AB T0M 0J0

Re: Land Use Bylaw Amending Bylaw 1310.24

Thank you for the opportunity to review and provide comment on the proposed changes to the McKay Ranch Area Structure Plan (ASP). Alberta Health Services-Safe Health Environments (AHS-SHE) assesses land-use proposals from a public health and health communities by design perspective. The standards for designing healthy communities are explained in detail in Healthy Built Environment Linkages: a toolkit for design, planning and health. This document is available at: <http://www.bccdc.ca/health-professionals/professional-resources/healthy-built-environment-linkages-toolkit>.

There are no concerns with the propose change to keep the lot at the northeast corner of South Street and McKay Boulevard designated as commercial land.

Within AHS, we are also pleased to launch the Alberta Health Communities Hub (<http://albertahealthycommunities.albertapreventscancer.ca/>) as a virtual gathering place to access resources and tools.

Sincerely,



Erin Teare, MPH, CPHI(C)
Public Health Inspector
Alberta Health Services- Safe Healthy Environments- Central Zone
403-356-6383



Johnstone Crossing Community Health Centre
300 Jordan Parkway, Red Deer, AB T4P 0G8
p: 403-356-6383
erin.teare@ahs.ca ahs.ca

Subject: Town of Blackfalds Public Hearing Notice - Bylaw 1310.24 Mckay Ranch Area Structure Plan Amendments

From: circulations . <circulations@telus.com>
Sent: Tuesday, June 11, 2024 10:38 AM
To: Amanda Partridge <APartridge@blackfalds.ca>
Subject: Re: Town of Blackfalds Public Hearing Notice - Bylaw 1310.24 Mckay Ranch Area Structure Plan Amendments

Good Day,

Thank you for including TELUS in your circulation.

At this time, TELUS has no concerns with the proposed activities.

Thanks

Jaylene Perkins (*she/her*)

Real Estate Specialist | TELUS Land Solutions Team
Customer Network Planning (CNP)
18811 107 Avenue NW, Edmonton, AB T5S 2L9

The future is friendly®

circulations@telus.com

On Fri, May 31, 2024 at 3:18 PM Amanda Partridge <APartridge@blackfalds.ca> wrote:

Good Afternoon,

Attached is a Public Hearing Notice for Bylaw 1310.24 Mckay Ranch Area Structure Plan Amendments that has been set for Tuesday, June 25, 2024 at 7:00 p.m.

Please provide any written comments on or before noon, June 19, 2024 to:

Regular Mail or Town of Blackfalds Drop Off Box:

The Office of the CAO, c/o Executive & Legislative Coordinator

Box 220

5018 Waghorn Street, Blackfalds AB T0M 0J0

or Email: info@blackfalds.ca

Thanks!

Amanda Partridge *(she/her)*
Infrastructure and Planning Services Clerk

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0

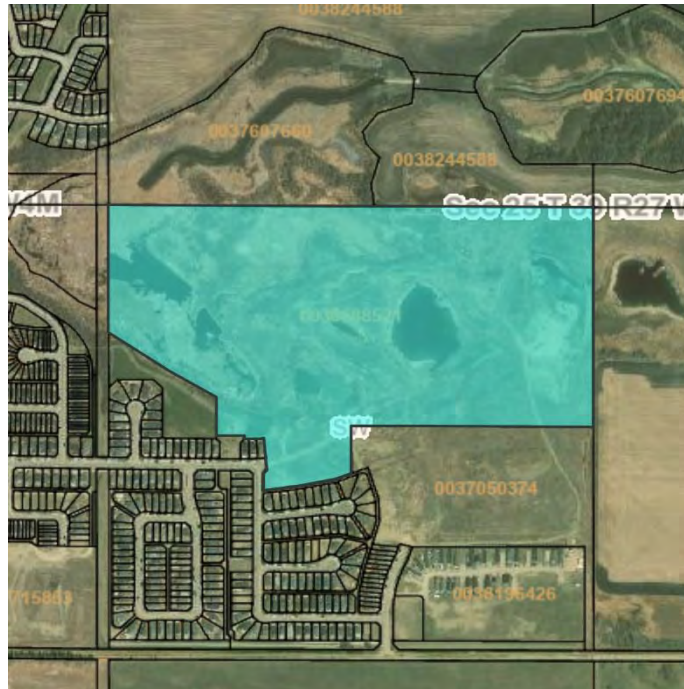
T: 403.885.9679

This message is private and confidential. If you have received this message in error, please notify us and remove it from your system.

Alberta Transportation and Economic Corridors Notice of Referral Decision

Land Use Bylaw amendment in proximity of a provincial highway

Municipality File Number:	Bylaw No. 1310.24	Highway(s):	N/A
Legal Land Location:	QS-SW SEC-25 TWP-039 RGE-27 MER-4	Municipality:	Blackfalds
Decision By:	Anne Han Development and Planning Technologist	Issuing Office:	Central Region / Red Deer
Issued Date:	2024-06-20	AT Reference #:	RPATH0043833
Description of Development:	Public Hearing Notice McKay Ranch ASP Amendment		



This will acknowledge receipt of your circulation regarding the above noted proposal. Alberta Transportation and Economic Corridors primary concern is protecting the safe and effective operation of provincial highway infrastructure, and planning for the future needs of the highway network in proximity to the proposed land use amendment(s).

Alberta Transportation and Economic Corridors offers the following comments and observations with respect to the proposed land use amendment (s):

- We have reviewed the information provided and offer no objections in principle to Proposed Mckay Ranch ASP Bylaw No. 1310.24 amendment as noted above.
- Pursuant to Section 618.3(1) of the Municipal Government Act (MGA), the department expects that the municipality will comply with any applicable items related to provincial highways in an ALSA plan if applicable
- Pursuant to 618.4(1) of the Municipal Government Act, the department expects that the Municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, in accordance with Policy 7 of the Provincial Land Use Policies.

Please contact Alberta Transportation and Economic Corridors through the [RPATH Portal](#) if you have any questions, or require additional information.



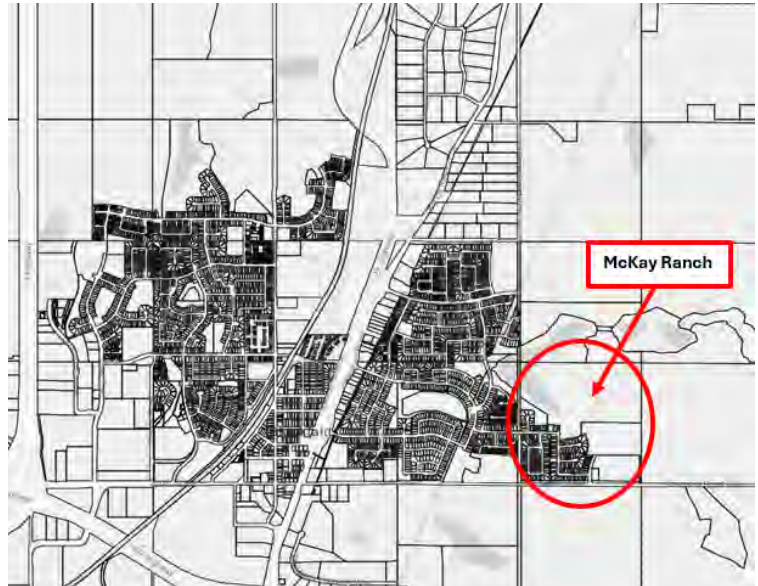
Issued by **Anne Han, Dev and Planning Tech**, on **2024-06-20** on behalf of the Minister of Transportation and Economic Corridors pursuant to *Ministerial Order 52/20 – Department of Transportation Delegation of Authority*

PUBLIC HEARING NOTICE
MCKAY RANCH AREA STRUCTURE PLAN BYLAW NO. 1310.24

Town of Blackfalds Council has given First Reading to Bylaw 1310.24 to adopt an updated McKay Ranch Area Structure Plan (ASP) to guide the future subdivision and development of the remainder of the McKay Ranch community, located in the SW 25-39-27-W4M on the south-east side of Town.

The McKay Ranch ASP was originally adopted by Council in 2010. The developer has applied to amend the ASP to change the future development concept to reflect an updated storm pond design, include more residential lots with back lanes, allow for larger lot residential parcels, and update pedestrian connectivity north of the manufactured home park. **This updated ASP proposes to retain the**

existing local commercial parcel on the north-east corner of South Street and McKay Boulevard in response to concerns raised by the community at the previous McKay Ranch ASP Public Hearing.



Town Council will hold a Public Hearing in Council Chambers for the purpose of receiving comments on the proposed amending Bylaw No. 1310.24:

BYLAW 1310.24 PUBLIC HEARING

Tuesday, June 25, 2024

Town of Blackfalds Civic Centre, Council Chambers (upstairs)

5018 Waghorn Street, Blackfalds AB

Commencing at 7:00 p.m.

A full copy of the proposed Bylaw, updated ASP, and an illustration of the proposed changes to the future development concept plan can be viewed on the Planning & Development page on the Town's website located at www.blackfalds.ca/p/planning-development, under Public Hearing Notices. Copies may also be inspected at the Town Office Front Counter located upstairs at the Town's Civic Centre (5018 Waghorn Street) during regular business hours, 8:30 a.m. to 4:30 p.m., Mondays to Fridays.

Anyone attending the Public Hearing wishing to make a presentation will be given the opportunity to do so. If unable to attend the Public Hearing, **you may submit written comments on or before noon, June 19, 2024 to:**

Regular Mail or Town of Blackfalds Drop Off Box:
The Office of the CAO, c/o Executive & Legislative Coordinator
Box 220
5018 Waghorn Street, Blackfalds AB T0M 0J0
or Email: info@blackfalds.ca

MEETING DATE: June 25, 2024
PREPARED BY: Jolene Tejkl, Planning & Development Manager
PRESENTED BY: Jolene Tejkl, Planning & Development Manager
SUBJECT: **Bylaw 1310.24 - McKay Ranch Area Structure Plan**

BACKGROUND

The original McKay Ranch Area Structure Plan (ASP), previously named the McKay Ridge ASP, to guide the future subdivision and development of the McKay Ranch community was adopted by Council in early 2010. The developer has recently applied to amend the ASP to make several changes to better reflect contemporary development trends.

Council defeated the previous amending Bylaw at the April 9, 2024, Regular Council meeting due to concerns raised by the community during the pre-Council engagement and Public Hearing processes. Members of the community raised concerns about the proposed removal of a local commercial site to accommodate future medium density residential, citing the lack of commercial amenities in the eastern side of Town.

The developer has updated the proposed ASP to revert the subject property back to local commercial.

Council gave First Reading to Bylaw 1310.24 at the May 28, 2024, meeting and set the Public Hearing for this evening:

Request for Decision, Bylaw 1310.24 - McKay Ranch Area Structure Plan

Manager Tejkl brought forward Bylaw 1310.24 - McKay Ranch Area Structure Plan for Council's consideration of First Reading.

163/24 Deputy Mayor Sands moved That Council give First Reading to Bylaw 1310.24 - McKay Ranch Area Structure Plan.

CARRIED UNANIMOUSLY

164/24 Councillor Svab moved That Council set a Public Hearing date be set for June 25, 2024, at 7:00 p.m. in Council Chambers.

CARRIED UNANIMOUSLY

DISCUSSION

Highlights of the proposed changes recently applied for are illustrated in Attachment 1 and listed below, with the numbers corresponding with the enclosed illustration:

1. The storm pond in the north-west corner has been amended to reflect an updated storm pond design, thereby increasing the amount of open space.

2. An increase in the number of future lots that will be zoned Residential Single Dwelling Large District (R-1L).
3. Addition of a lane backing onto the large open space.
4. Changing the area currently identified for future Commercial Mixed Use District (CMU), an amendment that was done previously, to Residential High Density District (R-4) along the eastern boundary of the plan area.
5. Changing the residential lots currently identified for future Residential Single Dwelling Small Lot District (R-1S) to Residential Single Dwelling Medium Lot District (R-1M) in the north-east corner to allow for additional larger lots.
6. The open space immediately north of the manufactured home park has been moved west to the collector road and split to each side of the collector road to allow for better pedestrian connectivity.

Please note that since the original ASP was adopted in 2010, there have been several amendments over the years that are not highlighted in this report. The developer was asked to update the ASP with all of the changes that have occurred into this recent application.

Pre-Council Consultation

Pre-Council consultation was conducted with the previous McKay Ranch ASP proposed changes early this year, which resulted in concerns raised about the removal of the local commercial site on the southern portion of the plan area. This updated ASP before Council has reverted the site back in response to the concerns raised, therefore pre-Council consultation was not done for this updated submission.

All McKay Ranch registered landowners were mailed notifications of this public hearing.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That Council give Second Reading to Bylaw 1310.24 – McKay Ranch Area Structure Plan, as presented.
2. That Council give Third and Final Reading to Bylaw 1310.24 – McKay Ranch Area Structure Plan, as presented.

ALTERNATIVES


- a) That Council give Second Reading to Bylaw 1310.24 – McKay Ranch Area Structure Plan, as amended.

b) That Council refers this item back to Administration for more information or amendments.

ATTACHMENTS

- *Concept Plan showing Proposed McKay Ranch ASP Changes*
- *Bylaw 1310.24 – McKay Ranch Area Structure Plan*
- *Bylaw 1310.24 Schedule “A”, McKay Ranch Area Structure Plan*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

McKay Ranch ASP 2010 Original Concept

FIGURE 4.0

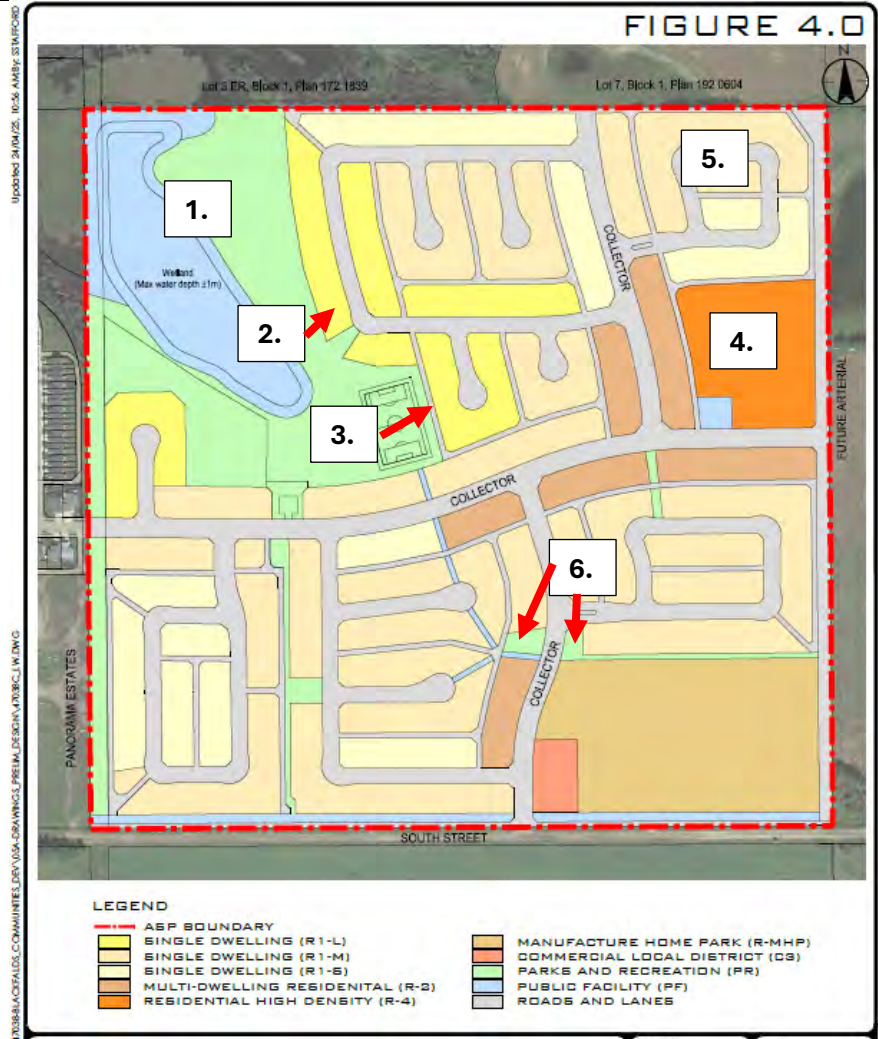


LEGEND

- | | |
|----------------------------------|--------------------------------|
| ASP BOUNDARY | COMMERCIAL LOCAL (C-3) |
| SINGLE DWELLING (R1-L) | PUBLIC FACILITY (PF) |
| SINGLE DWELLING (R1-M) | ENVIRONMENTAL OPEN SPACE (EOS) |
| SINGLE DWELLING (R1-S) | PUBLIC UTILITY LOT |
| RESIDENTIAL MULTI-DWELLING (R-2) | ROADS AND LANES |
| MULTI-DWELLING RESIDENTIAL (R-3) | |
| MANUFACTURE HOME PARK (R-MHP) | |

McKay Ranch ASP 2024 Proposed Amendments

FIGURE 4.0



LEGEND

- | | |
|----------------------------------|--------------------------------|
| ASP BOUNDARY | MANUFACTURE HOME PARK (R-MHP) |
| SINGLE DWELLING (R1-L) | COMMERCIAL LOCAL DISTRICT (C3) |
| SINGLE DWELLING (R1-M) | PARKS AND RECREATION (PR) |
| SINGLE DWELLING (R1-S) | PUBLIC FACILITY (PF) |
| MULTI-DWELLING RESIDENTIAL (R-2) | ROADS AND LANES |
| RESIDENTIAL HIGH DENSITY (R-4) | |

Please note that there are other changes from the 2010 original approval that were done over the years. The developer was asked to update the concept plan with all of the changes that occurred into this recent application. Therefore, there are other changes to the original that are not specifically noted in this concept plan. The changes identified in this concept plan are the ones considered in this 2024 amendment application.

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO PROVIDE AN UPDATED FRAMEWORK FOR THE SUBSEQUENT SUBDIVISION AND DEVELOPMENT ON LANDS LEGALLY DESCRIBED AS THE SW 25-39-27-W4M.

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act* (MGA), being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, to repeal Bylaw 1101/10 and all amendments thereto for the purpose of adopting an amended Area Structure Plan for lands located in the Town of Blackfalds legally described as the SW 25-39-27-W4M.

WHEREAS, pursuant to Section 633(1) of the MGA, RSA 2000, Chapter M-26 and amendments thereto, for the purposes of providing a framework for subsequent subdivision and development of an area of land, a Council may by bylaw adopt an Area Structure Plan (ASP).

WHEREAS, the McKay Ranch Area Structure Plan identifies the sequence of development proposed for the area, land uses proposed for the area, expected density of population proposed for the area generally, and the general location of major transportation routes and public utilities, as required by Section 633 of the MGA.

WHEREAS, the area of land upon which the ASP shall apply is legally described as SW 25-39-27-W4M

NOW THEREFORE, the Municipal Council of the Town of Blackfalds, duly assembled hereby enacts:

PART 1 – TITLE

- 1.1 That this Bylaw shall be cited as the “McKay Ranch Area Structure Plan”.
- 1.2 Schedule “A” shall form part of this Bylaw.

PART 2 – MCKAY RANCH AREA STRUCTURE PLAN

- 2.1 That the document entitled “McKay Ranch Area Structure Plan” as Schedule “A” attached hereto is hereby adopted for the lands located in the Town of Blackfalds legally described as the SW 25-39-27-W4M.

PART 3 – REPEAL

- 3.1 That Bylaw 1101/10 and all amendments thereto are hereby repealed upon this Bylaw coming into effect.

PART 4 – DATE OF FORCE

- 4.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third and final time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

DRAFT

McKAY RANCH

Blackfalds, AB



AREA STRUCTURE PLAN

Blackfalds Communities Ltd.

Town of Blackfalds

Consolidated June 2024; Bylaw 1310.24
Amended 2020; Bylaw 1243.20
Amended 2015; Bylaw 1193.15
Amended 2016; Bylaw 1205.16
Adopted 2010

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- FIGURE 13.0 – PHASING PLAN

- TABLE 1.0 – ASP OWNERSHIP REFERENCE
- TABLE 2.0 – LAND USE STATISTIC
- TABLE 3.0 – RESIDENTIAL UNITS AND POPULATION

1.0 Introduction

1.1 PURPOSE

The purpose of the McKay Ranch Area Structure Plan (MRASP) is to describe the land use framework and development objectives for lands SW ¼ Sec. 25-39-27-4 and encompasses an area of approximately 66.94ha (165.42ac). The Plan area is located within the Town of Blackfalds as shown on **Figure 1.0 – Location Plan**.

The intent of the McKay Ranch development is to develop a balanced community of residential, commercial and recreational opportunities with complimentary land uses. In order to achieve this, the developer intends to integrate the Plan with open space linkage connections and the development of high-quality residential opportunities. Together, these aspects will provide the Town of Blackfalds with a unique area for community development.

This document will describe the land use patterns and the development objectives for the Plan area. The MRASP will implement the land use framework and development objectives by identifying the following:

- the size and location of land uses;
- the alignment of roadways and lanes;
- the open space and park system;
- the proposed development density;
- servicing concepts for deep utility servicing; and
- the development staging sequence.

This McKay Ranch Area Structure Plan has been prepared on behalf of Blackfalds Communities Ltd.

1.2 ASP AMENDMENTS

The McKay Ridge development has been renamed McKay Ranch, which includes the re-naming of this Area Structure Plan.

As of 2023, approximately one third of the McKay Ranch plan area has been developed. Since the adoption of the original McKay Ridge Area Structure Plan in 2010, there have been changes in housing preferences and market conditions which has required the amendment to the plan.

The main changes to the plan include the following.

Prior to 2024:

- Change of the unsold Public Facility parcel to Commercial
- Removal of commercial parcel along east boundary which is not required due to the change of the Public Facility site to Commercial
- Addition of Public Facility site within R3 site to allow for a sanitary lift station
- Addition of lanes along southwest greenspace

2024 Amendment:

- The limits of the Public Facility District has been amended to reflect the updated storm design, allowing for additional lands to be dedicated as Parks and Recreation District
- Addition of lanes along some areas backing onto greenspace to meet market conditions of having additional laned product. This increases the number of R1-L parcels adjacent to the storm pond and allows for an adjustment of greenspace areas adjacent to the roadway
- Redistricting of CMU to R-4 parcel along east boundary
- Change of land use from R-1S to R-1M for a portion in the north east to allow for a number of larger lots as desired
- The open space adjacent to the north boundary of the Manufactured Home Park has been moved west to the collector roadway and split to each side, allowing for better pedestrian connectivity

1.3 PLAN AREA AND SURROUNDING DEVELOPMENTS

Figure 1.0 – Location Plan shows that the Plan area is located in east Blackfalds. The MRASP is defined by the following boundaries:

North Boundary – Agricultural Land

East Boundary – Agricultural Land

South Boundary – TWP RD 39-4 and agricultural land

West Boundary – Panorama Estates

The property is legally described as the SW ¼ Sec. 25, Twp. 39, Rge. 27, W4M.

Currently, the main access to the site is via Twp Rd 39-4 (South Street). The site can also be accessed from Eastpointe Drive.

1.4 LANDOWNERSHIP

The Plan area consists of two remaining developer owned titles as shown in **Table 1.0 - ASP Ownership Reference** and **Figure 2.0 – Site Context and Ownership Plan**

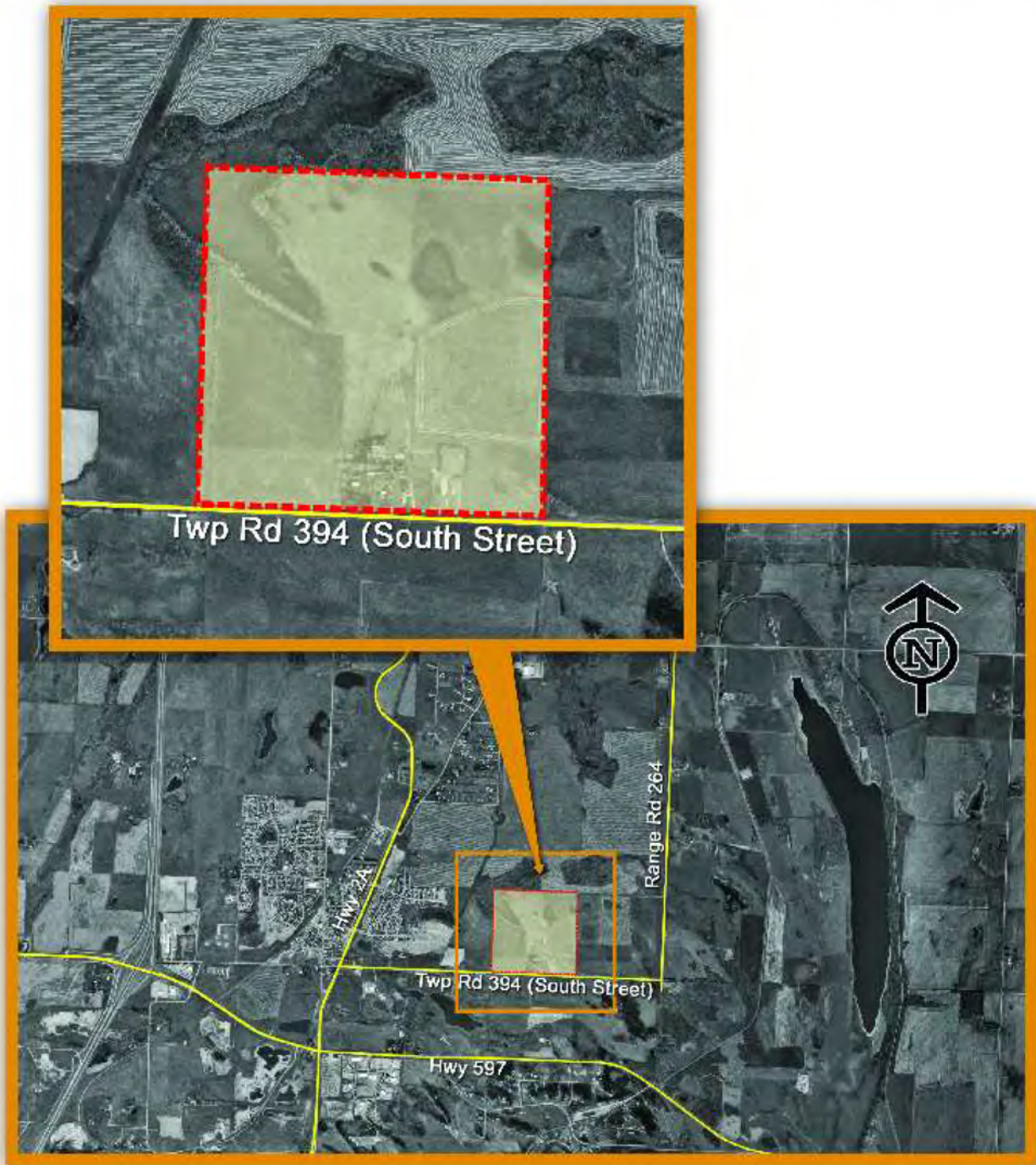
Table 1.0 - ASP Ownership Reference

Parcel	Ownership	Legal Description	Area Ha (ac)
1	Various Ownership (Private and Town of Blackfalds)	Varies (Completed Phases)	26.3 (65.0)
2	Blackfalds Communities LTD.	Lot 2, Block 1, Plan 102 2396	8.4 (20.8)
3	Blackfalds Communities LTD.	Lot 1, Block 2, Plan 112 4253	32.3 (79.8)

1.5 THE APPROVAL PROCESS

This Plan will be submitted to the Town of Blackfalds for review and comment. Upon receipt of the Town of Blackfalds comments, revisions to the document will be made and resubmitted to the Town for staff review and recommendation for approval. The ASP will be presented to Council for 1st reading. Upon following the required advertisement schedules and referral process, the MRASP will be presented by the Town of Blackfalds administration at a Public Hearing with Council in attendance, with the potential of 2nd and 3rd readings. The MRASP may then be adopted via bylaw, by Town Council.

FIGURE 1.0



LEGEND

- PROJECT SITE
- ASP BOUNDARY
- EXISTING ROADWAY

Location Plan
 McKay Ranch - Area Structure Plan

Prepared for:
 1574997 Alberta Ltd.
 O/A McKay Ranch



DRAWN BY: SAS
 CHECKED BY: GCL
 SCALE: 1:5,000
 PROJECT #: 112847038

January 2024

1.6 AUTHORITY

This Plan is prepared pursuant to provincial legislation outlined in s.633 of the *Municipal Government Act* (MGA) (*Revised Statutes of Alberta, 2000, Chapter M-26 current as of April 1, 2023*) which authorizes a Council to adopt an area structure plan as follows:

633(1) For the purpose of providing a framework for subsequent subdivision and development of an area of land, a Council may, by bylaw, adopt an area structure plan.

- (2) An area structure plan
 - (a) must describe
 - (i) the sequence of development proposed for the area,
 - (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,
 - (iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and
 - (iv) the general location of major transportation routes and public utilities, and
 - (b) may contain any other matters the Council considers necessary.

The McKay Ranch Area Structure Plan has been prepared as a Statutory Plan. It adheres to Section 633 of the Municipal Government Act of Alberta and follows the guidelines and policies set forth by the Town of Blackfalds for the development of new areas.

1.7 POLICIES AND RELEVANT PLANNING DOCUMENTS

The following relevant documents have been reviewed and referenced in preparation of the MRASP report:

- Town of Blackfalds Master Plan, Update for Annexation Application, May 2008
- Blackfalds Intermunicipal Development Plan, 2009
- Town of Blackfalds Municipal Development Plan, 2009
- Town of Blackfalds Land Use By-Law No, 1268/22
- Town of Blackfalds Design Guidelines, May 2011
- Town of Blackfalds Transportation Masterplan, 2015
- Town of Blackfalds Wastewater Master Plan Update, 2015

- Town of Blackfalds Recreation, Culture, and Parks Needs Assessment and Master Plan 2016
- Town of Blackfalds Water Model Update, 2016
- East Area Storm Water Management Plan, 2017
- Environmental Stewardship Strategy, 2021

These documents provide information related to Development Concept, land use for the area, density of population, infrastructure servicing requirements, and staging.

1.8 INTERPRETATIONS

Maps, Plan and Figures: Unless specifically identified within this Plan, all boundaries and location of any land use district boundaries and/or symbols shown are approximate and shall be interpreted as such. Unless identified as absolute locations, the enclosed maps and figures are not intended to define exact locations.

Development Application: Any request by a landowner/developer for approval of site-specific changes shall be considered as a Development Application. A development application may include town specific ASP's or outline plan, subdivision, and land use re-designation applications.

2.0 Site Context & Development Consideration

2.1 TOPOGRAPHY, SOILS AND VEGETATION

As shown on **Figure 3.0 – Existing Conditions**, a ridge extends east/west through the site creating a high point of 882.0m. From this ridge the terrain falls north towards a series of wet areas to a low point of 867.0m. The majority of watershed from this site drains to the northwest corner. At this point the water collects and ultimately drains west into Blackfalds Lake. Water on the south side of the ridge will drain into the TWP RD 394 ditch, eventually ending up in the Blindman River.

Significant slopes occur on the east side of the Plan area. There is up to 15m of elevation drop from the top of the ridge to the low/wet area. Slopes along the north side of the ridge are as much as 10 percent in some locations.

As shown on **Figure 3.0 – Existing Conditions**, there is a significant amount of land used for agricultural purposes. A small portion of this land contains vegetation, the majority of it is concentrated in the northwest corner of this property adjacent to the wetland area.

2.2 NATURAL FEATURES

The most significant natural feature within the Plan area is the wetland area located in the northwest corner. This area is a low point and collects the majority of the watershed. It remains wet or swampy throughout most of the year and is surrounded by trees. Other low areas exist on the northern portion of the Plan area. These areas collect water seasonally, usually during the spring or during heavy rain falls.

As mentioned previously, the vegetation within the Plan area is located mainly around the low area in the northwest corner. They extend from the northwest corner in a thin row parallel to the northern area boundary. These trees are located primary on the adjacent property to the north and will therefore be retained for now.

2.3 HISTORICAL LAND USE

The Plan area is undeveloped agricultural land and has been previously used for agricultural purposes. There are some uncultivated areas where ponding has occurred due to natural surface drainage patterns.

One house and several ancillary buildings previously existed on the land but were removed at the time of development.

FIGURE 2.0



LEGEND

-  ASP BOUNDARY
-  AREA 1 (CONSTRUCTION COMPLETED FOLLOWING 2010 APPROVAL)
-  AREA 2
-  AREA 3

Site Context & Ownership Plan
 McKay Ridge - Area Structure Plan

Prepared for:
 1574997 Alberta Ltd.
 O/A McKay Ranch



DRAWN BY: SAS
 CHECKED BY: GCL
 SCALE: 1:5,000
 PROJECT #: 112847038

January 2024

2.4 WESTERN ROAD ALLOWANCE

The 4.00 ac parcel of land that is in the title of the Town of Blackfalds was for a 20m wide roadway allowance that is no longer required for road access. This road allowance will be retained by the Town as Municipal Reserve and incorporated into the future trail system.

2.5 CONSTRAINTS TO DEVELOPMENT AS OF 2010

A power line runs from the southwest corner to the northeast corner. Through preliminary conversations with Fortis Alberta, this overhead power line is proposed to be removed as development proceeds and incorporated in a new under power system within the McKay Ranch development.

There are two existing pipeline right of ways located in the south east corner of the Plan. The first which extends northwest into the Plan area is owned by Conner Phillips. This R.O.W can now be discharged since it serviced a gas well which was abandoned in 1995.

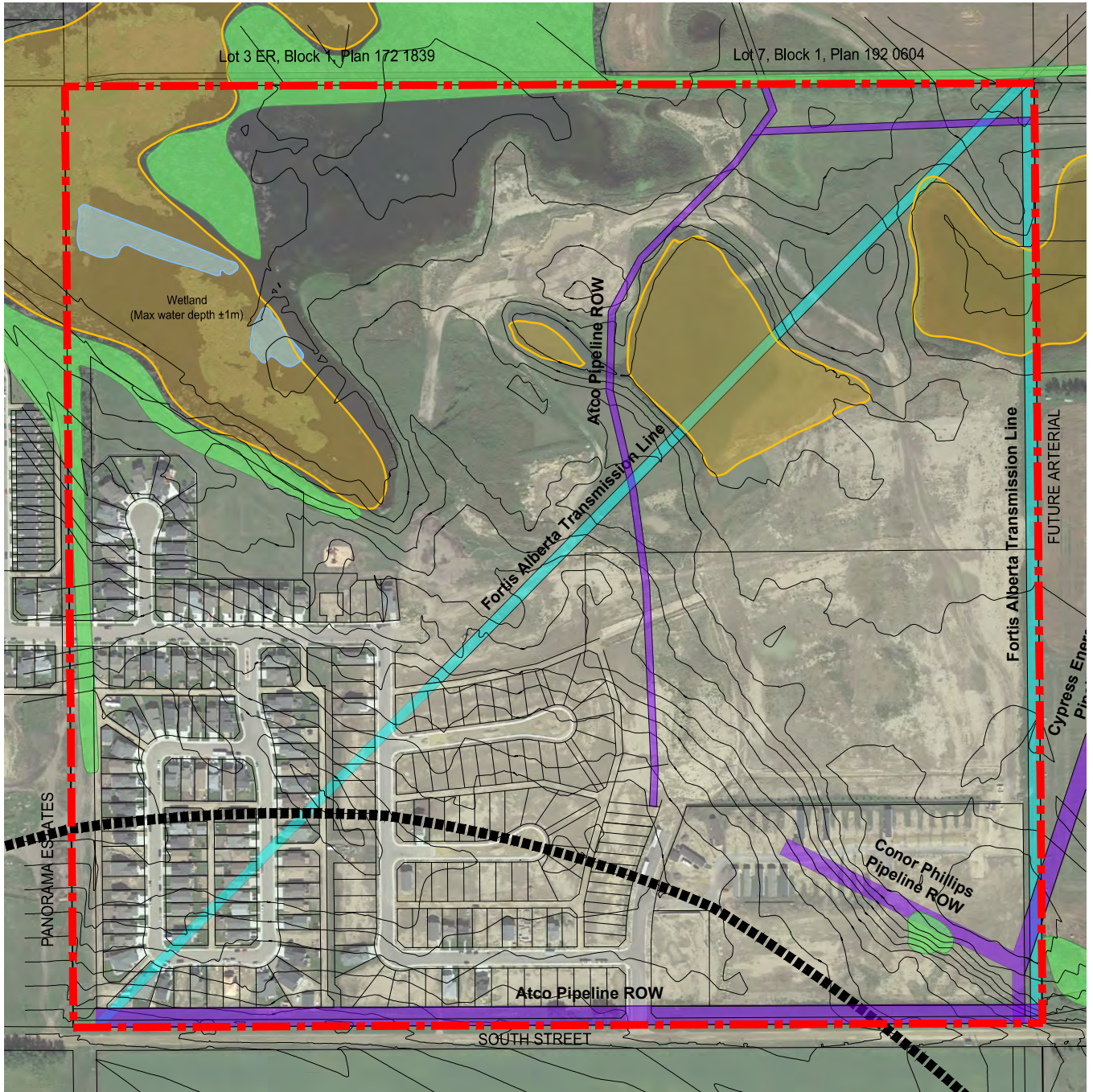
Prior to subdivision of the Plan area, the precise location of the well will be confirmed in the field. The Plan may have to be modified to ensure that the well is setback least 5m from any permanent structures, 3m from any underground utilities and that there is sufficient working space in the unlikely event that a drilling rig requires access to the well, as per EUB policy regarding abandoned sweet gas wells.

The second gas line R.O.W belongs to Cyries Energy Inc. This line services an active gas well on the adjacent quarter section to the east and will need to be maintained. Development above this right of way will need to conform to the development restrictor imposed by this right of way.

A low pressure gas line was added to the area in 2010 which runs along the east 1/3 of the north boundary and extends south through the plan area. This line is owned by Chain Lakes Gas Co-op Ltd. and will be removed as the development progresses.

FIGURE 3.0

Updated 23/11/06, 1:47 PM:By: SSTAFFORD



**HOUSING SHOWN HAS BEEN CONSTRUCTED FOLLOWING THE 2010 APPROVAL

LEGEND

- - - - ASP BOUNDARY
- RIDGELINE
- EXISTING TREES
- WATER AREA
- TRANSMISSION LINE
- PIPELINE
- LOW AREA
- CONTOURS

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Existing Conditions (2010)
McKay Ridge - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch

Stantec
#1100, 4900-50th Street, Red Deer, AB T4N1X7
Ph:(403) 341-3320 F:(403) 342-0969

DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

3.0 Development Objectives and Principles

3.1 DEVELOPMENT OBJECTIVES

The intent of Blackfalds Communities Ltd.'s through the MRASP is to develop a comprehensively planned, balanced community of residential and recreational opportunities, taking advantage of the existing natural features and topography. In order to achieve this, Blackfalds Communities Ltd. intends to develop a high-quality residential neighbourhood that complements the existing landscape and surrounding countryside, incorporates interconnected parks and open space linkages, and establishes natural areas preserving environmentally significant land. This will provide the Town of Blackfalds with a unique area for community development. The main objectives of the MRASP are:

- ensure a high standard of subdivision design in order to promote the efficient use of land, roads and utilities, compatibility between housing types and other land uses and an aesthetically pleasing residential environment.
- developing a plan consistent with the general intent and purpose of the Town of Blackfalds Municipal Development Plan;
- incorporating existing site features (i.e. the wetland) into the Plan; and
- ensure that the implementation of the Plan takes place in an orderly, phased basis.

3.2 DEVELOPMENT PRINCIPLES

Development within the MRASP is defined through the following general principles:

3.2.1 Residential

- Encourage a variety of housing types, including single family detached housing, manufactured housing and multi family. All housing forms and options will recognize consumer preferences and be in conformance with municipal standards and policies as set forth by the Town of Blackfalds.
- Encourage pedestrian friendly streetscapes.
- Provide direct and safe pedestrian linkages to the community nodes such as the open space areas and residential developments.

- Locate residential development to take advantage of existing natural features like the existing wetland area, parks / open spaces, stormwater management facilities and utility corridors.
- Provide transition between lower density housing to higher density housing types.
- Create residential development that compliments and provides continuity to adjacent existing residential development.
- Provide a variety of lot types.

3.2.2 Open Spaces and Recreational Facilities

- Allow for the provision of park space within the neighborhood to provide open space and opportunities for recreation for residents
- Provide pedestrian linkages.
- Preserve and enhance the existing wetland areas to provide an active and passive recreational amenity, complete with pedestrian linkage, for the entire community to enjoy.

3.2.3 Transportation

- Provide a logical, safe and efficient transportation system within the plan area to address pedestrian, bicycle and other multi-use modes of transportation, and the transit / vehicular transportation needs of residents moving to, from and within the east Blackfalds area as well as to the adjacent areas.
- Provide non-vehicular circulation options throughout the Plan area with special attention to linkages to the recreational parks site and existing wetland areas.
- Minimize walking distances by creating an interconnected street network and providing walkways where roadway connections are not feasible.

3.2.4 Ecological Stewardship

- Develop land in an efficient manner and encourage intensive urban development.
- Preserve and enhance the existing wetland in order to protect this important natural feature.
- Encourage naturalized landscaping on public and private lands to minimize environmental and economic costs associated with maintenance including the planting of trees (as per Environmental Stewardship Strategy).

- Encourage energy efficient construction and other innovative building and infrastructure techniques.
- Promote the use of alternative transportation and healthy living through the development of open spaces and walkway linkages for pedestrian, bicycle and other multi-use travel, and connect them to the surrounding areas.

4.0 Development Strategy

The MRASP is based upon a response to current and anticipated market trends within Blackfalds and the Central Alberta region. An analysis of these trends and an assessment of their implications assist in shaping the plan with respect to the type, shape, size, and locations of various land uses.

The Development Concept is shown on **Figure 4.0 – Concept Plan**. The land use statistics, number of residential units and population are represented in **Table 2.0 – Land Use Statistics** following the Development Concept Figure.

The primary factors considered in the evolution of this development are the future Arterial Roadway to the east, the natural area in the northwest, the township road boundary to the south and the connection to Panorama Estates to the west.

4.1 RESIDENTIAL

As shown on **Figure 4.0 - Development Concept** and **Figure 5.0 - Development Concept** with Aerial, most of the land within the Plan area is intended for single family residential development. Consideration has been given to areas in proximity to the amenities offered by the existing wetland, park sites and utility corridors. Within the Low Density Residential areas identified in the plan, housing forms will consist of single detached housing catering to a variety of lot and home sizes. These lots will have a minimum lot depth of 35m with the exception around end bulbs and roadway expanded corners.

4.1.1 Residential Single Dwelling Large Lot (R-1L)

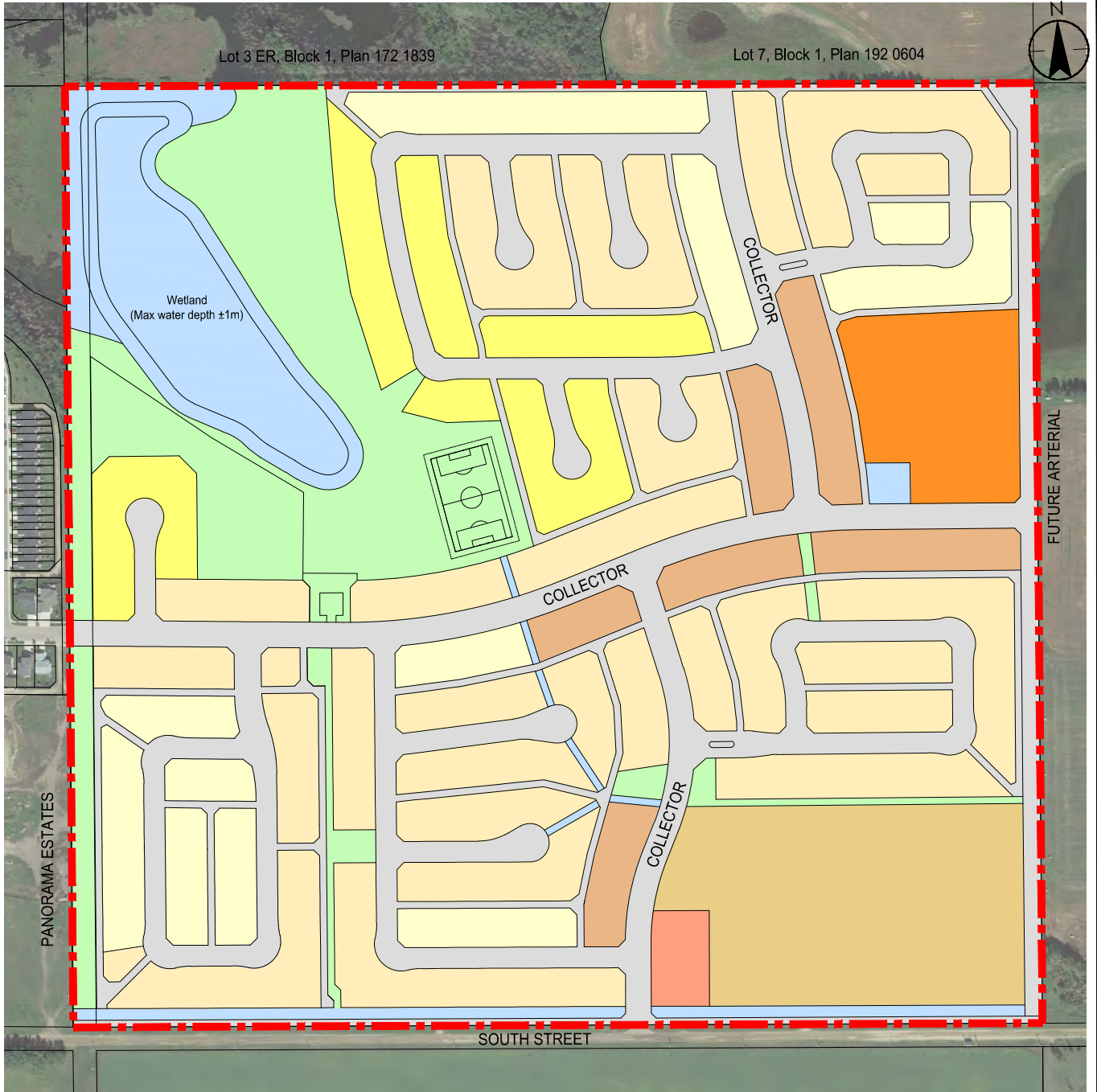
Two sites within the Plan area are proposed to be developed as R-1L single family lots. The first area is located southwest of the wetland area with the second area, backing onto the east side of the wetland. The majority of these lots are adjacent to green space and will be a mix of laned and non-laned lots.

Within the R-1L areas, housing forms will consist of single detached housing catering to a larger lots and home sizes. These lots will typically be between 15-17m wide with corner lots being a minimum of 16.5m wide. R-1L will create lots that have a minimum parcel area of 550m² for interior lots and 600m² for corner lots with a depth of 35m.

4.1.2 Residential Single Dwelling Medium Lot (R-1M)

Within the MRASP, areas have been identified as Residential Single Dwelling Medium Lots. These areas are located throughout the Plan area. These lots will be developed as single family dwellings and range in width from 12.5m interior to 13m wide. R-1M will create lots that have a minimum parcel area 460m² for interior lots and 510m² for corner lots with a depth of 35m.

FIGURE 4.0



LEGEND

- | | | | | | |
|--|----------------------------------|--|--------------------------------|--|-------------------------------|
| | ASP BOUNDARY | | SINGLE DWELLING (R1-L) | | MANUFACTURE HOME PARK (R-MHP) |
| | SINGLE DWELLING (R1-M) | | COMMERCIAL LOCAL DISTRICT (C3) | | PARKS AND RECREATION (PR) |
| | SINGLE DWELLING (R1-S) | | PUBLIC FACILITY (PF) | | ROADS AND LANES |
| | MULTI-DWELLING RESIDENTIAL (R-2) | | | | |
| | RESIDENTIAL HIGH DENSITY (R-4) | | | | |

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Concept Plan
McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch

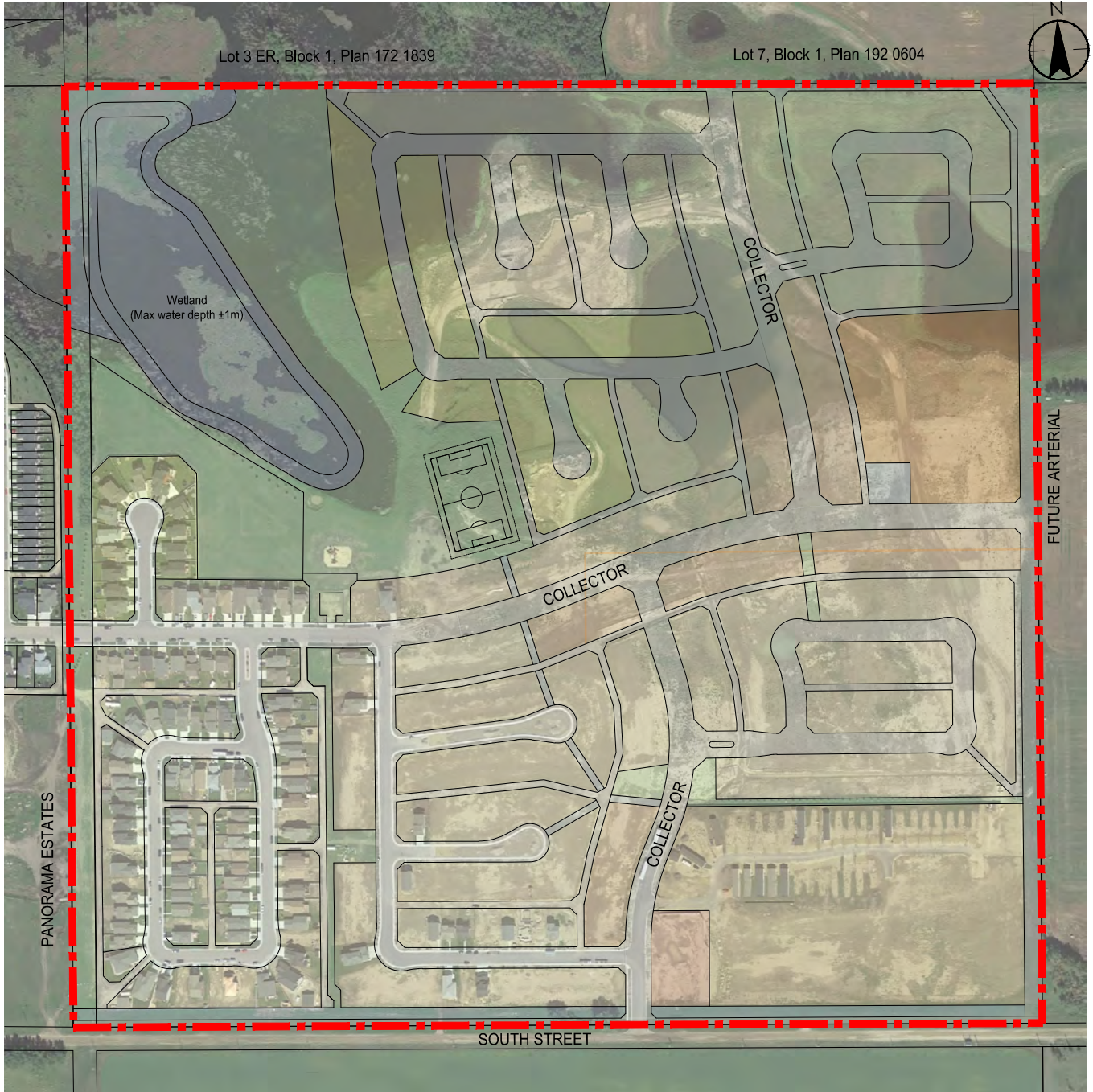


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January 2024

FIGURE 5.0

Updated 24/04/25, 10:56 A.M. By: SSTAFFORD



**HOUSING SHOWN HAS BEEN CONSTRUCTED FOLLOWING THE 2010 APPROVAL

LEGEND

- | | | | |
|--|----------------------------------|--|--------------------------------|
| | ASP BOUNDARY | | MANUFACTURE HOME PARK (R-MHP) |
| | SINGLE DWELLING (R1-L) | | COMMERCIAL LOCAL DISTRICT (C3) |
| | SINGLE DWELLING (R1-M) | | PARKS AND RECREATION (PR) |
| | SINGLE DWELLING (R1-S) | | PUBLIC FACILITY (PF) |
| | MULTI-DWELLING RESIDENTIAL (R-2) | | ROADS AND LANES |
| | RESIDENTIAL HIGH DENSITY (R-4) | | |

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Concept Plan with Aerial McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

4.1.3 Residential Single Dwelling Small Lot (R-1S)

With the continued demand and need for lots and housing options, this Plan has made provision for R1-S development. These lots are proposed in the northeast and southwest corner of the Plan as well as along southside of the Collector Road. They will have widths ranging from 10.5m to 12m. R-1S will create lots that have a minimum parcel area 360m² for interior lots and 410.0m² for corner lots with a depth of 35m.

4.1.4 Multi-Family Residential (R-2/R-4)

Within the MRASP, one area has been designated for R-4 multi-family development while several locations will accommodate R-2 multi-family development. These sites are located near amenities, major roadways and provide easy access throughout the Plan area.

It is anticipated that these sites may be developed with either duplexes, four-plexes, apartments or row housing. This site may also incorporate other development types such as a social care facility.

The R-4 Multi-family site, is larger than allowed by the Municipal Development Plan. The Municipal Development Plan states that no multi-family site shall be developed on a site larger than 4.32 ac unless special site characteristics or design features will reasonably accommodate larger sites within the context of the characteristics of the neighbourhood and surrounding land uses.

The Multi-family site is envisioned to be developed in a manner which minimizes impact to the surrounding developments. The site will be comprehensively designed as per the Town of Blackfalds guidelines to provide an adequate buffer between this site and the single family residential development to the north.

4.1.5 Manufactured Home Site (R-MHP)

Located in the southeast corner of the Plan area, a 12.22 ac site has been identified for a Manufactured Home Park. This park will be accessed internally and will accommodate approximately 85 units.

The overall design and intent of the site is to develop a safe and attractive community within McKay Ranch. Based upon the LUB, the site may accommodate a total of approximately 85 units, for a density of approximately 17 units per hectare. A combination of cluster and traditional layouts may be used to increase efficiency and maximize land use.

Within each cluster and lot, green space will be provided for and adequate parking. Each unit may also include single individual garages and additional guest parking.

This Manufactured Home Park is envisioned to be a gated community. A number of amenities and features will be part for this site including parks, green space, a club house, storage compounds and paved roads. All open space areas will be landscaped to include a variety of planting, paved walkways and play equipment. A club house is intended to provide the park residents with a common gathering space. As required by the Land Use Bylaw, a minimum of 10% of the park areas are required to be amenity or recreation areas. Storage areas, separate from the MHP, shall be provided for storage of seasonal recreational vehicle equipment and not less than 20.0m².

The Developer will establish architectural controls that define the style of homes and lot conditions within this park. These controls will ensure a high level of standards for the age of units, materials, colors, landscaping and layout.



Table 1.0 - Land Use Statistics

Land Use	Area Hectare (Acre)	% of GDA
Gross Area (Including)	66.94 (165.41)	
Arterial Road	1.75 (4.33)	
Net Developable Area	65.19 (161.09)	100%
Single Family Residential		
Single Dwelling Large Lot (R1-L)	4.22 (10.43)	6.5%
Medium Lot Residential (R1-M)	16.99 (41.98)	26.1%
Small Lot Residential (R1-S)	5.73 (14.17)	8.8%
Multi-Family Residential		
Multi-Dwelling Residential (R2)	3.07 (7.58)	4.7%
Multi-Dwelling Residential (R4)	2.17 (5.35)	3.3%
Manufacture Home Park (R-MHP)	4.94 (12.22)	7.6%
Commercial Local (C-3)	0.41 (1.01)	0.6%
Parks and Recreation (PR)	8.53 (21.09)	13.1%
Public Facility (PF)	5.32 (13.14)	8.2%
Roads and Lanes	13.81 (34.12)	21.1%
Total	65.19 (161.09)	100%

Table 2.0 - Residential Units and Population

Land Use	Area ha (ac)	Density Units/ha	Units	Person/ Units	Population
Single Family Residential					
Single Dwelling Large Lot (R1-L)	4.22 (10.43)	17.29	72	2.5	180
Medium Lot Residential (R1-M)	16.99 (41.98)	20.50	348	2.5	870
Small Lot Residential (R1-S)	5.73 (14.17)	25.93	148	2.5	370
Multi-Family Residential					
Multi-Dwelling Residential (R2)	3.07 (7.58)	32.78	100	2	200
Multi-Dwelling Residential (R4)	2.17 (5.35)	44.46	96	2	192
Manufacture Home Park (R-MHP)	4.94 (12.22)	17.29	85	2	170
Total			849		1982
Average (Net)		22.9u/ha			

4.2 PUBLIC FACILITY (FROM 2010)

The 1.00 Ac site in the south of the Plan area was designated as Public Facility for the intended use of Place of Worship. The site was then marketed for a period of 1 year and there was no formally expressed interest in this site for a suitable development of these uses. The site will be used as a Commercial Local District (C-3) site.

4.3 PARKS AND OPEN SPACES

4.3.1 Recreational Park Site

As shown in **Figure 6.0 – Parks and Trails Plan**, the Plan area contains a central open space. The northwest portion of the Plan area contains a large wet land area that will be integrated into a part of the stormwater management plan and protected due to its environmental sensitivity. This large park area will be developed to minimize human impact by preserving the shore line and restricting access to the wetland.

To incorporate this area into the overall park concept, a trail system has been shown around the wetland area. Several additional trails connect to this park, allowing for connections throughout the entire Plan area. A tot-lot/play structure has also been planned within this park area. This open space may allow for sports fields as required by the Town of Blackfalds.

Additional park sites are strategically located throughout the Plan area to provide all residents in the area convenient access to Open Space. These parks create a network of open spaces which ensure that a park is within 200m to 300m of all residential lots. The parks will be designed as smaller local parks and will include amenities such as play structures, tot lots, etc.

4.3.2 Linear Park Sites and Walkways

Several linear parks areas, which create a passive recreational network throughout this community as well as access to adjacent neighborhoods are planned for within this neighborhood. These linear parks will have a minimum width of 10m and will be designed as per the Town of Blackfalds Design Guidelines.

The trails network is envisioned to be mixture 3.0 m wide asphalt trails and conventional street sidewalks. **Figure 6.0 – Open Space and Trails Plan**, shows the location of the parks and pathways throughout the Plan area.

4.3.3 Existing Wetland

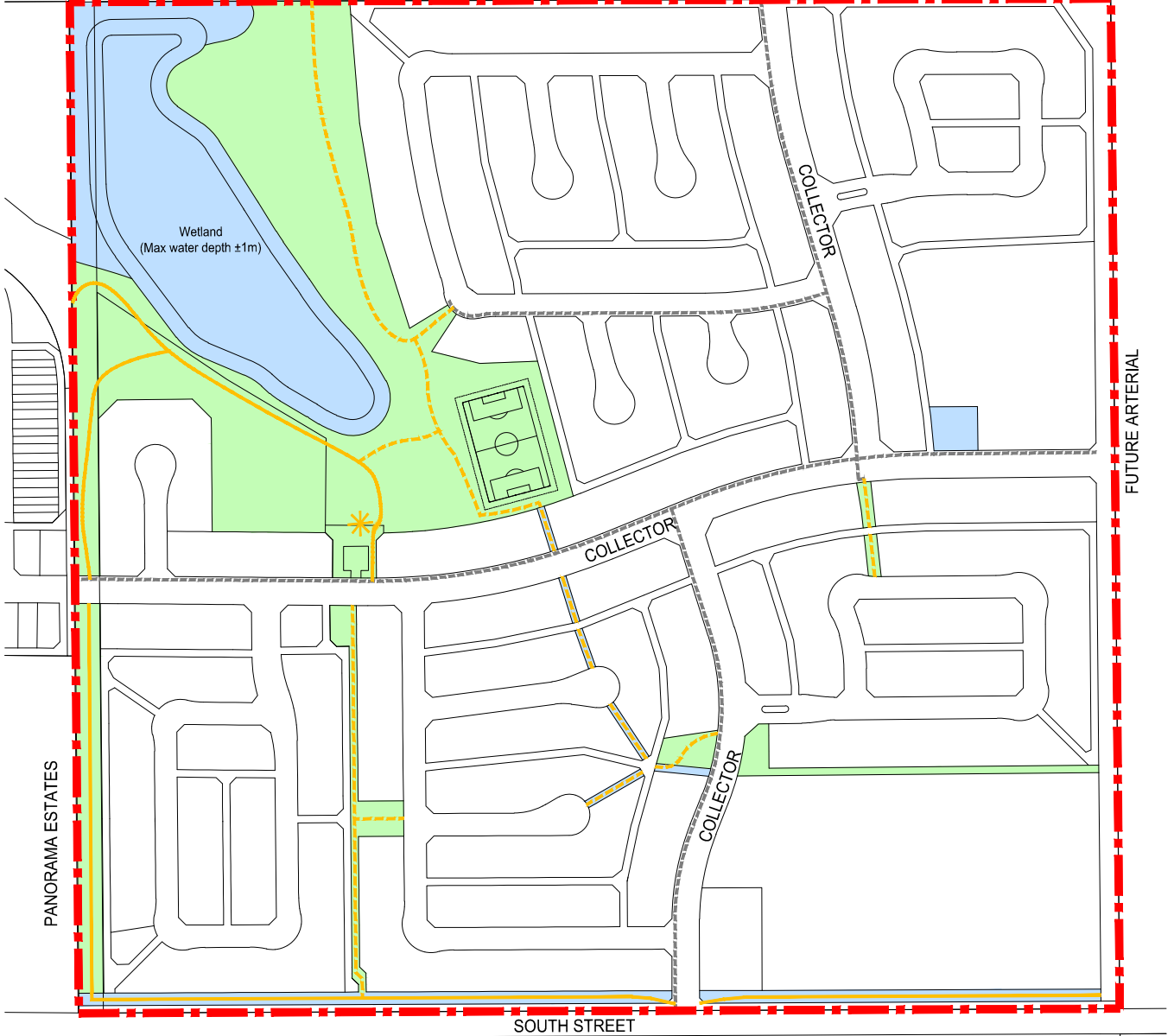
The existing wetlands in the northwest corner of the plan will be reconstructed and the surrounding park area will function as a passive and active recreational amenity for the residents of Cottonwood Meadows, Panorama Estates and McKay Ranch.

FIGURE 6.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604



LEGEND

- ASP BOUNDARY
- PROPOSED TRAILS
- EXISTING TRAILS
- CONNECTING SIDEWALK
- * PLAY STRUCTURE/TOT LOT
- PARKS AND RECREATION (PR)
- PUBLIC FACILITY (PF)

PARKS AND TRAILS

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

5.0 Transportation

The system of roads proposed for the MRASP provides its residents and the traveling public with safe and efficient access to and this area as shown on **Figure 8.0 – Transportation Network**.

Primary access to the Plan area will be provided from Twp. Rd 394 (South Street). South Street will be upgraded in the future with the developer contributing a portion of the cost to complete. The secondary access to the subdivision will be via Eastpointe Drive in Panorama Estates to the west. A collector roadway will also provide access to future residential development north of the McKay Ranch ASP boundary.

The proposed future roadways to the lands north of McKay Ranch have been conceptually shown on **Figure 7.0 – Future Arterial Roadways**. This plan has been developed to show the conceptual layout of the roadways and the relation to the existing wetlands in the quarter section to the north.

5.1 ARTERIAL ROADWAYS

An undivided arterial is proposed along the east boundary of the Plan area which will require a 30m right-of-way as shown on **Figure 9.0 – Transportation Details**. Arterials roadways will be developed as per the Town of Blackfalds Design Guidelines. The developer will construct a solid vinyl fence adjacent to the roadway to help mitigate traffic noise. The Plan identifies a dedication of a 15m wide strip of land along the east boundary to accommodate this roadway with the additional 15m to be provided by the quarter section to the east.

In order to avoid for the arterial roadway alignment to avoid the two existing wetlands in the quarter section to the north, the roadway starts to curve to at the north limits of McKay Ranch. In order to accommodate this roadway curve the residential node in the northeast corner of the Plan may have to be modified/shifted slightly to ensure this roadway right-of-way can be accommodated.

5.2 COLLECTOR ROADWAYS

The Area Structure Plan provides three collector roadways. The major east/west collector will extend from Eastpointe Drive in Panorama Estates. The two additional collector roads will be extended north from Twp. Rd. 394 (South Street) and connect to the east/west collector roadway with the second collector for future connections. Both of these collector roads will have a 12.0m wide carriageway and a 22.0m wide right-of-way as shown on **Figure 9.0 – Transportation Details**. Collector roadways will be developed as per the Town of Blackfalds Design Guidelines.

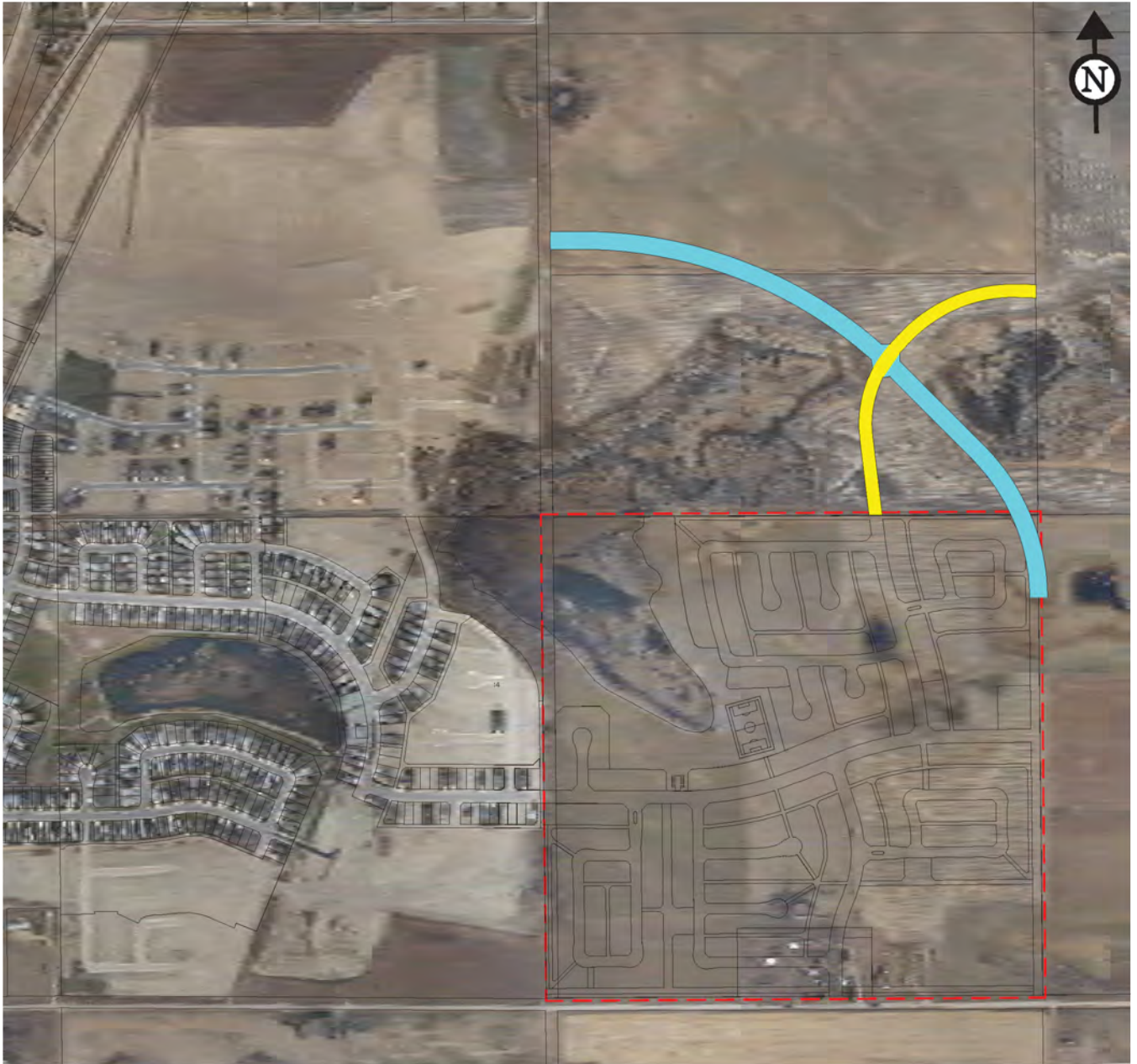
5.3 LOCAL ROADWAYS

The system of local roads has been planned to provide access to individual development cells while discouraging outside traffic from short cutting through local roads. Local roads will have a 10.0m wide carriageway and an 18.0m wide right-of-way as shown on **Figure 9.0 – Transportation Details**. All local roads will have rolled monolithic curb and gutter sidewalks on each side of the roadway.

5.4 LANEWAYS

The MRASP has been designed with the majority of lots backing on to laneways. In general, development backing onto the SWMF or Open Space will not have laneways. Any lanes adjacent to Municipal Reserves will have post and cable fencing installed to prevent shortcutting. Greenspaces intersecting with laneways will require swing bollards to prevent vehicle access. Laneways will be 6.0m wide and developed as per the Town of Blackfalds Design Standards as shown on **Figure 9.0 – Transportation Details**.

FIGURE 7.0



LEGEND

- - - ASP BOUNDARY
- FUTURE ROADWAY/EXPANSION
- COLLECTOR ROADWAYS



Future Roadway
McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



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FIGURE 8.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604






Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

LEGEND

-  ASP BOUNDARY
-  FUTURE ROADWAY/EXPANSION
-  COLLECTOR ROADWAYS
-  LOCAL ROADWAYS
-  LANEWAYS

Transportation Network
McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch

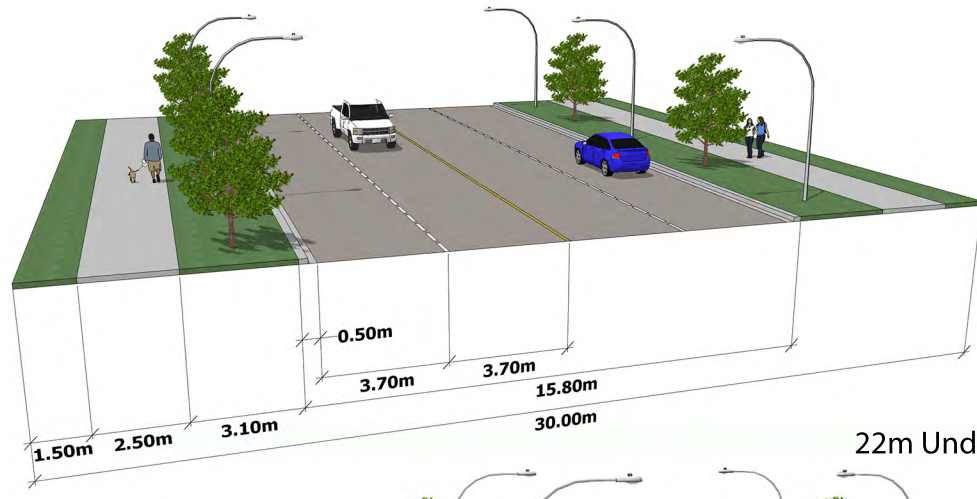


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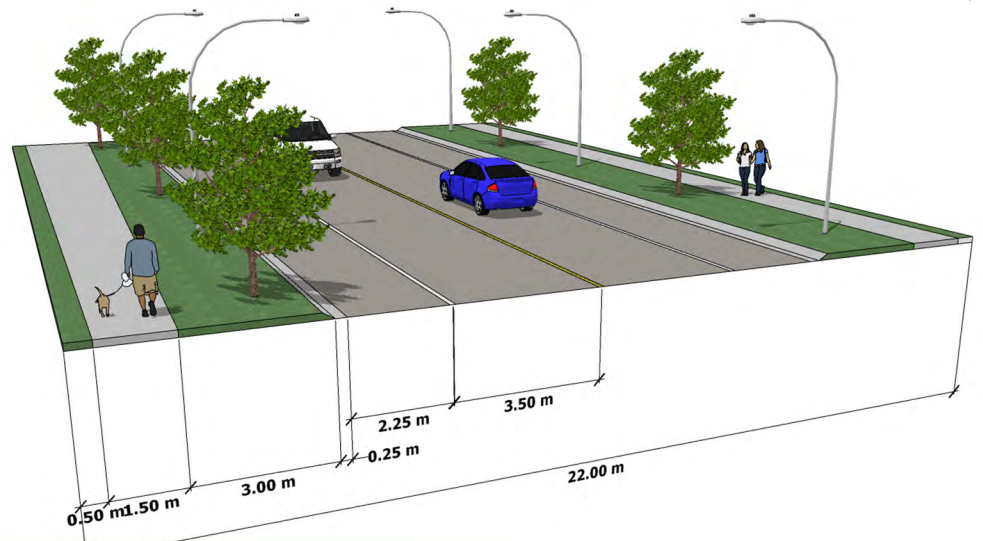
January 2024

30m Undivided Arterial Roadway

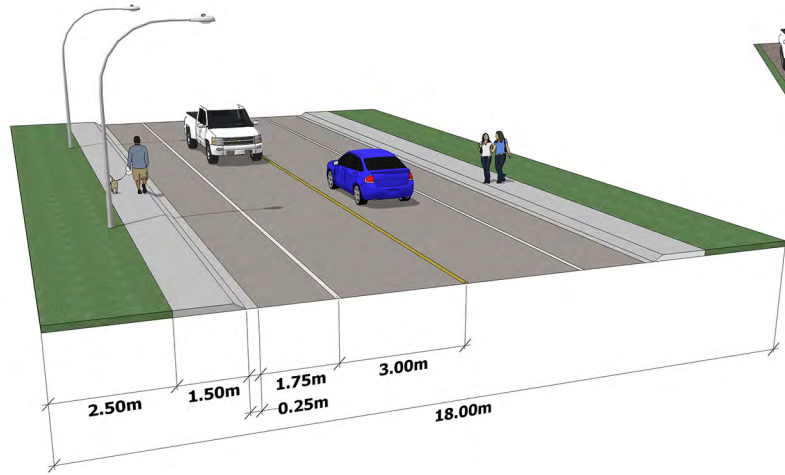
FIGURE 9.0



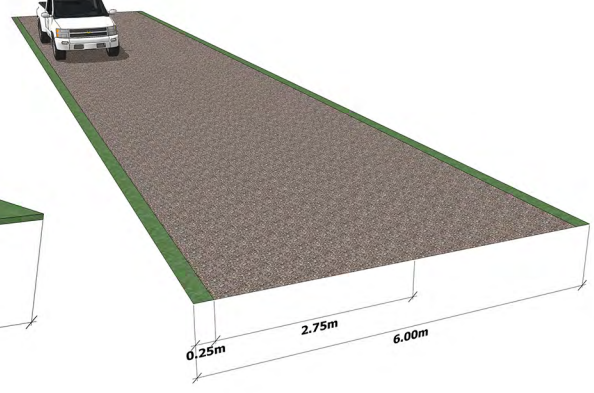
22m Undivided Collector Roadway



18m Undivided Local Roadway



6m Gravel Lane



6.0 Conceptual Servicing

6.1 STORMWATER MANAGEMENT

Internal stormwater systems will consist of an overland (major) system and an underground (minor) system, these systems will be designed as per the Town of Blackfalds Minimum Design Standards and Alberta Environment standards. **Figure 10.0 – Stormwater Management Plan** illustrates the proposed stormwater management system.

A Stormwater Management Plan was completed by Stantec in 2015. The proposed McKay Ranch development configuration is to grade the development such that the entire minor system (storm sewers) can be made to drain to the proposed stormwater management facility located in the NW corner of the site. The majority of the development will also have major overland drainage directed to the proposed stormwater management facility in the NW.

The Town of Blackfalds has an East Area Stormwater Management Plan (2019) for Sec 25-39-27-W4M. A portion of these linear wetlands has been constructed and McKay Stormwater Pond will be directed to the southwest corner of the East Area storm system. The proposed concept for the McKay stormwater pond is to re-grade the existing wetland such that it has open water in the middle of the facility, with an inlet forebay and outlet to the East Area stormwater facility. A fringe of wetland material will be salvaged around the edge. The proposed configuration will result in a substantial band of wetland vegetation around the waters edge, and once established the facility will look very much like a naturally occurring wetland with open water in the middle. As a result, the proposed stormwater facility will function as an integral part of the McKay Ranch storm sewer and open spaces system.

6.2 SANITARY SEWER SERVICING

The internal sanitary collection system will be designed and constructed as a conventional gravity system. Topography dictates the sewer mains for the lands north of the ridge to drain to a lift station. A lift station will be constructed to pump the sewage uphill which then pushes the sewage south, back to the top of the ridge. At this point the force main connects back to the gravity system and ultimately connects to a proposed sanitary trunk to be constructed on South Street. This lift station is at a location that can also facilitate sanitary flows from future development lands to the north.

A small portion of the sewer system along the major east/west collector will connect to the existing Panorama Estates sanitary system at Eastpointe Drive. The forcemain will be constructed during Phase 4 of development.

Sanitary design is in compliance with the Wastewater Master Plan (2017). The proposed sanitary sewer system is shown in **Figure 11.0 - Sanitary Plan**.

FIGURE 10.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604

Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

Swale/Berm as Required

LEGEND

-  ASP BOUNDARY
-  STORM MAIN
-  MANHOLE AND FLOW DIRECTION
-  FLOW DIRECTION

STORMWATER SYSTEM

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

6.3 WATER DISTRIBUTION

Figure 12.0 – Water System Plan provides the proposed water distribution system layout. McKay Ranch will connect to the existing water distribution system along Eastpointe Drive. The internal distribution system will be looped as required with provisions to loop to future development areas. Water mains will be sized to accommodate peak domestic use as well as fire flow requirements.

6.4 SHALLOW UTILITIES

There are no major servicing concerns regarding shallow utilities (gas, power, telephone and cable). All shallow utilities will be extensions of those already in place in the adjacent developments to the south.

Shallow utility services will be provided by the following companies:

- Fortis Alberta (Electricity)
- ATCO Gas (Natural Gas)
- TELUS Communications (Telephone)
- Shaw Cable (Cable Television)

FIGURE 11.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604





Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

LEGEND

-  ASP BOUNDARY
-  SANITARY MAIN
-  SANITARY FORCE MAIN
-  MANHOLE AND FLOW DIRECTION

SANITARY SYSTEM

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

Updated 23/11/06, 1:47 PM:By: SSTAFFORD

V:\1128\ACTIVE\112847038-BLACKFALDS_COMMUNITIES_DEV\05A-DRAWINGS_PRELIM_DESIGN_47038C_LW.DWG

FIGURE 12.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604

Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

LEGEND

-  ASP BOUNDARY
-  WATER MAIN

WATER SYSTEM

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

7.0 Implementation

This MRASP will be implemented in accordance with the Town of Blackfalds redistricting and subdivision approval processes.

7.1 DEVELOPMENT STAGING

Figure 13.0 – Phasing Plan provides a proposed staging for this area. The Phasing Plan is conceptual in nature and is subject to change based on market conditions and other factors.

7.2 REDISTRICTING AND SUBDIVISION

Redistricting and subdivision applications to conform to the land use designations described in the ASP will be undertaken as necessary. Guided by the Town of Blackfalds MDP, redistricting and subdivisions will be required to adhere to the Town of Blackfalds Land Use Bylaw and the informational requirements necessary for each application.

Updated 23/11/06, 2:27 PM:By: SSTAFFORD

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FIGURE 13.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604

Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

LEGEND

-  ASP BOUNDARY
-  PHASE BOUNDARY

PHASING PLAN

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



#1100, 4900-50th Street, Red Deer, AB T4N1X7
Ph:(403) 341-3320 Fx:(403) 342-0969

DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

MEETING DATE: June 25, 2024
PREPARED BY: Kim Isaak, Chief Administrative Officer
PRESENTED BY: Kim Isaak, Chief Administrative Officer
SUBJECT: **Bylaw 1311.24 – Chief Administrative Officer (CAO) Bylaw**

BACKGROUND

The current CAO Bylaw was adopted in 2014 with minor amendments to the previous bylaw, which was adopted in 1992. Since that time, there have been significant changes to the *Municipal Government Act* and the organization that deem it expedient for Council to consider an updated and modernized CAO Bylaw that complies with current legislation, improves efficiencies and meets the needs of the organization as it exists today.

DISCUSSION

At the June 17, 2024, Standing Committee of Council, the draft bylaw with changes from the current bylaw was reviewed with Council in its entirety, and the Standing Committee of Council recommended that the bylaw be brought forward to a Regular Meeting of Council for consideration.

FINANCIAL IMPLICATIONS

There are no financial implications to the adoption of this new bylaw.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That Council give First Reading to Bylaw 1311.24 - CAO Bylaw, as presented.
2. That Council give Second Reading to Bylaw 1311.24 - CAO Bylaw, as presented.
3. That Council give unanimous consent to move to Third and Final Reading of Bylaw 1311.24 - CAO Bylaw, as presented.
4. That Council give Third and Final Reading to Bylaw 1311.24 - CAO Bylaw, as presented.

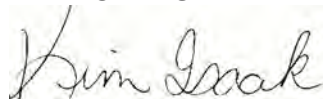
ALTERNATIVES

- a) That Council refer Bylaw 1311.24 – CAO Bylaw back to Administration for more information.

ATTACHMENTS

- *Bylaw 1311.24 - Chief Administrative Officer "CAO" Bylaw*

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO ESTABLISH AND DEFINE THE DUTIES, POWERS AND FUNCTIONS OF THE CHIEF ADMINISTRATIVE OFFICER AND TO PROVIDE FOR THE APPOINTMENT OF THE CHIEF ADMINISTRATIVE OFFICER

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of establishing, and defining the duties, powers and functions of the Chief Administrative Officer and to provide for the appointment of the Chief Administrative Officer.

WHEREAS the *Municipal Government Act*, R.S.A., 2000, c. M-26, S.205 requires that every Council must establish, by Bylaw, the position of Chief Administrative Officer and appoint a person to carry out the powers, duties and functions of such position;

NOW THEREFORE, the Municipal Council of the Town of Blackfalds, duly assembled hereby enacts:

PART 1 – TITLE

- 1.1 That this Bylaw shall be cited as the “**CAO Bylaw**”.

PART 2 – PURPOSE

- 2.1 The purpose of this Bylaw is to establish the position of Chief Administrative Officer and to confirm the power of delegation of the Chief Administrative Officer granted pursuant to the *Municipal Government Act*. Council shall, by resolution, appoint a person to carry out the powers, duties, and functions of the position of Chief Administrative Officer.

PART 3 – DEFINITIONS

- 3.1 In this Bylaw:
- (a) “**Act**” means the *Municipal Government Act* R.S.A., 2000, c. M-26 as may be amended from time to time;
 - (b) “**Administration**” means the Chief Administrative Officer, support staff to the Chief Administrative Officer, and those Employees appointed as department head’s of the Town of Blackfalds;
 - (c) “**Chief Administrative Officer (CAO)**”, means the individual appointed by Council to the positive of Chief Administrative Officer as per the *Municipal Government Act*;
 - (d) “**Acting Chief Administrative Officer (Acting CAO)**”, means an Employee appointed by the CAO to act in the CAO’s place when required;
 - (e) “**Council**” means the Municipal Council of the Town of Blackfalds;
 - (f) “**Employee**” means as defined in s.1(e) of the *FOIP Act*, includes any person who performs a service for the public body as an appointee, volunteer or student or under contract or an agency relationship with the public body but does not the Town Auditor an employees of the Town Auditor;
 - (g) “**Enactment**” means:
 - (i) An act of the Legislature of Alberta and a Regulation made under an Act of the Legislature of Alberta; and
 - (ii) An Act of Parliament of Canada (ii) and a statutory instrument made under an act of the Parliament of Canada.
 - (h) “**Town**” means the municipal corporation known as the Town of Blackfalds.

PART 4 – POWERS AND DUTIES

- 4.1 The CAO is the administrative head of the Town and shall have all the powers, duties, responsibilities and functions that are given to, imposed upon, or described for the Chief Administrative Officer in the Act. Council, by way of policy direction, shall guide the affairs of the Town through the CAO, Council's sole employee.
- 4.2 The CAO may delegate any power, duty or function given to the CAO under the Act, any other Enactment or Bylaw, including any power, duty, or function delegated to the CAO under S.203 of the Act by Council.
- 4.2.1 The CAO may temporarily delegate any or all powers, duties, and functions of the CAO to an Employee of the Town in the event of the temporary absence of the CAO. In the event that the CAO is unable to delegate such powers or duties, or in the event of an absence of the CAO, Council, by resolution, may appoint an Acting CAO in the event of long-term illness, unscheduled absence or other incapacity of the CAO.
- 4.2.2 The matters delegated to the CAO by this Bylaw are in addition to any other delegations made by Council or a Committee of Council to the CAO, and the CAO shall exercise and carry out such other powers, duties and functions as may be required by Council or a Committee of Council, from time to time.
- 4.3 Unless otherwise specified in a Bylaw creating a position of designated officer, pursuant to the Act, the CAO shall be deemed to be appointed a designated officer under any statute or Bylaw which permits or requires the Town to appoint a designated officer.
- 4.4 Without limiting the administrative powers of the CAO, the CAO shall:
- 4.4.1 Hire, appoint, manage, suspend, demote, or remove an Employee from any position in the Town;
- 4.4.2 Establish human resources policies and procedures, including those governing the actions of Employees, determining salaries, benefits, hours of work, and other working conditions of Town Employees;
- 4.4.3 Direct, supervise and review the performance of the administration of all Town departments and administrative Employees of the Town;
- 4.4.4 Coordinate the organization's systems, manage organization resources, facilitate the Council/Administrative interface and establish the structure of the Administration of the Town, including establishing, merging, dividing and eliminating departments subject to Council approval;
- 4.4.5 Subject to Council's direction and approval, negotiate all collective agreements;
- 4.4.6 Develop and recommend for Council approval policies dealing with non-administrative matters as directed by Council, or at the initiation of the CAO;
- 4.4.7 Establish and implement all administrative policies, procedures, standards and guidelines for all matters within the powers of the CAO while ensuring they are efficiently coordinated, delivered in a responsive and effective manner, and reflect the overall strategic priorities of the Town as defined by Council;
- 4.4.8 Prepare and submit such reports and recommendations as may be required by Council or Council committees;
- 4.4.9 Prepare and submit to Council budgets for capital and operating programs annually or more often as required or as Council may direct;
- 4.4.10 In the event that Council does not adopt an annual operating or capital budget prior to December 31st for the upcoming year, the CAO is empowered to authorize operating and capital expenditures reasonably consistent with the previous year's budget or for previously approved expenditures.

- 4.4.11 Monitor and report on the operating and capital budgets approved by Council; authorize and approve the transfer of funds between departments or between budgeting programs to maintain the operations and affairs of the Town within approved budget limits and subject to the limitation that any funds to be transferred are to be used for a purpose similar to the purpose for which the funds were budgeted for in the budget approved by Council;
- 4.4.12 Advise and inform Council on the operation and affairs of the Town that are substantive in nature that affect the ability to provide services or significant budgetary impacts;
- 4.4.13 The CAO shall perform such other duties and functions and exercise such powers as may be required for the effective administration of the Town, including but not limited to entering into all contracts, agreements, and transactions required for the effective operations of the Town, provided that the expenditure has been authorized by Council in the operation or capital budget;
- 4.4.14 Except as otherwise instructed by Council, establish fees, charges, rates and tariffs;
- 4.4.15 Authorize the commencement by the Town, or the defence by the Town of any claim or action to enforce or protect the Town's interests or to enforce the Town's Bylaws or responsibilities under the Act and any other Enactment or Bylaw except in matters where the appeal lies with Council;
- 4.4.16 The CAO may take whatever legal actions or measures necessary in response to an emergency;
- 4.4.17 The Town will indemnify the CAO provided that the CAO acts within the scope of his or her employment and acts in good faith to comply with any applicable resolution, Bylaw, statute, regulation or Enactment;
- 4.4.18 The CAO or designate sign along with the Council member presiding at the meeting all minutes of Council and Council Committee meeting; as well as all bylaws and acting alone, all orders, contracts, agreements, documents and certificates that may be required;
- 4.4.19 The CAO or designate shall attend all meetings of Council and Council Committees as required, or those that are considered advisable to attend unless excused therefrom and attend meetings such as boards, committees, authorities, commissions, or other bodies as may be required by Council;
- 4.4.20 Ensure the Minister is sent a list of the Mayor and Councillors and any other information the Minister requires within five (5) days after the term of the Mayor or Councillor begins;
- 4.4.21 Ensure that the corporate seal is kept in the custody of the CAO;
- 4.4.22 Conduct a census when required by Council and submit population affidavits in accordance with requirements of the *Municipal Government Act*.
- 4.4.23 Ensure that in states of emergency, the Town of Blackfalds Emergency Management Agency can operate in accordance with the Town of Blackfalds Emergency Management Bylaw.
- 4.4.24 Waive at their discretion, on a one-time basis to a maximum of \$3,500 fees, and charges for customer service-related matters, excluding property taxes, property tax penalties, or building permit fees.
- 4.4.25 The CAO or designate is authorized to prepare revised bylaws for Council's consideration in accordance with S.63 of the Act.
- 4.4.26 The CAO or designate is authorized to consolidate one or more of the bylaw of the Town of Blackfalds in accordance with S.69 of the Act,

4.4.27 The CAO or designate is authorized to make changes, without materially affecting a Policy in principle or substance to correct clerical, technical, grammatical or typographical errors in a Policy.

PART 5 - EVALUATION AND COMPENSATION

- 5.1 The person appointed as CAO shall hold the position of CAO and shall not be dismissed except as outlined in S.206 of the Act, or in the case of the existence of an employment contract, in accordance with said contract.
- 5.2 Council shall fix the salary and determine the benefits to be paid or provided to the CAO, and the mayor, on behalf of the Town shall be authorized to sign and execute any employment contract or other agreement or amendments thereto with the CAO.
- 5.3 Council shall review the performance of the CAO and the annual salary and benefits provided to the CAO not less than once every twelve (12) months unless compensation is otherwise specified in an employment contract.

PART 6 - REPEAL

- 6.1 If any portion of this Bylaw is declared invalid because of any word, phrase, clause, sentence, paragraph or section of this Bylaw or any documents which form part of the Bylaw or an application thereof to any person or circumstance is declared invalid, the remaining provisions shall not be affected thereby, but shall remain in force.
- 6.2 That Bylaw 1170/14 is hereby repealed upon this Bylaw coming into effect.

PART 7 - DATE OF FORCE

7.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third and final time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

MEETING DATE: June 25, 2024
PREPARED BY: Kim Isaak, Chief Administrative Officer
PRESENTED BY: Kim Isaak, Chief Administrative Officer
SUBJECT: **Council Policy CP-186.24 - Municipal Service Level Inventory**

BACKGROUND

Administration started working with Hello Courage on the Municipal Service Level Inventory (MSLI) in late 2023. The inventory outlines a clear, consistent, and collective understanding about the services that the municipality provides, why the municipality provides the services and the level of service being delivered to the community. On March 9, 2024, the draft inventory was reviewed by Council. The direction from the workshop was that the inventory would be utilized as an internal document for the remainder of 2024 and rolled out externally in 2025. Administration has now finalized the edits to the MSLI, and it is now ready for internal use.

Trina McCarroll, from Hello Courage, attended the June 17, 2024, Standing Committee of Council virtually to address any questions that Council had on the use of the MSLI internally or on the Council Policy that is before the Committee for consideration.

Standing Committee of Council recommended that the Municipal Service Level Inventory Council Policy be brought forward to a Regular Meeting of Council for consideration.

DISCUSSION

To ensure that the MSLI is utilized in the Town of Blackfalds' planning process and that the inventory remains current, a Council Policy has been drafted that outlines the process that will be followed.

FINANCIAL IMPLICATIONS

There are no financial impacts to the approval of this policy; however, there will be time and resources required from Administration to keep the MSLI current. Additionally, during the annual budget, if service level changes are implemented, the budget will need to reflect that.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council adopt Council Policy CP - 186.24 - Municipal Service Level Inventory, as presented and effective immediately.

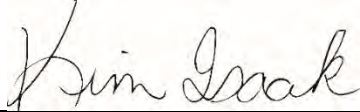
ALTERNATIVES

- a) That Council recommends amendments to the Municipal Service Level Inventory Council Policy presented.

ATTACHMENTS

- *Council Policy CP-186.24 - Municipal Service Level Inventory*
- *Administrative Procedure - Municipal Service Level Inventory*

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author

MUNICIPAL SERVICE LEVEL INVENTORY

POLICY NO.	CP-186.24
DIVISION DEPARTMENT	Administration
REVIEW PERIOD	Every 4 Years or Upon Legislative Change

1. POLICY PURPOSE

- 1.1 To establish the purpose and role of the Municipal Service Level Inventory in the Town of Blackfalds' planning processes.

2. POLICY STATEMENT

- 2.1 The Municipal Service Level Inventory (MSLI) will outline the services that the Town provides as well as a description of the service and the service level. The MSLI will play a key role in the Town's planning processes to determine and communicate services and service levels.

3. DEFINITIONS

- 3.1 **“Chief Administrative Officer or CAO”** means the individual appointed by Council to the position of Chief Administrative Officer as per the *Municipal Government Act*.
- 3.2 **“Council”** means the Council of the Town of Blackfalds elected pursuant to the *Local Authorities Election Act* of Alberta, as amended.
- 3.3 **Municipal Service Level Inventory (MSLI)** means a comprehensive list and description of municipal services and their corresponding service level.
- 3.4 **“Senior Leadership Team”** means the Chief Administrative Officer and the Directors.
- 3.5 **“Town”** means the municipality of the Town of Blackfalds.

4. SCOPE

- 4.1 This Policy applies to all organizational units at the Town.

5. AUTHORITY AND RESPONSIBILITIES

5.1 Council to:

- 5.1.1 Adopt and support this Policy by resolution.
- 5.1.2 Consider the allocation of resources for the successful implementation of this Policy in the annual budget process.
- 5.1.3 Approve the MSLI that articulates the municipal services, descriptions, and service levels.
- 5.1.4 Review the MSLI and note any services or service levels that Council would like Administration to explore potential changes.

5.2 Chief Administrative Officer to:

- 5.2.1 Advise Council on the development, implementation, and amendment of this Policy.
- 5.2.2 Ensure Policy review occurs and verify the implementation of this Policy.
- 5.2.3 Ensure reviews and updates to the MSLI are accurate and up-to-date based on any changes resulting from the new budget.

6. POLICY

- 6.1 Council will approve the MSLI that articulates the municipal services, descriptions, and service levels that the Town provides to the public as well as internal services between Departments.
- 6.2 Early in the calendar year, Administration will review and update the MSLI to ensure it is accurate and up-to-date based on any changes resulting from the new budget.
- 6.3 At the beginning stages of the budget cycle in the spring, Council will review the MSLI and note any services or service levels that Council would like Administration to explore potential changes. Managers will also make note of potential changes to explore.
- 6.4 As part of the budget cycle, the Senior Leadership Team will prioritize which potential services or service levels to investigate more thoroughly through business case submission.
- 6.5 Council will consider business cases during fall budget deliberations and approve any changes to services and/or service levels, which will be clearly noted in budget documentation.

- 6.6 Council, Administration, and staff can use the Municipal Service Level Inventory as a foundational document for the Town to:
 - a. Communicate municipal services and service levels across the organization and to the public.
 - b. Support continuous improvement for the Town, such as asset management, metrics for evidence-informed decision-making, budgeting processes, and reviews for further effectiveness and efficiency.

7. EXCLUSIONS

7.1 None

8. SPECIAL SITUATIONS

8.1 None

9. RELATED DOCUMENTS

- 9.1. 2024 Municipal Service Level Inventory
- 9.2. Municipal Service Level Inventory Procedure

10. END OF POLICY

Mayor

Chief Administrative Officer

Date

Date

POLICY RECORD HISTORY

	Resolution No:	Date
Policy Adopted		
Policy Reviewed		
Policy Revised		

ADMINISTRATIVE REVISIONS

Date	Description

DRAFT

MUNICIPAL SERVICE LEVEL INVENTORY

POLICY NO.	
DIVISION DEPARTMENT	Administration
REVIEW PERIOD	

1. PREAMBLE

- 1.1 The Municipal Service Level Inventory (MSLI) outlines the services that the Town provides as well as a description of the service and the service level. The MSLI will play a key role in the Town’s planning processes to determine and communicate services and service levels.

2. GENERAL

- 2.1 Council will approve the MSLI that articulates the municipal services, descriptions, and service levels that the Town provides to the public as well as internal services between Departments.
- 2.2 Early in the calendar year, Managers will review the MSLI to ensure it is accurate and up-to-date for their work units based on any changes resulting from the new budget. Managers send any needed updates to the applicable Directors who will update any required changes to municipal services, descriptions, or service levels.
- 2.3 When the inventory is updated it is the responsibility of the Director who initiated the changes to distribute the updated pages to all individuals who have a MSLI Binder. Updated pages should include the date that the changes were made. The Master MSLI file can be found in One Drive – Administration Meetings – Municipal Service Level Inventory 2023-2024. The binder tracking sheet can also be found in the same location.
- 2.4 At the beginning stages of the budget cycle in the spring, Council will review the MSLI and note any services or service levels that Council would like Administration to explore potential changes. Managers will also make note potential changes to explore.
- 2.5 As part of the budget cycle, Senior Leadership Team will prioritize which potential services or service levels to investigate more thoroughly through business case submission.

- 2.6 Council will consider business cases during fall budget deliberations and approve any changes to services and/or service levels which will be clearly noted in budget documentation.
- 2.7 Council, Administration, and staff can use the Municipal Service Level Inventory as a foundational document for the Town to:
 - a. Communicate municipal services and service levels across the organization and to the public.
 - b. Support continuous improvement for the Town such as asset management, metrics for evidence-informed decision-making, budgeting processes, and reviews for further effectiveness and efficiency.

3. END OF PROCEDURE AND APPROVAL

Chief Administrative Officer

Date

PROCEDURE RECORD HISTORY

Date Approved/Revised:	Approved/Reviewed By:	Title:

MEETING DATE: June 25, 2024
PREPARED BY: Rick Kreklewich, Director of Community Services
PRESENTED BY: Rick Kreklewich, Director of Community Services
SUBJECT: **2022 Social Needs Assessment**

BACKGROUND

Every 5 years, the Town of Blackfalds FCSS undertakes a Social Needs Assessment process to provide FCSS with a comprehensive reference to support decision-making and priority planning related to preventative social services provision in the Community.

The 2022 Social Needs Assessment (SNA) was brought before Council last year. Since that time, a number of revisions have been made to the document provided by our consultants, Moorhouse and Associates. The SNA was brought forward to the May 9, 2024 FCSS Board Meeting and subsequently to the June 13, 2024 FCSS Board Meeting for review.

DISCUSSION

The Board provided feedback/corrections at the May 9, 2024 FCSS Board Meeting. Administration made those corrections to the SNA document along with many other revisions. At the June 13, 2024 FCSS Board, the Board reviewed the revised Social Needs Assessment and the following motion was made:

Member Giffin moved that the Blackfalds & District FCSS Board recommends to Council to accept the 2022 Social Needs Assessment, as presented.

CARRIED UNANIMOUSLY

FINANCIAL IMPLICATIONS

The Social Needs Assessment was paid for out of Capital Projects as assigned during budget deliberations for 2022.

ADMINISTRATIVE RECOMMENDATION

That Council considers the following motion:

1. That Council accept the FCSS Board's recommendation to adopt the 2022 Social Needs Assessment, as presented.

ALTERNATIVES

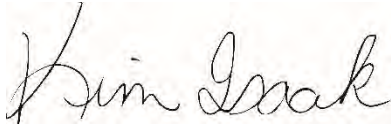
- a) That Council accept the FCSS Board's recommendation to adopt the 2022 Social Needs Assessment, as amended.

- b) That Council refer the 2022 Social Needs Assessment to Administration for further review and bring back to Council for consideration.

ATTACHMENTS

- *2022 Social Needs Assessment*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



BLACKFALDS

SOCIAL NEEDS ASSESSMENT

JANUARY 2024







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Executive Summary

A Social Needs Assessment (SNA) was carried out in an effort to determine the social needs of residents and youth in the Town of Blackfalds. This SNA involved the development of a community profile, a review of key documents, and the collection of data through a comprehensive engagement process consisting of resident surveys, working sessions, and in-depth interviews.

The information assembled during this assessment was summarized into findings and key themes. These findings and key themes suggested that a significant number of social needs within Blackfalds can be addressed if the following ten priority areas are attended to. Priorities are ordered by relative importance.

1. Mental Health
2. Bullying and Abuse
3. Isolation and Loneliness
4. Substance Use and Addiction
5. Basic Needs
6. Support for Seniors
7. Affordable Housing
8. Connections and Collaborations Amongst Local Agencies
9. Communications
10. Support for Parents and Families

The results of this process were used to generate a SNA. This SNA can be used to improve the social wellness of Blackfalds and improve the quality of life of residents. For this SNA to realize its potential, effective collaboration involving the municipalities, non-profit agencies, organizations, and other stakeholders is necessary. It is recommended that all partners unite their efforts and work as a collective to carry out the following seven implementation strategies.

1. Host a “launch”, information, and implementation planning session for all SNA stakeholders in Blackfalds to increase awareness and knowledge of the SNA.
2. Formation of an SNA implementation committee that will have responsibility for supporting the implementation of the plan over time. The committee will act to ensure that evaluation of results and potential changes and updates to the plan occur as required. For Blackfalds, the implementation committee role may fall to the Family and Community Support Services (FCSS) Board.
3. Encourage all non-profit agencies, organizations, funders, and other stakeholders to incorporate the SNA priorities into their strategic and annual operational plans and identify key indicators from their organizations’ perspective to measure progress toward priority outcomes.
4. Create an annual review process that engages all non-profit agencies, organizations, funders, the municipality, and other stakeholders in reviewing the progress made on the priorities and collectively plan for the upcoming year based on the results achieved.
5. Provide an annual progress report to the FCSS Board and Town Council as well as to all agencies and organization so that they can update their respective boards and committees about the status of the plan and their respective current and anticipated contributions.
6. Develop additional, ongoing methods of engaging residents in providing information about portions of the plan and/or specific strategy areas under consideration and development including an ongoing SNA page on the Town’s website.

7. Plan and budget for a review of the plan and process to update the document based on current changes in the social, economic, and environmental environment in Blackfalds.

As an established, trusted, and well-respected entity in the Town, Blackfalds FCSS is well-positioned to stimulate efforts to address the ten social priority areas. In some circumstances, Blackfalds FCSS may also be able to facilitate the development of services and resources that address these social priority areas.

The social priorities identified during the SNA are complex and will require dedicated attention across the entire community to adequately address in the months and years ahead. As an established, trusted, and well-respected entity in the Town, Blackfalds FCSS is well positioned to stimulate and initiate efforts to address these social priorities. In some circumstances, Blackfalds FCSS may also be able to facilitate the development of services and resources that work to address social priority areas.

To effectively support implementation of the SNA the following functions may need to be emphasized through reallocating resources, staff training and development and/or identification of new sources of funding:

- Facilitating community engagement.
- Program and service development based on SNA priorities.
- Project leadership and management.
- Provision of outreach supports.

It is important to note, when considering the context of the social priorities identified in the report, that when survey respondents were asked to identify the strengths that they felt currently existed in Blackfalds their top ranked responses included.

- Living close to a large city (i.e., Red Deer) (76%).
- The small-town atmosphere (69%).
- The variety of recreation and social opportunities (48%).
- The safety of the community (47%).
- The community spirit and pride in the Town (27%).

In addition, most respondents (87%) and 68% of youth who participated in the surveys reported they were happy or very happy with their quality of life living in Blackfalds.





Project Description

In early 2022, the Town of Blackfalds FCSS sought the support of a consulting team to conduct a Social Needs Assessment (SNA) for the Town of Blackfalds. The purpose of this project was to determine the preventative social needs of the residents of the Town of Blackfalds and the level to which their needs are presently being met. Prior to this project, the Town of Blackfalds' previous SNA was completed in 2016.

The key deliverable of the project was a SNA that the Town of Blackfalds FCSS, in conjunction with key partners within the community, can utilize to address identified social needs in a thoughtful and strategic way. The consulting team assembled this SNA by carrying out the following key activities.

- Assessing the demographic and societal trends as they apply to the Town of Blackfalds and creating a community profile.
- Reviewing key documents and resources provided by the Town of Blackfalds.
- Implementing an engagement process which included resident and youth surveys, in-depth interviews and working sessions.
- Identifying opportunities for collective impact and strategic partnerships to initiate the development and implementation of new services and resources.
- Exploring potential improvement relating to existing services and resources, volunteer and leadership development, staffing needs, and a suggested long-range timeline for future consideration.
- Evaluating existing social needs and gaps in programs and services aimed at addressing these existing social needs.

VALUES AND PRINCIPLES GUIDING THE PROCESS

The consulting team adopted a core set of guiding values and principles to guide its efforts in the completion of the study. These values and principles were rooted in the team's previous experience developing and implementing needs assessments and social policy reviews. At a fundamental level, the team believed the project success would be driven by the following.

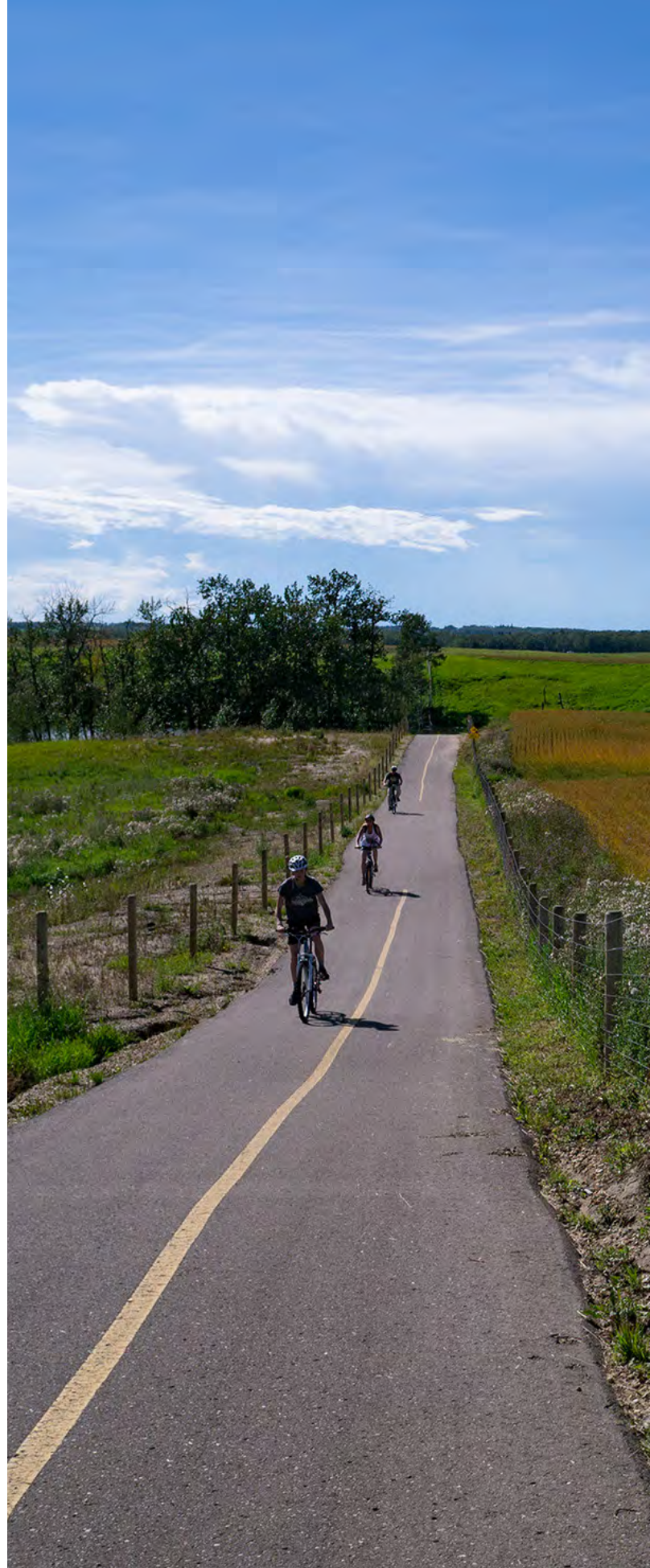
- Co-creating an approach with the target sector, which builds an ongoing process to provide meaningful opportunities for engagement across a wide cross section by participating in the planning and engagement activities and that enables all parties to share ownership of the recommendations and directions.
- Integrating and building on principles, goals and strategies associated with social development found in existing strategic frameworks in the Town of Blackfalds.
- Using evidence-based information, strategies, and recommendations to identify issues and their root causes as well as provide a foundation on which to build sustainable options and direction for consideration.
- Ensuring that the work of the project contributes to the ability to anticipate future issues and build capacity to both prevent and address issues and opportunities effectively and efficiently.

Further, the consulting team operated in accordance with the following principles:

- The definition of "preventive social services" was consistent with the definition set out in the FCSS Act and Regulation.

- Inclusion and diversity were supported by seeking to engage broadly with rural and urban residents, agencies, and organizations.
- Deliverables and results would be co-created by sharing knowledge, providing education, and creating understanding of the information with residents, agencies, and organizations.

Finally, the consulting team believe that any policies, strategies, and recommendations that emerged from the project must lead to change-oriented action to have value and be effective. It is hoped that the results of this project will leave a legacy of community engagement and increase social wellness and well-being. The energy and resources that all parties who contributed to this project will have been well invested if this goal is achieved.





Methodology

The consulting team utilized a mixed method approach that consisted of both quantitative and qualitative strategies to gather, analyze, and interpret data from multiple sources. The specific strategies utilized for each component of the project are outlined below.

COMMUNITY PROFILE

Data from Statistics Canada and the 2021 municipal census were used to construct a comprehensive community social profile. The profile describes the key characteristics of the population that resides within the boundaries of the Town of Blackfalds (e.g. size, age, family status).

DOCUMENT AND RESOURCE REVIEW

The Town of Blackfalds provided four key documents and resources to review. The text, figures, and charts within these documents and resources were carefully scrutinized, and pertinent information related to social needs was extracted. This information was then themed and summarized to generate a clear summary of learnings and to formulate priorities for action.

ENGAGEMENT PROCESS

The engagement process consisted of semi-structured stakeholder interviews, intercept surveys, agency and community working sessions and online surveys.

Interviews were conducted with 22 individuals in the community including representatives from the human services and social non-profit sectors, school personnel, Blackfalds Town Administration and the Mayor.

Two online surveys were administered including a resident survey and a youth survey. To maximize response rates, postcards with URLs and QR codes directing residents and youth to the surveys were distributed. A total of 285 responses to the resident survey and 168 responses to the youth survey were received.

Intercept surveys were conducted with youth, individuals and families during Blackfalds Days. A total of 8 youth and 27 individual/family intercept surveys were completed.

Overall, 488 unique individuals shared their input to the SNA through a survey.

In addition, four community working sessions were held to provide further opportunities for agencies, schools, Town Council and Administration with opportunities to contribute input and discuss the social needs and opportunities in Blackfalds. A total of 26 persons participated in the working sessions. A breakdown of the types of participants in the working sessions can be found in appendix 5.

The overall participation in the SNA process through the engagement processes was 536 persons.

NEEDS, GAPS AND OPPORTUNITIES ANALYSIS

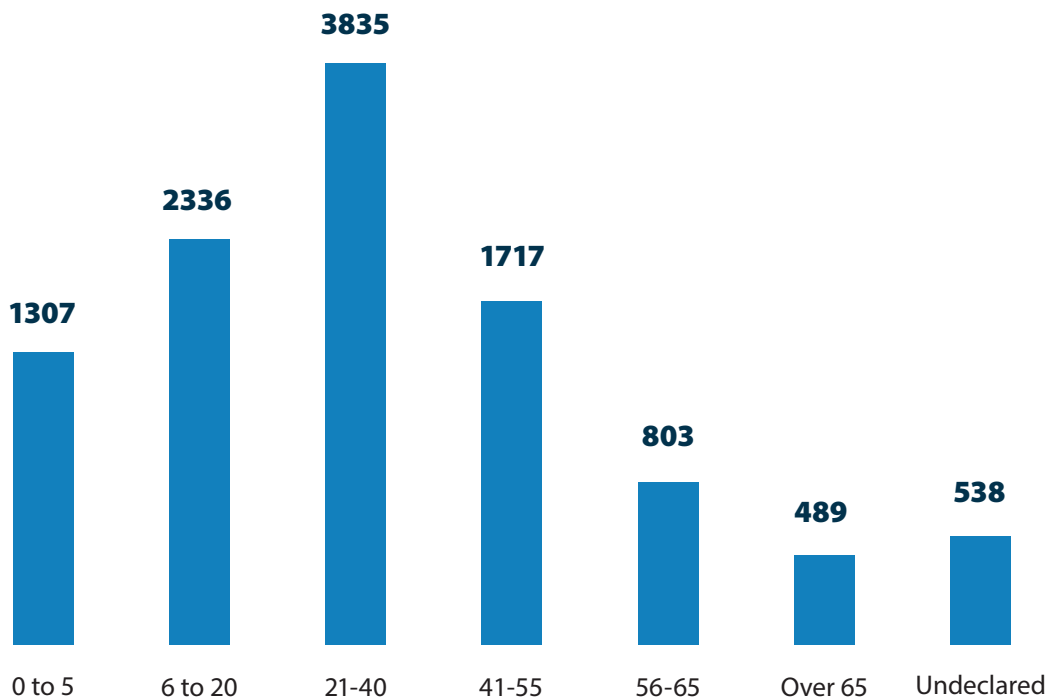
The data and qualitative information generated from the document and resource review, interviews and surveys were collated and summarized into findings, key themes, and priorities. The resulting list of priorities from each review and engagement activity were analyzed based on their respective rankings and additional qualitative information, resulting in the identification of program and service priority areas. These areas represent the social wellness needs, gaps, and opportunities in the Town of Blackfalds.



Town of Blackfalds Community Profile

The Town of Blackfalds is a municipality in central Alberta. Blackfalds is located approximately 14 kilometers north of Red Deer, Alberta. According to the 2021 municipal census, the population of Blackfalds is 11,015. The proportion of males and females in this population is nearly even with 49% of the population identifying as male and 51% of the population identifying as female. The population of Blackfalds has grown by 12.2 percent since the 2016 Federal Census when the population was 9,328.

The age distribution of the population within Blackfalds can be found in the table below. Significant proportion of the population are children and youth, and their families.



Federal Census comparing Blackfalds to Provincial figures and trends.

CHARACTERISTIC	BLACKFALDS	PROVINCE OF ALBERTA
Indigenous Population	9%	16%
Visible Minority	4%	11%
Average Age	32	38
Married or Living Common Law	64%	59%
Not Married or Living Common Law	36%	41%
Household Size	2.8	2.6
Couple Families	83%	84%
Lone Parent Families	17%	16%
Median After-Tax Income of Families	\$89,000	\$99,000
Unemployment Rate	12.7%	5.5%
Education – No Certificate, Diploma, or Degree	22%	21%
Education – Secondary School Diploma or Equivalent	39%	30%
Education – Post-Secondary Certificate, Diploma, Degree	39%	49%

Source: Statistics Canada (2021)





Document and Resource Review

Four foundational documents were reviewed as part of the SNA process. The documents were:

- Town of Blackfalds Social Needs Assessment Master Plan – 2016.
- Blackfalds Municipal Sustainability Plan - 2020.
- Town of Blackfalds Report to the Community 2019 - 2020.
- Town of Blackfalds Economic Development and Tourism Strategy - 2021.

A detailed summary of the Document and Resource review can be found in Appendix 1.

PRIORITIES AND ALIGNMENT IDENTIFIED FROM DOCUMENT AND RESOURCE REVIEW

There are several priorities and opportunities for alignment that are evident based on the review of the aforementioned documents. They include:

- Continue to build and support ongoing community engagement.
- Build awareness of FCSS program, services, results and how to access.
- Increase community pride and identity.
- Focus on community safety.
- Engage and support newcomer residents.
- Expand transport support for residents to attend social programs and services.
- Build and sustain community partnerships and collaboration.

- Shared positive quality of life findings.
- Increase access to local health providers particularly mental health across all ages.
- Increase affordable housing options.
- Increase housing options for older residents.

Program and Service Inventory

There are numerous programs and services available to residents of Blackfalds to address their social needs. The following table presents an inventory of these services and is structured according to Town and FCSS services, and other services available.

SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
The Town of Blackfalds and Blackfalds FCSS	Blackfalds FCSS	Ensures that every student has access to the supplies needed to be successful at school.	Back to School Program: provides school supplies to students	Blackfalds students in grades Pre-K to 12	Various
	Blackfalds FCSS	Free drop-in after school programs. Activities provide opportunities to build upon social skills, positive values, and self-esteem.	Blackfalds Youth Crew (BYC), providing barrier free youth programs afterschool on Monday (Grades 4-6), Tuesday (Grades 7-12)	Blackfalds youth in grades 4 to 12	Various municipal facilities
	Blackfalds FCSS in partnership with Beyond Food Community Hub / Blackfalds Food Bank & Fire Department	Helps eligible Blackfalds families and residents celebrate and enjoy the Christmas season.	Christmas Bureau Distribution of Christmas hampers, including food & gift cards for children's gifts	Low-income eligible residents	Beyond Food Community Hub
	Blackfalds FCSS	Ensure residents have access to Provincial and Federal benefits and credits.	Community Volunteer Income Tax Program	Residents with low to moderate income with a simple tax solution	Various
	Blackfalds FCSS	Volunteer coordination and management.	Volunteer Recognition, coordination of volunteers, volunteer programs.	Volunteer organizations/ individuals operating in Blackfalds	Various

SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
The Town of Blackfalds and Blackfalds FCSS (Continued)	Blackfalds FCSS	Engaging seniors and supporting them to participate in a variety of activities that help them stay active and engaged.	50+Walking Club, 50+ Fit and Functional, Snow Angels, Seniors Week Activities, 50+ Chair Yoga, More Than Just a Movie	Seniors	Various
	Blackfalds FCSS	In partnership with Mountain Warehouse, all eligible children and youth in Blackfalds are provided with a new winter jacket.	Winter Coat Program	Children and youth	Various
	Blackfalds FCSS	Barrier Free Community Events.	Family Easter event Community Info/Expo Youth Night Out	Children youth families	Various
	Town of Blackfalds	Providing space for people to plant and tend their own gardens.	Garden plots available	Individual & families	Aspen (37) & Pine Crescent (35) Community Gardens
	Town of Blackfalds	Helping youth gain the knowledge and skills they require to provide safe care to infants and children while babysitting.	Red Cross Babysitting Certification Program	Children and youth	Abbey Centre 2x annually
	Town of Blackfalds	Providing children and youth recreational opportunities outside of school hours and during summer holidays.	C'Amped (PD day camps for children 6-11), Camp Curious & Camp Curious Mini's summer day camps for children 3-11	Children and youth	Abbey Centre

SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
Other Organizations	Anam Rural Youth Association	Offering supports to youth, young adults, and families in need.	One on one support for youth ages 13+ and young adults, mental health supports assistance for parents in conflict, high conflict divorce, bullying, inappropriate social media.	Children, youth, and families	Anam Rural Youth Association
	Alberta Health Services Mental Health Supports	Providing health services to the community.	Adult counselling, youth counselling, youth health promotion, tobacco cessations, addiction support, and trauma counselling support	Blackfalds residents	Former FCSS building (youth counselling 1x every second week) Adult mental health 1x per week starting May 2023
	Alcoholics Anonymous	Peer support to overcome alcoholism.	Peer Support Group	Adults	Local church
	Beyond Food Community Hub & Blackfalds Food Bank Society	Provides food to families and individuals.	Provides food to residents including one hamper per month, affordable market, weekly lunchbox program, (continuing pandemic response program with FCSS). Serving families with children in Blackfalds & area, Grad Dress Program, MEGlobal Community Kitchen.	45 to 60 families per month	Beyond Food Community Hub
	Big Brothers Big Sisters of Lacombe & District	Provides positive adult mentoring to children in school and in the community. BBBS strives to provide positive one on one adult mentors to children in need and that any child who could benefit from a mentor will have a mentor.	In-school mentoring program and in-community mentoring Summer camps: Go Girls, Kids and Kops Adopt a family at Christmas Traditional Big Brothers Big Sisters	Children aged 6 to 17	Community Centre

SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
Other Organizations (Continued)	Blackfalds Senior's Club	Providing activities and social gatherings for seniors in the Blackfalds area.	Lunch Floor Curling Carpet bowling Host Celebrations, outings Participations in community events Monthly card night	Residents of 50 years and older	Various
	Blackfalds on Demand Local Transit (BOLT)	Regional public transit providing service to Blackfalds, and Red Deer.	Regularly scheduled and on demand services throughout the community with two stops in Red Deer (North end, Red Deer Polytechnic) and one in Lacombe County (Aspelund)	Residents of Blackfalds and area	Various
	Care for Newcomers	Helping new immigrants and refugees adjust to their new life in Central Alberta.	English as a second language settlement support in schools. Translation, interpretation and referral. Engage Immigrant Youth Program, Immigrant men's and various women's support groups, focused on different topics and needs.	New immigrants and refugees	Various, but based in Red Deer
	Central Alberta Immigrant Women's Association	Support for immigrant women and their families during the settlement process.	Youth and family programming. Employment and skills training for immigrants.	Immigrant women and their Families	Various
	Central Alberta Victim and Witness Support Society	Support, information and referrals for victims and witnesses of crime and tragedy.	Crisis support Court support Information referrals for victims and witnesses of crime and tragedy.	All individuals	Various

SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
Other Organizations (Continued)	Central Alberta Youth Unlimited	Provide activities for youth.	Blackfalds Youth Centre Opening Fall 2023	Youth 10 to 15 years old	Former After the Grind facility
	Golden Circle Seniors Resource Centre	A vibrant hub for seniors to meet, build community and enjoy the company and support of their peers.	A variety of programs, activities, information, resources, and outreach including Community Volunteer Income Tax Program. 2022/23 Outreach Pilot Project offering information & referral, home maintenance & housekeeping, assistance accessing support programs, rides for medical appointments, grocery delivery.	Older adults, their families, and caregivers in Red Deer area	Own facility in Red Deer & outreach services to Blackfalds residents
	Kids Konnection	Licensed family day home.	Placement of children into childcare programs and day homes; 24-day homes	Young children	Individual day homes
	Kids3 Daycare	Provide daycare services.	Daycare	Children too young for school	Kids3 Daycare
	Kidsport	Grant funding to support eligible Lacombe County (including Blackfalds) youth to cover sport registration fees.	Youth sport registration fees.	Children and youth	Various
	Lacombe & Area Family Resource Network (McMan Central)	Offering a variety of prevention and early intervention services for families with children 0-18 years of age.	Early child development, child and youth development, parent education, family support and home visitation, family support for children with special needs, and grandparent support	Children, youth, families	Blackfalds Community Centre

SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
Other Organizations (Continued)	Lacombe and District FCSS	Light housekeeping, occasional meal prep, assistance and groceries.	Home Support (Contracted and subsidized through Blackfalds FCSS)	Light housekeeping services due to age, disability, hospital discharge, or age	Individual's home
	The Lacombe Foundation serving all of Lacombe County	Provides safe and affordable housing to seniors and families.	Operates affordable housing units in Lacombe, community housing in Lacombe & Blackfalds, lodge living in Eckville and Lacombe, and seniors apartment living in Blackfalds.	Seniors and families in Lacombe County	Tower Manor in Blackfalds (4 suites; wheelchair accessible) & 16 affordable housing units
	Little Star Playschool and Out of School Care	Instill self-esteem and self-worth; child development and childcare.	Playschool, before and after school care, out of school programs, kindercare, and summer care programs.	Playschool for ages 3 to 5 years; afterschool care for children ages 5 to 12	Little Star Playschool
	Optimist Club of Blackfalds	Friends of youth in the community.	Local non-profit that fundraises to provide financial assistance for youth and projects of interest to youth. Specifically skatepark, inclusive playground, mini rink in Eagle Builder Centre, school playgrounds.	Blackfalds youth	Various

SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
Other Organizations (Continued)	RCMP School Resource Officer (funding provided through Town of Blackfalds operating budgets)	Increasing youth awareness and influencing youth behavior through behavior modeling, mentoring, active learning, and engaging youth to positively influence their peers, school, and community.	Dedicated RCMP officer assigned to a school, building healthy relationships serves as key contact for youth, parents, and teachers. Focus on domestic violence, drugs, alcohol, bullying, child pornography.	Blackfalds youth, their families, and the school community	All Blackfalds schools
	Servus Credit Union Public Library	Providing library services to all residents of Blackfalds and the surrounding area.	Children and youth programming (book/ reading club, afterschool programs (LEGO club). Parenting programs. Large variety of online/ in person afterschool programs.	Entire community	Servus Credit Union Public Library
	Shining Mountains Living Community Services	Provides a range of community services for people at risk for and who are living with HIV/AIDS and/or HCV, homelessness, domestic violence, and addiction.	Cooking and nutrition skills, housing, counselling, referrals, networking, HIV/ AIDS programming.	Anyone whether or not they are First Nations, Metis, Inuit, or status from anywhere in the Red Deer area	Own facility in Red Deer



SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
Other Organizations (Continued)	St. Gregory the Great Catholic School	Family School Enhancement Counsellor Program.	<p>Various forms of counselling and mental health support such as:</p> <p>Counselling and mental health support for those with disabilities, domestic abuse support, elder abuse support, family capacity building, foster care program, immigrant and refugee support, addiction recovery support, family support, spiritual care.</p>	All individuals	Various
	Taking Off Pounds Sensibly	Weight management support.	Weekly community support group	Adults	Former FCSS building
	The Outreach Centre (Women's Outreach)	Working to end family violence and poverty by supporting people in their pursuit of a safer, healthier more secure life.	<p>Supporting women and families experiencing domestic abuse/violence, difficulties in meeting their basic needs and identifying barriers to reaching their personal goals.</p> <p>Programs and services offered include:</p> <p>Outreach programs, domestic violence, housing support, suicide prevention, children & youth trauma support programs, legal information.</p>	Women and their children	Own facility in Red Deer

SERVICE PROVIDER	ORGANIZATION	MISSION/ PURPOSE	ACTIVITIES/ PROGRAMS	TARGET MARKET/ MARKET SERVED	FACILITY UTILIZED
Other Organizations (Continued)	Wolf Creek Public Schools Iron Ridge Elementary Campus Iron Ridge Intermediate Campus Iron Ridge Junior Campus & Secondary Campus (opening in 2024)	School Social Worker Program	<p>School Social Workers seek to create healthy families.</p> <p>Counseling services can cover many areas including social skills development, relationship and friendship issues, family violence, family conflict, suicide prevention, sexual abuse, substance use, self-esteem issues.</p>	<p>Pre-K through Grades 9.</p> <p>Secondary Campus (grades 10-12 opening in 2024)</p>	<p>Iron Ridge Elementary Campus (preK-3),</p> <p>Iron Ridge Intermediate Campus (4-6),</p> <p>Iron Ridge Junior Campus (7-9),</p> <p>Iron Ridge Secondary Campus (10-12)</p>
	Vantage Community Services	To build capacity in people by creating opportunities and instilling hope and confidence.	Counselling, transitional housing for youth, life skills training, mental health support, and youth outreach.	Youth, adults, and families in Central Alberta	Various including own facility in Red Deer





Engagement Findings - What We Heard

IN-DEPTH INTERVIEWS

DESCRIPTION

Interviews were conducted with 22 individuals in the community including representatives from the human services and social non-profit sectors, school personnel, Blackfalds Town Administration and the Mayor. These interviews were carried out over the duration of the project. Representatives interviewed included a diverse array of individuals with leadership, management, and front-line program and service delivery experience. These individuals possessed a high degree of experience developing and implementing programs and services aimed at addressing social needs within the Town.

During the interviews individuals were asked to share their views on the strengths and assets that exist within the Town of Blackfalds. They were also asked to describe how these strengths and assets could be leveraged to address social needs. The individuals were then asked to identify and comment on the issues, challenges, and barriers that they see in relation to social needs. Program and service gaps were explored. And finally, these individuals were asked to provide a recommended course of action that the Town of Blackfalds can take to overcome issues, challenges, barriers, and fill program and service gaps in the future.

FINDINGS

The information collected during interviews was analyzed using a ground theory approach. This approach allowed themes to emerge from the results without undue bias from a preconceived set of theories or expectations. A summary and set of recommendations for each of these themes is presented below. Specific comments from the individuals who participated in interviews are in Appendix 2.

Themes from Interview Participants

Strengths

- The spirit of connectivity in the community.
- FCSS does great work and has a great reputation.
- Actively connecting people in the community.
- Events held in the Town bring people together.

Program and Service Priorities

- Engage people with lower income levels in appropriate supports and services.
- Increase arts and culture programs and activities for children and youth.
- Children and youth support for positive relationships and positive communication.
- Increased programs and services for families who have children with disabilities.
- Increased support for parenting.
- Need for local mental health psychologists and counsellors.
- Programs and services for seniors.

Opportunity Priorities

- Repurpose available spaces for social programs and services.
- Engage the new high school in social supports for students.
- Increase regional collaboration.



Agency and Community Organization Working Sessions

DESCRIPTION

Four working sessions involving agency and community organizations, schools, the FCSS Board, members of Town Council and Town Administration were held in Blackfalds. In total 26 individuals attended and actively participated in the working sessions.

Participants worked through five question areas including identifying strengths, agency and organization challenges, social issues and opportunities, prioritization, and identification of high-level success indicators. The participants also discussed possible strategies and actions that may work to help resolve the identified social issues and take advantage of the potential opportunities. The summarized and themed findings included below are to be viewed in context with the other streams of engagement leading up the SNA. Specific comments from the individuals who participated in the working sessions can be found in Appendix 3.

FINDINGS

Strengths

- In-home supports.
- Rural outreach.
- Working relationships with schools.
- Businesses support to events.

PROGRAM AND SERVICE THEMES

Children and youth

- Bullying, online and face to face.
- Adult role models and community leaders.
- Community safety.
- Support for children and youth with disabilities.
- Intergenerational opportunities.

Families

- Parenting supports and early years parenting courses.
- Support for families when one parent is away working.
- Positive family dynamics.
- Increased affordable childcare options.
- Affordable housing.
- Events that provide opportunities for families.
- Recreation facilities including Abbey Centre, parks, and community spaces.
- Town Administration and Council open to listening to ideas.

OPPORTUNITY THEMES

Communication

- Increase awareness of existing social programs and services.
- Target communication to reduce volume.
- Option for online communication.

Volunteers

- Build the pool of volunteers.
- Volunteering as community engagement.

Schools

- Engage new high school in SNA implementation.

Faith Communities

- Faith communities to connect on social priorities.

Community Identity

- Community is struggling with identity due to high growth.
- Increased population diversity and proximity to major centres driving identity struggles.

Resident Survey

DESCRIPTION

A survey was fielded with households in the Town of Blackfalds. Through consultation with the Town of Blackfalds FCSS, the questionnaire was finalized and programmed into an online platform. While the primary means of fielding was online, a hardcopy version was also developed.

To promote the survey, one thousand postcards were produced and distributed to residents within Blackfalds during various project engagement activities (e.g., interviews, working groups). Further, the survey was promoted heavily through the Town's website and social media accounts. Agencies throughout Blackfalds also supported survey promotion by directing clients and other key stakeholders to the survey online.

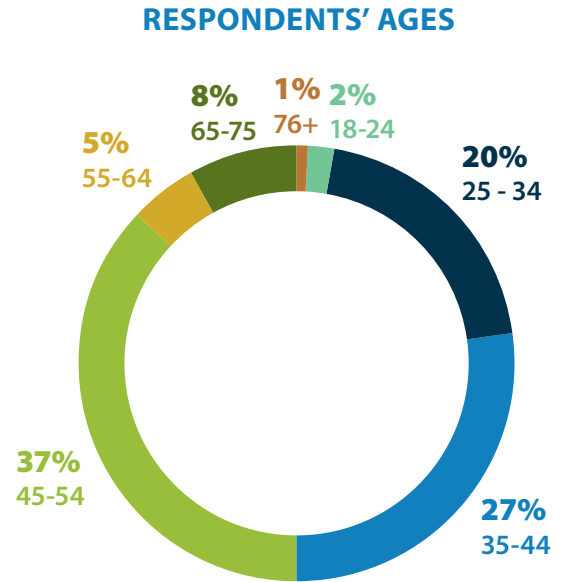
In total 285 full and partial responses were gathered during the fielding window of June 15, 2022 and October 1, 2022. The findings are presented below in the order they were asked in the survey. The percentages shown are based upon the number of respondents who provided an answer.



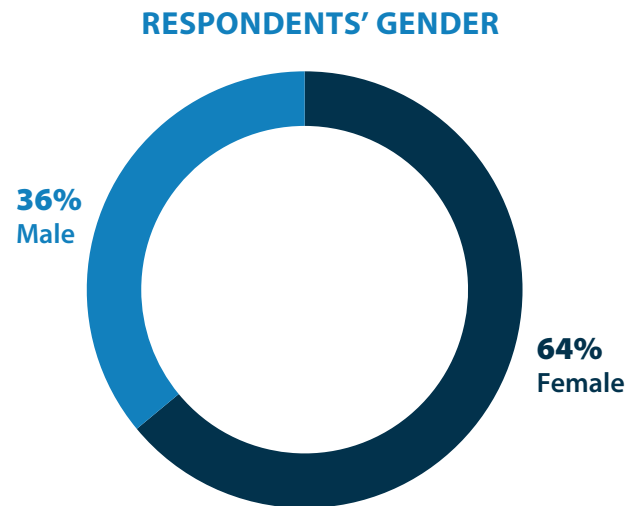
FINDINGS

The demographic characteristics of the respondents who completed the resident survey are presented in the charts below.

37% of respondents were between 45 and 64 years of age. A fifth (20%) of respondents were between 25 and 34 years of age. 10% of respondents were greater than 65 years of age.

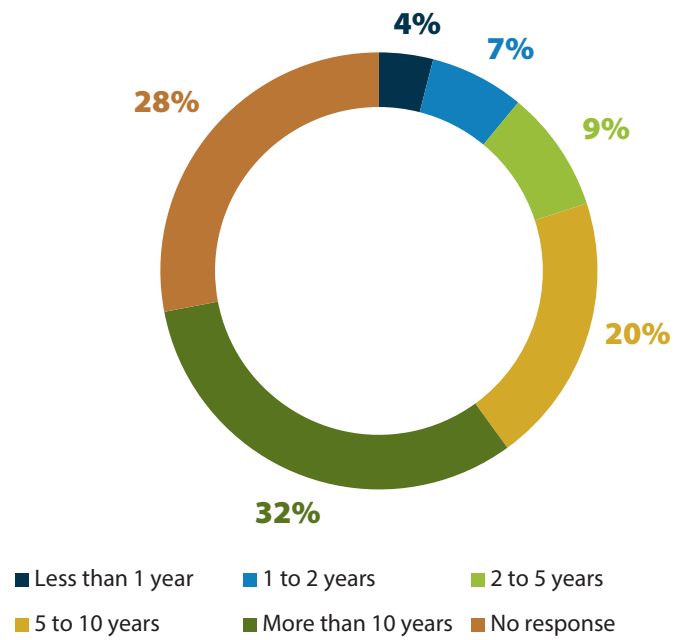


Almost two thirds (64%) of respondents were female. The remaining respondents (36%) were male.



Almost a third (32%) of respondents have lived in Blackfalds for more than 10 years. 28% of respondents preferred not to answer this question. One fifth (20%) of respondents have lived in Blackfalds for 5 to 10 years.

HOW LONG RESPONDENTS HAVE LIVED IN BLACKFALDS



LIVING IN BLACKFALDS

To begin, respondents were asked to identify the strengths of living in Blackfalds. As illustrated in the accompanying graph, 70% of respondents said that living close to a large city (i.e., Red Deer) is a strength of life in Blackfalds. The small-town atmosphere (69%), greenspaces and walkability (66%), and the variety of recreational and social opportunities (48%) were the next most frequently identified strengths.

STRENGTHS OF LIVING IN BLACKFALDS

Good access to social supports and services

16%

Close to a large city

70%

Diversity and inclusion in the community

11%

Welcoming community / good neighbours

47%

Town spirit and pride

27%

Economic stability

9%

Small town atmosphere

69%

Accessible businesses and services

19%

Good access to healthcare

9%

Green spaces / walkability

66%

Variety of recreational and social opportunities

48%

Affordability

22%

Safe Community

47%

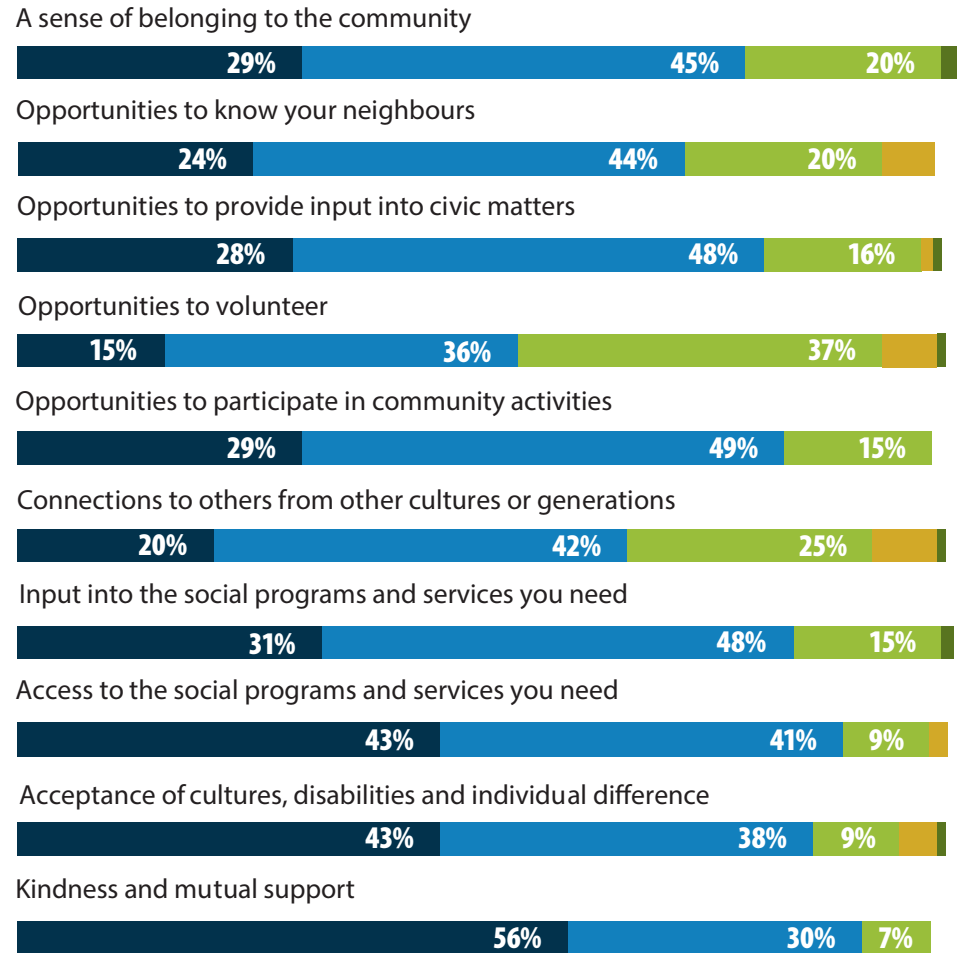
In total, 90% of residents indicated that kindness and mutual support are areas of high importance to them when considering social needs in Blackfalds.

Being able to access needed social programs and services (84%), and acceptance of cultures, disabilities, and individuals (81%) were also identified as social areas of high importance to respondents.

The importance and priority of each identified social area to residents is determined by combining the percentage numbers stated as very important and important. The somewhat important number (%) is used to differentiate when two social areas score the same.

HOW IMPORTANT ARE THE FOLLOWING SOCIAL AREAS TO BLACKFALD RESIDENTS

■ Very Important ■ Important ■ Somewhat Important ■ Not at All Important ■ Unsure

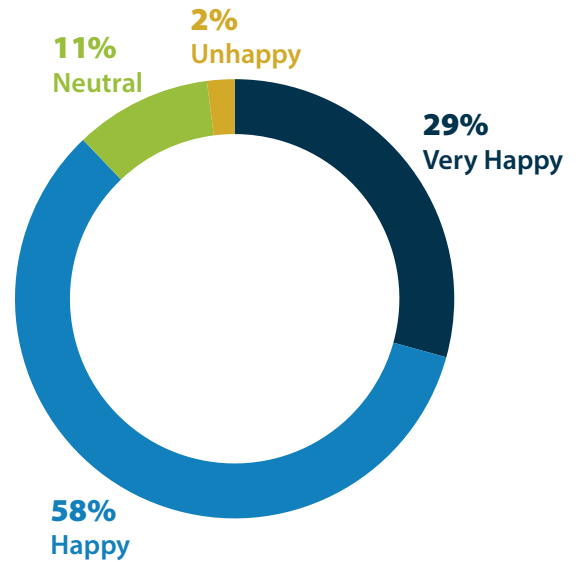


Top six areas of importance as reported by residents:

- Kindness and mutual support.
- Access to needed social programs.
- Acceptance of cultures, disabilities, and individual differences.
- Input into social programs and services needed by residents.
- Opportunities to participate in community activities.
- A sense of belonging in the community.

The vast majority (87%) of respondents indicated that they are happy living in Blackfalds. Only 2% of respondents indicated that they are unhappy living in Blackfalds.

BLACKFALDS RESIDENTS' HAPPINESS



SOCIAL ISSUES IN BLACKFALDS

Respondents were asked to express their views on how important it is to have different social issues addressed in Blackfalds.

Three quarters (74%) of respondents indicated that having issues related to personal safety in Blackfalds addressed is of high importance. Mental health (74%), affordable housing (72%), and substance use / addiction (70%) were also identified as issues of high importance to address in the Town.

IMPORTANCE OF HAVING SOCIAL ISSUES ADDRESSED

■ Very Important ■ Important ■ Somewhat Important ■ Unsure

Lack of before and after school care



Lack of supports for special needs children



Lack of supports for special needs adults



Availability of childcare



Unsupervised children / youth



Parenting / child rearing problems



Lack of employment supports (e.g. job search, resume writing)



Violence and bullying (not your family)



Family and domestic violence / family conflict



Lack of employment



Lack of age-appropriate programming



Lack of in-home supports



Lack of community connectedness



Positive relationships / relationship breakdown



Local programs and services are too expensive



Basic needs not being met (e.g. food, clothing, shelter)



Personal safety



Homelessness



Suicide



Substance use / addiction



Affordable housing



Mental health



Basic needs not being met (e.g. food, clothing, shelter)



The top 10 social issues Blackfalds residents would like to see addressed:

- Basic needs not being met.
- Issues involving mental health.
- Personal safety.
- Suicide.
- Affordable housing.
- Family and domestic violence / family conflict.
- Issues related to substance use and addiction.
- Violence and bullying (not your family).
- Homelessness.
- Lack of age-appropriate programming.
- Parenting / child rearing

Respondents demonstrated a high level of awareness of the social issues that children and youth, adults and families, and seniors face in Blackfalds.

Children and Youth

1. Mental health.
2. Violence and bullying, not in the child or youth's family.
3. Unsupervised children and youth.
4. Substance use and addiction.
5. Isolation and loneliness.

Adults and Families

1. Mental health.
2. Affordable housing.
3. Substance use and addiction.
4. Isolation and loneliness.
5. Basic needs not being met.

Seniors

1. Isolation and loneliness.
2. Mental health.
3. Affordable housing.
4. Basic needs not being met.
5. Lack of in-home supports.



Respondents were provided with a list of social issues and asked if the issues exist within Blackfalds. Specifically, they were asked if the issue exists within the children and youth, adults and families, and seniors of Blackfalds. Secondly respondents were asked if they are aware of local programs and services to address the issues for each population group.

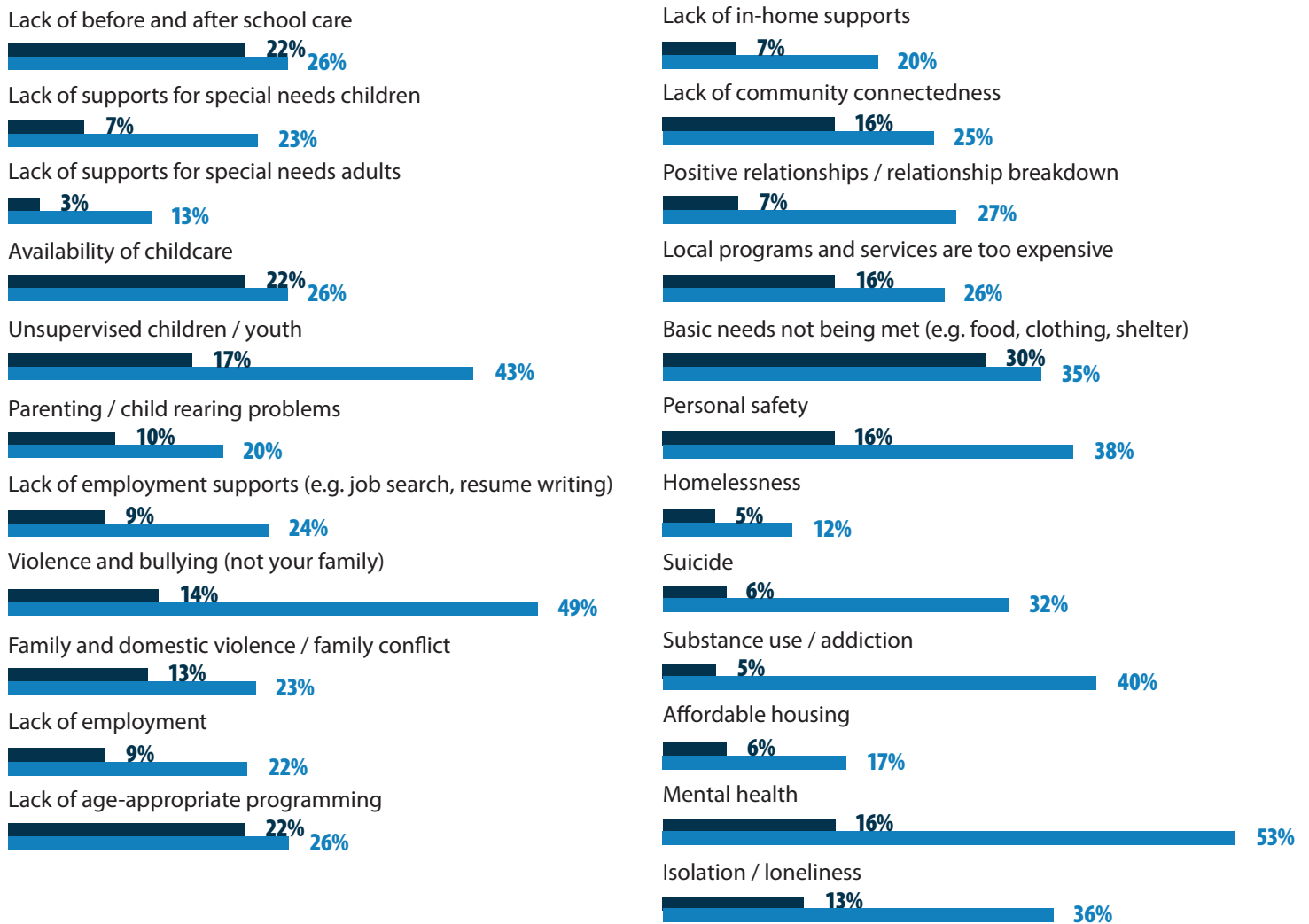
CHILDREN AND YOUTH

As illustrated in the graph below more than half (53%) of respondents said that the mental health issues are experienced by children and youth in Blackfalds. A similar amount of respondents said that children and youth experience violence and bullying outside of their families (49%), and that the number of children and youth without appropriate supervision is an issue (43%). However, only a small minority of respondents indicated that they are aware of programs that exist to address these issues.

Note: Priorities are determined from the following charts by taking the number (%) of responses identifying that an issue exists and subtracting the number (%) of responses that indicate respondents are aware of a program that exists to support the issue. Therefore, the highest priorities are those issues that the most number of respondents identify as existing in the community and have the least level of awareness that programs exist to address the issue or need.

SOCIAL ISSUES EXPERIENCED BY CHILDREN AND YOUTH IN BLACKFALDS AND RESIDENTS' AWARENESS OF PROGRAMS

■ Aware of Program ■ Issue Exists



Children and youth priorities (rank ordered)

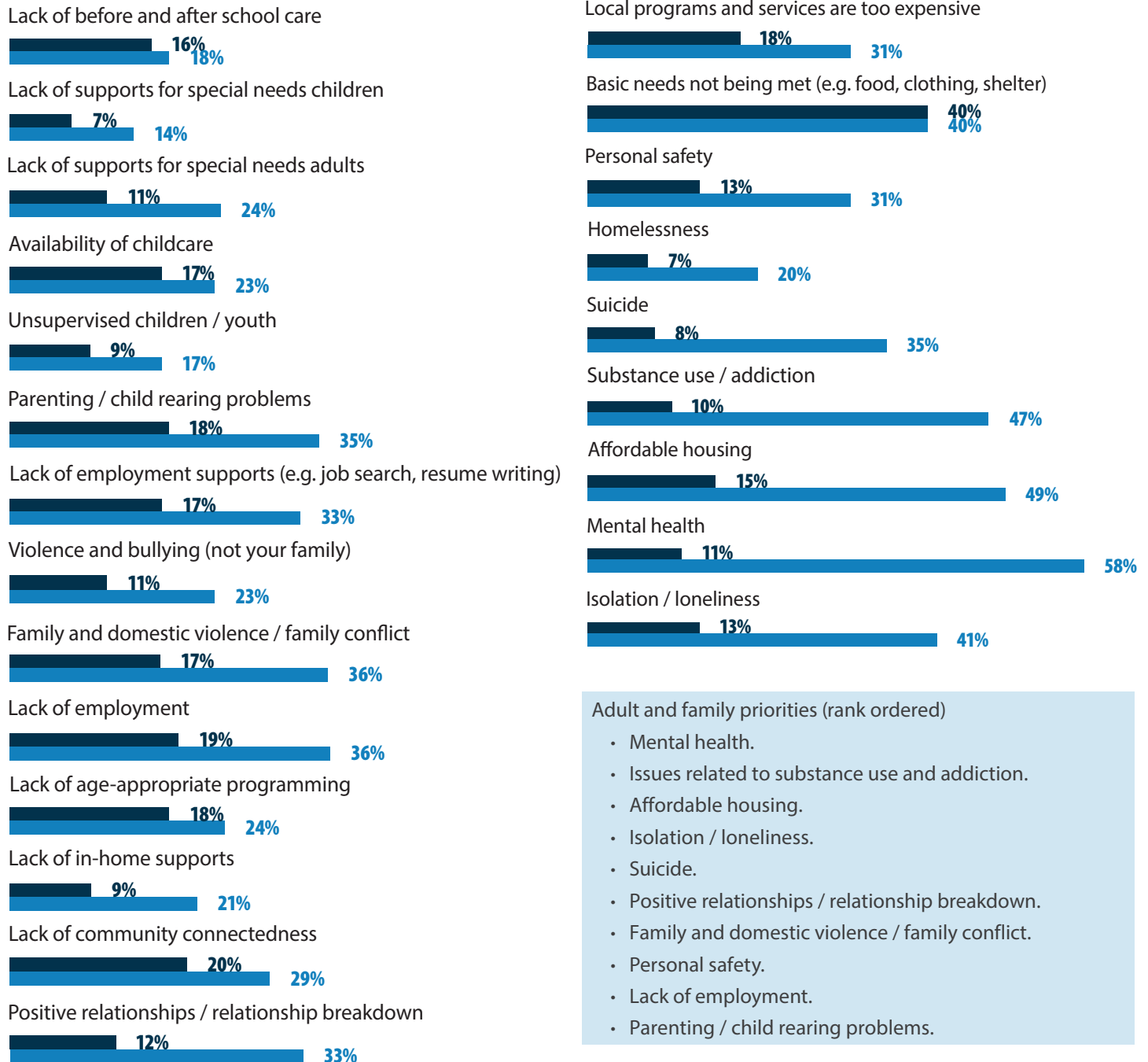
- Mental health.
- Violence and bullying (not your family).
- Issues related to substance use and addiction.
- Unsupervised children and youth.
- Suicide.
- Isolation / loneliness.
- Positive relationships / relationship breakdown.
- Personal safety.
- Lack of supports for special needs children.
- Lack of employment supports.

ADULTS AND FAMILIES

As illustrated in the graph below more than half (58%) of respondents said that mental health issues are experienced by adults and families in Blackfalds. Nearly half of respondents said that the lack of affordable housing is an issue for adults and families (49%) and that substance use and addiction are an issue for adults and families (47%). However, only a small minority of respondents indicated that they are aware of programs that exist to address these issues.

SOCIAL ISSUES EXPERIENCED BY ADULTS AND FAMILIES IN BLACKFALDS AND RESIDENTS' AWARENESS OF PROGRAMS

■ Aware of Program ■ Issue Exists



- Adult and family priorities (rank ordered)
- Mental health.
 - Issues related to substance use and addiction.
 - Affordable housing.
 - Isolation / loneliness.
 - Suicide.
 - Positive relationships / relationship breakdown.
 - Family and domestic violence / family conflict.
 - Personal safety.
 - Lack of employment.
 - Parenting / child rearing problems.

SENIORS

As illustrated in the graph almost half (48%) of respondents said that isolation and loneliness are issues experienced by seniors in Blackfalds. Nearly half also said that mental health issues are experienced by seniors (44%) and that securing affordable housing is an issue for seniors (42%). However, only a small minority of respondents indicated that they are aware of programs that exist to address these issues.

SOCIAL ISSUES EXPERIENCED BY SENIORS IN BLACKFALDS AND RESIDENTS' AWARENESS OF PROGRAMS

■ Aware of Program ■ Issue Exists

Lack of before and after school care



Lack of supports for special needs children



Lack of supports for special needs adults



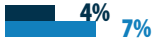
Availability of childcare



Unsupervised children / youth



Parenting / child rearing problems



Lack of employment supports (e.g. job search, resume writing)



Violence and bullying (not your family)



Family and domestic violence / family conflict



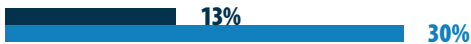
Lack of employment



Lack of age-appropriate programming



Lack of in-home supports



Lack of community connectedness



Positive relationships / relationship breakdown



Local programs and services are too expensive



Basic needs not being met (e.g. food, clothing, shelter)



Personal safety



Homelessness



Suicide



Substance use / addiction



Affordable housing



Mental health



Isolation / loneliness



Senior's priorities (rank ordered)

- Isolation / loneliness.
- Mental health.
- Affordable housing.
- Personal safety.
- Lack of in-home supports.
- Positive relationships / relationship breakdown.
- Violence and bullying (not your family).
- Lack of supports for special needs adults.
- Issues related to substance use and addiction.
- Local programs and services are too expensive.

Respondents were asked to indicate the importance of providing various social programs and services in Blackfalds.

The graph illustrates how respondents view the importance of all social programs and services.

The top ten social programs and services that respondents wish to see offered in Blackfalds are as follows:

1. Mental health services for children and youth, adults, families and seniors.
2. Programs and services for children and youth.
3. Support programs for family / domestic violence.
4. Daycare.
5. Programs and services for seniors.
6. Out of School care.
7. Programs for pre-school children.
8. Programs and services for persons with disabilities.
9. Family counselling and support.
10. Support programs for addiction.

IMPORTANCE OF PROVIDING EACH PROGRAM AND SERVICE IN BLACKFALDS

■ Very Important
 ■ Important
 ■ Somewhat Important
■ Not Important
 ■ Unsure
 ■ Prefer Not to Answer

Support programs for family / domestic violence



Support programs for addiction



Support for newcomers and immigrants to the community



Programs and services for seniors



Programs and services for children and youth



Programs and services with persons with disabilities



Mental health services for seniors



Mental health services for adults and families



Mental health services for children and youth



Family counselling and support



Daycare



Out of school care

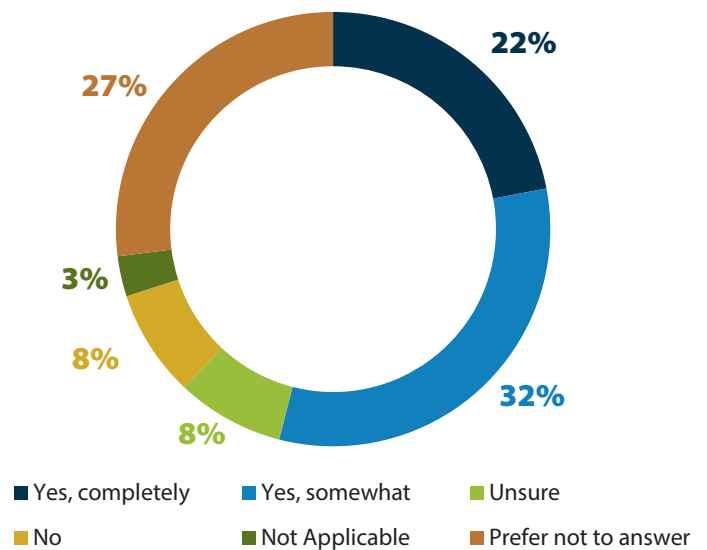


Programs for pre-school children



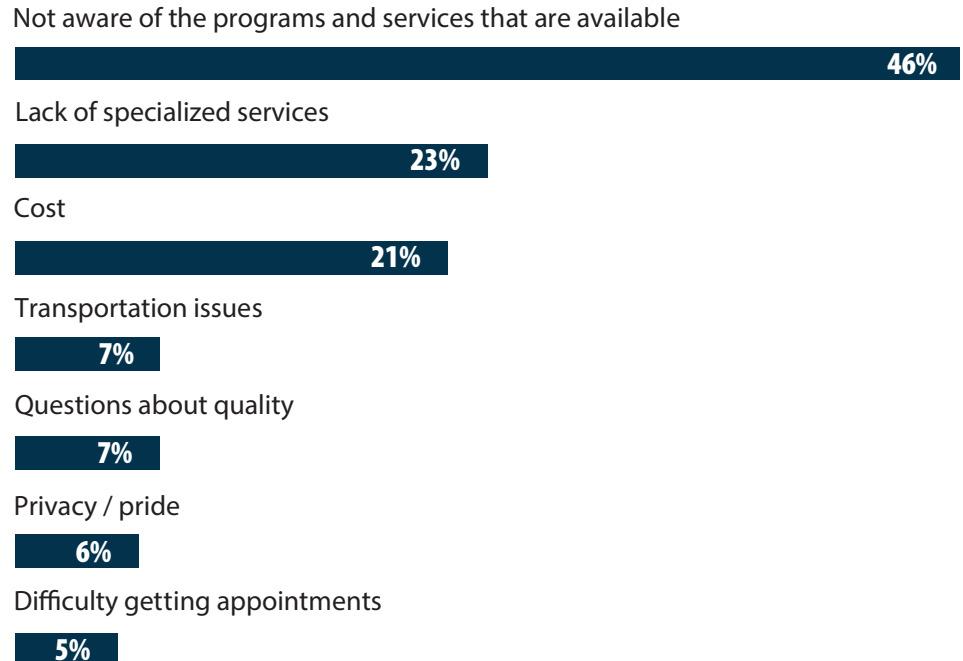
WHETHER RESIDENTS ARE ABLE TO ACCESS PROGRAMS AND SERVICES IN BLACKFALDS

More than half (54%) of respondents indicated that they were able to access programs and services when they needed to in Blackfalds. Less than 10% of respondents indicated that they are unable to access programs and services when needed in Blackfalds. 27% preferred not to answer this question.



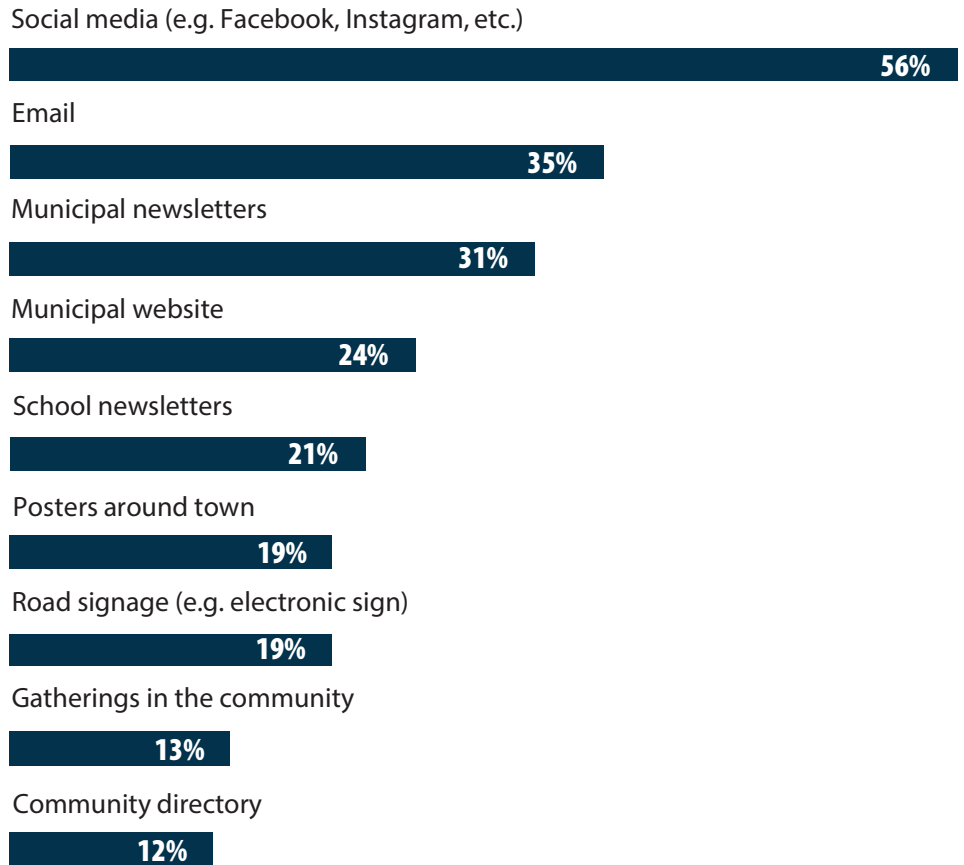
46% of respondents indicated that lack of awareness of programs and services available in Blackfalds was a factor in them not accessing programs and services when needed. 23% of respondents indicated that the lack of specialized services tailored to their individual needs was a barrier to access. Slightly more than a fifth of respondents (21%) indicated that high cost prevented them from accessing programs and services when needed.

FACTORS THAT PREVENT RESIDENTS FROM ACCESSING PROGRAMS AND SERVICES IN BLACKFALDS



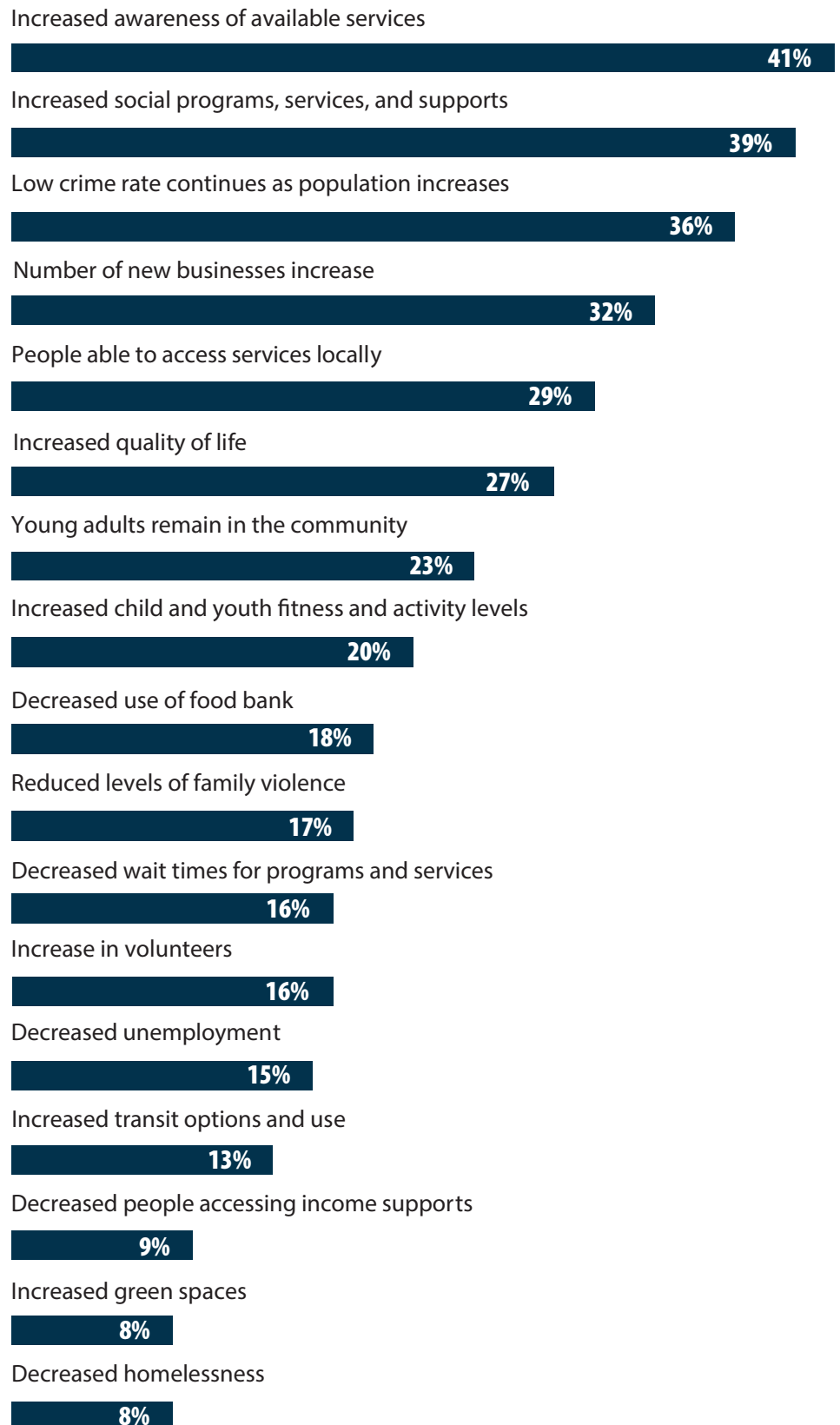
RESIDENTS PREFERRED METHODS TO RECEIVE INFORMATION ABOUT EXISTING PROGRAMS AND SERVICES

More than half of respondents (56%) indicated that social media postings through media like Facebook and Instagram are their preferred methods to receive information about existing social programs and services in Blackfalds. For more than a third of respondents (35%) email would be an effective way to share information about programs and services. 31% of respondents indicated that municipal newsletters are also a preferred way to receive this information.



Close to the conclusion of the resident survey, respondents were asked to identify what they believe would constitute success and progress in Blackfalds, post social needs assessment. Less than half of youth (41%) indicated that increased awareness of social programs and services amongst residents would demonstrate success. More than a third of respondents (39%) believed that an increase in the volume of social programs and services available to residents would be success and that residents being able to access to these programs and services locally would also be success.

WHAT RESPONDENTS BELIEVE WOULD BE INDICATORS OF IMPROVEMENT OF QUALITY OF LIFE IN BLACKFALDS



Youth Survey

DESCRIPTION

To gain insight into the social needs of youth in the Town of Blackfalds, an online survey was fielded directly with youth. The questionnaire was programmed and provided online; youth in the Town were invited to participate through youth serving agencies, local schools, and engagement at other community venues (e.g., the Info Expo, the local skateboarding park). In total 168 responses were gathered between June 15, 2022 and October 1, 2022. A synopsis of the survey findings is presented below.

FINDINGS

LIVING IN THE TOWN OF BLACKFALDS

Youth were asked to identify what the best things about living in Blackfalds are. The following themes emerged from responses.

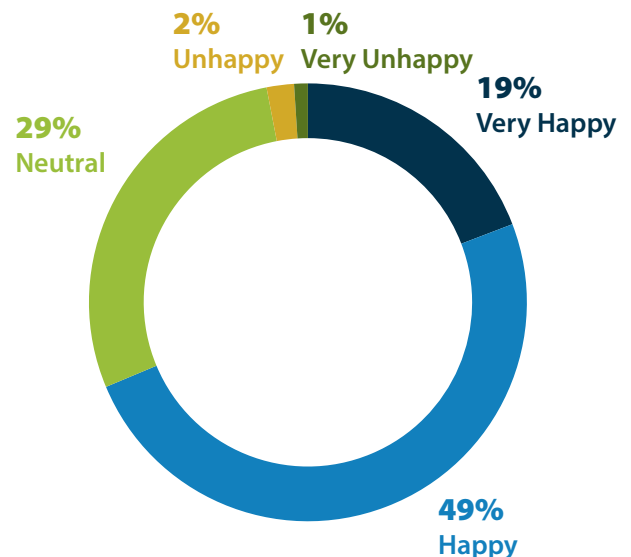
- The recreational facilities (i.e., Abbey Centre, skateboard park, hockey rink, parks).
- The people and close relationships with friends and neighbours.
- The fact that everything in town is just a short walk or bike ride away.
- The variety of restaurants and places to eat.

The majority of youth (68%) indicated that they are happy living in Blackfalds. Only a small proportion of youth (3%) indicated that they were not happy living in Blackfalds.

Youth were asked to identify what could be done to improve their quality of life. A wide variety of responses were provided. However, the following themes consistently emerged.

- More amenities and services on the west side of town.
- Outdoor basketball courts.
- An indoor swimming pool.
- A climbing wall.
- More science, technology, engineering and math (STEM) activities.
- Sun covering for the skateboard park.
- A mall and movie theatre.
- More places for youth to hangout and socialize.
- Better streetlights.
- Supports for people who are being bullied or abused.

BLACKFALDS YOUTH HAPPINESS

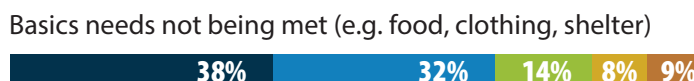
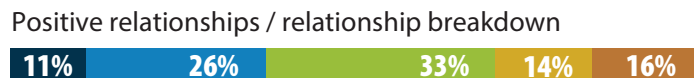
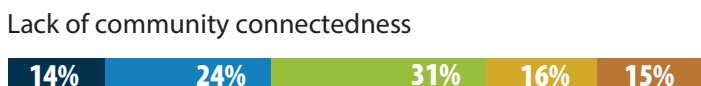
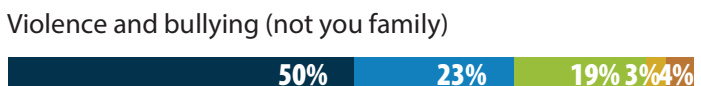
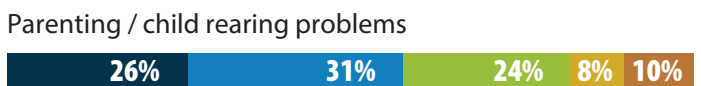
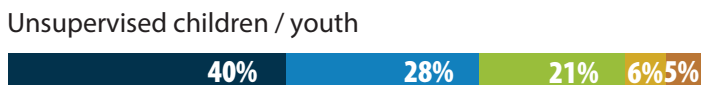
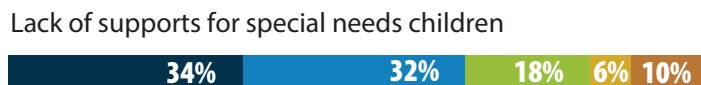
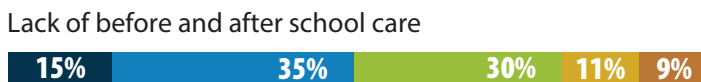


SOCIAL ISSUES IN THE TOWN OF BLACKFALDS

Youth were asked to express their views on how important it is to have different social issues addressed in Blackfalds.

IMPORTANCE OF HAVING SOCIAL ISSUES ADDRESSED

■ Very Important
 ■ Important
 ■ Somewhat Important
■ Not Important
 ■ No Answer



Isolation / loneliness

Importance of addressing social issues – youth (in rank order)

- Mental health.
- Substance use / addiction.
- Personal safety.
- Suicide.
- Affordable housing.
- Basics not being met.
- Unsupervised children / youth.
- Lack of supports for special needs children.
- Lack of employment supports.
- Lack of supports for special needs adults.

IMPORTANCE OF HAVING ACCESS TO PROGRAMS AND SERVICES IN BLACKFALDS

Importance of access to programs and services – youth (in rank order)

- Mental health services for children and youth.
- Programs and services for persons with disabilities.
- Support programs for addiction.
- Mental health services for seniors.
- Mental health services for adults and families.
- Support programs for family / domestic violence.
- Programs and services for seniors.
- Programs and services for children and youth.
- Family counselling and support.
- Support for newcomers and immigrants to the community.

■ Very Important
 ■ Important
 ■ Somewhat Important
 ■ Not Important
 ■ No Answer

Support programs for family / domestic violence



Support programs for addiction



Support for newcomers and immigrants to the community



Programs and services for seniors



Programs and services for children and youth



Programs and services for persons with disabilities



Mental health services for seniors



Mental health services for adults and families



Mental health services for children and youth



Family counselling and support



Daycare



Out of school care



Programs for pre-school children

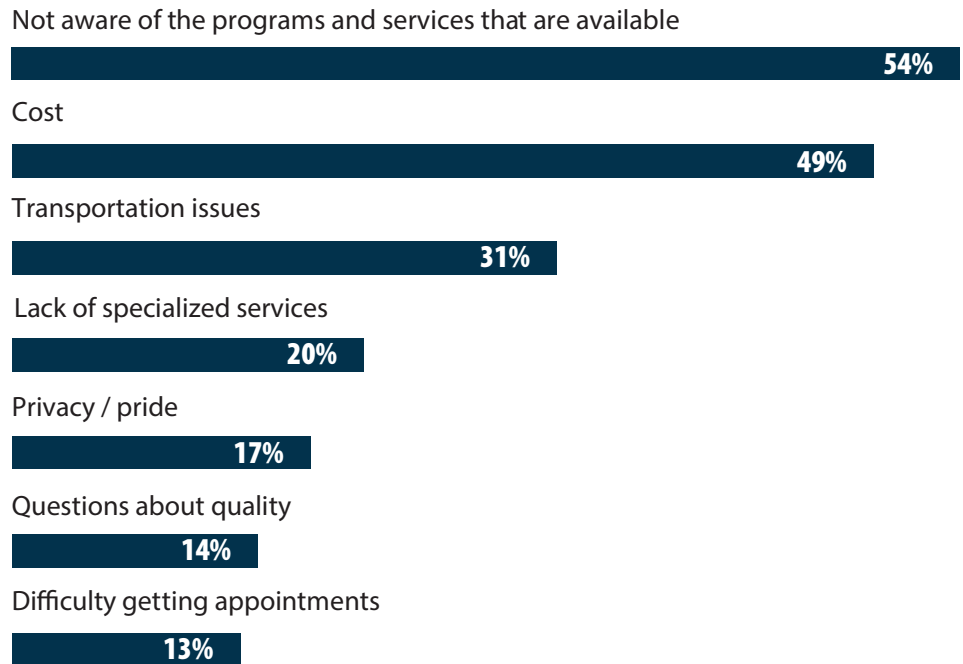


Youth were also asked to identify programs and services that they believe are important to have access to in Blackfalds. Programs and services that support people of all ages with mental health issues and addiction were of the greatest importance to youth. Youth also believe that programs and services that support seniors are important.

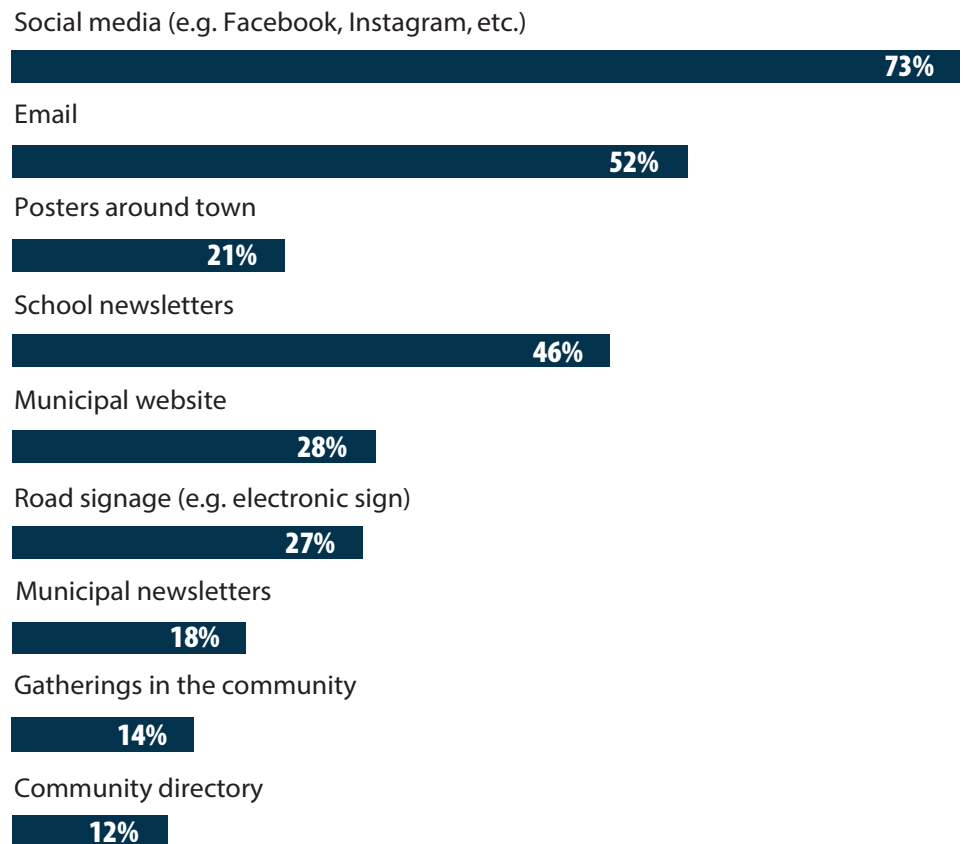
More than half of youth (54%) indicated that lack of awareness of programs and services available in Blackfalds was a factor in them not accessing programs and services when needed. Under half (49%) indicated that cost was a factor that prevented them from accessing programs and services when needed. 31% indicated that having to leave the community to access programs and services was a barrier to access. An associated barrier for youth was the lack of transportation to attend programs and services.

73% of responding youth indicated that social media postings through media like Facebook and Instagram are their preferred methods to receive information about existing social programs and services in Blackfalds. More than half of youth (52%) indicated that email and posters around town are also a preferred way to receive this information. 46% of youth indicated that their school newsletters would be an effective way to share information about programs and services.

FACTORS THAT PREVENT YOUTH FROM ACCESSING PROGRAMS AND SERVICES IN BLACKFALDS



YOUTH PREFERRED METHODS TO RECEIVE INFORMATION ABOUT EXISTING PROGRAMS AND SERVICES





Vision, Values and Principles

The vision, value and principle statements in this section are summarized from information collected during the engagement interviews, surveys and from the document and resource reviews.

VISION OF SOCIAL WELLNESS FOR THE TOWN OF BLACKFALDS

Vision statements describe the Town of Blackfalds as it will be when the work of the SNA is completed. A vision statement is a powerful tool to help align goals and strategies and ensure that they work together to achieve the intended outcomes and results identified in the Plan. The vision “elements” have been summarized as:

- The Town achieves inter-dependent social, economic, and environmental wellness.
- Residents have access to education and employment opportunities, housing, transportation, and have barrier free access to programs and services designed to address key social needs.

COMMUNITY VALUES THAT SUPPORT SOCIAL WELLNESS

The following statements were gathered throughout the various engagement activities and reflect the participant’s sense of the values needed to support social wellness for individuals, communities, and the Town.

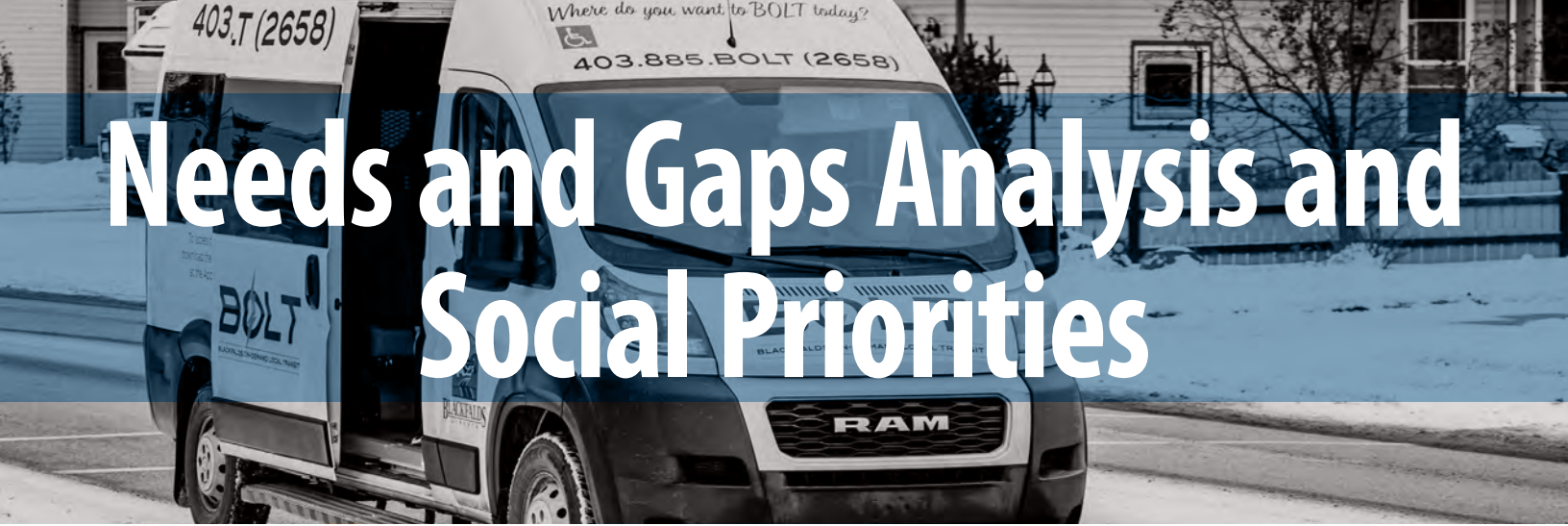
- The Town values citizen engagement, community building, collaborative and collective action, health and well-being of community residents, advocacy, and alignment between social, economic, and environmental development factors.
- Diversity is recognized, acknowledged, and capitalized on.
- All individuals deserve to be treated fairly and equally and be provided with the opportunities to utilize their unique strengths and abilities.



PRINCIPLES THAT WORK TO ACHIEVE SOCIAL WELLNESS

Principles help to describe the ways of working that support, and are consistent with, the vision and values reflected in the SNA. The principles listed below were identified by participants as needing to be in place and practice to support the implementation of the SNA and to help guide policy, practice, and operational decisions.

- Strength comes from true collaboration and shared accountability within the community and Town (i.e., stronger together).
- Communication is the bedrock for meaningful resident engagement.
- Volunteers play a crucial role in addressing social needs.
- All parties advocate for a safe, healthy, and sustainable community.
- Agency leadership must work to interact, collaborate, and jointly address existing social needs.
- No resident should confront barriers to programs and services due to financial deficits.
- All residents who can work should have access to employment opportunities that provide a fair, living wage.



Needs and Gaps Analysis and Social Priorities

The needs and gaps identified during the SNA were identified by reviewing all data sources. A summary table containing the results of this identification process can be found in Appendix 4.

SOCIAL PRIORITIES AND RECOMMENDATIONS

Participants in the various engagement activities (i.e., interviews, working sessions, surveys) responded to all or part of a common set of questions. The data resulting from these engagement activities has been systematically analyzed to identify key social priorities within the Town of Blackfalds.

The social priorities identified in this section are not intended to represent all the issues that require attention in the Town of Blackfalds. Rather, these priorities represent the things that have most often been identified by residents and youth during the engagement process that if addressed, lead to the greatest positive social impact, and change in the community.

Ten social priorities were identified. These ten priorities are as follows. Priorities are ordered by relative importance.

1. Mental Health
2. Bullying and Abuse
3. Isolation and Loneliness
4. Substance Use and Addiction
5. Basic Needs
6. Support for Seniors
7. Affordable Housing
8. Connections and Collaborations Amongst Local Agencies
9. Communications
10. Support for Parents and Families

Each of these priorities are described in more detail in the following sections, along with broad recommended strategies for consideration and further development.

SOCIAL PRIORITY #1: MENTAL HEALTH



Description:

Needs for mental health services were identified across all forms of engagement for the needs assessment. People indicated that while there is a reasonable level of services available for the size of the community, there still are several significant gaps in mental health supports. Long wait times and uncertainty about access to the availability of qualified mental health providers were noted as significant concerns. Many respondents also noted that other social needs such as housing, education, parenting, and the development positive interpersonal relationships requires that the mental health issues be resolved first before success in the other areas can be achieved. It was further noted by many respondents that mental health needs (e.g., anxiety, depression, difficulties with social situations) for individuals of all ages have soared due to the COVID-19 pandemic, making this a key priority area to address going forward.

Recommended Strategies:

- Collaborate with mental health providers and organizations in the community to seek additional funding for mental health program and services. Any additional funds secured should be used to create low-cost mental health services for all age groups. Building mental health services that are accessible in the evenings and on weekends would be of great benefit to the community.
- Encourage organizations that offer mental health programs and services to review and adjust the eligibility criteria for their programs and services. The goal of this review and these adjustments should be to eliminate restrictions and barriers to programs and services, increasing the likelihood that those in need of mental health supports will obtain access to these supports.
- Facilitate the development of a community-based helpline to enable easier navigation of existing mental health programs and services. By providing people with an initial contact point, they will be better positioned to self-refer or support others when mental health issues arise, and programs and services are needed.
- Develop and implement a communications campaign to raise awareness of mental health issues within the community. This campaign should focus on normalizing the occurrence of mental health issues. This campaign should stress that anyone, regardless of their social or financial circumstances can be confronted by mental health issues at some point in their lifetime. It would be crucial for this campaign to promote relevant mental health programs, services, and resources available in the Town or other nearby geographic areas.

SOCIAL PRIORITY #2: BULLYING AND ABUSE

Description:

Violence and bullying are most often discussed in relation to children and youth. However, the information generated through the needs assessment process includes all ages of people from children through to seniors. The types of violence and bullying cited in the response include physical, emotional, financial, and gender based. During discussions of bullying and abuse, family and domestic violence concerns were also raised. Further, significant concerns were raised about parents modeling bullying behaviour or condoning their children when they bully others. Many individuals who participated in the engagement process believe that a negative intergenerational cycle that reinforces and encourages bullying and abuse has taken hold within the Town. Strategies to address this collective set of issues should be multifaceted and responsive to all forms of abuse.

Recommended Strategies:

- Facilitate community conversations about the harm that bullying and abuse cause within the Town. Invite adults of all ages as well as children and youth to participate. Emphasis should be placed on helping adults understand how their behaviour has the capacity to positively or negatively impact the children and youth that they interact with daily.
- Develop community-based value statements and messaging on violence and bullying and include information on accessing a community-based help line. Linking these values statements to existing statements on family and domestic violence is also advised.

- Continue to support the existing work in the community, schools, workplaces, clubs, and organizations on informing people what violence and bullying is and what possible actions and support resources may be helpful and available.
- Support educators and those who interact with children, youth, and families so they are equipped with the knowledge and tools necessary to quickly identify incidents of bullying and other forms of abuse. Help these professionals build their expertise so they can aid those in need.
- Source and promote provincial bullying prevention resources and training while also promoting the provincial bullying helpline.
- Establish linkages with existing bullying, abuse, and family and domestic violence collaboratives within the province to obtain and promote resources.

SOCIAL PRIORITY #3: ISOLATION AND LONELINESS

Description:

Issues related to isolation and loneliness were identified as a significant concern to adults, seniors, children, youth, and families by almost half of the individuals involved in the engagement process. Many of these individuals indicated that this has always been an issue in the community due to its more rural location. However, the COVID-19 pandemic dramatically exacerbated and complicated the issue for many people. As people start to emerge from the pandemic, attention must be paid to this issue. Re-building social ties and the fabric of the community depends on a strong and consistent effort to bring all members of the community together. Through these efforts new ways of living and socializing will emerge and people can start to heal and mend relationships with their friends, family, and neighbours after such a lengthy time apart.

Recommended Strategies:

- Make a concerted effort to create inclusive social events that provide all members of the community with opportunities to mix, mingle, socialize, and build relationships. Acknowledgement that people's level of comfort with in-person social events may vary post-pandemic is crucial to ensure strong, positive uptake and participation.
- Consider local events including opportunities for arts and cultural expression and activities, information on programs, services and businesses that are open to all residents and include support systems such as transportation, childcare, etc.

- Support agencies and organizations as they work to socialize the programs and services that they offer and invite people to participate in new activities.
- Consider ways to ensure welcoming and engaging practices that consider language, culture, and other real or perceived barriers to people who would want to get involved.
- Explore the possibility of conducting an annual community engagement survey or study to assess people's level of interaction and to determine what types of events they wish to see planned and offered to residents. Delving deep into the specific needs of all age groups will be important to ensure that adults, seniors, children, and youth are all provided with meaningful opportunities to connect with each other.
- Consider undertaking a process to develop a diversity and inclusion plan.

SOCIAL PRIORITY #4: SUBSTANCE USE AND ADDICTION



Description:

Substance use and addiction are a concern within the Town. However, there is limited knowledge in the community as to the degree of the issue because the issue is seldom discussed openly and there is a prevailing belief that people with substance use issues should take care of themselves without intervention or support. As a result, a limited number of resources are invested on programs and services to support persons struggling with substance use, which prevents the community from effectively addressing the issue.

Recommended Strategies:

- Develop resources that shed light on the negative impacts of substance use. These resources should also incorporate information that dispels the notion that substance use is an individual issue that should be managed discreetly without support.
- Collaborate with social agencies and health organizations in the community to seek opportunities to secure resources that would allow substance use and addiction programs and services to be offered in the Town.
- Identify and distribute information that will help all members of the community prevent the onset of substance use and addiction issues.
- Stimulate the development of follow-up services and supports for those who are post substance use treatment to ensure that people can safely reintegrate into community life, without stigma or judgment.

SOCIAL PRIORITY #5: BASIC NEEDS



Description:

This priority refers to the ways and means that residents in the Town can access items that support their basic needs such as food, clothing, shelter, health care, and education. These basic needs are building blocks upon which all strong, healthy, and vibrant communities are built and can grow. Respondents indicated that there are large number of individuals and families in the community that struggle to have their basic needs met. This is even the case for individuals and families with financial resources. Breaking the myths that only those who are economically disadvantaged have basic needs issues is a crucial priority for the Town to address.

Recommended Strategies:

- Educate members of the community about what basic needs are and make it the norm that anyone who is struggling can reach out to agencies that provide basic needs support for help.
- Encourage agencies that provide basic needs supports to operate using non-traditional hours, increasing accessibility for persons needing the services and supports on evenings and weekends in the process.
- Campaign for community members to consider basic need donations (e.g., food, clothing, etc.) outside of peak donation times (e.g., traditional holiday times).

- Continue to build food security in the Town including incorporating community gardens, fruit bearing trees, and shrubs into neighbourhood and community design. Educate community members about how to use things like community gardens responsibly (e.g., only taking what is needed, cleaning up after use, etc.).
- Encourage the distribution of excess food from restaurants, food stores, school lunch programs.
- Facilitate the development cooking and nutrition programs for community members that include social opportunities (e.g., community kitchens - one meal for many families) and other life skills information and resources.

SOCIAL PRIORITY #6: SUPPORT FOR SENIORS

Description

Individuals who participated in the engagement process and completed surveys expressed concerns about seniors and their capacity to safely live as comfortably and independently as long as possible in the community. While there are programs and services for seniors in the Town a large proportion of these programs and services are aimed at low-income seniors and seniors who are isolated or have difficulties leaving their homes. Programs and services need to be tailored to meet the unique needs of all seniors, not just those with complex, high-need circumstances.

Recommended Strategies:

- Support agencies that offer programs and services for seniors with varying levels of need. Advocating for seniors so they can access services that suit their needs is essential to safe, comfortable, independent living.
- Actively engage seniors in community social life. Find ways to bring seniors together with different generations, including children and youth, to support intergenerational connections and diminish feelings of social isolation.
- Monitor the volume of seniors in the community and actively engage these seniors in discussions about their needs and what housing options should be built to meet their needs. Providing seniors with opportunities to share their input and perspectives in settings that they find comfortable is a key consideration.

SOCIAL PRIORITY #7: AFFORDABLE HOUSING



Description:

A significant number of interview participants and survey respondents indicated that housing and homelessness are important issues facing residents of all ages. Young people and newcomers to the community were two groups identified to have some of the most significant challenges in this area. Additionally, some respondents noted that seniors looking to relocate from their homes to a supported living environment also face challenges. For all ages, finding suitable housing that is both affordable and sustainable in the Town is difficult. For those facing this reality, the risk of moving away to where suitable and affordable housing exists is a common outcome.

accompanied by programs and services that foster the development of basic life skills and financial management.

- Investigate the suitability of a housing support program for the Town that adopts a “Housing First” model or approach.

Recommended Strategies:

- Support the evaluation of current housing levels in the Town and assist in determining what proportion of existing housing is affordable for those who meet or are below a living wage.
- Conduct periodic, systematic homelessness counts to help understand the degree to which homelessness continues to be an issue and the specific needs that people who are homeless are facing in the Town.
- Consider a housing planning group that would further define the needs of persons and families experiencing difficulties finding affordable housing or are facing homelessness and look for short and longer-term options.
- Consider options for emergency and/or transitional housing including emergency housing for residents and youth in the community. Special attention should also be paid to seniors’ housing needs.
- Encourage the development of housing options that are

SOCIAL PRIORITY #8: CONNECTIONS AND COLLABORATIONS AMONGST AGENCIES

Description:

The data collected throughout the needs assessment process indicates that agencies and organizations in the Town are committed to interacting and collaborating with each other. This has been noted as a strength of both organizations and the individuals involved. The value and principles of working collaboratively are well supported by the municipality and FCSS.

Recommended Strategies:

- Continue the facilitation of an interagency table that provides organizations with an opportunity to engage in regular discussions about their successes and challenges. Through active, open, and consistent dialogue at the table shared services and joint problem-solving could occur, facilitating opportunities to collectively address social needs.
- Facilitate movement to a case-based interagency service model for individuals and families who require programs, services, and supports from multiple agencies.
- Create semi-annual or annual opportunities for joint action planning in relation to the priorities in the SNA and any other emerging issues in the community.
- Stimulate the development of a process for those who access social programs and services to be part of the ongoing joint action planning processes.
- Actively enlist current and future community leaders to champion social development in the Town.

SOCIAL PRIORITY #9: COMMUNICATION

Description:

A significant number of individuals who participated in the engagement process believed that there is room to improve both the quantity and quality of the communication about program services. At present the mechanisms in place for agencies to share information about what programs and services they offer are limited. Technological deficits and the lack of a coordinated social media strategies were noted as being problematic. Further, the limited number of opportunities for agencies to connect with each other and discuss how they are working to address identified social needs was identified as a significant issue to overcome.

Recommended Strategies:

- Facilitate the development of a “multipronged” approach to communication. This approach should consist of opportunities for agencies to meet and discuss their programs and services as well as distribution of information using both traditional print methods as well as social media.
- Foster a culture of continuous open communication. Without this type of communication social needs are overlooked and people in the community lose sight of those who are impacted by social issues. Bringing attention to social issues and the programs and services that are in place to address these issues will have a positive impact on multiple levels. Further, it will reduce the burden on the individuals in the social sector who have assumed responsibility for communications and create a more sustainable approach to move forward.

SOCIAL PRIORITY #10: SUPPORT FOR PARENTS AND FAMILIES

Description:

A need for parenting supports and resources and support for families, especially those with young children, was identified across all of the engagement activities. The needs included such things as empowering parents with information and resources, support to single parent families and families where one parent works away for long periods of time and support to deal with situations of family dysfunction. The participant comments supported the work of the Lacombe based Family Resource Network, however, indicated that a gap in parenting support programs still exists in Blackfalds, particularly for working parents and those with toddlers. Parents, schools and agencies expressed the need for support with issues including managing social media, bullying, teaching basic values, resolving conflicts, and children and youth challenging authority. The youth who engaged in the SNA process also identified bullying and social media conflicts as issues, as well as the need to develop positive relationships and access to family counselling.

Recommended Strategies:

- Support parents in recognizing and acknowledging parenting issues and the need for support.
- Provide a place for regularly scheduled parenting support, information and sessions. Include Blackfalds schools in developing parenting strategies.
- Provide information and support on basic family values.
- Work to remove barriers to participating in parenting programs and services.
- Develop parenting coaching supports which could operate through a parenting “hub” in Blackfalds.
- Work with single parents to identify programs and supports that would be helpful and effective.



Implementation Plan

A fundamental premise of the SNA is that social wellness and improved quality of life result from meaningful and effective collaboration involving the municipalities, agencies and organizations, community, and other stakeholders. The responsibility for implementation requires the collaboration of a wide range of partners working effectively together on common priorities to achieve shared goals. It is critical to the successful implementation of the plan that all stakeholders and interested parties be engaged from the beginning in contributing to the actions, results, and successful outcomes.

RESOURCE IMPLICATIONS

The social priorities identified during the SNA are complex and will require dedicated attention across the entire community to work to resolve in the months and years ahead. As an established, trusted, and well-respected entity in the Town, Blackfalds FCSS is well positioned to continue to stimulate and initiate efforts to address these social priorities. In some circumstances Blackfalds FCSS may also be able to facilitate the development of services and resources that work to address the social priority areas.

To effectively support implementation of the SNA the following functions may need to be emphasized through reallocating resources, staff training and development or identification of new sources of funding:

- Facilitating community engagement.
- Program and service development based on SNA priorities.
- Project leadership and management.
- Provision of outreach supports.

ROLES AND RESPONSIBILITIES

The strategies, potential actions and outcomes identified in the plan will be achieved through working with agencies, organizations, and other stakeholders collectively to achieve common goals. Roles and responsibilities will vary depending on the positioning, current priorities, capacities, and available resources of each potential partner.

Community-based planning, development and delivery assumes the following primary roles:

Initiator role—responsible for convening those who have an interest and capacity to undertake the work involved.

Primary role—responsibility for development and implementation is undertaken by one party who is uniquely positioned to design and deliver the initiative.

Shared role—participates as one of a number of stakeholders.

Supporting role—other stakeholders hold most of the responsibility for the development and delivery of the initiative. Supporting participants have no formal mandate, however, they have some capacity to contribute to the work and to the results

Resource role—primary contribution to the initiative is as a source of funding, human resources, or other forms of resource support.

Stakeholders in the SNA play a variety of roles and take on differing responsibilities based on the implementation needs of each priority, potential action, and outcome area.

Participants in the engagement activities were asked to identify possible actions that could help to address the priority challenges and opportunities that had been raised to ensure successful outcomes.

Near term strategies and actions have the following characteristics:

- Actions that can be done immediately.
- Actions where all the required information and best solutions are known.
- Partners and their respective roles are clear.
- Actions that may require collaboration but that do not require policy or budget processes and approvals to be implemented.

Longer term strategies and actions require:

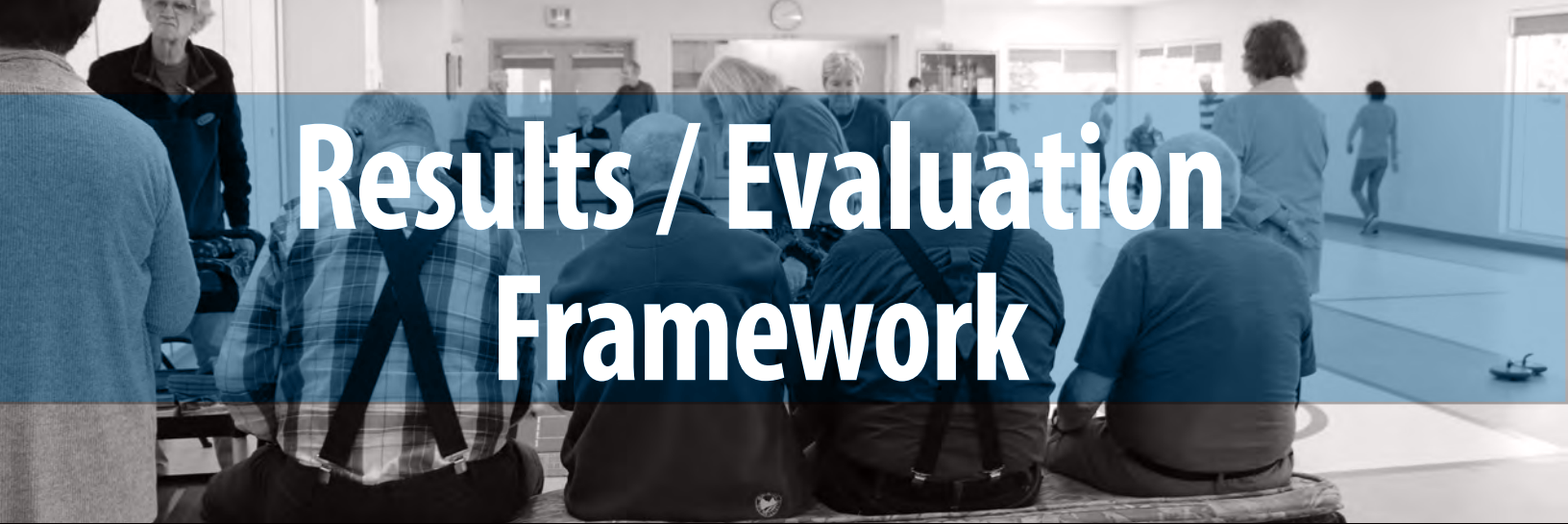
- Additional information and development of best solutions.
- Proposal development for policy and/or budget application or approval.
- A process to clarify the challenge at hand and the agencies and organizations required as partners.
- Other strategies or actions need to occur first before they can be implemented.

IMPLEMENTATION STRATEGIES

A summary of the recommended elements of the SNA implementation include:

- 1.** Hosting of a launch information and implementation planning session for all SNA stakeholders in the Town to increase awareness and knowledge of the SNA results and to develop collaborative immediate and long-term strategies and actions and build engagement in the SNA implementation.
- 2.** Formation of an SNA implementation committee that will have responsibility for supporting the implementation of the plan over time. The committee will act to ensure that evaluation of results and potential changes and updates to the plan occur as required. For Blackfalds, this implementation committee role may fall to the FCSS Board.
- 3.** Encourage all social profit organizations, funders, and other stakeholders to incorporate the SNA priorities into their strategic and annual operational plans as well as identify key indicators from their organizations' perspective to measure progress toward achieving the priority outcomes.
- 4.** Create an annual review process that engages all non-profit agencies, organizations, funders, the Town and other municipalities, and other stakeholders in reviewing the progress made on the priorities and collectively plan for the upcoming year, based on the results achieved.
- 5.** Provide an annual progress report to the FCSS Board and Town Council as well as to all agencies and organization so that they can update their respective boards and committees about the status of the plan and their respective current anticipated contributions.
- 6.** Develop additional, ongoing methods of engaging residents in providing information about portions of the plan and/or specific strategy areas under consideration and development, including an ongoing SNA page on the Town's website.
- 7.** Plan and budget for a three and five-year review of the plan and process to update the document based on current changes in the social, economic, and program and service environment in the Town.





Results / Evaluation Framework

A parallel process of evaluation and specifically outcome-based evaluation of the SNA priorities, strategies and actions is essential to creating social change and quality of life improvements.

Evaluation often takes the form of taking a snapshot of outcomes at the end of a program to prove to decision makers and funders that the program worked. However, evaluation can, and should, be used as an ongoing strategic and learning tool that improves the ability of a program or service to meet the intended change identified at the beginning of the planning process. This is particularly important when working in collaborative, multi-partner environments. Evaluation enables demonstration of a program or service's success or progress.

Outcome evaluations assess the effectiveness of a program or service in producing individual and community change. Outcome evaluations focus on difficult questions that ask what happened to program participants and how much of a difference the program or service made for them and for the community in which they reside.

Outcome evaluation is effective in showcasing the effectiveness of a program to potential collaborative partners, to the community and funders, and in building ongoing trust with clients, partners, and community members.

Outcome based evaluation increases a program's ability to conduct a critical self-assessment and plan for the future by assessing "what works" and "what does not work." Building the capacity for self-assessment early in the plan implementation allows for ongoing reflection and creates an evaluation and planning cycle that helps create a continuous learning environment which is essential to sustainability.

Top ten result and success indicators suggested by SNA engagement participants:

- Increased awareness of available social programs and services.
- Increased social programs, services and supports.
- Low crime rate continues as the population increases.
- The number of new businesses increases.
- Residents can access services locally.
- Increased quality of life.
- Young adults remain in the community.
- Increased child and youth fitness and activity levels.
- Decreased use of the food bank.
- Reduced levels of family violence.

APPENDICES



APPENDIX 1 - DOCUMENT AND RESOURCE REVIEW

SUMMARY OF DOCUMENT AND RESOURCE REVIEW

SOURCE	KEY POINTS	LEARNINGS FOR 2022 SOCIAL PLAN
Town of Blackfalds Social Needs Assessment Master Plan - 2016	<p>87% were happy with their quality of life in Blackfalds</p> <p>Top 5 issues impacting youth are:</p> <ul style="list-style-type: none"> • Bullying • Substance use / addiction • Alcohol abuse • Violence in the community • Mental health <p>Approximately two-thirds of students identified substance use / addiction (66%) and bullying (62%) as priority areas to address.</p> <p>Top 5 issues impacting adults / families are:</p> <ul style="list-style-type: none"> • Alcohol abuse • Substance use / addiction • Affordable housing • Violence in the community • Relationship breakdown and mental health <p>Top 5 issues impacting seniors are:</p> <ul style="list-style-type: none"> • Mental health • Poverty • Affordable housing • Lack of housing • Isolation/loneliness <p>Of residents responding:</p> <ul style="list-style-type: none"> • 76% were unaware of programs and services available in Blackfalds • 73% have heard of FCSS • 28% of households had volunteered in Blackfalds in the past year Youth Survey 	<p>In 2016 the top 5 issues identified to address were identified as:</p> <ul style="list-style-type: none"> • Substance use / addiction • Unsafe neighbourhoods and streets • Unsupervised children/youth • Bullying • Violence in the community <p>16 Recommendations were identified including:</p> <ol style="list-style-type: none"> 1. Redevelop FCSS as Blackfalds FCSS and Community Social Development (or similar) 2. Develop and implement a performance measurement system 3. Tie FCSS annual plans into the Town's strategic plans 4. Develop programs to address the following priority areas: <ul style="list-style-type: none"> » Bullying / conflict resolution » Child and youth safety » Mental health supports » Parenting » Relationship support » Family and domestic violence support » Substance use » Intergenerational programming 5. Develop and/or support a feasibility study on community space 6. Provide additional staff resources focused on community events and community capacity building 7. Develop a low-income subsidy policy and program for residents of Blackfalds 8. Establish a program of short term supports 9. Develop a program of employment supports 10. Support the launch of the Parent Link Centre in Blackfalds and continue to provide support to parents who face barriers to participation/ integration 11. Provide funding to assist community agencies and organizations to locate in Blackfalds 12. Facilitate discussions/meetings to develop a plan to increase childcare options and capacities 13. Facilitate discussions regarding the type and quality of affordable housing needed 14. Facilitate discussions to identify potential transportation supports for people wanting to attend social programs and services 15. Enhance promotion and communication of social wellness supports.

Blackfalds Municipal Sustainability Plan -2020	<p>Critical Steps Include related to the Social Needs Assessment findings include:</p> <ul style="list-style-type: none"> • Develop a plan to bring health services and health professionals to Blackfalds • Develop an Arts & Cultural Strategic Assessment • Develop an Affordable Housing Plan • Pursue strategies to increase seniors housing • Maintain an effective and efficient on-demand transit service for Blackfalds • Develop a Community Engagement Action Strategy • Develop a resident feedback survey 	<p>Social Needs Assessment alignment with respect to:</p> <ul style="list-style-type: none"> • Local access to mental health services • Programming options for children and youth • Affordable housing • Transportation to social programs and services • Ongoing community engagement • Ongoing resident feedback
Town of Blackfalds Report to the Community 2019-2020	<p>Information on social needs and results in Blackfalds includes:</p> <ul style="list-style-type: none"> • Subsidized programming • Lunchbox program • Volunteerism 	<p>Investigate the opportunity to support the Social Needs Assessment by including:</p> <ul style="list-style-type: none"> • Brief information on FCSS • Highlight one or two achievements from the plan • Include statistics from the SNA engagement • Highlight resident feedback on social strengths in Blackfalds
Town of Blackfalds Economic Development and Tourism Strategy - 2021	<p>Information on social needs and results in Blackfalds includes:</p> <ul style="list-style-type: none"> • Subsidized programming • Lunchbox program • Volunteerism <p>Town of Blackfalds Vision:</p> <p>Blackfalds is an active family community full of pride, commitment and opportunities reflecting an economically sustainable, self sufficient, and safe living environment, with a balanced range of municipal services provided through innovation and proactive community partnerships.</p> <p>Assets to the Town of Blackfalds:</p> <ul style="list-style-type: none"> • A strong sense of community • Small-town feel • A great place to live & raise a family • Diverse and unique • A rural setting not affected by urban sprawl • Friendly, generous, and helpful people • A healthy mix of long-time residents and newcomers • An enthusiastic community spirit <p>Strengths include safety in the community and a superior quality of life</p> <p>Weaknesses include a lack of health practitioners and facilities and limited diversity and multiculturalism</p> <p>Threats identified include loss of the older population due to lack of housing and provincial supports and local transit system does not offer regional services</p> <p>Goals relevant to the SNA</p> <p>Attract:</p> <ul style="list-style-type: none"> • Health services and wellness facilities • Childcare providers • Affordable housing • Aging in place accommodation <p>Build community capacity to attract, welcome, integrate and retain newcomer residents</p> <p>Support expansion of the BOLT regional public transportation system</p>	<p>Alignments:</p> <ul style="list-style-type: none"> • Vision especially with respect to community pride, families, safety, and community partnerships • Residents' perceptions of community assets • Quality of life findings from SNA survey and engagement • Need for increased health services, increased affordable housing and seniors housing, expanded transportation support, increased childcare providers and options • Need to engage and support newcomer residents

APPENDIX 2 – INTERVIEW COMMENT SUMMARY

SUMMARY OF SOCIAL STRENGTHS AND ISSUE / OPPORTUNITY PRIORITY THEMES

STRENGTHS

- The spirit of connectivity in the community
- FCSS does great work and has a great reputation
- Actively connecting people in the community
- Events held in the Town bring people together

PROGRAM AND SERVICE PRIORITIES AND OPPORTUNITIES

Mental Health Supports for Children, Youth, Seniors, and Families:

- Social/emotional gap for children and youth because of the pandemic has emerged more quickly than most expected. With increasing population simply more capacity is needed.
- Mental health is huge; currently very few services available in the region and none they are truly local in Blackfalds.
- Mental health supports across all ages.
- Local mental health supports including strategies and support to deal with mental health stigma.
- Connect agencies and AHS to create awareness and easier access.
- Issues related to social isolation.
- Strong advocacy for prioritizing mental health, particularly youth mental health, as the most critical concern; noting a worsening mental health situation in Blackfalds, with a significant youth population affected.
- Emphasis on addressing the most significant need in Blackfalds, which is youth mental health despite recent but insufficient support efforts.
- Recognition of the need for adult mental health support, considering its impact on the well-being of the youth.
- Recognized the scarcity of mental health resources in Blackfalds, noting tech-savvy limitations that hinder engagement in virtual care.
- Highlighted the ongoing distress experienced by individuals with mental health issues, emphasizing that temporary supports are insufficient to stabilize their situations.

Parenting Supports:

- Need parenting / coaching supports – hub for families. Need a Family Resource centre in Blackfalds. Empowering parents and families.
- Support to single parent families.
- Support to families to prevent and deal with family dysfunction.
- Identified a gap in parenting support programs, particularly for working parents and those with toddlers, despite efforts from the Family Resource Network.

Youth and Families with Special Needs:

- Specialized support programs for learning disabilities are needed, alongside a focus on mental health resources for youth.

Program Spaces:

- Lack of spaces and affordability of spaces for social programs and services.
- Additional community center that provides increased program space (10-year plan).
- Expressing disappointment in not obtaining Civic Centre space for service providers; vision for positive outcomes by bringing in external service providers, covering areas like addictions, bullying, Indigenous programs, and sexual assault.

Food Insecurity and Other Basic Needs:

- Ensuring a supply of good quality food is available and affordable.
- Nothing else really matters if you are worried and stressed about feeding yourself / your family adequately.
- Recognition of many high-risk families in need in the community.
- Highlight the challenges of insufficient funding and reluctance to address deep-rooted social issues.

More Services for Youth and Parents with Young Children:

- Families will likely be identified as having high needs. The influx of young families will shape social needs in future years.

Increased Opportunities for Youth Including:

- Summer green shack program.
- Youth engagement.
- Readiness for new high school. Developing youth social and interpersonal skills.
- Educational support, including literacy programs and tutoring, are crucial for those behind due to the pandemic.
- Programs addressing socialization, emotional regulation, and communication skills for youth under 25 are essential.

Information and Awareness:

- Creating awareness information on what the social issues are in Blackfalds and what is available to help.
- Increase knowledge of resources in the community and how to access them.
- Advocacy against creating another hotline, urging the use of existing resources like 211 for up-to-date local program information.

Connectivity and Collaborative Planning:

- Collaboration between all youth workers, teachers and other school youth resources (school social workers).
- Action-focused collaboration.
- No one, including the municipality can address these issues alone nor should they.
- Action focus on identified priority areas will encourage attendance. Also networking that results in connection and collaboration.
- Recognition of discussions on collaboration but a lack of authentic efforts; noting a significant disconnect among agencies, operating in silos with poor program utilization and evaluation.
- Concerns raised about a lack of community support for the proposed ideas, citing an example of insufficient backing for a girls' self-defense class.
- Described collaboration as almost non-existent, with agencies operating independently and resistant to change or new approaches.

Substance Use:

- Drug and alcohol use information, awareness and support.
- Acknowledgment of the secondary priority on youth addiction, with challenges due to jurisdictional limitations.
- Addressed the pressing needs of young people facing complex mental health and addiction issues, often exacerbated by unsupportive family situations
- Emphasized the need for more addiction support, focusing on the prevalent issues of alcohol and marijuana use in Blackfalds.
- Expressed worries about the increasing rates of marijuana use among youth, particularly with the influence of vaping; redirected attention from opioids, emphasizing the critical focus on addressing excessive alcohol consumption and marijuana use as primary concerns in tackling addiction.

Housing:

- There have been plans but nothing has been built.
- Accessible and affordable.
- Only four units of senior housing in Blackfalds.
- Low-income housing especially for seniors.
- Intent is to not have seniors need to leave the community to get the housing support they need.

Transportation:

- Not necessarily a transportation system but ways to help people get to appointments, shopping, etc. Seniors need to get out as much as possible and not be isolated.
- Residents face challenges with limited local resources and transportation issues, particularly impacting those with significant needs.

Volunteers:

- Need to have a systemic process to build the Blackfalds volunteer base.

Welcoming Community and Community Building:

- Proactive strategies to avoid culture based disconnects and barriers.
- Welcoming, supporting and engaging newcomers into the community.
- Developing pride in Blackfalds and what a great place to live it is.
- Building community pride, collaboration with schools, and creating non-judgmental environments are priorities.
- Initiatives are needed to bridge divides among adults, combat misinformation, and foster community conversations.
- With population growth, a consistent welcome wagon initiative is needed to provide information about Blackfalds.
- Identified a lack of roots and social safety nets for individuals moving to Blackfalds for affordability, leading to isolation without support.

Community Safety:

- Continued focus on crime reduction.
- Adolescent vandalism and rising petty crime require interventions.
- Disruptions and violence at community centres signal a need for increased safety measures.
- Highlighting concerns beyond mental health, such as youth involvement in gangs and carrying weapons, emphasizing the need for preventive services.

APPENDIX 3 – WORKING SESSION PARTICIPANT COMMENTS AND SUMMARY

SUMMARY OF SOCIAL STRENGTHS AND ISSUE / OPPORTUNITY THEMES

STRENGTHS	
<ul style="list-style-type: none"> • In-home supports • Rural outreach • Working relationships with schools • Businesses support to events 	<ul style="list-style-type: none"> • Events that provide opportunities for families • Recreation facilities including Abbey Centre, parks, and community spaces • Town administration and Council open to listening and to ideas
PROGRAM AND SERVICE PRIORITIES	
<p>Mental Health Support</p> <ul style="list-style-type: none"> • Need for increased capacity. • Improve access including hours, transportation, face to face rather than telephone or video (video fatigue). • We now have a private psychologist if benefits will cover. Having to pay up front and then submit for benefits can be a barrier. • Mental health support for adults is not easy to access. Also need to deal with issues concerning stigma. Low resources in Town. • Not really within the FCSS mandate. FCSS Program and Board will need to look at what part of this might be able to be addressed through FCSS (i.e. spaces, advocacy, collaborations, etc). • Lack of role models of proper use of social media. • Collect dissent expressed through social media. • Deep neglect (of mental health issues and concerns) that has not kept pace with growth. • Social anxiety and depression intensified by COVID. • Need to address and support family mental health and home dynamics. • Parents can tend to be fierce advocates which has positive and negative aspects. • Collective dysregulation exists and needs organized support. 	
<p>Childcare</p> <ul style="list-style-type: none"> • After school care. • For PD days. • Affordable. 	
<p>Social Media</p> <ul style="list-style-type: none"> • Schools encounter parent created Facebook pages which tend to be very negative and divisive. Face-to-face conversation would be preferable. • Confusion as to what is appropriate and not to post / read on social media. • It has become very easy to create an online presence (FB) and there is very little accountability for the truth. • The resource officer is providing support to families that have been bullied. • Kids need positive role models (media stars, community, and political leaders) who show the proper use of social media. 	

Parenting Support

- Blackfalds has increased situations where one parent is working “away” for long periods and the remaining parent is essentially a single parent. Need support with parenting in this situation where one parent regularly leaves and then re-enters the family. Sudden and substantial role changes when one parent is away or not.
- Hard to support parents in recognizing and acknowledging parenting deficiencies. Parents are not always seeing or acknowledging the poor behaviour by their children.
- The prevailing dynamic of a sense of entitlement has created a norm of challenging authority by both children and parents.
- Youth have a society driven confusion of the difference between right and wrong.
- Need for a “place” and regularly scheduled parenting support information and sessions.
- Information and support for basic family values. Need to re-establish trust relationships rather than quick judgement without all of the facts.
- School counsellor case loads are made up 90% by single moms who are lonely, isolated, have a sense of failing and not wanting to be judged.
- “Parents to the rescue” can be positive or not. Often may be misdirected and does not model accountability for children.
- “Single” parents (including when one parent works away).
- Social media and bullying.
- Removing barriers to use of social programs and services.

Financial Literacy and Affordability

- Blackfalds has resource industry driven financial highs and lows. Youth, parents and families need help in financial management and planning for a boom / bust economy.
- Transportation to any programs and services can be a barrier to participation.
- This can be a tricky curriculum area as it is not only for low-income people. It needs to be leveled and focused for all people who are struggling with finances.
- How to connect youth with a bank and banking in a positive way and develop financial life skills.
- Costs are increasing so the level of affordability to attend social programs and services is decreasing.
- People have less money available to take care of social concerns. Decisions are becoming between “heating and eating” for many people.

Food Insecurity for Youth, Seniors, and Families

- People who used to volunteer are now using the Beyond Food Community Hub.
- Poor knowledge of good food choices and how to prepare nutritional food.
- Need to consider accessibility to good food vs. canned or prepared foods, fast foods, etc.

Transportation:

- Is a priority in terms of helping residents get to programs and services they need.
- Able to access Golden Circle for some needs.
- Reduction in BOLT service has made the transportation issue worse.

Affordable Housing for Singles, Families, and Seniors:

- Need for good quality and lower cost rental accommodation.
- Need rental housing where rent is geared to income.
- Town has allocated land for housing development.
- This is a priority with Council now.
- Consider appropriateness of housing, affordability, and availability.

Information and Awareness

- Increasing the information and awareness of programs and services that already exist. Maximize existing before building new. Do this from a community “umbrella” perspective rather than each agency and organization doing their own.
- Increasing information and awareness of the programs, services and events that are available.

Connecting and Collaborating

- Focus on connecting and collaborating to maximize resources and reduces any duplication or overlap that may exist.

APPENDIX 4 – NEEDS AND GAPS ANALYSIS

THE TABLE BELOW CONTAINS A BREAKDOWN OF THE NEEDS AND GAPS, BY THEME. ANY DATA SOURCE WHERE THE NEED OR GAP WAS IDENTIFIED WAS FLAGGED WITH AN “X”.

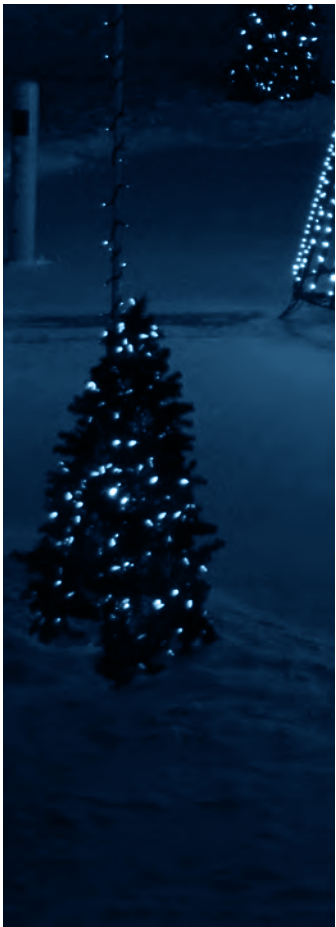
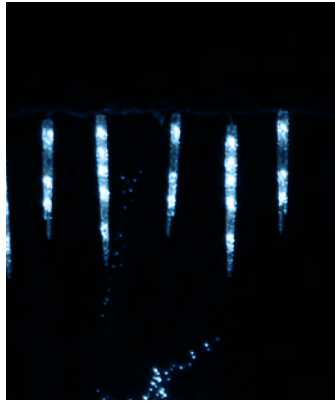
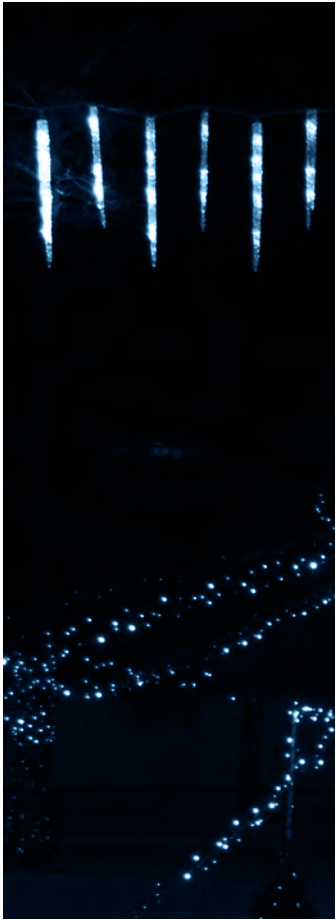
NEEDS AND GAPS	INTERCEPT SURVEYS	INTERVIEWS	SURVEY DATA	DOCUMENT REVIEW	WORKING SESSIONS
CHILDREN AND YOUTH					
Bullying and inappropriate behaviour at school, at the skatepark on social media	X		X		X
Feeling safe in the community					X
Substance use and addiction issues in schools	X		X		
Support for children and youth with disabilities	X		X		
Unsupervised children and youth			X		
Transportation challenges	X			X	
MENTAL HEALTH					
Supports for youth experiencing anxiety and depression and those considering suicide		X	X		X
Positive family dynamics and relationships		X	X		
Reducing depression, anxiety and stress from food insecurity, relationships, and financial challenges				X	
Programs and services dealing with substance use and addiction			X	X	
Local psychologists and counsellors		X		X	X
PROGRAM OPPORTUNITIES					
Some programs and services cost prohibitive			X	X	
Potential regional collaborations		X			

NEEDS AND GAPS	INTERCEPT SURVEYS	INTERVIEWS	SURVEY DATA	DOCUMENT REVIEW	WORKING SESSIONS
SUPPORT TO FAMILIES					
Affordable childcare options including for children and youth with disabilities	X	X		X	
Parenting programs and supports including early childhood	X	X			X
Affordable housing options			X	X	X
Relationship support		X	X		X
Parenting support while one parent is away for extended periods of time					X
Transportation to programs, services, appointments, etc.			X	X	
SUPPORT TO SENIORS					
Affordable and supportive housing			X	X	X
Community support so older residents can remain in the community – in home support	X	X	X	X	
Local mental health services		X			X
BASIC NEEDS AND FOOD SECURITY					
Need to expand the Food Hub operation - basic needs	X		X		
Accommodate changing family and individual circumstances		X			
Continue lunch box program				X	
INCREASE COMMUNICATION AND AWARENESS OF SOCIAL PROGRAMS AND SERVICES					
Maximize participation in existing programs and services	X		X		X
Increase visibility of FCSS		X	X		X
Options to social media	X				
FCSS communications resource					X

NEEDS AND GAPS	INTERCEPT SURVEYS	INTERVIEWS	SURVEY DATA	DOCUMENT REVIEW	WORKING SESSIONS
ENGAGING AND CONNECTING THE COMMUNITY					
Engage and support newer residents	X			X	X
Acknowledge and celebrate what cultural differences bring to the community			X	X	
Support for persons with disabilities including access and specific programs and services	X		X		
Community events and activities bring people together	X			X	
Dealing with isolation and loneliness			X		
Build and support community identity					X
ISSUES RELATED TO LOCAL MINOR CRIME					
Personal and property crime	X				X
Respect for persons and property	X				
VOLUNTEERS					
Need to broaden and diversify the pool of volunteers				X	X
Design volunteer opportunities to build community engagement					X
COMMUNITY USE SPACES					
Spaces for programs and services and childcare		X			
Iron Ridge Secondary Campus		X			

APPENDIX 5 – INTERVIEW AND WORKING SESSION PARTICIPANT SUMMARY

PARTICIPANTS	INTERVIEWS	WORKING SESSIONS
Schools	5	4
Agencies	9	1 (Childcare)
RCMP	1	
Library	1	
Enforcement	1	
Council	1	3
CEO	1	1
Administration	1	5
AHS – Mental Health	2	
FCSS Board		5
		7 (Spring working session)
Totals	22	26



MEETING DATE: June 25, 2024

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **2024 FCSS Funding Allocation**

BACKGROUND

Annually the FCSS Board reviews grant applications from local organizations to support social preventative programming in the Town of Blackfalds.

The funding allocations that have been awarded throughout the past five years include the following:

Year	Total Available	Recipient	Amount allocated	% of total
2019	\$30,000			
		Big Brothers Big Sisters	\$16,000	53%
		Iron Ridge Elementary	\$11,946.51	40%
		Iron Ridge Intermediate	\$1,350	5%
		St. Gregory the Great	\$703.49	2%
2020	\$33,000		Blackfalds FCSS / Lacombe County FCSS Funding	
		Big Brothers Big Sisters	\$5,000	15%
		Iron Ridge Elementary	\$5,600/\$2,000	23%
		Iron Ridge Intermediate	\$3,800/\$2,000	18%
		Iron Ridge Junior	\$3,800/\$2,000	18%
		St. Gregory the Great	\$6,800/\$2,000	27%
2021	\$23,500			
		ANAM	\$2,700	11%
		Big Brothers Big Sisters	\$9,812.40	42%
		Iron Ridge Elementary	\$6,505	28%
		Iron Ridge Intermediate	\$4,482	19%
2022	\$23,500			
		Big Brothers Big Sisters	\$14,900	63%
		St. Gregory the Great	\$2,000	9%
		Iron Ridge Elementary	\$6,600	28%
2023	\$31,206.51			
		Big Brothers Big Sisters	\$15,000	48%
		Iron Ridge Elementary	\$8,500	27%
		Iron Ridge Junior	\$7,706.51	25%

Requests	Total Available	Requestor	Amount Requested
2024	\$23,775	Iron Ridge Elementary	\$42,750
		St. Gregory the Great	\$3,500
		Beyond Food Community Hub	\$27,711.25
		Big Brothers Big Sisters	\$15,500
		Boys & Girls Club	\$15,000
		Total Amount Requested	\$104,461.25

DISCUSSION

Grant applications were received from five local agencies/organizations listed above. At the June 13, 2024, FCSS Board Meeting, the following motion was made:

Member Giffin moved that the Blackfalds & District FCSS Board recommend to Council that grant funding in the amount of \$11,887.50 be allocated to Big Brothers Big Sisters and \$11,887.50 be allocated to the Boys and Girls Club of Wolf Creek.

CARRIED UNANIMOUSLY

FINANCIAL IMPLICATIONS

In the 2024 FCSS budget, \$23,775 has been allocated for grants to local agencies and organizations for social prevention programming.

ADMINISTRATIVE RECOMMENDATION

That Council considers the following motion:

1. That Council accept the FCSS Board recommendation to allocate FCSS grant funding in the amount of \$11,887.50 to the Boys and Girls Club of Wolf Creek and \$11,887.50 to Big Brothers Big Sisters.

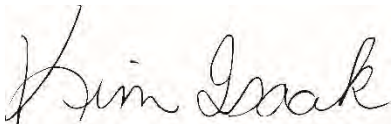
ALTERNATIVES

- a) That Council refers the FCSS grants to organization item back to Administration for further review and bring back to Council.

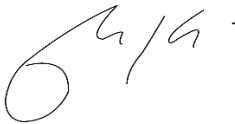
ATTACHMENTS

- *Boys and Girls Club of Wolf Creek Grant Application*
- *Big Brothers Big Sisters Grant Application*
- *Iron Ridge Elementary Campus Grant Application*
- *St. Gregory the Great Grant Application*
- *Beyond Food Community Hub Grant Application*

APPROVALS



 Kim Isaak,
 Chief Administrative Officer



 Department Director/Author

Blackfalds FCSS Funding Proposal

Part A - Community Group Information

1. Organization's Name: **BGC Wolf Creek**
2. Mailing Address: **Box 4115, Ponoka, AB**
Postal Code: **T4J 1R5**
3. President or Principal: **Grant Jorgenson**
Phone: **403-783-6497** E-Mail: **grant@jorgensonhomes.ca**
4. Treasurer: **Kelly Sperber**
Phone: () **403-963-2720** E-Mail: **kellysperber@ponokacounty.com**
5. Primary Contact Person: **Beth Reitz**
Phone: () **403-783-3112** E-Mail: **beth@bgcwolfcreek.com**
6. Registered Society / Charity Number (if applicable) **879767515RR0001**
7. How long has your organization been operating in Blackfalds? **New**
8. Is your organization presently receiving any financial assistance or subsidy from the Town of Blackfalds? If so, please specify.
No
9. Is your organization presently receiving any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.
Not for Blackfalds
10. Does your organization qualify for any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.
Not currently, but hope to once established.

Provide previous audited statements:

BGC Wolf Creek expects to receive their 2023 audited statements mid-May, they can be presented once the board has approved them in June. Alternatively, 2022 audited statements are available if requested.

Grant Funding Requested:

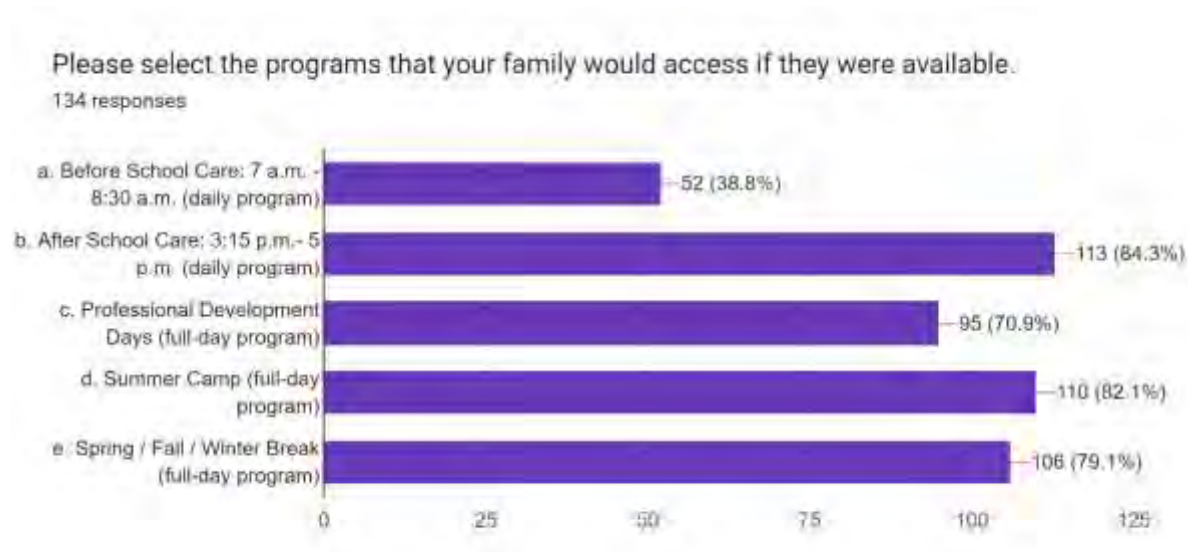
\$10,000.00

Part B – Purpose and Need

1. Demonstration of need:

What service gap(s) has been identified that shows the social service need for this program in our community?

BGC Wolf Creek, in partnership with Wolf Creek School Division, conducted a needs assessment in Blackfalds at the Iron Ridge Elementary and Intermediate schools in February 2024. This needs assessment was done with the hopes of bringing a satellite BGC (Boys and Girls Club) to Blackfalds. This initial stages of the BGC was to ask families if they were in need of before and after school programming, and full-day programming during summer holidays, school breaks and professional development days. The results of this needs assessment were overwhelming with 142 responding families. Please see the results in the chart below.



As can be seen from the chart, parents expressed great need for all of the programs.

How does this program/service serve to strengthen and support social functioning of the residents of Blackfalds?

A. Benefits to the Community

BGC Wolf Creek is a youth-serving agency that is planning to open operations in the Town of Blackfalds. It is with eager anticipation that we reach out to you as an important stakeholder and potential funder in providing valuable programs and supports for children, youth, and families who reside and work in Blackfalds – programs and supports that help build a vibrant community. Youth programming such as ours brings many benefits to the communities in which they are delivered – for program participants, their families, and the community.

1. BGC Wolf Creek is beneficial to youth.

As our Mission Statement states, we provide “safe, supportive spaces and positive mentoring relationships where young people experience new opportunities and develop confidence and

skills for life.” We welcome youth into a safe space where they can count on being seen, feeling heard, and being treated with kindness and respect. A variety of fun and engaging developmentally appropriate activities are offered each day that contribute to the overall health and wellness of the children who walk through our doors. The programs that are offered by our agency are beneficial in many ways to the children who attend, whether it be after school, on PD Days or during summer vacation. Please reference the following for examples of benefits to youth.

- a. “They take good care of us and make sure we feel loved.” (BGC Wolf Creek Youth Comment)
- b. “I love the afternoon snacks. I’m a very hungry growing boy, and I really like that you give me extra food every day...and sometimes the staff let me take extras if there is leftovers.” (BGC Wolf Creek Youth Comment)
- c. According to the National Youth Outcomes Initiative 2014 Outcome Report, conducted by Boys and Girls Clubs of America, the more times that a youth attends a club in a year, the greater the impact on many areas of their life. For instance, if a child or youth regularly attends our club, then they are more likely to experience greater success in academics, display good character and citizenship and experience a healthy lifestyle.
- d. “Supervised, high-quality, challenging after-school programs have been shown to be an effective buffer against delinquency and victimizations and to benefit children greatly by improving their social skills, confidence, grades, range of interests and peer networks, as well as preventing the negative influences that lead to risky behaviours.” (Chettleburgh, Michael, (2007) *Young Thugs: Inside the Dangerous World of Canadian Gangs*)

2. BGC Wolf Creek is beneficial to families.

Our programs provide support for parents / guardians in encouraging positive social and relational development, as well as unique and fun experiences for their children. Out of school childcare options can be a hurdle that is difficult for many families to overcome when there may be few choices available, or the cost of available choices is prohibitive. Our programs are offered during times when childcare is needed while parents are at work, subsequently allowing parents to have peace of mind that their children are safe and cared for. The cost for our programs is very reasonable, government subsidy is made available for qualifying families, and we have club subsidy measures in place to ensure that no families are turned away due to financial constraints. The programs offered by our agency are very beneficial to families. Please reference the following for examples of benefits to families.

- a. “It is so important to our family as we both work and therefore rely on after school care for our son. This club is fun, reliable and a safe place for school kids. There are so many things the kids learn there, including social skills, kindness, responsibility, and creativity. This program is affordable which is so appreciated. The diversity of kids that attend the program is perfectly matched by a constantly changing and amazing program. The B&G club provides so many amazing opportunities to kids who may otherwise never have these opportunities. The club is more valuable, in our community, than words can explain.” (Parent Comment)
- b. “I love this program! Thank you for having something that helps families with affordable reliable care for parents who work!” (Parent Comment)
- c. “The summer program has been very important for us in past years and in addition to providing an important service to parents, I can honestly say that our children are better and more rounded individuals because of their time in Boys and Girls Club.” (Parent Comment)
- d. “Caring adults characterize successful youth programs. They provide youth with a sense of belonging, acceptance, empowerment and connection.”

(Scott, D. Witt, P.A. & Foss M. (1996) "Evaluation of the impact of the Doherty Arts Centre's Creativity Club on children and risk." Journal of Parks and Recreation. 14 (3), 41-60, Halpern, R. (1992). "Rebuilding the Inner City: A History of Neighbourhood...Initiatives to Address Poverty". New York. Columbia University Press. Whalen, S.P. and Wynn, J.R. (1995). "Enhancing Primary Services for Youth Through an Infrastructure of Social Services". Journal of Adolescent Research. 10(1). 88-110.)

3. BGC Wolf Creek is beneficial to the community.

An important consideration for young families in choosing a community in which to live is the availability of reliable and quality child care. We would offer that making Out of School Child Care programming available is a powerful attraction and would frame the Town of Blackfalds as a desirable location for young families, as they determine where to put down roots. Not only do programs such as ours attract young families, but they also provide safe activities that keep youth occupied during those out of school hours where harmful behaviours may take place. Youth who are occupied in healthy activities that are safe and fun are less likely to engage in behaviours that impact the community in negative ways. BGC Wolf Creek is well-experienced in providing this piece in the communities in which we operate, and we know that our programs will contribute to making Blackfalds a vibrant and healthy community to live in. Please reference the following for examples of benefits to the community.

- a. "Providing a safe, educational and fun place for our children and youth. The impact of this can not be measured. The positive impacts of your agencies are now evident in several generations in our community." (BGC Wolf Creek Community Stakeholder Comment)
- b. "Excellent agency to partner with in the community. They are always approachable and go over and above to ensure the needs of their children and families are met." (BGC Wolf Creek Community Stakeholder Comment)
- c. "The youth involved are excited to attend programs, and it is a positive support for youth and families that struggle financially or socially." (BGC Wolf Creek Community Stakeholder Comment)
- d. "A caring supportive relationship with another person is identified in much of the literature as the most important protective factor i.e. protecting a young person from harm." (Witt, P.A. & Crompton, J.L., (1996b). "Major themes emerging from case studies". In P.A. Witt and J.L. Crompton (Eds). Recreation programs that work for at-risk youth. State Colleges. PA Venture Publishing. Pp. 7-33. Resiliency and Assets: Understanding the Ecology of Youth Development, Carlos, R & Enfield, R. University of California)

2. Organization

Describe your organization including the type, the purpose, and number of members.

BGC Wolf Creek is a member club of Boys and Girls Clubs of Canada. BGC Canada has 90 clubs across Canada, serving over 600 locations. As a member club our **Mission Statement, Vision Statement, Core Values, and History** (as outlined below) provide an overview of our organization.

A. Mission Statement

BGC Wolf Creek Lacombe provides safe, supportive spaces and positive mentoring relationships where young people experience new opportunities and develop confidence and skills for life.

B. Vision Statement

All young people discover and achieve their full potential.

C. Core Values

- **Belonging**
We are a safe, accepting, inclusive organization in which differences are valued in all aspects of service delivery and organizational practices.
- **Respect**

We ensure that everyone - children, youth, families, volunteers, staff, and partners - are heard, valued, and treated fairly.
- **Encouragement and Support**
We encourage and support children, youth, and families in learning and growing to achieve their dreams.
- **Working Together**
We work together with young people, families, volunteers, communities, and government to promote healthy and safe environments for children and youth.
- **Speaking Out**
The voices of children, youth and families are essential to shaping our goals, priorities, and work. We encourage them to speak out and we support their voices, as needed.
- **Stewardship**
We believe in diligent stewardship of community resources.

D. History

Ponoka Youth Centre/BGC Wolf Creek P – an agency that **began operations over 20 years ago**. Beginning with 1 small program functioning out of an empty room above the local hockey arena, programming was initiated in response to requests by families in that community for an intentional focus to be developed to serve children and youth.

Over the years, BGC Wolf Creek responded to the needs of families and grew exponentially to not only include programming for children ages 5-11, but also youth ages 12-18. Today the agency has its own building in Ponoka (under a long-term lease agreement with Wolf Creek Public Schools), a functional location in Rimbey (in partnership with the Rimbey Church of the Nazarene) and three locations in Lacombe (in partnership with Wolf Creek Public School and the City of Lacombe). We offer **licensed childcare** and **government subsidy**, and **employ approximately 30 staff** between Ponoka, Rimbey and Lacombe. We welcomed **1124 children and youth** to approximately **20 programs in Ponoka, Rimbey and Lacombe** in **2023**. It is also exciting to share that we had a total of **22,096 on and off-site visits** made to agency programs in **2023**, which is our greatest success of all! Those visits represent many opportunities to develop the relationships that are so important to us in building into young lives, as well as to create a safe, supportive, and inclusive environment that leads towards very positive outcomes.

Having experienced such significant success in the communities of Ponoka, Rimbey and Lacombe, we began to consider whether families in the Town of Blackfalds could benefit from the programming that we offer. To ensure that we were not duplicating services or attempting to fill a gap that simply did not exist, a **Needs Assessment** was undertaken in the **spring of 2024 with assistance from Wolf Creek Public Schools** among parents / guardians with children in the elementary schools within Blackfalds. The response was overwhelmingly in favor of making an Out of School Care option available. This provided us with confirmation that our programs and services were needed.

Describe the type of program(s) and/or services offered.

The following is a list of programs that BGC Wolf Creek offers in Ponoka, Rimbey and Lacombe. The programs are tailored to meet the needs expressed by each community. In Blackfalds, the initial plan is to start out with the programs that have an asterisk and then build from there as the club builds stability in the community.

PONOKA YOUTH CENTRE/BGC WOLF CREEK PROGRAM DESCRIPTIONS

GRADES K - 6 PROGRAMS

*After School Program Monday - Friday 3:15p.m. - 5:30p.m.	The After School Program offers a diversity of experiences that provide opportunities for adventure, play and discovery. It includes open-ended activities that support social, emotional and physical development through connecting with children and their families in a caring, positive and supportive way. It operates during the school year and includes indoor and outdoor active play, arts and crafts, imagination stations, life-skills instruction, leadership training, recreation and a nutritional snack.
* S.O.D. (School's Out Day) Program Professional Development Days 8:30a.m. - 5:30p.m.	The S.O.D. Program is a full-day program of engaging experiences organized in a similar fashion as the After School Program. The S.O.D. Program operates during the school year during Professional Development Days and In Lieu Days for schools.
*Summer Camp Monday - Friday 8:30a.m. - 5:30p.m.	Summer Camp is a full-day program that offers a wide range of enjoyable experiences and opportunities both on and off-site organized in a similar fashion as the After School Program. Summer Camp operates daily during the summer months of July and August.
Torch Club Wednesday 3:15p.m. - 5:30p.m.	Torch Club is a junior leadership program that focuses on five core elements: service to club and community, teamwork, healthy choices, leadership and learning. Youth are encouraged to get involved and give back to their community while learning valuable leadership skills. The club meets once a week and is mentored by an adult staff member.

GRADES 7 - 12 PROGRAMS

Drop In (Flex Your Head) Monday 3:30p.m. - 5:30p.m.	Flex Your Head is a drop in program that aims to help youth think about, talk about, and understand issues of mental health and wellness in a safe, fun and welcoming environment. Each week a new topic is covered, such as what is mental health, social media and mental health, and mental health stigma, etc.
Jr. Drop In Tuesday 3:30p.m. - 5:30p.m.	Jr. Drop In is a safe and supervised drop in program offered only for junior high youth. The program allows younger youth to spend time with their peers, as well as familiarize themselves and become more comfortable with the teen Drop In Program at a time when older teens are not in attendance. A portion of each programming day has an educational component that is delivered by an adult mentor.
Keystone Club (Lead Up 2.0) Wednesday 3:30p.m. - 5:30p.m.	Keystone Club (Lead Up 2.0) is a leadership program that focuses on five core elements: service to club and community, teamwork, healthy choices, leadership and learning. Youth will engage in service initiatives and give back to their community while learning valuable leadership skills. The club meets once a week and is mentored by an adult staff member.
Dinner and Drop In Thursday 3:30p.m. - 5:30p.m.	Dinner and Drop In is a program offering a family-style meal that encourages youth to gather around tables with adult mentors, enjoy a nutritious dinner and engage in discussions about daily life issues in a positive manner. The youth are then encouraged to remain for the regular Drop In Program.
Dungeons and Dragons Friday 3:30p.m. - 5:30p.m.	Dungeons and Dragons is a recreational program offered for youth who are interested in this game. Youth spend time socializing with each other, as well as learning critical thinking and logic skills during game play. Volunteers/mentors and staff members participate in the game alongside the

	youth, creating opportunities to build positive relationships, teach leadership skills and interact in a supportive way.
Learn On Tuesday, Wednesday & Thursday 2:00p.m. - 5:30p.m.	Learn On is an interactive after school tutoring program that allows youth to receive homework support, connect with tutors/mentors, interact with peers, explore their personal interests, increase digital literacy and plan for post-secondary education.
All Shook Up Tuesday & Thursday 8:00a.m. - 8:30a.m. 9:30a.m. - 10:30a.m.	All Shook Up is a breakfast smoothie program offered to students at both the Ponoka Secondary Campus and the Brick Learning Centre. This program provides youth with a nutritious start to the day, as well as an opportunity to connect and develop relationships with BGC Wolf Creek staff.
Drop In Thursday & Friday (September - June) Thursday (July - August) 6:00p.m. - 9:00p.m.	The teen Drop In offers youth a safe and supervised place to spend time with their peers. Youth may participate in special events that are planned each night or simply come to the facility and relax with friends. The Drop In has a variety of options available for youth to enjoy including a broad selection of board games, movies, pool and ping pong tables, video games, a canteen, etc. Staff and adult volunteers/mentors engage with the youth and build positive mentoring relationships.
SUPPORT PROGRAMS	
Mentoring Program Monday – Friday (September – June)	The BGC Mentoring Program runs during the school year and involves both adult and teen volunteer mentors. Matches meet in the school setting for 1 hour each week to assist in strengthening self-esteem and social development through participating in crafts, games, sports, or other activities of interest to the child. Our teen mentoring program provides high school students with the opportunity to mentor elementary school-aged children while gaining valuable experience and receiving high school credits for their involvement.
Youth Justice Committee (January - December)	The Youth Justice program provides first time young offenders with an alternative to the formal court process by resolving legal conflicts through alternative measures, community service and meeting with victims and community members.
Child and Family Counselling (January - December)	BGC Wolf Creek offers free counselling services by a licensed and registered therapist. The service is available to all children, youth, and families with no referrals necessary. Individual, group, and/or family sessions are offered.

What are your organization's goals and objectives for this year?

The goal of BGC Wolf Creek is open a location in Blackfalds in the fall of 2024 and to offer the following three programs:

- After School Care
- S.O.D. Program (School's Out Day)
- Summer Camp

The objective of these programs is to that children will:

- experience increased feelings of safety and support
- experience increased development in relational skills
- experience increased access to new opportunities
- grow in their self-confidence and self-esteem
- develop ongoing skills for life

Does your group have sponsorship or a committee for fundraising? What are your user fees and/or membership dues?

BGC Wolf Creek does employ a part-time staff member to write grants, as well as they do have a Fund-Development Committee on their board.

BGC Wolf Creek only charges fees for cost-recovery or licensed child care programs. These fees vary from each community and for each program. These fees are never an obstacle for a child to attend the program. If a parent is unable to pay the fees the club provides several options to assist the parent. This is where it is imperative to have funds-raised to cover these costs.

Please list other sources of funding applied for to fund the service/project (even if the application was not successful.)

Due to the fact that we are in the initial stages no other application are completed at this time. We are working in conjunction with the following agencies in order to get the program off the ground. These agencies have been approached for either in-kind donations or financial.

- Wolf Creek Public Schools
- Alberta Child Care
- BGC Canada
- Town of Blackfalds

3. The Project

a. Describe the issue or priority area your project/program proposes to address.

Issue:

BGC Wolf Creek is responding to the **need** among families in Blackfalds and area for safe, fun, accessible, and affordable **Out of School Care programming** that is convenient and available after school, on Professional Development days, and during the summer.

Evidence of Need

As already mentioned above, BGC Wolf Creek undertook a **Needs Assessment in the spring of 2024**. Wolf Creek Public Schools provided support and assistance in generating the survey that was made available to all of their families. The results of this survey leaned heavily toward the **need for Out of School Care to be offered**. This provided us with the confirmation that our programs and services were in demand and would be utilized, so we continued doing the one next thing.

b. In which of the following areas does this project/program impact on social sustainability in our community:

- Help people to develop independence, strengthen coping skill and become more resistant to crisis;
- Help people to develop an awareness of social needs;
- Help people to develop interpersonal and group skills which enhance constructive relationships among people;
- Help people and communities to assume responsibility for decisions and actions which affect them;
- Provide supports that help sustain people as active participants in the community.

c. Who is impacted by this issue? Please describe.

d. In what way are they impacted? Please describe short and long term implications.

e. What is the impact of not addressing the issue?

f. How does your project/program plan to address the issue?

Children

We desire the children in our care to express **increased feelings of safety and support**. We desire to see **increased development in relational skills** and **increased access to new opportunities**, as we provide activities for discovery that might not otherwise be available. We also desire our children to **grow in their**

self-confidence and self-esteem, as well as **develop ongoing skills for life** – skills that will place them in good stead as their lives as contributing community members unfold.

Children are safe, supported, and experiencing fun opportunities that keep them engaged in positive activities rather than those that impact a community in a negative way. The entire community benefits by having children engaged in positive activities and not wandering the streets with nothing to do and bored.

Families

Our Out of School Care programs support parents / guardians who work - easing the worry and stress of finding reliable childcare. It is affordable, which is a major consideration in these days of soaring costs. It is a difficult time for young families, and we are here to help.

Through providing their children with these opportunities, it also ripples out into families, who learn of what is happening in the community and, hopefully, consider how to be involved. Programming that intentionally stretches beyond the walls of our Club sites encourages our children and their families to be active participants in the community.

Community

BGC Wolf Creek provides programs and services that contribute to an enhanced quality of life for citizens in this community – from our youngest members to our most senior.

We support and encourage the active participation of our Club members in the community through a variety of programming options each week. We are keen to provide our children with opportunities to engage with the many things Blackfalds has to offer, as we encourage a sense of discovery and pride in the community. Whether it be the beautiful walking paths, natural areas, recreational facilities, museums, library programs, etc., our intention is to reach out and engage with the myriad activities and events that make up the fabric of this community. This will occur more often during our full-day programming (e.g. S.O.D. Day Program and Summer Camp) when we have more time to explore.

BGC Wolf Creek programs enhance the quality of life for the children who participate, their parents / guardians who have reliable Out of School Care, and the community, at large, as we build into the development of young citizens who learn about their community and engage with it in positive ways.

[g. Describe specifically how you will measure the success of the program and your expected results. \(Examples: # of participants, # of surveys completed, survey feedback, program waiting list, etc.\)](#)

BGC Wolf Creek programs align cohesively with the FCSS Outcome Model. Our agency will be measuring the following specific outcomes that reflect the impact we desire to achieve.

1. Individuals

a. Experience well-being

Children will indicate increased feelings of self-confidence / self-esteem, as well as feelings of safety and support.

b. Connect with others

Children will indicate increased feelings of connection, as part of the Club and broader community (e.g. making new friends, trying new things, visiting new places, etc.)

c. Develop positively

Children will indicate increased knowledge and ability in the development of positive relationships and life skills.

2. Families

a. Function in a healthy way

Parents / guardians will indicate increased peace of mind and security and decreased stress due to accessing childcare programming that is reliable, safe, and affordable. This contributes to the overall health of the family.

b. Have social supports

Parents / guardians will have increased access to various social supports that are available through our own agency, as well as by connecting with other agencies with whom we work and to whom we are able to refer clientele.

3. Communities

a. Are connected and engaged

The community will show increased desire to connect and engage with our agency as our presence becomes more well-known in the community

b. Identify and address social issues

The community and our agency will show increased partnerships in identifying and addressing issues specifically related to youth in the community.

BGC Wolf Creek places a high priority on measuring outcomes and evaluating our various programs throughout the year. We know that to be effective in the communities we serve, we need to solicit information from our clientele to best respond to their needs. We also understand that our funders need to have confidence that their financial support is being used in the most effective way possible. Therefore, we have consistently been intentional in evaluating our programs, due to having a strong sense of responsibility in accountability, both to our clientele and to our funders.

Our agency measures 6 broad areas each year that align with our Mission Statement. Those areas include: safety, support, relationships, new opportunities, self-confidence, and life skills. Children, youth, parents / guardians, staff members, volunteers, school personnel, and various other community stakeholders are each given opportunity to provide input regarding their interactions and impressions of our agency and service delivery.

BGC Wolf Creek measures outcomes via surveys, interviews, anecdotal records, behavioural observations, letters of support, community responses, and monthly program evaluations, the results of which are compiled into 1 document and made available at year end to all stakeholders. The results of all formal and informal evaluations are used to guide our agency in continuing programming that is effective, adapting programming that may need to be changed to be more effective, and adding programming to fill those gaps that may appear at times in our communities. We will continue to evaluate our programs regularly, responsibly, and responsively.

Blackfalds FCSS can depend on BGC Wolf Creek to measure outcomes and convey those results in a timely manner to provide accountability to you as a funder.

[h. Are there similar programs offered in the community? If so, explain how they are different.](#)

While Blackfalds does have other licensed child care centres, BGC Wolf Creek differs in the following ways:

1. BGC Wolf Creek is a non-profit agency and as a member of BGC Canada we follow their mandate. Part of the mandate is to provide a safe and supportive environment for **all** children and youth. No child will be turned away because of inability to pay.
2. BGC Wolf Creek will bring not only licensed child care to Blackfalds but will also provide more programs as they grow to cover a variety of free youth programs as well.

i. Describe your organizations’ use of volunteers. Include the nature of volunteer services provided, the number of volunteers and the estimated total annual number of volunteer hours worked.

While volunteers will not be on-site every day during programming, there are opportunities made available for volunteers to attend programs periodically as parent helpers, special visitors, etc. We also welcome and appreciate the many volunteers who assist us with our fundraising initiatives, sit on our Board of Directors or other sub-committees, or assist with special projects from time to time.

j. Describe the need for this program in the community. Attach letters of support.

Please see the attached needs assessment and a letter from Wolf Creek Public Schools can be provided upon request.

k. Describe the implications of not receiving (or receiving less than requested) grant funding for this program.

The funding we are requesting would be used to assist with the start-up costs with the programs. If we were not to receive any or all of this funding, we would be required to search this money out from other Blackfalds donors. This would slow down the process of getting the program for the fall of 2024.

Part C – Program Budget

Revenue	
Fees:	\$75,000.00
Grants:	\$20,00.00
Community Donations:	\$15,000.00
Fundraising:	\$5,000.00
Total Revenue:	\$115,000.00
Expenses:	
Personnel:	\$77,000.00
Materials and Supplies:	\$20,000.00
Other Expenses:	\$18,000.00
Total Expenses:	\$115,000.00
FCSS Funding Request	\$15,000.00



Blackfalds Family & Community Support Services

5018 Waghorn Street, Box 220, Blackfalds, AB T0M 0J0

Phone (403) 600-9066 Fax (403) 885-0011

Email fcss@blackfalds.ca

Blackfalds FCSS is an 80/20 funding partnership between the provincial Children and Youth Ministry and the Town of Blackfalds. This partnership works with the community to support and develop locally driven preventative social support services. Locally FCSS strives to:

- Enhance, strengthen and stabilize family and community life
- Promote volunteerism
- Promote, encourage and facilitate the development of stronger communities &
- Enable local decision making

The Blackfalds FCSS Board is an advisory board of Town Council. Membership consists of 8 Members: 5 Members appointed by Town Council from citizens at large, 1 citizen at large from Lacombe County, and 2 Members appointed from the Council of the Town of Blackfalds.

Community Group Grant Application

Purpose: To provide funding to assist established social service groups, organizations and individuals with expenditures incurred in the operation and the delivery of their existing programs.

Who May Apply: Not for profit community groups that support and deliver an activity whose primary focus is social service. Service must be delivered in Blackfalds, AB.

Groups may submit only one grant application per year in all categories.

Operational grant funding is not intended to provide the basis for permanent operational funding. Applications are reviewed annually, independent of previous grant applications.

Applications due March 22nd, 2024 at 4:30pm

To request funding, groups must submit a complete application consisting of a fully completed grant application form and the required support documents. The original, signed grant application must be returned to Blackfalds FCSS by the required deadline date. If you require information or assistance, you can reach us by phone at (403) 885-6247. We are located at 5018 Waghorn Street, Blackfalds, AB.

Successful applicants must adhere to reporting timelines and information requirements. **Annual reports and financial statements for groups awarded 2023 grants are due to FCSS office no later than December 31st, 2024.**

The personal information provided as part of this application is collected under the authority of the Family and Community Support Services Act (FCSSA) R.218-294, the Municipal Government Act (MGA) and the Freedom of Information and Protection of Privacy Act (FOIP). Under the FCSS, this application constitutes part of the grant application and financial information will be used to ensure both financial sustainability and to evaluate the effectiveness of any long-range planning. Personal information is collected under the authority of the Municipal Government Act (MGA) and Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act (FOIP) and will be protected under Part 2 of the FOIP Act. The personal information collected on this form will be used solely to administer FCSS Grand Funding Applications in the Town of Blackfalds. Questions regarding the collection and use of personal information may be directed to the Town of Blackfalds FOIP Coordinator at 403-885-6370.

Part A - Community Group Information

1. Organization's Name: Big Brothers & Big Sisters Association of Lacombe and District
2. Mailing Address: 5103 49th Street Lacombe AB

Postal Code: T4L 1J4
3. President or Principal: Beverly Bachelder

Phone: (403) 877-3428 E-Mail: 1bbachelder@gmail.com
4. Treasurer: Joey Ingram

Phone: (403) 318 - 8970 E-Mail: joey.ingram@mnp.com
5. Primary Contact Person: Jen Harty

Phone: (403) 782-7870 E-Mail: jen.harty@bigbrothersbigsisters.ca
6. Registered Society / Charity Number (if applicable) 88659 5396 RR 0001
7. How long has your organization been operating in Blackfalds? 14 Years
8. Is your organization presently receiving any financial assistance or subsidy from the Town of Blackfalds? If so, please specify.
No.
9. Is your organization presently receiving any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.

Big Brothers Big Sisters of Lacombe and District (BBBSLD) receives financial support from Lacombe County Family and Community Support Services, United Way Central Alberta, Lacombe and District Family and Community Support Services, and Canada Summer Jobs Grants.
10. Does your organization qualify for any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.

BBBSLD qualifies for financial assistance from Lacombe County Family and Community Support Services, United Way Central Alberta, Lacombe and District Family and Community Support Services, AGLC, and Canada Summer Jobs Grants.

11. The following documentation is required in addition to your application:
- List of the current Board Members
 - Minutes of the meeting which approved the current Board Members
 - Copy of the Bylaws and/or organizational guidelines
 - Minutes of the meeting which approved the grant application
 - Letters showing community support for your proposed program

12. Please provide the previous year audited financials.

Grant Funding Requested:

\$15,500

Declaration

We, the undersigned officers of the organization, certify that this statement contains a full and accurate account of all matters stated herein:

Name: Jen Hartz

Name: Gracie Whitfield

Position: Interim Executive Director

Position: Mentoring Coordinator

Signature



Signature



Part B – Purpose and Need

1. Demonstration of need:

- What service gap(s) has been identified that shows the social service need for this program in our community?

The Town of Blackfalds continues to see growth in the child and youth population. Meaning more services are needed to meet the needs of this growing population. Mentoring is an essential service and BBBSLD offers a variety of mentoring programs built to meet the needs of children and youth in the community. Research conducted by Big Brothers Big Sisters of Canada states that neuroscience has proven that a nurturing, caring relationship with a stable adult is critical for buffering the impact of toxic stress on a child's brain. The common denominator of successful adults who experienced adverse childhood experiences (ACEs) is the presence of a mentor. Nurturing resilient, supportive relationships between children and caregivers, as well as facilitating the development of essential life skills in both children and adults, can serve to shield children from the adverse impacts of toxic stress (Center on the Developing Child). When we provide young people facing adversity with a committed mentor, we are decreasing their risk factors and igniting their potential. BBBSLD tracks ACE scores during intake to ensure awareness of the population being served and to identify areas where further support may be needed.

Mentoring relationships built through BBBSLD are developmental. The Search Institute states that the developmental relationships framework identifies five strategies to strengthen and deepen relationships that help young people grow and thrive. After decades of research, it is evident that young people's development is rooted in their community and in their relationships. When relationships with parents, teachers, mentors, and peers are high-quality and positive, they are better equipped to develop resilience in the face of challenges, learn, grow, and develop social-emotional skills. The five strategies include expressing care, challenging growth, providing support, sharing power, and expanding possibilities. When youth build developmental relationships through BBBSLD's mentoring programs, they discover who they are, cultivate abilities to shape their own lives, and learn how to engage with and contribute to the world around them.

- How does this program/service serve to strengthen and support social functioning of the residents of Blackfalds?

When youth receive mentorship that nurtures their growth into resilient individuals and equipping them with the necessary skills to confront life's challenges, the social functioning of Blackfalds residents stands to gain. This support enables youth to develop stronger and healthier relationships, bolsters their confidence, and enhances overall happiness. Additionally, it promotes social inclusion, encourages civic engagement, fosters physical and mental wellness, and contributes to academic and employment success. In turn, these positive outcomes will empower youth to become valuable contributors to their community.

BBBSLD's mentoring programs serve as a vital link, connecting residents of Blackfalds with essential resources. When volunteer mentors join BBBSLD, they undergo trainings which include pre-match training and developmental relationship training to deepen their understanding of community needs and learn how they can best help a child or youth realize their full potential. Through BBBSLD's mentoring programs, youth and their families develop a relationship with our organization and provide support in areas needed. BBBSLD's mentoring programs facilitate connections across the entire Town of Blackfalds, creating links between residents. These connections extend to schools for referrals, community organizations, businesses, as well as youth and families, fostering a network of support and collaboration within Blackfalds.

2. Organization

- Describe your organization including the type, the purpose, and number of members.
Describe the type of program(s) and/or services offered.

BBBSLD has been dedicated to strengthening the community through youth mentoring programs since 1989. With the support of a mentor, risks of societal barriers and adversities that negatively impact youth development can be reduced or even avoided. Our mission is to serve the youth (6 to 17) of Lacombe and District through the provision of quality one-on-one volunteer relationships, and other related programs by partnering with community organizations, businesses, individuals, and families. Mentored youth experience growth in resiliency, social competencies, positive identity, commitment to learning, and empowerment. Mentoring opportunities build a foundation that strengthens core life skills and creates a healthier community. Big Brothers Big Sisters provides youth the opportunity to reach their full potential.

BBBSLD offers a diverse range of programs tailored to meet the varying needs of youth. Our community-Based Mentoring program connects volunteer mentors with youth, fostering relationships where they engage in like-minded activities within the community for approximately 6-8 hours a month. Additionally, our Site-Based Mentoring program allows the opportunity for mentors and mentees to meet at a school or at the Bamford House for one hour a week. These mentoring relationships focus on activities set outside of the classroom setting. Our Site-Based Mentoring programs empower youth aged 14 and older to begin mentoring and take on a mentoring role. Teen mentoring not only offers the opportunity for teens to build their resumes but also provides them access to scholarships which can significantly support them in shaping their educational future. The impact of mentoring is felt not only by the mentees, but also by the mentors themselves. BBBSLD offers Group Mentoring programs – Game On and Healthy Bodies Healthy Minds. These programs encourage youth to make informed choices regarding healthy lifestyle practices while nurturing life skills, communication, emotional well-being, positive self-image, and more.

Furthermore, our summer day camp mentoring program, Kids & Kops, is available to youth living in Blackfalds, Lacombe, and Lacombe County. Kids & Kops is a collaborative effort with the Lacombe Police, Town of Blackfalds, and the Blackfalds RCMP. Throughout this camp, youth are granted exclusive access to activities centered around crime solving, forensic science, team building, and various police scenarios. It offers a unique opportunity for participants to engage in behind-the-scenes experiences with local law enforcement officers, fostering an understanding of their roles and humanizing their presence within the community.

Additionally, BBBSLD collaborates with the community each year for our Adopt-a-Family program. This program helps families that may need extra assistance during the holiday season. This is done by matching families up with a donor from the community who then tries to address their wish list.

Through these varied programs, BBBSLD is dedicated to impacting the lives of youth, fostering growth, and resilience within our community.

BBBSLD has the privilege to serve Alix, Bentley, Blackfalds, Clive, Eckville, Lacombe, and all the rural areas within Lacombe County. Our organization offers programs at no cost and in locations where youth reside, aiming to remove barriers. Each year, BBBSLD aims to serve 250 youth and in 2023, our organization facilitated a total of 412 mentoring relationships with 174 of those specifically in Blackfalds.

- What are your organization's goals and objectives for this year?

The overall goal is to provide children and youth with mentorship that fosters their development into resilient individuals, equipping them with the skills needed to effectively navigate life's challenges. Mentoring offers a unique combination of critical support, opportunities for new and positive experiences, and intergenerational skill exchange that provides the foundation of resilience. Young people will have stronger and healthier relationships, have confidence, experience more happiness, self-management skills, social inclusion, civic engagement, experience physical and mental wellness, and academic and employment success.

Focus will be directed towards strengthening the In-School 1:1 Mentoring program, with efforts aimed at recruiting volunteers specifically for this program. The Group Mentoring pilot program conducted at Iron Ridge Junior Campus received positive feedback, highlighting its impact. Efforts are underway to have this program continue, exploring strategies to ensure it continues and has long-term success.

- Does your group have sponsorship or a committee for fundraising? What are your user fees and/or membership dues?

BBBSLD utilizes the support of both our Board of Directors and community members to organize large-scale fundraisers. To ensure accessibility, our organization does not impose any membership dues or user fees, thereby keeping our programs barrier free.

- Please list other sources of funding applied for to fund the service/project (even if the application was not successful.)

\$5000 for three-year cycle funding confirmed from Central Alberta United Way.

3. The Project

- a. Describe the issue or priority area your project/program proposes to address.

BBBSLD's mentoring programs will address enhanced executive function in children and youth. Youth who receive mentorship will evolve into resilient individuals, better equipped to navigate through life's adversities. Research displays that mentoring is an important way to empower youth and support them to develop into healthy young people who are better able to deal with and overcome life's challenges. Youth who receive mentorship will experience enhancements in their relationship skills, responsible decision-making abilities, and self-awareness. By participating in mentoring programs, children and youth receive the necessary support to cultivate a positive identity, enhance their social awareness, and promote mental wellness, which contributes to healthy development. These skills create a healthier community.

- b. In which of the following areas does this project/program impact on social sustainability in our community: Who is impacted by this issue? Please describe.

- Help people to develop independence, strengthen coping skill and become more resistant to crisis;
- Help people to develop an awareness of social needs;
- Help people to develop interpersonal and group skills which enhance constructive relationships among people;
- Help people and communities to assume responsibility for decisions and actions which affect them;
- Provide supports that help sustain people as active participants in the community.

- c. Who is impacted by this issue? Please describe.

This issue impacts the entire community. Without mentoring programs, there is a risk of losing essential skills crucial for the growth and development of youth, which could lead to increased challenges within the community, as highlighted by The Canadian Institute of Health Research. When children and youth grow into happy, healthy, and confident adults, the entire community benefits. Boston Consulting Group's 2013 study of Big Brothers Big Sisters Mentoring Programs underscores that investing in childhood mentoring is an investment in the future of everyone. For every dollar invested in childhood mentoring, there is a \$23 return to society through positive outcomes.

The National Human Services Assembly has identified mentoring as a crucial support mechanism to break the cycle of poverty. Assisting children in their mental development not only fosters their active participation in the community but also steers them away from crime, laying the groundwork for successful careers.

The Boston Consulting Group conducted a multi-stage study in 2019 comparing outcomes of children engaged in mentoring programs with those who were not. The results showed that participants were 87% more likely to have strong social networks, 50% more inclined to volunteer (and dedicated 30% more time), and 13% more likely to donate (with a 20% increase in the amount donated)

d. In what way are they impacted? Please describe short and long term implications.

Research has demonstrated that youth mentoring programs have both positive short-term and long-term impacts on the participating youth.

Short-term impacts include simple shifts in perspective and behaviors that positively impact a youth's day-to-day life. Short-term impacts encompass youth feeling a sense of connection to their community, which contributes to an overall increase in happiness, laying the groundwork for more detailed outcomes.

Long-term effects may influence a youth's educational aspirations and their desire to continue mentoring for future generations. Additionally, parents of mentored children reported statistically significant improvements in family functioning, such as communication and problem-solving skills, over time compared to parents of non-mentored children.

The Boston Consulting Group conducted a multi-stage study in 2019 and results displayed that 81% of mentored youth report financial literacy. 98% believe they make good life choices. 80% pursue healthy lifestyles.

e. What is the impact of not addressing the issue?

Mentoring plays a pivotal role in creating positive impacts and fostering healthy relationships, aiding children and youth in their growth journey, promoting inclusivity, and enhancing mental well-being. Particularly for youth, mentoring can significantly influence academic performance, participation in extracurricular activities, and a reduction in behavioral issues. Mentors act as positive role models, embodying qualities like resilience, perseverance, integrity, and empathy, which youth can follow and learn from. However, when young people encounter adversities such as violence, poverty, or mental health challenges in their homes or communities, they risk being unable to realize their full potential, as highlighted by Big Brothers Big Sisters of Canada. Prolonged exposure to such adversities can lead to toxic stress, potentially affecting childhood brain development. This not only affects the youth but also affects the community.

f. How does your project/program plan to address the issue?

BBBSLD's mentoring programs will address enhanced executive function in children and youth. Youth who receive mentorship will evolve into resilient individuals, better equipped to navigate through life's adversities. Through BBBSLD mentoring programs, life-changing mentoring relationships are enabled when the family and youth, the volunteer mentor, and the organization work together to support the youth in realizing their full potential.

The youth and their family along with the volunteer mentor all go through an intake process. The intake process is a critical step in fostering meaningful and impactful connections. Throughout the intake, BBBSLD learns about the interests, skills, experiences, and aspirations of all parties. When creating mentoring matches, compatibility is the guiding principle. The approach maximizes the potential for positive outcomes as it aligns the goals, values, and personalities of mentors and mentees. By carefully considering these factors, we aim to create mentoring matches that are not only beneficial on the short term, but in the long term as well.

The mentoring programs provided are barrier free making them easily accessible. Necessary steps are taken to ensure children and youth are matched in the program that best meets their needs. During the enrollment process, all parties – mentee, parent/guardian, and mentor go through a pre-match training. Pre-match training plays a vital role and encompasses the key stages of relationships that contribute to the success within relationships. The key stages include healthy relationships, voices and choices, circle of support, and boundaries. Once a mentoring relationship has been created, check-ins are completed to ensure the relationship is developing in all aspects. This is done through evaluating the matches intentions on challenging growth, expressing care, providing support, expanding possibilities, and sharing power.

Throughout the entire mentoring journey, every step is carefully executed to ensure the success of mentoring relationships.

- g. Describe specifically how you will measure the success of the program and your expected results. (Examples: # of participants, # of surveys completed, survey feedback, program waiting list, etc.)

Mentoring relationships within BBBSLD will actively contribute to their growth and effectiveness by engaging in yearly surveys aligned with the Family & Community Support Services Provincial Priority Measures, Big Brothers Big Sisters of Canada Theory of Change, and the Search Institutes Developmental Relationship. These surveys play a crucial role in measuring the outcomes of mentorship programs and strengthening mentoring practices. Additionally, success will be measured through staff observation, match check-in conversations, and feedback from program participants.

The Provincial priority measures that will indicate success include:

- Youth experience well-being
- Youth connect with others
- Youth develop positively
- Families have social supports
- Communities are connected and engaged
- Communities identify and address social issues

BBBSLD's program projections are based on the program numbers from 2023. Community-Based mentoring aims to serve 22 matches. Group mentoring – Game On and Healthy Bodies Healthy Minds anticipates 125 youth will participate. In-School mentoring aims to serve 6 matches. Kids & Kops 5 and Adopt-a-Family 10 families. BBBSLD will carry a waitlist of 16 youth and will continue to offer opportunities for waitlist participants to be included through match activities, community events, and referrals when needed.

- h. Are there similar programs offered in the community? If so, explain how they are different.

BBBSLD is not aware of any similar programs being offered in the community.

- i. Describe your organizations' use of volunteers. Include the nature of volunteer services provided, the number of volunteers and the estimated total annual number of volunteer hours worked.

Volunteers are the backbone of BBBSLD and all mentors dedicate their time on a voluntary basis. The commitment varies across different programs: community-based mentors invest approximately 6 to 8 hours a month, while site-based (in-school) contribute 1 hour per week. BBBSLD's Board of Directors volunteer an average of 4 hours per month throughout ten months of the year. Additionally, volunteers play a vital role in organizing special events and fundraisers.

In 2023, a total of 4997 volunteer hours were dedicated to supporting mentoring and BBBSLD.

- j. Describe the need for this program in the community. Attach letters of support.

Mentored youth see positive results in different aspects of their development. These areas include growth in social emotional competence, mental health and wellbeing, and educational engagement and employment readiness. See all above answers. Letters of Support attached to 'Additional Documentation' document.

- k. Describe the implications of not receiving (or receiving less than requested) grant funding for this program.

To deliver the intended outcomes, it is essential to maintain a strength-based approach throughout all stages, from intake to closure. Without funding from the FCSS Blackfalds Community Grant, mentoring programs offered in Blackfalds will need to be reduced or limited.

Part C – Program Budget

Revenue	2024
Fees:	0
Grants:	\$5000 - Central Alberta United Way \$15500 - FCSS Blackfalds Community Group Grant (pending)
Community Donations:	\$650 - General Donations
Fundraising:	\$2200 - Festival of Wreaths \$700 - Easter Charity Barbeque \$9500 - Walk for Kids' Sake \$5000 A Night Among Stars
Total Revenue	\$38550
Expenses	2024
Personnel:	\$30,650 - Salary/Wages & Benefits
Materials & Supplies:	\$2800 - Program Supplies \$200 - Office Supplies
Other Expenses:	\$2900 - Insurance \$800 - Advertising/Promotions \$900 - Membership Fees (BBBSC) \$300 - Telephone/Communication
Total Expenses	\$38550
FCSS Funding Request	\$15500

Blackfalds Family & Community Support Services

5016 Waghorn Street, Box 220, Blackfalds, AB T0M 0J0

Phone (403) 887-6247 Fax (403) 885-0011

Email fcss@blackfalds.com

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- Enhance, strengthen and stabilize family and community life
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- Promote, encourage and facilitate the development of stronger communities &
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Community Group Grant Application

Purpose: To provide funding to assist established social service groups, organizations and individuals with expenditures incurred in the operation and the delivery of their existing programs.

Who May Apply: Not for profit community groups that support and deliver an activity whose primary focus is social service. Service must be delivered in Blackfalds, AB.

Groups may submit only one grant application per year in all categories.

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Applications due March 22, 2024, 4:30pm

To request funding, groups must submit a complete application consisting of a fully completed grant application form and the required support documents. The original, signed grant application must be returned to Blackfalds FCSS by the required deadline date. If you require information or assistance, you can reach us by phone at (403) 885-6247. We are located at 5016 Waghorn Street, Blackfalds, AB.

Successful applicants must adhere to reporting time-lines and information requirements. Annual reports and financial statements for groups awarded 2022 grants are due to FCSS office no later than December 31, 2024.

The personal information provided as part of this application is collected under the authority of the Family and Community Support Services Act (FCSSA) R,218-294, the Municipal Government Act (MGA) and the Freedom of Information and Protection of Privacy Act (FOIP). Under the FCSS, this application constitutes part of the grant application and financial information will be used to ensure both financial sustainability and to evaluate the effectiveness of any long range planning. Personal information is collected under the authority of the Municipal Government Act (MGA) and Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act (FOIP), and will be protected under Part 2 of the FOIP Act. The personal information collected on this form will be used solely to administer FCSS Grand Funding Applications in the Town of Blackfalds. Questions regarding the collection and use of personal information may be directed to the Town of Blackfalds FOIP Coordinator at 403-885-6248.

Blackfalds Family & Community Support
Services

Community Group Grant Application
Page 2 of 7

**Part A - Community Group
Information**

1. Organization's Name: Iron Ridge Elementary Campus

2. Mailing Address: Box 160

Blackfalds, AB Postal Code: T0C 0Y0

3. President: Maureen Schlemko

Phone: (403) 885-4646 E-Mail: maureen.schlemko@wolfcreek.ab.ca

4. Treasurer: _____

Phone: () _____ E-Mail: _____

5. Primary Contact Person: Maureen Schlemko

Phone: (403) 885-4646 E-Mail: maureen.schlemko@wolfcreek.ab.ca

6. Registered Society / Charity Number (if applicable) N/A

7. How long has your organization been operating in Blackfalds? Since 1904

8. Is your organization presently receiving any financial assistance or subsidy from the Town of Blackfalds? If so, please specify. **No**

9. Is your organization presently receiving any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.

- The total cost of this program for a 1.0 FTE position is \$65,563.00 per year. We receive approximately 0.9 FTE (\$56,813.00) from our District School Social Worker pool. At this time we would like to ask for the remainder that equals (.1 FTE) \$8750.00 from the FCSS for this very worthwhile position to support families in crisis.**

2. The amount of students and families that are in crisis and needing support is extremely high and we anticipate this continuing going into next year. We would also like to request an additional (.4 FTE) \$34,000 to address the sharp increase in amount of students and families needing supports as well as the increase in student population.

10. Does your organization qualify for any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.

No, all of our funding is derived from the provincial government.

Blackfalds Family & Community Support
Services

Community Group Grant Application
Page 3 of 7

11. The following documentation is required in addition to your application:

List of the current Board Members Minutes of the meeting which approved the current Board Members Copy of the Bylaws and/or organizational guidelines Minutes of the meeting which approved the grant application Letters showing community support for your proposed program

12. Please provide the previous year audited financials.

Grant Funding Requested
\$8750.00 + \$34,000=
\$42,750.00

Percent of total budget

13% of the SSW Budget

Declaration

We, the undersigned officers of the organization, certify that this statement contains a full and accurate account of all matters stated herein:

Name: Maureen Schlemko

Name: Vicky Sahlin

Position: Principal

Position: Assistant Principal

Signature Maureen Schlemko Signature Vicky Sahlin

Blackfalds Family & Community Support
Services

Part B – Purpose and Need

1. Demonstration of need:

- What service gap(s) has been identified that shows the social service need for this program in our community?

Our Social Work Services have been cut back to a 0.9 position from a 1.0 FTE position for the new school year. For many individuals, school is the natural initial point of access for making contact and referrals for these services. Many students can be served by the School Social Worker in our school if she has time to accommodate referrals. Our School Social Worker support keeps the outside referral rate down and supports the community. We believe we are “making a dent” in filling the high need of families in crisis with our current supports, however, next year this will be much more difficult with only a 0.9 position. The addition .5 FTE allows for the school to continue to build on existing relationships with families and the community. Mental health continues to rapidly increase and intensify due to the impact of the lasting effects of post COVID-19 and families are in need of this support to its fullest capacity. We know that early intervention and crisis response are key to family and children success in the area of mental health and resiliency. Our demographic age group (pre-K-grade 3) is an ideal place to build a strong foundation for families. This past year, we were not able to serve all the families due to lack of FTE. For the amount of student and family needs that we are experiencing, we know that an increase in support is definitely needed. Our need has also increased due to an increase in school population. We are close to 500 students and we are on track to reach 500 next year.

- How does this program/service serve to strengthen and support social functioning of the residents of Blackfalds?

Our School Social Worker is very proactive in developing working relationships with parents, students, and staff in their counseling and consultation skills. It is the primary focus of the Social Worker to help children and families become positive, contributing members of society. The Social Worker not only counsels students and families, they also help their clients to develop skills that will enable them to overcome their difficulties, and this in turn benefits the community at large. Continuing our SSW program at its highest capacity will support families and will help the community get through the impacts of mental health and functioning as a happy, healthy more effectively.

2. Organization

- Describe your organization including the type, the purpose, and number of members. Describe the type of program(s) and/or services offered.

We are Pre-K to Grade 3 School with about 470 students enrolled. Iron Ridge Elementary Campus has 6 half day kindergarten programs (3 classes in the am and 3 classes in the pm). We have 5 grade 1 classrooms, 5 grade 2 classrooms, 4 grade 3 classrooms and 4 Pre-K classrooms.

There are several "special needs" students enrolled in our classrooms which require the support of educational assistants.

- What are your organization's goals and objectives for this year?

Please click on this link to access our Education Plan.

[IREC ACE Plan 2324](#)

- Does your group have sponsorship or a committee for fundraising? What are your user fees and/or membership dues?

Our school council raises a few thousand dollars each year to help buy classroom books, ipads, makerspace material, etc.

We also have a fundraising body of our school council and they are called "FIRES" (Friend of Iron Ridge Campus Society). Currently they are fundraising to enhance existing playground structures. One has been replaced in Fall 2020.

- Please list other sources of funding applied for to fund the service/project (even if the application was not successful.)

Other than per pupil funding from the government (1 time funding for 3 years) the above mentioned sources are the only sources of funding for our school. In the last three years, the government has not funded increased enrolments.

Blackfalds Family & Community Support Services

Community Group Grant Application
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3. The Project

a. Describe the issue or priority area your project/program proposes to address.

Our School Social Worker seeks to create healthy families by intervening with referrals, education and awareness to students and their families. This is done by providing individual services to the students and their families, as well as group services and programs, such as Roots of Empathy, Rainbows, URSTRONG, and Expressive Arts facilitation for students. The counseling services that can be offered to these students and their families can cover many areas, but are not limited to social skills and friendship issues, family violence issues, family conflict, suicide prevention, sexual abuse, substance abuse, self-esteem issues, etc. The School Social Worker also consults with other agencies i.e. our school RCMP resource officer, Mental Health, and Child and Family Services Authority on an as needed basis. Having this program in our school allows us the structure and ability to immediately intervene in new areas of concern, as well as supporting individuals with ongoing concerns. Intervening at an early age is something that we see as having immense benefit to the community, as individuals are taught healthy coping and life skills, tools which can be carried through life.

Our School Social Worker is very proactive in developing working relationships with parents, students, and staff in their counseling and consultation skills. It is the primary focus of the School Social Worker to help children and families become positive, contributing members of society. The School Social Worker not only counsels students and consults with families, they also help their clients to develop skills that will enable them to overcome their difficulties, and this in turn benefits the community at large. There has been a sharp increase in supporting the parents of our students as well. Our SSW spends large amounts of time supporting parents in need of support for existing mental health, behaviour, and other family dynamics that require ongoing intervention, support and crisis management.

b. In which of the following areas does this project/program impact on social sustainability in our community: **Bolded & underlined items apply.**

- **Help people to develop independence, strengthen coping skill and become more resistant to crisis;**
- Help people to develop an awareness of social needs;
- **Help people to develop interpersonal and group skills which enhance constructive relationships among people;**
- Help people and communities to assume responsibility for decisions and actions which affect them;
- **Provide supports that help sustain people as active participants in the community.**

c. Who is impacted by this issue? Please describe.

- **Families and children who require support and direction when crisis arises in their lives. We are seeing more crises and mental health challenges like never before in families due to the lasting impact of COVID-19, on-going economic hardships and dysfunction within families including parenting skills. The number of students being raised by grandparents increases every year.**
- **It is our hope that through the work of our School Social Worker, families will be able to connect with the appropriate outside agencies as well as meet the needs of our families within our building.**

d. In what way are they impacted? Please describe short and long term implications.

By not being able to employ a 1.0 FTE and an additional .4 FTE School Social Worker, we would greatly decrease our capacity to be able to serve our full population of students and families and meet their potential need to access services. SSW services will have to be trimmed back and many kids and families would receive no service if we only have a .9 FTE SSW.

e. What is the impact of not addressing the issue?

By not being able to employ a 1.0 FTE and an additional .4 FTE School Social Worker, we would have to greatly decrease capacity to be able to serve and respond to family crisis to our full population of students and families and meet their potential need to access services.

f. How does your project/program plan to address the issue?

By allowing us to keep and increase services for students and families we will be able to deal with crisis and critical issues more effectively so that the positive effects are long lasting. Early and crisis interventions are key and this will allow us to be proactive by supportive programming for students

and their families as they grow and learn with us at IREC.

Blackfalds Family & Community Support
Services

Community Group Grant Application
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- g. Describe specifically how you will measure the success of the program and your expected results. (Examples: # of participants, # of surveys completed, survey feedback, program waiting list, etc.)

We will use our School Social Worker Data:

How many families were serviced, how many referred out and how many still on the waiting list. As well as, the number of students that are able to be seen in group program sessions.

- h. Are there similar programs offered in the community? If so, explain how they are different.

No, not at this level.

- i. Describe your organizations' use of volunteers. Include the nature of volunteer services provided, the number of volunteers and the estimated total annual number of volunteer hours worked.

We are fortunate to have parents and grandparents support our school by volunteering to

help on field trips, read with students, organize and deliver hot lunch, make sandwiches and snacks for our lunch program and to help out in the classroom. We also have a volunteer fundraising board that is raising money for enhancing our playgrounds called FIRES. We get 1 mentor a year on average from Big Brother and Big Sisters.

j. Describe the need for this program in the community. Attach letters of support.

In Blackfalds there is a huge need for social, emotional and financial support in this community. Our School Social Worker would be willing to come to the board meeting to explain further.

k. Describe the implications of not receiving (or receiving less than requested) grant funding for this program.

By not being able to employ a 1.4 FTE School Social Worker program, we would have to greatly decrease capacity to be able to serve our full population of students and families and meet their potential need to access services and respond to crisis intervention.

Part C – Program Budget

Revenue Approved Projected Requested
Year End 2023

Fees: \$0

Grants \$0

District Social Worker Pool: **\$65,563.00**

Community Donations: \$0

Fundraising
: \$0

Total Revenue \$65,563.00

Expenses Approved Projected Requested
Year End 2024

Total Expenses \$135,563

FCSS Funding Request \$43,750.00



St. Gregory the Great Catholic School
105 Cottonwood Drive
Blackfalds, AB T4M 0M4
Phone: 403-885-1008

March 18, 2024

Dear Community Group Grant board,

Thank you for accepting St. Gregory the Great's (SGTG) grant application for the 2024 Community Group Grant. At St. Gregory the Great Catholic School we feel it is important to be able to support our students and families. We are blessed to be able to do so through working together with our Teachers, Educational Assistants, Family School Counsellor and School Counsellor, as well as the numerous parent and community volunteers.

As part of the Blackfalds community, SGTG staff strive to support our families to benefit the community as a whole through the extracurricular activities, social-emotional programming, and in conjunction with Red Deer Catholic School Division supports.

Facilitating the Rainbows program for the youth and families that attend SGTG, we will provide the community members with enhanced, strengthened, and stabilized family and community lives, promoting mental health, encouragement and facilitation of stronger relationships within the community. This will enable the participants to make healthier lifestyle choices and make meaningful contributions within the Blackfalds community.

I can be reached through email: sarah.wise@rdcrs.ca, by phone at 403-885-1008 ext. 352005, or on my cell phone at 403-877-9229 Monday to Friday to address any questions or concerns. Thank you so much for your time and I look forward to hearing from you.

Kindest Blessings,

Sarah Wise
Family School Counsellor
St. Gregory the Great Catholic School

Blackfalds FCSS is an 80/20 funding partnership between the provincial Children and Youth Ministry and the Town of Blackfalds. This partnership works with the community to support and develop locally driven preventative social support services. Locally FCSS strives to:

- Enhance, strengthen and stabilize family and community life
- Promote volunteerism
- Promote, encourage and facilitate the development of stronger communities &
- Enable local decision making

The Blackfalds FCSS Board is an advisory board of Town Council. Membership consists of 8 Members: 5 Members appointed by Town Council from citizens at large, 1 citizen at large from Lacombe County, and 2 Members appointed from the Council of the Town of Blackfalds.

Community Group Grant Application

Purpose: To provide funding to assist established social service groups, organizations and individuals with expenditures incurred in the operation and the delivery of their existing programs.

Who May Apply: Not for profit community groups that support and deliver an activity whose primary focus is social service. Service must be delivered in Blackfalds, AB.

Groups may submit only one grant application per year in all categories.

Operational grant funding is not intended to provide the basis for permanent operational funding. Applications are reviewed annually, independent of previous grant applications.

**Applications due:
March 22, 2024 | 4:30pm**

To request funding, groups must submit a complete application consisting of a fully completed grant application form and the required support documents. The original, signed grant application must be returned to Blackfalds FCSS by the required deadline date. If you require information or assistance, you can reach us by phone at (403) 885-6247. We are located at 5018 Waghorn Street, Blackfalds, AB.

Successful applicants must adhere to reporting timelines and information requirements. Annual reports and financial statements for groups awarded 2023 grants are due to FCSS office no later than December 31st, 2024.

Part A - Community Group Information

1. Organization's Name: St. Gregory the Great Catholic School (SGTG)

2. Mailing Address: 105 Cottonwood Drive, Blackfalds, Alberta

_____ Postal Code: T4M 0M4

3. President or Principal: Teresa Borchers

Phone: (403) 885-1008 E-Mail: teresa.borchers@rdcrs.ca

4. Treasurer: Lynn Bonneau

Phone: (403) 885-1008 E-Mail: lynn.bonneau@rdcrs.ca

5. Primary Contact Person: Sarah Wise

Phone: (403) 885-1008 E-Mail: sarah.wise@rdcrs.ca

6. Registered Society / Charity Number (if applicable) _____

7. How long has your organization been operating in Blackfalds? Since 2017

8. Is your organization presently receiving any financial assistance or subsidy from the Town of Blackfalds? If so, please specify.

No

9. Is your organization presently receiving any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.

SGTG receives the Nutritional Grant from the Government of Alberta. This grant is used for the breakfast program at SGTG supporting the K-6 students.

10. Does your organization qualify for any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.

No

11. The following documentation is required in addition to your application:

- List of the current Board Members
- Minutes of the meeting which approved the current Board Members
- Copy of the Bylaws and/or organizational guidelines
- Minutes of the meeting which approved the grant application
- Letters showing community support for your proposed program

12. Please provide the previous year audited financials.

Grant Funding Requested:

\$3,500

Declaration

We, the undersigned officers of the organization, certify that this statement contains a full and accurate account of all matters stated herein:

Name: Sarah Wise

Name: Teresa Borchers

Position: Family School Counsellor

Position: Principal

Signature *S. Wise*

Signature *T. Borchers*

Part B – Purpose and Need

1. Demonstration of need:

- What service gap(s) has been identified that shows the social service need for this program in our community?**

Within the community of Blackfalds there is a high need for grief and loss programming for the youth and their families, currently there is no specific support in place for this demographic. The Rainbows program provides this gap within the community. As employees of Red Deer Catholic Regional School, we recognize the strain of the high social emotional needs that our students can have on a school community. By implementing the Rainbows program and providing an extra level of support through the program we can help bridge that gap.

- How does this program/service serve to strengthen and support social functioning of the residents of Blackfalds?**

By providing support to this demographic (adults and youth) through these difficult times of grief and loss it helps to strengthen their communication skills and provides guidance for them to navigate through the difficult new changes and new feelings.

Having a resource like the Rainbows program available to the community, reduces the strain on the few counselling resources available in Blackfalds and allows those services to be available to others.

2. Organization

- Describe your organization including the type, the purpose, and number of members. Describe the type of program(s) and/or services offered.**

St. Gregory The Great is in the school division of Red Deer Catholic Regional Schools. SGTG is currently a Pre-K to 9 school and will be changing to a Pre-K to 6 school in September 2024 due to our student capacity. Our mission at St. Gregory the Great is to foster a welcoming and inclusive environment that recognizes and understands the unique gifts of each child. We also strive to extend learning opportunities beyond the classroom by building and developing relationships within the community and creating a positive, safe, and caring environment. Our school does this through faith filled academics, athletics, and social-emotional learning.

SGTG currently has a school guidance counsellor and a family school counsellor, both of whom are trained to facilitate the Rainbows programs to youth and their families. We currently have 20 students enrolled in the 12 week Rainbows program and could increase the number of students drastically if our financial budgeting allowed for it.

- What are your organization's goals and objectives for this year?**

Our goals are to continue to provide the standards of excellence expected by our community and to provide as many programs to the students and families that need the support through their grief and loss.

As counsellors, our job is to support the academic, social, and emotional growth of students while providing the student with personal, group and/or career counseling. The goals are to continue building and expanding a counseling program that enhances all students growth and development. We strive to expand student growth by helping students interact effectively with others and helping students maximize their academic, social and emotional potential. We strive to provide our students with the skills to cope with personal problems and concerns that may impede educational achievement and personal/social growth. As counselors we work with teachers, students, and families to identify the personal, social and intellectual needs of students.

- Does your group have sponsorship or a committee for fundraising? What are your user fees and/or membership dues?**

The student council fundraising committee funds goes towards academic and athletic programs within the school. There are no fees or dues to attend SGTG, student funding is provided by the provincial government.

- Please list other sources of funding applied for to fund the service/project (even if the application was not successful.)**

No other funding has been applied for this school year.

3. The Project

- a. Describe the issue or priority area your project/program proposes to address.**

Rainbows programming supports the youth and families in the community through the process of all kinds of grief, such as death, divorce, incarceration, abandonment, and many others through a facilitated peer group approach. This program helps children and youth heal and grow through difficult life transitions. Providing children with these targeted services helps to build confidence and self esteem as well as building new connections within the community.

- b. In which of the following areas does this project/program impact on social sustainability in our community: Who is impacted by this issue? Please describe.**

- Help people to develop independence, strengthen coping skill and become more resistant to crisis;
- Help people to develop an awareness of social needs;
- Help people to develop interpersonal and group skills which enhance constructive relationships among people;
- Help people and communities to assume responsibility for decisions and actions which affect them;
- Provide supports that help sustain people as active participants in the community.

- c. Who is impacted by this issue? Please describe.**

The whole community is impacted by grief and loss in some capacity. By providing the proper programming to our youth and their families we are able to help mitigate the future burden on community resources.

d. In what way are they impacted? Please describe short and long term implications.

Short-term implications: The Rainbows program helps youth and families understand their emotions and provides them with the skills to deal with the emotions associated with grief and loss. The purpose of the program is to provide children with an opportunity to meet new friends who have shared similar experiences; to have trained caring adults present for the children while they sort through and understand their grief; and to help the children come to a healthy acceptance of what has happened to their family.

Long-term implications: The Rainbows program provides the youth and families with the skills and knowledge on how to deal with difficult emotions and situations and how they can apply this knowledge to future situations to lessen the need of outside community resources. The lifelong effect of understanding and instilling the feeling that each change in one's life can become an occasion for a new beginning.

e. What is the impact of not addressing the issue?

Not addressing the issue within our community now will put a future strain on the community resources as individuals within the community try to find ways to address their grief in other manners. Long term denial or disengagement from the significant change in one's life can be emotionally unhealthy and can later lead to more severe problems.

f. How does your project/program plan to address the issue?

The Rainbows program is specifically designed to address the emotions associated with grief and loss. Both our school and family school counsellors are trained to facilitate the program and will be able to reach a large number of students and families over the next year.

- g. Describe specifically how you will measure the success of the program and your expected results. (Examples: # of participants, # of surveys completed, survey feedback, program waiting list, etc.)

The success of the Rainbows program will be measured by the number of students and parents that are engaged in the program.

- h. Are there similar programs offered in the community? If so, explain how they are different.

Not to our knowledge.

- i. Describe your organizations' use of volunteers. Include the nature of volunteer services provided, the number of volunteers and the estimated total annual number of volunteer hours worked.

No volunteers are used for the Rainbows program.

- j. Describe the need for this program in the community. Attach letters of support.

Please see attached email of support from a foster parent in our community.

- k. Describe the implications of not receiving (or receiving less than requested) grant funding for this program.

If the grant is not awarded or awarded in a lesser amount than requested SGTG would have to reduce the number of youth and not be able to support the families. This would cut off essential support for the needs of the youth and families that would be reached through the grant funding. Not addressing the emotional strain now within our community will cause future strain outside of the school and unsettlement in the community as our youth and families look elsewhere to meet their social emotional needs.

Part C – Program Budget

Revenue	2024
Fees:	\$0.00
Grants:	\$0.00
Community Donations:	\$0.00
Fundraising:	\$0.00
Total Revenue	\$0.00
Expenses	2024
Personnel:	\$0.00
Materials & Supplies:	\$3,500.00
Other Expenses:	\$0.00
Total Expenses	\$3,500.00
FCSS Funding Request	\$3,500.00

Blackfalds Family & Community Support Services

Community Group Grant Application
Page 7 of 7

3/12/24, 2:57 PM

Red Deer Catholic Regional Schools Mail - Request for supports



Sarah Wise <sarah.wise@rdcrs.ca>

Request for supports

linda murrell <linda-murrell@hotmail.com>
To: Sarah Wise <sarah.wise@rdcrs.ca>

Mon, Mar 11, 2024 at 2:56 PM

Hello there, this is Linda Murrell- Maki. Our family is recently dealing with the death of my husband. My children have obviously been affected by this. I have reached out to the school for some therapy and any kind of grief programs that they have to help assist my children in this very trying time. I am requesting support so that Saint Gregory's can remain assisting in this help for my children. If they could have the funds to continue this very important work, it would be very beneficial and greatly appreciated.

Thank you kindly
Linda Murrell-Maki

Sent from [Outlook for iOS](#)

RAINBOWS CANADA MATERIALS ORDER FORM

ORDERED BY: _____ SHIP TO: _____

Date: _____
My Registered Director is: _____
Coordinator's Name: _____
Name of Site: _____
Street Address: _____
City: _____
Province: _____
Postal Code: _____
Telephone: _____
Fax: _____
Email: _____

Name: _____
This address is a: _____
Street Address: _____
City: _____
Province: _____
Postal Code: _____
Telephone: _____
Fax: _____
Email: _____

BILL TO: *(if different from site information)*

Name: _____
Street Address: _____
City: _____
Province: _____
Postal Code: _____
Attention: _____
Purchase Order: _____
Telephone: _____
Fax: _____

Quantity	Name of Item	Price	Total
<i>The following items are available to RAINBOWS REGISTERED DIRECTORS ONLY</i>			

Commitment Certificate	\$	0.75	\$	-
Training Day Participant Guide	\$	3.25	\$	-
Training Day Facilitator Certificate	\$	1.00	\$	-
USB with Forms & Training Day Presentation	\$	30.00	\$	-
ADMINISTRATION				
Name Tag	\$	0.25	\$	-
Logo Sticker	\$	0.25	\$	-
Parent Brochure	\$	0.60	\$	-
Sunbeams Poster	\$	3.00	\$	-
Rainbows Poster	\$	3.00	\$	-
Spectrum Poster	\$	3.00	\$	-
Policy & Guideline Handbook	\$	3.25	\$	-
Site Support Handbook	\$	5.25	\$	-
COMMUNITY RESOURCES				
Make a Difference with the Power of Compassion - Book & DVD	\$	20.00	\$	-
Healing the Hurt, Restoring the Hope - Suzy Yehl Marta	\$	20.00	\$	-
Compassionate Companion	\$	5.00	\$	-
Silver Linings Community Crisis Support Program Ages 5-8	\$	10.00	\$	-
Silver Linings Community Crisis Support Program Ages 9-13	\$	10.00	\$	-
Silver Linings Community Crisis Support Program Adolescents	\$	10.00	\$	-
COORDINATOR MANUALS				
SunBeams Pre-School Edition	\$	14.00	\$	-
Rainbows Elementary Edition - Religious	\$	14.00	\$	-
Rainbows Elementary Edition - Secular	\$	14.00	\$	-
Spectrum Adolescent Edition - Religious	\$	14.00	\$	-
Spectrum Adolescent Edition - Secular	\$	14.00	\$	-
Kaleidoscope/Prism Adult Edition	\$	14.00	\$	-
FACILITATOR MATERIALS (Listening & Component Module)				

SunBeams		\$	12.25	\$	-
Consolodated Facilitator/Coordinator Manual Hard Copy		\$	65.00	\$	-
Consolodated Facilitator/Coordinator Manual Electronic Copy		\$	30.00	\$	-
Rainbows - Print copy		\$	25.00	\$	-
Rainbows - Electronic copy		\$	20.00	\$	-
Rainbows Religious Supplement		\$	5.00	\$	-
Rainbows Religious Supplement - Electronic Copy		\$	5.00	\$	-
Spectrum Adolescent Edition - Religious		\$	20.00	\$	-
Spectrum Adolescent Edition - Secular		\$	20.00	\$	-
Kaleidoscope		\$	23.00	\$	-
Prism		\$	23.00	\$	-
SUNBEAMS MATERIALS					
SunBeams Parent Guide		\$	6.00	\$	-
SunBeams Bingo Activity		\$	15.00	\$	-
Family Tree Activity		\$	3.50	\$	-
Puppet Activity		\$	6.00	\$	-
SunBeams Bear		\$	9.50	\$	-
Ferdinand the Eagle Activity Book		\$	4.50	\$	-
SunBeams Childs Tote Bag		\$	7.00	\$	-
SunBeams Completion Certificate		\$	1.00	\$	-
JOURNALS					
Rainbows Lv. 1 Journal Gr 1-2		\$	12.00	\$	-
Rainbows Lv. 2 Journal Gr 3-4		\$	12.00	\$	-
Rainbows Lv. 3 Journal Gr 5-6		\$	12.00	\$	-
Rainbows Lv. 4 Journal Gr 7-8		\$	12.00	\$	-
Spectrum Lv. ONE Gr 9-10 - Religious		\$	13.50	\$	-
Spectrum Lv. ONE Gr 9-10 - Secular		\$	13.50	\$	-

Spectrum Lv. TWO Gr 11-12 - Religious	\$	13.50	\$	-
Spectrum Lv. TWO Gr 11-12 - Secular	\$	13.50	\$	-
Kaleidoscope Journal	\$	23.00	\$	-
Prism Journal	\$	23.00	\$	-
STORYBOOKS				
About Death - Level 1 & 2	\$	7.00	\$	-
Being a Family - Level 1 & 2	\$	7.00	\$	-
Feelings - Level 1 & 2	\$	7.00	\$	-
It Takes Time - Level 1 & 2	\$	7.00	\$	-
We're Doing It - Level 1 & 2	\$	7.00	\$	-
Kristopher Finds a Rainbow (Supplemental Level 1 & 2)	\$	7.00	\$	-
ACTIVITIES				
Park It Here - Level 2	\$	30.00	\$	-
A Way To Go - Level 4	\$	25.00	\$	-
Feelings Toss (Rainbows Level 4 & Spectrum Level 1)	\$	20.00	\$	-
Feelings Toss Score Pads (set of 2 pads)	\$	4.50	\$	-
Peaks & Pits - Level 3 & 4	\$	22.50	\$	-
Crossword Puzzle Board - Level 3 (set of 5 sheets)	\$	2.00	\$	-
Spectrum of Fears (Spectrum Level One)	\$	30.00	\$	-
Spectrum of Fears Score Pads (set of 2)	\$	4.50	\$	-
Whirlybird Activity	\$	3.50	\$	-
KEEPSAKES				
I'm Thumbody Card - Rainbows Level 1 & 2	\$	2.00	\$	-
I Celebrate Me Card - Rainbows Level 3 & 4	\$	2.00	\$	-
Declaration of Self Esteem - Spectrum Level 1&2	\$	2.00	\$	-
My Choice Cards - Kaleidoscope & Prism	\$	2.00	\$	-
RAINBOWS Lite	\$	4.00	\$	-

	RAINBOWS Pencil - 5 Pak	\$	5.00	\$	-
	RAINBOWS Notecards - (Pack of 4 blank cards)	\$	5.00	\$	-
	RAINBOWS Pen	\$	3.00	\$	-
	RAINBOWS Bookmark	\$	2.00	\$	-
	RAINBOWS Foam Puzzle	\$	4.00	\$	-
	TOTAL			\$	-

incl. shipping & handling (at left)	#N/A
Applicable Taxes	
GRAND TOTAL	#N/A

We do our best to turn orders around as quickly as possible.

Please help us by ensuring that you order form has been filled out completely and correctly

Part A - Community Group Information

1. Organization's Name: Beyond Food Community Hub, Blackfalds
2. Mailing Address: Box 220, Blackfalds, AB
Postal Code: T0M0J0
3. President or Principal: Tammie Drewes
Phone: 403.318.7388 E-Mail: tammiedrewes@gmail.com
4. Treasurer: Jennifer Hartigh
Phone: () 403.318.921 E-Mail: jenhartigh@gmail.com
5. Primary Contact Person: Karie Ackermann or Chris Keim
Phone: () 403.600.176 E-Mail: beyondfoodhub@gmail.com
6. Registered Society / Charity Number (if applicable) 763781895RR00
7. How long has your organization been operating in Blackfalds? 19 years
8. Is your organization presently receiving any financial assistance or subsidy from the Town of Blackfalds? If so, please specify.

no
9. Is your organization presently receiving any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.

Gov. of AB, CIP project based grant and the CIP Operating grant two years &
10. Does your organization qualify for any financial assistance or subsidy from other levels of government or from public agencies? If so, please specify.

n/a



Blackfalds Family & Community Support Services
5018 Waghorn Street, Box 220, Blackfalds, AB T0M 0J0
Phone (403) 600-9066 Fax (403) 885-0011
Email fcss@blackfalds.ca

Blackfalds FCSS is an 80/20 funding partnership between the provincial Children and Youth Ministry and the Town of Blackfalds. This partnership works with the community to support and develop locally driven preventative social support services. Locally FCSS strives to:

- Enhance, strengthen and stabilize family and community life
- Promote volunteerism
- Promote, encourage and facilitate the development of stronger communities &
- Enable local decision making

The Blackfalds FCSS Board is an advisory board of Town Council. Membership consists of 8 Members: 5 Members appointed by Town Council from citizens at large, 1 citizen at large from Lacombe County, and 2 Members appointed from the Council of the Town of Blackfalds.

Community Group Grant Application

Purpose: To provide funding to assist established social service groups, organizations and individuals with expenditures incurred in the operation and the delivery of their existing programs.

Who May Apply: Not for profit community groups that support and deliver an activity whose primary focus is social service. Service must be delivered in Blackfalds, AB.

Groups may submit only one grant application per year in all categories.

Operational grant funding is not intended to provide the basis for permanent operational funding. Applications are reviewed annually, independent of previous grant applications.

**Applications due:
March 22, 2024 | 4:30pm**

To request funding, groups must submit a complete application consisting of a fully completed grant application form and the required support documents. The original, signed grant application must be returned to Blackfalds FCSS by the required deadline date. If you require information or assistance, you can reach us by phone at (403) 885-6247. We are located at 5018 Waghorn Street, Blackfalds, AB.

Successful applicants must adhere to reporting timelines and information requirements. Annual reports and financial statements for groups awarded 2023 grants are due to FCSS office no later than December 31st, 2024.

The personal information provided as part of this application is collected under the authority of the Family and Community Support Services Act (FCSSA) R.218-294, the Municipal Government Act (MGA) and the Freedom of Information and Protection of Privacy Act (FOIP). Under the FCSS, this application constitutes part of the grant application and financial information will be used to ensure both financial sustainability and to evaluate the effectiveness of any long-range planning. Personal information is collected under the authority of the Municipal Government Act (MGA) and Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act (FOIP) and will be protected under Part 2 of the FOIP Act. The personal information collected on this form will be used solely to administer FCSS Grand Funding Applications in the Town of Blackfalds. Questions regarding the collection and use of personal information may be directed to the Town of Blackfalds FOIP Coordinator at 403-885-6370.

Part B – Purpose and Need

1. Demonstration of need:

What service gap(s) has been identified that shows the social service need for this program in our community?

The “In the Kitchen” project will address three pillars of need:

Pillar one: Seniors Cooking Together program: Currently, there are no programs in the community that addresses the need for seniors to come together to cook and socialize together. The Seniors Cooking Together program will provide monthly programming that addresses isolation, connection, socialization and other skills in the kitchen that supports seniors in numerous ways that include improving on mental health, encouraging socialization, improving proper nutrition and aging healthy.

Pillar two: Bridging Diversity to Build Community program: There is a need in our community to embrace diversity. The Bridging Diversity to Build Community program will provide a program for newcomers to help foster a sense of community, belonging and mutual respect while promoting socialization with those who are new to Canada. It will provide space for building community and connection while celebrating and discovering the diverse cultures through food and personal stories. Monthly dinners focusing on welcoming newcomers in our community to strengthen community and come together to learn about other cultures.

Pillar three: Collective Kitchen program: The need for a collective kitchen programming is to provide an opportunity for people who live with food insecurity an alternative model from emergency food relief.

How does this program/service serve to strengthen and support social functioning of the residents of Blackfalds?

All three programs will serve to strengthen and support social functioning of the residents of Blackfalds by creating programming that promotes socialization and connection. It will reduce social isolation and facilitate the development of a strong connected community.

2. Organization

Describe your organization including the type, the purpose, and number of members.

Beyond Food Community Hub operates the Blackfalds Food Bank and provides programming based on the needs of the community. We currently have over 50 volunteers, including a volunteer board, and two paid staff.

Describe the type of program(s) and/or services offered

Our programs are:

Food Hamper program, Emergency Food Hamper program, Lunchbox program, Senior Good Food Box & Good Food Box program, Affordable Market, Baby Bank, Pet Food Bank, Changing the Cycle program, Giving Gowns, Snack Attack program in partnership with the Blackfalds Library, and the Christmas Bureau program in partnership with Blackfalds FCSS.

Blackfalds Food Bank Appendix A

What are your organization's goals and objectives for this year?

Goals for 2024:

- Comply with the Standards of Excellence with Food Banks Canada
- Strengthen programming in the Community Kitchen
- Start the process for a thrift store.

Does your group have sponsorship or a committee for fundraising? What are your user fees and/or membership dues?

We do not have membership dues or fees.

We do have a fundraising committee.

Please list other sources of funding applied for to fund the service/project (even if the application was not successful.)

New Horizons for Seniors

3. The Project

a. Describe the issue or priority area your project/program proposes to address

The In the Kitchen Project will have three pillars that will address the following priority areas:

- promote the well-being and increase the quality of life of community members
- reduce vulnerabilities and empower community members to better meet the challenges in life
- Enhance and strengthen community
- promote volunteerism

c. Who is impacted by this issue? Please describe

Target group: Seniors, newcomers, and low-income food insecure community members will be impacted by this project.

d. In what way are they impacted? Please describe short and long term implications.

The target group are impacted by social isolation, nutritional concerns and limited access to programming. Short- and long-term implications is it will provide a model that addresses food security for our community. Nutritional and social health will be impacted as the project addresses food related issues in the community by providing a solution to improve food security.

e. What is the impact of not addressing the issue?

By not addressing the issue there will be a negative impact to the target group. There will be a decrease in opportunities to strengthen community through programming that will build and enhance the well-being of community members.

f. How does your project/program plan to address the issue?

The In the Kitchen project will address the issues through three pillars of programming that will address the need for community members to have access to programming that promotes social interaction, and builds connections. It will encourage healthy food skill development and improve food and cooking skills. It will address food related issues in the community.

Blackfalds Food Bank Appendix A

Revenue	2024	
Fees:	N/A	
Grants:	\$167,745.00	
Community Donations:	\$113,473.93	
Fundraising:	\$940.38	
Total Revenue	\$282,159.31	
Expenses	2024	
Materials & Supplies: needed to operate any program collectively or independently.	Laptop	\$1,549.99
	Monitor	\$199.99
	Dual Monitor/Laptop mount	\$86.00
	Electric hand mixer (x2)	\$166.00
	Food processor	\$1,654.52
	Sanitary knife rack (x2)	\$333.98
	Ingredient bin (x2)	\$844.10
	Aluminum bun pan (x10)	\$126.00
	Measuring cup set (x 4)	\$28.76
	Measuring spoon set (x10)	\$14.80
	Aluminum Colander (x2)	\$125.46
	8" fry pan (x2)	\$43.70
	10" fry pan (x4)	\$91.12
	12" fry pan (x4)	\$129.76
	16" wok (x2)	\$53.90
	Roasting pan (x2)	\$101.02
	1lb loaf pan (x6)	\$121.08
	Piano whip 18" (x6)	\$42.00
	Piano whip 14" (x6)	\$37.02
	Food storage containers	\$588.00
Rice cooker	\$314.05	
	Total Material Costs: \$6,651.25	
Program Expenses:	Chef rate: \$35/hr Assistant rate: \$25/hr Session cost (supplies, admin, transportation, packaging): \$18/person	
Pillar one: Seniors Cooking Together	10 sessions 3 hours each session (1 hour prep/2 hour event) 30 hours of sessions total Chef: \$1,050.00 Assistant: \$ 750.00 Session cost (max 15 people/session): \$2,700.00 Pillar one total: \$4,500.00	
Pillar two: Bridging Diversity to Build Community	9 sessions	

Blackfalds Food Bank Appendix A

g. Describe specifically how you will measure the success of the program and your expected results. (Examples: # of participants, # of surveys completed, survey feedback, program waiting list, etc.)

Increased access to programming and social opportunities increases sense of wellbeing and belonging in community.

Measurement:

- interviews
- survey data
- Program stats tracked
- attendance tracked in 2024
- increase in interest / registration for 2025, if funds are raised to continue programming

Increased organizational capacity

Measurement:

- increased programming enables the hub to fulfill its mission
- needs are met within the community, shown by # of participants

h. Are there similar programs offered in the community? If so, explain how they are different.
There are no similar programs offered in the community.

i. Describe your organizations' use of volunteers. Include the nature of volunteer services provided, the number of volunteers and the estimated total annual number of volunteer hours worked.

The Beyond Food Community Hub has a strong volunteer base with a committed, loyal group of volunteers who help run all programs at the hub. The annual total of volunteer hours are 3010 hours. The In the Kitchen Project will continue to utilize volunteers to support the operation of the programming with each of the pillars of the project.

j. Describe the need for this program in the community. Attach letters of support.

The need for this project is seen with the increase in usage at the hub. We seen 18.4% increase from January 2023 to January 2024, a 26.6% increase from February 2023 to 2024 and 44.3% increase in March 2023 to 2024. We have more seniors and newcomers needing support. Thus, providing additional programming is a proactive process that strengthens the protective factors of the residents of our community.

Letters of support are provided from Food Banks Alberta, and Blackfalds Seniors Club

k. Describe the implications of not receiving (or receiving less than requested) grant funding for this program.

The implications of not receiving (or less than requested) grant funding is a delay in services as we source other funding to implement the project.

Part C – Program Budget

Blackfalds Food Bank Appendix A

	<p>4 hours each session (2 hour prep/2 hour event) 36 hours of sessions total Chef: \$1,260.00 Assistant: \$900.00 Session cost (max 50 people/session): \$ 8,100.00 Pillar two total: \$10,260.00</p>
Pillar three: Collective Kitchen	<p>10 sessions 6 hours each session (3 hours prep/3 hour event) 60 hours of sessions total Chef: \$ 2,100.00 Assistant: \$1,500.00 Session cost (max 15 people/session): \$2,700.00 Pillar three total: \$6,300.00</p>
Total Expenses	\$27,711.25

11. The following documentation is required in addition to your application:

- List of the current Board Members
- Minutes of the meeting which approved the current Board Members
- Copy of the Bylaws and/or organizational guidelines
- Minutes of the meeting which approved the grant application
- Letters showing community support for your proposed program

12. Please provide the previous year audited financials.

Grant Funding Requested:

\$27,711.25

Declaration

We, the undersigned officers of the organization, certify that this statement contains a full and accurate account of all matters stated herein:

Name: Chris Keim

Position: Executive Director

Signature: 

Name: Tammie Drew

Position: Chair

Signature: 

Part B – Purpose and Need

1. Demonstration of need:

- What service gap(s) has been identified that shows the social service need for this program in our community?

see appendix

- How does this program/service serve to strengthen and support social functioning of the residents of Blackfalds?

see appendix

2. Organization

- Describe your organization including the type, the purpose, and number of members. Describe the type of program(s) and/or services offered.

see appendix

- What are your organization's goals and objectives for this year?

see appendix

- Does your group have sponsorship or a committee for fundraising? What are your user fees and/or membership dues?

see appendix

- Please list other sources of funding applied for to fund the service/project (even if the application was not successful.)

see appendix

3. The Project

- a. Describe the issue or priority area your project/program proposes to address.

see appendix

- b. In which of the following areas does this project/program impact on social sustainability in our community: Who is impacted by this issue? Please describe.

- Help people to develop independence, strengthen coping skill and become more resistant to crisis;
- Help people to develop an awareness of social needs;
- Help people to develop interpersonal and group skills which enhance constructive relationships among people;
- Help people and communities to assume responsibility for decisions and actions which affect them;
- Provide supports that help sustain people as active participants in the community.

- c. Who is impacted by this issue? Please describe.

see appendix

- d. In what way are they impacted? Please describe short and long term implications.

see appendix

- e. What is the impact of not addressing the issue?

see appendix

- f. How does your project/program plan to address the issue?

see appendix

- g. Describe specifically how you will measure the success of the program and your expected results. (Examples: # of participants, # of surveys completed, survey feedback, program waiting list, etc.)

see appendix

- h. Are there similar programs offered in the community? If so, explain how they are different.

see appendix

- i. Describe your organizations' use of volunteers. Include the nature of volunteer services provided, the number of volunteers and the estimated total annual number of volunteer hours worked.

see appendix

- j. Describe the need for this program in the community. Attach letters of support.

see appendix

- k. Describe the implications of not receiving (or receiving less than requested) grant funding for this program.

see appendix

Part C – Program Budget

Revenue	2024
Fees:	see appendix
Grants:	
Community Donations:	
Fundraising:	
Total Revenue	
Expenses	2024
Personnel:	
Materials & Supplies:	
Other Expenses:	
Total Expenses	
FCSS Funding Request	\$27,711.25

MEETING DATE: June 25, 2024
PREPARED BY: Preston Weran, Director of Infrastructure and Planning Services
PRESENTED BY: Preston Weran, Director of Infrastructure and Planning Services
SUBJECT: **Front Parking Pads Open House**

BACKGROUND

A delegation spoke to their desire to have a front parking pad on their front yard in absence of a garage (hereinafter referred to as a Front Parking Pad) at a Council meeting last year. Front Parking Pads are currently prohibited in the Town due to an August 2009 Council resolution which prohibits any new Front Parking Pads and allows those in existence at the time of the Council resolution to remain as is.

At the November 20, 2023, Standing Committee of Council (SCC) meeting Administration sought direction on whether or not there is a desire to revisit the Town's Front Parking Pad prohibition, and, if so, how restrictive should the regulations be.

The SCC was provided with the results of municipal research on Front Parking Pads and presented a regulation gradient to illustrate the various ways to regulate Front Parking Pads from restrictive to open. The following resolution was carried unanimously by the SCC:

052/23 Councillor Stendie moved That Standing Committee of Council recommends that Council consider the open suggestion, understanding that Administration will provide regulations through the Land Use Bylaw that must be adhered to with variances considered.

CARRIED UNANIMOUSLY

With that direction, Administration drafted regulations for Council's review at the March 12, 2024, Council meeting that would allow Front Parking Pads in all residential districts and would enable landowners to apply to vary the regulations. The following resolution directing public engagement on this matter was carried unanimously by Council:

061/24 Councillor Svab moved That Council direct Administration to conduct public engagement by survey and open house regarding the draft Front Parking Pad regulations, as presented, and report the findings back to Council for consideration.

CARRIED UNANIMOUSLY

Administration presented the open house information and the request to remove the survey on the June 17th Standing Committee where the following motion was passed:

023/24 Mayor Hoover moved That Standing Committee of Council recommends Administration remove the survey requirement from the Front Parking public engagement.

CARRIED UNANIMOUSLY

DISCUSSION

The Front Parking Pad Open House will be held on Wednesday, June 26, 2024, at the Program Room in the Abbey Centre from 6:00 p.m. – 8:00 p.m. Advertisements have been posted on the Town’s social media channels, the Planning & Development page of the Town’s website, posted on the Town’s bulletin board at the Civic Centre upstairs next to Council Chambers and at the Planning & Development front counter, the June edition of “Talk of the Town”, and the Town’s LED signs.

A video invite was also created to increase accessibility for those who struggle with English reading comprehension or would rather view a video than read an advertisement. The video invite was posted on all Town social media channels including YouTube starting the week of June 10th.

In preparation for the Open House, Administration has drafted display boards that:

- Explain what a Front Parking Pad is,
- Describe the current prohibition on them and why the rules were put in place in 2009,
- Explain why Council is reconsidering allowing Front Parking Pads,
- Share the draft regulations and rationale,
- Provide an illustration to further illustrate the draft regulations,
- Provide two blank boards for attendees to write what they like about the proposed rules and what they would change, and
- Share a “road map” to show the next steps after the Open House is complete.

At the Open House, attendees will have an opportunity to sign up to be kept up to date on the draft regulations. A comment sheet asking the public what they like or would change about the proposed regulations, along with space to include any other comments, will also be available.

To capture those who cannot attend, the display boards and a copy of the comment sheet will be made available on the Planning & Development page of the Town’s website after the Open House. All written comments are to be submitted three weeks after the Open House on July 17, 2024.

Once the July 17th deadline has passed, Council will be presented with all submitted comments along with a Land Use Bylaw amendment with any additional changes stemming from the public engagement process. If most comments come back expressing strong opposition to the re-introduction of Front Parking Pads in the Town, a Land Use Bylaw amendment will not accompany the report back, instead additional direction will be sought from Council at that time.

FINANCIAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

- a) That Council amend motion number 061/24 to read “That Council direct Administration to conduct public engagement by open house regarding the draft Front Parking Pad regulations, as presented, and report the findings back to Council for consideration.”


ALTERNATIVES

- a) That Council directs Administration to keep the survey requirement in the Front Parking Pad public engagement.
- b) That Council refer the Front Parking Pad public engagement back to Administration for more information.

ATTACHMENTS

None

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

MEETING DATE: June 25, 2024

PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator

PRESENTED BY: Danielle Nealon, Executive & Legislative Coordinator

SUBJECT: **Economic Development & Tourism Advisory Committee (EDTAC) - Member Resignation**

BACKGROUND

At the June 10, 2024, Economic Development & Tourism Advisory Committee (EDTAC) Meeting, a resignation in the form of an email was presented from Melissa MacLeod, resigning as an EDTAC member-at-large effective immediately.

Member Soper moved that the Economic Development and Tourism Advisory Committee receive Member Melissa MacLeod's resignation letter with regrets.

CARRIED UNANIMOUSLY

The Terms of Reference state that EDTAC is to be comprised of a minimum of eight (8) members from the public at large, in addition to the required two (2) members of Council, appointed annually at the Organizational Meeting. These members-at-large require experience in or a passion for business, innovation, or economic development.

DISCUSSION

With this resignation, there is one member-at-large vacancy on EDTAC. As volunteer applications are received throughout the year, this position will remain open until a volunteer candidate comes forward or is appointed at the annual Organizational Meeting of Council.

FINANCIAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council formally accepts the resignation of Melissa MacLeod from the Economic Development & Tourism Advisory Committee effective immediately, with regrets.

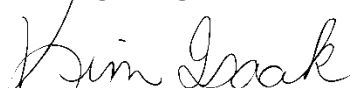
ALTERNATIVES

- a) That Council refer Melissa MacLeod's resignation from the Economic Development & Tourism Advisory Committee back to the Administration for more information.

ATTACHMENTS

- *Resignation Email – Melissa MacLeod*

APPROVALS



Kim Isaak,
Chief Administrative Officers.



Department Director/Author

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0
T: 403.885.6246
C: 204.960.3338
F: 403.600.0045

This message is private and confidential. If you have received this message in error, please notify us and remove it from your system.

From: Melissa MacLeod [REDACTED]
Sent: Tuesday, January 9, 2024 [REDACTED]
Subject: Resignation from EDTAC

[REDACTED]

Hi Rick and Cara,

I am sad to share that I will not be able to continue with the Economic Development and Tourism Advisory Committee, effective immediately.

When I had initially signed up for the posting I was already stretched thin with available time but had wanted to support where there gaps in participation; however, my available time has not improved, in fact I have less time available and am simply over-committed.

I had to review what I have committed myself to and where I can make adjustments, and unfortunately this is one of the commitments I must kindly ask to be removed from.

I appreciate the low commitment the EDTAC is overall but I don't feel that I can give it the proper attention and dedication that it should receive from a volunteer participant.

Thank you,

Melissa MacLeod

MEETING DATE: June 25, 2024

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Community Initiatives Grant – Optimist Club of Blackfalds**

BACKGROUND

In 2024, we budgeted \$15,000 for the Community Initiatives Grant to help local groups improve their programs and events. This not only helps them establish themselves as self-sufficient groups and generate buy-in/memberships, but it also relieves pressure on Town staff to plan programs.

DISCUSSION

We received a Community Initiatives Grant application from the Optimist Club of Blackfalds to offset the cost of signage for the proposed disc golf course in Blackfalds. The Optimist Club’s application was brought forward to the May 8, 2024, Recreation, Culture, and Parks Board Meeting, where it was deferred to a future meeting upon consideration of other potential locations. A presentation on the disc golf course locations was provided at the June 5, 2024, Recreation, Culture and Parks Board Meeting and the Board recommended that Council provide funding to the Optimist Club of Blackfalds for this initiative.

FINANCIAL IMPLICATIONS

The Community Initiatives Grant program currently has \$4,596 remaining in the budget.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council provides funding to the Optimist Club of Blackfalds from the Community Initiatives Grant in the amount of \$2,200.00.

ALTERNATIVES

- a) That Council refer the Optimist Club of Blackfalds Community Initiatives Application to the Recreation, Culture, and Parks Board for more information and bring it back to a future Council Meeting.

ATTACHMENTS

- *Optimist Club of Blackfalds Community Initiatives Application*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



403.885.4677

info@blackfalds.ca

www.blackfalds.ca

Community Initiatives Grant Application Form

Applicant Information

Organization/Group Name: _____

Contact Person: _____

Address: _____

Website (if applicable): _____

Email Address: _____

Contact Phone Number: _____

Type of Organization:

Government Agency

Blackfalds Business

Alberta Societies or Charitable Number

Other

Brief Organization Description: _____

Program/Event Information

Dates/Times: _____

Location(s): _____

Program/Event Description: _____

_____ (Attach if more space required)

Are there any similar programs/events already in Blackfalds? How is your program/event different?

Community Impact

How will this initiative impact the community? _____

Who will be impacted in the community? _____

Are you receiving any funding from other sources? Other grants, donations, or sponsorship?

Will other parties be involved? If Yes, who are they and what support are they providing?

What resources are you contributing (staffing, volunteering, equipment & materials your providing, etc.): _____

Amount Requested: _____

How will the grant money be spent? _____

The personal information collected on this application will be used strictly to facilitate contact upon determination of grant eligibility. This information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act (FOIP)* and will be protected under Part 2 of the Act. Questions regarding the collection and/or use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.ca or by phone at 403.885.6370.

Program/Event Budget:

Please fill in the anticipated budget for your program/event or provide an attached budget.

Revenue	Value \$	Details
Grants		
Donations		
Sponsorships		
Other Revenue		
Total Revenue		
Expenditures		
Materials		
Artist/Instructor/Performance Fees		
Promotional Expenses		
Administrative Costs		
Insurance, Licencing		
Other Costs		
Total Expenditures		
Deficit		

Additional Information _____

Organization Contact Signature: _____

Date: _____

Date Received: _____
Town of Blackfalds Staff Signature: _____

MEETING DATE: June 25, 2024

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Community Initiatives Grant – Blackfalds Silverbacks Senior C Lacrosse Team**

BACKGROUND

In 2024, we budgeted \$15,000 for the Community Initiatives Grant to help local groups improve their programs and events. This not only helps them establish themselves as self-sufficient groups and generate buy-in/memberships, but it also relieves pressure on Town staff to plan programs.

DISCUSSION

We received a Community Initiatives Grant application from the Blackfalds Silverbacks Senior C Lacrosse Team following the June 5, 2024, Recreation, Culture, and Parks Board Meeting. The application is intended to offset costs associated with hosting the Senior C Provincials from July 5 to 7, 2024, in Blackfalds. Costs include padded cushions for fans (\$2,500), food/water (\$2,500—not for resale), and off-ice officials (\$630). The Blackfalds Silverbacks are currently in first place in the league.

FINANCIAL IMPLICATIONS

The Community Initiatives Grant program currently has \$4,596 remaining in the budget.

ADMINISTRATIVE RECOMMENDATION

- | |
|---|
| <p>1. That Council provides funding to the Silverbacks Senior C Lacrosse Team from the Community Initiatives Grant in the amount of \$2,396.00.</p> |
|---|


ALTERNATIVES

- a) That Council refer the Silverbacks Senior C Lacrosse Team Community Initiatives Application to the Recreation, Culture, and Parks Board for more information and bring it back to a future Council Meeting.

ATTACHMENTS

- *Blackfalds Silverbacks Senior C Lacrosse Team Community Initiatives Application*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

COMMUNITY INITIATIVES GRANT APPLICATION

*Please refer to the Community Initiatives Grant Information Package prior to filling out this application

APPLICANT INFORMATION

Organization/ Group Name:	Blackfalds Silverbacks Senior C Lacrosse Team		
Contact Person:	Deneen Weik	Phone Number:	403-304-2700
Mailing Address & Postal Code:	23 Pallo Close Red Deer, AB T4P 1J3		
Email Address:	dweikbowere@gmail.com		
Website (if applicable):	Social Media (if applicable):		
Brief Organization Description:	July 5, 6, 7 / 2024 Blackfalds Silverbacks are hosting Provincials of the top four teams in Alberta totalling 7 games. Blackfalds Silverbacks have operated out of Blackfalds Multiplex >10 years.		

INITIATIVE INFORMATION

Dates/Times:	July 5 th 6pm - July 7 til 3:30
Location(s):	Blackfalds Multiplex
Please provide a brief description of the initiative?	1- If time permits for ordering - Seat Cushion give aways to the first x amt of fans. The event entry is free. Excellent level of skilled lacrosse fulfills a need within the community encouraging local participation of FAN Base + Future Prospects. Our initiative will provide a positive + lasting impact bringing 4 teams and their families for 3 days to the community in excess of 200 people.
How does the initiative fulfill a need with the community?	providing high level entertainment in the sport of lacrosse + support local Hotels, bars, restaurants.

Personal information on this form will be used strictly for obtaining the prescribed consent. This information is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and will be protected under Part 2 of the Act. Questions regarding the collection and use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.com or by phone at 403.885.6370.

COMMUNITY IMPACT

How does the initiative encourage community participation?

* Local Fan base to support & attend for entertainment. Provide Local businesses with Players + families from all of Alberta, increasing Sales + Supports.

What is the cost to attend your program or event?

The entire weekend, all 7 games will be free entry. encouraging all younger lacrosse teams + players to attend.

Is your group/organization receiving funding (donations, grants, sponsorship, other revenues) from other sources?

No other funding

How will the initiative provide a positive and lasting impact on the community?

Senior Mens lacrosse provides a lasting impact on the Blackfald community through highly skilled players providing entertainment. Made up of the two top teams from the North and two from the South

INITIATIVE BUDGET

*Please fill in the anticipated budget for your program/event or provide an attached budget

Revenue:	Value \$	Details
Grants	none at this time	
Donations	none at this time	
Sponsorships	none	Specific to Provincials weekend. not
Other Revenues	RMLL	Provides officials & floor rents score clock
Grant Amount Requested	2500.-	Seat cushions
Total Revenues:		
Expenditures:		
Materials		
Artist/Instructor/Performance Fees	2500	Plan A
Promotional Expenses		cushions, if order can be received in time
Administrative Costs	(PR)	
Insurance, Licencing		Plan B
Other Costs	2500	BBQ Burgers, chips & water provided fans & for Saturday teams
Total Expenditures:		
Deficit:		Plan C - may need to pay for office officials

Additional Information: (RMLL) provides officials and floor time expenses
 Rocky Mountain Lacrosse League

June Deneen Weik
 Name of Applicant (please print)

[Signature]
 Signature of Applicant

June 2/2024
 Date

403-304-2700
 dweikbower@gmail.com

FOR OFFICE USE ONLY

Date Received: _____

Town of Blackfalds Staff Signature: _____

MEETING DATE: June 25, 2024

PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator

PRESENTED BY: Danielle Nealon, Executive & Legislative Coordinator

SUBJECT: **Upcoming Council Meetings**

BACKGROUND

Often over the year, after Council has set the Council Meeting Schedule at their annual Organizational Meeting, there are conflicts with meeting dates and summer holidays, or additional meetings may be required.

DISCUSSION

Administration has become aware that two members of Council will be away for the July 9, 2024, Regular Council Meeting for summer holidays. As no pressing agenda items have been identified at this time, Administration is recommending that the July 9, 2024, Regular Council Meeting be cancelled.

In addition, following the approved 2025 Budget Planning Timelines that were approved by Council at the March 26, 2024, Regular Meeting of Council, we have confirmed there will be no Library Board Meeting in August. As such, Administration is proposing that a Standing Committee of Council Meeting be scheduled for August 6, 2024, for budget discussions.

FINANCIAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That Council cancel the July 9, 2024, Regular Council Meeting and direct Administration to post notice of the cancellation.
2. That Council schedule a Standing Committee of Council Meeting for August 6, 2024 at 7:00 p.m. for budget discussions and direct Administration to post notice of the meeting.

ALTERNATIVES

- a) That Council refer the upcoming of Council Meetings back to Administration for more information.

ATTACHMENTS

- *Approved 2025 Budget Planning Timelines*

APPROVALS



Kim Issak,
Chief Administrative Officer



Department Director/Author

**Town of Blackfalds
2025 Budget Preparation Timeline**

Activity	Details	Budget Phase		Mar-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
Budget Timeline	Finance to Present 2025 Budget Timeline to Council for approval	Planning	RCC	12											
Operating Budget - Staffing Plan	Staffing Plan Discussions with Directors, CAO & HR - recommend beginning in June, with plan established by July 31	Planning	Adm.		1st - 31										
Operating Budget - Utility Rates	Utility Rates Discussions with CAO & Director of Infrastructure & Planning based on Utility Rate Model Review.	Planning	Adm.		1st - 31										
Staffing Updates in Questica	Update: Staffing positions and roles in Questica	Develop	Finance		30 - 31										
Operating Budget - Preliminary Work	Finance - Enter expense changes for Insurance, Utilities, Telephone, Debenture Debt & Interest, etc. Complete for July 31	Develop	Finance			31									
Questica Training	Schedule a staff training session as required	Training	Workshop			31									
Budget Assumptions To Council	Special Meeting for Council to give general budget direction. Council to set priorities, focus areas and give general budget direction. Meeting 5- 8 (dinner @ 5 meeting 5:30)	Planning	Council Special Meeting				6								
Public Engagement - Survey	Prepare the survey questions	Endorse	RCC				13								
Public Engagement - Survey	Survey to take place Aug 26 - Sept 16	Conduct	Adm.				26	16							
Capital Budget Planning	Finance to review the 5 Year Capital Plan with Directors and Managers. Various meetings throughout the months, adjust priorities, Develop timelines and project scope of the 5 year capital Plan.	Develop	Adm.		1st - 31st										
Operating Budget - Preparation	Rollout Budget Manager access; Enter budgets into Questica for 2025-2027. To be completed August 31	Develop	All Departments				1-31								
Public Engagement - Community Information Expo	Council will be represented at the Community Information Expo. Set up at 5 pm, event is 6 pm - 8 pm.	Conduct	Council, Finance Budget Team					11							
Presentations to Council from Town Supported Services, funded and in-kind	Servus Credit Union Library, Blackfalds & Area Historical Society, Beyond Food Community Hub, Blackfalds Chemo Club, STARS, Blackfalds Chamber of Commerce, ANAM - Rural Youth Association. Each to provide approximately 20 min. presentation at September Council Meetings and Standing Committee	Endorse	Council					10,16,24							
Operating Budget - Review	CAO Budget review with Directors and Managers.	Develop	Adm.					1st - 20th							
Capital Budget - CAO Review	CAO review and endorse the Five year Capital Plan	Endorse	CAO					30							
Operating Budget - Balance	Finance to balance operations budget, make revisions requested by Directors, Final Review - CAO Endorsement	Endorse	CAO						4						
Public Engagement Report to Council	Report back to council the results of the on-line Survey	Communicate	Council						8						

MEETING DATE: June 25, 2024
PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator
PRESENTED BY: Danielle Nealon, Executive & Legislative Coordinator
SUBJECT: **Ponoka Stampede Parade Invitation**

BACKGROUND

Annually, the Mayor or designate is invited to attend and take part in the Ponoka Stampede Parade, which typically occurs in late June / early July of each year.

DISCUSSION

On May 2, 2024, an invitation was received for the Ponoka Stampede Parade invitation, which will take place on Friday, June 28, 2024, at 10:00 a.m.

FINANCIAL IMPLICATIONS

Funds are allocated annually for parade candy and the use of the Town's golf cart float.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council approve Mayor Hoover and Councillor Appel's attendance at the Ponoka Stampede Parade on June 28, 2024.


ALTERNATIVES

- a) That Council refer the Ponoka Stampede Parade Invitation item back to Administration or more information.

ATTACHMENTS

- Letter Invitation from Mayor Kevin Ferguson, Town of Ponoka – May 2, 2024

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



May 2, 2024

Mayor Jamie Hoover
P.O. Box 220
Blackfalds AB T0M 0J0

Dear Mayor Hoover:

The 88th Annual PONOKA STAMPEDE will be held this year from June 25 to July 1st. The theme for this year is 'Salute to our Stock Contractors'. We are truly looking forward again to hosting our neighbouring communities, special guests, and honourable dignitaries. We invite you to our most special day as a guest at our parade, the Mayor's lunch, and later be with us while we enjoy some afternoon rodeo entertainment.

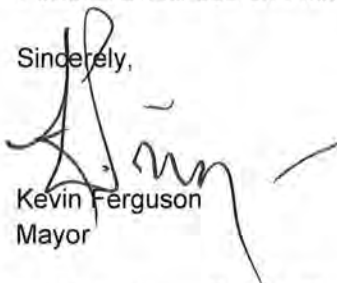
The parade will be held on Friday, June 28th and Town Council has arranged for a decorated trailer/float for the Mayors and Reeves to participate in the parade, and of course Ponoka Town Council will act as your hosts on the float. Parade rules stipulate that candy may not be thrown from a vehicle, however, may be passed out by persons walking the parade route. If your community would also like to participate in the parade, we have attached the parade guidelines and registration form. We anticipate a great turnout for this year's three-mile long parade!

The day will start off with a pancake breakfast hosted by Ponoka Town Council and served in the Curling Lounge (upstairs) at the Ponoka Culture and Recreation (Arena) Complex located at 4410 – 54th Street, from 8:30 – 9:30 a.m. The parade starts at 10 a.m. and following the parade, you will be escorted to the stampede grounds for the Mayor's Lunch.

The Mayor's Lunch starts at noon and will be held at the **Stagecoach Saloon** located east of the main Stampede Grandstand. Parking passes will be available for the Stampede grounds or additional parking is available at the Arena. Complimentary tickets for the afternoon performance of the rodeo are also available.

Please complete the attached form on or before **June 14th** and return by e-mail to legislativeservices@ponoka.ca. If you have any questions, please call (403) 783-0130. We look forward to entertaining you at THE WORLD FAMOUS PONOKA STAMPEDE on Friday, June 28th.

Sincerely,



Kevin Ferguson
Mayor

Enclosures: Parade Guidelines and Registration/Ponoka Stampede Events
RSVP Form





PONOKA STAMPEDE PARADE APPLICATION

**The 88th Ponoka Stampede Parade
Friday, June 28th, 2024**

"Salute to the Stock Contractors"

Thank you for your interest in participating in the Ponoka Stampede Parade! We invite you to go through the material noted below and ensure that you have read and understood all the information presented.

Should you have any further questions, please contact your Parade Director:
Greg Gordon 403-704-3541

Parade Application DEADLINE June 21st, 2024

Email applications to Stampede@PonokaStampede.com

Entries received after the deadline may not be assured a position in the parade.

THE 87th PONOKA STAMPEDE PARADE

FRIDAY, JUNE 28TH, 2024

JUDGING 9:00AM AT THE PONOKA ARENA COMPLEX 4410-54TH STREET PONOKA, ALBERTA

Judging 9:00am SHARP / Parade starts at 10:00am

PARADE CATEGORIES:

1. Professional: an entry built by a professional.
2. Non-professional: an entry built by volunteers to represent a business.
3. Non-Commercial: an entry representing a community organization, built by volunteers.
4. Mounted: any group or individual mounted on horses, mules, ect.
5. 4H: any 4H group- beef, dairy, horse clubs, mechanics, ect.
6. Heavy Horse Hitch: an entry featuring heavy horses.
7. Light Horse Hitch: an entry such as horse and buggy, using regular horses to pull.
8. Antique: any antique motorized vehicle.
9. Decorated Vehicle: vehicle of any age 80% decorated.
10. Sports & Rec: any group from a sports or rec activity or organization.
11. Children's: include carts, decorated bikes, novelty items.
12. Best Marching Band
13. Best Non-Marching Band
14. Towns, Cities & Villages: any entry representing a town, city, etc.
15. Complimentary: any entry which does not wish to be judged.

PONOKA STAMPEDE PARADE GUIDELINES

- 1.) There is nothing more important than SAFETY. All participants are responsible for ensuring that the design and operation of their entry is safe and reliable.
- 2.) Entries should be at the Arena marshalling area before 9:00am for judging. Entries need to be completely assembled and all participants ready for judging.
- 3.) The Parade Committee reserves the right to refuse access to the Parade to any entry deemed unsuitable or dangerous.
- 4.) Emergency vehicles are on site in case of any emergencies.
- 5.) Participants whom PS Parade Officials believe have consumed alcohol or prohibited drugs prior to or during the Parade will be removed from the Parade.
- 6.) Entries must not deviate from the established parade route unless directed by a Parade Official or Police Officer.
- 7.) PS Parade Officials will reject any Entry on Parade Day that does not meet these Guidelines and Best Practices or conform to the description on their Parade Application.
- 8.) Each Parade participant or contractor is responsible for the animal(s) he or she uses or provides. All animals in the PS Parade must be healthy and sound. Parade participant(s) or contractor(s) are responsible for ensuring that they have enough feed for their animals.
- 9.) Items such as candy, balloons and toys may be given out to spectators only by walkers who accompany the float and hand out treats from a safe distance by using bags or pails. At no time is anything allowed thrown from Parade Floats.
- 10.) All entries must be 80% decorated and decorations must be securely fastened.
- 11.) Along the parade route you may encounter parade marshals who have the authority to ask you to keep the pace.
- 12.) All sound systems must have the prior approval of the PS Parade Committee. Inappropriate music (profanity/swearing/degrading, etc.) or attire unsuitable for viewing by our family audience is not acceptable.
- 13.) Anyone driving a motorized vehicle must have a valid driver's license for the appropriate class of vehicle.
- 14.) Parent/Guardian are responsible for all children under the age of 16 years.

IMPORTANT:

All parade floats must be decorated before entering the Ponoka Arena Parking Lot. You can prepare your floats on the west side of the hockey Arena or at the VJV Auction Market parking lot. There will be no drop-offs or extra vehicles allowed in the Arena parking lot. The Arena Parking Lot is reserved strictly for Parade ready floats and entries. You may park at the Catholic School or swimming pool and walk over to the Arena to board your floats or join your groups. All horse people and entries must get ready at the VJV Auction Market. There will be mats and gravel over the Texas Gates.

PARADE ENTRY FORM:

WHO ARE YOU REPRESENTING: _____

CITY/TOWN: _____ PHONE: _____

EMAIL: _____ CONTACT PERSON: _____

PARADE CATEGORY: (1-15) _____

DESCRIPTION OF YOUR PARADE ENTRY: _____

TUESDAY, JUNE 25TH

7:00AM - 8:00PM	DINE AT SIXTH ON THE BLOCK SMOKEHOUSE IN THE TOMMY DORCHESTER PADDOCK.
6:30PM	THE 88TH PONOKA STAMPEDE KICKS OFF WITH AN EVENING PERFORMANCE OF THE VERY BEST IN PROFESSIONAL RODEO ACTION! INFIELD ENTERTAINMENT BY THE ONE-ARMED BANDIT. KUBOTA PRESENTS GORD BAMFORD LIVE IN CONCERT ON THE MAIN STAGE.
9:30PM-1:30AM	BRAYDEN KING LIVE IN THE SHOWDOWN DANCE HALL

WEDNESDAY, JUNE 26TH-SENIORS DAY

7:00AM - 8:00PM	DINE AT SIXTH ON THE BLOCK SMOKEHOUSE IN THE TOMMY DORCHESTER PADDOCK.
12:30PM	WEST COAST AMUSEMENTS MIDWAY OPENS
1:00PM	SENIORS (65+) RECEIVE SUPER DISCOUNTED PRICING TO THE AFTERNOON PRO RODEO. EXPERIENCE INFIELD ENTERTAINMENT FROM THE ONE-ARMED BANDIT AND "PIPER YULE" 4X CANADIAN RODEO ACT OF THE YEAR!
4:30PM-6:15PM	KARLI JUNE LIVE IN THE SHOWDOWN DANCE HALL
6:30PM	SENIORS (65+) RECEIVE SUPER DISCOUNTED PRICING TO THE EVENING CHUCKWAGON RACES. EXPERIENCE THE ALL PRO AND WPCA CHUCKWAGON RACES ALONG WITH THE KIDS WILD PONY RACES, FLYING CROSS JOCKEY DERBY, FIREWORKS AFTER DARK AND MORE! YOUR EVENING TICKET ALSO INCLUDES ADMISSION TO THE SHOWDOWN DANCE HALL (18+)
9:30PM-1:30AM	TRAVIS DOLTER LIVE IN THE SHOWDOWN DANCE HALL

THURSDAY, JUNE 27TH

7:00AM-8:00PM	DINE AT SIXTH ON THE BLOCK SMOKEHOUSE IN THE TOMMY DORCHESTER PADDOCK.
12:30PM	WEST COAST AMUSEMENTS MIDWAY OPENS
1:00PM	EXPERIENCE THE AFTERNOON PONOKA STAMPEDE PRO RODEO WITH INFIELD ENTERTAINMENT FROM THE ONE-ARMED BANDIT AND "PIPER YULE" 4X CANADIAN RODEO ACT OF THE YEAR!
4:30PM-6:15PM	MARTINA DAWN LIVE IN THE SHOWDOWN DANCE HALL
6:30PM	EXPERIENCE MEGHAN PATRICK LIVE ON THE MAIN STAGE AFTER THE ALL PRO AND WPCA CHUCKWAGON RACES. YOUR TICKET ALSO INCLUDES THE KIDS WILD PONY RACES, FLYING CROSS JOCKEY DERBY, FIREWORKS AFTER DARK AND MORE! YOUR EVENING TICKET ALSO INCLUDES ADMISSION TO THE SHOWDOWN DANCE HALL (18+)
11:30PM-1:30AM	KARLI JUNE LIVE IN THE SHOWDOWN DANCE HALL

FRIDAY, JUNE 28TH-PARADE DAY & KIDS DAY

7:00AM-8:00PM	DINE AT SIXTH ON THE BLOCK SMOKEHOUSE IN THE TOMMY DORCHESTER PADDOCK.
10:00AM	PONOKA STAMPEDE DOWNTOWN PARADE "SALUTE TO OUR STOCK CONTRACTORS"
10:00AM-12:00PM	CANADA'S GREATEST HORSEMAN HERDING COMPETITION AT THE CALNASH AG EVENT CENTRE
12:30PM	WEST COAST AMUSEMENTS MIDWAY OPENS
1:00PM-6:00PM	WILD WEST TRADESHOW AT THE ARENA COMPLEX
1:00PM-6:00PM	SUMMER SPECTACULAR REINING COW HORSE SHOW AT THE CALNASH AG EVENT CENTRE.
1:00PM	IT'S KIDS DAY! KIDS 12 & UNDER ARE FREE TO THE AFTERNOON PRO RODEO. (TICKET MUST BE RESERVED) EXPERIENCE THE AFTERNOON PONOKA STAMPEDE PRO RODEO AND WOMEN'S RANCH BRONC RIDING. ENJOY INFIELD ENTERTAINMENT FROM THE ONE-ARMED BANDIT AND "PIPER YULE" 4X CANADIAN RODEO ACT OF THE YEAR!
4:30PM-6:15PM	OLIVIA ROSE LIVE IN THE SHOWDOWN DANCE HALL
6:30PM	EXPERIENCE RANDALL KING LIVE ON THE MAIN STAGE AFTER THE ALL PRO AND WPCA CHUCKWAGON RACES. YOUR TICKET ALSO INCLUDES THE KIDS WILD PONY RACES, FLYING CROSS JOCKEY DERBY, FIREWORKS AFTER DARK AND MORE! YOUR EVENING TICKET ALSO INCLUDES ADMISSION TO THE SHOWDOWN DANCE HALL (18+)
11:30PM-1:30AM	HILLSIDE OUTLAWS LIVE IN THE SHOWDOWN DANCE HALL

SATURDAY, JUNE 29TH

7:00AM-8:00PM	DINE AT SIXTH ON THE BLOCK SMOKEHOUSE IN THE TOMMY DORCHESTER PADDOCK
8:00AM-6:00PM	SUMMER SPECTACULAR REINING COW HORSE SHOW AT THE CALNASH AG EVENT CENTRE
10:00AM-12:00PM	CANADA'S GREATEST HORSEMAN STEER STOPPING COMPETITION AT THE CALNASH AG EVENTS CENTRE
10:00AM-6:00PM	WILD WEST TRADESHOW AT THE ARENA COMPLEX
12:30PM	WEST COAST AMUSEMENTS MIDWAY OPENS
1:00PM	EXPERIENCE THE AFTERNOON PONOKA STAMPEDE PRO RODEO WITH WOMEN'S RANCH BRONC RIDING. ENJOY INFIELD ENTERTAINMENT FROM THE ONE-ARMED BANDIT AND "PIPER YULE" 4X CANADIAN RODEO ACT OF THE YEAR!
4:30PM-6:15PM	HILLSIDE OUTLAWS LIVE IN THE SHOWDOWN DANCE HALL
6:30PM	WILD WEST PBR PONOKA! EXPERIENCE THE ALL PRO AND WPCA CHUCKWAGON RACES, KIDS WILD PONY RACING AND WILD WEST PBR PONOKA. CONCERT BY CRAIG MORITZ ON THE MAIN STAGE AFTER THE PBR. YOUR TICKET ALSO INCLUDES ADMISSION TO THE SHOWDOWN DANCE HALL (18+)
11:30PM-1:30AM	DONNY LEE LIVE IN THE SHOWDOWN DANCE HALL

SUNDAY, JUNE 30TH

7:00AM-8:00PM	DINE AT SIXTH ON THE BLOCK SMOKEHOUSE IN THE TOMMY DORCHESTER PADDOCK
8:00AM	COWBOY CHURCH SERVICE
8:00AM-8:00PM	SUMMER SPECTACULAR REINING COW HORSE SHOW AT THE CALNASH AG EVENT CENTRE
10:00AM-12:00PM	CANADA'S GREATEST HORSEMAN REIN AND FENCE COMPETITION AT THE CALNASH AG EVENT CENTRE
10:00AM-6:00PM	WILD WEST TRADESHOW AT THE ARENA COMPLEX
12:30PM	WEST COAST AMUSEMENTS MIDWAY OPENS
1:00PM	EXPERIENCE THE AFTERNOON PONOKA STAMPEDE PRO RODEO AND WOMEN'S RANCH BRONC RIDING. ENJOY INFIELD ENTERTAINMENT FROM "PIPER YULE" 4X CANADIAN RODEO ACT OF THE YEAR!
4:00PM-6:00PM	CANADA'S GREATEST HORSEMAN FINALS AT THE CALNASH AG EVENT CENTRE
4:30PM-6:15PM	DONNY LEE LIVE IN THE SHOWDOWN DANCE HALL
6:30PM	EXPERIENCE JADE EAGLESON LIVE ON THE MAIN STAGE AFTER THE ALL PRO AND WPCA CHUCKWAGON RACES. YOUR TICKET ALSO INCLUDES THE KIDS WILD PONY RACES, FLYING CROSS JOCKEY DERBY, FIREWORKS AFTER DARK AND MORE! YOUR EVENING TICKET ALSO INCLUDES ADMISSION TO THE SHOWDOWN DANCE HALL (18+)
11:30PM-1:30AM	TOMMY CHARLES LIVE IN THE SHOWDOWN DANCE HALL

MONDAY, JULY 1ST

7:00AM-8:00PM	DINE AT SIXTH ON THE BLOCK SMOKEHOUSE IN THE TOMMY DORCHESTER PADDOCK
8:00AM-8:00PM	SUMMER SPECTACULAR REINING COW HORSE SHOW AT THE CALNASH AG EVENT CENTRE
10:00AM-6:00PM	WILD WEST TRADESHOW AT THE ARENA COMPLEX
11:00AM-5:00PM	BBQ AT HAMMY'S PONOKA
12:30PM	WEST COAST AMUSEMENTS MIDWAY OPENS
1:00PM	CANADA DAY AT THE PONOKA STAMPEDE PRO RODEO FINALS WHERE THE TOP 12 COWBOYS AND COWGIRLS IN EACH EVENT COMPETE FOR A TOP 4 SPOT TO ADVANCE TO THE EVENING STAMPEDE SHOWDOWN.
6:30PM	EXPERIENCE THE 88TH PONOKA STAMPEDE SHOWDOWN. ALL PRO CANADIAN CHUCKWAGONS \$10,000 DASH FOR CASH, WORLD PROFESSIONAL CHUCKWAGONS TOMMY DORCHESTER \$75,000 DASH FOR CASH, PONOKA STAMPEDE PRO RODEO SHOWDOWN AND CATTLE RAFFLE FINAL DRAWING FOR \$75,000 CASH OR 40 BRED HEIFERS & PONOKA STAMPEDE SHOWDOWN ROUND MEGA CASH RAFFLE DRAWING.



PONOKA STAMPEDE PARADE 2024

FRIDAY, JUNE 28, 2024

Name & Contact Information:	
Participating on Central Alberta Mayors/Reeves/Float?	
Mayor's Luncheon: # Attending: _____	Names:
Rodeo Tickets: June 28 th Afternoon performance	# of Tickets: _____

Please return on or before **June 14, 2024** to:

Email: legislativeservices@ponoka.ca

If you require additional information, please call (403)783-0130

MEETING DATE: June 25, 2024
PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator
PRESENTED BY: Danielle Nealon, Executive & Legislative Coordinator
SUBJECT: **Bowden Daze Parade Invitation**

BACKGROUND

Annually, the Mayor or designate is invited to attend and take part in the Bowden Daze Parade Invitation, which typically occurs in July of each year.

DISCUSSION

On June 5, 2024, an invitation was received for the Bowden Daze Parade, which will take place on Saturday, July 13, 2024, at 11:00 a.m. It is of note that Mayor Hoover and Councillor Svab will be attending the Lacombe Days Parade, and Councillor Coulter will be attending the Rimbey Rodeo Parade, both taking place on July 13, 2024 and will not be using the Town's golf cart float.

FINANCIAL IMPLICATIONS

Funds are allocated annually for parade candy and the use of the Town's golf cart float.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council designates a dignitary to attend the Bowden Daze Parade on July 13, 2024.

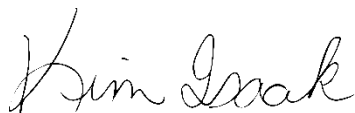
ALTERNATIVES

- a) That Council sends regrets to the Town of Bowden and best wishes for a successful parade.
- b) That Council refer the Bowden Daze Parade Invitation item back to Administration.

ATTACHMENTS

- *Bowden Daze Parade Invitation Letter from the Bowden Daze Parade Coordinators*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



Mayor Jamie Hoover
Town of Blackfalds
Box 220
Blackfalds, Alberta
T0M 0J0

Dear Mayor Hoover,

RE: Bowden Daze Parade July 13, 2024

Yee Haw! On behalf of the Mayor and Council, we invite you to help The Town of Bowden celebrate its annual Bowden Daze Rodeo Weekend coming up July 12-14, 2024. This year our theme is "Salute to Bowden & District Agriculture Society". We encourage participants to incorporate the parade theme into their entry and attire.

The Town of Bowden permits the dispensing of wrapped candy along the parade route. You must provide your own candy.

The parade will marshal at Bowden Grandview School, 2238 – 21 Avenue between 9:30 – 10:30 am, and will start at 11:00 sharp.

To assist with our planning, please fill in the attached parade registration and return it to the Town of Bowden Office (2101 – 20 Avenue) in person, by email (info@bowden.ca) or by fax at 403-224-2244.

We look forward to having you join us!

Warm regards,
Bowden Daze Parade Coordinators
Town of Bowden
info@bowden.ca
PH-403-224-3395 FAX-403-224-2244

MEETING DATE: June 25, 2024
PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator
PRESENTED BY: Danielle Nealon, Executive & Legislative Coordinator
SUBJECT: **Bentley Annual Fair and Rodeo Invitation**

BACKGROUND

Annually, the Mayor or designate is invited to attend and take part in the parade as part of the Town of Bentley's Annual Fair and Rodeo, which typically occurs in August of each year.

DISCUSSION

On June 12, 2024, an invitation was received for the Bentley Annual Fair and Rodeo Parade, which will take place on Thursday, August 8, 2024, at 1:00 p.m.

FINANCIAL IMPLICATIONS

Funds are allocated annually for parade candy and the use of the Town's golf cart float.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council designates a dignitary to attend the Town of Bentley Annual Fair and Rodeo Parade on August 8, 2024.

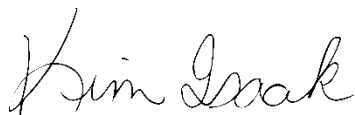
ALTERNATIVES

- a) That Council sends regrets to the Town of Bentley and best wishes for a successful parade.
- b) That Council refer the Town of Bentley Annual Fair and Rodeo Parade Invitation item back to Administration.

ATTACHMENTS

- *Letter Invitation from Mayor Greg Rathjen, Town of Bentley – June 12, 2024*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



June 12, 2024

Mayor Jamie Hoover
Town of Blackfalds
Box 220
Blackfalds AB T0M 0J0

Your Invited

Please Join us for our Annual Fair and Rodeo
August 8th to 10th, 2024

Parade Theme:

"Salute to the 75th Anniversary of the Bentley Municipal Library"

Dear Jamie

The Town of Bentley would be honored to have you and your guest(s) come and experience our annual Fair Days, which run August 8th to August 10th. The event kicks off with a community pancake breakfast on the morning of Thursday August 8th and our annual parade in the afternoon.

Please join us for a luncheon at the Bentley Municipal office at 11:30am with the parade to follow at 1:00pm. If you plan on attending, we ask you to please RSVP for the luncheon, on or before Wednesday July 24, 2024, to the Town Office at 403-748-4044, or by email to info@townofbentley.ca

If your municipality/organization has a float, we would love your participation as well. Even if you do not have a float, but still wish to participate in the parade, we can arrange for a vehicle to be available. Please remember to bring an identification sign, "if you have one," that can be placed on the exterior of a vehicle, to help identify you or the organization that you are representing. If you are entering a float, the judging of floats will commence at around 11:30am. If you are not entering a float, but wish to participate in the parade, then you should be at the staging area at around 12:00pm or shortly thereafter.

Please note for safety purposes, we ask that no candy be thrown from a moving vehicle.

For further information regarding the day and the events planned, please refer to the Town of Bentley Facebook page or our website at www.townofbentley.ca Information will be posted as it becomes available.

Yours Truly,


Mayor Greg Rathjen

Box 179, Bentley AB T0C 0J0 Ph.
403.748.4044 | Fx. 403.748.3213
info@TownofBentley.ca
www.TownofBentley.ca



MEETING DATE: June 25, 2024
PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator
PRESENTED BY: Danielle Nealon, Executive & Legislative Coordinator
SUBJECT: **Alix Days Parade Invitation**

BACKGROUND

Annually, the Mayor or designate is invited to attend and take part in the Alix Days Parade, which typically occurs in August of each year.

DISCUSSION

On June 10, 2024, an invitation was received for the Alix Days Parade, which will take place on Saturday, August 17, 2024, at 10:00 a.m.

FINANCIAL IMPLICATIONS

Funds are allocated annually for parade candy and the use of the Town's golf cart float.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council designates a dignitary to attend the Alix Days Parade on August 17, 2024.

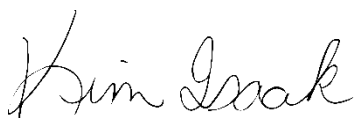
ALTERNATIVES

- a) That Council sends regrets to the Town of Alix and best wishes for a successful parade.
- b) That Council refer the Alix Days Parade Invitation item back to Administration.

ATTACHMENTS

- *Letter Invitation from Alix and District Chamber of Commerce*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author



The Alix & District Chamber of Commerce will be hosting the **Alix Days Parade 2024** on Saturday, August 17, and we would love to see you, your business, your group, your family, and everyone join us.

Enjoy all you can eat at the **Pancake Breakfast** from 8am to 10 am at the Fire Hall, right across the street from the Alix MAC School grounds. All proceeds go to support our volunteer firefighters and first response team.

Parade participants will line up at the school grounds at 9 am, to be ready for judging at 9:30. **Parade begins at 10 am.**

A map of the parade route is attached with the entry form, and both are available on our Chamber of Commerce Facebook page as well as the Village of Alix website. Please mail your completed form to the Chamber at: Box 831, Alix, AB, T0C 0B0 or email to: options.alix@gmail.com

Don't forget the **Rodeo**, and be sure to check out the village for other events, and take time to enjoy the beach!

So come participate; show us your stuff! – or just come on out and enjoy
Alix Days!

Questions or Queries?

The Chamber Parade Committee:

Arlene: 403-318-9906 Glenna: 403-350-4079

Charles: 403-352-6227

options.alix@gmail.com



ALIX DAYS
PARADE REGISTRATION
SATURDAY AUGUST 17, 2024

Assembly: ALIX SCHOOL FIELD (Corner of 50th Ave and Wood Ave)
PARADE LINEUP 9:00 am
JUDGING 9:30 am
PARADE BEGINS AT 10:00 am

ENTRY TYPE: Please tick all that apply

- CLUBS & ORGANIZATIONS:** entry representing a community organization, built by volunteers
- COMMERCIAL Non Professional:** entry built by volunteers to represent a business
- COMMERCIAL Professional:** entry built by professionals to represent a business or organization
- MUNICIPALITIES:** entry representing a town, city, village, etc.
- VINTAGE VEHICLES:** antique cars or trucks
- VINTAGE FARM EQUIPMENT:** antique tractors, and farm equipment
- ANIMAL:** Individuals or Groups mounted on horses, mules, etc., or with vehicles drawn by animals
- MUSIC:** Bands or Musical Groups, Marching or Non-marching
- CHILDREN:** Decorated Bikes, Skateboards, Scooters, etc.
- COMPLIMENTARY:** Any entry that does not wish to be judged.

OUR ENTRY INCLUDES:

- Mascot Walkers Music Costumes Pets
- Other (please describe) _____

Name of Organization: _____ **Contact:** (please print name) _____

Phone # _____ **Fax #** _____ **email address** _____

We are aware that pictures and videos may appear in promotional materials used by the Village of Alix and Alix & District Chamber of Commerce for future publications and advertising.

I (we) have read, understood and agree to all guidelines on page 2 of this registration form.

Signature: _____

ALIX DAYS
PARADE GUIDELINES
SATURDAY AUGUST 17, 2024



Weather, Delays and Cancellations

The parade will take place rain or shine. It may be delayed for up to two hours in the event of **extreme weather** - hail, high winds, excessive precipitation, thunderstorms, lightning or other hazardous conditions. Only if such conditions continue for longer than two hours will the parade be cancelled.

Parade Safety Requirements

Units carrying people must be equipped with adequate restraining devices to keep anyone from falling from the unit. Units requiring generators, etc., should be equipped with a fire extinguisher.

Candy may be thrown throughout the parade. For safety's sake, we would prefer that candy be handed out by walkers rather than being thrown from moving vehicles.

Small children must be supervised prior to and during the parade, with a minimum of 1 adult per 8 children.

Participants on bikes, skateboards, rollerblades, scooters, ATV's , etc., must wear helmets and proper protective equipment

All drivers must have a valid driver's license, and all vehicles must be insured.

If managing livestock or pets or equipment becomes problematic, please pull your entry off the parade route at the first suitable location.

Emergencies

We all hope for a great and safe parade. But should an emergency occur, please pull **all entries** off to the right to allow for safe passage of emergency vehicles.

The Chamber of Commerce reserves the right to refuse any entry we deem unsuitable

ALIX DAYS PARADE ROUTE

