



**Town of Blackfalds**  
**Regular Council Meeting**  
5018 Waghorn Street  
September 14, 2021 at 7:00 p.m.

**AGENDA**

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1. **Call to Order**
2. **Land Acknowledgement**
  - 2.1 Treaty Six Land Acknowledgement
3. **Adoption of Agenda**
  - 3.1 Agenda for September 14, 2021
4. **Delegation**

None
5. **Public Hearing**

None
6. **Business Arising from Minutes**

None
7. **Business**
  - 7.1 COVID-19 Response Update
  - 7.2 Request for Decision, Special Events Permit
8. **Action Correspondence**
  - 8.1 Rail Safety Week 2021
9. **Information**
  - 9.1 Eagle Builders Centre - Revised Dates for Opening (*verbal*)
  - 9.2 Land Use Bylaw and Fees and Fines Bylaw Update
  - 9.3 National Day of Truth and Reconciliation Update
  - 9.4 Report to Council, Building and Development Permit Report – August 2021
  - 9.5 Report to Council, Enforcement Services Monthly Report – August 2021
  - 9.6 BOLT Transit Report – August 2021
  - 9.7 Lacombe County Council Meeting Highlights – August 26, 2021
  - 9.8 RCMP Pay Increase Report
  - 9.9 Recreation, Culture and Parks Board Meeting Minutes – June 2, 2021
10. **Round Table Discussion**

None
11. **Adoption of Minutes**
  - 11.1 Minutes from Regular Council Meeting on August 24, 2021
12. **Notices of Motion**

None
13. **Business for the Good of Council**

None
14. **Confidential**
  - 14.1 FOIP S. 24
  - 14.2 FOIP S. 24
  - 14.3 FOIP S. 24
15. **Adjournment** – Verbal

***Future Meetings/Events:***

- *Standing Committee Meeting – September 20, 2021*



# Treaty 6 Acknowledgement

**Blackfalds Town Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.**





**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
COUNCIL REPORT**

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**MEETING DATE:** September 14, 2021

**PREPARED BY:** Ken Morrison

**SUBJECT:** COVID-19 Pandemic Update

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**BACKGROUND:**

September 10<sup>th</sup>, 2021 marked 18 months since Council was first updated on what the world has become more than familiar with, **the COVID 19 Pandemic**.

The peak of the first wave was reached on April 30, 2020, when the number of cases in the Province of Alberta reached 3,022, by December 14<sup>th</sup> of 2020, there were 20,500 active cases.

March 13<sup>th</sup> of 2020, the Town of Blackfalds made the decision to close the arena and the Abbey Centre one week early, with all facilities closing on March 16<sup>th</sup>, 2020. At this time Alberta had 97 confirmed cases and 569 Canada wide. Albertans were prohibited from attending public recreational facilities, private entertainment facilities, gyms, swimming pools, arenas, science centres and similar venues. On March 17<sup>th</sup>, 2020 Alberta declared a local state of public health emergency.

On May 14<sup>th</sup> the Province entered their first stage of a 3-stage provincial relaunch. The Town of Blackfalds announced the Bike Skills and Skate Parks would re-open with the Civic Centre opening as of the 25<sup>th</sup> of May, aligning with Stage 1 of the provincial relaunch.

By August the numbers of positive cases were climbing at an alarming rate. On November 20<sup>th</sup>, Dr. Hinshaw announced Alberta's situation was "grim", with ICU's reaching their capacity as hospitalizations increased.

November 24<sup>th</sup>, 2020 the Province declared their second State of Local Emergency, putting in place Enhanced Public Measures to combat the dramatic increase in cases. The Town of Blackfalds Council passed Face Coverings Bylaw 1253.20, which came into effect on November 30<sup>th</sup>.

On December 8<sup>th</sup>, the Province announced new health restrictions, prohibiting indoor gatherings both public and private. With this announcement, the Town of Blackfalds closed many of its facilities.

On December 15<sup>th</sup>, as cases climbed, Alberta gave the first vaccines to healthcare workers in Calgary and Edmonton. Alberta has continued to roll out the vaccine starting with the most vulnerable.

Early in 2021, the provincial government began lifting restrictions (**The Path Forward**). However, this was interrupted when the Third Wave occurred fueled by "variants of concern".

On March 22<sup>nd</sup> the Province announced they had no intention to move to Step 3 of The Path Forward without the number of hospitalizations being under 300 and declining.



## TOWN OF BLACKFALDS REGULAR COUNCIL MEETING COUNCIL REPORT

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This resulted in the Province rolling back the re-opening process until there was sufficient first vaccine doses distributed amongst residents.

On April 6<sup>th</sup>, due to the increasing caseload and hospitalizations, Premier Kenney announced an immediate rollback to "Step 1" restrictions effective at midnight, and that indoor dining at bars and restaurants would also be restricted beginning April 9<sup>th</sup>. An exception was provided for outdoor dining.

On May 1, Alberta exceeded its highest increase of daily cases for the third consecutive day. May 4, Premier Kenney argued that the province needed to take the pandemic seriously, "put the health care system first", and that "we are facing very serious new province-wide restrictions, including a stricter limit on public gatherings and retail capacity effective immediately, closing all schools to in-person classes on May 7, and ordering the closure of personal care services and outdoor dining at restaurants beginning May 10".

On May 26, Premier Kenney announced the *Open for Summer Plan*, a three-step framework to lift the majority of Alberta's public health orders by July, provided that vaccination numbers increase and hospitalizations continue to decrease.

On June 18, 2021, Premier Kenney announced that almost all COVID-19-related restrictions in Alberta would be lifted on July 1 in the third and final stage of the "**Open for Summer Plan**," as over 70% of eligible residents had received at least one vaccine dose as of June 17. By June 25, at least four million vaccine doses had been administered, and just over 34% of residents had been fully vaccinated

On July 1<sup>st</sup>, the Province lifted almost all remaining public health orders declaring Alberta "open for summer".

On July 28<sup>th</sup>, the Province announced it would treat COVID 19 as an endemic, even though they were reporting their largest increase in new cases since June 8<sup>th</sup>. This meant it would treat COVID-19 as any other respiratory virus, like influenza going forward. This meant they planned to phase out mandatory isolation of close contacts by July 29<sup>th</sup> and positive cases by August 16<sup>th</sup>.

On August 13<sup>th</sup> the Province announced the delay of the discontinuation of mandatory self-isolation, assessment centres for symptomatic testing and the public transport mandate until September 27<sup>th</sup>.

On September 3<sup>rd</sup>, with cases climbing, the Province announced the re-introduction of mandatory masking in all indoor public spaces and workplaces. An exception was made for schools, and when participating in physical fitness activities or a worship service. An incentive of \$100 was offered to encourage those not vaccinated to get "the jab".

As of September 8<sup>th</sup>, with COVID-19 cases climbing, daily deaths increasing, and hospitalization numbers rising, day surgeries, elective surgeries and some outpatient procedures are being cancelled. Some school boards across the Province implemented mandatory masks for K-12, with others still considering.

On September 9<sup>th</sup>, the Province announced they would be moving patients out of acute-care hospital beds, making room for others sick with COVID-19. Patients moved will be





## TOWN OF BLACKFALDS REGULAR COUNCIL MEETING COUNCIL REPORT

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taken care of at home. With this they announced 36 million in new funding to allow more Albertans to receive care outside hospitals.

On September 9<sup>th</sup>, Alberta announced 1,510 new cases the highest increase since May and nine new deaths. 679 hospitalizations were reported with 154 of them in the ICU.

### **DISCUSSION:**

The Town of Blackfalds throughout the Pandemic has worked actively to ensure the public and staff were informed through regular communication. Focus has been an emphasis on a healthy work environment for our staff and accurate timely information to our residents.

As an employer we have followed the lead of the Province in the regulations put in place and often surpassed, putting in place a Mask Bylaw prior to a provincial mandate.

Our Civic facilities continue to be cleaned on a regular basis and staff are provided access to the necessary PPE.

With the September 4<sup>th</sup> mandate in place by the province requiring masks in the workplace, we are continuing to monitor our staff and facilities. All facilities are currently open and operating as normal within the guidelines put in place by the Province.

Administration will continue to monitor the situation as we work our way as a province through the 4<sup>th</sup> wave of this pandemic.

### **FINANCIAL IMPLICATIONS:**

- At this point financial implications resulting from the closure of town facilities and reaction to COVID-19 are substantial. The Provincial Municipal Operating Support Transfer funding provided to the Municipality has assisted in offsetting costs and lost revenue due to the pandemic.

**Approvals:**

A handwritten signature in black ink, appearing to be "Myron Thompson", written over a horizontal line.

CAO Myron Thompson

A handwritten signature in blue ink, appearing to be "Ken B. Morrison", written over a horizontal line.

Ken Morrison E.M. & P.S Mgr.



Town of Blackfalds  
**REGULAR COUNCIL MEETING  
REQUEST FOR DECISION**

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**MEETING DATE:** September 14, 2021

**PREPARED BY:** Sue Bornn, FCSS Manager

**SUBJECT:** Culture Days Fireworks Special Event Permit

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**BACKGROUND**

As a part of the 2021 Blackfalds Culture Days celebrations, the Town intends to provide a drive-in movie on Friday, September 24<sup>th</sup> and a fireworks show on Saturday, September 25<sup>th</sup> for the community to enjoy.

**DISCUSSION**

In celebration of Blackfalds Culture Days, a drive-in movie event will be held for the community. This event will be a double feature with Disney's Cruella starting at 6:30pm followed by Jurassic Park at 9:15pm. Multiple Food Trucks will be onsite, and admission will be by a donation to Beyond Food Community Hub (Food Bank) or Blackfalds FCSS Subsidized Programming.

On September 25<sup>th</sup>, 2021 starting approximately 8:30 p.m. a fireworks show will be hosted by the municipality at the location immediately to the east of our RCMP Detachment/Fire Hall.

**FINANCIAL IMPLICATIONS**

The cost of the Drive-in Movie totals \$5,565, the Fireworks show totals \$7,500. This is included in the Culture Days budget (\$5,000), with the additional coming from the grant received in partnership with the Library as well as sponsorship from Vesta Energy.

**ADMINISTRATIVE RECOMMENDATIONS**

That Council move to approve the Special Event Application Permit for the Blackfalds Culture Days Drive-in Movie double feature planned for September 24, 2021.

That Council move to approve the Special Event Application Permit for the Blackfalds Culture Days Fireworks planned for September 25, 2021.

**ATTACHMENTS**

- *Blackfalds Culture Days Special Event Applications*

**APPROVALS**

  
\_\_\_\_\_  
CAO Myron Thompson

  
\_\_\_\_\_  
Department Director/Author



## THE TOWN OF BLACKFALDS

### PERMIT FOR SPECIAL EVENTS

PERMIT NO. \_\_\_\_\_

1. The applicant should be aware of the requirements of the Special Event Permit and Traffic Bylaws which governs parades/processions, assemblies, etc. (copies are available through the Administrative Assistant at the Town Office).
2. Application to hold a special event must be made to the Town not less than 4 weeks prior to the time desired to hold the event. Applications must be accompanied by the completed route map and Certificate of Insurance.
3. Event Categories:  
Applicants will be invoiced for processing costs as follows:
  - A. Parades / Special Events held on major roadways as designated in the Special Event Approval Policy. The Public Works Department must have a minimum of 15 working days advance notice to arrange barricading and signage if roads are to be closed.  
Cost: No processing fee.
  - B. Parades / Special Events held on all other roadways. The Public Works Department must have a minimum of 5 working days advance notice to arrange barricading and signage if roads are to be closed.  
Cost: No processing fee.
  - C. Special Events held on all other city property, including parking lots, parks, trails, playgrounds, etc.  
Cost: No processing fee.
4. The applicant shall contact the R.C.M.P. Town Detachment (phone 885-0020) a minimum of 2 weeks prior to the event with regard to any Police assistance required.
5. All applicants will be processed through the Director of Community Services, phone 885-6440. The Recreation, Parks & Culture Department will notify sponsoring groups when approved applications can be picked up.
6. A copy of this permit, signed by the appropriate Town official, must be kept at the special event location and be produced upon demand.

APPLICANT INFORMATION	Name of Sponsoring Group: <u>Town of Blackfalds</u>
	Address <u>Box 220</u> Postal Code <u>T0M 0T0</u>
	Name of Contact Person <u>Sue Bornn</u>
	Address <u>Box 220</u> Postal Code <u>T0M 0T0</u>
	Phone (bus) <u>403 885 6247</u> (res.) _____
	Fax _____ E-mail <u>sbornn@blackfalds.com</u>

SPECIAL EVENT (✓ appropriate box)	Name of Event <u>Blackfalds Culture Day.</u>
	Description of Event <u>Fireworks.</u>
	Date <u>Sep 25</u> Time: From <u>8:30</u> am / pm To <u>8:45</u> am / pm
	Staging Area: Start <u>1pm</u> Finish <u>10:30 pm</u>
	Number of Participants <u>Community</u>
	List of equipment, vehicles, material proposed on site by applicant (if applicable)

Date: <u>Sept 8, 2021</u>	Signature of Applicant: <u>[Signature]</u>
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ORIGINAL: Permit Coordinator -Community Services Department  
COPIES: Applicant; RCMP (Bylaws), Town Council, Engineering, Emergency Services; Public Works; Parks Facilities Superintendent  
Licensing & Inspections.



# WAIVER FORM

To be signed by Applicant	The applicant, on its own behalf and on behalf of its officers, agents and employees, waives the right to bring any claim against the Town of Blackfalds and its officers, agents and employees for any matter arising out of or in anyway connected with the Special Event, including claims based on the alleged negligence of the Town or its officers, agents or employees. The applicant further agrees to indemnify and save harmless The Town of Blackfalds, its officers, agents and employees from and against all claims of any nature, including negligence, arising out of or in any way connected with the Special Event.	
	Sponsoring Group <u>Town of Blackfalds.</u>	
	Per <u>Guegen</u>	- Date <u>Sept 8, 2021</u>

## PLEASE READ CAREFULLY

CONDITIONS OF APPROVAL	Approved (Subject to Conditions): _____ Conditions: _____
	Denied _____ Reason: _____
	1. Applicant to complete the attached map clearly outlining the route or location of the special event together with notation of the start and finish location, if applicable, and any other pertinent details. (E.g. requests for road closures, parking removal).
	2. Applicant to submit a valid certificate of insurance with the application. The certificate to show a minimum liability amount of <u>\$2,000,000.00</u> and to have the Town of Blackfalds as an Additional Named Insured for the date(s) of the event.
	3. The promoters shall comply with all applicable laws, including bylaws and regulations.
	4. Applicant to pay for the necessary advertising of road closures, signing, and barricading costs as identified by the Public Works Manager, and to ensure affected businesses and residences are made aware of such closures.
	5. Applicant to ensure adequate traffic control through consultation with R.C.M.P., Town Detachment.
	6. Applicant to ensure adequate first aid service is available.
	7. Applicant to ensure participants provide right-of-way to emergency vehicles.
	8. Applicant to be responsible for resulting clean-up of route or location at which the event occurs.
	9. Flag markers or removable signs only to be used for marking routes on trails/sidewalks/roads. <b>ABSOLUTELY NO PAINT</b>
11. Special Conditions:	
<p align="center"><b>SPECIAL CONDITIONS ACCEPTED BY APPLICANT</b></p> <p>PER: _____ (Signature)</p>	

FAILURE TO COMPLY WITH THE CONDITIONS HEREIN COULD RESULT IN THE APPROVAL BEING WITHDRAWN, FUTURE APPLICATIONS BEING DENIED, AND/OR PROSECUTION FOR BREACH OF TOWN BYLAWS.

TOWN APPROVAL	
1. Signing Authority for Category A & B Events	
Chief Administrative Officer _____	Date <u>Sept 9, 2021</u>
2. Signing Authority for Category C Events	
Director of Community Services _____	Date <u>Sept 9/21</u>

ORIGINAL: Permit Coordinator - Community Services Department.  
COPIES: Applicant; RCMP (Bylaws); Town Council; Engineering; Emergency Services; Public Works, Parks Facilities Superintendent; Licensing & Inspections.



## THE TOWN OF BLACKFALDS

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	Phone (bus) <u>403 895 6247</u> (res.) _____
	Fax _____ E-mail <u>sbornn@blackfalds.com</u>

<b>SPECIAL EVENT</b> (✓ appropriate box)	Name of Event <u>Blackfalds Culture Day</u>
	Description of Event <u>Drive In Movie</u>
	Date <u>Sep 24</u> Time: From <u>5</u> am / pm To <u>midnight</u> am / pm
	Staging Area: Start <u>noon</u> Finish <u>1am</u>
	Number of Participants <u>Community</u>
	List of equipment, vehicles, material proposed on site by applicant (if applicable)

Date: Sept 8, 2021

Signature of Applicant: Sue Bornn

ORIGINAL:  
COPIES:

Permit Coordinator - Community Services Department  
Applicant; RCMP (Bylaws); Town Council; Engineering; Emergency Services; Public Works; Parks Facilities Superintendent.  
Licensing & Inspections



# WAIVER FORM

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	Sponsoring Group <u>Town of Blackfalds</u>	
	Per <u>G. G. G. G. G.</u>	Date <u>Sept 8, 2021</u>

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	5. Applicant to ensure adequate traffic control through consultation with R.C.M.P., Town Detachment.
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TOWN APPROVAL	
1. Signing Authority for Category A & B Events	
Chief Administrative Officer _____	Date _____
2. Signing Authority for Category C Events	
Director of Community Services <u>[Signature]</u>	Date <u>Sept 9/21</u>

ORIGINAL: Permit Coordinator - Community Services Department.  
COPIES: Applicant, RCMP (Bylaws), Town Council, Engineering, Emergency Services, Public Works, Parks Facilities Superintendent, Licensing & Inspections.



Dear Mayor Poole:

**RE: Rail Safety Week 2021**

On behalf of Canadian Pacific (CP), I am writing to ask for your support to promote rail safety in your community during Rail Safety Week, which runs September 20-26, 2021.

Your municipality can participate in any of the following ways:

- Engage your community on social media and encourage families to play the [CP RailSense](#) video game aimed at teaching young children about rail safety.
- Engage on CP's social channels by liking, sharing or retweeting CP's rail safety posts on Facebook, Instagram and Twitter.
- Review and promote rail safety using this [toolkit](#) developed specifically for municipalities by Operation Lifesaver.
- Ask your local police service to declare Rail Safety Week over social media and register for the virtual [Operation Clear Track](#) program, the single largest rail-safety law enforcement initiative in North America.
- Engage with Operation Lifesaver's [#STOPTrackTragedies](#) video campaign reminding Canadians *"you can never go back"* from taking risks around tracks and trains. The videos tell the personal stories of those affected by railway crossing and trespassing incidents, and will feature the voices of friends and family members impacted by rail incidents. Their reflections are important messages of what they would do differently, if given the chance.
- Like or retweet Operation Lifesaver's Look.Listen.Live decal installations occurring in dozens of communities across Canada and unveiled publicly on Sept. 23.
  - If your community is receiving a decal installation this year, we encourage you to review the social media materials Operation Lifesaver has prepared and sent in anticipation of this event, and post on your channels.
- Promote Operation Lifesaver's [Thomas & Friends](#) contest launching on Sept. 20 giving children an opportunity to showcase their artistic talents and learn about rail safety.

CP and the Canadian Pacific Police Service (CPPS) will once again educate the public during Rail Safety Week about how to be safe on and around railway property. CP and CPPS will conduct rail safety campaigns in communities across our network, with participation from other police agencies and schools, to talk about the role motorists, pedestrians and the general public play in reminding everyone that safety is a shared responsibility.

"Rail Safety Week is an important opportunity for CP to highlight how to be safe around tracks and trains. CP Police Service will be working with the public to educate them about the dangers of unsafe behaviour around the railway. Train incidents are preventable and rail safety must be an on-going priority each and every day. Together, we can build safer communities," said Al Sauve, Chief of CP Police Service.

The strong commitment of municipalities like yours continues to have a significant impact on community awareness, helping to reduce avoidable accidents, injuries and damage caused by collisions between trains and vehicles or pedestrians. Together with other communities, railways and members of the public, your support this year will go a long way towards making Canada's rail network even safer.

CP greatly appreciates your participation in Rail Safety Week. We welcome any information about your plans to promote rail safety this year.

Sincerely,



Mike LoVecchio  
Director Indigenous Relations and Government Affairs  
Canadian Pacific



**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
COUNCIL REPORT**

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**MEETING DATE:** September 14, 2021

**ORIGINATED BY:** Preston Weran, Director of Infrastructure and Property Services

**SUBJECT:** Land Use Bylaw & Development Fees & Fines Bylaw Update

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**BACKGROUND:**

Under the *Municipal Government Act*, each municipality must enact a Land Use Bylaw (LUB) to regulate and control the use and development of land and buildings. The Town's current LUB was adopted in 2016. Since this time, there have been many development revisions and clarifications. The department identified a need to conduct a comprehensive review to ensure regulations were current and responded to changing development trends. Where possible, the final LUB focuses on being more stylistic, more user and developer friendly while implementing a variable, yet consistent approach to development within the Town.

The LUB guides the spatial distribution of buildings on the land and regulates their density and siting along with many other zoning and building factors. The Land Use Bylaw is a reference document intended to implement policy contained within the MDP and other municipal documents, including all applicable design guidelines and potentially the Municipal Sustainability Plan. At this time, the current LUB is the primary regulatory document implementing the MDP.

Over the 2021 year, the Planning and Development team focused on a thorough update of the LUB. The LUB has undergone almost a complete re-write along with a lot of hours put in by staff to ensure the document represents how the Municipal Planning Commission and Council want to shape development.

Public engagement was done earlier this year with the general public, developer and homebuilder virtual consultation process concluding in June/July. With the pandemic restrictions easing, the Town also planned and held an in-person open house, which happened on August 24, 2021. At this recent meeting, there were two people in attendance from one development group. Through the overall consultation process, the municipality was able to collect and respond to various stakeholder comments which were either integrated into the Bylaw or received as information.

With these public feedback reviews now completed, the legal review, Fees and Fines Bylaw and final formatting started.

The following list outlines the major areas of focus within the final LUB:

- a) The delegation of additional powers to the Development Authority to allow for decision making around minor variances;
- b) The flexibility of provisions throughout the LUB which highlights the Town of Blackfalds' liberal and progressive approach to land use planning and development;



## TOWN OF BLACKFALDS REGULAR COUNCIL MEETING COUNCIL REPORT

- c) To ensure all Town Facilities are consistent within the same land use designation (PF – Public Facility), the following re-districting is reflected within the LUB:
  - a. The additional Multi-plex parking lot from R-2 to PF; and,
  - b. The Town Operations Centre from I2 to PF
- d) The re-districting of the 21 lots (located between Waghorn and Wilson Street) currently districted as R-1L to R2 as a response to the Town's goal of a revitalized downtown;
- e) The re-districting of the 5 lots (located along Park Street) currently districted as R-1L to C-1 as a response to the Town's goal of an extension and transitional zone to blend with the existing Commercial Central District.
- f) A separate section for sign provision.
- g) Note that the Fees and Fines that were part of the LUB have been removed from this document and are being brought forward separately in conjunction with this LUB.
- h) In review of the LUB, it was recommended and confirmed by legal that the Fees and Fines section be taken out of the current LUB and included separately as its own Bylaw combined with the other schedules, for ease of review and amendments. The Fees and Fees Bylaw must reference the LUB final sections.
- i) Mapping Updates
- j) Clarifications on Zoning Uses - Discretionary vs Permitted,
- k) Recommended changes to other Bylaws.

### **DISCUSSION:**

The Land Use and Development Fees and Fines Bylaws were sent to legal for collaboration with the two bylaws. The legal review resulted in numerous comments and questions that the Planning and Development department is working through to ensure these comments and questions are properly addressed into the latest version of both bylaws. This integration and follow-up discussion with legal is very time consuming and not completed yet. We have been working to drive this Bylaw forward to meet the September 14, 2021 deadline. However, against our best efforts, as it stands, the proposed adoption of the LUB in its current state could not be supported. Once we have had a chance to finish the review process, we will be confident bringing this Bylaw forward after the election.

This additional review and timeframe will allow a follow up legal review to limit appeals to the SDAB or other potential legal challenges. Further, with our Manager of Planning and Development starting on September 20, 2021, and as a Registered Professional Planner, they will be able to review and scrutinize the document from a Community Planning perspective, which includes reviewing how the various definitions, regulations and districts may manifest on the landscape and built environment.





## TOWN OF BLACKFALDS REGULAR COUNCIL MEETING COUNCIL REPORT

I am pleased to present this progress report to Council, noting that the new Council will benefit from the process of reviewing this Bylaw and involvement of processes. I would emphasize the positive progress made to date and that the work done throughout this period is foundational and substantial. This additional time and fulsome review are prudent to ensure alignment of the LUB with the MDP, other municipal documents and development practices of the department.

### **FINANCIAL IMPLICATIONS:**

None, all budget implications such as legal review and staff time, have been factored into the 2021 planning and development operational budget.

### **ADMINISTRATIVE RECOMMENDATION:**

That Council accept this report as information.

**Approvals:**

  
\_\_\_\_\_  
CAO Myron Thompson

  
\_\_\_\_\_  
Department Director/Author



**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
COUNCIL REPORT**

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**MEETING DATE:** September 14, 2021

**PREPARED BY:** Myron Thompson, Chief Administrative Officer

**SUBJECT:** National Day for Truth and Reconciliation – September 30<sup>th</sup>

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**BACKGROUND:**

In response to the Federal Government's passing of Bill C-5, and the designation of a new Federal statutory holiday, the Town of Blackfalds will observe the National Day for Truth and Reconciliation on Thursday, September 30, 2021 as a paid holiday.

**DISCUSSION:**

Article 13.01 of the Collective Agreement specifically includes wording as follows:

**13.01 *The Employer recognizes the following as paid Holidays:***

1. *New Year's Day*
2. *Family Day*
3. *Good Friday*
4. *Remembrance Day*
5. *Victoria Day*
6. *Canada Day*
7. *August Civic*
8. *Labour Day*
9. *Thanksgiving Day*
10. *Christmas Day*
11. *Boxing Day*
12. *The one working day prior to Christmas*
13. *Easter Monday*

***and any other day proclaimed as a Holiday By the FEDERAL, Provincial or Municipal Government.***

The National Day for Truth and Reconciliation seeks to honour First Nations, Inuit and Metis Survivors and their families and communities, and to ensure that public commemoration of their history and the legacy of residential schools remains a vital component of the reconciliation process.

At the Town of Blackfalds, we encourage our employees and learners to take this day to learn about and reflect upon our country's history or participate in events to commemorate and demonstrate support for all survivors and inter-generational survivors of the Residential School System.



**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
COUNCIL REPORT**

**ADMINISTRATIVE RECOMMENDATION:**

That Council accept this report as information.

**ALTERNATIVES:**

- A. That Council refer this item back to Administration for more information.

**Approvals:**

  
\_\_\_\_\_  
CAO Myron Thompson





**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
COUNCIL INFORMATION**

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**MEETING DATE:** September 14, 2021

**PREPARED BY:** Preston Weran – Director of Infrastructure and Property Services

**SUBJECT:** Development/Building Report for August Year to Date, 2021

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**BACKGROUND:**

Attached is the Building Permit Comparison for 2019-2021 for the month of August 2021 year-to-date. We also have shown the comparison for the year-to-date figures for 2020 on the comparison report.

Please note that we reviewed the listings entries and some numbers have changed due to classification of the applications, however the totals are still the same.

For the reference of Council, we continued to separate the “Home Business” category out of the “other” designation and given it a separate line as its own category.

**Attachments:**

- *August 2021 Comparison Report*

**Approvals:**

  
\_\_\_\_\_  
CAO Myron Thompson

  
\_\_\_\_\_  
Department Director/Author



# Town of Blackfalds Development/Building Permit Comparison 2019 to 2021

2020 YTD

	2019		2020		2021		August	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
<b>Residential</b>								
SFD	17	\$ 3,812,997.00	24	\$ 5,965,780.00	22	\$ 6,114,960.00	10	\$ 2,345,000.00
Duplexes	4	\$ 670,000.00	12	\$ 3,053,876.00	0	\$ -	8	\$ 1,886,708.00
Manufactured Home	3	\$ 274,000.00	1	\$ 55,000.00	0	\$ -	1	\$ 55,000.00
4-plex	2	\$ 400,000.00	1	\$ 300,000.00	0	\$ -	1	\$ 300,000.00
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	20	\$ 2,931,600.00	0	\$ -	4	\$ 883,340.00	0	\$ -
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
<b>Total Res. Dwellings</b>	<b>46</b>	<b>\$ 8,088,597</b>	<b>38</b>	<b>\$ 9,374,656</b>	<b>26</b>	<b>\$ 6,998,300</b>	<b>20</b>	<b>\$ 4,586,708</b>
Garage	10	\$ 206,500.00	23	\$ 556,400.00	10	\$ 323,000.00	21	\$ 516,400.00
Deck	9	\$ 38,000.00	8	\$ 32,400.00	3	\$ 15,500.00	5	\$ 23,400.00
Basement Reno	61	\$ 1,014,820.00	58	\$ 1,067,750.00	31	\$ 725,400.00	36	\$ 545,450.00
Addition	0	\$ -	0	\$ -	1	\$ 25,000.00	0	\$ -
Accessory Suite	0	\$ -	1	\$ -	0	\$ -	1	\$ -
Home Business	27	\$ -	30	\$ -	21	\$ -	23	\$ -
Other	52	\$ 1,331,760.00	58	\$ 989,561.17	36	\$ 531,150.00	47	\$ 869,461.17
<b>Commercial</b>	<b>42</b>	<b>\$ 13,778,510.00</b>	<b>15</b>	<b>\$ 679,700.00</b>	<b>21</b>	<b>\$ 658,735.00</b>	<b>10</b>	<b>\$ 679,600.00</b>
<b>Industrial</b>	<b>6</b>	<b>\$ 38,400.00</b>	<b>5</b>	<b>\$ 459,900.00</b>	<b>3</b>	<b>\$ -</b>	<b>5</b>	<b>\$ 459,900.00</b>
<b>Institutional</b>	<b>1</b>	<b>\$ 5,000.00</b>	<b>3</b>	<b>\$ 29,260,000.00</b>	<b>1</b>	<b>\$ 3,000.00</b>	<b>3</b>	<b>\$ 29,260,000.00</b>
<b>Agricultural</b>	<b>1</b>	<b>\$ -</b>	<b>3</b>	<b>\$ 31,000.00</b>	<b>1</b>	<b>\$ 13,000.00</b>	<b>3</b>	<b>\$ 31,000.00</b>
<b>Public Facility</b>	<b>13</b>	<b>\$ 694,700.00</b>	<b>12</b>	<b>\$ 25,613,528.50</b>	<b>10</b>	<b>\$ 8,337,500.00</b>	<b>10</b>	<b>\$ 25,613,528.50</b>
<b>TOTAL PERMITS</b>	<b>268</b>	<b>\$ 25,196,287.00</b>	<b>254</b>	<b>\$ 68,064,895.67</b>	<b>164</b>	<b>\$ 17,630,585.00</b>	<b>184</b>	<b>\$ 62,585,447.67</b>
<b>General Yearly Notes:</b>		1- Grocery interior - 2,000,000		1 - 24,600,000 Multi-Plex expansion		1 - 2,500,000 East Area Linear Wetland Ph. 2		
		1 - 7,000,000 Blackfalds Crossing Phase 1A		1 - 29,000,000 Wolf Creek High School		1 - 5,500,000 Womacks/Gregg St. Alignment Project		
		1 - McDonalds 2,100,000						

144-21	3-Aug-21	25 Laurel Close	R-1L	Residential
145-21	6-Aug-21	5612 Vista Trail	R-2	Residential
146-21	11-Aug-21	5441 Vista Trail	R-1M	Residential
147-21	11-Aug-21	69 Broadway Village Mobile Home Park (4922 Womacks Road)	R-MHP	Residential
148-21	11-Aug-21	120 Valley Crescent	R-1S	Residential
149-21	17-Aug-21	69 Maclean Close	R-1M	Residential
150-21	17-Aug-21	5302 Broadway Avenue	PF	Public Facility
151-21	18-Aug-21	70 Pondside Crescent	R-1M	Residential
152-21	23-Aug-21	33 Piper Close	R-2	Residential
153-21	23-Aug-21	53 Pembroke Court	R-1S	Residential
154-21	24-Aug-21	5014 Waghorn Street	PF	Public Facility
155-21	24-Aug-21	5045 Parkwood Road	C-2	Commercial
156-21	24-Aug-21	61 Murphy Close	R-1M	Residential
157-21	25-Aug-21	5449 Vista Trail	R-1M	Residential
158-21	27-Aug-21	29 Eastpointe Drive	R-1M	Residential
159-21	27-Aug-21	140 Ponderosa Avenue	R-1L	Residential
160-21	30-Aug-21	5001 Aspen Lakes Boulevard Unit 103	C-3	Commercial
161-21	30-Aug-21	5001 Aspen Lakes Boulevard Unit 101	C-3	Commercial
162-21	30-Aug-21	140 Ponderosa Avenue	R-1L	Residential
163-21	30-Aug-21	124 Almond Crescent	R-1S	Residential
164-21	31-Aug-21	45 McKay Place	R-MHP	Residential



**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
COUNCIL REPORT**

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**MEETING DATE:** September 14, 2021

**PREPARED BY:** Ken Morrison, Emergency Management and Protective Services Manager

**SUBJECT:** Blackfalds Protective Services Monthly Report - August 2021

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**BACKGROUND:**

Administration provides Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

**DISCUSSION:**

The attached documents are a combination of activities occurring during the month of August for Municipal Enforcement, Fire Services, RCMP and Emergency Management.

**FINANCIAL IMPLICATIONS:**

None

**Attachments:**

- *Municipal Enforcement: statistics, August 2021*
- *RCMP Statistics August 2021*

**Approvals:**

CAO Myron Thompson

Department Director/Author



## Blackfalds Protective Services

### August 2021 Monthly Report

#### **Protective Services**

##### **Town of Blackfalds Municipal Enforcement:**

During most of the month of August Municipal Enforcement was running short by one officer, staffing action has been initiated to fill this vacant position.

Municipal enforcement officers issued 48 Provincial violation tickets and 6 Municipal violation tickets. August saw a slight decrease in operational files with 73 being opened and investigated.

Officers continued to work on unsightly properties within the Town and were very successful in obtaining compliance with clearing of vacant lots. 24 files under the Community Standards Bylaw were opened, with the majority of these relating to unsightly properties.

23 files were opened and investigated under the Traffic Bylaw, the majority of these related to parking violations, violation notices were issued on repeat offenders. Unattached trailers and parking of vehicles/trailers on vacant lots were the main complaints received. The parking of RV's continues to be a problem within the town with many owners disregarding the bylaws.

Officers investigated 14 complaints under the Animal Control Bylaw. Two files received during the month were related to animal bites. The remaining animal complaints were dogs running at large and excessive barking of dogs. Animal Services investigated two complaints during the month, performing many pro-active patrols, ensuring compliance of the Animal Control Bylaw.

During the month of September officers will be focusing on students returning to school, ensuring a safe transition from summer holidays to back to school. Municipal Enforcement will continue to patrol the school zones during busy times and will be ensuring compliance of the regulations through enforcement.

#### **Violation tickets issued.**

In total 54 violation tickets were issued, these ranged from 33 under the Traffic Safety Act, 8 under the Use of Highway and Rules of the Road Regulations, 2 under the Vehicle Equipment Regulation, 3 under the Tobacco and Smoking Reduction Act, 5 under the Traffic Bylaw and 1 under the Community Standards Bylaw. Approximately \$10,500.00 in fines were given.

#### **Speed Signs:**

##### **Park St. East Bound:**

We saw some higher speeds during the month of August, the total vehicle count from August 2<sup>nd</sup> to August 30<sup>th</sup> was 30,814. The average speed recorded was 40 km/h. 1,847 vehicles were recorded exceeding 10-20 km/h over the posted speed. 102 vehicles were recorded exceeding the speed limit by 20-30 km/h. 19 vehicles were recorded exceeding 30 km/h over the posted speed limit, with six vehicles recorded travelling faster than 100 km/h.





## Blackfalds Protective Services

### August 2021 Monthly Report

#### Park St. West Bound:

We again saw higher than normal speeds, with the total vehicle count from August 2<sup>nd</sup> to August 30<sup>th</sup> was 40,089 vehicles. During this time, the average speed was 43 km/h. 3,548 vehicles were recorded travelling exceeding 10-20 km/h over the posted speed limit. 214 vehicles were recorded travelling exceeding 20-30 km/h over the posted speed limit. 18 vehicles registered 30-60 km/h over the posted speed limit. 6 vehicles registered above 60 km/h over the posted speed limit.

#### Municipal Enforcement Month End Report Attached:

#### **Blackfalds Fire Rescue**

##### August 2021 Monthly Activity Summary Report

During the month of August, the Fire Department finished the NFPA 1072 Hazmat Awareness and Operations with the final written and practical exams held on the weekend of August 28<sup>th</sup> and 29<sup>th</sup>. The in-house Apparatus Operations and Pumping course will run till the end of September again on Tuesday evenings.

Wednesday evenings the department has been focusing on water evolutions for initial setup at a fire incident

The RFP for replacement of the Towns front line Fire Apparatus (Engine 101) which is the E-One Spartan Custom Cab is in the process of finalization prior to bringing it to Administration.

The firefighters wage review is also being finalized prior to bringing it forward to Administration.

The department continues to follow strict COVID protocols, including sanitizing the units and station to protect all members from any possible outbreaks or infections.

The department responded to fourteen incidents and a summary is attached for August.

#### **Fire Department – July 2021 – INCIDENT SUMMARY – PAGE 1 of 1**

Call #	Date	Incident Type	Dispatch Event #	Location	RCMP #	MAFP 1244
0106	2	Fire Grass/Brush	202108021439	Lacombe County	N/A	N/A
0107	2	Alarm	202108021757	Corp Limits	N/A	N/A
0108	4	Fire Vehicle	202108041509	Corp Limits	Yes	N/A
0109	4	Medical	202108042026	Corp Limits	N/A	EMS
0110	6	Investigation Smoke	202108062021	Lacombe County	N/A	N/A
0111	9	Alarm	202108091038	Lacombe County	N/A	N/A
0112	10	Alarm	202108101928	Corp Limits	N/A	N/A
0113	10	Alarm	202108102044	Corp Limits	N/A	N/A
0114	12	Alarm	202108121117	Corp Limits	N/A	N/A



## Blackfalds Protective Services

### August 2021 Monthly Report

0115	19	Motor Vehicle Incident	202108190512	Red Deer County	YES	N/A
0116	20	Alarm	202108201948	Corp Limits	N/A	N/A
0117	29	CO Alarm	202108291334	Corp Limits	N/A	N/A
0118	30	Alarm	202108301848	Corp Limits	N/A	N/A
0119	30	Fire Structure	202108302015	Corp Limits	YES	Yes

### **Occupational Health & Safety**

- D/Chief Elder continues to work with all departments on the use of electronic reporting.
- Discussion is being had on setting up a date for a full safety audit in 2022.

### **Blackfalds RCMP**

- Staffing action has been initiated to fill the vacant municipal clerk position and there has been a lot of interest.
- August statistics are attached to this report.

### **Emergency Management**

- Manager Morrison continues to provide updates on the COVID-19 Pandemic ensuring the Town is abreast of current trends.
- Three staff have now completed their ICS 100 course and are scheduled for ICS 200 training in September.
- One manager is currently scheduled for the ICS 300 training in October.

## Blackfalds Municipal Crime Gauge

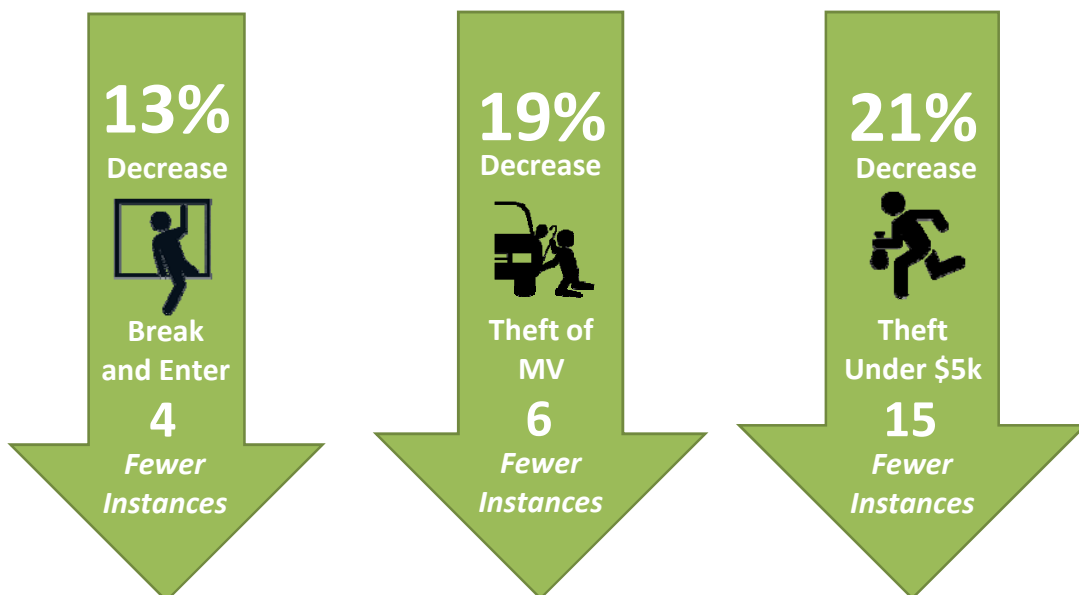
2021 vs. 2020  
January to August

### *Criminal Code Offences*



**Total Criminal Code Offences:** **12% Decrease**  
When compared to January to August, 2020

### *Select Property Crime*



NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.



## Blackfalds Municipal Detachment Crime Statistics (Actual) January to August: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

September 8, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		1	1	1	2	0	-100%	-100%	-0.1
Robbery		6	1	2	2	5	-17%	150%	-0.1
Sexual Assaults		2	8	5	2	7	250%	250%	0.4
Other Sexual Offences		3	1	5	2	5	67%	150%	0.5
Assault		51	71	58	61	60	18%	-2%	0.8
Kidnapping/Hostage/Abduction		0	1	3	2	0	N/A	-100%	0.1
Extortion		1	0	1	1	0	-100%	-100%	-0.1
Criminal Harassment		17	19	20	32	23	35%	-28%	2.5
Uttering Threats		18	26	24	27	37	106%	37%	3.9
<b>TOTAL PERSONS</b>		<b>99</b>	<b>128</b>	<b>119</b>	<b>131</b>	<b>137</b>	<b>38%</b>	<b>5%</b>	<b>7.9</b>
Break & Enter		30	25	59	32	28	-7%	-13%	0.3
Theft of Motor Vehicle		46	33	44	31	25	-46%	-19%	-4.4
Theft Over \$5,000		5	1	3	2	8	60%	300%	0.7
Theft Under \$5,000		113	119	112	72	57	-50%	-21%	-15.9
Possn Stn Goods		45	23	30	15	12	-73%	-20%	-7.4
Fraud		17	22	30	41	30	76%	-27%	4.5
Arson		1	1	1	2	1	0%	-50%	0.1
Mischief - Damage To Property		0	0	17	54	51	N/A	-6%	15.6
Mischief - Other		118	81	86	39	27	-77%	-31%	-22.4
<b>TOTAL PROPERTY</b>		<b>375</b>	<b>305</b>	<b>382</b>	<b>288</b>	<b>239</b>	<b>-36%</b>	<b>-17%</b>	<b>-28.9</b>
Offensive Weapons		9	4	9	12	8	-11%	-33%	0.6
Disturbing the peace		23	24	31	32	21	-9%	-34%	0.4
Fail to Comply & Breaches		25	28	30	22	24	-4%	9%	-0.8
<b>OTHER CRIMINAL CODE</b>		<b>20</b>	<b>25</b>	<b>22</b>	<b>19</b>	<b>13</b>	<b>-35%</b>	<b>-32%</b>	<b>-2.0</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>77</b>	<b>81</b>	<b>92</b>	<b>85</b>	<b>66</b>	<b>-14%</b>	<b>-22%</b>	<b>-1.8</b>
<b>TOTAL CRIMINAL CODE</b>		<b>551</b>	<b>514</b>	<b>593</b>	<b>504</b>	<b>442</b>	<b>-20%</b>	<b>-12%</b>	<b>-22.8</b>



## Blackfalds Municipal Detachment Crime Statistics (Actual) January to August: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

September 8, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		21	15	11	7	4	-81%	-43%	-4.2
Drug Enforcement - Trafficking		8	3	2	4	2	-75%	-50%	-1.1
Drug Enforcement - Other		0	0	2	0	1	N/A	N/A	0.2
<b>Total Drugs</b>		<b>29</b>	<b>18</b>	<b>15</b>	<b>11</b>	<b>7</b>	<b>-76%</b>	<b>-36%</b>	<b>-5.1</b>
Cannabis Enforcement		0	0	0	1	1	N/A	0%	0.3
Federal - General		7	4	1	7	4	-43%	-43%	-0.3
<b>TOTAL FEDERAL</b>		<b>36</b>	<b>22</b>	<b>16</b>	<b>19</b>	<b>12</b>	<b>-67%</b>	<b>-37%</b>	<b>-5.1</b>
Liquor Act		10	4	4	9	9	-10%	0%	0.3
Cannabis Act		0	0	4	2	5	N/A	150%	1.2
Mental Health Act		39	38	46	60	65	67%	8%	7.4
Other Provincial Stats		91	83	102	80	97	7%	21%	0.9
<b>Total Provincial Stats</b>		<b>140</b>	<b>125</b>	<b>156</b>	<b>151</b>	<b>176</b>	<b>26%</b>	<b>17%</b>	<b>9.8</b>
Municipal By-laws Traffic		6	13	9	12	7	17%	-42%	0.1
Municipal By-laws		40	58	60	110	64	60%	-42%	10.0
<b>Total Municipal</b>		<b>46</b>	<b>71</b>	<b>69</b>	<b>122</b>	<b>71</b>	<b>54%</b>	<b>-42%</b>	<b>10.1</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		3	5	2	3	6	100%	100%	0.4
Property Damage MVC (Reportable)		42	47	61	76	80	90%	5%	10.5
Property Damage MVC (Non Reportable)		9	14	9	14	10	11%	-29%	0.2
<b>TOTAL MVC</b>		<b>54</b>	<b>66</b>	<b>72</b>	<b>93</b>	<b>96</b>	<b>78%</b>	<b>3%</b>	<b>11.1</b>
Roadside Suspension - Alcohol (Prov)		0	0	0	0	21	N/A	N/A	4.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>202</b>	<b>310</b>	<b>229</b>	<b>243</b>	<b>243</b>	<b>20%</b>	<b>0%</b>	<b>1.5</b>
<b>Other Traffic</b>		<b>7</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>-71%</b>	<b>100%</b>	<b>-1.2</b>
<b>Criminal Code Traffic</b>		<b>39</b>	<b>40</b>	<b>40</b>	<b>36</b>	<b>24</b>	<b>-38%</b>	<b>-33%</b>	<b>-3.4</b>
<b>Common Police Activities</b>									
False Alarms		125	110	56	30	22	-82%	-27%	-28.6
False/Abandoned 911 Call and 911 Act		10	9	19	18	12	20%	-33%	1.3
Suspicious Person/Vehicle/Property		111	120	130	165	144	30%	-13%	11.1
Persons Reported Missing		6	8	19	11	19	217%	73%	2.9
Search Warrants		0	1	1	1	0	N/A	-100%	0.0
Spousal Abuse - Survey Code (Reported)		116	114	104	138	113	-3%	-18%	1.8
Form 10 (MHA) (Reported)		0	0	0	2	6	N/A	200%	1.4





## Blackfalds Municipal Detachment Crime Statistics (Actual) August: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

September 8, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		1	0	1	1	0	-100%	-100%	-0.1
Robbery		2	0	1	0	0	-100%	N/A	-0.4
Sexual Assaults		0	0	1	1	0	N/A	-100%	0.1
Other Sexual Offences		0	0	1	2	0	N/A	-100%	0.2
Assault		10	11	8	9	3	-70%	-67%	-1.6
Kidnapping/Hostage/Abduction		0	0	1	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		4	1	1	5	3	-25%	-40%	0.2
Uttering Threats		2	2	4	1	2	0%	100%	-0.1
<b>TOTAL PERSONS</b>		<b>19</b>	<b>14</b>	<b>18</b>	<b>19</b>	<b>8</b>	<b>-58%</b>	<b>-58%</b>	<b>-1.7</b>
Break & Enter		5	2	4	6	5	0%	-17%	0.4
Theft of Motor Vehicle		8	6	4	8	2	-75%	-75%	-1.0
Theft Over \$5,000		0	1	2	0	1	N/A	N/A	0.1
Theft Under \$5,000		12	26	16	13	6	-50%	-54%	-2.5
Possn Stn Goods		4	1	6	2	1	-75%	-50%	-0.5
Fraud		3	1	8	2	3	0%	50%	0.1
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	8	8	4	N/A	-50%	1.6
Mischief - Other		18	16	5	6	5	-72%	-17%	-3.6
<b>TOTAL PROPERTY</b>		<b>50</b>	<b>53</b>	<b>53</b>	<b>45</b>	<b>27</b>	<b>-46%</b>	<b>-40%</b>	<b>-5.4</b>
Offensive Weapons		2	1	3	1	0	-100%	-100%	-0.4
Disturbing the peace		6	2	4	4	2	-67%	-50%	-0.6
Fail to Comply & Breaches		3	1	2	1	5	67%	400%	0.4
<b>OTHER CRIMINAL CODE</b>		<b>2</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-0.7</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>13</b>	<b>7</b>	<b>13</b>	<b>6</b>	<b>7</b>	<b>-46%</b>	<b>17%</b>	<b>-1.3</b>
<b>TOTAL CRIMINAL CODE</b>		<b>82</b>	<b>74</b>	<b>84</b>	<b>70</b>	<b>42</b>	<b>-49%</b>	<b>-40%</b>	<b>-8.4</b>



## Blackfalds Municipal Detachment

### Crime Statistics (Actual)

August: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

September 8, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		6	1	0	1	1	-83%	0%	-1.0
Drug Enforcement - Trafficking		2	0	0	2	0	-100%	-100%	-0.2
Drug Enforcement - Other		0	0	1	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>8</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>-88%</b>	<b>-67%</b>	<b>-1.2</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	1	1	2	0	-100%	-100%	-0.1
<b>TOTAL FEDERAL</b>		<b>9</b>	<b>2</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>-89%</b>	<b>-80%</b>	<b>-1.3</b>
Liquor Act		3	1	0	2	2	-33%	0%	-0.1
Cannabis Act		0	0	2	0	1	N/A	N/A	0.2
Mental Health Act		8	2	5	8	13	63%	63%	1.6
Other Provincial Stats		10	14	16	15	20	100%	33%	2.1
<b>Total Provincial Stats</b>		<b>21</b>	<b>17</b>	<b>23</b>	<b>25</b>	<b>36</b>	<b>71%</b>	<b>44%</b>	<b>3.8</b>
Municipal By-laws Traffic		0	1	1	0	1	N/A	N/A	0.1
Municipal By-laws		2	11	6	14	5	150%	-64%	0.9
<b>Total Municipal</b>		<b>2</b>	<b>12</b>	<b>7</b>	<b>14</b>	<b>6</b>	<b>200%</b>	<b>-57%</b>	<b>1.0</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	0	0	N/A	N/A	0.0
Property Damage MVC (Reportable)		7	3	3	9	8	14%	-11%	0.8
Property Damage MVC (Non Reportable)		1	1	0	2	1	0%	-50%	0.1
<b>TOTAL MVC</b>		<b>8</b>	<b>4</b>	<b>3</b>	<b>11</b>	<b>9</b>	<b>13%</b>	<b>-18%</b>	<b>0.9</b>
Roadside Suspension - Alcohol (Prov)		0	0	0	0	4	N/A	N/A	0.8
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>20</b>	<b>17</b>	<b>24</b>	<b>46</b>	<b>35</b>	<b>75%</b>	<b>-24%</b>	<b>5.9</b>
<b>Other Traffic</b>		<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-0.5</b>
<b>Criminal Code Traffic</b>		<b>4</b>	<b>2</b>	<b>6</b>	<b>6</b>	<b>3</b>	<b>-25%</b>	<b>-50%</b>	<b>0.2</b>
<b>Common Police Activities</b>									
False Alarms		17	9	8	6	5	-71%	-17%	-2.7
False/Abandoned 911 Call and 911 Act		0	0	6	2	3	N/A	50%	0.8
Suspicious Person/Vehicle/Property		20	20	21	24	22	10%	-8%	0.8
Persons Reported Missing		1	1	1	2	4	300%	100%	0.7
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		15	13	12	14	21	40%	50%	1.3
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2



## Blackfalds Municipal Detachment Crime Statistics (Actual) January to August: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

September 8, 2021

Category	Trend	2017	2018	2019	2020	2021	FLAG
<b>Theft Motor Vehicle (Total)</b>		46	33	44	31	25	Within Norm
Auto		9	3	5	7	5	Within Norm
Truck		28	18	20	17	10	Within Norm
SUV		2	2	6	2	2	Within Norm
Van		1	0	3	0	2	Within Norm
Motorcycle		4	1	4	1	2	Within Norm
Other		2	7	4	4	4	Within Norm
Take Auto without Consent		0	2	2	0	0	Within Norm
<b>Break and Enter (Total)*</b>		30	25	59	32	28	Within Norm
Business		17	3	11	6	8	Within Norm
Residence		12	14	35	16	13	Within Norm
Cottage or Seasonal Residence		0	0	0	1	0	Within Norm
Other		1	8	9	5	5	Within Norm
<b>Theft Over &amp; Under \$5,000 (Total)</b>		118	120	115	74	65	Within Norm
Theft from a motor vehicle		27	32	42	22	21	Within Norm
Shoplifting		4	3	3	8	1	Within Norm
Mail Theft (includes all Mail offences)		1	5	1	0	1	Within Norm
Theft of bicycle		2	5	9	5	2	Within Norm
Other Theft		84	76	61	39	40	Within Norm

Mischief To Property		118	81	103	93	78	Within Norm
Suspicious Person/ Vehicle/ Property		111	120	130	165	144	Within Norm
Fail to Comply/Breach		25	28	30	22	24	Within Norm
Wellbeing Check		11	9	29	52	51	Issue
Mental Health Act		39	38	46	60	65	Issue
False Alarms		125	110	56	30	22	Within Norm

Traffic	Trend	2017	2018	2019	2020	2021	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		9	1	1	1	1	Within Norm
Occupant Restraint/Seatbelt Violations*		0	17	1	13	8	Within Norm
Speeding Violations*		14	76	43	29	19	Within Norm
Intersection Related Violations*		5	13	12	15	25	Issue
Other Non-Moving Violation*		26	70	61	37	46	Within Norm
Pursuits**		1	1	4	4	3	Within Norm
Other CC Traffic**		6	6	10	4	3	Within Norm

\*\*Actual" \*\*\*Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.



## Blackfalds Municipal Detachment - Break and Enters (includes unlawfully in a dwelling place)

All categories contain "Attempted" and/or "Completed"

September 8, 2021

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	4	2	5	4	3	6	6	9	2	3	2
Running Total	2	6	8	13	17	20	26	32	41	43	46	48
Quarter	8			12			21			7		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	2	2	3	4	7	3	5				
Running Total	2	4	6	9	13	20	23	28				
Quarter	6			14			TBD			TBD		
Year over Year % Change	0%	-33%	-25%	-31%	-24%	0%	-12%	-13%				

## Blackfalds Municipal Detachment - Theft of Motor Vehicles (includes taking without consent)

All categories contain "Attempted" and/or "Completed"

September 8, 2021

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	5	3	7	0	1	5	8	3	9	4	1
Running Total	2	7	10	17	17	18	23	31	34	43	47	48
Quarter	10			8			16			14		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	0	0	2	5	6	6	4	2				
Running Total	0	0	2	7	13	19	23	25				
Quarter	2			17			TBD			TBD		
Year over Year % Change	-100%	-100%	-80%	-59%	-24%	6%	0%	-19%				





## Blackfalds Municipal Detachment - Theft Under \$5,000

All categories contain "Attempted" and/or "Completed"

September 8, 2021

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	7	12	5	5	12	10	8	13	9	7	19	9
Running Total	7	19	24	29	41	51	59	72	81	88	107	116
Quarter	24			27			30			35		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	8	7	3	5	10	12	6	6				
Running Total	8	15	18	23	33	45	51	57				
Quarter	18			27			TBD			TBD		
Year over Year % Change	14%	-21%	-25%	-21%	-20%	-12%	-14%	-21%				

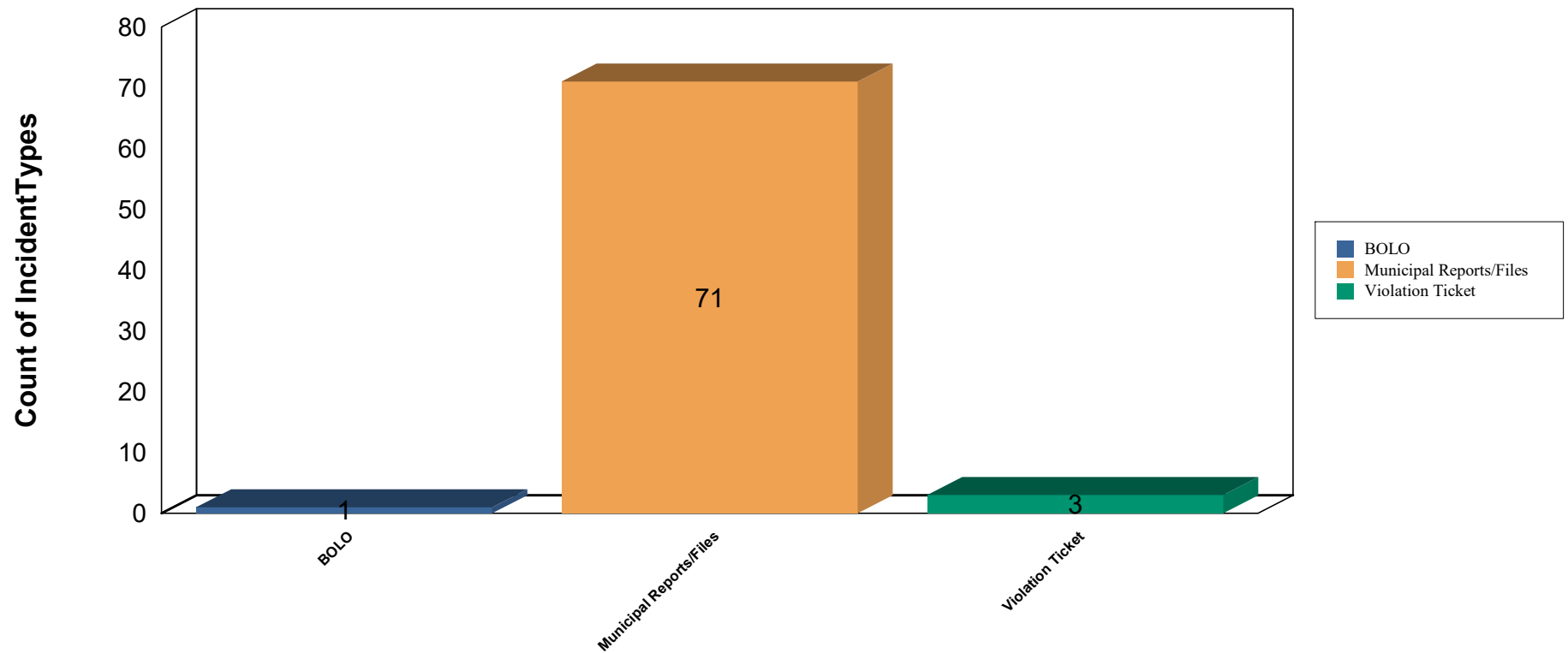
## Blackfalds Municipal Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

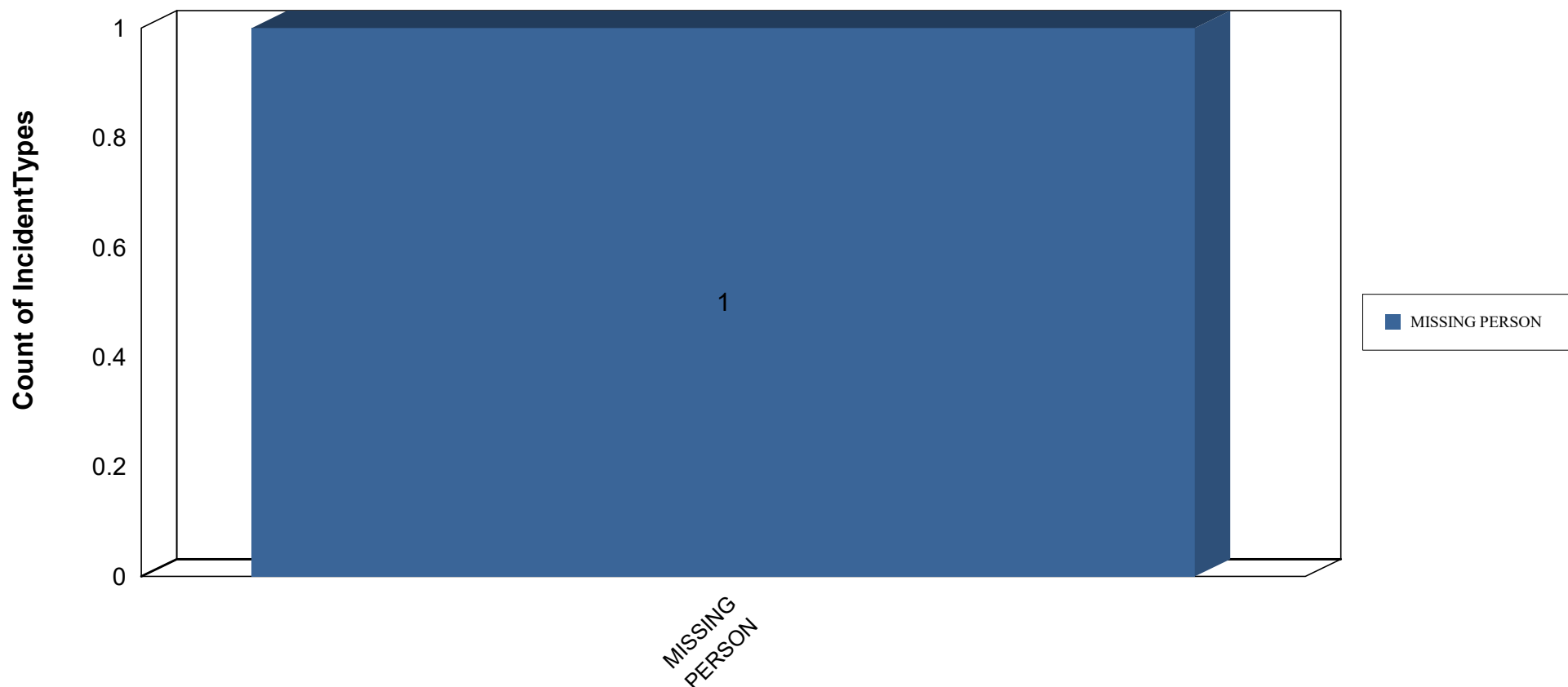
September 8, 2021

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	1	4	3	1	5	3	1	4	5	5	9	3
Running Total	1	5	8	9	14	17	18	22	27	32	41	44
Quarter	8			9			10			17		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	4	0	1	1	6	4	4	1				
Running Total	4	4	5	6	12	16	20	21				
Quarter	5			11			TBD			TBD		
Year over Year % Change	300%	-20%	-38%	-33%	-14%	-6%	11%	-5%				

## Count of Reports Completed



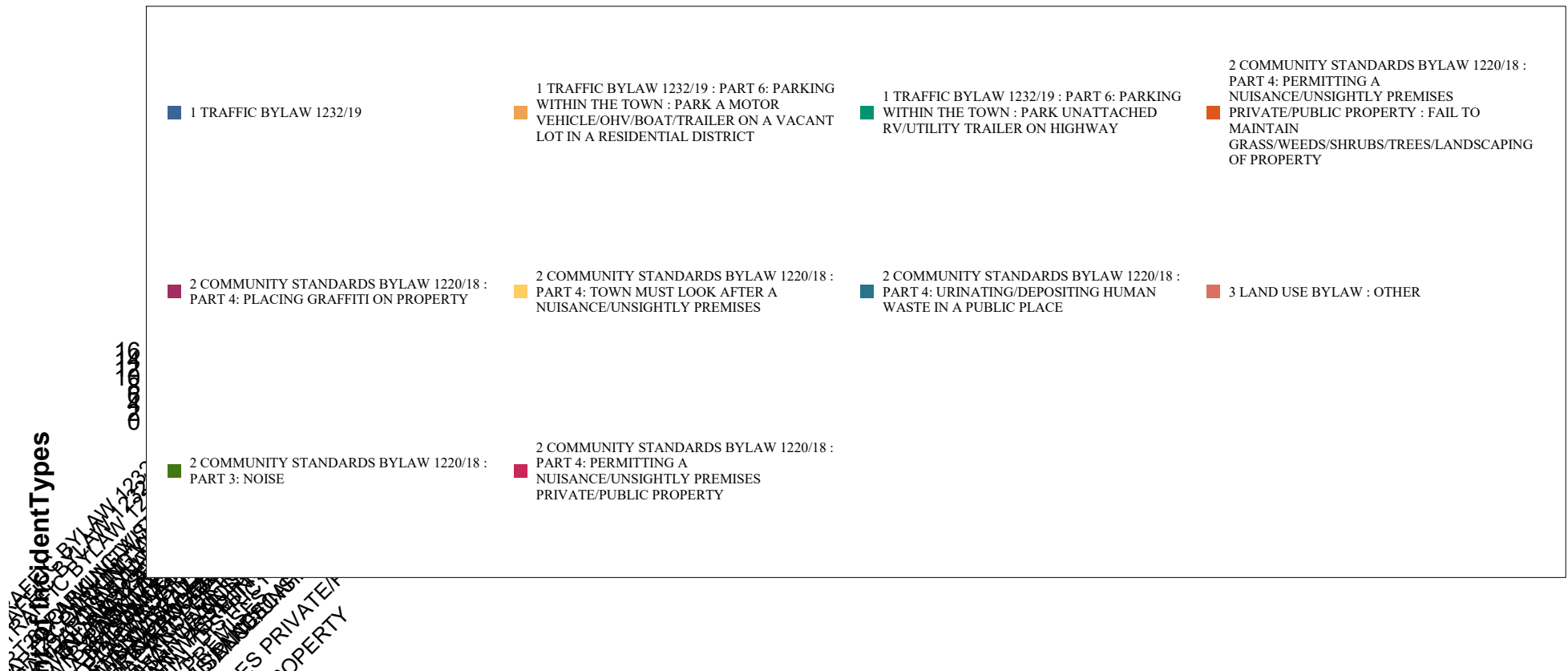
# Count of Incident Types



100.00% # of Reports: 1 BOLO MISSING PERSON

**Grand Total: 100.00% Total # of Incident Types Reported: 1 Total # of Reports: 1**

# Count of Incident Types



1.35% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19

1.35% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK A MOTOR VEHICLE/OHV/BOAT/TRAILER ON A VACANT LOT IN A RESIDENTIAL DISTRICT

1.35% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK UNATTACHED RV/UTILITY TRAILER ON HIGHWAY

**1.35% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY : FAIL TO MAINTAIN GRASS/WEEDS/SHRUBS/TREES/LANDSCAPING OF PROPERTY**

**1.35% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PLACING GRAFFITI ON PROPERTY**

**1.35% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: TOWN MUST LOOK AFTER A NUISANCE/UNSIGHTLY PREMISES**

**1.35% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: URINATING/DEPOSITING HUMAN WASTE IN A PUBLIC PLACE**

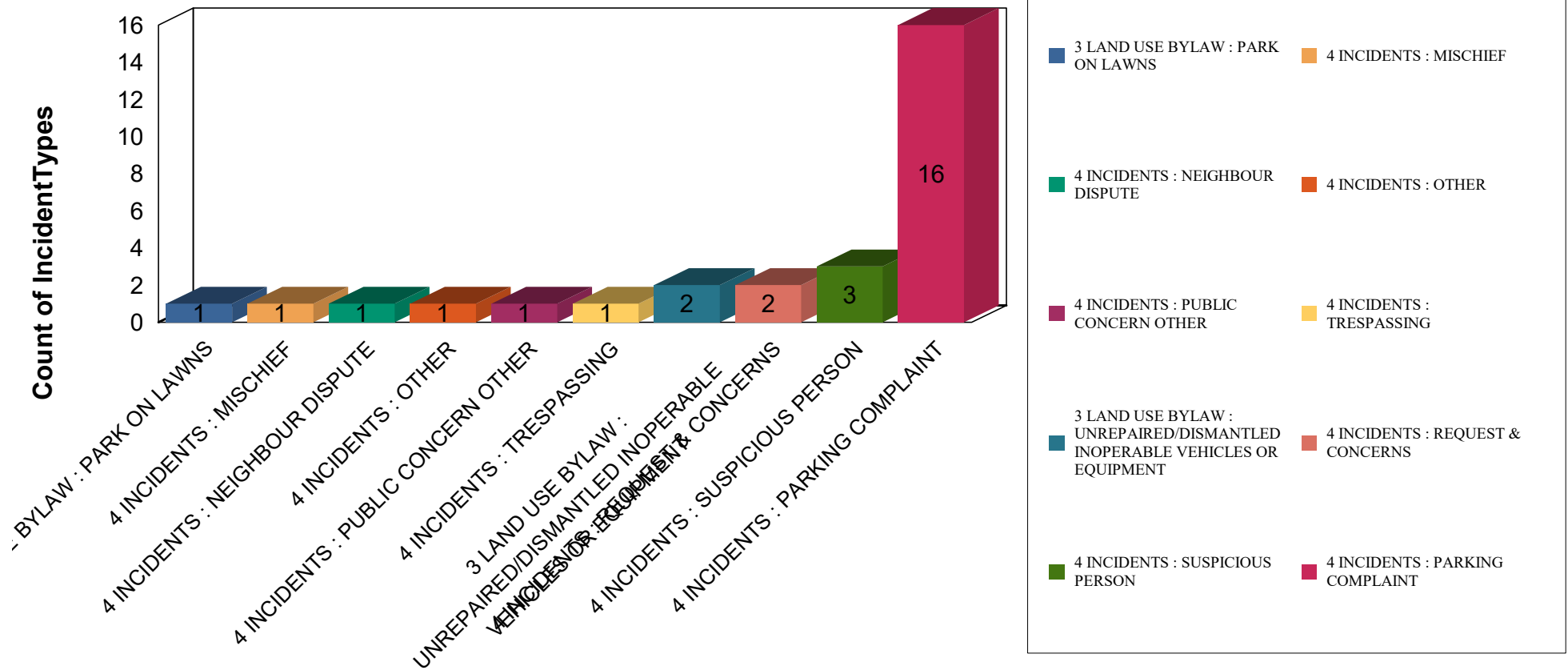
**1.35% # of Reports: 1 Municipal Reports/Files 3 LAND USE BYLAW : OTHER**

**4.05% # of Reports: 3 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE**

**21.62% # of Reports: 16 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY**



# Count of Incident Types



1.35% # of Reports: 1 Municipal Reports/Files 3 LAND USE BYLAW : PARK ON LAWNS

1.35% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : MISCHIEF

1.35% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : NEIGHBOUR DISPUTE

**1.35% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : OTHER**

**1.35% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : PUBLIC CONCERN OTHER**

**1.35% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : TRESPASSING**

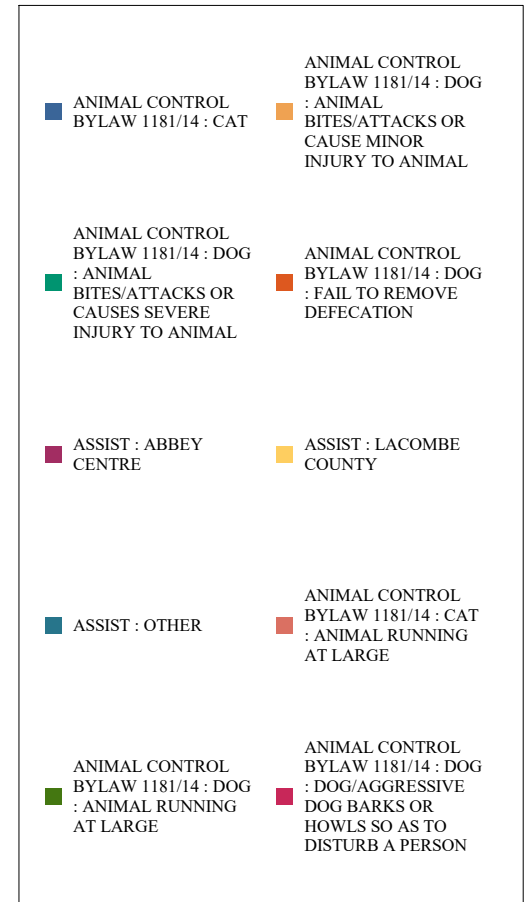
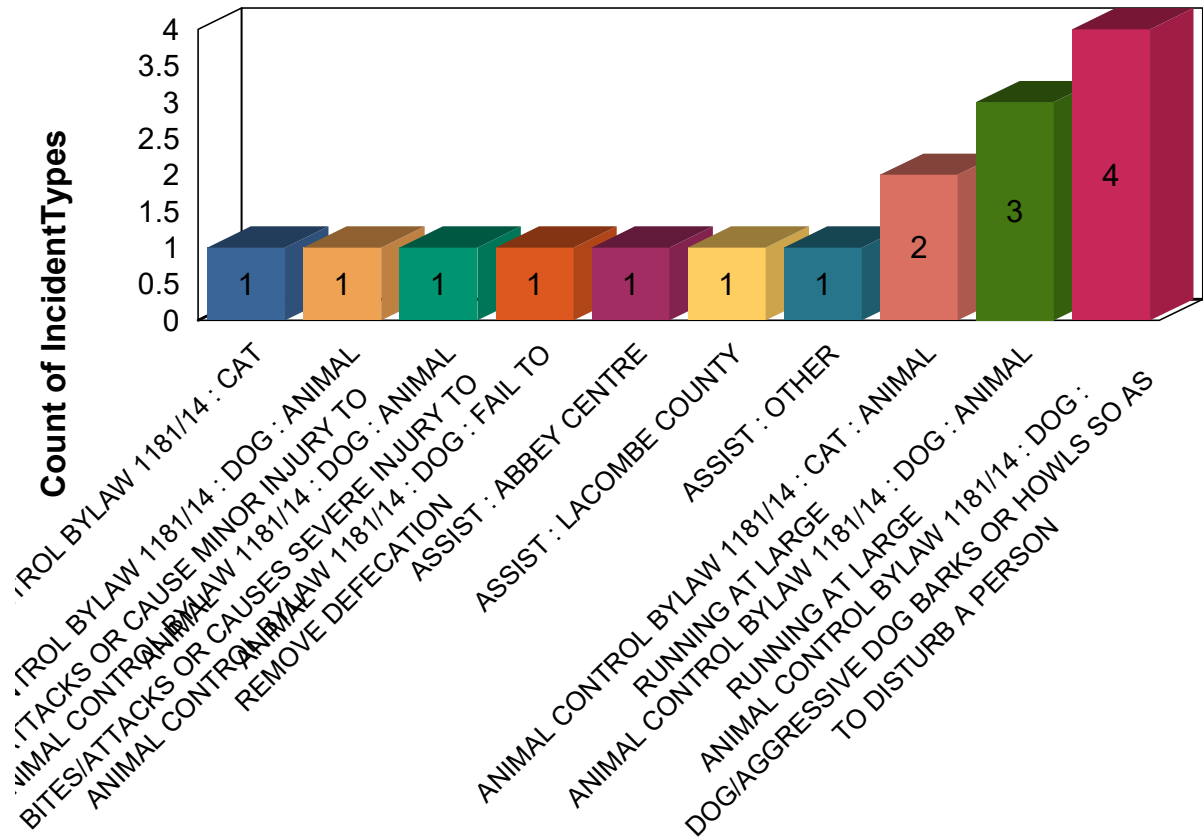
**2.70% # of Reports: 2 Municipal Reports/Files 3 LAND USE BYLAW : UNREPAIRED/DISMANTLED INOPERABLE VEHICLES OR EQUIPMENT**

**2.70% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : REQUEST & CONCERNS**

**4.05% # of Reports: 3 Municipal Reports/Files 4 INCIDENTS : SUSPICIOUS PERSON**

**21.62% # of Reports: 16 Municipal Reports/Files 4 INCIDENTS : PARKING COMPLAINT**

# Count of Incident Types



1.35% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : CAT

1.35% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL BITES/ATTACKS OR CAUSE MINOR INJURY TO ANIMAL

1.35% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL BITES/ATTACKS OR CAUSES SEVERE INJURY TO ANIMAL

1.35% # of Reports: 1 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : DOG : FAIL TO REMOVE DEFECATION

1.35% # of Reports: 1 **Municipal Reports/Files** ASSIST : ABBEY CENTRE

1.35% # of Reports: 1 **Municipal Reports/Files** ASSIST : LACOMBE COUNTY

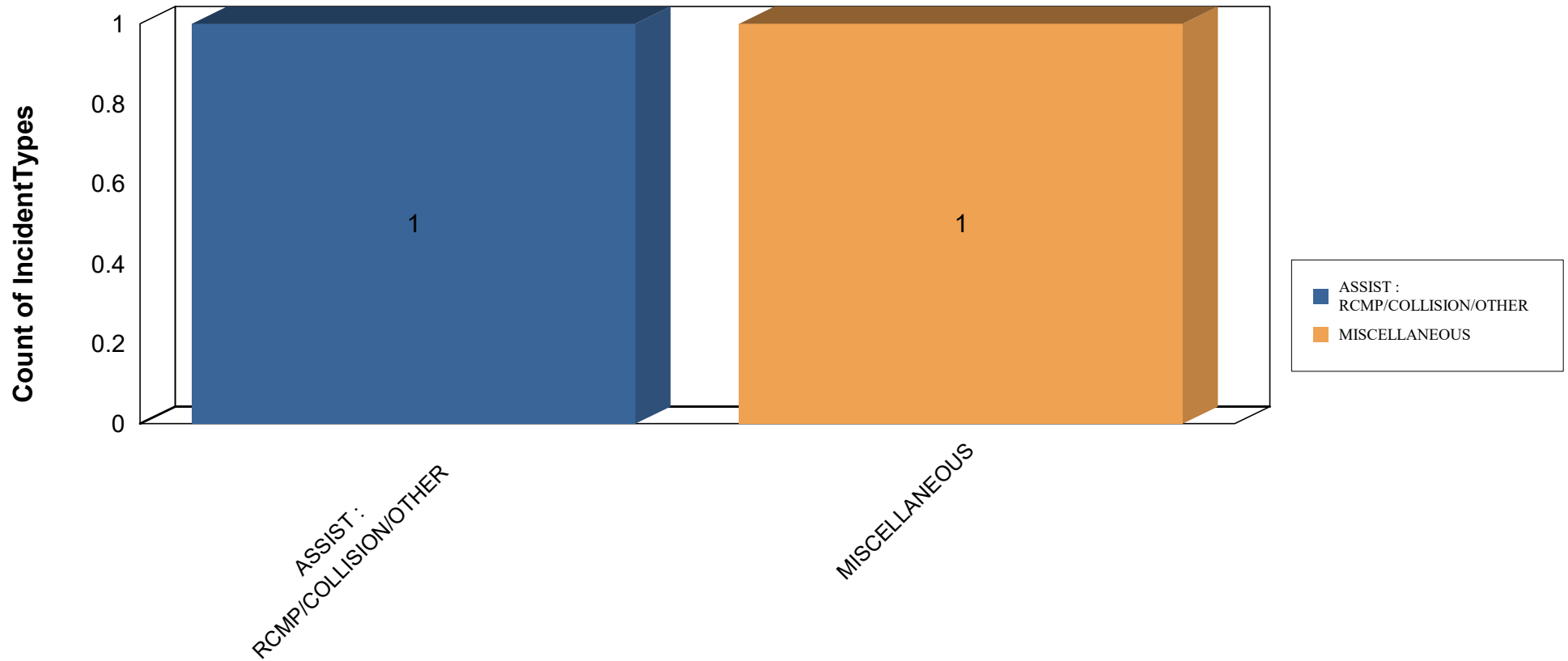
1.35% # of Reports: 1 **Municipal Reports/Files** ASSIST : OTHER

2.70% # of Reports: 2 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : CAT : ANIMAL RUNNING AT LARGE

4.05% # of Reports: 3 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL RUNNING AT LARGE

5.41% # of Reports: 4 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG/AGGRESSIVE DOG BARKS OR HOWLS SO AS TO DISTURB A PERSON

## Count of Incident Types



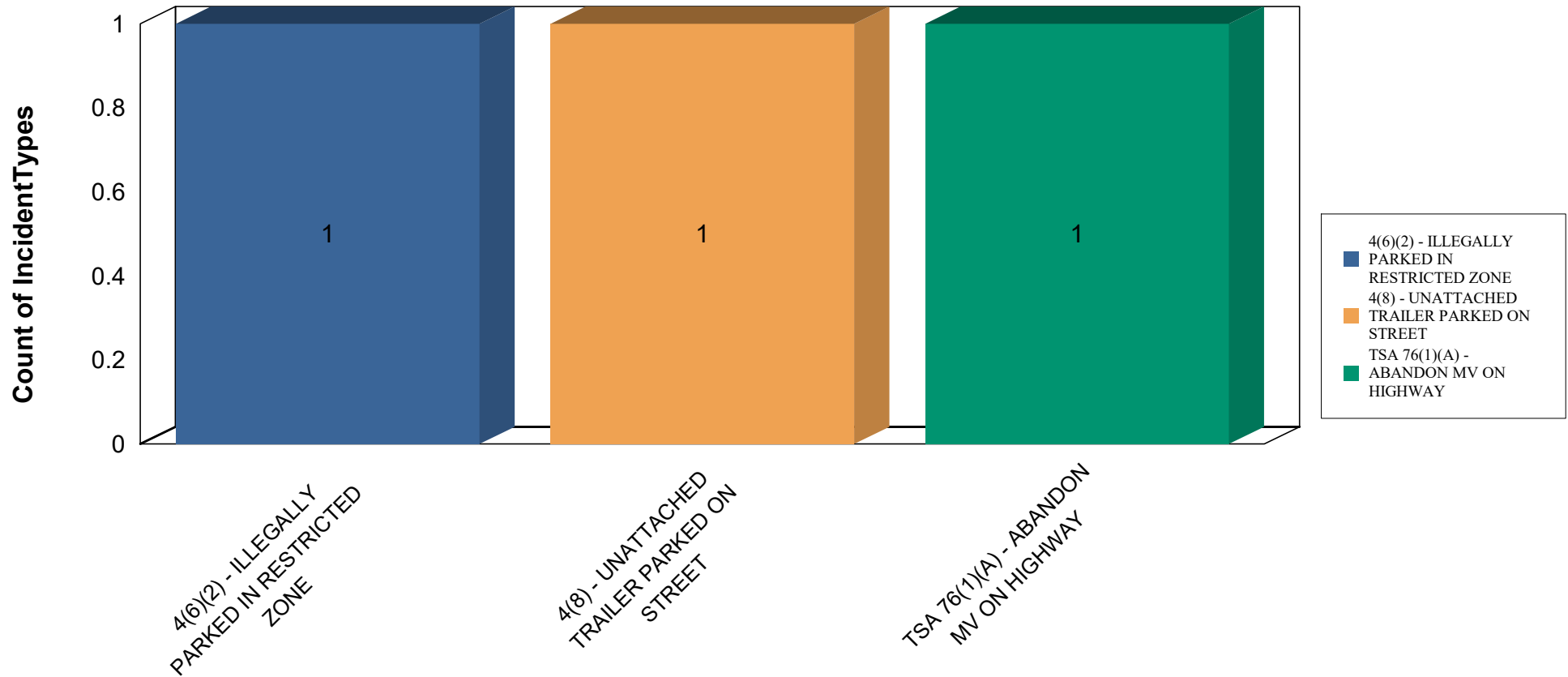
1.35% # of Reports: 1 Municipal Reports/Files ASSIST : RCMP/COLLISION/OTHER

1.35% # of Reports: 1 Municipal Reports/Files MISCELLANEOUS

**Grand Total: 100.00% Total # of Incident Types Reported: 74 Total # of Reports: 71**



## Count of Incident Types



33.33% # of Reports: 1 Violation Ticket 4(6)(2) - ILLEGALLY PARKED IN RESTRICTED ZONE

33.33% # of Reports: 1 Violation Ticket 4(8) - UNATTACHED TRAILER PARKED ON STREET

33.33% # of Reports: 1 Violation Ticket TSA 76(1)(A) - ABANDON MV ON HIGHWAY

**Grand Total: 100.00% Total # of Incident Types Reported: 3 Total # of Reports: 3**

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**Grand Total: 100.00% Total # of Incident Types Reported: 78**



**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
COUNCIL REPORT**

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**MEETING DATE:** September 14, 2021

**PREPARED BY:** Preston Weran, Director of Infrastructure and Property Services

**SUBJECT:** BOLT KPI Report Information August 2021

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**BACKGROUND:**

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 On Demand Transportation service. Our routes, application, schedule, ticket procurement and service stop maps have been working well over the course of this new service model. As an on-demand digital community commuter service, our wheelchair accessible van has been working well. This new ride allows for five-day service from 6:00 a.m. to 8:00 p.m. with many more boarding options for our residents and visitors within town and one stop at the Kingston Hub at the north end of Red Deer. More information is available here: <https://www.blackfalds.com/living-here/bolt-transit>.

**DISCUSSION:**

We are pleased to provide Council with the following information for the month. The first page of the report shows the August stats and associated mapping, while the remainder of the pages outline the trending comparison since start of the year. The data dates are highlighted in the white box on the left side of each sheet for reference.

**ADMINISTRATIVE RECOMMENDATION:**

1. That Council accepts this report as information.

**ALTERNATIVES:**

- 1) That Council refer this item back to Administration for more information.

**FINANCIAL IMPLICATIONS:**

None

**Attachments:**

- *August 2021 monthly report and yearly trending report*

**Approvals:**

  
\_\_\_\_\_  
CAO Myron Thompson

  
\_\_\_\_\_  
Department Director/Author

# Monthly KPI Metric Summaries Report

## Blackfalds

Month	# Riders	# New Riders	# Repeat Riders	Avg. Rides Per Rider	# Passengers Completed	# Rides Completed	Shared Rides (%)	Avg. Shared Fare Occupancy	Avg. Daily User Conversion Rate (%)	Avg. Ride Rating	% Rides With 1-2 Star Ratings and Comments	# Abandoned Rides	Pickup Violations (%)	Dropoff Violations (%)	# Unique Users That Experienced Failed Search
Aug 2021	28	8	20	5.0	164	141	27%	2.1	68%	4.8	3%	0	2%	0%	1
Jul 2021	22	8	14	6.9	173	151	24%	2.1	67%	4.9	3%	0	0%	0%	0
Jun 2021	23	5	18	10.6	256	243	40%	2.2	78%	4.9	3%	0	1%	1%	1
May 2021	23	6	17	8.0	195	183	26%	2.2	84%	4.9	2%	0	1%	0%	1
Apr 2021	23	5	18	9.2	228	212	37%	2.2	83%	4.9	4%	0	1%	0%	3
Mar 2021	22	6	16	12.4	299	273	45%	2.1	82%	5.0	4%	0	2%	0%	1
Feb 2021	17	6	11	9.6	172	163	21%	2.1	83%	5.0	2%	0	1%	0%	0
Jan 2021	26	8	18	8.3	234	217	33%	2.2	86%	5.0	4%	2	0%	1%	0
Dec 2020	21	4	17	8.4	203	177	26%	2	82%	5.0	5%	0	1%	1%	0
Nov 2020	30	11	19	9.2	299	276	40%	2.2	87%	5.0	2%	2	3%	1%	2
Oct 2020	27	12	15	9.2	266	249	43%	2.2	78%	5.0	8%	3	6%	4%	1
Sep 2020	36	33	3	5.9	228	212	44%	2.2	69%	4.9	7%	5	3%	4%	7
Aug 2020	3	3	0	1.3	4	4	0%	-	43%	4.7	0%	0	0%	0%	0

### Program

☒ Blackfalds

### ServiceDay

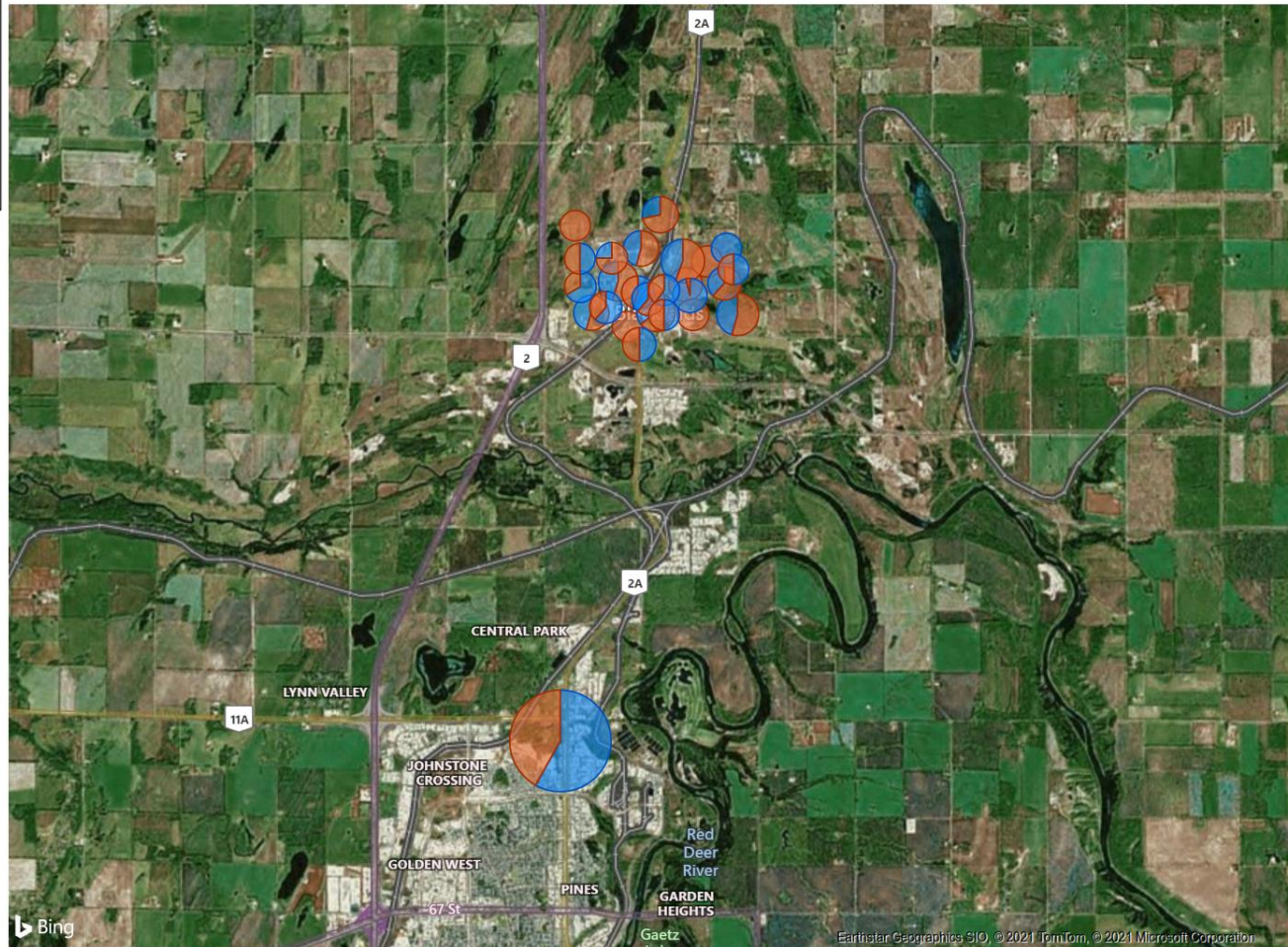
- ☐ Sun  
☐ Mon  
☐ Tue  
☐ Wed  
☐ Thu  
☐ Fri  
☐ Sat

### Date

01/06/2021 31/08/2021



● Dropoff ● Pickup



Program

☒ Blackfalds

ServiceDay

☐ Sun  
☐ Mon  
☐ Tue  
☐ Wed  
☐ Thu  
☐ Fri  
☐ Sat

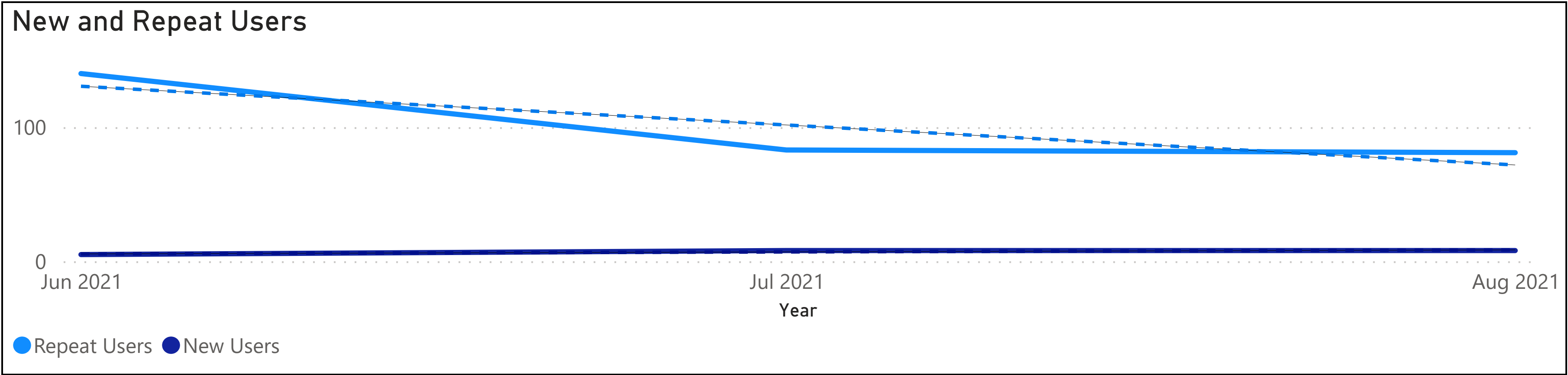
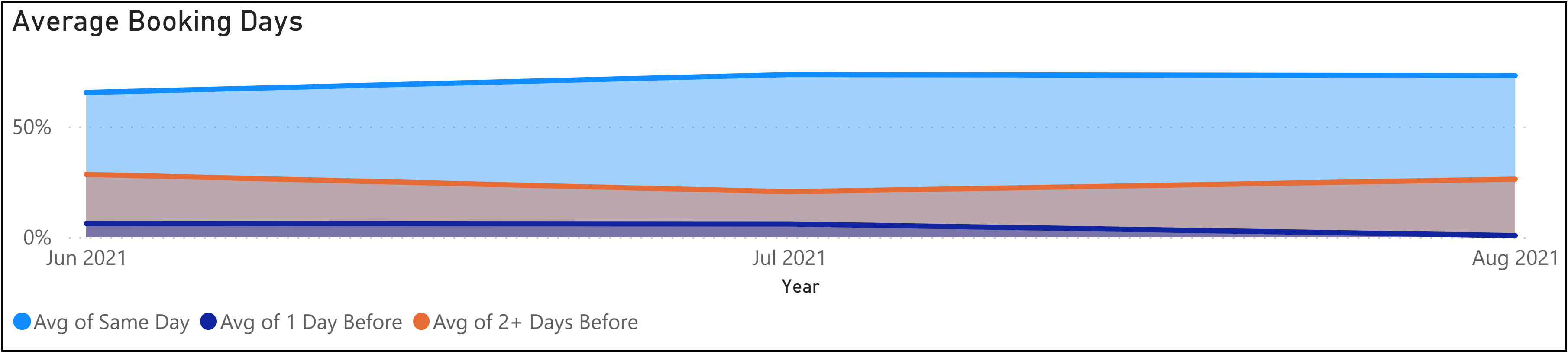
Date

01/06/2021

31/08/2021

9.08

Avg Actual Trip Duration (min)



Year	2021				
Program	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users	Repeat Users
Blackfalds	69.7%	4.7%	25.6%	21	304
Total	69.7%	4.7%	25.6%	21	304



Program

☒ Blackfalds

ServiceDay

☐ Sun

☐ Mon

☐ Tue

☐ Wed

☐ Thu

☐ Fri

☐ Sat

Date

01/06/2021

31/08/2021

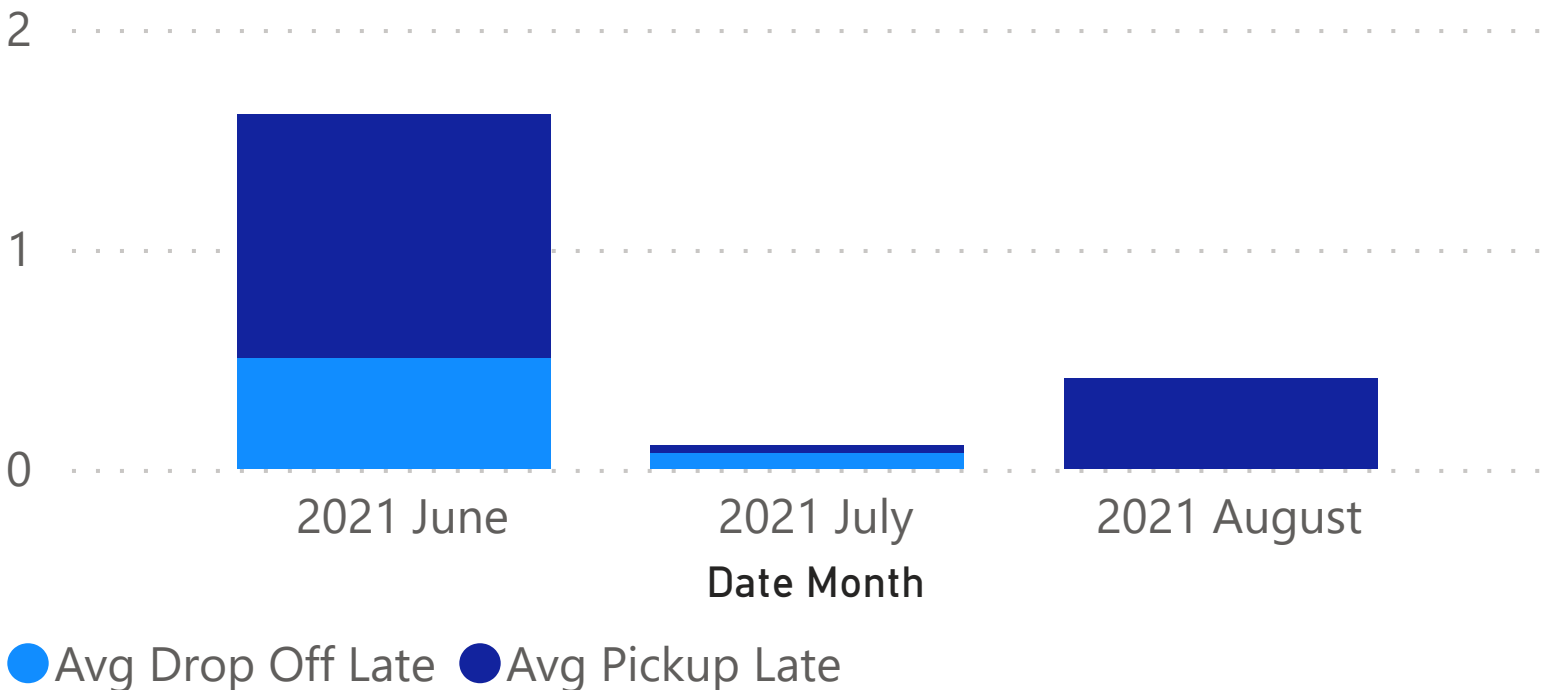
535

Completed Rides

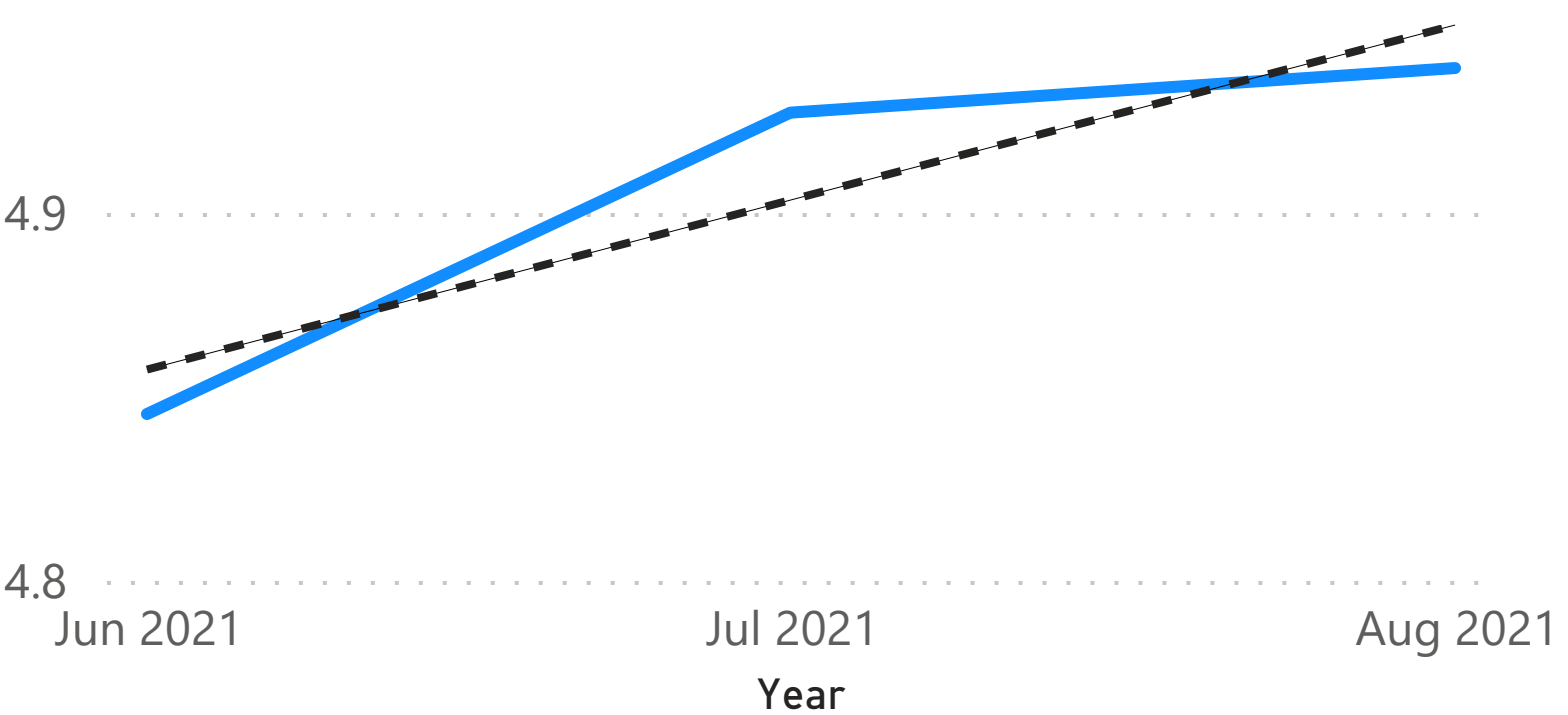
4.89

Avg Ride Rating

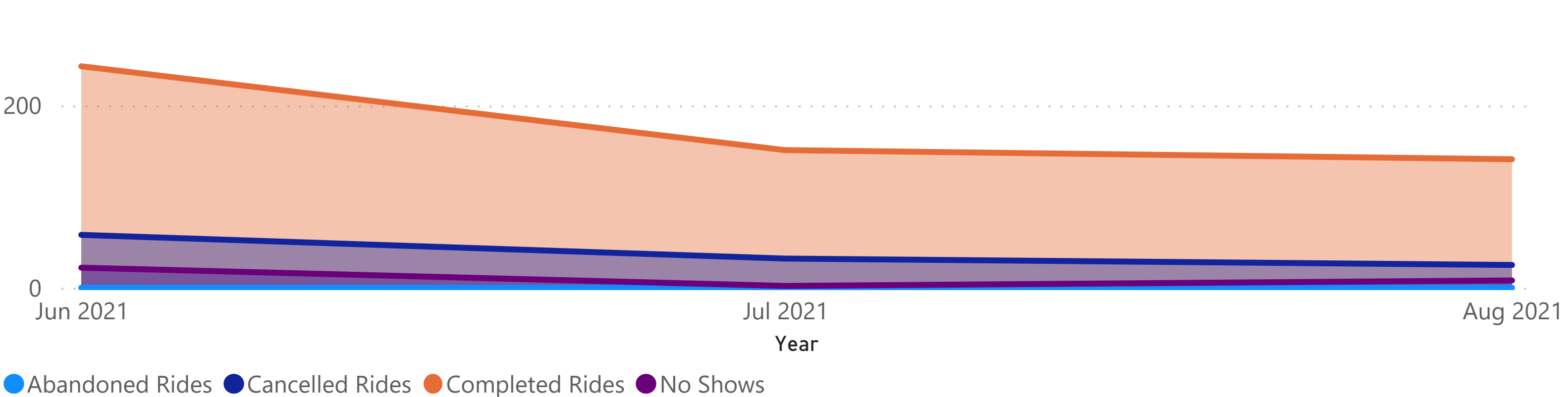
Avg Late Pickup and Drop Off



Avg Ride Rating



Ride Status Types



Year	2021							
Month	June							
Program	Avg Drop Off Late	Avg Pickup Late	Avg Ride Rating	Abandoned Rides	Cancelled Rides	Completed Rides	No Show	
Blackfalds	0.51	1.10	4.85	0	58	243	2	
Total	0.51	1.10	4.85	0	58	243	2	

Program

☒ Blackfalds

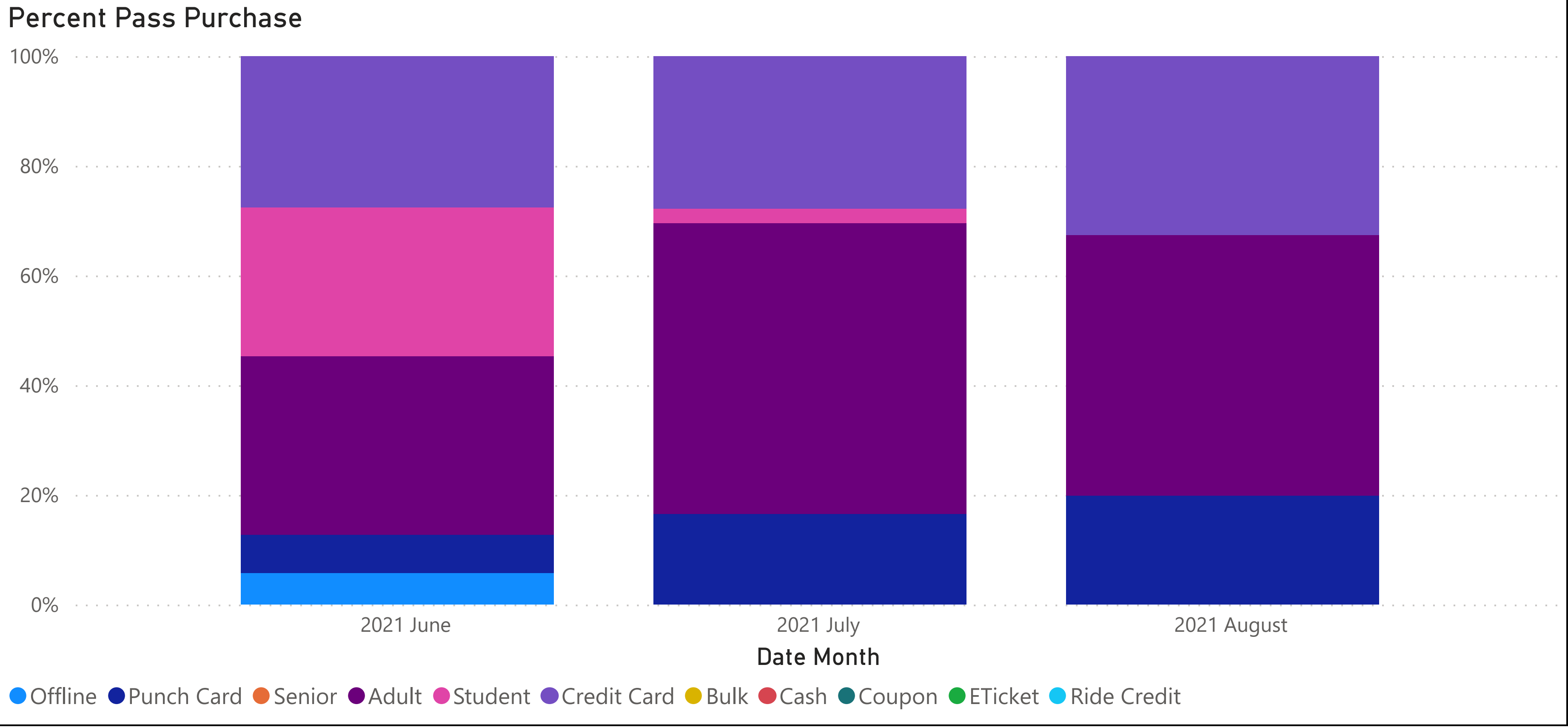
ServiceDay

☐ Sun  
☐ Mon  
☐ Tue  
☐ Wed  
☐ Thu  
☐ Fri  
☐ Sat

Date

01/06/2021

31/08/2021



Year	2021														
Month	June												July		
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket	Avg Ride Credit	Avg Ticket	Avg Offline	Avg Punch C	
Blackfalds	6%	7%	0%	33%	27%	28%	0%	0%	0%	0%		0%	0%	0%	1
Total	6%	7%	0%	33%	27%	28%	0%	0%	0%	0%		0%	0%	0%	1

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Program

☒ Blackfalds

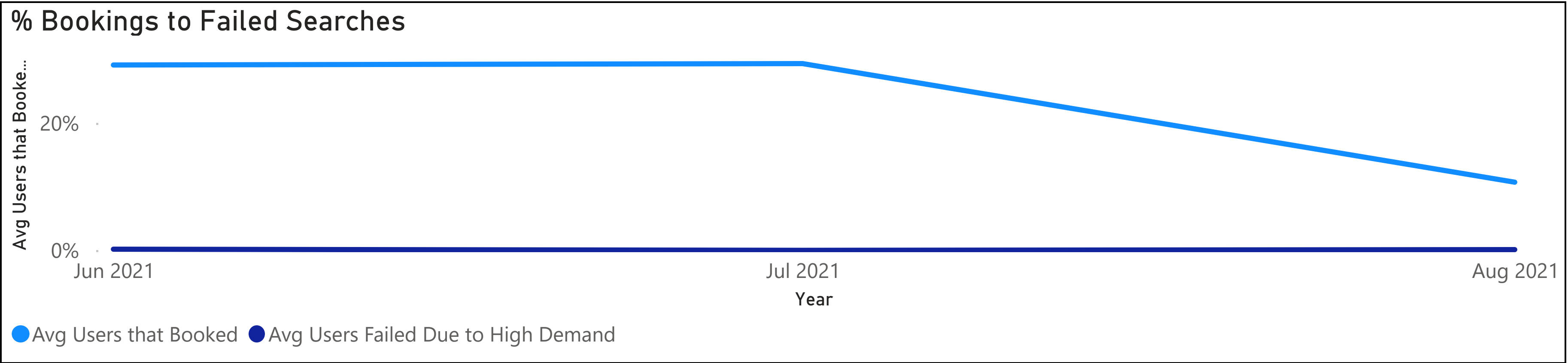
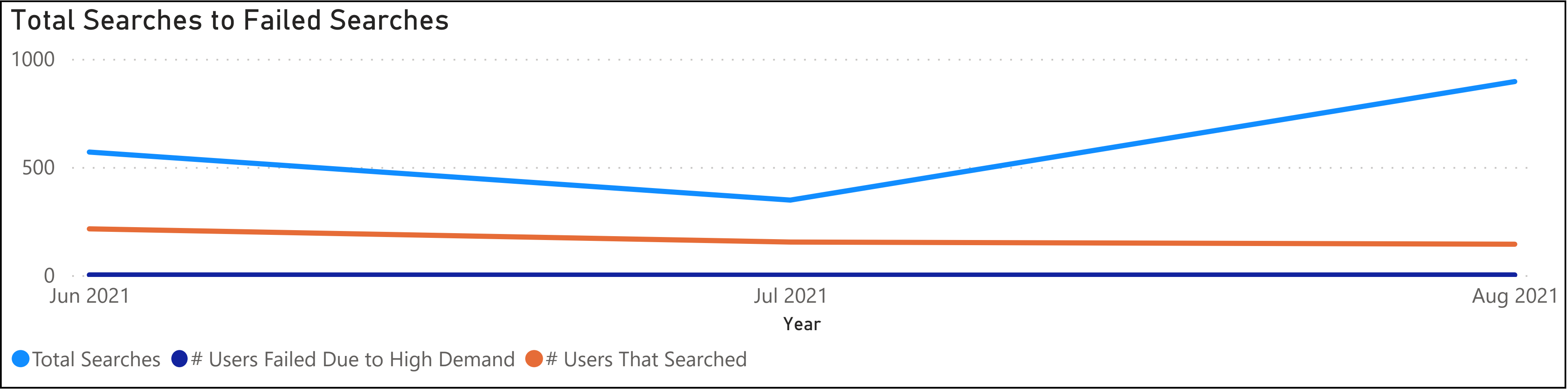
ServiceDay

☐ Sun☐ Mon☐ Tue☐ Wed☐ Thu☐ Fri☐ Sat

Date

01/06/2021

31/08/2021



Year	2021				
Month	June				
Program	Total Searches	# Users Failed Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demanc
Blackfalds	569	1	214	29%	0%
Total	569	1	214	29%	0%

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Program

☐ Blackfalds

ServiceDay

☐ Sun  
☐ Mon  
☐ Tue  
☐ Wed  
☐ Thu  
☐ Fri  
☐ Sat

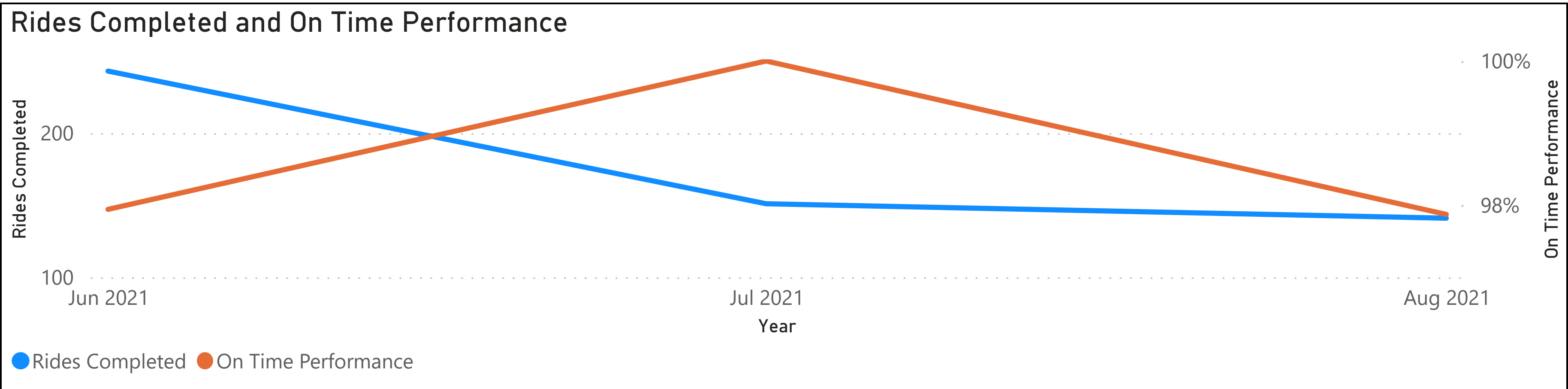
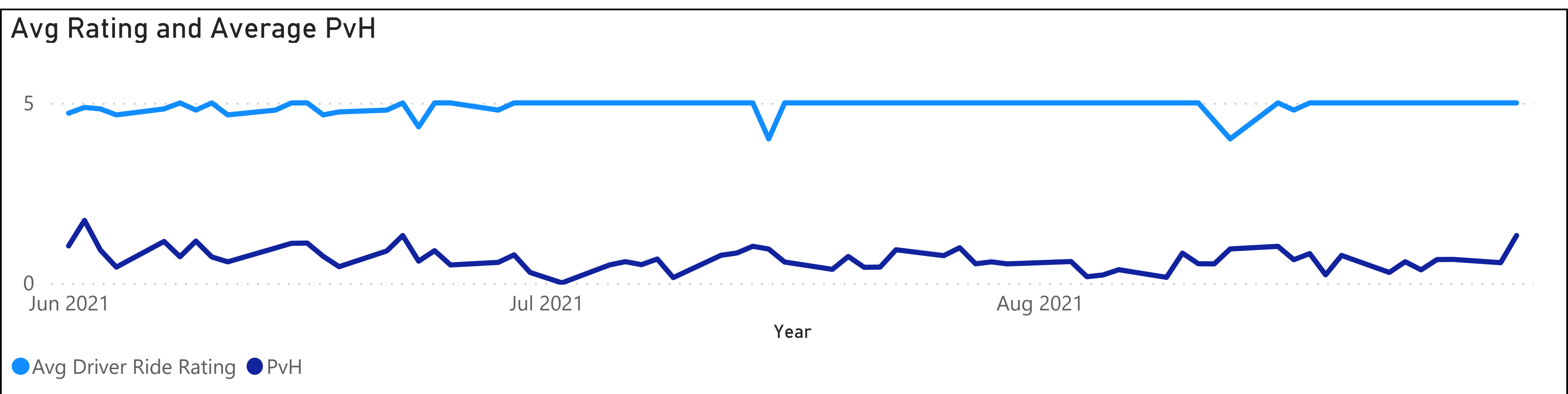
Date

01/06/2021

31/08/2021

98.50%

On Time Performance



Year	2021							
Month	June				July			
Program	Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance	Rides Completed	Avg Driver Ride Rating	PvH	On Time Perform
Blackfalds	243	4.85	0.85	97.94%	151	4.93	0.61	100
Total	243	4.85	0.85	97.94%	151	4.93	0.61	100

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Program

☒ Blackfalds

ServiceDay

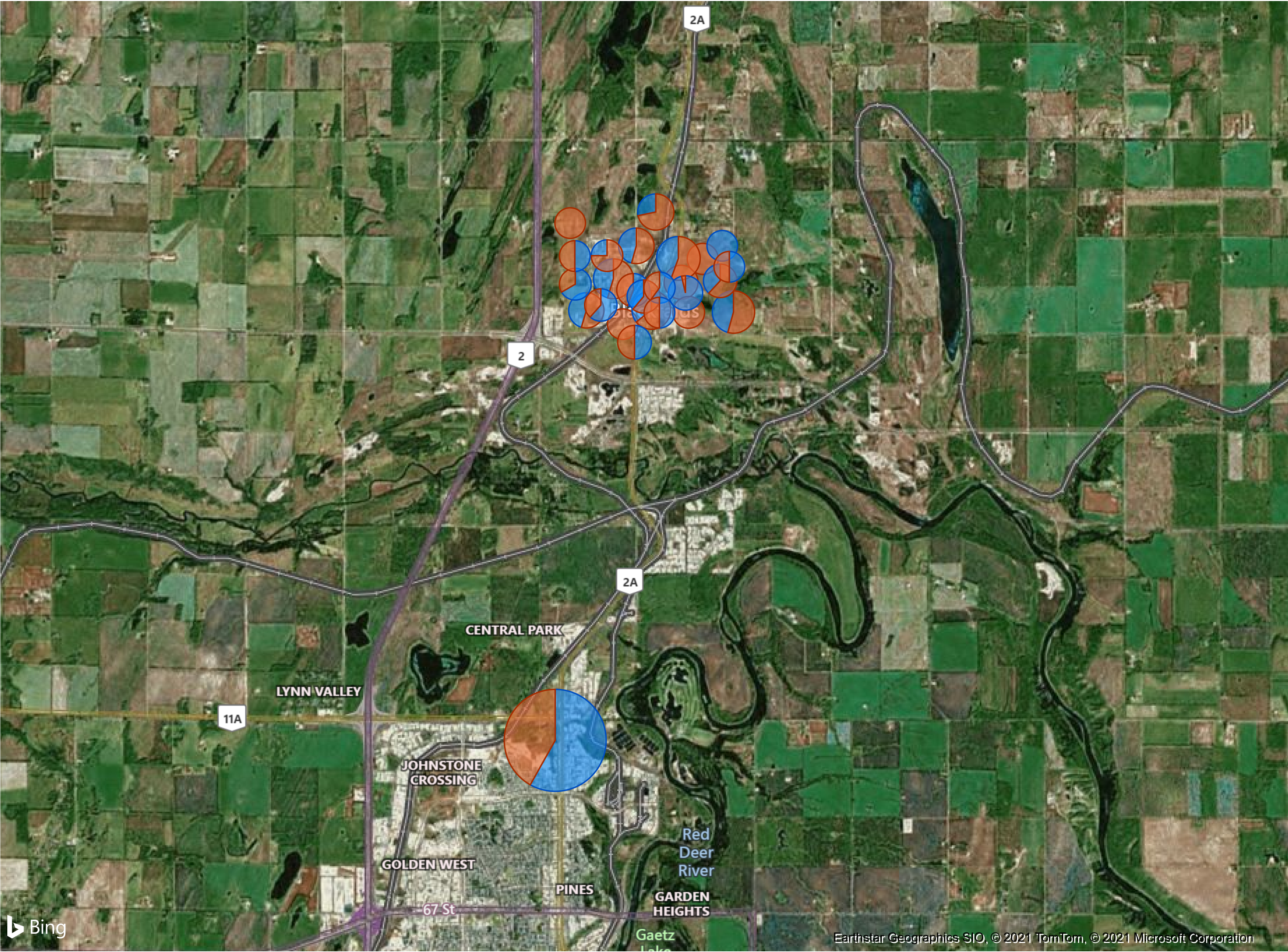
- ☐ Sun
- ☐ Mon
- ☐ Tue
- ☐ Wed
- ☐ Thu
- ☐ Fri
- ☐ Sat

Date

01/06/2021

31/08/2021

● Dropoff ● Pickup





Program

☐ Blackfalds

ServiceDay

- ☐ Sun
- ☐ Mon
- ☐ Tue
- ☐ Wed
- ☐ Thu
- ☐ Fri
- ☐ Sat

Date

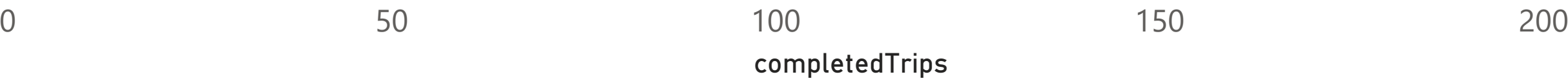
01/06/2021

31/08/2021



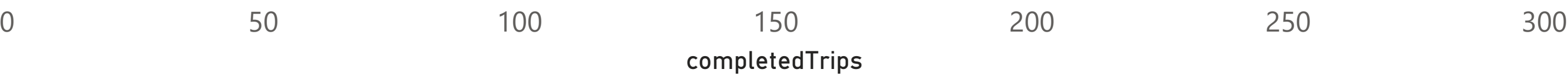
Top 5 Pickup Locations

- Stop 3 - Regional Hub in Red Deer
- Stop 23 - Local
- Stop 28 - Local
- Stop 18 - Local
- Stop 1 - Regional Hub West Blackfalds



Top 5 Drop Off Locations

- Stop 3 - Regional Hub in Red Deer
- Stop 23 - Local
- Stop 28 - Local
- Stop 1 - Regional Hub West Blackfalds
- Stop 2 - Regional Hub East Blackfalds



stopName	Dropoff	Pickup	Total
Stop 1 - Regional Hub West Blackfalds	29	35	64
Stop 10 - Local	8	5	13
Stop 11 - Local	2	6	8
Stop 13 - Local		1	1
Stop 14 - Local	10	8	18
Stop 15 - Local	11	11	22
Stop 16 - Local	16	19	35
Stop 17 - Local	7	11	18
Stop 18 - Local	20	36	56
Total	535	535	1070



WHERE PEOPLE ARE THE KEY

## HIGHLIGHTS OF THE REGULAR COUNCIL MEETING August 26, 2021

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### **COVID-19 UPDATE**

Council was provided with an update on the latest COVID-19 statistics and the Province's current vaccine statistics.

### **FIVE YEAR CAPITAL PLAN**

The Five-Year Capital Plan was approved by Council as presented. The plan is a guide for future capital requirements and will be reviewed by Council on an annual basis.

### **LONG TERM ROAD CONSTRUCTION**

Road Projects C4023 and CCE7 were moved from the 2022 Long-Term Road Construction Schedule to the 2021 construction schedule. Council approved the 2022 to 2026 Long-Term Road Construction Program as presented.

### **COMMUNITY PEACE OFFICERS SERVICES – CAPITAL EQUIPMENT PURCHASES 2022**

The 2022 Peace Officers capital equipment purchases were approved as presented, and the County Manager was authorized to tender and award the capital purchases and dispose of/transfer the used equipment. Lacombe County will fund the 2022 capital equipment purchases from the Peace Officer Equipment Reserve.

### **AGRICULTURAL SERVICES – CAPITAL EQUIPMENT PURCHASES 2022**

The County Manager was authorized to tender and award the Agricultural Services capital equipment as presented for an estimated value of \$680,000, and to dispose of the existing units at an estimated trade-in or private sale value of \$280,000. The difference between the purchase of the new units and the sale of the old units in the amount of \$400,000 will be funded from the Agriculture Services Capital Equipment Reserve.

### **ENVIRONMENTAL ACTION PLAN**

Lacombe County Council received an update on projects identified in the 2021 Environmental Action Plan (EAP). The EAP is updated annually to identify projects or practice changes that will assist the County in meeting goals and targets in the priority areas in the Environmental Management Plan. The update was received for information.

### **SYLVAN LAKE MANAGEMENT PLAN**

As the new Sylvan Lake Intermunicipal Development Plan establishes the policies needed to promote sustainable land development and protect the watershed's health among the member municipalities, the Sylvan Lake Management Committee has requested that the member municipalities rescind the Sylvan Lake Management Plan. By resolution of Council, the Sylvan Lake Management Plan was rescinded.

### **VILLAGE OF ALIX/LACOMBE COUNTY INTERMUNICIPAL DEVELOPMENT PLAN (IDP) /INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEE**

By resolution of Council, the Village of Alix and Lacombe County IDP/ICF Committee Terms of Reference were approved as presented.

### **NORTH RED DEER RIVER WATER SERVICES COMMISSION**

Due to amendments made to the Municipal Government Act in 2020 that included changes to Part 15.1 of the Act, which governs regional services commissions, the regulations that govern each commission were repealed and commissions were given more authority in their operation and governance. As such, commissions were required to update their bylaws to outline these authorities.

The provisions of draft Bylaw No. 1.1 of the North Red Deer River Water Services Commission were endorsed by Council.



WHERE PEOPLE ARE THE KEY

### **NORTH RED DEER REGIONAL WASTEWATER COMMISSION**

Due to amendments made to the Municipal Government Act in 2020 that included changes to Part 15.1 of the Act, which governs regional services commissions, the regulations that govern each commission were repealed and commissions were given more authority in their operation and governance. As such, commissions were required to update their bylaws to outline these authorities.

The provisions of draft Bylaw No. 1 of the North Red Deer Regional Wastewater Commission were endorsed by Council with the exception of Section 11, which should be amended to reflect Lacombe County's volume allotment as identified in its Membership Agreement with the Commission.

### **SYLVAN LAKE REGIONAL WATER AND WASTEWATER COMMISSIONS**

The Commission Board disestablished the Sylvan Lake Regional Water Commission (SLRWC) at their April 26, 2021 meeting. All assets of the Commission were transferred to the Sylvan Lake Regional Wastewater Commission (SLRWWC).

The following resolution received the approval of Council:

That the Council of Lacombe County hereby agrees to the following changes with respect to the Sylvan Lake Regional Wastewater Commission; and further, agrees to advertise these proposed changes:

1. The name of the Commission shall be changed to the Sylvan Lake Regional Water and Wastewater Commission; and
2. The Commission be authorized to provide water services in accordance with its bylaws.

### **CANADA'S HISTORY AND THE MUNICIPAL ROLE IN RECONCILIATION WORKSHOP**

Council was authorized to attend the Canada's History and the Municipal Role in Reconciliation Workshop being held virtually on September 13 or September 27, 2021.

### **BYLAW NO. 1349/21 – SPEED CONTROL BYLAW**

Bylaw No. 1349/21, a bylaw of Lacombe County for the purpose of regulating and controlling the speed of vehicles within Lacombe County was read a first, second and third time and so passed by Council.

A review of the speed limits posted, temporary speed limit postings, as well as recent road improvements and safety issues, have identified the following changes, which are reflected in Bylaw No. 1349/21:

- Change the speed limit for all roads within the Hamlet of Rosedale from 50 km/hr. to 30 km/hr.
- Add Twp. Rd. 39-4 (Aspelund Extension) to Schedule "F", 90 km/hr.
- Amend Twp. Rd. 39-2 in Schedule "C", reducing the length from the full 1.6 km to the 800 meters adjacent to Kayton Estates.

**Next Regular Council Meeting is**  
**Thursday, September 9, 2021 - 9:00 a.m.**

**Next Committee of the Whole Meeting is**  
**Tuesday, October 5, 2021 – 9:00 a.m.**

**Lacombe County Administration Building**

**\*\*For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website ([www.lacombecounty.com](http://www.lacombecounty.com)) after approval.**



**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
COUNCIL REPORT**

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**MEETING DATE:** September 14, 2021

**PREPARED BY:** Justin de Bresser, Director of Corporate Services

**SUBJECT:** RCMP Regular Member Increases

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**BACKGROUND:**

The Royal Canadian Mounted Police (RCMP), have been successful in reaching a long awaited collective agreement for its regular members. Municipalities across the Province will be dealing with the retroactive increases because of the ratification.

The total financial impact to the municipality is not yet known, however percentage increases for both economic increase and market adjustment were provided. The Alberta Urban Municipalities Association provided an estimate of \$45,000 to \$55,000 in backpay per officer.


At the July 27<sup>th</sup> Council Meeting, Administration was directed to send a letter from the Town of Blackfalds to the Minister of Public Safety Canada. This letter highlighted the impact on municipalities and the limited capacity to cover the retroactive increases as well as the lack of communication from the federal government throughout the five years it has taken to reach an agreement. This has left municipalities in an unfortunate position to cover this cost.

The attached letter also states that the details regarding the calculations are still to be finalized and will be provided as soon as possible.

**Attachments:**

- *RCMP Letter*

**Approvals:**

  
\_\_\_\_\_  
CAO Myron Thompson

  
\_\_\_\_\_  
Department Director/Author

PR Aug 31/21

Royal Canadian Mounted Police

Commanding Officer  
Alberta



Gendarmerie royale du Canada

Commandant  
de l'Alberta

August 25, 2021

Mayor Richard Poole  
Town of Blackfalds  
Box 220 5018 Waghorn St  
Blackfalds, Alberta TOM OJO

Dear Mayor Poole:

**RE: Royal Canadian Mounted Police (RCMP) Regular Member Pay Raise**

As your community is served by the Alberta Royal Canadian Mounted Police, I want to advise you that a collective agreement has been reached for Regular Member Police Officers working in your community under the Municipal Policing Services Agreement (MPSA). The National Police Federation collective bargaining committee reached a tentative agreement with the Federal Government in June of 2021, and on August 6, 2021 the collective agreement was signed.

The new collective agreement for Regular Members (below the rank of Inspector) and Reservists covers a period of six years beginning on April 1, 2017, and includes economic increases and market adjustments as follows:

Effective Date	Economic Increase	Market Adjustment
April 1, 2017	1.75%	1.50%
April 1, 2018	1.75%	1.50%
April 1, 2019	1.75%	2.50%
April 1, 2020	1.75%	1.75%
April 1, 2021	1.75%	1.50%
April 1, 2022	1.75%	2.27%

The pay raises would see the salary for a first class constable increase from \$86,110 to \$106,576. Further details can be found in the ratified agreement on the Treasury Board Secretariat website in the following link: <https://www.tbs-sct.gc.ca/agreements-conventions/view-visualiser-eng.aspx?id=28>.

With this agreement, RCMP total compensation, including pensions and benefits, is competitive with other police services and fair for our members and reservists. We are mindful that policing represents a significant cost for our municipal partners and that you are currently in the midst of planning budgets for next year. We are working on understanding the financial impacts to your community and will share this information with you as soon as possible.

As per the agreement, adjustments to current rates of pay will be made within 90 days of the signing of the collective agreement. Retroactive increases and the associated payment terms will be shared as soon as available. The provisions of the MPSA, including those related to method of payment and financial planning and reports, are unchanged and remain in effect.

Canada

We appreciate your need for further details and we are currently working towards calculating the financial impact to your policing budget. We will share this information with you as soon as it's available. Should you have any questions or concerns, please do not hesitate to contact Supt. Dave Kalist, Operations Strategy Branch at [dave.kalist@rcmp-grc.gc.ca](mailto:dave.kalist@rcmp-grc.gc.ca).

Thank you for your continued support and collaboration.

Sincerely,



C. M. (Curtis) Zablocki, M.O.M.  
Deputy Commissioner  
Commanding Officer Alberta RCMP

11140 – 109 Street  
Edmonton, AB T5G 2T4

Telephone: 780-412-5444  
Fax: 780-412-5445

cc: Chief Superintendent Darcy Fleury, District Officer, Central Alberta District, Alberta Royal Canadian Mounted Police  
Staff Sergeant Dan Martin, Blackfalds Detachment Commander, Central Alberta District, Alberta Royal Canadian Mounted Police  
Superintendent Dave Kalist, OIC Operations Strategy Branch, Alberta Royal Canadian Mounted Police





## TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD MICROSOFT TEAMS

June 2, 2021

A Blackfalds and District Recreation, Culture and Parks Board meeting for the Town of Blackfalds was held virtually on June 2, 2021 via Microsoft Teams commencing at 6:30 pm.

### MEMBERS PRESENT:

Public at Large:

Kimberley Sommerville, Dena Thomas, Erin Davis,  
Jennifer Myslicki, Kala Pandit

Lacombe County Council Appointee:

Barb Shepherd

Town of Blackfalds Council Appointee:

Councillor Will Taylor, Councillor Marina Appel

Regrets:

### ATTENDING:

Sean Barnes

Community Services Director

Jeff Heindel

Parks and Facilities Manager

Rick Kreklewich

Abbey Centre General Manager

Mandi Gerhardt

CSD Administrative Assistant

### PUBLIC ATTENDING:

### ABSENT:

## AGENDA

### 1. RECREATION, CULTURE AND PARKS BOARD MEETING

#### 1.1 CALL TO ORDER – 6:30 PM – MICROSOFT TEAMS

- The regular meeting was called to order by Chair Thomas at 6:31 PM.

### 2. AGENDA APPROVAL

#### 2.1 AGENDA FOR THE JUNE 2, 2021 RECREATION, CULTURE AND PARKS BOARD MEETING

- REMINDER – NO RCP MEETING IN JULY & AUGUST

### RES. 36/21

Member Pandit moved to approve the agenda as for the June 2, 2021 meeting as presented.

***MOTION CARRIED UNANIMOUSLY***

### 3. DELEGATION

N/A



**TOWN OF BLACKFALDS  
RECREATION, CULTURE AND PARKS BOARD  
MICROSOFT TEAMS**

June 2, 2021

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**4. BUSINESS ARISING FROM MINUTES**

**4.1 PLAYGROUND AURORA HEIGHTS PLAYGROUND PROJECT REQUEST FOR PROPOSAL**

- Member Heindel gave verbal update.
- 9 companies submitted proposals; Administration (and Senior Parks Staff) narrowed the options down to 5 companies with 6 design choices.
- Members discussed pros & cons of all playground designs, and which were their top picks.
  - Members prefer plastic slides & handles over metal (safety concern for very hot days)
- Engineered wood fiber will be used as the ground material for the playground, it is more accessible than sand.
- Member Gerhardt will send out a poll tomorrow (Thursday June 3) via email to members to gather the votes for top three playgrounds.
  - Once top three have been decided, they will go out to public vote for final design.

**RES. 37/21**

Member Myslicki moves that the Recreation, Culture and Parks Board moves to select three designs for the Aurora Heights Playground to go out for public vote.

***MOTION CARRIED UNANIMOUSLY***

**5. BUSINESS**

**5.1 OPTIMIST CLUB OF BLACKFALDS DISC GOLF COURSE**

- Member Kreklewich gave verbal update.
- Exact location of the course has not decided. A few options have been discussed, Centennial Park, Pine Crescent, McKay Ranch or All Star Park.
- \$6,200 will need to be fundraised by the Optimist Club.
- Disc Golf is becoming more popular due to it being an inexpensive activity.
- Red Deer Disc Golf member has volunteered to assist Blackfalds in designing the course.
- Member Thomas brought up the need in the community for a pickleball court, may be something to consider for future development.

**RES. 38/21**

Councillor Taylor moved that the Recreation, Culture, and Parks Board moves to provide an area in one of our parks for a future disc golf course with funds to be raised by the Optimist Club.

***MOTION CARRIED UNANIMOUSLY***

**6. ACTION CORRESPONDENCE**

N/A



## **TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD MICROSOFT TEAMS**

**June 2, 2021**

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### **7. INFORMATION**

#### **7.1 MULTI-PLEX EXPANSION PROJECT – UPDATE**

- Member Kreklewich gave verbal update.
- The expansion is still on schedule and still on budget due to the GMP.
- Small delay in receiving yellow pieces of glass for the front windows.
- Photo comparison update will be provided to members for those who were unable to attend the tour.
- Did not get official LEED certification due to costs associated however architects designed the expansion with requirements in mind.
- Blackfalds Bulldogs have scheduled the home opener game for Oct 8 in case there is a delay in construction.
  - 700 season passes have been sold thus far.

#### **7.2 REOPENING OF THE ABBEY CENTRE**

- Member Kreklewich gave verbal update.
- Facility is able to reopen the indoor amenities June 10 at 1/3 capacity.
  - Indoor play space, fitness centre, running track & field house.
  - Will be bringing staff back in preparation.
- Pool will not be opened until Stage 3, it will be prepped and ready to be opened the day Stage 3 is announced.
- Masks will be required until the provincial mandate is lifted, signage is posted at entrance.
  - There are free masks available at the front desk.
  - There is a temperature screening device located next to the front desk.

#### **7.3 DRIVE-IN MOVIE - UPDATE**

- Member Kreklewich gave verbal update.
- Had to be cancelled
- New drive-in movie date is scheduled to June 18. Due to sunset timing the event will no longer be a double feature.
  - Administration is in the planning process of holding another double feature drive-in movie early fall.

#### **7.4 PARKS AND FACILITIES – UPDATE**

- Member Heindel gave verbal update.
- Community gardens are doing very well, Parks staff have been checking the water supply levels often due to the hot weather.
- Hoots come to do some maintenance on the Bike Skills Park, Parks staff did a great job with pre-maintenance.
- McKay Ranch connector has been completed.



## **TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD MICROSOFT TEAMS**

**June 2, 2021**

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- 1 of 3 Facility Operator 1's has been hired for the new facility.
- Concerns regarding the water tank hose at the transfer station were discussed, the hose will not be replaced due to sanitary and cost reasons.

### **7.5 ABBEY CENTRE – UPDATE**

- Member Kreklewich gave verbal update.
- Child minding & summer camps will start with the announcement of Stage 3.
- Rehired many of the staff who were laid off, including child services staff, fitness programmers, guest services and janitors.
- Moving ahead with the new recreation software for PerfectMind, needs to be ready to launch Oct 1.
- There will be no food services available at the Abbey Centre for the summer other than vending machines, Member Kreklewich will look into other opportunities to utilize the food services area (beverages, cold food only).

### **8. APPROVAL OF INFORMATION ITEMS**

#### **RES. 39/21**

**Councillor Appel moved that the Recreation Board accept the information items as presented.**

***MOTION CARRIED UNANIMOUSLY***

### **9. APPROVAL OF MINUTES**

#### **RES. 40/21**

**Member Myslicki moved that the Recreation Board accept the MINUTES for May 5 meeting as amended.**

***MOTION CARRIED UNANIMOUSLY***

### **10. ADJOURN**

- a. Chair Thomas moved that the Recreation, Culture and Parks board meeting be adjourned.**

#### **RES. 41/21**

**Meeting adjourned at 7:47 PM.**

***MOTION CARRIED UNANIMOUSLY***



**TOWN OF BLACKFALDS  
RECREATION, CULTURE AND PARKS BOARD  
MICROSOFT TEAMS**

June 2, 2021

A handwritten signature in blue ink, likely belonging to Dena Thomas.

**DENA THOMAS, CHAIR**

A handwritten signature in blue ink, likely belonging to Rick Kreklewich.  
A handwritten signature in blue ink, likely belonging to Sean Barnes.

**SEAN BARNES, DIRECTOR OF COMMUNITY SERVICES**

**Next meeting scheduled for September 1, 2021 @ 6:30pm**



Town of Blackfalds  
**REGULAR COUNCIL MEETING**  
**Tuesday, August 24, 2021 at 7:00 p.m.**  
**5018 Waghorn Street, Council Chambers**  
**MINUTES**

A Regular Council meeting for the Town of Blackfalds was held on Tuesday, August 24, 2021, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

**MEMBERS PRESENT**

Mayor Richard Poole  
Deputy Mayor Laura Svab  
Councillor Marina Appel  
Councillor Jamie Hoover  
Councillor Rebecca Stendie  
Councillor Will Taylor

**ATTENDING**

Myron Thompson, CAO  
Sean Barnes, Director of Community Services  
Justin de Bresser, Director of Corporate Services  
Preston Weran, Director of Infrastructure and Property Services  
Darolee Bouteiller, Manager of Corporate Services  
Marco Jadie, IT Analyst  
Kalina Van Winssen, Executive Assistant

**REGRETS**

Councillor Ray Olfert

**MEDIA**

None

**PUBLIC**

Shane Hanson, Blackfalds Resident  
Kevin Osborne, ACI Architecture  
Eddo Cancian, ACI Architecture  
Mark Hall, Delnor Construction  
Brad Vanderhayden, Stantec

**CALL TO**

**ORDER:** Mayor Poole called the Regular Council Meeting to order at 7:00 p.m.

**TREATY SIX LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

**ADOPTION OF AGENDA**

**262/21** Councillor Stendie moved that Council adopt the August 24, 2021 agenda as presented.

**CARRIED UNANIMOUSLY**

**DELEGATION**

**ACI Architecture/Delnor Construction Ltd. – Eagle Builders Centre**

- An update was provided by ACI Architecture/Delnor Construction Ltd. on the status of the Eagle Builders Centre construction schedule.





Town of Blackfalds  
**REGULAR COUNCIL MEETING**  
**Tuesday, August 24, 2021 at 7:00 p.m.**  
**5018 Waghorn Street, Council Chambers**  
**MINUTES**

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**BUSINESS**

**CAO Report**

CAO Thompson reviewed the various organizational operations and activities during the month of August.

**263/21** Deputy Mayor Svab moved that the CAO Report be accepted as information.

**CARRIED UNANIMOUSLY**

**Request for Decision – Citizen Budget Questions**

Manager Bouteiller presented the Citizen Budget survey questions, which will help the Town receive resident feedback to make decisions for the 2022 Budget.

**264/21** Councillor Taylor moved that Council approve proceeding with the attached in-house budget survey subject to amendments made by Council.

**CARRIED UNANIMOUSLY**

**Request for Decision – Panorama Drive/Parkwood Road Intersection Improvements**

The intersection of Panorama and Parkwood has seen an increased volume of traffic and pedestrians with the growth along the commercial corridor, which have resulted in safety concerns. Two options were presented, including option 2 which would incorporate two pedestrian beacons and crosswalks to increase safety.

**265/21** Councillor Stendie moved that Council instruct Administration to design and finalize option 2, the construction of beacon lights and crosswalks for inclusion in the Womacks Road and Gregg Street realignment/plaza project.

**CARRIED UNANIMOUSLY**

*Councillor Appel temporarily excused herself from the meeting.*

**ACTION CORRESPONDENCE**

**Penhold Parade Invitation**

The Town of Penhold requested a delegation attend their parade on Saturday, September 11.

**266/21** Councillor Stendie moved that Councillor Olfert attend the Penhold Parade.

**CARRIED UNANIMOUSLY**

**Make Canada Gold Campaign – Childhood Cancer Awareness Month**

Childhood Cancer Canada requested that the Town of Blackfalds declare the month of September Childhood Cancer Awareness Month in Blackfalds, and that the Wadey Centre be lit up in gold lights.

**267/21** Councillor Taylor moved that the month of September be declared as Childhood Cancer Awareness Month and that the Wadey Centre be lit up in gold.

**CARRIED UNANIMOUSLY**

**Pam Davidson Senate Candidate Tour**

Senate Candidate Pam Davidson requested a delegation with the Town of Blackfalds.



Town of Blackfalds  
**REGULAR COUNCIL MEETING**  
**Tuesday, August 24, 2021 at 7:00 p.m.**  
**5018 Waghorn Street, Council Chambers**  
**MINUTES**

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- 268/21** Councillor Hoover moved that Council extend an invitation to senate candidate Pam Davidson and Senator Karen Sorenson for a meeting with Council.

**CARRIED UNANIMOUSLY**

**INFORMATION**

- Capital Project Update
- Red Deer River Water Services Commission
- Senate and Referendum Funding Letter
- City of Lacombe Council Highlights – August 9, 2021

- 269/21** Deputy Mayor Svab moved to accept the Information Items as information.

**CARRIED UNANIMOUSLY**

**ROUNDTABLE DISCUSSION**

Mayor and Council shared meetings and events attended from July to August, 2021.

- 270/21** Councillor Stendie moved to accept the Roundtable Reports as information.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

- 271/21** Councillor Hoover moved that Council accept the Regular Council Meeting Minutes from August 10, 2021 as amended.

**CARRIED UNANIMOUSLY**

- 272/21** Councillor Stendie moved that Council accept the Special Council Meeting Minutes from August 12, 2021 as amended.

**CARRIED UNANIMOUSLY**

**BUSINESS FOR THE GOOD OF COUNCIL**

Mayor Poole noted he will not be running in the upcoming election.

**BREAK**

- 273/21** Deputy Mayor Svab moved for a recess until the return of Councillor Appel at 9:14 p.m.

**CARRIED UNANIMOUSLY**

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Poole called the Regular Council Meeting back to order at 9:25 p.m.

**CONFIDENTIAL – Closed Session**

- **FOIP S.23**

- 274/21** Deputy Mayor Svab moved that Council move to a closed session commencing at 9:25 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 23 of Alberta's Freedom of Information and Protection of Privacy Act.

**CARRIED UNANIMOUSLY**



Town of Blackfalds  
**REGULAR COUNCIL MEETING**  
**Tuesday, August 24, 2021 at 7:00 p.m.**  
**5018 Waghorn Street, Council Chambers**  
**MINUTES**

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**Closed Session Attendance - FOIP S.23:** *Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Will Taylor, CAO Thompson*

**275/21** Councillor Appel moved to come out of the closed session at 9:32 p.m.

**CARRIED UNANIMOUSLY**

**Regular Council Meeting Attendance:** *Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Will Taylor, CAO Thompson*

**276/21** Deputy Mayor Svab moved that Council accept the investigation report as information and that it remain confidential.

**CARRIED**

*Opposed: Councillors Stendie and Appel*

**277/21** Councillor Appel moved that Council review and more closely follow the Town of Blackfalds Procedural Bylaw, that is included in the annual Organizational Meeting Agenda. Further, that it is examined annually, outside of the Annual Organizational Meeting.

**CARRIED UNANIMOUSLY**

**278/21** Councillor Stendie moved that Council review and update the Town of Blackfalds Code of Conduct for Elected Officials to include best practices and clear expectations. Items include but are not limited to: protocols pertaining to disputes, complaints, appeals, and procedures involving all Council members, and the CAO, their interactions with each other and their interactions with municipal employees.

**CARRIED UNANIMOUSLY**

**279/21** Councillor Svab moved that Council be provided with the Town of Blackfalds Code of Conduct for Municipal Employees.

**CARRIED UNANIMOUSLY**

**280/21** Councillor Hoover moved that Council become more familiar with Parliamentary Procedure and Roberts Rules of Order.

**CARRIED UNANIMOUSLY**

**281/21** Councillor Stendie moved that the Town of Blackfalds develop an expedited process for procuring mediation. Issuing an RFP for qualified mediation firms to be on a Town of Blackfalds 'roster', whereby any mediator on that roster can be called on short notice without going through a separate RFP.

**CARRIED**

*Opposed: Mayor Poole*

**282/21** Councillor Appel moved that Council, upon being elected, receive comprehensive training. Examples of training include: advanced communication, teambuilding initiatives, leadership skills, diversity, gender issues, communicating with difficult people, communicating under fire, as well as in sensitivity training. Further, that all Council members receive a presentation on the 'gender divide'.

**CARRIED UNANIMOUSLY**

**283/21** Councillor Hoover moved that XXXXXXXX engage in advanced leadership training, benefitting of the offices they hold, if re-elected.

**CARRIED**

*Opposed: Mayor Poole*



Town of Blackfalds  
**REGULAR COUNCIL MEETING**  
**Tuesday, August 24, 2021 at 7:00 p.m.**  
**5018 Waghorn Street, Council Chambers**  
**MINUTES**

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**284/21** Councillor Stendie moved that XXXXXXXX receive sensitivity training as well as training on the 'gender divide'.

**CARRIED**  
*Opposed: Mayor Poole*

**285/21** Deputy Mayor Svab moved that XXXXXXXX consider supplementary conflict management training.

**CARRIED**  
*Opposed: Mayor Poole*

**286/21** Councillor Appel moved that XXXXXXXX refresh their leadership and communications skills with enhanced training opportunities currently available.

**CARRIED**  
*Opposed: Mayor Poole*

**287/21** Deputy Mayor Svab moved that the effectiveness of implementing these recommendations be formally reviewed no later than April 2022.

**CARRIED UNANIMOUSLY**

**288/21** Councillor Taylor moved that under no circumstances this report be made public.

**CARRIED**  
*Opposed: Councillors Stendie and Appel*

**ADJOURNMENT**

Mayor Poole adjourned the meeting at 9:50 p.m.

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Richard Poole, Mayor

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Myron Thompson, CAO