

1. **WELCOME AND CALL TO ORDER**

2. **LAND ACKNOWLEDGEMENT**

- 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty Six Territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.
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3. **ADOPTION OF AGENDA**

- 3.1 Organizational Agenda for October 22, 2024
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4. **BUSINESS**

- 4.1 Request for Decision, 2024 – 2025 Regular Council Meeting and Standing Committee of Council Meeting Schedule
4.2 Request for Decision, Council Appointments to Boards, Committees and Commissions
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5. **ADJOURNMENT**

Future Meetings/Events:

- *Regular Council Meeting – October 22, 2024, to follow the Organizational Meeting*
 - *Regular Council Meeting – November 12, 2024*
 - *Standing Committee of Council Meeting – November 18, 2024*

MEETING DATE: October 22, 2024

PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator

PRESENTED BY: Danielle Nealon, Executive & Legislative Coordinator

SUBJECT: **2024 – 2025 Regular Council Meeting and Standing Committee of Council Meeting Schedule**

BACKGROUND

At the Organizational Meeting of Council, a resolution is required to set the dates and times for Regular Council Meetings and Standing Committee of Council Meetings from October to October.

DISCUSSION

The proposed Regular Council Meeting and Standing Committee of Council Meeting Schedules are attached to this report, considering statutory holidays over the course of the year from October to October. Reference to the setting of meeting dates and times is further identified in the *Municipal Government Act* and the Council Procedural Bylaw.

Administration is recommending that the Standing Committee of Council Meetings that conflict with statutory holidays in February and May be moved to the succeeding Tuesday to accommodate more meetings throughout the year. However, attached are the proposed Regular Council Meeting and Standing Committee of Council Meeting Schedules with and without the change in Standing Committee of Council Meeting dates for Council's consideration.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That Council approve the 2024 - 2025 Town of Blackfalds Regular Council Meeting Schedule, in which meetings are held on the second and fourth Tuesday of each month commencing at 7:00 p.m. in Council Chambers at the Civic Cultural Centre (municipal office) and that the meeting of December 24th be cancelled due to being Christmas Eve.
2. That Council set the 2025 Organizational Meeting of Council for October 30, 2025.
3. That Council approve the 2024 - 2025 Standing Committee of Council Meeting Schedule, in which meetings are to be held on the third Monday of each month commencing at 7:00 p.m. in Council Chambers at the Civic Cultural Centre (municipal office) and That the meetings held in April and July be on the second Monday and that the meetings in February and May be moved to the third Tuesday due to the third Monday falling on statutory holidays (Family Day and Victoria Day) and that the meeting in October be cancelled due to it falling on the 2025 General Municipal Election.

ALTERNATIVES

- a) That Council approve the 2024 - 2025 Standing Committee of Council Meeting Schedule, in which meetings are to be held on the third Monday of each month commencing at 7:00 p.m. in Council Chambers at the Civic Cultural Centre (municipal office) and That the meetings

held in April and July be on the second Monday and that the meetings in February and May be cancelled due to the third Monday falling on statutory holidays (Family Day and Victoria Day) and that the meeting in October be cancelled due to it falling on the 2025 General Municipal Election.

- b) None, as Council must set the 2024 - 2025 Regular Council and Standing Committee of Council Meeting Schedule.

ATTACHMENTS

- *2024 - 2025 Regular Council and Standing Committee of Council Meeting Schedule with change to Standing Committee of Council Dates in February and May be moved to the third Tuesday.*
- *2024 - 2025 Regular Council and Standing Committee of Council Meeting Schedule with cancellation of Standing Committee of Council Dates in February and May.*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

Town of Blackfalds

2024 - 2025 Regular Council Meeting and Standing Committee of Council Meeting Schedule

Meeting dates shown in yellow are Regular Council Meetings dates and commence at 7:00 p.m. in Council Chambers.

Meeting dates shown in green are Standing Committee of Council Meeting dates and commence at 7:00 p.m. in Council Chambers

November 2024

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

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August

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31						

September

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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October

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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Council Meetings

- Regular Council (RCM)
- Standing Committee (SCC)
- Organizational Meeting
- Stat Holidays
- Meeting Cancelled
- 2025 General Municipal Election

Town of Blackfalds

2024 - 2025 Regular Council Meeting and Standing Committee of Council Meeting Schedule

Meeting dates shown in yellow are Regular Council Meetings dates and commence at 7:00 p.m. in Council Chambers.

Meeting dates shown in green are Standing Committee of Council Meeting dates and commence at 7:00 p.m. in Council Chambers

November 2024

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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December 2024

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29	30	31				

January 2025

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February

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March

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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23	24	25	26	27	28	29
30	31					

April

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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May

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
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25	26	27	28	29	30	31

June

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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July

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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August

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24	25	26	27	28	29	30
31						

September

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

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12	13	14	15	16	17	18
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Council Meetings	
	Regular Council (RCM)
	Standing Committee (SCC)
	Organizational Meeting
	Stat Holidays
	Meeting Cancelled
	2025 General Municipal Election

MEETING DATE: October 22, 2024

PREPARED BY: Danielle Nealon, Executive & Legislative Coordinator

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Council Appointments to Boards, Committees and Commissions**

BACKGROUND

Annually at the Organizational Meeting, Council appointments are made to the Town and external Boards, Committees, and Commissions for the term of one (1) year.

DISCUSSION

These Council appointments will be effective immediately until the next general election on October 20, 2025. Below is a list of the Boards, Committees and Commissions that require Council member appointments for the coming term:

Council Boards, Committees and Commission:

- Economic Development and Tourism Advisory Committee (**2 Council Members**)
- Family and Community Support Services Board (**2 Council Members**)
- Library Board (**2 Council Members**)
- Member at Large Review Panel (**3 Council Members**)
- Municipal Planning Commission (**3 Council Members and Chair and Vice-Chair**)
- Municipal Emergency Advisory Committee (**3 Council Members**)
- Policing Committee (**2 Council Members**)
- Recreation, Culture and Parks Board (**2 Council Members**)
- Treaty Six Land Acknowledgement Review Committee (**3 Council Members**)

External Boards, Committees and Commissions:

- Lacombe Foundation (**1 Council Member and 1 Alternate**)
- Blackfalds Chamber of Commerce (**1 Council Member and 1 Alternate**)
- Wolf Creek School Division Joint Use Planning Agreement Governing Committee (**2 Council Members**)
- Red Deer Catholic School Division Joint Use Planning Agreement Governing Committee (**2 Council Members**)
- Central Alberta Economic Partnership (CAEP) (**1 Council Member and 1 Alternate**)
- Parkland Regional Library Board (**1 Council Member and 1 Alternate**)
- Iron Ridge Schools Parent Council (**1 Council Member and 1 Alternate**)
- St. Gregory the Great Catholic School Parent Council (**1 Council Member and 1 Alternate**)
- North Red Deer River Water Commission (**1 Council Member and 1 Alternate**)
- North Red Deer Regional Wastewater Commission (**1 Council Member and 1 Alternate**)
- Lacombe Regional Emergency Management Partnership Plan Advisory Committee (LREMP) (**1 Council Member and 1 Alternate**)
- Red Deer River Municipal Users Group (RDRMUG) (**1 Council Member and 1 Alternate**)

- Red Deer River Watershed Alliance (**1 Council Member and 1 Alternate**)
- Blackfalds Health Practitioners Attraction and Retention Committee (**1 Council Member and 1 Alternate**)

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That _____ and _____ be appointed to the Economic Development and Tourism Advisory Committee, effective immediately, expiring October 20, 2025.
2. That _____ and _____ be appointed to the Family and Community Social Services Board, effective immediately, expiring October 20, 2025.
3. That _____ and _____ be appointed to the Library Board, effective immediately, expiring October 20, 2025.
4. That _____, _____ and _____ be appointed to the Member at Large Review Panel, effective immediately, expiring October 20, 2025.
5. That _____, as Chair, _____, as Vice Chair and _____ be appointed to the Municipal Planning Commission, effective immediately, expiring October 20, 2025.
6. That _____, _____ and _____ be appointed to the Municipal Emergency Advisory Committee, effective immediately, expiring October 20, 2025.
7. That _____ and _____ be appointed to the Policing Committee, effective immediately, expiring October 20, 2025.
8. That _____ and _____ be appointed to the Recreation, Culture and Parks Board, effective immediately, expiring October 20, 2025.
9. That _____ and _____ be appointed to the Treaty Six Land Acknowledgement Review Committee, effective immediately expiring, October 20, 2025.

AND

10. That _____ and _____ as alternate, be appointed to the Lacombe Foundation Board, effective immediately, expiring October 20, 2025.
11. That _____ and _____, as alternate, be appointed to the Blackfalds Chamber of Commerce Board, effective immediately, expiring October 20, 2025.

12. That _____ and _____ be appointed to the Wolf Creek School Division Joint Use Planning Agreement Governing Committee, effective immediately, expiring October 20, 2025.
13. That _____ and _____ be appointed to the Red Deer Catholic School Division Joint Use Planning Agreement Governing Committee, effective immediately, expiring October 20, 2025.
14. That _____ and _____, as alternate, be appointed to the Central Alberta Economic Partnership, effective immediately, expiring October 20, 2025.
15. That _____ and _____, as alternate, be appointed to the Parkland Regional Library, effective immediately, expiring October 20, 2025.
16. That _____ and _____, as alternate, be appointed to the Iron Ridge Schools Parent Council, effective immediately, expiring October 20, 2025.
17. That _____ and _____, as alternate, be appointed to the St. Gregory the Great Catholic School Parent Council, effective immediately, expiring October 20, 2025.
18. That _____ and _____, as alternate, be appointed to the North Red Deer River Water Commission (NRDRWC) and the North Red Deer Regional Wastewater Services Commission (NRDRWWSC), effective immediately, expiring October 20, 2025.
19. That _____ and _____, as alternate, be appointed to the Lacombe Regional Emergency Partnership Plan Advisory Committee (LREMP) effective immediately, expiring October 20, 2025.
20. That _____ and _____, as alternate be appointed to the Red Deer River Municipal Users Group (RDRMUG) effective immediately, expiring October 20, 2025.
21. That _____ and _____, as alternate, be appointed to the Red Deer River Watershed Alliance, effective immediately, expiring October 20, 2025.
22. That _____, _____ and _____ be appointed to the Blackfalds Health Practitioners Attraction & Retention Committee, effective immediately, expiring October 20, 2025.

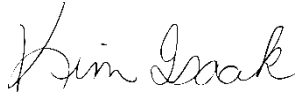
ALTERNATIVES

- a) None, as Council must appoint Council members at the Organization Meeting in accordance with the Council Procedural Bylaw.

ATTACHMENTS

None

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author