



Town of Blackfalds
Regular Council Meeting
Via Remote Videoconferencing Platform
April 27, 2021 at 7:00 p.m.

AGENDA

-
1. **Call to Order**
 2. **Adoption of Agenda**
 - 2.1 Agenda for April 27, 2021
 3. **Delegation**
 - 3.1 [National Police Federation – Brian Sauve, Michelle Boutin & Kevin Halwa](#)
 - 3.2 BDO Canada: 2020 Audited Statements – Alan Lister, Mitchell Kennedy & Steven Sypkes
 4. **Public Hearing**

None
 5. **Business Arising from Minutes**
 - 5.1 [Council Code of Conduct Bylaw Review](#)
 - 5.2 [Property Tax Rate Bylaw 1257.21](#)
 6. **Business**
 - 6.1 CAO Report (*verbal*)
 - 6.2 [Request for Decision, 2020 Audited Financial Statements](#)
 - 6.3 [Request for Decision, Firearms and Weapons Bylaw 1258.21](#)
 - 6.4 [Request for Decision, International Economic Development Week](#)
 - 6.5 [Request for Decision, Youth Week Proclamation](#)
 - 6.6 [Request for Decision, Tandem Tender Award](#)
 - 6.7 [Request for Decision, AM and WO Software RFP Award](#)
 - 6.8 [Request for Decision, Annexation of Land](#)
 - 6.9 [Request for Decision, Commercial Business Relief](#)
 7. **Action Correspondence**

None
 8. **Information**
 - 8.1 Eagle Builders Centre Project Update – Director Barnes (*verbal*)
 - 8.2 [BOLT KPI Report](#)
 - 8.3 [FCSS Board Meeting Minutes for March 11, 2021](#)
 - 8.4 [Red Deer River Municipal Users Group Newsletter for April 2021](#)
 9. **Round Table Discussion**
 - 9.1 [Mayor Poole](#)
 - 9.2 [Deputy Mayor Svab](#)
 - 9.3 [Councillor Appel](#)
 - 9.4 [Councillor Hoover](#)
 - 9.5 [Councillor Olfert](#)
 - 9.6 [Councillor Stendie](#)
 - 9.7 [Councillor Taylor](#)
 10. **Adoption of Minutes**
 - 10.1 [Minutes from the Regular Council Meeting on April 13, 2021](#)
 - 10.2 [Minutes from the Standing Committee Meeting on April 19, 2021](#)
 11. **Notices of Motion**
 - 11.1 [Notice of Motion - Data/Information Policy](#)
 12. **Business for the Good of Council**

None
 13. **Confidential**

None
 14. **Adjournment**
-

Future Meetings/Events:

- Regular Council Meeting – May 11, 2021
- Standing Committee of Council Meeting – May 17, 2021

The RCMP In Alberta

Overview

The Alberta RCMP work tirelessly supporting municipal, provincial, and federal governments policing mandates to maintain safe, livable communities of all sizes, and to improve the way police services are resourced and delivered across the province.



3,500
Alberta RCMP Members

800,000+
Annual calls for service

117
Alberta RCMP detachments

Serving **47**
municipalities

Serving **21**
First Nation communities

Services The Alberta RCMP Provide:

- Emergency Management (fire, floods)
- Contract policing
- Indigenous policing
- Gun and drug trafficking
- National security and terrorism threats
- Child exploitation
- Assistance and support to other policing services

About The National Police Federation

The National Police Federation (NPF) is the sole certified bargaining agent representing close to 20,000 Members of the Royal Canadian Mounted Police (RCMP) across Canada and internationally. The NPF is the largest police labour relations organization in Canada. The NPF's mission is to provide strong, fair, and progressive representation to promote and enhance the rights of RCMP Members.



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

Albertans Support Us

81%

in RCMP-served communities satisfied with RCMP policing

78%

satisfied with RCMP policing in non-RCMP communities

75%

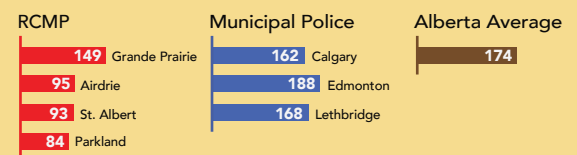
support a pay increase for RCMP Officers

71%

believe RCMP officers have a personal connection and are accountable to their communities

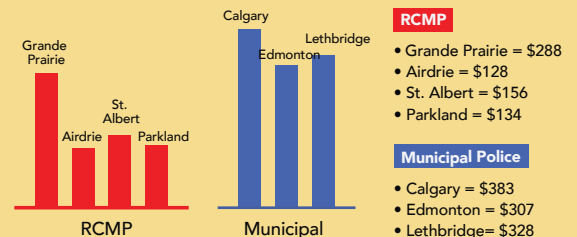
Officer Resources

Officers Per 100,000 People



* Statistics Canada, 2018

Cost Per Resident For Policing



* Based on 2018 costs

www.keepalbertarcmp.ca @NPF_FPN
KeepAlbertaRCMP @NPFFPN1
Sarah Nolan | Director, Government Relations | snolan@npf-fpn.com

Why You Should Support The Alberta RCMP

The Fair Deal Panel (FDP) recommended the Government of Alberta investigate the possibility of creating a new provincial police service. The FDP's polling and third-party polling shows that this issue is not a concern for the average Albertan. In fact, only eight per cent of respondents support an outright change, and the majority said replacing the RCMP was the least helpful measure proposed by the FDP to improve Alberta's position in Canada.

At a time when Alberta's economy is hurting, and against the backdrop of COVID-19, creating a new provincial police service would waste hundreds of millions in taxpayer dollars that could be better spent elsewhere.

What Albertans Think

Majority Of Albertans Support The RCMP

- 87% in rural south communities
- 81% in rural central communities
- 78% in rural north communities
- 81% in Edmonton
- 74% in Calgary

77%

are concerned with costs associated with a transition

70%

are opposed to the FDP's recommendation to create a provincial police service

88%

support increased resources for RCMP detachments

93%

want a detailed accounting of the costs and impacts associated with a transition

* Pollara Strategic Insights Polling, Nov 2020

Considerations For A Police Transition

Paying More For Less

- The federal government pays about 30% of Alberta's RCMP policing costs – that is ~\$160 million annually.
- If Alberta were to replace the RCMP, Alberta taxpayers and local communities would be on the hook for this \$160 million, and the full cost of provincial policing, plus significant transition costs.



Risks To Community Safety



Public requests for police assistance have risen since 2017.



The RCMP have decreased rural crime rates.

An expensive new police service would put this progress at risk. A transition away from the RCMP would result in less officers, putting rural communities at risk.

We Are Here For Albertans

We want to talk to Albertans and elected officials, municipal organizations, and community leaders to hear their thoughts and ideas firsthand. We encourage everyone to participate fully in the provincial government's consideration to make sure we are not trying to fix something that isn't broken, or worse, to create a more expensive service with less police.

For more information visit www.keepalbertarcmp.ca



**NATIONAL
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 KeepAlbertaRCMP
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National Police Federation

Impacts of a Provincial police transition

April 26, 2021



RCMP in Alberta

- ~3,500 RCMP Members in Alberta
- Majority serve career in Alberta
- Engaged in local community
- Unique policing perspective
- History of local governance with communities and Province



Albertans Support the RCMP

FDP report survey findings

(May 2020):

- 1,000 Albertans engaged in an online survey (**72% from Calgary & Edmonton regions and 28% from other regions**)
- “Establishing a provincial police service” ranked 14 in a list of 15 priorities
- Only 35% of respondents support the idea
- Key concerns: cost of creating an entirely new police service and community safety

Pollara Strategic Insight

(October 2020, commissioned by NPF):

- 1,300 Albertans surveyed online (**41% from Calgary and Edmonton regions and 53% from other regions**)
- **Only 6%** supported replacing the RCMP, after learning about the costs

81% 

of Albertans served by RCMP are satisfied with the service they receive.

 **70%**

of Albertans oppose replacing the RCMP with an expensive new provincial police service.

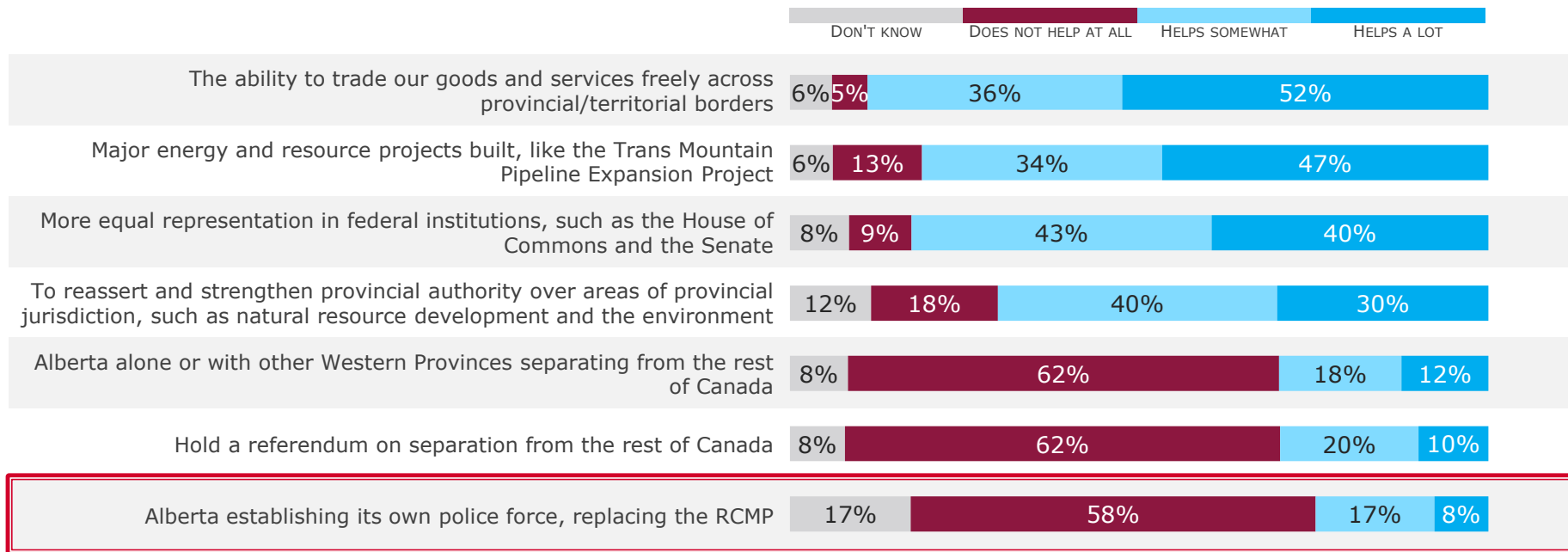
Methodology

- **Methodology/Sample:** Online survey of randomly-selected sample of **1,300** adult (18+) Alberta residents
- **Field Window:** October 21 to 28, 2020
- **Reliability:** Non-probability samples cannot be assigned a margin of error. *As a relative guideline, we have provided margins of error for a probability sample of this size. Data has been weighted by region, age and gender to be representative of the population of Alberta

Region	Number of Interviews	Margin of error*
CALGARY	202	±6.9%
EDMONTON	208	±6.8%
CALGARY SUBURBS	100	±9.8%
EDMONTON SUBURBS	100	±9.8%
RURAL CENTRAL	242	±6.3%
RURAL NORTH	226	±6.5%
RURAL SOUTH	222	±6.6%
ALBERTA	1,300	±2.7%

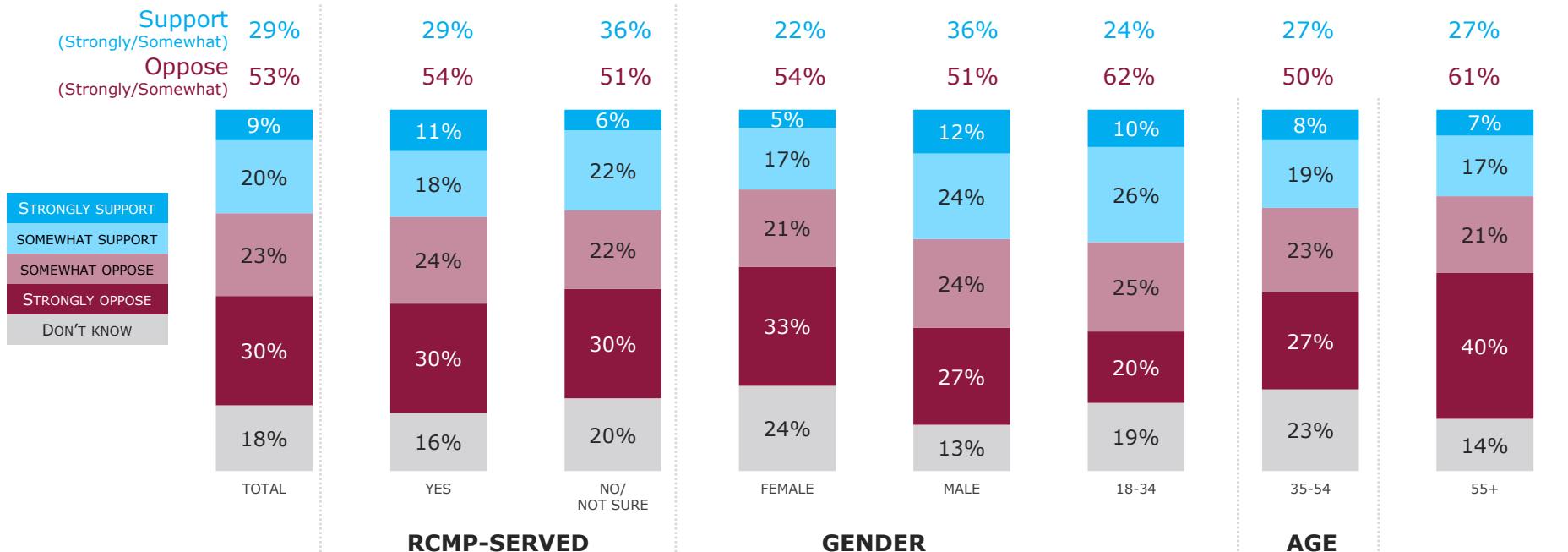
Replacing the RCMP viewed as least helpful measure tested to improve Alberta's place in Canada

- Only 8% say replacing the RCMP helps “a lot”, while about half say trading goods freely (52%) and energy and resource projects (47%) help “a lot”
- The measures tested were also part of the Fair Deal Panel consultation



Majority oppose Fair Deal recommendation to create an Alberta police service to replace the RCMP

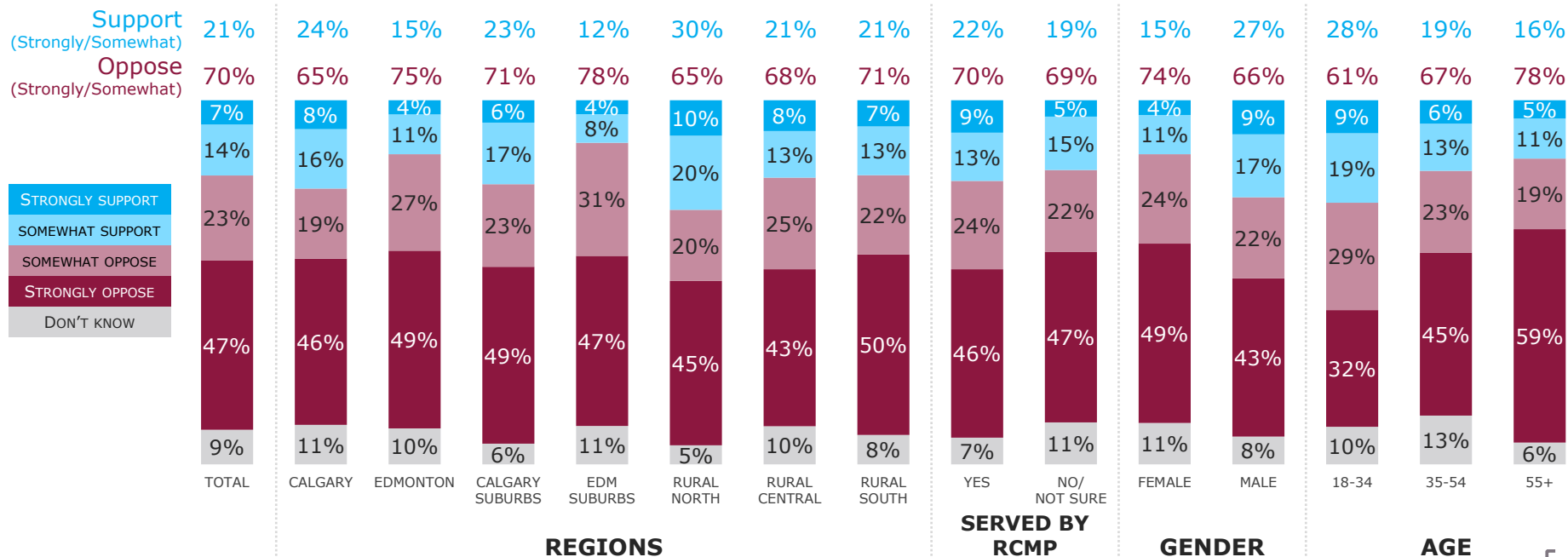
- 55+ voters more opposed (61%) than 18-34 voters (45%)



Q10. One of the Fair Deal Panel recommendations is to create an Alberta Police service to replace the RCMP. The RCMP polices almost all communities in Alberta outside of Calgary, Edmonton, Medicine Hat, and Lethbridge. Do you support or oppose this recommendation? (Total N=1300)

After hearing arguments, opposition to replacing RCMP rises from about half to over two-thirds

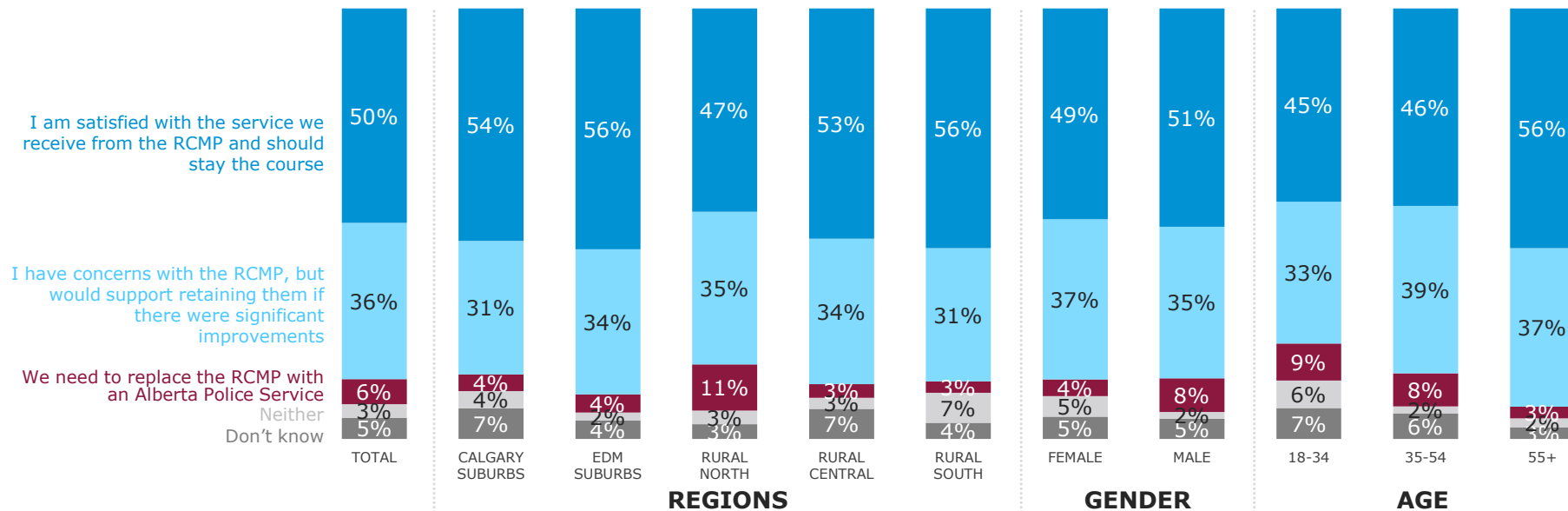
- Opposition to replacing RCMP rises from 53% in pre-test to 70% in post-test, while support decreases from 29% to 21%



Q12. Now that you reviewed additional information, do you support or oppose replacing the RCMP with an Alberta Police Service? (Total N=1300)

Only 6% choose outright replacement of RCMP

- Majority (50%) say “stay the course” with the RCMP, with highest levels in Edmonton suburbs, Calgary suburbs, Rural South and among 55+ age group
- Over one-third (36%) support retaining RCMP “with significant improvements”, with highest level among 35-54s (39%)
- Only 6% choose replacing the RCMP among these options, with highest level among Rural North (11%) and 18-34s (9%)

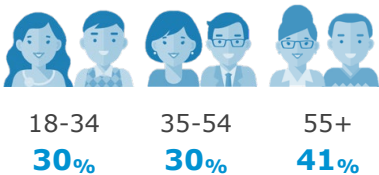


Demographic Profile

GENDER



AGE

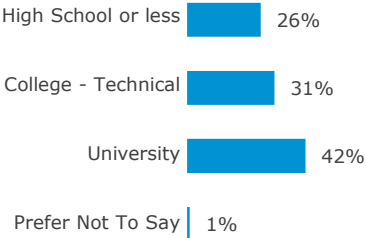


PROVINCIAL RIDING

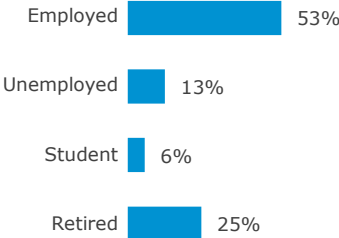


CALGARY	30%
EDMONTON	23%
CALGARY SUBURBS	7%
EDMONTON SUBURBS	10%
RURAL CENTRAL	13%
RURAL NORTH	9%
RURAL SOUTH	8%

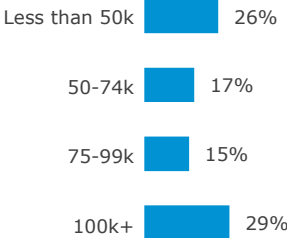
EDUCATION



EMPLOYMENT



INCOME



ETHNICITY

INDIGENOUS	4%
CAUCASIANS	67%
VISIBLE MINORITIES	35%

Costly transition

- Feds subsidize 30% or ~\$160 million annually.
- Transition would cost municipalities and province.
- PwC review needs to include a full accounting of costs.
 - One-time transition costs
 - Special units: terrorism, major crimes, forensics, Emergency Response Teams, Police Service Dogs, Explosive Disposal Units, Underwater Recovery, VIP protection
 - IM/IT
 - Pensions
 - Facilities & Maintenance
 - Ongoing recruitment & training

Snapshot of Provincial Police Services

	Ontario Provincial Police	Sûreté du Québec	RCMP K Division
Total annual budget (2019)	\$1.148M	\$1.110M	n/a
Number of municipalities served	324	1,039 municipalities in 86 regional counties	345
Number of detachments	163	117	113
Number of employees (uniformed & civilian)	8,700	7,903	4,555

Risks to Community Safety



Public requests for police assistance have risen since 2017.



The RCMP have decreased rural crime rates.

An expensive new police service would put this progress at risk. A transition away from the RCMP would result in less officers, putting rural communities at risk

Replacing the RCMP would cost Albertans millions more for less service, further deepening the imbalance between what Alberta contributes to Canada and what it receives.



How YOU can help:

- Write to the Premier and Minister of Justice and Solicitor General to express your concerns.
 - Insist that the Provincial government be open and transparent with its findings and decision by making the PwC review public.
 - Hold Min. Madu to his promise that no transition would move forward if found it would be the same or higher cost.
 - Ensure the PwC review is a true feasibility study that accounts for all costs and impacts to municipalities and Albertans.

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**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27, 2021

PREPARED BY: Myron Thompson, Chief Administrative Officer

SUBJECT: Council Code of Conduct Bylaw 1226.18 Review

BACKGROUND:

A requirement for municipal governments to have a Council Code of Conduct Bylaw became legislated in 2018. A template was created through collaboration of Municipal Affairs, AUMA, and RMA and provided for use to municipalities. The Town of Blackfalds utilized this template in the development of Bylaw 1226.18, being the Council Code of Conduct Bylaw.

A Notice of Motion for discussion and review of the Bylaw in question was submitted by Councillor Stendie and included on the March 23rd Regular Meeting of Council. The Notice of Motion was then included on the April 13th Regular Meeting of Council with the motion as follows:

100/21 Councillor Stendie moved that Administration bring Bylaw 1226.18, being the Council Code of Conduct Bylaw to the next Council Meeting, Tuesday April 27, 2021, for discussion and possible revision.

CARRIED

Opposed: Councillor Taylor and Mayor Poole

DISCUSSION:

Administration is prepared to participate in discussion with Council on the Council Code of Conduct Bylaw including portions of the Bylaw that require revision and updates. Administration will research and determine areas where revisions and updates are required and bring back draft changes for Council's consideration. Alternatively, due to the nature and complexity of the Bylaw and determination of changes and updates required Council may want to utilize a workshop format to undertake the process.

FINANCIAL IMPLICATIONS:

None.

ADMINISTRATIVE RECOMMENDATION:

1. That Council provides direction to Administration in the review and update to the Council Code of Conduct Bylaw 1226.18.

Attachments:

- N/A



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Approvals:



CAO Myron Thompson



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27, 2021

PREPARED BY: Justin de Bresser, Director of Corporate Services

SUBJECT: 2021 Tax Rate Bylaw 1257.21

BACKGROUND:

The *Municipal Government Act (MGA)* requires that municipalities set property tax rates on an annual basis. The determination of tax rates is based on the funds required to balance the budget. There are several items that impact the budget such as the cost of living set during budget review, new assessments and requisitions received from Alberta Education and the Lacombe Seniors Foundation.

An interim budget is approved in December prior to the commencement of the fiscal year. Many factors are included in the development of the budget and assessment estimates are utilized at that time. Final assessments are submitted by February and the budgets are amended to reflect the new assessments. Once this is complete, the tax rates can be finalized.

At the [April 13th 2021](#) Regular Council meeting, Council gave first reading to Bylaw 1257.21 with the direction to recalculate the property tax increase to 0.6% (from 1.5%). Council also directed Administration to provide a comparison to a 0% increase.

RES 103/21

Deputy Mayor Svab moved that Administration bring back tax rate increase scenarios of 0.6% and 0%, as well as defer tax and utility payments for residents and business relief. Furthermore, Administration is to provide a capital and operating budget report on the first three months of 2021.

CARRIED UNANIMOUSLY

Administration has calculated both scenarios along with the required Spring Budget Adjustments needed to facilitate both the 0.6% increase and 0%. However, based on the variables presented in the two different scenarios of the spring adjustments along with the Property Tax Rate Bylaw, Administration will proceed with a Q1 Variance Report once direction from Council has been established.

DISCUSSION:

Administration has reviewed the 2021 Operating Budget and in light of the ongoing COVID-19 pandemic and the restrictive measures placed on municipal facilities, Administration has adjusted the budget to reflect this. Assumptions have been made that the two scenarios assume the Town will be back to normal operations in June. However, if this direction changes, Administration will proceed with caution.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Scenario 1 – 0.6% increase (Administration Recommendation, Appendix 1, 1a)

[Alberta Consumer Price Index](#) (CPI) year over year inflationary pressures for February 2021 was calculated at 0.6%. Administration recommends keeping increases to the CPI. Over time, if Town revenues do not keep pace with CPI, this would lead to reduction of services, programs and town maintenance for core infrastructure.

Appendix 1 shows the Property Tax Bylaw with mill rates required to facilitate a 0.6% tax increase for 2021. This, along with Appendix 1a, show the required operating budget adjustments needed.

Scenario 2 – 0.0% increase

Appendix 2 shows the Property Tax Bylaw with mill rates required to facilitate a 0.0% tax increase for 2021. This, along with Appendix 2a, shows the required operating budget adjustments needed. In order to fill the revenue gap between the two scenarios, Administration has recommended transferring \$66,000 from the General Operating Reserve.

FINANCIAL IMPLICATIONS:

The tables below show the average increase/decrease on an average residential home valued at \$279,025. It must be noted that these values are averages and individual's properties will vary depending on the increase/decrease of assessed value.

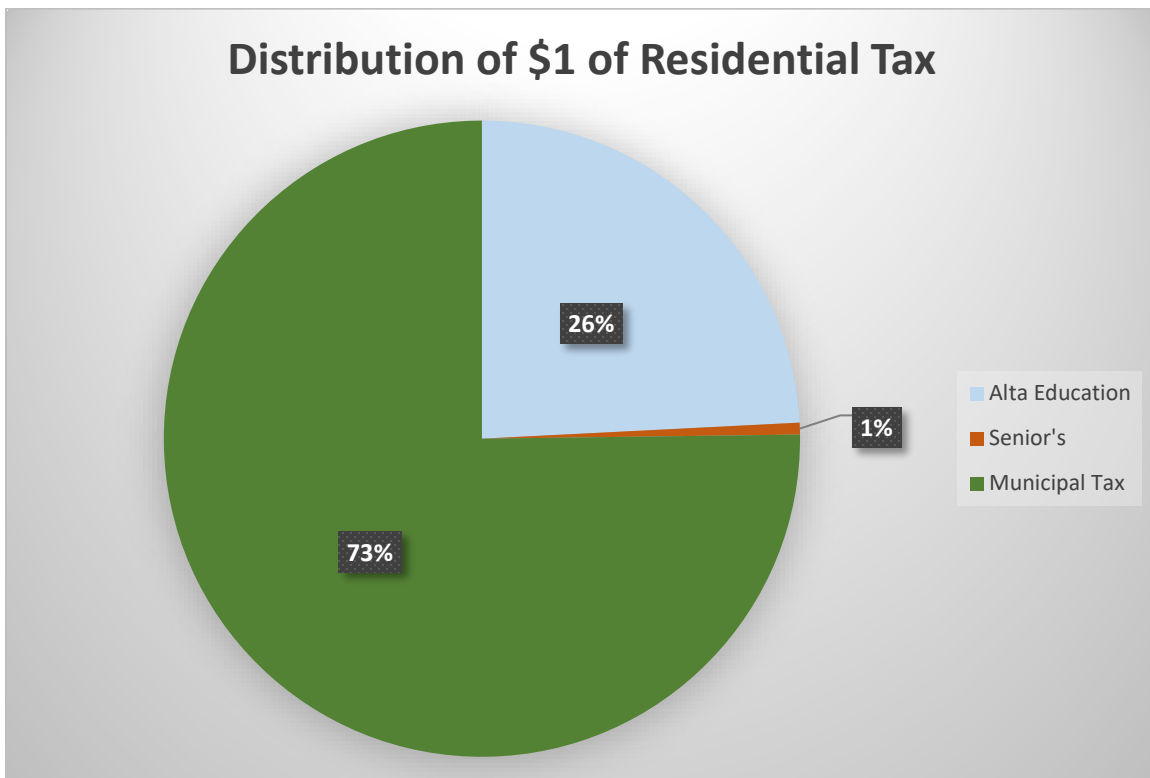
Average Residential Home - 2020		
Assessment	Mill Rate	Total Bill
\$291,410	8.1871 (Muni)	\$2,383
	2.7045 (ASFF)	\$767
	0.06430 (Seniors)	\$19
\$291,410		\$3,192

0.6% Increase (Appendix 1)			
Assessment	Mill Rate	Total Bill	Increase/ Decrease
\$279,025	8.6045 (Muni)	\$2,401	\$15
	2.6483 (ASFF)	\$739	(\$49)
	0.06430 (Seniors)	\$18	\$0
\$279,025		\$3,158	(\$34)



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REQUEST FOR DECISION

0% Increase (Appendix 2)			
Assessment	Mill Rate	Total Bill	Increase/ Decrease
\$279,025	8.5532 (Muni)	\$2,386	\$0
	2.6483 (ASFF)	\$739	(\$49)
	0.06430 (Seniors)	\$18	\$0
\$279,025		\$3,143	(\$49)



The Town's goal is to have Blackfalds property tax notices sent out as close to May 1st as possible. While 60 days' notice is not a firm requirement, section 309(1) of the MGA provides 60 days for an assessment complaint to be filed. The tax notices are a combined tax and assessment notice, so providing as close to 60 days as possible, allows resolution of any assessment inquiries.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

ADMINISTRATIVE RECOMMENDATION: (Appendix 1 - 0.6% Increase)

- A) That Council move to accept Administration's recommendation to give Second Reading to the 2021 Property Tax Bylaw 1257.21 for the Town of Blackfalds.
- B) That Council move to accept Administration's recommendation to give Third Reading to the 2021 Property Tax Bylaw 1257.21 for the Town of Blackfalds.
- C) That Council accept the Spring Budget Adjustments as presented (Appendix 1a).

ALTERNATIVES:

- A) That Council move to give Second Reading and Third reading to the 2021 Property Tax Bylaw 1257.21 for the Town of Blackfalds. (0% Increase Appendix 2)
- B) That Council move to accept the Spring Adjustment as presented (Appendix 2a)
- C) That Council refer this item back to Administration for further consideration.

ATTACHMENTS:

- *Appendix 1 – Property Tax Bylaw 1257.21 (0.6%)*
- *Appendix 1a – Spring Budget Adjustments (0.6%)*
- *Appendix 2 – Property Tax Bylaw 1257.21 (0%)*
- *Appendix 2a – Spring Budget Adjustments (0%)*

Approvals:



CAO Myron Thompson



Department Director/Author



**TOWN OF BLACKFALDS
BYLAW 1257.21**

BEING A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF BLACKFALDS FOR THE 2021 TAXATION YEAR.

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Section 353 Chapter M-26 RSA 2000 and amendments thereto, for the purpose of imposing an annual property tax in respect of property in the municipality to raise revenue to be used toward the payment of expenditures and transfers set out in the budget of the municipality, and the requisitions.

WHEREAS the Town of Blackfalds has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the Council meeting held December 8, 2020

And WHEREAS the estimated municipal expenditures and transfers set out in the budget for the Town of Blackfalds for 2021 totalling \$28,160,084.

And WHEREAS the estimated municipal revenues and transfers from all sources other than taxation are estimated at:

\$	28,160,084	Operating Budget
\$	12,880,916	(-) Minus Funding from Other Sources
\$	3,634,996	(-) Minus Requisition (Budget) Funding
\$	493,890	(-) Minus Expected Joint Economic Taxes
\$	26,216	(-) Minus Expected Supplemental Taxes

\$	11,124,066	Municipal Property Taxes
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And WHEREAS the Town of Blackfalds, as per the annexation agreement, shall be authorized to levy taxation rates against the annexed lands as per the Lacombe County taxation rates of 2021.

And WHEREAS the Council is authorized to classify assessed property and to assess rates of taxation as per the Lacombe County hereby covered under the annexation approval conditions

And WHEREAS the requisitions are:

\$ 2,922,803	School Requisition – Residential	\$ 80,994	Residential & Non Res.
\$ 625,613	School Requisition - Non-Residential		
\$ 3,547,651	Total School Requisition	\$ 80,994	Lacombe Foundation

And WHEREAS the Council of the Town of Blackfalds is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and the requisitions; and

And WHEREAS the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

And WHEREAS Section 369 of the Act authorizes the Town of Blackfalds to impose a supplementary tax against properties listed on the supplementary tax roll and that the supplementary tax rates be the same as imposed in this bylaw.

And WHEREAS the assessed values of all taxable property in the Town of Blackfalds as shown on the assessment roll is \$1,260,843,380.

NOW THEREFORE the Municipal Council of the Town of Blackfalds, duly assembled hereby enacts:



**TOWN OF BLACKFALDS
BYLAW 1257.21**

The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Blackfalds.

Municipal Purposes	Assessment	Mill rate	Total Collected
Residential/Farmland	1,096,299,650	8.6045	9,433,110
Non Residential	153,492,070	10.76130	1,651,774
Annexed Residential	7,353,040	2.5570	18,801
Annexed Non-Residential	3,698,620	5.5100	20,379
Total Municipal Purposes	1,260,843,380		11,124,066

Alberta School Foundation	Assessment	Mill rate	Total Collected
Residential/Farmland	1,103,652,690	2.6483	2,922,803
Non Residential	150,266,790	4.1932	630,099
Total Educational Purposes	1,253,919,480		3,552,902

Note - Excludes M&E and Linear

Lacombe Seniors Foundation	1,259,632,220	0.0643	80,994
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DIP Property	14,486,240	0.0766	1,100
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Total Tax Levy			14,759,062
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PART 1 – TITLE

1. That this Bylaw shall be cited as the “2021 Property Tax Bylaw”.

PART 2 - DATE OF FORCE

2. That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 2021.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the second time this _____ day of _____, A.D. 2021.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the third and final time this _____ day of _____, A.D. 2021.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

Town Of Blackfalds 2021 Operating Budget Adjustments

Appendix 1a - Budget Adjustments 0.6% Tax Increase

Department		GL	Description	Item	Revenue	Expenses
00-00	General	1-00-00-???	Tax Revenue	Reduction of Budget based on 0.6% increase	-\$ 90,639	
34-00	Bolt	1-34-00-413	Bolt Revenue	Reduced Ridership Revenue	-\$ 14,220	
32-00	Streets	2-32-00-250	Contracted General Services	Reduction based on new estimates		-\$ 18,000
37-00	Storm	2-37-00-250	Contracted General Services	Reduction based on new estimates		-\$ 10,000
		2-37-00-510	Goods & Supplies	Reduction based on new estimates		-\$ 5,000
		2-37-00-233	Engineering	Reduction based on new estimates		-\$ 3,000
61-00	Planning & Development	1-61-00-523	Permit Fees	Reduction based on new estimates	-\$ 35,706	
69-00	Economic Development	2-69-00-282	Projects & Initiatives	Postpone Business Development Plan		-\$ 40,000
		2-69-00-221	Advertising & Promotion	Reduction based on new estimates		-\$ 10,000
		2-69-00-110	Wages and Benefits	Delayed Hiring of new EDO		-\$ 42,639
72-07	Eagle Builders Centre	1-72-07-562	Facility Rental	Estimated reductions	-\$ 85,000	
		2-72-07-111	Wages and Benefits	Delayed Hiring of Facility Op 1		-\$ 34,000
72-10	Abbey Centre	1-72-10-???	Abbey Revenue	Reduction based on Jan to June	-\$ 480,000	
		2-72-10-???	Abbey Wages & Benefits	Reduction based on Jan to June		-\$ 382,237
		2-72-10-???	Abbey Expenses	Reduction based on Jan to June		-\$ 129,240
72-08	Community Centre	1-72-08-560	Revenue Loss	Reduction based on Jan to June	-\$ 30,000	
72-09	Athletic Park	1-72-09-562	Revenue Loss	Reduction based on Jan to June	-\$ 20,000	
74-07	Library	1-74-07-590	Other Revenue	Increased Sponsorship	\$ 15,000	
	Town Wide	2-??-??-211	Training & Development	Reduced training and Development		-\$ 66,450
Totals					-\$ 740,565	-\$ 740,565
						-\$ 0



**TOWN OF BLACKFALDS
BYLAW 1257.21**

BEING A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF BLACKFALDS FOR THE 2021 TAXATION YEAR.

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Section 353 Chapter M-26 RSA 2000 and amendments thereto, for the purpose of imposing an annual property tax in respect of property in the municipality to raise revenue to be used toward the payment of expenditures and transfers set out in the budget of the municipality, and the requisitions.

WHEREAS the Town of Blackfalds has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the Council meeting held December 8, 2020

And WHEREAS the estimated municipal expenditures and transfers set out in the budget for the Town of Blackfalds for 2021 totalling \$28,160,084.

And WHEREAS the estimated municipal revenues and transfers from all sources other than taxation are estimated at:

\$	28,160,084	Operating Budget
\$	12,974,011	(-) Minus Funding from Other Sources
\$	3,634,996	(-) Minus Requisition (Budget) Funding
\$	493,890	(-) Minus Expected Joint Economic Taxes
\$	26,216	(-) Minus Expected Supplemental Taxes

\$	11,057,971	Municipal Property Taxes
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And WHEREAS the Town of Blackfalds, as per the annexation agreement, shall be authorized to levy taxation rates against the annexed lands as per the Lacombe County taxation rates of 2021.

And WHEREAS the Council is authorized to classify assessed property and to assess rates of taxation as per the Lacombe County hereby covered under the annexation approval conditions

And WHEREAS the requisitions are:

\$ 2,922,803	School Requisition – Residential	\$ 80,994	Residential & Non Res.
\$ 625,613	School Requisition - Non-Residential		
\$ 3,547,651	Total School Requisition	\$ 80,994	Lacombe Foundation

And WHEREAS the Council of the Town of Blackfalds is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and the requisitions; and

And WHEREAS the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

And WHEREAS Section 369 of the Act authorizes the Town of Blackfalds to impose a supplementary tax against properties listed on the supplementary tax roll and that the supplementary tax rates be the same as imposed in this bylaw.

And WHEREAS the assessed values of all taxable property in the Town of Blackfalds as shown on the assessment roll is \$1,260,843,380.

NOW THEREFORE the Municipal Council of the Town of Blackfalds, duly assembled hereby enacts:



**TOWN OF BLACKFALDS
BYLAW 1257.21**

The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Blackfalds.

Municipal Purposes	Assessment	Mill rate	Total Collected
Residential/Farmland	1,096,299,650	8.5532	9,376,870
Non Residential	153,492,070	10.69710	1,641,920
Annexed Residential	7,353,040	2.5570	18,801
Annexed Non-Residential	3,698,620	5.5100	20,379
Total Municipal Purposes	1,260,843,380		11,057,971

Alberta School Foundation	Assessment	Mill rate	Total Collected
Residential/Farmland	1,103,652,690	2.6483	2,922,803
Non Residential	150,266,790	4.1932	630,099
Total Educational Purposes	1,253,919,480		3,552,902

Note - Excludes M&E and Linear

Lacombe Seniors Foundation	1,259,632,220	0.0643	80,994
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DIP Property	14,486,240	0.0766	1,100
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Total Tax Levy			14,692,967
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PART 1 – TITLE

1. That this Bylaw shall be cited as the “2021 Property Tax Bylaw”.

PART 2 - DATE OF FORCE

2. That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 2021.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the second time this _____ day of _____, A.D. 2021.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the third and final time this _____ day of _____, A.D. 2021.

(RES. _____)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

Town Of Blackfalds 2021 Operating Budget Adjustments

Appendix 2a - Budget Adjustments 0% Tax Increase

Department		GL	Description	Item	Revenue	Expenses
00-00	General	1-00-00-???	Tax Revenue	Reduction of Budget based on 0.6% increase	-\$ 156,667	
		1-00-00-920	Operating Reserve	Draw from Operating Reserve	\$ 66,028	
34-00	Bolt	1-34-00-413	Bolt Revenue	Reduced Ridership Revenue	-\$ 14,220	
32-00	Streets	2-32-00-250	Contracted General Services	Reduction based on new estimates		-\$ 18,000
37-00	Storm	2-37-00-250	Contracted General Services	Reduction based on new estimates		-\$ 10,000
		2-37-00-510	Goods & Supplies	Reduction based on new estimates		-\$ 5,000
		2-37-00-233	Engineering	Reduction based on new estimates		-\$ 3,000
61-00	Planning & Development	1-61-00-523	Permit Fees	Reduction based on new estimates	-\$ 35,706	
69-00	Economic Development	2-69-00-282	Projects & Initiatives	Postpone Business Development Plan		-\$ 40,000
		2-69-00-221	Advertising & Promotion	Reduction based on new estimates		-\$ 10,000
		2-69-00-110	Wages and Benefits	Delayed Hiring of new EDO		-\$ 42,639
72-07	Eagle Builders Centre	1-72-07-562	Facility Rental	Estimated reductions	-\$ 85,000	
		2-72-07-111	Wages and Benefits	Delayed Hiring of Facility Op 1		-\$ 34,000
72-10	Abbey Centre	1-72-10-???	Abbey Revenue	Reduction based on Jan to June	-\$ 480,000	
		2-72-10-???	Abbey Wages & Benefits	Reduction based on Jan to June		-\$ 382,237
		2-72-10-???	Abbey Expenses	Reduction based on Jan to June		-\$ 129,240
72-08	Community Centre	1-72-08-560	Revenue Loss	Reduction based on Jan to June	-\$ 30,000	
72-09	Athletic Park	1-72-09-562	Revenue Loss	Reduction based on Jan to June	-\$ 20,000	
74-07	Library	1-74-07-590	Other Revenue	Increased Sponsorship	\$ 15,000	
	Town Wide	2-??-??-211	Training & Development	Reduced training and Development		-\$ 66,450
Totals					-\$ 740,565	-\$ 740,565
						\$ 0



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27, 2021

PREPARED BY: Darolee Bouteiller, Finance Manager

SUBJECT: 2020 Audited Financial Statements

BACKGROUND:

The annual financial statements for the Town of Blackfalds have now been audited as per the requirements of the *Municipal Government Act*.

Annual Financial Statements and Auditor's Report

Annual financial statements

Section 276(1) Each municipality must prepare annual financial statements of the Municipality for the immediately preceding year in accordance with

- (a) Canadian generally accepted accounting principles for Municipal Governments, which are the standards approved by the Public Sector Accounting Board included in the CPA Canada Public Sector Accounting Handbook published by the Chartered Professional Accountants of Canada, as amended from time to time, and
- (b) any modification of the principles or any supplementary accounting standards or principles established by the Minister by regulation.

(2) The municipality's financial statements must include

- (a) the municipality's debt limit, and
- (b) the amount of the municipality's debt as defined in the regulations under section 271.

(3) Each municipality must make its financial statements, or a summary of them, and the auditor's report of the financial statements available to the public in the manner the council considers appropriate by May 1 of the year following the year for which the financial statements have been prepared.

2000 cM-26.1 s276

The Town of Blackfalds audited financial statements for the 2020 year, along with the Financial Information Return (FIR) are complete and will be submitted to Municipal Affairs prior to the May 1, 2021 deadline.



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REQUEST FOR DECISION

DISCUSSION:

Annual financial statements are prepared each year following an audit process undertaken by chartered professional accountants secured through a contractual agreement with the Town of Blackfalds. The audit is an independent review of the organization's financial systems and processes and includes site visits and interviews.

An RFP for the Audit work was put out in 2020 for the Town Audit & Financial Statements for the next three years. The successful bid was awarded to BDO Canada LLP.

Members from the BDO Red Deer Office and the Town of Blackfalds Corporate Services Director and Finance Manager had a preliminary meeting. The audit timelines were laid out and processes to obtain documentation from the previous auditors (RSM) were implemented. BDO commenced the interim work in late 2020 to review and document internal processes and procedures.

The Audit team was on site during the first week of March 2021 for testing randomly selected data from all accounting modules. BDO conducted the audit, prepared the audited statements, FIR return and the 2020 Report to the Board. Mr. Alan Lister, Partner, Mr. Mitchell Kennedy, Manager, and Mr. Steven Sykes, CPA are attending the Council Meeting and will provide an overview of the statements and findings. Any recommendations arising from the 2020 audit will be used to improve on the current Town of Blackfalds financial systems and processes.

Administration would like to take this opportunity to thank the staff from BDO Canada for the excellent work they have provided.

FINANCIAL IMPLICATIONS:

Administration is currently working on the financial implications of the 2020 financial year and will be bringing these findings and recommendations to a future meeting.

ADMINISTRATIVE RECOMMENDATION:

That Council move to approve the 2020 Consolidated Financial Statements as presented.

ALTERNATIVES:

- A) That Council move to refer the 2020 Consolidated Financial Statements back to Administration for further information.

Attachments:

- *2020 Auditors Report and Financial Statements*



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Approvals:

A handwritten signature in black ink, appearing to be "Myron Thompson", written over a horizontal line.

CAO Myron Thompson

A handwritten signature in black ink, appearing to be "J. B. Smith", written over a horizontal line.

Department Director/Author

**Town of Blackfalds
Consolidated Financial Statements
For the year ended December 31, 2020**

Town of Blackfalds
Consolidated Financial Statements
For the year ended December 31, 2020

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Independent Auditor's Report

To the Mayor and Council of the Town of Blackfalds

Opinion

We have audited the consolidated financial statements of Town of Blackfalds and its controlled or owned organizations (the Group), which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statement of operations, consolidated statement of changes in net financial debt, and consolidated statement of cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Group as at December 31, 2020 and its consolidated financial performance and its cash flows for the year then ended in accordance with Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matters

The financial statements for the year ended December 31, 2019 were audited by another accounting firm and are presented for comparative purposes only. The accounting firm issued an unqualified opinion on June 30, 2020.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Group's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent Auditor's Report, continued

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and
- obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants,
Red Deer, Alberta
April 26, 2021

Town of Blackfalds
Consolidated Statement of Financial Position

December 31	2020	2019
Financial assets		
Cash and cash equivalents (Note 1)	\$ 23,880,038	\$ 27,455,829
Taxes receivable (Note 2)	578,285	546,917
Accounts receivable (Note 3)	3,743,148	1,963,793
Investments (Note 4)	8,407,179	238,455
	<u>36,608,650</u>	<u>30,204,994</u>
Liabilities		
Accounts payable and accrued liabilities	3,795,562	1,369,127
Employee benefit obligation (Note 5)	297,361	351,519
Funds under administration	-	59,780
Deposit liabilities	519,249	739,163
Deferred revenue (Note 6)	3,737,662	230,962
Long-term debt (Note 7)	13,811,068	7,337,802
	<u>22,160,902</u>	<u>10,088,353</u>
Net financial assets	<u>14,447,748</u>	<u>20,116,641</u>
Non-financial assets		
Tangible capital assets (Note 8)	170,575,095	156,263,193
Inventory for consumption	229,614	271,052
Prepaid expenses	25,592	217,003
	<u>170,830,301</u>	<u>156,751,248</u>
Accumulated surplus (Note 10)	<u>\$ 185,278,049</u>	<u>\$ 176,867,889</u>
Debt limits (Note 12)		
Contingencies (Note 13)		
Commitments (Note 14)		

Town of Blackfalds
Consolidated Statement of Operations

For the year ended December 31	Budget 2020	2020	2019
Revenue			
Net municipal taxes (Note 15)	\$ 11,426,427	\$ 11,404,332	\$ 11,221,508
Government transfers for operating (Note 16)	1,073,068	1,019,231	943,297
Sales and user fees	9,024,209	8,020,031	8,286,064
Rental revenue	648,604	695,691	1,457,058
Franchises and concessions	1,660,000	1,685,053	1,693,493
Investment income	210,000	505,216	587,640
Penalties and costs on taxes	89,200	96,896	189,945
Fines and costs	145,000	84,466	99,100
Other	590,900	871,094	592,358
Development levies	-	-	247,958
	<u>24,867,408</u>	<u>24,382,010</u>	<u>25,318,421</u>
Expenditures (Note 17)			
Legislative	375,220	273,948	371,323
Administration	2,756,625	2,637,376	2,695,966
Family and community services	604,808	584,773	557,273
Protective services	2,727,078	2,770,100	2,563,558
Planning and development	936,861	907,101	1,004,784
Recreation and parks	5,860,853	6,051,797	6,353,663
Transportation	5,275,390	5,171,119	4,470,960
Waste management	1,327,962	1,405,261	1,317,146
Wastewater treatment and disposal	2,497,140	2,405,441	4,425,574
Water supply and distribution	3,153,791	3,198,444	2,749,162
	<u>25,515,728</u>	<u>25,405,360</u>	<u>26,509,409</u>
Deficiency of revenue over expenditures - before other	(648,320)	(1,023,350)	(1,190,988)
Other income			
Government transfers for capital (Note 16)	3,425,000	6,155,654	3,099,707
Contributed assets	-	3,277,856	5,646,973
Gain on disposal of assets	-	-	650,000
	<u>2,776,680</u>	<u>8,410,160</u>	<u>8,205,692</u>
Excess (deficiency) of revenue over expenditures	<u>2,776,680</u>	<u>8,410,160</u>	<u>8,205,692</u>
Accumulated surplus, beginning of the year	<u>176,867,889</u>	<u>176,867,889</u>	<u>168,662,197</u>
Accumulated surplus, end of year	<u>\$ 179,644,569</u>	<u>\$ 185,278,049</u>	<u>\$ 176,867,889</u>

Town of Blackfalds
Consolidated Statement of Change in Net Financial Assets

For the year ended December 31	Budget 2020	2020	2019
Excess of revenue over expenditures	2,776,680	8,410,160	8,205,692
Acquisition of tangible capital assets	\$ (16,802,600)	\$ (17,161,704)	\$ (7,799,893)
Contributed tangible capital assets	-	(3,277,856)	(5,646,973)
Net loss on sale of tangible capital assets	-	363,486	2,049,522
Amortization of tangible capital assets	5,716,004	5,716,004	4,961,599
	(8,309,916)	(5,949,910)	1,769,947
Use/consumption of prepaid expenses and inventory of supplies	-	191,411	(211,697)
Purchase of inventory for consumption	-	72,470	(45,396)
Proceeds on disposal of tangible capital assets	-	17,136	397,700
Net change in net financial assets	(8,309,916)	(5,668,893)	1,910,554
Net financial assets, beginning of year,	20,116,641	20,116,641	18,206,087
Net financial assets, end of year	\$ 11,806,725	\$ 14,447,748	\$ 20,116,641

Town of Blackfalds
Consolidated Statement of Cash Flows

For the year ended December 31	2020	2019
Operating transactions		
Excess of revenue over expenditures	\$ 8,410,160	\$ 8,205,692
Items not involving cash		
Amortization	5,716,004	4,961,599
Net loss from prior year	-	-
Net (gain) loss on disposal of tangible capital assets	363,486	2,049,524
Contributed tangible capital assets	(3,277,856)	(5,646,975)
Changes in non-cash operating balances		
Taxes receivable	(31,368)	244,927
Accounts receivable	(1,779,355)	(82,874)
Prepaid expenses	191,411	(208,573)
Accounts payable and accrued liabilities	2,426,435	(342,140)
Inventory for consumption	72,470	(45,396)
Employee benefit obligation	(54,158)	(65,764)
Deposit liabilities	(219,914)	(253,347)
Deferred revenue	3,446,920	40,712
	<u>15,264,235</u>	<u>8,857,385</u>
Capital transactions		
Acquisition of tangible capital assets	(17,161,704)	(7,990,831)
Proceeds on sale of tangible capital assets	17,136	397,700
	<u>(17,144,568)</u>	<u>(7,593,131)</u>
Investing transactions		
Purchase of investments	(8,168,724)	-
Change of investments	-	(10,555)
Redemption of short term investments	-	18,135,216
Acquisition of short term investmen	-	(16,274,333)
	<u>(8,168,724)</u>	<u>1,850,328</u>
Financing transactions		
Proceeds from issuance of long-term debt	9,000,000	675,782
Repayment of long-term debt	(2,526,734)	(1,730,774)
	<u>6,473,266</u>	<u>(1,054,992)</u>
Net change in cash and cash equivalents	(3,575,791)	2,059,590
Cash and cash equivalents, beginning of year	27,455,829	25,396,239
Cash and cash equivalents, end of year	\$ 23,880,038	\$ 27,455,829

Town of Blackfalds

Summary of Significant Accounting Policies

December 31, 2020

**Management's
Responsibility for the
Financial Statements**

The consolidated financial statements of the Town are the responsibility of management. They have been prepared in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants Canada.

Basis of Consolidation

The financial statement reflect the assets, liabilities, revenue and expenses of all municipal organizations, committees and Boards which are owned or controlled by the Town and are, therefore, accountable to the Town Council for the administration of their financial affairs and resources. Included with the municipality are the following:

Blackfalds Public Library

The schedule of taxes levied also includes operational requisitions for educational, health, social and other external organizations that are not part of the municipal reporting entity.

The statement excludes trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

**Cash and Cash
Equivalents**

Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

Investments

Investments are recorded at cost unless there has been a decline in the market value which is other than temporary in nature in which case the investments are written down to market value.

Inventory of Supplies

Inventories of materials and supplies for consumption are valued at the lower of cost or replacement cost.

**Excess Collections and
Under-levies**

Excess collections arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned. If the actual levy exceeds the requisition, the excess collection is accrued as a liability and as a reduction in property tax revenue. Requisition tax rates in the subsequent year are adjusted for any excess collections.

Town of Blackfalds

Summary of Significant Accounting Policies

December 31, 2020

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Land improvements	15 to 70 years
Buildings	15 to 70 years
Engineered Structures	
Road system	15 to 60 years
Water system	40 to 60 years
Wastewater system	40 to 60 years
Storm system	40 to 60 years
Machinery, equipment and furnishings	5 to 40 years
Vehicles	5 to 20 years

Town of Blackfalds

Summary of Significant Accounting Policies

December 31, 2020

Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all the benefits and risks associated with ownership are recorded as the acquisition of a tangible capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with tangible capital assets owned by the Town, and the obligation, including interest thereon, is liquidated over the term of the lease. All other leases are accounted for as operating leases, and the rental costs are expensed as incurred.

Government Transfers

Government transfers are the transfers of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized and any eligibility criteria have been met except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Revenue Recognition

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in a change in the amount of tax revenue recognized. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts. Requisitions operate as a flow through and are excluded from municipal revenue.

Charges for sewer and water usage are recorded as user fees. Connection fee revenues are recognized when the connection has been established.

Sales of service and other revenue is recognized on an accrual basis.

**Liability for
Contaminated Sites**

A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to the remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded at net of any expected recoveries.

Town of Blackfalds
Summary of Significant Accounting Policies

December 31, 2020

Use of Estimates

The preparation of consolidated financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Estimates are used when accounting for items and matters such as valuation of accounts receivable, accrued liabilities, useful life of tangible capital assets, employee benefits, contributed assets and contingencies.

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

1. Cash and Cash Equivalents

	2020	2019
Cash	\$ 15,691,216	\$ 11,181,496
Short-term deposits with original maturities of three months or less (0.7% - 2.5%)	8,188,822	16,274,333
	\$ 23,880,038	\$ 27,455,829

The Town has a demand revolving loan to a maximum of \$300,000, bearing interest at prime minus 0.25% (effective rate of 2.45%). As at December 31, 2020 there was no amount drawn under this facility (2019 - nil).

Included in the above amounts are the following externally restricted amounts including amounts received from the Government of Canada and the Province of Alberta as conditional grants held exclusively for future projects.

	2020	2019
Federal Gas Tax	1,627,717	-
Municipal Operating Support Transfer	1,030,247	-
Other	212,989	230,962
	\$ 2,870,953	\$ 230,962

2. Taxes Receivable

	2020	2019
Current taxes and grants in place	\$ 574,009	\$ 530,658
Non-current taxes and grants in place	4,276	16,259
	\$ 578,285	\$ 546,917

3. Accounts Receivable

	2020	2019
Trade receivables	\$ 3,192,665	\$ 1,880,837
Goods and service tax recoverable	400,415	5,134
Accrued interest receivable	150,068	77,822
	\$ 3,743,148	\$ 1,963,793

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

4. Investments

	2020	2019
CIBC Bonds	\$ 8,159,086	\$ -
Servus Credit Union preferred shares	248,093	238,455
	\$ 8,407,179	\$ 238,455

CIBC Bonds are short-term, medium-term, and long-term Canadian bank paper noted, Principal protected notes yielding effective annual rates of 2.08% - 3.59% to maturity at cost. The market value of the Town's marketable securities was \$8,242,834 (2019 - nil).

Servus Credit Union preferred shares yielding dividends of \$9,637.81.

5. Employee Benefit Obligation

	2020	2019
Accrued vacation pay	\$ 277,806	\$ 319,935
Accrued statutory holiday	2,016	5,187
Accrued sick leave benefit	17,539	25,085
Accrued overtime	-	1,312
	\$ 297,361	\$ 351,519

The obligation is comprised of the vacation, overtime, and sick time that employees have earned or are entitled to within the next budgetary year.

Vacation and overtime are governed by various employment agreements and Alberta Labour Standards. Overtime can be banked or paid out. Certain employees are allowed to bank up to 40 hours of overtime a year.

Sick time is accrued at a rate of 1 day a month to a maximum of 480 hours. The accrual is reduced when sick time is taken by the employee. Employees are only allowed to accrue up to 12 days per year to use as sick time and the accrual does not vest with the employee.

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

6. Deferred Revenue

	Opening balance	Contributions received	Revenue recognized	Ending balance
Provincial grants	-	1,639,443	(1,639,443)	-
Lacombe County cost sharing agreements	-	359,745	(359,745)	-
Municipal Sustainability Initiative	-	4,779,768	(3,913,059)	866,709
Federal Gas Tax	-	2,270,206	(642,489)	1,627,717
Municipal Operating	-	1,030,247	-	1,030,247
Support Transfer				
Other	230,962	602,176	(620,149)	212,989
	<u>\$ 230,962</u>	<u>10,681,585</u>	<u>(7,174,885)</u>	<u>\$ 3,737,662</u>

Grants

Under various grant agreements with the Government of Canada and the Province of Alberta, the Town is required to account for grants provided and to complete the projects or program in accordance with standards detailed in the various agreements. If these requirements are not adhered to, grants provided will become repayable to the source government. Unexpended funds are repayable to the source government upon final accounting. Funds are deferred until related expenditures under the specific grant agreement have been incurred.

Lacombe County Cost Share Agreements

The Town shares a border with the Lacombe County and has various cost sharing agreements in place to service needs of the community.

Other Deferred Revenue

Deferred revenue represents amounts received which will be taken into revenue in the period in which they are earned and corresponding expenditures are incurred. The balance in other deferred revenue consists of items such as animal and business licences, donations, and recreational deferred items.

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

7. Long-Term Debt

Long-term debt reported on the statement of financial position is comprised of the following:

	2020	2019
Alberta Capital Finance Authority Debt	13,811,068	6,989,700
Capital lease repaid in the year.	-	348,102
	13,811,068	7,337,802

Debenture debt is repayable to the Alberta Capital Finance Authority and bears interest at rates ranging from 2.092% to 2.682% per annum, before Provincial subsidy, and matures in periods 2024 to 2045. Debenture debt is issued on credit and security of the Town at large.

Principal and interest payments relating to long term debt of \$13,811,068 outstanding are due as follows:

	Principal Repayments	Interest Payments	Total
2021	\$ 1,156,312	\$ 307,175	\$ 1,463,487
2022	1,181,908	281,579	1,463,487
2023	1,208,072	255,415	1,463,487
2024	1,234,817	228,670	1,463,487
2025	935,818	203,031	1,138,849
Thereafter	8,094,141	2,015,729	10,109,870
	\$ 13,811,068	\$ 3,291,599	\$ 17,102,667

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

8. Tangible Capital Assets

	2020							
	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	Work in Progress	Total
Cost, beginning of year	\$ 5,780,234	\$ 6,366,080	\$ 51,177,567	\$136,618,440	\$ 8,835,184	\$ 2,918,842	\$ 3,657,353	\$215,353,700
Additions		503,399	39,684	282	485,383	54,499	-	1,083,247
Contributed assets		99,600	-	3,178,256	-	-	-	3,277,856
Change in work in progress	-	121,863	-	246,114	-	-	15,710,480	16,078,457
Disposals	-	(686,092)	-	-	(133,912)	-	-	(820,004)
Cost, end of year	\$ 5,780,234	\$ 6,404,850	\$ 51,217,251	\$140,043,092	\$ 9,186,655	\$ 2,973,341	\$ 19,367,833	\$234,973,256
Accumulated amortization, beginning of year	\$ -	\$ 2,373,734	\$ 8,519,043	\$ 42,000,609	\$ 4,679,689	\$ 1,517,432	\$ -	\$ 59,090,507
Amortization	-	242,665	1,285,927	3,601,891	433,042	152,479	-	5,716,004
Disposals	-	(274,438)	-	-	(133,912)	-	-	(408,350)
Accumulated amortization, end of year	\$ -	\$ 2,341,961	\$ 9,804,970	\$ 45,602,500	\$ 4,978,819	\$ 1,669,911	\$ -	\$ 64,398,161
Net carrying amount, end of year	\$ 5,780,234	\$ 4,062,889	\$ 41,412,281	\$ 94,440,592	\$ 4,207,836	\$ 1,303,430	\$ 19,367,833	\$170,575,095

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

8. Tangible Capital Assets (continued)

								2019
	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	Work in Progress	Total
Cost, beginning of year	\$ 5,780,234	\$ 5,427,797	\$ 49,183,916	\$126,976,511	\$ 8,734,320	\$ 2,918,842	\$ 6,226,162	\$205,247,782
Additions		125,808	4,941,808	814,885	396,989	-	-	6,279,490
Contributed assets		812,475	-	4,834,500	-	-	-	5,646,975
Change in work in progress		-	99,947	3,992,544	-	-	(2,568,809)	1,523,682
Write-downs & disposals	-	-	(3,048,104)	-	(296,125)	-	-	(3,344,229)
Cost, end of year	\$ 5,780,234	\$ 6,366,080	\$ 51,177,567	\$136,618,440	\$ 8,835,184	\$ 2,918,842	\$ 3,657,353	\$215,353,700
Accumulated amortization, beginning of year	\$ -	\$ 2,092,680	\$ 8,334,063	\$ 38,917,132	\$ 4,333,338	\$ 1,345,422	\$ -	\$ 55,022,635
Amortization		281,054	927,409	3,083,477	497,649	172,010	-	4,961,599
Write-downs & disposals		-	(742,429)	-	(151,298)	-	-	(893,727)
Accumulated amortization, end of year	\$ -	\$ 2,373,734	\$ 8,519,043	\$ 42,000,609	\$ 4,679,689	\$ 1,517,432	\$ -	\$ 59,090,507
Net carrying amount, end of year	\$ 5,780,234	\$ 3,992,346	\$ 42,658,524	\$ 94,617,831	\$ 4,155,495	\$ 1,401,410	\$ 3,657,353	\$156,263,193

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

9. Equity in Tangible Capital Assets

	2020	2019
Tangible capital assets	\$ 234,973,256	\$ 215,353,700
Accumulated amortization	(64,398,161)	(59,090,507)
Debenture debt	(13,811,068)	(7,337,802)
	<u>\$ 156,764,027</u>	<u>\$ 148,925,391</u>

10. Accumulated Surplus

	2020	2019
Equity in tangible capital assets	\$ 156,764,027	\$ 148,925,391
Unrestricted surplus	<u>5,399,361</u>	<u>2,916,805</u>
	<u>162,163,388</u>	<u>151,842,196</u>
Restricted surplus		
Inventory, Planning & Development, Information systems	2,025,640	2,587,910
Protection Services	935,868	956,068
Streets	662,021	348,386
Water, Wastewater, and Solid Waste	7,933,385	7,399,536
Environment	75,000	75,000
F.C.S.S	15,650	15,650
Cemetery	450	450
Economic Development	8,000	8,000
Library	316,066	247,683
Equipment	9,481,074	11,392,750
Parks and Recreation	<u>1,661,507</u>	<u>1,994,260</u>
	<u>23,114,661</u>	<u>25,025,693</u>
	<u>\$ 185,278,049</u>	<u>\$ 176,867,889</u>

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

11. Change in Accumulated Surplus

	Unrestricted surplus	Restricted surplus	Equity in tangible capital assets	2020	2019
Balance, beginning of year	\$ 2,916,805	\$ 25,025,693	\$ 148,925,391	\$ 176,867,889	\$ 168,662,197
Excess (deficiency) of revenue over expenses	8,410,160	-	-	8,410,160	8,205,692
Net operating transfers to restricted surplus	4,428,455	(4,428,455)	-	-	-
Debenture principal payments	(2,526,734)	-	2,526,734	-	-
Capital transfers from restricted surplus	(2,517,423)	2,517,423	-	-	-
Contributed assets	(3,277,856)	-	3,277,856	-	-
Acquisition of tangible capital assets	(17,161,704)	-	17,161,704	-	-
Proceeds on issuance of long term debt	9,000,000	-	(9,000,000)	-	-
Disposals and write-down of assets	411,654	-	(411,654)	-	-
Amortization	5,716,004	-	(5,716,004)	-	-
Change in accumulated surplus	\$ 2,482,556	\$ (1,911,032)	\$ 7,838,636	\$ 8,410,160	\$ 8,205,692
Balance, end of year	\$ 5,399,361	\$ 23,114,661	\$ 156,764,027	\$ 185,278,049	\$ 176,867,889

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

12. Debt Limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation for the Town be disclosed as follows:

	2020	2019
Total debt limit	\$ 36,573,015	\$ 37,393,806
Total debt	13,811,067	7,337,802
Total debt limit available	<u>22,761,948</u>	<u>30,056,004</u>
Debt servicing limit	6,095,503	6,232,301
Debt servicing	2,259,402	1,832,044
Total debt servicing limit available	<u>3,836,101</u>	<u>4,400,257</u>

The debt limit is calculated at 1.5 times revenue of the Town (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

13. Contingencies

The Town is a member of the North Red Deer Water Services Commission. Under the terms of membership, the Town is liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The Town of Blackfalds is a member of the Genesis Reciprocal Insurance Exchange and MUNIX. Under the terms of the membership, the Town of Blackfalds could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses were determined.

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

14. Commitments

The Town of Blackfalds had an agreement for recycling and waste management. As of January 2020, the rates are fixed at \$11.30 per household per month, and \$59 per commercial bin per month. These rates increase annually by the Consumer Price Index as stated by Statistics Canada. The 2020 contract cost the Town \$764,061 (2019 - \$672,647).

The Town of Blackfalds has an agreement with the North Red Deer Regional Wastewater Services commission at a fixed rate of \$1.87 per cubic meter per month and variable charges for overstrength charges and minimum allocation. The 2020 contract cost the town \$1,411,474 (2019 - \$1,400,194).

The Town of Blackfalds has an agreement with the City of Red Deer for transit services expiring December 2032. The commitment is annual operating costs adjusted for inflation annually of \$349,918. Under the terms of this agreement the Town is committed to a minimum of 365 days notice prior to termination of the agreement.

The Town has agreements to obtain electricity and natural gas services at variable rates. The total commitments are based on usage and therefore are not determinable.

15. Taxation - Net

	Budget 2020	2020	2019
Residential/Farmland	\$ 13,502,527	\$ 13,425,714	\$ 13,550,196
Non-Residential	1,571,647	1,587,608	1,373,451
Annexed Residential	19,620	18,942	19,026
Annexed Non-Residential	20,890	20,891	20,967
	15,114,684	15,053,155	14,963,640
Requisitions			
Alberta School Foundation	3,606,228	3,566,771	3,657,663
Lacombe Seniors Foundation	80,929	80,948	82,073
Designated Industrial Property	1,100	1,104	2,396
	3,688,257	3,648,823	3,742,132
Available for general municipal purposes	\$ 11,426,427	\$ 11,404,332	\$ 11,221,508

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

16. Government Transfers

	Budget 2020	2020	2019
Operating			
Provincial and local government	1,073,068	1,019,231	943,297
Capital			
Federal government	\$ 3,425,000	\$ 6,155,654	\$ 3,099,707
Total government transfers	\$ 4,498,068	\$ 7,174,885	\$ 4,043,004

17. Expenses by Object

	Budget 2020	2020	2019
Salaries and wages	\$ 9,163,035	\$ 8,882,676	\$ 9,246,236
Contracted and general services	3,039,583	3,368,836	3,080,420
Materials, goods and utilities	7,310,197	6,680,331	6,825,878
Transfer to individuals and organizations	40,755	80,555	47,000
Bank charges and short term interest	41,000	38,343	43,881
Interest on long-term debt	205,155	275,129	254,871
Amortization	5,716,004	5,716,004	4,961,599
Loss on disposals	-	363,486	2,049,524
	\$ 25,515,729	\$ 25,405,360	\$ 26,509,409

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

18. Municipal Employees Pension Plans

Local Authorities Pension Plan

Certain employees of the Town are eligible to be members of the Local Authorities Pension Plan (LAPP), a multi-employer pension plan which is covered by the Public Sector Pension Plans Act. The Plan serves about 275,000 people and over 420 employers. It is financed by employer and employee contributions and investment earnings of the LAPP Fund. The plan provides defined pension benefits to employees based on their length of service and rates of pay.

The Town contributes to the Plan at a rate of 9.39% of pensionable earnings up to the Canada Pension Plan Maximum Pensionable Earnings and 13.84% for the excess. Employees contribute to the Plan at a rate of 8.39% of pensionable earnings up to the Canada Pension Plan Maximum Pensionable Earnings and 12.84% for the excess.

Contributions for the year were:

	2020	2019
Employer contributions	\$ 203,931	\$ 222,233
Employee contributions	184,381	202,778
	<u>\$ 388,312</u>	<u>\$ 425,011</u>

As this is a multi-employer pension plan, these contributions are the Town's pension benefit expense. No pension liability for this type of plan is included in the Town's financial statements. The most recent valuation as at December 31, 2019 indicates a surplus of \$7.913 billion (2018 - \$3.469 billion) for basic pension benefits. The actuary does not attribute portions of the unfunded liability to individual employers.

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

19. Salary and Benefits Disclosure

Disclosure of salaries and benefits for municipal officials and designated officers as required by Alberta Regulation 313/2000 is as follows:

	<u>Salary</u>	<u>Benefits & Allowances</u>	<u>Total 2020</u>	<u>Total 2019</u>
Mayor Poole	\$ 46,211	\$ 6,397	\$ 52,608	\$ 50,891
Councillor Appel	25,907	3,743	29,650	29,507
Councillor Hoover	25,667	4,132	29,799	29,267
Councillor Taylor	25,787	1,827	27,614	29,027
Councillor Stendie	25,427	3,927	29,354	28,787
Councillor Olfert	25,427	4,366	29,793	28,667
Councillor Svab	25,187	4,234	29,421	27,467
Chief Administrative Officer	208,313	28,466	236,779	239,390

Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

Benefits and allowances includes the employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, group life insurance, accidental disability and dismemberment, dental coverage, vision coverage, and long and short term disability plans.

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

20. Budget

The budget adopted by Council on November 26, 2019, was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis. The budget figures anticipated use of surpluses accumulated in previous years to fund current year operation and capital activities. In addition, the budget expensed all tangible capital asset expenditures rather than including amortization expense. As a result, the budget figures presented in the statements of operations and change in net financial assets represent the budget adopted by Council on November 26, 2019, with adjustments as follows:

	<u>2020</u>
Add:	
Capital expenditures	16,802,600
Transfers to reserves	3,470,209
Debenture principal payments	<u>1,582,575</u>
Capital budget surplus (deficit)	\$ 3,425,000
Less:	
Capital expenditures	(16,802,600)
Transfers from reserves	14,900
Amortization expense	<u>(5,716,004)</u>
Budgeted combined excess of revenue over expenditures	<u><u>\$ 2,776,680</u></u>

December 31, 2020

21. Segmented Information

The Town is a diversified municipal government institution that provides a wide range of services to its citizens. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

Protective Services

Protective services is comprised of police, bylaw enforcement and fire protection. This service area is responsible for the overall safety of the public through various prevention and enforcement activities.

Transportation Services

Transportation services is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, the maintenance of park and open space, and street lighting.

Water and Wastewater Services

Water and wastewater provides drinking water to the Town's citizens and collects and treats wastewater. The Town processes and cleans sewage and ensures the water system meets all Provincial standards.

Waste Management Services

Waste management provides collection disposal and recycling programs.

Planning and Development

The planning department provides a number of services including town planning and enforcement of building and construction codes and review of all property development plans through its application process.

Recreation and Parks

This service area maintains recreation infrastructure such as parks, arenas, aquatic centres and community centres as well as provides recreational programs and cultural programs at those locations.

Public Health and Welfare

This service area provides and administers community support programs.

General Government

This service area includes legislative and administrative support to all other service areas and also relates to the revenues and expenses that relate to the operations of the Town itself and cannot be directly attributed to a specific segment.

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

22. Segmented Information continued

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. In measuring and reporting segment revenue from transactions with other segments, inter-segment transfers have been eliminated. The revenues and expenses that are directly attributable to a particular segment are allocated to that segment. Taxation revenue has been allocated to general government except where specific tax revenues can be directly allocated to a service area.

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

21. Segmented Information (continued)

For the year ended December 31	Protective Services	Transportation Services	Water and Wastewater	Waste Management	Planning and Development	Recreation and Parks	Public Health and Welfare	General Government	2020 Total
Revenue									
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11,404,332	\$ 11,404,332
Government transfers for operating	319,400	8,400	-	-	-	347,732	266,770	76,929	1,019,231
Government transfers for capital	-	1,862,317	2,616,302	-	-	-	-	1,677,035	6,155,654
Sales and user fees	86,869	570,541	5,644,742	1,501,089	306,140	580,781	75,900	125,062	8,891,124
Franchises and concessions	-	-	-	-	-	-	-	1,685,053	1,685,053
Investment income	-	-	-	-	-	-	-	505,216	505,216
Fines and costs	84,966	-	68,628	-	-	-	-	27,768	181,362
Rental revenue	362,811	-	-	-	41,263	194,017	-	97,601	695,692
Contributed assets	-	-	-	-	-	-	-	3,277,856	3,277,856
	<u>854,046</u>	<u>2,441,258</u>	<u>8,329,672</u>	<u>1,501,089</u>	<u>347,403</u>	<u>1,122,530</u>	<u>342,670</u>	<u>18,876,852</u>	<u>33,815,520</u>
Expenses									
Salaries and wages	917,368	777,881	810,528	178,954	559,102	3,043,535	455,826	2,139,482	8,882,676
Contracted and general services	1,309,256	189,224	155,054	765,947	34,241	662,812	13,933	238,369	3,368,836
Materials, goods and utilities	253,461	1,163,487	3,506,914	454,213	257,577	648,626	81,630	314,423	6,680,331
Transfers to individuals and organizations	30,300	-	-	-	-	17,255	33,000	-	80,555
Bank charges and short- term interests	-	-	-	-	2,410	8,348	-	27,585	38,343
Interest on long-term debt	30,553	59,081	65,932	-	-	104,137	-	15,426	275,129
Amortization	229,161	2,981,447	1,065,457	6,147	53,771	1,203,597	383	176,041	5,716,004
Loss on sale of capital assets	-	-	-	-	-	363,486	-	-	363,486
	<u>2,770,099</u>	<u>5,171,120</u>	<u>5,603,885</u>	<u>1,405,261</u>	<u>907,101</u>	<u>6,051,796</u>	<u>584,772</u>	<u>2,911,326</u>	<u>25,405,360</u>
Net surplus (deficit)	\$ (1,916,053)	\$ (2,729,862)	\$ 2,725,787	\$ 95,828	\$ (559,698)	\$ (4,929,266)	\$ (242,102)	\$ 15,965,526	\$ 8,410,160

Town of Blackfalds
Notes to Consolidated Financial Statements

December 31, 2020

21. Segmented Information (continued)

For the year ended December 31	Protective Services	Transportation Services	Water and Wastewater	Waste Management	Planning and Development	Recreation and Parks	Public Health and Welfare	General Government	2019 Total
Revenue									
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,221,508	\$ 11,221,508
Government transfers for operating	319,400	-	-	-	-	226,793	271,050	126,054	943,297
Government transfers for capital	-	2,919,568	-	-	99,528	-	-	80,611	3,099,707
Sales and user fees	124,867	365,645	5,283,183	1,464,864	532,610	1,152,817	80,989	121,406	9,126,381
Franchises and concessions	-	-	-	-	-	-	-	1,693,493	1,693,493
Investment income	-	-	-	-	-	-	-	587,640	587,640
Fines and costs	100,300	-	71,828	-	-	-	-	116,916	289,044
Rental revenue	959,817	-	-	-	63,240	336,401	-	97,600	1,457,058
Contributed assets	-	-	-	-	-	-	-	5,646,973	5,646,973
Gain on disposal of assets	-	-	-	-	-	-	-	650,000	650,000
	1,504,384	3,285,213	5,355,011	1,464,864	695,378	1,716,011	352,039	20,342,201	34,715,101
Expenses									
Salaries and wages	886,480	724,265	722,083	134,820	684,033	3,552,544	386,458	2,155,553	9,246,236
Contracted and general services	1,200,673	144,419	130,850	677,519	27,786	641,615	15,146	242,412	3,080,420
Materials, goods and utilities	222,869	1,175,379	3,109,438	431,114	237,530	1,097,472	125,285	426,791	6,825,878
Transfers to individuals and organizations	-	-	-	-	-	17,000	30,000	-	47,000
Bank charges and short- term interest	-	-	-	-	1,665	12,231	-	29,985	43,881
Interest on long-term debt	36,610	32,328	45,124	-	-	98,444	-	42,365	254,871
Amortization	216,926	2,394,568	1,117,719	73,693	53,770	934,357	383	170,183	4,961,599
Loss on sale of capital assets	-	-	2,049,524	-	-	-	-	-	2,049,524
Other	-	-	-	-	-	-	-	-	-
	2,563,558	4,470,959	7,174,738	1,317,146	1,004,784	6,353,663	557,272	3,067,289	26,509,409
Net surplus (deficit)	\$ (1,059,174)	\$ (1,185,746)	\$ (1,819,727)	\$ 147,718	\$ (309,406)	\$ (4,637,652)	\$ (205,233)	\$ 17,274,912	\$ 8,205,692

December 31, 2020

22. COVID - 19

The COVID-19 outbreak was declared a pandemic by the World Health Organization in March 2020 and has had a significant impact worldwide. As the impacts of COVID-19 continue, there could be further impact on the Town, its residents, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the Town's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the Town is not known. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of disruption and the related financial impact cannot be reasonably estimated at this time. The Town's ability to continue delivering non-essential services and employ related staff will depend on the legislative mandates from the various levels of government. The Town will continue to focus on collecting receivables, managing expenditures, and leveraging existing reserves and available credit facilities to ensure it is able to continue providing essential services to its residents.

23. Comparative Figures

Wherever necessary, comparative figures have been reclassified to conform with current year financial statement presentation.

24. Approval of Financial Statements

Council and Management approved these financial statements.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27th, 2021

PREPARED BY: Myron Thompson – Chief Administrative Officer

SUBJECT: Draft Firearms and Weapons Bylaw 1258.21

BACKGROUND:

The Town of Blackfalds has an existing Bylaw that regulates the use of firearms, and various forms of fireworks within the Municipality. This existing Bylaw 794/97 is minimal and does not adequately address current needs and will be rescinded for this reason as well as the fact that the fireworks component was previously contained within the Fire Protection Bylaw 1187/15. The new draft Firearms and Weapons Bylaw will allow increased protection and enforcement capabilities within our Community.

DISCUSSION:

The new draft of the Firearms and Weapons Bylaw is specific to firearms as well as other weapons and was first introduced in February 2015. This Bylaw underwent extensive review and input by our Municipal Enforcement members as well as the RCMP NCO, and the Policing Committee and the Standing Committee of Council members at that time. The draft Bylaw did receive first reading at the February 24th Regular Meeting of Council, where additional discussion took place, including a request that a survey on the new Bylaw take place to gather public feedback prior to second and third readings.

The survey report is included as an attachment to this document. Information and opportunity for one-on-one discussion on the draft Bylaw also took place at the SAFE Event and Crime Prevention Fair in June of that year.

Due to the duration of time that has taken place since first reading, Administration is bringing forward a new Bylaw with final amendments and which has again been reviewed and supported by our local enforcement agencies. Administration will be seeking direction from the Committee to bring Bylaw 1258.21 forward to an upcoming Council meeting for first reading.

In summary, the requirements under this Bylaw reflect that of many other communities, including the City of Red Deer. Furthermore, it should be noted that our enforcement agencies have been directly involved through the Bylaw review and drafting process and are supportive of the Bylaw as written. It has been acknowledged that there will be a period of transition and enforcement officers will be utilizing discretion in the education and upholding of this Bylaw.

The Bylaw was brought before the Standing Committee of Council at the April 19th Committee Meeting for discussion. Comments were received concerning the level of penalties, whether enforcement is to take place on both public and private properties



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

and whether any of the weapons identified in the definitions of the Bylaw were covered under the Canadian Firearms Act. Administration's response is that Enforcement Services utilize sound judgment and discretion when enforcing bylaws and penalties, which can provide a deterrent when required. The Bylaw is enforceable both on public and private properties and the need for the Bylaw is that the Canadian Firearm Act only controls firearms and not other weapons as described in the Bylaw. Following discussion, the following motion was made:

32/21 Mayor Poole moved that the Standing Committee of Council recommends that Bylaw 1258.21, being the Firearms and Weapons Bylaw, be brought forward to Council for consideration.

CARRIED

Councillors Appel and Olfert Opposed

FINANCIAL IMPLICATIONS:

N/A

ADMINISTRATIVE RECOMMENDATION:

That Council give First Reading to Bylaw 1258.21 being the Firearms and Weapons Bylaw.

ALTERNATIVES:

- A. That Council does not give First Reading to Bylaw 1258.21 being the Firearms Bylaw.
- B. That Council refer this item back to Administration for more information.

ATTACHMENTS:

- *Firearms Survey Report*
- *Existing Bylaw 794/97*
- *Draft Firearms and Weapons Bylaw 1258.21*

Approvals:



CAO Myron Thompson



TOWN OF BLACKFALDS BYLAW 1258.21

A BYLAW WITHIN THE CORPORATE LIMITS OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO PROHIBIT THE DISCHARGE OF ANY FIREARMS OR WEAPONS WITHIN THE BOUNDARIES OF THE TOWN OF BLACKFALDS.

WHEREAS Council of the Town of Blackfalds has the authority to enact bylaws under the *Municipal Government Act*, RSA c. M-26, respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS the Council of the Town of Blackfalds deems it desirable to pass such a Bylaw;

NOW THEREFORE, Council of the Town of Blackfalds, in the Province of Alberta, duly assembled, enacts the following:

PART 1 - TITLE

1. The Bylaw may be cited as the “Firearms and Weapons Bylaw”

PART 2 - DEFINITIONS

2. In this Bylaw, unless the context otherwise requires, the word, term or expressions:
 - (a) “Firearms” means a firearm as defined in the Criminal Code of Canada, R.S.C 1985, c. C- 46, as amended or repealed and replaced from time to time.
 - (b) “Senior Municipal Enforcement Officer” means a person appointed by the Chief Administrative Officer pursuant to the *Municipal Government Act*, RSA 2000, C. M-26, to enforce the Municipal Bylaws, and includes a member of the Community Peace Officers or the Royal Canadian Mounted Police.
 - (c) “Weapons” means any weapon from which any shot, bullet or other projectile capable of causing bodily injury or death can be discharged and may include air pistols and guns, gas-powered pistols and guns and all types of archery equipment.

PART 3 – USE & TRANSPORT OF FIREARMS & WEAPONS

3. No person shall discharge any firearm or weapon within the boundaries of the Town.
4. Weapons shall be only transported unloaded, encased and done in a safe, responsible and inconspicuous manner within the boundaries of the Town.

PART 4 - EXCEPTIONS

5. This Bylaw shall not apply to a Peace Officer or other class of persons for which the use of a firearm is required to carry out the responsibilities of their lawful occupations.
6. Section 3 does not apply to the following:
 - (a) Where the Senior Municipal Enforcement Officer authorizes in writing the use of firearms or weapons for pest control, scientific, archery and firearm practise, historic events or other similar activities, on such reasonable conditions as the Senior Municipal Enforcement Officer deems necessary to in order to ensure public safety. The Senior Municipal Enforcement Officer shall notify the RCMP NCO or his or her designate of any authorization given by the Senior Municipal Enforcement Officer for the use of firearms and;
 - (b) Any accredited educational institution for indoor training in the use of firearms or weapons
7. A request for authorization to discharge firearms or weapons must be made in writing 60 days prior of the event to Enforcement Services and must indicate the nature of the event, the location, dates and time of the event, organizing group, individuals participating and insurance information.
8. The Senior Municipal Enforcement Officer may refuse to issue a permit if;



TOWN OF BLACKFALDS BYLAW 1258/21

- (a) in the opinion of the Senior Municipal Enforcement Officer there is insufficient or inadequate provision for public safety.
- (b) The applicant may appeal a refusal to issue a permit to the Chief Administrative Officer within 14 days of the refusal.

PART 5 – PENALTIES

9. Any person who breaches any section of this Bylaw is guilty of an offence and liable to a fine of not less than \$250.00 and not more than \$2500.00.
10. A Peace Officer may issue a violation ticket when there are reasonable grounds to believe that an offence under this bylaw has been committed

PART 6 – SEVERABILITY

11. The invalidity of any provision of this Bylaw shall not affect the validity of the remainder of provisions within the Bylaw.
12. Bylaw No. 794/97 is hereby repealed.

PART 7 - EFFECTIVE DATE

13. This Bylaw comes into effect on the date of final passing thereof.

READ for the first time this _____ day of _____, 2021.

(RES.)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the second time this _____ day of _____, 2021.

(RES.)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the third and final time this _____ day of _____, 2021.

(RES.)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

**TOWN OF BLACKFALDS
BY-LAW 794/97**

BEING A BY-LAW OF THE TOWN OF BLACKFALDS TO PROHIBIT AND REGULATE THE USE OF FIREARMS, FIRE BALLS, SQUIBS, CRACKERS OR FIREWORKS WITHIN THE TOWN LIMITS.


NOW THEREFORE the Municipal Council of the Town of Blackfalds, in the Province of Alberta, duly assembled, enacts as follows:

1. That no guns or other fire arms be discharged within the Town limits.
2. That the setting off of fire balls, squibs, crackers or fire works shall be prohibited within the limits of the Town of Blackfalds unless and until permission has been granted by the Council in the event of special occasions or celebrations.
3. Any person who contravenes this by-law is guilty of an offence, and liable on summary conviction to a fine of \$100.00 and in addition is liable to civil action for damages at the suite of any person whose property has been damaged.
4. By-Law #237 is now hereby rescinded.

READ for a first time this 24 day of June A.D., 1997

(RES. 273/97)


C.E.O. MICKEY LANG


C.A.O. JERRY BAGOZZI

READ for a second time this 24 day of June A.D., 1997

(RES. 274/97)

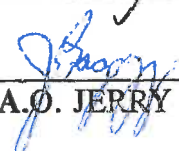

C.E.O. MICKEY LANG


C.A.O. JERRY BAGOZZI

READ for a third and final time and passed with the consent of all Councillors present this 24 day of June A.D., 1997.

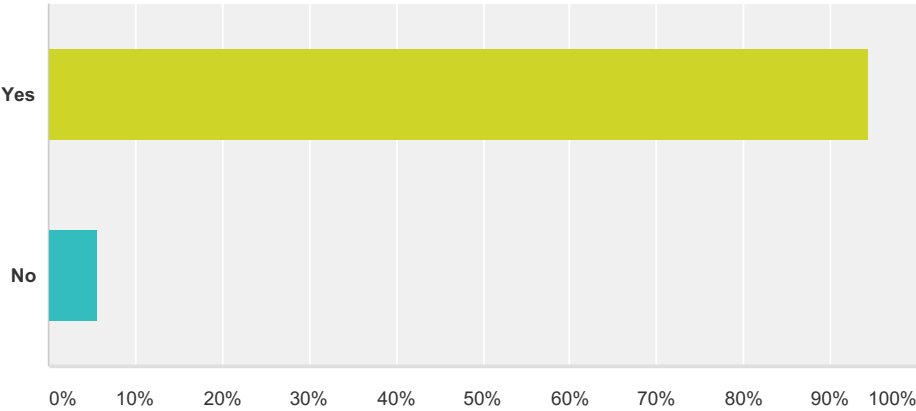
(RES. 276/97)


C.E.O. MICKEY LANG


C.A.O. JERRY BAGOZZI

Q1 Are you a resident in the Town of Blackfalds?

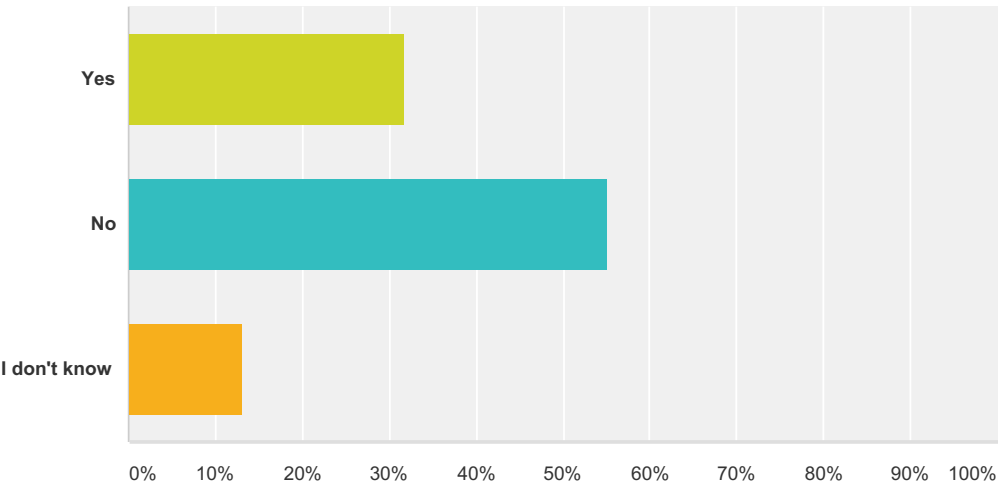
Answered: 107 Skipped: 0



Answer Choices	Responses	
Yes	94.39%	101
No	5.61%	6
Total		107

Q2 Do you agree with the new "Firearms Bylaw" that has received First Reading?

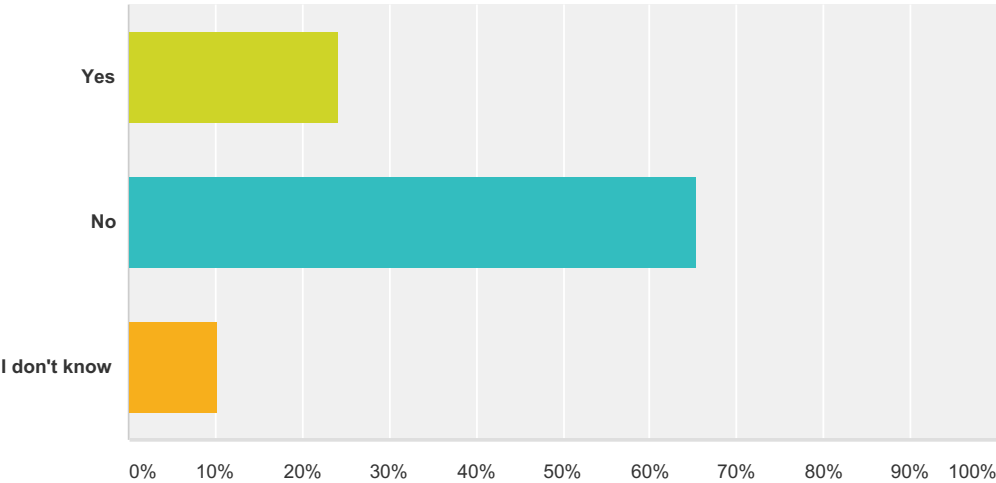
Answered: 107 Skipped: 0



Answer Choices	Responses	
Yes	31.78%	34
No	55.14%	59
I don't know	13.08%	14
Total		107

Q3 Are you concerned about the existing allowable use of firearms or weapons in the community?

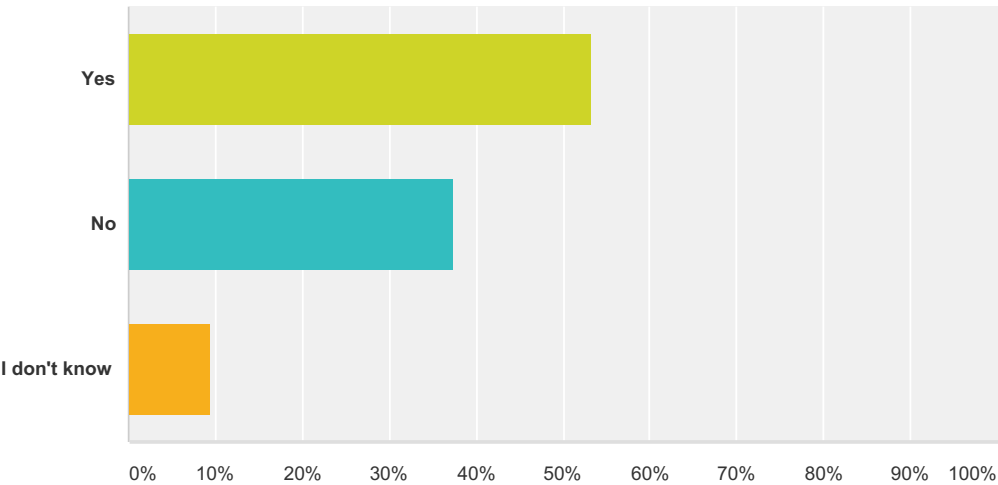
Answered: 107 Skipped: 0



Answer Choices	Responses	
Yes	24.30%	26
No	65.42%	70
I don't know	10.28%	11
Total		107

Q4 Will Firearm Bylaw 1184/15 affect you personally as a resident?

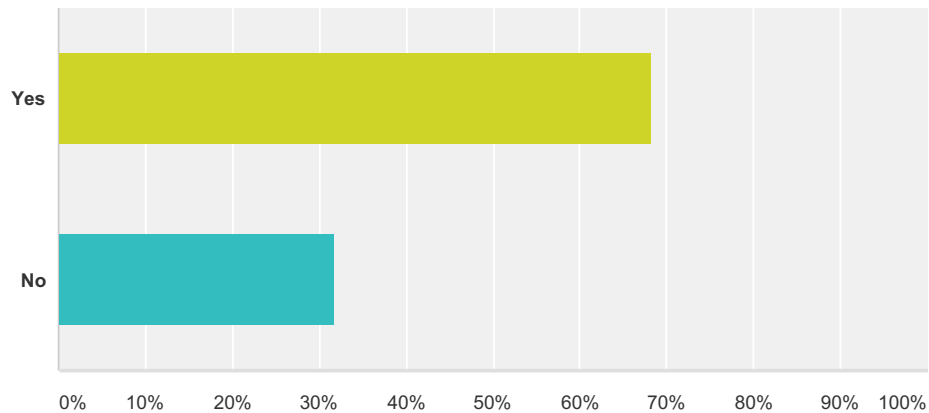
Answered: 107 Skipped: 0



Answer Choices	Responses	
Yes	53.27%	57
No	37.38%	40
I don't know	9.35%	10
Total		107

Q5 In Bylaw 1184/15, "Weapons" are defined as:"Any weapon from which any shot, bullet or other projectile capable of causing bodily injury or death can be discharged and may include slingshots, air pistols and guns, gas powered pistols and guns, and all types of archery equipment". This includes the increasingly popular "Airsoft" guns.Do you feel that items defined under the definition of weapons are too restrictive?

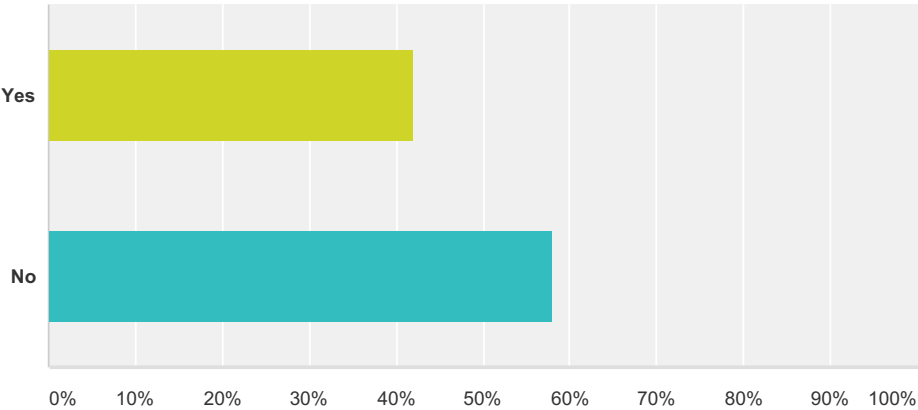
Answered: 107 Skipped: 0



Answer Choices	Responses	
Yes	68.22%	73
No	31.78%	34
Total		107

Q6 Do you presently use a weapon, as defined in Bylaw 1184/15, for recreational purposes within the boundaries of your own property?

Answered: 107 Skipped: 0



Answer Choices	Responses	
Yes	42.06%	45
No	57.94%	62
Total		107

**Q7 Please provide any comments you have
regarding the proposed Firearms Bylaw
1184/15**

Answered: 43 Skipped: 64

Q7 Please provide any comments you have regarding the proposed Firearms Bylaw 1184/15

Answered: 43 Skipped: 64

#	Responses	Date
1	This is a *** waste of tax payers money. Federal law already supersedes this bylaw. People need to be held responsible and accountable but screwing over the general public is ridiculous. I grew up shooting my BB guns in the fields at gophers (similar to the field by the cemetery). I shot my bow in my backyard with permission of my neighbours. Your bylaw is based off a bunch of individuals that have most likely never shot a gun and are scared of them. It's similar to asking a lawyer to create an education curriculum. It just doesn't work.	4/21/2015 12:45 PM
2	Restrictions to Airsoft in your own backyard? What's next, water balloons? Have you guys even used an Airsoft? Its called a Firearms Bylaw, do you know what a fire arm is? You certainly know what a Nanny State is.	4/16/2015 10:17 PM
3	It is ridiculous to include some of this stuff in a the restrictions. It seems that this is just another method to collect fines and infringe on people's privacy	4/16/2015 10:01 PM
4	I hope that this will be enforced when it goes into effect...	4/16/2015 3:04 PM
5	There are regulations already restricting the use of firearms and dangerous weapons, we don't need an additional Town bylaw. Enforcement has too much leeway already and can pretty much harass or fine someone at will if they choose to now in the community standards bylaw. They don't need more opportunity, restricting responsible users further will not reduce criminal activity.	4/16/2015 9:28 AM
6	Pellet gun, airsoft gun, and jr. bow and arrows. All are low velocity and all have had no incident. My kids use them but are supervised. Treating non lethal toys as weapons is ridiculous. Are we going to outlaw street hockey, flying kites, etc. More people are hurt in this town from crossing streets than the proposed "firearms". Stick to criminal codes and don't turn our town into some soccer mom utopia. I will be leaving soon enough with all the poor decisions this town has made.	4/16/2015 8:46 AM
7	This is not the United states.stop living in fear!!	4/16/2015 5:48 AM
8	Paintball guns should not be considered a weapon	4/16/2015 2:21 AM
9	Much too restrictive.	4/14/2015 10:45 PM
10	This is ridiculous! Firearms laws are already covered by the criminal code. If the Federal 3 year minimum sentence is not a deterrent, do you really think a \$250 fine from the town is? Holy hell!! Some people need to grow a brain. What's next? Bylaws against robbery, murder, and drug dealing? The fines for those should be a bit more, maybe \$300?	4/14/2015 9:08 PM
11	Waste of time and money. Sounds proposed by the rcmp and not by the citizens of the town who pay the taxes. Way to go blackfalds!!!! Keep on wasting our money	4/14/2015 5:56 PM
12	waste of tax money making a bylaw that is already under federal law. Please stop wasting tax money on this and throw the proposed bylaw in the garbage	4/14/2015 5:52 PM
13	Yup put another bylaw in to inforce, bylaw and the RCMP can't keep up with current policing needs and bylaws, or is bylaws In forced when it is convenient and not applicable to all	4/14/2015 5:49 PM
14	I don't like guns. One of my concerns are those plastic pellets left scattered about. They are almost impossible to pick up, and I don't know how birds react. Not only am I frightened by the sound of a firearm, but dogs in particular suffer severe anxiety. I've had kids point those guns at me, and I just don't like it. It greatly upsets me. Use a proper target. Play out of town and clean up.	4/14/2015 3:49 PM
15	i do not think this should include pellet and air soft guns.	4/14/2015 3:34 PM
16	Too far reaching, what's next? What if a kid picks up a rock and tries to skip it on the water, will we ban rocks? The government has a means of controlling what is deemed dangerous, if it is a danger you need a federal firearms coarse to purchase.	4/13/2015 11:30 PM
17	Including slingshots, pellet, bb guns and all archery is beyond need. Supervised use of a slingshot or child's archery set on private property should not be against the law.	4/13/2015 11:09 PM

Firearms Bylaw 1184/15

18	I don't see any reference to fire works. They should not be allowed by residents in town. Only at Town events. Our neighbours set off fireworks and they go dangerously close to houses, as well they are extremely loud in a residential area. (****Court).	4/7/2015 4:52 PM
19	Look I sit at home and play with my little toys and I don't bother anybody else. If you continue to take things away from me I am going to have to start entertaining myself by disturbing other peoples lives.	3/28/2015 2:09 AM
20	There should be a consideration of the velocity capacity of the discharging weapon and also of the mass and weight of the projectile. For example, an airsoft pellet shot straight up will come down and could hit someone or something and not cause damage or injury. However, a rock shot straight up from a slingshot will cause harm when it comes down.	3/26/2015 12:09 PM
21	While the premise of the law is sensible, I think such proposals should include a minimum velocity or energy factor, and more specific wording. Thrown baseballs have been proven capable of causing injuries or death, it is just very rare.	3/25/2015 8:13 PM
22	while I agree that we need to protect our citizens, airsoft guns, pellet guns, sling shots, etc., shouldn't need to be regulated.	3/25/2015 10:25 AM
23	This is crazy, and way to vague, please fix it.	3/25/2015 10:25 AM
24	Paragraph 6 (a) sentence structure is confusing 'necessary to in order to ensure'. This is a redundant Bylaw. Federal /Provincial laws already regulate firearms. You cannot lawfully discharge firearms within urban limits and cannot transport 'loaded' firearms. If the intention of this Bylaw is to include weapons not otherwise specified in other legislation (air soft guns) then this is okay. However the preamble references fireworks and firecrackers of which is not referred to in the bylaw.	3/25/2015 6:45 AM
25	Instead of targeting people enjoying their property maybe look into the lack of police in town. I had a large gathering of people on my street fist fighting, screaming and yelling, riding on the roof of a van, drinking alcohol, then smashing the bottles on the street and kicking over garbage cans. I called 911 due to the large fist fight. 30 minutes maybe a little longer before the police officer arrived. When I spoke to the Cst he basically said tough luck he's to busy in gasoline ally to worry about Blackfalds. So my vote would be to have police/peace officer in town at all times possible before adding a useless bylaw.	3/24/2015 10:46 PM
26	This is unnecessary. More policing of speeders through town and school zones are more of a danger than these "weapons".	3/24/2015 10:31 PM
27	I have no issue with increasing the fine, but I firmly believe that the definition of Weapon and Bodily Harm is to general. In addition the bylaw does not address property damage. I get that airsoft can be dangerous, but this law is poorly planned and needs revision	3/24/2015 9:59 PM
28	I think that this is getting ridiculous!	3/24/2015 9:53 PM
29	I do not agree with the weapons definition. A rock, a stick, a child's toy doll your own hands are useful items until used in a way to cause harm to someone or something then they become a weapon. Including archery in This definition is not right at all. Archery equipment is a tool used for hunting food, a enjoyed recreational and Olympic sport for generations. Calling archery a weapon is insulting to those individuals that have spent so much time learning a difficult sport. I believe archery should be made into its own definition. Then added to the bylaw as it own category in Part 3 line 3 and 4. I still don't like the term weapon to describe a sling shot. Again original meant and is still used for hunting small game. I am not a legal term guy there should be a better term. Also I think a reference to the Canadian firearm act should be made as that is a base to all other firearms laws. I agree with the rest other then some Terminology. With this bylaw include the schools and abby center if they have a in door archery demonstration, class, or part of a camp? The equipment used in a school camp is completely different then a compound bow used for hunting. But is still archery. I am willing to be involved in the bylaw process if needed. I do not want the bylaw to support fear of firearms and archery or just fear mongering in these areas. I am a true believer in education and proper use of these tools. Thank you *****	3/24/2015 9:49 PM
30	Its a redundant law that's already covered at the Federal level. Waste of financial resources. Id rather see the money and time spent on speeders on 2A through town.	3/24/2015 8:47 PM
31	Spend tax dollars on more important issues at hand. Speeders,thefts community infrastructure.	3/24/2015 8:11 PM
32	It's great to create bylaws but is their adequate funding to enforce?	3/24/2015 7:15 PM
33	Restrict ***** not items	3/24/2015 7:03 PM
34	Stop labeling anything not restricted by federal law as a firearm.	3/24/2015 7:00 PM
35	Our main concern is with amateur fireworks. We are regularly awoken during summer months with a bang every ten minutes. Also when fireworks are unsafely set off extremely close to other houses, this is disturbing and has potential disaster written all over it. Hoping if this passes something can be done.	3/24/2015 6:53 PM
36	Is a baseball hit by a bat a projectile that can cause harm? Your definition of "weapon" is too broad.	3/24/2015 6:44 PM

Firearms Bylaw 1184/15

37	Giving a 10 year old a 250\$ ticket for usig an air soft gun is crazy.this is bill is driven by fear of people who don't know federal firearm laws...was of time and resorces	3/24/2015 6:44 PM
38	this is a completely useless law. Blackfalds, **** for creating such a thing.	3/24/2015 6:39 PM
39	This bylaw is redundant and a ware of tax paper time and money	3/24/2015 6:27 PM
40	I don't think this bylaw had any point, as they are already laws that cover bodily harm, property damage, and use of firearms. A Nerf gun fits under this description, because it is entirely possible to cause permanent eye damage. Shooting a rubber band could also be considered a problem. This bylaw needs to be revised	3/24/2015 6:17 PM
41	I practise archery and shoot my pellet gun in my yard with the utmost safety in mind insuring I have proper back stops. I understand that public safety is the target here but please don't go over kill on the matter and remove ALL common sense from the public	3/24/2015 5:35 PM
42	The use of firearms, as defined by the Firearms Act, is already legislated at a federal level. Use of other weapons, as defined by this proposed bylaw, in a manner that puts other citizens at risk of bodily harm is also legislated at a federal level. By passing this bylaw, you are doing a disservice to the citizens of Blackfalds by adding redundant legislation to the town bylaws and wasting tax dollars that could otherwise be used in a more productive manner. Though I am not currently a resident of Blackfalds, I am considering it as a future location for my family. This bylaw, should it pass, would count as a negative against Blackfalds and give me reason to remove the town from my list of possible places to live.	3/24/2015 5:12 PM
43	So builders can't use nail guns ?	3/24/2015 5:02 PM



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27th, 2021

PREPARED BY: Myron Thompson, Chief Administrative Officer

SUBJECT: International Economic Development Week

BACKGROUND:

Economic Developers Alberta, AUMA, and RMA have collaborated to bring awareness to the critical importance of Economic Development within Alberta's municipalities. Economic development helps to create jobs, support businesses, and improve the quality of life in our communities, which has become increasingly important as we work toward recovery from the pandemic.

DISCUSSION:

Economic Developers Alberta, AUMA, and RMA are working to amplify the important work of economic development and an important initiative is the 2021 Community Challenge which encourages municipalities to proclaim May 9th – 15th as International Economic Development Week.

ADMINISTRATIVE RECOMMENDATION:

1. That Council proclaim May 9th to 15th as International Economic Development Week.

Attachments:

- *Draft proclamation*

Approvals:



CAO Myron Thompson

ECONOMIC DEVELOPMENT WEEK

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the Town of Blackfalds; and

NOW, THEREFORE, BE IT RESOLVED that Mayor Poole does hereby recognize May 9-15, 2021 as "Economic Development Week" in the Town of Blackfalds and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life.

BE IT FURTHER RESOLVED that Mayor Poole is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

Mayor Richard Poole



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27, 2021

PREPARED BY: Sue Bornn, FCSS Manager

SUBJECT: National Youth Week Proclamation Request

BACKGROUND:

National Youth Week, May 1 - 7 2021, is a celebration of youth held annually during the first week of May. It is typically a week of fun filled interaction and celebration intended to build a strong connection between youth and their communities. With the ongoing pandemic response planning for 2021, it will include, if possible, in person and virtual platforms for engagement to profile the issues, accomplishments and the diversity of youth.

DISCUSSION:

Youth are often unrecognized for the valuable contributions they make to communities and the social, economic, and civic landscape. Meaningful youth engagement emphasizes access, equality and social justice and leads to positive youth development. National Youth Week reminds us of the valuable contributions that youth can make to community development. National Youth Week provides a focal point within the year for increasing awareness of the benefits of positive youth development. It is an opportunity for people to learn about, and from, the youth of our community.

2021 is the third year that the Town of Blackfalds will celebrate National Youth Week. Whether it is recreation, drama, sport, dance, civic engagement, art, volunteerism or leadership, everyday young people are involved in meaningful activities during their discretionary time. National Youth Week is a time to honour their involvement!

FINANCIAL IMPLICATIONS:

The total budgeted amount for the 2021 Blackfalds Youth Week is \$1,000.

ADMINISTRATIVE RECOMMENDATION:

That Council move to proclaim May 1 - 7, 2021 as National Youth Week in the Town of Blackfalds.

ATTACHMENTS:

- 2021 National Youth Week Proclamation

Approvals:



CAO Myron Thompson



Department Director/Author

BLACKFALDS YOUTH WEEK

MAY 1 - 7, 2021



2021 MAYORAL PROCLAMATION

- WHEREAS:** Youth in the Town of Blackfalds are valued citizens in our community; and
- WHEREAS:** Through their energy, involvement and enthusiasm youth are a resource contributing to the well being of community; and
- WHEREAS:** The promotion of youth engagement supported by various segments of the community will encourage a greater understanding and acceptance of youth issues, accomplishments, and diversity across the municipality
- WHEREAS:** Celebration of youth in the Town of Blackfalds, other municipalities and across Canada during Youth Week will encourage youth participation in positive activities to build a strong connection between youth and their communities;

**NOW THEREFORE I, Richard Poole, Mayor of the
Town of Blackfalds**

Do hereby proclaim the week of

May 1 - 7, 2021 as “YOUTH WEEK”

in the Town of Blackfalds.

Signed April 27th, 2021

Mayor Richard Poole



Blackfalds FCSS • 5016 Waghorn Street • Blackfalds, AB T0M 0J0
403.600.9066 • www.blackfalds.com/fcss • fcss@blackfalds.com





**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27, 2021

PREPARED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: Tender Award – Tandem Truck

BACKGROUND:

The Town of Blackfalds utilizes Fleet & Equipment Replacement Policy 113.14 to guide the replacement of the Town's mobile equipment. A tandem truck is included in the policy with a lifecycle replacement after 20 years. The current tandem truck was originally purchased new in 2000 (21 years old).

Upon receiving the new tandem truck, the existing asset will be retired and sold at auction. Financial proceeds from the auction will be returned to the fleet reserve.

DISCUSSION:

A Request for Tender was posted to Alberta Purchasing Connection on March 3, 2021 with a closing date of March 31, 2021. We received eight tender packages.

Provisional Pricing:

The RFP requested provisional pricing be included to vendors to provide for a liquids tank set up and snow boards. As part of the Town's move towards sustainability and development of its Environmental Stewardship Strategy, investigating alternatives to the current practice of applying salt to roadways for ice control are to be considered. Many municipalities are transitioning away from this practice to environmentally "friendly" liquids solutions. Acquiring a liquids set up at the time of manufacturing will prevent future equipment down time, and costs associated with retrofitting the existing unit. Having the liquids system readily available will give the Town the flexibility to implement the liquid application pilot program at any time.

Provisional pricing was also included for the successful participant to provide snow boards for the unit. This will allow for the customization of snow boards to fit the new unit at the time of purchase without future retrofitting/customization by Public Works staff.

Bid Comparison:

Total Bid Price Comparison (excluding GST) with liquids tank and snow board provisionals:

- CUBEX - \$273,020.00
- Western Star - \$282,147



TOWN OF BLACKFALDS COUNCIL MEETING REQUEST FOR DECISION

- Glover Trucks - \$256,066
- Commercial Truck (International) - \$242,383
- Commercial Truck (Western Star) - \$256,089
- New West Truck (Freightliner with Viking Cives) - \$269,581
- New West Truck (Freightliner 108SD) - \$243,923

While Commercial Truck (International) was the lowest cost, with only a difference of \$1,540 between the New West Truck Freightliner, it did not meet the technical specifications the Town requires and had a delivery date set for a month later.

Delivery Dates:

With the exception of the 2018 demo unit, delivery dates for all participants is between December 2021 and February 2022. The demo unit does not meet the specifications the Town is seeking. New West Truck (Freightliner with Munroe sander and plow attachments) had one of the earliest delivery dates, with December 22, 2021, though it's anticipated the unit will be delivered earlier.

The Town will continue to operate its existing tandem truck until the new unit is delivered.

Warranty Work:

Warranty work and location for repair work varied between participants. Some participants allowed for repairs to be entire conducted at an approved facility in Red Deer, while others stated repairs could only be conducted at an approved facility in Calgary. One participant advised minor repairs could be conducted in Red Deer, while major repairs would have to be done in Calgary.

Warranty Coverage:

Warranty coverage varied between participants, but all were aligned in the number of years or mileage for each of the warranty coverage items. A minimum one-year unlimited hours full machine warranty is standard.

Warranty coverage items include:

- Complete truck
- Engine
- Transmission
- Electrical
- Hydraulics
- Scraper
- Sander

For logistical purposes, it is important to have repair work conducted as close to the Town as possible. Repair work conducted outside of the Red Deer area would result in lost



**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

productivity time for staff, additional equipment downtime, and unnecessary expenses associated with increased travel.

Unit Type:

Should Council approve the recommendation to award the tender to New West Truck, the Town will be provided a 2022 Freightliner with Munroe sander and plow attachments.

FINANCIAL IMPLICATIONS:

As part of the 2021 Capital Budget, \$280,000 was approved towards the purchase of a new tandem truck. Awarding the tender to New West Truck would result in savings of \$36,077 and allow for the purchase of the provisional items.

ADMINISTRATIVE RECOMMENDATION:

That Council accept the award of tendered bid for the tandem truck to New West Truck for the 2022 Freightliner with Munroe attachments for the amount of \$243,923.00.

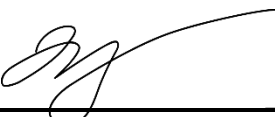
ALTERNATIVES:

1. That Council does not accept the tendered bid amount as provided by New West Truck.
2. That Council refer back to Administration for more information.

ATTACHMENTS:

- *Tender documents placed in Council Reading Tray*
- *Tandem Truck Photo*

Approvals:



CAO Myron Thompson



Department Director/Author

COMMERCIAL

COMMERCIAL
TRUCK EQUIPMENT CO.

48 ST SE





**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27, 2021

PREPARED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: Award of the Enterprise Asset Management and Workorder Program

BACKGROUND:

Since meeting with Council on February 9, 2021 to review the draft Request for Proposal (RFP) for the Enterprise Asset Management (EAM) Software Program, the Town has received and reviewed submitted proposals for this project.

As part of the Town's goals towards achieving sustainable asset management, the implementation of an enterprise asset management software solution was determined as a priority. Administration is pleased to bring forward a qualified EAM software solution to meet these long-term goals.

Based on the previous February 9, 2021 Council meeting the following resolution was passed:

RES. 39/21

Councillor Olfert moved that Council approve the draft RFP for Enterprise Asset Management Software as presented to be posted on APC.

CARRIED UNANIMOUSLY

DISCUSSION:

The EAM Software Program RFP outlined that the Town of Blackfalds desires to enter a professional contract with experienced and qualified Asset Management vendors for the acquisition and implementation of an EAM software solution.

The expected work includes providing an EAM solution, for items including but not limited to:

- Implementation of EAM software to manage Town assets hosted by Proponent for the Town. Data hosted within this register will not be converted to a proprietary format limiting future access to records. EAM is accessible to the Town 24/7/365 at 99% availability.
- EAM data register can support the management of municipal assets and store primary assets (stormwater, sewer, water, road, fleet, facilities, parks, trails, green infrastructure) asset attributes (type, material, dimensions, quantity, construction date, and metadata) and associated subsets.
- Lifecycle costing - capture of historic and projection of future lifecycle costs.



TOWN OF BLACKFALDS COUNCIL MEETING REQUEST FOR DECISION

- Calculate asset depreciation using straight line, diminishing balance, output/service basis and units of production.
- Asset remaining life modelling
- Ability to schedule preventative maintenance tasks for assets and track and report on results.
- Provide a work order module that seamlessly integrates into the EAM system. The work order system must include the ability to track operations and maintenance costs associated with specific assets. Must include both internal, and external (contractor) resource time, materials, equipment time, etc.
- Ability to create, assign workflow, and track work order status is required.
- Software shows effect of maintenance on asset from work order completion is shown in asset performance/modelling
- Allow end user to view asset information within a GIS mapping interface

The Request for Proposal was advertised on A.P.C. on February 10, 2021 and closed on March 18th, 2021 at 2:00 p.m. The Town received eight proposals from the following consultants: BDP Zenith, Central Square, Elevotec, ESRI, Munisight, Public Sector Digest, Smart Energy Water, and Univerus.

The team reviewed each of the eight proposals for compliance and four were removed due to non-compliance. The remaining four submissions were from: Elevotec, Public Sector Digest, Smart Energy Water, and Univerus. We then held one-hour virtual meetings with each of these four consultants. Based upon the ratings criteria provided and the virtual meeting discussions, we narrowed the four down to three. Reference checks were then completed for each. The recommendation below is based on these meetings, the criteria scoring attached and the reference's input received.

To determine the full project costs over the anticipated five-year life of the project, a cost scenario analysis comparing one-year vs. five-years was conducted. This important consideration was required because some proposals received had a low implementation cost but had high annual fixed maintenance fees and/or increased fees year over year. With this analysis, Public Sector Digest EAM software program costs over the project lifespan of five-years, was significantly lowered than other participants.

Upon detailed review of the compliant proposal submissions, Administration recommends the EAM Software Program be award to Public Sector Digest.

FINANCIAL IMPLICATIONS:

As part of the 2021 Capital Budget, \$101,200 (\$46,500 AM Software & \$54,700 Work Order Software) was approved. Implementation costs for the recommended EAM software provided by PSD will be \$97,800, resulting in a capital budget savings of \$3,400. Final costs after implementation will be less than this with the \$19,217.50 MAMP grant applied.

Annual maintenance and licensing fees are anticipated to be \$19,100 and will be included the annual operating budget.



**TOWN OF BLACKFALDS
COUNCIL MEETING
REQUEST FOR DECISION**

ADMINISTRATIVE RECOMMENDATION:

That Council move to award the Enterprise Asset Management Software Program to Public Sector Digest for a period of three-years with the option to extend the agreement for an additional two-years.

ALTERNATIVES:

- A. That Council refer back to Administration for more information.


ATTACHMENTS:

- *RFP EAM Software Program Evaluation*

Approvals:



CAO Myron Thompson



Department Director/Author

Enterprise Asset Management Software Program Review									
RFP EAM Software Solution	RFP Rating	BDP Zenith	Central Square	Elevotec	ESRI	Munisight	Public Sector Digest	Smart Energy Water	Univerus
27-Apr-21									
Meet Mandatory Submission Requirements	Yes/No	No - missed first cut	No - missed first cut	Yes	Yes	No - missed first cut	Yes	Yes - missed second cut	No - missed first cut
Company Profile	5%	0.0%	0.0%	1.3%	2.7%	0.0%	2.7%	1.7%	0.0%
Project Management	15%	0.0%	0.0%	5.5%	13.5%	0.0%	13.5%	12.5%	0.0%
Software Functionality	30%	0.0%	0.0%	30.0%	30.0%	0.0%	30.0%	30.0%	0.0%
Training & Support	15%	0.0%	0.0%	10.5%	12.8%	0.0%	12.0%	7.5%	0.0%
Innovative & Value Added Services	5%	0.0%	0.0%	0.0%	3.5%	0.0%	3.5%	3.0%	0.0%
References	5%	0.0%	0.0%	4.5%	4.2%	0.0%	4.7%	0.0%	0.0%
Cost (implementation & 5 year maintenance costs)	25%	0.0%	0.0%	15.0%	11.0%	0.0%	21.9%	13.9%	0.0%
Proposal Rating	100%	0%	0%	66.8%	77.5%	0%	88.2%	68.6%	0%



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27th, 2021

PREPARED BY: Myron Thompson – Chief Administrative Officer

SUBJECT: Annexation – NE 24-39-27-W4

BACKGROUND:

The Town of Blackfalds went through a major annexation with Lacombe County that took effect in January of 2009. At that time the Town of Blackfalds population was approximately 4700 people and 853 hectares (2,100 acres) of land was annexed from Lacombe County. With the relatively high growth rate at the time, it was determined that with the additional annexed land, residential and non-residential land needs would be met for a period of approximately 30 years. The northeast quarter section of 24-39-27-W4, which on the attached mapping schedules is the parcel of land squaring off the municipal boundaries in the south east corner of the Municipality was not included in the annexation process due to the fact the existing landowner was serving on Lacombe County Council at the time of annexation. Inclusion of this parcel of land in the annexation process would require the Councillor to resign his seat on Lacombe County Council.

DISCUSSION:

Recently, the owner of the land parcel described as the NE 24-39-27-W4 reached out through formal correspondence to both Chief Administrative Officer for the Town of Blackfalds and to the County Manager for Lacombe County requesting that the Town of Blackfalds now consider the annexation of his land by the Town of Blackfalds.

This matter was brought forward as an “In Camera” discussion (FOIP S. 27) at the April 19th Standing Committee of Council. Discussion included the benefits of annexation of the parcel, including integration into the Town’s long-term growth area, environmental considerations with the existing 25-acre environmental reserve, as well as the recreational benefits with the natural trail system and protected natural area. Following discussion on this item, the following motion was made:

Resolution No. 37/21

Councillor Hoover moved that the Standing Committee of Council direct Administration to bring forward the matter of annexation to Council for consideration.

CARRIED UNANIMOUSLY

The annexation process is clearly set out in Division 6 of the *Municipal Government Act*. Section 116(1) of the *MGA* notes: A municipal authority initiates the annexation of land by giving written notice of the proposed annexation to the municipality from which the land is to be annexed, which in this case is Lacombe County. Written notice must also be provided



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REQUEST FOR DECISION

to the Minister, the Municipal Government Board, and all local authorities having jurisdiction to operate or provide services in the initiating municipal authority. Bringing this item before Council and making a formal resolution indicating that the annexation process be undertaken will allow the annexation process to proceed.

FINANCIAL IMPLICATIONS:

Financial implications known at this stage of the process and if annexation is successful will include the Town of Blackfalds taking responsibility for the operation and maintenance for the as-builts, which are considered part of the park system secured as environmental reserve. This would include the gravel parking lot, fencing, signage and natural trail systems. These operational and maintenance activities would be absorbed into the Community Services annual Parks and Facilities overall operations.

ADMINISTRATIVE RECOMMENDATION:

That Council authorize the initiation of the annexation process of the land parcel identified as NE 24-39-27 W4 through written notice to Lacombe County and other required parties per the regulations of the *Municipal Government Act*.


ALTERNATIVES:

- A. That Council does not the initiate the annexation process of the land parcel identified as NE 24-39-27 W4 through written notice to Lacombe County and other required parties per the *Municipal Government Act* regulations.
- B. That Council refer this item back to Administration for more information.

ATTACHMENTS:

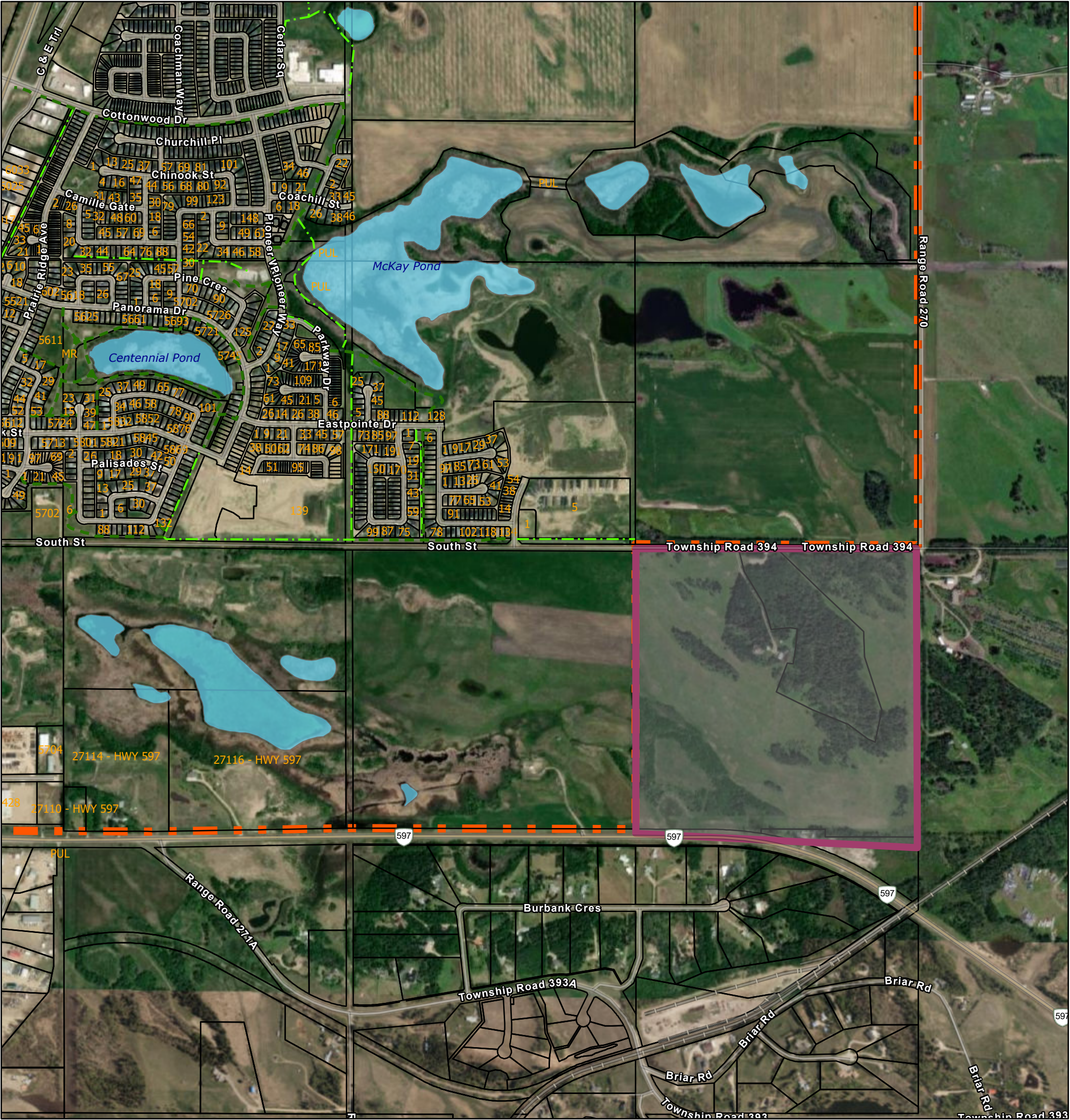
- NE 24-39-27 W4 Map

Approvals:



CAO Myron Thompson

Town of Blackfalds - NE 24-39-27 W4



4/16/2021, 3:49:55 PM

 **Annexation Boundary**

Trails

 Proposed Trail

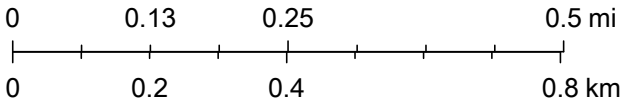
 Existing Trail

 Water

 Parcel

 Town Boundary

1:18,056



Esri Community Maps Contributors, Esri Canada, Esri, HERE, Garmin, INCREMENT P, METI/NASA, USGS, EPA, US Census Bureau, USDA, NRCan, Parks Canada, Maxar



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27, 2021

PREPARED BY: Justin de Bresser, Director of Corporate Services

SUBJECT: Business & Resident Support – COVID-19

BACKGROUND:

With the prolonged effects of the current pandemic into the 2021 operating year, Administration has prepared for Council, ideas on temporary relief for both businesses and residents feeling the effects.

In 2020, the Town undertook the following measures to support the community.

- Ceased property tax penalties until December 31, 2020
- Ceased penalties on overdue Utility accounts.

Administration is seeking Council's direction on support for 2021. Further correspondence from Minister McIver is attached which also encourages municipalities to continue to be part of the solution to the economic recovery.

DISCUSSION:

Utilities

Currently, the Town of Blackfalds issues monthly utility bills on the last day of the month, and charges interest penalties on balances not paid on the 15th of the following month. In Water Sewer Bylaw 1250.20 Section 30 it states: If payment is not received on the 15th day of the month, a penalty, in the amount of 5% interest on the current monthly billing balance, shall be added to the utility account.

Water Sewer Bylaw 1250.20 Section 31 states: Any charge on a utility account and other charges under this Bylaw, that remains unpaid for a period of 90 days, will be in arrears and constitute a debt owing to the Town and recoverable by adding the outstanding utility account balance to the corresponding tax roll account for the property.

In 2020, the Town had 106 or 0.02% of accounts take advantage of the deferral of utility penalties. If Council directs Administration to proceed with this option, citizens and businesses who wish to receive relief for the penalty exception are to email the following:

utilities@blackfalds.com - (for temporary relief of water, sewer and garbage penalty charges)

Tax Penalties

In 2020, Council also decided to defer any tax penalties until December 31, 2020. Tax notices are sent out early May with a due date of June 20, 2021. If balances are not paid by the due date, a 1.5% per month penalty is applied. In 2020, the Town received 96% of all taxes levied. This percentage of collection is in line with previous years.



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REQUEST FOR DECISION

Business License

The Town issues business license invoices the first week of January with a due date of January 31st. Business license penalties of 15% are applied on February 1st for any unpaid accounts. Throughout the remainder of the year, Accounts Receivable sends monthly statements in an effort to collect unpaid accounts. Further collection initiatives include follow up phone calls/emails and potential Peace Officer visits later in the year.

The Town has collected approximately 12.9% of all business licenses, including non-residents. If Council wishes to proceed with support for local business that have been forced to close by the Provincial Government, Administration recommends an application process to determine eligibility. CAO approval would be needed.

Eligibility Criteria:

- Closed for a period of two months or more,
- Business licenses paid and prior years are in good standing,
- Credit applied for # of months closed,
- CAO approval needed.

The current yearly resident business licenses are listed below.

RESIDENT LICENSE CATEGORIES AND FEES:

Business License Transfer	\$36.30
Daily Rate	\$60.50
Residential Business: Direct Seller	\$110.00
Home-Based Business	\$110.00
Sub Contractor: resident	\$133.10
Residential Business: Commercial / Retail or Industrial	\$133.10
Public Market	\$133.10
Trade Show: resident	\$133.10 (per event)
General Contractor: resident	\$199.65

NOTE: above prices **include** a 10% Economic Development Initiative Fee that is charged to assist with specific projects aimed at enhancing economic development in the Town of Blackfalds.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

FINANCIAL IMPLICATIONS:

The financial implications will vary depending on Council's direction of support measures.

ADMINISTRATIVE RECOMMENDATION:

That Council accept this report as information and directs Administration accordingly.

ALTERNATIVES:

A) That Council refer this back to Administration for further review.

Attachments:

- *Minister McIver Email – Supporting Alberta Businesses*

Approvals:



CAO Myron Thompson



Department Director/Author

From: [Richard Poole](#)
To: [Myron Thompson](#)
Cc: [Kalina Van Winssen](#); [Council 2017-2021](#)
Subject: FW: Supporting Alberta Businesses
Date: April 16, 2021 8:55:14 AM

Good morning:

I received this email from Minister McIver yesterday. I am requesting that this email be included in the action item on TOB support for business that is scheduled to be presented at the April 27th Council meeting.

Have a great day.

Richard Poole

Mayor

[Town of Blackfalds](#)

Box 220, 5018 Waghorn St

Blackfalds AB T0M 0J0

Direct Line: 403.885.6372 | Cell: 403.506.6445 | Fax: 403.885.6243

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From: municipalservicesandlegislation@gov.ab.ca <municipalservicesandlegislation@gov.ab.ca>

Sent: April 15, 2021 11:06 AM

To: Richard Poole <rpoole@blackfalds.com>

Subject: Supporting Alberta Businesses

Dear Mayors and Reeves and CAOs:

As you all know, the COVID-19 pandemic continues to pose a challenge to Albertans and our communities. The impacts have been significant on individuals, community organizations, local and provincial governments, and our private sector job creators. With your continued help, we are getting closer to coming through this unprecedented situation, and I want to thank you for the tremendous work you have been doing at the local level to support your residents and the business community.

While our vaccination efforts offer a light at the end of the tunnel, we still have some work to do. It continues to be critical for all levels of government to work together to support our citizens, communities, and business sectors. As we work to reverse the economic impacts of the pandemic, we are counting on all municipalities to continue to be part of the solution, and to do everything reasonable within their respective authorities to facilitate and encourage renewed economic activity.

I want to encourage every municipal council to continue to work diligently to remove barriers to economic activity, economic renewal and the jobs that will be created as a result. Wherever you can reasonably and appropriately streamline approval processes and requirements, please

do so. For example, I know that our hospitality industry is extremely interested in pursuing opportunities to open and operate patios, as a safe and approved means of serving customers even while public health restrictions remain in effect. I know that there are municipalities who have already streamlined their permitting process – for example, the City of Calgary has significantly streamlined the patio approval process, and has installed 77 patios on public land already, with more to come, while the City of Red Deer is allowing businesses to install and operate patios while the permitting process is still underway. These initiatives are examples of the key support that municipal governments can provide to local businesses – especially given our all-too-short patio season.

Whether it be patio use or any of the numerous other initiatives that are brought to your attention, I encourage you to act decisively, quickly, creatively, and with regard for the critical importance of rejuvenating our economy and creating employment opportunities for Albertans.

Sincerely,

Ric McIver
Minister



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 27, 2021

PREPARED BY: Preston Weran, Director of Infrastructure and Property Services

SUBJECT: BOLT KPI Report

BACKGROUND:

In 2012, a Regional Transit Partnership was formed between the City of Red Deer (CRD), the Town of Blackfalds and the City of Lacombe to provide traditional public transit service between Red Deer, Blackfalds and Lacombe as well as provide local bus services within Blackfalds and Lacombe. Unfortunately, a notice of motion passed at the City of Lacombe Council meeting on September 23, 2020 ultimately ending the BOLT regional partnership, ceasing operational service on August 28th, 2020. Fortunately, the Town of Blackfalds was able to quickly move forward with procurement of a service contractor, purchase of a wheelchair accessible van and finalized an on-demand transit service model for our Town. This new BOLT 2.0 allows for 5-day service from 6 a.m. to 8 p.m. with many more boarding options for our residents and visitors within town and one stop at the Kingston Hub at the north end of Red Deer.

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 service as an on-demand digital community commuter service. Our new service provider, application, schedule, ticket procurement and service stop maps have been working well over the course of this new service model. More information is available for riders and the public at the link below.

<https://www.blackfalds.com/living-here/bolt-transit>

DISCUSSION:

This is a very challenging time for transit services and BOLT ridership has been severely affected by the COVID-19 Pandemic. However, this situation continues to improve with Alberta's relaunch strategies in place. With the economy on the mend, we are happy to provide Council with the following information.

The first page of the report shows the March stats and associated mapping, while the remainder of the pages outline the trending comparison since start of service. The data dates are highlighted in the white box on the left side of each sheet for reference.

The January ridership numbers were on an upward trend from December 2020, but then in February, started downward again. We are excited to note that the March numbers were on an upward trend for the month of March at 299 rides!



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

ADMINISTRATIVE RECOMMENDATION:

1. That Council accepts this report as information.

ALTERNATIVES:

- 1) That Council refer this item back to Administration for more information.

FINANCIAL IMPLICATIONS:

None

Attachments:

- *March monthly report and trending report*

Approvals:



CAO Myron Thompson

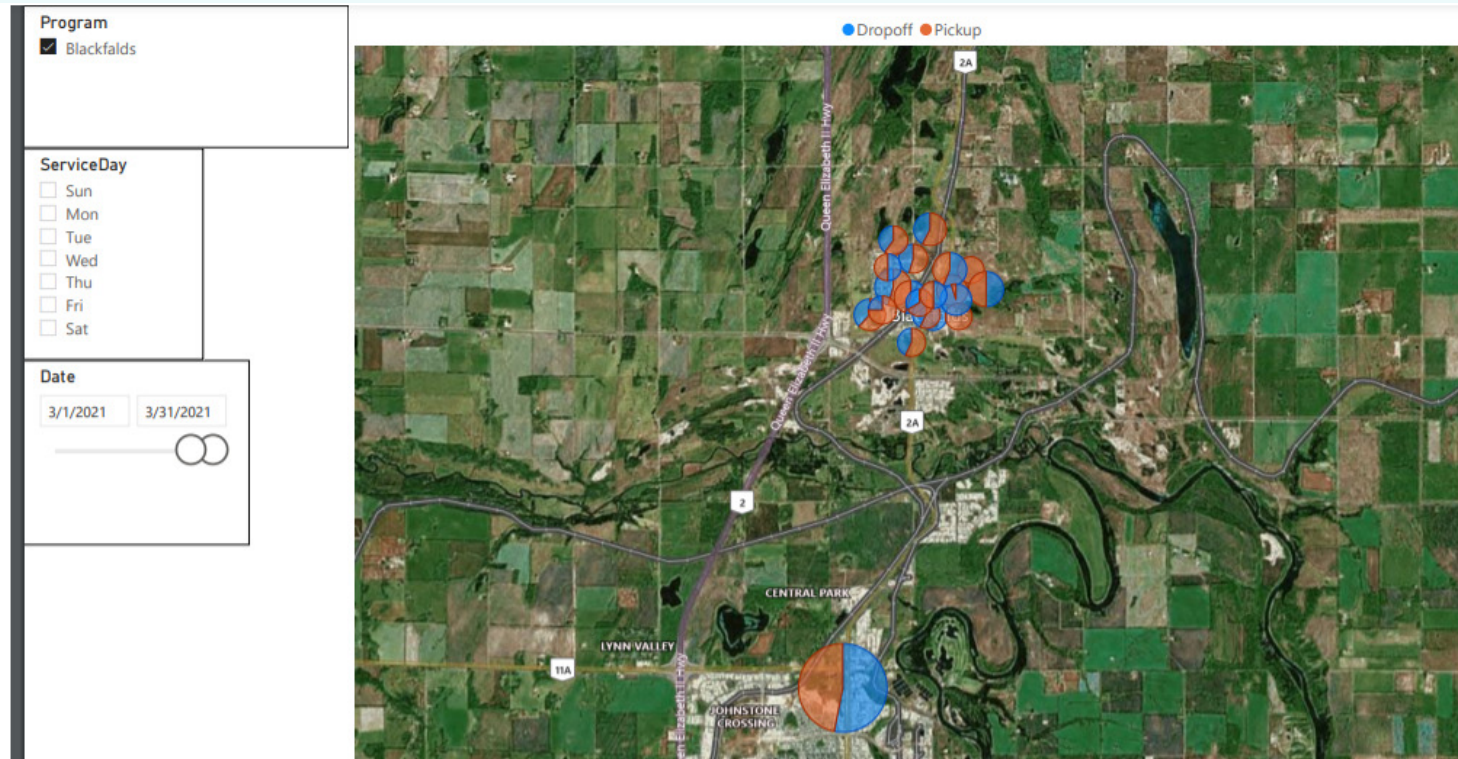


Department Director/Author

Monthly KPI Metric Summaries Report - March 2021

Blackfalds

Month	# Passengers Completed	# Rides Completed	Shared Rides (%)	Avg. Shared Fare Occupancy	Avg. Daily User Conversion Rate (%)	Avg. Ride Rating	% Rides With 1-2 Star Ratings and Comments	# Abandoned Rides	Pickup Violations (%)	Dropoff Violations (%)
Mar 2021	299	273	45%	2.1	82%	5.0	4%	0	2%	0%
Feb 2021	172	163	21%	2.1	83%	5.0	2%	0	1%	0%
Jan 2021	234	217	33%	2.2	86%	5.0	4%	2	0%	1%
Dec 2020	203	177	26%	2	82%	5.0	5%	0	1%	1%
Nov 2020	299	276	40%	2.2	87%	5.0	2%	2	3%	1%
Oct 2020	266	249	43%	2.2	78%	5.0	8%	3	6%	4%
Sep 2020	228	212	44%	2.2	69%	4.9	7%	5	3%	4%
Aug 2020	4	4	0%	-	43%	4.7	0%	0	0%	0%



Program

☐ Blackfalds

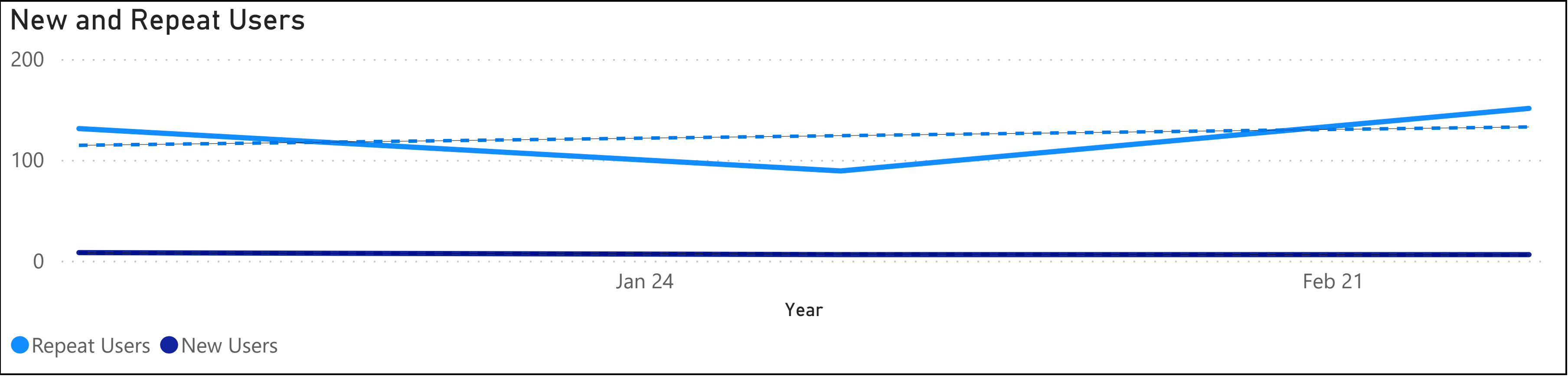
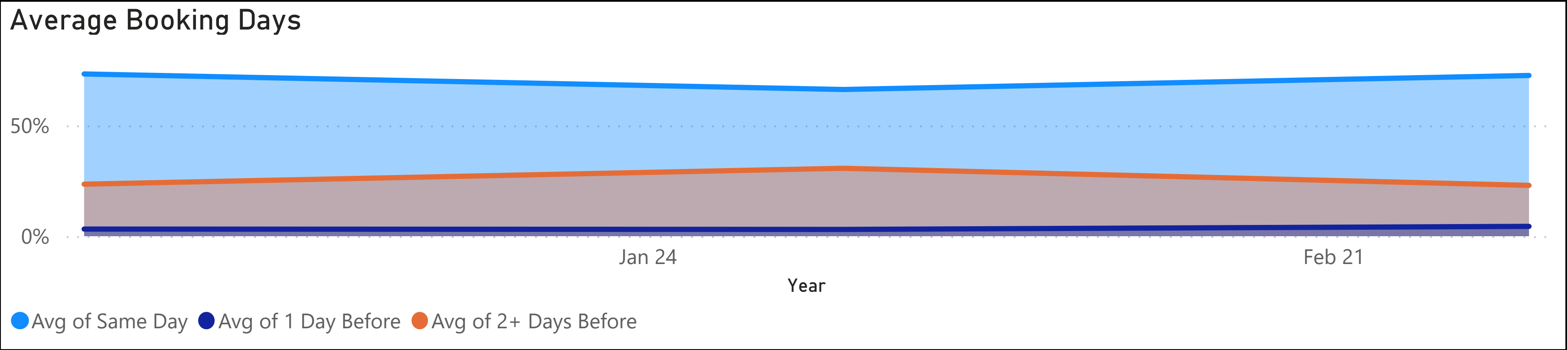
ServiceDay

☐ Sun
☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat

Date

1/1/2021

3/31/2021



9.10

Avg Actual Trip Duration (min)

Year	2021				
Program	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users	Repeat Users
Blackfalds	71.2%	3.7%	25.1%	20	371
Total	71.2%	3.7%	25.1%	20	371

Program

☐ Blackfalds

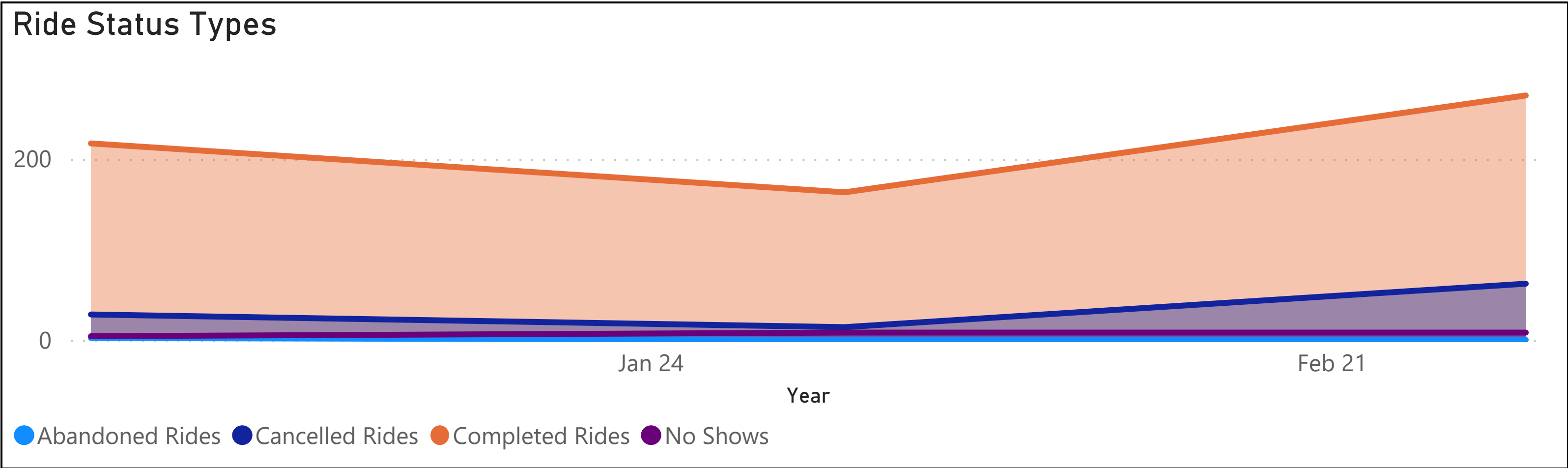
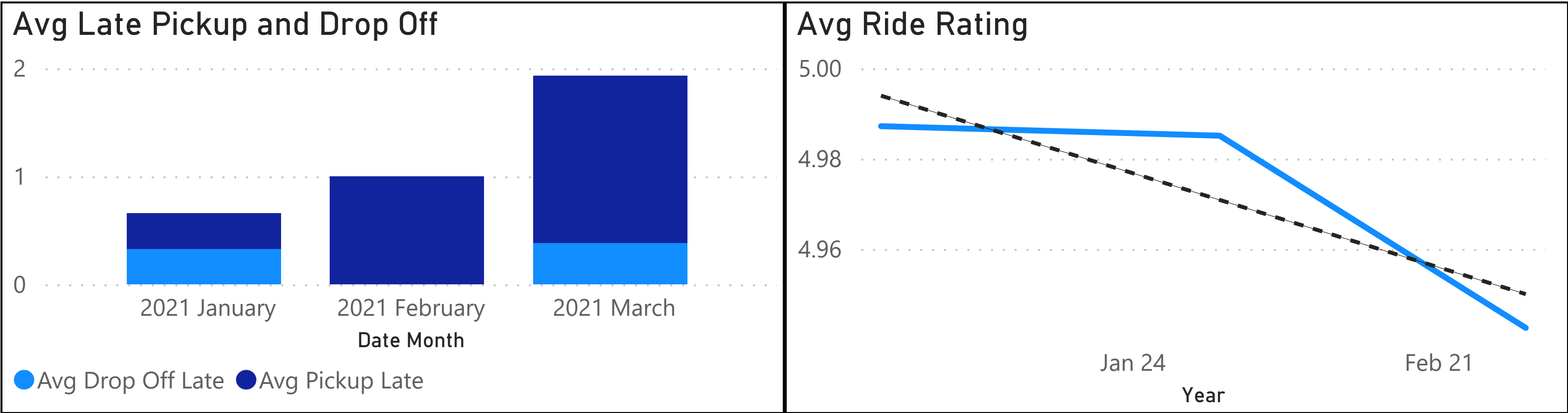
ServiceDay

☐ Sun
☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat

Date

1/1/2021

3/31/2021



Year	2021						
Month	January						
Program	Avg Drop Off Late	Avg Pickup Late	Avg Ride Rating	Abandoned Rides	Cancelled Rides	Completed Rides	No Show
Blackfalds	0.33	0.33	4.99	2	28	217	
Total	0.33	0.33	4.99	2	28	217	

Program

☐ Blackfalds

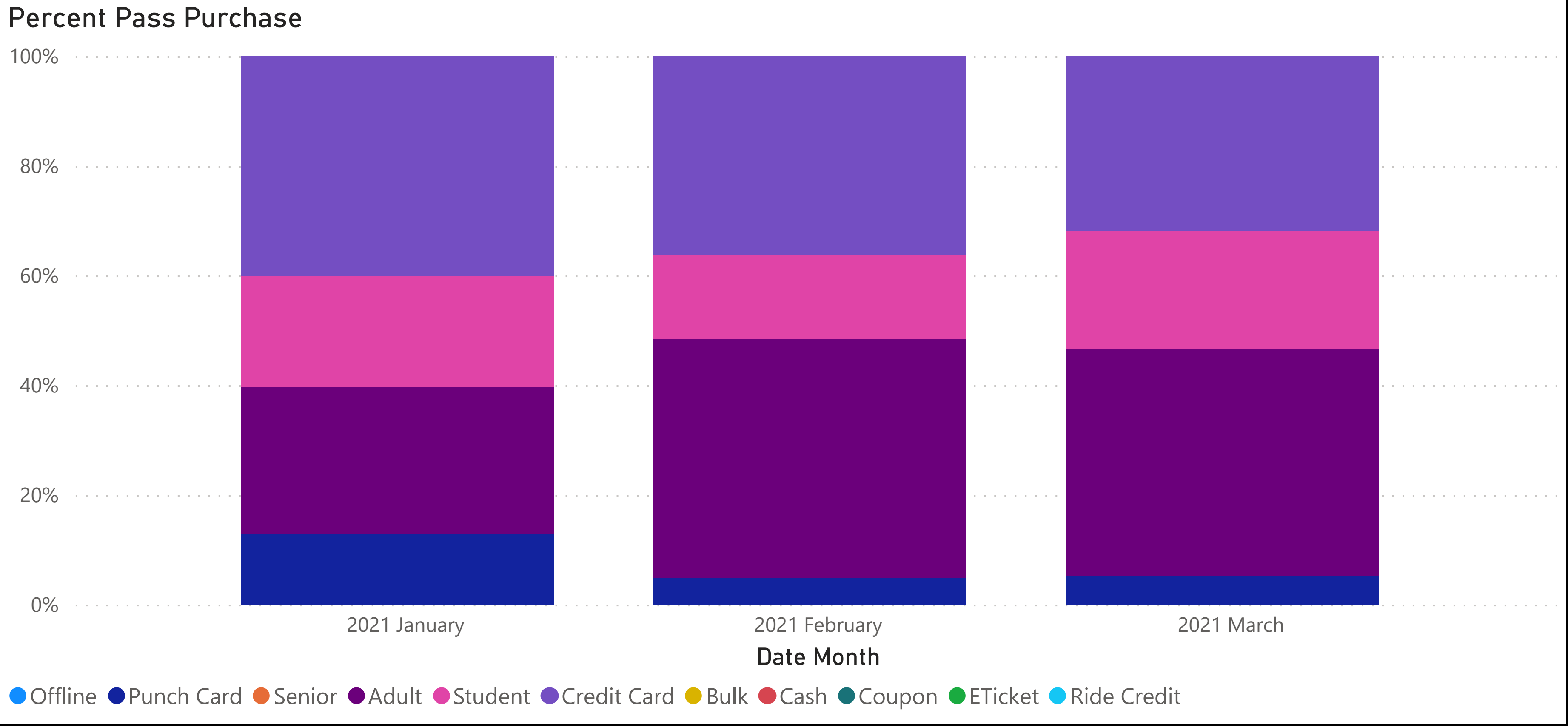
ServiceDay

☐ Sun
☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat

Date

1/1/2021

3/31/2021



Year	2021													
Month	January												February	
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket	Avg Ride Credit	Avg Ticket	Avg Offline	Avg Punch C
Blackfalds	0%	13%	0%	27%	20%	40%	0%	0%	0%	0%		0%	0%	0%
Total	0%	13%	0%	27%	20%	40%	0%	0%	0%	0%		0%	0%	0%

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Program

☐ Blackfalds

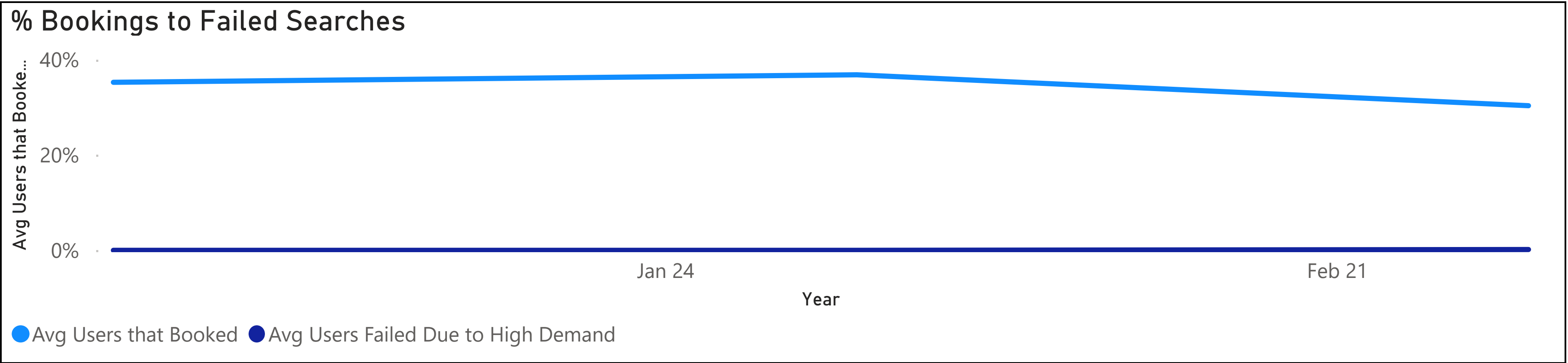
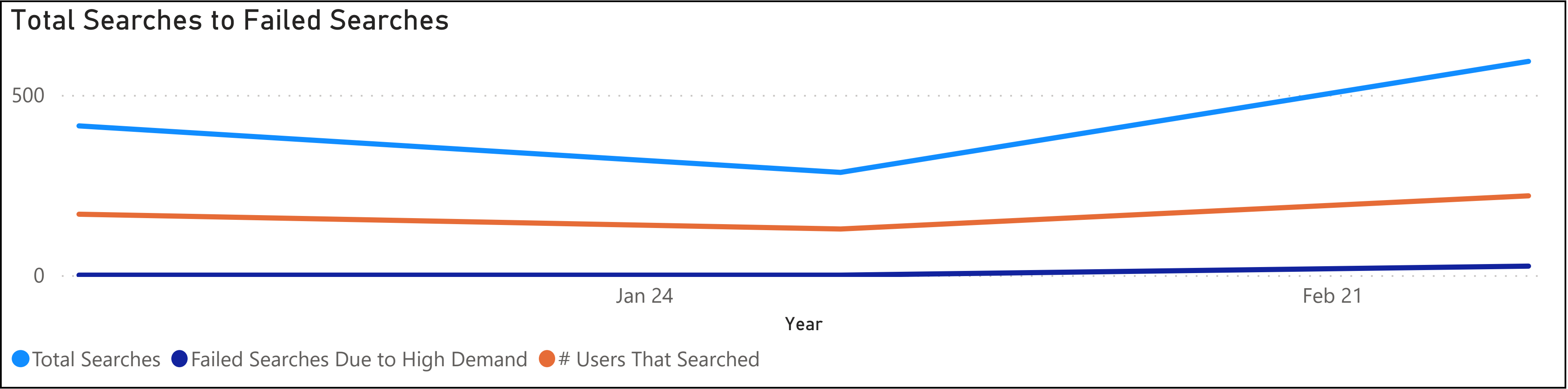
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☐ Sat

Date

1/1/2021

3/31/2021



Year	2021				
Month	January				
Program	Total Searches	Failed Searches Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demar
Blackfalds	414	0	169	35%	0
Total	414	0	169	35%	0

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Program

☐ Blackfalds

ServiceDay

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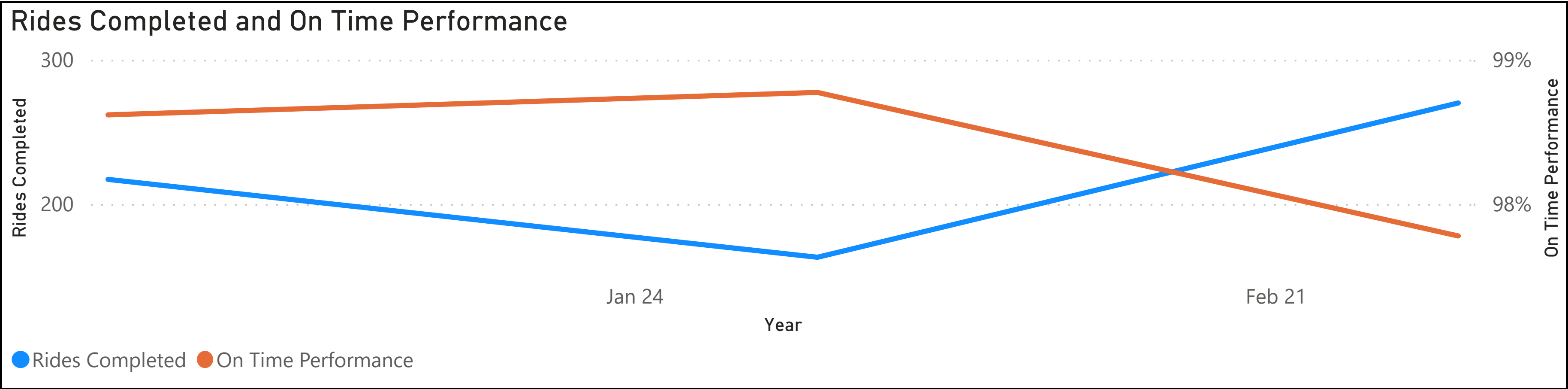
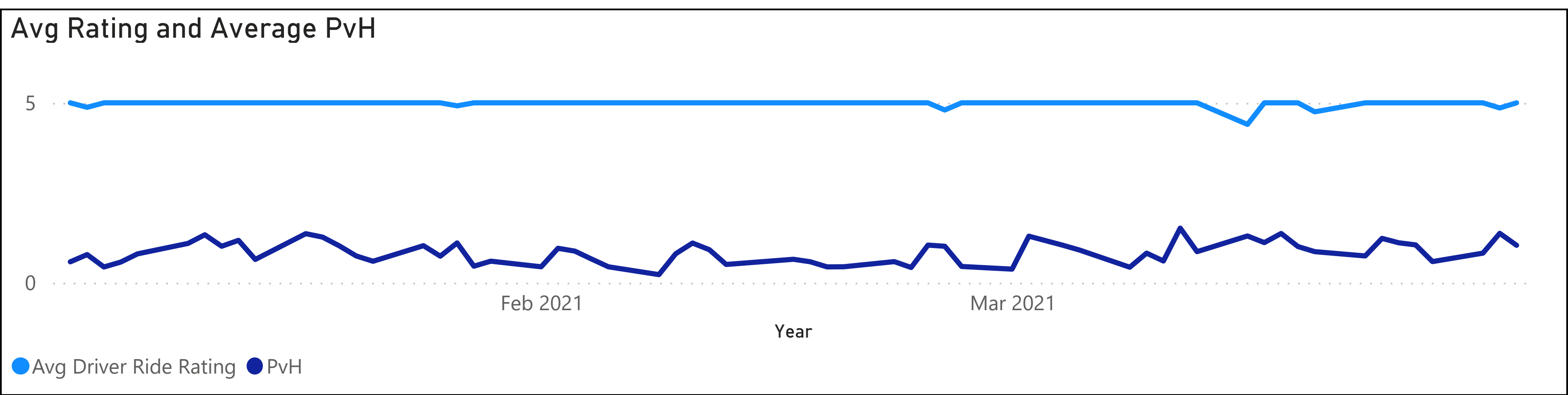
Date

1/1/2021

3/31/2021

98.31%

On Time Performance



Year	2021							
Month	January				February			
Program	Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance	Rides Completed	Avg Driver Ride Rating	PvH	On Time Perform
Blackfalds	217	4.99	0.86	98.62%	163	4.99	0.66	98.31%
Total	217	4.99	0.86	98.62%	163	4.99	0.66	98.31%

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Program

☒ Blackfalds

ServiceDay

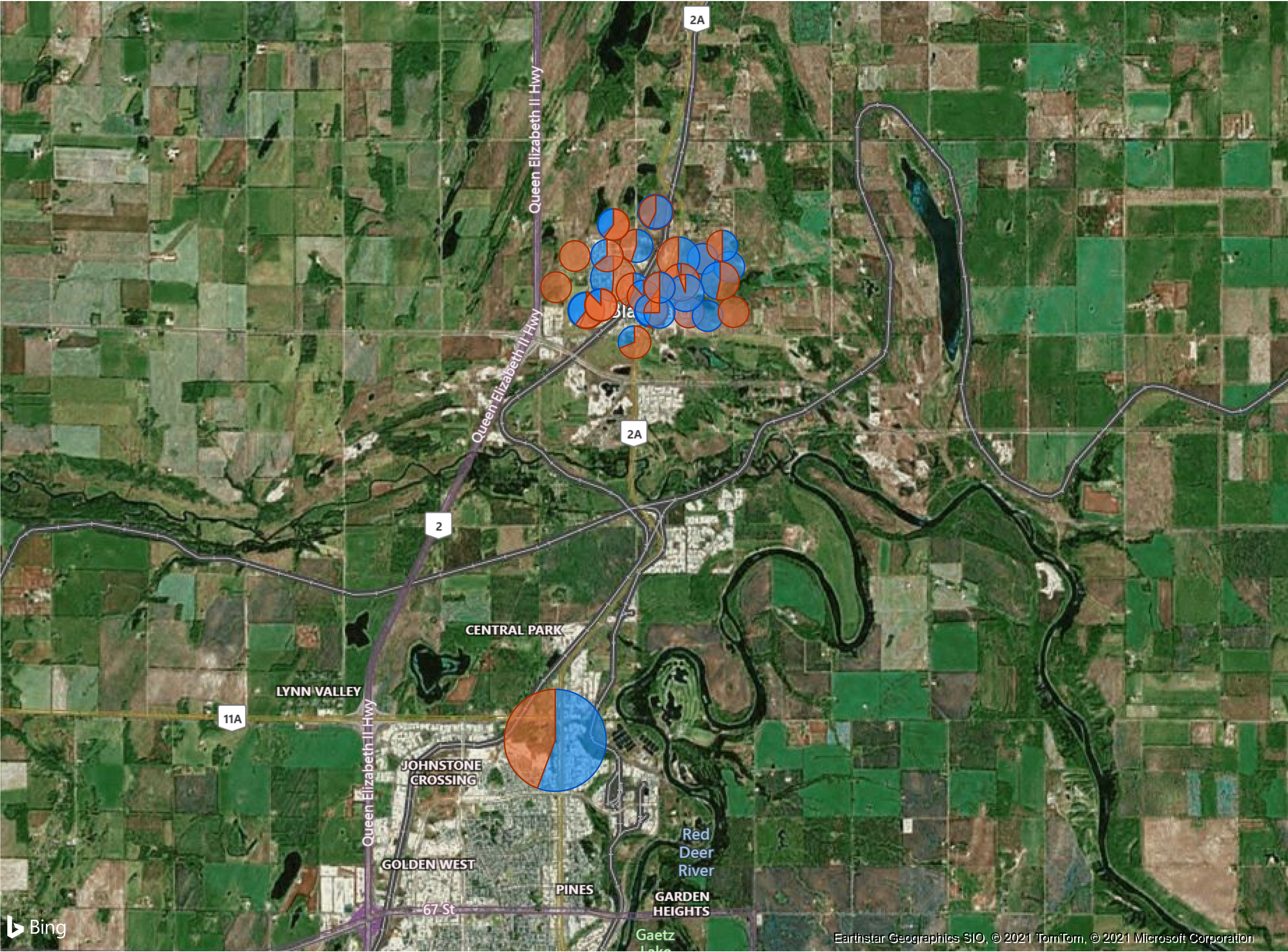
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- ☐ Sat

Date

1/1/2021

3/31/2021

● Dropoff ● Pickup



Program

☐ Blackfalds

ServiceDay

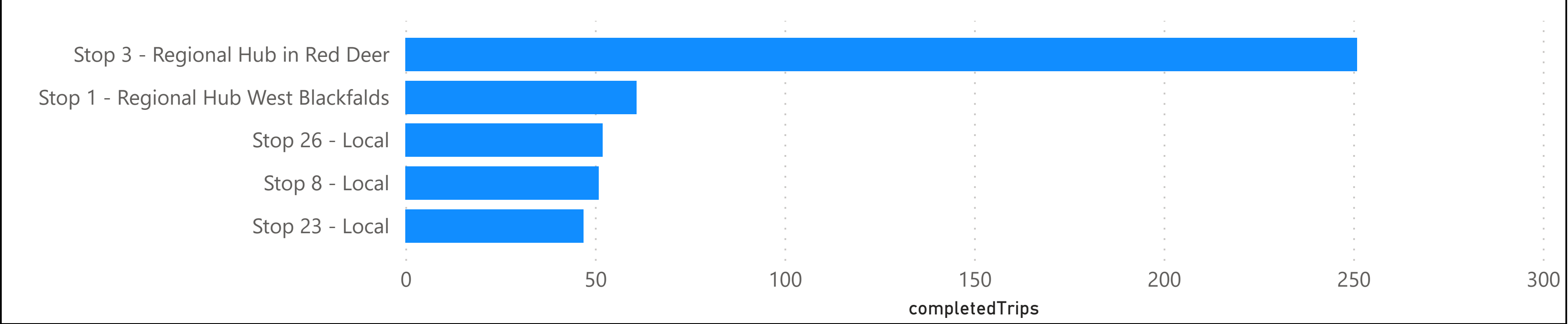
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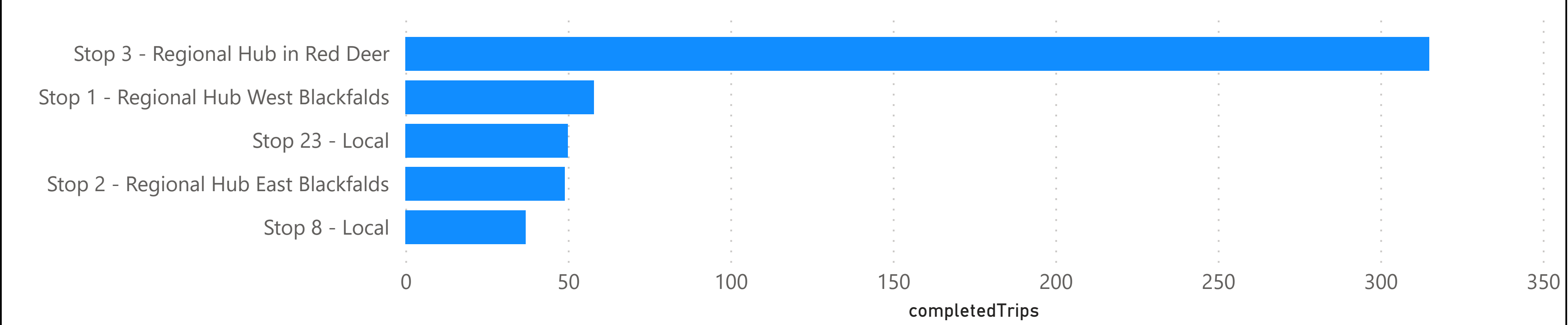
1/1/2021

3/31/2021

Top 5 Pickup Locations



Top 5 Drop Off Locations



stopName	Dropoff	Pickup	Total
Stop 1 - Regional Hub West Blackfalds	58	61	119
Stop 10 - Local	3	21	24
Stop 11 - Local	5	9	14
Stop 12 - Local	6	10	16
Stop 14 - Local	15	12	27
Stop 15 - Local	5	11	16
Stop 16 - Local	11	9	20
Stop 17 - Local	2	15	17
Stop 18 - Local	22	25	47
Total	650	650	1300



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
MICROSOFT TEAMS
March 11th, 2021 – 7:00 pm**

A Family and Community Support Services regular meeting for the Town of Blackfalds was held on the 11th day of March 2021 via Microsoft Teams.

Members Present

Councillor Rebecca Stendie, Councillor Ray Olfert, Troy McQueen, Tennielle Gilchrist, Melissa MacLeod, Cliff Soper

Attended via Microsoft Teams

Regrets Chandra Cooke, Theresa Franko, Samantha Wilson

Staff

Sue Bornn FCSS Manager
Sue Penner FCSS Admin Assistant

Delegation

N/A

Minutes

1 FCSS MEETING

1.1 Call to Order

Chairperson Troy McQueen called the meeting to order at 7:00 pm.

2 AGENDA APPROVAL

2.1 Agenda March 11th, 2021.

RES. 11/21

Councillor Olfert moved to accept the agenda as presented.

CARRIED UNANIMOUSLY

3 DELEGATION

N/A

4 ADOPTION OF MINUTES

4.1 Meeting Minutes February 11th, 2021.

RES. 12/21

Member MacLeod moved to accept the minutes dated February 11th, 2021 as presented.

CARRIED UNANIMOUSLY



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
MICROSOFT TEAMS
March 11th, 2021 – 7:00 pm**

5 OLD BUSINESS

N/A

6 NEW BUSINESS

6.1 Special Consideration – Schools

- Manager Bornn advised the Board that a special nomination had been received regarding our schools and their exceptional contributions since the pandemic started and this is an opportunity for Blackfalds FCSS to respond in unprecedented way.
- Councillor Stendie advised that normally this group would not be eligible but would like to see something done to recognize the important role they played with the pandemic.

RES. 13/21

Member Gilchrist moved that FCSS recommend Council acknowledge the essential, exceptional work done by the schools and their staff teams throughout this past year.

CARRIED UNANIMOUSLY

6.2 Youth Awards Selection Volunteer

- Member Bornn advised that last year an FCSS Board member joined the FCSS Youth Programmer and Mayor to adjudicate the Leaders of Tomorrow Youth Awards. This process supports a fair and impartial judging of the nominations.
- This year there are 18 nominations in the Leaders of Tomorrow recognition program:
 - Elementary - 6 nominees
 - Junior High – 6 nominees
 - High School – 6 nominees
- Member Soper volunteered to support the adjudication of the youth recognition awards.

7 ACTION CORRESPONDENCE

8 INFORMATION

8.1 FCSS Manager's Update

- Manager Bornn advised the Board of a few highlights from the update information.
 - According to AHS guidelines FCSS can start some in-person programming. Staff ran a Home Alone Course, have arranged for youth yoga sessions to run on Wednesdays in March at the Community Centre and Easter kits will be dropped off to youth who sign up through BYC.
 - FCSS hosted their first Interagency meeting through an online platform with the intention of moving to bimonthly meetings. The first one took place on March 3rd with 13 individuals in attendance from 7 community organization.
 - Manager Bornn is working within the Community Services Department to create a grant funding policy.
 - Friendly Caller and Intergenerational Pen Pal are two new senior programs that are being advertised in the Vibrant Living 50+ Newsletter.



**TOWN OF BLACKFALDS
REGULAR FCSS MEETING - MINUTES
MICROSOFT TEAMS
March 11th, 2021 – 7:00 pm**

8.2 Family Resource Network Update

- Manager Bornn noted that Lacombe and Area Family Resource Network Program are hopefully starting in person programming following guidelines set out by Alberta Health Services.

RES. 14/21

Councillor Olfert moved to accept the Information Items as presented.

CARRIED UNANIMOUSLY

9 INFORMATION CORRESPONDENCE

10 CONFIDENTIAL MATTERS

RES. 15/21

Councillor Stendie moved that the Gloria House Mentorship Award be awarded to Carolyn Cota.

CARRIED UNANIMOUSLY

RES. 16/21

Member MacLeod moved that the Outstanding Group Adult Award be awarded to Friends of the Iron Ridge Elementary Society.

CARRIED UNANIMOUSLY

RES. 17/21

Member Gilchrist moved that the Outstanding Group Youth Award be awarded to Blackfalds Youth Crew.

CARRIED UNANIMOUSLY

11 ADJOURN

Next meeting scheduled for April 8th, 2021 at 7:00 pm.

Chairperson Troy McQueen declared the meeting adjourned at 7:40 pm.

Handwritten signature of Troy McQueen in black ink.

Board Chairperson
Troy McQueen

2020/04/08

YYYY / MM / DD

Handwritten signature of Sue Bornn in blue ink.

FCSS Manager
Sue Bornn

RDRMUG MEETING(S)

Next Regular Meeting:

1:00pm

**Thursday,
May 20, 2021**

Via ZOOM

Executive Committee

10:30am

**Thursday,
May 20, 2021**

Via Zoom

Steering Committee Call of the Chair(s)

If anyone requires RDRMUG
information please contact
the Executive Director at:

execdir@rdrmug.ca

403-740-3185

or visit

www.rdrmmug.ca

Useful Information Links:

[Alberta Water Portal](#)

[Red Deer River Watershed
Alliance](#)

Red Deer River MUNICIPAL USERS GROUP

APRIL 2021 NEWSLETTER – COUNCIL BRIEFING

NEWS ITEMS:

ALBERTANS WILL BE ABLE TO SAY NO TO COAL DURING CONSULTATIONS: SAVAGE

Red Deer Advocate — Alberta has struck a “fiercely independent” five-member committee to assess how people in the province feel about coal mining in the Rocky Energy Minister Sonya Savage said the committee is expected to report by mid-November. Coal exploration in the contested region is expected to continue during that time

Details of survey to be released. [Click here](#) for more information.

EXPLORING IRRIGATION POSSIBILITIES IN ALBERTA

The Province of Alberta released the following media release: A memorandum of understanding has been reached to assess the technical and financial feasibility of developing irrigation in East Central Alberta

[Click here](#) for full report (Thanks to J. Slemph for Info)

Red Deer experiences driest winter in 99 years

What effect will this have on our Water Supply?? Water rationing??

Red Deer recorded its driest meteorological winter in 99 years between December and February, according to data from Environment and Climate Change Canada.

Meteorologist Kyle Fougere said that Red Deer had just received 9.6 millimeters of precipitation for the entire winter, with the average being 49.9mm. [Click here](#) for full story.

Careful: There could be invasive species, including Zebra Mussels in your aquarium moss balls.

Did you buy any moss balls this year? Alberta government says please destroy them. [Click here](#) for details

Minutes from past meetings:

[Click here](#) minutes of March 18,
2021, Regular Meeting
(Unapproved)

[Click here](#) for minutes of January 21,
2021.

Please contact execdir@rdrmug.ca
or visit www.rdrmmug.ca

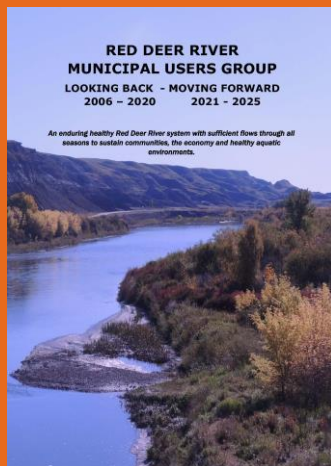
If you require additional
documents.



RDRMUG HANDBOOK

Hard copies are now available and are being sent to all municipalities within the Red Deer River Basin. Please watch for these in your Municipal Mailbox.

Contact
execdir@rdrmug.ca if



Click Image for Copy

Supporting Video Coming Soon

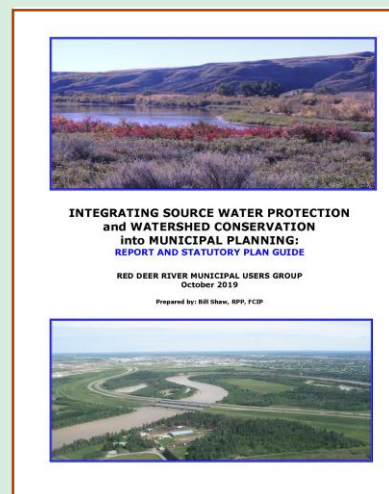
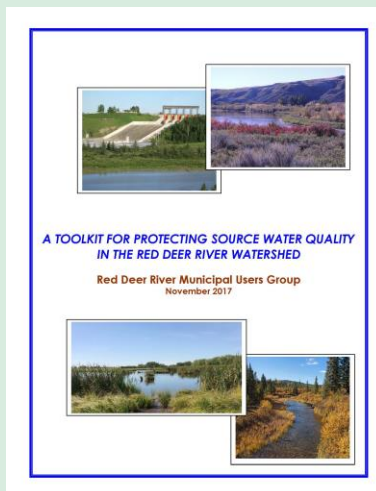
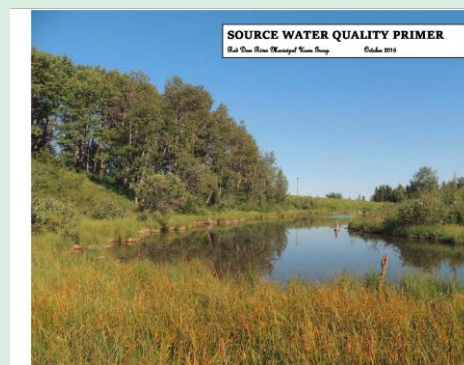
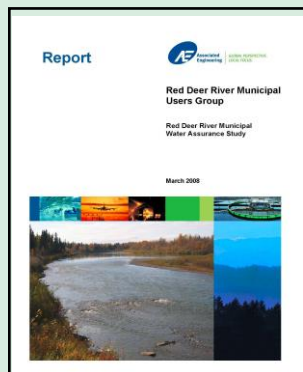


Freshwater Health—New Data from WWF-Canada Unveils Issues of Concerns

Canada holds 20 per cent of the world's freshwater, which is facing high levels of stress from pollution, habitat loss and fragmentation, overuse, and increasingly, climate change and biodiversity loss. The health of freshwater in Canada remains largely unprotected and unknown, and without enough data it will be difficult to address freshwater health in the face of climate change and provide the proper protection it needs

[Click here](#) for full story from Alberta Water Portal

Click image for full report



ALBERTA WATER NEWS

[Click here](#) for Free
Subscription

Red Deer River MUNICIPAL USERS GROUP

Council Monthly Round Table Report

TO		Members of Council		
FROM		Richard Poole		
SUBJECT		<ul style="list-style-type: none">• Summary of meetings/events attended as a Council representative during this reporting period• Summary of key issues, and/or comments for Council's information		
REPORT DATE		For the period: March 16, 2021 to April 15, 2021		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR MARCHISIONS
	(Choose one)			
March/ April			Numerous Podcasts	Continuing education of hour long podcasts by MW shares and other presenters.
March 15			Presentation	Presentation of Budget options
March 15	X		Zoom	Standing Committee meeting of Council
March 16	X		Virtual	BhPARC meeting
March 16	X			Agenda review meeting
March 18	X		Virtual	RDRMUG executive and regular meeting.
March 19	X		In person	Excited to qualify and to receive my first vaccination of Moderna. One step in the battle against COVID-19.
March 22			School Tours	Presented Municipal government with Councillor Olfert to grade six classes
March 22			Rivershed Alliance	Celebration of World Water day: Source Water film
March 23	X		Virtual Conference	Alberta Emergency Management Summit .5 day
March 23	X		Zoom	Regular Council meeting
March 24	X		Virtual Conference	Alberta Emergency Management Summit .5 day
March 24	X			Business owner concern
March 24				Cheque review and signing
March 25			Community Support	Habit for Humanity Team Build with staff and Council: Excited to see the progress and assist in the Habitat for Humanity housing project. Habitat would love to have your group volunteer for a day. If you would like further information please feel free to contact either Habitat or any of your Council

Council Monthly Round Table Report

				members for more information.
March 29	X		Water Commissions	NRDRWSC and NRDWWSC meetings 9-1
March 30	X		Zoom	Town of Blackfalds Special Council meeting
April 6	X			Agenda review meeting
April 6			Zoom presentation	Talking digital health
April 6			Town Hall	Phone meeting with Minister McIver, Deena Hinshaw, DM Merrithew-Mecredi.
April 7			Sponsorship Announcement	Tour of the Eagle Centre with Servus announcing their sponsorship and the naming of our new library as the Servus Credit Union Public Library. Thank you Servus
April 8				Town Cheques review and signing.
April 9	X		Virtual	Municipal Governance Committee Meeting
April 12	X		Zoom	Council discussion with MP Calkins
April 13			Town of Blackfalds Volunteer Award Ceremony	Privileged to be part of and able to present Volunteer awards in an outdoor ceremony. Congratulations to all our nominees and recipients and we look forward to being able to recognize you in the future at an event that has more then 10 persons in attendance.
April 13	X		Zoom	Regular Council Meeting
April 14			Virtual conference	AUMA Leadership Caucus 3-6 pm
April 15	X		Virtual conference	AUMA Leadership Caucus 9-1pm

Council Monthly Round Table Report

TO		Members of Council		
FROM		Laura Svab		
SUBJECT		<ul style="list-style-type: none"> Summary of meetings/events attended as a Council representative during this reporting period Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: March 16, 2021 – April 15, 2021		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
March 23	x			Municipal Planning Commission
March 23	x			Regular Council Meeting
March 30	x			Municipal Planning Commission
March 30	x			Special Council Meeting
April 1	x			Economic Development and Tourism Advisory Committee
April 6	x			Library Board Meeting
April 7			x	Tour of New Library and Arena with Servus Credit Union New Library name is the Servus Credit Union Public Library
April 13	x			Regular Council Meeting
April 15	x			St Gregory the Great School Council Meeting

Council Monthly Round Table Report

TO		Members of Council		
FROM		Councillor Marina Appel		
SUBJECT		<ul style="list-style-type: none">• Summary of meetings/events attended as a Council representative during this reporting period• Summary of key issues, decisions and/or comments for Council’s information		
REPORT DATE		For the period: March 15, 2021 – April 14, 2021		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
March 15	X			Budget Workshop (Virtual)
March 15	X			SCC - Minutes
March 23	X			RCC - Highlights
March 30	X			Special Council Meeting - Agenda
April 1	X			EDTAC Meeting (<i>rescheduled from March</i>)
April 7	X			Rec, Culture & Parks Meeting
April 12	X			Zoom Meeting with MP Calkins + Council
April 13	X			RCC – Agenda

Council Monthly Round Table Report

TO		Members of Council		
FROM		Jamie Hoover		
SUBJECT		<ul style="list-style-type: none"> Summary of meetings/events attended as a Council representative during this reporting period Summary or key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: Feb 16 2021 to Mar 16, 2021		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
		<i>(Choose one)</i>		
Mar 15	x			SCC
Mar 23	x			MPC
Mar 23	x			RCC
Mar 25			x	Habitat for humanity build
Mar 30	x			MPC
Mar 30	x			Special Council meeting
April 13	x			RCC
April 13-15			x	CPTED Advanced Training at CACPC

Council Monthly Round Table Report

TO		Members of Council		
FROM		Ray Olfert		
SUBJECT		<ul style="list-style-type: none"> Summary of meetings/events attended as a Council representative during this reporting period Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: March 16, 2021 – April 15, 2021		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
March 22			x	Virtual Grade 6 Governance Tour
March 23	x			Regular Council Meeting
March 25	x			Regular PRL Executive Meeting
March 30	x			Special Council Meeting
April 1	x			Blackfalds Chamber of Commerce Meeting
April 6	x			Regular Library Board Meeting
April 7			x	Tour of Eagle Builders Centre & Library Name Unveiling



Council Monthly Round Table Report

403.885.4677
info@blackfalds.com
www.blackfalds.com

April 8	x			Regular FCSS Meeting
April 12	x			Virtual Meeting with MP Blaine Calkins
April 13	x			Regular Council Meeting

Council Monthly Round Table Report

TO		Members of Council		
FROM		Rebecca Stendie		
SUBJECT		<ul style="list-style-type: none">• Summary of meetings/events attended as a Council representative during this reporting period• Summary of key issues, decisions and/or comments for Council's information		
REPORT DATE		For the period: March 16, 2021 to April 15, 2021		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
March 16, 2021	x			Blackfalds Health Professionals Attraction and Retention Committee
March 23, 2021	x			NAIT's Emergency Management Stakeholder Summit
March 23, 2021	x			Regular Council meeting
March 24, 2021	x			NAIT's Emergency Management Stakeholder Summit
March 25, 2021			x	Habitat for Humanity team build event – thank you so much to Habitat for Humanity Red Deer for allowing us to be involved in this process and for speaking to us in depth about the Blackfalds project and the process being undertaken to house 4 families in Blackfalds. It was an eye-opening, soul filling day!
March 30, 2021	x			Blackfalds Special Council Meeting
April 7, 2021	x			Collaboration Meeting Wolf Creek School Board
April 8, 2021	x			Restorative Justice Advisory Council Meeting
April 8, 2021	x			Family and Community Support Services Meeting
April 12, 2021	x			Council meeting with MP Calkins
April 13, 2021	x			Regular Council Meeting
April 14, 2021		x		AUMA Spring Conference
April 15, 2021		x		AUMA Spring Conference
April 15, 2021		x		Brownlee Spring Synergy Gathering

Council Monthly Round Table Report

TO		Members of Council		
FROM		Councillor Will Taylor		
SUBJECT		<ul style="list-style-type: none">• Summary of meetings/events attended as a Council representative during this reporting period• Summary of key issues, decisions and/or comments for Council's information		
REPORT DATE		For the period: March 16, 2021 to April 15, 2021		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
March 23rd	x			Municipal Planning Meeting
March 23rd	x			Council Meeting
March 29th	x			Lacombe Foundation Meeting
March 30th	x			Municipal planning Meeting
March 30th	x			Special Council Meeting
April 1st	x			Blackfalds Chamber of Commerce Meeting
April 7th	x			Recreation, Culture and Parks Board Meeting
April 8th	x			Restorative Justice Meeting
April 12th	x			Virtual Meeting with MP Calkins
April 13th	x			Standing Committee Meeting



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, April 13, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

A Regular Council meeting for the Town of Blackfalds was held on Tuesday, April 13, 2021, via a virtual remote platform, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Richard Poole
Deputy Mayor Laura Svab
Councillor Marina Appel
Councillor Jamie Hoover
Councillor Ray Olfert
Councillor Rebecca Stendie
Councillor Will Taylor

ATTENDING

Myron Thompson, CAO
Sean Barnes, Director of Community Services
Preston Weran, Director of Infrastructure and Property Services
Justin De Bresser, Director of Corporate Services
Sue Bornn, Manager of FCSS
Terry Topolnitsky, Manager of Infrastructure and Property Services
Kalina Van Winssen, Executive Assistant

REGRETS

None

MEDIA

None

PUBLIC

None

**CALL TO
ORDER:**

Mayor Poole called the Regular Council Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

99/21 Councillor Olfert moved that Council adopt the April 13, 2021 agenda as presented.

CARRIED UNANIMOUSLY

DELEGATION

None

PUBLIC HEARING

None

BUSINESS ARISING FROM MINUTES

Notice of Motion – Council Code of Conduct Bylaw

Councillor Stendie noted that the current Council Code of Conduct Bylaw does not align with the processes laid out for staff in the municipality of Blackfalds. Councillor Stendie requested that staff and Council have similar requirements and detailed expectations, as well as similar complaint processes available to them, via a review of the Council Code of Conduct Bylaw.



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, April 13, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

- 100/21** Councillor Stendie moved that Administration bring Bylaw 1226.18, being the Council Code of Conduct Bylaw to the next Council Meeting, Tuesday April 27, 2021, for discussion and possible revision.

CARRIED

Opposed: Councillor Taylor and Mayor Poole

BUSINESS

Director's Quarterly Report – 1st Quarter 2021

The Directors of Infrastructure and Property Services, Corporate Services and Community Services presented their 2021 1st Quarter Report to Council.

- 101/21** Councillor Taylor moved that the 2021 Director's 1st Quarter Report be accepted as presented.

CARRIED UNANIMOUSLY

Request for Decision – Property Tax Rate Bylaw

Director De Bresser reviewed the assessments on the residential and non-residential tax base, as well as noted the distribution of the tax dollars between municipal tax, senior's requisition, and Alberta education. The first reading puts the Bylaw on the table; however, Council can still make changes, including directing Administration to lower or eliminate the current proposed tax rate increase of 1.5%.

- 102/21** Councillor Hoover moved that Council give First Reading to the 2021 Property Tax Bylaw 1257.21 for the Town of Blackfalds.

CARRIED UNANIMOUSLY

- 103/21** Deputy Mayor Svab moved that Administration bring back tax rate increase scenarios of 0.6% and 0%, as well as defer tax and utility payments for residents and business relief. Furthermore, Administration is to provide a capital and operating budget report on the first three months of 2021.

CARRIED UNANIMOUSLY

Request for Decision – Womacks Road and Gregg Street Realignment

In 2021, \$5.88 million dollars in funding was allocated for re-facing the downtown area around the new Twin Arena facility plaza. This work includes the underground work, the realignment of Gregg Street and connection to Womacks Road as well as Highway 2A improvements.

- 104/21** Councillor Taylor moved to award the Womacks Road & Gregg Street Realignment / Plaza Parking Lot work to Border Paving Ltd. for \$3,724,975.20, excluding GST.

CARRIED

Deputy Mayor Svab Opposed

- 105/21** Councillor Taylor moved to approve additional project expenditures required and as identified to an upset and total project budget amount of \$6.24 million dollars.

CARRIED

Deputy Mayor Svab Opposed



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, April 13, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

Request for Decision – Engineering Services Proposal

Director Weran noted that an RFP for engineering services was advertised on the website and APC and closed on January 28th, 2021. Nine proposals were received.

- 106/21** Councillor Olfert moved to award the Municipal Engineering Services Agreement to Stantec Consulting Red Deer for a period of three-years with the option to extend the agreement for an additional two-years.

CARRIED UNANIMOUSLY

Request for Decision – Safety Code Services Contract Award

Manager Topolnitsky noted that a draft request for proposal was released for qualified Safety Code service firms to provide services tailored to meet the Town of Blackfalds current and future safety requirements.

- 107/21** Councillor Stendie moved that Administration enter into a Safety Code Services Contract with IJD Inspections for a three-year period with a two-year option clause.

CARRIED UNANIMOUSLY

Request for Decision – School’s Special Nomination

At the March FCSS meeting, the Board was presented with a special nomination for all local schools. This special nomination was presented as unique as it is seeking to acknowledge all of the staff members, teachers, administrators and others employed throughout all of the schools in Blackfalds.

- 108/21** Councillor Hoover moved to recognize the Blackfalds Iron Ridge Schools and St. Gregory the Great Catholic School for their extraordinary efforts and capacity to support the children and youth of Blackfalds throughout the past year.

CARRIED UNANIMOUSLY

Councillor Stendie recused herself from this vote

ACTION CORRESPONDENCE

FCM Conference Attendance

Mayor Poole advised that due to the 2021 FCM Conference being virtual, there are less budget implications and more Councillors will be able to attend if they choose to do so.

- 109/21** Councillor Stendie moved to allow any interested members of Council to attend the 2021 virtual FCM Conference.

CARRIED UNANIMOUSLY

National Police Federation Meeting Request

The National Police Federation requested a meeting with the Town of Blackfalds on the subject of a provincially run policing service.

- 110/21** Councillor Olfert moved that Council invite the National Police Federation to a future Council Meeting as a delegation.

CARRIED UNANIMOUSLY

INFORMATION

- Report to Council, Building and Development Permit Report – March 2021
- Report to Council, Enforcement Services Monthly Report – March 2021
- Letter from Premier Kenney on Alberta Registry Services
- Municipal Planning Commission Meeting Minutes for March 9, 2021



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, April 13, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

- Municipal Planning Commission Meeting Minutes for March 23, 2021
- Recreation, Culture, and Parks Board Meeting Minutes for March 23, 2021

111/21 Deputy Mayor Svab moved to accept the Information Items as information.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

112/21 Councillor Appel moved that Council accept the Regular Council Meeting Minutes from March 23, 2021 as amended.

CARRIED UNANIMOUSLY

113/21 Councillor Appel moved that Council accept the Special Council Meeting Minutes from March 30, 2021 as presented.

CARRIED UNANIMOUSLY

BREAK

114/21 Councillor Olfert moved for a five-minute recess at 8:44 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Poole called the Regular Council Meeting back to order at 8:49 p.m.

CONFIDENTIAL – Closed Session

- **FOIP S.17**

115/21 Councillor Hoover moved that Council move to a closed session commencing at 8:49 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 17 of Alberta's Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Closed Session Attendance - FOIP S.17: Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Will Taylor, CAO Myron Thompson

116/21 Deputy Mayor Svab moved to come out of the closed session at 8:59 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Poole called the Regular Council Meeting back to order at 8:59 p.m.

Regular Meeting Attendance: Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Will Taylor, CAO Myron Thompson

ADJOURNMENT

Mayor Poole adjourned the meeting 8:59 p.m.

Richard Poole, Mayor

Myron Thompson, CAO



Town of Blackfalds
Standing Committee of Council Meeting
April 19, 2021 at 7:00 p.m.

MINUTES

A Standing Committee of Council meeting for the Town of Blackfalds was held on Monday, April 19, 2021 via remote virtual conferencing platform, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Richard Poole
Deputy Mayor Laura Svab
Councillor Marina Appel
Councillor Ray Olfert
Councillor Rebecca Stendie
Councillor Will Taylor
Councillor Jamie Hoover

ATTENDING

CAO Myron Thompson
Preston Weran, Director of Infrastructure and Planning Services
Laura Thevanez, Manager of Infrastructure Services
Jamie Hobbs, GIS and Asset Management Coordinator
Sue Bornn, FCSS Manager
Cory Babey, Information Technology Analyst
Kalina Van Winssen, Executive Assistant

REGRETS

None

MEDIA

None

PUBLIC

None

REGULAR COUNCIL MEETING CALLED TO ORDER

Deputy Mayor Svab called the Standing Committee Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

31/21 Councillor Olfert moved that the Standing Committee of Council move to accept the agenda for April 19, 2021 as presented.

CARRIED UNANIMOUSLY

DELEGATION

- Central Alberta Victim and Witness Support – Amber Casey and Lynn Mulder
- A. Casey and L. Mulder presented information on Central Alberta Victim and Witness Support Society, including the impacts of COVID-19 on the organization, budget information, fundraising and noting what services they offer.
- RCMP Quarterly Report – January to March 2021 – S/Sgt Martin
- S/Sgt Martin provided an update on RCMP activities and enforcement from January to March 2021.

PUBLIC HEARING

None

BUSINESS ARISING FROM MINUTES

None



Town of Blackfalds
Standing Committee of Council Meeting
April 19, 2021 at 7:00 p.m.

MINUTES

BUSINESS

Request for Direction, Firearms and Weapons Bylaw 1258.21

CAO Thompson noted the existing Firearms and Weapons Bylaw 794/97 does not adequately address the current needs of the Town of Blackfalds and is outdated in its inclusion of the regulation of fireworks.

- 32/21** Mayor Poole moved that the Standing Committee of Council recommends that Bylaw 1258.21, being the Firearms and Weapons Bylaw, be brought forward to Council for consideration.

CARRIED

Councillors Appel and Olfert Opposed

INFORMATION

- Asset Management Program Update
- Women in Politics Committee (*Verbal Update*)
- City of Lacombe Council Highlights – April 12, 2021
- Lacombe County Council Highlights – April 8, 2021

- 33/21** Councillor Stendie moved to accept the Information Items as information.

CARRIED UNANIMOUSLY

ROUND TABLE

None

ADOPTION OF MINUTES

None

BUSINESS FOR THE GOOD OF THE COMMITTEE

None

BREAK

- 34/21** Mayor Poole moved for a five-minute recess at 8:32 p.m.

CARRIED UNANIMOUSLY

STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER

Deputy Mayor Svab called the Standing Committee Meeting back to order at 8:37 p.m.

CONFIDENTIAL – Closed Session

- FOIP S.27
- FOIP S. 21
- FOIP S. 23

- 35/21** Councillor Olfert moved that Standing Committee of Council move to a closed session commencing at 8:38 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under S.27, S. 21 and S. 23 of Alberta's Freedom of Information and Protection of Privacy Act, as per Section 18 of the FOIP Regulations.

CARRIED UNANIMOUSLY



Town of Blackfalds
Standing Committee of Council Meeting
April 19, 2021 at 7:00 p.m.

MINUTES

Closed Session Attendance – FOIP S.27, S.21 and S.23: *Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Ray Olfert, Councillor Will Taylor, CAO Myron Thompson*

36/21 Councillor Appel moved to come out of the closed session at 9:02 p.m.

CARRIED UNANIMOUSLY

Standing Committee of Council Meeting Attendance: *Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Ray Olfert, Councillor Will Taylor, CAO Myron Thompson*

37/21 Councillor Hoover moved that the Standing Committee of Council direct Administration to bring forward the matter of annexation to Council for consideration.

CARRIED UNANIMOUSLY

AJOURNMENT

Deputy Mayor Svab adjourned the meeting at 9:05 p.m.

Deputy Mayor, Laura Svab

Myron Thompson, Chief Administrative Officer



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
NOTICE OF MOTION**

MEETING DATE: April 27th, 2021

PRESENTED BY: Councillor William Taylor

SUBJECT: Notice of Motion – Development of a Data/Information Policy

I, William Taylor, move that Administration develop a data or information policy that will be utilized to qualify data utilizing relevant criteria and that this policy be brought before Council for review and consideration.

A handwritten signature in black ink, appearing to read "William Taylor", written over a horizontal line.

Councillor William Taylor