

Council Highlights briefly identify decisions made by Town of Blackfalds Council. Residents, businesses, and stakeholders are encouraged to keep in touch with Council news. Council Meetings are live streamed on the Town's [YouTube channel](#). Official Minutes are posted on the Town of Blackfalds website at www.blackfalds.ca. Minutes from meetings before 2020 are available upon request.

Highlights of the Regular Council Meeting – September 23, 2025

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of September 23, 2025 and called the meeting to order at 7:01 p.m.

ADOPTION OF AGENDAS

There was an addition to the Regular Agenda, Notice of Motion item 7.1: Mid-Term Strategic Plan – Canada Post – Councillor Appel.

Council adopted the Regular Agenda, as amended and adopted the Consent Agenda as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes – September 9, 2025
 - Standing Committee of Council Meeting Minutes – September 15, 2025
- **Council Reports**
 - Mayor Hoover
 - Deputy Mayor Coulter
 - Councillor Appel
 - Councillor Svab
 - Councillor Dennis
 - Councillor Sands
- **Administrative Reports**
 - Report for Council, CAO Report – September 2025
 - Report for Council, Enforcement & Protective Services Monthly Report – August 2025
 - Report for Council, BOLT KPI Monthly Report – August 2025
- **Boards, Committee and Commission Minutes and/or Reports**
 - Municipal Emergency Management Committee Meeting Minutes – November 28, 2023
 - Recreation, Culture and Parks Board Meeting Minutes – May 7, 2025
 - Library Board Meeting Minutes – September 2, 2025
- **Information**
 - Lacombe County Council Meeting Highlights – August 28, 2025
 - City of Lacombe Council Meeting Highlights – September 8, 2025
 - Lacombe County Council Meeting Highlights – September 11, 2025
- **Correspondence**
 - None

Future Meetings:

Regular Council Meeting – October 14, 2025

Cancelled – Standing Committee of Council – October 20, 2025
(Municipal General Election)

Council Meetings are held in the
Council Chambers
Level 2, Civic Cultural Centre
5018 Waghorn Street

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DELEGATION**Blackfalds Seniors' Club – Annual Update**

Glenda Brown presented an annual update for the Blackfalds Seniors' Club.

Beyond Food Community Hub – Annual Update

Chris Kiem presented an annual update for Beyond Food Community Hub/Blackfalds Food Bank Society.

Servus Credit Union/Blackfalds Public Library – Annual Update

Nicole Rice presented an annual update for the Servus Credit Union/Blackfalds Public Library.

BUSINESS**Request for Decision, Bylaw 1337.25 - Pt. NW 27-39-27-W4M Redistricting (Valley Ridge Estates Phase 6B)**

Manager Tejkl brought forward Bylaw 1337.25 – PT NW 27-39-27-W4M Redistricting (Valley Ridge Estates Phase 6B) for Council's consideration. Council gave Second Reading to Bylaw 1337.25, as amended, and gave Third Reading to Bylaw 1337.25, as presented.

Request for Decision, Proposed Subdivision S-04-25 Valley Ridge Estates Phase 6B, Pt. NW 27-39-27-W4M

Manager Tejkl brought forward the application for the proposed subdivision for S-04-25 Valley Ridge Estates Phase 6B, Pt NW 27-39-27-W4M, for Council's consideration. Council, being the Subdivision Authority for the Town of Blackfalds was satisfied that the proposed subdivision meets the relevant considerations, and moved to approve the subdivision of a 0.659 hectare (1.628 acre) Environmental Reserve lot, of a 0.305 hectare (0.753 acre) Municipal Reserve lot, and a 3.36 hectare (8.0302 acre) lot out of Part of NW 27-39-27-W4M subject to the following conditions:

1. That pursuant to Section 84 of the *Land Titles Act*, the subdivision, as shown on the attached sketch, is registered by Plan of Survey.
2. That pursuant to Section 654(1)(d) of the *Municipal Government Act*, all outstanding property taxes are to be paid, or some other arrangements satisfactory to the Town of Blackfalds for payment thereof be made.
3. That pursuant to Section 655(1)(b) of the *Municipal Government Act*, the developer enters into a Development Agreement with the Town concerning the servicing and development of the subdivision and payment of off-site levies.
4. That pursuant to Section 655(1) of the *Municipal Government Act*, that the owner/developer register utility easement right of way as per the requirements of the Town of Blackfalds and/or utility companies concurrent with or prior to registering the subdivision's Plan of Survey.

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Request for Decision, Bylaw 1338.25 - Valley Ridge Estates Phase 6B Road Closure Bylaw

Manager Tejkl brought forward Bylaw 1338.25 Valley Ridge Estates Phase 6B Road Closure for First Reading and subsequent setting of a Public Hearing. Council gave First Reading to Bylaw 1338.25 – Valley Ridge Estates Phase 6B Road Closure Bylaw, as presented and set a Public Hearing date for November 25, 2025, at 7:00 p.m. in Council Chambers.

Request for Decision, Bylaw 1343.25 – Records & Information Management Bylaw

Following direction from the Standing Committee of Council on September 15, 2025, Director de Bresser presented the revised Records & Information Management Bylaw for Council's consideration. Council was unanimous in giving First, Second and Third Reading to Bylaw 1343.25 – Records & Information Management Bylaw, as presented.

Request for Decision, Bylaw 1344.25 – Access to Information Bylaw

Following direction from the Standing Committee of Council on September 15, 2025, Director de Bresser brought forward the revised Access to Information Bylaw for consideration. Council give First, Second and Third Reading to Bylaw 1344.25 – Access to Information Bylaw, as presented.

Request for Decision, Council Policy – CP 190.25 – Financial Reserves

Following direction from the Standing Committee of Council on September 15, 2025, Director de Bresser brought forward the Council Policy for Financial Reserves for Council's consideration. Council adopted Council Policy CP 190.25 – Financial Reserves, as presented.

Request for Decision, Municipal Service Level Inventory - FCSS

Director Kreklewich brought forward to Council the revised Municipal Service Level Inventory report for discussion. Council accepted the FCSS Service Level Report and Recommendations and Summary of Input, as information, as amended and directed Administration to discuss further at budget deliberations.

Request for Decision, Treaty 6, Land Acknowledgement

CAO Isaak brought forward the revised Treaty 6 Land Acknowledgement for Council's review and consideration. Council approved the revised Treaty 6 Land Acknowledgement with the formal unveiling to take place on September 30, 2025 – National Day for Truth and Reconciliation in advance of a public viewing of the "Remembering the Children: The Red Deer Indian Industrial School".

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NOTICES OF MOTION

Mid-Term Strategic Plan – Canada Post

Councillor Appel submitted a Notice of Motion regarding the Mid-Term Strategic Plan – Canada Post, which will be considered by Council at the October 14, 2025, Regular Meeting of Council.

“That Council write a letter to Canada Post leadership to voice our continued concerns, and that the letter be sent to the following:

- Doug Ettinger, President CPC
- Joel Lightbound, MP
- Daniel Beaulieu, VP Health and Safety
- Francois Coulombe, People and Safety
- Wayne Beckles, General Manager – Delivery Operations
- Steve Sinnott, Collection and Delivery Support and Planning
- Christopher Watchorn, Director – Customer Service
- Kim Mannion, Collection and Delivery
- Ben McCutcheon, General Manager – Operations Prairie Region”

CONFIDENTIAL

- **Land Acquisition – Access to Information Act (AITIA) Section 19 – Disclosure Harmful to Business Interests of a Third Party**

Council moved into a closed session commencing at 8:23 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 19 of the *Access to Information Act* and reverted to an open meeting at 8:43 p.m., where Council directed Administration to proceed as discussed in camera.

ADJOURNMENT

The Regular Council Meeting adjourned at 8:49 p.m.

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