

Council Highlights briefly identify decisions made by the Town of Blackfalds Council. Residents, businesses, and stakeholders are encouraged to keep in touch with Council news. Council Meetings are live-streamed on the Town's [YouTube channel](#). Official Minutes are posted on the Town of Blackfalds website at [www.blackfalds.ca](http://www.blackfalds.ca). Minutes from meetings before 2020 are available upon request.

## Highlights of the Regular Council Meeting – October 8, 2024

### WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of October 8, 2024, called the meeting to order at 7:00 p.m. and indicated that Councillor Appel had sent her regrets.

### ADOPTION OF AGENDAS

There were three (3) additions to the Regular Agenda:

Delegation 4.1 Introduction of Niki Burkinshaw, Municipal Engineer;  
Business 6.7 Town Paving Projects - Verbal Update; and  
Business 6.8 CPKC Holiday Train.

Council adopted the October 8, 2024, Regular Agenda, as amended, and the Consent Agenda, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
  - Regular Council Meeting Minutes - September 24, 2024
- **Council Reports**  
None
- **Administrative Reports**
  - Report for Council, Enforcement & Protective Services Monthly Report - September 2024
  - Report for Council, Development & Building Monthly Report - September 2024
- **Boards, Committee and Commission Minutes and/or Reports**
  - Recreation, Culture and Parks Board Meeting Minutes - June 5, 2024
  - Lacombe Foundation Board Meeting Minutes - June 24, 2024
  - Municipal Planning Commission Meeting Minutes - July 23, 2024
- **Information**
  - City of Lacombe Council Highlights – September 23, 2024
  - Lacombe County Council Highlights – September 26, 2024
- **Correspondence**
  - Letter from Minister McIver - Impacts of Federal Carbon Tax Survey - October 2, 2024

**Future Meetings:****Organizational and Regular Council Meeting – October 22, 2024****Regular Council Meeting – November 12, 2024**

**Council Meetings are held in  
the  
Council Chambers  
Level 2, Civic Cultural Centre  
5018 Waghorn Street**

The public is invited to attend all Regular Council, Standing Committee Meetings and Public Hearings. Any in-camera portion of a Council meeting is closed to the public to discuss matters as permitted under the *Freedom of Information and Protection of Privacy Act*.

**DELEGATION**

**Introduction of Niki Burkinshaw, Municipal Engineer**

Director Weran introduced and welcomed Niki Burkinshaw as the Town’s Municipal Engineer and gave a brief overview of her career history.

**BUSINESS**

**Request for Decision, Citizen Engagement Budget 2025 Survey Results**

Director de Bresser, on behalf of Manager Bouteiller, presented the 2025 Budget Survey Results, which were collected by an online survey that ran from August 26, 2024, to September 16, 2024.

Council accepted the Citizen Engagement Budget 2025 Survey Report as information.

**Request for Decision, Bylaw 1316.24 - Member at Large Review Panel Bylaw**

Following the recommendation from Standing Committee of Council on September 16, 2024, CAO Isaak brought forward the Member at Large Review Panel Bylaw for Council’s consideration.

Council gave First, Second and Third Reading to Bylaw 1316.24, which establishes the Member at Large Review Panel Bylaw. Members of this panel will be selected at the Organizational Meeting on October 22, 2024.

**Request for Decision, Bylaw 1317.24 - Council Procedural Amendment Bylaw**

Following the recommendation from the Standing Committee of Council on September 16, 2024, Coordinator Nealon presented the Council Procedural Amendment Bylaw for Council’s consideration.

Council gave First, Second and Third Reading to Bylaw 1317.24, which amends Council Procedural Bylaw 1289.23 intended to streamline meeting procedures and remove the appointments of Members at Large from the annual Organizational Meeting of Council.

**Request for Decision, Audit Services RFP Award**

Director de Bresser presented the recommendation for awarding the contract for Audit Services and appointment of Town Auditors from 2024 to 2028.

Council awarded Metrix Group LLP the 5-year contract for Audit Services and appointed Metrix Group LLP as Auditors for the Town of Blackfalds from 2024 to 2028.

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**Request for Decision, ATCO Gas and Fortis Alberta Franchise Fees**

Director de Bresser brought forward for Council’s consideration, the 2025 ATCO Gas and Fortis Alberta Franchise Fees and rates.

Council resolved to hold the 2025 natural gas (ATCO Gas) franchise fee for the Town of Blackfalds at the current rate of 35% and hold the 2025 electricity (Fortis Alberta) franchise fee for the Town of Blackfalds at the current rate of 20%.

**Request for Decision, Blackfalds Xing Sanitary Trunk (NE-22-39-27-W4) Project Budget Amendment Request**

Director Weran presented a request to increase the budget for the Blackfalds Crossing Sanitary Project due to railway crossing flagging delays and miscellaneous items.

Council approved a budget increase of \$103,511 for the Blackfalds Crossing Sanitary Trunk Project, for a total budget of \$2,753,511, to pay for the flagging delays/miscellaneous items and additional contract contingencies.

**CPKC Holiday Train**

Mayor Hoover brought forward for Council discussion and decision the selection of the Town’s charity of choice for proceeds from the CPKC Holiday Train, which will be held in the Town on December 11<sup>th</sup> during the day.

Council selected the Blackfalds Food Bank Society as the 2024 charity of choice for the CPKC Holiday Train event.

**RECESS**

Mayor Hoover called for a five-minute recess at 8:11 p.m.

**CONFIDENTIAL**

- **Personnel – FOIP Section 17(1) – Disclosure Harmful to Personal Privacy**

Council moved into a closed session commencing at 8:16 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 17(1) of the *Freedom of Information and Protection of Privacy Act* and reverted to an open meeting at 8:26 p.m.

**ADJOURNMENT**

The Regular Council Meeting adjourned at 8:26 p.m.

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