

Request to Access:	<input type="checkbox"/> Municipal Reserve	<input type="checkbox"/> Environmental Reserve	<input type="checkbox"/> Pathway/Trail
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Applicant Name:	
Primary Phone # & Email Address:	
Site Address:	
Location of Park/Open Space: (Please describe, Park Address)	<hr/> <hr/>

Requested Date(s) to Access: ____/____/____ to ____/____/____
(dd / mm/ yyyy)

Start: _____ time of arrival	End: _____ time of departure
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Please Provide Details of Usage and Site Intentions: (including equipment or vehicles intended to be present on park space at time of use)

Personal information provided on this form will be used to facilitate contact and permit issuance. This information is collected under the authority of Section 4(c) of the *Protection of Privacy Act* and will be protected under Part 1 of the Act. Questions regarding the collection and/or use of this information may be directed to the Information Governance Coordinator at access@blackfalds.ca or by phone at 403.885.6370.

Conditions of Use:

- Applicant should allow 5 business days for permit to be processed
- Should the permit be approved, it is valid only for the date(s) and the areas indicated herein, and under the conditions specified.
- Vehicles not identified on this permit are prohibited from entering Parks and Open Spaces.
- When a vehicle is being driven on a trail or in a Park the vehicle is expected to have a person walking in front of it to ensure the public are aware and to slow the speed of travel of the vehicle. Max 10km in parks.
- When the vehicle is parked, a pylon shall be placed approximately 5m from the front and back of the vehicle. Avoid parked on the trail/ pathway. Allow pedestrian access.
- Any person requesting access to a Park and Open Space is responsible for the repair to damaged or disturbances to the park during the approved dates of this application. Some examples of this includes, but is not limited to, soil and turf, utility, irrigation systems, plant material, fencing, or any other structure damage.
- This permit should be carried and be available for inspection when accessing the Parks and Open Spaces.
- Requests to access Parks and Open Spaces not identified in this permit will require a separate permit.
- If an extension is required, contact the Parks and Facilities Department office at 403-885-6244 to arrange appropriate changes before the permit to access expires.
- Once a permit to access Parks and Open Spaces does expire, a new permit will be required.

* The Town of Blackfalds reserves the right to cancel this permit at its discretion, without notice, due to weather and/or other prevailing factors

By signing this application, the applicant agrees to have read, understood, and is responsible for all the outlined conditions.

<hr/> Applicant's Signature	<hr/> / <hr/> / <hr/> (dd / mm / yyyy)
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Reviewer's Approval

This application will be reviewed by the Town of Blackfalds' Parks Department for permit approval before the permit can become valid.

Please Email or drop off the Application to:

Parks and Facilities Manager

- parks_facilities@blackfalds.ca
- Operations Centre, 5200 Duncan Avenue or
- Civic/Cultural Centre, 5018 Waghorn Street

<hr/> Signature, Parks Department Town of Blackfalds	<hr/> / <hr/> / <hr/> (dd/ mm / yyyy)
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